

*N.B.— Part II of the Gazette No. 1,512 of 24.08.2007 was not published.*

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No. 1,513 – FRIDAY, AUGUST 31, 2007

(Published by Authority)

## PART I : SECTION (IIA) — ADVERTISING

*(Separate paging is given to each language of every Part in order that it may be filed separately)*

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### IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to each of the ‘Notices’ appearing in the 1st week of every month, regarding the latest dates and times of acceptance of notices for publication in the weekly *Gazette* at the end of each Part of the *Gazette of the democratic Socialist Republic of Sri Lanka*.

All notices to be published in every Part of the *Gazette* shall close at 12 noon of each Friday, *a fortnight before the date of publication*. All Departments, Corporations, Boards, etc., are advised that any notification fixing specific dates for closing times of applications in regard to vacancies, tender notices and the dates and times of auction sales, etc., should be prepared with due regard to this change, i.e., by giving adequate time both from the time of despatch of notice to the Government Press and from the date of publication thus enabling those interested in the contents of the notices to actively and positively participate.

All notices to be published in the weekly *Gazette* should reach this Department positively by 12 noon of the Friday, two weeks prior to date of publication e.g., Notices for publication in the weekly *Gazette* of 07th September, 2007, should reach the Government Press on or before 12 noon on 24th August, 2007.

LAKSHMAN GOONEWARDENA,  
Government Printer.

Department of Govt. Printing,  
Colombo 08,  
January 01, 2007.

### 1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A "Sri Lankan" is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the "New Entrants" Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

### 2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

**3. Conditions of Service applicable to Public Officers holding permanent appointments:**

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I proficiency Test in one of the Official languages within one year; Grade II Proficiency Test within two years, and Grade III proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such Officers may in the first instance be appointed to act in

the new post for a specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

### 4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the Widows ' and Orphans ' Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

### 5. Serving officers in the Public Service :

5:1 Applications from officers of the Public service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public officers holding post in the permanent establishment in the Public Service, Heads or Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No traveling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

### 6. Definition of Salary for the purpose of Eligibility.

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

### 7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (1 of 25.03.1990 & 15/90 (ii) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent public Administration Circulars.

**Rules And Instructions For Candidates**

"All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968."

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :—

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for practical and oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination hall other than a member of the Examination hall staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the index number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. If should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination hall. Should the Supervisor so requires each candidate is bound to declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

**Candidates should adhere to the following instructions for their own safety :—**

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your index number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Depart. of Examinations, Commissioner General of Examinations.  
Pelawattala,  
Battaramulla.

## Posts - Vacant

### MINISTRY OF FINANCE AND PLANNING

#### Department of Valuation

#### POST OF ASSISTANT DISTRICT VALUER CLASS III GRADE II IN SRI LANKA VALUATION SERVICE

APPLICATIONS are invited for the Post of Assistant District Valuer Class III Grade II in Sri Lanka Valuation Service in the Department of Valuation. Applications prepared as per specimen form published below should be sent to reach the Secretary, Ministry of Finance and Planning, The Secretariat, Colombo- 01, on or before 17.09.2007. Left- hand top of the envelope should be marked as "Application for Post of Assistant District Valuer Class III Grade II".

*Note:-*

- (i) Applications which are not in the form appended below will be rejected.
- (ii) No allegation that an application form has been lost or delayed in the post can be considered. Candidates who delay their applications until the last few days will do so at their own risk.

#### 02. *Terms of Engagement and Conditions of Service:*

- (i) The posts are permanent and pensionable. Contributions should be made to the "Widows' /Widowers' and Orphans' Pension Scheme". The appointments will be on probation for a period of three years.
- (ii) Attention is invited to General conditions applicable to appointment in the Public Service laid down at the beginning of Part I Section (II A) of this *Gazette*.
- (iii) Proficiency in official language should be obtained within the stipulated time according to the provisions in the Public Administration Circular No: 7/2007 and the language policy of the government.

03. **Salary and Allowances.** The consolidated salary scale per month attached to the post is as follows:

Rs.15,785 - 18 x 290 - Rs. 21,005 (as per P.A.Circular No. 6/2006 MN 5-2006).  
Efficiency Bars before Rs.16,365 and Rs.17,525.

