

# MD. NURUL AMIN

## Technical Project Manager

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📍 Mirpur, Dhaka, Bangladesh



### PROFESSIONAL SUMMARY

Technical Project Manager with 3+ years of experience delivering SaaS, mobile, and automation projects. Expertise in business requirement analysis, Agile delivery, cross-functional coordination, and stakeholder communication. Proficient in Jira, ClickUp, Notion, and Figma, with hands-on experience in UAT coordination and performance tracking. Strong focus on timely delivery, scope management, and alignment with business objectives.

### CORE SKILLS

- Project Management:** Agile Team Management, Scrum, Kanban, Sprint Planning, Roadmapping, User Acceptance Testing (UAT), Cross-functional, Team Coordination
- Product Management:** Requirement Gathering, User Stories, User Flow Design, Feature Prioritization, Market & Competitor Research
- Technical Expertise:** SaaS Architecture, API Integration, Mobile & Web App Development Lifecycle
- Data Analysis:** Basic SQL, Excel/Google Sheets, Report Generation
- Tools & Technologies:** Jira, Trello, Notion, ClickUp, Microsoft Clarity, Figma, Google Suite

### PROJECTS

- Timetics** - A smart scheduling solution for meetings and businesses that streamlines appointment planning, bookings, and business activities using automated scheduling and AI-powered features.
- DeedSign** - A secure web and mobile eSignature platform that streamlines document signing and approval workflows. Features legally binding eSignatures, document tracking, real-time notifications, secure storage, and multi-format file support.
- Syncora: Backup & Restore** - A real-time backup and restore solution for Shopify stores, ensuring data protection across products, orders, themes, blogs, and files, with automated backups and secure Google Drive integration.
- iVendorz** - A B2B sourcing platform that connects buyers with verified suppliers across industries, helping buyers save time and reduce costs while enabling suppliers to showcase capabilities and expand market reach.
- Flowfy** - A Shopify automation app that simplifies store operations by integrating with CRM, email marketing, and third-party tools. Automates order processing, customer data syncing, inventory management, and data exports to reduce manual work.
- Educarequiz** - A medical exam preparation platform providing high-quality revision materials, including syllabus-mapped textbooks and extended learning resources.
- Bangladesh Family** - A community-focused digital platform with role-based access control, content moderation, and approval workflows for managing posts, services, members, and user-generated content.
- helloDeutsch** - A mobile learning application for German language learners featuring grammar lessons, vocabulary practice, dictionaries, translations (German–English–Bangla), and online exams for structured and guided learning.

### EDUCATION

**Bachelor of Science in Computer Science Engineering (2017-2021)**  
BANGLADESH UNIVERSITY OF BUSINESS AND TECHNOLOGY (BUBT)  
**Mirpur, Dhaka, Bangladesh**

### EXPERIENCE

Technical Project Manager	
JoulesLabs	<b>2023-Present</b>
Project Manager	
Animoox Studio	<b>2022-2023</b>

### SKILLS

#### Quality Assurance

Testing life cycle understanding, defect triage, QA process alignment, UAT coordination, experience with Postman and API testing.

#### Project Execution & Delivery

Requirement gathering (BRD, SRS, user stories), MVP definition, milestone planning, timeline & resource estimation, risk management & mitigation strategies

#### Communication & Documentation

Google Workspace, Microsoft 365, Slack, Loom, Figma for visual collaboration; writing clear technical documentation and release notes Business & Pro

#### Business & Product Insight

Understanding of SaaS product lifecycle, marketplace models, subscription models, and product-market fit

### ADDITIONAL INFORMATION

<b>Software Quality Assurance &amp; Cyber Security</b>	
IT Training BD	<b>2022</b>