

N. B.— The List of Registered Veterinary Surgeons and Practitioners in the Year of 2024 has been in the Year of 2024 has been published in part VI of this Gazette in English Language.



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(Published by Authority)

PART I: SECTION (IIA) – ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

				PAGE				PAGE
Post - Vacant	856		Examinations, Results of Examinations &c.	...	900

IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY "GAZETTE"

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, Corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after **three months** from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 19th April 2024, should reach Government Press on or before 12.00 noon 05th April, 2024.

Electronic Transactions Act, No. 19 of 2006 - Section 9

"Where any Act or Enactment provides that any proclamation, rule, regulation, order, by-law, notification or other matter shall be published in the Gazette, then such requirement shall be deemed to have been satisfied if such rule, regulation, order, by-law, notification or other matter is published in an electronic form of the Gazette."

Department of Govt. Printing,
Colombo 08,
01st January, 2024.

This Gazette can be downloaded from www.documents.gov.lk

GANGANI LIYANAGE,
Government Printer.



1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A Sri Lankan, is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the New Entrants, Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments :

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such Officers may in the first instance be appointed to act in the new post for a

specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the 'Widows and Orphans' Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

5. Serving Officers in the Public Service :

5:1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service. Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

6. Definition of Salary for the purpose of Eligibility :

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (ii) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

Rules and Instructions for Candidates

All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968.

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :—

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the Supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for Practical and Oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination Hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination Hall other than a member of the Examination Hall Staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the Index Number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. It should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination Hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination Hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination Hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination Hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination Hall. Should the Supervisor so requires, each candidate is bound to

declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination Hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

Candidates should adhere to the following instructions for their own safety :—

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination Hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination Hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination Hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination Hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination Hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your Index Number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics Questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Commissioner General of Examinations,
Department of Examinations,
Pelawatta, Battaramulla.

Post - Vacant

SRI LANKA POLICE

Post of Sub Inspector of Police

APPLICATIONS are invited from the citizens of Sri Lanka for the Post of Probationary Sub Inspector of Police of Sri Lanka Police.

2. Application forms duly perfected in accordance with the specimen form given below should be sent to Director/ Recruitment, Recruiting Office, No. 375, 1st Floor Sri Sambuddathwa Jayanthi Mawatha, Colombo – 06. The application should be sent by the Registered Post to the above address to reach on or before **30.04.2024** and the post applied for should be marked in the top left hand corner of the envelope enclosing the application. Delayed applications will not be entertained and no applications will be issued by the Sri Lanka Police.

3. **Salary scale (Monthly):**

Rs. 32,790 – 7 x370 – 2x495 – 25x660 – Rs. 52,870

As per the Public Administration Circular 3-2016, the above mentioned salary scale will be effect.

Further, these Officers are entitled to the allowances granted under the CRTM 260 and RTM 385 dated 2022.12.15 on a monthly basis in addition to the salary scale mentioned above.

(a) Cost of living allowance	Rs. 12,800.00
(b) 40% of the basic salary relevant to the post based on P.A.Circular No. 03/2016	Rs. 13,116.00
(c) Arduous duty allowance	Rs. 2,000.00
(d) Incentive allowance	Rs. 7,500.00
(e) Uniform cleaning allowance	Rs. 250.00
(f) Food and residential allowance	Rs. 31,800.00
(g) Other allowances according to the service	

In addition to the above said allowances :

- (a) Free transport facility
- (b) Free medical facilities for Officers (Financial support can be obtained even for getting medical treatment abroad)
- (c) All the uniforms will be provided free of charge
- (d) Opportunities to continue their higher studies at the Government Universities to obtain Degree or Diploma certificates according to the eligible qualifications of the officers.
- (e) Facilities to enhance one's sports skills and inborn talents
- (f) Travelling expenses for duties and financial rewards for exceptional performance and arduous service

4. **Basic qualifications required :**

- 4.1 **Age limit**

The age should be between 18 and 26 years as at closing date of the applications as per the *Gazette* Notification. However Police Officers currently serving in the Sri Lanka Police are eligible to apply up to the age of 28 at the closing date of applications.

4.2 Educational qualifications

Should have passed 06 subjects in the G.C.E (O/L) Examination in one sitting with 04 credit passes including Mathematics and Medium Language and Should have passed 03 subjects in the G.C.E.(A/L) Examination in one sitting.

- Note:**
01. *According to the subject classification of the Department of Examinations, two Mathematics Subjects bearing No. 41 and 44 are considered as a single subject and two Science Subjects bearing No. 42 and 45 are also considered as a single subject when determining the number of subjects passed at the examination*
 02. *Despite having passed the practical test of the Technological Studies at G. C. E. (O/L) examination, failing in the written test of the same subject is considered as having failed the said subject.*
 03. *Since the subjects, Optional Tamil, English and Sinhala are not included in G. C. E. (O/L) subject stream, having passed those subjects is not considered as one of the subjects passed at G. C. E. (O/L) examination.*

4.3 Physical requirements:

- Height 05 Feet 06 inches (167.64 cm) - minimum (minimum)
 - Chest 32 inches Minimum (81.28 cm) - minimum/during expiration
- 4.3.1 All the applicants should be physically and mentally fit to discharge the duties of the post and to work anywhere within Sri Lanka
- 4.3:2 **Vision Requirements**
Minimum vision of one eye, without wearing spectacles or contact lens, should not be less than 6/12. If the vision of one eye is 6/6, the vision of the other eye should be 6/18.
- 4.3:3 Should not have undergone artificial body modifications which might be deemed unsuitable for the honour of police service or may cause obstruction in the execution of duty.

4:4 Other Qualifications

- 4:4:1 Should be a citizen of Sri Lanka,
- 4:4:2 The applicant should not possess a tarnished character,
- 4:4:3 The applicant should be a bachelor (divorcees, widows, and single parents are not qualified to apply),
- 4:4:4 Should be prepared to work anywhere in the country,
- 4:4:5 Qualifications mentioned in the application from 4:1 to 4:2 which are required for the post are expected to have been fully acquired by the date mentioned in the notice inviting applications and the qualifications in 4:4 are expected to remain the same even on the date of recruitment.

5. Preliminary Interview

Only the applicants who meet the basic qualifications and age requirement out of those who have furnished the applications will be called for the preliminary interview. During the interview, qualifications mentioned in paragraph 4:1,4:2 and 4:3 (except 4:3:1 and 4:3:2) mentioned above will be checked.

The applicants who face the preliminary interview should face the endurance test conducted by a board of officers appointed by the Inspector General of Police. The form forwarded with the call letter to get it verified that the applicant is not unfit to face this endurance test should be furnished then with the recommendation of a doctor registered with Sri Lanka Medical Council.

Activity	Time	Marks
Long Distance Running 1000 meters	Below 03 minutes	30
	Between 03 to 04 minutes	20
	Between 04 to 05 minutes	10
Chin-ups (05 reps)	01 minute	A maximum of 15 marks with 03 marks for each rep
Push-ups (15 reps)	01 minute	A maximum of 15 marks with 01 marks for each rep
Sit-ups (15 reps)	01 minute	A maximum of 15 marks with 01 marks for each rep
Squat Thrusts (15 reps)	01 minute	A maximum of 15 marks with 01 marks for each rep
Kim's Game (Memory Test)	30 seconds to observe items, 30 seconds to memorize, 120 seconds to write	A maximum of 10 marks with 01 marks for each item

Note: Applicants who fail to run a distance of 1000 meters in 05 minutes are considered having failed the fitness test.

6. Written Examination :

The applicants who get through the preliminary interview will be called for the written examination. The written examination will be held under the following subjects.

Subjects	Maximum marks	Time	Qualified marks
01. Comprehension and language proficiency	40	45 min	40%
02. General knowledge and I.Q. test	60	01 hour	

7. Structured Interview :

Only the applicants who get through the preliminary interview and written examination will be directed to the structured interview. The Structured Interview Board will be appointed by the Inspector General of Police.

Main headings under which marks are given	Maximum Mark	Cut-Off Mark for Selection
01. Additional Educational Qualifications	20	Not applicable
02. Language proficiency	10	
03. Computer skill / other	10	
04. Sports skills	20	
05. Leadership/community services	20	
06. Evaluation of the interview board	20	
Total	100	

8. Method of Recruitment

The aggregate of the marks obtained by each applicant for the Written Examination and Structured Interview is listed in descending order. Based on the order of marks obtained, a number of applicants, which is 125% of the number of vacancies, will be called for the Background Check and Medical Test and the qualified applicants out of those will be recruited for the post based on the number of available vacancies.

Note:- *Deviating from the above procedural measures, the applicants who possess exceptional sports skills on national or international level or have displayed special talents or proficiency in a different field may be recruited at the discretion of the appointing authority, disregarding the height and chest requirement, if such applicant meets other qualifications.*

9. Background Check

- 9.1 A background check will be conducted to check any adverse reports on the applicants based on the number of available vacancies and the arrangement of the aggregate of the marks obtained by each applicant for the Written Examination and Structured Interview listed in descending order.
- 9.2 With the intention of getting the applicant's character exposed, background checks will also be carried out on the applicant, on his next of kin and on his close companions and applicants with negative background check reports will not be recruited.
- 9.3 Providing false information during recruitment by applicants will result in disqualification. If it is revealed, after the recruitment, that false information had been provided, service will be terminated at any time.

Note :- Applicant is bound to agree to the decision that he will be dismissed from the service, If it's found that the applicant who had recruited to Police Service by providing the false information in relation to the matters mentioned in Section 59 of the code of procedure rule and the section 7:2:4:5:2 of the currently approved scheme of recruitment and the circular No. 2014/2007 of IG Police circular.

10. Medical Test

Only the selected applicants will be called for the Medical Test and the test is conducted by the Medical Board headed by the Chief Medical Officer of Police Hospital. In addition, a test will be performed on the applicants to check whether they are physically and mentally fit to perform police duties. An applicant can take the medical test only once. The medical test will be conducted under health 169 form. Appeals will not be considered from the applicants who disqualify from the medical test.

