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The Gazette of the Democratic Socialist Republic of Sri Lanka  
EXTRAORDINARY

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(Published by Authority)

**PART IV (A) — PROVINCIAL COUNCILS**

**Provincial Councils Notifications**

**WESTERN PROVINCE PROVINCIAL COUNCIL**

**Notification under Sub section 32 (1) 'a' read with Section 31 of the Western Provincial Business Names Statute of Trade, Corporations and Non-Incorporated Trade Institutions No. 05 of 2011 read with Article 154 C of the Constitution of the Democratic Socialist Republic of Sri Lanka.**

I, Roshan Goonetilleke, the Governor of Western Province do notify that the Rules made in terms of the powers vested in me under Sub Section 32 (1) 'a' read with Section 31 of the Western Provincial Business Names Statute of Trade, Corporations and Non Incorporated Trade Institutions No. 05 of 2011 read with Article 154 C of the Constitution of the Democratic Socialist Republic of Sri Lanka will hereby be declared.

**ROSHAN GOONETILLEKE,**  
RWP and Bar, VSV, USP  
PhD (Hons.) FIM (SL) NDC PSC  
Marshal of the Sri Lanka Air Force,  
The Governor of Western Province.

At the Governor's Office,  
Provincial Council Office Complex,  
Battaramulla,  
On the day of 15th May, 2023.



## RULES

1. These Rules shall be enacted to allocate provisions with regard to determining fees for issuing a Certificate of Business Names or Issuing a Declaration and levying fees for inspecting documents including matters incidental thereto under the Western Provincial Business Names Statute of Trade, Corporations and Non Incorporated Trade Institutions No. 05 of 2011 and to allocate provisions to repeal the Rules made with regard to the said matter under the Western Provincial Business Names Statute of Trade, Corporations and Non Incorporated Trade Institutions No. 05 of 2011 and published in the *Extra-ordinary Gazette* of the Democratic Socialist Republic of Sri Lanka No. 1829/32 dated 25.09.2013 and *Extra-ordinary Gazette* No. 2118/57 dated 11.04.2019.
2. These Rules shall be cited as Rules to determine fees to be charged under the western Provincial Business Names Statute of Trade, Corporations and Non-Incorporated Trade Institutions No. 05 of 2011.
3. under Sub-section 32(1) (a) of the Western Provincial Business Names Statute of Trade, Corporations and Non Incorporated Trade Institutions No. 05 of 2011 on behalf of issuance of a certificate or statement on each task stated below and inspecting documents, a fee, as stated corresponding to each such task shall be charged.

- (a) Fees to be charged for issuing a Certificate for Registration of Business Name of an Individual Business or a Partnership Business shall be as follows.

<i>Initial Capital</i>	<i>Normal fees</i>	<i>Fees for One day Service</i>
Initial Capital up to Rs. 299,000.00	1,500.00	5,000.00
Initial Capital From Rs. 300,000.00 to Rs. 499,999.00	2,500.00	5,000.00
Initial Capital From or above Rs. 500,000.00	3,500.00	5,000.00

- (b) The fee to be charged for issuing a Certificate related to declaration of alterations to a registration of Business Names shall be Rs. 3,000.00 whereas fees to be charged for one day service for the same shall be Rs. 5,000.00.
- (c) The fees to be charged for issuing a copy of a Certificate of Registration of Business Names shall be Rs. 1,500.00.
- (d) The fee to be charged for checking the Register of Business Names shall be Rs. 500.00.
4. The Rules for charging fees for issuing a Certificate of Business Name or issuing a Declaration under the Western Provincial Business Names Statute of Trade, Corporations and Non-Incorporated Trade Institutions published in the *Extra-ordinary Gazette* of the Democratic Socialist Republic of Sri Lanka No. 1829/32 dated 25.09.2013 and *Extra-ordinary Gazette* No. 2118/57 dated 11.04.2019 shall be repealed hereby with effect from the day on which these rules shall come in to effect.
  5. In the event of any inconsistency between Sinhala, Tamil and English texts of this document, the Sinhala text shall prevail.

