

N. B.- Part III of the Gazette No. 1,552 of 30.05.2008 was not published.

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The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 1,553 – 2008 ජුනි 06 වැනි සිකුරාදා – 2008.06.06
No. 1,553– FRIDAY, JUNE 06, 2008

(Published by Authority)

PART I : SECTION (IIA) — ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

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IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to each of the ‘Notices’ appearing in the 1st week of every month, regarding the latest dates and times of acceptance of notices for publication in the weekly *Gazette* at the end of each Part of the *Gazette of the Democratic Socialist Republic of Sri Lanka*.

All notices to be published in every Part of the *Gazette* shall close at 12 noon of each Friday, *a fortnight before the date of publication*. All Departments, Corporations, Boards, etc., are advised that any notification fixing specific dates for closing times of applications in regard to vacancies, tender notices and the dates and times of auction sales, etc., should be prepared with due regard to this change, *i.e.*, by giving adequate time both from the time of despatch of notice to the Government Press and from the date of publication thus enabling those interested in the contents of the notices to actively and positively participate.

All notices to be published in the weekly *Gazette* should reach this Department positively by 12 noon of the Friday, two weeks prior to date of publication *e.g.*, Notices for publication in the weekly *Gazette* of 13th June, 2008, should reach the Government Press on or before 12 noon on 30th May, 2008.

LAKSHMAN GOONEWARDENA,
Government Printer.

Department of Govt. Printing,
Colombo 08,
January 01, 2008.

1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A “Sri Lankan” is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the “New Entrants” Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments:

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I proficiency Test in one of the Official languages within one year; Grade II Proficiency Test within two years, and Grade III proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such Officers may in the first instance be appointed to act in

the new post for a specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the Widows ‘ and Orphans’ Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

5. Serving officers in the Public Service :

5:1 Applications from officers of the Public service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public officers holding post in the permanent establishment in the Public Service, Heads or Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No traveling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

6. Definition of Salary for the purpose of Eligibility.

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (1 of 25.03.1990 & 15/90 (ii) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent public Administration Circulars.

Rules and Instructions for Candidates

"All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968."

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :-

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for practical and oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination hall other than a member of the Examination hall staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the index number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. If should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination hall. Should the Supervisor so requires each candidate is bound to declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

Candidates should adhere to the following instructions for their own safety :-

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your index number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Depart. of Examinations,
Commissioner General of Examinations.
Pelawatta, Battaramulla.

Posts - Vacant

MINISTRY OF SCIENCE AND TECHNOLOGY POST OF THE DIRECTOR (ALTERNATIVE ENERGY UNIT)

APPLICATIONS are invited for the post of the Director (Alternative Energy Unit) of the Ministry of Science and Technology under contract basis for the period of 3 years from the qualified persons in the age group of 35-45 years with good health condition. This age limit will not be applicable for the officers presently employed in the Government Service. Duly filled applications should be forwarded under registered post to the address "Secretary, Ministry of Science and Technology, No.408, Galle Road, Colombo 03. on or before 20.06.2008 Applications from employees in the Government Departments, Corporations should be channeled through their Heads of Institutions. The post "Recruitment - Director - (Alternative Energy Unit)" should be indicated on the top left hand corner of the envelop. The Ministry will not be responsible for the applications lost in the post or received late applications.

1. The Duty list relevant to the post:

- (i) To administrate the common administrative tasks of the Alternative Energy Unit of the Ministry,
- (ii) To maintain the co-ordination with other scientific institutions which comes under purview of the Ministry, in the research activities on Alternative Energy Resources,
- (iii) To organize the relevant research projects on Alternative Energy Resources of the following sectors,
 - (a) Micro hydro sources
 - (b) Wind
 - (c) Solar energy
 - (d) Bio mass
 - (e) Energy from sea waves

to find out the local and foreign investment, to guide, instruct and proceed the relevant activities of the projects on behalf of the Ministry.

- (iv) To maintain the co-ordination with the Department of National Planning and Department of Foreign Resources under the instruction of U. N. D. P. and E. E. C. in order to obtain the investments,

- (v) To pay more attention to disseminate the knowledge on alternative energy resources in private and public sector, especially on wood fuels, through the organization of seminars, lectures and workshops.

2. Educational qualifications:

- (i) Should possess Electrical/Mechanical degrees obtained from recognized University,
- (ii) Should have chartered membership or fellow membership of the Institute of Sri Lanka Engineering or other recognized Engineering Institute;
- and
- (iii) Should possess a post graduate degree

3. Professional and other qualifications:

- (A) Completion of 10 years of service with minimum 3 years of experience in medium or high level managerial capacity,
- (B) Priority will be given for the post graduation or professional proficiency in the field of Energy.

4. Salary Scale .— Rs. 22,935 - 645 x 10 - 790 x 8 - 1050 x 17 - Rs. 53,555

(Public Administration circular 6/2006 - S-L-2006)

5. *Scheme of Recruitment.*— Recruitment will be made from the applicants qualified in Engineering service or other service mentioned above by the Public Service Commission on the result of a Structural interview.

A. N. R. AMARATHUNGA,
Secretary,

Ministry of Science and Technology,
(as the order given by the Public Service Commission).

Ministry of Science and Technology,
408, Galle Road,
Colombo 03.
21st May, 2008.

06-24

Examinations, Results of Examinations &c.

