

N. B.— Part II of the *Gazette* No. 2,082 of 26.07.2018 was not published.

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The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 2,083 — 2018 අගෝස්තු මස 03 වැනි සිකුරාදා — 2018.08.03

No. 2,083 — FRIDAY, AUGUST 03, 2018

(Published by Authority)

PART I: SECTION (IIA) – ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

	PAGE	PAGE
Post - Vacant	—	Examinations, Results of Examinations &c. ... 2127

Note.— Institute of Personnel Management, Sri Lanka (Amendment) Bill was published as a supplement to the Part II of the *Gazette of the Democratic Socialist Republic of Sri Lanka* of July 26, 2018.

IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, Corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after **three months** from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 24th August, 2018 should reach Government Press on or before 12.00 noon on 10th August, 2018.

Electronic Transactions Act, No. 19 of 2006 - Section 9

“Where any Act or Enactment provides that any proclamation, rule, regulation, order, by-law, notification or other matter shall be published in the Gazette, then such requirement shall be deemed to have been satisfied if such rule, regulation, order, by-law, notification or other matter is published in an electronic form of the Gazette.”

Department of Govt. Printing,
Colombo 08,
01st January, 2018.

This Gazette can be downloaded from www.documents.gov.lk



GANGANI LIYANAGE,
Government Printer (*Acting*).

Rules and Instructions for Candidates

“All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968.”

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :—

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the Supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for Practical and Oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination Hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination Hall other than a member of the Examination Hall Staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the Index Number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. It should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination Hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination Hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination Hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination Hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination Hall. Should the Supervisor so requires, each candidate is bound to declare

everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination Hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

Candidates should adhere to the following instructions for their own safety :—

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination Hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination Hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination Hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination Hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination Hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your Index Number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics Questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Commissioner General of Examinations,
Department of Examinations,
Pelawatta, Battaramulla.

Examinations, Results of Examinations & c.

To Chief Inspectors of Customs and
Inspectors of Customs Grade 1

the Additional Director General (Human Resources) on or
before 31.08.2018 through the Heads of their Directorates.

LIMITED COMPETITIVE EXAMINATION FOR PROMOTION TO THE POSTS OF ASSISTANT SUPERINTENDENT OF CUSTOMS, CLASS II - 2018

APPLICATIONS are invited from –

- (a) Chief Inspectors of Customs or
- (b) Inspectors of Customs who have been confirmed in
the post of Inspector of Customs Grade 1, having
completed satisfactory service of 02 years in the said
post,

who possess the qualifications mentioned below, to fill
15% of the existing vacancies in the post of Assistant
Superintendent Grade II.

01. Professional Qualifications :

The applicant,

- (i) Should have completed active and satisfactory
period of service of immediately preceding
05 years by the closing date of applications and
have earned all the due salary increments during
the said period.
- (ii) Should have performed average or higher
performance level in accordance with the approved
scheme of performance appraisal.
- (iii) Should have passed the relevant efficiency bar
examinations.

02. The application should be in the form of the specimen
appended to this notification and should be prepared on A4
paper using both sides. Heading number 1 to 9 should appear
on the first side of the paper and the rest should appear on the
other side of the paper. It is the responsibility of the applicant
to make sure that the application form perfected by him
complies with the specimen given in the examination notice
and retaining a copy of the dully filled application with the
applicant may be more appropriate/ useful. It is essential
to indicate the title of the examination in English language
as well, in Sinhala and Tamil applications. Incomplete
applications will be rejected.

The completed application forms prepared in conformity
with the specimen must be sent by the applicants to reach

The examination fee is Rs. 500. This fee should be paid at
any Post office /Sub Post office to the credit of the revenue
head number 2003-02-13 of the Commissioner General of
Examinations. The receipt obtained by the applicant should
be affixed firmly using one of its edges to the relevant cage
of the application form. It is more appropriate to retain a
photocopy of the receipt with the applicant. This fee will
not be refunded under any circumstances. Money orders or
Stamps will not be accepted for the payment of examination
fees.

03. The Examination shall consist of two parts namely
the Written Examination and the General Interview. Marks
and time allocation for each paper is as follows.

Part I

Written Examination	Marks
Procedure of Customs (2 hours)	100
Simple Mathematics (01 hour)	100

Part II

General Interview (No marks will be given.)
(To verify whether the Applicants
have fulfilled the minimum
qualifications for recruitment to the
post).

