

N. B. – Parts I : II(A) and IV(A) of the Gazette No. 1995 of 25.11.2016 were not published.

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## The Gazette of the Democratic Socialist Republic of Sri Lanka

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(Published by Authority)

### PART IV (A) — PROVINCIAL COUNCILS

(Separate paging is given to each language of every Part in order that it may be filed separately)

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- Note.**— (i) Sri Lanka International Nature Loving Association (Incorporation) Bill was published as a supplement to the part II of the *Gazette of the Democratic Socialist Republic of Sri Lanka* of October 21, 2016.
- (ii) Nations Environmental Forum (NEF) (Incorporation) Bill was published as a supplement to the part II of the *Gazette of the Democratic Socialist Republic of Sri Lanka* of November, 04, 2016.
- (iii) Divineguma (Amendment) Bill was published as a supplement to the part II of the *Gazette of the Democratic Socialist Republic of Sri Lanka* of November 18, 2016.

### IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All Notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, Corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after **three months** from the date of publication.

All Notices to be published in the weekly *Gazette* should reach Government Press two weeks before the date of publication *i.e.* Notices for publication in the weekly *Gazette* of 23rd December, 2016 should reach Government Press on or before 12.00 noon on 09th December, 2016.

#### Electronic Transactions Act, No. 19 of 2006 - Section 9

“Where any Act or Enactment provides that any proclamation, rule, regulation, order, by-law, notification or other matter shall be published in the *Gazette*, then such requirement shall be deemed to have been satisfied if such rule, regulation, order, by-law, notification or other matter is published in an electronic form of the *Gazette*.”.

GANGANI LIYANAGE,  
Government Printer (Acting).

Department of Govt. Printing,  
Colombo 08,  
15th September, 2016.



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## Provincial Councils Notifications

### **ORDERS IN RESPECT OF DELEGATING POWERS OF NORTH WESTERN PROVINCIAL COUNCIL PUBLIC SERVICE UNDER SECTION 32(2A) OF PROVINCIAL COUNCIL ACT NO. 42 OF 1987 AMENDED BY PROVINCIAL COUNCIL (AMENDMENT) ACT NO. 28 1990.**

The relevant substantial powers implemented in respect of the officers in the North Western Provincial Service set out in Schedules III-XVII out of the powers of appointment, transfer, dismissal from service and disciplinary procedures of the officers of North Western Provincial Council Public Service which have been delegated to the North Western Provincial Council Public Service Commission by the Hon. Governor in the North Western Province terms of the order notified through the letter No. NWP/GOV/AD/1/20 dated 01.02.2016, are hereby delegated to the officers set out in the schedule No. I in terms of Section 32(2a) of Provincial Council Act, No. 42 of 1987 amended by Provincial Council (Amendment) Act, No. 28 of 1990.

Provided that, in case of any issue arisen in respect of delegation or implementation of these powers by the North Western Provincial Council Public Service Commission the decision taken by the North Western Provincial Public Service Commission shall be final and conclusive. The said Commission hereby orders that all the decisions taken by the Chief Secretary or any other officer of the North Western Province with regard to implementation of these delegated powers, shall be implemented subject to the provisions of Section 32(da) of Provincial Council Act, No. 47 of 1987 amended by Provincial Council (Amendment) Act, No. 28 of 1990.

The aforesaid powers have been delegated to the officers of the North Western Provincial Council Public Service Commission and the said Commission conclusively orders that all the said powers delegated to the said officers should be implemented in accordance with the North Western Provincial Council Procedure Code compiled by the Hon. Governor in the North Western Province in respect of appointment and promotion of the officers of the North Western Provincial Public Services, as well as Establishment Code, North Western Provincial Disciplinary Procedure Code, and any conditions, rules, orders and other procedures decided by the Hon. Governor of the North Western Province and by the North Western Provincial Council Public Service Commission from time to time in terms of Section 32 (3) of Provincial Council Act, No. 47 of 1987.

In case the aforesaid delegated powers are implemented the dissatisfied party has the right to appeal to the North Western Provincial Council Public Service Commission. It is further notified that in addition to the powers specified in Schedules No. III - XVII the other powers delegated to the North Western Provincial Council Public Service Commission by the Hon. Governor in the North Western Province shall be implemented by the North Western Provincial Council Public Service Commission.

North Western Provincial Council Public Service Commission hereby conclusively orders that this delegation of powers shall be effected from the Second of December, 2017 in terms of the resolution of North Western Provincial Council Public Service Commission and the former delegation of powers will be repealed without prejudicing to any measure taken there under.

As per the order of the North Western Provincial Public Service Commission,

KANTHI WEHELLA,  
Secretary,

North Western Provincial Public Service Commission.

## Annex I

### POWERS EXERCISED BY THE HON. GOVERNOR

1. Appointments to the posts of Secretary to the Governor, Secretary, Provincial Council Public Service Commission, Council Secretary, Secretaries to the Provincial Ministries, Deputy Chief Secretaries, Chief Accountant (Budget), Chief Accountant (Accounts and Payments), Chief Accountant (Revenue), Senior Assistant Secretaries, Heads of the Provincial Departments, Additional Directors, District Directors of Health Services, Zonal Directors of Education of the North Western Provincial Public Service.
2. Special Appointments made by the Hon. Governor on the approval of the Provincial Board of Ministers.
3. Appointment of the Personal Staff of the Hon. Governor, Hon. Chief Minister, Hon. Ministers, Hon. Chairman, Hon. Leader of the Opposition and other dignitaries of the North western Provincial Council.
4. Special Appointments which are decided not to be appointed by the Provincial Public Service Commission and not coming under the purview of the Provincial Public Service Commission, after discussing with the Provincial Public Service Commission.
5. Release of Officers / Public Servants on secondment. (All service categories)
6. Appointments made on the contract basis (All service categories)

### Appellate Powers

To act as the Final Appellate Authority in respect of the officers belonging to the Provincial Public Service who are not satisfied with the decisions of the Provincial Public Service Commission on Recruitments, Appointments, Promotions, Transfers, Termination of Service, Dismissals and Disciplinary orders.

## Annex II

### Powers exercised by the North Western Provincial Council Public service Commission

<i>Categories of Officers</i>	<i>Powers Exercised</i>
1. Officers of the All Island Services	<ol style="list-style-type: none"> <li>1. Absorption of officers to the Provincial Public Service.</li> <li>2. Release of officers from the Provincial Public Service to the Public Service / another Provincial Public Service.</li> <li>3. Conducting Preliminary Investigations.</li> <li>4. Disciplinary Control and Issuance of Disciplinary Orders in respect of the officers of the Sri Lanka Education Administrative Service who have been absorbed to the Provincial Public Service.</li> </ol>

<i>Categories of Officers</i>	<i>Powers Exercised</i>
2. Staff officers, not belonging to All Island Services (Combined Services and Departmental Services). 3. Officers of the Teachers' Service. 4. Development Officers. 5. Nursing Officers, Public Health Inspectors, Midwives. 6. Officers of the Sri Lanka Technological Service. 7. Officers of the Information Technology Service. 8. Officers of the Public Management Assistant Service. 9. All Departmental Officers, who are not belonging to the staff category but not belonging to the junior categories.	1. Appointment / Recruitment 2. Confirmation of the Service 3. Promotion 4. Accepting Resignation 5. Extension of the Probation Period 6. Termination of Service 7. Retirement 8. Acting Appointment / Appointment to Perform Duties 9. Disciplinary Control and Issuance of Disciplinary Orders. 10. Reinstatement. 11. Absorption of officers, coming on transfers from the Public Service / other Provincial Public Services. 12. Release of officers to the other services. (except secondments) 13. Release of officers from the Provincial Public Service to the Public Service / other Provincial Public Services. 14. Release of officers to the Personal Staffs of the Hon. Governor, Government and Provincial Council Ministers and the Members of Parliament.
10. Officers of the Principals' Service.	1. Release of officers to the other services 2. Release of officers from the Provincial Public Service to the Public Service / other Provincial Public Service. 3. Disciplinary Control and Issuance of Disciplinary Orders. 4. Release of officers to the Personal Staffs of the Hon. Governor, Government and Provincial Council Ministers and the Members of Parliament.
11. Office Employee Service, Driver's Service, Departmental Minor Employees and Drivers.	1. Release of officers to the other services (except on secondment) 2. Release of officers from the Provincial Public Service to the Public Service / other Provincial Public Service. 3. Absorption of Employees coming from the Public Service / other Provincial Public Services.

