

*N.B.*— Tamil version of this *Gazette* is printed separately.  
Part III and IV(A) of the *Gazette* No. 1,710 of 10.06.2011 were not published.

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(Published by Authority)

## PART IV (B) — LOCAL GOVERNMENT

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### IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All Notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after **three months** from the date of publication.

All Notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* Notices for publication in the weekly *Gazette* of 24th June, 2011 should reach Government Press on or before 12.00 noon on 10th June, 2011.

LAKSHMAN GOONEWARDENA,  
Government Printer.

Department of Govt. Printing,  
Colombo 08,  
January 01, 2011.

## By – Laws

### NORTH WESTERN PROVINCE PROVINCIAL COUNCIL-BY-LAW

#### Local Government (Standard) By Law Act, No. 06 of 1989

IT is hereby published the draft By-law made by me, Minister in charge of subject of Local Government North Western Province under Section 02 of Local Government (Standard by Law) Act, No. 06 of 1952 read with Sec. 02 (Incidental Provisions) of provincial Council Act, No. 12 of 1989.

Powers have been vested in Pradeshiya Sabha terms of Section 26 read with Section 22 of Pradeshiya Sabha Act, No. 15 of 1987 to make By-Laws including provisions of said draft By-Laws and therefore powers are vested in Pradeshiya Sabhas to accept those By-Laws in terms of sub Section 03 of Section 02 of said Local Government (Standard By Law) Act.

#### RESOLUTION

The Sabha proposes that Five Standard by-Laws out of six which were adopted to be implemented within North western Province Provincial Council by the Chief Minister of North Western Province at the General meeting held on 30.11.2010 at the Auditorium of Public Library of Pradeshiya Sabha-Kobeigane, should be accepted and implemented within the jurisdiction of our Pradeshiya Shaba.

ATHULA SARATH KUMARA WIJESINGHA,  
Chief Minitier,

(Chief Minister and Minister of Finance, Planning,  
Law and Order, Local Government, Provincial  
Administration, Man power, Education and  
Cultural Affairs, Environment, Housing and  
Construction, Industry and  
Rural Industry and women's Affairs.)

#### NORTH WESTERN PROVINCE PROVINCIAL COUNCIL BY-LAW ON ITINERANT TRADE

01. This By-Law is enacted for regulating, controlling and administration of itinerant trade within the jurisdiction of Pradeshiya Sabha.
02. Those do not posses a licence for itinerant trade issued by the chairman of Pradeshiya Sabha-Kobeigane or his authorized officer in terms of this By-law should not functions as an itinerant seller within the jurisdiction of Pradeshiya Sabha.
03. Itinerant trade licence set out in By-law 02 should be substantial with Schedule 02 and for that an application in terms of Schedule 01 should be submitted.
04. (1) Unless every Licence obtained in terms of By-law 02, is cancelled they will take effect until 31st of December of year in which the licence was issued.

The authority shall have the powers to cancel at any time and re-issue of this licence by reasons of violation of provisions of these By-Laws.

- (2) A Licence issued for a limited period shall be valid only for the time period mentioned in the Licence.
05. By no reasons, Licences and identity cards obtained in terms of By-law 2 shall not be alienated.
06. Every itinerant seller shall wear the identity card issued by the chairman when he is engaging in business activities.
07. Chairman shall have the powers to include conditions which are considered suitable for every Licence issued.
08. A fee at a rate required by periodical adopted resolutions shall be paid for obtaining Licence under this By-Law.
09. Every Licenced itinerant seller shall do their businesses from 6.00 a. m. to 10.00 a. m. Provided however in case of special functions the chairman may mitigate these periods.
10. Any Licence holder or his representative shall not reside in side or near the itinerant trade stall after business hours.
11. If itinerant stalls are used, cooking or preparation of foods shall not be carried out inside or near those stalls.
12. If foods are sold; all food items should be covered hygienically and cutlery for taking foods shall be used. Similarly, business should be carried out in comply with the provisions of food Act.
13. Meat of animals not included in cattle slaughter ordinance shall not be sold.
14. In case the Licence holder is suffering from any communicable disease he shall not engage in business works and an individual suffering from a communicable disease also shall not get involved.
15. The chairman shall prohibit the trade of food items or other items prepared in an area in which a communicable disease is spreading or has spread.
16. Waste material or waste, shall not be removed into public places and measures shall have been taken in a way that the chairman is satisfied.
17. The itinerant seller himself shall prepare and follows a formal method with the concurrence of the Sabha for disposal of garbage, waste material and waste water generated by itinerant selling.
18. The licence holder shall produce his licence and Identity card at he request of an authorized officer of the Pradeshiya Sabha.
19. Itinerant trade is prohibited within the market premises. Selling in same period for a long time shall not be done.
20. Where the licence is cancelled by a duly authorized court, the Licence shall be forthwith returned to the chairman.
21. Taking actions under Sec. 122 (02) of Pradeshiya Sabha Act, regarding any violation of this By-Law or when the absence of itinerant trade Licence or the identity card issued by the Sabha shall be legal.