This examination will be conducted in all the three
Languages Sinhala, Tamil and English. Candidates should
sit the whole examination in one language medium and can
select the medium in which they were qualified to enter
into the current service. It is not permitted to change the
language medium applied after submission of applications.
The decision of the Commissioner General of Examinations
with regard to the conducting of the examination and
issuance of the results shall be the final.

04. The syllabus of the subjects of this Examination is
as follows.

Syllabus: Customs Procedures :

- (i) (a) Loading, unloading, storage and clearance of
sea cargo/ air cargo
- (b) Duties of a Grade II Assistant Superintendent
of Customs in charge of an import warehouse

(c) Completion of Blue Book

(d) Duties of a Grade II Assistant Superintendent of Customs in charge of the liquor warehouse

(ii) Export-

(a) Procedure followed with respect to Lading of Export Cargo

(b) Scrutiny of Export details

(c) Maintenance of Stock Book

(iii) Transshipment Cargo-

(a) De-stuffing and stuffing of Sea cargo

(b) Preparation of Transshipment manifest

(c) Coastal / Offshore Lading

(iv) Clearance Process related to bonded warehouses

(v) General-

- Refunds and conditions on certification of refunds
- Regulations stipulated for refund of duty
- Schedule of restricted and prohibited goods (to the country and from the country)
- Enforcement powers vested by the Customs Ordinance for taking action in respect of undeclared goods, false declaration and undervaluation of goods
- Procedures prescribed in the Customs Ordinance for examination /searching and taking into custody
- Provisions laid down in the Customs Ordinance with regard to the illegal exportation and importation and all departmental orders related to the duties of the officers.

05. *The syllabus of Simple Mathematics paper will consist of the following. –*

This is a simple arithmetic paper to test the ability of the applicant in arithmetic operations such as addition, subtraction, multiplication and division, the speed of solving mathematical questions and mathematical and logical intelligence of the applicant.

06. 06.1 Applicants who score minimum 40% for each paper (Customs procedures and Simple Mathematics) or secure an aggregate of 100 marks or above for both papers shall be qualified to appear for the interview.

6.2 *Issuance of Results :*

The list of results comprised of the names of successful candidates as per para 6.1 above, will be sent to the Director General of Customs. The Department of Examinations may communicate the results personally to all candidates who sat the examination, by post or, will take action to publish results in the official website www.results.exams.gov.lk.

07. 07. I On the presumption that applications have been forwarded by persons who have fulfilled the qualifications referred to in the *Gazette* notification, admission cards will be issued by the Commissioner General of Examinations to all candidates who have submitted applications. A notification will be published in newspapers by the Department of Examinations immediately after the admission cards are issued to candidates. If the admission card is not received even after 2 or 3 days of such advertisement, steps should be taken by the applicant to notify the Department of Examinations in the manner specified in the advertisement. The name of the examination, full name of the applicant, Identity Card No. and the address should be mentioned when informing the Department of Examinations. In case of applicants outside Colombo, it will be more effective to send a letter of request to the fax number mentioned in the said advertisement furnishing a fax number to which the admission card should be sent. Further, it would be advisable to retain a copy of the application, copy of the receipt relevant to payment of examination fee and the receipt of postal registration of the application to prove any information requested by the department of Examinations.

07. II An applicant must sit the examination according to the index number at the examination hall assigned to him/her. Every applicant must get his signature attested in advance and hand over the admission card to the supervisor on the first day he/she presents himself/herself for the examination. An applicant who fails to produce his/her admission card will not be permitted to sit the examination.

07. III Candidates will be required to prove their identity at the examination hall to the satisfaction of the supervisor. Any of the

following documents will be accepted for this purpose:

- National Identity Card issued by the Department of Registration of Person.
- A valid passport

08. 8. I. The issue of an admission card to an applicant does not mean that he or she has fulfilled the requisite qualifications to sit the examination or to be appointed to the post.

8. II. This examination will be held only in Colombo. The date of the examination and the place will be notified in due course.

09. Applicants will be subject to the rules and regulations enacted by the Commissioner General of Examinations with respect to conducting of examinations and release of the results. In case of violating these rules and regulations, he/ she will be liable to a punishment to be imposed by the Commissioner General of Examinations.

10. In the event of any inconsistency between the Sinhala, Tamil and English text of this *Gazette* Notification, the Sinhala text shall prevail. Any matter not provided for in these regulations will be dealt with at the discretion of the Secretary, to the Ministry of Finance.

