

N. B.— Parts IV(A) of the *Gazette* No. 2350 of 19.09.2023 was not published.



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අංක 2,351 — 2023 සැප්තැම්බර් මස 22 වැනි සිකුරාදා — 2023.09.22

No. 2,351 — FRIDAY, SEPTEMBER 22, 2023

(Published by Authority)

PART I: SECTION (IIA) — ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

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Note.— (i) Susarana Lanka Foundation (Incorporation) Bill was published as a supplement to the Part II of the *Gazette of the Democratic Socialist Republic of Sri Lanka* of September 08, 2023.

(ii) Online Safety Bill was published as a supplement to the Part II of the *Gazette of the Democratic Socialist Republic of Sri Lanka* of September 15, 2023.

IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY "GAZETTE"

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, Corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after **three months** from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 13th October, 2023 should reach Government Press on or before 12.00 noon on 27th September, 2023.

Electronic Transactions Act, No. 19 of 2006 - Section 9

"Where any Act or Enactment provides that any proclamation, rule, regulation, order, by-law, notification or other matter shall be published in the *Gazette*, then such requirement shall be deemed to have been satisfied if such rule, regulation, order, by-law, notification or other matter is published in an electronic form of the *Gazette*."

Department of Govt. Printing,
Colombo 08,
01st January, 2023.

This Gazette can be downloaded from www.documents.gov.lk

GANGANI LIYANAGE,
Government Printer.



1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A Sri Lankan, is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the New Entrants, Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments :

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such Officers may in the first instance be appointed to act in the new post for a

specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the 'Widows and Orphans' Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

5. Serving Officers in the Public Service :

5:1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service. Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

6. Definition of Salary for the purpose of Eligibility :

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (ii) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

Rules and Instructions for Candidates

All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968.

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :—

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the Supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for Practical and Oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination Hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination Hall other than a member of the Examination Hall Staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the Index Number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. It should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination Hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination Hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination Hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination Hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination Hall. Should the Supervisor so requires, each candidate is bound to

declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination Hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

Candidates should adhere to the following instructions for their own safety :—

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination Hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination Hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination Hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination Hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination Hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your Index Number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics Questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Commissioner General of Examinations,
Department of Examinations,
Pelawatta, Battaramulla.

Posts - Vacant
REGISTRAR GENERAL'S DEPARTMENT
Post of Registrar of Additional Marriages (Kandyan/General)
Sinhala Medium
KURUNEGALA DISTRICT

APPLICATIONS are called for the Post of Registrar of Births, Deaths and Marriages/Additional Marriages for the divisions set out in the schedule hereof;

01. Applicant should be a permanent resident of relevant Births, Deaths and Marriages/Additional Marriages Division and entitled to reasonable properties and should be a person with outstanding personality who has acquired sufficient interest and influence amongst the residents of the area.
 02. Both Male and Female candidates can apply for this post.
 03. Applicant should be not less than 30 years and not more than 55 years of age as at the closing date of the applications. (Maximum age of retirement is 70 years)
 04. Applicants for the Post of Registrar of Marriages should be married and should not be a widow/widower or divorced.
 05. Applicant should have passed minimum of 06 subjects including Sinhala language with 02 Credit passes in not more than Two (02) sittings in GCE (O/L) examination together with the ability to perform duties in secondary language as per the language requirement of the populate within the Division or else should have passed in any other similar examination.
- N.B.-** In case a subject contains 02 parts at GCE (O/L) or any other similar Examination, it shall be considered as one subject and pass is applicable only if the applicant passes both parts of the said subject.
06. Applicant should have the ability to establish the office in a centrally located building that ensures respect of the post and easy access by all or majority of residents.
 07. Additional details such as Village name list/Grama Niladhari Divisions of the relevant Division of Births, Deaths and Marriages/Additional Marriages, relevant educational and other qualifications required for this post, could be obtained from notices exhibited in public places within the Division such as District Secretariat, Divisional Secretariat or relevant land and District Registries, Grama Niladhari Offices, Samurdhi Development Society Offices and Post Offices depicted in the Schedule hereunder.
 08. Relevant application and the said "Annex-01" inclusive of Village Name list/Grama Niladhari Divisions could be collected from District Secretariat (GA Office), relevant land and District Registry or Divisional Secretariat. Applications could also be downloaded from the official website (www.rgd.gov.lk) of the Registrar General's Department.
 09. Duly filled applications should be forwarded on or before **23rd October, 2023** by registered post to the address given in the Schedule.

W. R. A. N. S. WIJAYASINGHE,
Registrar General.

Registrar General's Department,
No. 234/A3, Denzil Kobbekaduwa Mawatha,
Battaramulla.
31st August, 2023.

SCHEDULE

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post and Division for which Applications are called</i>	<i>Address to which Applications should be sent</i>
Kurunegala	Udubaddawa	Post of Registrar of Additional Marriages of Katugampala Hathpaththuwa Division	District Secretary/Additional Registrar General, District Secretariat, Kurunegala.

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REGISTRAR GENERAL'S DEPARTMENT

Post of Registrar of Muslim Marriages (Tamil)

AMPARA DISTRICT

APPLICATIONS are called for the Post of Registrar of Muslim Marriages in the Divisions set out in the Schedule hereof;

01. Applicant should be a permanent resident of relevant Muslim Marriages Division and entitled to reasonable properties and should be a person with outstanding personality who has acquired sufficient interest and influence amongst the residents of the area.
02. Only Muslim Males can apply for this post.
03. Applicant should be not less than 30 years and not more than 55 years of age as at the closing date of the applications. (Maximum age of retirement is 70 years)
04. Applicants for the Post of Registrar of Muslim Marriages should be married and should not be a widower or divorced.
05. Applicant should have passed minimum of 06 subjects including Sinhala/Tamil (Relevant Language for the post) with 02 Credit passes in not more than Two (02) sittings in GCE (O/L) Examination together with the ability to perform duties in secondary language as per the language requirement of the populate within the Division or else should have passed in any other similar examination.

N.B.- In case a subject contains 02 parts at GCE (O/L) or any other similar Examination, it shall be considered as one subject and pass is applicable only if the applicant passes both parts of the said subject.
(Possession of Moulavi Certificate or Diploma in Arabic Language shall be considered as fulfillment of aforesaid basic qualification.)
06. Applicant should have the ability to establish the office in a centrally located building that ensures respect of the post and easy access by all or majority of residents.
07. Additional details such as Village Name list/Grama Niladhari Divisions of the relevant Division of Muslim Marriage, relevant Educational and Other Qualifications required for this post, could be obtained from notices exhibited in public places within the Division such as District Secretariat, Divisional Secretariat or relevant land and District Registries, Grama Niladhari Offices, Samurdhi Development Society Offices and Post Offices depicted in the Schedule hereunder.

08. Relevant application and the said "Annex-01" inclusive of Village Name list/Grama Niladhari Divisions could be collected from District Secretariat (GA Office), relevant land and District Registry or Divisional Secretariat. Applications could also be downloaded from the official website (www.rgd.gov.lk) of the Registrar General's Department.
09. Duly filled applications should be forwarded on or before **23rd October, 2023** by registered post to the address given in the Schedule.

W. R. A. N. S. WIJAYASINGHE,
Registrar General.

Registrar General's Department,
No. 234/A3, Denzil Kobbekaduwa Mawatha,
Battaramulla.
23rd August, 2023.

SCHEDULE

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post and Division for which Applications are called</i>	<i>Address to which Applications should be sent</i>
Ampara	Addalaichenai	Post of Muslim Marriage Registrar in Division of Addalaichenai 03 (Tamil Medium)	District Secretary/Additional Registrar General, District Secretariat, Ampara.
Ampara	Karaitivu	Post of Muslim Marriage Registrar in Division of Nindhavur Pattu (Maligakadu) (Tamil Medium)	District Secretary/Additional Registrar General, District Secretariat, Ampara.

09 - 306

REGISTRAR GENERAL'S DEPARTMENT

Post of Registrar of Births and Deaths

Sinhala Medium

GAMPAHA DISTRICT

APPLICATIONS are called for the Post of Registrar of Births and Deaths for the Divisions set out in the Schedule hereof;

01. Applicant should be a permanent resident of relevant Registrar of Births and Deaths Division and entitled to reasonable properties and should be a person with outstanding personality who has acquired sufficient interest and influence amongst the residents of the area.
02. Both Male and Female candidates can apply for this post.
03. Applicant should be not less than 30 years and not more than 55 years of age as at the closing date of the applications. (Maximum age of retirement is 70 years)

04. Applicant should have passed minimum of 06 subjects including Sinhala Language with 02 Credit passes in not more than Two (02) sittings in GCE (O/L) examination together with the ability to perform duties in secondary language as per the language requirement of the populate within the Division or else should have passed in any other similar examination.

N.B.- In case a subject contains 02 parts at GCE (O/L) or any other similar Examination, it shall be considered as one subject and pass is applicable only if the applicant passes both parts of the said subject.

05. Applicant should have the ability to establish the office in a centrally located building that ensures respect of the post and enable easy access by all or majority of residents.

Under circumstances where there is no adequate office facilities provided within the hospital premises, recruited candidate for post of the Registrar of Births and Deaths, should be able to establish his/her office at a suitable building located in the close proximity within 01 k.m. from the Hospital.

06. Additional details such as Village name list/Grama Niladhari Divisions of the relevant Division of Births and Deaths relevant educational and other qualifications required for this post, could be obtained from notices exhibited in public places within the Division such as District Secretariat, Divisional Secretariat or relevant land and District Registries, Grama Niladhari Offices, Samurdhi Development Society Offices and Post Offices depicted in the Schedule hereunder.

07. Relevant application and the said "Annex - 01" inclusive of village name list/Grama Niladhari Divisions could be collected from District Secretariat (GA Office), relevant land and District Registry or Divisional Secretariat. Applications could also be downloaded from the official website (www.rgd.gov.lk) of the Registrar General's Department.

