

N.B.— (i) Parts I:I, III and IV(A) of the *Gazette* No. 1,900 of 30.01.2015 were not published.

(ii) The catalogue of books printed quarterly in April to June, 2012 registered under the printers and Publishers Ordinance has been published in Part V of this *Gazette* in English Language only.

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The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 1,901 - 2015 පෙබරවාරි මස 06 වැනි සිකුරාදා - 2015.02.06

No. 1,901 – FRIDAY, FEBRUARY 06, 2015

(Published by Authority)

PART I : SECTION (IIA) — ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

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Note.— National Authority on Teacher Education (Repeal) Bill was published as a supplement to the Part II of the *Gazette of the Democratic Socialist Republic of Sri Lanka* of January 16, 2015.

IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All Notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, Corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after three months from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 27th February, 2015 should reach Government Press on or before 12.00 noon on 13th February, 2015.

Electronic Transactions Act, No. 19 of 2006 - Section 9

“Where any Act or Enactment provides that any proclamation, rule, regulation, order, by-law, notification or other matter shall be published in the *Gazette*, then such requirement shall be deemed to have been satisfied if such rule, regulation, order, by-law, notification or other matter is published in an electronic form of the *Gazette*.”

W. A. A. G. FONSEKA,
Government Printer. (Acting)

Department of Government Printing,
Colombo 08,
22nd January, 2015.

This Gazette can be downloaded from www.documents.gov.lk



1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A “Sri Lankan” is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the “New Entrants” Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments:

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such Officers may in the first instance be appointed to act in

the new post for a specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the ‘Widows and Orphans’ Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

5. Serving Officers in the Public Service :

5:1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service, Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

6. Definition of Salary for the purpose of Eligibility

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (II) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

Rules and Instructions for Candidates

“All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968.”

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :—

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the Supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for Practical and Oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination Hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination Hall other than a member of the Examination Hall Staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the Index Number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. It should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination Hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination Hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination Hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination Hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination Hall. Should the Supervisor so requires, each candidate is bound to declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination Hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

Candidates should adhere to the following instructions for their own safety :—

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination Hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination Hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination Hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination Hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination Hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your Index Number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics Questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Department of Examinations,
Pefawatta, Battaramulla.

COMMISSIONER GENERAL OF EXAMINATIONS,

Posts – Vacant

REGISTRAR GENERAL'S DEPARTMENT

Posts of Registrars of Muslim Marriages

MATARA DISTRICT

APPLICATIONS are invited for the Posts of Registrars of Marriages, Births and Deaths in the Divisions set out in the Schedule hereto :

01. Applicants should be permanent residents of the said Births, Deaths and Marriages Registration Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

02. Muslim males only can apply for these posts.

03. Applicants should be not less than 30 years and not more than 60 years of age.

04. Applicants should be married.

05. Details regarding Educational and other Qualifications etc., could be obtained from the notices exhibited in public places such as District Secretariats, Land and District Registries, Divisional Secretaries Offices, Grama Niladhari Offices, Rural Development Societies and Co-operative Societies in the Division.

06. Application forms are obtainable from the Offices of District Secretaries (Government Agents) and Land and District Registries. Completed applications should be sent by registered post to the address given in the Schedule on or before 09th March, 2015.

E. M. GUNASEKERA,
Registrar General.

Registrar General's Department,
No. 234/A3, Denzil Kobbekaduwa Mawatha,
Battaramulla.
19th January, 2015.

SCHEDULE

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post and Division for which Applications are called</i>	<i>Address to which Applications should be sent</i>
Matara	Welipitiya	Post of Muslim Marriages Registrar of Maduragoda Area	District Secretary/Additional Registrar General, District Secretariat, Matara.

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REGISTRAR GENERAL'S DEPARTMENT

Posts of Registrars of Muslim Marriages

KANDY DISTRICT

APPLICATIONS are invited for the Posts of Registrars of Marriages, Births and Deaths in the Divisions set out in the Schedule hereto :

01. Applicants should be permanent residents of the said Births, Deaths and Marriages Registration Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

02. Muslim males only can apply for these posts.

03. Applicants should be not less than 30 years and not more than 60 years of age.

04. Applicants should be married.

05. Details regarding Educational and other Qualifications etc., could be obtained from the notices exhibited in public places such as District Secretariats, Land and District Registries, Divisional Secretaries Offices, Grama Niladhari Offices, Rural Development Societies and Co-operative Societies in the Division.

06. Application forms are obtainable from the Offices of District Secretaries (Government Agents) and Land and District Registries. Completed applications should be sent by registered post to the address given in the Schedule on or before 09th March, 2015.

E. M. GUNASEKERA,
Registrar General.

Registrar General's Department,
No. 234/A3, Denzil Kobbekaduwa Mawatha,
Battaramulla.
20th January, 2015.

SCHEDULE

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post and Division for which Applications are called</i>	<i>Address to which Applications should be sent</i>
Kandy	Akurana	Post of Muslim Marriages Registrar of Waragashinna Area	District Secretary/Additional Registrar General, District Secretariat, Kandy.

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SRI LANKA AIR FORCE

Officer Vacancies

VACANCIES exist for Male/Female Commissioned Officers in the Regular/Volunteer Force of the Sri Lanka Air Force in the following branches :-

- (a) Technical Engineering Branch;
- (b) Electronic Engineering Branch ;
- (c) Logistics Branch ;
- (d) Medical Branch ;
- (e) Dental Branch ;
- (f) Administrative Legal Branch ;
- (g) Administrative Band Branch.

