



**PARLIAMENT OF THE DEMOCRATIC
SOCIALIST REPUBLIC OF
SRI LANKA**

**THE SRILANKA INSTITUTE OF TEXTILE
AND APPAREL ACT, No. 12 OF 2009**

[Certified on 20th March, 2009]

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*The Sri Lanka Institute of Textile and Apparel
Act, No. 12 of 2009*

[Certified on 20th March, 2009]

L. D. — O. 66/2006.

AN ACT TO PROVIDE FOR THE ESTABLISHMENT OF THE SRI LANKA INSTITUTE OF TEXTILE AND APPAREL; TO PROVIDE FOR THE DEVELOPMENT AND SUSTAINABILITY OF THE TEXTILE AND APPAREL INDUSTRY; TO CONDUCT TRAINING PROGRAMMES AND WORKSHOPS IN TEXTILE AND CLOTHING TECHNOLOGY, MANAGEMENT AND RELATED AREAS FOR LOCAL AND FOREIGN STUDENTS; TO PROVIDE TECHNICAL AND CONSULTANCY SERVICES TO FOREIGN COUNTRIES; TO PROVIDE FOR THE REPEAL OF THE CLOTHING INDUSTRY TRAINING INSTITUTE ACT, NO. 3 OF 1984 AND THE TEXTILE TRAINING AND SERVICES CENTRE ACT, NO. 4 OF 1984 AND FOR MATTERS CONNECTED THEREWITH AND INCIDENTAL THERETO.

WHEREAS the Clothing Industry Training Institute Act, No. 3 of 1984, established the Clothing Industry Training Institute to provide training and technical services to the Clothing Industry:

Preamble.

AND WHEREAS the Textile Training and Services Centre Act, No. 4 of 1984 established the Textile Training and Services Centre to provide training, consultancy and technical services to the Textile Industry:

AND WHEREAS the bulk of the resources and equipment utilized by the Clothing Industry Training Institute and the Textile Training and Services Centre are shared between the said Institutions and both Institutions are presently providing similar services to the textile and apparel industry:

AND WHEREAS it has become necessary to reduce the operational cost of maintaining the aforesaid two Institutions by merging the said Clothing Industry Training Institute and the said Textile Training and Services Centre and thereby combining the services provided by these two institutions in the Sri Lanka Institute of Textile and Apparel established herein:

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NOW THEREFORE be it enacted by the Parliament of the Democratic Socialist Republic of Sri Lanka as follows:—

Short title
and date of
operation.

1. This Act may be cited as the Sri Lanka Institute of Textile and Apparel Act, No. 12 of 2009 and the provisions of this Act other than this section, shall come into operation on such date (hereinafter referred to as the “appointed date”) as the Minister may appoint by Order published in the *Gazette*. The provisions of this section shall come into effect in terms of paragraph (1) of Article 80 of the Constitution on the date on which the certificate of the speaker is endorsed.

PART I

ESTABLISHMENT OF THE SRI LANKA INSTITUTE OF
TEXTILE AND APPAREL

Establishment
of the Sri
Lanka
Institute of
Textile and
Apparel.

2. There shall be established an Institute called the Sri Lanka Institute of Textile and Apparel (hereinafter referred to as the “Institute”) which shall, by the name assigned to it by this section, be a body corporate and have perpetual succession and a common seal and may sue and be sued in its corporate name.

Constitution
of the Board
of
Governors.