08. Duly filled applications should be forwarded on or before 23.10.2023 by registered post to the address given in the schedule.

W. R. A. N. S. WIJAYASINGHE,
Registrar General.

Registrar General's Department,
No. 234/A3, Denzil Kobbekaduwa Mawatha,
Battaramulla.
05th September, 2023.

SCHEDULE

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post and Division for which Applications are called</i>	<i>Address to which Applications should be sent</i>
Gampaha	Negombo	Post of Births and Deaths Registrar of Negombo Town Division	District Secretary/Additional Registrar General, District Secretariat, Gampaha.
Gampaha	Negombo	Post of Births and Deaths Additional Registrar of Negombo Town (Outside the hospital) Division	District Secretary/Additional Registrar General, District Secretariat, Gampaha.

REGISTRAR GENERAL'S DEPARTMENT

Post of Registrar of Births and Deaths

Sinhala Medium

KEGALLE DISTRICT

APPLICATIONS are called for the Post of Registrar of Births and Deaths for the divisions set out in the schedule hereof;

01. Applicant should be a permanent resident of relevant Registrar of Births and Deaths Division and entitled to reasonable properties and should be a person with outstanding personality who has acquired sufficient interest and influence amongst the residents of the area.
02. Both Male and Female candidates can apply for this post.
03. Applicant should be not less than 30 years and not more than 55 years of age as at the closing date of the applications. (Maximum age of retirement is 70 years)
04. Applicant should have passed minimum of 06 subjects including Sinhala Language with 02 Credit passes in not more than Two (02) sittings in GCE (O/L) examination together with the ability to perform duties in secondary language as per the language requirement of the populate within the Division or else should have passed in any other similar examination.

N.B.- In case a subject contains 02 parts at GCE (O/L) or any other similar Examination, it shall be considered as one subject and pass is applicable only if the applicant passes both parts of the said subject.

05. Applicant should have the ability to establish the office in a centrally located building that ensure respect of the post and enable easy access by all or majority of residents.

Under circumstances where there is no adequate office facilities provided within the hospital premises, recruited candidate for post of the Registrar of Birth and Deaths, should be able to establish his/her office at a suitable building located in the close proximity within 01 k.m. from the Hospital.

06. Additional details such as Village name list/Grama Niladhari Divisions of the relevant Division of Births and Deaths, relevant educational and other qualifications required for this post, could be obtained from notices exhibited in public places within the Division such as District Secretariat, Divisional Secretariat or relevant land and District Registries, Grama Niladhari Offices, Samurdhi Development Society Offices and Post Offices depicted in the Schedule hereunder.
07. Relevant application and the said "Annex - 01" inclusive of village name list/Grama Niladhari Divisions could be collected from District Secretariat (GA Office), relevant land and District Registry or Divisional Secretariat. Applications could also be downloaded from the official website (www.rgd.gov.lk) of the Registrar General's Department.
08. Duly filled applications should be forwarded on or before 23.10.2023 by registered post to the address given in the schedule.

W. R. A. N. S. WIJAYASINGHE,
Registrar General.

Registrar General's Department,
No. 234/A3, Denzil Kobbekaduwa Mawatha,
Battaramulla.
04th September, 2023.

SCHEDULE

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post and Division for which Applications are called</i>	<i>Address to which Applications should be sent</i>
Kegalle	Ruwanwella	Post of Births & Deaths Registrar of Karawanella Base Hospital Division	District Secretary/Additional Registrar General, District Secretariat, Kegalle.

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JUDICIAL SERVICE COMMISSION

Recruitment for the Post Deputy Registrar of the Supreme Court in the Scheduled Public Officers' Service - 2023

01. In terms of provisions set out in the Scheduled public Officers' Service Minute published in Extraordinary *Gazette* bearing No. 2088/26 dated 11.09.2018, applications are called from Sri Lanka citizen who possess the required qualifications to make recruitment to the post of Deputy Registrar of the Supreme Court in the Schedule Public Officers' Service.

02. Conditions of Service :

2.1 An applicant selected to the post of "Deputy Registrar of the Supreme Court" shall be subject to the general conditions governing the appointments in Public Service, terms and conditions set out in the Scheduled Public Officers' Service Minute published by the Extraordinary *Gazette* of the Democratic Socialist Republic of Sri Lanka bearing No. 2088/26 dated 11.09.2018, amendments already made and will be made thereto in due course to the said Service Minute, provisions of the Establishments Code and Financial Regulations.

2.2. The other official language proficiency applicable to the Post of Deputy Registrar of the Supreme Court should be acquired in accordance with circulars issued and/or circulars to be issued in due course in relation to implementation of the Official Language Policy in terms of Sec. 12.18 of the Schedule Public Officers' Service Minute published by the Extraordinary *Gazette* of the Democratic Socialist Republic of Sri Lanka bearing No. 2088/26 dated 11.09.2018.

03. Salary :

As per public Administration Circular No. 03/2016 and Judicial Service Commission Circular No. 386 dated 24/06/2016 issued in parallel with the said Public Administration Circular No. 03/2016 by the Judicial Service Commission, the salary scale prescribed to the post of Deputy Registrar of the Supreme Court in the Scheduled Public Officers' Service is SL1-2016 (Monthly) Rs. 47,615-10x1,335-8x1,630-17x2,170 - Rs.110,895 (The initial salary step for the post is step 12 of SL1 - 2016 salary scale. Initial salary - Rs. 62,595/-). Salary will be paid from the effective date of the appointment.

04. This post is permanent and pensionable.

05. Qualifications :

a) Be a citizen of Sri Lanka.

and

- b) Should be not less than 30 years and not more than 45 years of age as at 22.09.2023.
and
c) A Deputy Registrar of the Court of Appeal or an officer who has completed an active and satisfactory service period of 07 years in Grade I Registrars' Service of Sri Lanka and has been confirmed in one of the said posts.
or
d) An Attorney-at-Law who has been in active practice for not less than 07 years.

Note : -

- I. Period of service as an Attorney-at-Law in a staff post or in a legal capacity in any Ministry, Government Department or State Corporation or Government Statutory Board or as a teacher of Law in a recognized University or Law School shall be regarded as a period of active practice.
- II. The upper age limit will not apply to officers who are already in the Government Service, Provincial Public Service and Scheduled Public Officers' Service.
- III. According to 13.5 of the Scheduled Public Officers' service Minute "period of Satisfactory Service" shall mean a period of service during which the officer had earned all increments required to be earned by the officer during that period by way of performing the duty of a Scheduled Public Officer efficiently and diligently and passing all Efficiency Bars prescribed and further satisfying all the qualifications prescribed for the confirmation in service and no any punishable offence committed by the officer.

- e) Be a person of excellent moral character.
- f) Should have a sound physical and mental fitness to perform the duties of the post.

N.B.- It is compulsory that every applicant should have fulfilled all the qualifications required for the respective post by **22nd September 2023** or prior to said date.

06. A qualified person for the post will be selected based on the result of a structured interview conducted by the Judicial Service Commission from applicants who have fulfilled the basic required qualifications.
07. If an officer is recruited to the above post in terms of the qualifications stipulated in 05 (c) above, he/she shall be

subjected to an acting period of one year from the date of appointment. If the recruitment is done to the above post in terms of the qualifications stipulated in 05 (d) above, he/she shall be subjected to a probation period of three years from the date of appointment.

08. The appointments of the applicants who fail to assume duties in the post to which they are appointed on the due date or applicants who refuse or neglect to assume duties in the post into which they are appointed, shall be cancelled by the Secretary, Judicial Service Commission on the direction of the Judicial Service Commission.

09. Penalty for furnishing false information.

Any misstatement or suppression of a fact which is considered material will render the applicant liable to disqualification, if such statement or suppression is discovered before the selection and to dismissal or discontinuance if discovered after the selection.

10. Method of applying :

- (a) The application fee is Rs. 500/-. The application form can be obtained by sending the receipt obtained by paying the relevant amount from any People's Bank branch to the credit of the account of 'Secretary, Judicial Service Commission' No. : **297100199025039 of the People's Bank, Dam Street Branch** along with an envelope 9x4 in size with the name and address of the applicant written on it, by registered post to the Judicial Service Commission Secretariat or by personally handing it over. When filling the receipt at the time payment, the applicant's name and address should be stated in the space provided in the receipt.

- (b) Duly perfected application should be sent under registered post to reach the address "**Secretary, Judicial Service Commission Secretariat, Colombo 12**" on or before **20.10.2023** or the applicants should hand over the applications by personally visiting the Judicial Service Commission Secretariat.

11. (a) Applicant's signature in the application form should have been attested by a Principal of a Government School, a Justice of Peace, Commissioner for Oaths, an Attorney at-Law, Notary Public, Commissioned Officer in the Armed Forces, an Officer holding a Gazetted post in the Police Service or an Officer holding a permanent post in staff Grade in the Public Service.

(b) Applicants who are already in Government Service and who have fulfilled above qualifications should submit their applications through their respective Head of the Department.

(c) Applications which have not been duly completed in every respect will be rejected. No complaints regarding applications lost or delayed in the post will be entertained.

12. Any matter not provided for in above paragraphs 01 to 11 will be dealt with as determined by the Secretary of the Judicial Service Commission subject to the instructions of the Judicial Service Commission.

13. In the event of any inconsistency or contradiction among the Sinhala, Tamil and English texts of this notification, the Sinhala text shall prevail.

By order of the Judicial Service Commission.

H. S. SOMARATNE,
Secretary,
Judicial Service Commission.

Judicial Service Commission Secretariat,
Colombo - 12.

13th September, 2023.

09 - 415

Examinations, Results of Examinations & c.

