

N. B.— Part IV(A) of the Gazette No. 2325 of 24.03.2023 was not published.



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අංක 2326 — 2023 මාර්තු මස 31 වැනි සිකුරාදා — 2023.03.31

No. 2,326 — FRIDAY, MARCH 31, 2023

(Published by Authority)

PART I: SECTION (IIA) — ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

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Post - Vacant	598	Examinations, Results of Examinations &c.	-

- Note.**— (i) Penal Code (Amendment) Bill was published as a supplement to the *Part II of the Gazette of the Democratic Socialist Republic of Sri Lanka* of March 17, 2023.
- (ii) Anti Terrorism - 17th of March, 2023 Bill was published as a supplement to the *Part II of the Gazette of the Democratic Socialist Republic of Sri Lanka*.

IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY "GAZETTE"

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, Corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after **three months** from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 21st April, 2023 should reach Government Press on or before 12.00 noon on 06th April, 2023.

Electronic Transactions Act, No. 19 of 2006 - Section 9

"Where any Act or Enactment provides that any proclamation, rule, regulation, order, by-law, notification or other matter shall be published in the Gazette, then such requirement shall be deemed to have been satisfied if such rule, regulation, order, by-law, notification or other matter is published in an electronic form of the Gazette."

Department of Govt. Printing,
Colombo 08,
01st January, 2023.

This Gazette can be downloaded from www.documents.gov.lk

GANGANI LIYANAGE,
Government Printer.



1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A Sri Lankan, is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the New Entrants, Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments :

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such Officers may in the first instance be appointed to act in the new post for a

specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the 'Widows and Orphans' Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

5. Serving Officers in the Public Service :

5:1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service. Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

6. Definition of Salary for the purpose of Eligibility :

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (ii) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

Rules and Instructions for Candidates

All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968.

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :—

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the Supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for Practical and Oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination Hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination Hall other than a member of the Examination Hall Staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the Index Number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. It should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination Hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination Hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination Hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination Hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination Hall. Should the Supervisor so requires, each candidate is bound to

declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination Hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

Candidates should adhere to the following instructions for their own safety :—

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination Hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination Hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination Hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination Hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination Hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your Index Number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics Questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Commissioner General of Examinations,
Department of Examinations,
Pelawatta, Battaramulla.

Posts - Vacant

JUDICIAL SERVICE COMMISSION

Appointment of Quazi Judges in terms of the Muslim Marriage and Divorce Act (Chapter 115) for the 'Quazi' post in the areas indicated in the following schedule - 2023

PERSONS with following qualifications may apply:

Applicant should be a Muslim male who is a graduate of a recognized University or a Moulavi holding a certificate from an institution recognized by the Ministry in charge of Muslim Religious and Cultural Affairs or a holder of the Al-Alim certificate issued by the Department of Education or an Attorney at Law or a holder of other similar qualification or a retired public servant who has held office in Staff Grade.

A person currently holding a permanent post in the public service shall not be eligible to apply.

Applicant should possess a good knowledge of Islam religion, should be married and over 40 years, should be physically fit and of good character and standing in the community and possessing a sound knowledge of the law relating to Muslim Marriage and Divorce Act and specially the Muslim Law.

The selected applicant will be appointed for a period, which will be specified in the letter of appointment.

It is a legal requirement that a Quazi should permanently reside in the area for which he is appointed.

A Quazi will be paid a monthly allowance of Rs. 7,500/= and an all exclusive allowance of Rs. 6,250/= per month for the cost of support services, stationary and postal expenses.

Applications prepared as per specimen below, should be sent by Registered post to reach me on or before 24th April 2023 with the word 'Quazi' written on the top left hand corner of the envelope. Originals of documents should not be forwarded with the application.

ANANDHI KANAGARATNAM,
Senior Assistant Secretary,
Judicial Service Commission.

Judicial Service Commission Secretariat,
P.O. Box - 573,
Colombo - 12.
24th March, 2023.

