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## The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 1,635 - 2010 ජනවාරි මස 01 වැනි සිකුරාදා - 2010.01.01  
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(Published by Authority)

### PART I : SECTION (IIA) — ADVERTISING

*(Separate paging is given to each language of every Part in order that it may be filed separately)*

	PAGE		PAGE
Posts - Vacant	4	Examinations, Results of Examinations & c.	6

#### IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after three months from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 08th January, 2010 should reach Government Press on or before 12.00 noon on 24th December, 2009.

LAKSHMAN GOONEWARDENA,  
Government Printer.

Department of Govt. Printing,  
Colombo 08,  
January 01, 2010.

### 1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A "Sri Lankan" is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the "New Entrants" Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

### 2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments:

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I proficiency Test in one of the Official languages within one year; Grade II Proficiency Test within two years, and Grade III proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such Officers may in the first instance be appointed to act in

the new post for a specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

### 4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the Widows ' and Orphans ' Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

### 5. Serving officers in the Public Service :

5:1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public officers holding post in the permanent establishment in the Public Service. Heads or Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No traveling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

### 6. Definition of Salary for the purpose of Eligibility.

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

### 7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (1 of 25.03.1990 & 15/90 (ii) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent public Administration Circulars.

**Rules and Instructions for Candidates**

"All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968."

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :-

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for practical and oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination hall other than a member of the Examination hall staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the index number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. If should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination hall. Should the Supervisor so requires each candidate is bound to declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

**Candidates should adhere to the following instructions for their own safety :-**

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your index number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Depart. of Examinations, Commissioner General of Examinations, Pelawatta, Battaramulla.

## Posts – Vacant

### REGISTRAR GENERAL'S DEPARTMENT

#### Posts of Registrars of Muslim Marriages

##### ANURADHAPURA DISTRICT

APPLICATIONS are invited for the posts of Registrars of Muslim Marriages in the Divisions set out in the Schedule hereto.

02. Applicants should be permanent residents of the said Marriage Registration Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

03. Muslim Males only can apply for these posts.

04. Applicants should be not less than 21 years and not more than 65 years of age.

05. Applicants should be married.

06. Details regarding educational and other qualifications etc. could be obtained from the notices exhibited in public places such as District Secretariats, Land and District Registries, Divisional Secretaries Offices, Grama Niladhari Offices, Rural Development Societies and Co-operative Societies in the Division.

07. Application forms are obtainable from the offices of District Secretaries (Government Agents) and Land District Registries. Applications should be sent by registered post to the address given in the Schedule on or before 05th February, 2010.

E. M. GUNASEKARA,  
Registrar General.

Registrar General's Department,  
No. 234/A3, Denzil Kobbekaduwa Mawatha,  
Baththaramulla.  
14th December, 2009.

##### SCHEDULE

<i>District</i>	<i>Divisional Secretary's Division</i>	<i>Post and Division for which applications are called</i>	<i>Address to which applications should be sent</i>
Anuradhapuraya	Kekirawa	Post of Registrar of Muslim Marriages in Kekirawa area of Kalagam Palatha Division	District Secretary/Additional Registrar General, District Secretariat, Anuradhapuraya
01-164			

### REGISTRAR GENERAL'S DEPARTMENT

#### Posts of Registrars - Marriages, Births and Deaths in the Tamil Medium

##### NUWARA-ELIYA DISTRICT

APPLICATIONS are invited for the posts of Registrars of Marriages, Births and Deaths in Tamil Medium the Divisions set out in the Schedule hereto.

02. Applicants should be permanent residents of the said Births, Deaths and Marriages Registration Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

03. Both Male and Female can apply for these posts.

04. Applicants should be not less than 21 years and not more than 65 years of age.

05. Applicants should be married.

06. Details regarding educational and other qualifications etc. could be obtained from the notices exhibited in public places such as District Secretariats, Land and District Registries, Divisional Secretaries Offices, Grama Niladhari Offices, Rural Development Societies and Co-operative Societies in the Division.

07. Application forms are obtainable from the offices of District Secretaries (Government Agents) and Land and District Registries. Applications should be sent by registered post to the address given in the Schedule on or before 05th February, 2010.

E. M. GUNASEKERA,  
Registrar General.

Registrar General's Department,  
No. 234/A3, Denzil Kobbekaduwa Mawatha,  
Baththaramulla.  
14th December, 2009.