04. **Qualifications:** Every candidate must furnish satisfactory proof that he/she-

- (i) is a citizen of Sri Lanka;
- (ii) is of excellent moral character with good eyesight and sound constitution;
- (iii) is not less than 18 years and not more than 35 years of

age on 17th September, 2007.(as per the relevant provisions of the Establishment Code, the upper age limit will not apply to persons already in Govt. Service/Provincial Govt. Service);

- (iv) has obtained a B.Sc. Degree in Estate Management and Valuation of a recognized University.

05. **Method of Recruitment.** Applicants who qualify in terms of the qualifications will be required to sit for an open competitive examination. Candidates successful at the examination will be interviewed by an Interview Board appointed under Section 5.4 of the Minute of the Sri Lanka Valuation Service, before letters of appointments are given.

*Syllabus for the Open Competitive Examination:*

This will consists of two question papers:

*1st Question Paper:*

This paper will consist of not more than 25 multiple choice questions. Generally, the questions will be based on the subject areas expected to be covered in a degree programme leading to B.Sc. Estate Management and Valuation.

*Time :* 30 minutes.

*Minimum marks required to pass:* 50%.

*2nd Question Paper:*

Generally this paper will be based on the subject areas expected to be covered in a degree programme leading to B.Sc. Estate Management and Valuation.

*Time :* 45 minutes to one hour.

*Minimum marks required to pass:* 50%.

06. Candidates will be required to produce the following documents when called upon to do so:

- (i) Certificate of Registration of Birth.(N.B.- Baptismal Certificate of Birth issued for the purpose of the Code of Regulations for assisted schools will not be accepted).
- (ii) Certificates of Educational/Professional qualifications.
- (iii) Two certificate of character, one of which should be from the Director, College Tutor or Professor.
- (iv) Certificates of highest examination passed in Sinhala, Tamil and English.

Note:

- (i) No documents or copies of documents should be attached to the application form.
- (ii) Applications of candidates who fail to produce documents when required to do so will not be considered.

07. Applications of officers in the State Service/ Provincial Government Service and State Corporations must be forwarded through the respective Heads of Institutions.

08. Applications and any other communications relating thereto must be addressed to the Secretary, Ministry of Finance and Planning, The Secretariat, Colombo- 01 and not personally to any other Officer.

By order of the Public Service Commission,

Secretary  
Ministry of Finance and Planning.

The Secretariat,  
Colombo-01.  
10th August,2007.

SPECIMEN APPLICATION FORM

DEPARTMENT OF VALUATION

**APPLICATION FOR THE POST OF ASSISTANT DISTRICT VALUER CLASS III GRADE II IN SRI LANKA VALUATION SERVICE**

N.B. - The top left-hand corner of the envelope containing the application should be marked " Application for the Post of Assistant District Valuer Class III Grade II in the Valuation Department" and send under registered cover to the Secretary, Ministry of Finance and Planning, The Secretariat, Colombo- 01.

01. Name in Full :\_\_\_\_\_.  
(in block capitals)
02. Name with Initials :\_\_\_\_\_.
03. Postal Address :\_\_\_\_\_.  
(i) Private Address :\_\_\_\_\_.  
(ii) Official Address :\_\_\_\_\_.  
(Change of address should be notified immediately)
04. Date of Birth : Year :\_\_\_\_\_, Month :\_\_\_\_\_,  
Date :\_\_\_\_\_.  
Age on the closing date of application:  
Years :\_\_\_\_\_, Months :\_\_\_\_\_, Days :\_\_\_\_\_.
05. Nationality: State whether you are a Sri Lankan by decent or by registration. If a Sri Lankan by registration state details :\_\_\_\_\_.
06. (a) Sex :\_\_\_\_\_.  
(b) Civil Status :\_\_\_\_\_.

