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EXTRAORDINARY

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PART IV (A) — PROVINCIAL COUNCILS

Provincial Councils Notifications

EASTERN PROVINCE PROVINCIAL COUNCIL

Notice

BY virtue of the powers vested in me in the Minister in charge of the subject, under Section 289(1) of Municipal Council Ordinance (Chapter 252) that should be read with Section 2 of Provincial Council (Consequential Provisions) Act, No. 12 of 1989, I, Anuradha Yahampath Governor of the Eastern Province, do hereby make regulation pertaining to the following allowances to the Mayor, Deputy Mayor and Councilors of Municipal Council. These regulations shall be effected from 23rd June, 2020.

ANURADHA YAHAMPATH,
Governor of Eastern Province.

Governor's Secretariat,
Eastern Province,
23rd June, 2020.

REGULATIONS

01. Fuel Limits to Mayor of Municipal Council for official visits:

- 1.1 If a vehicle of Municipal Council is used within the municipality limits, not more than 80 liters of diesel/petrol and if such vehicle is used outside of the municipality limit for official visits/purposes, not more than 100 liters of diesel /petrol for a period of one month could be consumed from the Municipal Council fund.



- 1.2. In the event of non-availability of Municipal Council vehicles, with the prior approval of Minister in-charge of the subject personal vehicles/hired vehicles could be utilized subject to the above said fuel limitations and the rent of the vehicle could be covered from the Municipal Council Fund. Monthly rental for the hiring vehicle should be decided by the Minister in -charge of the subject.

Note:

- i. Before proceeding to out of the district, the required travel approval should be obtained from the Commissioner of Local Government on the prescribed format.

02. Travelling expenses and related payments:

- 2.1. Not more than a sum of Rs. 1500.00 combined allowance can be paid as subsistence for one day to the Mayor of the Municipal Council for attend official seminars/programs, subjected to the Provisions of Establishment Code and these allowances can be paid a maximum of 10 days in a month, and, if exceeded, approval from the Minister in-charge of the subject should be obtained.
- 2.2. Not more than a sum of Rs. 1250.00 combined allowance can be paid as subsistence for one day to the Deputy Mayor or Councilors of the Municipal Council for attend official seminars/programmes, subjected to the Provisions of Establishment Code and these allowances can be paid a maximum of 10 days in a month, and, if exceeded, the approval from the Minister in-charge of the subject should be obtained.
- 2.3. An accommodation allowances with regard to attend the official seminars/programmes not more than the amount stipulated below could be paid from the Municipal Council fund, subject to the submission of the relevant original bills.

2.3.1.	Mayor	-	Rs. 3,000.00
2.3.2.	Deputy Mayor	-	Rs. 2,500.00
2.3.3.	Councilor	-	Rs. 2,000.00

Note:

- i. These allowances should be paid to the official programmes and duties attended in out of the district where the Municipal Council is situated.
- ii. Unless the official meetings or programmes holding by a proper invitation issued with respect of Mayor, Deputy Mayor and Municipal Councilors, no allowances could be paid.

03. Meals & Refreshment Expenses :

- 3.1. A monthly expenses amount of Rs. 3,000.00 could be reimbursed by the Mayor of Municipal Council as refreshment allowances from the Municipal Council Fund. The respective expenditure bill should be submitted for the purpose of reimbursement.
- 3.2. A monthly expenses amount of Rs. 1,500.00 could be reimbursed by the Deputy Mayor of Municipal Council as refreshment allowances from the Municipal Council Fund. The respective expenditure bill should be submitted for the purpose of reimbursement.
- 3.3. When a meeting precedings in less than 7 hours, in order to providing refreshment to the Councilors and staff of the Municipal Council an amount of Rs. 100.00 could be spent from the Municipal Council Fund for each participant attending to the meeting, If such meeting proceeds more than 7 hours, a maximum amount of Rs. 400.00 could be spent from the Municipal Council Fund for each participants of such Council meeting for providing food and refreshment. The original bills of the expenditure should be submitted for settlement/reimbursement.

04. Telephone Allowances :

- 4.1. Monthly, an amount of Rs. 4000.00 or the amount of actual telephone bills whichever is less could be reimbursed by the Mayor from the Municipal Council Fund as an allowance for residence and mobile phone bills.
- 4.2. Monthly, an amount of Rs. 2500.00 or amount of actual telephone bills whichever is less could be reimbursed from the Municipal Council Fund by the Deputy Mayor as an allowance for residence and mobile phone bills.
- 4.3. Monthly, an amount of Rs. 1000.00 or actual telephone bills amount whichever is less could be reimbursed from the Municipal Council Fund by the Councilors as an allowance for residence and mobile phone bill allowance.

