

Customer Onboarding Form (Sample)

Section A: Personal Information

- Full Name (as per ID)
- Date of Birth (YYYY-MM-DD)
- Nationality & Country of Residence
- Residential Address & Proof of Address (utility bill/bank statement, ≤3 months)
- Contact Details (email, phone)

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Section B: Identification

- Primary ID Type & Number (passport/national ID)
- Issue / Expiry Dates; Issuing Authority
- Selfie / Liveness check reference (if applicable)

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Section C: Employment & Income

- Occupation / Employer / Sector
- Source of Funds & Source of Wealth description
- Estimated Monthly Inflows / Outflows

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Section D: Declarations

- PEP status (self/close associate/family) – Yes/No; Details if Yes
- Sanctions / Adverse Media awareness – Yes/No
- Consent to data processing and record retention

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