



PARLIAMENT OF THE DEMOCRATIC  
SOCIALIST REPUBLIC OF  
SRI LANKA

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SRI LANKA INSTITUTE OF PRINTING

ACT, No. 18 OF 1984

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(Certified on 2nd May, 1984)

*Printed on the Orders of Government*

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L. D.—O. 14/83

AN ACT TO PROVIDE FOR THE ESTABLISHMENT OF THE SRI LANKA  
INSTITUTE OF PRINTING AND FOR MATTERS CONNECTED  
THEREWITH OR INCIDENTAL THERETO.

BE it enacted by the Parliament of the Democratic Socialist  
Republic of Sri Lanka as follows :—

1. This Act may be cited as the Sri Lanka Institute of Printing Act, No. 18 of 1984, and shall come into operation on such date as may be appointed by the Minister by Order published in the *Gazette*. Short title  
and date of  
operation.

PART I

ESTABLISHMENT, OBJECTS, POWERS AND FUNCTIONS OF THE  
SRI LANKA INSTITUTE OF PRINTING

2. (1) There shall be established an Institute which shall be called the Sri Lanka Institute of Printing (hereinafter referred to as the "Institute"). Establishment  
of the  
Sri Lanka  
Institute of  
Printing.

(2) The Institute shall by the name assigned to it by subsection (1) be a body corporate and shall have perpetual succession and a common seal and may sue and be sued in its corporate name.

(3) The members of the Board of Governors shall be the members of the Institute.

3. The principal office of the Institute shall be at Colombo. Principal  
office of the  
Institute.

4. The general objects of the Institute shall be— General  
objects of the  
Institute.

- (a) to train those persons presently employed in the printing trade with a view to improving techniques, processes, raw material utilisation, planning etc. and thereby to improve the printing standards of printing establishments in Sri Lanka ;
- (b) to organize training courses in the field of Printing Technology and Management ;
- (c) to award certificates and diplomas in connection with training courses held by the Institute ;
- (d) to organize and disseminate information to those in the printing trade regarding new syllabuses, techniques, processes, and available courses of study through a periodical news letter or other publication ;

- (e) to sponsor training abroad in schools of Printing or Printing Houses to and to reciprocate training through an exchange system;
- (f) to attend and participate in trade fairs, connected with the printing trade with a view to acquiring new techniques and information necessary for the printing trade in Sri Lanka;
- (g) to train those already employed in the printing trade in neighbouring countries where the methods of printing available in Sri Lanka are non-existent.

5. The Institute shall have such powers, rights and functions as may reasonably necessary to carry out the objects and in particular may— Powers of the Institute.

- (a) receive grants, gifts and donations in cash or kind whether from local or foreign sources ;
- (b) acquire, hold, take or give, lease or hire mortgage, pledge and sell or otherwise dispose of any movable or immovable property ;
- (c) enter into agreements for co-operation with educational or other institutions whether in Sri Lanka or abroad having objects wholly or partly similar to those of the Institute, for the exchange of personnel and students and generally for such purposes as may be conducive to their common objects ;
- (d) import machinery and equipment required for the purposes of the Institute and receive equipment, funds, personnel and any other assistance for carrying out the objects of the Institute ;
- (e) Institute professorships, memberships, Research Fellowships and award prizes and medals, for fundamental and advanced studies ;
- (f) erect, equip and maintain libraries and laboratories and provide other services for fundamental and advanced studies ;
- (g) make rules in relation to its officers and servants including the appointment, training, promotion remuneration, disciplinary control, conduct and grant of leave ;
- (h) make rules in respect of the general administration of the Institute ;
- (i) levy fees or charges for any services rendered by the Institute ;

(j) pay fees or charges for any services rendered to the Institute.

(k) to do all such other acts or things which are necessary for or conducive or incidental to, the attainment of the objects and carrying out of the functions of the Institute

6. In the exercise of its powers and carrying out of its objects the Institute shall comply with the policy of the Government and with any general or special direction issued by the Minister in relation to such policy.

Institute to exercise its powers under the directions of the Minister.

7. (1) The management and administration of the affairs of the Institute shall be vested in a Board of Governors (hereinafter referred to as "the Board").

The Board of Governors.

(2) The Board shall consist of the following members—

(a) five members appointed by the Minister (hereinafter referred to as "appointed members") who in the opinion of the Minister are actively engaged in the field of printing technology or management;

(b) four other members (referred to as "ex-officio members") who shall be the persons for the time being holding office as—

(i) Government Printer;

(ii) Chairman of the State Printing Corporation;

(iii) President of All Ceylon Printers Association;

(iv) President of the Sri Lanka Institute of Packaging.

