

- N. B.— (i) Part IV(A) of the *Gazette* No. 2,145 of 11.10.2019 was not published.  
(ii) The list of Jurors of Kurunegala District Jurisdiction areas in year 2019 has been published in Part VI of this *Gazette* in Sinhala, Tamil and English Languages.



# ශ්‍රී ලංකා ප්‍රජාතාන්ත්‍රික සමාජවාදී ජනරජයේ ගැසට් පත්‍රය

## The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 2,146 – 2019 ඔක්තෝබර් මස 18 වැනි සිකුරාදා – 2019.10.18

No. 2,146 – FRIDAY, OCTOBER 18, 2019

(Published by Authority)

### PART I: SECTION (IIA) – ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

	PAGE		PAGE
Post - Vacant ... ..	3522	Examinations, Results of Examinations &c. ...	3527

- Note.**— (i) National Minimum Wage of Workers (Amendment) Bill was published as a supplement to the Part II of the *Gazette of the Democratic Socialist Republic of Sri Lanka* of October 11, 2019.  
(ii) Provincial Councils Elections (Amendment) Bill was published as a supplement to the Part II of the *Gazette of the Democratic Socialist Republic of Sri Lanka* of October 11, 2019.  
(iii) National Innovation Agency Bill was published as a supplement to the Part II of the *Gazette of the Democratic Socialist Republic of Sri Lanka* of October 04, 2019.

#### IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, Corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after **three months** from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 08th November, 2019 should reach Government Press on or before 12.00 noon on 25th October, 2019.

#### Electronic Transactions Act, No. 19 of 2006 - Section 9

“Where any Act or Enactment provides that any proclamation, rule, regulation, order, by-law, notification or other matter shall be published in the *Gazette*, then such requirement shall be deemed to have been satisfied if such rule, regulation, order, by-law, notification or other matter is published in an electronic form of the *Gazette*.”

GANGANI LIYANAGE,  
Government Printer.

Department of Govt. Printing,  
Colombo 08,  
01st January, 2019.

This *Gazette* can be downloaded from [www.documents.gov.lk](http://www.documents.gov.lk)



**1. General Qualifications required :**

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A “Sri Lankan” is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the “New Entrants” Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

**2. Conditions of Service-General :**

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

**3. Conditions of Service applicable to Public Officers holding permanent appointments :**

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such

Officers may in the first instance be appointed to act in the new post for a specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

**4. Terms of Engagement :**

4:1 Public officers appointed to permanent and pensionable posts should contribute to the ‘Widows and Orphans’ Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

**5. Serving Officers in the Public Service :**

5:1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service. Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

**6. Definition of Salary for the purpose of Eligibility :**

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

**7. New National Policy on Recruitment and Promotions :**

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (ii) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

**RULES AND INSTRUCTIONS FOR EXAMINATION CANDIDATES**

All examination candidates are bound to act in compliance with the provisions of the Public Examinations Act, No.25 of 1968 which was amended by No.19 of 1976 and other rules and regulations imposed from time to time.

The following conditions and restrictions are hereby imposed through the Sentence No. 20 of the Public Examinations Act, No.25 of 1968 which was amended through No.19 of 1976 as per the powers assigned to the Commissioner General Examinations.

All examination candidates are bound to abide by the rules given below and a candidate who violates any of these rules is liable to one or more of the following penalties mentioned below at the discretion of the Commissioner General of Examinations.

- I. Debarring to appear for the whole examination or part of it which was under investigation.
- II. Disqualifying from one subject or from the whole examination which was under investigation.
- III. Imposing lifetime ban for all the examinations conducted by the Department of Examinations, Sri Lanka.
- IV. Debarment from appearing for examinations conducted by the Department of Examinations, Sri Lanka for a certain period of time.
- V. Issuing a letter with suspended debarment of examination.
- VI. Suspension of the certificate for a specific period.
- VII. Handing over the examination candidate to the police to file a criminal case under the Public Examinations Act or complaining the police regarding such act.
- VIII. When the examination candidate is a government employee, reporting the appointing authority of such examination candidate (to take disciplinary actions) regarding the conduct of such examination candidate.

The Commissioner General of Examinations reserves himself the right to take actions with respect to such examination candidate prior to, during or after the examination or at any stage. His decision with respect to that should be deemed final.

1. Every examination candidate should act in the examination hall and at the examination premises in such a manner that any disturbance or obstruction should not take place for the examination supervisor and his staff as well as for other examination candidates. Moreover, examination candidates should not vandalize the property of the examination premises or damage the private property of the examination staff.

2. Examination candidates should act in compliance with the instructions given by the examination supervisor and his staff when the examination is in progress and before the commencement of the examination as well as immediately after the end of the examination.

3. No examination candidate will be admitted to the examination hall after the lapse of half an hour subsequent to the commencement of the question paper at an examination. Also, no examination candidate will be permitted to leave the examination hall until the examination ends. Actions should be taken to participate for practical tests or oral tests on time.

4. Every examination candidate should sit on the seat reserved for him/her bearing the respective Index Number and not any other seat. Unless with the special permission of the examination supervisor, no candidate should change his/her seat. The occupation of a seat other than the one assigned to him/her is liable to be considered as an act committed with dishonest intention.

5. Absolute silence should be maintained in the examination hall. A candidate is forbidden to speak to or to exchange messages or to have any dealing with any person within or outside the examination hall for any matter other than a member of the examination hall staff.

6. Since the answer script of an examination candidate will be solely identified through the candidate's Index Number, it is completely prohibited to write one's name on the answer script, put a certain mark or note to distinguish the answer script, write indecent or unnecessary things on the answer script and attaching currency notes with the answer script. Further, writing other examination candidate's Index Number on one's answer script could be considered as an attempt to commit a dishonest act. Answer scripts bearing Index Numbers those are difficult to decipher are liable to be rejected.

7. Examination candidates should not write on question paper or desk or any other place except on the papers (papers given to answer with the invigilator's short signature and the date with regard to the day on which the examination is conducted) supplied at the examination hall. Acting non-compliance with these instructions will be considered as an act committed with dishonest intention.

8. Any paper or answer books supplied to examination candidates should not be torn up or crushed. Each and every sheet of paper used for rough work should be clearly crossed out and attached to the answer script or submitted with the answer script at the end of the examination or the candidate should do the needful as per the given instructions. It is forbidden to take out anything written inside the examination hall. If a question has been answered twice in two different places, the unnecessary answer should be clearly crossed out.

