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## The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 1,818 - 2013 ජූලි 05 වැනි සිකුරාදා - 2013.07.05  
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### PART I : SECTION (IIA) — ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

			PAGE				PAGE
Posts - Vacant	...	...	1230	Examinations, Results of Examinations &c.	...	...	1237

**Note.**— (i) Galhinna Jamiathul Faththah Arabic College (Incorporation) Bill is published as a supplement to the part II of the *Gazette of the Democratic Socialist Republic of Sri Lanka* of May 10, 2013.

(ii) Warehouse Projects (Incorporation) Bill is published as a supplement to the part II of the *Gazette of the Democratic Socialist Republic of Sri Lanka* of May 10, 2013.

(iii) The Seretse Khama Foundation Trust (Incorporation) Bill is published as a supplement to the part II of the *Gazette of the Democratic Socialist Republic of Sri Lanka* of May 10, 2013.

#### IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after **three months** from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* Notices for publication in the weekly *Gazette* of 26th July, 2013 should reach Government Press on or before 12.00 noon on 12th July, 2013.

**P. H. L. V. DE SILVA,**  
Acting Government Printer.

Department of Govt. Printing,  
Colombo 08,  
01st January, 2013.



This Gazette can be downloaded from [www.documents.gov.lk](http://www.documents.gov.lk)

### 1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A "Sri Lankan" is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the "New Entrants" Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

### 2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

### 3. Conditions of Service applicable to Public Officers holding permanent appointments:

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such Officers may in the first instance be appointed to act in

the new post for a specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

### 4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the 'Widows and Orphans' Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

### 5. Serving Officers in the Public Service :

5:1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service. Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

### 6. Definition of Salary for the purpose of Eligibility

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

### 7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (II) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

**Rules and Instructions for Candidates**

"All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968."

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :—

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the Supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for Practical and Oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination Hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination Hall other than a member of the Examination Hall Staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the Index Number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. It should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination Hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination Hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination Hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination Hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination Hall. Should the Supervisor so requires, each candidate is bound to declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination Hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

**Candidates should adhere to the following instructions for their own safety :—**

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination Hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination Hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination Hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination Hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination Hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your Index Number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics Questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Department of Examinations,  
Pefawatta, Battaramulla.

COMMISSIONER GENERAL OF EXAMINATIONS,

## Posts – Vacant

### REGISTRAR GENERAL'S DEPARTMENT

#### Posts of Registrars of Marriages, Births and Deaths in Tamil Medium

##### TRINCOMALEE DISTRICT

APPLICATIONS are invited for the Posts of Registrars of Marriages, Births and Deaths in the Divisions set out in the Schedule hereto.

01. Applicants should be permanent residents of the said Births, Deaths and Marriages Registration Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

02. Both male and female can apply for these posts.

03. Applicants should be not less than 30 years and not more than 60 years of age.

04. Applicants should be married.

05. Details regarding Educational and other Qualifications etc. could be obtained from the notices exhibited in public places such as District Secretariats, Land and District Registries, Divisional Secretaries Offices, Grama Niladhari Offices, Rural Development Societies and Co-operative Societies in the Division.

06. Application forms are obtainable from the Offices of District Secretaries (Government Agents) and Land and District Registries. Completed applications should be sent by registered post to the address given in the Schedule on or before 05th August, 2013.

E. M. GUNASEKERA,  
Registrar General.

Registrar General's Department,  
No. 234/A3, Denzil Kobbekaduwa Mawatha,  
Battaramulla,  
14th June, 2013.

##### SCHEDULE

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Division and Post for which Application is called</i>	<i>Address to which Applications should be sent</i>
Trincomalee	Mutur	Post of Registrar of Births and Deaths Koddiyar West Division and Marriages (General) of Koddiyar Pattu Division	The District Secretary/The Additional Registrar General, District Secretariat, Trincomalee.

07-03

### ANNOUNCEMENT FOR CALLING APPLICATIONS

#### Public Service Commission

#### Limited Recruitment for the Post of Assistant Director (Departmental) in the Executive Grade in the Small Enterprises Development Division of the Ministry of Youth Affairs and Skills Development

APPLICATIONS are invited from the qualified Internal applicants to fill the 14 existing vacancies, in the Post of Assistant Director (Departmental), in the Small Enterprises Development Division, which is under the purview of the Ministry of Youth Affairs and Skills Development.

01. *Recruitment Procedure.*— The selection would be made by calling applications from among the Entrepreneurship Development Training Officers who are in service at present under the Small Enterprises Development Division and have satisfied the requirements

mentioned under Section Number 04 of this announcement based on marks obtained at the structured interview in accordance with the "Marking Scheme" approved by the Public Service Commission mentioned in para 05.

02. *Conditions of the Service.*— Nature of the post. Permanent and pensionable. Applicants shall be subject to the general conditions enacted to the Public Service appointments, the Procedural Rules of the Public Service Commission published on the *Gazette* with the No. 1,589/30 and dated 20.02.2009 and the Establishment Code.

The officers who joined the service in English medium should complete the official languages proficiency during the period of probation. The Officer who joined in one official language will be required to pass in other official language. The other relevant official language proficiency should be acquired in terms of Public Administration Circular No. 7/2007 and the amendments to that.

03. *Salary Scale.*— Salary Code No. : SL 1-2006. [*Salary Scale.*— Rs. 22,935 - 10x 645 - 8 x 790 - 17 x 1,050 - Rs. 53,555 (Monthly)] Salaries will be paid, in terms of Public Administration Circular No. 06/2006.

04. *Qualifications :*

- (i) Should have been confirmed in the post of Entrepreneurship Development Training Officer.
- (ii) Should have completed 10 year active service in the post of Entrepreneurship Development Officer by the date mentioned in the notification.
- (iii) Should have passed the first and second efficiency bar examinations.
- (iv) Should have performed a satisfactory period of service during the period of 5 years prior to the qualified date.

05. *Structured Interview :*

- \* The number equal to existing vacancies would be recruited from the applicants who obtained the highest marks in the structured interview.
- \* The Public Service Commission reserves the right to filling, refrain from filling or filling half of the vacancies.

	<i>Title</i>	<i>Maximum Marks</i>
01	<p><i>For the additional experience :</i></p> <p>* 05 marks for each year of the period of service which comes after the basic qualification of 10 year period of service.</p>	50
02	<p><i>For the additional educational qualifications :</i></p> <p>* For a post graduate diploma in respective field, obtained from a recognized university. (Subjects of Management, Economics, Commerce, Business Administration, Information Technology, Statistic or Agriculture).</p> <p>* For a diploma/certificates course in Computer Technology, with not less than one year duration, awarded by a recognized institution of the government.</p> <p>* For certificate courses in Computer Technology, completed, with not less a six month duration, awarded by the recognized institution of the government.</p>	<p>20</p> <p>15</p> <p>05</p> <p>03</p>
03	<p><i>Creative activities and specific skills :</i></p> <p>* 03 marks for each programme which have not been identified yet by the Small Enterprises Development Division and conducted with the assistance of government and non government organizations and was benefitted by the entrepreneurs.</p>	<p>25</p> <p>09</p>

	<i>Title</i>	<i>Maximum Marks</i>
	<p>* For the special programmes, such as inter Districts Trade Exchange. (<i>Ex.</i> : Introduce entrepreneurs in Colombo to the floral cultivators in Nuwara Eliya to expand the marketing, connect the grain cultivators in Monaragala District to multipurpose co-operative shop in Homagama).</p> <p>Two marks for each programme.</p> <p>* Recognize the resources in the area and encourage the entrepreneurs for those enterprises. (<i>Ex.</i> : Direct the small entrepreneurs for export floral cultivation which converted into business level, cultivation of leaves for the consumption, kilo guava cultivation, ponds associated fresh water fish programmes, indigenous medicinal plant cultivation) 02 marks for each special projects</p>	<p>06</p> <p>10</p>
04	Skills deploy in the interview :	05
		100

06. *Methodology of Selection.*—Applicants who obtained highest marks in the interview and qualified with basic qualifications would be selected, according to the order of merit. The Public Service Commission reserves the right for the final decision respective to the selection, if the same mark has been obtained by the several applicants.

07. *Method of Applications.*—All the duly filled applications, prepared according to the following specimen form should be sent to the address Secretary, Ministry of Youth Affairs and Skills Development, "Nipunatha Piyasa", No. 354/2, Elvitigala Mawatha, Colombo 05, by the registered post to reach on or before 02nd August 2013. "The post of Assistant Director (Departmental)" should be clearly stated in the top left hand corner of the envelope in which the application is enclosed.

According to the order of the Public Service Commission,

Secretary,  
Ministry of Youth Affairs and Skills Development.

"Nipunatha Piyasa",  
No. 354/2, Elvitigala Mawatha,  
Colombo 05.

## SPECIMEN FORM

APPLICATION FOR THE POST OF ASSISTANT DIRECTOR (DEPARTMENTAL) IN SMALL ENTERPRISES DEVELOPMENT DIVISION OF THE  
MINISTRY OF YOUTH AFFAIRS AND SKILLS DEVELOPMENT

01. Full Name :\_\_\_\_\_.
02. Private Address :\_\_\_\_\_.
03. Official Address :\_\_\_\_\_.
04. Date of Birth :\_\_\_\_\_.
05. Date appointed to the post of Entrepreneurship Development Training Officer :\_\_\_\_\_.
06. Details of the efficiency bar relevant to the post of Entrepreneurship Development Training Officer :\_\_\_\_\_.
  - 06.1 Whether the first efficiency bar has got through :\_\_\_\_\_.
  - 06.2 Whether the second efficiency bar has got through :\_\_\_\_\_.

I assure the above mentioned details are true.

\_\_\_\_\_,  
Signature of the Applicant.

Date :\_\_\_\_\_.

*Recommendation of the Head of the Department*

I certify that Mr./Mrs./Miss ..... is under the service of this Department and performed a satisfactory service during the period of 05 years, which closes to the date of applications are being called and has earned all the increments during the closest 05 years and no any disciplinary against action, except advises and the provided information in No. 01 to 06 in the application form are true and correct, in accordance with her/his personal file.

\_\_\_\_\_,  
Signature of the Head of the Department,  
Official Stamp.

Date : \_\_\_\_\_.