MINISTRY OF SPORTS AND YOUTH AFFAIRS

National Institute of Sports Science

Diploma in Sports - 2024/2025

APPLICATIONS are invited from suitably qualified candidates to follow the Diploma Course in Sports conducted in Sinhala medium by the National Institute of Sports Science of the Ministry of Sports and Youth Affairs. The applicants should be between 18-35 years of age (The upper age limit for those who are in government service should not exceed 45 years)

01. Educational and Other Qualifications :

- 1.1. Should have passed G.C.E. Ordinary Level Examination in six (6) subjects with three (03) credits in not more than two sittings and two of the six subjects should be Sinhala or Tamil Language and Arithmetic or Mathematics.

In addition to the above, the applicants should have obtained :

- (a) Should have successfully completed a course in Sports or Physical Education which is not less than six (06) months from a recognized school.

or

- (b) Should have successfully completed a course in sports or Physical Education in a Training Institute or school of the Police, Armed Forces or Civil Defense Service ;

or

- (c) Should have served as a Teacher in Sports or Ground Instructor in a local government body or should have shown special performance in the field of sports with at least five (05) years experience.

or

- (d) Should be a member of a National Sports Team in any sports and should have participated in an International Competition.

or

- (e) Should have obtained first or second place of a District Level Competition in National Sports Festival conducted by the Ministry of Sports or first, second or third place in a National level competition conducted by a National Sports Association.

- 1.2. Applications which do not confirm to the specimen form will be rejected.

02. Preparation of Application :

- 2.1. Candidates possessing the necessary qualifications mentioned above should submit their applications in a paper of 8" x13 1/2" in size as per specimen application form appearing at the end of this notice. Applications should be completed in applicant's own handwriting and sent by registered post to reach the Director, National Institute of Sports Science, 100/7, Independence Avenue, Colombo 07, on or before **31/10/2023**.

- 2.2. "Application for the Course of Diploma in Sports 2024/2025" should be written at the top left corner of the envelope containing the application.
- 2.3. Applicants from the government Service, Provincial Government Service, and Corporations should send their applications through the heads of their respective Departments/Institutions/ The applications which do not confirm to this requirement will be rejected.

03. Selection of Candidates :

Out of the application received, all candidates who have fulfilled required qualifications will be called for a written examination. The candidates who are successful at the examination will be called for an interview and a physical fitness practical examination. Those who are successful will be selected to follow the course.

04. Details of the Course :

- 4.1. Syllabus contains five sections as follows :
- (a) General Theory of Training :- Study of Physical Qualities, Skill Development Techniques & Strategies, Training Methods, Aspects of Planning, Principles of Training Load and Tests and a Viva voce examination.
 - (b) Theory and Practical of at least ten major sports.
 - (c) Specialization in Track and Field Athletics.
 - (d) Within the duration of the Diploma course, specialization is required in one of sports for male and female candidates depending on the situation in addition to track and field athletics.
 - (e) Knowledge of general subjects such as Sports Physiology, Sports Sociology, Sports Administration, Sports Statistics, Organizing Methods of Sports Festivals, Sports Medicine Sports Biochemistry, Sports Nutrition and Sports Psychology.

- 4.2. The duration of the course is 12 months.
- 4.3. Those who are selected to follow the course should pay a Course Fee of Rs. 60,000/- before commencement of the course which is not refundable by any means. In the event the Course fee is paid by a cheque, it should be deposited in favour of the **"Ministry of Sports and Youth Affairs, Infrastructure Improvement Division"**. Please note that only those who pay the Course fee in full prior to the commencement of the Course will be enrolled to follow the Course.
- 4.4. The selected candidates are bound to follow the rules and regulations of the National Institute of Sports Science.
- 4.5. Candidates who complete the course successfully will be awarded with a certificate of "Diploma in Sports".

05. Other Conditions :

- 5.1. The Ministry does not hold responsibility to provide employment to those who complete the course.
- 5.2. However if the Ministry requires, those who are following this Course should enter into an agreement with the Director of the National Institute of Sports Science, they should do so accordingly.
- 5.3. Highest qualifications or required qualifications should be stated in the application and any data/details provided thereafter will not be entertained.
- 5.4. Any matter which is not specified in this notice will be decided at the discretion of the Director of the National Institute of Sports Science.

Director,
National Institute of Sports Science,

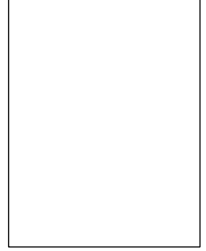
No. 100/7, Independence Avenue,
Colombo 07.

11th September, 2023

SPECIMEN APPLICATION FORM

National Institute of Sports Science

Diploma in Sports - 2024/2025



Passport size photo

1. (I) Full Name : Mr/Mrs/Miss :

(II) Name with initials :

(III) Full Name (In English Block Capitals) :

(IV) National Identity Card No. :

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2. Address :

(I) Private :

(II) Official :

(III) Telephone Official : Telephone Private :

3. Date of Birth :

Year :

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Month :

--	--

Date :

--	--

Age on 31/10/2023 :

Years :

--	--

Months :

--	--

Days :

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4. State whether a Citizen of Sri Lanka :

(by descent or by registration) :

5. (I) Gender : Male

☐

Female

☐

(II) Marital Status :

6. Whether you are employed or not ? :

(I) Post :

(II) Duration of Service :

(III) Place of Employment :

7. Educational qualifications :

(i) G.C.E. (Ordinary Level) :

Year :

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Exam No. :

<i>Subjects</i>	<i>Grade</i>	<i>Subjects</i>	<i>Grade</i>

(ii) G.C.E. (Advanced Level) :

Year :

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Exam No. :

<i>Subjects</i>	<i>Grade</i>

(iii) Other Educational Qualifications (Highest Exam/Degree) :

Year :

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Exam No. :

<i>Subjects</i>	<i>Grade</i>

8. Achievements in Sports : (Please include your Certificates of Highest achievements and special abilities - Please attach the photo copies)

1. Performance over 16 years of age at National School Competitions :-

.....

.....

2. Performance at National Sports Festival District/Provincial/National :-

.....

.....

3. Performance at National Competitions conducted by National Sports Associations :-

.....
.....

4. Participation in International Sports Competitions :-

.....
.....

9. (I) According to the *Gazette* notification, please state, under which qualification category of 1.1 that you are eligible to apply for the course.

a	b	c	d	e

(II) Give details of qualifications relevant to the category stated above :

.....
.....

10. Any other special remarks :

.....

11. Whether you are prepared to pay a course fee of Rs. 60,000.00 if selected :

.....

I, certify that the particulars given above are true and correct. I am aware that if the Particulars furnished by me are found to be false or incorrect, I am liable to be disqualified and removed from the course.

Date :

.....,
Applicant's Signature.

For Government/ Local Government/ Corporation Employees only :

Director,
National Institute of Sports Science :

I recommend herewith the application of Mr./Mrs./Miss
employee of working as
And I also agree to release him / her from the post he / she hold for the period of the course in the event of being selected.

Address :

Date :

.....
Signature of the Certifying Officer.
(Confirmation with the rubber frank)

Name of the Certifying Officer :

Designation :

MINISTRY OF EDUCATION

(Skills Development, Vocational Education Research & Innovation Section)

Department of Technical Education & Training

Limited Recruitment to the post of Demonstrator in the service category of Management Assistant (Technical) Segment- 03 of the Department of Technical Education & Training - 2023

APPLICATIONS are invited from the officers in the posts of the primary skilled service category (PL 3 - 2016) of the Department of Technical Education & Training, who have fulfilled the prescribed qualifications in the following fields to the post of Demonstrator of the Department of Technical Education & Training.

<i>Field</i>
Metalwork
Motor Mechanic
Electrical
Building Construction
Aluminium Fabrication

01. Method of Recruitment :-

Candidates those who have fulfilled the qualifications referred to in the notification should appear for a written test conducted by the Testing and Evaluation Division of the Department of Technical Education & Training. Candidates who secure highest marks, based on the merit order, from among those who passed the written test, will be called for the interview as twice the existing number of vacancies. Recruitment will be made equivalent to the number of existing vacancies based, on the merit order of the aggregate marks of the structured interview and the written test. All candidates are required to appear a question paper set to assess the candidate's knowledge relevant to the field applied under the syllabus mentioned in No. 06 and to another paper, to assess general knowledge and general intelligence. The Structured interview will be held as per the marking scheme, mentioned in No. 07

02. Required Qualifications :

Educational and Professional Qualification

NVQ level 05 certificated obtained from a recognized institution by the tertiary and Vocational Training Commission related to the tasks of position.

or

Obtaining NVQ level 04 certificated from a recognized institution by the Tertiary and Vocational Training Commission related to the tasks of the position and less than (05) five years of working experience in the related field.

or

Obtaining certificate from a recognized institution by the Tertiary and Vocational Training Commission after following three year or more course of either Wood Craftmen, Metal Craftmen, Motor Mechanic, Electric, Building Construction or a course of one year or more related to Aluminium Fabrication.

I. Service Experience

At least (07) Seven years of active and satisfactory service at a permanent position of preliminary service category (PL 3-2016) at the Department of Technical Education and Training.

II. Physical Fitness

Every candidate should be in good physical and mental fitness to serve in any part of the island and to discharge the duties of the post.

III. Other

Should have completed in every respect the necessary qualifications required for recruitment to the post, as at the closing date of applications.

03. Conditions of employment and service conditions.

- This post is permanent and pensionable. You are subject to any policy decision taken by the government regarding your pension scheme in future. Further you are liable to contribute to the Widows' and Orphans' Pension scheme/ Widowers' and Orphans' Pension scheme. You are required to contribute to such fund as determined by the Government from time to time.
- This appointment is subject to 01 year acting period. 1st Efficiency Bar Examination should be passed within 03 years from the date of recruitment to Grade III in the post of Demonstrator, as mentioned in the Scheme of Recruitment.
- Even though, you have obtained the Prescribed Proficiency in the other official language relevant to the current post, you should obtain such proficiency relevant to this post, as per Public Administration Circular No.18/2020 and circulars incidental there to.

