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The Gazette of the Democratic Socialist Republic of Sri Lanka

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No. 1,492 - THURSDAY, APRIL 12, 2007

(Published by Authority)

PART I : SECTION (IIA) — ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

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IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to each of the ‘Notices’ appearing in the 1st week of every month, regarding the latest dates and times of acceptance of notices for publication in the weekly *Gazette* at the end of each Part of the *Gazette of the democratic Socialist Republic of Sri Lanka*.

All notices to be published in every Part of the *Gazette* shall close at 12 noon of each Friday, *a fortnight before the date of publication*. All Departments, Corporations, Boards, etc., are advised that any notification fixing specific dates for closing times of applications in regard to vacancies, tender notices and the dates and times of auction sales, etc., should be prepared with due regard to this change, i.e., by giving adequate time both from the time of despatch of notice to the Government Press and from the date of publication thus enabling those interested in the contents of the notices to actively and positively participate.

All notices to be published in the weekly *Gazette* should reach this Department positively by 12 noon of the Friday, two weeks prior to date of publication e.g., Notices for publication in the weekly *Gazette* of 20th April, 2007, should reach the Government Press on or before 12 noon on 05th April, 2007.

LAKSHMAN GOONEWARDENA,
Government Printer.

Department of Govt. Printing,
Colombo 08,
January 01, 2007.

1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A "Sri Lankan" is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the "New Entrants" Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments:

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I proficiency Test in one of the Official languages within one year; Grade II Proficiency Test within two years, and Grade III proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such Officers may in the first instance be appointed to act in

the new post for a specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the Widows ' and Orphans ' Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover form their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

5. Serving officers in the Public Service :

5:1 Applications from officers of the Public service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public officers holding post in the permanent establishment in the Public Service. Heads or Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No traveling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

6. Definition of Salary for the purpose of Eligibility.

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (1 of 25.03.1990 & 15/90 (ii) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent public Administration Circulars.

Rules And Instructions For Candidates

"All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968."

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :-

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for practical and oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination hall other than a member of the Examination hall staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the index number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. If should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination hall. Breach of this rule is a punishable act.

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12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination hall. Should the Supervisor so requires each candidate is bound to declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

Candidates should adhere to the following instructions for their own safety :-

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your index number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Depart. of Examinations, Commissioner General of Examinations.
Pefawatta,
Battaramulla.

Posts - Vacant

SRI LANKA VOLUNTEER AIR FORCE

Airmen Vacancies

VACANCIES exist in the Sri Lanka Volunteer Air Force for Airmen in the trades given below.

1. (a) Trades and Educational Qualifications required :

Electrician Works
Plant Operator
Air Conditioner and Refrigeration
Mechanic
Engine fitter

Passes in 06 subjects at the G. C. E. (O/L) Examination at not more than two sittings (additional and optional subjects not considered) including ordinary passes in Sinhala/Tamil and English Languages, Mathematics and Science (Mathematics II, Science II if an applicant of year 1999/2000). A Credit pass for mathematics/science is essential.

(b) *Other Requirement.*—Candidates must fulfil the following general conditions for enlistment in the Sri Lanka Volunteer Air Force :-

- (1) *Nationality.*— Must be a citizen of Sri Lanka.
- (2) *Age.*— Not less than 18 years and not more than 30 years as at 30th June, 2007.
- (3) *Height.*— 5 feet 5 inches and above.
- (4) *Weight.*— $BMI = \frac{Weight (kg)}{Height (m)^2} < 25$
- (5) *Chest.*— 32" (Minimum)
- (6) *Vision Colour Standard.*— CP2
- (7) *Visual Acuity.*— 6/6 each eye (without spectacles)
- (8) *Civil Status.*— married or unmarried. Unmarried Airmen are not allowed to marry until the completion of a period of one year from the date of enlistment.

2. Candidates who do not possess the required educational qualifications or fulfil the requirements of paragraph 01 (a) and (b) will be rejected. On arrival for the first interview the height and vision will be measured. Candidates whose height and vision is below the standard specified in the *Gazette Notification* and who have no exceptional skill will not be interviewed.

3. Due consideration will be given to outstanding achievements in the field of sports.

4. *Conditions of Service :*

- (a) Airmen will be governed by the Air Force Act and other Air Force Regulations and Orders with effect from the date of enlistment.
- (b) Selected candidates will be trained in combat and in the selected trades accordingly. They will be required to perform combat duties and any type of duty, day and night, even under very difficult conditions in any part of Sri Lanka or abroad.

5. *Terms of Engagements :*

Selected candidates will be enlisted in the rank of Aircraftsman (Third Class) in the Volunteer Air Force and shall be required to serve for a continuous period of five years. Opportunities exist for suitable Airmen to extend for further service on completion of five years of service.

6. *Official Language Requirements.*—The selected candidates must confirm to the Official Language Policy of the Government of Sri Lanka.

7. *Pay and Allowances :*

- (a) *Pay Rate* — The scale of consolidated pay applicable to Airmen shall be as follows :-

Aircraftman.- Rs. 166,560 – 7x1,440-10x1,800 – Rs. 194,640 per annum.
Leading Aircraftman.- Rs. 170,880 – 4x1,440 – 11x1,800 – Rs.196,440 per annum
Corporal.- Rs. 175,200 – 1x1,440 – 13x1,800 – Rs. 200,040 Per annum
Sergeant.- Rs. 178,440 – 10x1,800 – 2x 2,520 – 1x3,480 – Rs. 204,960 Per annum
Flight Sergeant.- Rs. 182,040 – 8x1,800 2,x 2,520 – 3x 3,480 – Rs. 211,920 Per annum
Warrant Officer.- Rs. 189,240 – 4x1,800 – 2 x 2,520 – 9x3,480 – Rs. 232,800 Per annum.

Pay and allowances will be paid according to the consolidated pay scale applicable to airmen. Increments in promotions will be based in consideration to the service period, good conduct and trade efficiency and will be placed in the appropriate pay scale.

(b) *Other Allowances :*

- (1) Cost of living allowances.- Rs. 1,750 per month,
- (2) Hardlying Allowance.- Rs. 600 per month,
- (3) Enhanced Allowance.- Rs. 1,900 per month for those serving in operational areas.

- (4) Enhanced allowance.- Rs. 2,400 per month for those serving in Jaffna Peninsula (Rs. 80 will be paid for each working day)
- (5) Ration Allowance.- Rs. 5,649.75 per month for living out Airmen.
(Free messing for living - in Airmen).
- (6) Accommodation.- Free for personnel living-in.
- (7) Travelling.- Three sets of Holiday Railway warrants per year (For Airmen, Wife and Children). One set of railway warrants per month or the reimbursement of bus fare for living-in Airmen.
- (8) Disturbance Allowance.- When proceeding on duty outside permanent station. (Rates vary with married/unmarried).
- (9) Good Conduct Badge Pay.- Paid to personnel whose behaviour and general conduct are maintained at a high standard. (Rs. 30 to Rs. 204 per month).
- (10) Uniform upkeep allowances.- Rs. 170 per month.
- (11) Medical Facilities.- Provided through Air Force expense for Airmen and their families.
- (12) Free travel from residence to Place of work in S.L.T.B. buses for living-out Airmen within a radius of 30 miles (48 km).
- (13) Following Rent Allowance are payable to married Airmen not in occupation of Government married quarters Rs. 1,200 to Rs. 3,300 per month.
- (14) Other Allowances.- (Separation and Overseas, etc.) will be paid as per Air Force Pay Code.
- (15) Pensions/Gratuities are payable in terms of the Air Force Pensions and Gratuities Code 1981, as amended from time to time.

08. *Instructions to Applicants.*— (a) Applications should be submitted in applicants own handwriting in terms of the form specified below, all cages of the application should be filled with much details as possible. Applications should be sent by registered post addressed to “Chief Recruiting Officer, Sri Lanka Air Force, Ekala, Kotugoda” so as to reach there not later than 12.00 noon on 27th April, 2007. The envelope enclosing the application should be marked “Application for Volunteer Airmen” on the top left corner. Application received at Sri Lanka Air Force, Ekala, Kotugoda after closing date and time and not in accordance with the requirements of this notification and not in registered post will not be considered.

(b) Candidates who are in Government Service/Corporations/Boards/Civil Establishments should forward their applications through their Heads of the Departments/Corporations/Boards/Civil Establishments and should bear a certificate to the effect that the candidate will be released if selected.

(c) Candidates will be required to produce the originals of the following documents when summoned for interviews or when called upon to do so : —

- (1) Certificate of Registration of Birth. (Certificate issued for the purpose of the Education Code will not be accepted.) ;

- (2) Certificate in support of the educational qualifications required ;
- (3) Certificate for Trade/Technical training and/or experience (if any) obtained from a recognized institution will be an added advantage ;
- (4) Two recent certificates of character, one of these should be from the principal of the last school attended and the other from the responsible person who has the know of the applicant for more than two years or from the present employer (if employed) ;
- (5) Certificates in support of sports activities and cadeting, etc.