9. It is forbidden to take out the papers or any other material supplied to answer at the examination out of the examination hall. All such materials are belonged to the Commissioner General of Examinations and breach of this rule will be considered as a punishable act.

10. When examination candidates appear for the examination in the examination hall, they should not keep in their possession or by their side other note books, papers with notes or paper pieces except the stationery supplied to them for answering at the examination and the materials which were authorized in written for each examination. Also, keeping mobile phones, electronic communication instruments/ devices in one's possession or by one's side and obtaining assistance from external parties through such instruments/devices and sending information to other parties and social media while the examination is in progress are considered to be dishonest acts and punishable offences.

11. In case electronic communication instruments/devices are revealed to be used for the purposes mentioned in the above paragraph no. 10, such instruments/devices will be taken into the custody of the Commissioner General of Examinations until the investigations are concluded.

12. After sitting in the examination hall, an examination candidate is strictly forbidden to keep any unauthorized material or instrument in his/her possession prior to the examination or when the examination is in progress. In case the supervisor or the examination staff orders, each candidate is bound to declare everything he/she has with him/her and get them

checked. Breach of these requirements should be considered as an attempt to commit an act of dishonesty.

13. It is an offence, in case a candidate copies or attempts to copy from the answer script of another candidate or a book or a script or a paper containing notes or through signals or any other source or acts dishonestly. Also, helping another candidate and getting help from another candidate or a person or exam staff are also offences and every completed answer sheet should be kept underneath the sheet on which the answer is being written. Writing papers should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the examination hall even for a brief period during the course of the paper after the commencement of the examination. However, in case an examination candidate needs to leave the examination hall to use the lavatory/ urinal, the candidate will be permitted to go outside for a brief period under the surveillance of an officer belongs to the assistant staff of the examination supervisor. He/ She shall be subject to search before leaving the examination hall as well as when re-entering it.

15. Impersonation before commencement of answering at the examination hall or after, is a punishable act. Tampering with identity cards or presenting false identity cards is considered to be an act of dishonesty.

16. Assistance given to a candidate in an improper and dishonest manner by a candidate or a person, who is not a candidate, is considered to be a serious offence.

17. Examination candidate should adhere to the following instructions.

I. Every examination candidate should take actions to get the signature in their admission paper attested and get the subjects amended prior to the examination, after inquiring the Department of Examinations, Sri Lanka in case there is any discrepancy between the subjects applied and the subject indicated in the admission paper.

II. It is appropriate to arrive the examination hall, half an hour prior to the commencement of the examination and if you are not quite certain of the location of the examination hall, make inquiries on a day prior to the date of examination and be sure of its exact location.

III. Candidate should produce their identity cards and get their identities confirmed at every paper they sit when appearing for the examination.

(a) Actions will be taken to cancel the candidature in case a candidate fails to produce the identification documents at the examination hall and in case a candidate forgets to bring such documents into the examination hall, that fact should be brought to the notice of the supervisor and arrangements should be made to produce them before the examination ends.

(b) Every candidate should be in the examination hall during the examination period in such a way that his/her face should be clearly recognizable to display his / her identity in a clearly visible manner.

IV. Examination candidates should keep their ears openly and in a clearly visible manner so as to confirm that they are not using electronic communication instruments/ devices like Bluetooth.

V. No paper other than those issued at the examination hall should be used for answering questions. Excess paper and other materials should be left on your desk in good condition in a reusable manner.

VI. Examination candidates should bring their own pens, pencils, erasers, foot rulers, geometrical instruments, boxes of coloured pencils and boxes of coloured chalks, etc.

VII. When you start answering, you should promptly write down the Index Number clearly on the answer book used and each sheet of paper. Write answers clearly and legibly on both sides of the paper. You should leave at least a single blank line after providing the answer to a part of a question before starting to answer the next part of such question. You should provide answers in a fresh page for each question.

VIII. The left-hand margin of the answer sheet is set apart to enter the question number. Since the right-hand margin is reserved for the examiner's use, nothing should be written there. Actions should be taken to number the questions you answered correctly as incorrect numbering leads to confusion.

IX. When mathematical questions are answered, give all details of calculations and any rough work in their serial order as part of the solving of the sum. The sketches and diagrams drawn in the relevant places should be accurate and sufficiently large.

X. You should read carefully the instructions given at the head of the questions paper with regard to the compulsory questions and the other questions which should be selected. Marks will not be granted for answers provided disregarding the given instructions in the question paper.

XI. At the end of answering for each question, in addition to the answer book used, the answer sheets should be collected according to the page number and then should be tied/ attached at the top left-hand corner in a non-detachable manner. Make sure whether you have attached all the answer sheets prior to handing over the answer script. Any answer sheet taken out of the examination centre will not be evaluated after the handing over of such answer scripts.

XII. Your answer script should be handed over to the examination supervisor or to an officer of his/her staff. You should remain in your seat until the answer scripts are collected. Failure to do so may result in the loss of your answer script and your being treated as an absentee for a certain subject.

XIII. If it becomes necessary for you to speak to the examination supervisor or an officer of his/her staff due to a certain matter, you should sign him by tapping two times on the desk without disturbing others.

Commissioner General of the Examinations.

At the Department of Examinations, Sri Lanka,  
Pellawatta,  
Battaramulla.

## Posts – Vacant

### VACANCIES FOR SAILORS IN THE ARTIFICER BRANCH OF SRI LANKA REGULAR NAVAL FORCE

1. VACANCIES exist in the Artificer Branch of the Sri Lanka Regular Naval Force for recruit sailors.

2. Applications are called from male candidates possessing the following qualifications Candidates should essentially fulfill the following general conditions to get recruited to the Sri Lanka Regular Naval Force.

Candidates must fulfill the following general conditions for enlistment in the Sri Lanka Regular Naval Force.

- (1) Nationality :- Must be a citizen of Sri Lanka.
- (2) Age :- Not less than 18 years and not more than 24 years as at 25<sup>th</sup> November, 2019
- (3) Height :- Must not be less than 5 feet and 5 inches
- (4) Weight :- Must not be less than 47 kg (105 pounds)
- (5) Chest :- Must not be less than 32 inches
- (6) Colour Vision :- STD II
- (7) Visual Acuity :- Left eye 6/6 and right eye 6/6 (without Spectacles and lenses)
- (8) Civil Status :- Candidates must be unmarried. No recruit will be permitted to get married whilst under training.