SCHEDULE

<i>District</i>	<i>Divisional Secretary's Division</i>	<i>Post and Division for which applications are called</i>	<i>Address to which applications should be sent</i>
Nuwara Eliya	Nuwara Eliya	Post of Birth and Death Medical Registrar of Nuwara Eliya Town Division (Tamil Medium)	District Secretary/Additional Registrar General, District Secretariat, Nuwara Eliya
Nuwara Eliya	Nuwara Eliya	Post of Birth and Death Medical Registrar of Thalawakele Lindula Division (Tamil Medium)	District Secretary/Additional Registrar General, District Secretariat, Nuwara Eliya
Nuwara Eliya	Nuwara Eliya	Post of Birth and Death Medical Registrar of Thalawakele Agarapathana Division (Tamil Medium)	District Secretary/Additional Registrar General, District Secretariat, Nuwara Eliya
Nuwara Eliya	Ambagamuwa	Post of Birth and Death Registrar of Hatton Division and Marriages (General) of Ambagamuwa Koralaya (Tamil Medium)	District Secretary/Additional Registrar General, District Secretariat, Nuwara Eliya
Nuwara Eliya	Kotmale	Post of Birth and Death Registrar of Ramboda Division and Marriages (General) of Kotmale (Tamil Medium)	District Secretary/Additional Registrar General, District Secretariat, Nuwara Eliya
Nuwara Eliya	Kotmale	Post of Birth and Death Registrar of Pallepene Division and Marriages (General) of Kotmale (Tamil Medium)	District Secretary/Additional Registrar General, District Secretariat, Nuwara Eliya
Nuwara Eliya	Kotmale	Post of Birth and Death Registrar of Medapane Division and Marriages (General) of Kotmale (Tamil Medium)	District Secretary/Additional Registrar General, District Secretariat, Nuwara Eliya

## REGISTRAR GENERAL'S DEPARTMENT

### Posts of Registrars of Muslim Marriages

#### MANNAR DISTRICT

APPLICATIONS are invited for the posts of Registrars of Muslim Marriages in the Divisions set out in the Schedule hereto.

02. Applicants should be permanent residents of the said Marriage Registration Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

03. Muslim Males only can apply for these posts.

04. Applicants should be not less than 21 years and not more than 65 years of age.

05. Applicants should be married.

06. Details regarding educational and other qualifications etc. could be obtained from the notices exhibited in public places such as District Secretariats, Land and District Registries, Divisional Secretaries Offices, Grama Niladhari Offices, Rural Development Societies and Co-operative Societies in the Division.

07. Application forms are obtainable from the offices of District Secretaries (Government Agents) and Land District Registries. Applications should be sent by registered post to the address given in the Schedule on or before 29th of January, 2010.

E. M. GUNASEKARA,  
Registrar General.

Registrar General's Department,  
No. 234/A3, Denzil Kobbekaduwa Mawatha,  
Baththaramulla.  
26th November, 2009.

#### SCHEDULE

<i>District</i>	<i>Divisional Secretary's Division</i>	<i>Post and Division for which applications are called</i>	<i>Address to which applications should be sent</i>
Mannar	Mannar Town	Post of Registrar of Muslim Marriages in Mannar Town Division	District Secretary/Additional Registrar General, District Secretariat, Mannar

01-04

## Examinations, Results of Examinations & c.

### MINISTRY OF PUBLIC ADMINISTRATION & HOME AFFAIRS

#### Registrar General's Department

#### RECRUITMENT TO THE GRADE III OF THE REGISTRARS SERVICE - 2009

APPLICATIONS are hereby invited for Recruitment to the Posts of Registrar Grade III of the Registrars' Service in the Registrar General's Department.

02. *Examination.*— The Examination will be held in Colombo by the Commissioner General of examinations in April, of 2010. The

Head of Department holds rights to postpone or cancel the examination.

03. *Conditions of Service.*— Recruitments to the Grade III posts of the general Registrar's will be made subject to the general conditions governing appointments in the public service and on the following conditions.

- This post is permanent and pensionable. The Selected candidates should make contribution to the Widow/ Widower & Orphans Pension fund. They are also subject to the Establishments Code and Financial Regulations.