FIRST EFFICIENCY BAR EXAMINATION FOR DEVELOPMENT ASSISTANTS AND PLANNING/FINANCIAL ASSISTANTS IN THE MINISTRY OF EDUCATION - 2007 (2008)

It is hereby notified that an Efficiency bar Examination will be held by the Department of Examinations in September, 2008 in accordance with the Schemes of Recruitment relating to the officers belonging to the above Posts.

02. (I) This examination will be held by the Commissioner General of Examinations of the Department of Examinations and the candidates will be subjected to the rules and regulations stipulated by him relating to the examinations conducted.
- (II) Rules and regulations stipulated for the candidates are separately printed in this Gazette. In the event of any candidate violating these rules and Regulations he/she will be liable to a punishment to be imposed by the Commissioner General of Examinations.

03. *Applications.*— Application should be in conformity with the specimen form appended to the notification. It should be prepared by using a A4 size paper with items 1 to 3 appearing in the first page and other items in the second page. Although the applicant Duly completed applications should be sent under registered post through their Zonal Director of Education/Head of Department addressed to Commissioner General of Examinations, Pelawatte Battaramulla to be received before 30th, June 2008. Name of the examination should be written on the top left hand corner of the envelope in forwarding the application. A certified copy of the letter of appointment should be annexed to the application. Applications with incomplete information and those received after the closing date will be rejected. It is advisable to keep a photo copy of the application with the candidate.

04. *Candidates' Identity.*— Candidates should prove their identity to the satisfaction of the Supervisor relating to every subject they appear in the examination hall. Any one of the following documents will be accepted for this purpose.

- (1) National Identity Card issued by the Commissioner of the Department of Registration of Persons;
- (2) A valid Passport.

Regarding the candidature of candidate who fails to produce a document indicated above the Commissioner General of Examinations will make a final decision.

05. Admission Card and a copy of the Time Table will be issued by the Commissioner General of Examinations to the candidates whose applications have been accepted. Candidates appearing for the examination should submit their admission card with their signature duly attested, to the Supervisor of the Examination Hall. Permission will not be granted to sit the examination without producing the admission card. If any candidates does not receive his admission card at least 7 days before the date of the examination should without delay inform to that effect along with the following information to the:

Commissioner General of Examinations
Department of Examinations
Organization and Foreign Examinations Branch
Pelawatta, Battaramulla
(Telegraphic address Exams, Battaramulla)

- (1) Name of Examination
- (2) Candidate's name in full
- (3) Address in full
- (4) Post Office and registration number and date of posting the application.

06. Duty Leave should be granted by the Heads of Departments to the officers who have received their admission cards issued by the Commissioner General of Examinations to enable them to sit the examination. No traveling expenses will be paid for this purpose.

07. Candidates should answer the question paper in the language medium they received education or in the official language. Permission will not be granted later to change the language medium applied by the candidates. This examination will be held in only in Sinhala, Tamil and English mediums.

08. This examination will be held only in Colombo.

09. *Examination procedure.*— Examination relating to the above Posts will consist of the following subjects.

In this examination candidates should answer one question paper consisting of the following subjects.

(I) *General Administration and Office Management :*

Provisions in Establishment Code and Office Management

Chapters I, II, V, VI, VII, VIII, XII, XIV, XV, XVI, XXIV, XXV, XXVII, XXVIII, XXX and XXXII are applicable.

Financial Regulations and Accounting;

- (a) Government Financial Regulations Part I (Except Chapter X)

Candidates should obtain a minimum of 40% marks for a pass.

10. Immediately after the issue of admission cards to the candidates a notification to that effect will be published in the news papers by the Commissioner General of Examinations. If the admission card is not received by a candidate even after the lapse of 2 or 3 days of the publication of this notification candidates should notify the Department of Examinations as indicated in the notification. It will be more fruitful to notify the Department of Examinations along with the photo copy of the application retained by the candidate, Postal registration receipt and a fax number for dispatch of admission card when it is out side Colombo.

11. Regarding any matter for which no provision has been made by this notification, the decision of the Secretary of the Ministry of Education shall be the final decision.

M. M. N. D. BANDARA,
Secretary,
Ministry of Education.

Ministry of Education,
'Isurupaya',
Battaramulla,
30th May, 2008.

Specimen Application Form

FIRST EFFICIENCY BAR EXAMINATION FOR
DEVELOPMENT ASSISTANTS AND
PLANNING/FINANCIAL ASSISTANTS IN THE MINISTRY
OF EDUCATION - 2007 (2008)

Index No.:
(For Office Use)

“Language Medium appearing for the examination”
Please write relevant letter within the cage
(Sinhala -2, Tamil-3, English-4) ☐

01. Name with initials at the end.:_____
(In English Block letters) ex.: SUNIL, J. M. I.

1.1 Names denoted by initials :_____
(In English Block letters)

1.2 Name in Full :_____
(In Sinhala/Tamil)

1.3 National Identity Card No.:

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02. Place of work and address:

2.1 Name of School/College of Education/Teachers' College/
Office :_____
Official address :_____
(In English Block letters)

03. Post held at present:_____.

3.1 Reference number of letter of appointment:_____.

3.2 Date of appointment :_____.

I hereby declare that the particulars furnished above are true and correct and I am entitled to sit this examination in the medium as indicated above and I also agree to abide by the rules and regulations to be imposed by the Commissioner General of Examinations relating to the conducting of this examination.

Signature of candidate.

Date:_____.

Note.— Candidate should sign in the presence of his Head of Department or an officer authorized to sign on behalf of the Head of Department.