3. *Education qualification :*

- (a) Qualified persons will be recruited to the following divisions for the National Diploma in Technology Full-time Course offered by Naval Institute of Technology.
  - (1) National Diploma in Technology (Naval Engineering)
  - (2) National Diploma in Technology (Electrical Engineering)
  - (3) National Diploma in Technology (Electrical and Telecommunication Engineering)
  - (4) National Diploma in Technology (Automotive Engineering)
  - (5) National Diploma in Technology (Hull Engineering and ship Construction)
- (b) Should have passed the G.C.E (O/L) Examination in not more than two attempts with 06 subjects including English, Science and with a credit pass for Mathematics. Moreover, should have passed the G.C.E (A/L) Examination with simple pass for Combined maths. (A certified copy of the results sheet issued by the Commissioner General of Examinations should be sent attached to the application form).

**Note.-** Additional subjects will not be taken into consideration for G.C.E (O/L) qualification but Due consideration will be given to outstanding achievements in the field of sports.

4. Applications of candidates who have not fulfilled the requirements of Para 2 and 3 will be rejected. On arrival for the first interview the height, vision and weight will be measured. Candidates whose height, vision and weight are below the standard specified in the *Gazette* Notification and who have no exceptional skills will not be interviewed. Any candidate who may have a special skill or value to the service may at the discretion of the Commander of the Sri Lanka Navy be considered even though he may not have the requisite height provided he possesses the requisite academic and professional qualifications.

5. *Service conditions :*

- (a) Candidates will be initially enlisted as recruits and they are required to undergo basic training courses.
- (b) During and after the period of training the recruits shall be subject to the Naval Law.

- (c) All the recruits will be provided with uniforms and other equipment.
- (d) During the period of training the recruits will be provided with accommodation and food by the Sri Lankan Navy.
- (e) During the training period, if a recruit desires to get his candidature dismissed, the recruit is required to pay back to the government of Sri Lanka all the expenses incurred so far by the government of Sri Lanka for his training.
- (f) During the training period, due to a misconduct of the recruit or due to any other reason which the recruit is responsible for, if the responsible authorities determine that he is not eligible for the service of the Navy, the recruit, on that occasion itself, should enter into a Bond with the Navy Commander as the representative of the Democratic Socialist Republic of Sri Lanka agreeing that he will pay back all costs incurred for him to the Sri Lanka Navy.
- (g) Either for duties or training, all Naval Officers are bound to be attached to any part of Sri Lanka or a foreign country.

6. *Official Languages Requirements.*— the selected candidates are required to obey all commands and Legislation that have already been and likely to be enacted for implementation of the official languages policy that comes under the Official Languages Act, No.33 of 1956.

7. *Salaries and Allowances.*— The payments from the date 01. 01. 2019 will be made according to the Management Services Circular No. 03/ 2016. Accordingly,

(a) Basic salary	- Rs. 27,026.00
(b) Cost of living	- Rs. 7,800.00
(c) Uniform cleaning allowance	- Rs. 350.00
(d) Hard line allowance (Operational areas)	- Entitled after basic training
(e) Hard line allowance (Non-Operational areas)	- Entitled after basic training
(f) Other allowances	- Special Allowance Rs. 1000.00 Special Additional Allowance Rs. 2,400.00
(g) Adjustment allowance	- Rs. 480.00
Total salary	- Rs. 39,056.00

**Note.** Sailor's basic salary by 01.01. 2020 will be Rs. 30,140.00 and he will be entitled to the following increments :  
01.01.2016 - 176 x 5-210 x 19  
01.01.2020 - 300 x 5-370 x 19

- (h) Three sets of railway warrants per year will be granted (as applicable to the sailor, spouse, children and dependents).
- (j) An additional set of railway warrants or the reimbursement of bus fare for the sailors living in the camp to travel from the billet to their hometown will be granted once a month.
- (k) Free medical facilities will be provided (as applicable to the sailor, spouse, children and dependents).
- (l) Married sailors who are not residing in government quarters will be entitled to a house rent allowance from Rs. 2,400.00 to Rs 6,600.00.
- (m) quarters will be provided to the married sailors based on the availability of vacancies in the quarters reserved for married sailors.

#### 8. *Instructions to Applicants :*

- (a) Duly filled Application by the candidate himself with clear handwritings should be submitted as per the specimen application to **SENIOR STAFF OFFICER (RECRUITMENTS), NAVY HEADQUARTERS,**

**P.O. BOX 593, and COLOMBO** by registered post before 12.00 noon of 25th November, 2019. Applications that are not sent by registered post will be rejected. “Recruitment of Artificer Sailors” should be indicated on the top left corner of the envelope. Late applications and unqualified applications will not be entertained. For further information, please contact 011-7195162 or visit [www.navy.lk](http://www.navy.lk).

- (b) Candidates who are in Government Service / Corporations / Boards / Civil Establishments should forward their applications through their Heads of Department / Corporations / Boards / Civil Establishments and should bear a certificate to the effect that the candidate will be released if selected.
- (c) Candidates will be required to produce the originals of the following documents when summoned for interviews or when called upon to do so:-
- (1) Certificate of Registration of Birth;
  - (2) Certificates in support of the educational qualifications required for the branch applied for;
  - (3) School leaving certificate;
  - (4) Grama Niladari Certificate (Taken within six month to closing date);
  - (5) Certificates of trade / technical training and / or experience (if any) obtained from a recognized institution;
  - (6) Three recent certificates of character. One of these should be from the Principal of the last school attended and the other from a responsible person who has known the applicant for more than two years, or from the present employer (if employed);
  - (7) Certificates in support of sports activities.
- (d) Applications of candidates who fail to produce documents when requested to do so will not be considered.
- (e) No documents or original copies of documents should be attached to the application form.
- (f) The Sri Lanka Navy will not be responsible for loss of any originals of certificates if enclosed with the application form.

09. Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and for dismissal if discovered after selection.

10. *Selection Interviews etc.:*

- (a) Candidates who fulfil the above conditions required to undergo the Preliminary medical test prescribed by the Sri Lanka Navy. Only the candidates who pass the medical test should undergo the following physical Endurance test. The candidates who pass the said physical Endurance test shall have to be appeared at an interview before a Selecting Board.