## WESTERN PROVINCE PROVINCIAL COUNCIL

### **Notification under Sub section 32 (1) 'b' read with Section 31 of the Western Provincial Business Names Statute of Trade, Corporations and Non-Incorporated Trade Institutions No. 05 of 2011 read with Article 154 C of the Constitution of Democratic Socialist Republic of Sri Lanka.**

I, Roshan Goonetilleke, the Governor of Western Province do notify that the Rules made in terms of the powers vested in me under Sub Section 32 (1) 'b' read with Section 31 of the Western Provincial Business Names Statute of Trade, Corporations

and Non Incorporated Trade Institutions No. 05 of 2011 read with Article 154 C of the Constitution of the Democratic Socialist Republic of Sri Lanka are hereby declared.

**ROSHAN GOONETILEKE,**  
RWP and Bar, VSV, USP  
PhD (Hons.) FIM (SL) NDC PSC  
Marshal of the Sri Lanka Air Force,  
The Governor of Western Province.

At the Governor's Office,  
Provincial Council Office Complex,  
Battaramulla,  
On the day of 15th May, 2023.

#### RULES

1. These Rules shall be enacted to Provide provisions with regard to determining Forms to be used for obtaining a Certificate of Business Names or issuing a Document and obtaining a Declaration and matters incidental thereto under the Western Provincial Business Names Statute of Trade, Corporations and Non Incorporated Trade Institutions No. 05 of 2011 and to provide provisions to repeal the Rules made with regard to the said matter under the Western Provincial Business Names Statute of Trade, Corporations and Non Incorporated Trade Institutions No. 05 of 2011 and published in the *Extra-ordinary Gazette* of the Democratic Socialist Republic of Sri Lanka No. 1829/32 dated 25.09.2013 and *Extra-ordinary Gazette* No. 2118/57 dated 11.04.2019.
2. These Rules shall be cited as Rules to determine Forms to be used for obtaining a Certificate of Business Names or issuing a Document and obtaining a Declaration under the western Provincial Business Names Statute of Trade, Corporations and Non-Incorporated Trade Institutions No. 05 of 2011.
3. Forms to be used for obtaining a Certificate of Business Names or issuing a Document and obtaining a Declaration under Sub-section 32(1) (b) of the Western Provincial Business Names Statute of Trade, Corporations and Non Incorporated Trade Institutions No. 05 of 2011 shall be in the manner mentioned below.
  - (a) The Application Form for Registration of a Business Names of an Individual Business shall be in the manner mentioned in the First Schedule below (Form BNR-01).
  - (b) The Certificate for Registration of a Business Names of an Individual Business shall be in the manner mentioned in the Second Schedule below (Form BNR – 02).
  - (c) The Application Form for Registration of a Business Names of a Partnership Business shall be in the manner mentioned in the Third Schedule below (Form BNR – 03).
  - (d) The Certificate for Registration of a Business Names of a Partnership Business shall be in the manner mentioned in the Fourth Schedule below (Form BNR – 04).
  - (e) The Declaration of changes shall be in the manner mentioned in the Fifth Schedule below (Form BNR – 05).
  - (f) The Declaration of Cessation of Business Activities shall be in the manner mentioned in the Sixth Schedule below (Form BNR – 06).
  - (g) The Notice of Removing the Business Name from Register shall be in the manner mentioned in the Seventh Schedule below (Form BNR – 07).
  - (h) The Application Form for obtaining a certified copy of Certificates or Documents of Registration of Business Names shall be in the manner mentioned in the Eighth Schedule below (Form BNR – 08).