SCHEDULE 02

Conditions :

APPLICATION FOR REGISTRATION AS AN ITINERANT SELLER

01. Full Name :\_\_\_\_\_.
02. Address :\_\_\_\_\_.
03. N. I. C. No. :\_\_\_\_\_.
04. Nature of business :\_\_\_\_\_.
05. Period of time engaging in itinerant trade :\_\_\_\_\_.
06. Old business Identity Cards/License No. :\_\_\_\_\_.
07. If there is any permanent claim regarding the permanent shops situated within Pradeshiya Sabha limits shop No. and Assessment No. :\_\_\_\_\_.

It is hereby requested that above particulars are true. Further it is requested to make arrangements for registration as a mobile seller subject to the agreement that item prescribed by Pradeshiya Sabha and Urban Councils are not sold, that actions are taken as per the decision taken by Pradeshiya Sabha/Urban Council and that registration as a mobile seller is not considered as aright.

\_\_\_\_\_,  
Signature of Candidate.

Date :\_\_\_\_\_.

PARKING VEHICLES WITHIN PRADESHIYA SABHA LIMITS

01. This By-Law may be cited as by Law on establishment, controlling and Administration public parking places for vehicles and regularizing of parking vehicles in those places.

Here, unless the context otherwise requires "Authorized Officer" means an officer who was authorized on a written notice by the Chairman of Pradeshiya Sabha.

"Itinerant Trade" means a trade carried out by walking, by using a foot bicycle, a motor-bike, a motor vehicle, a cart, a wheeled stall or a quadruped

"Shaba" means Pradeshiya Sabha concerned

"Chairman" means chairman of the Pradeshiya Sabha.

SCHEDULE 01

MOBILE TRADE LICENSE

Pending to implementation of the following conditions within the limits, this license is issued for below mentioned individuals :—

01. Full Name :\_\_\_\_\_.
02. Address :\_\_\_\_\_.
03. N. I. C. No. :\_\_\_\_\_.
04. Nature of business :\_\_\_\_\_.
05. Business area :\_\_\_\_\_.
06. Amount to be paid :  
Date :\_\_\_\_\_. Bill No.:\_\_\_\_\_.
07. Licence No. :\_\_\_\_\_.

01. Wearing a uniform,
02. Wearing the identity card so that members of public can see conveniently,
03. Abstaining from using liquor,
04. Not selling in entrances and steps,
05. To behave civilly and politely,
06. Putting the wastes disposed by people into dustbins,
07. Paying monthly trade fee before 10th,
08. Tools such as knives should not be kept (Violation of above conditions or default of payment within the prescribed period will result in cancellation of License).

02. (1). The chairman of Pradeshiya Sabha-Kobeigane (hereinafter referred to as the 'Chairman') may declare the sailable places for parking vehicles within his purview.

- (2). By security reasons or other reasons parking prohibition places may be declared by a clearly visible notice displayed stating that it is an out of bound area for parking.

03. 2.2 In a place where parking is prohibited by a notice in By-law, the driver shall not park the vehicle except for time period required for following instances.

- (a) To act accordance with a certain notice or a vehicle signal displayed or constructed on the road or on that street by a competent authority.
- (b) To act accordance with the travelling situation on that road or street for the time being.
- (c) To allow a person to get into or get down from the vehicle.
- (d) To land or unload goods.

04. If a valid permit issued by the Chairman or Secretary under this By-Law is not in the possession, no one shall park his vehicles in a vehicle park.

05. A fee granted and published after the resolution adopted by Sabha may be recovered for permits issued in terms of By-Law 04 above.

06. On a payment of a monthly fee which may be ordered by Pradeshiya Sabha from time to time to the Pradeshiya Sabha by a Government department, a co-operation or a in co-operated personal body, as the case may be, a permit for vehicles owned by that department co-operation or personal body may be obtained.

07. Every person who obtains a permit under By-Law above should fix it so that it can be visible conveniently from out side of the vehicle.