07. Highest examination passed in the follows :\_\_\_\_\_.

- (i) Sinhala
- (ii) Tamil
- (iii) English

08. Educational /Professional Qualifications:

Examination/Degree	Year	Subjects

09. Present and previous employment, if any:

Capacity	From	To	Annual Salary

10. Additional particulars, if any :\_\_\_\_\_.
11. Have you been dismissed from any post in the State Service? :\_\_\_\_\_.  
(If so, give particulars)
12. Are there any disciplinary inquiries pending against you? (If you are already in Public Service) :\_\_\_\_\_.
13. Have you been convicted of any offence by a Court of Law :\_\_\_\_\_.
14. Name and address of two referees who are not related to the applicant :  
(i) :\_\_\_\_\_.  
(ii) :\_\_\_\_\_.
15. Any other relevant information :\_\_\_\_\_.

I hereby certify that the particulars furnished by me in this application are true and accurate. I am also aware that if any particulars contained herein are found to be false or incorrect, I am liable to be disqualified before selection and be dismissed without any compensation if the inaccuracy is detected after appointment.

\_\_\_\_\_,  
Signature of Applicant

Date :\_\_\_\_\_.

If the applicant is in State/Provincial Public Service/Corporation Service,

Report of the Head of the Institution.

\_\_\_\_\_,  
Signature and Designation of  
Head of Ministry/Department/  
Provincial Government Service/Corporation

## Examinations, Results of Examinations & c.

### FIRST EFFICIENCY BAR EXAMINATION FOR OFFICERS IN CLASS II GRADE II OF THE SRI LANKA PLANNING SERVICE - 2007

IT is hereby notified that the first Efficiency Bar Examination for Officers in Class II Grade II of the Sri Lanka Planning Service will be held in Colombo and Jaffna in December 2007 by the Commissioner General of Examinations and that the closing date for applications will be 01st October, 2007.

#### 02. Scheme of Examination.-

This Efficiency Bar Examination will Consist of following subjects :

- |  |                              |                 |
|--|------------------------------|-----------------|
| 1. Planning concepts and Methodology. Planning Institutions and Finance and Administration : | Duration : 3 Hours 100 Marks | (Subject No. 1) |
| 2. Economic Analysis and Statistics :  | do.                          | (" - 2)         |
| 3. Project Planning :  | do.                          | (" -3)          |
| 4. English Language ;  | do.                          | (" -4)          |

#### Note:

- (a) An officer may sit all the subjects in one attempt or several attempts.
- (b) A candidate should obtain 40% or above, of the marks in each paper for a pass.

#### (03) Subjects:

- (i) Planning Concepts and Methodology, Planning Institutions, Finance and Administration.

#### Part I

- (a) Planning goals and priorities as well as policy frame work and programmes for their achievement;
- (b) Major issues in problems, public participation, affiliation and distribution of resources and the role of NGO, in respect of National Planning and methodology planning;
- (c) Nature and sources of data for national planning, their collection, Processing, Presentation and analysis, field surveys and investigations, demographic concepts, economic perspectives and policy analysis.

#### Part II

- (a) Government Financial Regulations, Part I (Excluding Chapter X);
- (b) Current year estimates e. g. their presentation under Heads and Programmes, Financial systems and Appropriation Acts and Supplementary Estimates ;
- (c) Office and field organization and systems :  
Chapters I, II, III, IV, V, VI, VII, IX, XI, XII, XV, XXIII, XXV, XXVI, XXVII, XXVIII, XXIX, XXX, XXXI, XXXII, XXXIII, XLVII, XLVIII of the Establishment Code.

#### (ii) Economic Analysis and Statistics :

- (a) Principles of economics with particular emphasis on theories of production and distribution;
- (b) Monetary and banking systems international finance and trade;
- (c) Analysis of fiscal, monetary, trade and tariff policies and other policies;
- (d) Economic structure of Sri Lanka;

- (e) Review of the economy;
- (f) Assessment of technically skilled and unskilled manpower and other resources including foreign aid and assistance and their utilization.
- (g) Economic, scientific and social forecasting,
- (h) Basic statistical concepts and techniques used in economic analysis and planning;
- (i) Elements of benefit / cost analysis

(iii) Project Planning :

- (a) Planning - Identification and definition of projects and principles of projects formulation: criteria and choice of location and techniques : estimation of cost and benefits; technical, financial and economic analysis ;
  - (b) Implementation of projects - Proper and timely implementation of projects and programmes ; Preparation of detailed work plans and implementation schedules monitoring and progress control and charts. Co - ordination and follow up.
- (iv) *English Language* .- This question paper is meant to test the knowledge of English required for an officer of the Sri Lanka Planning Service to carry out his duties.

