

Saleem Ahmad

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CAREER OBJECTIVE

Obtain a challenging leadership position applying creative problem solving and fine management skills with a growing company to achieve optimum utilization of its resources and maximum profits.

EXPERIENCE

- **(21st May- Present)** Site Engineer at Zaver Pearl Continental Hotel, Hayatabad.
 1. Site Management of all Planning, Installation, Inspection/Testing & Commissioning and Operation related activities under contract as per Design, Drawings & Specifications.
 2. Ensure that all MEP, HVAC, Fire Fighting and Public Health Works Requested for Inspection (RFIs) and Material Inspection Request (MIR's) are satisfactorily inspected in accordance with the approved inspection test plan (ITP).
 3. Implement the work schedule and monitor progress of the work for timely execution of the project through daily, weekly, fortnightly & monthly reports with respect to review of the overall project.
 4. Complete Assembling Installation, test-running, pre-commissioning & commissioning of air conditioning equipment's, Fire Fighting System and Public Health as per Standard.
- **(3rd November- 11th November, 2017)** Digital Business Communication Management training in KP YOUTH EMPLOYMENT. The basic purpose was to learn about freelancing, digital entrepreneurship, Effective Communication via Email, Memos, Cover letter, CV and Resume.
- **(5th December 2016-30th March 2017)** Assistant Project Manager in OKFI.
Project title: **Capacity Development of the Local Communities in North Waziristan Agency (NWA)**, Funded by **FATA DEVELOPMENT AUTHORITY (FDA)**.
- **(01st August- 30th September, 2016)** Internship at Pepsi- worked there in production department i.e. Processing, Designs and inspection of Boiler and also worked in Audit.
- **(15th July- 31st August)** Internship at British American Tobacco Company, PTC Akora khattak factory. I have worked in secondary Manufacturing Department on project **SMD Waste Reduction**.

ACADEMIC QUALIFICATION

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|---|------------------------|
| <ul style="list-style-type: none">• NIBOSH | Result Awaiting |
| <ul style="list-style-type: none">• MS Project Management
Bahria University, Islamabad
(CGPA: 3.0) | [2017-Present] |
| <ul style="list-style-type: none">• Bachelor of Engineering in Mechanical Engineering
University of Engineering and Technology, Peshawar
(CGPA: 2.81) | [2013-2017] |
| <ul style="list-style-type: none">• Higher Secondary School Certificate (H.S.S.C)
I.C.M.S collage System for Boys, Hayatabad
A-Grade (73.63%) | [2011-2013] |
| <ul style="list-style-type: none">• Secondary School Certificate (S.S.C)
Jamal English Education Academy, Pabbi
A-Grade (76.00%) | [2000-2011] |

PROJECTS (Undergraduate)

- Senior Design Project: Design and Commercialization unit for purification of Biogas.
University of Engineering and Technology, Peshawar

Project's Aim: To design and fabricate a commercialize unit for purification of biogas i.e. to reduce H₂S, CO, gases and to increase content of Methane in Biogas and to bring the legislation via. Environment act No.34

Other Projects:

- Design of a bridge by using gears system.
- Robot car using infrared ray detector by microcontroller 8056.

HONORS AND PARTICIPATIONS

- Got SNGPL Sponsorship for FYP (Final Year Project).
- Best Event manager in ASHRE society.
- 3rd position in final year project.
- Quality Six sigma green built from university of Kingstate.
- Certified Negotiation Associate.

SKILLS AND ABILITIES

Technical:

Pro_Engineer (medium), CNC machine (medium), MATLAB (medium), Microcontrollers (PIC, AVR and 8051) (medium), SOLIDWORKS (3D software) (medium), Catia (medium), Microsoft Office, Primavera p6 (medium), forecast Pro(medium), Google Products.

Soft: Good interpersonal, communication & analytical skills and leadership qualities, Managerial skills.