(d) Applications of candidates who fail to produce documents when required to do so will not be considered.

(e) No original documents or copies of documents should be attached to the application form.

(f) The Air Force will not be responsible for loss of any originals of certificates if enclosed with the application form.

09. Interviews will be held in Sri Lanka Air Force Station Ekala. Candidates considered suitable for the interview will be required to appear for an interview at their own expense before an Air Force Recruiting Board. Such candidates will be informed individually of the date, time and place.

10. On every occasion an applicant is summoned for interviews, he is to produce the National Identity Card. Candidates who do not have the National Identity Card could produce some other form of the accepted identification. However, no candidates will be enlisted without the National Identity Card.

11. Candidates likely to be suitable following their interviews will be required to present themselves before an Air Force Medical Board. The required number of candidates per trade will be selected according to merit order.

12. Any one who desires to recommend a candidate should do so by giving her testimonial. Any form of canvassing, or attempt to influence the selection of a candidate will result in disqualification of such candidates.

13. Any statement in the application which is found to be incorrect, will render the applicant liable to disqualification, if the inaccuracy is discovered before the selection and for dismissal if discovered after the selection.

14. Candidates who are found unsuitable for enlistment will not be notified.

WDRMJ GOONETILEKE,
Air Marshal,
Commander of the Air Force.

Headquarters,
Sri Lanka Air Force,
P.O. Box 594,
Colombo.

APPLICATION FOR VOLUNTEER AIRMEN IN
THE SRI LANKA VOLUNTEER AIR FORCE

01. Full Name : _____.

(According to National Identity Card))

02. National Identity Card Number : _____.

03. Applied Trade : _____.

04. Postal Address: _____.

05. Permanent Address : _____.

06. Nearest Police Station to Permanent Address : _____.

07. District : _____.

08. Electorate : _____.

09. GS Division : _____.

10. Telephone Number : _____.

11. Date of Birth : _____.

12. Married or Single : _____.

13. Height : Feet : _____, Inches : _____.

14. G.C.E. (O/L) Examination :

Year	Index No.	Subjects Passed	Grading

15. G.C.E. (A/L) Examination :

Year	Index No.	Subjects Passed	Grading

16. (a) Any special qualifications for the post : _____.
(Eg. : Technical training and experience etc.)

17. Details of special achievements in sports : _____.

18. Other achievements of note at school or with outside organizations : _____.

19. If previously applied for the Armed Forces or Police, give details : _____.

20. Have you been convicted or bound over by a Civil or Military Court ? If So, give details : _____.

21. Particulars of Testimonials :

Name	Description	Permanent Address

22. Declaration to be signed by the applicant :

I, declare on my honour that the answers given to the above questions are, to the best of my knowledge and belief are correct. I have read and understood the procedure which will be adopted and the rules which will apply in respect of those candidates who are selected as Airmen in the Sri Lanka Volunteer Air Force published in the *Gazette of the Republic of Sri Lanka*.

_____,
Signature of Applicant.

Date : _____.

04-267

SRI LANKA AIR FORCE

Officer Vacancies (Regular/Volunteer Force)

VACANCIES exist in the Sri Lanka Regular and Volunteer Air Force for Male and Female Commissioned Officers in the following branches :

- (a) Technical Signal Branch (Regular- Male)
- (b) Administrative Regiment Branch (Regular - Male)
- (c) Air Field Construction Branch - (Regular- Male)
- (d) Medical Branch (Regular/ Volunteer - Male/Female)
- (e) Dental Branch (Regular/Volunteer - Male/ Female)
- (f) Administrative Medical Branch - (Regular/ Volunteer - Male)
- (g) Administrative Agriculture Branch - (Regular - Male)
- (h) Administrative Educational Branch - (Volunteer-Male)

2. Applications are invited from candidates who possess the professional qualifications given below :

(a) **Technical Signal Branch :-**

Electronics and Telecommunication Engineering Officer (Flight Lieutenant/Flying Officer/Pilot Officer) :

BSc. Degree in Electronics and Telecommunication Engineering or NDT in Electronics and Telecommunication Engineering or equivalent qualifications.

(b) **Administrative Regiment Branch (Band Master) :**

(1) *Military Band (Pilot Officer) :*

- (a) A minimum of six passes at the GCE (O/L) Examination with four credits including credits in Music and English language and an ordinary pass in Sinhala/Tamil language in one sitting ; and
- (b) Having qualifications up to Grade V or above of the Royal College/Trinity College of Music London or equivalent.
- (c) Ability to train and conduct Military Band and Orchestra will be an added qualification.
- (d) Ability to compose music in western and oriental traditions as well as have a sound knowledge on playing western and oriental instruments will be considered as a special qualification.

(2) *Dance Troupe (Pilot Officer) :*

- (a) A minimum of six passes at the GCE (O/L) Examination with four credits including credits in Music and English language and an ordinary pass in Sinhala/Tamil language in one sitting ; and
- (b) Fine Arts Degree from the Institute of Aesthetic Education (Dance) in Sri Lanka or passed final level (Dance) in National Dance and Music Examination of Sri Lanka.
- (c) Ability to train on traditional and foreign dances will be an added qualification.
- (d) Ability to design new dances in local and foreign dance styles will be considered as a special qualification.

(3) *Oriental Orchestra/Western Band (Pilot Officer) :*

- (a) A minimum of six passes at the GCE (O/L) Examination with four credits including credits in Music and English language and an ordinary pass in Sinhala/Tamil language in one sitting ; and
- (b) Fine Arts Degree from the Institute of Aesthetic Education (Music) in Sri Lanka or passed final

level (Music) in National Dance and Music Examination of Sri Lanka or "Visharadha" Part II Level from "Bathkande" music Academy in India.

(c) Ability to train and conduct oriental and western Bands will be an added qualification.

(d) Ability to compose music in both oriental and Western traditions as well as have a sound knowledge on playing western and oriental instruments will be considered as a special qualification.

(c) **Air Field Construction Branch :-**

Civil Engineering Officer (Flight Lieutenant/Flying Officer/Pilot Officer) :

BSc/NDT or equivalent qualifications in Civil Engineering. Preference will be given for experience in Quantity Surveying.

(d) **Medical Branch :-**

Medical Officer (Flight Lieutenant) :

Full professional registration with the Sri Lanka Medical Council.

(e) **Dental Branch :-**

Dental Officer (Flight Lieutenant) :

BDS or equivalent with full registration with the Sri Lanka Medical Council.

(f) **Administrative Medical Branch :-**

Psychologist (Flight Lieutenant) :

BSc in Psychology.

(g) **Administrative Agriculture Branch :-**

Agriculture Officer (Flying Officer)

BSc in Agriculture.

(h) **Administrative Education Branch :-**

English Language Instructor (Flight Lieutenant/Flying Officer/Pilot Officer) :

Bachelor Degree (BA/BSc) and Diploma in Education or Master Degree (MA/MSc) with English Language as a subject or Master Degree (MA/MSc) in English medium with one year teacher experience as an English Language Teacher in all categories ; or

Three passes at GCE A/L Examination in any subject with successful completion of two (02) years Teacher Training Course as an English Language Teacher at the "Government

Teachers Training College of Education” and three (03) years experience as an English Language Teacher after successful completion of the training course ; or

A degree BA/BSc with English Language as a subject or a degree B. Ed (Bachelor of Education) in English or a degree BA/BSc in English medium and one (01) year experience as an English Language Teacher ; or

Three passes at GCE A/L Examination in any subject with successful completion of three (03) years Teacher Training Course as an English Language Teacher at the “National College of Education” and one (01) year experience as an English Language Teacher after successful completion of the training course.

3. Other Requirements :-

- (a) Nationality : Must be a citizen of Sri Lanka ;
- (b) Height : Male 5'5" and above. (Not applicable for Medical and Dental Officers)
- (c) Chest : Male 32" (Minimum)
- (d) Vision Colour : CP2
- (e) Visual Acuity : Left eye 6/6 and Right eye 6/6 (with or without spectacles)
- (f) Age :

- (1) *Technical Signal Branch.*— Not more than 28 years as at 30th June, 2007.
- (2) *Administrative Regiment Branch.*— Not more than 35 years as at 30th June, 2007.
- (3) *Air Field Construction Branch.*— Not more than 35 years as at 30th June, 2007.
- (4) *Medical Branch.*— Not more than 35 years as at 30th June, 2007.
- (5) *Dental Branch.*— Not more than 35 years as at 30th June, 2007.
- (6) *Administrative Medical Branch.*— Not more than 35 years as at 30th June, 2007.
- (7) *Administrative Agriculture Branch.*— Not more than 35 years as at 30th June, 2007.
- (8) *Administrative Education Branch.*— Not more than 35 years as at 30th June, 2007.

4. Any candidate who may have a special skill or value to the service may at the discretion of the Commander of the Air Force be considered, even though he may not have the requisite age or height, provided he/she possesses the requisite academic and professional qualifications.

