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| **Date:** | 9th September 2019 |
| **Time:** | 6.45pm to 10pm |
| **Venue:** | SIS GSR 3.3 |
|  |  |
| **Attendees:** | All members |
|  |  |
| **Agenda:** | To recap on bootstrap and planning for admin functionalities |

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|  |  |  | **Due Date** |
| 1 | Admin login page | Francine | 22 Sep |
| 2 | Form sends info back to itself | Francine | 22 Sep |
| 3 | Authentication and Create session | Eugene | 22 Sep |
| 4 | Admin welcome page | Minh | 22 Sep |
| 5 | Truncate database | Minh | 22 Sep |
| 6 | Validation of CSV file | RISA | 22 Sep |

The meeting was adjourned at 10 pm. These minutes will be circulated and adopted if there are no amendments reported in the next three days.

Prepared by,

Wang Piao

Vetted and edited by,

Eugene