ATTESTATION OF SIGNATURE

I certify that Mr./Mrs./Miss. who is an officer in my Office/School/College of Education/Teachers' College and who is known to me personally placed his/her signature in my presence.

Signature of Certifying Officer and Official Frank.

(Principal/President College of Education/Principal Teachers' College/Staff Officer)

Name:_____
Designation :_____
Address :_____
Date :_____.

CERTIFICATE OF THE HEAD OF DEPARTMENT:

I certify;

- that the information furnished by the candidate were verified; and
- that this candidate is eligible to sit the examination.

Signature of Certifying Officer and Official Frank
Zonal Director of Education/President College of Education.

Name :_____
Designation :_____
Address :_____
Date :_____.

06-30

EXAMINATION FOR PROMOTION OF OFFICERS IN CLASS III OF PUBLIC MANAGEMENT ASSISTANTS' SERVICE INTO CLASS II OF THE SERVICE - 2008

IT is hereby notified that a qualifying examination for promotion of officers in Class III of Public Management Assistants' Service into Class II of the Service will be held in all three languages *i. e.* Sinhala, Tamil and English in the month of September, 2008 by the Commissioner General of Examinations.

2. This examination for the promotion of officers in Class III of the Public Management Assistants' Service into Class II of the Service will be held in Colombo, Kandy, Galle, Matara, Jaffna, Mannar, Mullativu, Trincomalee, Batticaloa, Kurunegala, Anuradhapura, Badulla, Ratnapura and Killinochchi. The list of towns with their respective town numbers is given below :

Town	Town Number
Colombo	01
Kandy	02
Galle	03
Matara	04
Jaffna	05
Mannar	06
Mullativu	07
Trincomalee	08
Batticaloa	09
Kurunegala	10
Anuradhapura	11
Badulla	12
Ratnapura	13
Killinochchi	14

If any centre mentioned above does not have a sufficient number of candidates, that centre will be cancelled and those candidates will be assigned to the next nearest centre.

3. (i) This examination will be conducted by the Commissioner General of Examinations and the candidates will be bound by the rules and regulations imposed by him.

- (ii) The rules and regulations for candidates have been separately printed in the *gazette* notification. Candidates will be subject to any punishment imposed by the Commissioner General of Examinations for violation of the rules and regulations.

4. *Eligibility*.— Officers in Class III of the Service, who have been confirmed in their posts before 07th July, 2008 and who have completed an active and a satisfactory service period of 04 years are eligible to appear for this examination.

Note.— The date of qualifying for promotion to Class II of the Service of an officer will be the date the officer passed the examination or the date in which he/she complete 05 years of active and satisfactory service, whichever occurs later.

5. *Scheme of Examination*.— The subjects of the examination and the marks assigned to each subject are given below. Marks will be deducted for bad handwriting and spelling mistakes. Candidates whose handwriting is illegible are liable to be disqualified.

Subject	Marks	Duration
(i) Establishment Procedure	100	02 hours
(ii) Financial Systems	100	02 hours
(iii) General Paper	100	01 hour

Establishments Procedure.— The objective of this question paper is to test the proficiency of experience obtained in office activities and to test the knowledge on office systems adopted in Government offices to cover subject fields such as principles of office procedures, importance of office procedures, written communication, filing methods and preparation of forms etc.. This paper will consist of a section to test the knowledge of candidate on matters indicated in Volume 01 of the Establishments Code. The paper will consist of two parts ;

- Part I - 25 Questions of multiple choice – 30 minutes (25 marks);
Part II - Candidates are required to answer 03 questions out of 04 semi structured questions. – 1 ½ hours (75 marks).

Financial Systems : The question paper will be as follows :-

- (a) Part I – Exercises on adding and subtraction – 15 minutes (25 marks)
(b) Part II – 05 semi-structured questions to test the candidates' knowledge and understanding of subjects such as Financial Control exercised in Government offices,

departments and ministries, custody of finance, receipts and payments, budgetary estimations, supplies, work and service (50 marks)

- (c) Part III – 03 structured questions to test the knowledge of candidate on basics of inspection and storing of goods (25 marks)

Note.— Candidates will not be allowed to use calculators for adding exercises.

General Paper : This paper is designed to test the ability of the candidate to read and understand a statement or minutes of discussion and prepare a report and/or a letter and also to test the ability of the candidate to understand and analyze the current social affairs. This paper will consist of two parts;

Part I – Candidates are required to answer 02 questions given from a paragraph or a certain problem (45 marks);

Part II – Three semi structured questions will be given and candidates are required to answer 02 questions. Out of those two it is compulsory to answer the question for which writing short notes is required.

Compulsory Question (short notes)	-	30 marks
Other questions	-	25 marks
Total	-	55 marks

Note :

- (i) The candidates should answer these question papers in the language medium in which they sat the entry examination to the service or any other official language.
(ii) To qualify in these subjects, candidates will be required to obtain a minimum of 33 per-cent (33%) of the marks in each of these papers and an aggregate of 40 per-cent (40%) of the marks in all three papers in one sitting.

6. Commissioner General of Examinations will release the results of this examination to the Director-General of Combined Services and the names of the successful candidates will be published in the *Gazette of the Democratic Socialist Republic of Sri Lanka*.