07-61

**SRI LANKA POLICE DEPARTMENT**

**Post of Women Police Constable**

APPLICATIONS are invited from the citizens of Sri Lanka for the Post of Recruit Women Police Constable in the Sri Lanka Police Department.

2. Application forms duly perfected in accordance with the specimen form given below should be sent to Director/Recruitment, Recruiting Office, No. 375, Sambuddathwa Jayanthi Mawatha, Colombo 06. The application should be sent by Registered post to the abovementioned address to reach on or before 20.09.2013 and the applied post should be marked on the top left hand corner of the envelope enclosing the application. Delayed applications will be rejected and no application will be issued by Sri Lanka Police Department.

**3. Salary scale.-**

Rs. 171,360 - 7 x 1,740 - 10 x 2,160 - 17 x 2,880 - Rs. 254,100.

In addition to the above salary scale, they will be paid following allowances :

(a) Arduous duty allowances Rs. 2,000

(b) Combined allowances :

	Rs.
(1) For performing duties in North and East areas	10,500
(2) For performance duties in other areas	8,400

(c) Free transport facilities.

(d) Free medical facilities to officers (Financial assistance can be obtained for medical treatment even in a foreign country.)

(e) All uniforms will be provided free of charge.

(f) Facilities to improve skill and talents in sports.

(g) Travelling expenses for duty and money will be granted as rewards for outstanding and arduous duties.

**04. Basic Qualifications :**

(a) *Age limits.*- The age should be between 18 and 28 years as at closing date of applications as per the *Gazette Notification*.

(b) *Educational qualifications :*

Should have passed 06 subjects in the G. C. E. (O/L) Examination at not more than 2 sittings including Mathematics and Medium Language. Those who have passed on two occasions should have passed 5 subjects on the first occasion.

*Note.-* 01. According to the classification of subjects of the Department of Examinations, in calculating the number of subjects passed at G. C. E. (O/L) both passes in science subjects number 41 and 44 will be treated as one subject and both passes in Mathematics number 42 and 45 will be treated as one subject.

*Note* 02. Failure in the Technical subjects at written test of G. C. E. (O/L) Examination will be considered as failure in the same subject although a pass has been obtained for the same subject in the Practical Test.

*Note* 03. Since optional subjects of Tamil, English and Sinhala have not been included in the stream of G. C. E. (O/L) passes in any of these subjects will not be computed as a pass in the G. C. E. (O/L) examination.

(c) *Physical Requirements :*

\* Height : 5 feet, 02 inches (minimum).

*Note.*— Applicants who are slightly short of the physical requirements, but fulfill the other stipulated qualifications will be eligible at the discretion of Inspector General of Police provided they have skills in sports or have achieved best performance in sports at National level or they have earned reputation for Sri Lanka by participating in an International competition.

(d) *Visual Requirements.*— Vision should not be less than 6/12 with each eye, if the vision is of 6/6 with one eye and 6/18 with the other eye it will be accepted. Colour vision should be normal. Applicants wearing spectacles or contact lenses will not be eligible.

(e) *Other Qualifications :*

Applicants should be unmarried. (Divorce will be considered as married).

5. *Method of Recruitment.*— Selected applicants will have to pass in the Basic Qualification Test conducted by the Department of Police. Only those who have passed this test must also get through the physical fitness test or endurance test.

1,000 meters    5 minutes    14 seconds

\* Those who are successful in the physical fitness or endurance test will be called for final interview. Only those who score 40% or more will be called for the written test.

\* The written test consists of two question papers.

\* An essay paper ; not less than 500 words within 45 minutes.

\* General knowledge and intelligence test paper - 1 hour.

6. *Medical Test.*— Candidates who are selected according to the priority and merit test will have to get through medical test prior to their appointment. Unsuccessful candidate will be rejected.

7. *Background Inquiries :*

(a) In view of confirm the conduct of the applicant ; inquiries will be made on the conduct of the applicant, close relations and friends. Applicants with bad conduct will not be recruited.

(b) Providing false information will make the applicant ineligible. If the false information is elicited after the appointment, the applicants will be dismissed from the service.

8. *Implementation of Official Language Policy :*

\* As per the Public Administration Circular No. 07/2007 dated 28.04.2007 issued by the Ministry of Public

Administration and Home Affairs, all officers recruited to the Public/Provincial Service with effect from 01.07.2007 should acquire proficiency in the other official language within a period of 05 years in addition to the official language through which they entered to the service.

\* Officers recruited below the rank of an Assistant Superintendent of Police from 01.07.2007 should pass the language test of secondary level conducted by the Official Language Department.

\* The salary increments of those who fail to pass the second official language within 5 years from the date of appointment will be deferred until a pass is obtained.

9. *Terms of Engagement.*— This post is permanent and pensionable. You are liable to contribute to the Widows'/Widowers' and Orphans' Pension Scheme.

10. *Conditions of Service :*

(a) This appointment is subject to a three years recruit period.

(b) The selected applicants will be required to comply with any rules already made or may hereafter be made to give effect to the language policy of the government.

(c) They will be subjected to the relevant provisions of the Establishment Code Volume I and II, Financial Regulations, Departmental Orders and any other orders that may be issued by the Inspector General of Police or by the Government from time to time.

(d) Prior to their confirmation every officer will be required to pass the prescribed Departmental Examinations. Those who fail to pass the prescribed examinations or found to be unfit for Police duties will be liable for removal from the Police Service.

(e) Permission will not be granted to marry prior to being confirmed in the said rank without the permission of the Inspector General of Police. However in terms of P. G. II No. 41 dated 28.02.1973 and I. G's Circular No. 1952/2006 of 19.10.2006 and circular (Amended) dated 09.08.2007, it is possible to marry showing special reasons and with permission of Inspector General of Police.

(f) Applicants on being appointed and after the training should serve a recruit period of 03 years in the Police Department and if they wish to resign from service before their recruit is over, they should sign an agreement of consent to the effect that they are willing to pay at the time of tendering their resignation, any amount which was incurred on the training and uniforms etc. together with any other prescribed payments. Director of Police



Training College will decide it having calculated dues from the applicants. The acceptance of resignation should conform to the Section 4, Chapter V of Volume I of the Establishment Code 1985.

(g) Immediately after recruit Women Police Constables have commenced their training at the Police Training College, they should subscribe affirmation/Oath to the effect that they comply with the Police Code of conduct in terms of the I. G. P.'s Circular No. 1693/2003.

(h) Immediately after recruit Women Police Constables have commenced their training at the Police College, they should subscribe the Oath of allegiance to the Public Service, in terms of the IGP's Circular No. 1804/2004.

(i) Recruit Women Police Constables who have been confirmed in the post will have opportunities for promotions in terms of the approved scheme of promotions of the Police Department.

11. (a) Attention is invited to the general conditions applicable to appointment to the posts in the Public Service published in the Section (IIA) of the Part I of this *Gazette*.

(b) Enlistment will be made in terms of Public Administration Circular No. 15/90 dated 10.03.1990.

12. Applicants should annex copies of the following documents to their application (Originals must not be forwarded) :

- (i) Birth certificate,
- (ii) Two recent testimonials of character (Obtained from persons who are not related),
- (iii) Certificate in substantiating educational qualifications,
- (iv) Certificates in substantiating any outstanding sports or other Extra curricular activities,
- (v) A photocopy of certificates of services (if available),
- (vi) A photocopy of the Identity Card.

13. (a) Applicants who are already in the Public Service must forward their applications through the Heads of their respective departments and they must be accompanied with a certificate stating that the officer can be released, if selected. The applicants who are not adhere to the above, their applications will be rejected.

(b) Applicants must fill the required particulars in their own hand writing on paper 11" x 8" in size and post them together with the copies of certificates called for to the address given in paragraph 2 and under no circumstances should applications be handed over personally to any officer in the Department.

14. Applications which do not conform to the requirements stipulated in this notification will be rejected and such applicants will not be notified.

*Note.*— No travelling or other expenses will be paid to applicants who are summoned for the test and interview.

N. K. ILLANGAKOON,  
Inspector General of Police.

Police Headquarters,  
Colombo 01.

#### SRI LANKA POLICE DEPARTMENT

##### POST OF WOMEN POLICE CONSTABLE

##### SPECIMEN APPLICATION FORM

01. (a) Name in full (in block letters) :———. (As stated in the applicant's birth certificate)  
(b) Name with initials :———. (c) Post applied for :———.
02. National Identity Card No. :———. (Copy of the NIC should be attached)
03. Father's name in full :———.
04. Place of birth of the applicant :———. Police station to which the place of birth belongs :———. Province :———.
05. (a) Present address :———. (b) Police station to which the present address belongs :———. (c) Permanent address :———. (d) Police station to which the permanent address belongs :———. (e) The electorate to which the permanent address belongs :———. (f) Grama Niladari's Division to which permanent address belongs :———. Divisional Secretariat :———. (g) Telephone No. (Residence) :———. Mobile No. :———.
06. (a) Nationality :———. (b) Whether you are citizen by birth or registration :———. (If by registration attach copies of certificate)  
(c) If you are citizen by birth state the place of birth :  
(i) Applicant :———. (ii) Applicant's father :———. (iii) Applicant's paternal grandfather :———. (iv) Applicant's paternal great grandfather :———.
07. Date of birth :———. (Copy of the birth certificate should be attached)  
  
Age (as at the closing date of application as stated in the *Gazette*) :  
Years :———, Months :———, Days :———.

