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The Gazette of the Democratic Socialist Republic of Sri Lanka

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PART I: SECTION (IIA) – ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

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IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, Corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after **three months** from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 02nd November, 2018 should reach Government Press on or before 12.00 noon on 19th October, 2018.

Electronic Transactions Act, No. 19 of 2006 - Section 9

“Where any Act or Enactment provides that any proclamation, rule, regulation, order, by-law, notification or other matter shall be published in the Gazette, then such requirement shall be deemed to have been satisfied if such rule, regulation, order, by-law, notification or other matter is published in an electronic form of the Gazette.”

Department of Govt. Printing,
Colombo 08,
01st January, 2018.

This Gazette can be downloaded from www.documents.gov.lk

GANGANI LIYANAGE,
Government Printer.



Rules and Instructions for Candidates

“All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968.”

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :—

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the Supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for Practical and Oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination Hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination Hall other than a member of the Examination Hall Staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the Index Number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. It should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination Hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination Hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination Hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination Hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination Hall. Should the Supervisor so requires, each candidate is bound to declare

everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination Hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

Candidates should adhere to the following instructions for their own safety :—

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination Hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination Hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination Hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination Hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination Hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your Index Number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics Questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Commissioner General of Examinations,
Department of Examinations,
Pelawatta, Battaramulla.

Examinations, Results of Examinations & c.

MINISTRY OF SCIENCE, TECHNOLOGY & RESEARCH, SKILLS DEVELOPMENT & VOCATIONAL & KANDYAN HERITAGE

Open Competitive Examination for Recruitment to Grade III of the Post of Technical officer of Supervisory Management Assistant Technical Service Category of the Department of Technical Education and Training - 2018

APPLICATIONS are called for competitive examination to select suitable persons to fill the vacancies (Civil/Mechanical), existing in the posts of Technological Officer of Supervisory Management Assistant Technical Service category of this Department. Applications prepared in accordance with the specimen at the end of this notification and following instructions in A4 size paper using both sides should be sent through registered post to reach the Director General, Department of Technical Education and Training, P. O. box 557, Olcott Mawatha, Colombo 10 on or before the date, under mentioned. The envelope enclosing the application should clearly be marked "Competitive examination to recruit to the post of Technical Officer" on the top left hand corner.

(a) The closing date of application is 12.11.2018.

Note.—Inquiries, about applications or related letters lost or delayed in post cannot be considered. Any damages that may cause due to the delay in submitting applications until the closing date should be borne by applicants, themselves.

1. *Method of Recruitment.*— Recruitment shall be made on the results of a written competitive examination and a general interview. Number of applicant's equivalent to the expected number of recruitment shall be summoned for a general interview, according to the order of merit of the total marks of candidates, who have passed the written examination and existing number of vacancies and suitable persons shall be selected. (Marks shall not be allocated at the interview and only the accuracy of the certificates relevant to the particulars mentioned in the application shall be verified).

2. Conditions of employment :

- (i) This appointment is permanent and pensionable. You shall be subjected to a policy decision made by the government in future on the pension scheme to which you are entitled. Further, you

shall make contributions to the widows and orphans'/widowers and orphans pension scheme. You shall make your contribution in such manner determined from time to time by the government.

- (ii) Officers appointed to this post shall be subjected to a probationary period of 03 years and they should pass the 1st efficiency bar examination within the said 03 years.
- (iii) In terms of Public Administration Circular No. 01/2014 circulars issued consequently to the same, proficiency in official language of should be obtained within 05 years.
- (iv) This appointment is subjected to the Procedural Rules of the Public Service Commission, Establishments Code of the Democratic Socialist Republic of Sri Lanka, Financial Regulations of the government and other Departmental other orders.
- (v) Should serve in any College of Technology/ Technical College of the Department, as stipulated.

3. *Salary Scale.*— A salary scale of Rs. 31,040 -10x445 -11x660 - 10x730 - 10x750 - Rs. 57,550 (monthly) of salary code MN-3-2016 is entitled to this post in terms of Public Administration Circular No. 03/2016 dated 25.02.2016. Salary shall be paid as mentioned in Schedule II of the said circular.

4. (i) Educational Qualifications :

1. Shall have passed G. C. E. (Ordinary Level) examination in one sitting in six (06) subjects with credit pass for Sinhala/Tamil/English language, Science, Mathematics and one other subject ;

and

2. Shall have passed all subjects (except the Common General Test) at G. C. E. (Advanced Level) examination in one sitting under Science/ Mathematics streams with two (02) subjects relevant to the field. (Shall have passed three (03) subjects in one sitting under the old syllabus).