SCHEDULE

	<i>Quazi Court</i>	<i>Jurisdiction area of Quazi Court</i>
01	Beruwala	Beruwala D. S. Division in Kalutara district
02	Bhora Community	Bhora Community in Sri Lanka

	<i>Quazi Court</i>	<i>Jurisdiction area of Quazi Court</i>
03	Colombo North	Fort, Pettah, Maradana, Suduwella, Borella, Kuppiyawatta, Dematagoda, Maligakanda, Madampitiya, Modara, Mattakkuliya, Cota Road, Kolonnawa, Angoda & Wellampitiya Areas (in the Colombo Judicial Division)
04	Colombo South	Slave Island, Cinnamon Garden, Kollupitiya, Bambalapitiya, Havelock Town, Narahenpita, Wellawatta and Kirulapone areas
05	Hatton	Judicial zone of Hatton in Nuwara-Eliya District
06	Horana	Judicial zone of Horana in Kalutara District
07	Matara	Judicial zone of Matara in Matara District
08	Panadura	Judicial zone of Panadura in Kalutara District
09	Vavuniya	Judicial zone of Vavuniya in Vavuniya District
10	Jaffna	Judicial zone of Jaffna, Point-Pedro & Kayts in Jaffna District

**Application for the appointment of Quazi under the Muslim Marriage and Divorce Act (chapter 115)
as amended by Acts, 1 of 1965 and No. 32 of 1969 for the Quazi**

Quazi Division :

1. Name with Initials :

[illegible]

Eg : Abdur Rahman M. I.

2. Full Name :

[illegible]

Eg : Mohammadu Ishaq Abdur Rahman

3. Permanent Residence :

[illegible]

4. Postal Address :

5. Date of Birth :

D	D	M	M	Y	Y	Y	Y
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6. Age :

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7. Race :

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8. Religion :

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9. NIC No. :

--	--	--	--	--	--	--	--	--	--	--

10. Phone No. :

11. Academic Qualification :

1.
2.
3.
4.
5.

12. Professional Qualification :

1.
2.
3.
4.
5.

13. Language which can read and write :

14. Does the applicant posses knowledge of Muslim law :

Yes

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No

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15. Civil Status :

--

16. Is wife living ?

Yes

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No

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17. Past and Present Occupation (With Date)

From	To	Occupation	Place

18. Value of possessed by Assets :

Rs.	
-----	--

19. Monthly income :

Rs.	
-----	--

20. Amount of debts if any :

Rs.	
-----	--

21. Were you actively engaged in politics during the last ten years ?

Yes	
-----	--

No	
----	--

22. Are you an income tax payer ?

Yes	
-----	--

No	
----	--

23. Were there criminal cases against you ? or are there any pending Criminal Cases ?

Yes	
-----	--

No	
----	--

24. Particular of Court convocation if any :

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25. Personal referees (They should be responsible person who known you well)

Name :	Name :
Address :	Address :
Phone No.:	Phone No.:
Occupation :	Occupation :
Period during which he has known you :	Period during which he has known you :

I truly and sincerely attest that the above information furnished by me is true and accurate to the best of my knowledge.

.....
Yours faithfully

.....
Date

Note : Attach all copies of the relevant certificates with this application.

PUBLIC SERVICE COMMISSION

Ministry of Defence

Recruitment to the temporary post of Director (Research) under the Executive Service category on an open basis in the Institute of National Security Studies under the Ministry of Defence

APPLICATIONS are called by qualified citizens of Sri Lanka who have fulfilled qualifications mentioned in this notification to fill 01 vacancy in the post of Director (Research) which is to be appointed on a temporary basis for the Institute of National Security studies under the Ministry of Defence.

01. Method of Recruitment :

The candidate, who obtains the highest marks based on the results of an Eligibility Assessment conducted by an Aptitude Evaluation Interview Board appointed by the Public Service Commission from among the applicants, who have fulfilled the qualifications specified in the Notification, will be recruited to fill the vacancy. The Aptitude Evaluation Interview will be conducted in compliance with the marking scheme (mentioned under No. 6) approved by the Public Service Commission.

The effective date of appointment shall be determined by the Public Service Commission.

02. Required Qualifications :

(i.) Educational Qualifications :

Having obtained a Post Graduate Degree in International Relations/Peace and Conflict Resolution Studies/ Security Studies/Intelligence Studies/Terrorism/Sociology/ Political Science/Law/Economics offered by a University recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree granting institution.

(ii.) Experience :

Having at least 06 years of experience at management level in a research related field.

(iii.) Physical Fitness :

All applicants should be physically and mentally fit to serve in any part of Sri Lanka and to perform the duties assigned to the post.

(iv.) Other qualifications :

(a) Should be a citizen of Sri Lanka

(b) Should be of excellent character

(c) Should have completed all the qualifications in every respect required for recruitment to the post as at the closing date of applications.