- (i) The Application Form for checking the Document related to the Registration of Business Names shall be in the manner mentioned in the Ninth Schedule below (Form BNR – 09).
4. The Rules made under the Western Provincial Business Names Statute of Trade, Corporations and Non-Incorporated Trade Institutions No. 05 of 2011 and published in the *Extra-ordinary Gazette* of the Democratic Socialist Republic of Sri Lanka No. 1829/32 dated 25.09.2013 and *Extra-ordinary Gazette* No. 2118/57 dated 11.04.2019 shall be repealed hereby with effect from the day on which these rules shall come in to effect.
5. In the event of any inconsistency between Sinhala, Tamil and English tests of this document, the Sinhala text shall prevail.

## WESTERN PROVINCE PROVINCIAL COUNCIL

### **Notification under Sub section 32 (1) 'c' read with Section 31 of the Western Provincial Business Names Statute of Trade, Corporations and Non-Incorporated Trade Institutions No. 05 of 2011 read with Article 154 C of the Constitution of Democratic Socialist Republic of Sri Lanka.**

I, Roshan Goonetilleke, the Governor of Western Province do notify that the Rules made in terms of the powers vested in me under Sub Section 32 (1) 'b' read with Section 31 of the Western Provincial Business Names Statute of Trade, Corporations and Non Incorporated Trade Institutions No. 05 of 2011 read with Article 154 C of the Constitution of the Democratic Socialist Republic of Sri Lanka are hereby declared.

**ROSHAN GOONETILLEKE,**  
RWP and Bar, VSV, USP  
PhD (Hons.) FIM (SL) NDC PSC  
Marshal of the Sri Lanka Air Force,  
The Governor of Western Province.

At the Governor's Office,  
Provincial Council Office Complex,  
Battaramulla,  
On the day of 15th May, 2023.

### RULES

1. These Rules shall be enacted to provide provisions with regard to determining the documents to be obtained in the events of registering a Business Names, Making a Change and Cancelling a Business Name and matters incidental to it under the Western Provincial Business Names Statute of Trade, Corporations and Non Incorporated Trade Institutions No. 05 of 2011 and to provide provisions to repeal the Rules made with regard to the said matter under the Western Provincial Business Names Statute of Trade, Corporations and Non Incorporated Trade Institutions No. 05 of 2011 and published in the *Extra-ordinary Gazette* of the Democratic Socialist Republic of Sri Lanka No. 1829/32 dated 25.09.2013 and *Extra-ordinary Gazette* No. 2118/57 dated 11.04.2019.
2. These Rules shall be cited as Rules to determine documents to be obtained in the events of registering a Business Names, Making a Change and Cancelling a Business Name under the Western Provincial Business Names Statute of Trade, Corporations and Non-Incorporated Trade Institutions No. 05 of 2011.
3. The Documents to be obtained in the events of registering a Business Name, Making a Change and Cancelling a Business Name under Sub-section 32(1) (d) of the Western Provincial Business Names Statute of Trade, Corporations and Non Incorporated Trade Institutions No. 05 of 2011 shall be in the manner mentioned below.
  - (a) Following Documents shall be obtained in the event of Registration of an Individual Business Form BNR-01.
    - i. True Copy of the National Identity Card or valid Passport or valid Driving License of the owner.

- ii. The Report of the Grama Niladari stating that the business is being carried out (this should be countersigned by the Divisional Secretary).
- iii. A copy of the deed or lease agreement or rent agreement certified by a Notary, which proves the transfer of ownership of the business place, in the event the ownership of the business place has been transferred to another party by a deed, in addition to the above document, an affidavit or a declaration statement to the effect that the party who has the right for the property is allowing or has already allowed legal permission to the applicant to register the Business Name in respect of the property in question.
- iv. Other documents, if any, which may be called for by the Registrar as required.

(b) Following Documents shall be obtained in the event of Registration of Business Names of a Partnership Business.

