

N. B.- Part II of the Gazette No. 1,568 of 19.09.2008 was not published.

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## The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 1,569 – 2008 සැප්තැම්බර් 26 වැනි සිකුරාදා – 2008.09.26  
No. 1,569 – FRIDAY, SEPTEMBER 26, 2008

(Published by Authority)

### PART I : SECTION (IIA) — ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

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#### IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to each of the ‘Notices’ appearing in the 1st week of every month, regarding the latest dates and times of acceptance of notices for publication in the weekly *Gazette* at the end of each Part of the *Gazette of the Democratic Socialist Republic of Sri Lanka*.

All notices to be published in every Part of the *Gazette* shall close at 12 noon of each Friday, *a fortnight before the date of publication*. All Departments, Corporations, Boards, etc., are advised that any notification fixing specific dates for closing times of applications in regard to vacancies, tender notices and the dates and times of auction sales, etc., should be prepared with due regard to this change, *i.e.*, by giving adequate time both from the time of despatch of notice to the Government Press and from the date of publication thus enabling those interested in the contents of the notices to actively and positively participate.

All notices to be published in the weekly *Gazette* should reach this Department positively by 12 noon of the Friday, two weeks prior to date of publication *e.g.*, Notices for publication in the weekly *Gazette* of 03rd October, 2008, should reach the Government Press on or before 12 noon on 19th September, 2008.

LAKSHMAN GOONEWARDENA,  
Government Printer.

Department of Govt. Printing,  
Colombo 08,  
January 01, 2008.

### 1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A “Sri Lankan” is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the “New Entrants” Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

### 2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments:

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I proficiency Test in one of the Official languages within one year; Grade II Proficiency Test within two years, and Grade III proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such Officers may in the first instance be appointed to act in

the new post for a specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

### 4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the Widows ‘ and Orphans’ Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

### 5. Serving officers in the Public Service :

5:1 Applications from officers of the Public service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public officers holding post in the permanent establishment in the Public Service, Heads or Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No traveling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

### 6. Definition of Salary for the purpose of Eligibility.

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

### 7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (1 of 25.03.1990 & 15/90 (ii) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent public Administration Circulars.

**Rules and Instructions for Candidates**

"All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968."

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :-

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for practical and oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination hall other than a member of the Examination hall staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the index number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. If should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination hall. Should the Supervisor so requires each candidate is bound to declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

**Candidates should adhere to the following instructions for their own safety :-**

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your index number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Depart. of Examinations,  
Commissioner General of Examinations.  
Pelawatta, Battaramulla.

## Posts - Vacant

### REGISTRAR GENERAL'S DEPARTMENT

Posts of Registrars - Marriages, Births and Deaths

#### Colombo District

APPLICATIONS are invited for the posts of Registrars of Marriages, Births and Deaths in the Divisions set out in the Schedule hereto.

02. Applicants should be permanent residents of the said Births, Deaths and Marriages Registration Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

03. Both Male and Female can apply for these posts.

04. Applicants should be not less than 21 years and not more than 65 years of age.

05. Applicants should be married

06. Details regarding educational and other Qualifications etc. could be obtained from the notices exhibited in public places such as District Secretariats, Land and District Registrars, Divisional Secretaries Offices, Grama Niladhari Offices, Rural Development Societies and Co-operative Societies in the Division.

07. Application forms are obtainable from the offices of District Secretaries (Government Agents) and Land and District Registries. Applications should be sent by registered post to the address given in the Schedule on or before 27th October 2008.

E. M. Gunasekara,  
Registrar General.

Registrar General's Department,  
No.234/A3, Denzil Kobbakaduwa Mawatha,  
Baththaramulla.  
03rd September 2008.

#### SCHEDULE

<i>District</i>	<i>Divisional Secretary's Division</i>	<i>Division and Post for which applications were called</i>	<i>Address to which applications should be sent</i>
01. Colombo	Thimbirigasyaya	Post of Medical Registrar of Births and Deaths in Kollupitiya Division.	District Secretary/ Additional Registrar General District Secretariat Colombo 12.
02. Colombo	Ratmalana	Post of Medical Registrar of Births and Deaths in Ratmalana, Mt. Lavinia Division.	District Secretary/ Additional Registrar General District Secretariat Colombo 12.
03. Colombo	Hanwella	Post of Medical Registrar of Births and Deaths in Awissawella Town Division	District Secretary/ Additional Registrar General District Secretariat Colombo 12.
04. Colombo	Colombo	Post of Marriage (General) Registrar in Modara- North Division.	District Secretary/Additional Registrar General District Secretariat Colombo 12.
05. Colombo	Sri Jayawardhanapura Kotte Division.	Post of Marriage (General) Registrar in Kotte- South area in Colombo	District Secretary/ Additional Registrar General District Secretariat Colomb 12.