- (b) Requirements to be fulfilled at the Physical Endurance Test :

<i>Exercise</i>	<i>Time (Minutes/Seconds)</i>	<i>Rounds</i>
1600 m /run	07 minutes and 30 seconds	-
Push up	02 minutes	20 or more
Sit Up	02 minutes	15 or more
Arm Bending	02 minutes	07 or more

- (c) Candidates selected for interviews will be informed in writing, of the place, time and date of such interviews. Travelling or other expenses will not be paid in this respect.
- (d) On every occasion an applicant is summoned for an interview he is to produce his National Identity Card issued by the Department of Registration of Persons.

- (e) Candidates likely to be suitable for their final interviews will be required to present themselves before a Sri Lanka Navy Medical Board.
- (f) Anyone who desires to recommend a candidate should do so by giving his testimonial. Any form of canvassing or attempt to influence in the selection of a candidate will result in disqualification of such candidate.
- (g) Candidates who are found unsuitable for enlistment will not be notified.

**Note-** this *Gazette* notification will be published in the three languages i.e Sinhala, Tamil and English. In case of any inconsistency between the Sinhala, Tamil and English texts, the Sinhala text shall prevail.

KKVPH DE SILVA, WWV & Bar,  
RWP, RSP, VSV, USP, ndu  
Vice Admiral,  
Commander of the Navy.

Naval Headquarters,  
P.O. Box 593,  
Colombo 01.

### Application for Post of Recruit Artificer in the Sri Lanka Navy

01. Nationality :\_\_\_\_\_.
- (State whether citizen of Sri Lanka by descent or by registration and if registration quote number and date of certificate)
02. Stream applied (in priority order) :\_\_\_\_\_.
03. Full Name (As per the National Identity Card) :\_\_\_\_\_.
04. National Identity Card Number :\_\_\_\_\_.
05. Permanent Address :\_\_\_\_\_.
06. Postal Address :\_\_\_\_\_.
07. Date of Birth :\_\_\_\_\_.
08. Age Years :\_\_\_\_\_. Months :\_\_\_\_\_. Days :\_\_\_\_\_. (As at 25<sup>th</sup> November, 2019):
09. Height :\_\_\_\_\_. (cm) Chest :\_\_\_\_\_. (cm) Weight :\_\_\_\_\_. (Kg)
10. Nearest Police Station to permanent address :\_\_\_\_\_.
11. District :\_\_\_\_\_.
12. Electorate :\_\_\_\_\_.
13. GS Division :\_\_\_\_\_.
14. Telephone Number :\_\_\_\_\_.
15. Civil Status :\_\_\_\_\_.
16. Gender :\_\_\_\_\_.
17. Schools Attended :\_\_\_\_\_.
18. Particulars of School or University attended :

<i>Name of school/ University</i>	<i>Type of Examination</i>	<i>Year of Examination</i>	<i>Subject passed (Including grading)</i>
	Ordinary Level: Advanced Level: Other		

19. Particulars of employment since leaving School/University: - (if applicable) :

Name and address of employer	Nature of employment	Period of service	
		From	To

20. Particulars of parents:-

Full Name	Place of birth	Occupation	Present Address
Father			
Mother			

21. Any special qualification for the post :\_\_\_\_\_.

22. Details of current achievements in sports (Give details of teams and competitions participated in with dates/ years etc. and standards / levels achieved) :\_\_\_\_\_.

23. Other achievements of note at School / University or at outside organizations (Give details with dates /years etc.): :\_\_\_\_\_.

24. Any previous service in the Armed Force or Volunteer Force, Cadet Corps or Boy Scout Organization :\_\_\_\_\_.

25. Have you applied earlier to join the Sri Lanka Navy or any of the Armed Services or Police, if so give details and the outcome of such applications :\_\_\_\_\_.

26. Have you being convicted or bound over by a civil or military court, if so give details :\_\_\_\_\_.

27. If employed earlier in a Government Department or in the Public Sector / Board / Corporation (including the Central Bank, National Bank, Universities, Joint Stock Companies controlled by the Government, etc.) reasons for termination of employment :\_\_\_\_\_.

28. Particulars of testimonials: -

Name	Designation	Postal Address

29. Declaration to be signed by the applicant:-

I declare on my honor that answers given to the above questions are true and correct to the best of my knowledge and belief. I have read and understood the procedure which will be adopted and the rules which will apply in respect of those candidates who are selected for the Artificer branch in the Sri Lanka Navy published in the *Gazette* of the Government of Sri Lanka.

\_\_\_\_\_,  
Signature of applicant.

Date :\_\_\_\_\_.



## Examinations, Results of Examinations & c.

### DEPARTMENT OF CULTURAL AFFAIRS

#### State Radio Awards Ceremony - 2020

##### PREAMBLE

IN the history of electronic media in Sri Lanka, radio is the oldest form. Radio Broadcasting in Sri Lanka was established by Chief Engineer Edward Harper, on 16th of December 1925. Ninety three years have elapsed since the inception of Radio Broadcasting in Sri Lanka.

Although radio broadcasting institutions both Britain and Sri Lanka are almost of the same age, whose establishment was in the first half of the 20th century, the British Broadcasting Corporation, or BBC, over the years reached the stature of a global trend setter in giant leaps and bounds to be the global broadcaster. However the position we gained as Sri Lankan radio Broadcasters compare with others should be discussed at length. We are of the view that the more we discussed the better its development.

For decades, the BBC has been looked upon by global communities as the establishment in sound broadcasting. The policies, practices, ethical concepts creative innovations and the exemplary professionalism of BBC provided guidelines to broadcasting institutions in an extensive range of lands right round the world.

Some Sri Lankans found employment opportunities in the BBC and returned home enriched with broadcasting experiences, power of imagination and creativity that they were able to acquire at the host institution.

In the backdrop of that impressive background and history, our Radio Channels too in cause of time has developed but there has never been an attention to recognize our radio achievements though State awards.

Cinema, Television, Drama, Literature, Dance and other forms of Arts and crafts had their own system of state awards under the state patronage or any other institution. But for some reason sound broadcasting suffered neglect. However a number of TV channels developed during the past 3 decades have been attempting to satisfy the society with the programs of low taste and with inferior language merely to please the listeners. The responsibility of the state is to pave the way for the better creations to be broadcast for the entertainment of the masses. Furthermore it is the

responsibility of the state to institute standards to the relevant services and programs including the human resources and give due accolade to such programs broadcast over the radio. This will provide a strong impetus for the armature artistes to produce creations of excellence.

