

# HAMAD AHMAD MUHAMMAD SARDAR:



## **OBJECTIVES:**

I desire to join an Organization that has vision for growth and advancement. In the long term, my aim to reach senior level and further my growth with your team that will contribute to the organization's advancement and benefit.

---

## **EDUCATIONAL QUALIFICATION:**

- B.Sc. Mechanical Engineering  
2013~2017
- F.Sc. (Pre-Engineering)  
2011~2013
- S.S.C  
2010~2011

### **CGPA 3.23/4.00**

Sarhad University of Science and  
Information Technology Peshawar

### **1<sup>st</sup> Division**

Gandhara College of Science and  
Technology Chakdara

### **1<sup>st</sup> Division**

Ali Public School Shamoza Swat

---

## **PROFESSIONAL EXPERIENCE:**

### **My professional experience details are as under:**

1.

- Position : **Internee Engineer**
- Duration : 19 Sep 2017 to 27 Oct 2017
- Organization : Descom, Maintenance and Production Department HIT Taxila

### **Responsibilities**

- Ensures strict implementation of PTW rules at work locations
  - Coordinates and participates in work permit co-ordination meetings.
  - Audits the Permit to Work Procedure and ensure compliance daily.
  - Coaching and mentoring of staff when necessary.
  - Forward all audit reports to Yard manager and records to be maintained.
  - To make sure all requirements are fulfilled as per PTW.
  - Ensuring the correct permit and/or isolation certificate is used.
  - Scope of work received from execution team.
  - Preparation of permit to work (PTW) as per Scope of work of execution team.
  - Reviews job Method Statements, Drawings (ISO & P&ID) and Job Hazard Analysis.
  - Submission of Permit to Work to PTW office for concurrence and approval.
-

## **LANGAUAGES:**

		<b>Fluency Level</b>
• English	:	(Excellent)
• Urdu /Hindi	:	(Excellent)
• Pashto	:	(Excellent)

---

## **COMPUTER SKILLS:**

- **AutoCAD**
  - **PRO-Engineering**
  - **MS. Office** (Microsoft Word, Excel & PowerPoint)
  - **Internet** (Connectivity, E mailing & Browsing)
  - **Windows** (98 & XP) & all kind of Windows & Software Installations)
- 

## **PERSONAL INFORMATIONS:**

- Nationality : Pakistani
  - Religion : Islam
  - Marital Status : Single
  - Mobile # : + 92 342 961 8020
  - Email Address : [hamadahmad52745@gmail.com](mailto:hamadahmad52745@gmail.com)
  - Highest Qualification : B.Sc. Mechanical Engineering
-