03. Conditions for engagement in Service and Service Conditions :

(i.) This post is temporary.

(ii.) This appointment is subjected to the Procedural Rules of Public Service Commission, the Establishments Code of the Democratic Socialist Republic of Sri Lanka, the Government Financial Regulations and other departmental Orders.

04. Age Limit :

Should not be less than 30 years of age and not more than 50 years of age as at the closing date of applications.

05. Salary Scale :

The monthly allowance applicable to this post is Rs. 88,095/- including the basic salary of Rs. 80,295/- + Cost of Living Allowance Rs. 7,800/-

(You will be paid salaries as per the provisions of Management Service Circular No. 02/216 and 02/2016 (I) dated 25.04.2016 and 21.10.2016 respectively)

06. The following scoring procedure will be used for the aptitude assessment interview

	<i>Headings of giving marks</i>	<i>Distribution of Marks</i>	<i>Maximum Marks</i>
01	Additional Educational Qualifications / Additional professional qualifications (Apart from the qualifications that lead to basic qualification and the basic qualifications). PhD degree obtained related to the field Post Graduate degree in the relevant field (Not less than a year) Post Graduate Diploma obtained in the relevant field Degree obtained related to the field Diploma obtained related to the field (Not less than a year) Diploma obtained related to the field (less than one year and more than 06 months)	20 Marks 15 Marks 12 Marks each 10 Marks each 7 Marks each 5 Marks each	20
02	Additional Experience For related field experience (In addition to the 06 years of experience considered for basic qualification) 02 marks each for experience of more than 06 months and less than one year (Only maximum 30 marks are awarded)	05 Marks per year	30
03	Computer Literacy For a degree obtained from a university recognized by the University Grants Commission as a major subject in Information Technology For a Diploma course in Information Technology of not less than 01 year or 1500 hours from a Government recognized institution For a certificate course in Information Technology from a Government recognized institution - 06 Months/720 Hours - 03 Months/360 Hours	15 Marks 10 Marks 7 Marks 5 Marks	20
04	Language Proficiency English Language Post Graduate/Graduate Degree in English medium (Answers must be provided in English medium for all the relevant examination papers)	15 Marks	20

	<i>Headings of giving marks</i>	<i>Distribution of Marks</i>	<i>Maximum Marks</i>
	For a Diploma Course in English from a University recognized by the University Grants Commission or a Government recognized Institute (Not less than 01 year or 1500 hours) For a Certificate course in English language from a university recognized by the University Grants Commission or a government recognized institution - 06 Months/720 Hours - 03 Months/360 Hours (Marks are awarded for the highest qualification only)	10 Marks 7 Marks 5 Marks	
	Secondary Language For a Diploma course in secondary language from a university recognized by the University Grants Commission or a government recognized institution (Not less than 01 year or 1500 hours) For a certificate course in secondary language from a university recognized by the University Grants Commission or a government recognized institution - 06 Months/720 Hours - 03 Months/360 Hours (Marks are awarded for the highest qualification only)	05 Marks 04 Marks 02 Marks	
05	Skills shown at the interview • Leadership • Attitudes • Personality • Communication	2.5 2.5 2.5 2.5	10
	Total		100

Note - If the relevant time limits are not mentioned in the certificates submitted during the aptitude assessment interview, it is the responsibility of the applicant to get the time limits related to such certificates confirmed in writing by the concerned institutions. Certificates for which no time limit has been mentioned and the time limit has not been confirmed will not be considered for awarding marks.

07. Identity of Candidates :

Only the candidates, who have submitted duly filled complete applications, will be called upon for the Interview to test the eligibility. The original certificates and the duly certified copies thereof should be submitted at the interview.

The following papers of identity will be accepted in proof of identity of the candidates at the interview :

- (i). National Identity Card issued by the Commissioner of Registration of Persons
- (ii). Valid Passport

08. Method of Submitting an Application :

- i. The duly completed applications should be sent to the Secretary, Ministry of Defence, Defence Headquarters Complex, Sri Jayawardenepura, Kotte on or before **21.04.2023** by registered post. The applications received after the closing date will be rejected.