- i. Form BNR – 03.
- ii. True copy of the National Identity Card or valid Passport or valid Driving License of the owner.
- iii. The Report of the Grama Niladari stating that the business is being carried out (This should be countersigned by the Divisional Secretary).
- iv. A copy of the Deed or lease Agreement or rent agreement certified by a Notary, which proves the transfer of ownership of the business place, in the event the ownership of the business place has been transferred to another party by a deed, in addition to the above document, an affidavit or a declaration statement to the effect that the party who has the right for the property is allowing or has already allowed legal permission to the applicant to register the Business Names in respect of the property in question.
- v. Affidavit, a Declaration Statement submitted separately by all the partners to prove the information stated in the application form.
- vi. Other documents, if any, which may be called for by the Registrar as required.

(c) Following Documents shall be obtained in the event of submitting a Declaration of Change

- i. Form BNR – 05.
- ii. True Copy of the National Identity Card or valid Passport or valid Driving License of the owner.
- iii. The Report of the Grama Niladari stating that the business is being carried out (This should be countersigned by the Divisional Secretary).
- iv. Original of the Certificate of Registration of Business Names issued for the last time.
- v. In case of a Partnership Business, an Affidavit, a Declaration Statement submitted separately by all the partners to prove the information stated in the application form.
- vi. A copy of the Deed or lease Agreement certified by a Notary, which proves the transfer of ownership of the business place, in the event the ownership of the business place has been transferred to another party by a deed, in addition to the above document, an affidavit or a declaration statement to the effect that the party who has the right for the property is allowing or has already allowed legal permission to the applicant to register the Business Names in respect of the property in question.
- vii. Other documents, if any, which may be called for by the Registrar as required.

(d) Following Documents shall be obtained in event of cancelling a Business Name

- i. Form BNR – 06.
- ii. Original of the Certificate of Registration of Business Names issued for the last time.
- iii. True Copy of the National Identity Card or valid Passport or valid Driving License of the owner.
- iv. The Report of the Grama Niladari on that the business has been terminated (This should be countersigned by the Divisional Secretary).
- v. In case of a Partnership Business, an Affidavit, a Declaration Statement submitted separately by all the partners to prove the information stated in the application form.
- vi. Other documents, if any, which may be called for by the Registrar as required.

4. The Rules made under the Western Provincial Business Names Statute of Trade, Corporations and Non-Incorporated Trade Institutions No. 05 of 2011 and published in the *Extra-ordinary Gazette* of the Democratic Socialist Republic of Sri Lanka No. 1829/32 dated 25.09.2013 and *Extra-ordinary Gazette* No. 2118/57 dated 11.04.2019 shall be repealed hereby with effect from the day on which these rules shall come in to effect.

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IV (අ) වැනි කොටස — ශ්‍රී ලංකා ප්‍රජාතාන්ත්‍රික සමාජවාදී ජනරජයේ අති විශේෂ ගැසට් පත්‍රය - 2023.06.06  
PART IV(A) — GAZETTE EXTRAORDINARY OF THE DEMOCRATIC SOCIALIST REPUBLIC OF SRI LANKA - 06.06.2023

5. In the event of any inconsistency between Sinhala, Tamil and English tests of this document, the Sinhala text shall prevail.

### First Schedule

Form No.: BNR-01

#### Provincial Council of Western Province

Business Names Statute of Trade, Corporation and Non-incorporated Trade Institutions of the  
Western Province No. 05 of 2011

No. of the Application .....	
No. of the Certificate .....	
Registration Fees Rs. ....	Delay Charges Rs. ....
Signature of the Cashier .....	Date .....

#### APPLICATION FOR REGISTRATION OF A BUSINESS NAME OF AN INDIVIDUAL BUSINESS

1. The Business Name		
2. The Date of Commencement of the Business		
3. The General Nature of the Business		
4. The Principal Place of the Business		
5. Divisional Secretariat	6. Grama Niladhari Division	
7. If any Branch Office/ Store is maintained, their addresses		
8. Initial Capital		
9. Full Name of the Owner		
10. Date of Birth		
11. National Identity Card No.		
12. The Usual Residence of the Owner		
13. Fixed Telephone No.	14. Mobile Telephone No.	15. E-mail

Date: .....