04. A specimen form of application for this examination is given at the end of this notification. Candidates are requested to prepare their own application forms strictly in accordance with the specimen form. The application form should be prepared on an "A4" size paper, not on paper of any other size. The form may be prepared on both sides of the paper but should be filled in by the candidate's own handwriting, from Column one to seven to be in first page and the rest should be in second page.

05. Applications should be sent through the Head of Department (through the Divisional Secretary, if the officer is attached to a Divisional Secretariat) by registered post to reach the Commissioner General of Examinations, Organization and Foreign Examinations Branch, Department of Examinations of Sri Lanka, Battaramulla, Pelawatta not later than 1st October 2007. The name of the examination should be marked on the top left hand corner of the envelope enclosing the application addressed to the Commissioner General of Examinations. Any application received after the closing date and applications which are not perfected will be rejected. Officers who are deemed to be "New Entrants" for the purpose of the Official Language Policy, may prepare their application forms and fill them up in either the official Language of Tamil/English Language, Corresponding to the medium of their recruitment. It will be useful to keep a photocopy of the application with the applicant.

The officers who have newly entered in to the service for the purpose of official language. Policy could prepare their applications and forwarded same in the official language or in Tamil or English corresponding to the language on which they have been recruited to the service concerned. The name of the examination indicated on the top of the application, should be written in English in addition to Tamil on the applications of Tamil medium or Sinhala on the Applications of Sinhala medium.

06. The Commissioner General of Examination will issue and Admission Card together with the copy of the Time Table to all candidates whose applications have been accepted. In the mean time a press notice notifying the date of examination will also be published. If a candidate does not receive his Admission Card at least 7 days before the day of the examination he should communicate without delay with the Commissioner General of Examinations. Organization and Foreign Examinations Branch, Department of Examinations of Sri Lanka, Battaramulla, Pelawatta (Telegraphic Address "Exams Battaramulla), informing him that he has not received the Admission Card and giving the following information :-

- (i) Name of the Examination ;
- (ii) Full Name of Applicant;
- (iii) Full Postal Address;
- (iv) The Post Office from which the application was posted, registration number and date.

07. *Identity Cards* .- Candidates will be required to prove their identity (in respect of each subject) in the examination hall, for the satisfaction of the officer incharge of the Examination Hall. For this purpose any of the following documents will be accepted :

- (i) A valid Identity Card issued by the Commissioner for Registration of Persons :  
(ii) A valid Passport

The Commissioner General of Examinations has the power to cancel or reject the candidature of any applicant who is unable to provide any one of the above mentioned documents.

08. *Examination Fees* .- Fees will be levied from the candidates who sit this examination on the following basis .-

Rs. Cts.

(a) No fees will be levied from candidates who sit the examination for the first time	-
(b) For each subsequent sitting for the whole examination	115.00
(c) Single subject	75 00
(d) Two subjects	150 00
(e) Three subjects	225 00

The Examination fee should be paid in revenue stamps duly cancelled with the candidate's signature.

09. The Examination will be conducted by the Commissioner General of Examinations. Candidates are bound by the rules and regulations prescribed by him for the conduct of examination. "Rules and Instructions for Candidates" published at the beginning of Part I Section (IIA) of this *Gazette* will apply for this examination too.

10. Head of Departments/ offices are requested to grant duty leave to officers of their Departments/Offices who have been issued with Admission Cards by the Commissioner General of Examinations to present themselves at the Examinations.

11. Any matter not provided for in these regulations will be dealt with at the discretion of the Secretary of the Ministry of Finance and Planning.

U. G. K. SAMARASEKERA,  
Director General,  
Ministry of Finance & Planning.

Ministry of Finance & Planning,  
Colombo 01,  
10th August 2007.

### Specimen Application form

#### First Efficiency Bar Examination for Officers in Class II Grade II of the Sri Lanka Planning service - 2007

(For office use only)

Medium of Examination      Sinhala 2  
Tamil 3  
English 4   
(Write the relevant number in the cage)

01. Name : \_\_\_\_\_.

1.1 Name with Initials ; Initials given after the name : \_\_\_\_\_.  
(in block capitals - Ex.- SILVA, B. A)



- 1.2 Name in Full : \_\_\_\_\_.  
(in Sinhala / Tamil)
- 1.3 National Identity Card No :
02. Official Address : \_\_\_\_\_.  
(in block capitals)
- 2.1 Official Address : \_\_\_\_\_.  
(in Sinhala/Tamil)
- 2.2 Address to which the Admission Cards to be sent : \_\_\_\_\_.  
(in Sinhala/Tamil)
03. 3.1 Sex: Female:- 1, Male:- 0  (write the relevant number in the cage)
- 3.2 Date of Birth: Year :     Month   Date
- 3.3 Age as at the Closing Date of Applications :  
Year     Month   Date
04. Date of entry to Class II Grade II of the Sri Lanka Planning Service : \_\_\_\_\_.  
(The correct date on which the duties were assumed should be stated)
05. Are you an "Old Entrant" or "New Entrant" for the purpose of the official language policy? : \_\_\_\_\_.
06. Name of Department (If a Divisional Secretariat state the Name of Office) : \_\_\_\_\_.
07. Subjects applied for under para. 2 of the *Gazette* Notification :
- | <i>Subjects</i> | <i>Subject No.</i> |
|-----------------|--------------------|
| .....           | .....              |
| .....           | .....              |
| .....           | .....              |
| .....           | .....              |
08. Are you sitting the examination for the first time? : \_\_\_\_\_.
09. If not sitting for the first time examination fees paid : \_\_\_\_\_.

Cage for Stamps - affix stamps to the value of Rs. 115 for the whole examination. Rs. 75 for a single subject, and cancel by Paying the signature.

10. I hereby certify the stamps affixed to the application were valid and unused before cancellation by me and the particulars furnished by me are correct and also that I am entitled to sit the examination in the language medium indicated above. Further, I agree with the decisions taken by the Commissioner General of, Examinations in respect of conducting the examination.

\_\_\_\_\_,  
Signature of Candidate.

Date : \_\_\_\_\_.

*Note.-* The candidate should sign in the presence of his/her Head of Department or an officer authorized to sign on behalf of such Head of Dept. or his/her Divisional Head.

#### Attestation

I certify that Mr./Mrs./Miss ..... who is an officer in my office and who is known to me personally placed his/her signature in my presence this ..... day of ..... 2007.

Name : \_\_\_\_\_,

Designation : \_\_\_\_\_,

Address : \_\_\_\_\_.

\_\_\_\_\_,  
Signature of Attestor.

#### Certificate of the Head of Department

I certify -

- (i) that the particulars furnished above have been checked and found to be correct,
- (ii) that the candidate is eligible to sit this examination.

\_\_\_\_\_,  
Signature of the Head of Department.  
(Official frank should be placed)

Designation : \_\_\_\_\_,

Date : \_\_\_\_\_.

08-1110

### MINISTRY OF FINANCE AND PLANNING

#### Limited Competitive Examination for Recruitment to the Class II Grade II of the Sri Lanka Planning Service - 2007

The Limited Competitive Examination for recruitment to Class II Grade II of the Sri Lanka Planning Service will be held by the Commissioner General of Examinations in Colombo on December 2007, and the applications are invited for same from either sex, as per the following notification.

2. *Required Qualifications* - The officers in following services who receive salaries in Scales provided before them will be eligible to apply for this examination.

