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The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 1,561 – 2008 අගෝස්තු 01 වැනි සිකුරාදා – 2008.08.01
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PART I : SECTION (IIA) — ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

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IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to each of the ‘Notices’ appearing in the 1st week of every month, regarding the latest dates and times of acceptance of notices for publication in the weekly *Gazette* at the end of each Part of the *Gazette of the Democratic Socialist Republic of Sri Lanka*.

All notices to be published in every Part of the *Gazette* shall close at 12 noon of each Friday, *a fortnight before the date of publication*. All Departments, Corporations, Boards, etc., are advised that any notification fixing specific dates for closing times of applications in regard to vacancies, tender notices and the dates and times of auction sales, etc., should be prepared with due regard to this change, *i.e.*, by giving adequate time both from the time of despatch of notice to the Government Press and from the date of publication thus enabling those interested in the contents of the notices to actively and positively participate.

All notices to be published in the weekly *Gazette* should reach this Department positively by 12 noon of the Friday, two weeks prior to date of publication *e.g.*, Notices for publication in the weekly *Gazette* of 08th August, 2008, should reach the Government Press on or before 12 noon on 25th July, 2008.

LAKSHMAN GOONEWARDENA,
Government Printer.

Department of Govt. Printing,
Colombo 08,
January 01, 2008.

1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A “Sri Lankan” is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the “New Entrants” Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments:

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I proficiency Test in one of the Official languages within one year; Grade II Proficiency Test within two years, and Grade III proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such Officers may in the first instance be appointed to act in

the new post for a specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the Widows ‘ and Orphans’ Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

5. Serving officers in the Public Service :

5:1 Applications from officers of the Public service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public officers holding post in the permanent establishment in the Public Service, Heads or Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No traveling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

6. Definition of Salary for the purpose of Eligibility.

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (1 of 25.03.1990 & 15/90 (ii) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent public Administration Circulars.

Rules and Instructions for Candidates

"All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968."

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :-

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for practical and oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination hall other than a member of the Examination hall staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the index number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. If should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination hall. Should the Supervisor so requires each candidate is bound to declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

Candidates should adhere to the following instructions for their own safety :-

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your index number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Depart. of Examinations,
Commissioner General of Examinations.
Pelawatta, Battaramulla.

Posts - Vacant

SRI LANKA EXCISE DEPARTMENT

Post of Excise Driver Grade - II (Motor Vehicle)

APPLICATIONS are invited from citizens of Sri Lanka with the qualification stipulated here under for the post of excise drivers-Grade II (motor vehicle) in the Excise Department.

2. Specimen application form which is given here under should be completed and sent under registered post to the address of "Commissioner General of excise" Sri Lanka excise Department, No. 28, staple Street, Colombo 2. On or before 28.08.2008 and the words "Excise driver-motor vehicle" should be written on the top left hand corner of the envelope containing the application clearly. The application received after the prescribed date will be rejected and will not acknowledge about the received applications.

3. The Salary scale: Grade II

Rs. 13,580-10x120-Rs. 14,780 per month appointee are required to pass the efficiency bar examination, before the 4th salary step.

4. *Age limit.*— Should not less than 18 years or not more than 45 years. The maximum age limit will not apply to persons already in public service/provincial public service.

5. Education and other qualification:

- (i) Should be a citizen of Sri Lanka.
- (ii) Should be passed Grade-8/Grade-9 in a school which was approved by the director general of education.
- (iii) The appointee must have atleast 3 years driving experience with the present valid driving licence. (copy should be annexed)
- (iv) Application should be good charactor, (Detail report will be collect from the national information center/Area police/Excise stations.)
- (v) Appointee should physically sound to work any part of the Island in the day or night with good eye sight.
- (vi) Height: Minimum height-5.4"
Chest Measurement (unexpanded)-32"
- (vii) He should have vast knowledge on traffic ordinance and technical knowledge about motor buses, motor coach and A grade heavy vehicle. (valid certificate issued by the commissioner of motor traffic regarding heavy vehicle driving.

6. *Scheme of selection.*— The candidates who are qualified in sections 4 and 5, will be called for a interview and will testify the certificates/licence/technical knowledge and the qualified candidates from interview will be called for a practical test. The police report/excise report will be called for the qualified candidate from practical

test. After received of these reports recruitment will be done to the post of excise driver-Grade-II (motor vehicle), according to the existing vacancies. Recruitment in government will be done accordance with government policy and condition laid down. The selected candidates should follow a residential training programme about the duties of the excise department.

7. *Condition of service.*— This is permanent and personable post and should contribute to the widows and orphans pension scheme from their salary and this post is administrating by the departmental orders and should wear the uniform.

