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The Gazette of the Democratic Socialist Republic of Sri Lanka

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PART I : SECTION (IIA) — ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

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Note :- Sri Lanka Institute of Landscape Architects Bill is published as a supplement to the Part II of the *Gazette of the Democratic Socialist Republic of Sri Lanka* of September 19th, 2008.

(ii) Appropriation Bill is published as a supplement to the Part II of the *Gazette of the Democratic Socialist Republic of Sri Lanka* of September 19th, 2008.

(iii) Pradeshiya Sanwardana Bank Bill is published as a supplement to the Part II of the *Gazette of the Democratic Socialist Republic of Sri Lanka* of September 19th, 2008.

IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to each of the ‘Notices’ appearing in the 1st week of every month, regarding the latest dates and times of acceptance of notices for publication in the weekly *Gazette* at the end of each Part of the *Gazette of the Democratic Socialist Republic of Sri Lanka*.

All notices to be published in every Part of the *Gazette* shall close at 12 noon of each Friday, *a fortnight before the date of publication*. All Departments, Corporations, Boards, etc., are advised that any notification fixing specific dates for closing times of applications in regard to vacancies, tender notices and the dates and times of auction sales, etc., should be prepared with due regard to this change, *i.e.*, by giving adequate time both from the time of despatch of notice to the Government Press and from the date of publication thus enabling those interested in the contents of the notices to actively and positively participate.

All notices to be published in the weekly *Gazette* should reach this Department positively by 12 noon of the Friday, two weeks prior to date of publication *e.g.*, Notices for publication in the weekly *Gazette* of 31st October, 2008, should reach the Government Press on or before 12 noon on 17th October, 2008.

LAKSHMAN GOONEWARDENA,
Government Printer.

Department of Govt. Printing,
Colombo 08,
January 01, 2008.

1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A "Sri Lankan" is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the "New Entrants" Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments:

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I proficiency Test in one of the Official languages within one year; Grade II Proficiency Test within two years, and Grade III proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such Officers may in the first instance be appointed to act in

the new post for a specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the Widows ' and Orphans ' Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

5. Serving officers in the Public Service :

5:1 Applications from officers of the Public service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public officers holding post in the permanent establishment in the Public Service. Heads or Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No traveling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

6. Definition of Salary for the purpose of Eligibility.

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (1 of 25.03.1990 & 15/90 (ii) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent public Administration Circulars.

Posts – Vacant

AUDITOR GENERAL'S DEPARTMENT

Posts of Superintendents of Audit - Class II Grade II of the Sri Lanka Audit Service

APPLICATIONS are invited from persons possessing the professional qualifications specified in paragraph 04 below for **Seven posts** of Superintendents of Audit, Class II Grade II of the Sri Lanka Audit Service in terms of paragraph 04 (III) of Minutes of the Sri Lanka Audit Service published in *Gazette* No.289/23 of 20th March 1984 amended by the *Gazette Extraordinary* 588/5 dated 11.12.1989 and *Gazette Extraordinary* 1563/19 dated 20.08.2008 and Applications which should be as per specimen form appended should be addressed to the Auditor General, Auditor General's Department, Colombo 07, and should be forwarded under registered cover to reach him on or before as follows:

- (a) Local applications : 23.11.2008
- (b) Foreign applications : 30.11.2008

The top left hand corner of the envelope containing the application must be clearly marked “Posts of Superintendents of Audit Class II Grade II”.

Note : No complaint that an application has been lost or delayed in the post can be considered. Candidates who delay their applications until the last day will do so at their own risk.

2. Terms of Engagement and Conditions of Service :

- (i) Selected candidates will be appointed to Class II Grade II of the Sri Lanka Audit Service on the terms and conditions set out in the Minutes of Sri Lanka Audit Service published in *Gazette* No. 588/5 dated 11 December 1989 and any amendment to be made hence-forth.
- (ii) The posts are permanent and pensionable. Contributions should be made to the Widows' and Orphans' Pension Fund.
- (iii) The Selected candidates will be appointed on probation for a period of three years in the first instance.
- (iv) Successful candidates must subscribe to the condition that they will conform to the provisions of Chapter IV of the Constitution of Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time give effect to the Language Policy of the Government.
- (v) Confirmation at the end of their probationary period will inter alia depend on-
 - (a) Satisfactory work and conduct ; and
 - (b) passing the first Efficiency Bar Examination before the expiry of the probationary period.
- (vi) Failure to secure confirmation at the end of the probationary period will result in, termination of his/her service.

3. *Salary Scale* :- The selected candidates for this posts are entitled to a monthly consolidated salary of Rs. 22,935-10x645-8x790-17x1,050 - 53,555 and will be placed on a salary step of Rs. 26,805 per month subject to condition “should pass the first Efficiency Bar for officers in Class II Grade II of the Sri Lanka Audit Service before being confirmed in the post”.