11. Training

- 11.1 Based on the vacancies available, only the applicants who have passed the above tests will be called for training on a date specified by the Inspector General of Police. Selected applicants will receive the preliminary training at Sri Lanka Police College. Afterwards, they will receive extensive training in the respective field during the probation period.
- 11.2 Appointing authority will decide whether to extend the training period or nullify the appointment of the officers who do not complete their preliminary training.

12. Nature of Post

Permanent and pensionable
(Subject to the policy decisions made by the governing on the pension scheme)

13. Service Conditions

- 13.1 Selected applicants should serve a probation period/apprenticeship of three years under the section 13.3
- 13.2 The selected applicants shall act in conformity with any orders or circulars already made or may hereafter be made to implement the Official Language Policy.
- 13.3 Should abide by the Circulars of Public Service Commission and National Police Commission, , provisions of Establishment Code, Financial Regulations, Public Administration Circulars, Treasury circulars, Sri Lanka Police Ordinance, Police Gazette Notification, I.G.P. Circulars, Instruction Codes and provisions thereof and conditions of the appointment letter
- 13.4 The probation period shall prevail for first three years from the date of appointment and the officers are not permitted to consummate the marriage during the period. One should enter into marriage only as per the instructions given in I.G.P. Circulars. If getting married during probation period, a special permission should be obtained from Inspector General of Police. If this regulation is violated, the appointment shall be nullified.
- 13.5 Those who are recruited should serve compulsory service period of 5 years after completion of training. They should sign a bond giving their consent to pay all the stipulated expenses, should there be any that had been spent for his/her training and other expenses including uniforms at the time he is handing over the resignation letter in the event of an officer intends to resign from the service before completion of his compulsory service period. Measures will be taken as per the provisions of Establishment Code and Procedural Rules of National Police Commission and Public Service Commission in relation to the resignation.
- 13.6 When each and every officer of direct recruitment is initially appointed to the police service, who should provide particulars of all their assets, which the officer either has absolute ownership to or retains title to or has been transferred to and all the liabilities in General Form No. 261 (revised) to Inspector General of Police, to be included in his personal file.

Officer immediately after the marriage should include the above particulars about his spouse and submit

If a new asset or possession as described in the above is acquired, a complete description of the said asset or possession should be given in writing to the Inspector General of Police to be included in the personal file.
- 13.7 Probationary Sub Inspector of Police should subscribe an affirmation/oath to the effect that they comply with the constitution of Democratic Socialist Republic of Sri Lanka, as soon as they start the training at Sri Lanka Police College.

14. Confirmation in service

During the three year probationary period, directly recruited officers must maintain a monthly progress file for 33 months After the completion of probation period officers will be confirmed in service by the appointing authority. Furthermore, if an officer fails to meet the requirements of completing the progress the within probation period, the officer will be confirmed to service after deciding the seniority as per procedural rules considering the additional time spent after the prescribed period to complete the progress file.

However, appointments of officers who could not meet the requirement of the first efficiency bar within a period of additional 03 years will be nullified unless decided by the appointing authority to confirm the service or to extend the probation period.

15 Efficiency Bars:

Efficiency bar examinations should be passed as follows.

The type of Efficiency Bar	Prescribed period for passing the Efficiency Bar	Nature of the Efficiency Bar Written Examination/ Professional Examination/ Certificate Course/ Other
First Efficiency Bar Examination (Examination for Confirmation of Service)	Before completion of 03 years after getting appointed to the post of Sub Inspector of Police	Written, Practical, and Oral
Second Efficiency Bar Examination	Before completion of 03 years after getting appointed to the post of Inspector of Police	Successful completion of the orientation training
Third Efficiency Bar Examination	Before completion of 03 years after getting appointed to the post of Chief Inspector of Police	Successful completion of the orientation training

16. Language Proficiency:

Language	Expected Level of Proficiency
Official Language	Officers recruited through a medium that is not an official language should obtain the proficiency for the relevant official language within the probationary period.
Other Official Language	Should obtain the relevant level of proficiency as per the Public Administration Circular No. 18/2020 and consequent circulars

17. (a) General conditions relevant to the appointment to posts of the public service that have been published in the beginning of paragraph (11a) of part 1 of this *Gazette* Notification will be applicable.
18. Applicants should send the copies of the following documents attached to their applications. (Original documents should not be submitted)
- Birth Certificate
 - A photocopy of the National Identity Card
 - Certificates to verify educational qualifications
19. (a) Applicants who are already in the public service should forward their applications through the relevant Heads of Department. Those applications should accompany a certificate indicating that the applicant can be released if selected.
- (b) Applications should be completed in applicant's own handwriting on papers and should be sent along with the relevant copies of the certificates to the address mentioned in the above paragraph 02, and the application should not be handed over personally to any officer under any circumstances.

Note:- In addition to the above application the applicant requested to apply online application clicking the "join us" in the www.police.lk website or visit www.public.police.lk to forward the completed application.

20. Applications that do not conform to the requirements of this notification will be rejected. Replies will not be sent to such applicants in that regard.

Note:- Travelling or any other expense will not be paid by the Sri Lanka Police to the applicants who are called for interviews and examinations.

DESHABANDU THENNAKON,
Inspector General of Police.

SPECIMEN APPLICATION FORM

- [illegible]

- (d) Relevant Police Station of permanent address :.....
(e) Mailing Address :.....
(f) Grama Niladhari Division of permanent address :.....
Divisional Secretariat :.....
(g) Telephone No :..... Home :..... Mobile :.....
(h) E-mail Address :..... Whats App No. :.....

6) (a) Race :.....

7) Date of Birth(A copy of the birth certificate should be attached.)
Age (As at the closing date of this *Gazette* notification)
Years :..... Months :..... Days :.....

8) Height: - FeetInches Chest: - Inches
Centimeters Centimeters

9) Educational Qualification – (Should mention the examinations passed and the copies of the relevant certificates should be attached)

(a) G.C.E. (O/L) examination results

Year :.....

Index No :.....

Subject	Grade	Subject	Grade

(b) G.C.E. (A/L) examination results

Year :.....

Index No :.....

Stream	Subjects	Grade
Z-score		

10) State preferred language medium, if qualified for the written exam

11) Marital Status

12) Present Employment

- 13) Are you serving in Sri Lanka Police at Present ?.....
Post and Rank No :.....
Place of duty :..... Division :.....
- 14) Have you ever served in Sri Lanka Police?
Post and Rank No :.....
If yes, indicate the reasons for you to resign from the post.....
- 15) (a) Are you currently serving in an Armed Force / Volunteer Armed Force ?
Post and Rank No :.....(the application should be forwarded through the
Commanding Officer of the respective force ?.
- (b) Have you ever served in Armed Forces / Volunteer Force ? If yes, please attach a copy of the certificate of legal discharge. If you have deserted an armed service or if you have been punished, please provide details.
- 16) Have you ever been arrested on suspicion or in connection with any offence?

Have you ever been accused of an offence (criminal offence/disgraceful offence/corruption) or summoned or punished by a court or been subjected to fine as a punishment imposed by a court? (if yes, please provide the details).
- 17) Has any relative of yours ever been arrested on suspicion or in connection with any Offence (criminal offence/disgraceful offence/corruption)? Has anyone ever been accused of an offence or summoned or punished by a court? (If yes, please provide the details),

I certify that the above particulars furnished by me in this application are true and accurate to the best of my knowledge. I am also aware that if any particulars contained herein are found to be false or incorrect, my service in the Police Service, in the event of appointed, is liable to be terminated without any compensation.

.....,
Date.

.....,
Signature of Applicant.

18. Certificate of the Head of the Department: (Only if relevant)

I, hereby declare that Mr..... forwarding this application is serving in the Department / Corporation/Board of and that he can be released for the new post if he/he is selected for this post.

.....,
Signature and Stamp of the
Head of the Department.

Designation :-

Date:-

Note : - In addition to the above application the applicant requested to apply online application clicking the “join us” in the www.police.lk website or visit www.public.police.lk to forward the completed application.

SRI LANKA POLICE

Post of Police Constable

APPLICATIONS are invited from the citizens of Sri Lanka for the Post of Probationary Police Constable of Sri Lanka Police,

02. Applications duly prepared according to the specimen application form given below should be forwarded to the address, Director/ Recruitment, Police Recruitment Division, No. 375, First Floor, Sri Sambuddhathva Jayanthi Mawatha, Colombo 06. The post you are applying for should be mentioned on the top-left corner of the envelope in which your application is enclosed and it should be forwarded by registered post to reach the above address on or before **30.04.2024**. Late applications will not be considered and applications will not be issued by Sri Lanka Police.

03. **Salary Scale- Yearly**

Rs. 29,540 – 7 x 300 – 27 x 370 – Rs. 41,630

This salary scale is calculated according to Public Administration Circular No. 03/2016.

Further, these officers are entitled to the allowances granted under the CRTM 260 and RTM 385 dated 15.12.2022 on a monthly basis in addition to the salary scale mentioned above.

(a) Cost of living Allowance	Rs. 12,800.00
(b) 40% Allowance entitled to the post as per Pub. Admin. Circular 03/2016	Rs. 11,816.00
(c) Arduous Duty Allowance	Rs. 2,000. 00
(d) Interim Allowance	Rs. 7,500.00
(e) Uniform Allowance	Rs. 250.00
(f) Meal and residential Allowances	Rs. 28,800.00
(g) Other allowances according to the service	

In addition to these allowances,

- (a) Free transport facility
- (b) Free medical facilities for officers (Financial support can be obtained even for getting medical treatment abroad)
- (c) All the uniforms will be provided free of charge
- (d) Opportunities to continue their higher studies at the Government Universities to obtain Degree or Diploma certificates according to the eligible qualifications of the officers.
- (e) Facilities to enhance one's sports skills and inborn talents
- (f) Travelling expenses for duties and financial rewards for exceptional performance and arduous service

04. Basic Qualifications Required

4:1 Age Limit:

The applicant must be aged between 18 – 25 years at the time of the closing date of the application as per the *gazette* notification.

