

N. B.— Part II of the *Gazette* No. 2,159 of 17.01.2020 was not published.



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The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 2,160 – 2020 ජනවාරි මස 24 වැනි සිකුරාදා – 2020.01.24

No. 2,160 – FRIDAY, JANUARY 24, 2020

(Published by Authority)

PART I: SECTION (IIA) – ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

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Note.— (i) Economic Service Charge (Amendment) Bill was published as a supplement to the Part II of the *Gazette of the Democratic Socialist Republic of Sri Lanka* of January 09, 2020.

(ii) Nation Building Tax (Amendment) Bill was published as a supplement to the Part II of the *Gazette of the Democratic Socialist Republic of Sri Lanka* of January 09, 2020.

(iii) Land Development (Amendment) Bill was published as a supplement to the Part II of the *Gazette of the Democratic Socialist Republic of Sri Lanka* of January 09, 2020.

IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, Corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after **three months** from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 14th February, 2020 should reach Government Press on or before 12.00 noon on 31st January, 2020.

Electronic Transactions Act, No. 19 of 2006 - Section 9

“Where any Act or Enactment provides that any proclamation, rule, regulation, order, by-law, notification or other matter shall be published in the *Gazette*, then such requirement shall be deemed to have been satisfied if such rule, regulation, order, by-law, notification or other matter is published in an electronic form of the *Gazette*.”

GANGANI LIYANAGE,
Government Printer.

Department of Govt. Printing,
Colombo 08,
01st January, 2020.

This *Gazette* can be downloaded from www.documents.gov.lk



1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A “Sri Lankan” is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the “New Entrants” Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments :

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such

Officers may in the first instance be appointed to act in the new post for a specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the ‘Widows and Orphans’ Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

5. Serving Officers in the Public Service :

5:1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service. Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

6. Definition of Salary for the purpose of Eligibility :

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (ii) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

RULES AND INSTRUCTIONS FOR EXAMINATION CANDIDATES

All examination candidates are bound to act in compliance with the provisions of the Public Examinations Act, No.25 of 1968 which was amended by No.19 of 1976 and other rules and regulations imposed from time to time.

The following conditions and restrictions are hereby imposed through the Sentence No. 20 of the Public Examinations Act, No.25 of 1968 which was amended through No.19 of 1976 as per the powers assigned to the Commissioner General Examinations.

All examination candidates are bound to abide by the rules given below and a candidate who violates any of these rules is liable to one or more of the following penalties mentioned below at the discretion of the Commissioner General of Examinations.

- I. Debarring to appear for the whole examination or part of it which was under investigation.
- II. Disqualifying from one subject or from the whole examination which was under investigation.
- III. Imposing lifetime ban for all the examinations conducted by the Department of Examinations, Sri Lanka.
- IV. Debarment from appearing for examinations conducted by the Department of Examinations, Sri Lanka for a certain period of time.
- V. Issuing a letter with suspended debarment of examination.
- VI. Suspension of the certificate for a specific period.
- VII. Handing over the examination candidate to the police to file a criminal case under the Public Examinations Act or complaining the police regarding such act.
- VIII. When the examination candidate is a government employee, reporting the appointing authority of such examination candidate (to take disciplinary actions) regarding the conduct of such examination candidate.

The Commissioner General of Examinations reserves himself the right to take actions with respect to such examination candidate prior to, during or after the examination or at any stage. His decision with respect to that should be deemed final.

1. Every examination candidate should act in the examination hall and at the examination premises in such a manner that any disturbance or obstruction should not take place for the examination supervisor and his staff as well as for other examination candidates. Moreover, examination candidates should not vandalize the property of the examination premises or damage the private property of the examination staff.

2. Examination candidates should act in compliance with the instructions given by the examination supervisor and his staff when the examination is in progress and before the commencement of the examination as well as immediately after the end of the examination.

3. No examination candidate will be admitted to the examination hall after the lapse of half an hour subsequent to the commencement of the question paper at an examination. Also, no examination candidate will be permitted to leave the examination hall until the examination ends. Actions should be taken to participate for practical tests or oral tests on time.

4. Every examination candidate should sit on the seat reserved for him/her bearing the respective Index Number and not any other seat. Unless with the special permission of the examination supervisor, no candidate should change his/her seat. The occupation of a seat other than the one assigned to him/her is liable to be considered as an act committed with dishonest intention.

5. Absolute silence should be maintained in the examination hall. A candidate is forbidden to speak to or to exchange messages or to have any dealing with any person within or outside the examination hall for any matter other than a member of the examination hall staff.

6. Since the answer script of an examination candidate will be solely identified through the candidate's Index Number, it is completely prohibited to write one's name on the answer script, put a certain mark or note to distinguish the answer script, write indecent or unnecessary things on the answer script and attaching currency notes with the answer script. Further, writing other examination candidate's Index Number on one's answer script could be considered as an attempt to commit a dishonest act. Answer scripts bearing Index Numbers those are difficult to decipher are liable to be rejected.

7. Examination candidates should not write on question paper or desk or any other place except on the papers (papers given to answer with the invigilator's short signature and the date with regard to the day on which the examination is conducted) supplied at the examination hall. Acting non-compliance with these instructions will be considered as an act committed with dishonest intention.

8. Any paper or answer books supplied to examination candidates should not be torn up or crushed. Each and every sheet of paper used for rough work should be clearly crossed out and attached to the answer script or submitted with the answer script at the end of the examination or the candidate should do the needful as per the given instructions. It is forbidden to take out anything written inside the examination hall. If a question has been answered twice in two different places, the unnecessary answer should be clearly crossed out.

9. It is forbidden to take out the papers or any other material supplied to answer at the examination out of the examination hall. All such materials are belonged to the Commissioner General of Examinations and breach of this rule will be considered as a punishable act.

10. When examination candidates appear for the examination in the examination hall, they should not keep in their possession or by their side other note books, papers with notes or paper pieces except the stationery supplied to them for answering at the examination and the materials which were authorized in written for each examination. Also, keeping mobile phones, electronic communication instruments/ devices in one's possession or by one's side and obtaining assistance from external parties through such instruments/devices and sending information to other parties and social media while the examination is in progress are considered to be dishonest acts and punishable offences.

11. In case electronic communication instruments/devices are revealed to be used for the purposes mentioned in the above paragraph no. 10, such instruments/devices will be taken into the custody of the Commissioner General of Examinations until the investigations are concluded.

12. After sitting in the examination hall, an examination candidate is strictly forbidden to keep any unauthorized material or instrument in his/her possession prior to the examination or when the examination is in progress. In case the supervisor or the examination staff orders, each candidate is bound to declare everything he/she has with him/her and get them

checked. Breach of these requirements should be considered as an attempt to commit an act of dishonesty.

13. It is an offence, in case a candidate copies or attempts to copy from the answer script of another candidate or a book or a script or a paper containing notes or through signals or any other source or acts dishonestly. Also, helping another candidate and getting help from another candidate or a person or exam staff are also offences and every completed answer sheet should be kept underneath the sheet on which the answer is being written. Writing papers should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the examination hall even for a brief period during the course of the paper after the commencement of the examination. However, in case an examination candidate needs to leave the examination hall to use the lavatory/ urinal, the candidate will be permitted to go outside for a brief period under the surveillance of an officer belongs to the assistant staff of the examination supervisor. He/ She shall be subject to search before leaving the examination hall as well as when re-entering it.

15. Impersonation before commencement of answering at the examination hall or after, is a punishable act. Tampering with identity cards or presenting false identity cards is considered to be an act of dishonesty.

16. Assistance given to a candidate in an improper and dishonest manner by a candidate or a person, who is not a candidate, is considered to be a serious offence.

17. Examination candidate should adhere to the following instructions.

I. Every examination candidate should take actions to get the signature in their admission paper attested and get the subjects amended prior to the examination, after inquiring the Department of Examinations, Sri Lanka in case there is any discrepancy between the subjects applied and the subject indicated in the admission paper.

II. It is appropriate to arrive the examination hall, half an hour prior to the commencement of the examination and if you are not quite certain of the location of the examination hall, make inquiries on a day prior to the date of examination and be sure of its exact location.

III. Candidate should produce their identity cards and get their identities confirmed at every paper they sit when appearing for the examination.

(a) Actions will be taken to cancel the candidature in case a candidate fails to produce the identification documents at the examination hall and in case a candidate forgets to bring such documents into the examination hall, that fact should be brought to the notice of the supervisor and arrangements should be made to produce them before the examination ends.

(b) Every candidate should be in the examination hall during the examination period in such a way that his/her face should be clearly recognizable to display his / her identity in a clearly visible manner.

IV. Examination candidates should keep their ears openly and in a clearly visible manner so as to confirm that they are not using electronic communication instruments/ devices like Bluetooth.

V. No paper other than those issued at the examination hall should be used for answering questions. Excess paper and other materials should be left on your desk in good condition in a reusable manner.

VI. Examination candidates should bring their own pens, pencils, erasers, foot rulers, geometrical instruments, boxes of coloured pencils and boxes of coloured chalks, etc.

VII. When you start answering, you should promptly write down the Index Number clearly on the answer book used and each sheet of paper. Write answers clearly and legibly on both sides of the paper. You should leave at least a single blank line after providing the answer to a part of a question before starting to answer the next part of such question. You should provide answers in a fresh page for each question.

VIII. The left-hand margin of the answer sheet is set apart to enter the question number. Since the right-hand margin is reserved for the examiner's use, nothing should be written there. Actions should be taken to number the questions you answered correctly as incorrect numbering leads to confusion.

IX. When mathematical questions are answered, give all details of calculations and any rough work in their serial order as part of the solving of the sum. The sketches and diagrams drawn in the relevant places should be accurate and sufficiently large.

X. You should read carefully the instructions given at the head of the questions paper with regard to the compulsory questions and the other questions which should be selected. Marks will not be granted for answers provided disregarding the given instructions in the question paper.

XI. At the end of answering for each question, in addition to the answer book used, the answer sheets should be collected according to the page number and then should be tied/ attached at the top left-hand corner in a non-detachable manner. Make sure whether you have attached all the answer sheets prior to handing over the answer script. Any answer sheet taken out of the examination centre will not be evaluated after the handing over of such answer scripts.

XII. Your answer script should be handed over to the examination supervisor or to an officer of his/her staff. You should remain in your seat until the answer scripts are collected. Failure to do so may result in the loss of your answer script and your being treated as an absentee for a certain subject.

XIII. If it becomes necessary for you to speak to the examination supervisor or an officer of his/her staff due to a certain matter, you should sign him by tapping two times on the desk without disturbing others.

Commissioner General of the Examinations.

At the Department of Examinations, Sri Lanka,
Pellawatta,
Battaramulla.

Posts – Vacant

SRI LANKA POLICE

Post of Police Constable

APPLICATIONS are invited from the citizens of Sri Lanka for the Post of Recruit Police Constable in the Sri Lanka Police.

2. Application forms duly perfected in accordance with the specimen form given below should be sent to Director/Recruitment, Recruiting Office, No. 375, 1st Floor, Sri Sambuddhatha Jayanthi Mawatha, Colombo 06. The application should be sent by the Registered Post to the above address to reach on or before 24.03.2020 and the post applied for should be marked in the top left hand corner of the envelope enclosing the application. Delayed applications will not be entertained and no applications will be issued by the Sri Lanka Police.