7. The application for this examination should be in the form of the specimen appended to this notification. Applicants should prepare the applications themselves according to the specimen. Applications prepared thus should be sent by the registered post through the respective Heads of Departments to reach the Commissioner – General of Examinations, Department of Examinations, Organizations and Foreign Examinations Branch, Pelawatte, Battaramulla on or before 07th July, 2008. The application form should be accompanied by a certificate of satisfactory service. Heads of Departments must ensure that each application is completed in every respect and that they have signed the service certificate appended to the application form. The name of the examination should be indicated in the top-left hand corner of the envelope. Applications received after the closing date will be rejected.

8. *Identity of the Candidates.*— Candidates will be required to prove their identity at the examination hall to the satisfaction of the supervisor for each subject they offer. For this purpose, one of the following documents should be submitted to the supervisor :

- (i) National Identity Card issued by the Department of Registrations of Persons ;
- (ii) A valid passport .

The candidature of those who fail to produce any of the above mentioned documents may be cancelled at the discretion of the Commissioner General of Examinations.

9. *Applications.*— Applications should be prepared in papers of A4 size in such a manner that Para Nos. 1.0 to 4.0 appear on the first page and remaining numbers in other pages. The application could be typewritten but should be filled in correctly and legibly by candidates' own handwriting.

The candidates appearing for the examination for the first time need not pay examination fees. However, stamps to the value of Rs. 90 should be affixed for subsequent sittings and the stamps should be duly cancelled by placing signature of the candidate and the date. Under any circumstances, this fee will not be refunded or transferred in respect of any other examination.

The Commissioner-General of Examinations will issue copies of the time table and admission cards to all candidates whose applications have been received. Candidates should get their signature on the admission card attested in advance and surrender to the supervisor of the examination hall. Candidates without admission cards will not be permitted to sit for the examination. If a candidate has not received his/her admission card at least seven days before the day of examination, he/she should, without delay, inform the Commissioner-General of Examinations, Department of Examinations, Organizations and Foreign Examinations Branch, Pelawatta, Battaramulla (Telegraphic Address “Exams”, Battaramulla) about the non-receipt of admission card along with the following information :

- (i) Name of the Examination ;
- (ii) Full name of the candidate ;
- (iii) Full postal address ;
- (iv) Post office, registration number and the date of dispatch.

10. The Heads of Departments should approve duty leave for officers to whom admission cards have been issued by the Commissioner-General of Examinations to enable them to appear for the examination. No travelling expenses will be paid.

11. For the purpose of the Official Languages Policy, all the candidates should prepare and fill their applications in the official language.

12. The decision of the Director-General of Combined Services will be final in any matter not provided for in this notification.

A. NOBERT,
Director General of Combined Services,
Ministry of Public Administration and Home Affairs.

Ministry of Public Administration and Home Affairs,
Independence Square,
Colombo 07,
22nd May, 2008.

Specimen Application Form

(For office use only)

EXAMINATION FOR PROMOTION OF OFFICERS IN CLASS III OF PUBLIC MANAGEMENT ASSISTANTS' SERVICE INTO CLASS II OF THE SERVICE – 2008

Language medium in which
the candidate sit for the
examination :

Sinhala 2/Tamil 3/English 4
(Indicate relevant number
in the cage. Candidates are
not allowed to change the
language medium selected
by them)

Town	Town No.

(Indicate the name of the town
in which you wish to appear
for the examination as per
para 2.0 of the *Gazette*
notification)

- 1.0 1.1 Name with initials :———. (In English Block Capitals) eg. : SUNIL, A. B.
- 1.2 Name in full :———. (In English Block Capitals)
- 1.3 Name in Full :———. (In Sinhala/Tamil)
- 1.4 Have you changed your name after entering the Public Service ? :———. If yes, indicate the previous name :———.
- 2.0 Name and address of the work place :
 - 2.1 Name and the address of the Office/Department/Institution :———. (In English Block Capitals)
 - 2.2 Name and address of the Office/Department/Institute :———. (In Sinhala/Tamil) :———. (Admission Cards will be posted to this address)
- 3.0 3.1 Sex : Female – 1, Male – 0 (Indicate relevant number in the cage)
- 3.2 Date of Birth :

Year :
Month :
Date :

4.0 National Identity Card No. :

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5.0 Present Post :

5.1 Post : _____.

5.2 Number and date of the Appointment Letter : _____.

5.3 Date of confirmation in the post as an officer in Class III of the service : _____.

6.0 6.1 Are you sitting the examination for the first time? : _____

6.2 If not, value of the stamps affixed : _____.

6.3 Stamp Cage :

Affix Stamps to the value of Rs. 90 for subsequent sittings.

7.0 Candidate's Statement :

I solemnly certify that,

- the statement made by me above is true to the best of my knowledge and belief;
- I am an officer in Public Management Assistants' Service and my appointment has been confirmed on _____;
- I have earned all/all possible increments during the period of 4 years immediately preceding 07th July, 2008;
- I have not suffered any punishment more severe than a fine or a reprimand since the date of last increment.
- I appear for this examination for the first time/that stamps to the correct value are affixed here as exam fee.

I am aware that if any particulars contained herein are found to be false and incorrect, disciplinary actions would be taken against me. I agree to abide by the regulations of this examination.

I hereby state that information furnished above are true, and that I am eligible to appear for the exam in the language medium mentioned above. The stamps affixed to the value of Rs. are valid and has not been used. I agree to abide by the rules stipulated for this examination.

Signature of the candidate.
(See the foot note).

Date : _____.

Note.— The candidate should sign in the presence of the Head of his/her Department or an officer authorized to sign on behalf of the Head of Department.