08. When a car park is allocated for a specific class of vehicles or a specific make, no one shall park a vehicle, different class from that class or make.

09. No person shall park his vehicle in a way to block another vehicle comes in to and goes out of the car park.
10. The vehicle shall not be parked during the period other than specifically mentioned time period in the permit.
11. The vehicle shall be parked by the permit holder in such manner as required by Pradeshiya Sabha so that no person, public property or private property will be obstructed by those vehicles.
12. (1). Repairs shall not be done in a public car park except in case of a repair which needs for taking the vehicle out from the park.  
(2). Shall be refrained from doing some thing which could lead to violation of peace or damage to the virtue.  
(3). The vehicle shall not be started in the public car park so as to emerge an abnormal sound.  
(4). No one shall wash the vehicle or cause the vehicle to be washed when the vehicle is parked in a public parking place.
13. When a vehicle is being parked in a public car park the driver or the owner of the vehicle shall forward the license for inspection at the request, at any time by a police constable or vehicle controller.
14. A fee adopted by Pradeshiya Sabha may be recovered in proportionate to the time of parking a vehicle in a street, or a mawatha situated within adopted limits by Sabha situated in a town area or a place where general public gather.
15. From a vehicle parked in a street or a mawatha with the view to earn income a fee adopted by the Sabha from time to time may be recovered.
16. When the three wheelers are parked after obtaining a permit the three wheeler shall not park in another nominated place by the Sabha other than the place mentioned in the permit.
17. The following terms and conditions shall be applied for three wheelers which are parked in a public car park with the view to hiring it :-  
(1). When a person apply for a permit mentioned in the By-Law 04 and he is not the owner of the three wheeler the agreement of the owner about issuing the permit shall be informed to the Pradeshiya Sabha-Kobeigane by a written notice.  
(2). The three wheeler shall not park in any place other than a place mentioned the permit with the aim of hiring it.  
(3). Hiring can be done on mutual agreement. Accordingly, if they fail to come to an agreement, turns may be allocated upon the instruction given by chairman.

18. This By-law will take effect from 6.00 a. m. to 8.00 p. m. on every days.
19. Those who violate this By-law shall be punished in terms of Sec. 122 (02) of Pradeshiya Sabha Act.

The Chairman shall have the powers to amend these time periods and fees following the approval of the Sabha and those amendments should be published in the *Gazette*.

In this By-law unless the context otherwise requires –

"Chairman" means, chairman of the Pradeshiya Sabha ;

"Pradeshiya Sabha" means, the Pradeshiya Sabha concerned ;

"Police Officer" means, an officer of Sri Lanka Police Service who is wearing the Police uniform ;

"A motor vehicle" means and officer or servant of the Pradeshiya Sabha-Kobeigane appointed for discharging every duty assigned by Chairman or Secretary for maintenance of good control regarding parking of vehicles ;

"Secretary" means, the secretary of the Pradeshiya Sabha concerned ;

"Public places for parking vehicles and prohibited places for parking vehicles" means, places adopted by Pradeshiya Sabha.

#### **Provincial Council of North Western Province**

##### **BY-LAW ON DESTROYING MOSQUITOES AND DISEASE CAUSING INSECTS WITHIN PRADESHIYA SABHA LIMITS**

01. This By-Law is enacted for the upliftment of environmental condition of the area and for prevention of spreading communicable diseases by destroying and preventing of breeding mosquitoes and insects.
02. No person or an individual within Pradeshiya Sabha limits shall act in such a manner as it could lead to breeding of mosquitoes or disease causing insects.
03. Residents in anywhere of the jurisdiction of Pradeshiya Sabha shall –  
(1). Cause the opened tins, bottles, boxes, plastic cans, discarded tyres, coconut shells, empty coconuts other goods, materials, vessals and places in which water could be accumulated to be removed successfully.  
(2). Properly maintain the water drainage of constructions such as railing pipes etc., in residential and non-residential places and drains of home gardens.  
pay continuous attention and remove their blockages.

- (3). Take action for proper maintenance with necessary repairing of all water vessels, tanks and other vessels in which water is accumulated.  
  
to cover them or close so as to protect from mosquitoes and insects or to keep in the condition so as to prevent from breeding mosquitoes and insects in those places; to inspect by an officer of a Pradeshiya Sabha and to make an access to those easily and securely.
04. Properly maintain all the wells constructed in lands and shall take action to cover them or close so as to protect from mosquitoes and insects or to keep in the condition so as to prevent from breeding mosquitoes and insects.
05. Make empty and clean at least once a week, when there is an exhaustive artificial tanks.
06. Maintain daily the drains of home gardens and lands for the prevention of creating the ditches by collecting water.
07. Remove all thicket scrubs, cultivations and vegetations etc. situated within every part contains semi diameter of 5m. from a building or a construction used for living.
08. Maintain all metal quarries, ..gem. mines, clay ponds and pits made for any other purpose so as to prevent them from collecting water.
09. remove and destroy aquatic plants usually known as Diya paradel and mosess (penda pasi, thel pasi and Barawa pasi) or any other aquatic plants which are come to know from time to time cause for breeding mosquitoes or insects.  
  