- iv. This appointment is subject to the Procedural Rules of the Public Service Commission, the Establishments Code of the Democratic Socialist Republic of Sri Lanka Financial Regulations and other Departmental orders.

04. Age Limit

Candidates should not less than 25 years as at the closing date for applications, and there is no maximum age limit.

05. Salary Scale

Under MT 1–2016 salary segment of Public Administration Circular No 03/2016 dated 25.02.2016, the monthly salary scale of 29,840 – 10 x 300 – 11 x 350 – 10 x 560 – 10 x 660 –48,890/- is applicable for this post. Salaries will be paid as per schedule II of the said circular.

06. Syllabus for written examination

No	Name of Question Paper	Syllabus	Duration	Maximum Marks	Passed Marks
1.	General knowledge and General Intelligence	A short question paper, to assess knowledge of timely, social situations and international situations and capability of creative thinking, ability to solve and analyse problems	01 hour	100	40%
2.	Metal work	Engineering Science, communication ability, Technical Drawing, Fitting Mechanics (Theory), Casting work	02 hours	100	40%
3.	Electrical	Electrical Machines, Power Electronics and Automotive Control Plant, Micro Processing based plant applied electrical measurements, laying of cables.	02 hours	100	40%
4.	Building Construction	Building Construction and Maintenance, Construction surveying, Water Treatment and Waste Water Disposal, structural theory and Plans, Quantity Surveying.	02 hours	100	40%
5.	Motor mechanic	Engineering drawing and designing, Production Technology, Mechanic Maintenance and Power Management, Automotive Technology, Petrol / Diesel Engine, Motor Vehicle Electrician.	02 hours	100	40%
6.	Aluminium Fabrication	Theory and practical regarding Aluminium Fabrication Technical Drawing, Mathematical ability regarding the profession, Health and Security, Communication skills	02 hours	100	40%

07. Fields for which marks are given at the Structured Interview.

Fields for which marks given	Maximum marks
1. Additional Educational Qualifications	25
2. Additional professional Qualifications	20
3. Additional Experience	30
4. Proficiency in Language	10
5. Computer Literacy	10
6. performance at the interview	05
Total	100

08. Identity of the Candidates :

Only the candidates who have forwarded complete applications in all aspect will be called for the Written Examination. Originals and duly certified copies of all certificates should be produced at the Interview.

09. Method of application :

- The Applications should be prepared in the form of the specimen appended to this notification, on A4 size paper using both sides with items from 01 to 07 to appear on the first page, from 08 to 10 to appear on the second page and the rest on the next pages. The Application should be duly filled by the candidates own legible hand writing, should be sent under registered cover to reach “ Director General, Department of Technical Education and Training, P.O.Box 557, Olcott Mawatha, Colombo – 10” before **23.10.2023** The envelope enclosing, the application should be clearly marked “Application for the post of Demonstrator (Limited)” on the top left hand corner.
- Applications, which are not in conformity with the specimen, containing incomplete details and are received after the closing date of applications will not be entertained. candidates are advised to send their applications well in advance to avoid the possibility of postal delay.
- The Application should be filled in the medium, which the candidate intends to sit for the examination.
- The examination fee is Rs.1000/- It should be paid at any branch of People’s Bank in the Island to be credited to the Account Number 176 – 100 – 139026228 (Mid City Branch) of People’s Bank in the name of Director General, Department of Technical Education & Training .The receipt obtained should be firmly affixed in the application form. It would be advisable to keep a photocopy of the application and the receipt. The Examination fee will not be refunded under any circumstances and money order and stamps will not be accepted.
- Candidates should forward their applications through the respective heads of the institution, which they are working.
- Applications should not be sent to the name of any officer of the Department and the applications thus sent or those handed over personally will not be accepted. No complaint to the effect that any application has been lost or delayed in post will be considered, and the receipt of the application will not be acknowledged.

10. Examination Procedure :

- The Director General of the Department of Technical Education & Training will issue Admission cards to all candidates who have sent applications formally .Every candidate should produce his/her admission card with the signature attested, to the supervisor of the relevant examination hall. Those who fail to produce the admission card will not be permitted to sit for the examination.
- Traveling expenses that may be incurred by the candidate for appearing for this examination or any other allowances will not be paid.
- The Candidate is required to prove his identity at the examination hall to the satisfaction of the supervisor for each subject he appears. For this purpose, either of the following documents shall be accepted :-
 - National Identity Card issued by the Department of Registration of Persons, or
 - A valid passport.
- The Examination will be held only in Sinhala and Tamil medium. The medium applied for cannot be changed later on.
- All candidates who have paid the prescribed fee and sent applications on or before the prescribed date will be allowed to sit for the competitive examination, by the Director General of the Department of Technical Education and Training, on the prior assumption that only those with qualifications mentioned in the Notification for calling applications have applied. Appearing for the competitive examination, will not be treated as an acceptance of the fulfillment of qualifications.

- vi. Candidates will be subject to the rules and regulations, imposed by the Director General of the Department of Technical Education and Training, regarding the conduct of the examination.
- vii. The Testing and Evaluation Division of the Department of Technical Education & Training will conduct this examination only in Colombo.

11. Furnishing false information

Your candidature is liable to be cancelled if any information furnished in the application is found to be false or inaccurate, before the recruitment. If such false or inaccurate information is revealed after the recruitment, action will be taken for dismissal from the service, subject to the procedure relevant thereto.

12. Director General of the Department of Technical Education & Training reserves the right to fill or not to fill the vacancies.

13. In the event of any inconsistency between the Sinhala, the Tamil and the English texts of this *Gazette* Notification, Sinhala text shall prevail.

S. C. JAGATH,
Director General,

Department of Technical Education and Training,
P O Box: 557,
Olcotte Mawatha,
Colombo 10.
22nd September, 2023.

SPECIMEN APPLICATION FORM

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For office use

**Application for Limited recruitment to the post of Demonstrator (Limited)
In the service category of Management Assistant (Technical) segment – 3
of the Department of Technical Education & Training – 2023**

Field, applied for	
medium applied for	

1. Name of the candidate :

- i. Name with initials, with initials at the end (In block capital letters) :
- ii. Full Name (In block capital letters) :
- iii. Full Name (In Sinhala / Tamil) :

2. Current post :

- i. Date of appointment to the post : Year : Month : Date :
- ii. Period of service of such post as at the closing date for applications
Years : Months : Days :

3. Address and Telephone number :

(i). Official Address :
Telephone Number :

(ii). Private Address :
Telephone Number :

Mobile Number :
(Any change in the address or Telephone number, should be informed immediately)

4. Date of Birth :

Year: Month: Date:

5. Age as at closing date of applications :

Years: Months: Days:

6. National Identity Card Number :

7. Gender – (male / female) :

8. Whether married / unmarried / widowed :

9. Educational Qualifications :

I. GCE (O/L) Examination

Year: Index No:

<i>Subject</i>	<i>Grade</i>

II. GCE (A/L) Examination

Year: Index No:

<i>Subject</i>	<i>Grade</i>

10. Vocational Qualifications:

<i>Examination/Diploma</i>	<i>Year</i>	<i>Subjects</i>	<i>Grade</i>	<i>Name of the Institution/University</i>

11. Particulars of Experience:-

<i>Institution</i>	<i>post</i>	<i>Period of Service</i>	<i>Whether a Government/Semi-Government/Private Institution</i>

12. Proficiency in Computer Literacy.

Diploma :
Certificate Course :

13. Proficiency in English Language.

Diploma in English :
Certificate Course in English :

14. The peoples' Bank branch at which the examination fee was paid ;

.....
Date of payment:

Receipt should be firmly affixed here

I hereby certify that the particulars furnished by me in this application are true and accurate. I am aware that if any particulars contained therein are found to be false and incorrect before the selection I am liable to disqualification and to dismissal, without compensation, if such inaccuracy is revealed after the appointment.

Date

.....
Signature of the Candidate.

Certificate of the Head of the Institution

I hereby certify that Mr. / Mrs. / Miss is currently serving in College of Technology / Technical College / Head Office of the Department of Technical Education & Training, in the post of and that his / her work and conduct are satisfactory, no disciplinary action is pending against him / her and no decision has been taken to impose any such in future and He / She place his/her signature in my presence.

Date:
(Official seal)

.....
Signature of the Director/Principal/Head of the Division.

MINISTRY OF EDUCATION

(Skills Development, Vocational Education Research & Innovation Section) Department of Technical Education & Training

Open Recruitment to the post of Demonstrator in the
service category of
Management Assistant (Technical) Segment- 03 of the
Department of
Technical Education & Training - 2023

APPLICATIONS are invited from the citizens of Sri Lanka those who have fulfilled prescribed qualifications in the following fields, for the post of Demonstrator in the Department of Technical Education & Training.

<i>Field</i>
Metalwork
Motor Mechanic
Electrical
Building Construction
Aluminium Fabrication

01. Method of Recruitment :

Candidates who have fulfilled the qualifications referred to in the notification should appear for a written test conducted by the Testing and Evaluation Division of the Department of Technical Education & Training. Candidates who secure highest marks, based on the merit order, from among those who passed the written test, will be called for the interview as twice the existing number of vacancies. Recruitment will be made equivalent to the number of existing vacancies based on the merit order of the aggregate marks of the structured interview and the written test. All candidates are required to appear a question paper set to assess the candidate's knowledge relevant to the field applied under the syllabus mentioned in No. 06 and to another paper, to assess general knowledge and general intelligence. The Structured interview will be held as per the marking scheme, mentioned in No. 07.

02. Required Qualifications :

Educational and Professional Qualification

NVQ level 05 certificated obtained from a recognized Institution by the Tertiary and Vocational Training Commission related to the tasks of the position.

or

Obtaining NVQ level 04 certificated from a recognized Institution by the Tertiary and Vocational Training Commission related to the tasks of the position and less than five years of working experience in the related field.

or

Obtaining certificate from a recognized Institution by the Tertiary and Vocational Training Commission after following three year or more Course of either Wood Craftmen, Metal Craftmen, Motor Mechanic, Electric, Building Construction or a Course of one year or more related to Aluminium Fabrication.