5. Be medically fit so as to pass such medical examinations as may be prescribed by the Commander of the Air Force.

6. Due considerations will be given to current outstanding achievements in the field of sports.

7. Selected candidates will be granted a Regular or Volunteer Commission in the Sri Lanka Air Force in the Pilot Officer, Flying Officer or Flight Lieutenant rank as applicable in keeping with their qualifications and experience.

8. *Official Language Requirements.*— Selected Candidates will be required to comply with any rules already made or may be made here after for giving effect to the Language Policy of the Republic of Sri Lanka and in Particular for implementing the provisions in the Official Language Act, No. 33 of 1956.

9. Selected candidates will be required to undergo training at such places as decided by the Commander of the Air Force. If at any time during training, the officer is reported on by the authorities as being unsuitable for reasons of misconduct or due to causes within his control, he will be liable to have his commission withdrawn and/or be subject to other disciplinary action in accordance with the Sri Lanka Air Force Disciplinary Regulations.

10. The conditions of service for an Officer of the Sri Lanka Air Force are in terms of Sri Lanka Air Force Regulations published in the *Gazette* No. 10,240 of 27th April, 1951 and as amended from time to time. In terms of Section 10 of the Air Force Act, “Every Officer shall hold his appointment during the President’s pleasure.”. However an Officer has no right to resign his Commission unilaterally, but under provision of Section 11 of the Air Force Act may be allowed by the President to do so. The provisions of any Bond/ Agreement envisaging a period of obligatory service in respect of training and subsequent courses will not supercede the provisions of Section 11 of the Air Force Act stated above. Retirement from the Air Force will be applicable under conditions specified in the Air Force Pensions and Gratuities Code.

11. All officers are liable to be posted for duty or training in any part of the world at any time.

12. A single Officer is required to live in the Officers Mess. He/ She is provided with furnished accommodation and food. Batman service will also be provided. A single Officer’s ration allowance and batman allowance are paid to the Mess.

13. A married Officer may be provided with a married quarter if available. Recovery of rental will be as per the Establishment Code. Married Officers not in occupation of married quarters will be entitled to a rental allowance as stated in para. 15 (d)(15).

14. All Officers are governed by the Air Force Act and orders issued from time to time.

15. (a) Pay fapplicable for Commissioned Officers other than Medical and Dental Officers :—

Pilot Officer.— Rs. 198,960 p. a.

Flying Officer.— Rs. 275,220-30x7,740 = Rs. 507,420 p. a.

Flight Lieutenant.— Rs. 321,660-24x7,740 = Rs. 507,420 p. a.

Squadron Leader.— Rs. 352,620-20x7,740 = 507,420/- p. a.

Wing Commander.— Rs. 362,100-15x9,480 = Rs. 504,300 p. a.

Group Captain.— Rs. 441,060-17x12,600=Rs. 642,660 p. a.

(b) Pay applicable for Medical and Dental Officers :-

(1) *Medical Officers :*

Preliminary Grade - Rs. 313,920-2x7,740 = Rs. 329,400
Grade II - Rs. 337,140 - 8x7,800 = Rs. 399,540
Grade I - Rs. 412,140-15x12,600 = Rs. 601,140
Specialist Grade - Rs. 508,680 -12x15,720 = Rs. 697,320

(2) *Dental Officers:*

Grade II - Rs. 306,180-4x7,740-8x7,800=Rs. 399,540
Grade I - Rs. 412,140 - 16x12,600 = Rs. 601,140

(c) Other allowances applicable to Medical and Dental Officers :

(1) *Pensionable Allowance :*

Preliminary Grade - Rs. 1,700 per month
Grade II - Rs. 1,700 per month
Grade I - Rs. 3,400 per month
Specialist Grade - Rs. 3,400 per month

(2) *Non-Pensionable Allowance :*

Preliminary Grade - Rs. 2,125 per month
Grade II - Rs. 1,700 per month
Grade I - Rs. 400 per month

(3) Extra duty allowances - Rs. 5,000 per month

(4) *Extra duty payments :*

Preliminary Grade - Rs. 105 per hour
Grade II - Rs. 140 per hour
Grade I - Rs. 150 per hour

(5) Service Allowances indicated in paragraph 15(d) are to be calculated separately as applicable.

(d) *Service Allowances :*

- (1) Cost of living allowance Rs. 1,750 per month,
- (2) Incentive allowance of Rs. 250 per month after five years of service,
- (3) Hardly allowance Rs. 600 per month,
- (4) Enhanced allowance Rs. 2,400 per month for those serving in operational areas,
- (5) Special allowance Rs. 3,000 per month for those serving in the Jaffna Peninsula,
- (6) Uniform upkeep allowance Rs. 255 per month,
- (7) Batman allowance Rs. 637.50 per month (if permitted to live out),
- (8) Ration allowance Rs. 6,213.64 per month (if permitted to live out),
- (9) Qualification pay where applicable (up to a maximum of Rs. 637.50 per month),

- (10) Three sets of holiday railway warrants per year (for officer, spouse and children),
- (11) An additional set of railway warrants or the reimbursement of bus fare for officers living in Messes to travel from the Mess to the hometown once a month,
- (12) Free issue of uniforms and ancillary items,
- (13) Free medical facilities (including for families if applicable),
- (14) Married officers permitted to live out are entitled to a free bus pass to travel from residence to place of work within 30 miles radius,
- (15) Rent allowance for married officers not in occupation of a government married quarter. Pilot Officer to Group Captain and above Rs. 1,600 to 4,250 per month,
- (16) Service Allowance - Rs. 300 , Rs. 400, Rs. 500 as applicable (Applicable to service Medical; /Dental Officers in consideration to the Number of complete Years of Service) :
- (17) Additional service allowance - Rs. 1500 per month (applicable to service Medical/Dental Officers only).

16. Pensions/Gratuities are payable in terms of the Air Force Pensions & Gratuities Code 1981 as amended from time to time. All Officers are contributors to the Widows and Orphans Pension (Armed Forces) Scheme. Rates of contributions are as per Widows and Orphans Pension (Armed Forces) Scheme Regulations 1970.

17. *Instructions to applicants :*

- (a) Applications should be submitted in applicants' own hand writing in terms of the form specified below. All cages of the application should be completed neatly with as much details as possible. Applications should be addressed to "Chief Recruiting Officer, Sri Lanka Air Force, Ekala, Kotugoda" so as to reach him not later than 12.00 noon on 04th May, 2007 under registered cover. The envelope enclosing the application should be marked "Application for Commission in the Branch". Applications received after the closing date and not in accordance with the requirements of this notification and not in registered post mail will not be entertained.
- (b) Candidates who are in Government Service/Corporations/ Boards/Civil Establishments should forward their applications through their Heads of Departments/ Corporations/Boards/Civil Establishments and should bear a certificate to the effect that the candidate will be released if selected.
- (c) Applicants should attach to their applications copies of : -
 - (1) Certificate of Registration of Birth ;
 - (2) Certificates of the highest academic and professional qualifications obtained ;
 - (3) Certificates of Character from at least two responsible persons who are personally acquainted with the applicant ;
 - (4) Certificates in support of sports activities, cadeting etc. ;

(5) Certificate in support of any claims made in the application.

Note.— Originals of these certificates should be produced only if and when the applicant is called for the interviews.

18. Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

19. *Selection Interview :*

- (a) Preliminary selections will be made amongst those candidates who fulfil the above conditions only. Candidates so selected from the preliminary interview will be required to undergo a Medical test as may be prescribed by the Commander of the Air Force. The final selection will then be made after an interview of those selected candidates, by a Selection Board appointed by the Ministry of Defence.
- (b) Candidates selected for interviews will be informed in writing of the place, time and date of such interviews. No travelling or other expenses will be paid in this respect.
- (c) On every occasion an applicant is summoned for an interview he/she is to produce his/he/her National Identity Card issued by the Department of Registration of Persons.
- (d) Candidates likely to be suitable following their final interviews will be required to present themselves before an Air Force Medical Board.
- (e) Any one who desires to recommend a candidate should do so by giving his testimonial. Any form of canvassing or attempt to influence in the selection of a candidate will result in disqualification of such candidate.
- (f) Candidates who are found unsuitable for enlistment will not be notified.

WDRMJ GOONETILEKE,
Air Marshal,
Commander of the Air Force.

Headquarters,
Sir Lanka Air Force,
P. O. Box 594,
Colombo.

**Application for Commission in the Sri Lanka Regular/
Volunteer Air Force in the Branch**

1. Nationality : _____.
(State whether citizen of Sri Lanka by descent or by registration and if latter, quote number and date of certificate).
2. Full Name (As per the National Identity Card) : _____.
3. National Identity Card Number : _____.