ATTESTATION OF THE SIGNATURE

I certify that Mr./Mrs./Miss. who is an officer employed at my work place and who is known to me personally placed his/her signature in my presence on this day of 2008.

Signature and stamp of the person attesting.

Name : _____.

Designation : _____.

Address : _____.

Date : _____.

CERTIFICATE OF THE HEAD OF THE DEPARTMENT

I certify that,

- Mr./Mrs./Miss. is an officer in Class III of the Public Management Assistants' Service and has completed 04 years of service as at 07th July, 2008 and is eligible to sit the examination in terms of the notification published in the *Gazette of the Democratic Socialist Republic of Sri Lanka* dated;
- The number of the appointment letter of Class III of officer as per his/her personal file is (Indicate the number of the appointment letter);
- The particulars given in Para 1.0 to 7.0 have been verified and were found to be correct;
- He/She is sitting the examination for the first time/ prescribed stamps for the relevant examination has been affixed.

*(Delete inapplicable words)

Signature of the Head of Department and official stamp.

Name : _____.

Designation : _____.

Address : _____.

Date : _____.

06-82

MINISTRY OF VOCATIONAL AND TECHNICAL TRAINING

Admission for National Diploma in Information and Communication Technology (NDICT) Programs - July 2008

NATIONAL Diploma in Information and Communication Technology (NDICT) is to be commenced on July, 2008 at the following IT Center.

The total course fee is Rs. 15,000 and the duration of the course is One Year (full time basis).
Course fee can be paid in instalments.

VOCATIONAL TRAINING AUTHORITY OF SRI LANKA

<i>Centre</i>	<i>Mailing Address</i>
National Information and Communication Technology Training Centre, Narahenpita	Training Manager, National IT Centre, 354, Elvitigala Mawatha, Narahenpita. Colombo 05

2. Minimum Entry Qualifications :

- (1) Holder of NCICT
or

- (2) Six passes in not more than two sittings with credits for English & Mathematics in GCE(O/L);
and
any full time six months computer certificate course, which should include following areas:

- (1) Computer Basics (DOS, Windows, Principles of Networking, Hardware).
- (2) Office Automation (Word Processing, Spread Sheets, Presentation software and Database software).
- (3) Internet & WWW with HTML programming.
- (4) System Analysis & Design.

Age Limit .- Age should not be less than 18 years and not more than 30 years as at 30th June, 2008.

- (3) Selection will be done through an aptitude test and an interview.
- (4) Application prepared as per the specimen application form in A4 size paper (8.4" x 11.8") should be sent on or before 23rd June, 2008 to the address, which is indicated next to the centre of first preference. Please indicate the title "National Diploma in Information and Communication Technology" in the top left hand corner of the envelope.

CHAIRMAN,
Vocational Training Authority of Sri Lanka &
IT Action Committee.

June 2008.

For office use only	
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MINISTRY OF VOCATIONAL AND TECHNICAL TRAINING

NATIONAL DIPLOMA IN INFORMATION AND COMMUNICATION TECHNOLOGY
(NDICT)

Specimen Application Form - July 2008

1. Name with initials : _____.
(write in block letters)
2. Name in Full : _____.
3. Permanent Address : _____ . Contact T. P No.: _____.

4. District : _____.
5. Sex : _____.
6. Date of Birth :
Year: _____ . Month: _____ . Date: _____.
7. Age as at 30th June, 2008 :
Years: _____ . Months : _____ . Days: _____.
8. Number of the National Identity Card and the Date issued :
_____.
9. Selected Vocational Training Centre

<i>Institution</i>	<i>Centre</i>

10. Centre at which NCICT/any other six months computer course followed: _____.
11. Index No. of Final NCICT exam (if any) : _____.
Grade obtained (if any): _____.
12. Educational Qualifications:
 1. G. C. E. (O/L) Results Index No.: _____. Year: _____.

<i>Subject</i>	<i>Grade</i>

- II. G. C. E. (A/L) Results Index No. : _____. Year: _____.

<i>Subject</i>	<i>Grade</i>

The information given above is true and correct.

Signature of the Candidate.

Date : _____.

**MINISTRY OF VOCATIONAL AND TECHNICAL
TRAINING**

For office use only

**Admission for National Certificate in Information and
Communication
TECHNOLOGY (NCICT) PROGRAMS - JULY 2008**

1. National Certificate in Information and Communication Technology (NCICT) is to be commenced on July, 2008 at the following IT Centers:

The total course fee is Rs. 5,000 and the duration of the course is six months (full time basis).

Course fee can be paid in installments.

2. Minimum Entry Qualifications:

Educational Qualifications:

- (i) Should have passed the G. C. E. (O/L) Examination in 06 Subjects with 02 Credit Passes for English & Mathematics in not more than Two sittings.

or

- (ii) Should have passed the G. C. E. (O/L) Examination in 06 Subjects with 04 Credit Passes for any subject and 02 simple Passes for English & Mathematics in not more than Two sittings.

or

- (iii) Should have passed the G. C. E. (O/L) Examination in 06 Subjects with 03 Credit Passes for any subject and 02 simple Passes for English & Mathematics and also should have 02 simple passes for any subject at the G. C. E. (A/L) Examination in not more than Two sittings.

Age Limit .- Age should be not less than 16 years and not more than 25 years as at 30th of June, 2008.

3. Selection will be done through an aptitude test and an interview.

4. List of centers in which the NCICT Program will be conducted is given below. Please indicate the centre of your choice with the relevant institution.