- (i) Plan Implementation Officer - (MN-5) Rs.15,785 - 10 x 290 - 15 x 325 - 11 x 400 - Rs. 27,960 ;
- (ii) Development Officer - (MN-4) Rs. 14,850 - 10x185 - 4 x 210 - 15 x 290 - 7 x 320 - Rs. 24,130;
- (iii) Statistician Assistant - (MN-4) Rs. 14,850 - 10 x 185 - 4 x 210 - 15 x 290 - 7x 320 - Rs. 24130 (Ministry in Charge of Finance and National Planning);

- (iv) Entrepreneur Development Training Officer (MN-5) Rs.15,785 - 10 x 290 -15 x 325 - 11,400 - 27,960 - (Ministry of Youth Affairs and Sports)
- (v) Project Officer - (MN-5) Rs.15,785 - 10 x 290 15 x 325 - 11,400 - 27,960 (Ministry of Plan Implementation and Parliamentary Affairs.)
- (vi) Development Assistant - (MN-4) Rs.14,850 - 10 x 185- 4 x 210 - 15 x 290 - 7 x320 - 24,130 (Ministry of Plan Implementation and Parliamentary Affairs.)
- (vii) Graduates holding posts similar to the above, connecting to planning having 5 years continuous service period and confirmed in the service are eligible to apply.

Every candidate should possess the following qualifications are produce satisfactory evidence in support of them.

- a. That he/she is a citizen of Sri Lanka,
  - b. Should have been confirmed in one of the above services,
  - c. Should have continuous Permanent Service not less than 5 years, in one of the above services.
  - c. The candidate should be prepared to furnish the following documents when requested.
- (i) Certificate of Birth,
  - (ii) Degree or Post -graduate Certificate or certificates (under which he/she is qualified)
  - (iii) Two Character Certificate
  - (iv) Certificates of highest examination pass in Sinhala, Tamil and English Languages.

*N.B.* - Any of these documents or copies should not be annexed to the application (except the receipt of payment of the examination fees.)

### 3. *Terms of engagement and conditions of services :*

The Public Service Commission will be giving appointments to fill 25% of the vacancies in Class II Grade II of Planning Service based on results of the Limited Competitive Examination.

- i. The posts are permanent and pensionable. Contributions to be made to the W. and O. P. Fund.
  - ii. The appointments of the selected candidates will be subjected to one years acting/test period.
  - iii. Prior to confirmation of service, all officers in Planning Service are required to pass the first Efficiency Bar Examination. The Efficiency Bar Examination will include the following subjects;
- (a) Planning concepts and methodology, Planning Institutions, Finance and Administration.
  - (b) Economic Analysis and Statistics,
  - (c) Project Planning
  - (d) English Language.

(Full particulars are given in the Service Minute of Sri Lanka Planning Service published in appendix C of Gazette Extrordinary of the Democratic Socialist Republic of Sri Lanka No.1134/5 of 30th May 2000.)

### 4. Structure and Annual Salary Scale; (As per the Public Admin. Circular)

*Monthly Salary Scale.-* 22,935 - 10 x 695 - 8 x 790- 17 x 1050-Rs. 53,555 (First Efficiency Bar Examination before the monthly salary of Rs.24,225 and Second Efficiency Bar Examination before Rs.28,095)

Class I - Starting monthly salary Rs.36,755

Class II - Starting monthly salary (SLPS Class II Grade I) Rs.30,175

Class III - Starting monthly salary (SLPS Class II Grade II) - Rs.22,935

### 5. *Application and Examination Fees:*

- (a) Examination fee for this examination is Rs.300 and it must be paid to a District Secretariat or a Divisional Secertaiat, crediting to Revenue Head 4000-20-03-20-13 before the last date for receiving the applications and the receipt obtained must be affixed to the top cage on page 2 of the application. (This examination fee will not be refunded.) Applications which have paid the examination fees after the due date, will be rejected without notification. It is advised you to keep a photocopy of this receipt with candidate.

- (b) Applications will not be acknowledged. Admission Cards will be issued to the candidates by the Commissioner General of Examinations. The Commissioner General of Examination will issue a press notice along with the issuance of Admission Cards, informing the date of the examination. Candidates who did not receive the admission card at least 07 days before the date of the examination, should communicate with the Commissioner General of Examinations, Pelawatta, Battaramulla giving the following information.
- (i) Name of Examination;
  - (ii) Full name of candidate ;
  - (iii) Address ;
  - (iv) Date of posting the application, post office and the registration number,
  - (v) Date on which examination fees paid, place and receipt number.