4:2 Educational Qualifications:

- Having passed 06 subjects with 04 credit passes including a credit pass for the medium language at G. C. E. (O/L) examination at one and the same sitting. And the applicant should have passed the subject, Mathematics in not more than two sittings.

Note: 01. *According to the subject classification of the Department of Examinations, two Mathematics Subjects bearing No. 41 and 44 are considered as a single subject and two Science Subjects*

bearing No. 42 and 45 are also considered as a single subject when determining the number of subjects passed at the examination

02. *Despite having passed the practical test of the Technological Studies at G. C. E. (O/L) examination, failing in the written test of the same subject is considered as having failed the said subject.*
03. *Since the subjects, Optional Tamil, English and Sinhala are not included in G. C. E. (O/L) subject stream, having passed those subjects is not considered as one of the subjects passed at G. C. E. (O/L) examination.*

4:3 Physical Requirements

- Height should be 05 feet and 04 inch (162.5 cm) - minimum
- Chest should be 30 inches (76 cm) - minimum/during expiration

4:3:1 All the applicants should be physically and mentally fit to discharge the duties of the post and to work anywhere within Sri Lanka.

4:3:2 Vision Requirements

Minimum vision of one eye, without wearing spectacles or contact lens, should not be less than 6/12. If the vision of one eye is 6/6, the vision of the other eye should be 6/18.

4:3:3 Should not have undergone artificial body modifications which might be deemed unsuitable for the honour of police service or may cause obstruction in the execution of duty.

4:4 Other Qualifications

4:4:1 Should be a citizen of Sri Lanka

4:4:2 The applicant should not possess a tarnished character

4:4:3 The applicant should be a bachelor (divorcees, widows, and single parents are not qualified to apply)

4:4:4 Should be prepared to work anywhere in the country.

4:4:5 Qualifications mentioned in the application from 4:1 to 4:2 which are required for the post are expected to have been fully acquired by the date mentioned in the notice inviting applications and the qualifications in 4:4 are expected to remain the same even on the date of recruitment.

05. Preliminary Interview

Only the applicants who meet the basic qualifications and age requirement out of those who have furnished the applications will be called for the preliminary interview. During the interview, qualifications mentioned in paragraph 4:1,4:2 and 4:3 (except 4:3:1 and 4:3:2) mentioned above will be checked.

The applicants who face the preliminary interview should face the endurance test conducted by a board of officers appointed by the Inspector General of Police. The form forwarded with the call letter to get it verified that the applicant is not unfit to face this endurance test should be furnished then with the recommendation of a doctor registered with Sri Lanka Medical Council.

Activity	Time	Marks
Long Distance Running 1000 meters	Below 03 minutes	30
	Between 03 to 04 minutes	20
	Between 04 to 05 minutes	10
Chin-ups (05 reps)	01 minute	A maximum of 15 marks with 03 marks for each rep
Push-ups (15 reps)	01 minute	A maximum of 15 marks with 01 marks for each rep
Sit-ups (15 reps)	01 minute	A maximum of 15 marks with 01 marks for each rep
Squat Thrusts (15 reps)	01 minute	A maximum of 15 marks with 01 marks for each rep
Kim's Game (Memory Test)	30 seconds to observe items, 30 seconds to memorize, 120 seconds to write	A maximum of 10 marks with 01 marks for each item

Note: *Applicants who fail to run a distance of 1000 meters in 05 minutes are considered having failed the fitness test.*

06. Written Examination

The applicants who get through the preliminary interview will be called for the written examination. The written examination will be held under the following subjects.

Subjects	Maximum marks	Qualified marks
01. Comprehension and language proficiency	50	40%
02. General knowledge and I.Q. test	50	

07. Structured Interview

Only the applicants who get through the preliminary interview and written examination will be directed to the structured interview. The Structured Interview Board will be appointed by the Inspector General of Police.

Main headings under which marks are given	Maximum Mark	Cut-Off Mark for Selection
01. Additional Educational Qualifications	15	Not applicable
02. Professional Qualifications	15	
03. Language proficiency	10	
04. Sports skills	20	
05. Leadership/community services	20	
06. Evaluation of the interview board	20	
Total	100	

08. Method of Recruitment

The aggregate of the marks obtained by each applicant for the Written Examination and Structured Interview is listed in descending order. Based on the order of marks obtained, a number of applicants, which is 125% of the number of vacancies, will be called for the Background Check and Medical Test and the qualified applicants out of those will be recruited for the post based on the number of available vacancies.

Note :- *Deviating from the above procedural measures, the applicants who possess exceptional sports skills on national or international level or have displayed special talents or proficiency in a different field may be recruited at the discretion of the appointing authority, disregarding the height and chest requirement, if such applicant meets other qualifications.*

09. Background Check

- 9.1 A background check will be conducted to check any adverse reports on the applicants based on the number of available vacancies and the arrangement of the aggregate of the marks obtained by each applicant for the Written Examination and Structured Interview listed in descending order.
- 9.2 With the intention of getting the applicant's character exposed, background checks will also be carried out on the applicant, on his next of kin and on his close companions and applicants with negative background check reports will not be recruited.
- 9.3 Providing false information during recruitment by applicants will result in disqualification. If it is revealed, after the recruitment, that false information had been provided, service will be terminated at any time.

Note :- **Applicant is bound to agree to the decision that he will be dismissed from the service, If it's found that the applicant who had recruited to Police Service by providing the false information in relation to the matters mentioned in section 59 of the code of procedure rule and the section 7:2:4:5:2 of the currently approved scheme of recruitment and the circular No. 2014/2007 of IG Police circular.**

10. Medical Test

Only the selected applicants will be called for the Medical Test and the test is conducted by the Medical Board headed by the Chief Medical Officer of Police Hospital. In addition, a test will be performed on the applicants to check whether they are physically and mentally fit to perform police duties. An applicant can take the medical test only once. The medical test will be conducted under health 169 form. Appeals will not be considered from the applicants who disqualify from the medical test.

11. Training

- 11.1 Based on the vacancies available, only the applicants who have passed the above tests will be called for training on a date specified by the Inspector General of Police. Selected applicants will receive the preliminary training at Sri Lanka Police College. Afterwards, they will receive extensive training in the respective field during the probation period.
- 11.2 Appointing authority will decide whether to extend the training period or nullify the appointment of the officers who do not complete their preliminary training.

12. Nature of Post

Permanent and pensionable
(Subject to the policy decisions made by the governing on the pension scheme)

13. Service Conditions

- 13.1 Selected applicants should serve a probation period/apprenticeship of three years under the Section 13.3
- 13.2 The selected applicants shall act in conformity with any orders or circulars already made or may hereafter be made to implement the Official Language Policy.
- 13.3 Should abide by the Circulars of Public Service Commission, National Police Commission, Public Service Commission, Provisions of Establishment Code, Financial Regulations, Public Administration Circulars, Treasury Circulars, Sri Lanka Police Ordinance, Police Gazette Notification, I.G.P. Circulars, Instruction Codes and provisions thereof and conditions of the appointment letter
- 13.4 The probation period shall prevail for first three years from the date of appointment and the officers are not permitted to consummate the marriage during the period. One should enter into marriage only as per the instructions given in I.G.P. Circulars. If getting married during probation period, a special permission should be obtained from Inspector General of Police. If this regulation is violated, the appointment shall be nullified.
- 13.5 Those who are recruited should serve compulsory service period of 5 years after completion of training. They should sign a bond giving their consent to pay all the stipulated expenses, should there be any that had been spent for his/her training and other expenses including uniforms at the time he is handing over the resignation letter in the event of an officer intends to resign from the service before completion of his compulsory service period. Measures will be taken as per the provisions of Establishment Code and Procedural Rules of National Police Commission and Public Service Commission relation to the resignation.
- 13.6 When each and every officer of direct recruitment is initially appointed to the police service, who should provide particulars of all their assets, which the officer either has absolute ownership to or retains title to or has been transferred to and all the liabilities in General Form No. 261 (revised) to Inspector General of Police, to be included in his personal file.

Officer immediately after the marriage should include the above particulars about his spouse and submit.

If a new asset or possession as described in the above is acquired, a complete description of the said asset or possession should be given in writing to the Inspector General of Police to be included in the personal file.
- 13.7 Probationary Police Constables should subscribe an affirmation/oath to the effect that they comply with the constitution of Democratic Socialist Republic of Sri Lanka, as soon as they start the training at Sri Lanka Police College.

14. Confirmation in Service

After the completion of probation period of 03 years, directly recruited officers will be confirmed in service by the appointing authority. If an officer fails to meet the requirements of the First Efficiency Bar within probation period, the officer will be confirmed in service after deciding the seniority as per Procedural Rules considering the additional time spent after the prescribed period.

However, appointments of officers who could not meet the requirement of the first efficiency bar within a period of additional 03 years will be nullified unless decided by the appointing authority to confirm the service or to extend the probation period.

15. Efficiency Bars:

Efficiency bar examinations should be passed as follows.

The type of Efficiency Bar	Prescribed period for passing the Efficiency Bar	Nature of the Efficiency Bar Written Examination/ Professional Examination/ Certificate Course/ Other
First Efficiency Bar Examination (Examination for Confirmation of Service)	Before completion of 03 years after getting appointed to the post of Police Constable	Written, Practical and Oral
Second Efficiency Bar Examination	Before completion of 03 years after getting appointed to the post of Police Sergeant	Successful completion of the orientation training
Third Efficiency Bar Examination	Before completion of 03 years after getting appointed to the post of Police Sergeant Major	Successful completion of the orientation training

16. Language Proficiency:

Language	Expected Level of Proficiency
Official Language	Officers recruited through a medium that is not an official language should obtain the proficiency for the relevant official language within the probationary period.
Other Official Language	Should obtain the relevant level of proficiency as per the Public Administration Circular No. 18/2020 and consequent circulars

17. (a) General conditions relevant to the appointment to posts of the public service that have been published in the beginning of paragraph (11a) of part 1 of this *Gazette* notification will be applicable.