08. Height : feet :———. inches :———.
09. Educational qualifications (Copies of the certificates should be attached) :———.
10. Additional qualifications (Copies of the certificates should be attached) :———.
11. Whether married or single :———.
12. (i) Present employment :———.  
(ii) Are you a member of the armed forces :———.
13. Do you have any special skills and/or qualifications ? :———.
14. Give names and addresses of two referees to inquire the applicant :  
(i) ——-.  
(ii) ——-.
15. (a) Have you ever applied for a post in the Reserve Police Service or Regular Police Service (If so give reference) :  
——-.
- (b) Have you served in the Regular Police Service or in the Sri Lanka Reserve Police service before ? (If so, under what circumstances did you leave the service ? give details) :———.
16. Are you a member of the Sri Lanka Police Reserve ? If so give date of appointment, Rank and number. Attach a copy of the appointment letter :———.
17. (a) Are you serving in any armed service ? (If so your application must be submitted through the respective Service Commander) :———.
- (b) Have you served in any of the Armed Service ? (If so attach copy of your discharge certificate) :———.
18. (a) Are you serving as a Volunteer in any of the Armed Service ? (If so, your application must be submitted through the respective Service Commander) :———.
- (b) Have you served in any of the Volunteer Armed Service ? :———.  
(If so attach copy of your discharge certificate)
19. Have you been involved in or concerned in or charged or arrested even on suspicion and or convicted of any offence (If so give details) :———.
20. Have any of your relatives been involved or concerned in or charged or arrested even on suspicion and or convicted of any offence (If so give details) :———.
- I hereby declare that the above particulars are true and correct to the best of my knowledge and belief. If the particulars furnished are found to be incorrect or fake. I am aware that I am liable for immediate termination of my service in the Police Department at any time even though I have been appointed to the post.
- \_\_\_\_\_,  
Signature of the Applicant.
- Date :———.
- 07-62

## REGISTRAR GENERAL'S DEPARTMENT

### Posts of Registrars of Marriages, Births and Deaths

#### MATARA DISTRICT

APPLICATIONS are invited for the Posts of Registrars of Marriages, Births and Deaths in the Divisions set out in the Schedule hereto.

01. Applicants should be permanent residents of the said Births, Deaths and Marriages Registration Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

02. Both male and female can apply for these posts.

03. Applicants should be not less than 30 years and not more than 60 years of age.

04. Applicants should be married.

05. Details regarding Educational and other Qualifications etc. could be obtained from the notices exhibited in public places such as District Secretariats, Land and District Registries, Divisional Secretaries Offices, Grama Niladhari Offices, Rural Development Societies and Co-operative Societies in the Division.

06. Application forms are obtainable from the Offices of District Secretaries (Government Agents) and Land and District Registries. Completed applications should be sent by registered post to the address given in the Schedule on or before 12th August, 2013.

E. M. GUNASEKERA,  
Registrar General.

Registrar General's Department,  
No. 234/A3, Denzil Kobbekaduwa Mawatha,  
Battaramulla,  
19th June, 2013.

#### SCHEDULE

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post and Division for which Application are called</i>	<i>Address to which Applications should be sent</i>
Matara	Akuressa	Post of Registrar of Marriages (General) of Weligam Koralaya Akuressa Division	District Secretary/Additional Registrar General, District Secretariat, Matara
Matara	Weligama	Post of Registrar of Marriages (General) of Weligam Koralaya and Births and Deaths of Midigama Division.	District Secretary/Additional Registrar General, District Secretariat, Matara

07-176

## Examinations, Results of Examinations &c.

### MINISTRY OF EDUCATION

#### Selection of Candidates to follow the Full Time (Internal) Course of Post Graduate Diploma in Education in Academic Year - 2014

APPLICATIONS are invited for selection for the study of one year full time (Internal) Post Graduate Diploma in Education Course during the academic year 2014.

02. This course will be held in Colombo, Peradeniya and Jaffna Universities.

03. Language mediums conducted in each University are indicated below:

University of Colombo	- Sinhala Medium and Tamil Medium
University of Peradeniya	- Sinhala Medium
University of Jaffna	- Tamil Medium

Applications for the Course can be made only in one medium.

04. Every candidate should establish that he/she is holding the following qualifications:

- (i) Should be a citizen of the Democratic Socialist Republic of Sri Lanka.
- (ii) Should not be more than 50 years of age as on 05.08.2013.

(iii) Should be physically and mentally in good health and having a good character.

(iv) Should be a Graduate from a recognized University.

(v) Should have obtained a permanent appointment and serving in a relevant post belonging to the following services:

- (a) Sri Lanka teacher's Service,  
Sri Lanka private school teacher's Service,  
Sri Lanka Parivenacharya Service,
- (b) Sri Lanka Principals' Service,
- (c) Sri Lanka Teacher Educators' Service
- (d) Sri Lanka Education Administrative Service,

(vi) Should have completed service for a period of one year in a post in the services indicated at Para. 04 (v) as on 05.08.2013 after obtaining the Degree.

Note:

1. Teachers of National Diploma in Teaching will be qualified to apply only if they have completed the five years compulsory period of service according to the bond as at 05.08.2013
2. Teachers who are on study leave and serving under a bond will be qualified to apply only if they have completed the compulsory period of service

indicated in the bonds as on 05.08.2013 or have completed at least five (5) years out of the period.

3. Those having Bachelor of Education Degree will not be eligible to apply for the study of this course.

#### 05. 5.1 Method of Selection :

- (i) Every candidate should appear for a written examination.
- (ii) Candidates will be called for the interview according to the order of marks obtained by them at the written examination and the number to be called for the interview will be three times the number of candidates to be admitted for the Course.
- (iii) Marks will be allocated at the interview for the period of service in the post of the service the candidate is belonging to indicated at 4 (v) in the *Gazette* Notification. Marks will be allocated at the rate of 04 marks for each year of service; maximum number of marks granted will be 40. Period of service of a candidate will be calculated from the date he/she assumed duties in the post.
- (iv) The total of the marks obtained at the written examination and the marks for the period of service will be treated as the final marks and the selection for the course will be made according to the order of such marks.
- (v) If disabled candidates have applied for the course 1% of the number of candidates selected will be reserved for them.
- (vi) The number of candidates to be selected for the Course will be decided according to the accommodation available in each University.

#### 5.2 Written Examination :

- (i) The written examination for selection conducted by the Commissioner General of Examinations will be held in Sinhala and Tamil Languages in Colombo and Jaffna.
- (ii) Candidates may appear for the examination at once of the two centers indicated above preferred by them and in a medium they prefer.
- (iii) Candidates should act in accordance with the rules and regulations published by the Commissioner General of Examination relating to the examination.
- (iv) Written examination will consist of two question papers:
  - (a) General Knowledge – Question Paper on Current Affairs, General Knowledge, Educational Information and problems (Time 01 hours);

- (b) Aptitude Test – Question Paper on Language ability, comprehension, Logic, Arithmetical skills (Time 01 hour 30 minutes)

#### 5.3 Interview :

- (i) At the interview candidates should establish that they are qualified to follow the Course under Para. 04 in the *Gazette* Notification.
- (ii) Candidates should submit to the Interview Board the documents required to establish their period of service in the post/ posts relevant at Para. 4 (v) in the *Gazette* Notification. Specially the date of assuming duties in the Post should be established at the interview, It will be helpful for the candidate in obtaining the marks assigned for the period of service.
- (iii) Teachers who apply for the course from Pirivenas and approved Private Schools should submit a statement at interview obtained from The Manager/Administrative Board Manager certified by him as follows:
  - (a) That the teacher will be released for the Course;
  - (b) That salaries will be paid to the teachers during the period of study of the course;
  - (c) That the teacher will be re-deployed at the end of the Course;
  - (d) That a request will not be made for a Substitute teacher;
  - (e) That the duties of the teacher will be distributed among the approved teaching staff of the school.

#### 06. Method for submission of Applications :

- (i) Applications should be prepared by using both sides of A4 size Paper in conformity with the given specimen form.
- (ii) Regarding applications made for candidates who are visually impaired/hearing impaired/having other special needs the words “An applicant Visually Impaired/ Hearing Impaired/having other Special Needs” should be written in red on the top left hand corner of such applications.
- (iii) *Payment of Examination Fees.* – As examination fees a sum of Rs.750 should be paid at the nearest Post Office and the receipt obtained should be affixed in the cage provided for in the application. Post Master General has been notified by the Commissioner General of Examinations to make provisions for the issue of this receipt at all Post Offices from 05.07.2013 up to 05.08.2013.

(iv) *Submission of Applications :*

(a) The words 'Post Graduate Diploma in Education (Internal) Full Time Course 2014' should be written on the top left hand corner of the envelope enclosing the application.

(b) Applications should be sent under registered post to be received on or before 05.08.2013 addressed to Commissioner General of Examinations, Department of Examinations, Evaluation and Testing Service, Pelawatta, Battaramulla.

(c) A copy of the application should be handed over to the personal file of the applicant. If the applicant is selected to follow the course it will be useful to obtain study leave.

(v) Time Table and the Admission Cards will be posted to the candidates and if any candidate does not receive his Admission Card at least 07 days before the date of the examination he/ she should inform accordingly to the Commissioner General of Examinations, Department of Examinations, Pelawatta, Battaramulla along with the following information:

(a) Name of examination:

(b) Candidate's name in full:

(c) Address :

(d) Post Office where fees were paid and receipt No:

(e) Date of posting the application:

(f) Post Office of posting the application and Receipt No:

(vi) Refund of examination fees or transfer of fees for any other examination will be not be made for any reason whatsoever.

(vii) Incomplete applications will be rejected without any notification.

(viii) Every candidate should establish his identity at the written examination by a valid identity card.

(ix) It will not be allowed to change the University after selecting candidates for a particular University for following the Course.

(x) Even after the selection, if it is revealed that a particular candidate has not fulfilled the requirements according to the *Gazette* Notification the selection of such candidate is liable to be cancelled.

07. *Study Leave.*— Full pay and study leave will be granted to the candidates to follow this Course. For this purpose the study leave of officers in Sri Lanka Educational Administrative Service, Sri

Lanka Teacher Educators' Service and those Serving in the staff of National Schools, Private Schools and Pirivenas will be approved by the Secretary of the Ministry of Education while the approval of study leave of other officers should be made by the Provincial Secretary of Education.

08. *Bond.*— Candidates who are selected for the Course should sign a Security Bond with the Secretary to the Ministry of Education/ Provincial Director of Education that he/ she will after successfully completing this course serve in the Department for a compulsory period of service under the Security Bond. The period of bond will be decided in accordance with the rules and regulations stipulated in the Establishment Code of the Democratic Socialist Republic of Sri Lanka.

09. If any selected candidate fails to obtain his Diploma Certificate within the stipulated period without successfully completing this Course owing to reasons within his control the salaries and allowances paid to him during the period of study leave should be fully recovered from him/her.

10. If the work, conduct and attendance of the students are found to be Unsatisfactory during the period of study of the Course they will be removed from the Course.

11. In the event of any inconsistency between Sinhala and Tamil or English Text of this *Gazette* Notification the Sinhala text shall prevail.

S. M. GOTABAYA JAYARATHNE,  
Secretary,  
Ministry of Education.

Ministry of Education,  
Isurupaya,  
Pelawatta,  
Battaramulla  
05th July, 2013.

