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PART I : SECTION (I) — GENERAL Government Notifications

MEDICAL SERVICE MINUTE OF SRI LANKAN HEALTH SERVICE -AMENDMENT 03

THE Medical Service Minute of Sri Lankan Health Service published in the *Gazette Extraordinary* No.1883/17 dated 11th October, 2014 as amended by the *Gazettes Extraordinary* No. 1996/46 dated 09th December, 2016 and No. 1981/45 dated 24th August, 2016 of the Democratic Socialist Republic of Sri Lanka is amended as follows.

By order of the Public Service Commission,

M. A. B. DAYA SENARATH,
Secretary,
Public Service Commission.

03rd March, 2021.

7.2.(a) 4 Age: between 24 – 45 years
7.2.(b) 5 Age: between 24 – 45 years

10.1.2 Promotion to Grade I from Grade II



10.1.2.1 Promotion of Medical Officers having Postgraduate Degrees/ Diplomas

Qualifications to be fulfilled

- I. Should have been confirmed in service
- II. Should have completed an active and satisfactory period of service of six (06) years in Grade II of the service category and earned six (06) salary increments within the prescribed period
- III. Should not have been subject to a disciplinary punishment as per the provisions in Public Service Commission Circular No. 01/2020
- IV. Should have successfully completed a postgraduate qualification mentioned in Appendix I or II of the Service Minute
- V. Should have passed the Efficiency Bar Examination as at the due date
- VI. Should have acquired the proficiency in official languages within the prescribed period

10.1.2.2 Promotion of Medical Officers not having Postgraduate Degrees / Diplomas

Qualifications to be fulfilled

- I. Should have been confirmed in service
- II. Should have completed an active and satisfactory period of service of twelve (12) years in Grade II of the service category and earned twelve (12) salary increments within the prescribed period
- III. Should not have been subject to a disciplinary punishment as per the provisions in Public Service Commission Circular No. 01/2020
- IV. Should have passed the Efficiency Bar Examination as at the due date
- V. Should have obtained proficiency in official languages within the prescribed period

10.2 Grade promotions of Dental Medical Officers: Promotion to Grade I from Grade II

10.2.1 Promotion of Dental Medical Officers having Postgraduate Degrees/ Diplomas

Qualifications to be fulfilled

- I. Should have been confirmed in service
- II. Should have completed an active and satisfactory period of service of nine (09) years in Grade II of the service category and earned nine (09) salary increments within the prescribed period.
- III. Should not have been subject to a disciplinary punishment as per the provisions in Public Service Commission Circular No. 01/2020
- IV. Should have successfully completed a postgraduate qualification mentioned in Appendix I or II of the Service Minute
- V. Should have passed the Efficiency Bar Examination as at the due date
- VI. Should have acquired the proficiency in official languages within the prescribed period

10.2.2 Promotion of Dental Medical Officers not having Postgraduate Degrees / Diplomas

Qualifications to be fulfilled

- I. Should have been confirmed in service
- II. Should have completed an active and satisfactory period of service of fifteen (15) years in Grade II of the service category and earned fifteen (15) salary increments within the prescribed period
- III. Should not have been subject to a disciplinary punishment as per the provisions in Public Service Commission Circular No. 01/2020
- IV. Should have passed the Efficiency Bar Examination as at the due date
- V. Should have acquired the proficiency in official languages within the prescribed period

11.1.2 Qualifications and Selection Procedure for appointment to the posts in Medical Administrative Grade

<i>Post / Grade</i>	<i>(a) Educational and other qualifications</i>
11.1.2.1 Deputy Medical Administrative Grade	<p>I. Officers with postgraduate qualifications listed in Appendix I or II of the Medical Service Minute are eligible to apply for the posts in Deputy Medical Administrative Grade mentioned in Appendix III.</p> <p>II. Should be a Medical Officer/ Dental Surgeon/ Specialist Medical Officer who has passed the Efficiency Bar Examination and has been promoted to Grade II with 8 years continuous service in the Department. (Period of 8 years will be computed from the date of entry to the Preliminary Grade)</p> <p>III Age Limit: Maximum age limit is not applicable as all the officers are already in the public service.</p>
<i>Post / Grade</i>	<i>(b) Selection Procedure</i>
Deputy Medical Administrative Grade	<p>I. When appointments or transfers are made to the posts in Appendix III; for the posts in Deputy Medical Administrative Grade of the special public health institutions mentioned in the items 21 to 38 in Appendix IV, priority will be given to the Medical Officers with an MSc or MD in Community Medicine and for the posts in Deputy Medical Administrative Grade of the other institutions mentioned in that appendix, priority will be given to the Medical Officers with an MSc or MD in Medical Administration.</p> <p>II. Vacant posts in the Deputy Medical Administrative Grade will be filled by way of annual transfer from among the officers who are in the said grade.</p> <p>III. In case, a vacant post cannot be filled by annual transfer, it will be published and filled through an interview based on a marking scheme approved by the Public Service Commission, from among officers who comply with the due qualifications.</p> <p>IV. Selection to the posts in Deputy Medical Administrative Grade should be made subject to a structured interview based on a marking scheme approved by the Public Service Commission. In awarding marks, seniority in Grade I and II is considered as a criterion.</p>

