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The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 1,685 - 2010 දෙසැම්බර් මස 17 වැනි සිකුරාදා - 2010.12.17
No. 1,685 - FRIDAY, DECEMBER 17, 2010

(Published by Authority)

PART I : SECTION (IIA) — ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

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IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after three months from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* Notices for publication in the weekly *Gazette* of 24th December, 2010 should reach Government Press on or before 12.00 noon on 10th December, 2010.

LAKSHMAN GOONEWARDENA,
Government Printer.

Department of Govt. Printing,
Colombo 08,
January 01, 2010.

1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A "Sri Lankan" is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the "New Entrants" Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments:

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such Officers may in the first instance be appointed to act in

the new post for a specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the 'Widows and Orphans' Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

5. Serving Officers in the Public Service :

5:1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service. Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

6. Definition of Salary for the purpose of Eligibility

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (II) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

Rules and Instructions for Candidates

“All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968.”

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :—

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the Supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for Practical and Oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination Hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination Hall other than a member of the Examination Hall Staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the Index Number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. It should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination Hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination Hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination Hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination Hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination Hall. Should the Supervisor so requires, each candidate is bound to declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination Hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

Candidates should adhere to the following instructions for their own safety :—

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination Hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination Hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination Hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination Hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination Hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your Index Number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics Questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Depart. of Examinations,
Pelawatta, Battaramulla.

COMMISSIONER GENERAL OF EXAMINATIONS,

Posts – Vacant

REGISTRAR GENERAL'S DEPARTMENT

Posts of Registrars – Marriages, Births and Deaths

GAMPAHA DISTRICT

APPLICATIONS are invited for the Posts of Registrars of Marriages, Births and Deaths in the Divisions set out in the Schedule hereto.

02. Applicants should be permanent residents of the said Births, Deaths and Marriages Registration Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

03. Both Male and Female can apply for these posts.

04. Applicants should be not less than 21 years and not more than 65 years of age.

05. Applicants should be married.

06. Details regarding educational and other qualifications etc. could be obtained from the notices exhibited in public places such as District Secretariats, Land and District Registries, Divisional Secretaries Offices, Grama Niladhari Offices, Rural Development Societies and Co-operative Societies in the Division.

07. Application forms are obtainable from the Offices of District Secretaries (Government Agents) and Land and District Registries. Applications should be sent by registered post to the address given in the Schedule on or before 18th of January, 2011.

E. M. GUNASEKERA,
Registrar General.

Registrar General's Department,
No. 234/A3, Denzil Kobbekaduwa Mawatha,
Battaramulla.
25th of November, 2010.

THE SCHEDULE

| <i>District</i> | <i>Divisional Secretary's Division</i> | <i>Division and Post for which applications are called</i> | <i>Address to which applications should be sent</i> |
|-----------------|--|--|--|
| Gampaha | Negombo | Post of Registrar of Marriages (General) For Negombo Town of Aluthkuru Koralaya North Division | The District Secretary/The Additional Registrar General, District Secretariat, Gampaha |

12-565

Examinations, Results of Examinations & c.

EFFICIENCY BAR EXAMINATIONS FOR THE OFFICERS IN SRI LANKA ANIMAL PRODUCTION AND HEALTH SERVICE – 2009(2010)

AMENDMENTS to the paragraphs 01, 10 and 14 of the Advertisement published in the *Gazette of the Democratic Socialist Republic of Sri Lanka* No. 1,680 dated as 12.11.2010.

01. It is hereby notified that the Efficiency Bar Examination for Officers in the above mentioned service will be held in Peradeniya

on February, 2010. Applications are being called from the officers who were in the Sri Lanka Animal Production and Health Service as at 30.11.2010.

10. Applications should be forwarded through the Head of Department/Institute by Registered Post to reach the Director General to the address given below on or before 31.12.2010. The applications received after the closing date will be rejected :-

Director General of Animal Production and Health,
Department of Animal Product and Health,
Getambe, Peradeniya.

14. Fees will be levied from the candidates who sit for the examination on the following basis :

- (a) No fees will be levied from candidates who sit for this examination for the first time.
(b) For each subsequent sittings :
For whole examination Rs. 400 0
Single subject Rs. 200 0

Candidates who have already sat for this examination are required to pay the relevant fees as indicated above. The above examination fees should be paid to any Post Office/District or Divisional Secretariat situated in the island to be credited to the Revenue Head No. 2003-02-13 of the Commissioner General of Examinations and the receipt of it should be affixed to the edge of the relevant page in the application. Further it may be useful to keep a photostat copy of it.

A. H. Gamage,
Secretary,
Ministry of Livestock and Rural
Community Development.

Ministry of Livestock and
Rural Community Development,
No. 45, St. Michel Road,
Colombo 3.
November, 2010.

12-465

SRI LANKA CUSTOMS DEPARTMENT

Open Competitive Examination for Recruitment to the Posts of Customs Guard, Grade III of Sri Lanka Customs Department – 2010

THE Open Competitive Examination for recruitment to Posts of Customs Guard, Grade III of the Sri Lanka Customs Department will be held only in Colombo by the Commissioner General of Examinations in March, 2011. The date of the examination will be notified in due course through the newspapers. The Sri Lanka Customs Department reserves the right of postponing or cancelling this examination.

Applications are invited for these posts from both sexes possessing the qualifications given below :

02. Eligibility :

- (i) Every candidate must furnish satisfactory proof to the fact that he/she :
(a) is a citizen of Sri Lanka,
(b) is of excellent moral character,
(c) is not less than 18 years and not more than 22 years of age on the date of closing of applications.

(ii) *Physical Requirements.* – In the case of males, their height should not be less than 5 feet 5 inches and chest not less than 33 inches (when expanded).

