

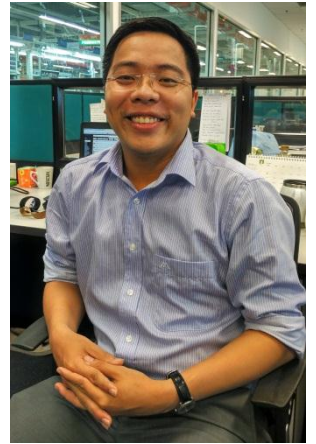
Tấn Phát, Nguyễn

(Updated: July-10-2016)

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Resume Summary

Current Position : Buyer II - Buyer Team Leader, Jabil Circuit Vietnam (Nov 2015 - Present)

Current Specialization : Purchasing/Inventory/Material & Warehouse Management

Highest Education : Bachelor of International Economic Relations

Years of Experiences : 3

Expected Salary : USD 1,000

Employment History

1. Jabil Circuit Vietnam

Nov 2015 to present

Position Title (Level) : Buyer II – Workcell Buyer Leader
Specialization : Procurement/Material & Warehouse Management
Role : Team Leader
Industry : Manufacturing / Production/ Electronics (an OEM company)
Monthly Salary :

KEY RESPONSIBILITIES

Lead and administrate the Purchasing Staff within the Workcell:

- Liaise with customer on exceptional demand and shortages via conference call weekly.
- Ensure that workcell Purchasing staff is given proper training, tools, and resources to execute the job functions.
- Lead the Workcell's purchasing activities and assignments, such as quoting and price administration, materials sizing, and interaction with customers and suppliers.
- Identify successes and opportunities for continuous improvement by monitoring Workcell Purchasing performance such as data integrity, and performance metrics.
- Provide support and direction in problem resolution. Support the development and implementation of Supply Chain strategies and systems.
- Review daily shortages with Buyers/Planners to ensure availability of materials for production.
- Ensure that Purchasing takes an active role in having realistic MPS loading through the materials sizing process.

- Monitor and ensure materials supply meets MRP requirements to support production. Identify, support and resolve disconnects such as shortages, non-conforming material, high stocks, and excess & obsolete material.
- Ensure that the Workcell is focused to drive down the overall cost of materials including component pricing, freight expenses, materials liability, and cost of managing materials. Optimize overall cost of materials.
- Ensure all purchase orders are placed with pricing and terms & conditions that are negotiated and agreed to by Jabil Commodity Managers and Buyers.

CRITICAL FOCUS AREAS

- Jabil Supply Chain strategies and initiatives are well implemented and strategic spend is maximized.
- Supplier delivery, quality, and service performance meets or exceeds SCM expectations
- Meet or exceed and continuously improve on the related performance metrics objectives
- External materials downtime
- Days of Supply
- Potential Obsolete / Excess Material and High Stocks
- Early Receipts
- Aged RTV and RTC, MRB, Control Lot material.

2. Jabil Circuit Vietnam

From 2014 to Nov 2015

Position Title (Level) : Buyer I – RMS Buyer (Raw material selling)

Specialization : Purchasing/Inventory/Material & Warehouse Management

Role : Staff

Industry : Manufacturing / Production

Work Description :

- Release Purchase Orders once MRP regenerate with new forecast, handle 500 around active part counts.
- Co-ordinate with Logistics department to ensure supplier shipment arrived on time.
- Update confirmation of Purchase Order to ensure MRP able to plan accurately.
- Resolve trouble shelf all material issues coming from customer.
- Managing excess buy from JABIL inter-plant.
- Perform trading/RTC material to customer whenever they need.
- Managing of Shortages & Excesses
- Support Business Unit to resolve all the raw material payment issues with customer.

Accomplishment towards company:

- Part of a team successful implementation of SAP system without any materials shortages and production line-down, customer awarded 6 BICs (Best in Class).
- PPV gain at least US\$5,000 per quarter via buying/Selling to Jabil inter-plants.
- Promoted from Buyer position to Lead a team, the youngest team leader ever in Jabil Vietnam within 1 year only.

3. Jabil Circuit Vietnam

In 2013

Position Title (Level) : Inventory Analyst
Specialization : Inventory/Material & Warehouse Management
Role : Staff
Industry : Manufacturing / Production

KEY RESPONSIBILITIES

- Maintain the accuracy of ERP SAP system of all material data physically and systematically.
- Support Kitting to prepare materials for Production with enough quantity, quality and timely.
- Analyze any missing, excess stock in the Warehouse as well as in the production line.
- Control all materials including raw as well as Sub-assembly and finished good in the plant.
- Perform Backflush material.

Achievement

- Reduce downtime from over 10% to under 1%
- Improve all metrics of Inventory Control department: PPL (Post processing List), reversal, aging material, Interim...
- Good team player and Multitasking capabilities
- Proven initiative and ability to work with minimal supervision
- Knowledge of Internet and Manufacturing industries

Educational Background

Graduation year: 2013

Bachelor of International Economic Relations

Major : International Economic Relations
Institute/University : Vietnam National University HCM City, University of Economics and Laws
Grade : Excellent

Certification

Certificate In Bronze 6 sigma at Jabil Global Team

Skills

(**Proficiency: Advanced** - Highly experienced; **Intermediate** - Familiar with all the basic functionalities; **Beginner** - Just started using or learning the skill)

Skill	Years	Proficiency
ERP SAP	3	Advanced
MS Office	3	Advanced
Negotiation	2	Intermediate
Project Management/NPI	1	Intermediate

Foreign Languages

(**Proficiency:** 0=**Poor** - 10=**Excellent**)

Language	Spoken	Written
English	10	10
Mandarin Chinese	5	0

Additional Information

Date of Birth : 20 January 1991

Nationality : Vietnamese

Place of birth : Phước Hưng, Tuy Phước, Bình Định

Marital status : Single

Career Objective : To pursue a Managerial position in Manufacturing/Services Industry

Availability : After 1.5 month

Expected Monthly Salary : USD 1,000

References

Name : Mr. ChinSeng Chuah

Relationship : Co-worker, current supervisor

Position : Purchasing Supervisor

Company : Jabil Circuit Vietnam

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