3. *Salary Scale.*— Rs. 354,480 - 7 x 3,600 - 27 x 4,440 - Rs. 4,99,560.00

As per the Public Administration Circular 3-2016, the above mentioned Salary Scale will be effect.

Further, these officers are entitled for the allowances granted in accordance with the IG Police Circular No. 2416/2013, dated 07.01.2013. In addition to the above Salary Scale, they will be paid following allowances :

Rs. cts.

(a) Cost of living allowance	7,800.00
(b) As per the P. A. Circular 03/2016, it is granted 40% of the allowance for the relevant rank	11,816.00
(c) Arduous duty allowance	2,000.00
(d) Interim Allowance	2,500.00
(e) Uniform cleaning allowance	250.00
(f) Combined allowance	10,500.00
(Maximum areas where special incentives allowance are paid)	
(g) Combined allowance	9,800.00
(Maximum areas where special incentives allowance are not paid)	

In addition to the above said allowances :

- (a) Free transport facilities.
- (b) Free Medical facilities to officers (Financial assistance can be obtained for medical treatment even in a Foreign Country.).

(c) All uniforms will be provided free of charge.

(d) Facilities to improve skills and talents in sports.

(e) Travelling expenses are provided to undertake duties and money will be granted as rewards for outstanding and arduous duties.

4. *Basic Qualifications Required :*

(a) *Age Limit.*— The age should be between 18 and 28 years as at closing date of the applications as per the *Gazette* Notification. However Police Officers currently serving in the Sri Lanka Police as Police Constable Drivers are eligible to apply up to the age of 30 at the closing date of applications.

(b) *Educational Qualifications :*

Should have passed 06 subjects including Mathematics and Medium Language in not more than two attempts at the G. C. E. (O/L) Examination. Applicants who are qualified within two attempts should have passed at least 05 subjects (including both Mathematics and Medium Language or at least one, at the first attempt).

Note 01.— The subjects passed at the G. C. E. (O/L) Examination is determined as per the subject classification of Department of Examination i.e.— Science subject combination of subject number 41 and 44 is considered as one subject and Maths subject combination of subject number 42 and 45 as one subject.

Note 02.— If the written test of Technical subject at the G. C. E. (O/L) Examination is failed, it is considered as the Technical subject is failed even though the practical test of the same subject is passed.

Note 03.— Since optional Tamil, English and Sinhala subjects are not included in the stream of G. C. E. (O/L) syllabus, passes in any of these subjects will not be accounted as a passed subjects at the G. C. E. (O/L) Examination.

(c) *Physical Requirements :*

- * Height 05 feet 04 inches (minimum).
- * Chest 30 inches minimum (in exhalation).

Note.— Applicants who are slightly short of the physical requirements, but fulfill the other stipulated qualifications will be eligible at the discretion of Inspector General of Police provided that they have outstanding skills in sports and have achieved excellent performance in sports at National level or have earned reputation for Sri Lanka by participating in an International competition.

(d) *Visual Requirement.*— Vision should not be less than 6/12 in each eye. If the vision is 6/6 in one eye and 6/18 in the other eye, will be also accepted. Colour vision should be normal. Applicants wearing spectacles or contact lenses will not be eligible for being selected for the service.

(e) *Other Qualifications.*— Applicants should be unmarried (Divorcees will be considered as unsuitable). Only this condition will not apply for the Police Officers presently serving in the Sri Lanka Police and who have fulfilled the other qualifications.

5. *Method of Recruitment.*— Selected applicants will have to pass in the Basic Qualification Test conducted by the Sri Lanka Police. Only those who have passed this test can participate in the physical fitness test and should pass that test.

* *Physical Fitness Test :*

- * 1,000 meters running - 03 minutes 44 seconds

* Only those who are successful in the physical fitness test will be summoned for the final interview, and those who score 40% or more in the final interview will be summoned for the written test.

The written test consists of two question papers :

- * An essay paper not less than 500 words - 45 minutes.
- * General knowledge and Intelligence test paper - 1 hour.

6. *Medical Examination.*— Applicant must pass the medical test before obtaining his appointment. Medical test is an only one part of the recruitment process. Selection will be made among the applicants who pass the medical test as per the number of existing vacancies and the position in the list pertaining to the merits and skill. Those who fail the medical test will be rejected. Medical examination will be done at once. This exam will be conducted under the supervision of Chief Medical Officer, Police Hospital and he will submit the report according to Health form 169.

7. *Background Inquiries :*

- (a) Applicant's close relations and friends will be inquired, on the conduct of the applicant. Applicants with bad conduct will not be recruited;
- (b) Providing false information or conceal information will make the applicant ineligible. If the false information is elicited after the appointment, the applicants will be dismissed from the service.

8. *Implementation of Official Language Policy :*

- * As per the Public Administration Circular No. 07/2007 dated 28.04.2007 issued by the Ministry of Public Administration and Home Affairs, all officers recruited to the Public/ Provincial Public Service with effect from 01.07.2007 should acquire proficiency in the other official language within a period of 05 years in addition to the official language through which they enter the service.
- * Officers recruited below the rank of an Assistant Superintendent of Police from 01.07.2007 should pass the level 2 of the language test conducted by the Department of Official Languages.
- * The salary increments of the officers who do not acquire the specific proficiency in the second official language within a period of 05 years from the date of their appointments will be deferred until they obtain qualifications.

9. *Terms of Engagement.*— This post is permanent and pensionable. You are liable to contribute to the Widows'/ Widowers' and Orphans' Pension Scheme.

10. *Conditions of Service :*

- (a) This appointment is subject to a three years recruit period ;

- (b) The recruited officers will be required to comply with any rules already made or may hereinafter be made to give effect to the official language policy;
- (c) They will be subjected to comply with the relevant provisions of the Establishments Code Volume I and II, Financial Regulations, Police Orders, and any other orders that may be issued by the Inspector General of Police or by the Government from time to time;
- (d) Prior to their confirmation, every officer will be required to pass the prescribed Examinations conducted by the Sri Lanka Police. Those who fail to pass the prescribed examinations or found to be unfit for Police duties will be liable to be removed from the Police Service ;
- (e) Permission will not be granted to marry prior to the confirmation in the said rank without the permission of the Inspector General of Police. However in terms of P. G. II No. 41 dated 28.02.1973 and I. G's Circular No. 1952/2006 of 19.10.2006 and circular (amended) dated 09.08.2007, it is possible to marry under special circumstances and with the permission of Inspector General of Police ;
- (f) Applicants appointed after the training should serve as recruit period of 03 years in the Sri Lanka Police and if they wish to resign from the service before their probation is over, they should sign a consent agreement to the effect that they are willing to pay any amount which was incurred on the training and uniforms etc., together with any other prescribed payments at the time of tendering their resignations. Director of Police Training College will decide it having calculated dues from the applicants. The acceptance of resignation should conform to the Section 4, Chapter V of Volume I of the Establishments Code, 1985 ;
- (g) Recruit Police Constables should subscribe affirmation/oath to the effect that they comply with the Police Code of conduct immediate after commencing their training in terms of the I. G. P.'s Circular, No. 1693/2003 ;
- (h) Recruit Police Constables should subscribe the Oath of allegiance for a prestigious public service, immediate after commencing their training in terms of the I.G.P.'s Circular, No. 1804/2004 ;
- (i) Recruit Police Constables who have been confirmed in the post will have opportunities for promotions in terms of the approved schemes of promotions of the Sri Lanka Police.
11. (a) Attention is drawn to the general conditions applicable to appointments to posts in the Public Service published at the beginning of the Section (11A) of the Part I of this *Gazette* ;
- (b) Enlistment will be made in terms of Public Administration Circular, No. 15/90 dated 10.03.1990.
12. Applications should accompany copies of the following documents (originals must not be forwarded) :
- (i) Birth Certificate ;
- (ii) Two recent testimonials of character (obtained from persons who are not related) ;
- (iii) Certificates in support of educational qualifications ;
- (iv) Certificates in support of sports with outstanding records or other extra curricular activities ;
- (v) A photostat copy of the certificates of service experience (if available) ;
- (vi) A photostat copy of the Identity Card.
13. (a) Applicants who are already in the Public Service must forward their applications through the Heads of their respective Institutions and they must be accompanied with a certificate stating that the officer can be released, if selected.
- (b) Applicants must fill the required particulars in their own hand writing on a paper of 11" x 8" in size and post them together with the copies of certificates, to the address given in paragraph two and under no circumstances should applications be handed over personally to any officer.
14. Applications which do not conform to the requirements stipulated in this notification will be rejected and such applicants will not be notified.
- Note.— No travelling or other expenses will be paid by the Sri Lanka Police to applicants who are summoned for the test and interview.**

C. D. WICKRAMARATNE,
Acting Inspector General of Police.

(For office use)

size 2"x2¹/₂"

SRI LANKA POLICE

POST OF RECRUIT POLICE CONSTABLE

SPECIMEN APPLICATION FORM

01. (a) Name in full (in block letters) :_____.
(As stated in the applicant's Birth certificate)
(b) Name with initials :_____.
(c) Post applied for :_____.
02. National Identity Card No. :_____.
(Copy of the NIC should be attached)
03. Father's name in full :_____.
04. Place of birth of the applicant :_____.
Divisional Secretariat to which the place of birth belongs :_____.
Province :_____.
05. (a) Present address :_____.
(b) Police Station to which the present address belongs :_____.
(c) Permanent Address :_____.
(d) Police Station to which the permanent address belongs :_____.
(e) Mailing Address :_____.
(f) Grama Niladari's Division to which permanent address belongs :_____.
Divisional Secretariat :_____.
(g) Telephone No. (Residence) :_____.
Mobile No. :_____.
06. (a) Nationality :_____.
(b) Whether you are a Sri Lankan citizen by birth or registration :_____.
(If by registration attach a copy of that certificate)
(c) If you are a citizen by birth state the place of birth :–
(i) Applicant :_____.
(ii) Applicant's father :_____.
(iii) Applicant's paternal grand father :_____.
(iv) Applicant's paternal great grand father :_____.
07. Date of Birth :_____.
(Copy of the birth certificate should be attached)
Age :_____.
(as at the closing date of applications as per the *Gazette Notification*) :_____.
Years :_____, Months :_____, Days :_____.
08. Height : Feet :_____. Inches :_____.
Chest (inches) :_____.
09. Educational qualifications (mention the examinations passed and the copies of the certificates should be attached) :_____.
10. Additional qualifications (Copies of the certificates should be attached) :_____.
11. Civil status :_____.
12. (i) Present employment :_____.
(ii) Are you a member of any armed force ? :_____.
13. Do you have special skills and/or qualifications :_____.
14. Give names and addresses of two non-related referees to inquire about the applicant :
(i) _____.
(ii) _____.
15. Have you served in the Sri Lanka Police Service before ? (If so, mention rank and regiment No.) and what are the reasons for leaving the service ? give details :_____.
16. (a) Are you serving in any Armed Service ? (If so your application must be forwarded through the respective Service Commander) :_____.
(b) Have you served in an Armed Service ? (If so attach a copy of your discharge certificate) :_____.
17. (a) Are you serving in a Volunteer Armed Service ? (If so, your application must be forwarded through the respective Service Commander) :_____.
(b) Have you served in Volunteer Armed service ? :_____.
(If so attach a copy of your discharge certificate)
18. Have you been arrested on suspicion of having committed an offence ? Have you been, convicted or brought before the court or punished (If so give details) :_____.