SPECIMEN APPLICATION FORM

SELECTION OF CANDIDATES TO FOLLOW THE FULL TIME (INTERNAL)  
COURSE OF POST GRADUATE DIPLOMA IN EDUCATION IN  
ACADEMIC YEAR 2014

For Office Use

<i>Medium applied for (Sinhala/ Tamil)</i>	<i>Examination Center applied (Colombo/Jaffna)</i>	<i>University applied (Colombo/Jaffna/ Peradeniya)</i>
		01.
		02.

01. (i) Name with initials in English Capital letters (Surname first) Rev. / Mr. / Mrs. / Miss :\_\_\_\_\_.  
 Example: Mr. Silva, A.B.C.

(ii) Name in full (In English Capital letters) :\_\_\_\_\_.

02. (i) (a) Official address (In English Capital letters) :\_\_\_\_\_.

(b) Official Telephone Number :\_\_\_\_\_.

(ii) (a) Private address (In English Capital letters) :\_\_\_\_\_.

(b) Private Telephone Number :\_\_\_\_\_.

(iii) Location of school/ Institute serving (In English Capital letters):-

Province	District	Zone

(iv) Nature of Institute (Govt.School/ Private School/Pirivena/ Other) :\_\_\_\_\_.

03. (i) Date of Birth :

Year :\_\_\_\_\_, Month :\_\_\_\_\_, Date :\_\_\_\_\_.

(ii) Age as on 05.08.2013:

Years :\_\_\_\_\_, Months :\_\_\_\_\_, Days :\_\_\_\_\_.

(iii) Gender :\_\_\_\_\_.

04. Details of Degree:

Degree	Period of study of course in the University (From .... To.....)	Year of passing degree	Date of validity of degree	Degree subjects	Nature of the pass (General/ Class)	Institute/ University	Degree (Internal/ External)

05. (i) (a) Date of posting to the Sri Lanka Teacher service :\_\_\_\_\_.

(b) Date of assuming duties in the Sri Lanka Teacher service :\_\_\_\_\_.

(c) Current designation :\_\_\_\_\_.

(ii) (a) Date of posting to the Sri Lanka Principles service / Sri Lanka Teacher Educator service / Sri Lanka Education Administration service :\_\_\_\_\_.

(b) Date of assuming duties in the Sri Lanka Principles service / Sri Lanka Teacher Educator service / Sri Lanka Education Administration service:-

(iii) Period of service in a post in Sri Lanka Teacher's service/ Sri Lanka principles service/ Sri Lanka Teacher Educator service/ Sri Lanka Education Administration service on 05.08.2013 after obtaining the Degree:-

(iv) Period of service in a post in Sri Lanka Teacher's Service/ Sri Lanka Principals service / Sri Lanka Teacher Educator Service / Sri Lanka Education Administration Service on 05.08.2013:-

06. (i) Details of Professional Training :

Institute of studying the course (Teacher's College NCOE or other)	Course (Subject area)	Duration of study of course in the Institute	
		From	To

07. Details of study leave obtained:

Reason for study leave	Duration of the Bond		Balance period ahead for completion of Bond
	From	To	

*Note.* - Period of study of the National Diploma in Teaching in a National College of Education will not be treated as study leave

08. Whether any disciplinary action is pending against candidate? (Yes/No) :\_\_\_\_\_.

If so, details, should be given :\_\_\_\_\_.

09.

Receipt obtained for payment of fees To be affixed here	Receipt No & Date :_____.
	Name of the Post/Sub Post office :_____.
	I certify that a sum of Rs.750 in figures was paid.
	_____, Signature of the candidate

10 Candidate's Declaration:

I hereby certify that all details indicated in this application are true and correct and I am eligible to study this Course under paragraph 04 in *Gazette* Notification dated 05.07.2013 and I will

abide by the rules and regulations in the Examination Act for candidates and also, I have affixed hereto a valid receipt for payment of the prescribed examination fees.

\_\_\_\_\_,  
Candidate's Signature.

Date : \_\_\_\_\_.

11. Recommendation relating to release from the Institute for the Course:  
(Principal/ President NCoE/ Manager/ Manager Administrative Board or Head of Institute):

If the above candidate is selected for the study of this Course he/she can be released/ cannot be released in consideration of the requirement of the study of a Professional Course.

\_\_\_\_\_,  
Signature of Principal/Head of Institute  
and Official Frank.

Date : \_\_\_\_\_.

12. Recommendation of the Zonal Director of Education :

If the above candidate is selected for the study of this Course he/she can be released.

\_\_\_\_\_,  
Signature of the Zonal Director of Education  
and official Frank.

Date : \_\_\_\_\_.

07-21/2

## MINISTRY OF EDUCATION

### Selection of Teachers to follow the Teacher Education Courses in Teachers' Colleges - 2013/2014

APPLICATIONS are invited from teachers who possess the following qualifications to follow the Teacher Education Training Courses in Government Teachers' Colleges.

- 1.1. Untrained teachers serving in Government Schools who have obtained their formal appointments signed by the Secretary of Public Service Commission, the Secretary of Education Service Committee or by the Secretary of the Provincial Public Service Commission.
- 1.2. Teachers who have obtained appointments approved by the Provincial Director of Education and included in the list of names of Private Schools certified by the Director of Private Schools in the Ministry of Education.

1.3. Pirivena Teachers who have obtained appointments approved by the Provincial Director of Education and registered in the Pirivena Education Branch of the Ministry of Education.

1.4. Teachers who have been certified by the relevant Teacher Training Authorities as having not completed their course of studies in Distance Training, Princett or Non-graduate Weekend Teacher Training Programme.

#### 02. Special Instructions :

2.1 Selections will be made according to the vacancies existing in Teachers' Colleges and based on the seniority in assuming duties in the school. Teachers will not be able to get their promotion in the teacher service without due professional qualifications since it will affect the quality education development. In consideration of all these facts all untrained teachers are expected to complete their training.

2.2 This course will be conducted as a two year residential training and in instances where residential facilities are not available, permission will be granted to reside within the vicinity of the Teachers' College after obtaining written approval from the Principal.

2.3 It will not be possible to provide the nearest Teachers' College as the conducting of the course in the respective Teachers' Colleges will be decided based on the facilities available in Teachers' Colleges.

2.4 During the period of undergoing training in the Teachers' College, trainees should refrain from following any other courses or to appear for examinations. Disciplinary action will be taken after conducting a formal investigation relating to the information received in this regard and those who leave the courses.

2.5 This course is not applicable for the following teachers :

- (a) the teachers already in the Teachers' Colleges or completed a teacher education training course at a Teachers' College,
- (b) Appointment of Graduate Trainee Teachers or Graduate Management Assistants or teachers who have an appointment equivalent to a graduate appointment,
- (c) Teachers who have not fulfilled the qualification mentioned in Item No. 07 in this notification,

Necessary action will be taken for the teachers who have admitted to this teacher training course without the qualifications according to the above instructions, by cancelling the teacher training course while training or by cancelling the teacher training certificate if after the completion of the teacher training course.

2.6 Every candidate should submit the following documents at the date of registration to the teacher training course :

- (a) Duly completed Bond,
- (b) A copy of the Agreement signed between the government or the board of management to serve for 05 years continuously in the schools appointed after the completion of the teacher training course,

2.7 It is compulsory for the teachers appointed under the District Service basis after the month of April 1982, to serve in the Districts of first appointment school after the completion of the teacher training course.

2.8 No permission is given to the teacher trainees to withdraw from the teacher training course. If so, a nominal fee with an additional charge should be charged and credited to the government account to cover the expenses of the trainee during the training period.

03. (i) Trainees whose general conduct found to be inconsistent with college discipline and diligence in studies is not up to the standard expected by the Principal of the Teachers' College are liable to be discontinued from pursuing their training and will be sent back to their schools. Any trainee who does not have 80% attendance and participation for the course will not be eligible to sit the Teachers' College Final Examination. However, the Secretary, Education reserves the right to make final decision related to this matter.

(ii) *Leave.*— Two years full-pay study leave will be granted for institutional training. All trainees are required to devote this two year period entirely for their training. However, under special circumstances a trainee could be granted a limited number of casual leave only if the Principal is satisfied with the necessity. It is necessary that prior approval of the Principal should be obtained for same. Leave obtained in this manner should not exceed ten days per year.

A trainee whose progress in studies is found to be unsatisfactory owing to obtaining of excessive leave is liable to be discontinued from training and to be sent back to school. Any medical leave taken should be supported by a Medical Certificate obtained from a Government Medical Officer.

04. Trained Teacher Certificate will be awarded to those who successfully complete the internal tests and passing the final external examination conducted by the Commissioner General of Examinations after the following two year training course.

05. *Salary Scale.*— In accordance with the amendments made to the teacher service minute, only trained teachers will be absorbed to the teacher service on a fixed salary scale.

06. (i) Every candidate will be trained in the subject indicated in the appointment letter. However, teachers who have obtained appointments for other subjects can apply only for the Special Education Course. The teachers who have been appointed as Government Teachers and whose subject is not mentioned in the appointment letter, could apply for training, in one of the subjects they have passed in the G.C.E.(A/L) Examination. The candidates are expected to submit a letter approved by the head of the institution at the interview to say that they are teaching the relevant subject. Those, whose subject not indicated in the appointment letter, will be considered as Primary Education Teachers.

When the subject is not indicated in the letters of appointments of Government approved Private Schools teachers and Pirivena teachers they will be selected for training according to the subject taught by them. Submission of a copy of the Time Table approved and signed by the head of the institution is essential.

(ii) In case of insufficient number of applicants to a course, the Secretary to the Ministry of Education will decide on conducting the course.