## CANCELLATION OF NOTICE OF CALLING FOR APPLICATIONS FOR THE POSTS OF MARRIAGES, BIRTHS AND DEATHS REGISTRARS OF THE REGISTRAR GENERAL'S DEPARTMENT

I do hereby cancel the notice of calling for applications for the post Marriage, Birth and Death Registrars of the following Division which was published earlier by me.

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post and Division for which applications were called</i>	<i>No. and Date of the Gazette</i>
Anuradhapura	Palagala	Post of Registrar of Marriage (Kandian/General) of Kalagam Palatha and Births and Deaths of Kiralawa Korale West	Gazette No. 1565 dated 29th of August 2008

E. M. GUNASEKARA,  
Registrar General.

09-989

## Examinations, Results of Examinations & c.

### SECOND EFFICIENCY BAR EXAMINATION FOR DEVELOPMENT OFFICERS AND PROJECT OFFICERS RECRUITED UNDER THE MINISTRY OF PLAN IMPLEMENTATION - 2008

IT is hereby notified that the Efficiency Bar Examination which should be passed before reach the Twelfth salary step of Development Officers and Seventh salary step of Project Officers, who were recruited under the Ministry of Plan Implementation will be held in Colombo in December 2008 by the Commissioner General of Examinations and the closing date for applications is on 28th October, 2008.

#### 02. Scheme of Examination :-

This efficiency bar examination will consist of the following subjects:

- (i) Economic Development / Planning (3 h) Marks - 100 - Subject No. 1
- (ii) Social Science / Regional Development (2 h) Marks - 100 - Subject No. 2

#### Note :

- (a) An officer may sit all subjects in one attempt or several attempts.
- (b) A candidate should obtain 40% or above of the marks in each paper for a pass.
- (c) The exam will be held in Sinhala, Tamil and English medium.

#### 03. Subjects :-

- (a) Economic Development / Planning (3 h)
  - (i) Economical Situation, Policies and Problems of Sri Lanka.

- (ii) Project Planning, Implementation and Evaluation.
- (iii) General Knowledge of Collecting, filling and analyzing the data.

#### (b) Social Science / Regional Development (2 h)

- (i) Rural Social Science
- (ii) Rural Community of Sri Lanka
- (iii) Urbanization of Sri Lanka
- (iv) Regional Development

04. Qualifications.- All Development Officers and Project Officers recruited under the Ministry of Plan Implementation are eligible to sit for the examination.

#### 05. Method of Applications :-

- (a) An application form should be prepared on a A4 size paper using both sides according to the specimen form appended at the end of this notification. From column 01 to 07 should be in the first page and 8 upwards should be in the second page. The form should be filled in by the candidate's own handwriting. The applications which are not according to the specimen application form and the applications which are not duly completed will be rejected without any notification. The applications should be forwarded according to the specimen application form and otherwise they will be rejected. (Keeping a photocopy of the application form may be useful).
- (b) Applications should be sent through the heads of the Departments by registered post to reach the Commissioner General of Examinations, National Evaluation and Testing Services, Department of Examination of Sri Lanka, P.O.Box 07, Pelawaththa, Battaramulla on or before 28th October in 2008. The name of the examination should be mentioned clearly on the top left-hand corner of the envelope.

- (c) Applications should be prepared in the language in which the candidates sit for the examination. When preparing the application, the Heading of the Application and the name of the Examination should be in English for Sinhalese and Tamil applications.
- (d) Applications which are not in the above relevant format and do not contain all information and delay to reach will be rejected without any notification. No allegation that an application has been lost or delayed in the post will be considered.