4. *Qualifications Required* :- Every candidate must furnish satisfactory proof that he / she-

- (a) Is of excellent moral character and physically sound ;
- (b) Is a Citizen of Sri Lanka by descent or by registration ;
- (c) Is not less than 22 years and not more than 45 years of age on 23.11.2008 (This age limit does not apply to candidates already holding appointments in Public / Provincial Public Services) ;
- (d) A person who has a passed the final examination and obtained at least the Associate Membership of any of the following Institutions ;
 - (i) The Institute of Chartered Accountants of Sri Lanka or in England and Wales ;

- (ii) The Chartered Institute of Management Accountants, U.K. ;
- (iii) Association of Chartered Certified Accountants , U. K.

or similar professional body.

Note: Application should not be forwarded pending results of any examination.

5. *Scheme of Recruitment.*- The applicants will be interviewed by a Board, comprising three Public officers including the Auditor General and will be appointed by the Public Service Commission in the recommendations of the Board after obtaining the marks in accordance with the marking scheme approved by the Public Service Commission.

6. Candidates will be required to produce any or all of the following documents when called upon to do so:-

- (a) Certificate of registration of Birth ;
- (b) Certificates of professional and other qualifications;
- (c) Two recent testimonials as to character;
- (d) Certificate of highest examination passed in Sinhala / Tamil or English.

Note: (i) No documents or copies of documents should be attached to the application.

- (ii) Applications of candidates who fail to produce documents when requested to do so will not be considered.

7. Applications from officers in the Public / Provincial Public Services must be forwarded through their Head of Institutions. A copy of the application should be sent to the Auditor General directly, before the closing date.

8. Applications and any other communications relating thereto must be addressed to the Auditor General and not personally to any officers in the Department.

9. Reference is invited to the general conditions applicable to the appointments in the Public Service advertised at the beginning of Part I Section (II A) of the *Gazette*.

10. The receipt of applications will be notified to candidates within three weeks commencing from the closing date. If an acknowledgement is not received, it should immediately be notified to the Auditor General, Auditor General's Department, Colombo 07.

11. Any matters not covered by the above regulations will be determined by the Public Service Commission.

By order of the Public Service Commission,

S. SWARNAJOTHI,
Auditor General.

Auditor General's Department
Torrington Square,
Colombo 07.

SPECIMEN APPLICATION FORM

AUDITOR GENERAL'S DEPARTMENT

Posts of Superintendents of Audit Class II Grade II of the Sri Lanka Audit Service

No:

(For office use only)

1. (i) Name with Initials :_____.
- (ii) Name in full :_____.

2. Permanent Address : _____.
3. National Identity Card No : _____.
4. (a) Male / Female: _____.
- (b) Married / Bachelor / Widower: _____.
5. (i) Date of Birth :
Year: _____, Month: _____, Date: _____.
- (ii) Age on 23.11.2008.
Years: _____, Months: _____, Days: _____.
6. (i) Are you a Citizen of Sri Lanka by Birth or by Registration?: _____.
- (ii) Ethnic basis: _____, Sinhalese / Tamil / Indian Tamil / Muslims

7. Educational & Professional Qualifications :

Institute	Qualifications Obtained	Date of obtaining such qualifications

8. Details of the Present Post :

- (a) Post: _____.
- (b) Department / Institution: _____.
- (c) Date of appointment: _____.
- (d) Whether Permanent & pensionable , temporary or contract basis : _____.
- (e) Whether confirmed in the post: _____.
- (f) Annual Salary Scale: _____.
- (g) Present annual salary: _____.

9. Higher qualifications obtained :

Sinhala	Tamil	English

10. Names and addresses of two referees :

- (i) : _____.
- (ii) : _____.

11. Other particulars, if any :

I declare that the particulars furnished by me in this application are true and correct and I am aware that if any particulars contained herein are found to be false or incorrect, I am liable for disqualification before appointment and for dismissal from service without any compensation if the inaccuracy is discovered after the appointment.

Signature of Applicant.

Date: _____.

12. *Certification of the applicant's signature :*

I personally know this applicant Mr./Mrs./Miss.who has placed his/her signature before me this.....day of2008.

.....
Signature of the person certifying the signature.

Date:

Place:

Full Name of the person certifying:

Post:

Address:

13. Certificate from the Head of the Institution, if the applicant is in Public / Provincial Public Service :

.....who forwards this application is employed in this institute fromand his/her work and conduct is satisfactory. The applicant is confirmed in the post and the particulars referred to 8 above had been personally verified by me from the records available in this office and there were found to be correct and he/she has signed in my presence on this day of2008.

.....
Signature of the Head of the Institute or competent authority.

Date: