



**I have done** (present perfect)

**I did** (past)

With a *finished time* (**yesterday** / **last week** etc.), we use the past (**arrived/saw/was** etc.):

*past* + *finished time*

We **arrived**

yesterday.  
last week.  
at 3 o'clock.  
in 2002.  
six months ago.

**yesterday**  
**last week**  
**six months ago**  
*finished time*

*past*

*now*

Do *not* use the present perfect (**have arrived** / **have done** / **have been** etc.) with a finished time:

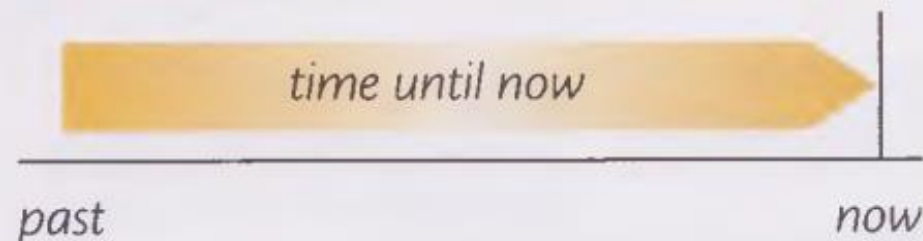
- ☐ I **saw** Paula **yesterday**.  
(*not* I have seen)
- ☐ Where **were** you **on Sunday afternoon**?  
(*not* Where have you been)
- ☐ We **didn't have** a holiday **last year**.  
(*not* We haven't had)
- ☐ 'What **did** you **do last night**?' 'I **stayed** at home.'
- ☐ William Shakespeare **lived from 1564 to 1616**. He **was** a writer. He **wrote** many plays and poems.

Use the past to ask **When ... ?** or **What time ... ?**:

- ☐ **When did** you **buy** your computer? (*not* When have you bought)
- ☐ **What time did** Andy **go** out? (*not* What time has Andy gone out)

### present perfect

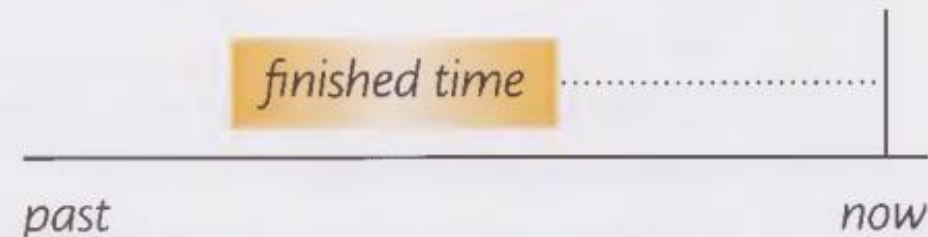
- ☐ I **have lost** my key.  
(= I can't find it *now*)
- ☐ Ben **has gone** home.  
(= he isn't here *now*)
- ☐ **Have** you **seen** Kate?  
(= where is she *now*?)



- ☐ **Have** you **ever been** to Spain?  
(= in your life, until *now*)
- ☐ My friend is a writer. He **has written** many books.
- ☐ Sam **hasn't phoned** me yet.
- ☐ We've **lived** in Singapore for six years.  
(= we live there *now*)

### past

- ☐ I **lost** my key **last week**.
- ☐ Ben **went** home **ten minutes ago**.
- ☐ **Did** you **see** Kate **on Saturday**?



- ☐ **Did** you **go** to Spain **last year**?
- ☐ Shakespeare **wrote** many plays and poems.
- ☐ Sam **didn't phone** me yesterday.
- ☐ We **lived** in Glasgow for six years, but now we live in Singapore.

# Vocabulary



# description

- Описание, изображение
- ***something that tells you what something or someone is like:***
- Write a **description** of your favourite beach.
- She has given the police a very detailed/full **description** of the robber.
- Your paper contains too much **description**, and not enough discussion of the issues.

# attendance

- Посещаемость, посещение, присутствие
- *the fact of going somewhere such as a church, school, etc. regularly:*
- Attendance at lectures is compulsory.
- *the number of people who go to an event, meeting, etc.:*
- Attendances at church are falling.

# schedule

- Расписание, график

***a list of planned activities or things to be done showing the times or dates when they are intended to happen or be done:***

- a production **schedule**
- Everything went according to **schedule**
- We expect the building work to be completed ahead of **schedule**.
- Managers need to know whether work is proceeding on **schedule**.



# curriculum

- учебный план, курс обучения

***the subjects studied in a school, college, etc. and what each subject includes:***

- Maths is an intrinsic part of the school curriculum.
- The Romans aren't on this year's curriculum.

# commit

- Совершить фиксировать

***to do something illegal or something that is considered wrong:***

- He was sent to prison for a crime that he didn't **commit**.
- Many people in public life have **committed** adultery.