### Appellate Powers

Any officer of the Provincial Public Service who is dissatisfied with a decision taken by any delegated authority under these orders in respect of recruitment, appointment, promotion, transfer, dismissal, termination of service, disciplinary order, can appeal to the Provincial Public Service Commission. In such instances, the power of upholding, amending, rescinding or ordering to revisit the decision, is vested with the Provincial Public Service Commission.

**Annex III**

➤ **Officers Belonging to the All Island Services**

<i>Public Officer to whom the powers are delegated</i>	<i>Powers delegated</i>
1. Chief Secretary	<ol style="list-style-type: none"> <li>1. Appointment of officers of the All Island Services to the Posts of the Provincial Public Service other than the appointments made by the Governor.</li> <li>2. Approval of Salary Increments of all Provincial Secretaries and Deputy Chief Secretaries.</li> <li>3. Issuance of Orders of Vacation of Post.  (With copies to the Appointing Authority, Secretary to the Governor of the North Western Province and Secretary, North Western Provincial Public Service Commission)</li> </ol>
2. Secretary to the Governor, Secretary, North Western Provincial Public Service Commission, All Secretaries to Provincial Ministries and Deputy Chief Secretaries	<ol style="list-style-type: none"> <li>1. Approval of Salary Increments of the officers of their respective Ministry/Office.</li> </ol>

**Annex IV**

➤ **Staff Officers not belonging to the All Island Services and Departmental Services**

<i>Public Officer to whom the powers are delegated</i>	<i>Powers delegated</i>
1. Chief Secretary	<ol style="list-style-type: none"> <li>1. Initial Posting of Officers.</li> <li>2. Transfer within the North Western Province.</li> </ol>
2. Secretary to the Governor, Secretary, Provincial Public Service Commission, Provincial Ministry Secretaries and Deputy Chief Secretaries.	<ol style="list-style-type: none"> <li>1. Approval of Salary Increments.</li> <li>2. Interdiction subject to the covering approval of the Provincial Council Public Service Commission.</li> <li>3. Issuance of Orders of Vacation of Post subject to the covering approval of the Provincial Council Public Service Commission.</li> <li>4. Conduct Preliminary Investigations.</li> <li>5. Impose Minor Punishments.</li> </ol>
3. Heads of Departments	<ol style="list-style-type: none"> <li>1. Approval of Salary Increments.</li> <li>2. Interdiction subject to the covering approval of the Provincial Council Public Service Commission.</li> <li>3. Issuance of Orders of Vacation of Post subject to the covering approval of the Provincial Council Public Service Commission.</li> <li>4. Conduct Preliminary Investigations.</li> <li>5. Impose Minor Punishment.</li> </ol>

### Annex V

➤ **Departmental Staff Grade Officers (Except Technical Officers of the Sri Lanka Technological Service / Special Grade Draughtsman)**

<i>Public Officer to whom the powers are delegated</i>	<i>Powers delegated</i>
1. Secretaries to the Ministries and Deputy Chief Secretaries	<ol style="list-style-type: none"> <li>1. Initial Postings of Officers.</li> <li>2. Approval of Salary Increments.</li> <li>3. Interdiction subject to the covering approval of the Provincial Council Public Service Commission.</li> <li>4. Issuance of Orders of Vacation of Post. (With a copy to the Provincial Public Service Commission)</li> <li>5. Conduct Preliminary Investigations.</li> <li>6. Impose Minor Punishments.</li> </ol> <p><b>Note:</b> No. 2 - No. 6 are applicable only for the staff of their respective offices.</p>
Heads of Departments including Municipal Commissioners.	<ol style="list-style-type: none"> <li>1. Transfers among Departmental Sub Offices and Local Government Institutes.</li> <li>2. Approval of Salary Increments.</li> <li>3. Interdiction subject to the covering approval of the Provincial Council Public Service Commission. (With a copy to the respective Ministry Secretary)</li> <li>4. Issuance of orders of Vacation of Post. (With copies to the Provincial Council Public Service Commission and respective Ministry Secretary)</li> <li>5. Conduct Preliminary Inquiries.</li> <li>6. Impose Minor Punishment.</li> </ol>

### Annex VI

➤ **Officers of the Public Management Service - Supra Grade**

<i>Public Officer to whom the powers are delegated</i>	<i>Powers delegated</i>
1. Chief Secretary	<ol style="list-style-type: none"> <li>1. Initial Posting of Officers.</li> <li>2. Transfer within the North Western Province.</li> </ol>
2. Secretary to the Governor, Secretary to the Provincial Council Public Service Commission, Secretaries to Ministries and Deputy Chief Secretaries	<ol style="list-style-type: none"> <li>1. Approval of Salary Increments.</li> <li>2. Interdiction subject to the covering approval for the Provincial Council Public service Commission. (With a copy to the Chief Secretary)</li> <li>3. Issuance of Orders of Vacation of Post. (With copies to the Provincial Council Public Service Commission and the Chief Secretary)</li> <li>4. Conduct Preliminary Investigations.</li> <li>5. Impose Minor Punishments.</li> </ol> <p><b>Note:</b> Applicable only for the staff of their respective offices.</p>

<i>Public Officer to whom the powers are delegated</i>	<i>Powers delegated</i>
3. Heads of Departments Municipal Commissioners and the Secretary to the Cooperative Employee Commission belong to this country.	<ol style="list-style-type: none"> <li>1. Approval of Salary Increments.</li> <li>2. Interdiction subject to the covering approval for the Provincial Council Public Service Commission.(With a copy to the Chief Secretary and the respective Ministry Secretary)</li> <li>3. Issuance of Orders of Vacation of Post.(With copies to the Provincial Council Public Service Commission, Chief Secretary and respective Ministry Secretary)</li> <li>4. Conduct Preliminary Investigations.</li> <li>5. Impose Minor Punishments.</li> </ol> <p><b>Note: Applicable only for the staff of their respective offices.</b></p>
4. District Directors of Health Services / Zonal Directors of Education	<ol style="list-style-type: none"> <li>1. Approval of Salary Increments</li> <li>2. Interdiction subject to the covering approval for the Provincial Council Public Service Commission.(With a copy to the Chief Secretary and the respective Ministry Secretary.)</li> <li>3. Issuance of Orders of Vacation of Post.(With copies to the Provincial Council Public Service Commission, Chief Secretary and respective Ministry Secretary)</li> <li>4. Conduct Preliminary Investigations.</li> <li>5. Impose Minor Punishments.</li> </ol> <p><b>Note: Applicable only for the staff of their respective offices.</b></p>
<b>Annex VII</b>	
<b>➤ Technical Officers of the Sri Lanka Technological Service / Draughtsman - Special Grade</b>	
<i>Public Officer to whom the powers are delegated</i>	<i>Powers delegated</i>
1. Chief Secretary	<ol style="list-style-type: none"> <li>1. Initial Posting of Officers.</li> <li>2. Transfer among the Ministries or Departments.</li> </ol>
2. Secretaries to Ministries and Deputy Chief Secretaries	<ol style="list-style-type: none"> <li>1. Approval of Salary Increments.</li> <li>2. Interdiction subject to the covering approval for the Provincial Council Public service Commission.</li> <li>3. Issuance of Orders of Vacation of Post.(With a copy to the Provincial Council Public Service Commission)</li> <li>4. Conduct Preliminary Investigations.</li> <li>5. Impose Minor Punishments.</li> </ol> <p><b>Note: Applicable only to the staff of their respective offices.</b></p>