18. Applicants should send the copies of the following documents attached to their applications. (Original documents should not be submitted)

- (a) Birth Certificate;
- (b) A photocopy of the National Identity Card;
- (c) Certificates to verify educational qualifications;

19. (a) Applicants who are already in the public service should forward their applications through the relevant Heads of Department. Those applications should accompany a certificate indicating that the applicant can be released if selected.

(b) Applications should be completed in applicant's own handwriting on 11" x 8" papers and should be sent along with the relevant copies of the certificates to the address mentioned in the above paragraph 02, and the application should not be handed over personally to any officer under any circumstances.

Note - In addition to the above application the applicant requested to apply online application clicking the "join us" in the www.police.lk website or visit www.public.police.lk to forward the completed application.

20. Applications that do not conform to the requirements of this notification will be rejected. Replies will not be sent to such applicants in that regard.

Note:- *Travelling or any other expense will not be paid by the Sri Lanka Police to the applicants who are called for interviews and examinations.*

DESHABANDU TENNAKOON,
Inspector General of Police.

For office Use only
Size - 2" X 2 ^{1/2}

SRI LANKA POLICE

Post of Probationary Police Constable

SPECIMEN APPLICATION FORM

- 1) (a) Name in full (Block Letters)
(Should be exactly as mentioned in the Birth Certificate)

(i) Name in Full (Sinhala or Tamil)

(b) Name with Initials :

(i) Name with Initials (Sinhala or Tamil)

- 2) National Identity Card Number(A copy of NIC should be attached)
3) Father's full name
4) Place of birth of the applicant
Divisional Secretariat of the relevant birth placeProvince.....

- 5) (a) Present Address

(i) Present Address (Sinhala or Tamil)

(b) Relevant Police Station of present address

(c) Permanent Address :

(I) Permanent Address (Sinhala or Tamil)

(d) Relevant Police Station of permanent address

(e) Mailing Address

(f) Grama Niladhari Division of permanent address

Divisional Secretariat

(g) Telephone No. Home Mobile

(h) E-mail Address Whats App No.

6) (a) Race

7) Date of Birth(A copy of the birth certificate should be attached.)

Age (As at the closing date of this Gazette notification)

Years..... Months.....Days.....

8) Height: - FeetInches Chest: - Inches
Centimeters Centimeters

9) Educational Qualification – (Should mention the examinations passed and the copies of the relevant certificates should be attached)

(a) G.C.E. (O/L) examination results

Year.....

Index No.

Subject	Grade	Subject	Grade

10) State preferred language medium, if qualified for the written exam

11) Marital Status

12) Present Employment

13) Have you ever served in Sri Lanka Police?.....

Post and Rank No.

If yes, indicate the reasons for you to resign from the post

- 14) (a) Are you currently serving in an Armed Force / Volunteer Armed Force ? If yes, the application should be forwarded through the Commanding Officer of the respective force ?
.....

(b) Have you ever served in Armed Forces / Volunteer Force ? If yes, please attach a copy of the certificate of legal discharge. If you have deserted an armed service or if you have been punished, please provide details.

- 15) Have you ever been arrested on suspicion or in connection with any offence?

Have you ever been accused of an offence (criminal offence/disgraceful offence/corruption) or summoned or punished by a court or been subjected to fine as a punishment imposed by a court? (if yes, please provide the details).

- 16) Has any relative of yours ever been arrested on suspicion or in connection with any Offence (criminal offence/disgraceful offence/corruption)? Has anyone ever been accused of an offence or summoned or punished by a court? (If yes, please provide the details),

I certify that the above particulars furnished by me in this application are true and accurate to the best of my knowledge. I am also aware that if any particulars contained herein are found to be false or incorrect, my service in the Police Service, in the event of appointed, is liable to be terminated without any compensation.

.....
Date

.....
Signature of Applicant

- 17) Certificate of the Head of the Department: (Only if relevant)

I, hereby declare that Mr. forwarding this application is serving in the Department /Corporation/Board of and that he can be released for the new post if he/she is selected for this post.

.....
Signature and Stamp of the
Head of the Department

Designation :-

Date:-

Note : - In addition to the above application the applicant requested to apply online application clicking the “join us” in the www.police.lk website or visit www.public.police.lk to forward the completed application.

SRI LANKA POLICE

Post of Police Constable Driver

APPLICATIONS are invited from the citizens of Sri Lanka for the Post of Probationary Police Constable Driver of Sri Lanka Police.

- 02.** Applications duly prepared according to the specimen application form given below should be forwarded to the address, Director/ Recruitment, Police Recruitment Division, No. 375, First Floor, Sri Sambuddhathva Jayanthi Mawatha, Colombo 06. The post you are applying for should be mentioned on the top-left corner of the envelope in which your application is enclosed and it should be forwarded by registered post to reach the above address on or before **30.04.2024**. Late applications will not be considered and applications will not be issued by Sri Lanka Police.

03. Salary Scale- Yearly

Rs. . 29,540 – 7 x 300 – 27 x 370 – Rs. 41,630

This salary scale is calculated according to Public Administration Circular No. 03/2016.

Further, these officers are entitled to the allowances granted under the CRTM 260 and RTM 385 dated 15.12.2022 on a monthly basis in addition to the salary scale mentioned above.

	Rs.
(a) Cost of living Allowance	12,800.00
(b) 40% Allowance entitled to the post as per Pub. Admin. Circular 03/2016	11,816.00
(c) Arduous Duty Allowance	2,000. 00
(d) Special / Interim Allowance	7,500.00
(e) Uniform Allowance	250.00
(f) Food and residential Allowance	28,800.00
(g) Other allowances according to the service	

In addition to these allowances,

- (a) Free transport facility
- (b) Free medical facilities for officers (Financial support can be obtained even for getting medical treatment abroad)
- (c) All the uniforms will be provided free of charge
- (d) Opportunities to continue their higher studies at the Government Universities to obtain Degree or Diploma certificates according to the eligible qualifications of the officers.
- (e) Facilities to enhance one's sports skills and inborn talents
- (f) Travelling expenses for duties and financial rewards for exceptional performance and arduous service

04. Basic Qualifications Required

4:1 Age Limit:

The applicant must be aged between 18 – 28 years at the time of the closing date of the application as per the Gazette notification.

4:2 Educational Qualifications:

Having passed 06 subjects including, Medium Language and Mathematics with credit passes for 02 subjects at the G.C.E.(O/L) examination in not more than two sittings.

Note: *01. According to the subject classification of the Department of Examinations, two Mathematics Subjects bearing No. 41 and 44 are considered as a single subject and two Science Subjects*

bearing No. 42 and 45 are also considered as a single subject when determining the number of subjects passed at the examination.

02. *Despite having passed the practical test of the Technological Studies at G. C. E. (O/L) examination, failing in the written test of the same subject is considered as having failed the said subject.*

03. *Since the subjects, Optional Tamil, English and Sinhala are not included in G. C. E. (O/L) subject stream, having passed those subjects is not considered as one of the subjects passed at G. C. E. (O/L) examination.*

4.3. Professional Qualifications

Having obtained a valid driving license for driving light vehicles and heavy vehicles

Note 01: Priority will be given for the knowledge of Motor Mechanism or experience in repairing motor vehicles or long term experience in driving.

4:4 Physical Requirements

- Height should be 05 feet and 02 inch (157.48 cm) - minimum
- Chest should be 30 inches (76 cm) - minimum/during expiration

4:4:1 All the applicants should be physically and mentally fit to discharge the duties of the post and to work anywhere within Sri Lanka.

4:4:2 Vision Requirements

Minimum vision of one eye, without wearing spectacles or contact lens, should not be less than 6/12. If the vision of one eye is 6/6, the vision of the other eye should be 6/18.

4:4:3 Should not have undergone artificial body modifications which might be deemed unsuitable for the honour of police service or may cause obstruction in the execution of duty.

4:5 Other Qualifications

4:5:1 Should be a citizen of Sri Lanka

4:5:2 The applicant should not possess a tarnished character

4:5:3 The applicant should be a bachelor (divorcees, widowers, are not qualified to apply)

4:5:4 Should be prepared to work anywhere in the country.

4:5:5 Qualifications mentioned in the application from 4:1 to 4:2 which are required for the post are expected to have been fully acquired by the date mentioned in the notice inviting applications and the qualifications in 4:4 is expected to remain the same even on the date of recruitment.

05. Preliminary Interview

Only the applicants who meet the basic qualifications and age requirement out of those who have furnished the applications will be called for the preliminary interview. During the interview, qualifications mentioned in paragraph 4:1,4:2 and 4:3 (except 4:4:1 and 4:4:2) mentioned above will be checked.

The applicants who face the preliminary interview should face the endurance test conducted by a board of officers appointed by the Inspector General of Police. The form forwarded with the call letter to get it verified that the applicant

is not unfit to face this endurance test should be furnished then with the recommendation of a doctor registered with Sri Lanka Medical Council.

All the applicants who get through the preliminary interview will be called for fitness test and applicants who run a distance of 1,000 meters in 05 minutes are considered having passed the fitness test.

Note: *Applicants who fail to run a distance of 1,000 meters in 05 minutes are considered having failed the fitness test.*

06. Professional Examination:

Applicants who get through from the preliminary examination will be called for professional examination. Professional examination will be held under following subjects.

subjects	Maximum Marks	Pass Marks
01. Written	40	20
02. Practical	60	30
		50%

07. Structured Interview

Only the applicants who get through the preliminary interview and professional examination will be directed to the structured interview. The Structured Interview Board will be appointed by the Inspector General of Police.

Main headings under which marks are given	Maximum Mark	Cut-Off Mark for Selection
01. Additional Educational qualifications	20	Not applicable
02 Technical Knowledge/Language Proficiency/Computer Literacy / Other	20	
03 Sports skills	20	
04 Leadership/community services	20	
05 Evaluation of the interview board	20	
Total	100	

08. Method of Recruitment

The aggregate of the marks obtained by each applicant for the professional examination and Structured Interview is listed in descending order. Based on the order of marks obtained, a number of applicants, which is 125% of the number of vacancies, will be called for the Background Check and Medical Test and the qualified applicants out of those will be recruited for the post based on the number of available vacancies.