Spreading of plants mentioned in sub Sec. 09 of this by-law shall be prevent by building obstacles so as to prevent them from floating along a water way.
10. Shall maintain all toilets, water pits, water absorptive pits, sealed pits and their surrounding so as to prevent from breeding mosquitoes, for destroying mosquitoes and disease censing insects.
04. It shall be legal to enter into and examine a certain place at any time within 6.00 a. m. to p. m. on any day for verification of following facts by the Chairman of the Pradeshiya Sabha or an officer authorized generally or specially for the said duty by a written notice.
  - (1). Whether that is a breeding place for mosquitoes and flies
  - (2). Whether the residents of that place have observed the terms of the by-laws.
  - (3). Whether it should take measures for arresting and destroying the breeding of mosquitoes and if so what are the steps to be taken.
  - (4). Whether insecticides has been sprinkled properly.
05. (1). Following an examination, which is deemed necessary for a particular place. the owner or the occupant of that place may be ordered by a written notice by the chairman or an officer uathorized generally or specially for the said duty to take necessary actions for destruction and prevention of breeding mosquitoes or disease causing in sects in that place.
  - (2). The owner or the occupant of a certain place to which a notice was handed over under Sec. 01 above of this By-law, the said measures shall be taken within the period definitely mentioned in that notice.
06. (1). An owner or an occupant of a certain place shall not construct a well, a tank, a pond, Water vessel, a shower, permanent vessel in which water is stored in consistent with the instructions given by the officer for prevention of breeding insects and disease causing insects in that place or without taking permission from the Chairman.
  - (2). When constructions made in cosistent with provisions of Sec. 01 above of this By-law the chairman may order the owner or the occupant of that place by written notice to fill up those wells, ponds, water containers, shower or containers from material directed or to destroy in other way or change the constructions within the time period given in the notice.
07. (1). The notice under Sec. 05 or 06 may be personally handed over to the owner or the occupant of a certain place or may be struck, in that place so that it could be visible conveniently.
  - (2). When there are two or mare co-owners live together and a notice under provisions of By-law 7 (1) and by-law 5 is handed over to the one of them they shall separately and collectively responsible for avoiding the execution of terms of that notice.
  - (3). When the occupant or the owner of a certain place fails to executive terms mentioned in the notice given to them under by laws 5 or 6 within the prescribed period the chairman or the officer who issued the notice or an officer authorized for the said duty may at any time from 6.00 a. m. to 6.00 p. m. on any day enter in to that place with assistants and servants whose services are considered necessary and execute or cause to be executed the activities or measures definitely mentioned in the notice.
02. (1). No one shall run a hotel, a lodge or rest house within Pradeshiya Shaba limits when he does not posses a permit issued by the Chairman.
04. When activity or measure definitely mentioned in a notice handed over to and occupant or an owner of a certain place under By laws 5, 6 and 7 was executed or implemented by

chairman or an officer authorized, the expenditure incurred for that purpose shall be paid by that occupant or the owner to the chairman. It shall be paid by the occupant or the owner within 14 days following the written request made by the chairman under his signature and if not paid it shall be legal to recover it as a fine imposed by Pradeshiya Sabha-Kobeigane.

08. No one shall disturb or obstruct knowingly or willfully authorized officer in legally implementing his duty under these By-laws.

09. It shall be legal to act in terms of Sec. 122 (02) of Pradeshiya Sabha as regards the violation of this By-law.

10. In this By-laws unless the context otherwise requires:-

"Owner" means, an owner and a lessee; a person who lay claims by any means to the rent or harvest of a certain place.

"Occupant" means, a person residing in a certain place or a person who hold its custody, management or administration as a representative on his or another one behalf, but not a boarder.

"Authorized Officer" means, an officer of a Sabha or servant who was delegated powers in writing by the Chairman concerned.

"Sabha" means, Pradeshiya Sabha - Kobeigane.

"Chairman" means, the Chairman of the Pradeshiya Sabha concerned.