Course No.	Name of the Course
01	Sinhala
02	Primary Education
03	Sociology / Social Studies
04	Science
05	Mathematics
06	Agriculture
07	Home Science
08	English
09	Buddhism
10	Christianity / Roman Catholicism
11	Hinduism
12	Islam
13	Art
14	Music
15	Dancing
16	Arabic
17	Special Education
18	Handicrafts and Technology
19	Commerce
20	Tamil
21	Physical Education
22	Second National Language (Sinhala / Tamil)

07. (i) *Eligibility.*—Every candidate should have fulfilled the following conditions :

- (i) Should possess a good character,
- (ii) Should be a Citizen of Sri Lanka,
- (iii) Should have Passed Six subjects including Mathematics and First Language at the G.C.E.(O/L) in not more than 02 sittings,



- (iv) Should have three months service as a teacher by 05.07.2013. (This is applicable to teachers who are working in the Government Schools),
- (v) All candidates should prove their type of appointment by producing their original Letter of first Appointment.
- (ii) Candidates who select the under mentioned courses should possess the qualifications mentioned below in addition to the above qualifications.
- (a) *Sinhala Course* –
- Should have obtained a Credit Pass for Sinhala at the G.C.E.(A/L) Examination
- (b) *Science Course*–
- (i) Should have obtained at least two Credit Passes at G.C.E. (O/L) Examination (Old Syllabus) or the Senior School Certificate Examination for Physics, Botany, Biology, Zoology, Chemistry, Mathematics (Biology will not be considered along with Botany and Zoology) ; or
- (ii) Should have passed in Science and Mathematics with a Credit Pass for Science in the New Syllabus ; or
- (iii) Should have obtained passes in two of the above subjects at the G.C.E. (A/L) Examination.
- (c) *Mathematics Course*–
- (i) Should have obtained at least two Credit passes in Physics, Applied Mathematics, Advanced Mathematics, Elementary Mathematics, Pure Mathematics, Mathematics, Science at the G.C.E. (O/L) Examination (Old Syllabus) or the Senior School Certificate Examination ; or
- (ii) Should have obtained passes at the G.C.E. (O/L) Examination in Mathematics and Science with Credit Pass for Mathematics in the New Syllabus ; or
- (iii) Should have obtained passes in two of the above subjects at the G.C.E.(A/L) Examination
- (d) *Agriculture Course*–
- (i) Should have obtained a Credit pass in one of the following subjects at the G.C.E. (O/L) Examination (Old Syllabus) or at the Senior School Certificate Examination Agriculture, Chemistry, Botany, Zoology ; or
- (ii) Should have obtained passes in Science and Agriculture with a Credit Pass for Agriculture in the New Syllabus, at the G.C.E. (O/L) Examination ; or
- (iii) Should have obtained a pass in one of the following subjects Agriculture, Chemistry, Botany and Zoology at the G.C.E.(A/L) Examination ; or
- (iv) Should have obtained ‘A’ or ‘B’ pass in one of the above subjects in the N.C.G.E. Examination.(a letter from the Principal certifying the pre-vocational subject of the candidate is required) ; or
- (v) Should have obtained a training of not less than six months in a Government Farm related to Agriculture.
- (e) *Home Science Course* –
- (i) Should have obtained a Credit Pass in Home Science or Needle Work at G.C.E. (O/L) Examination or at the Senior Certificate Examination ; or
- (ii) Should have obtained a pass in Home Science at the G.C.E.(A/L) Examination ; or
- (iii) Should have obtained ‘A’ or ‘B’ pass in one of the above subjects in the N.C.G.E. Examination. (a letter from the Principal certifying the pre-vocational subject of the candidate is required) ; or
- (iv) Should have obtained a Certificate after studying Home Science at a Government Technical College for a period of not less than one year.
- (f) *English Course*–
- (i) Should have an appointment as an English Teacher ; or
- (ii) Should be a teacher in service with 1st, 2nd, 3rd Class English Teachers’ Certificate ; and
- (iii) Should have obtained a Credit Pass for English Language or English Literature at the G.C.E.(O/L) / London (O/L) Examination or at the Senior Certificate Examination ; or
- (iv) Should have passed English as a subject at a higher Examination.
- (g) *Religion Course*–
- (i) Candidates applying for a course in Buddhism, Christianity (RC), Hinduism, Islam should have obtained a Credit Pass for the relevant religion at the G.C.E.(O/L) or Senior School Certificate Examination ; or

(ii) Should have obtained 'A' or 'B' pass for Religion at the N.C.G.E. Examination ; or

(iii) Should have obtained a pass in the subject indicated in (I) above or in a relevant subject at the G.C.E. (A/L) Examination.

(h) *Art Course*—

(i) Should have obtained a Certificate from the Government College of Fine Arts (Three year Course in Art) ; or

(ii) Should have obtained the Teachers' Certificate in Art (Sinhala / Tamil / English)

(iii) Should have obtained a Credit Pass at the G.C.E.(O/L) Examination or at the Senior School Certificate Examination ; or

(iv) Should have obtained 'A' or 'B' pass in Art at the N.C.G.E. Examination (A letter from the Principal certifying the Aesthetic subject of the candidate is required) ; or

(v) Should have obtained a Pass for Art at the G.C.E.(A/L) Examination.

(i) *Music Course*—

(i) Should have obtained the Final / Intermediate Certificate in Music of the Sri Lanka Gandharwa Sabha or the First Part in Peradiga Sangeetha Examination or Jathika Sangeetha Examination ;  
or

(ii) Should have obtained the Intermediate Certificate of the Government College of Fine Arts ; or

(iii) Should have obtained the Certificate in Music (Grade V) of the Northern Ceylon Oriental Music Teachers' Association : or

(iv) Should have obtained the Intermediate Certificate in Music from any recognized Indian Institution of Music ; or

(v) Should have obtained a Credit Pass in Music at the G.C.E.(O/L) Examination or Senior School Certificate Examination ; or

(vi) Should have obtained a pass in Music at the G.C.E. (A/L) Examination ; or

(vii) Should have obtained 'A' or 'B' pass in Music at the N.C.G.E. Examination (A Letter from the Principal certifying the Aesthetic subject of the candidate is required).

(j) *Dancing Course*—

(i) Should have obtained the Final / Intermediate Certificate in Dancing of the Sri Lanka Gandharwa Sabha or the First Part in Peradiga Netum Examination or Jathika Netum Examination ; or

(ii) Should have obtained the Intermediate Certificate of the Government College of Dancing ; or

(iii) Should have obtained the Intermediate Certificate in Dancing from any recognized Indian Institution of Dancing ; or

(iv) Should have obtained a Credit Pass in Dancing at the G.C.E.(O/L) Examination or Senior School Certificate Examination ; or

(v) Should have obtained a pass in Dancing at the G.C.E. (A/L) Examination ; or

(vi) Should have obtained 'A' or 'B' pass in Dancing at the N.C.G.E. Examination (A Letter from the Principal certifying the Aesthetic subject of the candidate is required).

(k) *Arabic Course*—

(i) Should have obtained a pass in Stage I and II of the Al-Alim Preliminary Examination held by the Department of Examination or should have obtained a pass in Arabic at the G.C.E. (O/L) Examination ; or

(ii) Should have obtained a pass in the Final Examination of a recognized Madrasa Institute. The recognized Madrasa Institutes are given below:

1. Bahijathul Ibrahimiya Arabic College, Fort, Galle
2. Gafuriya Arabic College, Maharagama
3. Madrathul Bari Arabic College, Weligama
4. Kasimiya Arabic College, Puttalam
5. Nadwatul Ulema Arabic College, Muttur
6. Eastern Lanka Arabic College, Addalaichchenai
7. Madrasathulfula Arabic College, Kaththankudi
8. Muslim Ladies Arabic College, KalEliya
9. Madrasathul Jeffriya Arabic College, Galle
10. Hiydadiya Arabic College, Madampe
11. Nadwathul Buhari Arabic College, Kinniya
12. Madrasathul Nooraniya Arabic College, Kotuwegoda, Matara

13. Makkiya Arabic College, Galle  
or  
Any other approved Institute (Proof of recognition of the Institute should be forwarded at the Interview)
- (iii) The teachers of all other appointment with the qualification of the above (I) or (II) can be applied for this course.
- (l) *Special Education Course* –
- There are three divisions.
- (i) Teaching children who are visually handicapped (Blind),
- (ii) Teaching Children who are in the category of hearing impaired (Deaf),
- (iii) Teaching Children who are mentally retarded.
- Candidates should indicate the division preferred in their application. Special consideration will be given to those having English Knowledge in selecting suitable candidates.
- (m) *Handicrafts and Technical Skills Course* –
- (i) Should have obtained a Credit Pass at the G.C.E.(O/L) Examination or Senior School Examination in one of the following handicraft subjects;
- Wood Work
  - Metal Work
  - Weaving
  - Pottery
  - Motor Mechanism
  - Radio Technology
  - Masonry
- or
- (ii) Should have obtained 'A' or 'B' pass in relevant subject at the N.C.G.E. Examination (A Letter from the Principal certifying the pre-vocational subject of the candidate is required) ; or
- (iii) Should have a certificate in proof of successful completion of course of not less than one year duration at a Government Technical College or under a Government Department.
- (n) *Commerce Course* –
- (i) Should have obtained a Credit Pass in two subjects among Economics, Commerce,
- Accountancy, Typing, Shorthand, Commerce and Finance at the G.C.E. (O/L) Examination or Senior School Examination; or
- (ii) Should have obtained a Pass in two subjects indicated above at the G.C.E.(A/L) Examination ; or
- (iii) Should have obtained a Certificate from a Government Technical College for one year Commerce Course.
- (o) *Tamil Course* –
- (i) Should have obtained a Credit Pass in Tamil Language at the G.C.E.(A/L) Examination.
- (p) *Physical Education Course* –
- (i) Should have obtained a teaching appointment in Physical Education.
- (q) *Sociology Course* –
- (i) Should have obtained a Credit Pass in Social Studies at the G.C.E. (O/L) Examination or Senior School Examination ; or
- (ii) Should have obtained a 'A' or 'B' grade in Social Studies at the N.C.G.E. Examination ; or
- (iii) Should have obtained a Pass in two subjects among Geography, Economics, Political Science and History at the G.C.E.(A/L) Examination.
- (r) *Second National Language (Sinhala / Tamil) Course* –
- Teachers who have obtained appointments for Second National Language Sinhala / Tamil subjects having qualifications indicated as in Para 7 (I) above can apply for same.
08. A limited number of teachers from approved Director Managed School or on the permanent staff of Government Approved Private Schools, having a minimum of 20 hours of teaching during a week, will be selected for training. The following categories of schools are recognized for this purpose :
- (i) Assisted Schools which became Private fee-levying Schools in 1951.
- (ii) Schools which became Private Non-fee levying Schools on 1960/12/01.
- (iii) Private Schools and Pirivenas approved by the Ministry of Education (Not by the Divisional / Provincial Directors of Education).