6. Admission to the Examination:

- (a) Any candidate is permitted to sit this examination only thrice;
- (b) A candidate should sit the examination in the prescribed examination hall allocated to him on the date of the examination. The admission card issued by the Commissioner General of Examinations should be produced to the Head of the Examination hall having certified his/her signature. The examination will be held in Colombo and candidate is entitled to any traveling expenses or subsistence.

*Note .-* Issue of an admission card to a candidate by the Commissioner General to sit the examination should not be treated as his/her eligibility of examination.

7. *Method of Application:*

- (a) Applications must be prepared in accordance with the specimen form given at the end of the notification using either side of a paper size 21 x 29cm (A4). Application must be prepared in such a way to include point 01 to 08 on Page (1).
- (b) Perfected applications must be sent under registered post addressed to the Commissioner General of Examinations, Palawatta, Battaramulla, to reach him on or before 1st October 2007 The envelope enclosing the application should be clearly written "Limited Competitive Examination for Recruitment to the Planning Service" on the top left - hand corner.
- (c) Applications from candidates in the Public Service or Provincial Public Service Should be forwarded through the Heads of their Departments and applications from officers in State Corporations, Local Authorities etc., should be forwarded through the Heads of their Institutions, before the prescribed date.
- (d) Application should be prepared in the medium in which the candidate sits the examination.
- (e) Applications not in conformity with the specimen referred to incomplete applications and applications received after the due date will be rejected without any notice. Complaints regarding loss of applications in the post and applications received late will not be entertained.

8. *Identity of the Candidate.* - A candidate will be required to prove his/her identity in the examination hall in a way that the supervisors are been satisfied for each subject he/she offers. For this purpose, any of the following documents will be accepted.

- (a) Identity Card issued by the Commissioner for Registration of Persons.
- (b) A valid passport (not issued prior to 3 years on the date of examination.)

9. *Furnishing Incorrect Information :*

If it is revealed that any candidates is ineligible to sit the examination, his candidature may be cancelled at any stage before the examination in the process of the examination or thereafter. If it is seen that any information submitted by a candidate, has been done so knowingly that it is incorrect, he will be dismissed from service. Rules and instructions for candidates at the beginning of this *Gazette* in Part I : section (IIA) should also be adhered to.

10. *Medium* - The Examination will be held in Sinhala, Tamil and English.

- (a) A candidate could sit the examination in the medium in which he wishes.

- (b) A candidate should answer all the question papers in one language.  
(c) Change of medium is not permitted at the examination.

11. *Scheme of Examination* - This is a written test comprising of 03 subjects.

Part (A) :

- |                                       |           |
|---------------------------------------|-----------|
| i. Comprehension                      | 100       |
| marks two hour paper                  |           |
| ii. Case Study                        | 100       |
| Marks one hour paper                  |           |
| iii. Planning and Project Appraisal - | 100 marks |
| two hour paper                        |           |

Part (B) :

Viva - Voce Test (No marks will be given)

12. *Syllabus.*

Subject No. 1

Comprehension.

A passage will be given to the candidate and four (04) alternative Statements relating with paragraph will also be given. There is one statement, which is most appropriate to the text. The Candidate is required to select it. This question is designed in order to test the candidate's ability to understand the meaning of the text.

Subject No.2

Case Study.

This is a question paper composed to check the creative thinking and the problem solving ability of the candidate one or more problematic situations arising from test books and publications relating to present economy and planning of Sri Lanka will be given to the candidate and he is expected to find solutions for such problems.

Subject No.3

Planning and Project Appraisal.

The objective of this question paper is to, check the basic knowledge of the candidate regarding planning concepts and planning methodology and to measure their knowledge and experience on project identifications, preparations, appraisal, follow - up action and evaluation.

13. Method of selection.

1. Candidates who have not secured a minimum of 40% from prescribed marks in each subject will not be qualified to be summoned for the *vivavoce* test. Selections for appointments will be on the highest marks of the examination.
2. In the event of candidates having tied for a place securing highest marks at the examination the selection for such a place will be made by the Public service Commission.

14. Public Service Commission will make decisions, regarding any matter, which are not provided in this notice and the number of candidates to be recruited by this examination and that will be the final decision on this regard.