"A Place" means, a certain land, house, building or a construction and it also means a pond, tank, a water way, a drain or a valley.

#### **Provincial Council of North Western Province**

##### **BY-LAW ON DECORATING ROADS AND HIGHWAYS SITUATED WITHIN PRADESHIYA SABHA LIMITS**

01. This By-law is enacted for control administration and regularizing of making decorations and for the prevention of damages cause to the environment and disturbances causes to the general public by decorations made in public places, high ways and roads situated within Pradeshiya Sabha.

02. No person shall decorate any public place, high way or road in the area unless he posses a permit issued by Pradeshiya Sabha - Kobeigane.

03. Every application submitted for obtaining a permit mentioned in By-law 02 shall be prepared in consistence with the Schedule 02 here and forwarded.

04. Every application shall be submitted to the Chairman or the Secretary at least 8 days earlier to the date on which

decorations are intended to be done. Provided however, if an application which was not submitted within the time period after the due period the Chairman or Secretary shall receive the application considering under exceptional circumstances and act in that regard.

05. Every applicant shall furnish the particulars mentioned in the application which is in the Schedule one above and other particulars requested by the Chairman or the Secretary for taking decisions as regard to the applications if any.

06. Every permit issued by Sabha

1. Shall be in the from of format given in Schedule 02 here.
2. Shall be valid only for the purpose and time period issued pending to a suspension or a cancellation.

07. Decoration shall not be made by the permit holder in a way to disturb a person, a group of persons walking on the road or any vehicle travelling in highways concerned.

08. Decorations shall not be done in away to insult a person or a group of persons.

09. The relevant permit shall issue, only if it is satisfied to the effect that,

- (1). the permit issued is not used for the violation of a provision mentioned in these by-laws.
- (2). no damage loss, or a harm cause to the man, environment or public property due the acts done using the permit.
- (3). adequate measures have been taken by the applicant for environmental protection.

10. (1). A fee at a rate periodically adopted by Pradeshiya Sabha may be charged as a permit fee. Those fees shall be published in a *Gazette*.

- (2). An amount shall be deposited in the Sabha when the permit is issued on the basis of amount of decoration made by permit holder. That deposit amount may be decided by Sabha by a periodical adopted resolution.

11. (1). If the decorations made by the permit holder are not removed during the prescribed period it is legal to remove them by the Sabha and to credit the amount deposited by the permit holder to the Sabha fund for the recovery of expenditure incurred for that propose.

- (2). If the request is not made to the Sabha for refund the deposited amount within six months after the removal of decorations by the permit holder within the prescribed period the said deposit amount shall be credited to the Sabha fund.

12. The permit holder shall not decorate in a way to disturb or damage the property in either side of the road or a person or a group of persons travelling or walking on those roads. If any damage occurred, the permit holder is responsible for that.

13. The permit holder is responsible for disposal of all refuses created in decorating, without damaging the environment.
14. The permit issued by Sabha for decorating shall be forwarded for inspection at the request by an authorized officer or a police officer.
15. The permit holder shall act to remove decorations as set out in the permit on or before due date and time.
16. On conviction for omission of an act which establishes the violation of this by-law, by a court with proper jurisdiction or on the delivery of a written notice inviting attention the said violation sent by chairman or an officer authorized by the chairman, the person concerned shall be subject to a penalty under Sec. (02) 122 of Pradeshiya Sabha Act, No. 15 of 1987.

In these by-law unless the context otherwise requires.

"a decoration" means, any decoration made by natural, artificial or any material and light signals.

"A person" means, a person, a group of persons, an institute or an organization.

"Roads and highways" means, meanings given respectively for roads in Road Ordinance (Cap. 193)

"Public property" means, telecommunication and electricity towers situated in either side of all roads and highways and all places commonly used by members of the public.

"Police Officer" means, an officer of Sri Lanka police service who is wearing the police uniform/

"Authorized officer" means, an officer of Pradeshiya Sabha who was delegated powers in a written notice by the chairman of Pradeshiya Sabha.

"Secretary" means, the secretary appointed to the Pradeshiya Sabha.

"Sabha" means, the relevant Pradeshiya Sabha.

"Chairman" means, the chairman of Pradeshiya Sabha-Kobeigane.

#### SCHEDULE - 01

##### APPLICATION FOR OBTAINING A PERMIT FOR DECORATION OF ROADS AND HIGHWAYS

01. Name of Applicant :\_\_\_\_\_.
02. Address of Applicant :\_\_\_\_\_.
03. Telephone No. of Applicant :\_\_\_\_\_.
04. N. I. C. No. of Applicant :\_\_\_\_\_.
05. Name of street or area to be decorated :\_\_\_\_\_.
06. Proposed date for decorations :\_\_\_\_\_.
07. Materials used for decorations :\_\_\_\_\_.

