

Weekly Report

03/12/2024 – 10/12/2024

Group ID: 01

Project Name: Pic2Model

Prepared by: Nguyễn Trần Minh Thư

Team members:

22127403 - Nguyễn Trần Minh Thư *Project Manager – Business Analyst*

22127113 - Nguyễn Hữu Gia Hiếu *Implementer – Designer – Tester*

22127487 - Phạm Trịnh Bảo Tín *Designer - Implementer - Tester*

21127739 - Vũ Minh Phát *Team Leader – Implementer - Tester*

20127672 - Vũ Mạnh Quân *Business Analyst - Implementer*

1. Achievements since last week:

STT	Description	Due Date	Responsibility	%Complete
1	Revise SAD	28/11/2024	Thu + Phat	100%
2	UI Prototype	30/11/2024	Tin + Hieu	100%
3	List test case	03/12/2024	Thu + Quan	50%
4	Finish the SAD	01/12/2024	Thu + Phat	100%
5	Finish the UI Prototype	03/12/2024	Hieu	100%

2. Issues and impacts:

1. Different Schedules of Team Members:

- **Description:** The varying study schedules and personal commitments of team members make it difficult to organize a unified meeting time. This scheduling conflict affects the ability to hold regular team meetings.
- **Impact:** This leads to challenges in communication and coordination, resulting in delays in task completion and overall project progress.

2. Missed Deadlines:

- **Description:** Some tasks have not been completed by the set deadlines.
- **Impact:** Delays in completing tasks can push back the project timeline and increase the workload on team members as they try to catch up.

3. Next week's goals:

STT	Description	Due Date	Responsibility
1	Launch the website	15/12/2024	Tin + Hieu
2	List the test cases for use-cases	13/12/2024	Thu
3	Finish test cases	16/12/2024	Tin + Hieu + Quan
4	Finish the Summary of Presentation and Slides	16/12/2024	All team members
5	Finish the Test Plan	14/12/2024	All team members