5. Applications prepared as per the specimen application form in A4 size paper (8.4"x11.8") should be sent on or before 23rd of June, 2008 to the address, which is indicated next to the centre of first preference. Please indicate the title "National Certificate in Information & Communication Technology" in the top left hand corner of the envelope.

CHAIRMAN,
Vocational Training Authority of
Sri Lanka & IT Action Committee.

June, 2008.

MINISTRY OF VOCATIONAL AND TECHNICAL TRAINING

**NATIONAL CERTIFICATE IN INFORMATION AND COMMUNICATION
TECHNOLOGY (NCICT)**

SPECIMEN APPLICATION FORM - JULY 2008

- Name with initials : _____.
(Write in Block Letters)
- Name in full : _____.
- Permanent Address : _____.
- Contact T. P. Number : _____.
- District : _____.
- Sex : _____.
- Date of Birth: Year:____. Month:____. Date:____.
- Age as at 30th June, 2008
Years:____. Months:____. Days:____.
- Number of the National identity Card and the Date issued :

No.:____. Date Issued:____.

10. Selected Vocational Training Centre :

<i>Institution</i>	<i>Centre</i>

11. Education Qualifications : _____.
(i) I. G. C. E. (O/L) Results Index No.:____. Year:____.

<i>Subject</i>	<i>Grade</i>

- (ii) G. C. E. (A/L) Results Index No. :____. Year:____.

<i>Subject</i>	<i>Grade</i>

I do hereby certify that the above information is correct and accurate to the best of my knowledge. I agree that if the information submitted by me is false or inaccurate I am liable to be dismissed from my studentship.

Signature of the Candidate.

Date:_____.

CENTRES UNDER THE VOCATIONAL TRAINING AUTHORITY OF SRI LANKA (VTASL)

<i>Centre</i>	<i>Mailing Address</i>
01 Rural Vocational Training Centre, Padukka	Assistant Director, Colombo District Office, Vocational Training Authority of Sri Lanka, YMBA Building, Sarana Road, Welikada, Rajagiriya.
02 Rural Vocational Training Centre, Talbot Town, Galle 03 District Vocational Training Centre, Elpitiya 04 National IT Centre, Baddegama 05 Rural Vocational Training Centre, Thawalama	Assistant Director, District Vocational Training Office, Talbot Town, Galle.
06 Rural Vocational Training Centre, Yakkalamulla	
07 District Vocational Training Centre, Thalalla, Kottegoda	Assistant Director, District Vocational Training Centre, Pantaramaya, Pahala Peakwella, Matara.
08 Rural Vocational Training Centre, Y. M. B. A. Building, Authority Kandy 09 Rural Vocational Training Centre, Kotabogoda, Kadugannawa 10 Rural Vocational Training Centre, Peradeniya	Assistant Director, District Office, Vocational Training of Sri Lanka, Ganoruwa Road, Peradeniya.
11 District Vocational Training Centre, Veyangoda Vocational 12 Rural Vocational Training Centre, Yatiyana	Assistant Director, District Vocational Training Centre, Vocational Training Authority of Sri Lanka, Veyangoda.
13 Rural Vocational Training Centre, Thumbagoda, Balangoda Authority	Assistant Director, District Office Vocational Training of Sri Lanka, Panawenna, Kahawatta.
14 District Vocational Training Centre, Inamaluwa, Dambulla 15 Rural Vocational Training Centre, Minneriya	Assistant Director, District Vocational Training Centre, Inamaluwa, Dambulla.
16 Rural Vocational Training Centre, Ella Road, Wellawaya	Assistant Director, District Office, Vocational Training Authority of Sri Lanka Niwasa Adikariya Road, Monaragala.
17 Rural Vocational Training Centre, Iginiyagala Road, Ampara 18 Rural Vocational Training Centre, Karativu 19 Rural Vocational Training Centre, Saindamarudu 20 Rural Vocational Training Centre, Akkareipattu	Assistant Director, District Vocational Training Centre, MACFA Garment Factory Building, Akkareipattu Road, Nindaur.
21 District Vocational Training Centre, Vandaramulai 22 Rural Vocational Training Centre, Eraur.	Assistant Director, District Vocational Training Centre, Vandaramulai, Batticaloa.
23 District Vocational Training Centre, Ambegoda, Bandarawela. 24 Rural Vocational Training Centre, Rock Hill, Badulla.	Assistant Director District Office Training Center, Vocational Training Authority of Sri Lanka, Abegoda, Bandarawela
25 District Vocational Training Centre, Mirijjawila, Hambanthota 26 Rural Vocational Training Centre, Madamulana	Assistant Director, District Vocational Training Center, Henakaduwa, Sri Sudharshanaramaya, Tangalle
27 Rural Vocational Training Centre, Rambewa, Mihintale 28 Rural Vocational Training Centre, Kantale	Assistant Director, District Vocational Training Centre, Kandy Lake Road, Anuradhapura
29 Regional IT Centre, Kandy Lake Road, Anuradhapura 30 District Vocational Training Centre, Ballapana, Galigamuwa	Assistant Director, District Vocational Training Centre, Ballapana, Galigamuwa.
31 District Vocational Training Centre, Horana	Assistant Director, District Vocational Training Centre, Wewala, Horana.
32 Rural Vocational Training Centre, Bingiriya	Assistant Director, District Vocational Training Centre, Saragama, Kurunegala.
33 District Vocational Training Centre, Marawila	Assistant Director, District Vocational Training Centre, Chillaw Road, Marawila.