<i>Public Officer to whom the powers are delegated</i>	<i>Powers delegated</i>
3. Heads of Departments including the Municipal Commissioners.	<ol style="list-style-type: none"> <li>1. Transfers among Departmental Sub Offices and Local Government Institutes.</li> <li>2. Approval of Salary Increments.</li> <li>3. Interdiction subject to the covering approval of the Provincial Council Public Service Commission. (With a copy to the respective Ministry Secretary)</li> <li>4. Issuance of orders of Vacation of Post. (With copies to the Provincial Council Public Service Commission and respective Ministry Secretary)</li> <li>5. Conduct Preliminary Inquiries.</li> <li>6. Impose Minor Punishment.</li> </ol>

### Annex VIII

#### ➤ Development Officers

<i>Public Officer to whom the powers are delegated</i>	<i>Powers delegated</i>
1. Chief Secretary	<ol style="list-style-type: none"> <li>1. Initial Posting of Officers.</li> <li>2. Transfer within the North Western Province.</li> </ol>
2. Secretary to the Governor, Secretary, Provincial Public Service Commission, Provincial Ministry Secretaries and Deputy Chief Secretaries.	<ol style="list-style-type: none"> <li>1. Approval of Salary Increments.</li> <li>2. Interdiction subject to the covering approval for the Provincial Council Public Service Commission. (With a copy to the Chief Secretary)</li> <li>3. Issuance of Orders of Vacation of Post. (With a copy to the Chief Secretary)</li> <li>4. Conduct Preliminary Investigations.</li> <li>5. Impose Minor Punishments.</li> </ol> <p><b>Note: Applicable only to the staff of their respective offices.</b></p>
3. Heads of Departments including the Municipal Commissioner and the Secretary to the Cooperatives Employee Commission	<ol style="list-style-type: none"> <li>1. Approval of Salary Increments.</li> <li>2. Interdiction subject to the covering approval for the Provincial Council Public Service Commission. (With copies to the Chief Secretary and the respective Ministry Secretary)</li> <li>3. Issuance of Orders of Vacation of Post. (With copies to the Chief Secretary and respective Ministry Secretary)</li> <li>4. Conduct Preliminary Investigations</li> <li>5. Impose Minor Punishments.</li> </ol> <p><b>Note: Applicable only for the staff of their respective offices.</b></p>



<i>Public Officer to whom the powers are delegated</i>	<i>Powers delegated</i>
4. District Directors of Health Services / Zonal Directors of Education	<ol style="list-style-type: none"> <li>1. Approval of Salary Increments.</li> <li>2. Interdiction subject to the covering approval for the Provincial Council Public Service Commission.(With copies to the Chief Secretary and the respective Ministry Secretary)</li> <li>3. Issuance of Orders of Vacation of Post.(With copies to the Chief Secretary and respective Ministry Secretary)</li> <li>4. Conduct Preliminary Investigations.</li> <li>5. Impose Minor Punishments.</li> </ol>
5. Urban Council Secretaries and Pradeshiya Sabha Secretaries	<ol style="list-style-type: none"> <li>1. Transfer within the Sub Offices.</li> <li>2. Approval of Salary Increments.</li> <li>3. Interdiction subject to the covering approval of the North Western Provincial Public Service Commission. (With copies to the Chief Secretary, respective Ministry Secretary and the Commissioner of Local Government)</li> <li>4. Issuance of Orders of Vacation of Post subject to the covering approval of the Commissioner of Local Government. (With copies to the Chief Secretary and the respective Ministry Secretary)</li> <li>5. Conduct Preliminary Investigations.</li> </ol>

#### Annex IX

##### ➤ Nursing Officers, Public Health Inspectors and Midwives

<i>Public Officer to whom the powers are delegated</i>	<i>Powers delegated</i>
1. Chief Secretary	1. Transfer among Departments.
2. Ministry Secretary	1. Initial Posting of Officers.
<ol style="list-style-type: none"> <li>3. Commissioner of Local Government (in respect of officers serving in Urban Councils)</li> <li>4. Municipal Commissioner</li> <li>5. Provincial Director of Health Services</li> <li>6. Commissioner of Ayurveda</li> </ol>	<ol style="list-style-type: none"> <li>1. Transfer within the Department.</li> <li>2. Approval of Salary Increments.</li> <li>3. Interdiction subject to the covering approval of the North Western Provincial Public Service Commission. (With copies to the Chief Secretary and respective Ministry Secretary)</li> <li>4. Issuance of Orders of Vacation of Post. (With copies to the Chief Secretary and the respective Ministry Secretary)</li> <li>5. Conduct Preliminary Investigations.</li> <li>6. Impose Minor Punishments.</li> </ol> <p><b>Note :</b> Provincial Director of Health Services should exercise these powers only in respect of the staff of his office.</p>

<i>Public Officer to whom the powers are delegated</i>	<i>Powers delegated</i>
7. District Director of Health Services	<ol style="list-style-type: none"> <li>1. Approval of Salary Increments.</li> <li>2. Interdiction subject to the covering approval of the North Western Provincial Public Service Commission. (With copies to the Chief Secretary, respective Ministry Secretary and the Provincial Director of Health Services)</li> <li>3. Issuance of Orders of Vacation of Post. (With copies to the Chief Secretary, respective Ministry Secretary and the Provincial Director of Health Services)</li> <li>4. Conduct Preliminary Investigations.</li> <li>5. Impose Minor Punishments.</li> </ol>

### Annex X

#### ➤ Officers of the Information Technology Service

<i>Public Officer to whom the powers are delegated</i>	<i>Powers delegated</i>
1. Chief Secretary	<ol style="list-style-type: none"> <li>1. Initial Posting of Officers.</li> <li>2. Transfer within the North Western Province.</li> </ol>
2. Secretary to the Governor, Secretary to the Provincial Council Public Service Commission, Secretaries to Ministries and Deputy Chief Secretaries	<ol style="list-style-type: none"> <li>1. Approval of Salary Increments.</li> <li>2. Interdiction subject to the covering approval for the Provincial Council Public Service Commission. (With a copy to the Chief Secretary)</li> <li>3. Issuance of Orders of Vacation of Post. (With a copy to the Chief Secretary)</li> <li>4. Conduct Preliminary Investigations.</li> <li>5. Impose Minor Punishments.</li> <li>6. Exemption from any subject of the Efficiency Bar Examination on completion of Education / Professional Qualifications in terms of the Scheme of Recruitment.</li> </ol> <p><b>Note: Applicable only for the staff of their respective offices.</b></p>
3. Heads of Departments including the Municipal Commissioner and the Secretary to the Cooperatives Employee Commission.	<ol style="list-style-type: none"> <li>1. Approval of Salary Increments.</li> <li>2. Interdiction subject to the covering approval for the Provincial Council Public Service Commission. (With copies to the Chief Secretary and respective Ministry Secretary)</li> <li>3. Issuance of Orders of Vacation of Post. (With copies to the Chief Secretary and respective Ministry Secretary)</li> <li>4. Conduct Preliminary Investigations.</li> <li>5. Impose Minor Punishments.</li> <li>6. Exemption from any subject of the Efficiency Bar Examination on completion of Education / Professional Qualifications in terms of the Scheme of Recruitment.</li> </ol> <p><b>Note: No. 1 to No. 4 are Applicable only for the staff of their respective offices.</b></p>

<i>Public Officer to whom the powers are delegated</i>	<i>Powers delegated</i>
4. District Directors of Health Services / Zonal Directors of Education	<ol style="list-style-type: none"> <li>1. Approval of Salary Increments.</li> <li>2. Interdiction subject to the covering approval for the Provincial Council Public Service Commission.(With copies to the Chief Secretary, respective Ministry Secretary and the Head of Department)</li> <li>3. Issuance of Orders of Vacation of Post.(With copies to the Chief Secretary, respective Ministry Secretary and Head of the Department.)</li> <li>4. Conduct Preliminary Investigations.</li> </ol>
5. Urban Council Secretaries and Pradeshiya Sabha Secretaries	<ol style="list-style-type: none"> <li>1. Approval of Salary Increments.</li> <li>2. Interdiction subject to the covering approval of the North Western Provincial Public Service Commission. (With copies to the Chief Secretary, respective Ministry Secretary and the Commissioner of Local Government)</li> <li>3. Issuance of Orders of Vacation of Post subject to the covering approval of the Commissioner of Local Government. (With copies to the Chief Secretary and the respective Ministry Secretary and the Commissioner of Local Government)</li> <li>4. Conduct Preliminary Investigations.</li> </ol>