In the case of females their height should not be less than 5 feet 3 inches.

(iii) *Educational qualifications.* – The candidates must possess the following educational qualifications :

- (a) Pass six main subjects in one sitting at the General Certificate of Education (Ordinary Level) including Credit passes in Sinhala Language or Tamil Language, Mathematics and English Language.

03. *Conditions of Service.* – When called for to examine the eligibility to recruit as Customs Guard, Grade III the candidates should undergo training as a beginner in the next six months at a place determined by the Director General of Customs. An allowance is paid during the training period (but no salary is paid). The candidates will be examined in the use of firearms and fighting methods of self defence at the end of the training. Those who reach the required level of training will be recruited to a permanent post in the Customs Department. The services of the failures will be terminated.

(i) *Salary.* – The consolidated monthly salary scale attached to the post is as follows : –

Rs. 12,210 - 130 x 10 - 145 x 10 - 160 x 10 - 170 x 12 -
Rs. 18,600. (Public Administration Circular No.
6/2006(IV) -P-L-2-2006-A).

(ii) The post is permanent and pensionable and should contribute to the Widows' and Orphans' /Widowers' and Orphans' Pension Scheme.

(iii) Successful candidates will be appointed subject to a probationary period of three years with effect from the date of appointment.

(iv) The appointees must undergo a medical examination held by a Government Medical Officer to test whether they are physically fit to serve in any part of the Island.

(v) The appointees are bound to serve day and night on any part of the Island.

(vi) The attention is invited to the General Conditions applicable to the posts in Public Service which have been published at the beginning of Part I Section (IIA) of the Government Gazette Notification.

04. *Scheme of Examination.* – The examination for recruitment consists the following question papers (two) : –

| | Marks |
|---------------------------------|------------|
| (01) Aptitude Test (01 hour) | 100 |
| (02) Mathematics (01 1/2 hours) | 100 |
| Total | <u>200</u> |

Aptitude Paper.– This paper will consist of questions to test the language skills and the ability in logical reasoning.

Mathematics Paper.– This paper will consist of questions to test the mathematical skills.

Note.– (i) This examination will be conducted in all the three media Sinhala, Tamil and English. Candidates should sit this examination in the same language medium in which they passed the qualifying examination referred to in paragraph 02(iii) of this notification (*i. e.* Sinhala or Tamil or English). However, a candidate who has passed the qualifying examination sitting it in Tamil or English medium or a candidate who was educated in Tamil or English medium may answer in Sinhala medium at the Examination if he/she desires. It is not permitted to change the applied language medium subsequently.

(ii) Marks will be deducted for bad handwriting and wrong spelling. Candidates whose handwriting is illegible are liable to be disqualified.

(iii) Admission cards of the examination will be sent to the eligible candidates by the Commissioner General of Examinations. But the receipt of an admission card must not be treated as a fulfillment of qualifications to sit the examination. The candidates are bound by rules and regulations of the Commissioner General of Examinations and if the candidates breach such rules and regulations they would have to face the punishment imposed by him.

(iv) *Evaluation.*– Marks of 50% or above for each question paper will be totaled and such candidates will be called for the structured interview on the descending order of totals according to the prevailing number of vacancies. Maximum of 10 marks will be awarded for the sports talents at the structured interview. And then will be referred to a general interview in which no marks will be awarded and will examine only the fulfillment of requirements necessary for the post.

Marks awarding procedure at the structured interview :

Marks for sports at the zonal level : 3 marks for the First place, 2 marks for the Second place and 1 mark for the Third place.

Marks for sports at the district level : 4 marks for the First place, 3 marks for the Second place and 2 marks for the Third place.

Marks for sports at the national level : 5 marks for the First place, 4 marks for the Second place and 3 marks for the Third place.

05. *Basis of selection.*– Candidates who are successful at the written examination and the interview will be selected for conferment of appointments as beginners. 10% of the approved cadre will be reserved for female candidates.

Note.– The nature of the work in Customs Department is such that even the female staff has to work the night duties.

06. It is compulsory for every candidate that, he/she should have fulfilled all the requirements prior to the date of closing applications for the examination.

07. *Method of Application :*

(i) A specimen form of the application has been given at the end of this notification. Candidates should prepare their application forms themselves in the medium on which they intend to sit the examination conforming to the specimen form referred to above and fill them in their own handwriting. Every cage of the application must be filled by the candidates as instructed and if there are cages not applicable, the words “not applicable” should be entered in such cages. It must be noted strictly that leaving blank cages in the application will cause the applications liable to be rejected. (Heading Numbers 01 to 06 of the specimen form should be on the First page, 07 to 12 in the Second page and the rest in the third page of the application that needs to be prepared in A4 size papers.). The title of the examination should be in English as well in Sinhala and Tamil applications.

(ii) Applications must be sent under registered post on or before 07th January, 2011 to Commissioner General of Examinations. Any applications received after the due date will be rejected. The name of the examination should be written clearly on the top left-hand corner of the envelope in which the application is enclosed.

(iii) Examination fee of Rs. 400 may be paid at any District/ Divisional Secretariat office to the credit of Revenue Head Number 2003-02-13 of the Commissioner General of Examinations. The receipt must be attached to the application and it is advised to retain a photocopy of the receipt with the candidate. This fee will not be refunded under any circumstances.

(iv) Candidates who are already employed in Government Departments/Boards/Corporations must forward their applications through the Heads of their Departments or Institutions in which they are serving at present. Candidates are requested to forward their applications to Heads of their Departments or Institutions well in time with a request that they be transmitted to the Commissioner General of Examinations so as to reach him on or before 07.01.2011.

The applications should not be sent addressed personally to the Director General of Customs or any other officer of the Department. Applications received after the due date, even if they are forwarded by the departments will be rejected.