Note: The relevant bills submitted for the reimbursement should be written to the name of the Mayor/Deputy Mayor/Councilor respectively for the purpose of reimbursement.

05. Sitting allowances for Special and Standing Committee Meetings :

- 5.1. An allowance of Rs. 500.00 could be paid to the Mayor, Deputy Mayor and Councilors of Municipal Council for attending the special Council meeting (Maximum for 2 meetings) from the Municipal Council Fund.
- 5.2. An allowance of Rs. 250.00 could be paid to the Mayor, Deputy Mayor and Councilors of Municipal Council for attending the Standing committee meeting which was established as per the Municipal Council Ordinance, for attending the standard committee meetings from the Municipal Council Fund. In a given month maximum (03) three sitting allowances for attending the finance committee meeting and maximum (02) two sitting allowances for attending other standard committee meetings could be paid to a Councilor.

06. Allowances to personal staff of the Mayor of Municipal Council :

- 6.1. A Personal Assistant to the Mayor could be appointed with the prior approval of the Minister in-charge of the subject. The personal Assistant should possess at least G.C.E. (Advance Level) qualification with 3 passes in the main subjects (if old syllabus 4 passes) or should have successfully completed two years Diploma Certificate Course on Office Secretary Ship or equivalent. Personal Assistant could be paid a maximum amount of Rs. 20,000.00 per month as an allowance from the Municipal Council Fund.

07. Depend on the financial strength of the Council, the amount set above as allowances could be reduced with the prior approval of the Minister - in charge of the subject.

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EASTERN PROVINCE PROVINCIAL COUNCIL

Notice

BY virtue of the powers vested in me in the Minister in charge of the subject, under Section 193(1)(g), (gg), (h) of Urban Council Ordinance (Chapter 266) that should be read with Section 2 of Provincial Council (Consequential Provisions) Act, No. 12 of 1989, I, Anuradha Yahampath Governor of the Eastern Province, do hereby make regulation pertaining to the following allowances to the Chairman, Vice Chairman and Members of Urban Council. These regulations shall be effected from 23rd June, 2020.

ANURADHA YAHAMPATH,
Governor of Eastern Province.

Governor's Secretariat,
Eastern Province,
23rd June, 2020.

REGULATIONS

01. Fuel limits to Chairman of Urban Council for official visits:

- 1.1 If a vehicle of Urban Council is used within the Urban Council limits, not more than 80 liters of diesel/petrol and if such vehicle is used outside of the Urban Council limit for official visits/purposes, not more than 100 liters of diesel /petrol could be consumed for a Period of one month from the Urban Council fund.
- 1.2 In the event of non-availability of Urban Council vehicles, with the prior approval of Minister in-charge of the subject personal vehicles/hired vehicles could be utilized subject to the above said fuel limitations and the rent of the vehicle could be covered from the Urban Council Fund. Monthly rental for the hiring vehicles should be decided by the Minister in -charge of the subject.

Note:

- (i) Before proceeding to out of the district, the required travel approval should be obtained from the Commissioner of Local Government on the prescribed format.
- (ii) In case of travelling within the district, the approval from the Assistance Commissioner of Local Government should be obtained in the prescribed format.

02. Travelling expenses and related payments:

- 2.1. A sum of not more than Rs. 1,250.00 combined allowance can be paid as subsistence for one day to the Chairman of the Urban Council for the official seminars/programs, subjected to the Provisions of Establishment Code and these allowances can be paid a maximum 10 days for a month, and if exceeded, approval from the Minister in-charge of the subject should be obtained.
- 2.2. A sum of not more than Rs. 1,000.00 combined allowance can be paid as subsistence for one day can be paid to the Vice Chairman or Councilors of the Urban Council for the official seminars/programs, subjected to the Provisions of Establishment Code and these allowances can be paid a maximum 10 days for a month, and if exceeded, the approval of the Minister in-charge of the subject should be obtained.
- 2.3. An accommodation allowances with regard to the official seminars/programmes not more than the amount stipulated below could be paid from the Urban Council fund, subject to the submission of the relevant original bills.

2.3.1.	Chairman	-	Rs. 2,500.00
2.3.2.	Vice Chairman	-	Rs. 2,000.00
2.3.3.	Councilor	-	Rs. 1,500.00

Note:

- (i) These allowances should be paid to the official programs and duties attended in out of the district where the Urban Council is situated.
- (ii) Unless the official meetings or programmes holding by a proper invitation issued with respect to Chairman, Vice Chairman and Councilors, no allowances could be paid.