3. (1) The Institute shall have a Board of Governors (hereinafter referred to as “the Board”) consisting of —

(a) the following *ex-officio* members, namely:—

- (i) the Secretary to the Ministry of the Minister in charge of the subject of Textile and Apparel Industry or any other officer of such Ministry nominated by such Minister, who shall be the Chairman of the Board ;
- (ii) an officer from the Ministry of the Minister in charge of the subject of Enterprise Development and Investment Promotion, nominated by such Minister;

- (iii) an officer from the Ministry of the Minister in charge of the subject of Industries, nominated by such Minister;
 - (iv) an officer from the Ministry of the Minister in charge of the subject of Higher Education, nominated by such Minister;
 - (v) an officer from the Ministry of the Minister in charge of the subject of Finance, nominated by such Minister; and
- (b) the following members to be appointed by the Minister (hereinafter referred to as “the appointed members”):—
- (i) two persons from among those engaged in the textile manufacturing industry and textile exporting industry;
 - (ii) three persons to represent the Joint Apparel Associations Forum incorporated under the Companies Act, No. 17 of 1982;
 - (iii) two persons to represent academic or professional institutions engaged in conducting academic courses or training relating to textile or clothing technology.

(2) The Board shall be responsible for the administration of the affairs of the Institute.

(3) The provisions of the Schedule to this Act shall have effect in relation to the term of office of the members of the Board, the remuneration payable to the members, meetings of the Board and the Seal of the Board.

4. The objects for which the Institute is established shall be to—

Objects of the
Institute.

- (a) conduct post graduate and degree programmes and to provide Diploma level education, training and consultancy and technical services to those in the textile and apparel industry;

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- (b) establish national standards in textile and clothing technology, management and other related areas and award certificates in respect of the same;
- (c) assist the Government in the formulation of a national policy on textile and apparel industry;
- (d) link up with foreign institutions, industries and laboratories and to provide accreditation and laboratory services and conduct high level of courses maintaining high standards in respect of the same;
- (e) form affiliations with local and foreign universities and institutions with a view of awarding degrees, post graduate degrees, diplomas and certificates in the fields related to the textile and apparel industry;
- (f) carry out research and promote product development in the textile and apparel industry in collaboration with State Institutions, local and foreign academic organizations, institutions and industries;
- (g) offer testing and other related technical consultancy services in fields related to the textile and apparel industry on a fee levying basis to local and foreign institutions and to local and foreign students;
- (h) conduct market surveys, technical and economic feasibility studies, project appraisals and valuations on plant and machinery used in the textile and apparel industry;
- (i) maintain a data base containing information relating to the production, import and export and other technical information relating to the textile and apparel industry; and

- (j) issue conformity certificates to those engaged in the textile and apparel industry on international, national and company compliance system standards.

5. In the administration of the affairs of the Institute, the Board shall exercise, perform and discharge the following powers, duties and functions:—

Powers, duties and functions of the Institute.

- (a) conduct, assist, co-ordinate and encourage research into all aspects of the textile and apparel industry;
- (b) enter into agreements with local and foreign institutions and laboratories for accreditation services and to establish standards for testing services;
- (c) enter into agreements with local and foreign universities and other professional institutions, to provide education and training in all aspects relating to the textile and apparel industry;
- (d) import plants, machinery and equipment required for the purposes of the Institute and receive equipment, funds, personnel and any other assistance needed for the efficient conduct of the affairs of the Institute;
- (e) sponsor and hold conferences, workshops and seminars within or outside Sri Lanka and publish journals and magazines relating to the textile and apparel industry;
- (f) acquire, establish, install and operate field training centres and carry out pilot projects relating to the textile and apparel industry;
- (g) levy fees and charges for all services rendered by the Institute;

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- (h) make rules in respect of matters pertaining to the administration of the affairs of the Institute as may become necessary;
- (i) acquire in any manner whatsoever and hold, take or give on lease or hire, mortgage, pledge, sell or otherwise dispose of, any movable or immovable property;
- (j) delegate to any member of the Board, the Director-General, any Director or other employee of the Institute any of its powers, duties or functions as the Board may consider necessary;
- (k) at any reasonable time enter into any land or premises with the consent of the owner, occupier or the person in charge of such land or premises, for the purpose of carrying out any investigations and of recording data, inspecting books and documents and taking copies or extracts therefrom, which in the opinion of the Board are necessary for the attainment of the objects of the Institute; and
- (l) do all such other things which in the opinion of the Board are necessary, conducive or incidental to the attainment of the objects of the Institute.

Board to exercise, discharge and perform its powers, duties and functions in compliance with the general policy of the Government.

