

CURRICULUM VITAE
Electrical Engineering
Pec No: Elect/60627



PERSONAL DETAILS - Muhammad Owais Ulfat Khan

Resid/Postal Address: G-9/1 Street # 32, Block 87, Flat # 01, Near I&T Center Islamabad.
Date of Birth: 28 Dec 1993
Nationality: Pakistan.
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SUMMARY OF CAREER

To succeed in an environment of growth and excellence and learn the comprehensive knowledge of respective field and execute my knowledge, skills and abilities in the field to achieve organizational as well as personal goals.

EDUCATION HISTORY

Certificate / Degree	Passing Years	Obtained Marks/ GPA	Percentage	Division	Board / University
BS Electrical Engineering	2017	3.01/04	76.41%	1 st Division	CIIT, WAH CANTT.
F.Sc (Pre-Engineering)	2012	853/1100	78%	1 st Division	AJ&K BISE MIRPUR
Matric	2010	930/1050	88%	1 st Division	AJ&K BISE MIRPUR

FINAL YEAR PROJECT

Design of Generalized Relay.

In this project we have designed a general relay which can work as any type of relay just by changing the coefficient according to specific relay which has to be made. An Arduino due microcontroller was used for the implementation of general relay equation.

The project scope includes:

- Customization of relay characteristics
- Reduce installation cost
- Minimum operation time
- Wireless Control, Reliability & Flexibility

Experience:

- ❖ 01 year paid internship at 132 KV Grid Station through Electricity Sub-Division Trarkhel Azad Kashmir, Pakistan.

Learning & Responsibilities:

- Worked in operations and learn how to operate the system, how to shut down the system and how to isolate the system at maintenance time.
- Daily work plan and team management supervision of Operation & Maintenance of Substation.
- Maintenance and Testing of Circuit Brakers, Isolators, Lightning Arrester, Current Transformer & Potential Transformer.
- Protection and Instrumentation of Substation.
- Inspection of Transmission Lines.

- ❖ *03 months work experience as Accounts Manager Operation at MTBC Rawalpindi Office:*

Responsibilities:

- Perform medical billing for offshore doctors.
- Timely and error free entry of medical bills in Software.
- Communication with Insurance and Clients to manage revenue cycle.
- Follow up of claims from healthcare insurances.
- Provide signoff and report to immediate supervisor.

SKILLS:**Technical Skills:**

- Experienced in Microsoft Office, Microsoft Excel, Microsoft Power Point and Inpage.

Team Work:

- Have ability to fit myself in the new environment with other team members.
- Effective teamwork and team leader.

Key Abilities:

- Ability to achieve the assigned targets in given span of time.
- Analytical and Time Management Skills.
- Effective Communication Skills.

HSE Knowledge:

- Through knowledge of HSE Standards, Procedures and Implementation for Process Industry and also familiar with ISO standards and documentations.

Language Skills:

- English
- Urdu

DECLARATION:

- I hereby declare that all the information mentioned in this application are true and correct to the best of my knowledge.