



NURUL AINZ ZULAIKHA BINTI HAIRUDIN

About Me

I am a highly creative and multitalented individual. I am confident that my devotion will produce a high-quality output. I prefer to preserve positive relationships with vendors and "win-win" partnerships. In addition, I am a dynamic team player with strong communication skills. I'm also eager to pick up new talents and expand my knowledge so that I can be a better version of myself.

Work Experience

EEFAH SDN BHD Purchasing Assistant

Monitor stock received and stock transferred to be delivered, handle stock receiving and involve in stock take every month.

STOPER INDUSTRY HOLDINGS Warehouse Admin

Monitor incoming and outgoing stock, prepare documents needed by account department, and assist in stock take every month.

Skills

Logo Design	<div><div></div></div>
Flyer Design	<div><div></div></div>
Graphic Design	<div><div></div></div>
Copy Typing	<div><div></div></div>
Slides Presentation	<div><div></div></div>

Education

UiTM Kota Bharu, Kelantan Bachelor of Business Administration (Hons.) Finance

UiTM Rembau, Negeri Sembilan Diploma in Banking Studies

Contact

☎ 013-215 6999

✉ n.ainzzulaikhaa@gmail.com

Languages

Malay	<div><div></div></div>
English	<div><div></div></div>
Mandarin	<div><div></div></div>



Portfolio

<https://www.freelancer.com/u/ainzzulaikhaa>