08. Date of removal of decorations :\_\_\_\_\_.
09. Actions taken for disposal of waste materials :\_\_\_\_\_.

\_\_\_\_\_,  
Signature of Applicant.

Checked Recommend that a fee of Rs. .... to be recovered for decorating ..... of ..... m/sq. m.

Authorized Officer.

#### SCHEDULE - 02

##### PERMIT FOR DECORATING ROADS AND HIGHWAYS

01. Name of Applicant :\_\_\_\_\_.
02. Address of Applicant :\_\_\_\_\_.
03. N. I. C. No. of Applicant :\_\_\_\_\_.
04. Approved area/Street for making decorations :\_\_\_\_\_.
05. Proposed date for decorations :\_\_\_\_\_.
06. Date of removal of decorations :\_\_\_\_\_.

#### Provincial Council - North Western Province

##### By-law on Lodges and Rest Houses

01. This By-law may be enacted to regulate hotels, lodges and rest houses that are registered within the jurisdiction of Pradeshiya Sabha under Tourism Development Act, No. 14 of 1968 or maintained without such registration.
02. (1). No one shall run a hotel rest house or a lodge within the jurisdiction of Pradeshiya Sabha when absence of a formal licence issued by the chairman.
- (2). A fee published in a *gazette* by the Sabha shall be paid for a license issued under paragraph I of this by-law the licence shall expire on 31st December of each year in which the licence is issued, unless the valid period is cancelled earlier by the Sabha.
03. Every licence issued by Sabha shall be in the form of format given in Schedule 02.
04. 02 (1) Single rooms and their numbers of a lodge, a hotel or a rest house and the maximum guests whom will be facilitated shall be mentioned in every License issued under by-law.
05. (1) No Person shall be entitled to obtain License for staying in a lodge unless he observe the conditions set out in by-laws from 06-13.
- (2) When a request made for a License is rejected, the chairman shall in form the applicant in writing the reasons for such denial within 06 months of receipt of application.
06. 1. When the premises is not faced to a public road, there should be a suitable means of access for entry in to that premises.

- (2) The building should be strongly constructed and properly maintained
  - (3) The roof shall have been built by permanent and long lasting materials.
  - (4) Shall be implemented a method for removal of rubbish inside the building daily.
07. (1) The floor area of a room for one guest shall be at least 90 sq. ft. and shall be not less than 60 sq. ft. in case more than one guest stay in a same room.
- (2) Windows which can be opened should have been fixed in every room for receiving fresh air and light. The area of each window when opened shall not be less than 1/5 of floor area of the room.
  - (3) Walls of the room shall not be less than 10 ft. in height.
  - (4) Floor shall not have been made from water absorptive or leaking materials.
  - (5) A table, a small rack, a mirror and adequate number of beds and chairs shall have been provided according to the number of guests to be accommodated in each room.
  - (6) Every bed shall be supplied with a mosquito net.
  - (7) Clean bed sheets, pillows and pillow cases shall be supplied as per the number of guests. Bed sheets, pillow cases shall be changed at any time guests are transferred. If guests are staying for several days, bed sheets and pillow cases shall be changed at least once a four days.
  - (8) Locks shall have been fixed so that doors could be closed well.
  - (9) Curtains shall have been fixed in the window.
  - (10) Dust bins of suitable size shall have been provided for putting rubbish.
  - (11) Walls of rooms, doors and windows shall have been painted.
  - (12) Drinking water and water for bathing shall be supplied.
08. (1) The restaurant shall have been built in a sufficient size according to the numbers of guests.
- (2) Adequate number of dining tables and chairs shall have been provided.
  - (3) Walls, ceiling, doors, windows, floor, furniture and fittings etc. shall be kept clean.
09. (1) There should have a kitchen in adequate size as per the number of quests.
- (2) Windows shall have been fixed so as to receive sufficient air and light. Similarly chimneys shall have been made so as to remove warm air and smoke efficiently.
  - (3) The floor shall not have been made from water absorptive or leaking materials, and shall be able to be cleaned easily.
  - (4) The walls of the kitchen shall be able to be cleaned easily and surface up to 5 feet in height shall not be made from water absorptive or leaking materials.
  - (5) Dust bins with lids shall be kept for putting rubbish.
  - (6) Vessels with lids shall be used for keeping spices and food stuffs.
  - (7) All drains and main exit shall be kept cleaned and the waste water shall be caused to flow into a closed and water permeable pit.
  - (8) Cleanliness shall be maintained at maximum level in preparing foods.
  - (9) Prepared foods shall be kept so as to protect them from dust and waste materials.
  - (10) Ceiling, walls, doors, windows and furniture of kitchen shall be kept cleaned daily.
  - (11) The kitchen shall be kept free from all kinds of insects, flies and rats.
10. (1) Pantry shall be built so as to receive air and light sufficiently.
- (2) Floor shall not be made from water absorptive or leaking materials.
  - (3) Kitchen utensils and food containers shall be kept cleaned.
  - (4) Kitchen utensils shall be kept free from insects, flies and rats.
11. (1) Shall have been erected adequate number of bath rooms.
- (2) The floor area of every bathroom shall not be less than 35 sq. ft..
  - (3) A towel rack, a soap holder, a mirror, a wash basin and a vessel for taking water shall be kept in every both room.
  - (4) Drains shall have been set up for drainage of water and closed pits shall have been made for collecting them.
12. (1) When there are no toilet facilities for each room, separate toilets shall have been built for males and females.
- (2) When there are no toilets facilities for each room, at least one toilets shall have been built for every 05 guest.



