

# Enhanced Due Diligence (EDD) Checklist (Sample)

## EDD Triggers & Actions

- PEP: Obtain senior management approval; establish source of wealth; enhanced monitoring.
- High-Risk Geography: corroborate address; confirm business rationale; obtain additional docs.
- Adverse Media: perform deep-dive review; capture case notes and decision with references.

SAMPLE

## Documentation & Approvals

- List documents obtained; risk mitigation steps; periodic review cadence.
- Compliance sign-off with date and approver name.

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