06. The Commissioner General of Examinations will issue admission cards together with a copy of the Time Table to all candidates whose applications have been accepted. If a candidate doesn't receive his Admission Card at least four days before the date of the examination, he/she should communicate with the Commissioner General of Examinations, Organizations and Foreign Examinations Division, Sri Lanka Examination Department, Pelawaththa, Battaramulla (Telegram : Department of Examinations, Pelawaththa, Battaramulla) without delay, informing that he/she has not received the Admission Card and giving the following information. This examination is conducted by the Commissioner General of Examination and all candidates are required to follow rules and regulations to be imposed by him. The issuing of an admission to a candidate should not consider as an acceptance of that He/She has qualified to sit for the Examination.

- (i) Name of the Examination
- (ii) Full name of Applicant
- (iii) Full postal address
- (iv) A photocopy of the application
- (v) A photocopy of the cash receipt
- (vi) Name of the post office the application registered, number and the date.

07. *Identity.*- Candidature will be required to prove their identity (in respect of each subject) in the examination hall to the satisfaction of the supervisor. For this purpose any of the following document will be accepted :

- (i) A valid Identity Card issued by the Commissioner for Registration of Persons ;
- (ii) A valid passport.

The Commissioner General of Examinations has the power to cancel or reject the candidature of any applicant who is unable to provide any one of the above mentioned documents.

08. *Examination Fees.*- Fees will be levied from the candidates who sit for this examination on the following basis :

- |   |                 |
|---|-----------------|
| (a) For the first sitting                             | Free of charges |
| (b) For the whole examination after the first sitting | Rs. 200/-       |
| (c) For a single subject                              | Rs. 100/-       |

A cash receipt obtained from any District/Divisional Secretariat in the island drawn in favor to the Revenue Head 4000-20-03-20-13 of Commissioner General of Examinations should be affixed to the application. Keeping a photocopy of the receipt for the payment may be useful.

09. Heads of the Departments/Offices are requested to grant duty leave to officer of their Departments/Offices who have been issued Admission Cards by the Commissioner General of Examinations to present themselves at the examinations.

10. Any matter not provided for in these Regulations will be dealt with direction of this Ministry.

Dhara Wijayatilake,  
Secretary,  
Ministry of Plan Implementation.

Ministry of Plan Implementation,  
Colombo 01.

### Specimen Application Form

(For office use only)

Second efficiency Bar Examination for Development Officers  
Recruited under the Ministry of Plan Implementation - 2008

*(Note : This form should be filled correctly and legibly in candidate's own handwriting)*

Language Medium in Which  
You sit for the Examination

Sinhala - 2

Tamil - 3

English - 4

*(Put the appropriate number in relevant cage)*

01. (i) Surname with initials (In English capital letters) : \_\_\_\_\_.  
Ex : SILVA, B.A.

(ii) Surname with initials (In Sinhala/Tamil) : \_\_\_\_\_.

(iii) Names denoted by initials (In Sinhala/Tamil) : \_\_\_\_\_.

(iv) Names denoted by initials (In English capital letters) : \_\_\_\_\_.

02. (i) Official Address (In Sinhala/Tamil) : \_\_\_\_\_.

(ii) Official Address (In English capital letters) : \_\_\_\_\_.

(Admission cards will be posted to this address)

03. Date of Birth :

Year :  Month :  Date :

04. Date of assuming duties as Development officers and Project Officers :-

(The correct date on which duties were assumed should be stated)

Year :     Month :   Date :

05. Subjects applied for under Para. 2 of the Gazette Notification :-

Subject	Subject No.
.....	<input type="text"/>
.....	<input type="text"/>

06. Are you sitting for the examination for the first time ?

07. If not the first sitting, examination fees Paid :\_\_\_\_\_.

A cash receipt obtained from any District/Divisional Secretariat in the drawn in favour to the Revenue Head 4000-20-03-20-13 of Commissioner General of Examinations should be affixed to the application. (Keeping a photocopy of the receipt for the payment may be useful.)

08. I hereby certify that the particulars furnished in this application are correct and also that I am entitled to sit for the examination in the language medium indicated above. Further, I agreed to follow the rules and regulations on conducting this examination, imposed by the Commissioner General of the Examination.

\_\_\_\_\_,  
Candidate's Signature.

Date :\_\_\_\_\_.

Note :

The candidate should sign in the presence of Head of his/her Department or an officer authorized to sign on behalf of such Head of Department of his local head.

09. Attestation :

I certify that Mr./Mrs./Miss ..... who is an officer in my office and who is known to me personally his/her signature in my presence this ..... day of ..... 2008.

\_\_\_\_\_,  
Signature of Attester.