If the attestation of the signature of an applicant who is in Government Service does not bear the signature and the official seal of the Head of Department/Head of the Institution, such applications will be rejected.

- (v) *Attestation.*— The signature of an applicant who is in Government Service should be attested by his/her Head of Department or by an officer authorized to do so on his behalf.

The signature of other applicants should be attested by a person authorized to do so, *i. e.*— a Justice of the Peace, a Commissioner of Oaths, Attorney-at-Law, a Notary Public, a Principal of a Government or a Director Managed School, a Commissioned Officer of the Navy, Air Force or Army, a permanent Government Officer drawing an annual salary of Rs. 240,360 or over, a Chief Incumbent or a Head of a Buddhist temple, any other religion in charge of a place of worship or holding a position of importance.

08. *Admission to the Examination.*— the Commissioner General of Examinations will send admission cards to all candidates whose applications have been accepted. Candidates presenting themselves for the examination must produce their admission cards with duly attested signature to the Supervisor of the Examination Hall. A candidate who fails to produce such a card will be refused admission to the examination.

A candidate must sit the examination at the examination hall assigned to him/her a Candidate presenting himself/herself at an examination hall other than the one assigned to him/her will not be allowed to sit the examination. Every candidate presenting himself/herself for the examination must hand over his/her admission card to the Supervisor on the day of the examination itself.

The rules for candidates are given separately in Part I : Section (IIA) of this *Gazette* Notification. Candidates will be bound to observe these rules.

The Department of Examinations notifies in the newspapers the issuance of admission cards immediately after their issuance. If a candidate does not receive his/her admission card within two or three days after the newspaper notice, he/she should so inform Department of Examinations as mentioned in the newspaper notice.

You may inform the Department of Examinations after retaining - a certified photocopy of the application, a certified photocopy of paid receipt, registered post receipt, letter of request with the fax number to dispatch the admission card if in an area outside Colombo.

09. *Identity Cards.*— Candidates will be required to prove their identity. Any of the following documents will be accepted for this purpose :

- (a) An Identity Card issued by the Department of Registration of Persons ;
- (b) A valid passport issued not more than five years before the date of examination.

The candidature of a candidate who fails to produce a document referred to above is liable to be cancelled at the discretion of the Commissioner General of Examinations.

10. *Documents of Eligibility :*

- (i) No documents other than the receipt of examination fee should be forwarded with the application. But the necessary particulars should be provided in the form, as prescribed. An application which is not completed conforming to these requirements will be judged on its own merits and may be rejected.
- (ii) Candidates, who have qualified to be called for the interview, should prove their eligibility by producing documentary proof.
- (iii) The originals of the following documents will be required.
 - (a) A certificate of moral character signed by a responsible person.

Note.— The certificate of character may be obtained from a Justice of the Peace, Attorney-at-Law, Divisional Secretary of the area of residence, or a permanent Government Officer in receipt of an annual consolidated salary of Rs. 240,360 or over or some person whose name is known and to whom reference can be readily made. The Designation, name and address of the person who issues the certificate must be clearly indicated on the certificate.

Candidates holding permanent posts in Government Service will not be required to furnish certificates of moral character.

- (iii) (b) A certified copy of the entry of the registration of the birth of candidates or a Special Certificate of age issued by the Registrar General (in the case of candidates whose birth has been not registered).

Note.—(i) The special certificate of birth issued for school or educational purposes, or a certified extract from the birth registration entry will not be accepted.

- (ii) Affidavits or Baptismal Certificates will not be accepted as substitutes for birth certificates.

If the name/names appearing in the Birth Certificate differs/differ from the name/names which the candidate generally uses and under which the candidate sits the examination, action should be taken immediately in terms of section 27 or 28 as the case may be, of the Births and Deaths Registration Act, (Chapter 110) to get the name in the entry of the registration of birth amended.

- (iii) Certificate of Registration as a citizen of Sri Lanka or original official letter of acceptance of claim to citizenship by descent (applicable).
- (iv) Original certificate of educational qualifications or where the certificate has not been issued, other official documents.
- (v) Documentary proof of achievements of sports at Zonal/District/National Levels.
- (vi) Candidates are warned to have all the necessary documents in readiness at the time of forwarding the application. Any candidate who fails to produce the necessary documents or who delays in producing them when called for will be made disqualified for appointment as a beginner to this post.

11. *Penalty for Furnishing false particulars.* - If a candidate is found to be ineligible according to the regulations for this examination, his/her candidature is liable to be cancelled at any stage prior to, during or after the examination.

If any of the particulars furnished by a candidate is found to be false to best of his/her knowledge or if he/she has willfully suppressed any material fact, or if it is proved, at any time during the period of his/her service that he/she was ineligible to sit the examination, he/she will be liable to immediate dismissal from the service. The candidature of those who do not strictly conform to the requirements laid down in this notification will be cancelled.

12. Any matter not provided for in these regulations will be dealt with at the discretion of the Director General of Customs.

This application should be forwarded under registered post to -

Commissioner General of Examinations,
Department of Examinations,
Organizing and Foreign Examinations Branch,
Pelawatta,
Battaramulla.

Director,
General of Customs.

Sri Lanka Customs Department,
Bristol Street,
Colombo 01.

SRI LANKA CUSTOMS DEPARTMENT

OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT TO THE
POSTS OF CUSTOMS GUARD, GRADE III OF SRI LANKA CUSTOMS
DEPARTMENT - 2010

(for office use only)

Medium in which you sit this examination :

Sinhala - 2
Tamil - 3
English - 4
(Write the relevant number inside the box).

01. Name of the Applicant :

1.1 Name with initials at the end (English capital letters) :

Ex.- SILVA, B. A.

1.2 Name with initials (Sinhala/Tamil) : _____.

1.3 Names denoted by initials (English capital letters)

: _____.