8. A person shall be disqualified from being appointed or from continuing, as member of the Board—

Disqualification from membership.

(a) if he is or becomes a member of Parliament; or

(b) if he directly or indirectly, holds or enjoys any right or benefit under any contract other than any contract to impart knowledge of printing technology or management made by or on behalf of the Institute; or

(c) if he has any such financial or other interest as is likely to affect prejudicially the discharge by him of his functions as a member of the Board.

9. (1) Every appointed member of the Board shall hold office for a period of three years, unless he earlier vacates office by death, resignation or removal.

Term of office of the appointed members of the Board.

(2) (a) The Minister may if he considers it expedient so to do, remove any appointed member without assigning any reason therefor.

(b) The removal of any member under paragraph (a) shall not be called in question in any court.

(3) An appointed member of the Board may at any time resign his office by letter to that effect addressed to the Minister.

(4) If an appointed member of the Board dies, or resigns or is removed from office, the Minister may having regard to the provisions of section 7, appoint another person to be a member in place of the member who dies, resigns or is removed from office.

(5) A member who has been appointed, under subsection (4) shall hold office for the unexpired portion of the term of office of the member whom he succeeds.

(6) Where an appointed member of the Board is by reason of illness, infirmity or absence from Sri Lanka temporarily unable to perform the duties of his office, the Minister may, having regard to the provisions of section 7 appoint any person to act in place of such member.

(7) Any appointed member of the Board who vacates office, otherwise than by removal, shall be eligible for reappointment.

10. The Minister shall appoint one of the members of the Board to be the Chairman of the Board.

Chairman of the Board.

11. No act or proceeding of the Institute shall be deemed to be invalid by reason of the existence of any vacancy in the Board or defect in the appointment of any member of the Board.

Acts or proceedings of the Institute deemed not to be invalid by reason of or any vacancy defect in the appointment of a member.

12. The members of the Board shall be remunerated in such manner and at such rates as may be determined by the Board.

Remuneration of member of the Board.

13. The seal of the Institute—

Seal of the Institute.

(a) shall be in the custody of the Chairman of the Board.

(b) may be altered in such manner as may be determined by the Board ; and



- (c) shall not be affixed to any document except with the sanction of the Board and in the presence of two members of the Board who shall sign the document in token of their presence.

14. (1) The meetings of the Board shall be held once at least every month. Meetings of the Board.

(2) The Chairman shall give at least seven days notice in writing of every meeting of the Board to each of the members, and shall specify in such notice the business to be dealt with at such meeting.

(3) The Chairman shall summon a special meeting of the Board within seven days after being requested in writing to do so by the two members of the Board notwithstanding the provisions of subsection (2).

(4) Five members shall form a quorum at any meeting of the Board.

(5) The Chairman of the Board shall preside at every meeting of the Board at which he is present. In the absence of the Chairman at any meeting of the Board, any member elected by the members present shall preside at such meeting.

(6) Where there is an equality of votes on any matter or thing to be decided at a meeting of the Board, the Chairman of such meeting shall, in addition to his vote, have a casting vote.

(7) Subject to the provisions of this Act, the Board may make rules for the procedure in regard to the meeting of the Board and the transaction of business at such meetings.

15. (1) The Board may delegate to the Chairman or the Registrar of the Institute any of its powers, functions and duties. Delegation of powers and duties of the Board.

(2) The Chairman or the Registrar to whom any of the powers functions and duties of the Board have been delegated under subsection (1) shall exercise, perform or discharge the powers, functions and duties so delegated subject to the general or special directions of the Board.

16. Subject to other provisions of this Act, the Board shall exercise, perform and discharge the following powers, functions or duties— Powers, functions and duties of the Board.

- (a) to raise funds for the administration of the Institute and to receive financial aid from local as well as foreign organizations and agencies for the operation of the Institute ;

- (b) to charge fees for any services or facilities provided by the Board ;
- (c) to take all such measures as may be necessary for the achievement of the objects of the Institute ;
- (d) to make rules in respect of the administration of the affairs of the Board.

## PART II

### APPOINTMENT OF THE REGISTRAR OF THE INSTITUTE AND THE OTHER OFFICERS AND SERVANTS OF THE INSTITUTE

17. (1) The Board may appoint to the staff of the Institute a Registrar of the Institute (hereinafter referred to as the "Registrar") who shall be the chief executive officer.