Name :\_\_\_\_\_,  
Designation :\_\_\_\_\_,  
Address :\_\_\_\_\_.

10. Certificate of Head of the Department :

I certify,

- (i) that the particulars furnished above have been checked and found to be correct
- (ii) that the candidate is eligible to sit for this examination.

\_\_\_\_\_,  
Signature of the Head of the Department  
(Official Seal should be placed)

Name :\_\_\_\_\_,  
Designation :\_\_\_\_\_,  
Address :\_\_\_\_\_.

09-896

## MINISTRY OF HIGHER EDUCATION

### SRI LANKA INSTITUTE OF ADVANCED TECHNOLOGICAL EDUCATION

#### Pathway for the Professional Development

Admission of Students to the Advanced Technological Institutes for the Academic Year 2009

APPLICATIONS are called for the Higher National Diploma and National Diploma Courses conducted by Sri Lanka Institute of Advanced Technological Education (SLIATE) for those who have successfully completed the new or old syllabuses of the G.C.E. (A/L) Examination in or before year 2007.

#### How to Apply

All duly filled applications prepared according to the specimen application form appeared below should be directed to the relevant Advanced Technological Institute/Section mentioned in the Section "A", under a registered cover with a receipt obtained by crediting of Rs. 250 to the SLIATE account No. 0025-100133397613 at Peoples Bank, Park Street Branch (Colombo) or any other branch of the Peoples Bank in Sri Lanka. The "course applied" should be clearly stated on the top left hand corner of the envelope.

Candidates wish to apply for more than one institute should submit separate applications for each institute applied, while attaching separate receipt worth Rs. 250 for each of those. Applications of which the money is credited to some other account numbers other than the account number mentioned above will be rejected.

The applications received after the closing date will not be entertained.

Addresses of the Advanced Technological Institutes/ATI Sections as well as the courses conducted of those are available in the Section 'A' and the applicants should select their academic programs from the list given in Section 'B' according to their qualifications.

### Mode of Lectures

Day/Full time Courses	: During weekdays, daytime
Part Time Courses	: During Week ends, day time
	: Part time courses are confined for those who employed in relevant fields.

### Course Fees

No course fees are levied for Day Courses. Course fees for Higher National Diploma in English part time students will be two thousand Rupees (Rs. 2,000) per a semester. Course fees for 1st and 2nd year Higher National Diploma in Accountancy part time students will be two thousand Rupees (Rs. 2,000) 3rd and 4th Year Higher National Diploma in Accountancy part time students will be Three Thousand Rupees (Rs. 3,000) per a semester and it is subjected to be revised annually. (two semesters per year).

### Interview

Short listed applicants will have to either sit for a written test and/or face an interview for the selections. The Selections of students will be based basically on the Z-Score or the Aggregate marks of the Advanced Level Examination. Date, time and venue of interview and the necessary documents to be submitted in the interview, will be notified in writing. When the original documents are not available, certified photocopies will be accepted with the agreement of your submitting the originals at the time of registration for the academic programme.

### Hostel Facilities

Limited number of hostel facilities are available for girls in ATI Naiwala/Dehiwela and for girls as well as boys in Ampara Hardi ATI. This facility is only for the full time students and the selection criteria is based on the distance between the institute and the residence of the student.

### Section "A"

Addresses, Telephone numbers and the Code Numbers of the Advanced Technological Institute/A.T.I. Sections

Code No.	Name of the ATI/ATI section	Addresses	Telephone No.
01.	Advanced Technological Institute, Dehiwala	Waidya Rd., Dehiwala.	011-2738349
02.	Advanced Technological Institute, Galle	Kaluwella, Galle.	091-2223774
03.	Advanced Technological Institute, Kandy	No. 16, Keppetipola Road, Kandy.	081-2226644
04.	Advanced Technological Institute, Kurunegala.	No. 22/1, Wilgoda Road, Kurunegala.	037-2224911
05.	Advanced Technological Institute, Badulla.	Greenland Drive, Badulla.	055-2230218
06.	Advanced Technological Institute, Jaffna	No. 665/5, Beach Road, Jaffna.	021-2222595
07.	Advanced Technological Institute, Naiwala.	Naiwala, Essalla, Veyangoda.	033-2292544
08.	Hardy Advanced Technological Institute, Ampara	Inginiyagala Road, Ampara.	063-2222056
09.	Advanced Technological Institute, Trincomalee.	Kanniya Road, Varodayanagar, Trincomalee.	026-2223232
10.	Advanced Technological Institute, Labuduwa.	Siridamma Mawatha, Labuduwa, Akmeemana.	091-2246180
11. *	Advanced Technological Institute Section, Warakapola.	Technical College, Ambagala Road, Warakapola.	035-2267651
12.	Advanced Technological Institute Section, Anuradhapura.	Technical College, New Town, Anuradhapura.	025-2234417
13. *	Advanced Technological Institute Section, Rathnapura.	Technical College, Colombo Road, Rathnapura.	045-2232390
14.	Advanced Technological Institute Section, Samanthurai.	Main Street, Samanthurai.	067-2261304
15.	Advanced Technological Institute Section, Batticaloa	Technical College, Manchantuduwai, Batticaloa.	065-2247519