19. Has any of your relation been arrested on suspicion of having committed an offence or convicted or brought before the court or punished (If so give details) :—.

I hereby declare that the above particulars are true and correct to the best of my knowledge and belief. If the particulars furnished are found to be incorrect or false, I am aware that I am liable for immediate termination of my service in the Sri Lanka Police at any time even though I have been appointed to the post.

_____,
Signature of the Applicant.

Date :—.

20. Certification of the Head of Institutions (If applicable) :

This is to certify that the applicant Mr./Miss is serving in the Department Corporation/ Board and if he is selected for the above post, he could be released from service.

_____,
Signature of the Head of the Institution
with the Designation seal.

Designation :—.

Date :—.

01-584/1

SRI LANKA POLICE

Post of Women Police Constable

APPLICATIONS are invited from the citizens of Sri Lanka for the Post of Recruit Women Police Constable in the Sri Lanka Police.

2. Application forms duly perfected in accordance with the specimen form given below should be sent to Director/ Recruitment, Recruiting Office, No. 375, Sambuddathwa Jayanthi Mawatha, Colombo 06. The application should be sent by Registered Post to the abovementioned address to reach on or before 24.03.2020 and the applied post should be marked on the top left hand corner of the envelope enclosing the application. Delayed applications will be rejected and no application will be issued by the Sri Lanka Police.

3. *Salary Scale*.— Rs. 3,54,480 - 7 x 3,600 - 27 x 4,440 - Rs. 499,560.00

As per the Public Administration Circular 3-2016, the above mentioned salary scale will be effect.

Further, these officers are entitled for the allowances granted in accordance with the IG Police Circular No. 2416/2013, dated 07.01.2013. In addition to the above Salary Scale, they will be paid following allowances :

Rs. cts.

(a) Cost of living allowance	7,800.00
(b) As per the P. A. Circular 03/2016, it is granted 40% of the allowance for the relevant rank	11,816.00
(c) Arduous duty allowance	2,000.00
(d) Interim Allowance	2,500.00
(e) Uniform cleaning allowance	250.00
(f) Combined allowance	10,500.00
(Maximum areas where special incentives allowance are paid)	
(g) Combined allowance	9,800.00
(Maximum areas where special incentives allowance are not paid)	

In addition to the above said allowances :

- (a) Free transport facilities.
- (b) Free Medical facilities to officers (Financial assistance can be obtained for medical treatment even in a Foreign Country.).
- (c) All uniforms will be provided free of charge.
- (d) Facilities to improve skills and talents in sports.
- (e) Travelling expenses are provided to undertake duties and money will be granted as rewards for outstanding and arduous duties.

04. *Basic Qualifications* :

(a) *Age Limits*.— The age should be between 18 and 30 years as at closing date of the applications as per the *Gazette* Notification.

(b) *Educational Qualifications* :

Should have passed 06 subjects including Mathematics and Medium Language in not more than two attempts at the G. C. E. (O/L) Examination. Applicants who are qualified within two attempts should have passed at least

05 subjects (including both Mathematics and Medium Language or at least one, at the first attempt).

Note 01.– According to the classification of subjects of the Department of Examinations, in calculating the number of subjects passed at G. C. E. (O/L) both passes in science subjects number 41, 44 will be treated as one subject and both passes in Mathematics Number 42 and 45 will be treated as one subject.

Note 02.– Failure in the technical subjects at written test of G. C. E. (O/L) Examination will be considered as failure in the same subject although a pass has been obtained for the same subject in the practical test.

Note 03.– Since optional subjects of Tamil, English and Sinhala have not been included in the stream of G. C. E. (O/L), passes in any of these subjects will not be computed as a pass in the G. C. E. (O/L) Examination.

(c) *Physical Requirements :*

* Height 05 feet 02 inches (minimum).

Note.– Applicants who are slightly short of the physical requirements, but fulfill the other stipulated qualifications will be eligible at the discretion of Inspector General of Police provided they have skills in sports or have achieved best performance in sports at National level or they have earned reputation for Sri Lanka by participating in an international competition.

(d) *Visual Requirement.*– Vision should not be less than 6/12 in each eye. If the vision is 6/6 in one eye and 6/18 in the other eye, will be also accepted. Colour vision should be normal. Applicants wearing spectacles or contact lenses will not be eligible for being selected for the service.

(e) *Other Qualifications.*– Applicants should be unmarried (Divorcee will be considered as unsuitable).

5. Method of Recruitment.– Selected applicants will have to pass in the Basic Qualification Test conducted by the Sri Lanka Police. Only those who have passed this test can participate in the physical fitness test and should pass that test.

* *Physical Fitness Test :*

1,000 meters running - 05 minutes 14 seconds.

* Those who are successful in the physical fitness or endurance test will be called for final interview. Only those who score 40% or more will be called for the written test.

The written test consists of two question papers :

* An essay paper, not less than 500 words within 45 minutes.

* General knowledge and Intelligence test paper - 1 hour.

6. Medical Examination.– Applicant must pass the medical test before obtaining his appointment. Medical test is an only one part of the recruitment process. Selection will be made among the applicants who pass the medical test as per the number of existing vacancies and the position in the list pertaining to the merits and skill. Those who fail the medical test will be rejected. Medical examination will be done at once. This exam will be conducted under the supervision of Chief Medical Officer, Police Hospital and he will submit the report according to Health form 169.

7. Background Inquiries :

(a) Applicant's close relations and friends will be inquired, on the conduct of the applicant. Applicants with bad conduct will not be recruited ;

(b) Providing false information or conceal information will make the applicant ineligible. If the false information is elicited after the appointment, the applicants will be dismissed from the service.

8. Implementation of Official Language Policy :

* As per the Public Administration Circular No. 07/2007 dated 28.04.2007 issued by the Ministry of Public Administration and Home Affairs, all officers recruited to the Public/ Provincial Service with effect from 01.07.2007 should acquire proficiency in the other official language within a period of 05 years in addition to the official language through which they entered to the service.

* Officers recruited below the rank of an Assistant Superintendent of Police from 01.07.2007 should

pass the language test of secondary level conducted by the Official Language Department.

- * The salary increments of those who fail to pass the second official language within 5 years from the date of appointment will be deferred until a pass is obtained.

09. *Terms of Engagement.* – This post is permanent and pensionable. You are liable to contribute to the Widows'/ Widowers'/ and Orphans' Pension Scheme.

10. *Conditions of Service :*

- (a) This appointment is subject to a three years recruit period ;
- (b) The recruited officers will be required to comply with any rules already made or may hereafter be made to give effect to the language policy;
- (c) They will be subjected to comply with the relevant provisions of the Establishment Code Volume I & II, Financial Regulations, Police Orders, and any other orders that may be issued by the Inspector General of Police or by the Government from time to time;
- (d) Prior to their confirmation, every officer will be required to pass the prescribed Examinations conducted by the Sri Lanka Police. Those who fail to pass the prescribed examinations or found to be unfit for Police duties will be liable for removal from the Police Service ;
- (e) Permission will not be granted to marry prior to being confirmed in the said rank without the permission of the Inspector General of Police. However in terms of P. G. II No. 41 dated 28.02.1973 and I. G's Circular No. 1952/2006 of 19.10.2006 and circular (amended) dated 09.08.2007, it is possible to marry showing special reasons and with permission of Inspector General of Police ;
- (f) Applicants on being appointed and after the training should serve as recruit period of 03 years in the Sri Lanka Police and if they wish to resign from the service before their recruit is over, they should sign an agreement of consent to the effect that they are willing to pay at the time of tendering their resignation, any amount which was incurred on the training and uniforms etc., together with any other prescribed payments. Director of Police Training College will decide it having calculated dues from

the applicants. The acceptance of resignation should conform to the Section 4, Chapter V of Volume I of the Establishments Code, 1985 ;

- (g) Immediately after Recruit Women Police Constables have commenced their training at the Police Training College, they should subscribe affirmation/oath to the effect that they comply with the Police Code of conduct in terms of the I. G. P's Circular No. 1693/2003 ;

- (h) Immediately after Recruit Women Police Constables have commencement their training at the Police College, they should subscribe the Oath of allegiance to the public service in terms of the IGP's Circular No. 1804/2004 ;

- (i) Recruit Women Police Constables who have been confirmed in the post will have opportunities for promotions in terms of the approved scheme of promotions of the Sri Lanka Police.

- 11. (a) Attention is invited to the general conditions applicable to appointment to the posts in the Public Service published in the Section (11A) of the Part I of this *Gazette* ;

- (b) Enlistment will be made in terms of Public Administration Circular, No. 15/90 dated 10.03.1990.

12. Applications should annex copies of the following documents to their application (originals must not be forwarded) :

- (i) Birth Certificate ;
- (ii) Two recent testimonials of Character (obtained from persons who are not related) ;
- (iii) Certificates substantiating educational qualifications ;
- (iv) Certificates substantiating any outstanding sports or other extra curricular activities ;
- (v) A photocopy of certificates of services (if available) ;
- (vi) A photocopy of the Identity Card.

- 13. (a) Applicants who are already in the Public Service must forwarded their applications through the Heads of their respective institutions and they must be accompanied with a certificate stating that the officer can be released, if selected. The

applicants who are not adhere to the above, their applications will be rejected.

- (b) Applicants must fill the required particulars in their own hand writing on a paper of 11" x 8" in size and post them together with the copies of certificates called for to the address given in paragraph 2 and under no circumstances should applications be handed over personally to any officer in Sri Lanka Police.

14. Applications which do not conform to the requirements stipulated in this notification will be rejected and such applicants will not be notified.

Note.– No travelling or other expenses will be paid by the Sri Lanka Police to applicants who are summoned for the test and interview.

C. D. WICKRAMARATNE,
Acting Inspector General of Police.

For office use

size 2"x2^{1/2}"

SRI LANKA POLICE

POST OF RECRUIT WOMEN POLICE CONSTABLE

SPECIMEN APPLICATION FORM

01. (a) Name in full (in block letters) :_____.
(As stated in the applicant's birth certificate)
(b) Name with initials :_____.
(c) Post applied for :_____.

02. National Identity Card No. :_____.
(Copy of the NIC should be attached)

03. Father's name in full :_____.

04. Place of birth of the applicant :_____.
Divisional Secretariat to which the place of birth belongs :_____.
Province :_____.

05. (a) Present address :_____.
(b) Police Station to which the present address belongs :_____.
(c) Permanent Address :_____.

- (d) Police Station to which the permanent address belongs :_____.
(e) Mailing Address :_____.

- (f) Grama Niladari's Division to which permanent address belongs :_____.
Divisional Secretariat :_____.
(g) Telephone No. (Residence) :_____.
Mobile No. :_____.

06. (a) Nationality :_____.

- (b) Whether you are a Sri Lankan citizen by birth or registration :_____.
(If by registration attach a copy of that certificate)

- (c) If you are a citizen by birth, state the place of birth :–
(i) Applicant :_____.
(ii) Applicant's father :_____.
(iii) Applicant's paternal grandfather :_____.
(iv) Applicant's paternal great grand father :_____.

07. Date of Birth :_____.

(Copy of the birth certificate should be attached)

Age :_____.

(As at the closing date of applications as per the *Gazette Notification*) :

Years :_____, Months :_____, Days :_____.

