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| **Date:** | 4th September 2019 |
| **Time:** | 3.30pm to 6.45pm |
| **Venue:** | Li Ka Shing Library Project Room 4-1 |
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| **Attendees:** | Francine, Eugene, Wang Piao, Risa |
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| **Agenda:** | 1. Structure out our web pages and determine the pair programming schedules as well as Project Manager Schedules |

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|  |  |  | **Due Date** |
| 1 | Learn Javascript | Everyone | 09-09-2019 |
| 2 | Learn jQuery | Francine, Wang Piao | 09-09-2019 |
| 3 | Learn AJAX | Eugene, Risa | 09-09-2019 |
| 4 | Work with your pairs to finish assigned function | Everyone | Next iteration |

The meeting was adjourned at 6.45 pm. These minutes will be circulated and adopted if there are no amendments reported in the next three days.

Prepared by,

Risa

Vetted and edited by,

Wang Piao