Director General of Customs,
Sri Lanka Customs Department.

“Customs House”,
No.40, Main Street,
Colombo 11.

SPECIMEN APPLICATION FORM

LIMITED COMPETITIVE EXAMINATION FOR PROMOTION TO THE
POSTS OF ASSISTANT SUPERINTENDENT OF CUSTOMS, CLASS II
DEPARTMENT OF SRI LANKA CUSTOMS– 2018

(for office use only)

Medium in which you sit this examination:

Sinhala – 2

Tamil – 3

English – 4

(Write the relevant number inside the box)

01. Name of the applicant:

1.1 Name in Full (in English Block Capitals) :———. (Eg. HERATH MUDIYANSELAGE SAMAN KUMARA GUNAWARDHANA)

1.2 Name with initials at the end (in English Block Capitals) :———. (Eg. GUNAWARDHANA, H.M.S.K)

1.3 Name in Full (in Sinhala/ Tamil) :———.

02. Address to which the admission card should be sent: (in English Block Capitals) :———.

03. Particulars of the National Identity Card:

3.1 National Identity Card Number:

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3.2 Departmental Identity Card Number :———.

04. Sex:

Male – 0

Female – 1

(Write the relevant number inside the box)

05. Present post and date of appointment to the post :———.

06. Date of confirmation in the present post :———.

07. Medium of recruitment to the post :———.

08. Current working place :———.

09. Was any disciplinary inquiry held against you within the period of last 5 years? :———.

10. Educational Qualifications :———.

11. Other Special Qualifications :———.

12. Details of the payment of Examination Fee:

(i) Name of the Post office /Sub Post office :———.

(ii) Receipt No. :———.

(iii) Amount Paid : Rs. :———.

(iv) Date of payment :———.

(Paste the receipt here securely)

13. Applicant's Declaration/Certification:

I do hereby state that the particulars given by me in the application are true and correct. I am eligible to sit for the examination in the medium referred to in para 03 above. Furthermore, I agree to abide by rules and regulations imposed by the Commissioner General of Examinations regarding the conducting of the examination.

_____,
Signature of Applicant.

Date :_____.

Attestation of Applicant's signature (Delete whichever inapplicable) :

I Certify that Mr./Mrs./Miss. who is submitting this application is an officer in the staff of my office / Directorate and he/she is personally known to me. He/she placed his/her signature in my presence on thisday of2017.

Signature :_____.

Date :_____.

Name :_____.

Designation :_____.

Official stamp :_____.

Certification of the Head of the Department :

This is to certify Mr./ Mrs./ Miss. submitting this application is serving in the post of Chief Inspector of Customs/ Inspector of Customs Grade 1 in the staff of my office and the particulars referred to in para 01 to 11 are true and accurate. I also certify he/she has paid the prescribed examination fee and affixed the receipt herein and is eligible to sit for the above examination.

Signature :_____.

Date :_____.

Name :_____.

Designation :_____.

Official stamp :_____.

MINISTRY OF FINANCE AND MASS MEDIA

Sri Lanka Customs Department

**OPEN COMPETITIVE EXAMINATION FOR
RECRUITMENT TO THE POSTS OF INSPECTOR OF
CUSTOMS, GRADE II DEPARTMENT OF SRI LANKA
CUSTOMS – 2018**

THE Open Competitive Examination for recruitment to the post of Inspector of Customs, Grade II of the Sri Lanka Customs Department will be held by the Commissioner General of Examinations in November 2018, at the examinations centers established in main towns throughout the island. The date of the examination will be notified in due course through the newspapers. The Sri Lanka Customs Department reserves the right of postponing or cancelling this examination.

Centers where the examination will be held and the relevant city numbers :

<i>Province</i>	<i>City</i>	<i>City number</i>
Western	Colombo	01
	Gampaha	02
	Kaluthara	03
Central	Kandy	04
	Mathale	05
	Nuwaraeli	06
Southern	Galle	07
	Mathara	08
	Hambanthota	09
Northern	Jaffna	10
	Mannar	11
	Vavnia	12
	Mulathev	13
	Kilinochchi	14
Eastern	Batticalow	15
	Ampara	16
	Trinkomalee	17
North West	Kurunegala	18
	Puttalam	19
North Central	Anuradhapura	20
	Polonnaruwa	21
Uva	Badulla	22
	Monaragala	23
Sabaragamu	Rathnapura	24
	Kegalle	25

In the event that a certain examination Centre is not established in a certain city due to insufficient applicants,

they are referred to a Centre as per their second choice or a Centre closest to that city. If an adequate number of applicants have not applied for the examination in order to establish examination centers in all the proposed cities or more, the Commissioner General of Examination will take measure to hold the examination only in Colombo. Changes will not be allowed later with regard to the requested town.