08. Height : Feet :_____. Inches :_____.

09. Educational qualifications (mention the examinations passed and the copies of the certificates should be attached) :_____.

10. Additional qualifications (Copies of the certificates should be attached) :_____.

11. Civil status :_____.

12. (i) Present employment :_____.
(ii) Are you a member of any armed force ? :_____.

13. Do you have special skills and/or qualifications ? :_____.

14. Give names and addresses of two non-related referees to inquire about the applicant :
(i) _____.
(ii) _____.

15. Have you served in the Sri Lanka Police Service before ? (If so, what are the reasons for leaving the service ? Give details) :_____.

16. (a) Are you serving in any armed service ? (If so your application must be forwarded through the respective Service Commander) :_____.

(b) Have you served in an armed service ? (If so attach a copy of your discharge certificate) :_____.

17. (a) Are you serving in a Volunteer Armed Service ? (If so, your application must be forwarded through the respective Service Commander) :_____.

(b) Have you served in Volunteer Armed service ? :_____.
(If so attach a copy of your discharge certificate)

18. Have you been arrested on suspicion of having committed an offence ? Have you been, convicted or brought before the court or punished (If so give details) :_____.

19. Has any of your relation been arrested on suspicion of having committed an offence or convicted or brought before the court or punished (If so give details) :_____.

I hereby declare that the above particulars are true and correct to the best of my knowledge and belief. If the particulars furnished are found to be incorrect or false, I am aware that I am liable for immediate termination of my service in the Sri Lanka Police at any time even though I have been appointed to the post.

_____,
Signature of the Applicant.

Date :_____.

20. Certification of the Head of the Institution (If applicable) :

This is to certify that the applicant Mr./Miss is serving in the Department Corporation/ Board and if he is selected for the above post, he could be released from service.

_____,
Signature of the Head of the Institution
with the Designation seal.

Designation :_____.

Date :_____.

01-584/2

SRI LANKA POLICE

Post of Police Constable Driver

APPLICATIONS are invited from the citizens of Sri Lanka for the Post of Recruit Police Constable Driver in the Sri Lanka Police.

2. Application forms duly perfected in accordance with the specimen form given below should be sent to "Director/Recruitment, Recruiting Office, No. 375, 1st Floor, Sri Sambuddathwa Jayanthi Mawatha, Colombo 06". The application should be sent by the Registered Post to the above address to reach on or before 24.03.2020 and the post applied for should be marked on the top left hand corner of the envelope enclosing the application. Delayed applications will not be entertained and no applications will be issued by the Sri Lanka Police.

3. *Salary Scale.*— Rs. 3,54,480 - 7 x 3,600 - 27 x 4,440 - Rs. 499,560.00

As per the Public Administration Circular 3-2016, the above mentioned salary scale will be effect.

Further, these officers are entitled for the allowances granted in accordance with the IG Police Circular No. 2416/2013, dated 07.01.2013. In addition to the above Salary Scale, they will be paid following allowances :

	<i>Rs. cts.</i>
(a) Cost of living allowance	7,800.00
(b) As per the P. A. Circular 03/2016, it is Granted 40% of the allowance for the relevant rank	11,816.00
(c) Arduous duty allowance	2,000.00
(d) Interim allowance	2,500.00
(e) Uniform cleaning allowance	250.00
(f) Combined allowance	10,500.00
(Maximum areas where special incentives allowance are paid)	
(g) Combined allowance	9,800.00
(Maximum areas where special incentives allowance are not paid)	

In addition to the above said allowances :

(a) Free transport facilities.

(b) Free Medical facilities to officers (Financial assistance can be obtained for medical treatment even in a Foreign Country.).

(c) All uniforms will be provided free of charge.

(d) Facilities to improve skill and talents in sports.

(e) Travelling expenses are provided to undertake duties and money will be granted as rewards for outstanding and arduous duties.

4. *Basic Qualifications Required :*

(a) *Age Limit.*– The age should be between 19 and 29 years as at closing date of the applications as per the *Gazette* Notification.

(b) *Educational Qualifications :*

Should have passed 06 subjects including Mathematics and Medium Language in not more than two attempts at the G. C. E. (O/L) Examination. Applicants who are qualified within two attempts should have passed at least 05 subjects (including both Mathematics and Medium Language or at least one, at the first attempt).

Note 01.– The subjects passed at the G. C. E. (O/L) Examination is determined as per the subject classification of Department of Examination *i.e.*– Science subject combination of subject number 41 and 44 is considered as one subject and Maths subject combination of subject number 42 and 45 as one subject.

Note 02.– If the written test of Technical subject at the G. C. E. (O/L) Examination is failed, it is considered as the Technical subject is failed even though the practical test of the same subject is passed.

Note 03.– Since optional Tamil, English and Sinhala subjects are not included in the stream of G. C. E. (O/L) Syllabus, passes in any of these subjects will not be accounted as a passed subjects at the G. C. E. (O/L) Examination.

(c) *Physical Requirements :*

* Height 05 feet 03 inches (minimum).

* Chest 30 inches minimum (in exhalation).

Note.– Applicants who are slightly short of the physical requirements, but fulfill the other stipulated qualifications will be eligible at the discretion of Inspector General of Police provided that they have outstanding skills in sports and have achieved excellent performance in sports at national level or have earned reputation for Sri Lanka by participating in an international competition.

(d) *Professional Qualifications :*

(i) Certificate of competence in driving light or heavy vehicles.

(ii) At least, one year experience in driving motor vehicles after obtaining the above certificate.

Note.– Priority will be given for knowledge of motor mechanism, experience in repairs of vehicles and long term experience in driving vehicles.

* If any applicant has deformity or any other physical disability which impedes movement of physical limb required for competence in driving will be disqualified, although he has obtained a medical certificate to the effect that he is fit for service.

* The applicants who have basic qualifications will be tested for their ability for driving and maintaining vehicles. Their knowledge of road rules, traffic signals and basic knowledge of mechanical theories of the vehicle in which the applicant has achieved competence in driving will also be tested.

(e) *Visual Requirement.*– Vision should not be less than 6/12 in each eye. If the vision is 6/6 in one eye and 6/18 in the other eye, will be also accepted. Colour vision should be normal. Applicants wearing spectacles or contact lenses will not be eligible for being selected for the service.

(f) *Other Qualifications.*– Applicants should be unmarried (Divorcees will be considered as unsuitable).

5. *Method of Recruitment.*— Selected applicants will have to pass the Basic Qualification Test conducted by the Sri Lanka Police. Only those who have passed this test can participate in the physical fitness test and should pass that test.

* *Physical Fitness Test :*

1,000 meters running - 03 minutes 44 Seconds

- * Only those who are successful in the physical fitness test will be summoned for the final interview, and those who score 40% or more in the final interview will be summoned for the professional test.

6. *Professional Qualifications :*

6.1 Professional Test will be conducted by the Assistant Director of Police Driving School under the supervision of the Director, Sri Lanka Police College.

6.2 100 marks have been allocated for the professional test. The test will be conducted as follows :

- (a) Competence in driving vehicles - 50 marks
- (b) Road rules manual - 25 marks
- (c) Knowledge on maintenance of vehicles and ability to attend to minor repairs - 25 marks

6.3 *Professional Test.*— Applicants who obtain a minimum of 25 out of the maximum marks of 50 allocated to the eligibility of driving vehicle, a minimum of 12.5 out of the maximum marks of 25 allocated to the knowledge on the road rules manual, a minimum of 12.5 out of the maximum marks of 25 allocated to the maintenance and attending to minor repairs, thus obtaining a total of 50 out of total marks of 100 allocated will be considered as having passed the professional test. Only the candidates who pass the professional test will be invited for the medical test.

Note.— Police Constable Drivers who are recruited should obtain certificates to drive Heavy Vehicles and pass the Heavy Vehicle driving test conducted by the Police College before the end of probation period.

7. *Medical Examination.*— Applicant must pass the medical test before obtaining his appointment. Medical test is an only one part of the recruitment process. Selection will

be made among the applicants who pass the medical test as per the number of existing vacancies and the position in the list pertaining to the merits and skill. Those who fail the medical test will be rejected. Medical examination will be done at once. This exam will be conducted under the supervision of Chief Medical Officer, Police Hospital and he will submit the report according to Health form 169.

8. *Background Inquiries :*

- (a) Applicant's close relations and friends will be inquired, on the conduct of the applicant. Applicants with bad conduct will not be recruited;
- (b) Providing false information or conceal information will make the applicant ineligible. If the false information is elicited after the appointment, the applicants will be dismissed from the service.

9. *Implementation of Official Language Policy :*

- * As per the Public Administration Circular No. 07/2007 dated 28.04.2007 issued by the Ministry of Public Administration and Home Affairs, all officers recruited to the Public/ Provincial Public Service with effect from 01.07.2007 should acquire proficiency in the other official language within a period of 05 years in addition to the official language through which they enter the service.
- * Officers recruited below the rank of an Assistant Superintendent of Police from 01.07.2007 should pass the level 2 of the language test conducted by the Department of Official Languages.
- * The salary increments of the officers who do not acquire the specific proficiency in the second official language within a period of 05 years from the date of their appointments will be deferred until they obtain qualifications.

10. *Terms of Engagement.*— This post is permanent and pensionable. You are liable to contribute to the Widows'/ Widowers' and Orphans' Pension Scheme.

11. *Conditions of Service :*

- (a) This appointment is subject to a three years recruit period ;

- (b) The recruited offices will be required to comply with any rules already made or may hereinafter be made to give effect to the official language policy;
- (c) They will be subjected to comply with the relevant provisions of the Establishment Code Volume I and II, Financial Regulations, Police Orders, and any other Orders that may be issued by the Inspector General of Police or by the Government from time to time;
- (d) Prior to their confirmation, every officer will be required to pass the prescribed Examinations conducted by the Sri Lanka Police. Those who fail to pass the prescribed examinations or found to be unfit for Police duties will be liable to be removed from the Police Service ;
- (e) Permission will not be granted to marry prior to the confirmation in the said rank without the permission of the Inspector General of Police. However in terms of P. G. II No. 41 dated 28.02.1973 and I. G's Circular No. 1952/2006 of 19.10.2006 and circular (amended) dated 09.08.2007, it is possible to marry under special circumstances and with the permission of Inspector General of Police ;
- (f) Applicants appointed after the training should serve as recruit period of 03 years in the Sri Lanka Police and if they wish to resign from the service before their probation is over, they should sign a consent agreement to the effect that they are willing to pay any amount which was incurred on the training and uniforms etc., together with any other prescribed payments at the time of tendering their resignations. Director of Police Training College will decide it having calculated dues from the applicants. The acceptance of resignation should conform to the Section 4, Chapter V of Volume I of the Establishments Code, 1985 ;
- (g) Recruit Police Constables drivers should subscribe affirmation/oath to the effect that they comply with the Police Code of conduct immediate after commencing their training in terms of the I. G. P.'s Circular, No. 1693/2003 ;
- (h) Recruit Police Constables drivers should subscribe the Oath of allegiance for a prestigious public service, immediate after commencing their training in terms of the I.G.P.'s Circular, No. 1804/2004 ;
- (i) Recruit Police Constables drivers who have been confirmed in the post will have opportunities for promotions in terms of the approved schemes of promotions of the Sri Lanka Police.
12. (a) Attention is drawn to the general conditions applicable to appointments to posts in the Public Service published at the beginning of the Section (IIA) of the Part I of this *Gazette* ;
- (b) Enlistment will be made in terms of Public Administration Circular, No. 15/90 dated 10.03.1990.
13. Applications should accompany copies of the following documents (originals must not be forwarded) :
- (i) Birth Certificate ;
- (ii) Two recent testimonials of character (obtained from persons who are not related) ;
- (iii) Certificates in support of educational qualifications ;
- (iv) Certificates in support of sports with outstanding records or other extra curricular activities ;
- (v) A photostat copy of the certificates of service experience (if available) ;
- (vi) A photostat copy of the Identity Card ;
- (vii) A photostat copy of the valid driving licence.
14. (a) Applicants who are already in the Public Service must forward their applications through the Heads of their respective Institutions and they must be accompanied with a certificate stating that the officer can be released if selected.
- (b) Applicants must fill the required particulars in their own hand writing on a paper of 11" x 8" in size and post them together with the copies of certificates, to the address given in paragraph two and under no circumstances should applications be handed over personally to any officer.
15. Applications which do not conform to the requirements stipulated in this notification will be rejected and such applicants will not be notified.
- Note.— No travelling or other expenses will be paid by the Sri Lanka Police to applicants who are summoned for the test and interview.**