I. *Experience*

Should have not less than 01 year experience in a field relevant to the post from a government or government registered institution.

II. *Physical Fitness*

Every candidate should be in good physical and mental fitness to serve in any part of the island and to discharge the duties of the post.

III. *Other*

- Should be a citizen of Sri Lanka,
- Should be of excellent moral character,
- Should have completed in every aspect the necessary qualifications required for recruitment to the post, as at the closing date of applications.

03. Conditions of Employment and Service Conditions :

- This post is permanent and pensionable. You are subject to any policy decision taken by the government regarding your pension scheme in future. Further you are liable to contribute to the Widows' and Orphans' Pension scheme/ Widowers' and Orphans' Pension scheme. you are required to contribute to such fund as determined by the government from time to time.
- This appointment is subject to 03 years of probation. 1st Efficiency Bar Examination should be passed within 03 years from the date of recruitment to Grade III in the post of Demonstrator, as mentioned in the scheme of recruitment.
- Prescribed Proficiency in the other official language, in addition to the language in which the officer joined the service, should be obtained within 05 years from the date of appointment, as per Public Administration Circular No. 18/2020 and circulars incidental thereto.

- iv. This appointment is subject to the Procedural Rules of the Public Service Commission, the Establishments Code of the Democratic Socialist Republic of Sri Lanka, Financial Regulations and other Departmental Orders.

04. Age Limit

Candidates should not less than 18 years and not more than 35 years of age as at the closing date for applications.

05. Salary Scale

Under MT 1–2016 salary segment of Public Administration Circular No.03/2016 dated 25.02.2016 the monthly salary scale of Rs. 29,840 -10 x 300 – 11 x 350 – 10 x 560 – 10 x 660 – Rs. 48,890/- is applicable for this post. Salaries will be paid as per schedule II of the said circular.

06. Syllabus for Written Examination

No.	Name of Question Paper	Syllabus	Duration	Maximum Marks	Passed Marks
1.	General knowledge and General Intelligence	A short question paper, to assess knowledge of timely, social situations and international situations and capability of creative thinking, ability to solve and analyse problems	01 hour	100	40%
2.	Metal work	Engineering Science, communication ability, Technical Drawing, Fitting Mechanics (Theory), Casting work	02 hours	100	40%
3.	Motor Mechanic	Engineering drawing and designing, Production Technology, Mechanic Maintenance and Power Management, Automotive Technology, Petrol / Diesel Engine, Motor Vehicle Electrician	02 hours	100	40%
4.	Electrical	Electrical Machines, Power Electronics and Automotive control plant, Micro Processing based plant applied electrical measurements, laying of cables.	02 hours	100	40%
5.	Building Construction	Building Construction and Maintenance, Construction Site Surveying, Water Treatment and Waste Water Disposal, structural theory and plans, Quantity Surveying.	02 hours	100	40%
6.	Aluminium Fabrication	Theory and practical regarding aluminium fabrication Technical Drawing, Mathematical ability regarding the profession, Health and Security, Communication skills	02 hours	100	40%

07. Fields for which marks are given at the Structured Interview.

Fields for which marks given	Maximum marks
1. Additional Educational Qualifications	25
2. Additional Vocational Qualifications	20
3. Additional Experience	30
4. Proficiency in Language	10
5. Computer Literacy	10
6. Skills in the interview	05
Total	100

08. Identity of the Candidates

Only the candidates who have forwarded complete applications in all aspect will be called for the Written Examination. Originals and duly certified copies of all certificates should be produced at the Interview.

09. Method of applications

- i. The Applications should be prepared in the form of the specimen appended to this notification, on A4 size paper using both sides with items from 01 to 07 to appear on the first page, from 08 to 10 to appear on the second page and the rest on the next pages. The Application should be duly filled by the candidate's own legible hand writing and should be sent under registered cover to reach “ **Director General, Department of Technical Education and Training, P.O.Box 557, Olcott Mawatha, Colombo – 10**” before **23.10.2023**. The envelope enclosing the application should be clearly marked “**Application for the post of Demonstrator (open)**” on the top left hand corner.
- ii. Applications, which are not in conformity with the specimen, containing incomplete details and are received after the closing date of applications will not be entertained. Candidates are advised to send their applications well in advance to avoid the possibility of postal delay.
- iii. The Application should be filled in the medium which the candidate intends to sit for the examination.
- iv. The examination fee is Rs.1,000/- It should be paid at any branch of People's Bank in the Island to be credited to the Account Number 176 – 100 – 139026228 (Mid City Branch) of People's Bank in the name of Director General, Department of Technical Education & Training. The receipt obtained should be firmly fixed in the application form. It would be advisable to keep a photocopy of the application and the receipt. The Examination fee will not be refunded under any circumstances and money order and stamps will not be accepted.
- v. Candidate's Signature in the application form should be attested by a Principal of Government school / A Justice of the Peace / Commissioner of Oaths / Attorney – at – law / Notary Public / Commissioned officer in the Army Forces or an officer holding a permanent post in public

service drawing a monthly consolidated salary of Rs.41,580/- (As per Schedule I of Public Administration Circular No. 03/2016)

- vi. Officers, currently in the Public Service or Provincial Public Service should forward their applications through the respective Head of the Department.
- vii. Applications should not be sent to the name of any officer of the Department and the applications thus sent or those handed over personally will not be accepted. No complaint to the effect that any application has been lost or delayed in post will be considered, and the receipt of the application will not be acknowledged.

10. Examination Procedure

- i. The Director General of the Department of Technical Education and Training will issue Admission cards to all candidates who sent applications formally. Every candidate should produce his/her admission card with the signature attested, to the supervisor of the relevant examination hall. Those who fail to produce the admission card will not be permitted to sit for the examination.
- ii. Traveling expenses that may be incurred by the candidate for appearing for this examination or any other allowances will not be paid.
- iii. The Candidate is required to prove his identity at the examination hall to the satisfaction of the supervisor for each subject he appears. For this purpose, either of the following documents shall be accepted:-
 - (a) National Identity Card issued by the Department of Registration of persons, or
 - (b) A valid passport.
- iv. The Examination will be held only in Sinhala and Tamil medium. The medium applied for cannot be changed later on.
- v. All candidates who have paid the prescribed fee and sent applications on or before the prescribed date, will be allowed to sit for the competitive examination, by the Director General of the Department of Technical Education and Training, on the prior assumption that only those with qualifications mentioned in the Notification for

calling applications have applied. Appearing for the competitive examination, will not be treated as an acceptance of the fulfillment of qualifications.

- vi. Candidates will be subject to the rules and regulations, imposed by the Director General of the Department of Technical Education and Training, regarding the conduct of the examination.
- vii. The Testing and Evaluation Division of the Department of Technical Education and Training will conduct this examination only in Colombo.

11. Furnishing false information

Your candidature is liable to be cancelled if any information furnished in the application is found to be false or inaccurate, before the recruitment. If such false or inaccurate information is revealed after the recruitment, action will be taken for dismissal from the service, subject to the procedure relevant thereto.

12. Director General of the Department of Technical Education and Training reserves the right to fill or not to fill the vacancies.
13. In the event of any inconsistency between the Sinhala, the Tamil and the English texts of this *Gazette* Notification, Sinhala text shall prevail.

S.C.JAGATH,
Director General,

Department of Technical Education and Training,
PO Box:557,
Olcotte Mawatha,
Colombo 10.
22nd September, 2023

Specimen Application Form

For office use

**Application for Open recruitment to the post of Demonstrator (Open)
In the service category of Management Assistant (Technical) Segment – 3
of the Department of Technical Education & Training – 2023**

Field, applied for	
medium applied for	

1. Name of the candidate :

- i. Name with initials, with initials at the end (In block capital letters) :
- ii. Full Name (In block capital letters) :
- iii. Full Name (In Sinhala / Tamil) :

2. Address and Telephone number :

- (i). Official Address :
Telephone Number :
- (ii). Private Address :
Telephone Number :
- Mobile Number :
(Any change in the address or Telephone Number, should be informed immediately)

3. Date of Birth :

Year : Month : Date :

4. Age as at closing date of applications :

Years : Months : Days :

5. National Identity Card Number :

6. Gender – (male / female) :

7. Whether married / unmarried / widowed :

8. Educational Qualifications:

I. GCE (O/L) Examination

Year: Index No. :

<i>Subject</i>	<i>Grade</i>

II. GCE (A/L) Examination

Year: Index No.:

<i>Subject</i>	<i>Grade</i>

9. Vocational Qualifications:

<i>Examination/Diploma/ Degree or Other Qualifications</i>	<i>Year</i>	<i>Subjects</i>	<i>Grade</i>	<i>Name of the institution/ University</i>

10. Particulars of Experience:-

<i>Institution</i>	<i>post</i>	<i>Period of Service</i>	<i>Whether a government/semi-government/ private institution</i>

11. Proficiency in Computer Literacy.

Diploma :
Certificate course :

12. Proficiency in English Language.

Diploma in English :
Certificate course in English :

13. Have you been dismissed from a government post that you previously held ?

.....

14. If you are already in public service, are there any department disciplinary inquiries against you ?

.....

15. The peoples' bank branch at which the examination fee was paid ;

.....

Date of payment:

Receipt should be firmly affixed here

I hereby certify that the particulars furnished by me in this application are true and accurate. I am aware that if any particulars contained therein are found to be false and incorrect before the selection I am liable to disqualification and to dismissal, without compensation, if such inaccuracy is revealed after the appointment.