- ii. A specimen of the application to be submitted is attached at the end of this notification. Candidates should prepare their applications using a paper of size A4 so as to indicate Section No. 01 up to 03 on the first page, from No. 4 up to 6 on the second page and from No. 7 up to 8 on the third page also completed in their own handwriting.
- iii. The words "Application for the temporary post of Director (Research) under the Executive Service category in the Institute of National Security Studies" should be indicated on the top left corner of the envelope in which the application is enclosed.
- iv. The Applicants signature on the Application should be attested by a Principal of a Government school/Justice of Peace/Commissioner of Oaths/Attorney-at-Law/Notary Public/Commissioned Officer of Armed Forces or by an officer holding a permanent post in the Government or Provincial Public Service earning a consolidated monthly salary of Rs. 47,615/- or above.
- v. Applicants serving in the Public/Provincial Public Service should send their applications through relevant Heads of Departments/Institutions.
- vi. Applications not prepared in accordance with the specimen will be rejected. Further the complaints made on the applications lost or delayed in the post will not be considered.

09. Furnishing False Information :

If any of the information provided in the application found to be false or incorrect, before recruitment to the post, your candidature will be cancelled, and if such information was found to be incorrect or false after recruitment, action will be taken to dismiss from the post, subject to the relevant procedure.

10. The Public Service Commission reserves the right to fill or not to fill the vacancy.
11. In the event of any inconsistency between the Sinhala, Tamil and English mediums notifications, the Sinhala notification shall prevail.
12. The decisions taken by the Public Service Commission regarding any matter not mentioned in this notification or in case of any problematic situation during this recruitment process shall be final.

By the order of the Public Service Commission,

Secretary,
Ministry of Defence,

Defence Headquarters Complex,
Sri Jayawardenepura,
Kotte.
23rd March, 2023.

Specimen of Application

**Recruitment to the temporary post of Director (Research) under the Executive Service Category on an open basis
in the Institute of National Security Studies under the Ministry of Defence.**

Medium of language which
appear for the interview

(For office use only)

(Write the relevant number in the box. Sinhala - 2/Tamil-3/English - 4)

Note.- The medium of application cannot be changed.

01. 1.1 Name with initials : Mr/Mrs/Miss :
(in English block capital)
- 1.2 Name in full :
(in English block capital)
- 1.3 Name in full :
(in Sinhala/Tamil)
02. 2.1. Permanent address (In Sinhala/Tamil) :
- 2.2. Permanent address (In English block capital) :
- 2.3. Contact No :
fixed line : Mobile :
03. 3.1. Ethnic Group : Sinhalese - 1, Tamil - 2, Muslim - 3, Other - 4
- 3.2. Gender : Male -1, Female - 2
(Indicate in the relevant cage)
- 3.3. Marital Status : Married -1 Single -2
(Indicate in the relevant cage)
- 3.4. Date of Birth : Year : Month : Date :
- 3.5. Age as at 21.04.2023 : Years : Months : Days :
- 3.6. Number of the N.I.C. :
04. Educational Qualifications :
- 4.1.1. First Degree
(i) Effective date of the Degree :
(ii) University/Institute :
(iii) Degree :
- 4.1.2. Post Graduate Degree
(i) Effective date of the Degree :
(ii) University/Institute :
(iii) Degree :
- 4.2. Experience relevant to the post :

4.3. Additional Educational/Professional Qualifications

- (i) Institute :
(ii) Qualification :
(iii) Effective date of qualification :

05. Have you been convicted for an offence by a Court of Law ?
(Put a tick mark (✓) in the relevant box) (If yes, give details)

No		Yes	
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06. Candidate's certificate :

I, solemnly declare that the particulars furnished by me in this application are true and correct and all the parts of the application are perfected correctly. Further, I declare that I am fully aware that if the statement made by me is found to be false, I am liable to disqualification before appointment and to dismissal from service if it is detected after appointment and further I agree to abide by all the rules and regulations.

.....
Date

.....
Signature of the Applicant

07. Attestation of the Signature of the Applicant :

The Applicant's signature on the Application should be attested by a Principal of a Government School/ Justice of Peace/Commissioner of Oaths/Attorney-at-Law/Notary Public/Commissioned Officer of Armed Forces or by an officer holding a permanent post in the Government or Provincial Public Service earning a consolidated monthly salary of Rs. 47,615/- or above.

I certify that Mr./Mrs./Miss who has submitted this application, is personally known to me and that he/she placed his/her signature on in my presence.