C. D. WICKRAMARATNE,
Acting Inspector General of Police.

(For office use)

size 2"x2¹/₂"

SRI LANKA POLICE

POST OF RECRUIT POLICE CONSTABLE DRIVER

SPECIMEN APPLICATION FORM

- (as at the closing date of applications as per the *Gazette Notification*) :
Years : _____, Months : _____, Days : _____.
08. Height : Feet : _____ Inches : _____.
Chest (inches) : _____.
09. Educational qualifications (mention the examinations passed and the copies of the certificates should be attached) : _____.
01. (a) Name in full (in block letters) : _____.
(As stated in the applicant's birth certificate)
(b) Name with initials : _____.
(c) Post applied for : _____.
10. (a) Driving Licence No. : _____.
(b) Date of Issue : _____.
(c) Classes competent to drive : _____.
(Attach a photostat copy of the Driving Licence)
02. National Identity Card No. : _____.
(Copy of the NIC should be attached)
11. Additional qualifications (Copies of the certificates should be attached) : _____.
03. Father's name in full : _____.
12. Civil status : _____.
04. Place of birth of the applicant : _____.
Divisional Secretariat to which the place of birth belongs : _____.
Province : _____.
13. (i) Present employment : _____.
(ii) Are you a member of any armed force ? : _____.
05. (a) Present address : _____.
(b) Police Station to which the present address belongs : _____.
(c) Permanent Address : _____.
(d) Police Station to which the permanent address belongs : _____.
(e) Mailing Address : _____.
(f) Grama Niladari's Division to which permanent address belongs : _____.
Divisional Secretariat : _____.
(g) Telephone No. (Residence) : _____.
Mobile No. : _____.
14. Do you have special skills and/or qualifications : _____.
15. Give names and addresses of two non-related referees to inquire about the applicant :
(i) _____.
(ii) _____.
06. (a) Nationality : _____.
(b) Whether you are a Sri Lankan citizen by birth or registration : _____.
(If by registration attach a copy of that certificate)
(c) If you are a citizen by birth state the place of birth :—
(i) Applicant : _____.
(ii) Applicant's father : _____.
(iii) Applicant's paternal grand father : _____.
(iv) Applicant's paternal great grand father : _____.
16. Have you served in the Sri Lanka Police Service before ? (If so, mention rank and regiment No.) and what are the reasons for leaving the service ? give details) : _____.
17. (a) Are you serving in any armed service ? (If so your application must be forwarded through the respective Service Commander) : _____.
(b) Have you served in an armed service ? (If so attach a copy of your discharge certificate) : _____.
18. (a) Are you serving in a Volunteer Armed Service ? (If so, your application must be forwarded through the respective Service Commander) : _____.
(b) Have you served in a Volunteer Armed service ? : _____.
(If so attach a copy of your discharge certificate)
07. Date of Birth : _____.
(Copy of the Birth Certificate should be attached)
Age : _____.
19. Have you been arrested on suspicion of having committed an offence ? Have you been, convicted or brought before the court or punished (If so give details) : _____.

20. Has any of your relation been arrested on suspicion of having committed an offence or convicted or brought before the court or punished (If so give details) :—.

I hereby declare that the above particulars are true and correct to the best of my knowledge and belief. If the particulars furnished are found to be incorrect or false, I am aware that I am liable for immediate termination of my service in the Sri Lanka Police at any time even though I have been appointed to the post.

_____,
Signature of the Applicant.

Date :—.

21. Certification of the Head of Institution (If applicable) :

This is to certify that the applicant Mr./Miss is serving in the Department Corporation/ Board and if he is selected for the above post, he could be released from service.

_____,
Signature of the Head of the Institution
with the Designation seal.

Designation :—.

Date :—.

01-584/3

Examinations, Results of Examinations & c.

EFFICIENCY BAR EXAMINATION FOR GRADE II EDITORS IN THE LEGAL DRAFTSMAN'S DEPARTMENT - 2019

IT is hereby notified that the First Efficiency Bar Examination for Editors will be held by the Department of Examinations, Sri Lanka in **May 2020** in accordance with the provisions of the relevant approved scheme of recruitment for Editors of the Legal Draftsman's Department.

02. (i) This examination will be held by the Commissioner General of Examinations of the Department of Examinations, Sri Lanka and the candidates are subject to rules stipulated by him with regard to the holding of the examination and the release of results. The decision of the Commissioner General of Examinations with regard to the holding of the examination and the release of results shall be final.

(ii) The rules stipulated for candidates have been printed separately in the *Gazette* notification. If these rules are violated by any candidate, he/she shall be liable to a punishment imposed by the Commissioner General of Examinations.

03. *Examination fees.*— No fees will be charged from candidates sitting for the examination for the first time. Where the candidate sits for this examination on any subsequent occasion, an examination fee of Rs. 500 will be charged. The examination fees may be paid to any post office or sub post office in the island to the credit of Revenue Head 20-03-02-13 of the Commissioner General of Examinations and the receipt issued shall be affixed at the appropriate place in the application form. (It may be useful

to have a photocopy of the receipt with the candidate). The fees paid will neither be refunded nor be transferred for any other examination under any circumstances.

04. *Applications.*— The application shall be prepared in accordance with the specimen application form annexed hereto. the application shall be prepared using both sides of an A4 size paper and the headings 01 to 05 shall be on the first page and the balance portion shall be taken to be the second page. In the applications prepared in the Sinhala language, the name of the examination should appear in the caption of the application in English in addition to Sinhala. Likewise, in the applications prepared in the Tamil language, the name of the examination should appear in the caption of the application in English too. The application form may be typed but it should be filled correctly and legibly in the handwriting of the applicant. The application prepared by the applicant shall be sent through the Head of the Department, by registered post to the "Commissioner General of Examinations, Organizations (Establishment and Foreign Examinations) Branch, Department of Examinations, P. O. Box 1503, Colombo", to be reached before **20.02.2020**. When the application is sent, the name of the examination should be mentioned on the top left hand corner of the envelope. Incomplete applications and applications received after the closing date will not be accepted. The applicant shall ensure that the completed application is in conformity with the specimen application form and the applications which are not in conformity with the specimen application form will be rejected. (It will be useful for the applicant to keep a photocopy of the completed application with him/her).

05. *Identity of the applicant.*— Every applicant shall prove his identity to the satisfaction of the supervisor of the

examination hall in respect of every subject he/she appears at such examination hall. For such purpose any one of the following documents will be accepted :

- (i) National Identity Card,
- (ii) a valid Passport,
- (iii) a valid Driving licence.

Further, candidates should enter the examination hall without covering the face and ears in order to ensure their identity. Candidates who refuse to prove their identity will not gain admission and the candidates should not cover their face and ears from the moment they entered into the examination hall until they leave the hall.

06. The Commissioner General of examinations will issue admission cards together with copies of the time table to the applicants who have referred their applications to him as aforementioned, on the presumption that only those who have qualifications specified in the *Gazette* notification have made applications. Soon after the admission cards are issued to the applicants, the Department of Examinations, Sri Lanka will publish a notification in the newspapers and its website to that effect. If there are applicants who did not receive admission cards after 2 or 3 days of the publication of the said notification, such candidates shall inform the Department of Examinations through the telephone numbers given in the notification. When doing so the applicant shall mention his/her full name, address, National Identity card number and the name of the examination and when making such inquiry the applicant shall be ready with a copy of the application which the applicant retained with him, the copy of the receipt received when making the payment of fees and a copy of the registered article receipt. If the applicant is from outside Colombo, it will be useful to make inquiries through a request letter referred to the Department of Examinations *via* fax, stating the candidate's fax number and other information given above, enabling him to receive a copy of the admission card through fax.

07. The signature of the applicant in the application and in the admission card for the examination should be attested by the Head of the Department or any officer authorized by him. An applicant should sit for the examination in the hall prescribed for him/her under the index number given to him/her on the date of the examination. The admission card in which his/her signature is attested should be handed over to the supervisor of the examination. An applicant who fails to submit the admission card will not be allowed to sit for the examination.

08. The post held by the applicant and place of work at the time of making the application is relevant to all matters relating to the examination and any changes in respect thereof after sending the application will not be taken into consideration.

09. The Head of the Department must approve duty leave for applicants who have received admission cards issued by the Commissioner - General of examinations enabling them to sit for the examination. No travelling expenses will be paid.

10. This examination will be held in Tamil medium only. If the applicant has joined public service through competitive examination he/she should sit for the examination in the medium in which he/she sat for the said competitive examination and any applicant who has joined public service without sitting for a competitive examination shall sit for this examination in the medium in which he/she sat for the examination through which he/she got qualified to enter the public service. The applicant shall sit for all subjects of the examination in one medium. An applicant will not be permitted to change the medium mentioned in his application later.

11. This examination will be held only in Colombo.

12. *Examination Procedure.* – The examination relevant to the above posts is comprised of the following subjects :

<i>Question paper</i>	<i>Time</i>	<i>Total Marks</i>	<i>Pass Marks</i>
Proof Reading Test	02 hours	100	40%

Syllabus :

<i>Name of Examination</i>	<i>Syllabus</i>
Proof Reading Test	<p>01. Proof reading and editing a part of an Act or <i>Gazette</i> notification or By-laws devoid of punctuation marks within a limited time period ;</p> <p style="text-align: center;"><i>and</i></p> <p>02. Editing a paragraph devoid of correct spellings within a limited time period.</p> <p>03. Reforming an irregularly arranged part of Act according to the prescribed format within a limited time period.</p>

Note :

- * The failure to pass the above examination within the prescribed period will result in deferment of the increment.

13. The issue of an admission card to an applicant shall not be considered as he/she has fulfilled the qualifications to be eligible to sit for the examination.

14. The decision of the Legal Draftsman in respect of any matter not specified in this *Gazette* notification shall be final.

15. If there is any inconsistency between Sinhala, Tamil and English versions of this notification, Sinhala notification shall prevail.

Legal Draftsman,
Legal Draftsman's Department,
Colombo 12.