6. In the exercise, discharge and performance of its powers, duties and functions, the Board shall comply with the general policy of the Government in relation to the textile and apparel industry and with any general or special directions that may from time to time be issued by the Minister in relation to implementation of such policy.

Delegation.

7. (1) The Board may delegate to the Chairman or any other member of the Board or to the Director-General, a Director or to any other employee of the Institute, any of its powers, duties or functions.

(2) Any person to whom any power, duty or function of the Board have been delegated under subsection (1), shall exercise, discharge and perform such power, duty or function so delegated, subject to the general or special directions of the Board.

PART II

APPOINTMENT OF THE DIRECTOR-GENERAL, DIRECTORS AND THE STAFF OF THE INSTITUTE

8. (1) The Minister shall in consultation with the Board, appoint a Director-General of the Institute (in this Act referred to as the “Director-General”) who shall be its chief executive officer. The terms and conditions of employment and the remuneration payable to the Director-General shall be determined by the Minister in consultation with the Minister in charge of the subject of Finance.

Director-
General and
Directors of the
Institute.

(2) The Director-General shall subject to the general direction and control of the Board, be charged with the direction of the affairs of the Institute and shall further perform and discharge such functions and duties as may be delegated to him by the Board.

(3) The Board, shall appoint two persons as Directors of the Institute, each of whom shall be in charge of separate divisions of the Institute.

(4) The Directors appointed under subsection (3) shall perform and discharge their duties and functions in relation to the divisions assigned to them, subject to the general supervision of the Director-General.

(5) The Minister or the Board, as the case may be, may for reasons assigned, remove from office the Director-General or any Director appointed under subsection (3), as the case may be.

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(6) The office of the Director-General or of any one of the two Directors shall become vacant upon the death, retirement, removal from office under subsection (5) or resignation by letter in that behalf addressed to the Minister or the Board, as the case may be.

(7) Where any vacancy occurs in the office of the Director-General or any one of the Directors, the Minister or the Board, as the case may be, may appoint a member of the Board to perform and discharge the duties and functions of the office of the Director-General or the Director, as the case may be, until an appointment is made under subsection (1) or subsection (2), to fill such vacancy.

Staff of the
Institute.

9. Subject to the provisions of this Act and of any rules that may be made thereunder, the Board may appoint such officers and employees as it may consider to be necessary, for the efficient exercise, discharge and performance of its powers, functions and duties, and further—

- (a) determine the salaries or other remuneration payable to the Directors, officers and other employees of the Institute;
- (b) exercise disciplinary control, including the removal of the Directors, officers and other employees of the Institute; and
- (c) determine the terms and conditions of service of the Directors, officers and other employees of the Institute.

Appointment of
public officers
to the Staff of
the Institute.

10. (1) At the request of the Board any officer in the public service may with the consent of that officer and the Secretary to the Ministry of the Minister in charge of the subject of Public Administration, be temporarily appointed to the staff of the Institute for such period as may be determined by the Board, or with like consent be permanently appointed to such staff.

(2) Where any officer in the public service is temporarily appointed to the staff of the Institute, the provisions of subsection (2) of section 14 of the National Transport Commission Act, No. 37 of 1991, shall, *mutatis mutandis*, apply to and in respect of such officer.

(3) Where any officer in the public service is permanently appointed to the staff of the Institute, the provisions of subsection (3) of section 14 of the National Transport Commission Act, No. 37 of 1991, shall, *mutatis mutandis*, apply to and in respect of such officer.

(4) Where the Board employs any person who has agreed to serve the Government for a specified period, any period of service to the Institute by that person shall be regarded as service to the Government for the purpose of discharging the obligations of such agreement.

(5) At the request of the Board, any member of the Local Government Service or any officer or servant of a local authority may, with the consent of such member, officer or servant and the Local Government Service Commission or the local authority, as the case may be, be temporarily appointed to the staff of the institute for such period as may be determined by the Board or with like consent, be permanently appointed to such staff on such terms and conditions, including those relating to pension or provident fund rights, as may be agreed upon by the Institute and the Local Government Service Commission or the local authority, as the case may be.