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**AFFIDAVIT AND/ OR DECLARATION STATEMENT**

I, ..... resident of .....do hereby solemnly and respectfully swear / declare as a ..... that all the information in the application or declaration submitted by me as per the ..... Statute is true and accurate to the best of my knowledge and belief.

Date:-

Sworn or affirmed before me at ..... on  
this ..... day of .....20 .....

Signature

Justice of Peace and/ or Commissioner of Oaths

Please read the instructions in overleaf carefully before completing the application.

**Instructions for completing the application form**

1. As per section 8 of Business Name Statute of Trade, Corporation and Non-incorporated Trade Institutions of the Western Province No. 05 of 2011, utilization of prohibited business names shall be avoided.
2. If the business is relating to trading, import, export or a manufacture; clearly state the category, type of goods that are being traded, imported, exported or manufactured.
3. The business name shall be submitted for registration within 14 days of the commencement of the business or within an additional period allowed up to a maximum of 30 days.
4. State the full name including the names denoted by initials. If there is any other name used in addition to the usual name and in case of a married woman, her maiden name (in full) shall be stated.
5. The application should be signed with the name of the owner and not with the name of the business.

## Second Schedule

**Pro**

**Business Names Statute of Trade, Corporations  
 Trade Institut**

### Certificate of Registration

It is hereby certified that the **Business Name** of the **Business** has been registered under number **.....** in the **Western Province** on the **.....** day of **.....**

1.	Business Name
2.	Date of commencement of business
3.	Date / dates of amendment
4.	General Nature of Business
5.	Initial capital
6.	Principal place of business
7.	Address Branch / Branches
8.	Full name of the owner
9.	National Identity Card Number
10.	Place of usual residence of the owner

**Department of Business Names Registration**  
 On this **.....** day of **.....**

*N.B.*

This registration may not be used as evidence by this certificate.



Third Schedule

1. Full Name of the Owner	2. Date of Birth	3. National Identity Card No.	4. Usual Residence of the Owner	5. Fixed Telephone No.	6. Mobile Phone No.	7. Email	8. Signatures of the Partners

Date: .....

AFFIDAVIT AND/OR DECLARATION OF OATHS

I, ..... resident of ..... do hereby  
solemnly and respectfully swear / declare as a ..... that all the information in the application or declaration submitted by me as per the ..... Statute  
is true and accurate to the best of my knowledge and belief.

Date :-

Signature

**Fourth Schedule**

**Fourth Schedule**




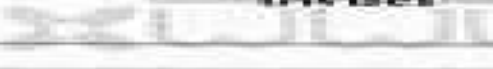
**Provincial Council of the Western Province**

**Business Names Statute of Trade, Corporation and Non-incorporated Trade Institutions  
of the Western Province No. 05 of 2011**

**Statute of Registration of Names of Dominating Business**

BNR 04

N.B.

<b>Pro</b>	
<b>Business Names Statute of Trade, Corp</b> <b>Trade Institut</b>  <b>Certificate of Regi</b>	
<p>It is hereby certified that the          Names Statute of Trade, Corp          been registered under number          Western Province on the.....</p>	
<p><b>8. Full Name of the owner</b></p> 	
<b>Department of Business Names</b> <b>On this ..... day of .....</b>	

**Fifth Schedule**

Form No.: BNR-05

Provincial Council of the Western Province  
Business Name Statute of Trade, Corporation and Non-incorporated Trade Institutions of the  
Western Province No. 05 of 2011  
Statement of changes under Section 9

Business Name : .....  
Registration No. : ..... Date of Registration : .....

<i>Changes which were made or occurred</i>	<i>Date/ Dates on which Change/Changes was/were made/ occurred</i>

**Affidavit and / or Declaration of Oaths**

I, ..... resident of  
..... do hereby  
solemnly or respectfully swear/ declare as a ..... that all the information  
mentioned in the application/ declaration submitted by me as per .....statute, is true and  
accurate to the best of my knowledge and belief.

