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Ref.:

Date :

February 27, 2023

To Whom It May Concern

This is to certify that **Nusrat Enam Fairin** has worked at Department of CSE, International Islamic University Chittagong as a Teaching Assistant for Undergraduate program from July 2022 to February 2023. Her courses are:

- 1. Database Management Systems Lab (July 2022 to December 2022)
- 2. Data Structures Lab (January 2023 to February 2023)

Her services were found to be satisfactory in carrying out the job duties, her responsibilities were to:

- 1) Lead discussion sections, tutorials, or laboratory sections
- 2) Return assignments to students in accordance with established deadlines
- 3) Inform students of the procedures for submitting class work, like lab reports
- 4) Prepare or proctor examinations
- 5) Notify instructors of errors or problems with assignments
- 6) Assisting Students for solving coding problems
- 7) Assisting Course Teacher for developing teaching materials
- 8) Assisting Course Teacher for checking students project and discuss about their project ideas
- 9) Giving feedback to the course teacher about students problems
- 10) Lab performance evaluation

We wish her all the best in her future.

(Tanveer Absan)

Chairman (Current Charge) & Associate Professor

Dept. of CSE, IIUC