P. B. JAYASUNDARA,  
Secretary,  
Ministry of Finance and Planning.

Ministry of Finance and Planning  
Colombo 01.

## (Specimen Application Form)

## Limited Competitive Examination for Recruitment to Class II Grade II of the Sri Lanka Planning Service - 2007

Index Number   
(For Office use only)

Medium of the Examination

Sinhala - 2, Tamil - 3, English - 4 (Write the relevant number in the cage)

01. i. Last Name with initials:———. (In Block Capitals) :———. Ex. Mr. Silva A L. :———. ii. Names for which initials Stand :———.
02. Address to which Admission card should be sent. :———. (In Block Capitals)  
i. Private :———. ii. Official :———.
03. Sex : ☐ Female -1  
Male - 0
04. Date of Birth :———. i. Year :———. Month :———. Date :———. Years  Months  Days
05. NIC No. :
06. Ethnic Group :———. 1. Sinhala :   
2. Sri Lankan Tamil :  
3. Indian Origin  
4. Muslim  
5. Any other  
(Write the Number indicating the Ethnic Group in the Cage)
07. i. Qualifications to be eligible for this examination under Para 2 :———.

Name of the Ministry/Provincial Council/Dept./Inst.	Posts held	Period		Annual Salary
		From	To	

ii. Highest Educational Qualifications:

Degree/Diploma Exam.	Year	Subjects	Class Obtained	Name of the University or Institution

Highest Examination Passed :———.

iii.

- a. In Sinhala :———.
- b. In Tamil :———.
- c. In English :———.

08. (a) Are you in debt? If so, what extent? :———.
- (b) Have you been convicted of a criminal offence by a Court of Law? If so, give particulars? :———.

09. Receipt issued for payment of Examination fees (Affixed) :———.
- No. :———.
- Date :———.
- Office of issue

To affix the receipt

10.(a) I declare that the particulars furnished by me in this application are true and accurate to the best of my Knowledge and belief. In terms of the conditions relating to this examination, if I have given an incorrect information. I am aware that my candidature can be cancelled before or after the examination, and if detected after the selection, I can be dismissed from service.

:———.

Signature of Candidate.

Date :———.

11. *Attestation of Applicants Signature.*

I certify that the applicant

Mr./Mrs/Miss..... is known to me personally and that he/she placed his/her signature before me on  
.....

:———.

Signature of Attestor.

Date :———.

Full name of Attestor :———.

Address and Designation :———.

12. Certificate of the Head of the Department/Institution.  
(Only for those who are in Public/Provincial Government Service.)

I hereby certify that the applicant Mr/Mrs/Miss ..... has been serving in this Department/Provincial Council/Institution. Since..... he/she is holding a permanent and pensionable/temporary post. I hereby certify that ..... he/she has earned all increments during the past years. That he/she has not been subjected to any disciplinary punishment (other than warning) that all particulars mentioned under the above 7 are checked with the records available in this office, that those particulars are correct, that if he/she is selected for the post he/she will be/will not be released from his/her present post, and that he/she put the signature in presence of me on.....

Signature and the official Stamp of the Head of Department/institution, Authorized Officer

Name.

Designation :———.

Date :———.

Department/Institute. :———.

### AMENDMENT

#### **Competitive Examination for the Recruitment of Telecommunication & Radar Technician - Class II Segment B of the Sri Lanka Technological Service - 2007.**

I hereby inform you that last date of receiving applications of the above notice published by me in the part I section (II a) of the *Gazette* of the Democratic Socialist Republic of Sri Lanka of 20.07.2007 has been extended till 07.09.2007 with the following amendments to the para 05 :

05. Educational qualifications and other qualifications :

Should have obtained one of the professional qualification mentioned in 05.1 together with a pass in the G. C. E. (A/L) Examination in 3 science subjects in one sitting out of which two passes should be in physics and Pure Mathematics/Applied Mathematics / Combined Mathematics together with a pass in the G. C. E. (O/L) Examination in six subjects in not more than two sittings with credit pass in language or literature. Mathematics and Science with one other subject.

DIRECTOR GENERAL OF METEOROLOGY,

Department of Meteorology,  
Colombo 7.

21st August, 2007.

08-1113