Applications are invited for these posts from both males and females possessing the qualifications given below:

02. Eligibility :-

- (i) Every applicant must furnish satisfactory proof to the fact that he/she:
 - (a) is a citizen of Sri Lanka,
 - (b) is of excellent moral character,
 - (c) is not less than 18 years and not more than 24 years of age on the date of closing of applications.

(Accordingly, only those who were born on or before 31.08.2000 or born on or after 31.08.1994 are eligible to apply for this post)

Note :- No person ordained in any religious sect shall be permitted to sit this examination.

- (ii) Physical Requirements:- In the case of males, their height should not be less than 5 feet 5 inches and chest should not be less than 33 inches (when expanded)

In the case of females their height should not be less than 5 feet 3 inches.

- (iii) Educational Qualifications – Every applicant must possess the following educational qualifications:-

- (a) Should have passed three main subjects in one sitting at the General Certificate of Education (Advanced Level) ; and
- (b) Should have passed six subjects at the General Certificates of Education (Ordinary Level) Examination in not more than two sittings with five credit passes including credit passes for Sinhala Language or Tamil Language, and Mathematics as main subjects and at least a simple pass for English Language.

03. Conditions of Service :-

- (i) Salary: The Consolidated monthly salary scale attached to the post is as follows:-
Rs. 29,540 -300 x7-370x27= Rs. 41,630.
(RS-1 As per Public Administration circular No.3/2016)

(The provisions of the Public Administration Circular No. 03/2016 will apply in paying salaries from 01.01.2016 to 01.01.2020)

- (ii) The post is permanent and will be subject to the policy decision taken by the government, regarding the pension scheme in future.
- (iii) Successful applicants will be appointed subject to a probationary period of three years with effect from the date of appointment.
- (iv) The appointees must undergo a medical examination held by a Government Medical Officer to test whether they are physically fit to serve in any part of the island.
- (v) The appointees are bound to serve day and night on any part of the island.
- (vi) The attention is invited to the General Conditions applicable to the posts in Public Service which have been published at the beginning of Part I: Section (IIA) of the Government Gazette notification.

04. Scheme of Examination .- There are three (03) question papers for the scheme of examination for recruitment, as follows:-

	Marks
1. Aptitude test (1 hour)	100
2. Mathematics (1 hour)	100
3. English Language(1 ^{1/2} hours)	100
Total	<u>300</u>

Aptitude Paper – This paper will consist of 50 multiple choice questions and questions for short answers in order to test the language skills and the ability in logical reasoning of applicants. All questions should be answered.

Mathematics Paper – This paper will consist of questions to test the ability in mathematics. All questions should be answered.

English Language paper.– This paper will test the reading, writing, comprehension and communication skills of the applicants. All questions should be answered.

Note :–

- (i) This examination will be conducted in all the three languages Sinhala, Tamil and English. Applicants should sit this examination in the same medium in which they passed the qualifying examination referred to in paragraph 02(iii) of this notification. However, an applicant who has passed the qualifying examination in Tamil or English medium or an applicant who's medium of study is Tamil or English medium may answer in Sinhala medium at the Examination, if he desires. It is not permitted to change the language medium applied.
- (i) Marks will be deducted for unclear handwriting and wrong spelling.
- (ii) Admission cards of the examination will be sent to the eligible candidate applicants by the Commissioner General of Examination. However, the receipt of an admission card must not be treated as a fulfillment of qualifications to sit the examination. The applicants are bound by rules and regulations prescribed by the Commissioner General of Examinations on conducting the Examination and if the applicants breach such rules and regulations they will be subject to the punishment imposed by him.
- (iii) **Evaluation.**– Marks of the applicants who obtain 60% or above for each question paper at the examination will be totaled and those applicants will be called for the structured interview in the descending order of totals according to the prevailing number of vacancies. Maximum of 10 marks will be awarded for the sports talents at the structured interview. Subsequently, the successful applicants will be referred to a general interview in which no marks will be awarded, and marks obtained by applicants for the examination and the structured interview will only be taken into consideration.