- (ii) Sections 10 to 12 of chapter II of the Establishments Code will also apply on this regard.
- (iii) An Officer appointed to service should undergo a training as determined by the secretary of the relevant Ministry.
- (iv) New entrant officer to the public service will be subject to a probation period of three(03) years.
- (v) Candidates who are already in public service will be appointed on acting basis for one year.
- (vi) The candidates should pass the written Efficiency Bar Examination before lapse of 3 years from appointment. No exemption from this Efficiency bar will be granted on the basis of age.
- (vii) On confirmation in the post the officers selected from the Public Service will cease to be a member of the former service and will have no right of reversion to that service.

04. *Salary Scale.*— MN - 4-2006 - Rs. 15,215 - 10X215-4X240-7X320-15X360- Rs. 25,965. (circular 6/2006 (iv)).

5. *Age Limit.*— Applicants should not be less than 22 years and not more than 40 years of age on the closing date of application. The upper age limit will not apply to the officers already in the Public Service.

06. *Educational Qualifications.*— The following qualifications should have been completed as at 28.01.2010.

6.1 *External Candidates:*—

Graduates from the recognized Universities.

6.2 *Internal Candidates:*—

- (a) Be a Class - I Officer of the Management Assistant's Service with a satisfactory service of 05 years preceding the closing date of applications ; or
- (b) Be a Class - II Officer of the Management Assistant's Service with a service period Of 08 years out of within 05 year should be satisfactory service as state above.

*Note:* "satisfactory service" in this paragraph means the period of 05 years preceding from the date of calling for applications during which the candidate and earned all increments and He/She has not been subject to any disciplinary punishment excluding warning.

07. *Method of recruitment :*

- (i) External Candidates
- (ii) Internal Candidates

Selections will be made at an interview held for the highest scorers of the competitive Examination conducted by the Commissioner General of Examination for the qualified candidates who were selected after calling for

applications through a notice in the Government *Gazette*/ Public Newspapers. 40% of marks should be obtained in order to pass the Examination. Candidates who have the highest aggregate of marks will be summered for an interview in the descending order of such marks. The interview will be held only for the purpose of scrutiny of certificates.

08. *Examination Fee.*— The examination fee is Rs. 400.

The receipt obtained on payment of this fee to the District / Divisional Secretariat under the revenue Head No.20-03-20-13 the Commissioner General of Examinations before the closing date of applications should be pasted in the relevant place given in the application. The fee is not refundable. Retaining a photocopy of the receipt with the candidate will be useful in future.

09. *Method of Application :*

- (a) The application should be in conformity with the specimen appended to this notice. Name of Examination indicated at the top of the specimen application should be written in English in addition to Sinhala in the Sinhala application and should be written in English in addition to Tamil in the Tamil application. It should be prepared on a paper sized 8 1/2" x 12" using both sides. Nos. 1-7 in the specimen application should be included in page 01 and the rest in page 02. The application which are not in conformity with the specimen and incomplete applications will be rejected without prior notice. It may be useful to retain a photocopy of the application by the candidate.
- (b) The application should be filled in the language in which the candidate is eligible to sit for the examination.
- (c) The applications for the post should be sent under the registered cover to the Commissioner General of Examinations Sri Lanka, Department of Examinations, Palawatta, Battaramulla, on or before the 28.01.2010. "Competitive Examination Grade II posts in the Registrars Service" should be clearly indicated on the top left corner of the envelope containing the application, Applications received after this date will not be accepted.

*Note :-* Candidates in the public Service/Provincial public service should send their applications through the respective Heads of their Department/ Organization.

- (d) Applications which are complete in every respect may be rejected. No complains regarding lost or delayed applications in the post will be entertained.
- (e) Receipt of an applications will not be acknowledged. Admission cards will be send by to the candidates by the Commissioner General of Examinations. A notice in this regard will be published on newspapers. If the candidate has not received the admission card after 02 or 03 days since the newspaper notice, he/she should inform the Department of Examinations in the manner stated in

that notice. It may be more effective to submit your notification along with the photocopy of the application, cash receipt, registered receipt and a fax number if any for sending the admission card if you are outside Colombo.

**10. Admission to the Examination centre :**

- (i) A candidate presenting himself/herself for the examination must produce his/her admission in which her signature has been duly attested to the Head of Examination centre. A candidate who fails to do so will not be permitted to sit for the examination.
- (ii) Every candidate should sit the examination at the Examination Hall assigned to him and follow the general rules to the observed by the candidates.
- (iii) The issue of an admission card to a candidate does not necessarily mean that he or she has the requisite qualifications to sit for the examination.