4. Permanent Address : _____.
5. Postal Address : _____.
6. Date of Birth : _____.
7. Height : _____', _____".
8. Nearest Police Station to Permanent Address : _____.
9. District : _____.
10. Electorate : _____.
11. G.S. Division : _____.
12. Telephone Number : _____.
13. Married or Single : _____.
14. Particulars of School and /or University and Qualifications obtained :

Name of School/ University	Type of examination	Year of examination	Subjects passed (including grading)
	Ordinary Level Advance Level Professional Qualifications Other		

15. Particulars of employment since leaving School/University (If applicable):

Name & Address of Employer	Nature of Employment	Period of service	
		From	To

16. Particulars of Parents :

Full Name	Place of Birth	Occupation	Present Address
Father			
Mother			

17. Any special qualification for the post : _____.

18. Details of current achievements in sports. (Give details of teams and competitions participated with dates / years etc. and standards / Levels achieved) : _____.

19. Other achievements of note at School/University or with Outside Organizations (Give details with dates/years etc.) : _____.

20. Any previous service in the Armed Forces or Volunteer Force Cadet Corps or Boy Scout Organization : _____.

21. Have you applied earlier to join the Sri Lanka Air Force or any of the Armed Services or Polices if so give details and the outcome of such applications : _____.

22. Have you being convicted or bound over by a Civil or Military Court, if so give details :_____.

23. If earlier employed in a Government Department or in the Public Sector/Board /Corporation (including the Central Bank National Bank, Universities, Joint Stock Companies controlled by the Government etc.) reasons for termination of employment :—.

24. Particulars of Testimonials :

Name	Designation	Postal Address

25. Declaration to be signed by the Applicant :

I declare on my honour that answers given to the above questions are true and correct to the best of my knowledge and belief. I have read and understood the procedure which will be adopted and the rules which will apply in respect of those candidates who are selected for Commission in the Sri Lanka Air Force published in the *Gazette* of the Republic of Sri Lanka.

_____,
Signature of Applicant.

Date :_____.

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SRI LANKA REGULAR AIR FORCE

Airwomen Vacancies

VACANCIES exist in the Sri Lanka Regular Air Force for Airwomen in the trades given below :

1. (a) Trade & Educational Qualifications required :

Nursing Assistants
Dental Assistants

Passes in 06 subjects at the G. C. E. (O/L) Examination at not more than two sittings (additional and optional subjects not considered) including an ordinary pass in English Language and Credit passes in Sinhala/Tamil Language, Mathematics, Science (Mathematics II, Science II if an applicant of year 1999/2000) and one other subject. Having three passes at the (GCE (A/L) Examination in Bio Science subjects in one sitting will be a qualification for advance training.

Mess Stewards :

Passes in 06 subjects at the G. C. E. (O/L) Examination at not more than two sittings (additional and optional subjects not considered) including ordinary passes in Sinhala/Tamil and English Languages. (If Mathematics/

Science are included in the six subjects Mathematics II, Science II for an applicant of year 1999/2000).

Gunners :

Passes in 06 subjects at the G. C. E. (O/L) Examination at not more than two sittings (additional and optional subjects not considered) including an ordinary pass in Sinhala/Tamil Language (If Mathematics/Science are included in the six subjects Mathematics II, Science II for an applicant of year 1999/2000).

(b) *Other Requirements.*— Candidates must fulfil the following general conditions for enlistment in the Sri Lanka Regular Air Force :

- (1) *Nationality.*— Must be a citizen of Sri Lanka.
- (2) *Age.*— Not less than 18 years on and not more than 22 years as at 30th June, 2007.
- (3) *Height.*— 5 feet 4 inches and above.
- (4) *Weight.*— BMI = $\frac{\text{Weight (kg)}}{\text{Height (m)}^2} < 25$
- (5) *Vision Colour Standard.*— CP2
- (6) *Visual Acuity.*— 6/6 each eye (without spectacles)
- (7) *Civil Status.*— Candidates must be unmarried. (Airwomen are not allowed to marry until the completion of a period of two years from the date of enlistment or until one year after the completion of the Basic Trade Training Course or which ever is later).

2. Candidates who do not possess the required educational qualifications or fulfil the requirements of paragraph 01 (a) and (b) will be rejected. On arrival for the first interview the height and vision will be measured. Candidates whose height and vision are below the standard specified in the *Gazette Notification* and who have no exceptional skill will not be interviewed.

3. Due consideration will be given to outstanding achievements in the field of sports.

4. Conditions of Service :

- (a) Airwomen will be governed by the Air Force Act and other Air Force Regulations and Orders with effect from the date of enlistment.
- (b) Selected candidates will be trained in combat and in the selected trades accordingly. They will be required to perform combat duties and any type of duty, day and night, even under very difficult conditions in any part of Sri Lanka or Abroad.

5. Terms of Engagements :

Selected candidates will be enlisted in the rank of Aircraft woman (Second and Third Class) in the Regular Air Force and shall be

required to serve for 12 years in which five years will have to be series. continuously and for further 07 years in the Regular Air force (Reserve) when call to do so. Opportunities exist for suitable Airwomen to extend for further service on completion of five years of service.

6. Official Language Requirements.— The selected candidates must confirm to the Official Language Policy of the Government of Sri Lanka.

07.

(a) Pay and Allowances :-

(a) *Pay rate* .— The scale of consolidated pay applicable to Airwomen shall be as follows :

Aircraft-woman - Rs. 166,560 – 7x1,440-10x1,800 = Rs. 194,640 per annum.

Leading Aircraftwoman-Rs. 170,880–4x1,440-11x1,800 = Rs. 196,440 per annum

Corporal - Rs. 175,200 – 1x1,440 – 13x1,800 = Rs. 200,040 Per annum

Sergeant-Rs. 178,440 – 10x1,800 – 2x 2,520 – 1x3,480 = Rs. 204,960 Per annum

Flight Sergeant-Rs. 182,040 – 8x1,800 2,x 2,520 - 3x 3,480 = Rs. 211,920 Per annum

Warrant Officer - Rs. 189,240 – 4x1,800 – 2 x 2,520 – 9x3,480= Rs. 232,800 Per annum.

Pay and allowances will be paid according to the consolidated pay scale applicable to airwomen. Increments in promotions will be based in consideration to the service period, good conduct and trade efficiency and will be placed in the appropriate pay scale.

(b) Other Allowances :

- (1) *Cost of living allowance*.— Rs. 1,750 per month
- (2) *Hardlying Allowance*.— Rs. 600 per month
- (3) *Enhanced Allowance*.— Rs. 1,900 per month for those serving in operational areas.
- (4) *Enhanced allowance*.— Rs. 2,400 per month for those serving in the Jaffna Peninsula (Rs. 80 will be paid for each working day)
- (5) *Incentive Allowance*.— After completion of 05 years service (Rs. 250 to 850 per month)
- (6) *Ration Allowance*.— Rs. 5,649.75 per month for living out Airwomen.

(Free messing for living - in Airwomen).

- (7) *Accommodation*.— Free for personnel living-in.
- (8) *Travelling*.—Three sets of Holiday Railway warrants per year (For Airwomen, Husband and Children). One set of railway warrants per month or the reimbursement of bus fare for living-in Airwomen.

- (9) *Disturbance Allowance*.—When proceeding on duty outside permanent station. (Rates vary with married/unmarried).
- (10) *Qualification Pay*.—For personnel who have qualified in special courses or possess qualifications, which are of special value to the Service. (Up to maximum of Rs. 637.50 per month)
- (11) *Good Conduct Badge Pay*.— Paid to personnel whose behaviour and general conduct are maintained at a high standard. (Rs. 30 to Rs. 204 per month).
- (12) *Uniform upkeep allowance*.— Rs. 170 per month.
- (13) *Re-engagement Pay*.— fersumed are entitled Rs. 300 per month during the period of re-engagement.
- (14) *Medical facilities*.— provided through Air force expense for Airwomen and their families.
- (15) Free travel from residence to place of work in S.L.T.B. buses for living-out Airwomen within a radius of 30 miles (48 km).
- (16) Following Rent Allowances are payable to married Airwomen not in occupation of Government married quarters Rs. 1,200 - Rs. 3,300 per month.
- (17) *Instructional Pay*.—(Rs. 425 to Rs. 510 per month).
- (18) *Other Allowances*.— (Separation and Overseas, etc.) will be paid as per Air Force Pay Code.
- (19) Pensions/Gratuities are payable in terms of the Air Force Pensions and Gratuities Code 1981, as amended from time to time. All Air women are contributors to the Widows' and Orphans' Pensions (Armed Forces) Scheme. Rate of contributions are as per Widows' and Orphans' Pensions (Armed Forces) Scheme Regulations 1970.

08. *Instructions to Applicants* :- (a) Applications should be submitted in applicants own handwriting in terms of the form specified below. All cages of the application should be filled with much details as possible. Applications should be sent by registered post addressed to "Chief Recruiting Officer, Sri Lanka Air Force, Ekala, Kotugoda" so as to reach there not later than 12.00 noon on 27th April, 2007. The envelope enclosing the application should be marked "Application for Airwomen" on the top left corner. Application received at Sri Lanka Air Force, Ekala, Kotugoda, after closing date and Time and not in accordance with the requirements of this notification and not in registered post will not be considered.