Date:-

Sworn or affirmed before me at .....  
on this ..... day of ..... 20 .....

.....  
Signature

Justice of Peace and or  
Commissioner of Oaths

Please read the following instructions carefully before completing the application.

**Instructions for completing the application form**

1. This statement should be accompanied by the Original Certificate of Business Registration.
2. Change/ changes should be clearly stated. *Eg.* Change of the Nature of Business, Change of Business Address *etc.*
3. If the Statement is submitted by an individual, it should be signed by him.
4. In case of a Partnership Business, all the partners should sign separately. The information stated in the Application Form should be corroborated by the partners in separate affidavits/declarations of oaths.
5. When enrolling new partners, the details such as their full name with names denoted by initials, address *etc.* should be provided. All the partners including new partners should sign the application.

### Sixth Schedule

Form No.: BNR - 06

Provincial Council of the Western Province  
Business Name Statute of Trade, Corporation, Non-incorporated Trade Institutions of the  
Western Province No. 05 of 2011

### Notice of Cessation of Business

Business Name : .....

Registration No. : .....

Date of Registration : .....

To: The Provincial Registrar of Business Names in the Western Province,

In pursuance of the provisions of section 23 of the aforesaid statute, the notice is hereby given by the undersigned that the business referred to above registered at the Department of Provincial Registrar of Business Names for the Western Province, ceased to carry on business with effect from ..... day of ..... 2023.

Date :

Signature/ signatures of the Owner/ Partners

### Affidavit and/ or Declaration of Oaths

I, ..... resident of .....do hereby solemnly or respectfully swear/ declare as a ..... that all the information mentioned in the application/ declaration submitted by me as per ..... statute, is true and accurate to the best of my knowledge and belief.

Date:-

Signature

Sworn/ affirmed before me at .....  
on this day ..... of ..... 20 .....

Justice of Peace and or Commissioner of Oaths

**Seventh Schedule**

**Provin**

**Business Name Registration Number**

Dear Sir/Madam,

**Notice of Ren**

I hereby inform that the business  
register kept at this depart  
dated.....regarding the ter

### Eighth Schedule

Form No.: BNR - 08

#### Obtaining certified copies of certificates/ documents relevant for Business Name Registration

Name of the Applicant : .....

Address of the Applicant: .....

Particulars relating to the registration of the Business Name of the business intending to obtain certified copies

The Business Name : .....

Registration No. : .....

To: Provincial Registrar of Business Names for the Western Province,

Please issue me a certified copy/ ..... certified copies of the document /certificate dated  
..... relevant to the Registration of the above mentioned business name.

Date : .....

.....  
Signature of the Applicant

#### Note

1. This application should be accompanied by a copy of National Identity Card or valid passport or valid driving licence of the applicant.

Please read the below mentioned instructions before completing the application.

#### Instructions to complete the application

1. This statement should be accompanied by the Original Certificate of Business Registration.
2. In case of Individual Business this Notice shall be signed by the Owner or by his representative, in case the owner is deceased.
3. In case of Partnership Business this Notice shall be signed by all the partners or in case of a death of a partner, a representative of the deceased partner shall sign with all the other partners.
4. The cessation of Business shall be notified within a period of three months from the date of such cessation.
5. In case of Partnership Business, the information stated in the Application Form should be corroborated by the Business Owners in separate affidavits/declarations of oaths.



**Ninth Schedule**

Form No.: BNR - 09

Application to check Documents related to the Registration of Business Names

Name of the Applicant : .....

Address of the Applicant : .....

Particulars relating to the registration of the Business name intending to check the documents.

Business Name : .....

Registration No. : .....

To: Provincial Registrar of Business Names for the Western Province,

Please give me permission to check the documents related to the registration of the above Business Name.

Date : .....

.....

Signature of the Applicant

*Note*

This application should be submitted along with a copy of the applicant's National Identity Card or valid passport or valid driving licence.

EOG 05 - 0230