- (3) Tap water facilities shall have been provided to the toilets.
  - (4) Every toilets shall have been provided with sanitary baskets, soap, soap cases and toilet papers.
  - (5) Floor and surface of walls up to 5ft. in height shall not be made from water absorptive and leaking materials.
  - (6) Shall have a good pipe system in toilet.
  - (7) Every toilet shall be cleaned daily by using detergent for sanitation.
13. (1) The external environment around the building shall be free from garbage.
  - (2) The premises shall have been arranged so as to drain water well.
  - (3) Well constructed pits shall be used to retain waste water discharged from the lodge.
  - (4) Pits and septic tanks shall be maintained so as to prevent from breeding mosquitoes and insects; and provisions shall have been made to prevent emission of an odour.
  - (5) Provisions shall have been made to bury the waste materials removed from the lodge or to remove them hygienically.
  - (6) Animals like chickens, cattle, pigs etc., shall not be kept within the premises.
  14. (1) The Chairman, within 07 days of receipt of application shall send a copy to the Medical Officer of Health (M. O. H.) before issuing of a license in terms of the provisions of these by laws.
  - (2) It is the duty of the M. O. H. to send his observations and recommendations to the Chairman within 07 days following the premises is inspected.
  15. The licence holder shall fix a board written in Sinhala, Tamil and English giving details of his name and name of the lodge in front of the premises so as to see clearly.
  16. Every licence holder shall keep the copies of by-laws prepared in Sinhala, Tamil and English languages and the framed licence in a clearly visible place. Similarly a list including names and addresses of all employees working in the lodge shall have kept so that chairman or a person authorized by him could check it in reasonable times.
  17. The Licence holder shall not allow any guest to use any room as bed rooms other than the rooms specifically mentioned in plan annexed to the licence and in the plan signed by the Chairman.
  18. Two children of less than 10 years old shall be considered to be one person for the purpose of this by law.
  19. The Licence holder shall cause a notice board mentioning the size of the room and permitted maximum number of occupants to be fixed in each room.
  20. The Licence holder shall not allow the lodge to be used for illegal matters and he shall maintain the peace and favourable environment within the premises.
  21. Every Licence holder shall maintain a register, including the name, permanent address and National Identity Card No. and Telephone No. (if any) of each person who are staying in the Licenced lodge premises.
  22. Every Licence holder shall paint the walls in white and the parts made from timber shall be polished. Floor shall be washed and cleaned or shall be wax polished.
  23. The Licence holder shall, maintain, well and keep clean the every parts of the lodge its surrounding and drains, keep free from odour emitting from toilets, septic tanks, or drains or free from any other harassments. He shall maintain furniture covers and instrument cleanly and hygienically. Every Licence holder of a lodge shall cause every room, foot path, foot step, warandah, drain and the yard of the premises to be swept daily.
  25. Every Licence holder shall cause the cooked meals to be kept away from flies and insects.
  26. Every Licence holder of a lodge shall cause the garbages, domestic wastes or other unpleasant materials to be put in to a dust bin with a lid and cause them to be removed daily from the premises. The dust bin shall have been kept closed at every time except when wastes are putting in.
  27. No person suffering from any infectious, contagious or dermatological disease shall not be entered into the premises by the permit holder.
  28. (1) If a guest in a lodge suffers from contagious or dermatological disease his the licence holder of the lodge shall forthwith inform it to the Public Health Inspector of the area or the Chairman and if Chairman order to vacate the lodge, he shall promptly take action to do so. Further the Licence holder shall take action for destroying germs of the bed sheet, clothes and other items used by the diseased person and for painting the walls of the room.
  - (2) The permit holder shall not provide accommodations in terms of Chap. 28 (01) of this by law to any person until Medical Officer of Health or his assistant check the place and issue a certificate to the effect that the place is free from infectiveness.
  29. Every Licence holder shall and keep hygienically the mats, bed sheets, pillows, pillow cases and beds which are used in the lodge in case they should be kept cleaned.