(6) At the request of the Board any officer or servant of a public corporation may, with the consent of such officer or servant and the governing body of such public corporation, be temporarily appointed to the staff of the Institute for such period as may be determined by the Board or with like consent be permanently appointed to such staff on such terms and conditions, including those relating to pension or provident fund rights, as may be agreed upon by the Board and the governing body of such public corporation.

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(7) Where any person is temporarily appointed to the staff of the Institute under subsection (5) or (6) of this section, such person shall be subject to the same disciplinary control as any other member of such staff.

PART III

FINANCE

Fund of the
Institute.

11. (1) The Institute shall have its own Fund to which shall be credited—

- (a) all such sums of money as may be voted from time to time by Parliament for the purposes of the Institute;
- (b) the balance sum remaining from money received by the Institute in the exercise, performance and discharge and performance of its powers, functions and duties under this Act, after crediting an amount to the Staff Development Fund established under section 12;
- (c) all such sums of money as may be received by the Institute by way of grants, gifts or donations from any source whatsoever, whether within or outside Sri Lanka; and
- (d) all such sums of money as are transferred to the Fund under paragraph (a) of subsection (2) of section 30 of this Act.

(2) There shall be paid out of the Fund such sums of money required to defray all expenditure incurred by the Institute in the exercise, performance and discharge of its powers, duties and functions under this Act.

Staff
Development
Fund.

12. (1) The Board may establish a Staff Development Fund for the purpose of improving the skills and knowledge of the staff of the Institute.

(2) There shall be paid annually into the Staff Development Fund, such percentage of the income received by the Institute, in the exercise, discharge and performance of its powers, duties and functions under this Act, as shall be determined by the Board.

(3) The Board shall be responsible for the proper administration and maintenance of the Staff Development Fund, and cause such Fund to be audited annually and the provisions of Article 154 of the Constitution relating to the audit of accounts shall apply in respect of such audit.

13. The Institute may with the concurrence of the Minister and the Minister in charge of the subject of Finance, borrow, by way of over-draft or otherwise or negotiate and obtain on credit terms, such sums of money as the Institute may require for the efficient exercise, discharge and performance of its powers, duties and functions under this Act:

Borrowing
powers of the
Institute.

Provided that the aggregate of the amounts outstanding in respect of any amount borrowed by the Institute under this section, shall not at any time exceed such sums as may be determined by the Minister with the concurrence of the Minister in charge of the subject of Finance.

14. (1) The financial year of the Institute shall be the calendar year.

Financial year
and the audit of
accounts of the
Institute.

(2) The Board shall cause proper books of accounts to be kept of the income and expenditure, assets and liabilities and all other transactions of the Institute.

(3) The provisions of Article 154 of the Constitution relating to the audit of accounts of shall apply to the audit of accounts of the Institute.

15. The provisions of Part II of the Finance Act, No. 38 of 1971 shall *mutatis mutandis*, apply to and in respect of the financial control and accounts of the Institute.

Application of
Part II of the
Finance Act, No.
38 of 1971.

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Board to prepare
an annual report
of its activities.

16. The Board shall, at the end of each financial year, publish a report of its activities during that year and submit the same to the Minister for his approval. On being approved by the Minister, such report shall be laid before Parliament.

PART IV

GENERAL

Entry and
inspection of
buildings and
premises.

17. (1) It shall be lawful for any officer or other employee of the Institute specifically authorized in writing in that behalf by the Board, at any reasonable time to enter any building or premises for the purpose of carrying out any inspection, investigation or recording of any data for the purpose of exercising, performing or discharging any of its powers, duties or functions under this Act.

(2) For the purpose of carrying out any inspection, investigation or of recording any data under subsection (1), consent to enter the building or premises shall be obtained from the owner or the occupier or the person in charge of such building or the premises, as the case may be.