**11. Identity of the Candidate.**— A candidate must prove his/her identity to the satisfaction of the Head of Examination Centre for each subject he/she offers. One of the following documents will only be accepted for this purpose.

- (i) An Identity Card issued by the Department of Registration of Persons.
- (ii) A valid passport issued not more than three years prior to the date of examination.

**12. Furnishing False Information :**

- (a) If a candidate is found to be ineligible, his candidature is liable to be cancelled at any stage prior to or during or after the examination. If any of the particulars furnished by a Candidate, who is in the Public Service, is found to be false with his knowledge or if he has willfully suppressed any important fact, he will be liable to dismissal from the Public Service.
- (b) The candidates are subject to the rules and regulations imposed by the Commissioner General of Examinations, regarding the conduct of the Examinations and those who violate such rules and regulations will be subject to any punishment determined to the Commissioner General of Examinations.

13. Any matter not provided for in these regulations will be dealt with as determined by the Public Service Commission.

**14. Method of Examination :**

**I. Medium :**

- (a) The candidate may apply for the Examination in one of the three mediums. I.e; Sinhala/Tamil/English.

(b) Every candidates should answer the question papers in the language which is stated in the application. (Except the English language)

(c) No candidate will be allowed to change the medium of language indicated in his/her application.

**II. Subjects and syllabus :**

A examination with consists of the following subjects :-

<i>Subject</i>	<i>Time</i>	<i>Marks</i>
(i) Language and Essay (Sinhala/ Tamil)	Time 1.00 hr	100
(ii) Intelligence	Time 1.00 hr	100
(iii) General knowledge	Time 1.00 hr	100
(iv) English Language	Time 1.00 hr	100

1. The Language and Essay question paper which is prepared to test skills, and ability includes letter writing, preparing of schedules and hand writing ect.
2. Intelligence will be measured though an examination which consists of a question paper designed to test the candidate's rational and analytical skills and ability to arrive at rational conclusion in association with non-verbal clues.
3. General knowledge will also measured through an examination which consists of a question paper designed to test candidate's knowledge about social and cultural styles of Sri Lanka, locally and internationally important current affairs and scientific and technical development.
4. Question paper on English language which expects a level of knowledge equal to G.C.E. (O/L) Examination will test candidates ability to understand a paragraph, prepare a short letter and translate a simple Sinhala/ Tamil paragraph in to English.

The candidates who have obtained the highest marks will be called for the interview in the descending order. The purpose of this interview will be only to scrutinize the educational and other service certificates. No marks will be given at this interview. Those candidates whose certificates are proved to be genuine and who have obtained the highest marks at the written examination will be recruited to these posts.

Registrar General.

Registrar General Office,  
Battaramulla.



**SPECIMEN APPLICATION FORM**

MINISTRY OF PUBLIC ADMINISTRATION AND HOME AFFAIRS  
REGISTRAR GENERAL'S DEPARTMENT

Competitive Examination for Recruitment to the Posts of  
Grade III of the Registrar Service

For official use only

Medium :

(Write the relevant letter in the cage)  
(Sinhala - 2) (Tamil - 3) (English - 4)

01. (i) Last name Followed with initials : \_\_\_\_\_.  
(in English Block Capitals)  
(ii) Names denoted by initials : \_\_\_\_\_.  
(in English Block Capitals)

02. Full Address:

- (i) Private (in English Block Capitals) :  
(ii) Official (in English Block Capitals) :  
Admission cards will be posted to these address.

(Officers who are in Public Service/Provincial Public Service must write their official addresses. Any change in address should be informed immediately.)

03. (i) Date of Birth:

Year :     Month :   Date :

(ii) Age at 28.01.2010 :

Years:   Months:   Days:

(iii) The candidates other than the officers of the public Service must attach a true copy of their birth certificate)

04. Sex :

Female - 1  
Male - 2

(write the relevant number in the cage)

05. Civil Status:

Married - 2  
Unmarried - 1

(write the relevant number in the cage)

06. National Identity Card No. :

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07. Under which paragraph of the notice of examination do you qualify to apply for the examination? 6: 1/6:2( delete words inapplicable)

7.1 If under para 6:1;

Degree : \_\_\_\_\_. Year conferred : \_\_\_\_\_.

