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**NAUMAN AZIZ**

**(**MECHANICAL ENGINEER)

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**Address:** H # MCB 4/1750 Dhoke Feroz Chakwal, Punjab, Pakistan.

**Career Objective:**

To pursue a responsible position in a progressive organization that put forward challenge, with an opportunity to grow as a finance professional and to employ my abilities to generate excellent financial performance.

**Profile:**

A **Mature**, **positive**, **hardworking**, **focused** and **competitive** candidate who is eager to learn and enjoys overcoming challenges. **Quality work**, **commitment** and **multi-tasking** are my best areas of expertise.

**Personal skills & Strengths:**

|  |  |  |
| --- | --- | --- |
| * Analytical thinking | * Detail oriented | * Delegation of work |
| * Quick Learning | * Multitasking | * Effective communication skills |
| * Effective time management | * Team management | * Planning and organizing |

**IT Skills:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | * MS Office | * Pro-E | * MATLAB | * PROTEUS |  |

**Internships**

**Internee**

**Pakistan Ordnance Factories, Wah Cantt**

During internship, following shops were visited:  
▪ Medium Artillery Ammunition (MAA Factory)  
▪ Distributed Services  
▪ Small Arms Ammunition (SAA Factory)  
▪ Weapons Factory

**Internee**

**D.G. Khan Cement Company Ltd., Dera Ghazi Khan**

**Academic Background**

* B.S in Mechanical Engineering (CGPA: 3.02)
* Intermediate in Pre-Engineering (70.27%)
* Matriculation (Science) (82.76%)

**Study Visits**

2012 – 2016 Pakistan Ordnance Factories

2015 Ghazi Barotha Hydro Power Plant

**Technical Projects**

FINAL YEAR PROJECT (2015 - 2016)  
**DESIGN AND FABRICATION OF INDEPENDENT SUSPENSION CAR**

**Experience:**

Designation: Maintenance Supervisor

Walls Ice Cream (Cold Chain)

From 04.01.2017 to 15.09.2017

**Responsibilities**

* Customers related complaints and feedback.
* Supervision of Deep Freezer ,Plate Freezer Repairment In workshop and market
* Handling Petty Cash.
* Mobilizing workers at there end.
* Sales Distributor complaints and feedback.
* Maintaining the assets records.
* Internal Audit And Maintaining Stock Register
* Maintaining the complaints record.
* Meetings coordinator.
* Visit & Audit of Sales Point Distributor
* Handling the Requisition Of Monthly Requirement.
* Coordinator of Outstation 3rd Party(Islamabad Region)