(b) Candidates who are in Government Service/Corporations/Boards/Civil Establishments should forward their applications through their Heads of the Departments/Corporations/Boards/Civil Establishments and should bear a certificate to the effect that candidate will be released, if selected.

(c) Candidates will be required to produce the originals of the following documents when summoned for interviews or when called upon to do so : —

- (1) Certificate of Registration of Birth. (Certificate issued for the purpose of the Education Code will not be accepted.) ;

- (2) Certificate in support of the educational qualifications required ;
- (3) Certificate for Trade/Technical training and or experience (if any) obtained from a recognized institution will be an added advantage ;
- (4) Two recent certificates of character . One of these should be from the principal of the last school attended and the other from the responsible person who has the know of the applicant for more than two years or from the present employer, (if employed) ;
- (5) Certificates in support of sports activities and Cadeting, etc.

(d) Applications of candidates who fail to produce documents when required to do so will not be considered.

(e) No original documents or copies of documents should be attached to the application form.

(f) The Air Force will not be responsible for loss of any originals of certificates if enclosed with the application form.

09. Interviews will be held at Sri Lanka Air Force Station Ekala. Candidates considered suitable for the interview will be required to appear for an interview at their own expense before an Air Force Recruiting Board. Such candidates will be informed individually of the date, time and place.

10. On every occasion an applicant is summoned for interviews, she is to produce the National Identity Card. Candidates who do not have the National Identity Card could produce some other form of the accepted identification. However, no candidates will be enlisted with out the National Identity Card.

11. Candidates likely to be suitable following their interviews will be required to present themselves before an Air Force Medical Board. The required number of candidates per Trade will be selected according to merit order.

12. Any one who desires to recommend a candidate should do so by giving his testimonial. Any form of canvassing, or attempt to influence the selection of a candidate will result in disqualification of such candidates.

13. Any statement in the application which is found to be incorrect, will render the applicant liable to disqualification, if the inaccuracy is discovered before the selection and for dismissal if discovered after the selection.

14. Candidates who are found unsuitable for enlistment will not be notified.

WDRMJ Goonetilleke,
Air Marshal,
Commander of the Air Force.

Headquarters,
Sri Lanka Air Force,
P.O. Box 594,
Colombo.

SPECIMEN APPLICATION FORM

APPLICATION FOR AIRWOMEN IN THE SRI LANKA AIR FORCE

01. Full Name : _____.
(According to National Identity Card)
02. National Identity Card Number : _____.
03. Applied Trade : _____.
04. Postal Address: _____.
05. Permanent Address : _____.
06. Nearest Police Station to Permanent Address : _____.
07. District : _____.
08. Electorate : _____.
09. GS Division : _____.
10. Telephone Number : _____.
11. Date of Birth : _____.
12. Married or Single : _____.
13. Height : —
Feet : _____, Inches : _____.
14. G.C.E. (O/L) Examination :

<i>Year</i>	<i>Index No.</i>	<i>Subjects Passed</i>	<i>Grading</i>

15. G.C.E. (A/L) Examination :

<i>Year</i>	<i>Index No.</i>	<i>Subjects Passed</i>	<i>Grading</i>

16. Any special qualifications for the post : _____.
(eg. : Technical training and experience etc.)
17. Details of special achievements in sports : _____.
18. Other achievements of note at school or with outside organizations : _____.
19. If previously applied for the Armed Forces or Police, give details : _____.
20. Have you been convicted or bound over by a Civil or Military Court ? If So, give details : _____.

21. Particulars of Testimonials :

Name	Description	Permanent Address

I have read and understood the procedure which will be adopted and the rules which will apply in respect of those candidates who are selected as Airwomen in the Sri Lanka Regular Air Force published in the *Gazette of the Democratic Socialist Republic of Sri Lanka*.

_____,
Signature of Applicant.

22. Declaration to be signed by the applicant :

Date : _____.

I, declare on my honour that the answers given to the above questions are, to the best of my knowledge and belief are correct.

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Examinations, Results of Examinations, &c.

AUSTRALIAN DEVELOPMENT SCHOLARSHIPS (ADS) ACADEMIC YEAR 2008 INTAKE

From 1st January 2008 to 31st December 2009

The Government of Australia has invited nominations from eligible Government officials in Sri Lanka for the Australian Development Scholarships (ADS) - Academic Year 2008 intake. The details of the program are enclosed in the attachments A and B. the eligibility criteria for the applicants are as follows :

Be a citizen of Sri Lanka

Not have applied for permanent residency to Australia or New Zealand

Be less than 45 years on 1st January of the year of application (2008)

Have a first degree from a Sri Lankan or recognized foreign University (preference will be given to applicants with a class pass and postgraduate qualifications)

Have at least 2 years work experience in the Sri Lanka public sector in a field relevant to the proposed course of study. Applicants must also be confirmed in their jobs.

Not already be following a course of study in a university abroad

Not have previously received any Sri Lankan or overseas government funded scholarship for long term academic studies in a foreign country.

All applications for the academic year 2008 intake will have to be received by the External Resources Department before 13th July 2007. Please be obliged to send not more than two nominations considering the gender equality, along with the following documents. Late applications will not be entertained under any circumstances.

Certified copies of the educational certificates

A service certificate

Valid evidence of a minimum overall IELTS (Academic Module) score of 6.0 with no band less than 6.0. The Certificate should be valid at the date of the starting of the Academic Intake 2008. Please be noted that the TOFEL results are not be considered.

Certified copy of the Birth Certificate

Expression of Interest (This has to be prepared according to the guidelines in the attachment B)

The ERD Form No. 2 "Essential Information of the Nominee" must be completed and sent along with the above documents for further processing by ERD. Kindly be noted that we are compelled to reject the nominations if the ERD form is not properly completed and submitted.

Dammika Ranasinghe,
Deputy Director - Technical Assistance Division,
For Director General.

Essential Information of the Nominee

1. 1.1 Title of Training Programme:_____.

1.2 Duration in Weeks :_____.

1.3 ERD Code :_____.

2. 2.1 Ministry :_____.

2.2 Agency :_____.

3. 3.1 Name of Nominee :_____.

(Please Enter Family Name First and Underline Family Name Only)

3.2 Sex :_____.

3.2 National Identify Card Number :_____.

3.3 Passport Number :_____.

3.4 Present Designation :_____.

3.5	<i>Designation Group of the Nominee in the Agency</i> (Indicate the appropriate box)	Management or Technical Grade			<i>Technician, Supportive and Allied Groups</i>	<i>Other (Specify)</i>
		<i>Senior Level</i>	<i>Middle Level</i>	<i>Junior Level</i>		
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

4. 4.1 Official Address :_____.

4.2 Phone/Fax :_____.

4.3 e mail :_____.

5. Telephone/Fax for Urgent Contact :_____.

6. 6.1 Date of Birth :_____. Date : Month : Year :
Years :

6.2 Age at the Commencement of the Programme (To the Closest Year) :_____.

7. 7.1 Years of Service to the Government in the Nominee's Career Years :

7.2 Nominee's Years of Service in the Present Agency Years :

8. Educational Qualifications (Please Use Abbreviations to Describe)

8.1	<i>Academic Qualifications of the Nominee</i>	<i>Sp. Degree (4yr)</i>	<i>General Degree (3yr)</i>		<i>Other First Degrees and Equivalentfull Professional Qualifications</i>	
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8.2	<i>Performance at the first Degree</i> (Please Check in case of Special and General Degrees only)	<i>Ordinary Pass</i>	<i>2nd Class Lower</i>	<i>2nd Class Upper</i>	<i>First Class</i>	<i>Not Relevent</i>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

8.3 Institute and year :———.

9. Local Long Term Training Successfully Completed and Full Professional Qualifications Achieved by Nominee :

9.1	Masters Degree	Indicate the Number Only
9.2	Post Graduate Diploma	Indicate the Number Only
9.3	Medium Term Training of more than three month Duration	Indicate the Number Only
9.4	Full Professional Qualifications	Indicate the Number Only

10. Local Short Term Training Received by the Nominee :

Total number of local training received

11. Previous Foreign Training Received by the Nominee :

11.1 Foreign Training Each less than one week duration received in the Past Years

Total number of training

11.2 Foreign Training Each Greater than one week and Less than 12 weeks (three months) duration received in the Past 3 years

Total number of training

11.3. Foreign Training Each Greater than 12 weeks and Less than 32 weeks duration received in the Past 3 years

Total number of training

11.4 Foreign Training Each Greater than or equal to 32 weeks Duration in Nominee's Career (Training Funded by the Government of Sri Lanka or Funded by a Scholarship offered to the Government of Sri Lanka)

Nominee has received at least one training opportunity of duration greater than 32 weeks

12. Nominee's Declaration

I, the undersigned, certify that the details provided in this correctly describe myself, my qualifications and my experience.