\* Warakapola ATI section, will be Shifted to Kegalle ATI, on January, 2009.

\* Address of Rathnapura ATI section, will be Changed on January, 2009.



*Names of the Courses and the Code Numbers of the Institutes :*

<i>Names of the Courses</i>	<i>Duration</i>	<i>Code numbers of the Institutes conduct the courses</i>
1. Higher National Diploma in Accountancy (HNDA)-Day/Full time	4 Years	1,2,3,4,5,6,9,11,12,14,15
1.1 Higher National Diploma in Accountancy (HNDA)-Part time	4 Years	1,2,3,4,5,6,9,11,12,13,14,15,
2. Higher National Diploma in Management (HNDM)-Day/Full time (English Medium)	3 Years	1,2,3,4,5,6
3. Higher National Diploma in Informatin Technology (HNDIT)- -Day/Full time (English Medium)	2 1/2 Years	3,4,5,6,7,8,9,10,11
4. Higher National Diploma in Technology-Agriculture (HNDT-Agri) -Day/Full time (English Medium)	3 Years	7,8,10
5. Higher National Diploma in English (HND in English)-Day/Full time	2 Years	1,2,3,4,5,6,8
5.1 Higher National Diploma in English (HND in English)-Part time	2 Years	1,2,3,4,5,6,8,9,11,12,14,15
6. Higher Natinal Diploma in Business Studies (HNDBS)- Day/Full time (English Medium)	3 Years	1,2,3,5,6
7. National Diploma in Business Finance (NDBF)-Day/Full Time (English Medium)	2 Years	1

*Note :-*

1. Syllabi of all academic programs are being revised. Some academic programs will be commenced in 2008 according to the revised syllabi and the duration of those courses also may be changed.
2. Medium of instruction of the Higher National Diploma in Accountancy program (Day/Full time) is Sinhala or Tamil for the first and second years and conducted only on weekdays. Third and fourth years of this academic program are conducted in weekends and the medium of instructions of it is English.
3. The first and second years of the Higher National Diploma in Management (Day/Full time) course will be conducted during day time of the weekdays and the third year will be conducted during the weekend.
4. A pass in the General Paper is compulsory for the applicants qualified in the G.C.E. (A/L) new syllabus.
5. It is considered the Z-Score or aggregate marks of the G.C.E. (A/L) Examination as the selection criteria to select for each and every academic program.
6. Preference will be given for the candidates passed in subjects or in the field relevant to the academic program.
7. For day courses, it will be given preference for those who are under 22 years.

Those who are registered as an internal student, in any University of Sri Lanka /Affiliated University College, Technical College, College of Education/Teacher Training College or any other Advanced Technological Institute will not be eligible to register as a Day/Full Time student in Sri Lanka Institute of Advanced Technological Education. If any student is found following a Full Time course at any said Government institution concurrently, their registrations in the Sri Lanka Institute of Advanced Technological Education will be cancelled. It should be noted that the registered as a student in SLIATE will loose the opportunities of registration in any University in Sri Lanka.

8. **For whatever the reason no student will be transferred to any other Advanced Technological Institute after their selecting for a Full Time course in particular ATI or ATI Section.**

*Section "B"*

*Qualifications for Admission to the above courses :*

1. **Higher National Diploma in Accountancy – HNDA (Day/Full Time)**

Should have one of the followings:-

- (i) G.C.E. (A/L) Examination (Old syllabus) Passes in four subjects of which at least two should be Credit passes obtained at the one sitting with Pure Mathematics or Accountancy as one of the subjects for which a Credit pass should have been obtained;

Where a Credit pass is not available for Mathematics or Accountancy a Credit pass obtained for either of these subjects at G.C.E. (O/L) will be considered as Man alternative.