(Sinhala/Tamil) : _____.

02. Permanent residential address : (English capital letters) : _____.

Address to which the Admission Card should be sent : _____.

03. Particulars of the National Identity Card :

3.1 Number of the Identity Card :

| | | | | | | | | | | | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| | | | | | | | | | | | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|

3.1 Date of issue :

| | | | | | | | | | | | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| | | | | | | | | | | | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|

04. Sex :

Male - 0

Female - 1

(Write the relevant number inside the box)

05. State whether you are a citizen of Sri Lanka :

By descent - 1 By registration - 2

(Write the relevant number inside the box)

06. Ethnicity :

Sinhalese - 1 Ceylon Tamil - 2

Indian Tamil - 3 Muslim - 4

Burgher - 5 Other - 6

(Write the relevant number inside the box)

07. (a) Date of Birth :

| Year | Month | Date |
|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> |

(b) Age on the closing date of application :

| Years | Months | Days |
|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> |

08. Physical requirements :

- (i) Height : Feet : _____, inches : _____.
(ii) Chest (when expanded) : inches : _____.
(Only for male candidates)

and that he/she placed his/her signature in my presence on this
..... day of 2010.

In the event of his/her selection for the appointment of Customs
Guard, Grade III he/she can be released from this Department/
Board/Corporation.

09. Educational Qualifications :

General certificate of education (Ordinary Level) in one sitting :
Year of examination : _____.
Index number : _____.

_____,
Signature of Attester.

| Subject No. | Subject | Performance |
|-------------|---------|-------------|
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

Full name of attester : _____.
Designation : _____.
Address : _____.
Date : _____.

Note.- The attestation should be made by a person referred to in
paragraph 7(v) of the *Gazette Notification*.

12-504

10. Have you ever been convicted of any offence in the Court of
Law ? (Yes/No)

If yes, give details :

**EFFICIENCY BAR EXAMINATION PRESCRIBED
FOR OFFICERS IN SEGMENT "B" AND SEGMENT
"A" OF CLASS II OF THE SRI LANKA
TECHNOLOGICAL SERVICE - 2010/2011**

IT is hereby notified that in accordance with the approved service
minute of Sri Lanka Technological Service, the above mentioned
examinations will be held by the Commissioner General of
Examinations, in Colombo in March, 2011.

11. Examination fee (receipt to be attached) :

| | |
|---|--------|
| District/Divisional Secretariat Office : | Date : |
| Receipt number : | |

(These particulars should be given compulsorily).

02. (i) These examinations will be conducted by the Commissioner
General of Examinations and candidates will be bound by the rules
and regulations prescribed by him in respect of the examinations.

(ii) The candidates will be subjected to a punishment imposed
by the Commissioner General of Examinations, if such rules are
violated by them. Rules prescribed for candidates are printed
separately at the beginning of this *Gazette Notification*.

12. Applicant's declaration/certification :

I do hereby certify that the particulars given by me in the
application are true and correct. I am aware that if any
particulars contained herein are found to be false or incorrect,
I am liable to disqualification if detected before selection or
discontinuance after selection. Furthermore, I would abide by
rules and regulations of the Commissioner General of
Examinations regarding the conducting of the examination.

_____,
Signature of Applicant.

Date : _____.

03. The specimen application for admission to this examination
is published at the end of this notification. Candidates are required
to prepare their applications in accordance with the specimen form
and officers in the public service should forward their applications
through the respective head of department and officers in the
provincial public service should forward their applications through
the secretary of PSC in the provincial Council where they serve, by
registered post to reach the Commissioner General of Examinations,
Organizations and Foreign Examination Branch, Department of
Examinations, Pelawatta, Battaramulla on or before 14th January,
2011. The top left corner of the envelope containing the application
should bear clearly the title of the examination. Applications
received after the closing date of application will be rejected.

13. Attestation of applicant's signature (delete whichever
inapplicable) :

I certify that Mr./Mrs./Miss who is
submitting this application is personally known to me/is an
employee of this Department/Board/Corporation, he/she has
paid the due examination fee and has attached the paid receipt

04. *Identity cards*.— Candidates should prove their identity at
the examination hall to the satisfaction of the supervisor for each

subject they offer. For this purpose any of the following documents will be accepted :—

- (a) an identity card issued by the Department of Registration of Persons ;
- (b) a valid passport.

The candidature of any applicant who is unable to furnish any of the above documents is liable to cancellation on the discretion of Commissioner General of Examinations.

05. Application :

- (i) Applications should be prepared in a paper A4 in size No. 01 to 02 should appear on the first page. Whilst the rest should appear on other pages. Applications could be typed but they should be completed correctly and legibly by the candidate in his/her own hand writing and in the language medium in which the candidate sits this examination.
- (ii) When the application form is prepared, the title of the examination appearing in the specimen should be indicated in English Language as well, on both Sinhala and Tamil application forms. Applications which are incomplete and not prepared in accordance with the specimen form will be rejected without any notice. It is the responsibility of the candidate to make sure that the application form perfected by him/her self complies with the specimen given in the examination notice and it would be advisable to keep a photocopy of the completed application form.
- (iii) The Candidates appearing for the examination for the first time need not pay examination fees. However, for subsequent sittings, a fee of Rs. 90 should be paid for the whole examination and if only one subject is offered, a fee of Rs. 50 should be paid. The fee can be paid to any post office in the island to be credited to revenue head 20-03-20-13 of the Commissioner General of Examination and the receipt obtained thus should be affixed firmly in the relevant cage. It would be advisable to keep a photocopy of the receipt with the candidate. Under no circumstance, will the fee be refunded not transferred in respect of other examinations.
- (iv) Candidates are not allowed to change the language medium selected by them in their applications. If applications are received in Sinhala, Tamil and English languages, this examination will be held in those three languages. However, candidates should answer the question papers in one and the same language selected by them.
- (v) An officer is not allowed to sit for both Efficiency Bar Examination at one and the same occasion.
- (vi) However, officer in class II segment 'B' who has completed a service period of five years and passed the 1st Efficiency Bar Examination can sit for the Efficiency Bar Examination in Class II Segment 'A'.