CENTERS UNDER THE NATIONAL APPRENTICE AND INDUSTRIAL TRAINING AUTHORITY (NAITA)

<i>Centre</i>		<i>Mailing Address</i>
34	Computer Apprentice Training Centre, NAITA, Medawachchiya	Province Director, “NAITA”, North Central Province Office, 525/ 2, Maithreepala Senanayaka Mawatha, 2nd Stage, Rathnayakapura, Anuradhapura.
35	Computer Apprentice Training Centre, NAITA, Polonnaruwa	
36	Computer Apprentice Training Centre, NAITA, Jaffna	Province Director, “NAITA”, Northern Province Office, No. 7, Temple Road, Jaffna.
37	Computer Apprentice Training Centre, NAITA, Vaddukodai	
38	Computer Apprentice Training Centre, NAITA, Vavuniya	
39	Computer Apprentice Training Centre, AETI, Orugodawatte	Director/Principal, AETI, 07, Danister De Silva Mawatha, Orugodawatte, Wellampitiya.
40	Computer Apprentice Training Centre, NAITA, Matara	Province Director, “NAITA”, Southern Province Office, 27/A, Open University Avenue, Nupe, Matara.
41	Computer Apprentice Training Centre, NAITA, Elpitiya	
42	Computer Apprentice Training Centre, NAITA, Katugastota	Province Director, “NAITA”, Central Province Office, 108/2B, Thiwankabodhi Mw. Kandy.
43	Computer Apprentice Training Centre, NAITA, Hatton	
44	Computer Apprentice Training Centre, NAITA, Beruwala	Province Director, “NAITA”, Western Province Office, 242, Havelock Road, Colombo 05
45	Computer Apprentice Training Centre, NAITA, Embilipitiya	Province Director, “NAITA”, Sabaragamuwa Province Office, College Avenue, New Town, Ratnapura.
46	Computer Apprentice Training Centre, NAITA, Mawanella	
47	Computer Apprentice Training Centre, NAITA, Yatiyantota	
48	Computer Apprentice Training Centre, NAITA, Trincomalee	Province Manager, “NAITA”, Eastern Province Office, No. 07, G. S. lane, Kalmunaikudi-13, Kalmunai
49	Computer Apprentice Training Centre, NAITA, Badulla	Province Manager, “NAITA”, Uva Province Office, No. 288, Kumarasinghe Mawatha, Off Passara Road, Badulla.
50	Computer Apprentice Training Centre, NAITA, Madampe	Province Manager, “NAITA”, Northern Western Province Office, Madampe Negombo Road, Malkaduwwa, Kurunegala.
51	Computer Apprentice Training Centre, NAITA, Galgamuwa	

CENTRES UNDER THE DEPARTMENT OF TECHNICAL EDUCATION AND TRAINING (DTET)

<i>Centre</i>		<i>Mailing Address</i>
52	Technical College, Maradana	Principal, Technical College, Olcott Mawatha, Maradana, Colombo 10.
53	Technical College, Aruppola	Principal, Technical College, Aruppola, Kandy.
54	Technical College, Rathnapura	Principal, Technical College, Farm Garden, Colombo Road, Ratnapura.
55	Technical College, Galle	Principal, Technical College, Kaluwella, Galle.
56	Technical College, Matara	Principal, Technical College, Meddewatta, Matara.

CENTERS UNDER THE NATIONAL YOUTH SERVICES COUNCIL (NYSC)

	<i>Centre</i>	<i>Mailing Address</i>
57	Vocational Training Centre, National Youth Centre, Maharagama	O. I. C. National Youth Center, 65, High Level Road, Maharagama.
58	Rikillagaskada Youth Empowerment Centre, Nuwara-Eliya	O. I. C. Rikillagaskada Training Centre, National Youth Services Council, Rikillagaskada.
59	Vocational Training Centre, Kurunegala	O. I. C. District Office, National Youth Services Council, Malkaduwwa, Kurunegala.
60	Vocational Training Centre, Makola	Manager, Korea-Lanka Friendship Technical Training Institute, National Youth Services Council, Sapugaskanda, Makola.
61	Vocational Training Centre, Naula	O. I. C. Naula Training Centre, National Youth Services Council, Divisional Secretariat Office, Arangala, Naula.
62	Vocational Training Centre, Chilaw	O. I. C. District Office, National Youth Services Council, Ananda Mawatha, Chilaw.
63	Vocational Training Centre, Moneragala	O. I. C. Moneragala Vocational Training Centre, National Youth Services Council, Praja Shalawa Road, Kachcheriya Junction, Moneragala.
64	Vocational Training Centre, Kobawaka	O. I. C. Kobawaka Vocational Training Centre, National Youth Services Council, Kobawaka, Govinna.
65	Vocational Training Centre, Ratmalana	O. I. C. Ratmalana Vocational Training Centre, Railway Station Road, Ratmalana.
66	Vocational Training Centre, Vauniya	O. I. C. Vauniya Vocational Training Centre, National Youth Services Council, Kandy Road, Vauniya.