All candidates who are teachers in Private schools approved by the Ministry of Education should have a minimum of one year continuous service on 05.07.2013. They should produce a letter from the Provincial / Zonal Director of Education certifying their date of first appointment and that the teacher belongs to the approved staff of the school at the interview.

Pirivena Teachers should have minimum service of two (02) years as on 05.07.2013 for this approved service will be recognized under the Pirivena Act, of 1959 or Pirivena Act, No. 64 of 1979.

At present, Pirivena teachers can apply only for the courses in Sinhala, Science, Mathematics, English and Buddhism. (They should obtain training in the subject for which they were appointed.) In addition, teachers who are applying from Vidyayathana Pirivenas can be applied for Music, Art, Dancing, Commerce, Physical Education and Agriculture.

Teachers from Government Approved Private Schools and Pirivenas should submit a declaration by the Managers at the interview with regards to the following :-

- (i) that the teacher could be released from service for the period of training.
- (ii) that the Teacher's salary will be paid during the period of training.
- (iii) that the Teacher could be re-employed by the Management after completion of their training.
- (iv) that no request will be made for replacement of the teachers selected for the training and that their duties will be distributed among the other members of the staff.

Teachers selected from Government Approved Private Schools and Pirivenas, should sign an agreement before their registration to the effect that "no requests will be made by them for employment in Government Schools, after completion of their training".

Teachers from Government Approved Private Schools should submit the originals of their letters of appointment with the endorsement of the Provincial Director of Education. In the case of teachers who obtained their appointment before the age of 18 years, their date of appointment will be made effective from the 18<sup>th</sup> Birthday. The letter of appointment should be certified by the Provincial Director of Education concerned, if it has been signed by any other officer.

**09. Application for selection :**

- (i) Application should be prepared in accordance with the Specimen given in this *Gazette* Notification.
- (a) Application should be made in the medium in which the candidate wishes to follow the course.

(b) Application form should be prepared on a sheet of paper of 8" X 12" (A4) size using both sides.

(c) No alterations or deletions of any cage should be done. Care should be taken to keep adequate space between the cages and to avoid any over-crowding.

(ii) Candidate should fill in the application properly. Incomplete applications will be rejected. Special attention of the candidates is drawn to the following.

(a) Every candidate must give his / her name as registered in the Department.

(b) Application should be forwarded through the Head of the School; if the candidate is a Head of a School he / she should forward the application through the Director of Education In-charge of the Division / Zone.

(c) Duly completed applications should be forwarded under registered cover to "Director of Education, Teacher Education Administration Branch, Ministry of Education, Isurupaya, Battaramulla" to reach on or before 05.08.2013 " Selection of Teachers to follow the Teacher Education Courses in Teachers' Colleges – 2013/2014" and Name of the Course, Medium and the Zone should be written on the top left hand corner of the envelope enclosing the application.

Registered Post
<p>"Selection of Teachers to follow the Teacher Education Courses in Teachers' Colleges – 2013/2014"</p> <p>Course : .....</p> <p>Medium : .....</p> <p>Zone : .....</p> <p style="text-align: right; margin-top: 20px;">Director of Education, Teacher Education Administration Branch, Ministry of Education, Isurupaya, Battaramulla</p>

(d) Late applications will be rejected and;

(i) Applications will not be acknowledged.

(ii) No other documents should be attached to the application.

(iii) Should be prepared to submit originals and certified photocopies of all certificates and other documents at the interview.

(iii) Please note that a Weekend or Distance Teacher Training Programme will not be commenced for Teacher Training in Teachers' Colleges for the year 2013/2014.

10. In the event of any inconsistency between Sinhala, Tamil or English texts of this *Gazette* Notification, the Sinhala text shall prevail.

S. M. GOTABAYA JAYARATHNE,  
Secretary,  
Ministry of Education.

Ministry of Education,  
Isurupaya,  
Battaramulla,  
05th July, 2013.

### SPECIMEN APPLICATION FORM

#### MINISTRY OF EDUCATION

SELECTION OF TEACHERS TO FOLLOW THE TEACHER EDUCATION COURSES IN  
TEACHERS' COLLEGES - 2013/2014

01. Medium :

02. Date of assumption of duties according to the Letter of Appointment :

03. Name of Course :

04. Category of First Appointment, Subject and Service / Grade held by you :

(a) Category of First Appointment :

(b) Subject :

(c) Service / Grade held by you (Indicate the appropriate number in the cage)

Sri Lanka Teacher Service	- 01		
Teacher Assistant	- 02	<input style="width: 30px;" type="text"/>	<input style="width: 30px;" type="text"/>
Other (Please specify)	- 03		

(d) Grade :

05. If you are a teacher registered for the Distance Teacher Training Course / Weekend Teacher Training Course for Non-graduate Untrained teachers and not completed :

(i) Name of the Course : \_\_\_\_\_.

(ii) Year : \_\_\_\_\_.

(iii) Final Results : \_\_\_\_\_.

06. Name with Initials(Write in Block Capital Letters. Write the name first and indicate the initials after the name.)

(Example : PERERA, A. B.) :

Rev./Mr./Mrs./Ms. : \_\_\_\_\_.

07. Names denoted by initials(Write in Block Capital Letters) : \_\_\_\_\_.

08. Gender - Male / Female (Write the respective number in the cage) :

Male - 1                      Female - 2     

09. National Identity Card Number :

10. Date of Birth(Age as on 05.07.2013) :  
Years : \_\_\_\_\_ Months : \_\_\_\_\_ Days : \_\_\_\_\_.

11. Telephone Number :  
Residence : \_\_\_\_\_, Mobile : \_\_\_\_\_.

12. E-mail address (if any) : \_\_\_\_\_.

13. Private Address(Write in Block Capital Letters) : \_\_\_\_\_.

14. Name of the Present Serving Station, Address, District and Zone (Write in Block Capital Letters) :

(i) Name of the Present Serving Station : \_\_\_\_\_.

(ii) Address : \_\_\_\_\_.

(iii) District : \_\_\_\_\_.

(iv) Zone : \_\_\_\_\_.

(v) Nature of the Serving Station (Indicate the appropriate number in the cage) :

(a) Government School - 01

(b) Plantation School - 02

(c) Government approved Pirivena - 03

(d) Government approved Private School - 04

(e) Other - 05

15. Educational Qualifications :

(i) Results of G. C. E. (O/L) Examination :

		First Time	Second Time
	Year		
	Index Number		
Serial No.	Subject	Grade obtained	
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			

## (ii) Results of G.C.E.(A/L) Examination :

		First Time	Second Time
	Year		
	Index Number		
Serial No.	Subject	Grade obtained	
1.			
2.			
3.			
4.			

## 16. Service Particulars :

Serial No.	Schools Served	Period of service	Whether difficult or not
1.			
2.			
3.			

## 17. Applicants' Declaration :

- (i) I declare that the above stated information is correct and true. I know that, if the information given by me found to be incorrect, my application will be subjected to rejection and if any fault is revealed after the selection, I will be dismissed from the course.

- (ii) I am presently not undergoing any type of institutional teacher training programmes.

\_\_\_\_\_  
Signature of the Applicant.

Date : \_\_\_\_\_.

## 18. Principals' Declaration :

- (i) The number of teachers in the staff at present : \_\_\_\_\_.
- (ii) The Number of Students : \_\_\_\_\_.
- (iii) Whether the existing staff in the school will be sufficient for the number of students, if the teacher is released for the teacher training : \_\_\_\_\_

I certify that the above candidate is a teacher / teacher assistant serving in my school from ..... up to date and I have examined the particulars submitted by him / her in this application and certify them as true and correct.

I agree to release Rev./Mr./Mrs./Ms. ....if selected for the Teacher Training Course.

\_\_\_\_\_  
Signature of the Principal and  
the Rubber Seal.

Date : \_\_\_\_\_.

19. I certify that Rev./Mr./Mrs./Ms..... is a Teacher / Teacher Assistant, serving in ..... Vidyalaya of ..... zone from ..... up to date. He / She has assumed duties as per his / her first appointment letter dated ..... I have examined the particulars submitted by him / her in this application and certify them as true and correct.

I agree to release Rev./Mr./Mrs./Ms. ....if selected for the Teacher Training Course.

\_\_\_\_\_  
Signature,  
Zonal Director of Education  
and the Rubber Seal

Date : \_\_\_\_\_.

20. I certify that Rev./Mr./Mrs./Ms..... is a Teacher / Teacher Assistant, serving in ..... Vidyalaya of ..... zone. I have examined the particulars submitted by him / her in this application and certify them as true and correct.

I agree to release Rev./Mr./Mrs./Ms. ....if selected for the Teacher Training Course.

\_\_\_\_\_  
Signature,  
Provincial Director of Education and  
the Rubber Seal.

Date : \_\_\_\_\_.

07-21/1

## PUBLIC SERVICES COMMISSION

### Open Competitive Examination for Recruitment to Grade II of Class II of the Post of Entomologist of Sri Lanka Scientific Service of the Department of Health - 2013

APPLICATIONS are hereby invited from the qualified citizens of Sri Lanka for the Open Competitive Examination for Recruitment to Grade II of Class II of the Post of Entomologist of Sri Lanka Scientific Service of the Department of Health. The number of the vacancies is 28.

2. The term "Secretary" in this notification shall mean the "Secretary, Ministry of Public Administration and Home Affairs". The term "Service" shall mean "Sri Lanka Scientific Service".

3. *Written Examination.* - The examination shall consist of the following question papers :

- (i) Intelligence Test,
- (ii) General Question paper.

4. *Date of Examination.*— This examination shall be conducted in October 2013 in Colombo. The Secretary reserves the right either to cancel or postpone this examination subject to the instructions of the Public Service Commission.

5. *Oral Test.*— Secretary shall determine the date for a general interview to be conducted for the candidates who have secured an aggregate of marks at the highest level prescribed by the Public Service Commission as adequate out of the applicants who appeared for all the question papers of the written examination.