A Credit pass in Mathematics at the G.C.E. (O/L) is considered as an alternative for a Credit pass in either Pure Mathematics or Accountancy at the G.C.E. (A/L)

or

- (ii) G.C.E. (A/L) Examination (New Syllabus) passes in three subjects at one sitting with Combined Mathematics or Accountancy as one of the three subjects of which at least, Two Credit passes should have been obtained.

A Credit pass in Mathematics at the G.C.E. (O/L) is considered as an alternative for a Credit pass in either Combined Mathematics or Accountancy at the G.C.E. (A/L).

or

- (iii) Holders of National Certificate for Accounting Technicians conducted by the Department of Technical Education and Training.

and

- (iv) An Ordinary pass in English at the G.C.E. (O/L) Examination.

The Selection Criteria is based on the high marks obtained at the G. C. E. (A/L) Examination Old Syllabus-Four subjects or New Syllabus-Three subjects.

#### 1.1 Higher National Diploma in Accountancy - HNDA (Part Time)

Should have one of the followings :

- (i) A Degree or Intermediate Examination of a recognised university.
- (ii) Four subjects (Old Syllabus/Three subjects (new syllabus) in G. C. E. (A/L) Examination in one sitting.
- (iii) Successfully completion of National Certificate in Accounting Technician, conducted by the Department of Technical Education and Training.
- (iv) Successfully completion of National Certificate in Business Studies (Accountancy Group) conducted by the Department of Technical Education and Training. Successfully completion of National Certificate in Accounting conducted by the Department of Technical Education and Training.

#### N. B.-

- (a) *Practical Experience* - Applicant should be employed in the relevant field in a Government institution/public authority or a recognised firm.
- (b) Those who possess the following qualification will be exempted from the 1st year and will be admitted to the 2nd year subject to satisfying other entry requirements and availability of places :-
  - (i) National Diploma in Business Studies/Business Finance;
  - (ii) Higher National Diploma in Commerce/Management, second year;
  - (iii) B. Sc. (Business Administration);
  - (iv) B. Com.;
  - (v) B. Sc. (Accountancy);
  - (vi) ICASL Part I and II;
  - (vii) CIMA Part I and II;
  - (viii) AAT Stage III.

**02. Higher National Diploma in Management - HNDM (Day/Full time)**

Applicants should have one of the followings :

- (i) Pass in G.C.E. (A/L) Examination (Old syllabus) in all four subjects/ G.C.E. (A/L) Examination (new syllabus) in all three subjects in one sitting, in any stream with ordinary passes in English and Mathematics at the G.C.E. (O/L) Examination,

or

- (ii) National Certificate for Accounting Technicians or National Certificate in Business Studies (Public Administration/Marketing) conducted by the Department of Technical Education and Training with ordinary passes in English and Mathematics at the G.C.E. (O/L) examination,

or

**03. Higher National Diploma in Information Technology - HNDIT (Day/Full time)**

Applicants should have one of the followings :

- (i) Should have obtained four passes at the G.C.E (A/L) Examination (Old Syllabus) at one sitting, one of which should be out of the following subjects. Physics/Agricultural Science\*, Pure Mathematics and Accountancy.

or

- (ii) Should have obtained four passes at the G.C.E. (A/L) Examination (Old syllabus) at one sitting, one of which should be out of the following subjects; Physics/Agricultural Science\*, Zoology, Botany, Chemistry.

or

- (iii) Should have obtained three passes at the G.C.E. (A/L) Examination (New Syllabus) at one sitting, one of which should be out of the following subjects: Physics/Agricultural Science\*, Combined Mathematics and Accountancy.

or

- (iv) Should have obtained 3 passes at the G.C.E. (A/L) Examination (New Syllabus) at one sitting, one of which should be out of the following subjects : Physics/Agricultural Science\*, Biology, Chemistry.

and

- (v) An ordinary passes in English and Mathematics at the G.C.E. (O/L) Examination. \*Agricultural Science G.C.E. (A/L)- the new syllabus which is implemented from the year 1995.