Note:- *Deviating from the above procedural measures, the applicants who possess exceptional sports skills on national or international level or have displayed special talents or proficiency in a different field may be recruited at the discretion of the appointing authority, disregarding the height and chest requirement, if such applicant meets other qualifications.*

09. Background Check

- 9.1 A background check will be conducted to confirm the good character of those who fulfilled required qualifications for recruitment in accordance to the para 08 above.

- 9.2 With the intention of getting the applicant's character exposed, background checks will also be carried out on the applicant, on her next of kin and on her close companions and applicants with negative background check reports will not be recruited.
- 9.3 Providing false information during recruitment by applicants will result in disqualification. If it is revealed, after recruitment, that false information had been provided, service will be terminated at any time.

Note :- Applicant is bound to agree to the decision that he will be dismissed from the service, If it's found that the applicant who had recruited to Police Service by providing the false information in relation to the matters mentioned in section 59 of the code of procedure rule and the section 7:2:4:5:2 of the currently approved scheme of recruitment and the circular No. 2014/2007 of IG Police circular.

10. Medical Test

Only the selected applicants will be called for the Medical Test and the test is conducted by the Medical Board headed by the Chief Medical Officer of Police Hospital. In addition, a test will be performed on the applicants to check whether they are physically and mentally fit to perform police duties. An applicant can take the medical test only once. The medical test will be conducted under health 169 form. Appeals will not be considered from the applicants who disqualify from the medical test.

11. Training

- 11.1 Based on the vacancies available, only the applicants who have passed the above tests will be called for training on a date specified by the Inspector General of Police. Selected applicants will receive the preliminary training at Sri Lanka Police College. Afterwards, they will receive extensive training in the respective field during the probation period.
- 11.2 Appointing authority will decide whether to extend the training period or nullify the appointment of the officers who do not complete their preliminary training.

12. Nature of Post

Permanent and pensionable
(Subject to the policy decisions made by the governing on the pension scheme)

13. Service Conditions

- 13.1 Selected applicants should serve a probation period/apprenticeship of three years under the section 13.3
- 13.2 The selected applicants shall act in conformity with any orders or circulars already made or may hereafter be made to implement the Official Language Policy.
- 13.3 Should abide by the Circulars of Public Service Commission, National Police Commission, provisions of Establishment Code, Financial Regulations, Public Administration Circulars, Treasury circulars, Sri Lanka Police Ordinance, Police Gazette Notification, I.G.P. Circulars, Instruction Codes and provisions thereof and conditions of the appointment letter.
- 13.4 The probation period shall prevail for first three years from the date of appointment and the officers are not permitted to consummate the marriage during the period. One should enter into marriage only as per the instructions given in I.G.P. Circulars. If getting married during probation period, a special permission should be obtained from Inspector General of Police. If this regulation is violated, the appointment shall be nullified.
- 13.5 Those who are recruited should serve compulsory service period of 5 years after completion of training. They should sign a bond giving their consent to pay all the stipulated expenses, should there be any that had been spent

for his/her training and other expenses including uniforms at the time he is handing over the resignation letter in the event of an officer intends to resign from the service before completion of his compulsory service period. Measures will be taken as per the provisions of Establishment Code and Procedural Rules of National Police Commission, Public Service Commission in relation to the resignation.

- 13.6 When each and every officer of direct recruitment is initially appointed to the police service, who should provide particulars of all their assets, which the officer either has absolute ownership to or retains title to or has been transferred to and all the liabilities in General Form No. 261 (revised) to Inspector General of Police, to be included in his personal file.

Officer immediately after the marriage should include the above particulars about his spouse and submit

If a new asset or possession as described in the above is acquired, a complete description of the said asset or possession should be given in writing to the Inspector General of Police to be included in the personal file.

- 13.7 Probationary Police Constable driver should subscribe an affirmation/oath to the effect that they comply with the constitution of Democratic Socialist Republic of Sri Lanka, as soon as they start the training at Sri Lanka Police College.

14. Confirmation in service

After the completion of probation period of 03 years, directly recruited officers will be confirmed in service by the appointing authority. If an officer fails to meet the requirements of the First Efficiency Bar within probation period, the officer will be confirmed in service after deciding the seniority as per Procedural Rules considering the additional time spent after the prescribed period.

However, appointments of officers who could not meet the requirement of the first efficiency bar within a period of additional 03 years will be nullified unless decided by the appointing authority to confirm the service or to extend the probation period.

15 Efficiency Bars:

Efficiency bar examinations should be passed as follows.

The type of Efficiency Bar	Prescribed period for passing the Efficiency Bar	Nature of the Efficiency Bar Written Examination/ Professional Examination/ Certificate Course/ Other
First Efficiency Bar Examination (Examination for Confirmation of Service)	Before completion of 03 years after getting appointed to the post of Police Constable Driver	Written, Practical, and Oral
Second Efficiency Bar Examination	Before completion of 03 years after getting appointed to the post of Police Sergeant Driver	Successful completion of the orientation training
Third Efficiency Bar Examination	Before completion of 03 years after getting appointed to the post of Police Sergeant Major Driver	Successful completion of the orientation training
Fourth Efficiency Bar Examination	Before completing 03 years of Sub Inspector(Transport)	Successful completion of the orientation training

16. Language Proficiency:

Language	Expected Level of Proficiency
Official Language	Officers who have joined through English medium should obtain relevant level of language proficiency within the recruitment period.
Other Official Language	Should obtain the relevant level of proficiency as per the Public Administration Circular No. 18/2020 and consequent circulars

17. (a) General conditions relevant to the appointment to posts of the public service that have been published in the beginning of paragraph (11a) of part 1 of this *gazette* notification will be applicable.

18. Applicants should send the copies of the following documents attached to their applications. (Original documents should not be submitted)

- (a) Birth Certificate,
- (b) A photocopy of the National Identity Card,
- (c) Certificates to verify educational qualifications,
- (d) Copy of the valid license.

19. (a) Applicants who are already in the public service should forward their applications through the relevant Heads of Department. Those applications should accompany a certificate indicating that the applicant can be released if selected.

(b) Applications should be completed in applicant's own handwriting on 11" x 8" papers and should be sent along with the relevant copies of the certificates to the address mentioned in the above paragraph 02, and the application should not be handed over personally to any officer under any circumstances.

Note - In addition to the above application the applicant requested to apply online application clicking the "join us" in the www.police.lk website or visit www.public.police.lk to forward the completed application.

20. Applications that do not conform to the requirements of this notification will be rejected. Replies will not be sent to such applicants in that regard.

Note:- Travelling or any other expense will not be paid by the Sri Lanka Police to the applicants who are called for interviews and examinations.

DESHABANDU THENNAKON,
Inspector General of Police.

For office Use only
Size - 2" X 2 1/2

[illegible]

- (d) Relevant Police Station of permanent address :
- (e) Mailing Address :
- (f) Grama Niladhari Division of permanent address :
Divisional Secretariat :
- (g) Telephone No. : Home : Mobile :
- (h) E-mail Address : Whats App No. :

6) (a) Race :

7) Date of Birth(A copy of the birth certificate should be attached.)
Age (As at the closing date of this *gazette* notification)
Years..... Months.....Days.....

8) Height: - Feet :.....Inches :..... Chest: - Inches :.....
Centimeters Centimeters

9) Educational Qualification – (Should mention the examinations passed and the copies of the relevant certificates should be attached)

(a) G.C.E. (O/L) examination results

Year :.....

Index No :.....

Subject	Grade	Subject	Grade

10) State preferred language medium, if qualified for the written exam :.....

11) Marital Status :.....

12) Present Employment

13) Have you ever served in Sri Lanka Police?.....

Post and Rank No :

If yes, indicate the reasons for you to resign from the post

14) (a) Are you currently serving in an Armed Force / Volunteer Armed Force / If yes, the application should be forwarded through the Commanding Officer of the respective force.
.....

(b) Have you ever served in Armed Forces / Volunteer Force ? If yes, please attach a copy of the certificate of legal discharge. If you have deserted an armed service or if you have been punished, please provide details.

15) Have you ever been arrested on suspicion or in connection with any offence?

Have you ever been accused of an offence (criminal offence/disgraceful offence/corruption) or summoned or punished by a court or been subjected to fine as a punishment imposed by a court? (if yes, please provide the details).

16) Has any relative of yours ever been arrested on suspicion or in connection with any Offence (criminal offence/disgraceful offence/corruption)? Has anyone ever been accused of an offence or summoned or punished by a court? (If yes, please provide the details).

I certify that the above particulars furnished by me in this application are true and accurate to the best of my knowledge. I am also aware that if any particulars contained herein are found to be false or incorrect, my service in the Police Service, in the event of appointed, is liable to be terminated without any compensation.

.....
Date

.....
Signature of Applicant.

17) Certificate of the Head of the Department: (Only if relevant)

I, hereby declare that Mr..... forwarding this application is serving in the Department / Corporation/Board of and that he can be released for the new post if he is selected for this post.

.....
Signature and Stamp of the
Head of the Department

Designation :-

Date:-

Note : - In addition to the above application the applicant requested to apply online application clicking the “join us” in the www.police.lk website or visit www.public.police.lk to forward the completed application.

03-433/3

PUBLIC SERVICE COMMISSION

Recruitment for the post of Legal Officer (Executive Officer Service Category Grade III) in the Skills Development, Vocational Education, Research & Innovation Division of the Ministry of Education on Open Basis - 2024

APPLICATIONS are invited to fill the vacant post of Legal Officer- Grade III of Executive Officer Service Category in the Skills Development, Vocational Education, Research & Innovation Division of the Ministry of Education from Sri Lankan citizens who have fulfilled the qualifications mentioned in this notification.

1. Recruitment

The candidate who obtained the highest marks on the results of an Eligibility Assessment conducted by an Eligibility Assessment Interview Board appointed by the Public Service Commission from among the applicants, who have fulfilled the qualifications specified in the notification, will be recruited for the vacancy. The Eligibility Assessment

Interview will be conducted in conformity with the Marking Scheme (Mentioned under No. 6) approved by the Public Service Commission.

