

Weekly Report

21/11/2024 – 28/11/2024

Group ID: 01

Project Name: Pic2Model

Prepared by: Nguyễn Trần Minh Thư

Team members:

22127403 - Nguyễn Trần Minh Thư *Project Manager – Business Analyst*

22127113 - Nguyễn Hữu Gia Hiếu *Implementer – Designer – Tester*

22127487 - Phạm Trịnh Bảo Tín *Designer - Implementer - Tester*

21127739 - Vũ Minh Phát *Team Leader – Implementer - Tester*

20127672 - Vũ Mạnh Quân *Business Analyst - Implementer*

1. Achievements since last week:

STT	Description	Due Date	Responsibility	%Complete
1	Revised SAD	25/11/2024	Thu + Phat + Quan	100%
2	UI Prototype	25/11/2024	Tin + Hieu	100%

2. Issues and impacts:

1. Different Schedules of Team Members:

- **Description:** The varying study schedules and personal commitments of team members make it difficult to organize a unified meeting time. This scheduling conflict affects the ability to hold regular team meetings.
- **Impact:** This leads to challenges in communication and coordination, resulting in delays in task completion and overall project progress.

2. Missed Deadlines:

- **Description:** Some tasks have not been completed by the set deadlines.
- **Impact:** Delays in completing tasks can push back the project timeline and increase the workload on team members as they try to catch up.

3. Next week's goals:

STT	Description	Due Date	Responsibility
1	Test Plan	2/12/2024	Thu + Quan
2	Test Case	6/12/2024	Tin + Hieu + Phat
3	Project Presentation	10/12/2024	Thu + Quan
4	Rehearsal	12/12/2024	All team members