

Mobile & Whatsapp:  
00923126308026

E-mail:  
[hmwali@hotmail.com](mailto:hmwali@hotmail.com)

#### Language Skills

English : Advance  
Urdu : Native  
Arabic : Basic  
Punjabi : Native  
Saraiki : Native

#### Organizational Skills:

Administration:



Negotiation:



Time management:



Presentation:



Communication:



Project management:



#### IT Skill:

Diploma in Office  
Automation & web  
designing

Ms Office

Typing (50WPM)

#### EXTRA:

Certificate of Proficiency  
in English Language

IELTS

**Hafiz Muhammad Waqar Ali**

**26-01-1988**

#### PROFESSIONAL EXPERIENCES

- **Administration Officer at Moon Consultant & Language Centre Jan 2017 to Present.**
- **Manager Marketing & Promotions at Group CDC Consultancy**  
Feb 2016 to Sep 2016 (Contract)
- **Manager Marketing & Sales at MB Automotive Solutions (UK)**  
(Achieved monthly sales target) Aug 2014 till Dec 2015
- **Internee MB Automotive Solutions (UK)**  
Feb 2014 till July 2014
- **Retail Store Manager at MUSHI One Stop (UK)**  
15 Jan 2012 to Jan 2014
- **Computer operator at Halcyon Global (Pvt Ltd Pakistan)**  
Jan 2007 Nov 2008

#### EDUCATIONAL VITALITY

- ❖ **MA Marketing & Innovation Top Up 6 Month**  
(ARU UK) 2015
- ❖ **Extended Post Graduation Diploma in Business and Marketing Strategy Level 7**  
{(Edu Qual) (LSM UK)} 2014 to 2015
- ❖ **Graduate Diploma in Business Management Level 6**  
(LSBM UK) 2012 to 2014
- ❖ **Bachelors of Arts**  
(IUB PAK) 2007 to 2009
- ❖ **Intermediate HSSC**  
(Govt. S.E College ICS) PAK 2005 to 2007
- ❖ **Matric SSC**  
(Private School PAK) 2003 to 2005

#### VOLUNTEER & EXTRA CURRICULAR ACTIVITIES:

Volunteer (Mohsin E Pakistan Development Organization)  
Worked many short projects and activities.  
BYE (Bahawalpur Youth Expo) Nov 2016  
(Co-event Organiser & Host) (Bahawalpur Youth Expo)  
Volunteer British Heart Foundation (UK)  
Volunteer Macmillan Cancer support (UK)  
Participate in diversity tour arranged by Sandesh Development Organization.  
Have had participated in several national and international events.