Under the above circumstances and considering their roles and responsibilities, the Ministry of Housing, Construction and Cultural Affairs, the Department of Cultural Affairs, the Arts Council of Sri Lanka and State Advisory Board of Radio have decided to hold this annual event of State Radio Awards Ceremony for the third time.

##### OBJECTIVES

##### KEY OBJECTIVE

Direct the producers and channels to broadcast qualitative entertaining programs of great diversity which reflect the full range of audience's interests and broaden the intellect of people.

##### OTHER OBJECTIVES

01. Felicitate creations of higher standards and their producers.
02. Present awards to the doyens of the radio broadcasting field of Sri Lanka who have rendered an invaluable service to the field.
03. Encouragement for the amateur radio artistes in this field.
04. Give guidance to the radio artistes in this field for a better Radio Broadcasting Service in Sri Lanka.
05. Provide the background for a highly efficient radio art field.

#### State Radio Awards Ceremony - 2020

The radio broadcasting in Sri Lanka has a history of more than nine decades. It has been decided to hold the State Radio Awards Ceremony in the year 2020 also to accolade the radio artistes. The ceremony is organized by the Ministry of Housing, Construction and Cultural Affairs, the Department of Cultural Affairs, the Arts Council of Sri Lanka and State Advisory Board of Radio. This ceremony is open for all state and private radio channels that were registered under the Telecommunication Regulatory Commissions of Sri Lanka.

CATEGORIES	Conditions and other details (Please read carefully before you fill the application)
<b>01. News and current affairs</b> <ol style="list-style-type: none"> <li>1.1 Best News Editor</li> <li>1.2 Best Presenter (Male)</li> <li>1.3 Best Presenter (Female)</li> <li>1.4 Best Investigative News Report</li> </ol>	<b>01. Instructions</b> <ol style="list-style-type: none"> <li>1.1 Only the programmes produced and broadcast in Sri Lanka could be presented.</li> <li>1.2 Only the programmes broadcast during the period from 01st July 2018 to 30th June 2019 are eligible for entry.</li> <li>1.3 Only the relevant application form should be used in applying for all categories.</li> <li>1.4 No. 1 - 5 of the application form should be filled by the applicant and for No. 6, the recommendation of the relevant Head of the Institution/representative should be obtained.</li> </ol>
<b>02. Various Forms of Programmes</b> <ol style="list-style-type: none"> <li>2.1 Best Feature Programme</li> <li>2.2 Best Music Programme</li> <li>2.3 Best Comedy Programme</li> <li>2.4 Best Discussion Programme</li> </ol> <p>Special attention will be drawn to the creations produced on educational, religious, children's, women's, health, sports, environmental, national amity, cultural and arts themes.</p>	<b>02. Selection of Awardees</b> <ol style="list-style-type: none"> <li>2.1 Awards will be presented only to the categories mentioned above.</li> <li>2.2 Programs produced in Sinhala, Tamil and English are considered to be presented with awards.</li> <li>2.3 Special Awards of the Jury and the Merit Awards will be presented to creative productions in addition to the main awards.</li> </ol>
<b>03. Radio Drama</b> <ol style="list-style-type: none"> <li>3.1 Best Script Writer in Radio Drama</li> <li>3.2 Best Actor in Radio Drama</li> <li>3.3 Best Actress in Radio Drama</li> <li>3.4 Best Production in Radio Drama</li> <li>3.5 Best Script Writer in Children's Radio Drama</li> <li>3.6 Best Child actor in Radio Drama</li> <li>3.7 Best Child actress in Radio Drama</li> <li>3.8 Best Production in Children's Radio Drama</li> </ol>	<b>03. Applying</b> <ol style="list-style-type: none"> <li>3.1 A single applicant could sent only one (01) program under one category.</li> <li>3.2 Applications should be sent separately for each category.</li> <li>3.3 In case of Best Script Writer in Radio Drama and Best News Editor, the relevant script should be submitted.</li> </ol>
<b>04. Other Awards</b> <ol style="list-style-type: none"> <li>4.1 Best Narrator</li> <li>4.2 Best Studio Compere (Male)</li> <li>4.3 Best Studio Compere (Female)</li> <li>4.4 Best Radio sound effect</li> <li>4.5 Best Jingle</li> <li>4.6 Best Commentator (Live broadcasting)- Male/ Female</li> </ol>	<b>04. Forwarding the entries</b> <ol style="list-style-type: none"> <li>4.1 Applications should accompany the CDs of the Radio Program you apply for. The applications and the CDs once accepted will not be returned.</li> <li>4.2 The creations that are edited specially for this Award Ceremony, after the broadcasting, will not be considered for the awards.</li> <li>4.3 Entries are received only on week days from 10.00 am to 3.00 pm.</li> <li>4.4 Entries should be sent to reach the Director, Department of Cultural Affairs, 8th floor, Sethsiripaya, Battaramulla, before the closing date, by hand or by registered post.</li> </ol>
<b>05. Prathibha Pranama Awards</b> <p>“Prathibha Pranama” life time awards are presented to the doyens of the radio broadcasting field of Sri Lanka who have rendered an invaluable service to the field.</p>	

Telephone - 0112872044, 0112872031- Lasanthi/  
Thanushanth/Vajira

#### 05. General Conditions

- 5.1 Applications could be obtained by post by sending a self - addressed stamped envelope to the address specified above.
- 5.2 Applications could also be downloaded through [www.culturaldept.gov.lk](http://www.culturaldept.gov.lk).  
<https://www.facebook.com/culturaldept.gov.lk/?ref=bookmarks>
- 5.3 “State Radio Awards Ceremony - 2020” should be written on the top left hand corner of the envelope.
- 5.4 Closing date of entries is 30th October 2019 (applications received after this date will not be accepted)
- 5.5 The applicants should agree with the rules and regulations specified in this regard and the decision of the Jury shall be declared as the final.

ANUSHA GOKULA FERNANDO,  
Director of Cultural Affairs.

#### STATE RADIO AWARDS CEREMONY - 2020

DEPARTMENT OF CULTURAL AFFAIRS

##### ENTRY FORM

01. Name of the Broadcasting Institute :\_\_\_\_\_.

- 1.1 Shorten Form :\_\_\_\_\_.
- 1.2 Address :\_\_\_\_\_.
- 1.3 Fixed Telephone No. :\_\_\_\_\_.
- 1.4 Fax :\_\_\_\_\_.
- 1.5 Email :\_\_\_\_\_.
- 1.6 Web :\_\_\_\_\_.