6. Number and the effective date of appointments shall be determined as per the orders of the Public Service Commission.

7. *Service Conditions.*— Candidates who are selected subject to the general conditions which govern the appointments in the Public Service (Published in the *Gazette* Extraordinary of Socialist Democratic Republic of Sri Lanka No. 509/07 dated 07th June 1988), terms and conditions imposed in Scientific Service Minute and the revisions made to the said service minute or revisions to be made in the future, shall be appointed into Grade II of Class II of the Service. Accordingly, this post shall be permanent and pensionable. The probation period shall be 3 years. Officers are required to pass the 1st Efficiency Bar within the above 3 years and pass the 2nd Efficiency Bar within 6 years from the date of appointment. Further, they are required to achieve the proficiency in second language as per Public Administration Circular No. 07/2007 dated 28.05.2007 before the lapse of 5 years from the date of appointment.

7.1 The Public Services Commission shall reserve the right to cancel the appointment of the applicants who fail to assume duties of the post on due date and/or reject or avoid assuming duties of a post or area where he/she is appointed.

8. *Structure and the monthly salary scale.*— As per salary scale SL 1-2006 of Public Administration Circular No. 06/2006 dated 25.04.2006. SL 1- Rs. 22,935 -10x645 -8x790 -17x1,050 - Rs. 53,555.

Recruitment shall be made by this examination to Grade II of Class II of Sri Lanka Scientific Service.

9. *Health and Character.*— A candidate must satisfy in Secretary that he is duly qualified in respect of health and that he has an excellent moral character. He must possess good eye sight and be physically fit for service in any part of the Island. Selected candidates will be called upon to undergo a medical examination.

10. *Qualifications.*— Candidates who apply for the examination :

- (i) Shall be a citizen of Sri Lanka ;
- (ii) Shall be graduate from a university recognized by the University Grants Commission ;
- (iii) All the qualifications mentioned in this notification shall have been satisfied each and every way on or before the closing date of application and the effective date of the

degree shall also be conformed to the prescription made in the Notification ;

(iv) Following qualifications shall be fulfilled for this post :

Department	Profession	Educational and other qualifications
Department of Health Services	Entomologist	(a) Bsc. (Special) Degree in Zoology with Entomology as a subject from a recognized university ; or (b) PHD/Msc. in Entomology from a recognized university.

(v) The minimum age limit shall be 22 years and the maximum age limit shall be 35 years of age as at the closing date of applications. Maximum age limit shall not be applied to candidates who are already in public service.

(vi) No person obtained in any religious sect shall be permitted to sit this examination.

11. *Examination fee.*— The fee is Rs. 1,000. It shall be paid before the closing date of applications at any District Secretariat/ Divisional Secretariat to be credited to Revenue Head 2003-02-13 of the Department of Examinations. The receipt obtained in favor of the candidate should be pasted to the relevant cage in the application form. This fee is non-refundable. It is advisable to keep a photocopy of the receipt with the candidate.

12. *Method of Application :*

(a) The application shall be in the form of the specimen appended to this notification and it shall be prepared on paper of size 8 1/2" x 12" (A-4) using both sides. It should be specially noted that the application forms shall be so prepared that cages 1.0 to 3.9 appear on the first page and cages 3.10 to 6.0 appear in the second page and remaining cages in third page. Candidate shall fill the application in his own hand writing. Applications that do not comply with the specimen and that are not completed in every aspect shall be rejected without notice. (It is advisable to keep a photocopy of the application with candidate). Candidates shall be satisfied to the effect that the application is strictly in accordance with the specimen in the Examination notification. If otherwise the application will be rejected.

(b) The application shall be in the language in which the candidate intends to sit the examination. It is essential to mention the name of examination in English language as well, in applications prepared in both Sinhala and Tamil mediums.

- (c) The completed application form for the examination shall be sent by Registered Post to reach the Commissioner General of Examinations. (Organization and Foreign Examination Branch) Pelawatta, Battaramulla on or before 05th August, 2013. The words "Open Competitive Examination for Recruitment to Grade II of Class II of the Post of Entomologist of Sri Lanka Scientific Service of the Department of Health - 2013" shall be clearly indicated on the top left-hand corner of the envelope enclosing the application. Any application received after the closing date will not be accepted.
- (d) Candidate's signature in the application form shall have been attested by a principal of a Government School, a Justice of the peace, Commissioner of Oaths, Attorney-at-law, Notary Public, Commissioned Officer in the Armed Forces, an Officer holding a *Gazetted* post in the Police Service or an Officer holding a permanent post in the public service whose annual initial salary is more than Rs. 240,360.
- (e) No complaint that an application has been lost or delayed in the post will be considered.
- (f) The receipt of the applications shall not be informed. A notice will be published in the newspapers by the Department of Examination as soon as Admission Cards are issued to applicants. If the admission card is not received even after 2 or 3 days of such advertisement, steps shall be taken to notify the Department of Examinations in the manner specified in the advertisement. It would be advisable to send certified photocopies of the application form and the receipt kept at your possession, receipt of registration attached to your letter to reach the Department of Examination through fax. In case of applicants outside Colombo, a fax number shall be indicated in the letter of request for sending the admission card. (Fax No. of the Department of Examinations : 011-2784232).

#### 13. Admission to the Examination :

- (a) The Commissioner General of Examinations will issue Admission Cards to all persons who have sent their applications which have been duly perfected. A candidate presenting himself for the examination must produce his Admission Card in which his signature has been certified, to the Supervisor of the Examination Center. A candidate who fails to produce his Admission Card will not be permitted to sit for the examination. The decision of the Commissioner-General of Examinations shall be the final on any matter relating to conducting examinations and issuing result.
- (b) A candidate must sit for the examination at the examination hall assigned to him/her under his/her index number. Every candidate must get his/her signature on the admission card attested in advance and hand it over to the supervisor on the first day he/she presents himself/herself for the examination. A set of rules to be observed

by all candidates is published at the beginning of the *Gazette*. Candidates are subject to rules and regulations imposed by the Commissioner General of Examinations on conducting the examination. Further, they are liable to be subject to a punishment imposed by the Commissioner General of Examinations for breach of these rules.

- (c) The post and the service station of all the applicants at the time of applying for the examination shall be applied for all matters pertaining to examination and any change occur after sending applications shall not be considered.

*Note.*- The issuance of an Admission Card to a candidate does not mean that he or she has fulfilled the requisite qualifications to sit the examination.

14. *Identity of candidates.*- A candidate will be required to prove his identity at the examination hall to the satisfaction of the supervisor for each subject he offers. For this purpose, any of the following documents will be accepted :-

- (a) National Identity Card issued by the Department of Registration of Persons ;
- (b) A valid passport.

15. *Penalty for furnishing false information.*- If a candidate is found to be ineligible, his candidature is liable to be cancelled at any stage prior to during or after the examination. If it is found that a candidate has furnished information with knowledge that they are false, or if he/she has willfully suppressed any material fact, he/she will be liable for dismissal from the service.

16. Any matter not provided for in these regulations will be dealt with as determined by the Secretary subject to the instructions given by the Public Service Commission.

#### 17. Scheme of Examination and Medium of Examination :

- (a) The examination will be held in Sinhala, Tamil and English. The language medium of examination indicated initially shall not be allowed to change subsequently.
- (b) A candidate shall sit for the examination either in the language in which he has obtained the qualifying degree or in an Official Language.
- (c) If the candidate has passed the subjects of the qualifying degree in two or more languages, he shall sit for the examination either in the language in which he has passed most the subjects of the degree or an official language.
- (d) A candidate who possesses a special degree and has passed the main subject in one language and the additional subject in another language shall sit for the examination in the language in which he/she has passed the main subject or an official language.



*Note.-* (i) The term "Qualifying degree" in (b) and (c) above refers tot he Degree Qualifications referred to in paragraph 10.

(ii) A candidate must sit all the papers of the examination in one and the same Language.

(iii) A candidate will not be permitted to change the Language Medium of the Examination, indicated in the application.

18. *Method of Selection.*-A written examination in the following subjects;

1. Intelligence Test - Marks 100 - Duration 1 hour
2. General Knowledge - Marks 100 - Duration 3 hours  
(Minimum marks required for a pass in each subject is 40%)

19. *Method of appointment :*

- (i) As per the procedur of Recruitment of the post of Entomologist, recruitment shall strictly be made to the above post on the order of the merit as per the results of a written examination conducted by the Commissioner General of Examinations on behalf of the Secretary of Ministry Public Administration and Home Affairs as decided by him. Verification of qualifications shall be done by an interview board approved by the Public Service Commission. (Presenting the self at the interview shall not necessarily mean that he or she has fulfilled requisite qualifications for an appointment to be awarded)

19.1 *Issuing results.*- A number which is equivalent to the number of existing vacancies out of the candidates who have secured marks not less than 40% for each subject or the result sheet prepared on the order of the marks containing the number determined by the Public Service Commission shall be provided to Secretary, Public Service Commission. All the Candidates who sat the examination shall personally be issued a result sheet containing the total marks and marks secured by them for each subject.

20. *Syllabus :*

- (i) Intelligence Test (Duration 1 hour - 100 marks)  
This question paer is designed to measure the ability of candidate on critical reasoning, analyzing problems, making decisions and judgment. It consists of 50 multiple choice questions and questions for short answers and all the questions shall be answered.
- (ii) General knowledge (Duration 3 hours - 100 marks)  
This question paper will consist of structured questions regarding wide scientific matters covering all the subjects.

21. In the event of any inconsistency between sinhala, Tamil and English text of the *Gazette* notification the Sinhala text shall prevail.

On the order of the Public Service Commission.

P. B. ABEYKOON,  
Secretary,  
Ministry of Public Administration and  
Home Affairs.

Ministry of Public Administration and Home Affairs,  
Independence Square,  
Colombo 07.  
19th June, 2013.

### SPECIMEN APPLICATION

OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT TO GRADE II OF  
CLASS II OF THE POST OF ENTOMOLOGIST OF SRI LANKA SCIENTIFIC  
SERVICE OF THE DEPARTMENT OF HEALTH - 2013

(For Official Use)

1.0 Medium :

Language Medium of Examination :

Sinhala - 2  
Tamil - 3  
English - 4

(Indicate the relevant number in the cage)

\* The application shall be filled in the medium in which the candidate appear for the examination

2.0 Post applied for :

Department	Post
<input type="text"/>	<input type="text"/>

3.0 Personal Information :

3.1 Name with initials at the end, in English Block Capitals :

\_\_\_\_\_.

Examples : RANASINGHE R. M. A. K.

3.2 Full Name in English Block Capitals :\_\_\_\_\_.

3.3 Name in full (in Sinhala/Tamil) :\_\_\_\_\_.

3.4 National Identity Card No. :

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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3.5 Permanent Address in English Block Capitals (The admission card will be sent to this address) :\_\_\_\_\_.

