Get Started with Microsoft OneDrive

Save your files to OneDrive to keep them protected, backed up, and accessible from all your devices, anywhere.





Anywhere access

With OneDrive.com and the OneDrive mobile app you can create, access and edit your files from all your devices, virtually anywhere you happen to be.

Cloud storage

OneDrive provides one secured place for your files and photos. Start with 5 GB of free storage or upgrade to Office 365 for 1 TB.

Learn how to upload files





PC folder backup

Turn on PC folder backup to automatically back up and sync your Desktop, Documents and Pictures folders to OneDrive.

How to set up PC folder backup



Office integration

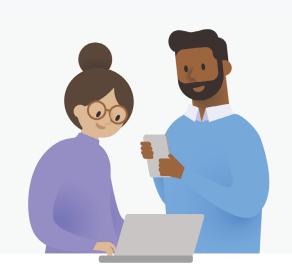
OneDrive works seamlessly with Office for the web. Use Word, PowerPoint, and Excel for free to easily create, edit, and share files.

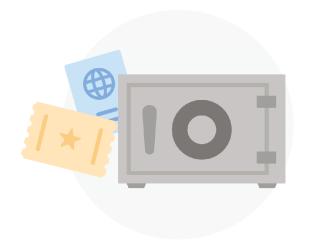
Learn how to use Office for the web

Share and collaborate

Share documents, folders, and photos with anyone. They don't need an account to view, edit or collaborate in real-time on the file.

Learn how to share files





Security

With security features like <u>Personal Vault</u>, <u>Ransomware detection and recovery</u>,¹ and file encryption your work and memories are always secured.

¹Requires an Office 365 Personal or Home subscription.

Get more features with the mobile app



Automatic camera roll backup

Automatically back up your phone's photos and videos so you never lose a memory.

Learn more: iOS or Android



Scan and save paper documents

Use your phone to scan and store paper documents, receipts or whiteboard notes in your OneDrive.

Learn more: <u>iOS</u> or <u>Android</u>





Achieve more with Office 365

Upgrade to Office 365 and get 1 TB of OneDrive storage, the latest Office apps, advanced security and more.

Premium OneDrive features

Newest Office apps for PC & Mac

✓ **1 TB** (1,000 GB)









- Advanced security
- ✓ Productivity tools





For more about Office 365 visit

OneDrive plans