

Resume of Bashiratunnahar

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Career Objective: I would like my institute or organization, where discipline and high-tech environment will ensure me to develop my career through working.

Career Summery:-

To pursue an ever-Challenging job in a dynamic organization where I will be able to work in my full efforts and utilize my knowledge, skills and capabilities. To serve an esteemed organization with most sincerity that offers challenges to accomplish mission, to achieve set goals and thus to create scope of propelling ahead with optimum precision to fabricate a career with a successful professional.

Job Experience:

1. Have worked as an English teacher in a reputed private high school at zirani,Ashulia,savar, Dhaka for 3 years.
2. Have worked as an HR Admin officer at AA Knitspin Limited, Sreepur, Gazipur for 1 year.

Academic Qualification:

| Exam Title | Concentration/Major | Institute | Result | Pas.Year | Duration |
|---------------|---------------------|---|--------|----------|----------|
| B.A.(Honours) | English | Dhaka University Affiliated (Govt.Bangla College) | 2.44 | 2016 | 4 |
| H.S.C | Humanities | Alhaj Abdul Mannan Degree College, ashulia,Savar,Dhaka] | 3.10 | 2011 | 2 |
| S.S.C | Business Studies | Gohailbari High School, Ashulia,Savar Dhaka] | 2.69 | 2009 | 1 |

Career and Application Information:

Looking For : Mid Level Job
Available For : Full Time

Preferred Job Category : Educational institutions, Garments/Textile, HR/ compliance/ org.
Development
Preferred District : Dhaka, Narshingdi, Gazipur
Preferred Country : Bangladesh
Preferred Organization Types : Educational institutions .

Computer Experience:

| Fields of Specialization | Description |
|--|--|
| <ul style="list-style-type: none">Experience | Have Profanely and Practical Experience in MS Word, MS Excel, Power Point, Access & E-mail Internet. Adobe Photoshop 7.0, Typing Speed: English & Bangla |

Key Competence:-

Ability to work hard, Team commitment
Self confident integrity.

Extra Curricular Activities:-

Having Proficiency in Communicating in English Speaking, Listening, reading and Writing.

Extra Motivated Power, Mutual Co-ordination. Capture any important Situation, Man to Man handle capability, Don't mistakes my responsibility, Able & willing to work under pressure.

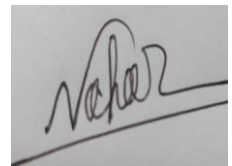
Personal Information:

Father's Name : Shah Md. Mostaque Miah
Mother's Name : Razia Sultana
Permanent Address : 1/23, Razia Sultana Road, Mohammadpur Dhaka-1207
Present Address : 1/23, Razia sultana road, Mohammadpur, Dhaka-1207
Date of Birth : 16 December, 1994
Nationality : Bangladeshi.
Religions : Islam.
Marital Status : married

Place of Birth : Kishoregonj
Blood Group : O (+ve)
Height & Wight : 5'2' & 69 Kg.

About Myself:-

I am Bashiratunnahar, willing to build career in General field but my working experience all Salary & Personal File related so, I prefer to study and also I like to learn new things, which are very beneficial for working environment. I am very hospitable and friendly which makes a factory's environment working like a group. I am dynamic energetic, self motivate and trying to be honest.

A handwritten signature in black ink, appearing to read 'Bashiratunnahar', written over a horizontal line.

Signature