Appointment of the Registrar of the Institute.

(2) The Registrar shall exercise, perform and discharge such powers, functions and duties as may be delegated to him.

(3) The Board may remove from office the Registrar appointed under subsection (1).

(4) The conditions of employment including the remuneration of the Registrar shall be determined by the Board.

18. (1) Subject to the other provisions of this Act, the Board may—

Powers of the Board in regard to appointment to the staff of the Institute.

(a) appoint to the staff of the Institute such other officers and servants as may be necessary for the purpose of the Institute ;

(b) dismiss and exercise disciplinary control over the staff of the Institute ;

(c) fix wages and salaries or other remunerations of the staff ;

(d) determine the terms and conditions of service of such staff ; and

(e) establish and regulate provident funds and schemes for the benefit of such staff and make contributions to any such fund or scheme.

(2) Rules may be made under this Act in respect of all or any of the matters referred to in subsection (1).

19. The Registrar shall with the approval of the Board determine the duties of the officers and servants of the Institute. Determination of duties.

20. (1) At the request of the Board any officer in the public service may, with the consent of that officer and of the Secretary to the Ministry of the Minister in charge of the subject of Public Administration, be temporarily appointed to the staff of the Institute for such period as may be determined by the Institute with like consent or with like consent be permanently appointed to such staff. Appointment of public officers to the staff of the Institute.

(2) Where any officer in the public service is temporarily appointed to the staff of the Institute, the provisions of section 13 (2) of the Transport Board Law, No. 19 of 1978, shall, *mutatis mutandis*, apply to, and in relation to, him.

(3) Where any officer in the public service is permanently appointed to the staff of the Institute, the provisions of section 13 (3) of the Transport Board Law, No. 19 of 1978, shall, *mutatis mutandis*, apply to, and in relation to, him.

(4) Any officer or servant of a public corporation may, with the consent of such officer or servant and the Board of Directors of such corporation, be temporarily or permanently appointed to the staff of the Institute on such terms and conditions, including those relating to the provident fund rights, as may be agreed upon by the Board of Directors of that corporation and the members of the Board.

(5) Where the Institute employs any person who has entered into a contract with the Government by which he has agreed to serve the Government for a specified period, any period of service to the Institute by that person shall be regarded as service to the Government for the purposes of discharging the obligations of such contract.

### PART III

#### FINANCE

21. (1) The Institute shall have and maintain its own fund. The Fund of the Institute.

(2) There shall be credited to the Fund of the Institute—

(a) all such sums of money as may be provided by such organizations as are concerned with the establishment of the Institute ;

(b) all such sums of money as may be received by the Institute in the exercise, performance and discharge of its powers, duties and functions ; and



- (c) all such sums of money as may be received by the Institute by way of income, loans, donations, gifts or grants from any source whatsoever whether in or outside Sri Lanka.

(3) There shall be paid out of the Fund of the Institute all such sums of money required to defray any expenditure incurred by the Institute, in the exercise, performance and discharge of its powers, duties and functions.

22. The Institute shall be exempt from the payment of any wealth tax payable under the Inland Revenue Act, No. 28 of 1979.

Institute to be exempt from payment of wealth tax.

23. Any funds of the Institute which are not immediately required for the purposes of the business of the Board may be invested by the Board in such manner as the Board may determine with the approval of the Minister.

Investment of the funds of the Institute.

24. The mode and manner of withdrawal of any moneys from the Fund of the Institute and the investment of any moneys of the Fund shall be made by the Board in accordance with such rules as may be made from time to time for that purpose and no sum shall be withdrawn except in accordance with such rules.

Withdrawal and investment of moneys of the Fund.

25. (1) The financial year of the Institute shall be the calendar year.

Financial year and the audit of the accounts of the Board

(2) The Board shall cause proper books of accounts to be kept of the income and expenditure, assets and liabilities and all other transactions of the Board.

(3) The provisions of article 154 of the Constitution relating to the audit of the accounts of public corporations shall apply to the audit of the accounts of the Institute.

## PART IV

### GENERAL

26. All members, officers and servants of the Institute shall be deemed to be public servants within the meaning of, and for the purposes of, the Penal Code.

Members and employees of the Institute deemed to be public servants.

27. The Institute shall be deemed to be a scheduled institution within the meaning of the Bribery Act and the provisions of that Act shall be construed accordingly.

The Institute deemed to be a scheduled Institution within the meaning of the Bribery Act.