#### Annex XI

##### ➤ Officers of the Public Management Assistant Service

<i>Public Officer to whom the powers are delegated</i>	<i>Powers delegated</i>
1. Chief Secretary	<ol style="list-style-type: none"> <li>1. Initial Posting of Officers.</li> <li>2. Transfer within the North Western Province.</li> </ol>
2. Secretary to the Governor, Secretary to the Provincial Council Public Service Commission and Deputy Chief Secretaries	<ol style="list-style-type: none"> <li>1. Approval of Salary Increments.</li> <li>2. Interdiction subject to the covering approval for the Provincial Council Public Service Commission. (With a copy to the Chief Secretary)</li> <li>3. Issuance of Orders of Vacation of Post.(With a copy to the Chief Secretary)</li> <li>4. Conduct Preliminary Investigations.</li> <li>5. Impose Minor Punishments.</li> <li>6. Exemption from any subject of the Efficiency Bar Examination on completion of Education / Professional Qualifications in terms of the Scheme of Recruitment.</li> </ol> <p><b>Note: Applicable only for the staff of their respective offices.</b></p>

<i>Public Officer to whom the powers are delegated</i>	<i>Powers delegated</i>
3. Secretaries to Ministries	<ol style="list-style-type: none"> <li>1. Transfer among the Departments coming under the purview of the respective Ministry.(With a copy to the Chief Secretary)</li> <li>2. Approval of Salary Increments.</li> <li>3. Interdiction subject to the covering approval of the Provincial Council Public Service Commission.(With a copy to the Chief Secretary)</li> <li>4. Issuance of Orders of Vacation of Post.(With a copy to the Chief Secretary)</li> <li>5. Conduct Preliminary Investigations.</li> <li>6. Impose Minor Punishments.</li> <li>7. Exemption from any subject of the Efficiency Bar Examination on completion of Education / Professional Qualifications in terms of the Scheme of Recruitment.</li> </ol> <p><b>Note: No. 2 to No. 7 are applicable only in respect of the staff of the respective offices.</b></p>
4. Heads of Departments including the Municipal Commissioner and the Secretary to the Cooperatives Employee Commission.	<ol style="list-style-type: none"> <li>1. Approval of Salary Increments.</li> <li>2. Interdiction subject to the covering approval for the Provincial Council Public service Commission. (With copies to the Chief Secretary and respective Ministry Secretary)</li> <li>3. Issuance of Orders of Vacation of Post.(With copies to the Chief Secretary and respective Ministry Secretary)</li> <li>4. Conduct Preliminary Investigations.</li> <li>5. Impose Minor Punishments.</li> <li>6. Exemption from any subject of the Efficiency Bar Examination on completion of Education / Professional Qualifications in terms of the Scheme of Recruitment.</li> </ol> <p><b>Note: No. 1 to No. 4 are Applicable only for the staff of their respective offices.</b></p>
5. District Directors of Health Services / Zonal Directors of Education	<ol style="list-style-type: none"> <li>1. Approval of Salary Increments.</li> <li>2. Interdiction subject to the covering approval for the Provincial Council Public Service Commission.(With copies to the Chief Secretary, respective Ministry Secretary and the Head of Department)</li> <li>3. Issuance of Orders of Vacation of Post.(With copies to the Chief Secretary, respective Ministry Secretary and Head of the Department.)</li> <li>4. Conduct Preliminary Investigations.</li> <li>5. Impose Minor Punishments.</li> </ol>

<i>Public Officer to whom the powers are delegated</i>	<i>Powers delegated</i>
6. Urban Council Secretaries and Pradeshiya Sabha Secretaries	<ol style="list-style-type: none"> <li>1. Approval of Salary Increments.</li> <li>2. Interdiction subject to the covering approval of the North Western Provincial Public Service Commission. (With copies to the Chief Secretary, respective Ministry Secretary and the Commissioner of Local Government)</li> <li>3. Issuance of Orders of Vacation of Post subject to the covering approval of the Commissioner of Local Government. (With copies to the Chief Secretary and the respective Ministry Secretary and the Commissioner of Local Government)</li> <li>4. Conduct Preliminary Investigations.</li> </ol>

## Annex XII

➤ **Non- Staff Grade and Non - Minor Departmental Officers  
(Excluding the Technical Officers of the Sri Lanka Technological Service and Draughtsman Officers)**

<i>Public Officer to whom the powers are delegated</i>	<i>Powers delegated</i>
1. Secretaries to Ministries and Deputy Chief Secretaries	<ol style="list-style-type: none"> <li>1. Initial Posting of Officers</li> <li>2. Approval of Salary Increments.</li> <li>3. Interdiction subject to the covering approval of the Provincial Council Public Service Commission.</li> <li>4. Issuance of Orders of Vacation of Post.</li> <li>5. Conduct Preliminary Investigations.</li> <li>6. Impose of Minor Punishments.</li> </ol> <p><b>Note: No. 2 to No. 6 are Applicable only for the staff of their respective offices.</b></p>
1. Heads of Departments Including the Municipal Commissioner	<ol style="list-style-type: none"> <li>1. Transfer among the Sub Offices of the Departments (including the Local Government Institutes)</li> <li>2. Approval of Salary Increments.</li> <li>3. Interdiction subject to the covering approval for the Provincial Council Public service Commission. (With a copy to the respective Ministry Secretary)</li> <li>4. Issuance of Orders of Vacation of Post.(With a copy to the respective Ministry Secretary)</li> <li>5. Conduct Preliminary Investigations.</li> <li>6. Impose Minor Punishments.</li> <li>7. Exemption from any subject of the Efficiency Bar Examination on completion of Education / Professional Qualifications in terms of the Scheme of Recruitment.</li> </ol> <p><b>Note: No. 2 to No. 5 are Applicable only for the staff of their respective offices.</b></p>

<i>Public Officer to whom the powers are delegated</i>	<i>Powers delegated</i>
2. District Directors of Health Services / Zonal Directors of Education	<ol style="list-style-type: none"> <li>1. Approval of Salary Increments.</li> <li>2. Interdiction subject to the covering approval for the Provincial Council Public service Commission.</li> <li>3. Issuance of Orders of Vacation of Post. (With copies to the respective Ministry Secretary and Head of the Department.)</li> <li>4. Conduct Preliminary Investigations.</li> <li>5. Impose Minor Punishments.</li> </ol>
3. Urban Council Secretaries and Pradeshiya Sabha Secretaries	<ol style="list-style-type: none"> <li>1. Approval of Salary Increments.</li> <li>2. Interdiction subject to the covering approval of the North Western Provincial Public Service Commission. (With copies to the respective Ministry Secretary and the Commissioner of Local Government)</li> <li>3. Issuance of Orders of Vacation of Post. (With a copy to the Commissioner of Local Government)</li> <li>4. Conduct Preliminary Investigations.</li> </ol>

### Annex XIII

#### ➤ Non - Staff Grade Technical Officers of the Sri Lanka Technological Service and Draughtsman

<i>Public Officer to whom the powers are delegated</i>	<i>Powers delegated</i>
1. Chief Secretary	<ol style="list-style-type: none"> <li>1. Initial Posting of Officers.</li> <li>2. Transfer among Departments.</li> </ol>
2. Secretaries to Ministries and Deputy Chief Secretaries	<ol style="list-style-type: none"> <li>1. Approval of Salary Increments.</li> <li>2. Interdiction subject to the covering approval of the Provincial Council Public Service Commission.</li> <li>3. Issuance of Orders of Vacation of Post.</li> <li>4. Conduct Preliminary Investigations.</li> <li>5. Impose of Minor Punishments.</li> <li>6. Exemption from any subject of the Efficiency Bar Examination on completion of Education / Professional Qualifications in terms of the Scheme of Recruitment.</li> </ol> <p><b>Note: No. 1 to No. 6 are Applicable only for the staff of their respective offices.</b></p>

