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The Gazette of the Democratic Socialist Republic of Sri Lanka

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PART IV (A) — PROVINCIAL COUNCILS

(Separate paging is given to each language of every Part in order that it may be filed separately)

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IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after three months from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 18th December, 2009 should reach Government Press on or before 12.00 noon on 04th December, 2009.

LAKSHMAN GOONEWARDENA,
Government Printer.

Department of Govt. Printing,
Colombo 08,
January 01, 2009.

Examinations, Results of Examinations, & c.,

OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT TO CENTRAL PROVINCIAL MANAGEMENT ASSISTANT SERVICE CLASS III – 2009

APPLICATIONS are called from those who possess requirements, for filling vacancies of Central Provincial Management Assistant Service Class III posts.

02. Candidates eligible for this post will be selected under the merit of results in a written examination conducted by Commissioner General of Examinations and in accordance with P. A. Circular 15/90, based on the ratio of population in the districts under Central Province.

03. Number of appointments and effective date of appointment will be determined by the Central Provincial Public Service Commission and it is vested with the powers for arriving at the final decisions on them.

04. *Salary*.— As per P. A. Circular 06/2006(IV) dated 24.08.2007, salary scale of Management Assistant Service Class III, II and I is Rs. 13,990 -10x 145-11 x170-6x240 -4x320- Rs. 23,230. Should gain promotion to Class II to be beyond the salary step of Rs. 15,440 and Class I to be beyond the salary step of Rs. 17,310.

05. This post is permanent and pensionable.

5.2 As per P. A. Circular 07/2007 dated 28.05.2007, should gain proficiency in other national language/languages, in addition to language of appointment, within 05 years from date of appointment.

06. *Qualifications* :—

- (a) Candidates should be a Sri Lankan ;
- (b) Should not be below 18 years and above 30 years as at the closing date of applications ;
- (c) Should be of a decent character ;
- (d) Should possess following educational Qualifications :
 - (i) G.C.E. (O/L) with 06 subjects in one attempt to contain 04 Credit passes inclusive of Sinhala/Tamil/English and Mathematics ; and ;
 - (ii) G.C.E (A/L) with passes for all subjects (Except general question paper) in one attempt. (under former syllabus, passing 03 subjects in one attempt is adequate).

07. *Selections under District Population Ratio* :—

- (i) If the number of vacancies allocated for a particular district as per district population ratio is not filled to relevant district, it could be reallocated to adjoining districts within the province.
- (ii) If the number of candidates who have obtained the minimum required marks at the examination is less than the number of existing vacancies, selections will not be effected under district population ratio.

(a) *Requirements for permanent residence* :—

- (i) Should establish permanent residence for 03 continuous years within the period of 05 years preceding closing date of applications. Following documents should be produced at the interview in its support.
- (ii) Residence certificate issued by Grama Niladhari and countersigned by Divisional Secretary. (In cages 2(a) and 2(ii) of relevant certificate, full name, number in electoral list and particulars of registration should be indicated for the purpose of confirmation of residence through electoral list).

08. Out of the number of existing vacancies, 3% will be allocated for disabled persons. Relevant 3% eligible for appointment will be selected, from those who pass the examination and based on the merit of marks obtained. To be eligible for selection a candidate should obtain at least 50% marks. While a selected candidate is produced before a Specialist Medical Board, the position of the disability and that it is not of any hindrance for performing duties should be established by relevant specialist's medical report.

09. *Curriculum*.— Open competitive examination consists of two question papers. This examination being conducted in Sinhala/Tamil/English Languages, applicants are not permitted to change the medium applied for :—

<i>Question paper</i>	<i>Marks</i>	<i>Duration</i>
I. Language proficiency	100	1 1/2 Hours
II. Aptitude	100	1 Hour

Language Proficiency.— This question paper consists of questions to gauge applicants' proficiency in expressing views, comprehension and application of simple grammar.

Aptitude.— This question paper consists of questions to gauge applicants' arithmetical skills, logical strength and general intelligence.

Although this is a competitive examination, candidates should obtain a minimum of 40% marks for each subject and at least an aggregate of 50% marks to be eligible for appointment. Appointments will be effected, strictly in accordance with merit of marks obtained to fill the number of vacancies allocated for competitive examination.

10. *False Information and Penalties.*— Application should be filled carefully, furnishing correct information. If any candidate is disclosed to be ineligible under the regulations of this examination, his/her candidature could be cancelled at any moment prior to or during or after the examination. If it is revealed at any instance that any information furnished by an applicant is false he/she could be dismissed from Public Service.

11. *Examination fee.*— Every candidate is required to pay an examination fee to Central Provincial Council. Examination fee is Rs. 600. This fee could be paid to any Divisional Secretary office in Central Province and the receipt issued should be affixed to the application. The said fee should be paid to be credited to Central Provincial Chief Secretary's revenue Head 20-03-20-39. The paid examination fee will not be refunded under any circumstances. (A photocopy of the receipt so obtained should be retained for future reference).