**04. Higher National Diploma in Technology-HNDT (Agriculture) (Day/Full time)**

Applicants should have one of the following:

- (i) Should have obtained four passes at the G.C.E. (A/L) Examination (old syllabus) in Bio-Science stream at one sitting, two of which should be out of the following subjects: Chemistry, Agricultural Science, Botany, Zoology and Physics.

or

- (ii) Should have obtained 3 passes at the G.C.E. (A/L) Examination (new syllabus) in Bio Science stream at one sitting, two of which should be out of the following subjects : Chemistry, Agricultural Science, Biology and Physics

and

- (iii) An Ordinary pass for English and Mathematics at G.C.E. (O/L)

**05. Higher National Diploma in English (HND in English) - (Full time/Part time)**

Should possess one of the following qualifications :

- (i) G.C.E. (A/L) in 3 subjects including English
- (ii) G.C.E. (A/L) in 3 subjects and a pass in English Literature and at least a credit pass (C) in English at G.C.E. (O/L).
- (iii) G.C.E. (A/L) in 3 subjects and a distinction pass (A or B) in English Language at the G.C.E. (O/L).
- (iv) English specialist Teacher Training Certificate; or College of Education Diploma for English Teachers.
- (v) A pass at the National Certificate in English for Commerce, Industry and further Education conducted by the Department of Technical Education and Training with G.C.E. (A/L) Three subjects.

**06. Higher National Diploma in Business Studies - HNDBS (Day/Full time)**

Applicant should have one of the followings :

- (i) G.C.E. (A/L) Examination (old syllabus) in Economics, Commerce and Finance and Accountancy or G.C.E. (A/L) Examination in any two of the above three subjects and a pass in one of the following subjects: Political Science, Pure Mathematics, Geography, Sinhala, Tamil, English, Logic, History, Business Statistic at the same examination.

or

- (ii) G.C.E. (A/L) Examination (new syllabus) in Economics, Business Studies and Accountancy or G.C.E. (A/L) Examination in any two of the above three subjects and a pass in Geography, Home Economics, Political Science, Logic and Scientific Methods, Agricultural Science, Combined Mathematics and Business Statistic at the same examination.

or

- (iii) Successfully completion of National Certificate in Accounting Technicians conducted by the Department of Technical Education and Training.

and

- (iv) An Ordinary passes in English and Mathematics at G.C.E. (O/L)

**07. National Diploma in Business and Finance - NDBF (Day/Full time)**

Should have one of the followings :

- (i) G.C.E. (A/L) Examination (old syllabus) in 04 subjects including Economics, Commerce and Finance, Accountancy in one sitting;

or

- (ii) G.C.E. (A/L) Examination (new syllabus) in 03 subjects including Economics, Business Studies and Accounting or any two of the above with one of the following subjects; Geography, Home Economics, Political Science, Logic and Scientific Methods, Agricultural Science or Combined Mathematics in one sitting.

or

- (iii) Successfully completion of National Certificate for Accounting Technicians conducted by the Department of Technical Education and Training.

and

- (iv) An ordinary passes in English and Mathematics at the G.C.E. (O/L) Examination.

**Note :**

1. Tamil medium academic programs are available in Advanced Technological Institutes of Jaffna, Trincomalee, Sammanthurai, Batticaloa and Dehiwala. And Higher National Diploma in Accountancy Sinhala medium (Day) academic program is available in Advanced Technological Institutes at Trincomalee.
2. Higher National Diploma in Accountancy Certificate is validated by the circular No. 46/90 of 30th October, 1990 as equivalent to the Bachelors Degree in Commerce, (Ordinary Pass) awarded by a recognised University.
3. In Advanced Technological Institutes, Dehiwala and Kandy conducted the Higher National Diploma in Accountancy part time program in Sinhala, Tamil and English mediums.
4. Your order of preference for the academic programs have to be indicated on your choice to be considered for the admission based on your qualification.

Please note that the decision of the Director-General SLIATE will be the final decision on the admission of students to Advanced Technological Institutes/Sections for the academic year 2009.

Closing Date of Applications 17th October, 2008.

H. T. KAMAL PATHMASIRI,  
Director General.

Sri Lanka Institute of Advanced Technological Education,  
No. 18/2, Ward Place,  
Colombo 07.

Web site : [www.sliate.net](http://www.sliate.net)

Office use only -

Course Number .....