(a photocopy of the Degree certificate should be attached)

7.2 If under para 6:2;

i. Date of appointment to Public Management Assistant's Service(GCS) : \_\_\_\_\_.

ii. Present class and the date of appointment to that class : \_\_\_\_\_.

08. Paste the cash receipt here firly :

--

09. Certificate of the candidate :

I certify that to the best of my knowledge and belief all the information given in this form is true and I have affixed cash receipt No. .... dated ..... in payment of the examination fee. I also agree to be bound by the rules governing examinations and any decision that may be taken to cancel my candidature Prior to or after the examination. if it is found that I am ineligible according to the regulars of the examination or do dismiss me from the post without compensation if the inaccuracy detected after the appointment.

\_\_\_\_\_  
Signature of Attesting Candidate.

Date : \_\_\_\_\_.

**ATTESTATION**

I do hereby certify that Mr./Mrs./Miss ..... who is an officer of my office / and is personally known to me signed before me on ..... 2010.

\_\_\_\_\_  
Signature of Attesting Officer.

Name : \_\_\_\_\_.

Designation : \_\_\_\_\_.

Address : \_\_\_\_\_.

**ATTESTATION**

In case of Government servants, the signature can be attested by the Head of Department or the relevant Staff Officer. In case of external candidates signature can be attested by principal of an approved school, a retired Principal of such school, Justice of the Peace, Commissioner of Oaths, Attorney-at-law, an officer of the Public or Local Government Service drawing an annual consolidated salary of Rs.230,060 or over, Notary Public, a Chief priest, a Priest in charge of a religious institution.

**CERTIFICATE OF THE HEAD OF DEPARTMENT**

I certify that Mr./Mrs./Miss ..... is employed in this Department and that his/her work and conduct are satisfactory. He/ She fulfils the requirement stated in the relevant notification calling for applications for this examination. No penalty whatsoever has been imposed on him/her other than a warning. He/She can/cannot be released from service, if selected and that the cash receipt of payment of examination fee is affixed rare to.

\_\_\_\_\_  
Signature of Head of the Department.

Date : \_\_\_\_\_.

Name and Designation : \_\_\_\_\_.

Address : \_\_\_\_\_.

Telephone No. : \_\_\_\_\_.

01-165

**NEW SCALES OF CHARGES FOR NOTICES AND ADVERTISEMENTS IN THE  
"GAZETTE OF THE DEMOCRATIC SOCIALIST REPUBLIC OF SRI LANKA"  
EFFECTIVE AS FROM JANUARY 01, 2009**

(Issued every Friday)

1. All Notices and Advertisements are published at the risk of the Advertisers.
2. All Notices and Advertisements by Private Advertisers may be handed in or sent direct by post together with full payments to the **Government Printer, Department of Government Printing, Colombo 8.**
3. The office hours are from 8.30 a.m. to 4.15 p.m.
4. Cash transactions will be from 9.00 a.m. to 3.00 p.m.
5. **All Notices and Advertisements must be pre-paid.** Notices and Advertisements sent direct by post should be accompanied by Money Order, Postal Order or Cheque made payable to the Government Printer. Postage stamps will not be accepted in payment of Advertisements.
6. To avoid errors and delay "copy" should be **on one side of the paper only and typewritten.**
7. **All signatures should be repeated in block letters below the written signature.**
8. Notices re-change of name from Non-Government Servants and Trade Advertisements are not accepted for publication.
9. Advertisements purporting to be issued under Orders of Courts will not be inserted unless signed or attested by a Proctor of the Supreme Court.
10. **The authorised scale of charges for Notices and Advertisements is as follows from January 01, 2009 :-**

	Rs.	cts.
One inch or less	137	00
Every addition inch or fraction thereof	137	00
One column or 1/2 page of <i>Gazette</i>	1,300	00
Two columns or one page of <i>Gazette</i>	2,600	00

(All fractions of an inch will be charged for at the full inch rate.)