12. *Applications.*— Applications should be prepared as follows using both sides of a A4 (21x29cm) (Ordinary half sheet) size paper, in accordance with the specimen application form at the end of this notification.

- No. 01 to 03 to be in first page.
- No. 04 onwards to be in other page.
- When preparing the applications name of the examination should be indicated in its heading, in English too in both Sinhala and Tamil Applications.
- Disabled applicants should indicate at the top of the application in red "Disabled applicant" and the disability.

Applications not in accordance with the specimen, incomplete being not correctly filled and for which Examination fee is not paid by the due date will be rejected without any notice. Applicants should bear the loss caused due to preparing the application incorrectly. While retaining a photocopy of the application will be of use, applicant should verify whether the application is in accordance with the specimen in the notification. If not the application could be rejected.

12.1 proposed towns for conducting the Examination and their code numbers :—

<i>Town</i>	<i>Code Number</i>
Matale	04
Kandy	05
Nuwara Eliya	06

N.B.— Permission will not be granted for changing the Town indicated for sitting the examination thereafter. If the number of applicants for a particular town is insufficient, they will be referred to the town of their second choice. If sufficient applicants are not available for relevant town too, they will be referred to an adjoining town.

12.2 All applicants who have paid the examination fee and forwarded the applications on or before the scheduled date will be allowed by the Commissioner General of Examinations to sit the Examination on the presumption that only the persons having qualifications specified in this notification have applied. Issue of an admission card to sit the examination is not construed as the acceptance that the applicant has acquired the required qualifications for this post. The candidature of the applicant will be cancelled if it is disclosed that any applicant does not possess required qualifications, when called for an interview for ascertaining the qualifications in keeping with the relevant notification.

12.4 Applicant's signature in the application should be attested by a principal of a Government School, Justice of the Peace, Commissioner of Oaths, Notary Public, Commissioned officer of forces, *Gazetted* Police officer or an officer who holds a permanent post in Government or Provincial Public Service with an annual salary of Rs. 240,360 or more.

- (i) Name of Examination ;
- (ii) Full name of applicant ;
- (iii) Post office, application registered at, registered number and date ;
- (iv) Number of the receipt for paying Examination Fee, its date and the Divisional Secretary office to which paid.

(i) National Identity Card issued by Department of Registration of Persons ;
(ii) Valid Passport.

16. Final decisions on conducting this examination, awarding of appointments and all other related matters will be arrived at by the Provincial Public Service Commission.

Central Provincial Public Service Commission,
P. O. Box 114,
Katugastota Road,
Kandy,
25th November, 2009.

OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT TO CENTRAL PROVINCIAL
MANAGEMENT ASSISTANT SERVICE CLASS III – 2009

Sinhala - 2, Tamil - 3, English - 4
(Indicate relevant number in the cage)
(Not permitted to change the medium later)

<i>Town</i>	<i>Code denoted</i>
1.	
2.	

[illegible]

- 2.0 2.1 Permanent Address (In English Capitals) : _____.
2.2 Permanent Address (In Sinhala/Tamil) : _____.
2.3 Address for Posting Admission Card (In English Capitals) : _____.

- 3.0 3.1 Sex : ☐ (indicate relevant number in the cage)
(Female - 1, Male - 0)

3.2 Date of birth :

Year : Month : Date :

3.3 Age as at closing date of applications :

Years Months Days

- 4.0 4.1 Applicant's permanent residential district : _____.
4.2 Divisional Secretary Division : _____.
4.3 Period of residence : _____.

5.0 Educational Qualifications :

I. G.C.E (O/L) :

Subject	Grade	Subject	Grade

II. G.C.E. (A/L) :

Subject	Grade	Subject	Grade

6.0 Whether convicted in courts under any charge on any day ? (Place ✓ mark in relevant cage) (If yes indicate details) :

Yes ☐ No ☐

7.0 Details of receipt for payment of Examination Fee :

- (i) Office Examination Fee paid to : _____.
(ii) Receipt Number and Date : _____.
(iii) Amount paid : _____.

Affix the receipt in this cage firmly (Retaining a photocopy of the receipt will be useful)

8.0 I declare that the information stated in this application is true and accurate to the best of my knowledge and belief. Also, I agree to abide by the regulations of this examination and to accept the decision of cancellation of my candidature prior to or after examination, if disclosed that I am ineligible under the conditions of the examination.

Date : _____.

Signature of applicant.

9.0 Attestation of applicant's signature :

I certify that Mr./Mrs./Miss who forwards this application is known to me personally and he/she placed his/her signature on in my presence.

Signature of Attestor.

Date : _____.

Name of Attestor : _____.

Post : _____.

(Place official Stamp)

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