<i>Public Officer to whom the powers are delegated</i>	<i>Powers delegated</i>
3. Heads of Departments Including the Municipal Commissioner	<ol style="list-style-type: none"> <li>1. Transfer among the Sub Offices of the Departments and Local Government Institutes.</li> <li>2. Approval of Salary Increments.</li> <li>3. Interdiction subject to the covering approval for the Provincial Council Public Service Commission. (With copies to the respective Ministry Secretary and the Commissioner of Local Government)</li> <li>4. Issuance of Orders of Vacation of Post.(With copies to the respective Ministry Secretary and the Commissioner of Local Government)</li> <li>5. Conduct Preliminary Investigations.</li> <li>6. Impose Minor Punishments.</li> <li>7. Exemption from any subject of the Efficiency Bar Examination on completion of Education / Professional Qualifications in terms of the Scheme of Recruitment.</li> </ol> <p><b>Note: No. 2 to No. 5 are Applicable only for the staff of their respective offices.</b></p>
4. District Directors of Health Services / Zonal Directors of Education	<ol style="list-style-type: none"> <li>1. Approval of Salary Increments.</li> <li>2. Interdiction subject to the covering approval for the Provincial Council Public Service Commission. (With copies to respective Ministry Secretary and the Commissioner of Local Government)</li> <li>3. Issuance of Orders of Vacation of Post. (With copies to the respective Ministry Secretary and Head of the Department.)</li> <li>4. Conduct Preliminary Investigations.</li> <li>5. Impose Minor Punishments.</li> </ol>
5. Urban Council Secretaries and Pradeshiya Sabha Secretaries	<ol style="list-style-type: none"> <li>1. Approval of Salary Increments.</li> <li>2. Interdiction subject to the covering approval of the North Western Provincial Public Service Commission. (With copies to the Chief Secretary, respective Ministry Secretary and the Commissioner of Local Government)</li> <li>3. Issuance of Orders of Vacation of Post subject to the covering approval of the Commissioner of Local Government. (With copies to the Chief Secretary and the respective Ministry Secretary and the Commissioner of Local Government)</li> <li>4. Conduct Preliminary Investigations.</li> </ol>

#### Annex XIV

##### ➤ Principal's Service

<i>Public Officer to whom the powers are delegated</i>	<i>Powers delegated</i>
1. Secretary to the Provincial Education Ministry	<ol style="list-style-type: none"> <li>1. Appointment of Principals for Schools except A,B and C Grade Schools.</li> <li>2. Posting at the time of appointment or absorption.</li> <li>3. Transfer within the Province.</li> </ol>
2. Provincial Director of Education	<ol style="list-style-type: none"> <li>1. Confirmation of Service.</li> <li>2. Interdiction subject to the covering approval of the Secretary to the Provincial Ministry of Education.</li> <li>3. Conduct Preliminary Investigations.</li> <li>4. Impose of Minor Punishments.</li> </ol>
3. Zonal Director of Education	<ol style="list-style-type: none"> <li>1. Approval of Salary Increments.</li> <li>2. Issuance of Orders of Vacation of Post. (With copies to the Provincial Education Secretary and Provincial Director of Education)</li> <li>3. Conduct Preliminary Investigations.</li> <li>4. Impose of Minor Punishments.</li> </ol>

#### Annex XV

##### ➤ Teacher's Service

<i>Public Officer to whom the powers are delegated</i>	<i>Powers delegated</i>
1. Secretary to the Provincial Ministry of Education.	<ol style="list-style-type: none"> <li>1. Initial Posting of Officers.</li> </ol>
2. Provincial Director of Education.	<ol style="list-style-type: none"> <li>1. Transfer within the Province.</li> <li>2. Conduct Preliminary Investigations.</li> <li>3. Impose of Minor Punishments.</li> </ol>
3. Zonal Director of Education.	<ol style="list-style-type: none"> <li>1. Transfer within the Zone.</li> <li>2. Approval of Salary Increments.</li> <li>3. Interdiction subject to the covering approval of the North Western Provincial Public Service Commission. (With copies to the Provincial Education Secretary and Provincial Director of Education)</li> <li>4. Issuance of Orders of Vacation of Post. (With copies to the Provincial Council Public Service Commission, Education Secretary and Provincial Director of Education)</li> <li>5. Conduct Preliminary Investigations.</li> <li>6. Impose of Minor Punishments.</li> </ol>



**Annex XVI**

➤ **Officers belonging to the categories of Technical, Semi-Technical and Non-Technical (Non-Departmental)**

<i>Public Officer to whom the powers are delegated</i>	<i>Powers delegated</i>
1. Chief Secretary	<ol style="list-style-type: none"> <li>1. Appointment / Recruitment. (Subject to the prior approval of the Hon. Governor)</li> <li>2. Initial Posting.</li> <li>3. Transfer within Province.</li> <li>4. Disciplinary Control and Issuance of Disciplinary Orders.</li> </ol> <p><b>Appellate Powers</b> Act as the Appellate Authority in respect of appeals against orders of vacation of post issued to all employees.</p>
2. Secretary to the Governor, Secretary to the Provincial Council Public Service Commission and Deputy Chief Secretaries	<ol style="list-style-type: none"> <li>1. Approval of Salary Increments.</li> <li>2. Confirmation of Service.</li> <li>3. Promotion.</li> <li>4. Acceptance of Resignation.</li> <li>5. Extension of Probation Period.</li> <li>6. Termination of Service.</li> <li>7. Retirement.</li> <li>8. Interdiction.</li> <li>9. Issuance of Orders of Vacation of Post.</li> <li>10. Conduct Preliminary Investigations.</li> <li>11. Impose Minor Punishments.</li> </ol> <p><b>Note: Only in respect of the staff of the respective office.</b></p>
3. Heads of Provincial Departments Including the Municipal Commissioner and the Secretary to the Co-operatives Employee Commission	<ol style="list-style-type: none"> <li>1. Transfer among the Sub Offices of the Departments and Local Government Institutes.</li> <li>2. Approval of Salary Increments.</li> <li>3. Interdiction subject to the covering approval of the Chief Secretary.(With a copy to the respective Ministry Secretary)</li> <li>4. Issuance of Orders of Vacation of Post.(With copies to the Chief Secretary and the respective Ministry Secretary)</li> <li>5. Conduct Preliminary Investigations.</li> <li>6. Impose Minor Punishments.</li> </ol> <p><b>Note: No. 2 to No. 6 are Applicable only for the staff of their respective offices.</b></p>
4. District Directors of Health Services / Zonal Directors of Education	<ol style="list-style-type: none"> <li>1. Approval of Salary Increments.</li> <li>2. Interdiction subject to the covering approval for the Chief Secretary.(With copies to the respective Ministry Secretary and the Head of Department)</li> </ol>

<i>Public Officer to whom the powers are delegated</i>	<i>Powers delegated</i>
	<ol style="list-style-type: none"> <li>3. Issuance of Orders of Vacation of Post.(With copies to the Chief Secretary, respective Ministry Secretary and Head of the Department.)</li> <li>4. Conduct Preliminary Investigations.</li> <li>5. Impose Minor Punishments.</li> </ol>
5. Urban Council Secretaries an Pradeshiya Sabha Secretaries	<ol style="list-style-type: none"> <li>1. Approval of Salary Increments.</li> <li>2. Interdiction subject to the covering approval of the North Western Provincial Public Service Commission. (With copies to the respective Ministry Secretary and the Commissioner of Local Government)</li> <li>3. Issuance of Orders of Vacation of Post (With copies to the Chief Secretary and the respective Ministry Secretary and the Commissioner of Local Government)</li> <li>4. Conduct Preliminary Investigations.</li> </ol>

