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අංක 1,529 - 2007 දෙසැම්බර් 20 වැනි බ්‍රහස්පතින්දා - 2007.12.20
No. 1,529 - THURSDAY, DECEMBER 20, 2007

(Published by Authority)

PART I : SECTION (IIA) — ADVERTISING

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IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to each of the ‘Notices’ appearing in the 1st week of every month, regarding the latest dates and times of acceptance of notices for publication in the weekly *Gazette* at the end of each Part of the *Gazette of the democratic Socialist Republic of Sri Lanka*.

All notices to be published in every Part of the *Gazette* shall close at 12 noon of each Friday, *a fortnight before the date of publication*. All Departments, Corporations, Boards, etc., are advised that any notification fixing specific dates for closing times of applications in regard to vacancies, tender notices and the dates and times of auction sales, etc., should be prepared with due regard to this change, i.e., by giving adequate time both from the time of despatch of notice to the Government Press and from the date of publication thus enabling those interested in the contents of the notices to actively and positively participate.

All notices to be published in the weekly *Gazette* should reach this Department positively by 12 noon of the Friday, two weeks prior to date of publication e.g., Notices for publication in the weekly *Gazette* of 28th December, 2007, should reach the Government Press on or before 12 noon on 14th December, 2007.

LAKSHMAN GOONEWARDENA,
Government Printer.

Department of Govt. Printing,
Colombo 08,
January 01, 2007.

1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A "Sri Lankan" is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the "New Entrants" Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. **Conditions of Service applicable to Public Officers holding permanent appointments:**

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I proficiency Test in one of the Official languages within one year; Grade II Proficiency Test within two years, and Grade III proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such Officers may in the first instance be appointed to act in

the new post for a specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the Widows ' and Orphans ' Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

5. Serving officers in the Public Service :

5:1 Applications from officers of the Public service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public officers holding post in the permanent establishment in the Public Service, Heads or Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No traveling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

6. Definition of Salary for the purpose of Eligibility.

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (1 of 25.03.1990 & 15/90 (ii) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent public Administration Circulars.

Posts - Vacant

DEPARTMENT OF WILDLIFE CONSERVATION

APPLICATIONS are invited from the citizens of Sri Lanka who possess qualifications to fill the following vacant posts in the Department of Wildlife Conservation.

- (a) Management and financial Assistant
- (b) Wildlife Ranger Grade III
- (c) Wildlife Guard

02. *Terms of Engagement.*— The post is permanent and pensionable. Appointees should contribute to the Widows'/Widowers' and Orphans' pensions scheme.

03. Conditions of Service/Sections from 10 to 12 in chapter II of the Establishments code will be applicable.

04. *General Qualifications :*

- (i) Should be not less than 18 and more than 45 years of age (The upper age limit will not apply to those who are already in the Public Service)
- (ii) Should be of excellent moral character and physically sound.
- (iii) You should agree to serve in any part of the island depending on the exigencies of the service.

05. *Educational, professional qualifications and salary scales :*

<i>Post</i>	<i>Educational Qualifications</i>	<i>Professional Qualifications</i>	<i>Salary Group and Scale</i>
Management and Financial Assistant	Should have obtained a B. Com. Degree or B. A. degree from a recognized university	Applicants should already be employed the Government institution under the graduate employments scheme in 2005	MN4 - 2006 Rs. 178,200 - 14 x 2,200 - Rs. 209,280
Wildlife Ranger Grade III	Should have passed four subjects in not more than two sittings at the G. C. E. (A/L) examination with credit passes for Botany and Zoology. Should have passed three subjects in not more than two sittings at the G. C. E. (A/L) examination under new syllabus with a credit passes for Biology	Applicants should be 5 feet in height and four inches and chest should be 32 inches (depleted) only male applicants will be recruited	MNI - 2006 Step 6 Rs. 162,240 - 1,440 x 9 1,680 x 4 - Rs. 181,920
Wildlife Guard	Should have passed six subjects in not more than two sittings at the G. C. E. (O/L) examination with credit passes for Sinhala/ Tamil, Mathematics and one another subject and six subjects should include Science or Agriculture	Applicants should be 5 feet in height and four inches and chest should be 32 inches or above only male applicants will be recruited	PL2 - 2006 Step 7 Rs. 153,600 - 12 x 1,320 - Rs. 169,440

06. *Method of Recruitment :*

- (a) *Post of Management and Financial Assistant.*— Applicants who score maximum marks on the results of structured interview will be recruited to this post.

Note.— Examination fees should not be paid for this post.

- (b) *Post of Wildlife Ranger Grade III.*

Written examination will be held for qualified candidates and those who score maximum marks will be subjected to physical fitness test as per 1.5 ratio according to the existing number of vacancies. The candidates should compulsorily pass

physical fitness test for the selection. The competitive examination and the interview will be only held in Colombo. This examination will be conducted by the Department of Wildlife Conservation, Department of Examinations or Sri Lanka Institute of Development Administration or any other recognized institution.

The candidates who pass the physical fitness test will be called for an interview and only their certificates will be checked at the interview. Appointments will be made on the merit at the examination.

Scheme of Examination :

- (i) One hour question paper on General Knowledge and knowledge of wildlife conservation - maximum marks 100
(Question paper consists of short multiple choice questions related to the subject. Structural essays and essays type questions to test the knowledge of the candidates in relation to national, regional and worldwide organized environment of wildlife conservation and their cultural, scientific, political and economic knowledge in the society.
- (ii) *Intelligence Test.*— One -hour question paper - maximum marks 100
(It is a kind of puzzle presented in the form of words, figures and diagrams. Power of understanding is measured from the inferences and responses of the candidates towards the puzzle and their ability to understand the relationship between the time and space is evaluated. It is a question paper of short questions).