3.6 Permanent Address (In Sinhala/Tamil) :\_\_\_\_\_.

3.7 Postal City (In English Block Capitals) : \_\_\_\_\_.

3.8 Gender :

Male - 0 ☐

Female - 1 ☐

(Indicate the relevant number in the cage)

3.9 Ethnicity :

(Sinhala - 1, Tamil - 2, Tamil - 3, ☐

Muslim - 4, other - 5)

(Indicate the relevant number in the cage)

3.10 Civil status :

Unmarried - 1 ☐

Married - 2 ☐

(Indicate the relevant number in the cage.)

3.11 Date of Birth :

Year :     Month :   Date :

3.12 Age as at the closing date of applications :

Years :   Months :   Days :

4.0 Qualifications :

- (i) Effective Date of the Degree : ..... (Please read para 10 (iv) of the notification carefully to see whether you are qualified in this respect.)

Examination/ Degree	Class	Year	Subjects	University/ Institute

- (ii) The highest examination passed :

Sinhala : \_\_\_\_\_.

Tamil : \_\_\_\_\_.

English : \_\_\_\_\_.

- (iii) Particulars of occupations engaged in/trainings obtained, after leaving school (Dates of assuming duties and date of resignation, and reasons for resignation shall be stated)

- (iv) particulars of the post holding at present :

(a) Post : \_\_\_\_\_.

(b) Department/Institution : \_\_\_\_\_.

(c) Date of appointment : \_\_\_\_\_.

(d) Whether on permanent/pensionable/Non pensionable/ temporary basis : \_\_\_\_\_.

(e) Whether confirmed in post : \_\_\_\_\_.

(f) Salary scale of the post and present salary : \_\_\_\_\_.

5.0 Property paste the cash receipt here.

Paste the receipt of the examination fee so as not to be detached.  
(It is advisable to keep a photocopy)

Receipt number : \_\_\_\_\_.

Office to which payment was made : \_\_\_\_\_.

Date : \_\_\_\_\_.

6.0 Have you ever been convicted in a court of law for a criminal offence ? If so, furnish particulars of such conviction and penalty imposed : \_\_\_\_\_.

7.0 Declaration of the candidate :

I declare that information given in this form is true to the best of my knowledge and belief, and that I have affixed the receipt No..... dated..... being the payment of the examination fee. I also agree to be bound by the rules governing the examination and any decision that may be taken to cancel my candidature prior to, during or after the examination, if it is found that I am ineligible according to the regulations of this examination. I am aware that if any particulars contained herein are found to be inaccurate and false after appointment, I am liable to dismissal from service without any compensation. Further, I agree to be bound by the rules and regulations imposed by commissioner - General of examinations on holding examination as well as the decisions taken in connection to issuance of results.

\_\_\_\_\_,  
Signature of Applicant.

Date : \_\_\_\_\_.

8.0 Attestation of the applicant's Signature : (As per 12(d) of the Gazette Notification) :

I hereby certify that . . . . . (full name) who submits this application is known to me personally, and that he/she placed his/her signature in my presence on . . . . . and further the officer has paid the prescribed examination fee and pasted the receipt on the applications.

\_\_\_\_\_,  
(Signature of the Officer attesting the Signature).

Date : \_\_\_\_\_.

Name in Full of the Officer Attesting the Signature : \_\_\_\_\_.

Designation : \_\_\_\_\_.

Address : \_\_\_\_\_.

(To be certified by placing the Official Stamp)

9.0 Report of the Head of Department if the Applicant is in the Public Service

I certify that the particulars given in paragraph 07 above are correct/needed to be revised, as shown below and the his/her work and conduct . . . . . Further, He/she can be/cannot be released from the post which he/she holds at present.

\_\_\_\_\_,  
Signature of Head of Department/Head of Institution.

Designation : \_\_\_\_\_.

(To be certified by placing the Official Stamp)

Date : \_\_\_\_\_.

**NEW SCALES OF CHARGES FOR NOTICES AND ADVERTISEMENTS IN THE  
"GAZETTE OF THE DEMOCRATIC SOCIALIST REPUBLIC OF SRI LANKA"  
EFFECTIVE AS FROM JANUARY 01st, 2013**

*(Issued every Friday)*

1. All Notices and Advertisements are published at the risk of the Advertisers.
2. All Notices and Advertisements by Private Advertisers may be handed in or sent directly by post together with full payments to the **Government Printer, Department of Government Printing, Colombo 8.**
3. The office hours are from 8.30 a.m. to 4.15 p.m.
4. Cash transactions will be from 9.00 a.m. to 3.00 p.m.
5. **All Notices and Advertisements must be pre-paid.** Notices and Advertisements sent directly by post should be accompanied by Money Order, Postal Order or Cheque made payable to the Government Printer. Postage stamps will not be accepted in payment of Advertisements. Post Office - Borella will be the paying office for Money Orders.
6. To avoid errors and delay "copy" should be **on one side of the paper only and typewritten.**
7. **All signatures should be repeated in block letters below the written signature.**
8. Notices re-change of name from Non-Government Servants and Trade Advertisements are not accepted for publication.
9. Advertisements purporting to be issued under Orders of Courts will not be inserted unless signed or attested by a Proctor of the Supreme Court.
10. **The authorised scale of charges for Notices and Advertisements is as follows from January 01st, 2013 :-**

	Rs.	cts.
One inch or less	137	00
Every addition inch or fraction thereof	137	00
One column or 1/2 page of <i>Gazette</i>	1,300	00
Two columns or one page of <i>Gazette</i>	2,600	00

*(All fractions of an inch will be charged for at the full inch rate.)*

11. The "Gazette of the Democratic Socialist Republic of Sri Lanka" is published every Friday. Day of publication is subject to alteration in any week where Public Holidays intervene.
12. All Notices and Advertisements should reach the **Government Printer, Department of Government Printing, Colombo 8,** as shown in Schedule of Separate Notice published at the end of each part of the *Gazette* of the first week of every month.
13. All communications regarding non-receipt, change of address and of the *Gazette* of the Democratic Socialist Republic of Sri Lanka should be addressed to the Government Printer, Department of Government Printing, Colombo 08.
14. **REVISED SUBSCRIPTION RATES EFFECTIVE FROM JANUARY 1ST 2013 :**

**\*Annual Subscription Rates and Postage**

	Price Rs. cts.	Postage Rs. cts.
Part I :		
Section I	4,160 00	9,340 00
Section II (Advertising, Vacancies, Tenders, Examinations, etc.)	580 00	950 00
Section III (Patent & Trade Mark Notices etc.)	405 00	750 00
Part I (Whole of 3 Sections together)	890 00	2,500 00
Part II (Judicial)	860 00	450 00
Part III (Lands)	260 00	275 00
Part IV (Notices of Provincial Councils and Local Government)	2,080 00	4,360 00
Part V (Stage carriage permits and Book List)	1,300 00	3,640 00
Part VI (List of Jurors and Assessors)	780 00	1,250 00
Extraordinary Gazette	5,145 00	5,520 00

Subscription to the "Gazette of the Democratic Socialist Republic of Sri Lanka" are booked per periods of not less than 12 months so as to terminate at the end of a calendar year only.

**\* Rates for Single Copies (if available in stock)**

	Price Rs. cts.	Postage Rs. cts.
Part I :		
Section I	40 00	60 00
Section II	25 00	60 00
Section III	15 00	60 00
Part I (Whole of 3 Sections together)	80 00	120 00
Part II	12 00	60 00
Part III	12 00	60 00
Part IV (Notices of Provincial Councils and Local Government)	23 00	60 00
Part V	123 00	60 00
Part VI	87 00	60 00

**\*All single copies could be obtained from Government Publications Bureau, No. 163, Kirulapone Mawatha, Polhengoda, Colombo 05.**

### IMPORTANT NOTICE REGARDING PUBLICATION OF GAZETTE

THE Weekly issue of the *Gazette of the Democratic Socialist Republic of Sri Lanka* is normally published on Fridays. If a Friday happens to be a Public Holiday the *Gazette* is published on the working day immediately preceding the Friday. Thus the last date specified for the receipt of notices for publication in the *Gazette* also varies depending on the incidence of public holidays in the week concerned.

The Schedule below shows the date of publication and the latest time by which notices should be received for publication in the respective weekly *Gazette*. All notices received out of times specified below will not be published. Such notices will be returned to the sender by post for necessary amendment and return if publication is desired in a subsequent issue of the *Gazette*. It will be in the interest of all concerned if those desirous of ensuring the timely publication of notices in the *Gazette* make it a point to see that sufficient time is allowed for postal transmission of notices to the Government Press.

**The Government Printer does not accept payments of subscription for the Government Gazette.**

*Note.*—Payments for inserting Notices in the *Gazette of the Democratic Socialist Republic of Sri Lanka* will be received by the Government Printer.

#### THE SCHEDULE

<i>Month</i>	<i>Date of Publication</i>			<i>Last Date and Time of Acceptance of Notices for Publication in the Gazette</i>		
	<b>2013</b>					
<b>JULY</b>	05.07.2013	Friday	—	21.06.2013	Friday	12 noon
	12.07.2013	Friday	—	28.06.2013	Friday	12 noon
	19.07.2013	Friday	—	05.07.2013	Friday	12 noon
	26.07.2013	Friday	—	12.07.2013	Friday	12 noon
<b>AUGUST</b>	02.08.2013	Friday	—	19.07.2013	Friday	12 noon
	08.08.2013	Thursday	—	26.07.2013	Friday	12 noon
	16.08.2013	Friday	—	02.08.2013	Friday	12 noon
	23.08.2013	Friday	—	08.08.2013	Thursday	12 noon
	30.08.2013	Friday	—	16.08.2013	Friday	12 noon
<b>SEPTEMBER</b>	06.09.2013	Friday	—	23.08.2013	Friday	12 noon
	13.09.2013	Friday	—	30.08.2013	Friday	12 noon
	20.09.2013	Friday	—	06.09.2013	Friday	12 noon
	27.09.2013	Friday	—	13.09.2013	Friday	12 noon

**P. H. L. V. DE SILVA,**  
*Acting Government Printer.*

Department of Government Printing,  
Colombo 08,  
01st January , 2013.