03. Meals & Refreshment Expenses :

- 3.1. A monthly expenses amount of Rs. 2,500.00 could be reimbursed by the Chairman of Urban Council as refreshment expenses from the Urban Council Fund. The expenditure bill should be submitted for the purpose of reimbursement.
- 3.2 A monthly expenses amount of Rs. 1,250.00 could be reimbursed by the Vice Chairman of Urban Council as refreshment expenses from the Urban Council Fund. The Expenditure bill should be submitted for the purpose of reimbursement.

- 3.3 In order to providing refreshment to the councilors and staff of the Urban Council an amount of Rs. 100.00 could be spent from the Urban Council Fund for each person attending to the meeting, If the meeting held less than 7 hours. If such meeting proceeds more than 7 hours, a maximum amount of Rs. 400.00 could be spent from the Urban Council Fund for each participants of such council meeting for providing food and refreshment. The actual bills should be submitted for this reimbursement.

04. Telephone Allowances :

- 4.1. Monthly amount of Rs. 3000.00 or actual telephone bills amount whichever less could be reimbursed as residence and mobile telephone bills allowance from the Urban Council Fund by the Chairman.
- 4.2. Monthly amount of Rs. 2000.00 or actual telephone bills amount whichever less could be reimbursed as residence and mobile telephone bills allowance from the Urban Council Fund by the Vice Chairman.
- 4.3. Monthly amount of Rs. 1000.00 or actual telephone bills amount whichever less could be reimbursed as residence and mobile telephone bills allowance from the Urban Council Fund by the Councilor (Member).

Note:

The respective bills submitted for the reimbursement should be written to the name of the Chairman/Vice Chairman/Councilor respectively for the purpose of reimbursement.

05. Sitting allowances for Special and Standing /Advisory Committee Meetings :

- 5.1. An allowance of Rs. 500.00 could be paid to the Chairman, Deputy Chairman and Councilors of Urban Council for attending the special council meeting (Maximum for 2 meetings) from the Urban Council Fund.
- 5.2. An allowance of Rs. 250.00 could be paid to the Chairman, Vice Chairman, Councilors of Urban Council and other members for attending the Standing/Advisory committee meetings which was established as per the Urban Council Ordinance, for attending the standard/advisory committee meetings from the Urban Council Fund. In a given month maximum three (03) sitting allowances for attending the finance committee meetings, and maximum two (02) sitting allowances for attending other standing/Advisory committee meetings could be paid.

06. Allowances to personal staff of the Chairman of Urban Council :

- 6.1. A Personal Assistant to the Chairman could be appointed with the prior approval of the Minister in-charge of the subject. The personal Assistant should possess at least Advance Level qualification with 3 passes in the main subjects (if old syllabus 4 passes) or should have successfully completed two years Diploma Certificate Course on Office Secretary Ship or equivalent. Personal Assistant could be paid a maximum amount of Rs. 20,000.00 per month as an allowance from the Urban Council Fund.

07. Depend on the financial strength of the council, the amount set above as allowances could be reduced with the prior approval of the Minister in-charge of the subject.

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EASTERN PROVINCE PROVINCIAL COUNCIL

Notice

BY virtue of the powers vested in me in the Minister in charge of the subject, under Section 184(1)(c), (d), (e) and (f) of Pradeshiya Sabha Act, No. 15 of 1987 that should be read with Section 2 of Provincial Council (Consequential Provisions) Act,

No. 12 of 1989, I, Anuradha Yahampath Governor of the Eastern Province, do hereby make regulation pertaining to the following allowances to the Chairman, Vice Chairman and Members of Pradeshiya Sabha. These regulations shall be effected from 23rd June, 2020.

ANURADHA YAHAMPATH,
Governor of Eastern Province.

Governor's Secretariat,
Eastern Province,
23rd June, 2020.

REGULATIONS

01. Fuel limits to Chairman of Pradeshiya Sabha for official visits:

- 1.1 If a vehicle of Pradeshiya Sabha is used within the Pradeshiya Sabha limits and if the extend of the Pradeshiya Sabha area is less than or equal of 100 Square Kilometers, not more than 80 liters of diesel/petrol could be consumed for a period of one month from the Pradeshiya Sabha fund.
- 1.2 If a vehicle of Pradeshiya Sabha is used within the Pradeshiya Sabha limits and if the extend of the Pradeshiya Sabha area in more than 100 Square Kilometers, not more than 90 liters diesel could be consumed for a period of one month from the Pradeshiya Sabha fund.
- 1.3 If a vehicle of Pradeshiya Sabha is used outside of the Pradeshiya Sabha limit for official visits/purposes, not more than 100 liters of diesel/petrol could be consumed for a period of one month from the Pradeshiya Sabha fund.
- 1.4 In the event of non-availability of Pradeshiya Sabha vehicles, personal vehicles/hired vehicles could be utilized with the prior approval of Minister in-charge of the subject, subject to the above said fuel limitations and the rent of the vehicle could be covered from the Pradeshiya Sabha Fund. Monthly rental for the hiring vehicle should be decided by the Minister in-charge of the subject.