Marks awarding procedure at the structured interview :

Marks for individual sports at the Zonal Level :

3 marks for the first place, 2 marks for the second place, and 1 mark for the third place.

Marks for individual sports at the District Level:

4 marks for the first place, 3 marks for the second place, and 2 marks for the third place.

Marks for individual sports at the National Level:

5 marks for the first place, 4 marks for the second place, and 3 marks for the third place.

05. **Basis of selection .–** Applicants who are successful at the written examination and the interview will be selected for conferment of appointments, subject to the number of vacancies approved by the Ministry of Finance. 10% of the number of vacancies will be reserved for female applicants.

- 05.(I) **Release of results:** - The results list prepared in order of merit based on aggregate marks obtained by the qualified applicants through the written examination and the interview will be sent to the Director General of Customs by the Department of Examinations. The Department of Examinations will communicate the results to all the applicants who sat the examination, by post or will publish in the official website www.results.examination.gov.lk

Note.– The nature of the work in Sri Lanka Customs Department is such that even the female staff has to perform the night duties.

06. It is compulsory for every applicant that, he/she should have fulfilled all the required qualifications prior to the date of closing applications for the examination.

- (1) All applicants are bound to abide by the rules and regulations laid down by the Commissioner-General of Examinations with regard to holding examination and issuance of results. A candidate who violates any of those rules is liable to punishment at the discretion of the Commissioner-General of Examinations.

07. **Method of application :–**

- (i) A specimen form of the application has been given at the end of this notification. Applicants should prepare their application forms themselves in the medium which they intend to sit the examination, conforming to the specimen form referred to above and fill them in their own handwriting. Every cage of the application must be filled by the applicants as instructed and if there are cages

not applicable, the word “not applicable” should be entered in such cages. It must be strictly noted that leaving blank cages in the application is liable to be rejected. (Heading numbers 01 to 05 of the specimen form should be on the first page, 06 to 11 in the second page, and the rest in the third page of the application which should be prepared in A4 size papers.) The title of the examination should be written in English too in Sinhala and Tamil applications.

- (ii) The completed application form must be sent by registered post on or before 31.08.2018 to reach the Commissioner General of Examinations, Organization and Foreign Examinations Branch, Department of Examinations, P.O. Box -1503, Colombo. Any applications received after the due date will be rejected. The name of the examination should be written clearly on the top left-hand corner of the envelope in which the application is enclosed.
(It is advised to retain a photo copy of the filled application with the applicant)

- (iii) Examination fee of Rs.600/= should be paid at any Post office /Sub Post office to the credit of revenue head Number 2003-02-13 of the Commissioner General of Examinations. Money orders or stamps are not accepted for the examination fee. The receipt must be attached to the application and it is advised to retain a photocopy of the receipt with the applicant. This fee will not be refunded under any circumstances or not be transferred in lieu of a payment for another examination.

- (iv) Applicants who are already employed in Government Department /Boards/ Corporations must forward their applications through the Head of their Departments or Institutions in which they are serving at present. Applicants are requested to forward their applications to Heads of their Departments or Institutions well on time with a request that they be transmitted to the Commissioner General of Examinations so as to reach him on or before 31.08.2018

The application should not be sent addressing personally to the Director General of Customs or any other officer of the Department. Applications received after the due date; even if they are forwarded by the departments will be rejected.

Applications of the applicants who are in the Government Service will be rejected if the attestation of the signature of the applicant does not bear the signature and the official seal of the Head of Department/ Head of the Institution,

- (v) *Attestation* – The signature of an applicant who is in the Government Service should be attested by his/her Head of Department or by an officer authorized to do so on his behalf.

The signature of other applicants should be attested by a person authorized to do so, i.e., a Justice of the Peace, a Commissioner of Oaths, Attorney-at-law, a Notary Public, a Principal of a Government School, a Commissioned officer of the Navy, Air Force or Army, a permanent public officer drawing an annual salary of Rs. 240,360/= or over, a Chief Incumbent or a Head of a Buddhist temple or any other religion in charge of a place of worship or holding a position of importance.