06. The Commissioner General of Examinations will issue admission cards along with a copy of the time table to all candidates whose applications have been received. A candidate sitting himself for the examination must produce his admission card with bear the candidate's signature which duly attested to the supervisor of the examination center. A candidate who fails to produce his admission card will not be permitted to sit the examination.

A notification will be published in newspapers as soon as the admission cards are issued to the candidates. If the admission card is not received even after 2 or 3 days of such advertisement, steps should be taken to notify the Department of Examinations in the manner specified in the advertisement. It would be advisable to keep the following in hand at the time of calling the Department of Examinations. i. e. certified photocopies of the application form and the receipt kept at your possession, receipt of registration and in case of applicants outside Colombo letter of request furnishing a fax number to which the admission card should be sent.

07. The documents furnished later by the candidates who have failed to satisfy the requirements indicated in para (06) above will not be considered

08. Officers may, if they so wish, present themselves for different subjects separately at different examinations. However, in order to secure a pass at least 40% of the marks should be obtained in respect of each question paper.

09. *Issue of the results of the examination.*— In accordance with the particulars indicated in para 3 above, the results of the candidates belonging to provincial public service will be issued to the Secretary of the respective Provincial Public Service Commission and the results of the candidates belonging to public service will be issued to the Secretary of the respective ministry.

10. Scheme of Examinations :

- (i) The Efficiency Bar Examination for officers in Class II Segment "B" will consist of 02 question papers.

- 1. Office Administration and Establishments Code (Two hours)
(100 marks) (Subject No. 01)
- 2. Financial Regulations (Two Hours)
(100 marks) (Subject No. 02)

Syllabus for the first question paper :

Office Administration and Establishments Code (Subject No. 01)

This paper will be based on the following Chapters of Establishments Code.

- Chapter II - Recruitment Procedure and Appointment
- Chapter III - Transfers
- Chapter IV - Grant of Monthly Pay, Temporary Status, Permanent status and Pensionability
- Chapter V - Release, Reversion, and Termination of Employment

- Chapter VIII - Overtime, Holidays, Holiday Pay and Allowances
Chapter XII - Leave
Chapter XIII - Railway Warrants
Chapter XIV - Travel on duty within the Island
Chapter XIX - Government Quarters
Chapter XLVII - General Conduct and discipline

Syllabus for the second question paper :

Financial Regulations (Subject No. 02)

This paper will be based on the following Chapters of Financial Regulations :

- (1) Chapter I
Estimates of Expenditure and Revenue
The Consolidated Fund, Annual Estimates, Variations of Estimates
(FR. 1 to 68)
- (2) Chapter III
Financial Management and Accountability
Chief Accounting Officers, Accounting Officers, Revenue Officers, Authorization, Approval, Certification, Delegation of Authority (FR. 124 to 147)

(2) The Efficiency Bar Examination for officers in Class II Segment 'A' will consist of 02 question papers.

3. Office Administration and Establishment Code (Two Hours)
(100 marks) (Subject No. 03)
4. Financial Regulation (Two Hours)
(100 marks) (Subject No. 04)

Syllabus for the first question paper :

Office Administration and Establishments Code (Subject No. 03)

This paper will be based on the following Chapters of Establishments Code.

- Chapter XV - Travel abroad for study, training or on duty
Chapter XVI - Holiday Travel
Chapter XXIII - Special concessions and conditions regarding officers suffering from certain types of illnesses
Chapter XXIV - Salary Loans and Advances
Chapter XXV - Concessions to members of Trade Unions
Chapter XXVII - Channels of Communication
Chapter XXVIII - Administrative procedures
Chapter XXX - Right of Government over its officers
Chapter XXXIII - Legal advice and legal actions.
Chapter XLVII - General conduct and discipline
Chapter XLVIII - Rules of disciplinary procedure

Circulars issued on performance appraisal.

Syllabus for the second question paper :

Financial Regulations (Subject No. 04)

This paper will be based on the following Chapters of Financial Regulations.

- (1) Chapter VI
Custody of Public Money, etc., Imprests and Bank Accounts.
Security of Public Money, Boards of Survey, Bank Drafts, Bank Accounts (FR. 315 to 396).
- (2) Chapter XIII
Supplies, Works and Services.
Supplies/Purchasing, Stock Verification, Procurement Procedures, Contracts, Tender Procedure. (FR. 708 to 775)

11. The decision of the Secretary, Ministry of Public Administration and Home Affairs will be the final in respect of any matter not provided for in this notification.

12. Issue of an admission card to a candidate does not necessarily mean that his/her eligibility to sit for the examination has been accepted.

13. In the event of any inconsistency between the Sinhala, Tamil and English texts of this *gazette* notification, the Sinhala text shall prevail.

P. B. ABEYKOON,
Secretary,
Ministry of Public Administration and Home Affairs.

Ministry of Public Administration and Home Affairs,
Independence Square,
Colombo 07,
2010.

Specimen Form of Application

(for Office use only)

EFFICIENCY BAR EXAMINATION PRESCRIBED FOR
OFFICERS IN SEGMENT "B" AND SEGMENT "A" OF
CLASS II OF THE SRI LANKA TECHNOLOGICAL SERVICE
- YEAR 2010/2011

(Applications for "B" and "A" Segments cannot be Submitted at one and the same time)

Medium in which you sit for the examination Examination which you apply (II 'B' -0/ II 'A'- I)
(Sinhala - 2/Tamil - 3/English - 4) (Indicate the relevant number in the cage)
(Indicate the relevant number in the cage)

01. (a) Name with initials (Indicate the initials at the end of the name) :_____
(in English block capital letters) (eg. SILVA A. B.)