(3) Where the consent required to be obtained under subsection (2) is being unfairly refused, the Board may obtain from the Magistrate having jurisdiction in the area in which such building or premises, as the case may be, is situated, a search warrant authorizing an officer named therein to enter such building or the premises, as the case may be and to carry out the required inspection, investigation or the recording of the data.

(4) Every person who obstructs any officer or employee of the Institute in the discharge of his duty under this section, shall be guilty of an offence under this Act.

Power to require
information.

18. (1) For the purpose of enabling the Institute to exercise, perform and discharge any of its powers, duties and functions under this Act, the Director-General, a Director or any officer or employee authorized in writing in that behalf

by the Board, may by notice in writing, require any person to furnish such information pertaining to any matter within his knowledge relating to the textile and apparel industry and which is specified in the notice issued or to produce any document as shall be specified therein, within such period as shall be specified in the notice.

(2) It shall be the duty of any person who is required by notice to furnish any information or to produce any document under subsection (1), to comply with those requirements within the time specified in such notice, except where such person is precluded from divulging such information under the provisions of any law or where such information is not within his knowledge or possession.

(3) Any information furnished or the contents of any document produced in compliance with a notice issued under subsection (1), shall not be published or communicated by the Board to any other person, except with the consent of the person furnishing such information or producing such document, as the case may be, or in the course of the exercise, performance and discharge of its powers, duties and functions under this Act.

19. The Minister may from time to time issue such general or special directions in writing to the Board relating to the exercise, performance and discharge of its powers, duties and functions and it shall be the duty of the Board to give effect to such directions.

Directions of the
Minister.

20. (1) Where any immovable property is required to be acquired for the Institute for any of its purposes and the Minister approves of the proposed acquisition, the purpose for which such immovable property is required shall be deemed to be a public purpose within the meaning of the Land Acquisition Act (Chapter 460) and may accordingly be acquired for the Institute under that Act, and the provisions of that Act shall apply in respect of such acquisition.

Acquisition of
immovable
property under
the Land
Acquisition Act
for the Institute.

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(2) Any sum payable for the acquisition of any immovable property for the Institute under subsection (1), shall be paid by the Institute.

State property
both movable
and immovable
to be made
available to the
Institute.

21. (1) Where any immovable property of the State is required for any purpose of the Institute, such purpose shall be deemed to be a purpose for which a special grant or lease of such property may be made under section 6 of the Crown Lands Ordinance (Chapter 454) and accordingly the provisions of that Ordinance shall apply to a special grant or lease of such property to the Institute.

(2) Where any movable property of the State is required for any purpose of the Institute, the Minister may with the concurrence of the Minister having control over such property, by Order published in the *Gazette*, transfer to and vest in the Institute the possession and use of such movable property.

Expenses
incurred to be
paid out of the
Fund.

22. Any expense incurred by the Institute, a member of the Board, the Director-General, a Director or any officer or employee of the Institute in any suit or prosecution brought against the Institute or such person before any court, in respect of any act which is done by the Institute or such person under this Act or on the direction of the Board, shall, if the court holds that such act was done in good faith, be paid out of the Fund of the Institute, and any cost paid to or recovered by the Institute or by any person referred to in this section, shall be credited to the Fund of the Institute.

No writ to be
issued against a
member etc.

23. No writ shall be issued against a person or property of any member of the Board, the Director-General, a Director or any officer or employee of the Institute, in any action brought against the Institute.

Offences.

24. Every person who —

- (a) fails to furnish any information or produce any document, when required to do so under section 18 of this Act ;

- (b) knowingly makes any false statement in any information furnished by him ; or
- (c) acts in contravention of any provisions of this Act or any regulation or rule made thereunder,

shall be guilty of an offence under this Act, and on conviction after summary trial before a Magistrate, be liable to a fine not exceeding five hundred rupees or to imprisonment for a period not exceeding six months or to both such fine and imprisonment.

25. The Institute shall be deemed to be a Scheduled Institution within the meaning of the Bribery Act (Chapter 27) and the provisions of that Act shall be construed accordingly.