#### Annex XVII

➤ **Departmental Employees belonging to Technical, Semi-Technical and Non- Technical Categories.**

<i>Public Officer to whom the powers are delegated</i>	<i>Powers delegated</i>
1. Chief Secretary	<ol style="list-style-type: none"> <li>1. Appointment / Recruitment.(Subject to the prior approval of the Hon. Governor)</li> </ol> <p><b>Note: Only in respect of the staff of the respective office.</b></p>
2. Secretary to the Governor, Secretary to the Provincial Council Public Service Commission and Deputy Chief Secretaries	<ol style="list-style-type: none"> <li>1. Appointment / Recruitment.(Subject to the prior approval of the Hon. Governor)</li> <li>2. Approval of Salary Increments.</li> <li>3. Confirmation of Service.</li> <li>4. Promotion.</li> <li>5. Acceptance of Resignation.</li> <li>6. Extension of Probation Period.</li> <li>7. Termination of Service.</li> <li>8. Retirement.</li> <li>9. Interdiction.</li> <li>10. Issuance of Orders of Vacation of Post.</li> <li>11. Disciplinary Control and Issuance of Disciplinary Orders.</li> </ol> <p><b>Note: Only in respect of the staff of the respective offices.</b></p>

<i>Public Officer to whom the powers are delegated</i>	<i>Powers delegated</i>
3. Secretaries to Provincial Ministries	<ol style="list-style-type: none"> <li>1. Appointment / Recruitment. (Subject to the prior approval of the Hon. Governor)</li> <li>2. Transfer within the Province.</li> <li>3. Approval of Salary Increments.</li> <li>4. Confirmation of Service.</li> <li>5. Promotion.</li> <li>6. Acceptance of Resignation.</li> <li>7. Termination of Service.</li> <li>8. Retirement.</li> <li>9. Interdiction.</li> <li>10. Issuance of Orders of Vacation of Post.</li> <li>11. Disciplinary Control and Issuance of Disciplinary Orders.</li> </ol> <p><b>Note :</b> No. 1 to No. 10 is applicable only in respect of the staff of the respective Ministries and Departments.</p> <p><b>Appellate Powers</b> To act as the Appellate Authority in respect of vacation of post of all employees.</p>
1. Heads of Provincial Departments Including the Secretary to the Cooperatives Employee Commission	<ol style="list-style-type: none"> <li>1. Initial Posting of Officers. (Subject to the prior approval of the Hon. Governor)</li> <li>2. Transfer within Department.</li> <li>3. Approval of Salary increments.</li> <li>4. Acceptance of Resignation.</li> <li>5. Interdiction. (With a copy to the respective Ministry Secretary)</li> <li>6. Issuance of the Orders of Vacation of Post. (With a copy to the respective Ministry Secretary)</li> <li>7. Conduct Preliminary Investigations.</li> <li>8. Impose of Minor Punishments.</li> </ol> <p><b>Note:</b> No. 3 to No. 8 are applicable only in respect of the staff of the respective offices. .</p> <p><b>Appellate Powers</b> Commissioner of Local Government can act as the Appellate Authority in respect of Vacation of Post of the Employees of the Local Government Institutes.</p>
4. Municipal Commissioner	<ol style="list-style-type: none"> <li>1. Appointment / Recruitment of Institutional Employees. (Subject to the prior approval of the Hon. Governor) (In terms of the provisions of the relevant Act)</li> <li>2. Approval of Salary Increments.</li> </ol>

<i>Public Officer to whom the powers are delegated</i>	<i>Powers delegated</i>
	<ol style="list-style-type: none"> <li>3. Confirmation of Service.</li> <li>4. Promotion.</li> <li>5. Acceptance of Resignation.</li> <li>6. Termination of Service.</li> <li>7. Retirement.</li> <li>8. Interdiction. (With copies to respective Ministry Secretary and the Commissioner of Local Government)</li> <li>9. Issuance of Orders of Vacation of Post. (With copies to respective Ministry Secretary and the Commissioner of Local Government)</li> <li>10. Disciplinary Control and Issuance of Disciplinary Orders.</li> </ol>
5. District Directors of Health Services / Zonal Directors of Education	<ol style="list-style-type: none"> <li>1. Approval of Salary Increments.</li> <li>2. Transfer within their respective areas.</li> <li>3. Issuance of Orders of Vacation of Post. (With copies to respective Ministry Secretary and the Head of Department)</li> <li>4. Conduct Preliminary Investigations.</li> <li>5. Impose Minor Punishments.</li> </ol>
6. Urban Council Secretaries and Pradeshiya Sabha Secretaries	<ol style="list-style-type: none"> <li>1. Appointment / Recruitment of Institutional Employees. (Subject to the prior approval of the Hon. Governor) (In terms of the provisions of the relevant Act)</li> <li>2. Approval of Salary Increments.</li> <li>3. Confirmation of Service.</li> <li>4. Promotion.</li> <li>5. Acceptance of Resignation.</li> <li>6. Termination of Service.</li> <li>7. Retirement.</li> <li>8. Interdiction. (With copies to respective Ministry Secretary and the Commissioner of Local Government)</li> <li>9. Issuance of Orders of Vacation of Post. (With copies to respective Ministry Secretary and the Commissioner of Local Government)</li> <li>10. Disciplinary Control and Issuance of Disciplinary Orders.</li> </ol>

## **Examinations, Results of Examinations &c.**

### **OPEN COMPETITIVE EXAMINATION FOR THE RECRUITMENT TO GRADE III OF THE POST OF TEXTILE INSTRUCTOR/INSTRUCTRESS FOR THE DEPARTMENT OF TEXTILES INDUSTRY IN THE NORTH WESTERN PROVINCIAL PUBLIC SERVICE - 2017**

APPLICATIONS are invited from qualified male and female Sri Lankan candidates permanently resided within the North Western Province for the recruitment to the post of instructor / instructress (Grade III ) for the Department of Textiles in the North Western Provincial Public Service.

#### **1.0 Salary scale:-**

As per the Public Administration Circular No. 3/2016 dated 25.02.2016 monthly Salary Scale for this post is  
Rs.27,140 - 10 x 300 - 11 x 350 - 10 x 495 - 10 x 660 - 45540 according to MN - 1 - 2016

However, the salaries are paid up to 01.01.2020 in terms of the provisions set out in Schedule II of the said circular.

(Basic salary is - Rs. 18728/- + Rs. 7110 Adjustment Allowance from 01.01.2017)

#### **2.0 Educational and other Qualifications**

##### **2.1 Educational Qualifications:-**

- (a) Should have passed at least 06 subjects with credits for Mathematics, and Sinhala/Tamil languages and other two (02) subjects at the G.C.E. (O/L) Examination not more than in two sittings. Should have passed at least 06 subjects, with credits for three (03) subjects, with a Mathematics at one sitting out of the said two times.

And

- (b) Should have passed G.C.E. (A/L) Examination at least with a pass for one subject (Other than the General Test)

##### **Special Note:-**

Having a normal pass for Mathematics is sufficient for those who have employed as a male technician/ female technician at a Weaving Center under the Department of textiles Industry in the North Western Province for a period of 02 years.

(The candidates those apply under this Note should confirm that through the Head of the institute).

- 2.2 Professional Qualifications:- Should have followed the relevant training from a training institute of the Department of Textiles Industry and should have obtained the final Certificate on Textiles Industry.

- 2.3 Physical Fitness:- All the candidates should be in good physical and mental health to serve and perform the duties of the post at any area within the North Western Province.

##### **2.4 Other Qualifications:-**

- I. Should be a citizen of Sri Lanka.
- II. The candidates those appear for the open competitive examination should be permanent residents with the area of Authority of North Western Provincial Council for not less than a period of immediate previous 3 years as at the closing date.  
(Residency should be confirmed by a certificate issued by the Grama Niladhari of the resided Division which should have been countersigned by the Divisional Secretary and should prove at the interview).