*Specimen Application Form*

**SRI LANKA INSTITUTE OF ADVANCED TECHNOLOGICAL EDUCATION**

***Application Form for Admission to Higher National Diploma/National Diploma Course***

Name of the Institute/Institute Section : .....		
<i>Name of the Course</i>	<i>Order of Preference</i>	<i>Medium</i>
1 .....	.....	.....
2 .....	.....	.....
3 .....	.....	.....

1. Name with initials : .....
2. Name/Names denoted by Initials : .....
3. Address : .....
4. Date of Birth :  
Year ..... Month ..... Date .....  
Age (as at 01.01.2009) :  
Years ..... Months ..... Days .....
5. National Identity Card No. : .....
6. Sex : .....  
Male/Female

7. Administrative District : .....

8. (i) Results of G.C.E. (A/L) Examination (in or before 2007)

Year : ..... Index No. : ..... Medium : .....

<i>Pass Subjects</i>	<i>Grade</i>
1. ....	.....
2. ....	.....
3. ....	.....
4. ....	.....

If under new syllabus indicate pass or fail in the general paper : .....

Aggregate/Average marks or Z-Score of the above examination, issued by the Department of Examination :- .....

(ii) Result of G.C.E. (O/L) Examination :-

Year : ..... Index No. : ..... Medium : .....

<i>No. Subject</i>	<i>Grade</i>	<i>No. Subject</i>	<i>Grade</i>
1. ....	.....	6. ....	.....
2. ....	.....	7. ....	.....
3. ....	.....	8. ....	.....
4. ....	.....	9. ....	.....
5. ....	.....	10. ....	.....

9. Highest Qualification in English as a subject : .....

10. Details of Occupation : .....  
(only for part time/weekend courses)

Date of Appointment : .....

Post : .....

E. P. F. Number : .....

Place of Work and Address : .....

I hereby declare that I am not following any other full time course of study in any other state institution. I am aware that my registration will be cancelled at any time during the period of study if it is found that I concurrently follow a full time course at any other state institution. I hereby certify that the information furnished here is true and accurate to the best of my knowledge.

.....  
Signature of Applicant.

Date : .....

(The Bank receipt for Rs. 250/= payable to SLIATE should be annexed)

### Foreign Funded Projects SLIATE

<i>TRP (Kuwait) Project 2006-2009</i>	<i>ADB E.K.S. P. Project 2008-2011</i>	<i>IRQUE Project 2008-2009 (World Bank)</i>
Development of Infrastructure Facilities.  1. ATI-Jaffna-Two 3 story building  2. ATI-Trincomalee-Two 3 story building	1. Main component under ADB Project  i. New curriculum Development, Software Engineering, Food Technology, Telecommunication, Aquaculture, Horticulture	1. Upgrade Existing diploma courses compatible with the Industrial requirement.  HNDA, HNDM, HND in English, HNDIT, HNDDT (Agri), HNDBS, NDBF

<i>TRP (Kuwait) Project 2006-2009</i>	<i>ADB E.K.S. P. Project 2008-2011</i>	<i>IRQUE Project 2008-2009 (World Bank)</i>
<p>3. ATI-Labuduwa-Staff Quarters</p> <p>4. ATI-Ampara-4 Story Academic Building, Staff Quarters</p> <p>5. ATI Galle-4 Story Building for ATI Labuduwa</p> <p>6. Agriculture equipment and machineries for ATI Hardy Ampara and ATI Labuduwa</p>	<p>2. Language cum IT laboratory for each ATII</p> <p>3. Management Information system for each ATII</p> <p>4. Capacity Development of Academic Staff and Non Academic Staff.</p>	<p>2. New Evaluation Systems for above mentioned academic programme.</p> <p>3. Introduce capacity development programme for students of the SLIATE.</p> <p>4. Establishing full fledged audio visual class room for each ATI.</p> <p>5. Capacity Development of Academic staff and Non Academic Staff.</p>

### Special Features

- \* HNDA - Specially Introduce computer based Accounting System-Week days and Weekends
- \* HNDM - Introduced new options for Marketing and Human Resource Development
- \* HNDIT - Introduce new subjects to meet the industry demand.



### Exemptions granted by University of South Australia

University of South Australia grant the exemption for the HNDA, HNDM (conduct by the SLIATE) for their 4 year course leading to the Bachelor of Business Administration as follows.

1. For Higher National Diploma in Accountancy -exemption of 1.5 years
2. For Higher National Diploma in Management-exemption of 1 year.

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