8. The Application should annexed the following certificates. (photo copies) not originals with application:

- (i) Birth certificate;
- (ii) Recent character certificate from two referees and one should be from the Grama Sevaka/Divisional secretary of the permanent residence area of the applicant;
- (iii) Educational qualification;
- (iv) Copy of the motor vehicle driving licence issued by commissioner of motor vehicle;
- (v) Special qualification;

9. The interview will be notify by a letter to the applicant and no travelling will be paid.

D. G. M. V. HAPUARACHI,
Excise Commissioner General.

7th July, 2008.

SPECIMEN APPLICATION FORM

POST OF MOTOR VEHICLE DRIVER GRADE II IN THE SRI LANKA
EXERCISE DEPARTMENT

- 01. (a) Name in Full:_____.
- (b) Name with Initials:_____.
- 02. National Identity Card No.:_____.
- 03. Present Address:
(a) Permanent Address:_____.
- (b) Police Station:_____.
- 04. Are you a citizen of Sri Lankan or by Registration
(if so annexed a copy of registration)
- 05. Married/Unmarried:_____.
- 06. Date of Birth: Year:_____, Month:_____, Date:_____.

07. Age as at the closing date of application:

Year:_____. Month:_____. Days:_____.
(annexed copy of the birth certificate)

08. Education Qualification (Copy of Education Qualification Certificate)

09. (i) Give particulars about your experience vide section III of para 5 of the *Gazette Notification*.

(ii) Give particulars about your relevant certificate vide section VII of para 5 of the *Gazette Notification*.
(annexed copy of the certificate)

10. Name and designation and address of two referees from whom the information can be obtain about the application.

11. If employed previously of a Government or Provincial Public Service give detail and reasons for resignation from service.

12. Present designation and official address.

I hereby certify that the particulars furnished by me in this application and true and correct to the best of my knowledge.

I am also aware that I am liable to do disqualified without any compensation, after the appointment, if this declaration is proved to be in correct.

_____,
Signature.

Date:_____.

08-29

Examinations, Results of Examinations &c.

FIRST EFFICIENCY BAR EXAMINATION FOR OFFICERS IN CLASS III OF THE SRI LANKA EDUCATIONAL ADMINISTRATIVE SERVICE

IT is hereby notified that the First Efficiency Bar Examination for officers in Class III in the Sri Lanka Educational Administrative Service will be held in December 2008, in Colombo.

02. The Syllabus and other provisions relating to this Examination have been published in the *Gazette Extra Ordinary* of the Democratic Socialist Republic of Sri Lanka bearing No. 1,225/32 dated 01.03.2002. The Syllabus and other provisions are indicated below for convenience.

Examination Procedure:

(a) The First Efficiency Bar Examination will Consist of the following subjects:

Subject Number	001	General Administration - Constitution of Sri Lanka, Provisions of the Establishment Code and other Regulations of the Government.
Subject Number	002	Finance
Subject Number	003	Education, Education law, Administration and Supervision

(b) An officer may take up the subjects of the 1st Efficiency Bar Examination on one and the same occasion or on separate occasions.

(c) Each paper will be of 3 hours duration.

03. Syllabus of Examination :

(a) *General Administration*—

The Ceylon (a) (Constitution and independence); Orders in Council, 1946 and 1947 (Chapter 379) The Citizenship Act, No. 18 of 1948 (Chap. 349) The constitution adopted and enacted on 22nd May 1972, Registration of Elections Act, No. 44 of 1980; Parliamentary Elections Act No. 19 of 1981; Referendum Act, No. 07 of 1981; Presidential Elections Act, No. 15 of 1981; The Constitution of the Democratic Socialist Republic of Sri Lanka.

(b) *Office and Field Organisation and Methods* .- The Establishment Code and other Government Regulations - Chapters I, II, III, IV, V, VI, VII, IX, X, XI, XVI, XXV, XXVI, XXVII, XXIX, XXXI, XXXII, XXXIII, XLVII, XLVIII

(II) *Finance*

(a) The Financial Regulation of the Government Part I; (Except Chapter I)

(b) The Estimates of Revenue and Expenditure of the current year e.g. their arrangements; The Head of Revenue, Finance and Appropriation, Acts;

(c) Ordinances and other Legislation relating to Specific Accounts dealt with in Education offices.

