

MD. NURUL AMIN

TECHNICAL PROJECT MANAGER

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CAREER OBJECTIVE

Technical Project Manager with 2+ years of experience leading cross-functional teams to successfully deliver complex software projects on time and within budget. Proficient in Agile methodologies, risk management, and stakeholder collaboration. Eager to apply my expertise to drive high-impact, innovative projects.

PROFESSIONAL EXPERIENCE

Technical Project Manager at JoulesLabs

Nov 2023 - Present

- Scrum Meetings – Facilitated daily scrums to monitor progress and ensure team alignment.
- Project Planning & Execution – Established scope, timelines, and deliverables, ensuring timely execution.
- Agile Leadership – Led stand-ups, sprint planning, and retrospectives to support Agile workflows.
- Team Collaboration – Partnered with developers, QA, designers, and stakeholders to align on goals.
- Client Communication – Handled client interactions, gathered requirements, and shared updates.
- Quality Assurance & Testing – Coordinated QA efforts to uphold high-quality deliverables.
- Risk Management & Issue Resolution – Identified risks and applied effective mitigation strategies.
- Project Tracking – Tracked progress using Bordio, Notion, and other project management tools.
- Technical Support – Supported developers in resolving issues and optimizing workflows.
- Process Improvement – Implemented best practices to enhance workflows and team efficiency.
- Documentation & Reporting – Managed project documentation and delivered reports and KPIs.
- Mentorship & Team Building – Provided guidance and fostered growth among team members.

Project Manager at Animoox Studio

Mar 2023 - Oct 2023

- Led cross-functional teams to deliver multiple creative and tech-driven projects on time and within budget.
- Oversaw project planning, resource allocation, timeline management, and stakeholder communication.
- Implemented agile methodologies to enhance team productivity and streamline workflows.

REAL-WORLD APPLICATIONS

- DeedSign.
- Flowfy - Shopify App.
- Syncora: Backup & Restore - Shopify App.
- helloDeutsch.
- Bangladesh Family.
- Timetics.
- iVendorz.
- Educarequiz.

EDUCATION

Bachelor of Science in Computer Science Engineering at Bangladesh University of Business & Technology (BUBT)

October 2017 – December 2021

Mirpur, Dhaka, Bangladesh

Higher Secondary Certificate (HSC) in Science at Nilphamari Govt. College

June 2012 – June 2014

Nilphamari, Bangladesh

Secondary School Certificate (SSC) in Science at Nilphamari Govt. High School

January 2007 – December 2011

Nilphamari, Bangladesh

ADDITIONAL INFORMATION

- **Software Quality Assurance & Cyber Security** – IT Training BD