08 (I) *Admission to the Examination.* - On the presumption that applications have been forwarded by persons who have fulfilled the qualifications referred to in the *Gazette notification*, admission cards will be issued by the Commissioner General of Examinations to all applicants who are within the age limit mentioned in the *Gazette notification* and have paid the prescribed examination fee and submitted the accurately completed applications on or before the closing date including the name of the city and medium intended to appear for examination, signature of the applicant, the attestation of the signature and the attestation of the Head of the Department (If applicable) along with the receipt of the payment,.

Immediately after the issuance of admission cards to the candidates a newspaper advertisement will be published by the Department of Examinations, Sri Lanka. If an applicant does not receive his / her admission card even after two or three days of such advertisement, he / she should, without any delay, inform the Department of Examinations of Sri Lanka regarding non- receipt of the admission cards, as mentioned in the notification. In making such an inquiry, full name of the applicant, address, National Identity Card Number and name of the examination should accurately be mentioned. In case of an applicant residing outside Colombo it will be more appropriate to contact the Department forwarding a letter of request including the above details and a fax number to receive the admission card (to the fax number referred to in the notification). It will be more successful to produce a certified photocopy of the application with the

paying receipt and the registered post Number which should be readily available with the applicant as a proof of such information requested by the Department of Examinations.

(II) An applicant must sit the examination at the examination hall assigned to him/her. Every applicant must get his signature attested in advance and hand over the admission card to the supervisor on the first day he/she presents himself/herself for the examination. An applicant who fails to produce his/her admission card will not be permitted to sit the examination. The rules for applicants have been indicated separately in part I: Section II (A) of this *Gazette notification*. All applicants will be bound by the said rules of the examination.

(iii) No notification of receipt of applications will be issued to the applicants.

Note :- The issue of an admission card to an applicant does not mean that he or she has fulfilled the requisite qualifications to sit the examination.

09. *Identity of the applicants.*- Applicants will be required to prove their identity at the examination hall to the satisfaction of the Supervisor. Any of the following documents will be accepted for this purpose:

- (a) National Identity Card issued by the Department of Registration of Person.
- (b) A valid passport issued not more than five years before the date of examination.

The candidature of an applicant who fails to produce a document referred to above is liable to be cancelled at the discretion of the Commissioner General Examinations.

10. *Eligibility of Documents :-*

- (I) No documents other than the receipt of examination fee should be forwarded with the application. But the necessary particulars should be provided in the form, as prescribed. Incomplete applications will be rejected.
- (II) Applicants, who are qualified to be called for the interview, should prove their eligibility by producing documentary proof.
- (III) The originals of the following documents will be required:

- (a) A certificate of moral character signed by a responsible person.

Note .- The certificate of character may be obtained from a Justice of the Peace, Attorney - at - Law, Divisional Secretary of the area of residence, or a permanent Government officer in receipt of an annual consolidated salary of Rs.240,360/= or over or some person whose name is known and to reference can be readily made. The name, designation and address of the person who issues the certificate must be clearly indicated on the certificate. Applicants holding permanent posts in Government service will not be required to furnish certificates of moral character.

- (b) A certified copy of the entry of the registration of the Birth of applicant or a Special Certificate of age issued by the Register General (in the case of applicants whose Birth has been not registered),

Note:-

- (i) The Special Certificate of Birth issued for School or Educational purposes, or a certified extract from the Birth registration entry will not accepted.
- (ii) Affidavits or Baptismal Certificates will not be accepted as substitutes for birth certificates. If the name/names appearing in the Birth Certificate differs/differ from the name/names which the applicant generally uses and under which the applicant sits the examination, action should be taken immediately in terms of Section 27 or 28 as the case may be, of the Births and Deaths Registration Act, (Chapter 110) to get the name in the entry of the registration of Birth amended.
- (iii) Certificate of Registration as a Citizen of Sri Lanka or original official letter of acceptance of claim to Citizenship by descent (as applicable).
- (iv) Original certificate of Educational Qualifications or where the certificate has not been issued, other relevant official documents.
- (v) Documentary proof of achievements of sports at Zonal/ District/National Levels.
- (vi) Applicants are advised to have all the necessary documents in readiness at the time of forwarding the application. Any applicant who fails to

	<i>Town</i>	<i>Town Number</i>
1		
2		

Sinhalese – 1 Ceylon Tamil – 2
Indian Tamil – 3 Muslim – 4
Burgher – 5 Other – 6

(Write the relevant number inside the box)

08. Telephone (Mobile) Number:

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09. Physical requirements:

- (i) Height feet :_____. inches :_____.
(ii) Chest (when expanded): inches :_____.
(only for male candidate)

10. Have you ever been convicted of any offence in the Court of Law? (Yes/No) :_____.

If yes, give details :_____.

