

NISMA ZAITOON

+92-336-4306606, +92-308-4634147

nismazaitoon@gmail.com

419, 2/D-I, Township, Lahore.

CAREER OBJECTIVE

Seeking a challenging position suitable to my credentials, preferably with an organization where I can provide superior quality professional services, learn professional advancements to enhance my skills and utilize these skills to serve best, to the organization.

PROFESSIONAL EXPERIENCE

Fauji Fertilizer Company Limited

Position : Internee July 2016- September 2016

Designation: Internee Chemical Engineer

PROJECTS

1. Major Project

*Plant Design Project on Production of Petrochemicals from Syn.
Gas*

2. Minor Project

Comparison of Different Samples of Water

EDUCATION

University of the Punjab, Lahore

2017	B.Sc. Chemical Engineering	3.77CGPA
-------------	-----------------------------------	-----------------

Board of Intermediate & Secondary Education, Lahore

Punjab College of Science, Lahore

2013	F.Sc. Pre-Engineering	86.18%
-------------	------------------------------	---------------

Govt. Comprehensive Girls High School, Lahore

2011	Matriculation	94%
-------------	----------------------	------------

PARTICIPATIONS

- One day short course on occupational health, safety and environment conducted by **OSHA**.
- One day workshop and drill on emergency response held by **Pak-Safety Solutions** in I.C.E.T.

COMPUTER SKILLS

☐ **Basic IT Skills**

MS Office (Word, Excel, PowerPoint)

☐ **Technical Software's**

MATLAB, AutoCAD

PERSONAL SKILLS

■ **Presentation Skills**

■ **Time Management Skills**

■ **Multi-Tasking**

■ **Decision Making**