12.1 Date :

12.2 Nominee's Signature.....

13. Certification of the Heas of Department

<i>Relevancy of this Training Programme to Nominee's Work</i>	<i>Vital for Present work</i>	<i>Directly Related to Present Work</i>	<i>Connected to Present Work</i>	<i>Helpful in Future Work</i>	<i>For Promotions</i>	<i>Other (Specify)</i>
(Please Check only one Box)						

Main Function of the Agency in the Field of Training (Please Check only one Box)	<i>Execution</i>	<i>Supervisory</i>	<i>Training/Teaching</i>

I certify the accuracy of the information given above.

_____,
Signature of Head of the Department and Stamp

Date :———.

Attachment A

Key Features and Selection Procedures : Australian Development Scholarships (ADS) 2008 Intake

Number of Awards

Subject to annual agreement between the Governments of Sri Lanka and Australia and Australian budget outcome, the actual number of new ADS for the 2008 academic year will be advised shortly.

In line with AusAID's policy on gender equity at least half the scholarships allocated to Sri Lanka are for women.

Category :

Public Sector category only.

Training Location :

In-Australia only :

Scholarship length :

Scholarships are offered for a maximum period of 2 years (4 semesters)

Fields of Study :

Health

HIV Aids, malaria and Tuberculosis- prevention, treatment, research Pandemics viz avian influenza, surveillance, quarantine and outbreak and infection control

Maternal and reproduction health, nutrition

Capacity building of health sector

(ADS Scholarships are not available for medical doctors intending to get board certification as consultants)

Education :

Education policy, management and reform

teacher training, production and supply of curriculum materials

Austratian Agency for International Development

Australian High Commission

21 Gregory's Road, Colombo 7, Sri Lanka. Telephone No. : 94 11 246 3200 Fax No. : 94 11 2696468

Governance :

Economics

Public policy and management

Development administration

International affairs/International relations (Ministry of Foreign Affairs Staff only)

Natural Resource Management :

Waste management

Land resources management

community forestry

Agriculture

Rural development

Other :

Peace building and conflict resolution

Gender and development

Types of course not available under ADS :

Training in areas related to nuclear technology and flying aircraft legal workshops

Level of Study :

Public sector category awards will be for long term postgraduate study only eg. Graduate Diploma and Masters. A second Masters degree in the same discipline will be allowed only if the first degree in coursework and the second research. No scholarships will be granted for PhD studies.

Selection of Courses :

Applicants are encouraged to communicate with the institution/s of their choice to ensure that their current qualifications, including, IELTS scores match the direct entry requirements for the preferred course/s.

Selection Process :

The Department of External Resources will invite submissions from Sri Lankan Government Departments/Ministers and select a pool of 18 to 21 applicants who have the minimum qualifications stipulated for ADS. ADS Application Forms will be sent only to the short listed applicants.

A Joint Selection Panel (JSP) consisting of 2 officers from DER and two Officers from the AusAID Office in Colombo (e. g. the AusAID Representative, the Scholarships Officer or other nominated person) will select the priority and reserve applicants.

Scholarship Eligibility :

An Applicant Must :

- * be a Citizen of Sri Lanka
- * Not have applied for Permanent Residency to Australia or New Zealand
- * be less than 45 years on 1st January of the year of application
- * have a first degree from a Sri Lankan or recognised foreign university
(Preference will be given to applicants with a class pass and postgraduate qualifications)
- * Have at least 2 years work experience in the Sri Lanka public sector in a field relevant to the proposed course of study. Applicants must also be confirmed in their jobs.
- * not already be following a course of study in a university abroad
- * not have previously received any Sri Lankan or overseas government funded scholarship for long term academic studies in a foreign country.

Selection Criteria :

- * Academic Merit - the emphasis will be on academic excellence
- * English language - applicants must have a minimum IELTS (academic module) overall score of 6.0 with no band less than 6.0
- * Gender equity - a reasonably even distribution of male and female recipients
- * Applicant must demonstrate potential for contribution to the development of the Sri Lankan public sector in their Statement of Purpose.

English Proficiency Requirement :

Evidence of a minimum overall IELTS (academic module) must be provided before the closing date for the submission of Expressions of Interest (i.e. initial application). Applications without such documentation will not be considered for selection.

Please note that most Australian universities require an IELTS overall score of 6.5 for direct entry into their postgraduate courses. A student with an IELTS overall score of 6.0 will have a very limited choice when it comes to selection of courses/institution.

Every course has an IELTS entry requirement. Short listed applicants will only be able to choose a course compatible with their current IELTS score. The ADS scholarship does not include English language bridging.

Statement of Purpose :

You should write no more than 500 words in total

1. Explain why you are applying for an ADS
2. Explain your experience, interest and the relevance of any courses or subjects you have taken in your selected area of study and what work you expect to be doing on return after training.
3. Demonstrate your awareness of the development issues related to Sri Lanka in the area of study you have selected.
4. Explain how the course of study and the skills you will acquire will contribute to national development and poverty reduction initiatives in Sri Lanka
 - (a) What do you think are the personal qualities and attributes required to study overseas?
 - (b) What challenges will you face as an international student in Australia if you are successful with this application.

Attachment B

GENERAL INFORMATION

Australian Government

AusAID

Expression of Interest
(Initial Application)

for an

Australian
Development Scholarship
(ADS)

Administered by the

Australian Agency for International Development (Aus AID)

Australian Development Scholarships

Each year, the Australian Government grants Australian Development Scholarships (ADS) to Sri Lankan Public Sector employees for Postgraduate study in Australia. By providing people with knowledge and skills to promote development in their home country, the ADS scheme aims to reduce poverty and contribute to the development of Sri Lanka's human resources. These scholarships play an important role in fostering and sustaining friendship and cooperation between Australia and Sri Lanka.

ADS are awarded on a competitive basis to individuals with excellent educational qualifications and aim to provide equal numbers of scholarships to men and women. The Australian Government will provide successful applicants' full course costs, a living allowance, travel to and from Australia and other ancillary expenses. The Australian Agency for International Development (AusAID) manages this program in partnership with the Government of Sri Lanka. There are currently more than 25 Sri Lankan ADS students currently studying at the Masters level.

Key Features and Selection Procedures (Attachement A)

Responsibilities of scholarship holders

The ADS scheme is primarily for the benefit of the student's home country. High standards of work and conduct are expected of scholars during and after their time in Australia.

The scholarship offered is for the appropriate field and level of study and the student cannot change enrolment without prior agreement of AusAID and the Government of Sri Lanka (this process may take at least 8 to 12 weeks).

Successful applicants will need to study full time, achieve satisfactory academic progress and meet all course requirements set out by the education institution. They must agree to the disclosure of information regarding their progress and not engage in employment outside vacation periods without prior agreement from the AusAID Liaison Officer at the institution and beyond the restrictions applying to their visa. Failure to comply with these terms may result in the scholarship being withdrawn by the Australian Government.

Scholars must return home at the end of their studies to promote development and pass on the knowledge and skills they have gained. They will be eligible to re-enter Australia for studies only after a lapse of 2 years commencing from the date of completion of their studies in Australia.

Scholars must agree to advise the AusAID Liaison Officer at the institution immediately, should they marry a person who is not a citizen of the same country as the scholar. An application for permanent residence of Australia during the period of scholarship may put the scholar in debt to the Commonwealth of Australia to the total value of the scholarship and an application for permanent residence within two years of scholarship completion will not be supported by AusAID.

Scholarship conditions :

- * Award holders must pass at least 80% of their first year units. No extensions for academic failure will be granted where students have failed 20% or more in their first year.
- * Suspensions may be approved for a total period of up to 12 months in a scholarship. Award holders are required to return to their home country during periods of suspension. Stipends are not payable during suspension, including suspension due to illness.
- * Award holders are required to maintain Overseas Student Health Cover (OSHC) for their families while in Australia to satisfy requirements for the issue of a visa for entry into Australia.

Study options :

The fields of study are determined by the development needs of Sri Lanka. Priority is given to fields of study that have the greatest potential to reduce poverty and promote sustainable development.

ADS Information Kit

As a result of the new policy for the management of Australian Development Scholarships (ADS) that will come into effect in January 2007, ADS scholars will benefit from a wider choice of institutions to study. All publicly funded Australian universities providing a full campus experience, who have signed a contract with AusAID will be eligible to receive ADS students from Semester 1, 2007. A full list of these institutions will shortly be available on AusAID's website www.ausaid.gov.au.

Given the broad Institution eligibility to ADS, the ADS Information Kit which provided details on institutions and courses, will no longer be produced. Students will be required to research courses through existing materials, the internet, publications, and visits by Institutions, etc. Institutions may choose to provide information direct to students or posts. The AusAID website will continue to provide generic information about the ADS terms and conditions and specific country program profiles.

Scholarship benefits :

- * Full tuition fees paid
- * Return economy air fare at the start and end of the scholarship.
- * A reunion air fare at the completion of each successful year of study, except the final year. (Only available to students whose immediate family i. e. spouse or dependant child do not accompany them.)
- * Fieldwork return air fare (Only available to eligible research students).
- * Establishment allowance of A \$ 5,000 (not taxed).
- Yearly stipend of A \$ 19,231 (not taxed) in 2006, CIP indexed annually each July.
- * Tutorial assistance of up to A \$ 1,000 per year.
- * Overseas Student Health Cover (OSHC) for awardee for the duration of the award. No additional health benefits provided. As with other international students. ADS students may purchase additional "gap" cover.
- * Provision of an AusAID Student Visa.