11. Educational Qualifications:

- (i) General Certificate of Education (Advanced Level)
in one sitting :
Year of examination :_____.
Index number :_____.

Subjects	Performance

(ii) General Certificate of Education (Ordinary Level)

subjects	performance	year	Index number

(iii) Have you obtained a simple pass for English Language at the General Certificate of Education (Ordinary Level)? (Yes/No) :_____.

12. Examination Fee (Receipt to be attached) :

- (i) Name of the Post office /Sub Post office :_____.
(ii) Amount Paid: Rs. :_____.
(iii) Date of payment :_____.
(iv) Receipt No. :_____.

(Paste the receipt here securely)
(It would be advisable to keep a photocopy with the candidate)

(These particulars should be given compulsorily).

13. Applicant's Declaration/Certification:

I do hereby state that the particulars given by me in the application are true and correct. I am aware that if any particulars contained herein are found to be false or incorrect before selection, I am liable to be disqualified, or, dismissal from the Service without any Compensation if it is revealed after selection. Furthermore, I agree to be bound by rules and regulations of the Commissioner General of Examination regarding the conducting of the examination.

_____,
Signature of Applicant.

Date :_____.

14. Attestation of Applicant's signature (Delete whichever inapplicable):

I Certify that Mr./Mrs./Miss. who is submitting this application is personally known to me and that he/she placed his/her signature in my presence on thisday of2014. I also certify that he/she has paid the due examination fee and has attached the paid receipt.

Signature of Attester :_____.

Full Name of Attester :_____.

Designation :_____.

Address :_____.

Date :_____.

Note: The attestation should be made by a person referred to in paragraph 7(V) of Gazette Notification.

15. I Certify that Mr./Mrs./Miss. who is submitting this application is an employee of this Ministry/ Department/ Board/ Corporation. In the event of his/her selection for the above post he/she can be released.

_____,
Signature of the Head of the Department.
(Official Stamp)

Date :_____.

Name of the Head of the Department :_____.

Designation :_____.

Address of the Department :_____.

**NEW SCALES OF CHARGES FOR NOTICES AND ADVERTISEMENTS IN THE
“GAZETTE OF THE DEMOCRATIC SOCIALIST REPUBLIC OF SRI LANKA”
EFFECTIVE AS FROM JANUARY 01st, 2013**

**All the Gazettes could be downloaded from the www.documents.gov.lk
(Issued every Friday)**

1. All Notices and Advertisements are published at the risk of the Advertisers.
2. All Notices and Advertisements by Private Advertisers may be handed in or sent directly by post together with full payments to **the Government Printer, Department of Government Printing, Colombo 8.**
3. The office hours are from 8.30 a.m. to 4.15 p.m.
4. Cash transactions will be from 9.00 a.m. to 3.00 p.m.
5. **All Notices and Advertisements must be pre-paid.** Notices and Advertisements sent directly by post should be accompanied by Money Order, Postal Order or Cheque made payable to the Government Printer. Postage stamps will not be accepted in payment of Advertisements. Post Office - Borella will be the paying office for Money Orders.
6. To avoid errors and delay “copy” should be **on one side of the paper only and typewritten.**
7. **All signatures should be repeated in block letters below the written signature.**
8. Notices re-change of name from Non-Government Servants and Trade Advertisements are not accepted for publication.
9. Advertisements purporting to be issued under Orders of Courts will not be inserted unless signed or attested by a Proctor of the Supreme Court.
10. **The authorised scale of charges for Notices and Advertisements is as follows from January 01st, 2013 :-**

<i>Rs.</i>	<i>cts.</i>
One inch or less	137 0
Every addition inch or fraction thereof	137 0
One column or 1/2 page of <i>Gazette</i>	1,300 0
Two columns or one page of <i>Gazette</i>	2,600 0

(All fractions of an inch will be charged for at the full inch rate.)