(III) *Education, Education Law, Administration and Supervision*

(a) *Education Law* - Candidates are excepted to be familiar with following Ordinances and Acts of Parliament - Education Ordinance No. 31 of 1939
Amendment Ordinance No. 26 of 1947
Amendment Act, No. 05 of 1951

Amendment Act, No. 43 of 1953
Code of Regulations for Government Schools
Assisted Schools and Training Colleges (Special Provisions) Act, No. 05 of 1960
Assisted Schools and Training Colleges (Supplementary Provisions) Act, No. 08 of 1961,
Education (Change of Designations) Act, No. 35 of 1973
Pirivena Act, No. 64 of 1979
The Assisted Schools and Training Colleges (Special Provisions Amendment) Act, No. 65 of 1981
National Institute of Education Act, No. 28 of 1985

(b) *Educational Administration -*

1. Policies of the Ministry of Education

- (i) Ministry of Education,
- (ii) The Organization of the Ministry of Education and Development and Agencies under the Ministry including District Education Departments and their functions,
- (iii) Educational Planning at National and Regional levels; Aims and Objectives, methods (including school mapping) implementation etc,

2. School Management, School community relationship.

3. Educational Management information Systems.

4. Special Education Programmes.

(c) *Education supervision —*

Scheme for school supervision and criteria used in evaluation of teacher performance.
Continuous evaluation programmes in schools, Self evaluation programmes in schools.
School Supervision by the District Departments and the Ministry of Education
Validation of Internal Evaluation by External by teams;
(Candidates are advised to be through with the Circulars Manuals and other Publication issued by the Ministry of Education)

Reference —

Asian Institute of Educational Planning and Administration (1970)
Modern Management Techniques in Educational Administration. A Report of a Seminar - New Delhi
Barry and Tye (1975) Running a School - Temple Smith London
Bush T. Glatter, R Gooday, I. Riches, C. (eds. 1980) Approaches to School Management, Harper and Row.
Khan Dr. Mohideen Sheriff (1989) School Administration, New Delhi.
Ministry of Education - Ceylon (1969) Education in Ceylon.
A Centenary Volume Part II, Part III Ministry of Education and Cultural Affairs, Ceylon.

Open University (1981) Policy Making, Organisation and Leadership in Schools (Block 4 of Course E 323)

Open University Press London

Shipman, Morten (1983) In School Evaluation, Heineman Education Books.

Report on the Management Reforms in the Ministry of Education, July, 1984

04. Candidates should obtain 40% the total marks allocate for each subject for a pass.

05. *Language medium of the Examination*

(i) Candidates can answer the question papers in any one of the official Languages

(ii) In the language medium of the Competitive Examination he passed to enter the public service, if there was no competitive examination, language medium of qualifying examination to enter public service.

06. If it is detected that a candidate has sat for the examination in a language medium, for which he is not entitled his/her candidature will be cancelled, It will not be allowed to change the language medium applied for, at a later stage.

07. Application should be prepared and submitted by using a A4 size paper in conformity with the specimen form indicated below. (Items 01 to 06 should appear in the first page and the remaining items should appear in the second page) In the Sinhala application the name of the examination should be indicated in English in addition to Sinhala and in the Tamil application it should be indicated in English in addition to Tamil. Information in the application should be clearly written in candidate's own handwriting. Applications which are not in conformity with the specimen form and those which are incomplete will be rejected without any information. It is advisable to keep a photo copy of the application with the candidate. Candidates should be vigilant as a whether the duly completed application is in conformity with the specimen form and it should be noted that the application will be rejected if it is not so.

08. The Examination will be conducted by the Commissioner General of Examination and the candidates are bound by the rules prescribe by him for conducting examinations. These rules are indicated at the end of this notification.

09. Applications should be forwarded under registered post through Heads of Departments addressed to the Commissioner General of the Examinations, Pelawatta, Battaramulla, to be received on or before 01.09.2008. Name of the Examinations should be written on the top left hand corner of the envelope. Any application received after this date will be rejected.

10. If admission cards are not received at least seven days before the date of Examination, candidates should contact the Commissioner General of Department of Examinations, Organization and Foreign Examinations Branch, Department of Examinations, Pelawatta Battaramulla.

Telegraphic address is "Exams" Battaramulla. Following information should be supplied while informing that the admission cards are not received immediately after the issue of admission cards to the candidates a newspaper notification to that effect will be published by the Department of Examinations. If the admission cards are not received even after or 3 days of the publication of the newspaper notice it should be notified to the Department of Examinations. It is fruitful to keep a certified photo copy of the application and the registration receipt with the candidate and to notify the Department of Examinations with a Fax No. for sending the admission card.

- (i) Name of examinations;
- (ii) Full name of candidate;
- (iii) Candidates address in full;
- (iv) Date of posting the application, registered letter number and Post Office;

Applicants residing close by can contact the Commissioner General Examinations (E) Branch through a messenger.