11. The "Gazette of the Democratic Socialist Republic of Sri Lanka" is published every Friday. Day of publication is subject to alteration in any week where Public Holidays intervene.
12. All Notices and Advertisements should reach the **Government Printer, Department of Government Printing, Colombo 8**, as shown in Schedule of Separate Notice published at the end of each part of the *Gazette* of the first week of every month.
13. **REVISED SUBSCRIPTION RATES EFFECTIVE FROM JANUARY 1ST 2009 :**

**\*Annual Subscription Rates and Postage**

	Price Rs. cts.	Postage Rs. cts.
Part I :		
Section I	2,080 00	3,120 00
Section II (Advertising, Vacancies, Tenders, Examinations, etc.)	1,300 00	3,120 00
Section III	780 00	3,120 00
Part I (Whole of 3 Sections together)	4,160 00	6,240 00
Part II	580 00	3,120 00
Part III	405 00	3,120 00
Part IV (Notices of Provincial Councils and Local Government)	890 00	2,400 00
Part V	860 00	420 00
Part VI	260 00	180 00
Extraordinary Gazette	5,145 00	5,520 00

Subscription to the "Gazette of the Democratic Socialist Republic of Sri Lanka" are booked per periods of not less than 12 months so as to terminate at the end of a calendar year only.

**\* Rates for Single Copies (if available in stock)**

	Price Rs. cts.	Postage Rs. cts.
Part I :		
Section I	40 00	60 00
Section II	25 00	60 00
Section III	15 00	60 00
Part I (Whole of 3 Sections together)	80 00	120 00
Part II	12 00	60 00
Part III	12 00	60 00
Part IV (Notices of Provincial Councils and Local Government)	23 00	60 00
Part V	123 00	60 00
Part VI	87 00	60 00

**\*All remittances should be made in favour of the Superintendent, Government Publications Bureau, No. 132, Maya Avenue, Kirulapone, Colombo 05, who is responsible for booking subscriptions and for sale of single copies.**

### IMPORTANT NOTICE REGARDING PUBLICATION OF GAZETTE

THE Weekly issue of the *Gazette of the Democratic Socialist Republic of Sri Lanka* is normally published on Fridays. If a Friday happens to be a Public Holiday the *Gazette* is published on the working day immediately preceding the Friday. Thus the last date specified for the receipt of notices for publication in the *Gazette* also varies depending on the incidence of public holidays in the week concerned.

The Schedule below shows the date of publication and the latest time by which notices should be received for publication in the respective weekly *Gazette*. All notices received out of times specified below will not be published. Such notices will be returned to the sender by post for necessary amendment and return if publication is desired in a subsequent issue of the *Gazette*. It will be in the interest of all concerned if those desirous of ensuring the timely publication of notices in the *Gazette* make it a point to see that sufficient time is allowed for postal transmission of notices to the Government Press.

**The Government Printer does not accept payments of subscription for the Government Gazette.** Payments should be made direct to the Superintendent, Government Publications Bureau, No. 132, Maya Avenue, Kirulapone, Colombo 05.

*Note.*—Payments for inserting Notices in the *Gazette of the Democratic Socialist Republic of Sri Lanka* will be received by the Government Printer and not by the Superintendent, Government Publications Bureau.

#### SCHEDULE

<i>Month</i>	<i>Date of Publication</i>			<i>Last Date and Time of Acceptance of Notices for Publication in the Gazette</i>		
	<b>2010</b>					
<b>JANUARY</b>	01.01.2010	Friday	—	18.12.2009	Friday	12 noon
	08.01.2010	Friday	—	24.12.2009	Thursday	12 noon
	15.01.2010	Friday	—	01.01.2010	Friday	12 noon
	22.01.2010	Friday	—	08.01.2010	Friday	12 noon
	28.01.2010	Thursday	—	15.01.2010	Friday	12 noon
<b>FEBRUARY</b>	05.02.2010	Friday	—	22.01.2010	Friday	12 noon
	12.02.2010	Friday	—	28.01.2010	Thursday	12 noon
	19.02.2010	Friday	—	05.02.2010	Friday	12 noon
	26.02.2010	Friday	—	12.02.2010	Friday	12 noon
<b>MARCH</b>	05.03.2010	Friday	—	19.02.2010	Friday	12 noon
	12.03.2010	Friday	—	26.02.2010	Friday	12 noon
	19.03.2010	Friday	—	05.03.2010	Friday	12 noon
	26.03.2010	Friday	—	12.03.2010	Friday	12 noon

**LAKSHMAN GOONEWARDENA,**  
Government Printer.

Department of Government Printing,  
Colombo 08,  
January 01, 2010.