Institute deemed to be a scheduled institution within the meaning of the Bribery Act.

26. All members of the Board, the Director-General, the Directors and all officers and employees of the Institute shall be deemed to be public servants within the meaning and for the purposes of the Penal Code (Chapter 19).

Members, Director-General, Directors, officers and employees of the Institute deemed to be public servants.

27. (1) Subject to the provisions of this Act, the Board may make rules in respect of all matters for which rules are authorized or required to be made under this Act.

Rules.

(2) Every rule made by the Board shall be approved by the Minister and be published in the *Gazette* and shall come into operation on the date of its publication or on such later date as may be specified therein.

28. In the event of any inconsistency between the Sinhala and Tamil texts of this Act, the Sinhala text shall prevail.

Sinhala text to prevail in case of inconsistency.

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Interpretation.

29. In this Act, unless the context otherwise requires —

“local authority” means any Municipal Council, Urban Council or Pradeshiya Sabha and includes any authority created or established by or under any law to exercise, perform and discharge, powers, duties and functions corresponding to or similar to the powers, duties and functions exercised, performed and discharged by any such Council or Sabha ;

“Provincial Council” means a Provincial Council established under Chapter XVIIIA of the Constitution ; and

“textile and apparel industry” includes footwear and any other industries associated or connected with or related to, the textile and the apparel industry.

PART V

REPEALS AND SAVINGS

Repeal of Act
No. 3 of
1984 and Act
No. 4 of
1984.

30. (1) The Clothing Industry Training Institute Act, No. 3 of 1984 and the Textile Training and Services Centre Act, No. 4 of 1984 are hereby repealed.

(2) Notwithstanding the repeal of the Acts referred to in subsection (1) —

(a) any monies remaining in the Fund established by section 22 of the Clothing Industry Training Institute Act, No. 3 of 1984 and in the Fund established by section 23 of the Textile Training and Services Centre Act, No. 4 of 1984, on the day immediately preceding the appointed date, shall with effect from the appointed date, stand transferred to the Fund of the Institute established under section 11 of this Act ;

- (b) all debts, obligations, assets and liabilities incurred and all contracts, deeds, bonds and agreements entered into, and all matters and things required to be done by, with or on behalf of the Clothing Industry Training Institute or the Textile Training and Services Centre, on the day immediately preceding the appointed date, shall with effect from the appointed date, be deemed to have been incurred, executed, entered into or engaged to be done by, with or on behalf of the Institute ;
- (c) all officers and employees of the Clothing Industry Training Institute and the Textile Training and Services Centre who are in employment on the day immediately preceding the appointed date, and who are offered employment in the Institute, and who—
 - (i) accept such offer of employment, shall on with effect from the appointed date be employed in the Institute on such terms and conditions as are not less favourable than the terms and conditions of employment that were applicable to them on the date of acceptance of such offer ; or
 - (ii) do not accept such offer of employment, shall with effect from the appointed date be entitled to the payment of such retirement benefits as may be determined by the Minister, in consultation with the Minister in charge of the subject of Labour ;
- (d) all suits, prosecutions, appeals or other legal proceedings which have been instituted in any court or tribunal by or against the Clothing Industry Training Institute or the Textile Training and Services Center, as the case may be, and pending before such court or tribunal on the day immediately preceding the appointed date, shall with effect from the appointed date be deemed to have been instituted by or against the Institute, and may be continued accordingly ;

- (e) all decrees, orders and judgments entered or made by a competent court or tribunal in favour of or against the Clothing Industry Training Institute or the Textile Training and Services Centre, as the case may be, and remaining unsatisfied on the day immediately preceding the appointed date, shall with effect from the appointed date be deemed to have been made in favour of or against the Institute and may be enforced accordingly ;
- (f) all property both movable and immovable which is vested in or legally purchased or acquired by or leased to or placed at the disposal of or in any other manner transferred to the Clothing Industry Training Institute or the Textile Training and Services Centre, as the case may be, and is in their possession or control on the day immediately preceding the appointed date, shall with effect from the appointed date, vest in the Institute subject to the terms and conditions appertaining, attaching or applicable thereto, as at that date ; and
- (g) every rule made by the Board of Governors of the Clothing Industry Training Institute and the Board of Governors of the Textile Training and Services Centre, and in force on the appointed date and which are not inconsistent with the provisions of this Act or any regulations or rules made thereunder, shall with effect from the appointed date be deemed to be rules made under this Act and may accordingly be amended or rescinded by any rules made under this Act.