11. Complaints from candidates who fail to fulfill the requirements indicated in para. 9 above will not be considered.

12. At the examination hall it is the responsibility of the candidates to produce evidence in proof of their Identity and for this purpose only the identity card issued by the Department of Registration of persons and a valid passport will accepted.

13. Fees for examinations will be charged as follows:

- (a) First instance (fees will not be levied for the whole examination or part of it)
- (b) Thereafter, for each instance.
For the whole examination Rs. 225.00
For one subject Rs. 75.00

14. It should not be treated that the issue of an admission card is an acceptance that he/she has fulfilled the qualifications to appear for the examination.

Candidates should pay the fees by revenue stamps which are duly cancelled by placing their signature on it.

M. M. N. D. BANDARA,
Secretary,
Ministry of Education.

Ministry of Education,
Pelawatta,
Battaramulla.
09th July, 2008,

Application Form

FIRST EFFICIENCY BAR EXAMINATION FOR OFFICERS IN CLASS III SRI LANKA EDUCATIONAL ADMINISTRATIVE SERVICE

(To be forwarded to Commissioner General of Examinations, Pelawatta, Battaramulla under registered post through the Head of the Department)

Medium appearing for the examination:- Sinhala 2
Tamil 3
English 4

☐

(Relevant number to written within cage)

(Name of examination should be written on the top left corner in the envelope)

01. (a) Name with initials with initials at the end (English capital letters) : _____.

Example : SILVA, S. A.

(b) Names denoted by initial (English capital letters) : _____.

02. Address:

(i) Official Address : _____.

(ii) Private Address : _____.

(iii) Address for dispatch of Admission Card (English capital letters) : _____.

03. Subjects offered with subject numbers as indicated in para. 02(a) in the Notification to be written clearly.

Subject Number	<input type="text"/>	Subject : _____.
Subject Number	<input type="text"/>	Subject : _____.
Subject Number	<input type="text"/>	Subject : _____.

04. National Identity Card No. :

05. Date of birth :

06. (i) Designation : _____.

(ii) Department/Zonal Education Office/Division/School: —.

07. State whether you have sat this examination previously, in whole or in part and if so state year, subjects and media appeared.

Year	Subject	Media
_____	_____	_____
_____	_____	_____
_____	_____	_____

08. I hereby declare that the particulars furnished above are true and correct and that I am entitled to sit this examination in the medium indicated in para. 06 above. I also agree to abide by all the rules and regulations of the examination. I also declare that I will be subject to the rules and regulations to be imposed relating to this examination by the Commissioner General of Examinations.

09. The amount of examinations fees paid:

Stamps to be affixed here and to be cancelled by signing on it

Date: _____.

_____,
Signature of Candidate.

Commissioner General of Examinations

Submitted.

I certify that the candidate whose particulars appear as above is eligible to sit this examination and that he/she is entitled to sit in the language medium indicated by him/her in Para 6.

I mention further that the stamp/Stamps was/were duly cancelled by the candidate (*)

_____,
Signature and Designation of the
Head of Department and Official Frank.

Date : _____.

(*) to be deleted when fees are paid.

08-57

**NEW SCALES OF CHARGES FOR NOTICES AND ADVERTISEMENTS IN THE
"GAZETTE OF THE DEMOCRATIC SOCIALIST REPUBLIC OF SRI LANKA"
EFFECTIVE AS FROM JANUARY 01, 1995**

(Issued every Friday)

1. All notices and Advertisements are published at the risk of the Advertisers.
2. All notices and Advertisements by Private Advertisers may be handed in or sent direct by post together with full payments to the Government Printer, Government Press, Colombo 8.
3. The office hours are from 8.30 a.m. to 4.15 p.m.
4. Cash transactions will be from 9.00 a.m. to 3.00 p.m.
5. **All Notices and Advertisements must be pre-paid.** Notices and Advertisements sent direct by post should be accompanied by Money order, Postal Order or Cheque made payable to the Government Printer. Postage stamps will not be accepted in payment of Advertisements.
6. To avoid errors and delay "copy" should be **on one side of the paper only and typewritten.**
7. **All signatures should be repeated in block letters below the written signature.**
8. Notices re-change of name from Non-Government Servants and Trade Advertisements are not accepted for publication.
9. Advertisements purporting to be issued under Orders of Courts will not be inserted unless signed or attested by a Proctor of the Supreme Court.
10. **The authorised scale for charges for notices and Advertisements is as follows from January 01, 1995 :-**

	<i>Rs. c.</i>
One inch or less	51 0
Every addition inch or fraction thereof	51 0
One column or 1/2 page of <i>Gazette</i>	504 0
Two columns or one page of <i>Gazette</i>	1,008 0

All fractions of an inch will be charged for at the full inch rate.