Only one rate of stipend :

Significant changes have also been made to the ADS Family entry policy. Accompanied stipend rates will be replaced by a flat yearly stipend for all ADS students. Indexed annually as well as a generous establishment allowance and overseas student health cover for the duration of their award.

Successful scholars must satisfy the Department of Immigration and Multicultural Affairs' (DIMA) that they have adequate money in hand to cover 12 months living costs. Schooling and medical insurance for family members.

The decision about the timing of travel to Australia by a scholar's family is made by individual institutions. The responsibility of obtaining visas for families lies with the student. It is important to note that the start of the academic year results in peak work flows for visa processing at the Australian High Commission in Colombo and visas for family entry are likely to be delayed.

Establishment allowance :

A student will receive an establishment allowance of A \$ 5,000. This is more than double the allowance in 2005. The increased amount would be adequate to cover medical insurance cost for family members, general service fees, contents insurance, excess baggage charges as well as rent deposit, text books, food and other basic settling in costs.

Introduction of a reunion fare :

Eligibility is determined at the Colombo Post at the time of the award offer and is limited to those students who not have all their immediate family (Spouse or dependent child, i. e. under 18 years) accompanying them to Australia. The student would be entitled to a reunion fare after each successful full year of study, except the final year for eg one reunion fare in a two year degree, two fares in three years etc.

Extensions :

Extensions of up to one semester may only be approved in the second or subsequent years of study. No time extensions for academic failure will be granted in the first year.

* Extension requests in second and subsequent years may be approved and funded by AusAID for a period of one semester for legitimate academic reasons (not health or family issues.) Only one extension per student is permitted.

* Students may suspend for health or family reasons for a total period of one year during the length of the scholarship. During suspension, students would be required to return to their home country at their own expense.

Upgrades for exceptional students :

In certain circumstances, upgrades for exceptional students will be permissible. At this stage, each upgrade request will be considered individually in consultation with the Colombo Post and approved centrally in Aus AID.

Expression of Interest and Required Documentation :

Applicants will need to submit an Expression of Interest giving the following information.

1. Family and given names
2. Sex
3. Date of birth
4. Marital Status
5. Number of dependents, spouse and children only
6. Country of Citizenship
7. Work and home addresses, contact details eg. phone/fax/email
8. Full name of proposed study program eg : Graduate diploma of Environmental Studies, Master of Development Studies. Significant changes to proposed course of study are not encouraged once students are short listed.
9. Specific course focus eg. economics, commerce
10. Stipulate if the program is by coursework or research

11. Academic qualifications (copies of supporting documents must be attached) – For first degree (clearly specify type of class obtained, course duration, whether special or general.) For other qualifications (clearly specify course duration, whether qualification obtained in country or overseas).

12. Current studies.

13. Employment record.

Required supporting documentation :

14. Academic qualifications, evidence of English language proficiency, work experience. Supporting documents received after the closing date of 21 July, 2007 will not be accepted.

15. If an applicant wishes to do a postgraduate course of study, which includes more than 50% research, a research outline of the proposed research project (up to 200 words) is required. The research outline should have a title, objectives, relationship of this research to previous work in this field by applicant or others, significance and possible application of the proposed research to applicant's home country. Where possible proposed research method and plan including estimated schedule for completion and each stop in research and thesis writing should also be included.

16. Statement of Purpose.

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**INSTITUTE OF TECHNOLOGY, UNIVERSITY OF
MORATUWA**

**Admission to the National Diploma in Technology Course,
2007/2008**

APPLICATIONS are invited from eligible candidates for admission to the National Diploma in Technology, 03 year Fulltime Course conducted by the Institute of Technology, University of Moratuwa. The Course will be conducted within the University premises at Moratuwa until it is moved to a new premises of the Institute of Technology, University of Moratuwa.

1. *General.* - The National Diploma in Technology Course consists of two years of academic study and one year of Industrial Training and it is conducted in the English medium. The course is offered in the following fields of study:

- (i) Chemical Engineering Technology,
- (ii) Civil Engineering Technology,
- (iii) Electrical Engineering Technology,
- (iv) Electronics & Telecommunication Engineering Technology,
- (v) Marine Engineering Technology,
- (vi) Mechanical Engineering Technology,
- (vii) Nautical Studies,
- (viii) Polymer Technology,
- (ix) Textile & Clothing Technology.

2. Eligibility

2.1 Age:

- (a) Applicants should be below 24 years of age on the closing date of the applications.
- (b) Applicants below 20 years of age on the closing date of the applications, will be given preference for admission to the Nautical Studies and Marine Engineering Technology fields of studies.

(c) Those who are fulltime registered students of any University under the UGC (except the Open University of Sri Lanka) or Higher Educational Institute or any other recognized Higher Educational Institute/ Institutions are not eligible to apply.

2.2 *Educational Qualifications.* – Applicants should have obtained passes in three (03) of the following subjects –

- (i) Physics ;
- (ii) Chemistry ;
- (iii) Combined Mathematics ;
- (iv) Advanced Mathematics.

at one and the same sitting of a G. C. E. (A/L) Examination conducted by the Commissioner General of Examinations, Sri Lanka in 2004 or 2005 or 2006.

3. Selection Criteria:

3.1 Admission to the Course:

The selection of students for admission will be based on the performance at G. C. E. (A/L) Examination and the aptitude test to be conducted by the Institute of Technology, University of Moratuwa.

From those who pass the aptitude test, selections will be done in the merit order of G. C. E. (A/L) results *i.e.* – in the order of z-scores. In the selection, 40% merit and 60% district quota will be applied.

3.2 Field of Study :

Aptitude test marks together with the applicant's order of preference for the field of study as indicated in the field preference will be considered in the allocation of the field of study.

4. *Application Procedure:*

4.1 *Application form :*

Applications and details can be collected

- (a) in person from, ITUM Office at the premises of University of Moratuwa, Katubedda, Moratuwa;
- (b) By sending a self addressed stamped envelope 9" x 4" (Please paste stamps in the value of Rs. 30) to Assistant Registrar, ITUM, University of Moratuwa, Katubedda, Moratuwa. Please write "Application form to NDT Course" on top left hand corner of your envelope.
- (c) Download application from ITUM website <http://www.mrt.ac.lk/itum>

Forward your application with certified copies of-

- * G. C. E. (A. L) Certificate,
 - * Certificate indicating G. C. E. (A.L) Z- Score,
 - * School Leaving Certificate,
 - * Birth Certificate,
 - * National Identity Card,
 - * Affidavit in support of any change in names appearing in different documents/certificates.
- (i) Applications should be forwarded under Registered Post marked "NDT Admission 2007/2008" on the top left hand corner of the envelope and addressed to the Director, Institute of Technology, University of Moratuwa, Katubedda, Moratuwa.
 - (ii) Application should reach the Director, Institute of Technology University of Moratuwa on or before the closing date of applications.
 - (iii) Applicants may apply to either Maritime Studies (SET 1) or Other Fields (SET 2) or Both sets of fields. The preference must be indicated if candidate applies to both sets of fields.

4.2 *Application Fee:*

A receipt of payment in favour of "Institute of Technology, University of Moratuwa, A/C No. 308280 of Bank of Ceylon Katubedda Branch" to the value of Rs. 200 (Rupees Two Hundred) for each set of fields of study (Rs. 400 if applying for both sets of fields), obtained only from any branch of the Bank of Ceylon should accompany each application. This application fee is non-refundable.

4.3 *Closing Date:*

The closing date of applications is 8th June, 2007.

5. *Aptitude Test.*- Applicants, short-listed according to the G. C. E. (A. L.) performance in each district will be called for an aptitude test that will be conducted by the Institute of Technology, University of Moratuwa.

6. *Registration:*

- (i) Candidates selected for admission will be required to produce the originals of the following certificates on the date of registration :
 - * G. C. E (A/L) Certificate,
 - * Certificate indicating G. C. E (A/L) Z - Score,
 - * School Leaving Certificate,
 - * Birth Certificate.

Very Important

- (ii) **A candidate once registered for the National Diploma in Technology Course will not be eligible for admission to any other course in this University or in any other University in Sri Lanka (except Open University of Sri Lanka) or in any other Higher Educational Institute during the tenure of the course.**
- (iii) **A candidate who has registered in this University or any other University in Sri Lanka (except Open University of Sri Lanka) or in any other Higher Educational Institute will not be eligible for registration.**

Director,
Institute of Technology,
University of Moratuwa.

29th March, 2007

04-265

EFFICIENCY BAR EXAMINATION FOR SAMURDHI DEVELOPMENT OFFICERS I/II - 2007

EFFICIENCY Bar Examination for Samurdhi Development Officers in Class I and II attached to the Sri Lanka Samurdhi Authority will be held in the main cities of all the districts of the island during the month of June by the Commissioner General of Examinations.