11. The “**Gazette of the Democratic Socialist Republic of Sri Lanka**” is published every Friday. Day of publication is subject to alteration in any week where Public Holidays intervene.
12. All Notices and Advertisements should reach the **Government Printer, Department of Government Printing, Colombo 8**, as shown in Schedule of Separate Notice published at the end of each part of the *Gazette* of the first week of every month.
13. All communications regarding non-receipt, change of address and of the *Gazette* of the Democratic Socialist Republic of Sri Lanka should be addressed to the Government Printer, Department of Government Printing, Colombo 08.
14. **REVISED SUBSCRIPTION RATES EFFECTIVE FROM JANUARY 1ST 2013 :**

***Annual Subscription Rates and Postage**

	Price <i>Rs. cts.</i>	Postage <i>Rs. cts.</i>
Part I :		
Section I	4,160 0	9,340 0
Section II (Advertising, Vacancies, Tenders, Examinations, etc.)	580 0	950 0
Section III (Patent & Trade Mark Notices etc.)	405 0	750 0
Part I (Whole of 3 Sections together)	890 0	2,500 0
Part II (Judicial)	860 0	450 0
Part III (Lands)	260 0	275 0
Part IV (Notices of Provincial Councils and Local Government)	2,080 0	4,360 0
Part V (Stage carriage permits and Book List)	1,300 0	3,640 0
Part VI (List of Jurors and Assessors)	780 0	1,250 0
Extraordinary Gazette	5,145 0	5,520 0

Subscription to the “Gazette of the Democratic Socialist Republic of Sri Lanka” are booked per periods of not less than 12 months so as to terminate at the end of a calendar year only.

*** Rates for Single Copies (if available in stock)**

	Price <i>Rs. cts.</i>	Postage <i>Rs. cts.</i>
Part I :		
Section I	40 0	60 0
Section II	25 0	60 0
Section III	15 0	60 0
Part I(Whole of 3 Sections together)	80 0	120 0
Part II	12 0	60 0
Part III	12 0	60 0
Part IV (Notices of Provincial Councils and Local Government)	23 0	60 0
Part V	123 0	60 0
Part VI	87 0	60 0

***All single copies could be obtained from Government Publications Bureau, No. 163, Kirulapone Mawatha, Polhengoda, Colombo 05.**

IMPORTANT NOTICE REGARDING PUBLICATION OF GAZETTE

THE Weekly issue of the *Gazette of the Democratic Socialist Republic of Sri Lanka* is normally published on Fridays. If a Friday happens to be a Public Holiday the *Gazette* is published on the working day immediately preceding the Friday. Thus the last date specified for the receipt of notices for publication in the *Gazette* also varies depending on the incidence of public holidays in the week concerned.

The Schedule below shows the date of publication and the latest time by which notices should be received for publication in the respective weekly *Gazette*. All notices received out of times specified below will not be published. Such notices will be returned to the sender by post for necessary amendment and return if publication is desired in a subsequent issue of the *Gazette*. It will be in the interest of all concerned if those desirous of ensuring the timely publication of notices in the *Gazette* make it a point to see that sufficient time is allowed for postal transmission of notices to the Government Press.

The Government Printer does not accept payments of subscription for the Government *Gazette*.

Note.—Payments for inserting Notices in the *Gazette of the Democratic Socialist Republic of Sri Lanka* will be received by the Government Printer.

THE SCHEDULE

<i>Month</i>	<i>Date of Publication</i>			<i>Last Date and Time of Acceptance of Notices for Publication in the Gazette</i>		
2018						
AUGUST	03.08.2018	Friday	—	20.07.2018	Friday	12 noon
	10.08.2018	Friday	—	26.07.2018	Thursday	12 noon
	17.08.2018	Friday	—	03.08.2018	Friday	12 noon
	24.08.2018	Friday	—	10.08.2018	Friday	12 noon
	31.08.2018	Friday	—	17.08.2018	Friday	12 noon
SEPTEMBER	07.09.2018	Friday	—	24.08.2018	Friday	12 noon
	14.09.2018	Friday	—	31.08.2018	Friday	12 noon
	21.09.2018	Friday	—	07.09.2018	Friday	12 noon
	28.09.2018	Friday	—	14.09.2018	Friday	12 noon
OCTOBER	05.10.2018	Friday	—	21.09.2018	Friday	12 noon
	12.10.2018	Friday	—	28.09.2018	Friday	12 noon
	19.10.2018	Friday	—	05.10.2018	Friday	12 noon
	26.10.2018	Friday	—	12.10.2018	Friday	12 noon

GANGANI LIYANAGE,
Government Printer. (*Acting*)

Department of Government Printing,
Colombo 08,
01st January, 2018.