02. Name of the applicant :\_\_\_\_\_.

- 2.1 Private Address :\_\_\_\_\_.
- 2.2 Private Telephone :\_\_\_\_\_.

03. Category of entry as per the descriptive pamphlet :

(Ex:- Best Script Writer in Radio Drama)

- 3.1 Name of the programme :\_\_\_\_\_.
- 3.2 Date and the time broadcast :\_\_\_\_\_.

3.3 Duration of the programme:

hrs :\_\_\_\_\_. minutes :\_\_\_\_\_. seconds :\_\_\_\_\_.

04. Contribution by others (Names of other contributors such as production, script writing, acting, compere, narrator, sound control, music etc...)

- i. \_\_\_\_\_.
- ii. \_\_\_\_\_.
- iii. \_\_\_\_\_.
- iv. \_\_\_\_\_.
- v. \_\_\_\_\_.
- vi. \_\_\_\_\_.
- vii. \_\_\_\_\_.

05. Statement of the applicant :

I \_\_\_\_\_ hereby agree with the rules and regulations of the State Radio Awards Ceremony 2020 and I accept the decision of the Jury as the final.

I possess the power and authority to present the program/ creation titled \_\_\_\_\_ to State Radio Awards Ceremony 2020. I certify that no other institution or a person has claims on the ownership of the radio program / creation presented by me. I myself shall be responsible to solve any issue which may arise in this regard.

Name of the Applicant :\_\_\_\_\_.

Signature \_\_\_\_\_ Date :\_\_\_\_\_.

06. Recommendation of the Institute :

I recommend that the program/creation titled \_\_\_\_\_ presented by \_\_\_\_\_ for State Radio Awards Ceremony 2020 was broadcast in this Radio Channel during the period from 01st July 2018 and 30th June 2019. I shall be responsible for any issue arise thereof and action will be taken by me to mediate in any such issue.

Name of the Head of the Institution /Representative :\_\_\_\_\_.

Designation :\_\_\_\_\_.

Signature :\_\_\_\_\_.

Date :\_\_\_\_\_.

(Official Frank)

10-660

## MINISTRY OF EDUCATION

### The Efficiency Bar Examination for the Officers in Class 2 of the Sri Lanka Principals' Service - 2019

IT is hereby notified that the Efficiency Bar Examination for Officers in Class 2 of the Sri Lanka Principals' Service as per the Service Minute No. 1885/31 dated 22.10.2014 of the Sri Lanka Principals' Service will be held in Colombo in the month of February 2020.

02. The syllabus and the other Provisions that are applicable to the examination have been published in the *Gazette Extraordinary* No. 1885/31 dated 22.10.2014 of the Democratic Socialist Republic of Sri Lanka. The syllabus (Table 01) and the other provisions have been given below for the convenience of the candidates.

Subject No.	Subject	Time	Marks	Minimum Pass Marks
01	School Administration and Supervision	3Hrs	100	40
02	School Planning	3Hrs	100	40
03	New trends and practices of Education	3Hrs	100	40

#### Syllabus :

##### (i) School Administration and Supervision :

Questions have been included to examine the candidate's knowledge and the comprehension relating to the role of a Principal for good governance of a school. It is expected to evaluate the candidate's knowledge on the fields of school management methodologies, preparation of timetables, delegation of responsibilities, community participation for school development, school based management, school based teacher development, teachers' welfare, student friendly school concept, student centred education.

##### (ii) School Planning :

Questions are included to examine the knowledge of candidate and the comprehension relating to the role of a Principal in a school as a pioneer of the development. It is expected to evaluate the knowledge on school management Boards,

vision and mission of school, preparation of school database, making collective plans, long-term and short-term plans, annual action plans and planning of school networks & resources, and contribution of the school towards the Divisional Development.

##### (iii) New Trends and Practices of Education :

It is expected to evaluate the knowledge of candidate on the subject matters such as new concept on learning and teaching, learning by experience, logical thinking, equality in education, education for students with special needs, non-formal education, adult education, lifelong education, competency based education, Education for living, student counselling and career guidance.

03. *Medium of Language for the Examination*: - The examination is held in Sinhala and Tamil. The Candidate should appear for the examination in one preferred language. Candidates are not permitted to change the medium of language mentioned in their applications.

04. Result sheet including the results of all the Candidates sat the Examination will be provided to the Secretary of the Ministry of Education. Accordingly, the said results will be published in the website [www.moe.gov.lk](http://www.moe.gov.lk) of the Ministry of Education. Personal result sheets of Candidates of the Examination will not be issued by the Commissioner General of Examinations.

05. In accordance with the specimen format given at the end of this notice, the application should be prepared with the heading numbers 01 to 07 on the first page and the rest to be appeared on the second page and the particulars related to the application should be clearly completed in their own hand writing. The applications not in conformity with the specimen and the applications with incomplete particulars will be rejected without notice. It is notified that keeping a photocopy of the perfected application and the receipt related to the Examination fee will be beneficial. Further, candidate should be attentive on whether the perfected application is in conformity with the specimen application mentioned in the notification of the Examination. It is further informed that the application will be rejected in case of any inconsistency with such standard. Further, the title of the Examination in Sinhala application should be mentioned in English Language in addition to Sinhala Language, and in Tamil application in English Language in addition to Tamil Language.

Punishment for the provision of false information:

Accurate information should be carefully provided in filing the application. The candidature can be cancelled in any occasion prior to the Examination or during the examination or after the examination if it is revealed that a candidate is not eligible in terms of the Rules and Regulations of this Examination.

06. The Examination will be conducted by the Commissioner General of Examinations and Candidates are bound to follow the Rules and Regulations imposed by him for the conduct of the Examination. The Rules and Regulations for the Examination have been published at the end of this *Gazette* Notification.

07. Applications should be sent by the Registered Post through Divisional Director of Education/Zonal Director of Education or Additional Provincial Director of Education/ Provincial Director of Education or through the Head of your Institution to reach Commissioner General of Examinations, Organizations and Foreign Examinations Branch, Department of Examinations Sri Lanka, Post Box 1503, Colombo on or before 18th November 2019. Applications received after this date will be rejected.

