Project Status Report

Your Name: Chongyuan Liu

Project Title: RoboScale: LLM-Driven Robot Replaceability Assessment Tool

Date of report: Oct 3, 2023

1. **Project Status and Explanation:**

Project Status Area	Status (RYG)	Explanation
1. Overall Project Status	🟢	Project planning finished
2. Project Schedule	🟢	Timeline respected
3. Project Deliverables	🟢	Starting point documents prepared waiting to be reviewed and signed by the project owner
4. Resources & Collaboration	🟢	All resources and materials obtained
5. Changes	🟢	No changes at this moment
6. Communication	🟢	Smooth communication with stakeholders Weekly in person and Zoom meetings

For status above, indicate **Red**, **Orange**, or **Green**:
- **Red**: Critical issues, serious risks to project, significant intervention must occur to achieve success, potential for stoppage of project activity. Project slipping by 5+ days, and resources uncommitted to meet deliverables
- **Orange**: Some major issues, moderate risk to project, must monitor closely, some internal or/and external dissatisfaction with progress. Project plan slipping by 2+ days.
- **Green**: No major issues, minimal risk to project, on target with expected outcomes, project on schedule, everyone satisfied with progress.

2. **List All Completed Project Tasks:**
   - Project proposal completed
   - Project schedule and WBS planned
   - Major materials and documents obtained
   - Project sponsor agreement, Project sponsor acceptance prepared

3. **List any concerns or issues that need the professor's involvement:**
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4. **Next series of tasks to complete:**
   - Project Charter redaction
   - Development of Robot Replaceability scale tool
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5. **Sponsor Signoff**
   Sponsor indicates agreement with the above status report:

By (signature):   *Andres Fortino*
                     _____
                              Project Sponsor

Printed Name: Dr. Andres Fortino
                     _____
                              Please print in English