4. (ii) Vocational Qualifications :

1. National Diploma in Technology awarded by the University of Moratuwa or Hardy Institute of Ampara ;

or

2. National Diploma in Engineering awarded by the National Apprentice and Industrial Training Authority ;

or

3. Higher National Diploma in Engineering awarded by the Ministry of Higher Education ;

or

4. Technology Diploma awarded by the Open University of Sri Lanka ;

or

5. Shall have successfully completed Part 1 of the Engineering examination conducted by the Sri Lanka Engineering Institute ;

or

6. Shall have completed National Vocational Qualifications (NVQ) level 06 relevant to the field of employment ;

or

7. Shall have obtained other technological qualifications recognized by the Tertiary and Vocational Education Commission as fully equivalent to the above referred Technological qualifications, after derived referring the Ministry of Higher Education and the institutions, which issue the above referred Technology certificates.

5. *Age limit.* – Should not be less than 18 years and not more than 30 years of age as at the closing date of applications.

6. *Physical fitness.* – Every candidate shall have sufficient physical and mental fitness to serve in any part of Sri Lanka and perform the duties of the post.

7. *Other Qualifications :*

- (i) Candidates should be citizens of Sri Lanka,
- (ii) Candidates should have good moral character,
- (iii) All qualifications required for appointment to the post should have been satisfied in each and every way as at the closing date of applications.

8. (i) *Written Examination :*

| <i>Name of the Question Paper</i> | <i>Duration (hours)</i> | <i>Maximum Marks</i> | <i>Minimum Marks required for a pass</i> | <i>Syllabus</i> |
|--|-------------------------|----------------------|--|--|
| 1. General knowledge and Intelligence Test | 01 | 100% | 40% | Short question paper to assess knowledge of present social instances and international instances and capability of creative thinking and ability to solve problems |
| 2. Technological and subject related knowledge | 03 | 100% | 40% | Should answer 05 questions out of 08, prepared to assess technological knowledge relevant to the post. Equal marks shall be given to every question. |

8. (ii) *General Interview.* – Marks shall not be allocated and it is held only for verification of qualifications specified in the Procedure of recruitment and the notification published in accordance with the same.

9. *Conditions of the Examination :*

- (i) Admission cards shall be issued by the Director General of the Department of Technical Education and Training to the candidates, who have sent applications formally. Candidates, appearing for the examination in prescribed examination hall, should submit their admission card, with their signature duly attested, to the supervisor of the examination hall. Permission shall not be granted to any candidate, to sit for the examination without submitting the admission card.

- (ii) Travelling expenses borne by the candidates for appearing for this examination or any other allowance shall not be paid.
- (iii) Candidates should prove their identity to the satisfaction of the supervisor of examination hall for every subject they appear. Only one of the following documents shall be accepted for this purpose.
 - (a) National Identity Card issued by the Department of Registration of Persons ; or
 - (b) Valid passport.
- (iv) Examination shall be held in Sinhala and Tamil medium only. The language medium shall not be allowed to change subsequently.
- (v) All candidates who have paid the prescribed fee and submitted applications on or before the prescribed date shall be allowed to appear the competitive examination, by the Director General of the Department of Technical Education and Training on prior conclusion that only the candidates who have qualifications mentioned in the notification for calling applications, have applied. Appearing for competitive examination does not mean to have accepted that he possesses all the qualifications.
- (vi) Candidates shall be subjected to the rules and regulations, stipulated by the Director General of the Department of Technical Education and Training on conducting the examination.
- (vii) This Examination shall be conducted by the Testing and Evaluation Division of the Department of Technical Education and Training only at an examination center in Colombo.
- applications in time to avoid the possibility of postal delay.
- (iii) Applications should be completed in the language medium of examination.
- (iv) The examination fee is Rs. 500 and such fee should be paid to any People's Bank branch in the island to the account number 176-100-139026228 (mid-city branch) to be credited to the Director General, Department of Technical Education and Training. The receipt obtained should be affixed in the application form so as not be detached. It is advisable to keep a photocopy of the application and receipt. Examination fee shall not be refunded under any circumstances and money order and stamps shall not be accepted.
- (v) Signature of candidates should be attested by a principal of Government school, a Grama Niladari of a division, a justice of peace, Commissioner of Oaths, Attorney-at-law, Notary Public, Commissioned Officer in the Armed Force, permanent staff officer in Public or Provincial Public Service with an annual consolidated salary of Rs. 498,960 or above, or a chief incumbent or a chief priest of a Buddhist temple or a distinguish person, in charge of holy place of any other religion.
- (vi) Applicants who are already in public or provincial public service should submit applications, through their Head of Department.
- (vii) If it is found that any information furnished by a candidate is false, action shall be taken to dismiss him/her from service.