.....
Date

.....
Signature of the officer certifying the Signature

Full name :

Designation :

Date :

(Confirm with the official stamp)

08. Recommendation of the Head of the Department :

I, hereby certify that Mr./ Mrs./ Miss., whose particulars are given above is serving at this institution, the particulars furnished by him/her are correct, his/her works and attendance are satisfactory, no charge has been leveled against the officer and he/she can be released from the service of this institution if selected to the post.

.....
Signature of the Head of Department/Institution

Name :

Designation :

Address :

Date :

(Place official stamp)

Ministry of Defence

Recruitment to the post of Research Analyst (Temporary) on open basis in the Institute of National Security Studies under the Ministry of Defence

APPLICATIONS are invited from Sri Lankan citizens who have fulfilled qualifications mentioned in this notification to fill 01 vacancy in the post of Research Analyst (Temporary) in the Institute of National Security Studies under the Ministry of Defence.

01. Method of Recruitment :

The Candidate, who obtains the highest marks based on the results of an Eligibility Assessment conducted by an Aptitude Evaluation Interview Board appointed by the Ministry of Defence from among the applicants, who have fulfilled the qualifications specified in the Notification, will be recruited.

The effective date of appointment shall be determined by the Secretary of Ministry of Defence.

02. Required Qualifications :

i. Educational Qualifications :

Bachelor's Degree and Post Graduate Diploma in International Relations/Peace and Conflict Resolution Studies/ Security Studies/Intelligence Studies/Terrorism/Sociology/ Political Science/Law/Economics offered by a university recognized by the University Grants Commission or an institution recognized by the University Grants Commission as a degree-granting institution.

ii. Experience :

Having at least 02 years of experience in a research related field.

iii. Physical Fitness :

All applicants should be physically and mentally fit to serve in any part of Sri Lanka and to perform the duties in the post.

iv. Other qualifications :

- (a) Should be a citizen of Sri Lanka
- (b) Should be an excellent character
- (c) Should have completed all the qualifications in every respect required for recruitment to the post as at the closing date of applications.

03. Age Limit :

Should be not less than 21 years of age and not more than 45 years of age as at the closing date of applications.

04. Salary Scale :

The monthly allowance applicable to this post is Rs. 60,950.00 including the basic salary of Rs. 53,150.00/- + Cost of Living Allowance Rs. 7,800/-

(You will be paid salaries as per the provisions of Management Service Circular No. 02/216 and 02/2016 (I) dated 25.04.2016 and 21.10.2016 respectively)

05. The following scoring procedure will be used for the aptitude assessment interview

	<i>Headings for which marks will be awarded</i>	<i>Distribution of Marks</i>	<i>Maximum Marks</i>
01	Additional Educational /Professional qualifications		10
	Additional Educational Qualifications (Apart from the qualifications that lead to basic qualifications and the basic qualifications)		10
	Post Graduate degree/ Post Graduate Diploma obtained in the relevant field	10 Marks	
	Higher Diploma in related field	07 Marks	
	Certificate courses taken relatd to the field	05 Marks	
	Additional Professional Qualifications	03 Marks	
	Having Published research papers in recognized research journals	10 Marks	
	Membership of recognized professional societies	05 Marks	
02	Additional Experience		35
	For related field experience (In addition to the 02 years of experience considered for basic qualification)	05 Marks per each year (Maximum Seven years only)	
03	Computer Literacy		20
	5 Oral Questions (Practical knowledge)	04 Marks per question	
04	Language Proficiency		20
	English Language proficiency is considered		
	Written test (30 Minutes)	10 Marks	
	Oral questions/Practical knowledge	10 Marks	
05	Skills demonstrated in the interview		05
	• Skill	1	
	• Leadership	1	
	• Attitudes	1	
	• Personality	1	
	• Communication	1	
	Total		100

06. The Identity of the Candidates :

Only those candidates, who have submitted completed applications in all respects will be called for the Aptitude Evaluation Interview.

To certify the identity of the candidates at the interview, the following documents of identification will be accepted.

- i. Valid National Identity Card issued by the Commissioner General of Registration of Persons.
- ii. Valid Passport.