- (b) Name in full :———. (in English block capital letters)
(c) Name with initials:———. (in Sinhala/Tamil)
(d) Official Address : (Admissions will be posted to this address) :
(in English) :———. (in Sinhala) :———. (e) Sex :———. (Male - 0/Female - 1) (indicate the relevant number in the cage) ☐
(f) Subject/Subjects offered :
Subject offered for the Class II Segment B/Class II Segment A Efficiency Bar Examination (delete inapplicable words)

| Subject | Subject No. |
|---------|--------------------------|
| | <input type="checkbox"/> |
| | <input type="checkbox"/> |

02. (i) National Identity Card Number :

| | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|
| | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|

- (i) Whether you belong to the provincial public service or public service (indicate the relevant number in the cage) ☐

(Public Service - 1/Western - 2/Southern - 3/Central - 4/North Western - 5/Sabaragamuwa - 6/Uva - 7/North Central - 8/North - 9/ East - 10)

03. (i) Date of Birth :

Year : Month : Date :

- (ii) Age as at 31.12.2010 :

Years : Months : Days :

04. (i) Designation:———.

- (ii) Class and Grade of Sri Lanka Technological Service :——. (should be included as II A/IIB)

- (iii) Service period in the above class and grade as at 31.12.2010 :———.

05. Department which you belong to :———.

affix the receipt here (It would be advisable to keep a copy of the receipt)

I declare that the particulars furnished above are accurate and I am entitled to sit for the examination in the language medium mentioned above. Further, I agree to abide by the rules imposed by the Commissioner General of Examination on conducting the examination.

_____,
Signature of the candidate.

Date:———.

Note. - Candidate should place his/her signature in the presence of the Head of Department or an officer duly authorized to sign on his behalf.

Attestation of candidate's signature

I hereby certify that Mr/Mrs/Miss is presently employed in my office and is well known to me and he/she placed his/her signature in my presence on 2010.

_____,
Signature of the attestor.

Certification of the Head of the Department

I hereby certify that the particulars given in paragraphs 1-6 above are correct and this candidate is eligible to sit for the examination and also eligible to sit for the examination in the language medium mentioned above.

_____,
Signature and designation of Head of Department.

Date:———.

12-572

SRI LANKA GERMAN RAILWAY TECHNICAL TRAINING CENTER - RATMALANA

Admission of Apprentices - 2010

APPLICATIONS are invited from citizens of Sri Lanka with minimum qualifications in accordance with the clause 02 stated hereunder for admission of apprentices to the Ratmalana Sri Lanka - German Railway Technical Training Center for the year 2010.

02. Minimum qualifications :

- (a) Age.— Between 16-25 years as at 31.05.2010 ;
(b) Educational qualifications.— G. C. E. (O/L) examination in 6 subjects including Sinhala/Tamil Language, Mathematics and Science at not more than two (02) sittings. Five (05) subjects at the 1st sitting before 31.12.2009.

03. Training Courses.— Apprentices selected will be permitted to undergo training in the following vocations for periods relevant to those vocations. All the courses will be conducted in Sinhala medium only.

- | | |
|--------------------------------|--------------|
| (i) Diesel Engine Mechanic | 2 1/2 years |
| (ii) Welder | 03 years |
| (iii) Electrician (Power sets) | 03 1/2 years |
| (iv) Mechanics (General) | 03 1/2 years |

04. *Applications.*—In accordance with the specimen form provided, the applicants are to prepare their own applications on 297m. m. x 210 m. m. (A4 size) white paper and indicate full information correctly. Applications which do not furnish necessary information will be rejected.

05. *Selection to the courses :*

- (i) Whilst the selection is made on the performance at the written and practical tests, those with minimum qualifications and those who had paid examination fees in accordance with clause 7 will be called up for the written examination.
- (ii) The question paper will comprise of Mathematics, Basic mechanical knowledge and General knowledge. Those who obtain highest marks will be called up for the practical/ interview.
- (iii) Those who obtain highest marks for written and practical tests will be selected for the respective study courses.

06. *Medium of examination.*—Examination will be conducted in Sinhala, Tamil and English medium.

07. For this examination a non-refundable examination fee of Rs. 500 will be levied. A money order for this amount drawn in favour of General Manager, Railways, payable at Maradana Post Office, obtained from any post office should be attached to the application. Applications that do not accompany money orders will be rejected. It should be noted that due to the non-appearance at the examination or any other reason examination fees will not be refunded.

08. *Examination Centres.*—A written examination at a centre in Colombo only will be held for those applicants who fulfil all the conditions stipulated.

09. *Execution of Agreement.*—All the applicants selected for training at the institute should enter into an agreement with the National Apprentices and Industrial Training Authority to the effect that the training course would be successfully completed during the period relevant to the vocation.

10. During the period of training apprentices would be paid a monthly allowance by the National Apprentice and Industrial Authority.

11. The Department is not bound to provide with employment to the trainees.

12. Applications should be prepared in accordance with the following specimen application form and sent to ; Director, Sri Lanka German Railway Technical Training Centre, Kaldemulla Road, Ratmalana, under registered cover having written to "SLJRT II/2010" on the top left hand corner of the envelope enclosing the application.

13. *The last day applications accepted.*—Application will be accepted till 17.01.2011. Late applications will be rejected.

General Manager of Railways.

Office of the General Manager of Railways,
Sri Lanka Railway Service,
Colombo 10.