The Public Service Commission shall decide the effective date of the appointment.

2. Required Qualifications

i. Educational / Professional Qualifications

Should have sworn in as an Attorney - at - Law of the Supreme Court.

ii. Experience

Should have an active professional experience of not less than 03 years after swearing in as an Attorney -at- Law of the Supreme Court. (The documents to be furnished at the interview as proof of active professional experience should clearly indicate the period of experience, date and official seal of the attester.)

Or

Should have not less than 03 year experience in a Legal post* in a Government Institution after swearing in as an Attorney- at - Law of the Supreme Court.

(These facts should be confirmed by a letter issued by the Secretary / Head of the Department /Head of the Institution)

Note: Copies of the documents confirming basic qualifications certified by the applicant himself / herself, should be attached to the application. Applications without the attached certificates with clear indication of commencement and end date of service period could be rejected without notice.

*A legal post is a post having a Law Degree or sworn in as an Attorney - at - Law being a basic qualification of recruitment.

iii. Physical fitness

Every candidate should be physically and mentally fit to serve in an any part of Sri Lanka and perform duties in the post.

iv. Other qualifications

- Should be a citizen of Sri Lanka.
- Should have an excellent moral character.
- Should have complete all the required qualifications prescribed for recruitment to the post by the last date of calling applications.

3. Terms of Employment and Terms of Service

- This post is permanent and pensionable. You will be subject to future government policy decisions regarding a pension scheme. You must contribute to the Widows and Orphans Pension Scheme / Widowers and Orphans Pension Scheme. You will have to pay its contribution as required by the Government from time to time.
- This appointment is subject to a probationary period of 03 (three) years. You should pass the first efficiency bar examination a mentioned in the Scheme of Recruitment within 03 years of being recruited to the post.
- Proficiency in the other language in addition to the language of recruitment, should be obtained prior to the expiry of five years of Appointment to the post, in accordance with the Provisions of the Public Administration Circular

No. 18/ 2020 dated 16.10.2020 or provisions of conjunctive Circulars and the officers who were recruited in a medium other than an official language, should obtained the stipulated language proficiency within the probation period.

- iv. The appointment is subject to the Procedural Rules of the Public Service Commission, the Establishment Code of the Democratic Socialist Republic of Sri Lanka, Government Financial Regulations and other Departmental Regulations.
- v. The language medium of preference mentioned in the application will not be permitted to change subsequently and the language medium you are eligible for appointment will be the language medium mentioned by you in the application form.

4. Age Limit

Should not less than 21 years and not more than 45 years of age as at the closing date of the applications.

5. Salary Scale

In terms of Sub - Schedule I of the Public Administration Circular No. 03/2016 dated 25.02.2016, the monthly salary scale applicable to this post is Rs. 47,615-10x1,335- 8x1,630-1 7x2,170-110,895/-(SL-I-2016)

6. Following marking scheme of marking will be adopted for the Eligibility.

Serial No	Subject	Marks	Maximum Marks
1.)	Additional Educational Qualifications		25
	a.) A Post Graduate Degree obtained from a University recognized by the University Grants Commission in relation to field of Law	25	
	b.) A Post Graduate Diploma obtained from a University recognized by the University Grants Commission in relation to field of Law or a Post Graduate Diploma in relation to the field Law obtained from a Higher Law Education Institution of Sri Lanka Law College	20	
	c.) Degree in Law offered by a University recognized by the University Grants Commission		
	• For a first class	15	
	• For a second-class upper division	10	
	• For a class	07	
	• For a general pass	05	
	d.) For the first-class final year of Law College	10	
	For the second class in the final year of Law College	05	
	Note1: Above 05 marks will be allocated if the candidate has passed final year with honors in Law College		
	Note 11 : Marks will be allocated only for the highest qualification.		

Serial No.	Subject	Marks	Maximum Marks																		
2)	<p>Additional Experience ;</p> <p>Prepare the documents relevant to cases and capacity in expression the ideas in Open Court</p> <table><tr><td></td><td>Filling Cases (For one case)</td><td>For appearing in the court and expression the ideas (For one case)</td></tr><tr><td>Supreme Court</td><td>2</td><td>5</td></tr><tr><td>Appeal Court</td><td>2</td><td>4</td></tr><tr><td>High Court</td><td>2</td><td>3</td></tr><tr><td>District Court</td><td>4</td><td>5</td></tr><tr><td>Tribunal</td><td>2</td><td>3</td></tr></table> <p>Note: Copies of decisions of the relevant cases or certified copy of the report of case which heard on last date, should be submitted to the Interview Board.</p>		Filling Cases (For one case)	For appearing in the court and expression the ideas (For one case)	Supreme Court	2	5	Appeal Court	2	4	High Court	2	3	District Court	4	5	Tribunal	2	3		35
	Filling Cases (For one case)	For appearing in the court and expression the ideas (For one case)																			
Supreme Court	2	5																			
Appeal Court	2	4																			
High Court	2	3																			
District Court	4	5																			
Tribunal	2	3																			
3)	<p>Knowledge on Information Technology /Information Technology Law</p> <p>a.) For studying the subject of Information Technology or Computer Science as a main subject for a degree from a University recognized by the University Grants Commission.</p> <p>b.) A Diploma of Information and Communication Technology Law obtained from a University recognized by the University Grants Commission or Sri Lanka Law College or other professional Institution recognized by the Government.</p> <p>c.) A Diploma of Computer Science or Information Technology obtained from a University recognized by the University Grants Commission or a Diploma of Computer Science or Information Technology in NVQ level 5 or above level of it, obtained from other Institution.</p> <p>d) Certificates obtained through following a course/ participating in training programs in the field of Information and Communication Technology Law from a University recognized by the University Grants Commission or Sri Lanka Law College or other professional Institution recognized by the Government. (Marks will be given for maximum 2 certificates as 02 each for one certificate).</p> <p><i>Note:</i> Marks will be allocated only for the highest qualification.</p>	<p>10</p> <p>08</p> <p>05</p> <p>04</p>	10																		

Serial No.	Subject	Marks	Maximum Marks
4.)	<p>Language proficiency ;</p> <p>a) English as a main subject for a degree from a University recognized by the University Grants Commission.</p> <p>b) English proficiency displayed in (Moot Court Competitions recognized in international, national level</p> <p style="text-align: center;">Individual</p> <p>i First Place /best skill - 12</p> <p>ii. Second Place - 10</p> <p>iii. Third Place /Other skills - 08</p> <p style="text-align: center;">Groups</p> <p>i. First Place /best skill - 10</p> <p>ii. Second Place - 18</p> <p>iii. Third Place /Other skills - 06</p> <p>c) A Diploma of English obtained from a University recognized by the University Grants Commission or a Diploma of English in NCQ level 05 or above level of it, obtained from other Institution.</p> <p>d) Obtain minimum very good pass for English Language in G.C.E. (A/L) examination (Local or London) or Total 6.5 08 or above marks for IELTS, TOFEL -IBT 79 or above, TOFEL - CBT 213 or above or TOFEL -PBT 550 or above</p> <p>e.) Higher certificate obtained_for English Language from a university recognized by University Grant Commission or NVQ level 4 certificate for English Language obtained from other Institute.</p> <p>Note: Marks will be allocated only for the highest qualification.</p>	<p>15</p> <p>12</p> <p>10</p> <p>08</p> <p>05</p>	15
5.)	<p>Merit proved at the interview ;</p> <p>Marks will be given for the answers provide for the questions by assessing the</p> <ul style="list-style-type: none"> • Strength Questions (02 Marks) • Situational Questions (03 Marks) and • Competency Questions (IO Marks) <p>of candidates ability to perform the role of the post.</p> <p>Total</p>		15
			100

7. Identity of candidates :

Only the candidates, who have submitted applications perfected each and every way, will be called for the interview for evaluation of eligibility.

Originals of all certificates and copies certified properly shall be submitted at the interview.

Following documents are accepted for the purpose of proving the identity of candidate at the interview.

- i. National Identity Card issued by the Commissioner General ;
- ii. Valid passport.

8. Submission of Applications:

- i. Applications should be sent by registered post to reach Secretary, Ministry of Education, Skills Development, Vocational Education, Research & Innovation Division, Nipunatha Piyasa, 354 /2, Elvitigala Mawatha, Narahenpita, Colombo 05 on or before **29/04/2024**. Applications received after the closing date will be rejected.
- ii. Specimen of the application to be submitted is attached at the end of this notification. Candidates should prepare themselves the application on a paper size of A 4 including No.01 to 03 on first page and No. 04 to 06 on second page and No. 07 to 08 on third page. Application should be filled in the hand writing of the candidate.
- iii. The words “Recruitment for the post of Legal Officer - Grade III)” should be indicated on the top left corner of the envelope in which the application form is enclosed.
- iv. The signature of the candidate on the application should be certified by a Principal of a Government School/ Justice of Peace/ Commissioner of oaths/ Attorney - at Law/Notary Public/ Commissioned Officer of three armed forces or an officer holding a permanent post in the public service or provincial public service and receiving a monthly consolidated salary of Rs. 47,615 /- or above.
- v. Candidates who are already in public or provincial public service, should submit their applications through the Head of the Institution, where the candidate serve at present.
- vi. Applications which are not conforming to the specimen attached herewith will be rejected. No complain on the applications lost or delayed will be entertained.

9. Submission of false information

If it found before the recruitment that certain particulars furnished in your application is false or incorrect, your candidature will be cancelled. If it found after the recruitment that a certain particular furnished in your application is false or incorrect, action will be taken to dismiss you from the service subject to actions relevant in this regard.

10. Public Service Commission reserves the power to fill or refrain from filling the vacancies.

11. Sinhala Language caption should be effected, if any conformity or controversy arisen in the Sinhala, Tamil and English captions of this Gazette Notification.

12. The Decision of the Public Service Commission will be final in respect of any issue arisen on a certain matter not mentioned in this notification or this process for recruitment.

By order of the Public Service Commission,

WASANTHA PERERA,
Secretary.