- III. Should have an excellent character and be in good health
- IV. All the educational, professional other qualifications should have been completed as at 31.12.2016 and certificates should have been obtained.
- V. Should not be less than 18 years of age and should not exceed 45 years as at the closing date of applications. This age limit will not be applicable to the employees those already employed in the public/provincial public service. Their applications should be furnished through the respective Heads of Departments.

### 3.0 Conditions of Service :

- I. This post is permanent. You should abide by the policy decisions on your pension scheme taken by the Government.
- II. Selected Candidates will be appointed to the said posts subject to a three year (03) probation period. If the officer's work and conduct are satisfactory and if he /she has passed the first Efficiency Bar Examination and other service requirements are fulfilled the officer will be confirmed on completion of the probation period.
- III. In terms of public Administration Circular No. 01/2014 language proficiency for the language / languages in addition to the recruited language should be obtained during a period of 5 years from the date of recruitment to the post.
- IV. In addition to the regulations of this recruitment procedure candidates should be abide by the provisions of Establishment Code of the Democratic Socialist Republic of Sri Lanka, Financial regulations, North Western Provincial Council Financial Rules Code, North Western Provincial Council Disciplinary Procedure Code, North Western Provincial Council Procedure code Departmental orders and other provisions imposed by the Government and North Western Provincial Council.

### 4.0 Method of Recruitment :

Candidates those who pass the written examination held by North Western Provincial Public Service Commissioner or any other authorized institute as decided by the North Western Provincial Public Service will be subject to a practical test. Accordingly, considering the number of vacancies, candidates will be called for the interview as per the priority of marks obtained at the written and practical test. Accordingly, qualified candidates will be recruited to the post of textile instructor / instructress (Grade III ).

### 5.0 Method of examination:-

The Examination will be held in Sinhala, English and Tamil mediums and candidates are not allowed to change the language medium later.

### Subjects

#### (i) Written examination

Subject	Time	Marks	Pass mark	Syllabus
Weaving notes	From 01 Hour and 30 minutes	100	40	To examine the knowledge in all the weaving methods and designs used in weaving hand loom textiles
Machinery notes	From 01 Hour and 30 minutes	100	40	To examine the knowledge of accessories and tools and usage of them
Calculation in weaving	From 01 Hour and 30 minutes	100	40	To examine the knowledge in mathematical terms used in the manufacture of hand loom textiles

General Knowledge	From 01 Hour and 30 minutes	100	40	To examine the general knowledge including the history of Hand loom industry, new trends, marketing and management
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Four question papers for each subject above will be prepared. Candidates those who pass the examination will be called for the practical test.

(ii) *Practical Test*

<i>Subject</i>	<i>Time</i>	<i>Marks</i>	<i>Pass Marks</i>	<i>Syllabus</i>
Practical Test	30 Minutes	100	40	01. Examining the practical knowledge of Hand loom textiles, designing, and setting a hand loom for waving and about the equipment used for weaving  02. Arranging to weave a given design in a loomed warp within given time.  Marks will be given for the woven extent. Marks will be deducted for the defects found in weaving. (damages, Reading marks, errors in padding foot bar, and falling of shuttles)

- 6.0 The fee for the examination is Rs. 500/- Fees should be paid to any Divisional Secretariat where the candidate resides should be paid to be credited to Revenue Head 2003-02-13 of the Secretary to the North Western Provincial Council Public Service Commission and the receipt should be annexed to the application. No any receipts or money orders will be entertained other than the receipt obtained by paying as above. It should be noted that the examination fees will not be refunded at any circumstances. It is advisable to keep a photocopy of the cash receipt with the candidate.

7.0 *Method of application:-*

- 7.1 The application should be in the form of the specimen appended to this notification and should be prepared by the candidate him/herself on A-4 size papers using both sides of the papers. It should be specially noted that the application forms should be so prepared that the numbers from 01 to 04 appear on the first side of the paper, and from 05 onwards paragraphs should appear on the other pages. The completed applications should be sent by registered post to the “ Secretary, North Western Provincial Council Public Service Commission, Provincial Council Complex, Kurunegala-” so as to reach on or before 31.12.2016. The top -left hand corner of the envelop containing the application should clearly bear the words “ Open competitive examination the recruitment to the Textile instructor / instructress Grade III- 2016 “. (Candidates those who permanently employed in the public/provincial public service should forward their applications through their heads of Department.

- 8.0 Closing date of applications is 31.12.2016

- 9.0 Applications not in accordance with the qualification set out in this notification will be rejected. Issuing of an admission to sit for an open competitive examination should not be considered as a fulfillment of qualifications for this post. If a candidate is found to be disqualified at the interview his entitlement for the appointment for post will be cancelled. Completion of all the required qualifications by all the candidates on or before the closing date of application is compulsory.

10.0 *Identification of Candidates:-*

A candidate will be required to prove his/her identity at the examination hall to the satisfaction of the supervisor for each subject offered. For this purpose any of the following documents will be accepted.

- (a) National Identity Card issued by the Department of Registration of Persons.
- (b) A valid Passport

**Note:-**

Candidates those who fail to prove their identity at the examination hall will not be considered as eligible candidates for the examination.

- 11.0 If the admission card is not received at least within 07 days before the examination, steps shall be taken to notify the Secretary, North Western Provincial Council Public Service Commission, Provincial Council Office Complex, Kurunegala. The following information should be furnished.

- (a) Name of the examination:-
- (b) Full name and address of the applicant:-
- (c) Address to which the application was sent, registration No., Post Office and date.

- 12.0 If a candidate is found to be ineligible, his candidature is liable to be cancelled at any stage prior to, the appointment. If any of the particulars furnished by a candidate is found to be false within his knowledge or if he/ she has willfully suppressed any material fact, he/she will be liable to dismissal from the Public Service.

- 13.0 Decision of the North Western Provincial Council Public Service Commission on the matters regarding to filling vacancies presently arisen or arisen in the future from the candidates who have passed examination and matters regarding this notification or other matters not revealed by this notification shall be final and conclusive.

As per the order of the North Western Provincial Council Public Service Commission.

KANTHI WEHELLA  
Secretary,

North Western Provincial Council Public Service Commission,  
North Western Provincial Council,  
Kurunegala.  
037-2233769.  
November, 2016.



SPECIMEN APPLICATION FORM

(For office use only)

**Open Competitive Examination for the recruitment to Grade III of the post of Textile Instructor/Instructress in the Department of Textiles Industry in the North Western Provincial Public Service 2017**

Language / medium of the examination

Sinhala ☐ Tamil ☐ English ☐  
Put the mark ✓ in the relevant cage

1. 1.1 Name with initials (Sinhala/Tamil):-.....

1.2 Name with initials (in English Block letters):-.....

1.3 Name in full (Sinhala/Tamil):-.....

1.4 Name in full (in English Block letters):-.....

1.5 National Identity Card No:-

2. 2.1 Permanent Address:-.....

2.2 Telephone Number:-Personal.....

3. Sex : (put the mark ✓ in the relevant cage)

Female ☐ Male ☐

4. Date of Birth:- Year:-..... month :-..... Date:-.....

4.1 Age as at the closing date of 31.12.2016  
Years:-..... Months:-..... Days:-.....

5. Education and other qualifications (as per 3.1 of the notification of application are called)

(a) Year sit for the G.C.E.(O/L) and Index number

First Attempt:-Year:-.....

Second attempt:-Year:-.....

Index Number:-.....

Index Number:-.....

Subject	Passes obtained		Subject	Pass obtained	
	First attempt	Second attempt		First attempt	Second attempt

- (b) (i) Year sit for the G.C.E.(A/L) Examination:-.....  
(ii) Index number:-.....

<i>Subject</i>	<i>Passes obtained</i>	<i>Subject</i>	<i>Passes obtained</i>

- (c) Professional Qualifications (clearly mention the courses followed as per the 3.2 of the notification):-

if these particulars are not clearly and correctly mentioned the application will be rejected.