08. With the presumption that only the candidates having qualifications stipulated in the *Gazette* notification have applied for the Examination, admissions shall be issued by the Commissioner General of Examinations to the candidates who have submitted duly perfected applications along with the receipt issued after paying the Examination fee; if applicable, on or before the closing date of applications. A newspaper notification on the issuance of admissions shall be published by the Department of Examinations immediately after issuing admissions to candidates. A candidate who does not receive his/her admission 02 or 03 days after publishing the notification should inform the Department of Examinations as indicated in the advertisement. Full name, address, National Identity Card Number of the candidate and the Title of the Examination for which the candidate has applied should be indicated in notifying the Department. If the candidate resides outside Colombo, it will be effective to fax a request letter along with such details of the candidate including a fax Number of the candidate to receive a copy of the admission *via* fax, to the Fax No. mentioned in the Notification. In order to substantiate the candidateship, it will be useful to be in readiness to produce a copy of the application that was kept by candidate, a copy of the receipt obtained if payment of examination fees is applicable and the receipt issued for sending the application in registered post when making inquiries from the Department of Examinations. Issuance of an admission to a candidate should not be considered as an acceptance that he/she has fulfilled qualifications to sit the Examination.

09. (i) Signature of the candidate both in the application and the admission issued for the Examination should have been certified by the Head of the Institution or an Officer authorized by the Head of the Institution. A candidate should sit the Examination at the examination hall prescribed for him/her under the prescribed Index No. and should hand over the admission, in which his/her signature has been attested to the Supervisor of the Examination on the day of the Examination. A candidate, who does not submit his /her admission, is not permitted to sit the Examination.

(ii) Complaints (submitted later) by Candidates, who fail to fulfil the requirements mentioned in the paragraph 08 above, will not be entertained.

10. The candidates should prove their identity at the Examination Hall to the satisfaction of the supervisor of Examinations in relation to every subject that they appear for. Any of the followings are accepted to prove the identity.

- (i) National Identity card,
- (ii) The valid Passport,
- (iii) A valid Driving License of Sri Lanka.

Further, the Candidates should enter the examination hall without covering the face and the ears so that their identity can be confirmed. Those who refuse to prove their identity will not be allowed to enter the examination hall. Moreover, the candidates should remain without covering the face and the ears from the moment they enter the examination hall until they leave there after examination enabling the officials to identify the candidates.

#### 11. Examination Fees :

- (a) Fees charged for this Examination will not be refunded under any circumstances and it is not allowed to transfer the fees as a fee for another examination.
- (b) Fees will not be charged for the entire Examination or part thereof in the first sitting.
- (c) The fees charged subsequently for each sitting has been mentioned below:

For the Full Examination	: Rs. 500/-
For One Subject	: Rs. 250/-

The receipt obtained by paying this Examination fee to any Post Office/Sub Post Office of the Island to be credited to the revenue head 20-03-02-13 of the Commissioner General of Examinations should be affixed firmly on the specified place of the application. It will be beneficial for the candidate to retain a photocopy of the receipt.



Subject	Year	Pass	Medium
Education Administration and Supervision			

## MINISTRY OF EDUCATION

### The Efficiency Bar Examination for the Officers in Class 3 of the Sri Lanka Principals' Service - 2019

#### 09. Examination Fees:

- Post Office/ Sub Post Office to which examinations fees was paid :\_\_\_\_\_.
- Amount Paid :\_\_\_\_\_.
- Date of payment :\_\_\_\_\_.
- Receipt Number :\_\_\_\_\_.

Firmly affix the receipt here from an edge of it  
(It may be useful to keep a copy of the receipt with you)

10. I do hereby declare that the aforementioned information is accurate. Further, I do agree to abide by the rules and regulations imposed by the Commissioner General of Examinations on Conducting the Examination and on releasing results.

\_\_\_\_\_,  
Signature of the Candidate.

Date :\_\_\_\_\_.

#### 11. Commissioner General of Examinations :

I do certify that the aforementioned candidate is an officer of my Division/Zone/Province and placed his/her signature today before me. Further, I do certify that the Candidate is exempted from paying the Examination Fees/Candidate has affixed the receipt issued after paying the Examination Fees accurately.

\_\_\_\_\_,  
Signature of Divisional or Zonal Director  
of Education/Additional Provincial  
Director of Education/ Provincial  
Director of Education.

Address :\_\_\_\_\_.

Date :\_\_\_\_\_.

(Substantiate with the Official Frank)

(Please delete the inapplicable words)

10-659/1

IT is hereby notified that the Efficiency Bar Examination for Officers in Class 3 of the Sri Lanka Principals' Service as per the Service Minute No. 1885/31 dated 22.10.2014 of the Sri Lanka Principals' Service will be held in Colombo in the month of February 2020.

02. The syllabus and the other Provisions that are applicable to the examination have been published in the *Gazette Extraordinary* No. 1885/31 dated 22.10.2014 of the Democratic Socialist Republic of Sri Lanka. The examination procedure (Table 01) and the syllabus (Table 02) have been given below for the convenience of the candidates.

#### (a) (Table 01) - Examination Procedure :

Subject No.	Subject	Time	Marks	Minimum Pass Marks
01	Provisions of the Establishments Code and the Procedural rules of the Public Service Commission	2 Hrs	100	40
02	Financial Administration in Schools and Financial Regulations	2 Hrs	100	40

#### (b) (Table 02) - Syllabus :

Subject No.	Subject	Syllabus
01	Provisions of the Establishments Code and the Procedural rules of the Public Service Commission	Provisions of the Establishments Code and the Procedural rules of the Public Service Commission - Knowledge in the Chapters VII, VIII, IX, X, XI, XXIII, XXV, XXVI, XXVII, XXVIII, XXIX, XXX, XXXI, XXXII, XXXIII, XLVII, XLVIII of the Establishments Code and the Procedural Rules of the Public Service Commission are examined.

Subject No.	Subject	Syllabus
02	Financial Administration in Schools and Financial Regulations	General knowledge on Circulars issued on Budget Estimates, Financial Control and Delegation of Financial Responsibility, Cash receiving, accounting and acceptance, Payments, Custodianship of Public Finance, Imprest and Bank Accounts, Works and Services, Boards of Survey, Audit queries, Ledgers using at the Public Offices, Summaries on Revenue and Expenditure, Bank Reconciliations, unpaid salaries, Official telephones and on the Financial Regulation are examined

03. *Medium of Language for the Examination:* - The examination is held in Sinhala and Tamil. The Candidate should appear for the examination in one preferred language. Candidates are not permitted to change the medium of language mentioned in their applications.