Ministry of Education, Skills Development,
Vocational Education, Research & Innovation Division,
Nipunatha Piyasa,
No. 354/2 Elvitigala Mawatha, Narahenpita,
Colombo 05.

22 nd day of the month of March 2024.

RECRUITMENT FOR THE POST OF LEGAL OFFICER IN THE SKILLS DEVELOPMENT, VOCATIONAL EDUCATION, RESEARCH & INNOVATION DIVISION OF THE MINISTRY OF EDUCATION

Language medium which appears to the Interview	
--	--

(Write the relevant No. in the box. Sinhala -2/
Tamil-3/ English - 4)

(For the official use only.)

Note: Applied language medium cannot be changed.)

1.0

- 1.1 Name in full (Mr./ Mrs./ Miss):-
(In Sinhala/ Tamil).....
- 1.2 Full Name:-
(In English Capital letters).....
- 1.3 Name with initials (Mr./Mrs./Miss):-
(In Sinhala/ Tamil).....
- 1.4 Name with initials: -
(In English/ capital letters).....

2.0

- 2.1 Permanent Address: -
(In Sinhala /Tamil)
- 2.2. Permanent Address:-
(In English Capital letters)
- 2.3. Telephone No. : -

3.0

3.1 Sex: Male 0
Female 1 (Write in the relevant box)

3.2 Civil Status :- Married 1
Unmarried 0 (Write in the relevant box)

3.3 Date of Birth :- Year Month Date.....

3.4 Age as at 29.04.2024 :- Years Months Days

3.5 National Identity Card No:

4.0 4.1 Details of the qualifications obtained pertaining to the applications inviting notification for the Interview

Qualification	Obtained Institution	Date obtained
.....
.....

4.2 Date of sworn as an Attorney- at - Law in Supreme Court:-.....

4.3 Details pertaining to obtain each qualification mentioned in No. 06 of the Applications Inviting Notification

Qualification	Obtained Institution	Date obtained / duration
1. Additional educational qualifications		
.....
.....
2. Additional professional experience		
.....
.....
3. Knowledge in Information technology		
.....
.....
4. Language Proficiency		
.....
.....

- 5.0 Have you ever been convicted in a Court of Law for any offence?
Put a tick in the relevant box. (If “yes” give the Particulars)

No	
----	--

Yes	
-----	--

6.0 Certification by Applicant

I declare that all particulars furnished by me in this application are true and accurate and have completed all the parts correctly. I also agree to be bounded by any decision that may be taken to cancel my appointment or to dismissal from service if it is found that any particular mentioned herein by me is false. I further do hereby agree to all the terms and conditions mentioned here.

Date :

.....
Signature of the applicant.

7.0 Attestation of the candidate signature

I do hereby certify that Mr./Mrs./Miss who submitted this application is personally known to me and placed his/her signature in my presence of me.

.....
Signature of the certifying Officer

Full Name:

Designation:

Date:

(Official seal)

8.0 Recommendation of the Head of the Department (Only for the candidates who engage in the government employments)

I hereby certify that Mr./Mrs./Miss is working in this institution, and the information furnished by him/ her is accurate and no any allegation or disciplinary action pending against him/her and If he/she will be selected for this post, he/she can be released from the service.

.....
Signature of the Head of the Department/ Head of the Institution

Name:

Designation: -

Address:

Date:

(Official seal)

PUBLIC SERVICE COMMISSION

**Recruitment on Open Basis to the Post of Legal Officer (Executive Officer Grade III)
in Department of Forest Conservation - 2024**

APPLICATIONS are invited from Sri Lankan citizens who meet the qualifications mentioned in this notice to fill the vacant post of Grade III Legal Officer in the Executive Service Category of the Department of Forest Conservation under the Ministry of Wildlife and Forest Resources Conservation.

1. Mode of Recruitment :

Among the candidates who have fulfilled the qualifications mentioned in the notice, the candidate who secures the highest marks on the basis of the results of an aptitude test (interview) conducted by a panel appointed by the Public Service Commission will be recruited for the post. The Aptitude Test (Interview) will be conducted in accordance with the marking scheme approved by the Public Service Commission (referred to in No. 06).

The effective date of the appointment will be decided by the Public Service Commission.

2. Required Qualifications:

(i) Educational/Professional Qualification

He/she should be an Attorney-at-law who took oaths at the Supreme Court of Sri Lanka.

(ii) Experience

He/she should have at least three (03) years of active professional experience as an Attorney-at-law after taking oaths at the Supreme Court. (In the documents submitted to prove active professional experience, the period of experience gained the seal of the attester and the date of certification should be clearly mentioned.)

or

Not less than three (03) years of experience in a legal profession* in a government institution after taking oath as an Attorney-at-law of the Supreme Court.

(Should be confirmed by a letter issued by the Secretary/Head of the Department/Institution)

Note: Self-attested copies of documents proving basic eligibility should be attached to the application form.
Applications without certificates of the commencement date and the last date of the service will be rejected without any notice.

* A legal profession is a profession where the basic qualification for the recruitment is the law degree or an Attorney-at-law who took oaths at the Supreme Court of Sri Lanka.

(iii) Physical fitness

Every candidate must have adequate physical and mental fitness to serve in any region of Sri Lanka and perform the duties of the post.

(iv) Other qualifications

- Must be a Sri Lankan citizen.
- Applicants must be of excellent character.
- The qualifications required for recruitment to the post must be completed by the closing date.

3. Conditions of Employment and Conditions of Service

- (i) This post is permanent. Pensionable. You should be subject to the future decision taken by the government regarding the pension scheme you are entitled to. You must contribute to the Widowers' and Orphans' Pension Scheme. You shall pay the contribution for the same as prescribed by the Government from time to time.
- (ii) This appointment is subject to a probationary period of 03 years. He/she should pass the first efficiency cut-off test as mentioned in the recruitment procedure within 03 years after joining the service.
- (iii) According to the provisions mentioned in the Public Administration Circular No. 18/2020 dated 16.10.2020, proficiency in the prescribed other official language/s should be acquired.
- (iv) This appointment is subject to the procedural rules of the Public Service Commission, the Establishments Code of the Democratic Socialist Republic of Sri Lanka, the Government's Financial Regulations and other departmental orders.
- (v) The language medium applied for cannot be allowed to be changed later, and the language medium in which you are eligible for appointment will be the language medium mentioned by you in the application.

4. Age limit

Age should not be less than 21 years and not more than 45 years as at the closing date for applications.

5. Salary Scale

As per Schedule I of Public Administration Circular No. 03/2016 dated 25.02.2016, the monthly salary scale applicable to this post is Rs: 47615-10X1 335-8X1 630- 1 7X21 70-1 1 0895/- (SL-1-2016).

6. The following scoring procedure will be used for the Aptitude Evaluation Interview.

Sub No.	Subject	Marks	Highest Marks
01	Additional educational qualifications		25
	a.) Post Graduation in Law from a university recognized by the University Grants Commission	25	
	b.) A Post Graduate Diploma in Law from a university recognized by the University Grants Commission or a Post Graduate Diploma in Law from the Institute of Advanced Legal Studies of the Sri Lanka Law College	20	
	c.) • Bachelor of Laws with first class pass	15	
	• Bachelor of Laws with Second Class Upper Pass	10	
	• Degree in Law with class pass	07	
	• Degree in Law with class pass	05	
	obtained from a university recognized by the University Grants Commission		
	d.) First Class Pass in Final Year of Law College Second Class Pass in Final Year of Law College	10 05	
	Note I : The above 05 marks will be given only if the final examination of the law college has been passed with honours.		
	Note II : Marks will be given for the highest qualification only.		

Sub No.	Subject	Marks	Highest Marks																		
2	<p>Additional professional experience</p> <p>Preparation of documents related to cases and submissions in open court</p> <table><tr><td></td><td>Case fillings (for one case)</td><td>Marks for appearing before the court and submitting facts (for one case)</td></tr><tr><td>Supreme Court</td><td>2</td><td>5</td></tr><tr><td>Court of Appeal</td><td>2</td><td>4</td></tr><tr><td>High Court</td><td>2</td><td>3</td></tr><tr><td>District Court</td><td>4</td><td>5</td></tr><tr><td>Judge</td><td>2</td><td>3</td></tr></table> <p><i>Note</i> - Copies of the relevant judgments or certified copy of the case report on the date of last hearing of the case should be submitted to the interview panel to prove the above qualifications.</p>		Case fillings (for one case)	Marks for appearing before the court and submitting facts (for one case)	Supreme Court	2	5	Court of Appeal	2	4	High Court	2	3	District Court	4	5	Judge	2	3		35
	Case fillings (for one case)	Marks for appearing before the court and submitting facts (for one case)																			
Supreme Court	2	5																			
Court of Appeal	2	4																			
High Court	2	3																			
District Court	4	5																			
Judge	2	3																			
3	<p>Knowledge of Information Technology/ IT Law</p> <p>a.) A degree in Information Technology or Computer Science as a major subject from a university recognized by the University Grants Commission.</p> <p>b.) A Diploma in Information and Communication Technology Law obtained from a university recognized by the University Grants Commission or from the Sri Lanka Law College or any other professional institute recognized the Government.</p> <p>c.) Diploma in Computer Science or Information Technology obtained from a University recognized by the University Grants Commission or NVQ 5 or a Diploma higher than that in Computer Science or Information Technology obtained from another institution</p> <p>d.) A certificate obtained after taking a course/participating in training programs in the field of Information and Communication Technology law in a university recognized by the University Grants Commission or in the Sri Lanka Law Academy or any other government recognized professional institute (Maximum two marks will be given for two certificates at a rate of 02 points per certificate).</p> <p><i>Note:</i> Points will be awarded only to the highest qualification.</p>	<p>10</p> <p>08</p> <p>05</p> <p>04</p>	10																		
04	<p>Language ability</p> <p>A.) Degree obtained from a university recognized by the University Grants Commission with English as a major subject.</p> <p>B.) Proficiency in English shown in recognized international or national level model court competitions (Moot court competitions)</p>	<p>15</p> <p>12</p>	15																		

Sub No.	Subject	Marks	Highest Marks
	<p><u>Singles</u></p> <p>i. First Place/ Best Skill – 12 ii. Second place – 10 iii. Third Place/ Other Merits – 08</p> <p><u>Groups</u></p> <p>i. First Place/ Best Skill – 10 ii. Second place – 08 iii. Third Place/ Other Merits – 06</p> <p>c.) Diploma in English from a university recognized by the University Grants Commission or SLQF 3 or higher level diploma in English from another institution or an English course of at least 1500 study hours from a government training institute/an institute affiliated to a government training institute</p> <p>d.) At least a pass in English language in the General Certificate of Education (Advanced) examination (local or London) or IELTS total score of 6.5 or above, TOEFL-IBT 79 or above, TOEFL-CBT 213 or above or TOEFL – PBT of 550 or higher</p> <p>e.) An Advanced Certificate in English from a university recognized by the University Grants Commission or an SLQF Level 2 Certificate in English from another institute</p> <p><i>Note:</i> Marks will be awarded only to the highest qualification.</p>	<p>10</p> <p>08</p> <p>05</p>	
05	<p>Skills shown in the interview</p> <p>Applicant's requirements to fulfil the role of the post:</p> <ul style="list-style-type: none"> • Strength questions (02 Marks) • Situational questions (03 Marks) • Competency questions (10 Marks) <p>Marks are awarded according to the answers given to the evaluation questions.</p>		15
	Total		100

7. Identity of Candidates

Only candidates who have submitted complete applications in all respects will be called for the aptitude test interview.

