

ASIM ALI SHAH

ELECTRICAL ELECTRONICS ENGINEER [Asimimran27@gmail.com](mailto:Asimimran27@gmail.com)

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**Career Summary:**

An **Engineer**, **Manager** & **Teacher** by choice, having multidimensional experience of over ***Four years*** in education sector, QA/QC assistant in well-established organization, as an AreaManager & HR Advisor in Logistics, combined with well hold over communication skills, proven and effective leadership approach, adoptable and adjustable behavior while working in a team.

**Academic Profile:**

* Future intents: PMP certification, Enrollment in PhD, IOSH/NEBOSH certification by September 2018.
* MS in Engineering Management (2017-2018),(***to be honored with Gold medal*** ) CUST Islamabad  
  -Research area: Innovation Management  
  -Well hold over Project Management Body of Knowledge, Research Methodologies, Management techniques, Operations & HR Management
* B.Sc in Electrical Electronics Engineering (2011-2015), COMSATS Abbottabad

**Computer & Language Expertise**

MS Office (World, Excel, Power Point), Windows 10, 9X, 7.

Well hold over English, Urdu & Pashtu in speaking, listening, reading and writing.

**Employment Summary:**

**1: Assistant Sales Manager at CTEC Architecture & Construction Islamabad**From November 2017 till March 2018

**Responsibilities:**Sales metrics monitoring, Documentation of inventory transactions  
  
Managing sales administration process  
  
Professional meetings, communicating with clients and customers

**2: Lecturer/Assistant Principal, Zawiya Academy Islamabad**

From August 2016 till January 2017

**Responsibilities:**

Full time teaching, making and submitting monthly reports to Principal, managing resources, scheduling activities, providing summary of advancement, documenting project details

**3: QA/QC Assistant at World Pharma**

From February 2016 till July 2016

**Responsibilities:**

Conducting Independent Reviews

Documenting Inspection, Verification & Validation

Managing external meetings and planning six sigma certification

**4: Assistant Manager- World Wide Logistics**

From May 2015 till January 2016

**Responsibilities:**

Pre-planning & scheduling Routes for efficient service

Human Resources Planning for internal hiring

Receiving external delegation

**5: Sales Closer- Home security installations- Errands Services**

From March 2015 till June 2015

**Responsibilities:**

Taking end calls and convincing customers to close the deal

Making customers aware of the technicalities of home security systems

**6: Teacher, IQRA Academy Abbottabad**

From February 2014 till January 2015

**7: Hostel Warden, Abbottabad**

From February 2012 till January 2015

**Personal Details:**

Address House No. 64-D, Askari-2, Chaklala Scheme-3, Rawalpindi

D.O.B 15TH Feb 1992

Languages English, Urdu, Pashtu

Interests Searching different trends, Social & volunteer acts, Swimming, Cricket