<i>Post / Grade</i>	<i>(b) Selection Procedure</i>
Deputy Medical Administrative Grade	<p><i>Note 5:</i> Until such time the vacancies are filled by annual transfers, the Appointing Authority may make appointments on acting basis from among the officers with the required basic qualifications who are already in the Deputy Medical Administrative Grade.</p> <p><i>Note 6:</i> As the Deputy Medical Administrative Grade is a new grade until the transfer scheme of the said grade takes effect, vacancies should be filled by way of advertisements as mentioned in 11.1.2.1. b (II) and (III).</p>
<i>Post / Grade</i>	<i>(b) Selection Procedure</i>
11.1.2.2 Senior Medical Administrative Grade	<p>I. Vacancies in the Senior Medical Administrative Grade other than the posts in Senior Medical Administrative Grade approved by the Cabinet of Ministers as end posts will be filled by annual transfers of the officers holding the posts in Senior Medical Administrative Grade. In the case where a post cannot be filled by annual transfers, it will be published and filled based on service experience and merit, upon the results of an interview held as per a marking scheme approved by the Public Service Commission.</p> <p>II. In an instance where a post in the Senior Medical Administrative Grade approved by the Cabinet of Ministers as an end post falls vacant, it will be filled by appointing an officer selected according to the order of merit of the marks obtained as per a marking scheme approved by the Public Service Commission, after calling applications from Senior Medical Administrative Grade Officers, through public notices.</p> <p>III. Until the vacancies are filled by annual transfers, the Appointing Authority may make appointments on acting basis from among the officers with the required basic qualifications who are already in the Deputy Medical Administrative Grade or Senior Medical Administrative Grade.</p>

11.2 Specialist Medical Officer Grade (Specialist Medical Officer Grade/ Specialist Dental Medical Officer Grade)

Category of Medical Officers/ Dental Medical Officers of the Government Health Service with the relevant postgraduate qualifications who have obtained the Board Certificate as Medical Specialists (Specialist Medical Officers/ Specialist Dental Medical Officers) from the Postgraduate Institute of Medicine, University of Colombo and who were promoted to the Specialist Medical Officer Grade of the Ministry of Health.

According to the need identified by the Ministry of Health, fields of specialities and number of specialists will be determined by a Committee with the chairmanship of the Director General of Health Services. The Specialist Medical Officer leads the team of the respective unit with the ultimate goal of attaining the best possible standard care to the patient with the available resources.

11.2.1. Qualifications and Selection Procedure for Specialist Medical Officer Grade

<i>Post/ Grade</i>	<i>(a) Educational and other qualifications</i>
Specialist Medical Officer Grade	<p>I. Should be a Medical Officer in Grade I and II with the qualifications listed as Appendix I of the Medical Service Minute as per the Government <i>Gazette</i> Notification No. 662/11 and dated 17/05/1991 published by cancelling the <i>Gazette</i> Notification No. 14/840 dated 07.02.1969.</p> <p>II. Medical Officers having the qualifications listed in Appendix I of the Medical Services Minute as per Government <i>Gazette</i> Notification No. 662/11 and dated 17/05/1991 who have been appointed to the Department on or before 01.01.1980 and fulfilled the requirements of the Postgraduate Institute of Medicine, University of Colombo and obtained the Board Certificate are eligible to be appointed as Specialist Medical Officers.</p> <p>III. Medical Officers with qualifications listed in Appendix I of the Medical Services Minute as per <i>Gazette</i> Notification No. 662/11 and dated 17/05/1991 who have been appointed to Specialist posts before 01.01.1980 or reported back to duty within the prescribed period after 01.01.1980 having taken no-pay leave or scholarships approved by the Department will continue to be recognized as Specialist Medical Officers.</p> <p>IV. Medical Officers in Grade II who have obtained the Board Certificate of the Postgraduate Institute of Medicine, University of Colombo upon the successful completion of the appropriate postgraduate training programme and fulfilled the postgraduate qualifications listed in Appendix I are eligible to be appointed as Specialist Medical Officers.</p> <p>V. Officers will be appointed after promoting as Medical Officers in Grade II/I as per Sub-sections II and IV above and the salary of the Specialist Medical Officer Grade will be paid from the date of appointment to the grade only upon the approval of the Public Service Commission.</p> <p>VI. Requirement and the number of approved cadres should be decided upon the recommendations of the Cadre Commission chaired by the Secretary, Ministry of Health in order to fulfill service requirements of a speciality based on the need of an institution.</p> <p>VII. Sub-sections I to IV above are applicable to the Specialist Dental Medical Officers as well.</p>

<i>Post/ Grade</i>	<i>(b) Selection Procedure</i>
Specialist Medical Officer Grade	<p>Application for specialist posts:</p> <p>Applications for specialist posts will be called only from the officers who have obtained the Board Certificate as Specialist Consultants/ Specialist Dental Surgeons. Applications from those who are waiting for the Board Certificate of the Postgraduate Institute of Medicine will not be accepted.</p>

Following speciality will be incorporated as a new insertion into Appendix I in addition to the speciality presently listed under Recognized Qualifications for promotion to the Specialist Consultant/ Dental Surgeon Grade in Appendix I.

<i>Speciality</i>	<i>Recognized Qualification</i>
77. Intensive Care Medicine	MD in Intensive Care Medicine

Speciality and Recognized Qualifications listed under Srl. Nos. 16 and 32 required for the promotion to Medical Officer Grade I from Medical Officer/ Dental Medical Officer Grade II depicted in Appendix II will be amended as follows.

<i>Speciality</i>	<i>Recognized Qualification</i>
16. Medical Education	Diploma in Medical Education
32. Other	Successful completion of Doctor of Medicine or the examination of Part I or Part II of Doctor of Medicine mentioned in Appendix I

Following particulars will be inserted as a new insertion under Srl. No. 58 of the table listed under Appendix IV applicable to the Senior Medical Administrative Grade.

	<i>Medical Institutions</i>	<i>Post</i>	<i>Mandatory Academic Qualifications required</i>	<i>Number of Institutions</i>	<i>Total</i>
58		Senior Assistant Secretary (Medical Services)	MSc or Doctor of Medicine (Medical Administration)	1	1