[Section 3(3)]

PROVISIONS RELATING TO THE MEMBERS OF THE BOARD

1. A person shall be disqualified from being appointed or continuing as a member of the Board, if he—

- (a) is or becomes a Member of Parliament, any Provincial Council or of any local authority ;
- (b) directly or indirectly holds or enjoys any right or benefit under any contract made by or on behalf of the Institute ;
- (c) is under any law in force in Sri Lanka or in any other country, found or declared to be of unsound mind ;
- (d) is a person who having been declared an insolvent or a bankrupt under any law in force in Sri Lanka or in any other county, is an undischarged insolvent or bankrupt ; or
- (e) is a person who has been convicted of any offence by any court in Sri Lanka or any other country.

2. Every appointed member of the Board shall, unless he vacates office earlier by death, resignation or removal, hold office for a period of three years from the date of his appointment and shall be eligible for reappointment.

3. Any appointed member of the Board may resign from his office at any time by letter addressed in that behalf to the Minister and such resignation shall take effect upon it being accepted by the Minister.

4. The Minister may if he considers it expedient to do so, remove from office any appointed member of the Board, for reasons assigned.

5. In the event of the death, resignation or removal from office of any appointed member, the Minister may, having regard to the provisions of paragraph (b) of subsection (1) of section 3, appoint another person to succeed such member. A person so appointed shall hold office for the unexpired period of the term of office of the member whom he succeeds.

6. Where any appointed member of the Board is temporarily unable to perform the duties of his office due to ill health or absence from Sri Lanka or for any other reason, the Minister may, having regard to the provisions of paragraph (b) of subsection (1) of section 3, appoint another person to act in his place.

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7. No act, decision or proceeding of the Board shall be invalidated by reason only of the existence of a vacancy among its members or any defect in the appointment of a member thereof.

8. The members of the Board may be paid such remuneration out of the Fund of the Institute as may be determined by the Minister, with the concurrence of the Minister in charge of the subject of Finance.

9. (1) The Chairman shall preside at all meetings of the Board and in the absence of the Chairman, the members present at such meeting shall elect one of the members present to preside at such meeting.

(2) All questions for decision at any meetings of the Board shall be decided by the vote of the majority of members, and in case of an equality of votes on any matter to be decided at a meeting of the Board, the member presiding at such meeting shall in addition to his vote, have a casting vote.

(3) The quorum for any meeting of the Board shall be five members.

(4) Subject to the preceding provisions of this paragraph, the Board may make rules regulating the procedure to be followed at meetings of the Board and for the transaction of business at such meetings.

10. (1) The seal of the Institute shall be as determined by the Board.

(2) The seal of the Institute —

- (a) shall be in the custody of such person or persons as the Board may from time to time determine ;
- (b) may be altered in such manner as may be determined by the Board ; and
- (c) shall not be affixed to any instrument or document except in the presence of two members of the Board, both of whom shall sign the instrument or document in token of their presence.

(3) The Board shall cause to be maintained a Register of all the instruments or documents to which the seal of the Institute has been affixed.

Annual subscription of English Bills and Acts of the Parliament Rs. 885 (Local), Rs. 1,180 (Foreign), Payable to the SUPERINTENDENT, GOVERNMENT PUBLICATIONS BUREAU, DEPARTMENT OF GOVERNMENT INFORMATION, No. 163, KIRULAPONA MAWATHA, POLHENGODA, COLOMBO 05 before 15th December each year in respect of the year following.