Specimen Application Form

**EFFICIENCY BAR EXAMINATION FOR GRADE
II EDITORS OF THE LEGAL DRAFTSMAN'S
DEPARTMENT - 2019**

For office use only

The medium in which the candidate intends to sit for the examination :

- Sinhala - 2
Tamil - 3
English - 4

(Write the relevant number in the cage)

01. 1.1 Name in full (In English capital letters) : _____.
Example : (HERATH MUDIYANSELAGE
SAMAN KUMARA GUNAWARDHANA)

1.2 Name giving the last name first and the first letters of the other names thereafter (In English capitals letters) : _____.
(*Example* : GUNAWARDANA H. M. S. K.)

1.3 Name in full : _____.
(In Sinhala/Tamil)

02. 2.1 Name and address of Office/Department/Institution : _____.
(In English capital letter)
(Admission Card will be posted to this address)

2.2 Name and address of Office/Department/Institution : _____.
(In Sinhala/Tamil)

2.3 Private Address : _____.
(In Sinhala/Tamil)

2.4 Telephone No. : _____
Mobile : _____

03. National Identity Card No. :

04. Male/Female :

4.1 Male - 0
Female - 1

(Insert the relevant number in the cage)

05. Date of Birth :

Year : Month : Date :

06. Present Post :

6.1 Post : _____.

5.2 Number of the appointment letter : _____.

07. 7.1 Do you sit for this examination for the first time ? : _____.

7.2 If this is not the first time that you sit for this examination, the amount of examination fees paid : _____.

7.3 Receipt Number : _____.

7.4 Date : _____.

Affix the receipt here (only if relevant). (It may be useful to have a photocopy of the receipt with you)

I state that the details given above are correct and that, I am entitled to sit this examination in the medium indicated by me in this application and I have paid the examination fee of Rs. and the receipt is annexed hereto. Further I state that I agree to the rules imposed by the Commissioner General of Examination regarding the holding of the examination and issuing of the results.

Signature of the Applicant.

Date : _____.

The applicant should place his signature before the Head of the Department or any officer authorized to sign on behalf of the Head of the Department :

Attestation of the Signature :

I do hereby state that Mr./Mrs./Miss is an officer of my department who is known to me personally and he/she placed his/her signature before me and has affixed the receipt obtained on payment of the prescribed examination fee.

Signature of attesting officer.

Name : _____.

Designation : _____.

Address : _____.

Date : _____.

(Confirm by placing official seal)

Certificate of the Head of the Department :

I certify that,

1. I perused the details given in this application ; and
2. That the officer concerned is eligible to sit for this examination.

Signature of Head of the Department
and Official Seal.

Name : _____.

Designation : _____.

Address : _____.

Date : _____.

01-694

REGISTRAR GENERAL'S DEPARTMENT

**For the Post of Registrar Service Grade II of
Class III Open Competitive Examination for
Recruitment - 2020**

APPLICATIONS are hereby called for recruitment of 17 posts in Registrar Service Class III Grade II in the Registrar General's Department.

02. *Examination.*— Candidates will be recruited for this post according to the highest marks of the Written Test,

scheduled to be conducted in May, 2020 by Commissioner General of Examination. This test will be held in the towns stated, hereunder. Towns and numbers denoting the towns are as follows. Commissioner General of Examination shall reserve rights to cancel the Examination Center and to determine alternative examination centers in accordance with the second choice of the candidate due to inadequate number of candidates applied or any other valid reasons. Further, under circumstances where there is an inadequate number of candidates for all or most of such proposed Examination Centers, the Commissioner General of Examination shall take steps to conduct the said examination in Colombo.

<i>Town</i>	<i>Town No.</i>
Colombo	01
Kandy	02
Galle	03
Jaffna	04
Ampara	05
Anuradhapura	06
Badulla	07
Rathnapura	08
Kurunegala	09

The Head of the Department shall reserve powers either to postpone or cancel the examination.

03. *Service Conditions.*— Recruitment for the post of Registrar Service Grade II of Class III shall be accomplished subject to the General Conditions pertaining to the Appointment of Public Service and other relevant conditions set out, hereunder.

I. This post is permanent and pensionable. Selected candidates shall contribute to the Widows' and Orphans' Pension scheme and Widowers' and Orphans' pension scheme.

II. selected candidate shall be subject to the relevant provisions of the Establishments Code and Financial Regulations and Department Orders and other Regulations, Orders that already issued or may be issued by the Government, from time to time. Further, subject to Section 10-12 of the Chapter II of the Establishment Code and chapter of volume I of the Procedural Rules of Public Service Commission of Democratic Socialist Republic of Sri Lanka.

III. Selected candidates will be required to undergo training as decided by the Authorized Officer in charge of recruitment.

IV. New entrants to the Public Service shall be subject to a probation period of Three (03) Years.

V. Public Servant who are already in service shall be appointed to the post on Acting Basis.

VI. New entrants of the Public Service shall be subject to a probation period of Three (03) years.

VII. On confirmation of the appointment of the Officers who are selected from the public service shall cease to be a member of the previous service and not entitled for reversion to the previous position.

04. *Salary Scale.*– MN 5-2016 - Rs. 34,605-10x660-11x755-15x930- Rs. 63,460 PAC 03/2016.

05. *Age Limits.*– Candidates should be not less than 21 and not more than 35 years of age on the closing date of the application. (Accordingly, only the candidates who are born on or before 24th day of February 1999 and on or after 24th day of February 1985 Shall be eligible to apply for the post).

06. *Qualifications.*– Candidates should have fulfilled following qualifications as at 24th day of February 2020.

I. Should be a citizen of Sri Lanka and should possess sound moral character. Candidates should physical and mentally be fit to serve any part of the Island and to duly perform the duties of the post.

II. Should be a graduate of a university recognized by the University Grants Commission (UGC).

or

III. Should have passed final examination at the Law College and given Oaths as an Attorney-at-Law at a Supreme Court.

07. *Recruitment Procedure.*– It is specified in the Chapter -II. It is mandatory to obtain a minimum 40% or more marks for each subject to pass the Examination. Candidates who score highest of the examination will be called for interview in descending order of aggregate marks obtained. General interview shall be conducted exclusively to scrutinize the certificates.

08. *Examination Fee.*– The Examination fees is Rs. 600.

This fee should be paid by case to any post office/sub post office to be credited to the Revenue Head 20-03-02-13 of the Commissioner General of Examination and the receipt obtained in favor of the candidates name before closing date

of the application and an edge of the receipt should duly be affixed in the relevant place of the application. No money orders or stamps will be accepted as examination fees and under no circumstances, the fees paid for the examination shall be refunded or transferred for any other examinations. It would be advisable to retain a photocopy of the receipt with the candidate.

09. *Method of Application :*

(a) Application must be in comply with the specimen form appended hereto. Name of the Examination depicted in the heading of Application should be written in English in both Sinhala and Tamil applications. Application should be prepared, using both side of the paper sized 8 1/2' x12' and the specimen application should be formulated in such a manner to include Nos. 1-7 in the first page and the rest in the second page. Applications those are not in comply with specimen application form and incomplete applications shall be rejected without any further notice. Candidates should revisit the duly filled applications to make sure whether those are in comply with Specimen Application Form depicted in the notice, and applications that are not in comply with Specimen Application Form shall be rejected. It would be advisable to retain a photocopy of the application with the candidate.

(b) Application form should be filled in the same language in which the candidate is eligible to sit for the examination.

(c) Applications must be forwarded by registered post to reach to the Commissioner General of Examinations, Organization (Institutional and Foreign Examination Branch) Department of Examinations - Sri Lanka, Pelawatta, Battaramulla on or before 24.02.2020. The words " Competitive Examination for Grade II of Class II, Registrar Service -2020" must be clearly written on the top left hand corner of the Envelop of the application. Applications received after the closing date will be entertained.

Note.– Candidates who are employed in from Public/ Local Government Authorities should forward their applications through respective head of the departments.

(d) Applications that are not dull been filled by all means may be rejected. No complaints with regard to loss of applications, postal delays shall be entertained.

- (e) Receipt of applications will not be acknowledged. Admission cards to the applicants whose applications are complete in all aspect will be issued by the Commissioner General of Examination. A newspaper notification will be published by the Department of Examinations as soon as the admission cards are issued to the applicants. If the admission cards are not received even after 2-3 days of such newspaper notification, steps should have to be taken to notify the Organization and Foreign Examination Division of the Department of Examinations in the manner notified in the newspaper notification. Such inquiry must be made together with the correct name of the examination, Full name National Identity Card Number and the Address of the applicant. In case the applicant is out of Colombo, It would be more effective if you fax the aforesaid particulars together with the letter of request furnishing a Fax No. to which the Admission Card should be sent. In such context, it is important to produce the copies of application and receipt of registration retained by you to confirm any particulars inquired by the Department of Examinations.

10. *Entrance to the Examination Hall :*

- I. A candidate who sit for examination should furnish the Admission card together with signature attested to the Supervisor of the Examination Hall. No candidate who fails to furnish the said admission card shall be permitted to sit for the examination.
- II. Candidates should sit for the examination hall assigned to him/her. Every candidate is subject to general rules and regulations that should be followed by the candidates.
- III. Issuance of admission card to a candidate shall not be considered as the candidate has fulfilled the requisite qualification to sit the examination.

11. *Identity of Candidate.* – Candidate should prove the his/her identity at the examination hall to the satisfaction of the supervisor. For this purpose, only any of the following documents will be accepted;

- I. National Identity Card
- II. Valid passport
- III. Valid Driving License

12. *Furnishing false information :*

- (a) If a candidate is found ineligible his/her candidature is liable to be cancelled at any stage prior to, during or after the examinations.
- (b) Candidate are subject to rules and regulations imposed by the Commissioner General of Examination. Candidates are liable to a penalty determined by the Commissioner General of Examinations in case of breach of aforesaid rules and regulations.

13. Actions for any other factors not considered in these regulations, will be taken in accordance with the decision taken by Public Service Commission.

14. *Procedure of the Examination :*

(i) *Medium :*

- (a) Application may be produced either in Sinhala or Tamil medium.
- (b) Candidates should answer all the questions in the medium stated in the Application.
- (c) No candidate will be permitted to change medium of examination which is stated in the application

(ii) *Subject and syllabus :*

The examination will include question :

<i>Subject</i>	<i>Subject No.</i>	<i>Time</i>	<i>Maximum Marks</i>	<i>Pass Marks</i>
Aptitude	01	01 hour	100	40
General Knowledge	02	01 hour	100	40
Language & Essay	03	01 hour	100	40

Syllabus :

<i>Question paper</i>	<i>Syllabus</i>
Aptitude This Question paper consists with 50 multiple choice and short questions	This question paper is developed to assess rational and analytical skills and the skills of candidates to arrive at valid conclusions on the non-verbal expressions.
General knowledge This Question paper consists with 50 multiple choice and short questions. All questions should be answered.	This question paper is developed to assess the general knowledge of the candidate on social and cultural context of Sri Lanka and current situations, scientific and industrial development that are locally and internally significant.
Language Proficiency This paper consists of short and structured questions. All questions should be answered.	This question paper is developed to assess skills of the candidates on presenting the views and consents, compiling and elaboration upon the given topics and themes.

15. Under circumstances where there is any misinterpretation in this notice that is published in all three media namely Sinhala, Tamil and English, under such scenario, actions shall be taken upon the Notice publish in Sinhala medium.

N.C. VITHANAGE,
Registrar General.