**NEW SCALES OF CHARGES FOR NOTICES AND ADVERTISEMENTS IN THE
"GAZETTE OF THE DEMOCRATIC SOCIALIST REPUBLIC OF SRI LANKA"
EFFECTIVE AS FROM JANUARY 01, 1995**

(Issued every Friday)

1. All notices and Advertisements are published at the risk of the Advertisers.
2. All notices and Advertisements by Private Advertisers may be handed in or sent direct by post together with full payments to **the Government Printer, Government Press, Colombo 8.**
3. The office hours are from 8.30 a.m. to 4.15 p.m.
4. Cash transactions will be from 9.00 a.m. to 3.00 p.m.
5. **All Notices and Advertisements must be pre-paid.** Notices and Advertisements sent direct by post should be accompanied by Money order, Postal Order or Cheque made payable to the Government Printer. Postage stamps will not be accepted in payment of Advertisements.
6. To avoid errors and delay "copy" should be **on one side of the paper only and typewritten.**
7. **All signatures should be repeated in block letters below the written signature.**
8. Notices re-change of name from Non-Government Servants and Trade Advertisements are not accepted for publication.
9. Advertisements purporting to be issued under Orders of Courts will not be inserted unless signed or attested by a Proctor of the Supreme Court.
10. **The authorised scale for charges for notices and Advertisements is as follows from January 01, 1995 :-**

	<i>Rs. c.</i>
One inch or less	51 0
Every addition inch or fraction thereof	51 0
One column or 1/2 page of <i>Gazette</i>	504 0
Two columns or one page of <i>Gazette</i>	1,008 0

All fractions of an inch will be charged for at the full inch rate.

11. The "**Gazette of the Democratic Socialist Republic of Sri Lanka**" is published every Friday. Day of publication is subject to alteration in any week where Public Holidays intervene.
12. All Notices and Advertisements should reach the **Government Printer, Government Press, Colombo 8**, as shown in schedule of Separate Notice published at the end of each part of the *Gazette* of the first week of every month.

**13. * REVISED SUBSCRIPTION RATES EFFECTIVE FROM JANUARY 1ST 1995
(Govt. Gazette Annual)**

	<i>Local Rs. c.</i>	<i>Foreign Rs. c.</i>
Whole of Part I (3 sections together)	1,612 0	2,098 0
Parts II to VI (Each Part)	572 0	745 0
Section I	520 0	1,007 0
Section II (Advertising, Vacancies, Tenders Examinations etc.)	624 0	1,009 0
Section III	468 0	907 0
Extraordinary Gazette	3,360 0	4,422 0

Subscription to the "Gazette of the Democratic Socialist Republic of Sri Lanka" are booked per periods of not less than 12 months so as to terminate at the end of a calendar year only.

*** Rates for Single Copies if available in stock**

	<i>Price Rs. c.</i>	<i>Postage (Local) Rs. c.</i>
(A) Part I	31 0	5 0
Parts II to VI (Each Part)	11 0	5 0
(B) Section I	10 0	5 0
Section II	12 0	5 0
Section III	9 0	5 0

All remittances should be made in favour of the Superintendent, Government Publications Bureau, No. 132, Maya Avenue, Kirulapone, Colombo 05. who is responsible for booking subscriptions and for sale of single copies.

IMPORTANT NOTICE REGARDING PUBLICATION OF GAZETTE

THE Weekly issue of the *Gazette of the Democratic Socialist Republic of Sri Lanka* is normally published on Fridays. If a Friday happens to be a Public Holiday the *Gazette* is published on the working day immediately preceding the Friday. Thus the last date specified for the receipt of notices for publication in the *Gazette* also varies depending on the incidence of public holidays in the week concerned.

The Schedule below shows the date of publication and the latest time by which notices should be received for publication in the respective weekly *Gazette*. All notices received out of times specified below will not be published. Such notices will be returned to the sender by post for necessary amendment and return if publication is desired in a subsequent issue of the *Gazette*. It will be in the interest of all concerned if those desirous of ensuring the timely publication of notices in the *Gazette* make it a point to see that sufficient time is allowed for postal transmission of notices to the Government Press.

The Government Printer does not accept payments of subscription for the Government Gazette. Payments should be made direct to the Superintendent, Government Publications Bureau, No. 132, Maya Avenue, Kirulapone, Colombo 05.

Note.—Payments for inserting Notices in the *Gazette of the Democratic Socialist Republic of Sri Lanka* will be received by the Government Printer and not by the Superintendent, Government Publications Bureau.

Schedule

<i>Month</i>	<i>Date of Publication</i>			<i>Last Date and Time of Acceptance of Notices for Publication in the Gazette</i>		
	2008					
JUNE	06.06.2008	Friday	—	23.05.2008	Friday	12 noon
	13.06.2008	Friday	—	30.05.2008	Friday	12 noon
	20.06.2008	Friday	—	06.06.2008	Friday	12 noon
	27.06.2008	Friday	—	13.06.2008	Friday	12 noon
JULY	04.07.2008	Friday	—	20.06.2008	Friday	12 noon
	11.07.2008	Friday	—	27.06.2008	Friday	12 noon
	18.07.2008	Friday	—	04.07.2008	Friday	12 noon
	25.07.2008	Friday	—	11.07.2008	Friday	12 noon
AUGUST	01.08.2008	Friday	—	18.07.2008	Friday	12 noon
	08.08.2008	Friday	—	25.07.2008	Friday	12 noon
	15.08.2008	Friday	—	01.08.2008	Friday	12 noon
	22.08.2008	Friday	—	08.08.2008	Friday	12 noon
	29.08.2008	Friday	—	15.08.2008	Friday	12 noon

LAKSHMAN GOONEWARDENA,
Government Printer.

Department of Government Printing,
Colombo 08,
January 01, 2008.