Note:

- i. Before proceeding to out of the district, the required travel approval should be obtained from the Commissioner of Local Government on the prescribed format.
- ii. In case of travelling with in the district, the approval from the Assistance Commissioner of Local Government should be obtained in the prescribed format.

02. Travelling expenses and related payments:

- 2.1. A sum of not more than Rs. 1,250.00 combined allowance can be paid as subsistence for one day for Chairman of the Pradeshiya Sabha for the official seminars/programs, subjected to the Provisions of Establishment Code and these allowances can be paid maximum 10 days for a month, and if exceeded, approval from the Minister in-charge of the subject should be obtained.
- 2.2. A sum of not more than Rs. 1,000.00 combined allowance can be paid as subsistence for one day for Vice Chairman or Councilors of the Pradeshiya Sabha for the official seminars/programs, subjected to the Provisions of Establishment Code and these allowances can be paid maximum 10 days for a month, and if exceeded, the approval of the Secretary to the Ministry in-charge of the subject should be obtained.
- 2.3. An accommodation allowances with regard to the official seminars/programs not more than the amount stipulated below could be paid from the Pradeshiya Sabha fund, subject to the submission of the relevant original bills.
 - 2.3.1. Chairman - Rs. 2,500.00
 - 2.3.2. Vice Chairman - Rs. 2,000.00
 - 2.3.3. Councilor - Rs. 1,500.00

Notes:

- i. These allowances should be paid to the official programs and duties attended in out of the district where the Pradeshiya Sabha is situated.
- ii. Unless the official meetings or programmes holding by a proper invitation issued with respect to Chairman, Vice Chairman and Councilors, no allowances could be paid.

03. Meals & Refreshment Expenses :

- 3.1. A monthly expenses amount of Rs. 2,000.00 could be reimbursed by the Chairman of Pradeshiya Sabha as refreshment expenses from the Pradeshiya Sabha Fund. The respective expenditure bill should be submitted for the purpose of reimbursement.
- 3.2. A monthly expenses amount of Rs. 1,000.00 could be reimbursed by the Vice Chairman of Pradeshiya Sabha as refreshment expenses from the Pradeshiya Sabha Fund. The respective expenditure bill should be submitted for the purpose of reimbursement.
- 3.3. When a meeting preceding in less than 7 hours, in order to providing refreshment to the councilors and staff of the Urban Council an amount of Rs. 100.00 could be spent from the Urban Council Fund for each person attending to the meeting. If Such meeting proceeds more than 7 hours, a maximum amount of Rs. 400.00 could be spent from the Urban Council Fund for each participants of such council meeting for providing food and refreshment. The original bills should be submitted for reimbursement.

04. Telephone Allowances :

- 4.1. Monthly amount of Rs. 2,500.00 or actual telephone bills amount whichever less could be reimbursed as residence and mobile telephone bills allowance from the Pradeshiya Sabha Fund by the Chairman.
- 4.2. Monthly amount of Rs. 1,500.00 or actual telephone bills amount whichever less could be reimbursed as residence and mobile telephone bills allowance from the Pradeshiya Sabha Fund by the Vice Chairman.
- 4.3. Monthly amount of Rs. 1,000.00 or actual telephone bills amount whichever less could be reimbursed as residence and mobile telephone bills allowance from the Pradeshiya Sabha Fund by the Member.

Note: The respective bills submitted for the reimbursement should be written to the name of the Chairman/Vice Chairman/Councilor respectively for the purpose of reimbursement.

05. Sitting allowances for Special and Standing /Advisory Committee Meetings :

- 5.1. An allowance of Rs. 500.00 could be paid to the Chairman, Deputy Chairman and Councilors of Pradeshiya Sabha for attending the special council meeting (Maximum for 2 meetings) from the Pradeshiya Sabha Fund.
- 5.2. An allowance of Rs. 250.00 could be paid to the Chairman, Vice Chairman, Councilors of Pradeshiya Sabha and other members for attending the Standing/Advisory committee meeting which was established as per the Pradeshiya Sabha Act, for attending the standard/advisory committee meetings from the Pradeshiya Sabha Fund. In a given month maximum three (03) sitting allowances for attending the finance committee meeting, and maximum two (02) sitting allowances for attending other standing/Advisory committee meetings could be paid.

06. Depend on the financial strength of the council, the amount set above as allowances could be reduced with the prior approval of the Minister in-charge of the subject.

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