10. Method of Application :

- (i) Applications, prepared with No.01-07 of specimen application, appearing in 1st page No. 08-10 appearing in 2nd page and the rest in next pages, should be completed properly in their own hand writing.
- (ii) Applications, which are not prepared in accordance the specimen application and include incomplete particulars and applications received after the closing date of applications, shall be rejected. Applicants are advised to send their

11. Director General of the Department of Technical Education and Training reserves the right to fill all or a part of the vacancies.

12. In the event of any inconsistency between the Sinhala, the Tamil and the English texts of this *Gazette* Notification, Sinhala text shall prevail.

P. N. K. MALALASEKARA,
Director General,
Department of Technical Education and Training.

Department of Technical Education and Training,
Colombo 10,
21st September, 2018.

SPECIMEN APPLICATION FORM

Field of examination : Civil : Mechanical :

Language medium of the examination : Sinhala - 1 Tamil - 2

01. (i) Name of the candidate :_____.
- (ii) Name, with initials at the end (In block capitals) :_____.
- I. Full Name (In block capitals) :_____.
- II. Full Name (In Sinhala/Tamil) :_____.
02. Address and Telephone Number :
- (i) Office address :_____.
- Telephone Number :_____.
- (ii) Personal Address :_____.
- Telephone Number :_____.
- (If a change occurs in the address or telephone, it should be informed with immediate effect)
03. Date of Birth : Year :_____, Month :_____, Date :_____.
04. Age as at closing date of applications : Years :_____, Months :_____, Days :_____.
05. National Identity Card Number :_____.
06. Sex :_____.
07. Whether married/unmarried/Widow :_____.
08. Educational Qualifications :

Year : _____, Index No. : _____.

[illegible]

Year : _____. Index No. : _____.

| <i>Subject</i> | <i>Grade</i> |
|----------------|--------------|
| | |
| | |
| | |
| | |

| <i>Examination/Diploma</i> | <i>Year</i> | <i>Subjects</i> | <i>Grade</i> | <i>Name of the Institute/University</i> |
|----------------------------|-------------|-----------------|--------------|---|
| | | | | |

10.

| <i>Service Station</i> | <i>Post</i> | <i>Period of Service</i> | <i>Public Sector/Semi Government Sector/Private Sector</i> |
|------------------------|-------------|--------------------------|--|
| | | | |

and dismissed without compensation, if it is detected after the appointment.

_____,
Signature of the applicant.

Date : _____.

16. Attestation of the Signature of the Applicant :

I hereby certify that Mr./Mrs./Miss
who is submitting this application is personally known to me and he/she placed his/her signature in my presence on ..
.....

_____,
Signature of officer attesting the signature.

11. Indicate whether you a Sri Lankan citizen by decent or registration : _____.
(if is it through registration, indicate the details)

12. Have you ever been dismissed, whilst holding a post in the public service ? : _____.

13. If you are already in public service, are any disciplinary inquiries being conducted at department level against you ? : _____.

(This part is applicable only for the candidates, who are already engaged in Government employment)

Attestation of the Head of the Department/Institution

14. Have you ever been convicted for any charge from any court ? If so, state the details regarding the same : _____.

I hereby certify that Mr./Mrs./Miss is serving at this Ministry/Department/Institution in the post of at present, his work and conduct is satisfactory, no disciplinary action has been taken against him and it is not intended to take any disciplinary action in future, the prescribed examination fee has been paid and the receipt is affixed. He can be/ cannot be released from service, if he is selected for this post.

15. Peoples' Bank branch to which the examination fee has been paid : _____.
Date of payment : _____.

Receipt should be firmly affixed here so as not to be detached

_____,
Signature of the Head of Department or Authorized officer.

I hereby declare that the particulars furnished by me in this application are true and accurate. I am aware that if any particulars contained therein are found to be false and incorrect before the selection, I am liable to be disqualified

Date : _____.
(Official stamp)

10-307