04. Result sheet including the results of all the Candidates sat the Examination will be provided to the Secretary of the Ministry of Education. Accordingly, the said results will be published in the website [www.moe.gov.lk](http://www.moe.gov.lk) of the Ministry of Education, Personal result sheets of Candidates of the Examination will not be issued by the Commissioner General of Examinations.

05. In accordance with the specimen format given at the end of this notice, the application should be prepared with the heading numbers 01 to 07 on the first page and the rest to be appeared on the second page and the particulars related to the application should be clearly completed in their own hand writing. The applications not in conformity with the specimen and the applications withincomplete particulars will be rejected without notice. It is notified that keeping a photocopy of the perfected application and the receipt related to the Examination fee will be beneficial. Further, candidate should be attentive on whether the perfected application is in conformity with the specimen application mentioned

in the notification of the Examination. It is further informed that the application will be rejected in case of any inconsistency with such standard. Further, the title of the Examination in Sinhala application should be mentioned in English Language in addition to Sinhala Language, and in Tamil application in English Language in addition to Tamil Language.

Punishment for the provision of false information:

Accurate information should be carefully provided in filing the application. The candidature can be cancelled in any occasion prior to the Examination or during the examination or after the examination if it is revealed that a candidate is not eligible in terms of the Rules and Regulations of this Examination.

06. The Examination will be conducted by the Commissioner General of Examinations and Candidates are bound to follow the Rules and Regulations imposed by him for the conduct of the Examination. The Rules and Regulations for the Examination have been published at the end of this *Gazette* Notification.

07. Applications should be sent by the Registered Post through Divisional Director of Education/Zonal Director of Education or Additional Provincial Director of Education/Provincial Director of Education or through the Head of your Institution to reach Commissioner General of Examinations, Organizations and Foreign Examinations Branch, Department of Examinations Sri Lanka, Post Box 1503, Colombo on or before 18th November 2019. Applications received after this date will be rejected.

08. With the presumption that only the candidates having qualifications stipulated in the *Gazette* notification have applied for the Examination, admissions shall be issued by the Commissioner General of Examinations to the candidates who have submitted duly perfected applications along with the receipt issued after paying the Examination fee; if applicable, on or before the closing date of applications. A newspaper notification on the issuance of admissions shall be published by the Department of Examinations immediately after issuing admissions to candidates. A candidate who does not receive his/her admission 02 or 03 days after publishing the notification should inform the Department of Examinations as indicated in the advertisement. Full name, address, National



Identity Card Number of the candidate and the Title of the Examination for which the candidate has applied should be indicated in notifying the Department. If the candidate resides outside Colombo, it will be effective to fax a request letter along with such details of the candidate including a fax Number of the candidate to receive a copy of the admission *via* fax, to the Fax No. mentioned in the Notification. In order to substantiate the candidature, it will be useful to be in readiness to produce a copy of the application that was kept by candidate, a copy of the receipt obtained if payment of examination fees is applicable and the receipt issued for sending the application in registered post when making inquiries from the Department of Examinations. Issuance of an admission to a candidate should not be considered as an acceptance that he/she has fulfilled qualifications to sit the Examination.

09. (i) Signature of the candidate both in the application and the admission issued for the Examination should have been certified by the Head of the Institution or an Officer authorized by the Head of the Institution. A candidate should sit the Examination at the examination hall prescribed for him/her under the prescribed Index No. and should hand over the admission, in which his/her signature has been attested to the Supervisor of the Examination on the day of the Examination. A candidate, who does not submit his /her admission, is not permitted to sit the Examination.

(ii) Complaints (submitted later) by Candidates, who fail to fulfil the requirements mentioned in the paragraph 08 above, will not be entertained.

10. The candidates should prove their identity at the Examination Hall to the satisfaction of the supervisor of Examinations in relation to every subject that they appear for. Any of the followings are accepted to prove the identity.

- (i) National Identity card,
- (ii) The valid Passport,
- (iii) A valid Driving License of Sri Lanka.

Further, the Candidates should enter the examination hall without covering the face and the ears-so that their identity can be confirmed. Those who refuse to prove their identity will not be allowed to enter the examination hall. Moreover, the candidates should remain without covering the face and the ears from the moment they enter the examination hall until they leave there after examination enabling the officials to identify the candidates.

11. *Examination Fees :*

- (a) Fees charged for this Examination will not be refunded under any circumstances and it is not

allowed to transfer the fees as a fee for another examination.

- (b) Fees will not be charged for the entire Examination or part thereof in the first sitting.

- (c) The fees charged subsequently for each sitting has been mentioned below:

For the Full Examination	: Rs. 500/-
For One Subject	: Rs. 250/-

The receipt obtained by paying this Examination fee to any Post Office/Sub Post Office of the Island to be credited to the revenue head 20-03-02-13 of the Commissioner General of Examinations should be affixed firmly on the specified place of the application. It will be beneficial for the candidate to retain a photocopy of the receipt.

12. Candidates are subject to rules and regulations imposed by the Commissioner General of Examinations on the conduct of Examinations and releasing of results. It is informed that candidate is liable to any punishment imposed by the Commissioner General of Examinations in case of violating such rules and regulations.

13. In case of any inconsistency between the texts of this notification published in Sinhala and Tamil languages, the notification in Sinhala medium shall prevail.

14. Further, the Secretary to the Ministry of Education reserves the right of taking decision on any matter which is not covered by this notification.

M.N. RANASINGHE,  
Secretary,  
Ministry of Education

At the Ministry of Education,  
“Tsurupaya”, Pelawatte,  
04th October, 2019.

SPECIMEN APPLICATION

ශ්‍රී ලංකා විදුහල්පති සේවයේ 3 වන පන්තියේ නිලධාරීන් සඳහා  
වන කාර්යක්ෂමතා කඩඉම් විභාගය - 2019

EFFICIENCY BAR EXAMINATION FOR OFFICERS IN CLASS 3 IN  
SRI LANKA PRINCIPALS' SERVICE-2019

(Please submit by registered post to reach the Commissioner General of Examinations, Organizations and Foreign Examination Branch, Department of Examinations, Sri Lanka,