ADMISSION OF APPRENTICES TO RATMALANA SRI
LANKA GERMAN RAILWAY TECHNICAL TRAINING
CENTRE - YEAR 2010

For office use only

01. Full name (with surname)

In Sinhala : _____.

In English : _____.

02. Address (Sinhala) : _____.

(English) : _____.

03. District : _____.

04. Date of Birth :

Year :

Month :

Date :

05. Male/Female : _____.

06. Educational Qualifications :

G. C. E. (O/L)

First year : _____ Examination No. : _____.

| No. | Subjects | Grade |
|-----|----------|-------|
| 1. | | |
| 2. | | |
| 3. | | |
| 4. | | |
| 5. | | |
| 6. | | |
| 7. | | |
| 8. | | |
| 9. | | |
| 10. | | |

Second year : _____ Examination No. : _____.

| No. | Subjects | Grade |
|-----|----------|-------|
| 1. | | |
| 2. | | |
| 3. | | |
| 4. | | |
| 5. | | |
| 6. | | |
| 7. | | |
| 8. | | |
| 9. | | |
| 10. | | |

07. Medium the applicant sits the examination :———.

the envelope clearly. The applications received after the closing date will be rejected.

08. In accordance with the notice calling for applications indicate two vocations that you like in order of preference :

1. 2.

Dr. A. D. N. CHANDRASIRI,
Director General (C. D.),
Department of Animal Production and Health.

09. I have attached hereto a money order bearing No. having paid a sum of Rs. 500 to Post Office. The receipt bearing No. having paid a sum of Rs. 500 to Railway Station.

Department of Animal Production and Health,
Peradeniya.
29th November, 2010.

12-598

Attach the money order so that it won't come off

SRI LANKA RAILWAYS DEPARTMENT

Recruitment of Railway Sub-station Masters on Contract Basis

10. I certify that the information furnished by me above are true and correct. I am aware that if any information furnished by me here were found to be untrue before I am selected I would be disqualified and if found after selection, I would be removed from training.

APPLICATIONS are hereby invited for recruitment of Sub-station Masters on contract basis to Sri Lanka Railways Department for the following vacant stations :-

_____,
Signature of Applicant.

Date :———.

12-601/2

- | | |
|---------------------------|--------------------------|
| 01. Pannipitiya | 11. Avukana |
| 02. Anuradhapura New Town | 12. Sevanapitiya |
| 03. Horiwila | 13. Kudahakapola |
| 04. Thudella | 14. Heendeniya Pattigoda |
| 05. Horape | 15. Thiladiya |
| 06. Enderamulla | 16. Laksha Uyana |
| 07. Baththuluoya | 17. Gallella |
| 08. Navinna | 18. Ranmukgama |
| 09. Udahamulla | 19. Pengiriwatte |
| 10. Malapalla | 20. Thelwatte |

MINISTRY OF LIVESTOCK AND RURAL COMMUNITY DEVELOPMENT

Department of Animal Production and Health

RECRUITMENT TO THE POSTS OF RESEARCH ASSISTANT IN CLASS II B OF THE SRI LANKA TECHNOLOGICAL SERVICE - 2010

THE paragraph of 9:1 pertaining to the recruitment of Research Assistants Grade II'B' of Sri Lanka Technological Service the notified in the *Gazette of the Democratic Socialist Republic of Sri Lanka* No. 1,682 dated as 26.11.2010 is hereby amended as follows :

09. Method of Application :

- (i) The application should be related to the specimen application form published in *Gazette* notification No. 1,682 on 26.11.2010. Application should be prepared on paper 8 1/2" x 12"(A4) using both sides of it.

The application should be sent under registered cover to reach the Director General, Department of Animal Production and Health, P. O. Box 13, Getambe, Peradeniya on or before 21.12.2010. The words 'Competitive Examination for the Recruitment to the Post of Research Assistant' should be written on the top left hand corner of

01. *Sub-Station Master's Duty Details.*— The Agents employed in charge of the Railway ticket issuing stations in accordance with the trains stopped at such stations, are to issue Railway Tickets 24 hours a day, receive parcels, hand over the parcels received to the rightful owners, remit monies collected, to the Chief Accountant Railways, upkeep the sub station and carry out other duties as and when directed by the General Manager Railways, will be the normal duties of these Agents.

02. *Allowances.*— A post that does not belong to permanent cadre of employees. The selected will be paid a commission depending on the income of stations and approved allowances only. Whilst the maximum allowances paid with the minimum commission of Rs. 310 will be not be less Rs. 5,329.

03. Whilst only males could send in their applications, an applicant could apply for one sub-station only. At instances where applications are made for more than one station, the first sub-station indicated in the application will be considered as the sub-station for which the application has been made.

04. *Age Limit.*— As at the last date of the acceptance of the applications, the age should not be less than 18 years or more than 45 years.

05. *Educational Qualifications.*— G. C. E. (Ordinary Level) Examination in six subjects with 4 Credit passes including Sinhala/Tamil/English and Mathematics at one sitting.

06. *Other qualifications :*

- (i) The applicant should be a permanent resident for a period of 05 years of a place within a distance of 11 Km (Radius) from the substation. Before issuing the letter of assignment, the place of permanent residence should be confirmed by documents ("Grama Niladhari" certificate, Divisional Secretary's certificate, extract from the Voters' Register, etc.). Whilst the address indicated in the application need to be the permanent address. It is from this address, the direct distance to the station to be calculated.
- (ii) Applicants should be Sri Lankan Citizens.
- (iii) Those at present serving as sub railway station masters or those who had served in such a capacity are not eligible to apply.
- (iv) Selection will be made after proven to be of sound health condition and good eye sight. Educational qualifications and good eye sight are compulsory.