Date

.....
Signature of the Candidate

16. Attestation of the Signature of the candidate

I do hereby certify that Mr. / Mrs. / Miss. making this application is personally known to me and that he/she placed his/her signature in my presence on

Date:

.....
Signature of the Attestator

(This part is applicable only to the candidates already in Government employment)

Certificate of the Head of the Department/Institution

I hereby certify that Mr. / Mrs. / Miss. is serving in this Ministry/Department/Institution in the post of and that his / her work and conduct are satisfactory, and that no disciplinary action is pending against him/her and no decision has been taken to impose any such in future. He/She can/cannot be released, from the service if selected for the post applied for.

Date:
(Official seal)

.....
Signature of the Head of the Department or authorized officer.

Amendment

MINISTRY OF EDUCATION

**Third Efficiency Bar Examination for Grade I Officers of the Non-Technical Management Assistant
(Category 2) of the Ministry of Education - 2023**

Part I of the *Gazette Notification* No. 2,335 of 02.06.2023. : Matter 10 (02) of the notification (Page No. 1135) published in Section (IIA) is hereby revised as follows.

Should answer a Multiple -Choice Question (MCQ) Paper prepared to examine the measures to be taken on an issue relating to office administration.

M. N. RANASINGHE,
Secretary.

Ministry of Education,
"Isurupaya",
Battaramulla.
25th August, 2023.

09 - 316/1

Amendment

MINISTRY OF EDUCATION

**Second Efficiency Bar Examination for Grade II Officers of the Non-Technical Management Assistant
(Category 2) of the Ministry of Education - 2023**

Part I of the *Gazette Notification* No. 2,335 of 02.06.2023. : Matter 10 (01) of the notification (Page No. 1139) published in Section (IIA) is hereby revised as follows.

Knowledge relating to provisions in Volumes I and II of the Establishments Code is expected. General awareness on Chapters I, II, IV, VII, VIII, XII of Part I of the Establishments Code and the general awareness on Chapters XL, VII of Part II of the Establishments Code.

M. N. RANASINGHE,
Secretary.

Ministry of Education,
"Isurupaya",
Battaramulla.
25th August, 2023.

09 - 316/2

MINISTRY OF FINANCE, ECONOMIC STABILIZATION AND NATIONAL POLICIES

DEPARTMENT OF SRI LANKA CUSTOMS

**OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT TO THE POSTS OF ASSISTANT
SUPERINTENDENT OF CUSTOMS, GRADE II OF THE DEPARTMENT OF SRI LANKA CUSTOMS – 2023**

APPLICATIONS are called from eligible Sri Lankan citizens for the Open Competitive Examination for recruitment to the posts of Assistant Superintendent of Customs, Grade II of the Department of Sri Lanka Customs. The application for the said post has been published on www.doenets.lk website of the Department of Examinations and, applications should be submitted only through the online system. The closing date for receiving applications is **16.10.2023**.

Note 1. Acceptance of online applications starts at **9.00 a.m. on 22.09.2023** and ends at 12.00 mid night on 16.10.2023. Three days (03) after the closing date for accepting application are given to make necessary amendments to the applications. Incomplete applications will be rejected without a notice.

The Open Competitive Examination for recruitment to the posts of Assistant Superintendent of Customs, Grade II of the Department of Sri Lanka Customs will be held by the Commissioner General of Examinations **in December 2023, only in Colombo**. The date of the examination will be notified in due course through the newspapers. The Commissioner General of Examination reserves the right to postpone or cancel this examination.

Applications for this post are invited from both males and females who have fulfilled the qualifications given below :

02. Eligibility

1. Every applicant should furnish satisfactory proof to prove that he/she:

- (a) is a citizen of Sri Lanka
- (b) is of excellent moral character,
- (c) is not less than 21 years and not more than 35 years of age, as at the closing date of applications. (Accordingly, only those who were born on or before 16.10.2002 or born on or after 16.10.1988 are eligible to apply for this post)

Note 2 : No person ordained in any religious sect should be permitted to sit for this examination.

- I. Physical fitness : The height of the male applicants should not be less than 5 feet and 5 inches and the chest should not be less than 33 inches (when expanded).

The height of female applicants should not be less than 5 feet and 3 inches.

- II. Educational qualifications:- Every applicant should have fulfilled the following educational qualifications :

- (a) Should have obtained a degree with a duration not less than three (03) years, offered by a University or an institute recognized by the University Grants Commission;

and

- (b) Should have obtained at least a credit pass for the English language as a subject at the General Certificate of Education (O/L) Examination (English language as an optional subject is not considered);

or

Should have obtained a minimum simple pass for the English Language as a subject at the General Certificate of Education (A/L) Examination.

Note 3 : No person will be eligible to sit for this examination, on pending results of a degree. However, a person who has passed a degree from a recognized University may be permitted to sit this examination, on submission of an official letter obtained from the Registrar of the University certifying that he/she has passed the Degree.

03. Conditions of the service:

- (I) Salary - The consolidated salary scale entitled to the post is as follows :
Salary scale as per Public Administration Circular No.: 3/2016 – MN - 5 salary category: Rs. 34,605 - 660X10 - 755X11 - 930X15 = Rs. 63,460
- (II) This post is permanent and will be subjected to the policy decision taken by the government, regarding the pension scheme in the future.
- (III) Selected applicants will be appointed to the post subjected to a three-year probation period with effect from the date of appointment.
- (IV) The appointees should undergo a medical examination conducted by a Government Medical Officer to certify whether they are physically fit to serve in any part of the island.
- (V) The appointees will have to serve day and night shifts and they are bound to serve any part of the island.
- (VI) Attention is also drawn to the general conditions relevant to appointments to the posts in public service, published at the beginning of paragraph (IIA), part I of this *Gazette* Notification.

04. Examination procedure – Recruitment Examination consists of 03 question papers as follows:-

(01) Aptitude Test (01 hour)	100 marks
(02) English Language (01 ½ hours)	100 marks
(03) Creative and Analytical Communication Skills (03 hours)	100 marks
Total	<u>300 marks</u>

Aptitude Test Paper : This paper will consist of 50 multiple-choice questions and questions for short answers to test applicants' language skills and logical capability. All the questions should be answered.

English Language Paper : This paper is to test the reading, writing, comprehension, and communication skills of the applicants. All the questions should be answered.

Creative and analytical communication skills paper : This paper is to measure the logical and imagination skills of the candidate by analyzing, gathering and presenting ideas and data through a topic selected among the number of given topics and examine the ability to understand a comprehensive paragraph, document, or memorandum and summarize the principal idea of that document clearly and precisely in his own words.

Note 4 : This examination will be conducted in three mediums; Sinhala, Tamil, and English. Applicants should sit for this examination in the same medium in which they passed the qualifying examination referred to in paragraph 02(III) of this notification or in the official language. It is not permitted to change the applied medium later.

- (I) Marks will be deducted for unclear handwriting and wrong spelling.
- (II) Receipt of admission cards should not be considered as a fulfillment of qualifications required to sit for the examination.
- (III) **Method of evaluation :** The minimum marks to be obtained for each question paper to pass the examination is 50%. Twice the number of applicants who have scored 50% or more marks for each question paper will be

selected and a list of the names of applicants prepared in the order of index numbers/ in alphabetical order will be submitted to the Director General of Customs by the Department of Examinations. Applicants of the said list will be called for an interview to evaluate their fitness and 05 marks will be given for sports skills as follows and subsequently, they will be referred to a general interview. Marks are not given at the general interview and only the information provided on qualifications will be scrutinized.

Procedure for granting marks at the interview to evaluate fitness:-

Marks for individual sports at the national level: 05 marks for the first place, 03 marks for the second, 02 marks for the third place.

05 marks will be given to the first, second, and third place of the individual event at an international level competition representing Sri Lanka.

03 marks will be given to a member of a group that won first place at the national level. 02 marks for a member of a group that won the second place, and 01 mark for a member of a group that won the third place.

05 marks will be given to a member of a group event who won first, second, and third place at an international level competition representing Sri Lanka.

The events under 17 years age group will not be considered for these competitions.

Marks given for these sports competitions will be limited to only one qualification at maximum levels.

Certificates presented at the interview should be certified by the national authority relevant to such sport.

05. **Basis of selection** - Applicants who have passed the written examination and qualified at the interview will be selected for granting appointments subject to the number of vacancies approved by the Ministry of Finance, Economic Stabilization, and National Policies. Not more than 10% of the number of approved vacancies will be reserved for female applicants.

05. (I) **Release of Results** - The final priority list will be prepared by the Department of Examinations by adding the total marks of the written examination and the marks of the interview subsequent to the marks of the interview of the qualified applicants who passed

the written examination and qualified for the interview are submitted to the Department of Examinations and the said priority list will be submitted to the Director-General of Customs. Once the priority list is submitted and consequent to informing the appropriate date for the release of results by the Director-General of Customs, the Department of Examinations will take action to inform the marks of each subject/total marks to all the applicants who sat for the examination, *via* the post or official website of the department www.results.exams.gov.lk.

Note 5 : As per the nature of duties in Sri Lanka Customs, the female officers will also have to work night shifts.

06. Every applicant should have fulfilled all the required qualifications relevant to the post before the closing date of calling applications.

07. Procedure of applying :

(I) Online applications should be completed only in the English language. It will be notified that the department accepts/does not accept the application as a valid application *via* an SMS to the mobile phone number, used to access to the system or to the e-mail address. Before completing the application, download the common instructions, prepared to apply for the examination. Strictly follow these instructions when filling out the application. Incomplete applications will be rejected without a notice. Applicants who are currently working in the Public Service/Public Corporations/ Statutory Boards should apply for this examination after obtaining the consent of the Head of the organization by the way of a certified letter that he/she will be released from the existing service/post at the time of calling for the interview after passing the written examination.

(II) Examination fee is Rs. 600/-. Payment of examination fee should be made only by the following methods, provided by the online system.

- Any bank credit card
- Debit cards with online payment facility
- Online banking method, Bank of Ceylon
- Slip Payment at any branch of Bank of Ceylon

Note 6 : Instructions on the method of payment under the above method have been given under the technical instructions for the examination of the website.