Registrar General's Department,
No. 234/A3,
Denzil Kobbekaduwa Mawatha,
Battaramulla.
On this 13th day of November 2020.

SPECIMEN APPLICATION FORM

REGISTRAR GENERAL'S DEPARTMENT

OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT TO THE POST OF REGISTRAR SERVICE GRADE II OF CLASS III -2020

For office use only

Medium:

(Write the relevant letter in the cage)
(Sinhala - 2) (Tamil - 3)

State the Town and relevant No. intended to sit for examination,
as per the *Gazette*

	<i>Town</i>	<i>No.</i>
01		
02		

01. (i) Full Name :———.
Example: HARATH MUDIYANSELAGE SAMAN KUMARA GUNAWARDANA
(In English Block Capitals)
(ii) Name in full (Sinhala/Tamil) :———.
02. Full address :
I. Permanent Address of residence (In English Block Capitals) :———.
II. District of permanent residence :———.
III. Address to which the admission should be sent :———.
(In English Block Capitals)

03. Sex : (Write relevant No. in the cage)

I. Male - 0

II. Female - 1

04. Marital status : (Write relevant No. in the cage)

III. Married - 1

IV. Unmarried - 2

05. National Identity Card :

5.1 Date of birth : Year : Month : Date :

5.2 Age as at 24.02.2020 : Years : Months : Days :

06. Mobile Telephone No.:

07. Under which paragraph of Notice for Examination, you are eligible to apply for the examination. Whether 6 (II) or 6 (III) : _____.

7.1 If under paragraph 6 (II)

Degree : _____.

Date qualified : _____.

If under Paragraph 6 (III)

Date of taking oaths as a Attorney-at-Law at the Supreme Court : _____.

08. Firmly affix here an edge of receipt of the payment (Retain a copy of the receipt with you)

Particulars of payment receipt of Examination Fees :

I. Office where the examination fee was made : _____.

II. No. and the date of the receipt : _____.

III. Amount paid : _____.

09. Affirmation of the candidate:-

I do affirm that the information furnished by me in this application are true and accurate. Further, I do declare that the receipt No. Dated of the payment of examination fee has been affixed hereto. I also agree to be bound by the rules governing the examination and any decision that may be taken to cancel my candidature prior to, during or after the examination, if it is found that I am ineligible and shall be dismiss from the appointment without any compensation.

Date : _____.

_____,
Signature of Applicant.

10. Attestation of Applicants' Signature :

I hereby certify that Mr./Mrs./Miss (full name) who submits this application is known to me personally and that he/she placed his/her signature in my presence on Further I do certify that he/she has paid the relevant examination fee and affixed the receipt hereto.

_____,
Signature of Applicant.

Name : _____.

Post : _____.

Address : _____.

(Please place the official frank)

11. Recommendation of the Head of the Department :

I hereby certify that Mr./Mrs./Miss who is submitting this application is serving this in this department and the particulars furnished by him/her are true and accurate and further he/she could be released from his/her present post, if selected for the position.

_____,
Signature of Head of Department.

Date : _____.

Name : _____.

Designation : _____.

Address : _____.

(Please Place the official frank)

01-634

GENERAL SIR JOHN KOTELAWALA DEFENCE UNIVERSITY

Undergraduate Cadetships

1. APPLICATIONS are invited from suitably qualified Sri Lankans for Undergraduate Cadetships at General Sir John Kotelawala Defence University Ratmalana and its Southern Campus Suriyawewa from **24.01.2020 to 14.02.2020.**

2. General Sir John Kotelawala Defence University has been empowered to award degrees to those Officer Cadets who, after being enlisted to the commissioned officer ranks in the Regular Forces of the Tri-Services, will successfully complete the academic & military components of studies pertaining to the degree programmes by the General Sir John Kotelawala Defence Academy Act No. 68 of 1981 and subsequent amendments thereto.

3. The degree programmes applicable to the Officer Cadets will be conducted at,

KDU – Ratmalana

- i. Bachelor of Medicine and Bachelor of Surgery (MBBS) (5 ½ years)
- ii. Bachelor of Science Honours in Engineering (4 ½ years)
- iii. Bachelor of Laws (LLB) (4 ½ years)
- iv. Bachelor of Science Honours in Computer Science (4 ½ years)
- v. Bachelor of Science Honours in Software Engineering (4 ½ years)
- vi. Bachelor of Science Honours in Computer Engineering (4 ½ years)
- vii. Bachelor of Science in Logistics Management (3 ½ years)
- viii. Bachelor of Science in Management & Technical Sciences (3 ½ years)
- ix. Bachelor of Science in Social Sciences (3 ½ years)
- x. Bachelor of Science in Strategic Studies and International Relations (3 ½ years)

Southern Campus – Suriyawewa

- xi. Bachelor of Architecture (5 ½ years)
- xii. Bachelor of Science Honours in Quantity Surveying (4 ½ years)
- xiii. Bachelor of Science Honours in Surveying Sciences (4 ½ years)
- xiv. Bachelor of Science Honours in Information Technology (4 ½ years)
- xv. Bachelor of Science Honours in Information Systems (4 ½ years)

- 3.1** The allocation of Officer Cadets for the three Services will be based on the availability of vacancies in each Service and the aggregate marks obtained at the three interviews conducted for selection. Officer Cadets will be commissioned in the Regular Forces of the Sri Lanka Army, Navy or Air Force after successful completion of the degree programmes.
- 3.2** On successful completion of the academic and military training components of the respective degree programmes, the Officer Cadets will be awarded one of the following degrees:
- Bachelor of Medicine and Bachelor of Surgery (MBBS)
 - Bachelor of Science Honours in Engineering
 - Bachelor of Laws (LLB)
 - Bachelor of Science Honours in Computer Science
 - Bachelor of Science Honours in Software Engineering
 - Bachelor of Science Honours in Computer Engineering
 - Bachelor of Science in Logistics Management
 - Bachelor of Science in Management & Technical Sciences
 - Bachelor of Science in Social Sciences
 - Bachelor of Science in Strategic Studies and International Relations
 - Bachelor of Architecture
 - Bachelor of Science Honours in Quantity Surveying
 - Bachelor of Science Honours in Surveying Sciences
 - Bachelor of Science Honours in Information Technology
 - Bachelor of Science Honours in Information Systems
- 3.3** All degree programmes are conducted only in the medium of English.
- 3.4** Selected candidates will be allowed to follow one of the following Bachelor's Degree Programmes in accordance with their qualifications.
- a. Bachelor of Medicine and Bachelor of Surgery (MBBS) – Five and a half years (Male & Female)**
For those who have followed **Bio-Science Stream** (Biology, Chemistry and Physics) at the G.C.E.(A/L) Examination in **2019**, obtained a minimum of three Simple Passes (S), and are eligible to apply for university admission
- b. Bachelor of Science (BSc) Honours in Engineering in Aeronautical/ Bio-Medical/ Civil/ Electrical & Electronic/ Electronic & Telecommunication/ Marine/ Mechanical/ Mechatronic- Four and a half years (Male & Female)**
For those who have followed **Maths Stream** (Chemistry, Physics, and Combined Mathematics) at the G.C.E. (A/L) Examination in **2019 or 2018**, obtained at least minimum two Credit Passes (C) and one Simple Pass (S) in each of the three subjects, and are eligible to apply for university admission
- c. Bachelor of Laws (LLB) - Four and a half years (Male & Female)**
For those who have obtained a minimum of three Simple Passes (S) for any three of the following subjects at the G.C.E. (A/L) Examination in **2019 or 2018** and are eligible to apply for university admission

Accounting	Elements of Political Science	Agricultural Science
Geography	Biology	Higher Mathematics
Business Statistics	History	Business Studies
Logic & Scientific Method	Chemistry	Economics
Physics	Mathematics/ Combined Mathematics	
Communication & Media Studies	Information & Communication Technology	

or

Those who have obtained minimum Simple Passes (S) at the G.C.E. (A/L) examination for one or two subjects from the above list and for the other two or one subject/s from the following list, and are eligible to apply for university admission.

Buddhism/ Buddhist Civilization	Greek	Tamil
Christianity / Christian Civilization	Hinduism / Hindu Civilization	Sanskrit
Greek & Roman Civilization	Islam / Islamic Civilization	French
Japanese	Chinese	Sinhala
English (Subject No. 73)	Pali	Arabic
German	Drama & Theatre	Agro Technology

d. Bachelor of Science (BSc) Honours in Computer Science – Four and a half years (Male)

For those who have followed **Maths Stream** at the G.C.E. (A/L) Examination in **2019 or 2018**, obtained a minimum of Simple Passes (S) for **Combined Mathematics, Physics** and any one of the following subjects, and are eligible to apply for university admission

Chemistry
Higher Mathematics
Information and Communication Technology

e. Bachelor of Science (BSc) Honours in Software Engineering – Four and a half years (Male)

For those who have followed **Maths Stream** at the G.C.E. (A/L) Examination in **2019 or 2018**, obtained a minimum of Simple Passes (S) for **Combined Mathematics, Physics** and any one of the following subjects, and are eligible to apply for university admission

Chemistry
Higher Mathematics
Information and Communication Technology

f. Bachelor of Science (BSc) Honours in Computer Engineering – Four and a half years (Male)

For those who have followed **Maths Stream** at the G.C.E. (A/L) Examination in **2019 or 2018**, obtained a minimum of Simple Passes (S) for **Combined Mathematics, Physics** and any one of the following subjects, and are eligible to apply for university admission

Chemistry
Higher Mathematics
Information and Communication Technology

g. Bachelor of Science (BSc) in Logistics Management - Three and a half years (Male & Female)

For those who have followed **Bio, Maths or Commerce Streams** at the G.C.E. (A/L) Examination in **2019 or 2018**, obtained a minimum of three Simple Passes (S), and are eligible to apply for university admission

h. Bachelor of Science (BSc) in Management & Technical Sciences – Three and a half years (Male)

For those who have followed **Bio or Maths Stream** at the G.C.E. (A/L) Examination in **2019 or 2018**, obtained a minimum of three Simple Passes (S), and are eligible to apply for university admission

i. Bachelor of Science (BSc) in Social Sciences – Three and a half years (Male & Female)

For those who have followed **any Stream** at the G.C.E. (A/L) Examination in **2019 or 2018**, obtained a minimum of three Simple Passes (S), and are eligible to apply for university admission

j. Bachelor of Science in Strategic Studies and International Relations – Three and a half years (Male)

For those who have followed **any Stream** at the G.C.E. (A/L) Examination in **2019 or 2018**, obtained a minimum of three Simple Passes (S), and are eligible to apply for university admission

k. Bachelor of Architecture (B Arch) – Five and a half years (Male)

For those who have followed three (3) of the following subjects at the G.C.E. (A/L) Examination in **2019 or 2018**, obtained a minimum of three Simple Passes (S), and are eligible to apply for university admission

(i) **At least one of the following subjects,**

Biology
Higher Mathematics
Chemistry
Physics
Combined Mathematics
Art
Geography

and

(ii) **The remaining subject / subjects from the following list;**

Accounting	Logic & Scientific Methods
Hindu Civilization	Mathematics
Business Statistics	Sanskrit
Islamic Civilization	German
Greek & Roman Civilization	Arabic
Elements of Political Science	History
English (Subject No 73)	Business Studies
Sinhala	Japanese
Christian Civilization	Economics
Communication & Media Studies	Pali
Hindi	French
Buddhist Civilization	Tamil
Home Economics	Information & Communication Technology
Agricultural Science	Chinese

and

(iii) **At least a Credit Pass (C) in Mathematics at the G.C.E. (O/L) Examination or a Simple Pass (S) in Mathematics at the G.C.E. A/L Examination**

and

(iv) **A pass at the spatial cognition test conducted by KDU**

l. Bachelor of Science (BSc) Honours in Surveying Sciences - Four and a half years (Male)

For those who have followed **Maths Stream** at the G.C.E. (A/L) Examination in **2019 or 2018**, obtained a minimum of three Simple Passes (S), and are eligible to apply for university admission

m. Bachelor of Science (BSc) Honours in Quantity Surveying – Four and a half years (Male)

For those who have followed three (3) of the following subjects at the G.C.E. (A/L) Examination in **2019 or 2018**, obtained a minimum of three Simple Passes (S), and are eligible to apply for university admission

At least one subject from,

Combined Mathematics/ Higher Mathematics

and the other subject / subjects from the following list;

Accounting	Economics	Business Statistics
Business Studies	Physics	Chemistry
Information & Communication Technology		

In addition, candidates should satisfy the following minimum requirements at the G.C.E. (O/L) Examination.