Note.— The applicants who have applied as per government gazette notification dated 17.02.2006 on the payment of money should forward fresh application a stamps to the value of Rs. 250 should not be affixed.

- (c) Post of Wildlife Guard.— All applicants will be required to appear for a competitive examination and on the results of this examination qualified persons will be subjected to a structural interview will be recruited after perusal of their qualifications. Written examination consists of 01 hour question paper on intelligence test. Maximum marks 100.

(It is a kind of puzzle presented in the form of words, figures and diagrams. Power of understanding is measured from the inferences and responses of the candidates towards the puzzle and their ability to understand the relationship between the time and space is evaluated.)

This examination will be conducted by the Department of Wildlife Conservation or Sri Lanka Institute of Development Administration or the Department of Examination or such other recognized institutions. The candidates who score the highest marks at the written examination will be summoned for a physical test as per 1:5 ratio. Those who get through this physical fitness test will only be called for a structural interview. Recruitments will be made having taken into consideration the aggregate marks of scored at the written examination and the structural interview.

07. How to apply :

- 7.1 Applications prepared using both sides of 'A4' size papers according to the specimen form in this notification should be sent by registered post to reach the Director General, Department of Wildlife Conservation, No. 382, New Kandy Road, Malabe before 15.01.2008. The post applicable for should be clearly written on the top left hand corner of the envelope enclosing the applications and the application from the applicants employed in the government and other institutions should be forwarded through the respective heads. In the event of applying for more than one post separate applications for each post should be sent.
- 7.2 All applications not completed in every respect without basic qualifications and received after due date will be rejected and whether such applications were received or rejected will not be informed.
- 7.3 It should be noted that this Department is not responsible for the delays or misplacements in the post.
- 7.4 The applicant's signature should be attested by a principal of a Government school, a Justice of the Peace, a Priest in charge of a place of worship, Attorney-at-Law or Public Officer drawing an annual salary not less than Rs. 237,060.

08. *Examination fees.*— Stamps to the value of Rs. 250 for examination fees should be affixed on the relevant place of the application and the stamps should be cancelled placing the signature of the applicants and the date.

09. *Provisions of false information.*— If any candidate is found to be disqualified at any time prior to the appointments his candidature will be cancelled. If it is detected after appointment that he is disqualified or he has furnished false information deliberately or

suppressed correct information willfully he is liable to be dismissed. The candidates who are unable to submit the originals of the certificates at the interview will not be considered later.

10. The decision of the Director General of Wildlife Conservation will be final regarding problems answering out of matters relating to the notification calling applications or other matters which are not covered by this notification.

W. A. D. A. WIJESOORIYA,
Director General of Wildlife Conservation.

Department of Wildlife Conservation,
No. 382, New Kandy Road, Malabe,
10th December, 2007.

Specimen Application Form

WRITTEN EXAMINATION/INTERVIEWS FOR THE RECRUITMENT TO POST OF IN THE DEPARTMENT OF WILDLIFE CONSERVATION

01. (a) Name of Applicant with initials :_____.

(i) In Sinhala/Tamil :_____.

(ii) In English :_____.

(b) Full Name :_____.

(i) In Sinhala/Tamil :_____.

(ii) In English :_____.

(c) Male/Female :_____.

02. Permanent Address :-

(i) In Sinhala/Tamil :_____.

(ii) In English :_____.

(iii) District :_____.

(iv) Telephone No. :_____.

03. Medium in which the applicant appears for the Examination :

Sinhala - S

Tamil - T

English - E

04. (a) Date of Birth :_____.

(b) Age as at closing date of applications :_____.

Years :_____, Months :_____, Days :_____.

05. National Identity Card No. :_____.

06. Civil Status :_____.

07. Whether you are a citizen of Sri Lanka :_____.

08. Educational Qualifications (Relevant subjects should be clearly indicated as per the notification for recruitment to the post) : _____.

09. Professional Qualifications :_____.

10. Height :_____ feet :_____ inches

Chest :_____ inches

11. If you have been committed of any offence in a court of law give particulars :_____.

12. If presently employed give particulars :_____.

13. Stamp Cage :

Applicants should affix stamps to the value of Rs. 250 and the stamps should be cancelled placing their signature and date. Stamps should not be affixed one over another.

14. Declaration of Applicant :-

I do hereby declare that the particulars furnished by me in this application are true and correct to the best of my knowledge and belief. In terms of the conditions of recruitment, I am aware that my candidature is liable to be cancelled if particulars given me are found to be false before or after examination and I am liable to be dismissed if detected after selection to the post.

_____,
Signature of Applicant.

Date :_____.

ATTESTATION OF THE APPLICANT'S SIGNATURE

I certify that this applicant is well known to me and he/she placed his/her signature in my presence and this is his/her signature.

_____,
Signature and official stamp of Attester.

Date :_____.

CERTIFICATION OF HEAD OF DEPARTMENT OR INSTITUTION

(Only for applicants employed in the Public/Provincial Public Service/State Corporations/Statutory boards)

I recommend and forward the application submitted by Mr./Mrs./Miss. holds the post of in this institution. I certify that his/her work and conduct is satisfactory and no disciplinary action is pending and contemplated. He/she can/cannot be released if he/she is selected to this post.

_____,
Signature and official stamp of
Head of Department/Institution.

Date :_____.