(III) Payment will be notified by a SMS or an e-mail. The full amount for the examination fee should be paid and applications that pay less or more examination fees will be rejected. The Department of Examinations will not be responsible for the delays in the payment of examination fees by the aforesaid method.

any penalty imposed by the Commissioner General of Examinations.

Note 7 : Issuing an admission to the candidate does not confirm that he/she has fulfilled all the requirements required to sit for the examination.

08. (I) **Admission to the examination** - The Commissioner General of examinations will issue the admission cards to the applicants who have paid the prescribed examination fee, submitted the duly completed online applications on or before the closing date of applications, on the prior assumption that only the applicants who have fulfilled the qualifications referred to in the *Gazette* notification have forwarded the applications. The Department of Examinations will publish a notice on newspapers and on the official website of the Department of Examinations, Sri Lanka immediately after the issuance of admissions to applicants. If admissions have not been received even after 2-3 days of this notice, those applicants should inquire about it from the Institutional Examination Organization Branch, Department of Examinations, Sri Lanka as mentioned thereof. Such applicants should clearly mention the name of the examination they applied for, the applicant's full name, National Identity Card number, and the address. If the applicant lives outside Colombo, it is more fruitful to inquire with a request letter mentioning a fax number to fax a copy of the admission to the applicant. Keeping a copy of the completed application and a copy of the receipt obtained on payment of the examination fee will be more fruitful to verify any information inquired by the Department of Examinations.

(II) **Entering to the examination** –The signature of all the applicants in admission cards should be attested and they should sit for the examination at the prescribed center. The attested admission should be handed over to the examiner in charge of the examination on the first day of the examination. The applicants who fail to do so will not be permitted to enter to the examination. The constitution prepared for applicants have been indicated in part I: Section II (A) of this *Gazette* notification and all the applicants are bound to adhere to this constitution.

(III) Applicants will be liable to rules and regulations imposed by the Commissioner General of Examination in relevant to conducting examination and issuance of results. If in case of violation of such rules and regulations, he/she will be liable to

09. **Identity** - Applicants should prove their identity to the satisfaction of the examiner in charge of the examination center for all subjects of the examination. Any of the following documents will be accepted.

- I. National Identity Card ;
- II. Valid Passport ;
- III. Valid Sri Lankan Driving License.

Applicants who fail to produce any of the above documents are not allowed to sit for the examination. Also, the candidates should expose their identity without covering their face and ears when they enter the examination hall. Applicants who refuse to do so will not be allowed to enter the examination hall. Further, the applicants should remain with their faces and ears uncovered till they leave the examination hall, enabling the examination authorities to identify the applicant.

10. Documents of eligibility :

- (I) All the required particulars should be provided in the application. Incomplete applications will be rejected.
- (II) Applicants, who are qualified calling for the interview, should provide relevant documents to prove their eligibility.
- (III) The originals of the following documents will be required at the interview.
 - (a) A character certificate certified by a responsible person.

Note 8 : The character certificates may be obtained from a Justice of the Peace, an Attorney-at-law, a Divisional Secretary of the area of residence, or a staff grade officer holding a permanent post in government, a reputed person in a society who can be referred directly for obtaining information. The name, designation, and address of the person who issues the certificate should be clearly indicated. (Candidates who hold a permanent post in government service are not required to furnish character certificates).

- (b) A certified copy of the entry of the registration of the birth of the applicant or a Special

Certificate of age issued by the Register General (in case of applicants whose birth has not been registered)

reveals that a candidate has furnished false information knowingly or any special detail is purposely concealed or if it is proved that he/she was disqualified to appear for this examination at any instance during his/her tenure, he/she shall be dismissed from the service immediately. The candidature of applicants who have not fulfilled the requirements stipulated in this notification will be canceled.

Note 9 :

- (I) The special Certificate of Birth issued for school or educational purposes, or a certified extract from the entry of the registration of the birth are not accepted.
- (II) Affidavits or Baptism Certificates will not be accepted for birth certificates. If the name/names appearing in the Birth Certificate differs from the name/names that the applicant generally uses and the name under which the candidate sits for the examination, immediate action should be taken to correct the name/names in the Birth Certificates in terms of Section 27 or 28, of the Births and Deaths Registration Act, (Chapter 110) as the case may be.
- (III) Certificate of Registration as a citizen of Sri Lanka or official letter of acceptance issued by the government certifying citizenship by descent (as applicable).
- (IV) An original certificate for educational qualifications or if such a certificate has not been issued then another official document such as an official letter, issued by the Registrar of a University that the applicant has passed the degree examination and the result sheet, issued by the Department of Examinations that the applicant has got through the General Certificate of Education (Ordinary Level) Examination of Sri Lanka with a Credit pass for English Language or the General Certificate of Education (Advanced Level) Examination with an Ordinary pass for English Language.
- (V) Documents to prove achievements in sports competitions at national levels and international levels representing Sri Lanka.
- (VI) Applicants are advised to keep ready the required documents at the time of forwarding the application. Applicants, who failed to furnish required documents or delay in producing such documents whenever requested, will be disqualified to be appointed to this post.

12. Matters not included in these regulations if any, will be decided at the discretion of the Secretary, Ministry of Finance, Economic Stabilization and National Policies.
13. In the event of any inconsistency between the Sinhala, Tamil, and English texts of this *Gazette* Notification, the Sinhala text shall prevail.

Director General of Customs,

Sri Lanka Customs
“Customs House”
No.40, Main Street,
Colombo 11.

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**MINISTRY OF FINANCE, ECONOMIC
STABILIZATION AND NATIONAL POLICIES**

DEPARTMENT OF SRI LANKA CUSTOMS

**OPEN COMPETITIVE EXAMINATION FOR
RECRUITMENT TO THE POSTS OF INSPECTOR OF
CUSTOMS, GRADE II OF THE DEPARTMENT OF
SRI LANKA CUSTOMS - 2023**

APPLICATIONS are called from eligible Sri Lankan citizens for the Open Competitive Examination for recruitment to the posts of Inspector of Customs, Grade II of the Department of Sri Lanka Customs. The application for the said post has been published on the www.doenets.lk website of the Department of Examinations and, applications should be submitted only through online system. The closing date for calling applications is **16.10.2023**.

Note 01 : Acceptance of online application starts at 9.00 a.m. on 22.09.2023 and ends at 12.00 mid night on 16.10.2023. After the closing date for accepting application, three days (3) are given to make necessary amendments to the application. Incomplete applications will be rejected without a notice.

11. **Furnishing false information** - In the event of revealing disqualification of an applicant his/her candidature could be canceled before the examination or during the examination or after the examination or at any time. If it

The Open Competitive Examination for recruitment to the post of Inspector of Customs, Grade II of the Department of Sri Lanka Customs will be held by the Commissioner General of Examinations **in December 2023** only at the examination centers established in the following main towns throughout the island. The date of the examination will be notified in due course through the newspapers. Director General of Examinations reserves the right to postpone or cancel this examination.

Towns and town numbers where examination centers are established

<i>Province</i>	<i>Town</i>	<i>Town No.</i>
Western	Colombo	01
	Gampaha	02
	Kalutara	03
Central	Kandy	04
	Matale	05
	Nuwara-Eliya	06
Southern	Galle	07
	Matara	08
	Hambantota	09
Northern	Jaffna	10
	Mannar	11
	Vauniya	12
	Mulativu	13
	Kilinochchi	14
Eastern	Batticaloa	15
	Ampara	16
	Trincomalee	17
North Western	Kurunegala	18
	Puttalam	19
North Central	Anuradhapura	20
	Polonnaruwa	21
Uva	Badulla	22
	Moneragala	23
Sabaragamuwa	Ratnapura	24
	Kegalle	25

If there are no adequate applicants who have applied for any of the centers mentioned above, relevant applicants will be sent to the center in the second option or to the next center closer to it. If the number of applicants is not adequate to establish examination centers in all the proposed towns or more towns, the Commissioner General of Examinations will take action to hold the examination only in Colombo.

The applied town will not be allowed to change later as required by the applicants.

Applications for this post are invited from both males and females who have fulfilled the qualifications given below:

02. Eligibility:-

I. Every applicant should furnish satisfactory proof to prove that he/she:

- (a) is a citizen of Sri Lanka,
- (b) is of excellent moral character,
- (c) is not less than 18 years and not more than 24 years of age to the closing date of applications. (Accordingly, only those who were born on or before 16.10.2005 or born on or after 16.10.1999 are eligible to apply for this post)

Note 02 : No person ordained in any religious sect shall be permitted to sit for this examination.

II. **Physical fitness** : The height of the male applicants should not be less than 5 feet and 5 inches and the chest should not be less than 33 inches when expanded.

The height of female applicants should not be less than 5 feet and 3 inches.

III. **Educational qualifications** : Every applicant should have fulfilled the following educational qualifications.

- (a) Should have passed three main subjects at the GCE (A/L) examination in one sitting; and
- (b) Should have passed 06 subjects at the GCE (O/L) examination with five credit passes including credit passes for Sinhala/Tamil Language, and Mathematics as main subjects and at least with a simple pass for the English language in not more than two sittings.

03. Conditions of the service

- (I) The consolidated monthly salary scale entitled to the post is as follows:-
Salary scheme as per Public Administration Circular No.: 3/2016 – salary category of RS-1, Rs.29,540 - 300x7 - 370x27 = 41,630.

- (II) This post is permanent and will be subjected to the policy decision taken by the government, regarding the pension scheme in the future.
- (III) Selected applicants will be appointed to the post subjected to three-year probation period with effect from the date of appointment.
- (IV) The appointees should undergo a medical examination conducted by a Government Medical Officer to certify whether they are physically fit to serve in any part of the island.
- (V) The appointees will have to serve day and night shifts and they are bound to serve in any part of the island.
- (VI) Also attention is drawn to the general conditions relevant to appointments to the posts in public service, published at the beginning of paragraph (IIA), part I of this *Gazette* notification.