07. Method of Submitting of Applications :

- i. The duly completed applications should be sent to the Secretary, Ministry of Defence, Defence Headquarters Complex, Sri Jayawardenepura, Kotte on or before **21.04.2023** by registered post. The applications received after the closing date will be rejected.
- ii. A specimen application form to be submitted appears at the end of this notification. Applicants should prepare their applications on A4 size papers and fill the first page from No. 01 to No. 04, the second page from No. 05 to 07.
- iii. "Recruitment to the Post of Research Analyst (Temporary) in the Institute of National Security Studies" shall be mentioned at the top left corner of the envelope enclosing the application.
- iv. The Applicants signature on the Application should be attested by a Principal of a Government School/Justice of Peace/Commissioner of Oaths/Attorney-at-Law/Notary Public/Commissioned Officer of Armed Forces or by an officer holding a permanent post in the Government or Provincial Public Service earning a consolidated monthly salary of Rs. 47,615/- or above.
- v. The applications which are not in conformity with the accompanying specimen Application form will be rejected. No complaints will be accepted on loss or delay of the applications.

08. Furnishing False Information :

If any of the information provided in the application found to be false or incorrect, before recruitment to the post, your candidature will be cancelled, and if such information was found to be incorrect or false after recruitment, action will be taken to dismiss from the post, subject to the relevant procedure.

09. In the event of any inconsistency between the Sinhala, Tamil and English mediums notifications, the Sinhala notification shall prevail.
10. In case of any problematic issue arises regarding any matter not mentioned in this notification or the recruitment procedure, the decisions taken by the Secretary of Ministry of Defence in that regard shall be final.

Secretary,
Ministry of Defence.

Defence Headquarters Complex,
Sri Jayawardenepura,
Kotte.
23rd March, 2023.

Specimen of Application

**Recruitment to the post of Research Analyst (Temporary) on open basis in the Institute of
National Security Studies under the Ministry of Defence.**

01. 1.1 Name with initials : Mr/Mrs/Miss :
(in English block capital)
- 1.2 Name in full :
(in English block capital)
- 1.3 Name in full :
(in Sinhala/Tamil)
02. 2.1. Permanent address (In Sinhala/Tamil) :
2.2. Permanent address (In English block capital) :
2.3. Contact No.
Fixed Line : Mobile :
03. 3.1. Ethnic Group : Sinhala - 1, Tamil - 2, Muslim - 3, Other - 4
- 3.2. Gender : Male -1, Female - 2
- 3.3. Marital Status :

Married	<input type="checkbox"/>	Single	<input type="checkbox"/>
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- 3.4. Number of the N.I.C. :

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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- 3.5. Date of Birth : Year :

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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 Month :

<input type="text"/>	<input type="text"/>
----------------------	----------------------

 Date :

<input type="text"/>	<input type="text"/>
----------------------	----------------------
- 3.6. Age as at 21.04.2023 : Years :

<input type="text"/>	<input type="text"/>
----------------------	----------------------

 Months :

<input type="text"/>	<input type="text"/>
----------------------	----------------------

 Days :

<input type="text"/>	<input type="text"/>
----------------------	----------------------
04. Educational Qualifications
- 4.1.1. First Degree
- (i) Effective date of the Degree :
- (ii) University/Institute :
- (iii) Degree :
- 4.1.2. Post Graduate Degree
- (i) Effective date of the Degree :
- (ii) University/Institute :
- (iii) Degree :
- 4.2. Experience relevant to the post :
- 4.3. Additional Educational/Professional Qualifications
- (i) Institute :
- (ii) Qualification :
- (iii) Effective date of qualification :

05. Have you been convicted for an offence by a Court of Law ?
(Put a tick mark (✓) in the relevant box) (If yes, give details)

Yes ☐

No ☐

06. Candidate's certificate :

I, solemnly declare that the particulars furnished by me in this application are true and correct and all the parts of the application are perfected correctly. Further, I declare that I am fully aware that if the statement made by me is found to be false, I am liable to disqualification before appointment and to dismissal from service if it is detected after appointment and further I agree to abide by all the rules and regulations.

.....
Date

.....
Signature of the Applicant.

07. Attestation of the Signature of the Applicant :

The Applicant's signature on the Application should be attested by a Principal of a Government School/ Justice of Peace/Commissioner of Oaths/Attorney-at-Law/Notary Public/Commissioned Officer of Armed Forces or by an officer holding a permanent post in the Government or Provincial Public Service earning a consolidated monthly salary of Rs. 47,615/- or above.

I certify that Mr./Mrs./Miss who has submitted this application, is personally known to me and that he/she placed his/her signature on in my presence.

.....
Date

.....
Signature of the officer certifying the Signature

Full name :

Designation :

Date :

(Confirm with the official stamp)

03 – 1271/2