- (a) A Credit Pass (C) in Mathematics
- (b) A Simple Pass (S) in Science

n. Bachelor of Science (BSc) Honours in Information Technology – Four and a half years (Male)
For those who have followed the G.C.E. (A/L) Examination in **any stream other than the Technology Stream** in **2019 or 2018**, obtained a minimum of three Simple Passes (S), and are eligible to apply for university admission.

o. Bachelor of Science (BSc) Honours in Information Systems – Four and a half years (Male)
For those who have followed the G.C.E. (A/L) Examination in **any stream other than the Technology Stream** in **2019 or 2018**, obtained a minimum of three Simple Passes (S), and are eligible to apply for university admission

3.5 Selected candidates are required to follow a range of common and special subjects pertaining to respective degree programmes, including English, Management, Information Technology, Law, International Studies and Military Studies.

3.6 They are also required to undergo continuous training in Physical Development, Drill, Weapon Training and Leadership during their degree programmes.

4. Other eligibility requirements for Officer Cadets:

The candidate should be

- (a) a citizen of Sri Lanka
- (b) not less than 18 years and not more than 22 years of age by 14.02.2020

Educational qualifications:

- (c) The candidate should be eligible to apply for university admission having obtained a minimum of three Simple Passes (S) in the relevant stream of the G.C.E (A/L) examination and should have
 - (i) passed the Common General Test
 - (ii) obtained a minimum of a Credit (C) pass for English language at G.C.E. (Ordinary Level) Examination for all degree programmes
 - (iii) Educational qualifications for the Sri Lanka Air Force
Minimum of six Credit (C) passes at the GCE (O/L) examination with compulsory Credit (C) passes for English language, Science and Mathematics, and a Simple (S) pass or above for Sinhala / Tamil language in one sitting (additional and optional subjects are not considered)
- (d) The following minimum physical standards should be satisfied :

		Army		Navy		Air Force	
		Male	Female	Male	Female	Male	Female
Height	MBBS	5' 6"	5' 3"	168 cm	160 cm	5' 5"	5' 3"
	Other Degrees	5' 6"	5' 3"	168 cm	160 cm	5' 6"	5' 4"
Weight		50 Kg	-	52 kg	41kg	--	--
BMI		-	-	-	-	<26 and >17	<25 and >17
Chest		32" (Unexpanded)	-	81 cm	-	32"	-

Eye Vision							
Army		Navy		Air Force			
Left	Right	Left	Right	Left	Right	If specs use	Colour Vision
6/9	6/6	6/6	6/6	6/6	6/6	Without	CP 2
Without Lenses		Without Lenses					

Note: (If a candidate possesses National Level achievements in sports or other relevant activities, the above physical standards may be relaxed by the Secretary, Ministry of Defence and Chairman of the Board of Management, General Sir John Kotelawala Defence University).

- e. The candidates should conform to the required medical standards** - Successful candidates are required to pass a medical test following the submission of a Medical Declaration Form in the prescribed format to the satisfaction of the Secretary, Ministry of Defence and Chairman of the Board of Management, General Sir John Kotelawala Defence University. If a candidate is found to have provided false information in the Medical Declaration Form, prior to the selection, such candidate shall be disqualified and liable to be discharged on the grounds of the provision of false information.

Medical Declaration Form can be downloaded from the university website.

- f. The candidate should be unmarried** (No Officer Cadet will be permitted to get married whilst under training and until permitted to do so by Service Regulations)

5. Condition of Service - Selected candidates will be enlisted as Officer Cadets of General Sir John Kotelawala Defence University, Ratmalana or its Southern Campus, Suriyawewa. They will be subjected to laws, regulations, and orders made or given under the General Sir John Kotelawala Defence Academy Act, No. 68 of 1981 and subsequent amendments thereto. An Officer Cadet shall serve in the armed service in which he is commissioned as an Officer for a continuous and uninterrupted period of not less than (12) Twelve Years from the date on which he is graduated in the respective Degree Programme. However, Officer Cadet who enlisted to follow MBBS Degree Programme shall serve in the armed service in which he is commissioned as an Officer for a continuous and uninterrupted period of not less than (20) Twenty Years from the date on which he is graduated in the MBBS Degree Programme. Besides, the degree will not be conferred to any Officer Cadet who is discharged on medical grounds or any other condition during the academic period.

6. At the time of enlistment, selected candidates will have to enter into a bond and an agreement with the Democratic Socialist Republic of Sri Lanka to serve for a compulsory period as aforesaid after being graduated in the respective degree programmes.

7. Officer Cadets will be paid approximately Rs.38,000/= per month as pay and allowances. In addition, the following facilities will be provided free of charge:

- (i) Board and lodging
- (ii) Uniforms
- (iii) Batman facilities
- (iv) Sports & recreational facilities
- (v) Medical facilities

8. On being commissioned to the Regular Forces of the Sri Lanka Army, Navy or Air Force, they will be entitled for pay and allowances appropriate to the rank in accordance with the Service pay codes:

- (a) The following allowances are payable monthly:
 - (i) Qualification allowance
 - (ii) Ration allowance
 - (iii) Disturbance allowance when ordered to live in (for married officers only)
 - (iv) Uniform up keep allowance
- (b) Other facilities and allowances:
 - (i) Accommodation when ordered to live in
 - (ii) Limited rent allowance when living in a rented house
 - (iii) Uniform allowance
 - (iv) Batman allowance

9. Officers of the Army/Navy/Air Force will be governed by the following regulations in respect of their pay prospects and conditions of service:

- (i) The Army/Navy/Air Force pay code
- (ii) Current regulations for Officers of the Army/Navy/Air Force published in the Sri Lanka Government Gazette
- (iii) Current Army/Navy/Air Force Pensions and Gratuity Code published in the Sri Lanka Government Gazette.

10. During the course of training, Officer Cadets are required to undergo such training as may be prescribed by the Vice-Chancellor, General Sir John Kotelawala Defence University and/or respective Service Commanders.

11. Officer Cadets under training are liable to be posted for training in any part of Sri Lanka or abroad.

12. Officer Cadets under training will be required to stay, in the accommodation provided and follow a routine laid down by General Sir John Kotelawala Defence University or by the respective service establishments.

13. Language Requirements - Selected candidates will be required to comply with any rules and regulations already made or that may hereafter be made for giving effect to the language policy of the Democratic Socialist Republic of Sri Lanka.

14. Proof of Identity - Candidates will be required to produce proof of their national identity. Identity cards issued by the Department of Registration of Persons or the Post Master-General, valid passport or driving license issued by the Registrar of Motor Vehicles will be accepted for this purpose.

15. Applications –Visit University website, www.kdu.ac.lk to apply online or else download the application forms from the University website.

- (i) You should apply for degree programmes online, by visiting www.kdu.ac.lk. A demonstration of the online application process is available on the KDU website for your convenience. Follow the instructions on University website to fill the application online and download the PDF and submit the application under registered cover along with the **certified photo copies** of the Certificate of Registration of Birth and G.C.E. (O/L) and G.C.E. (A/L) result sheets with a certification for being qualified for university admission (Yes). Besides it should accompany a receipt obtained by paying Rs.1000/- (One Thousand Rupees) to any Branch of the Bank of Ceylon in favour of “The Vice-Chancellor, General Sir John Kotelawala Defence University” to be credited to the Current Account Number “9405831” of the Bank of Ceylon, Idama Branch - Moratuwa.

OR

- (ii) Duly completed application forms should be sent along with **certified photo copies** of the Certificate of Registration of Birth and G.C.E. (O/L) and G.C.E. (A/L) result sheets with a certification for being qualified for university admission (Yes). Besides it should accompany a receipt obtained by paying Rs.1000/- (One Thousand Rupees) to any Branch of the Bank of Ceylon in favour of “The Vice-Chancellor,

General Sir John Kotelawala Defence University” to be credited to the Current Account Number “9405831” of the Bank of Ceylon, Idama Branch - Moratuwa.

The applications without basic qualifications and are not duly filled in accordance with the conditions mentioned herein will be rejected without notification, and in such instances, the application fee will not be refunded. A board appointed by *Vice-Chancellor* will review all applications received and shortlist them according to qualifications of the candidates. Those who are shortlisted will be called for the preliminary interview.

16. The applications for degree programmes downloaded and filled or the hard copy of applications submitted online should be sent to “**The Registrar, General Sir John Kotelawala Defence University, Ratmalana**” under registered cover to reach him on or before **14.02.2020**. “**Application for Cadetships**” and the stream applied should be written on the top left-hand corner of the envelope. Applications received after the closing date or do not conform to the requirements of this notification will be rejected.

17. Applications from Officers in Government Service and Corporations or Statutory Bodies should be forwarded through the Heads of the Departments/ Corporations/ Statutory Bodies, and they should accompany a certificate issued by the relevant institutional head to the effect that the Officer would be released if selected.

18. Preliminary selection will be made from among those candidates who have achieved the required standards in accordance with the evaluation criteria determined by the Selection Committee appointed by the Board of

Management of General Sir John Kotelawala Defence University. Candidates who are selected from the first interview will be required to undergo tests as may be prescribed by the Board of Management of General Sir John Kotelawala Defence University. The final selection will be made by the Final Selection Committee appointed by the Board of Management of General Sir John Kotelawala Defence University.

19. Candidates who are selected for interviews and tests will be informed in writing or via KDU website of the venues, times and the dates of such interviews. Travelling or other expenses for this purpose will not be paid to applicants.

20. Anyone who desires to recommend a candidate should do so by giving him/her a testimonial. **Any form of canvassing would be considered as a disqualification.**

21. Receipt of applications will not be acknowledged. No correspondence or inquiries will be entertained with regard to rejected applications.

22. If a disparity exists between the Sinhala language and Tamil language in the *Gazette* notification, you are hereby requested to follow the instructions as per the *Gazette* notification in the Sinhala language.

Major General (Rtd) KAMAL GUNARATHNE,
WWV RWP RSP USP ndc psc,
Secretary, Ministry of Defence and
Chairman of the Board of Management,
General Sir John Kotelawala Defence University.

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