Institute	Course followed	Duration	Pass	Certificate No. and Date

06. Exam fee paid Receipt No.:-.....  
Date:-.....  
Divisional Secretariat from which the receipt was obtained:-

Affix the receipt so as not to be detached

07. I declare that the information given in this form is true to the best of my knowledge and belief. I am aware that if found the information furnished by me is false I if the particulars furnished by me is found to be false I am aware that my entitlement for appointment to Grade III of the post of Textile instructor / instructress in the North Western Provincial Council will be cancelled and disciplinary actions could be taken against me.

.....,  
Signature of the Candidate.

Date:-.....

#### Attestation of the signature of the candidate

(Delete unnecessary words)

I hereby certify that Mr./Mrs./Miss. .... furnishing this application is personally known to me and he/she has paid the examination fees and the cash receipt bearing No. ....is affixed here and he/she placed her/his signature before me on.....

Name of the person attesting: .....

Signature: .....

Designation and official stamp: .....

Candidates' signature in the application form should have been attested by a Principal of a Government School, a Justice of Peace, Commissioner for Oaths, Attorney at-Law, Notary public, Commissioned Officer in the Armed Forces, an Officer holding a *gazetted* post in the Police Service or an Officer holding a permanent post in the Public service whose annual salary is more than Rs.240,340/-)

Certificate of the Head of the Department for the Candidates already employed in public or Provincial Public Service:

(Delete unnecessary words)

I hereby certify that the applicant Mr./Mrs./Miss. .... is employed in this Department and he/she is holding a permanent post and he/she could /couldn't be released from the present post if he/she is selected according to the results of this examination and the above particulars have been checked with the departmental document and he/she is eligible to sit for this examination as per the regulations set out in the examination notification.

The following part should be completed only by the candidates applied under 3.1 of this special notification

I hereby certify that this applicant has been employed as a male Technician/female Technician at .....Weaving Center of the North Western Provincial Council Department of Textile Industry from.....To .....

.....  
Signature of the Head of Department and Official Stamp.

**NEWS CALES OF CHARGES FOR NOTICES AND ADVERTISEMENTS IN THE  
"GAZETTE OF THE DEMOCRATIC SOCIALIST REPUBLIC OF SRI LANKA"  
EFFECTIVE AS FROM JANUARY 01st, 2013**

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(Issued every Friday)**

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2. All Notices and Advertisements by Private Advertisers may be handed in or sent directly by post together with full payments to **the Government Printer, Department of Government Printing, Colombo 8.**
3. The office hours are from 8.30 a.m. to 4.15 p.m.
4. Cash transactions will be from 9.00 a.m. to 3.00 p.m.
5. **All Notices and Advertisements must be pre-paid.** Notices and Advertisements sent directly by post should be accompanied by Money Order, Postal Order or Cheque made payable to the Government Printer. Postage stamps will not be accepted in payment of Advertisements. Post Office - Borella will be the paying office for Money Orders.
6. To avoid errors and delay "copy" should be **on one side of the paper only and typewritten.**
7. **All signatures should be repeated in block letters below the written signature.**
8. Notices re-change of name from Non-Government Servants and Trade Advertisements are not accepted for publication.
9. Advertisements purporting to be issued under Orders of Courts will not be inserted unless signed or attested by a Proctor of the Supreme Court.
10. **The authorised scale of charges for Notices and Advertisements is as follows from January 01st, 2013 :-**

	Rs.	cts.
One inch or less	137	0
Every addition inch or fraction thereof	137	0
One column or 1/2 page of <i>Gazette</i>	1,300	0
Two columns or one page of <i>Gazette</i>	2,600	0

*(All fractions of an inch will be charged for at the full inch rate.)*

11. The "**Gazette of the Democratic Socialist Republic of Sri Lanka**" is published every Friday. Day of publication is subject to alteration in any week where Public Holidays intervene.
12. All Notices and Advertisements should reach the **Government Printer, Department of Government Printing, Colombo 8**, as shown in Schedule of Separate Notice published at the end of each part of the *Gazette* of the first week of every month.
13. All communications regarding non-receipt, change of address and of the *Gazette* of the Democratic Socialist Republic of Sri Lanka should be addressed to the Government Printer, Department of Government Printing, Colombo 08.
14. **REVISED SUBSCRIPTION RATES EFFECTIVE FROM JANUARY 1ST 2013:**

**\*Annual Subscription Rates and Postage**

	Price Rs. cts.	Postage Rs. cts.
Part I:		
Section I	4,160 0	9,340 0
Section II (Advertising, Vacancies, Tenders, Examinations, etc.)	580 0	950 0
Section III (Patent & Trade Mark Notices etc.)	405 0	750 0
Part I (Whole of 3 Sections together)	890 0	2,500 0
Part II (Judicial)	860 0	450 0
Part III (Lands)	260 0	275 0
Part IV (Notices of Provincial Councils and Local Government)	2,080 0	4,360 0
Part V (Stage carriage permits and Book List)	1,300 0	3,640 0
Part VI (List of Jurors and Assessors)	780 0	1,250 0
Extraordinary Gazette	5,145 0	5,520 0

**Subscription to the "Gazette of the Democratic Socialist Republic of Sri Lanka" are booked per periods of not less than 12 months so as to terminate at the end of a calendar year only.**

**\* Rates for Single Copies (if available in stock)**

	Price Rs. cts.	Postage Rs. cts.
Part I:		
Section I	400	600
Section II	250	600
Section III	150	600
Part I (Whole of 3 Sections together)	800	1200
Part II	120	600
Part III	120	600
Part IV (Notices of Provincial Councils and Local Government)	230	600
Part V	1230	600
Part VI	870	600

**\*All single copies could be obtained from Government Publications Bureau, No. 163, Kirulapone Mawatha, Polhengoda, Colombo 05.**

### IMPORTANT NOTICE REGARDING PUBLICATION OF GAZETTE

THE Weekly issue of the *Gazette of the Democratic Socialist Republic of Sri Lanka* is normally published on Fridays. If a Friday happens to be a Public Holiday the *Gazette* is published on the working day immediately preceding the Friday. Thus the last date specified for the receipt of notices for publication in the *Gazette* also varies depending on the incidence of public holidays in the week concerned.

The Schedule below shows the date of publication and the latest time by which notices should be received for publication in the respective weekly *Gazette*. All notices received out of times specified below will not be published. Such notices will be returned to the sender by post for necessary amendment and return if publication is desired in a subsequent issue of the *Gazette*. It will be in the interest of all concerned if those desirous of ensuring the timely publication of notices in the *Gazette* make it a point to see that sufficient time is allowed for postal transmission of notices to the Government Press.

**The Government Printer does not accept payments of subscription for the Government Gazette.**

*Note.*—Payments for inserting Notices in the *Gazette of the Democratic Socialist Republic of Sri Lanka* will be received by the Government Printer.

#### THE SCHEDULE

<i>Month</i>	<i>Date of Publication</i>			<i>Last Date and Time of Acceptance of Notices for Publication in the Gazette</i>		
	<b>2016</b>					
<b>DECEMBER</b>	02.12.2016	Friday	—	18.11.2016	Friday	12 noon
	09.12.2016	Friday	--	25.11.2016	Friday	12 noon
	16.12.2016	Friday	--	02.12.2016	Friday	12 noon
	23.12.2016	Friday	--	09.12.2016	Friday	12 noon
	30.12.2016	Friday	--	16.12.2016	Friday	12 noon
	<b>2017</b>					
<b>JANUARY</b>	06.01.2017	Friday	—	23.12.2016	Friday	12 noon
	13.01.2017	Friday	--	30.12.2016	Friday	12 noon
	20.01.2017	Friday	--	06.01.2017	Friday	12 noon
	27.01.2017	Friday	--	13.01.2017	Friday	12 noon
<b>FEBRUARY</b>	03.02.2017	Friday	—	20.01.2017	Friday	12 noon
	09.02.2017	Thursday	--	27.01.2017	Friday	12 noon
	17.02.2017	Friday	--	03.02.2017	Friday	12 noon
	23.02.2017	Thursday	--	09.02.2017	Thursday	12 noon

**GANGANI LIYANAGE,**  
Government Printer. (*Acting*)

Department of Government Printing,  
Colombo 08,  
15th September, 2016.