11. The "Gazette of the Democratic Socialist Republic of Sri Lanka" is published every Friday. Day of publication is subject to alteration in any week where Public Holidays intervene.
12. All Notices and Advertisements should reach the **Government Printer, Government Press, Colombo 8**, as shown in schedule of Separate Notice published at the end of each part of the *Gazette* of the first week of every month.
13. * **REVISED SUBSCRIPTION RATES EFFECTIVE FROM JANUARY 1ST 1995**

(Govt. Gazette Annual)

	<i>Local</i> <i>Rs. c.</i>	<i>Foreign</i> <i>Rs. c.</i>
Whole of Part I (3 sections together)	1,612 0	2,098 0
Parts II to VI (Each Part)	572 0	745 0
Section I	520 0	1,007 0
Section II (Advertising, Vacancies, Tenders Examinations etc.)	624 0	1,009 0
Section III	468 0	907 0
Extraordinary Gazette	3,360 0	4,422 0

Subscription to the "Gazette of the Democratic Socialist Republic of Sri Lanka" are booked per periods of not less than 12 months so as to terminate at the end of a calendar year only.

*** Rates for Single Copies if available in stock**

	<i>Price</i> <i>Rs. c.</i>	<i>Postage (Local)</i> <i>Rs. c.</i>
(A) Part I	31 0	5 0
Parts II to VI (Each Part)	11 0	5 0
(B) Section I	10 0	5 0
Section II	12 0	5 0
Section III	9 0	5 0

All remittances should be made in favour of the Superintendent, Government Publications Bureau, No. 132, Maya Avenue, Kirulapone, Colombo 05. who is responsible for booking subscriptions and for sale of single copies.

IMPORTANT NOTICE REGARDING PUBLICATION OF GAZETTE

THE Weekly issue of the *Gazette of the Democratic Socialist Republic of Sri Lanka* is normally published on Fridays. If a Friday happens to be a Public Holiday the *Gazette* is published on the working day immediately preceding the Friday. Thus the last date specified for the receipt of notices for publication in the *Gazette* also varies depending on the incidence of public holidays in the week concerned.

The Schedule below shows the date of publication and the latest time by which notices should be received for publication in the respective weekly *Gazette*. All notices received out of times specified below will not be published. Such notices will be returned to the sender by post for necessary amendment and return if publication is desired in a subsequent issue of the *Gazette*. It will be in the interest of all concerned if those desirous of ensuring the timely publication of notices in the *Gazette* make it a point to see that sufficient time is allowed for postal transmission of notices to the Government Press.

The Government Printer does not accept payments of subscription for the Government Gazette. Payments should be made direct to the Superintendent, Government Publications Bureau, No. 132, Maya Avenue, Kirulapone, Colombo 05.

Note.—Payments for inserting Notices in the *Gazette of the Democratic Socialist Republic of Sri Lanka* will be received by the Government Printer and not by the Superintendent, Government Publications Bureau.

Schedule

<i>Month</i>	<i>Date of Publication</i>			<i>Last Date and Time of Acceptance of Notices for Publication in the Gazette</i>		
	2008					
AUGUST	01.08.2008	Friday	—	18.07.2008	Friday	12 noon
	08.08.2008	Friday	—	25.07.2008	Friday	12 noon
	15.08.2008	Friday	—	01.08.2008	Friday	12 noon
	22.08.2008	Friday	—	08.08.2008	Friday	12 noon
	29.08.2008	Friday	—	15.08.2008	Friday	12 noon
SEPTEMBER	05.09.2008	Friday	—	22.08.2008	Friday	12 noon
	12.09.2008	Friday	—	29.08.2008	Friday	12 noon
	19.09.2008	Friday	—	05.09.2008	Friday	12 noon
	26.09.2008	Friday	—	12.09.2008	Friday	12 noon
OCTOBER	03.10.2008	Friday	—	19.08.2008	Friday	12 noon
	10.10.2008	Friday	—	26.08.2008	Friday	12 noon
	17.10.2008	Friday	—	03.09.2008	Friday	12 noon
	24.10.2008	Friday	—	10.09.2008	Friday	12 noon
	31.10.2008	Friday	—	17.09.2008	Friday	12 noon

LAKSHMAN GOONEWARDENA,
Government Printer.

Department of Government Printing,
Colombo 08,
January 01, 2008.