30. (1) Entry into a lodge and inspecting it at any time in reasonable time by the Chairman or an officer of Sabha who was generally or specially authorized by the Chairman in writing shall be legal.
- (2) The Licence holder or the O. I. C. of the lodge shall permit the Chairman or the Officer authorized by the Chairman in writing to enter and inspect it. Further they shall give all the assistance to the Chairman or the above said representative in that regard.
31. Taking actions under Section 122 (02) of Pradeshiya Sabha Act for violation of this by-law shall be legal.
32. If this by-law applicable to lodges are violated two or more occasions it shall be lawful/legal to cancel the licence in addition to any other punishment that can be imposed by a court with proper jurisdiction.
33. Unless the context otherwise require,  
“person” means a co-operated or non co-operated personal body ;  
“guest” - means a person who receives accommodation with sleeping facilities on payment or as a reward ;  
“Pradeshiya Sabha” means Pradeshiya Sabha, Kobeigane ;  
“Licence Holder” means a person who function as a manager of a licensed lodge or a rest house under this by-law ;  
“Authorized Officer” means an officer authorized by the Chairman or Secretary of Pradeshiya Sabha, Kobeigane ;  
“Lodge” means a place that provide sleeping facilities with or without food on recovery of a fee or any other charge ;  
“Chairman” means the Chairman of Pradeshiya Sabha, Kobeigane.
07. Place situated : \_\_\_\_\_.
08. Time period of service : \_\_\_\_\_.
09. Floor area of the building : \_\_\_\_\_.
10. No. of doors and windows of the building : \_\_\_\_\_.
11. Length/height/width of the building : \_\_\_\_\_.
12. Particulars of Roof : \_\_\_\_\_.
13. Particulars of Floor, Cement/Bricks/Floor Tiles : \_\_\_\_\_.
14. Date and No. of Conformity certificate if any : \_\_\_\_\_.
15. No. of servants : \_\_\_\_\_.
16. Maximum number of guests : \_\_\_\_\_.
17. No. of bath rooms : \_\_\_\_\_.
18. No. of double rooms : \_\_\_\_\_.
19. Whether a toilet is available for each room : \_\_\_\_\_.
20. Whether common toilets are separated for male and female : \_\_\_\_\_.
21. Whether dust bins are provided with each room : \_\_\_\_\_.
22. Whether separate water is supplied for drinking and bathing : \_\_\_\_\_.
23. Whether the toilets were provided with water : \_\_\_\_\_.
24. If not, what is the step taken : \_\_\_\_\_.
25. Step taken for removed of waste water : \_\_\_\_\_.
26. No. of fire extinguisher : \_\_\_\_\_.
27. No. of taps : \_\_\_\_\_.
28. No. of toilets : \_\_\_\_\_.
29. No. of urinals : \_\_\_\_\_.
30. Area of the kitchen : \_\_\_\_\_.
31. To display in Notice Boards :
1. Copy of the by-law,
  2. Maximum number of guests permitted for having accommodations,
  3. Register containing name and particulars of those who were provided with accommodations,
  4. Register containing the signature and remarks of the checking officer,
  5. Notice board for displaying fees and prices.
32. Last date of painting : \_\_\_\_\_.

\_\_\_\_\_,  
Signature of Applicant.

Date : \_\_\_\_\_.

06-223

#### THE SCHEDULE - 01

##### APPLICATION FOR OBTAINING A LICENCE FOR A LODGE OR A REST HOUSE

01. Name of Applicant : \_\_\_\_\_.
02. Private address : \_\_\_\_\_.
03. N. I. C. No. : \_\_\_\_\_.
04. Grama Niladhari Division : \_\_\_\_\_.
05. Nature of the service : \_\_\_\_\_.
06. Name of service center : \_\_\_\_\_.