04. Examination procedure – Recruitment Examination consists of 03 question papers as follows:-

1) Aptitude test (01 hour)	100 marks
2) Mathematics (01 hour)	100 marks
3) English Language (01 ½ hours)	100 marks
Total	<u>300 marks</u>

Aptitude Test Paper -This paper will consist of 50 questions of multiple-choice and questions for short answers to measure applicants' language skills and logical ability. All the questions should be answered.

Mathematics Test Paper - This paper will consist of questions to test the mathematical skills of the applicants. All questions should be answered. It consists of structured-type questions.

English Language Test Paper - This is to test the reading, writing, comprehension, and communication skills of the applicants.

Note 03 : This examination will be conducted in three mediums; Sinhala, Tamil, and English. Applicants should sit for this examination in the same medium in which they passed the qualifying examination referred to in paragraph

02(III) of this notification. However, applicants who have passed the examination for qualifying for application in Tamil or English medium or applicants whose medium of study is Tamil or English may answer the examination in Sinhala medium if they wish. It is not permitted to change the applied medium later.

- (I) Marks will be deducted for unclear handwriting and wrong spelling.
- (II) The Commissioner General of Examinations will send the admissions to applications and receipt of admissions should not be considered as fulfillment of qualifications required to sit for the examination. Applicants are liable to rules and regulations imposed by the Commissioner General of Examinations in relevant to conducting the examination. If these rules and regulations are violated he/she has to be liable to any punishment imposed by the Commissioner General of Examinations.

(III) **Method of evaluation** : The minimum mark to be obtained for each question paper to pass the examination is 60%. Twice the number of applicants who have scored 60% or more marks for each question paper will be selected and a list of the names of applicants prepared in the order of index numbers/ in alphabetical order will be submitted to the Director General of Customs by the Department of Examinations. Applicants of the said list will be called for the structured interview. In this structured interview basic qualifications are examined and 10 marks will be given for sports skills. At the time of recruitment, only the marks obtained at the examination and structured interview will be considered and the appointing authority will approve the detailed marking procedure for sports skill at the structured interview.

05. Basis of selection - Applicants who have passed the written examination and qualified at the interview will be selected for granting appointments subject to

the number of vacancies approved by the Ministry of Finance Economic Stabilization and National Policies. Not more than 10% of the number of vacancies will be reserved for female applicants.

- (I) **Release of Results** - The final priority list will be prepared by the Department of Examinations by adding the total marks of the written examination and the marks of the interview subsequent to the marks of the interview of the qualified applicants who passed the written examination and qualified for the interview which submitted to the Department of Examinations and the final priority list will be submitted to the Director General of Customs. Once the priority list is submitted and consequent to informing the appropriate date for the release of results by the Director General of Customs, the Department of Examinations will take action to inform the marks of each subject/ total marks to all the applicants who sat for the examination, via the post or official website of the department www.results.exams.gov.lk.

Note 04 : As per the nature of duties in Sri Lanka Customs, the female officers will also have to work night shifts.

06. It is compulsory to fulfill all the required qualifications relevant to the post before the closing date of calling applications.

- (I) Candidates are liable to terms and conditions imposed by the Commissioner General of Examinations in relevant to conducting examination and issuance of results. In case of violation of such terms and conditions, he/she should have to be subject to any punishment imposed by the Commissioner General of Examinations.

07. Procedure of applying:

- I. Online applications should be completed only in the English language. It will be notified that the department accepts/does not accept the application as a valid application via an SMS to the mobile phone number, used to access to the system or to the e-mail address. Before completing the application, download the common instructions, prepared to apply for the examination. Strictly follow these instructions when filling out the application. Incomplete applications will be rejected without a notice.

Applicants who are currently working in the Public Service / Public Corporations / Statutory Boards should apply for this examination after obtaining the consent of the Head of the organization by the way of a certified letter that he / she will be released from the existing service / post at the time of calling for the structured interview after passing the written examination.

- II. The examination fee is Rs. 600/-. Payment of examination fee should be made only by the following methods, provided by the online system.

- i. Any bank credit card
- ii. Debit card with online payment facility
- iii. Online banking method, Bank of Ceylon
- iv. Slip Payment at any of the branches of Bank of Ceylon

Note 05 :

Instructions on the above method of payment have been given under the technical instructions for the examination on the website.

- III. Receipt of payment will be notified by a SMS or an e-mail. The full amount for the examination fee should be paid and applications that pay less or more examination fees will be rejected. The Department of Examinations will not be responsible for the delays in the payment of examination fees by aforesaid methods. Instructions on the above method of payment have been given under the technical instructions for the examination on the website.

- IV. The fee paid for this examination will not be refunded or transferred to another examination for any reason.

- V. Applicant's signature on the admission for the examination should be attested. The signature of an applicant who is already in the Government Service/ Provincial Government Service/ State Corporation should be attested by the respective head of the department or by an officer authorized to do so. The signature of the other applicants should be attested by a Head of a Government School/ Retired Officer, Grama Niladhari of the division, a Justice of Peace, a Commissioner of Oath, an Attorney at Law, a Notary Public, a commissioned officer of

Tri-Forces or by a permanent Staff Grade Officer in Public Service/ Provincial Public Service or a Chief Incumbent or a Head of a Buddhist temple or a person in charge of any other place of worship or holding any important position in any religion.

Note 06 : Applicants will not be allowed to enter the examination hall without admission cards. Only the attested admission card should be submitted to the in charge of the examination hall on the commencing date of the examination. Issuing an admission to the candidate does not confirm that he/ she has fulfilled all the requirements to sit for the examination.

08. Admission cards to the Examination -

The Commissioner General of examinations will issue the admission cards to the applicants who have paid the prescribed examination fee, submitted the duly completed online applications on or before the closing date of applications, on the prior assumption that only the applicants who have fulfilled the qualifications referred to in the *Gazette* notification have forwarded the applications. The Department of Examinations will publish a notice on newspapers and on the official website of the Department of Examinations of Sri Lanka immediately after the issuance of admissions to the applicants. If admissions have not been received even after 2-3 days of this notice, those applicants should inquire it from the Institutional Examination Organization Branch, Department of Examinations, Sri Lanka as mentioned thereof. Such applicant should clearly mention the name of the examination he/she applied, the applicant's full name, National Identity Card number, and the address.

- (I) If the applicant lives outside Colombo, it is more fruitful to inquire with a request letter mentioning a fax number to fax a copy of the admission to the applicant. Keeping a copy of the completed application, a copy of receipt obtained on payment of the examination fee will be more fruitful to verify any information inquired by the Department of Examinations.

Note 07 : Issuing an admission to the candidate does not confirm that he/ she has fulfilled all the requirements required to sit for the examination.

09. Identity - Applicants should prove their identity to the satisfaction of the examiner in charge of the examination center for all subjects of the examination. Any of the following documents will be accepted.

- I. National Identity Card ;
- II. Valid Passport ;
- III. Valid Sri Lankan Driving License.

The candidature of applicants who fail to produce any of the above documents could be cancelled at the discretion of the Commissioner General of Examinations.

Also, the candidates should expose their identity without covering their faces and ears when they enter the examination hall. Applicants who refuse to do so will not be allowed to enter the examination hall. Further, the applicants should remain with their faces and ears uncovered till they leave the examination hall, enabling the examination authorities to identify the applicant.

10. Documents of eligibility:

- (I) All the required particulars should be provided in the application. Incomplete applications will be rejected.
- (II) Applicants, who are qualified calling for the interview, should provide relevant documents to prove their eligibility.
- (III) The originals of the following documents will be required to be furnished at the interview.
 - (a) A character certificate certified by a responsible person.

Note 08 : The character certificates may be obtained from a Justice of the Peace, an Attorney-at-law, a Divisional Secretary of the area of residence, or a staff grade officer holding a permanent post in government, a reputed person in a society who can be referred directly for obtaining information. The name, designation, and address of the person who issues the certificate should be clearly indicated. Candidates who hold a permanent post in government service are not required to furnish character certificates.

- (b) A certified copy of the entry of the registration of the birth of the applicant or

a Special Certificate of age issued by the Register General (in case of applicants whose birth has not been registered)

- (i) The special Certificate of Birth issued for school or educational purposes, or a certified extract from the entry of the registration of the birth is not accepted.
- (ii) Affidavits or Baptism Certificates will not be accepted for birth certificates. If the name/names appearing on the Birth Certificate differs from the name/names that the applicant generally uses and the name under which the candidate sits for the examination, immediate action should be taken to correct the name/names in the Birth Certificates in terms of Section 27 or 28, of the Births and Deaths Registration Act, (Chapter 110) as the case may be.
- (iii) Certificate of Registration as a citizen of Sri Lanka or official letter of acceptance issued by the government certifying citizenship by descent (as applicable).
- (iv) Originals of educational certificates or if such certificates are not issued, other relevant official documents.
- (v) Documents to prove achievements in sports at zonal/district/national levels.
- (vi) Applicants are advised to keep the required documents ready at the time of forwarding the application. Applicants who fail to furnish required documents or delay in producing such documents whenever requested will be disqualified from being appointed to this post.

11. Furnishing False Information - In the event of revealing disqualification of an applicant his/ her candidature could be canceled before the examination or during the examination or after the examination or at any time. If it reveals that a candidate has furnished false information knowingly or any special detail is purposely concealed or if it is proved that he/ she was disqualified to appear for this examination at any instance during his/her tenure, he/ she shall be dismissed from the service immediately. The candidature of applicants who have not fulfilled the requirements stipulated in this notification will be canceled.

12. Matters not included in these regulations if any, will be decided at the discretion of the Director General of the Customs.

13. In the event of any inconsistency between the Sinhala, Tamil, and English texts of this *Gazette* Notification, the Sinhala text shall prevail.

Director General of Customs,

Sri Lanka Customs,
“Customs House”,
No.40, Main Street,
Colombo 11.