Candidates who have selected a city that has not been selected by a sufficient number of Candidates will be directed to the next nearest city.

02. *Examination procedure and syllabus.*- This Efficiency Bar Examination will be comprised of the following papers :

1. Establishment and Accounting Process - 2 Hours ;
2. Knowledge on the Samurdhi Movement - 2 Hours.

Note:-

- A. Candidates may attempt all the subjects at one sitting or several sittings.
- B. Each paper carries an aggregate of 100 marks. To pass the examination, Officers in the class I should earn a minimum of 40% of marks for each paper, whereas the officers in Class II should earn only a minimum of 35% of marks. Officers who earn 40% or more for each paper of this examination while being in Class II, will be exempted from the requirement of having passed in this Efficiency Bar Examination when and if they are promoted to Class I.
- C. The paper one above consists of two parts. Candidates are required to answer both parts separately.

03. Syllabus :

A. Knowledge on Establishments and Accounting process :

This paper consists of two parts. The first part contains multiple choice questions and all the questions must be answered. (60 marks) The second part consists of 4 structured essay type questions out of which two may be chosen to answer. (40 marks).

Duration of the paper is two hours. The paper will be based on the following topics from the Establishments Code and the Financial Regulations :

- (i) Conditions Governing Appointments,
- (ii) Transfers and Promotions of the Employees and Procedures of Retirement,
- (iii) Leave,
- (iv) Salary Increments,
- (v) Efficiency Bar Examinations,
- (vi) Payment of Travelling Expenses.
- (vii) Duty Lists,
- (viii) Official Diaries,
- (ix) Office Management,
- (x) Publish Relationships and Maas Media,
- (xi) Trade Unions and Political Rights,
- (xii) Payment procedure,
- (xiii)
- (xiv) Transfer of Financial Power,
- (xv) Tender Procedure,
- (xvi) Entries Relating to Transactions,
- (xvii) Control of Inventories,
- (xviii) Survey of Stocks,
- (xix) Maintenance of Bank Accounts,
- (xx) Auditing Procedure,
- (xxi) Taking Actions with Regard to Damages,
- (xxii) Vitization of Public Money,

- (xxiii) Protection of Public Property,
- (xxiv) Matters Related to Contracts,
- (xxv) Employers Trust Fund (EPF),
- (xxvi) Employers Provident Fund (ETF).

(B) Knowledge Pertaining to Samurdhi Movement :

This paper consists of two parts. The first part contains multiple choice short questions and all questions must be answered (60 Marks). The second part consist of Several structured essay type questions including Questions on a subject related case study. Candidates may answer two questions of their choice (40 marks).

Duration of paper is two (2) hours :

1. Alleviation of Poverty,
2. The new Direction of the Samurdhi Movement :
 - * Vision,
 - * Mission,
 - * Objectives,
 - * Plans for Alleviation of Poverty of Different Levels,
 - * Family Development Plan,
 - * Evaluation of Performance,
 - * Depoliticization.
3. Establishment of Community Organizations under the Samurdhi movement :
 - * Samurdhi Force,
 - * Small Groups,
 - * Samurdhi Societies,
 - * Samurdhi Societies Bank Society
 - * Samurdhi Federation.
4. Process of Social Mobilization,
5. Participatory Development Community Projects and Rural Development,
6. Banking Finance,
7. Various Loan Programme,
8. Social Security Programme,
9. Social Development Programmes,
10. Income Generating Programmes.
 - * Agricultural,
 - * Animal Products and Fisheries,
 - * Industries,
 - * Sales,
11. Preparation of a Simple Project Report,
12. Monitoring of Progress,
13. Subsidy Programmes,
14. Experience gained in Development Process in Sri Lanka,
15. Principles of Planning.

4. The above test will be conducted only in Sinhala and Tamil mediums. The application for the said examination should be prepared in accordance with the specimen given at the end of this notice using both sides of an A4 size paper only. Further, the application form should be in the language medium in which the applicant has chosen to sit examination.

5. The application form is to be sent by registered post through the head of the relevant department (if attached to a Divisional or District Secretariat, through the District Secretary Concerned) to reach the Commissioner General of Examinations, Department of Examinations, Pelawatta, Battaramulla on or before the May 10th 2007. The name of the examination should be written on the top left hand corner of the envelop in which the application is enclosed. Any application form received after the deadline date will not be entertained. The application form may be prepared either in the Official Language or in the Language medium in which the candidate was recruited to the Government Service. It is advisable to retain a photocopy of the application form and the receipt obtained on payment of the examination fees.

6. Those who do not receive the Admission Card at least 7 days before the date of examination, should immediately communicate with the commissioner General of Examinations, Department of Examinations, Pelawatta, Battaramulla (Telegraph Address, "Exams, Battaramulla") giving to following information :

- (i) Name of the Examination
- (ii) Full Name of the Applicant
- (iii) Address of the Applicant
- (iv) Name of the post offices at which the application was posted
- (v) Date and the number of registration of the application

7. Identification : Candidates are to prove their identity at the Center of Examination any one of following documents will be accepted as proof of identity :

1. National Identity Card issued by the Commissioner for Registration of persons.
2. A valid Passport

8. Examination fees for this examination will be as follows :

- (A) No Charges for the first attempt
- (B) Second or later attempt (Whole exam) Rs. 250.00
- (C) Second or later attempt (One Subject) Rs. 125.00

The Examination Fee could be credited to the Revenue Head No. 4,000-20-03-20-13 of the Commissioner General of Examinations. at any Divisional/District Secretariat. The receipt issued on such payment should be duly affixed in the relevant cage of the application form.

9. This examination will be held by the commissioner General of Examinations whose rules, and regulations in respect of the said examination have to be abided by the candidates.

10. Officers who are Qualified to sit this examination and who have been issued with an Admission Card by the Commission or General of Examinations, should be granted necessary Duty Leave for sitting the examination by the Heads of the Departments/Institutes they are attached to.

11. Any matters that have not been incorporated in the regulations herein shall be dealt with, at the discretion of the Director General of Samurdhi Authority - Sri Lanka.

Mr. Ravindra Hewavitharana,
Director General.

Samurdhi Authority of Sri Lanka,
04th Floor,
Sethsiripaya,
Battaramulla.

Districts Names and Numbers

<i>District</i>	<i>No.</i>
1. Colombo	01
2. Gampaha	02
3. Kalutara	03
4. Matale	04
5. Kandy	05
6. Nuwara-Eliya	06
7. Galle	07
8. Matara	08
9. Hambantota	09
10. Jaffna	10
11. Mannar	11
12. Mullativu	12
13. Vavuniya	13
14. Trincomalee	14
15. Batticalloa	15
16. Ampara	16
17. Puttalam	17
18. Kurunegala	18
19. Anuradhapura	19
20. Polonnaruwa	20
21. Badulla	21
22. Monaragla	22
23. Kegalle	23
24. Ratnapura	24
25. Kilinochchi	25

Index Number

(For Office use only)

3.2 Marital Status :

Married - 1 Single - 2

(Enter the relevant number in the Cage)

EFFICIENCY BAR EXAMINATION FOR SAMURDHI DEVELOPMENT OFFICERS
1/11 2007

3.3 Date of Birth :

Date Month Year

Class to which you belong
(tick the relevant box)

I	<input type="checkbox"/>	Town	Town No.
II	<input type="checkbox"/>		

(Chose your preferred town
and town number from the
list given in this notification)

4.0 Subjects taken at this Examination

Establishment and accounting procedures - 1
Knowledge pertaining - 2
Both Subjects - 3

(Enter the relevant number in the cage)

Medium in which prefer
taking this examination
Sinhala-2, Tamil-3

(Enter the relevant number in the Box)

1.0 Name :

- 1.1 Name with initials :_____.
(In Block capitals, Ex. SILVA A. B.)
1.2 Names denoted by initials :_____.
(In Block capitals)
1.3 Name in Full :_____.
(In Sinhala/Tamil)

2.0 Address to which the admission Card should be posted
(Inblock Capitals) :

- 2.1 Office Address :_____.
2.2 Permanent Address :_____.

3.0

3.1 Gender :

Female - 1 Male - 0

Enter the relevant
number in the cage)

Date :_____.

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5.0 If this is not your first attempt, amount paid as the Examination
Fee. Rs For one Subject Rs. 125/-, for the Whole exam Rs. 250/-

Affix the receipt payment here

06. Post held at present and the class I do
hereby declare that the particulars furnished by me above are
true and correct to the best of my Knowledge and that I am
Entitled to sit for this examination in the language medium I
have selected.

_____,
Signature of Applicant.

Date :_____.

Commissioner General of Examinations :

I do hereby declare that the candidate Whose particulars are
furnished he in has fulfilled necessary Qualifications to sit for
this examination and that he/she is entitled to sit for the
examination in the language medium chosen by him/her.

_____,
Signature

Pls. place the office stamp bearing the
designation).