Original copies of all certificates and duly attested copies by the applicant should be submitted at the time of interview.

The following identity documents are accepted to confirm your identity during the interview.

- (i) Valid National Identity Card issued by the Commissioner of Registration of Persons.
- (ii) Valid passports.

8. Manner of submission of applications

- (i) Applications must be submitted by registered post on or before **28.04.2024** to the address “Conservator General of Forests, Department of Forest Conservation, Sampathpaya, Rajamalwatta Road, Battaramulla”. Applications received after that date will be rejected.
- (ii) A specimen of the application is given at the end of this notice. Applicants should prepare their applications on an A4 size paper and prepare the first page numbered from 01 to 3.3, the second page numbered from 3.4 to 8.0 and the third page numbered from 9.0 to 11.0 and complete it with his own handwriting.
- (iii) “Recruitment to the post of Legal Officer Grade III” should be mentioned in the upper left corner of the envelope containing the application.
- (iv) Candidate’s signature on the application form should be certified by a Principal of a Government School/ Justice of the Peace/ Commissioner of Oaths/ Advocate/ Notary Public/ Authorized Officer of Tri-Armed Forces or an officer holding a permanent post in the public service or provincial public service whose salary is Rs. 47,615/- or above.
- (v) Officials currently employed in the public service or provincial public service should submit their applications through head of the department where they are working.
- (vi) Applications not conforming to the format of the attached model application will be rejected without notice. No complaints about loss or delay of applications will be entertained.

9. Providing false information

If any information mentioned in the application form sent by you is found to be false or incorrect before the recruitment, your candidature will be cancelled. If such false or incorrect information is discovered after recruitment, you will be dismissed subject to the relevant procedures.

10. The Public Service Commission reserves the right to fill or not to fill the vacancy.

11. In the event of any discrepancy between the Sinhala, Tamil and English texts of this *Gazette* Notice, then the Sinhala text shall prevail.

12. The decisions taken by the Public Service Commission regarding matters not mentioned in this notice or in case of any problematic situation in this recruitment process will be the final decisions.

As per the rules of the Public Service Commission,

Secretary,
Ministry of Wildlife and Forest Resources Conservation.

On 28 of March 2024.

MODEL APPLICATION

Recruitment to the post of Legal Officer Grade III in the Executive Service Category of the Department of Forest Conservation

(For office use only)

(Write the number related to the medium you are applying for in the box)

Sinhala- 2/ Tamil- 3/English-4

Note: - The medium applied cannot be changed

1.01.1 Full name (Mr/Ms):
(In Sinhala/in Tamil)

.....

1.2 Full name (in capital letters) :

1.3 Name with initials (Mr/Ms) :

Ex :- M.G.B.S.K. Gunawardana (in Sinhala/in Tamil):

1.4 Name with initials (in capital letters):

2.0. 2.1 Permanent address:
(in Sinhala/Tamil)

2.2 Permanent address:.....
(in capital letters)

3.0 3.1 Male/Female : Male 0 Female 1 (Write the number in the box)

3.2. Marital Status: Married -1 (Write the number in the box)
Single -2

3.3. Birthday: Year Month day

3.4. Age as on **31.03.2024**: Years Months Days

3.5. National Identity Card Number:

4.04.1 Telephone Number: Permanent
Mobile

5.0. Educational Qualifications

5.1 Degree	Institution	Date
.....
.....

6.0 Date of taking oath as a Lawyer of the Supreme Court:

6.1 Date of completion of 03 years experience after taking oath in Supreme Court:

6.2 Date of completion of 03 years of experience in a legal position in a government institution:
.....

* Certificates/documents proving the basic qualifications must be attested by the applicant himself and submitted along with the application.

7.0 Details related to obtaining each qualification under No. 06 of the notification calling for applications:

7.1 Additional educational qualifications:

7.2 Additional professional qualifications:

7.3 Knowledge on information technology:

7.4 Language proficiency:

* Documents proving additional qualifications need not be sent with the application, it is the applicant's responsibility to keep those documents ready for presentation during the interview.

8.0 Have you ever been convicted by a court? Yes / No (If 'Yes' describe)
.....
.....

9.0 Applicant's attestation:

I hereby declare that the information I have mentioned in this application is true and correct, and if the statement I have made has found to be false I am aware that I am subjected to disqualified for the

position before the appointment and subjected to dismissal from the position after the appointment and I declare that I will obey all the rules.

Date:

.....

Signature of the applicant

10.0 Attestation of the applicant's signature:

I certify that Mr/Msto whom this application is submitted is personally known to me and that he/she signed his/her signature in front of me on

.....

Signature of the Attesting Officer

Full name:

Designation:

Date:

(Attest with Official Seal)

11.0 Recommendation of the Head of Department (Only for government servants)

I certify that the information provided by Mr/Ms who works at this institution is correct, his/her work and attendance are satisfactory , there is no allegation against him/her and if selected for this post, he/she can be released from the service of this institution.

.....

Signature of Head of Department/Institution

Name :

Designation:

Address:

Date:

(Official Seal)

MINISTRY OF AGRICULTURE AND PLANTATION INDUSTRIES

CONTRACTUAL RECRUITMENTS

National Institute of Plantation Management

Applications are invited from suitably qualified Sri Lankans for the following **contractual post of this institute**.

Post of Assistant Director (Marketing, Business Promotion and Planning) - MM 1.1 (Grade II)

Job Description : Planning and managing of promotion campaigns of training programmes/ courses and other services, Initiating market research studies and analyzes the job market to understand customer and market opportunities of the industry, Assisting to the management to develop appropriate programmes/ courses in identifying the contemporary needs of the sectors, Communicating the training programs/ courses or services to the prospective clients maintaining professional competence among Stakeholders Attending professional meetings, educational conferences, and counselor training workshops, in order to maintain and improve professional competence, Analyzing & developing business plans, marketing plans including strategic & corporate plans, project plans, forecasts, budgets, financial & timeline statements and prioritize demand driven programmes to achieve the sales and marketing objectives on a consistent basis, Conduct academic and training impact assessments, Prepare Prospectus, Action plan, Training Budget, Performance review report and training components for the annual report, Liaising with divisional academic staff of the Institute, and external organizations with related to the professional membership & other academic allied activities of the Institute.

Qualifications : A Degree in Marketing Management/ Business Management/ Business Administration/ Commerce or any other relevant degree which is recognized by the U.G.C. with a minimum of one (01) year post qualifying experience in managerial category in a State Corporation/ Board or reputed Mercantile Establishment.

Salary scale : Salary entitlement is Rs. 53,175/- and other Government approved allowances.

Age Limit : Should not be less than 22 years and not more than 45 years

Method of Selection : Written competitive examination and / or a structured interview conducted by a professional interview panel.

General : Applicants for all the above posts should be fluent in English and have exposure to commonly used computer applications.

The applicants who will be selected to the relevant posts of the institute should be physically and mentally fit to work and he/she is liable to work in the head office of the institute or anywhere in the country.

Other benefits

- The institute's contribution to EPF and ETF will be 12% and 3%, respectively of basic salary. (The employee's contribution to the EPF will be 10%, of their basic salary)
- Free transport from and to the nearest town (Kottawa/ Kaduwela)

How to apply

Please forward your detailed Curriculum Vitae with the names and addresses of two non-related referees, together **with copies of relevant certificates**, to the undersigned to reach or before **10th April 2024** under registered cover. Applications from employees in the public sector should be forwarded through the respective Heads of Institutions. The post applied for, should be marked on the top left-hand corner of the envelope. The incompleted and delayed applications will not be considered under any circumstances.

N.B :

- Only short listed applicants will be called for the interview.
- This vacancy advertisement is displayed in the www.nipm.gov.lk website also.

Director/ Chief Executive Officer,
National Institute of Plantation Management,
M. D. H. Jayawardema Mawatha, Athurugiriya.
Tel : 011-2770232

03-493

Examinations, Results of Examinations & c.

Amendment

Excise Department of Sri Lanka

OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT TO THE POST OF EXCISE GUARD DRIVER - 2023

THE deadline for accepting applications, as mentioned in the Application Calling Notification published in the Gazette No. 2373 of the Democratic Socialist Republic of Sri Lanka on 22.02.2024 for filling 15 vacancies prevailing in the post of Excise Guard Driver of the Excise Department of Sri Lanka, is extended by two weeks from **28.03.2024 to 17.04.2024**.

02. Accordingly, the Applicants who have met the qualifications as at 17.04.2024 in terms of the said Gazette Notification are able to apply for the aforementioned examination.

M. J. GUNASIRI,
Excise Commissioner General,

28th March, 2024.

03-464