07. *Method of selection.*— Selection will be made on the merit performance at a written competitive examination conducted by the General Manager, Railways. Accordingly all the applicants need to answer two question papers set under the following subjects at this competitive examination. Minimum marks of 40% on each subject should be obtained to be qualified at this examination.

(i) *Language ability :*

Duration - 01 hour, total marks 100

A question paper comprising of subject related questions on correct command of the language and understanding.

(ii) *Intelligence test :*

Time - 01 hour, Total marks 100

A question paper of multiple choice question type set to gauge logical, quick decisions through mathematical problems, language sections, tables, matching records, pictures and graphs including critical intelligence where the answers are to be furnished in the question paper itself.

Note :

- (i) Out of those who are qualified at the examination, in accordance with the indicated ticket issuing stations, the applicant who obtained the highest marks will be called up for a qualification examining interview in order to appoint the applicant to the relevant ticket issuing station.
- (ii) No marks whatsoever will be given at the interview.
- (iii) If the qualified had obtained equal marks, at such a situation, an opportunity will be given to the applicant

who had worked as an approved substitute under a Railway Ticket issuing Agent or a Sub-Railway Station Master, in such an absence, the resident closest to the substation will be selected.

08. *Conditions for Employments in Service :*

- (a) The selected are to deposit a sum of money as decided by the General Manager, Railways or a minimum sum of Rs. 25,000 as a security deposit and are to Act in accordance with the conditions of agreement entered into with the General Manager, Railways. Violations of conditions stipulated in this agreement will tantamount to termination of service.
- (b) As this appointment is on a contract basis, the relevant contract needs to be re-newed annually. When not renewed the contract will be revoked.
- (c) The selected applicant needs to obtain a training of the duties for a period of 14 days relevant to the station he will be assigned to a Railway Station named by the General Manager, Railways. No allowance will be paid during the training period.
- (d) The selected applicant could obtain the services of an assistant with the approval of Department of Railways. No payment will be made to the substitute by the Department and the full responsibility of the station will vest with the Railway Sub Station Master.
- (e) During the period of training or during the period of service as a Sub Railway Station Master or at any point of time or at the interview, if the applicant was found to have furnished incorrect and invalid information his service will be discontinued immediately without prior notification.
- (f) The Department is not bound to offer permanent employment in the Railway Department to the applicant selected as the Sub Railway Station Master.

9. *Service Conditions :*

- (i) If some condition or several are violated in the agreement entered in to, the appointment will be immediately discontinued ;
- (ii) The applicant should agree to be subjected to, the provisions and regulations enforced from time to time by the General Manager, Railways.

10. *Examination Fees.*— All the applicants should attach a money order to the value of Rs. 300 which is non refundable made to the name of General Manager, Railways payable at Maradana Post Office. Payment of examination fees by other methods would result in the rejection of the application. Incomplete and informal applications will be rejected without any notification. The applicants to the examination should prove their identity at the examination.

11. *Submission of applications.*— The applicant himself should prepare the application on typing sheet size (A4). The applications should be addressed to : The General Manager, Railways, P. O. Box 355, Colombo 10. Indicating "Application for the Sub Railway Station Master's Examination – Railway Station Applied" on the top left hand corner of the envelope enclosing the application. The application should be sent under registered cover to reach us on or before 17.01.2011 (the specimen form of the application is as follows).

12. *Certification of the application.*— The signature of the applicant in the application should be certified by Principal of a Government school/Justice of the Peace/Commissioner for Oaths/Attorney-at-Law/Commissioned Officer in the Army/An Officer in the Police Service holding a *gazetted* position or a permanent Government Officer in receipt of an annual salary of not less than Rs. 237,060.

A. G. MAHANAMA,
Acting General Manager, Railways.

At the Office of the General Manager of Railways,
Colombo 10,
On the November, 2010.

THE APPLICATION FOR THE POST OF
SUB RAILWAY STATION MASTER ON
CONTRACT BASIS IN THE DEPARTMENT OF SRI LANKA
GOVERNMENT RAILWAYS

01. Sub Railway Station applied :

- (i) Full name : _____.
(ii) Name with initials (Sinhala/Tamil) : _____.
(iii) Name with initials (English) : _____.

02. Permanent Address : _____.

- (i) Sinhala/Tamil : _____.
(ii) English : _____.
(iii) Telephone No. (residence) : _____.
(Mobile) : _____.

03. Date of Birth :

Year : Month : Date :

04. National Identity Card No. :

05. District :

06. Divisional Secretariat Division :

Grama Niladhari's Division :

07. The distance from your permanent to the Sub Railway Station you apply indicate in K. M. (Direct distance) : _____.

08. Educational qualifications :

G. C. E. (O/L)

| Year and Examination No. | Subjects | Grade |
|--------------------------|----------|-------|
| | | |
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| | | |
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| | | |

09. Other qualifications : _____.

10. The medium you sit the examination (Sinhala/Tamil/English) :

11. Have you been found guilty by a Court of Law for an allegation, If so indicate details : _____.

12. Having paid a sum of Rs. 300 to Post Office. I attach hereto the original copy of the Money Order bearing No.

(Payment of examination fees by any other means other than what is mentioned will be a reason for rejection of the application)

13. Certificate of the applicant :

- (a) I certify that the information furnished by me in this application are true and correct.
(b) I am aware that in the event this declaration made by me was found to be untrue or incorrect before I am appointed I would be disqualified and if found after my appointment I would be discontinued from service.

_____,
Signature of the applicant.

Date : _____.

14. Certification of the applicant signature :

I certify that Mr. holder of National Identity Card bearing No. submitting this application is personally well known to me and placed his signature today, before me.

_____,
Signature of the officer certifying.

Name of the officer certifying : _____.

Position : _____.

Address : _____.

Date : _____.

(Please place seal of office)

12-601/1