2. Applications are invited from those candidates possessing the professional qualifications given below :

(a) Technical Engineering Branch :

Technical Engineering Officer - Male (Regular)

- * Full time four (4) year BSc. in Mechanical/Automobile. Engineering from a recognized university or three (3) year full time National Diploma in Technology (NDT) in Mechanical Engineering from the University of Moratuwa or three and half (3 1/2) year full time Higher

National Diploma in Mechanical Engineering (HNDE) from Sri Lanka Institute of Advanced Technological Education or four (4) year National Diploma in Engineering Sciences (NDES) awarded by the National Apprenticeship and Industrial Training Authority.

(b) Electronics Engineering Branch :

Electronics Engineering Officer - Male (Regular)

- * Minimum of four (4) year BSc Engineering Degree in Electronics and Telecommunication Engineering or four (4) year BSc Degree in Physical Science (Major) with Electronics/Telecom as a main subject or three (3) year Diploma in Electronic, Telecom Engineering with three year experience or BSc Physical Science Degree with Electronics/Telecom as a main subject or three (3) year Diploma in Electronics/Telecom Engineering.

Network Administrator - Male (Regular)

- * Four (4) year BSc Engineering Degree in a computer related stream or three (3) year BSc Degree in a computer related stream or BSc Degree with Computer Science as a major subject or HND or NIBM Diploma or equivalent with sound knowledge and experience in Network Administration.

Software Developer - Male (Regular)

- * Four (4) year BSc Engineering Degree in a computer related stream or three (3) year BSc Degree in a computer related stream or BSc Degree with Computer Science as a major subject or HND or NIBM Diploma or equivalent with sound knowledge and experience in Software Development using ASP.NET and C#.NET.

Information/Cyber Security Specialist - Male (Regular)

- * Four (4) year BSc Engineering Degree in a computer related stream or three (3) year BSc Degree in a computer related stream or BSc Degree with Computer Science as a major subject or HND or NIBM Diploma or equivalent with sound knowledge and experience in information/cyber security.

Web Designer - Male (Regular)

- * Four (4) year BSc in Computer Engineering/IT/Computer Science or three (3) year BSc in Computer Engineering/IT/Computer Science or three (3) year IT related Degree or BSc Degree with Computer Science as a subject or HND or NIBM Diploma or equivalent qualification with more than one (1) year experience in web designing related responsibilities.
- * Preference will be given to those with experience and knowledge on HTML/XHTML/HTML 5, CSS (Cascade Style sheet), JavaScript, JQuery, flash action script, PHP, MySQL, ASP.NET, MSSQL.

Note :

- * All candidates except for Electronic Engineering Officers are required to sit for writing and a practical test.
- * All BSc qualification should be from universities recognised by the University Grant Commission of Sri Lanka.

(c) Logistics Branch

Mess Manager - Male (Regular)

- * Higher Diploma in Hotel Management or completion of all 4 levels of full time basic courses and completion of intermediate and Advance level in Hospitality Industry Training, from a recognized Local/Foreign Institute with minimum of 2 years post qualification experience in star Class Hotels in Food and Beverages Departments in executive capacity.

Technical Officer Apparel - Male (Regular)

- * A Bachelor Degree in Science, Technology or Engineering, preferable with a Post Graduate Diploma

qualification in Textile and Clothing Technology with 5 years working experience in apparel sector with minimum of 3 years as a Trainer/Consultant in Textile and Apparel Technology covering product development, productivity improvement merchandising and work study ; or

- * Should have a Diploma in Textile and clothing from the Sri Lanka Institute of textile and apparel or any other recognized institute with 2 years working experience in textile and clothing technology.

(Age not more than 33 years for Degree holders and 26 years for Diploma holders as at 30th April 2015)

(d) Medical Branch :

Medical Officers - Male (Regular)

Flight Lieutenant. – MBBS or equivalent with full registration with the Sri Lanka Medical Council.

Pre-Intern Trainees - Male(Regular)

- * MBBS or Medical Degree equivalent to MBBS (Sri Lanka) from any recognized university of a foreign country which is accepted by SLMC. They will be enlisted as Regular Commissioned Officer for a period of 5 years and should qualify the ERPM examination and SLMC registration within 5 years from the date of enlistment.
- * Selected candidates will be commissioned in the rank of Flying Officer. After completion of ERPM examination and with SLMC registration they will be considered for the rank of Flight Lieutenant.

(e) Dental Branch :

Dental Officers - Male/Female (Regular/Volunteer)

Flight Lieutenant. – BDS or equivalent with full registration with the Sri Lanka Medical Council.

Dental Students - Male/Female (Regular)

Pilot Officer. – Completed final BDS Part I and studying in the final year.

Flying Officer. – Completed 2nd BDS and beginning of 3rd year.

Note :

- * Selected Dental Student candidates will be required to serve an obligatory period of 10 years from the date of Commission in the rank of Flight Lieutenant.
- * Selected students will be released from the Sri Lanka Air Force until completion of final year. They will be Commissioned in the rank of Flight Lieutenant on completion of BDS Degree and full registration with the SLMC.

* Opportunities will be granted for Post Graduate studies depending on the exigencies of the service.

* Dental students to submit a certificate from their respective Universities depicting their year of studies.

(f) *Administrative Legal Branch :*

Legal Officers - Male (Regular)

* Attorney-at-Law of the Supreme Court of Sri Lanka - Specialized and/or experienced in preparation of commercial contracts, Notarial documents, memorandum of understanding, procurement procedures, court prosecution and handling disciplinary matters.

Selected candidates will be commissioned in the rank of Squadron Leader or Flight Lieutenant in keeping with their professional qualifications and experience.

(g) **Administrative Band Branch**

Band Master (Male) Regular

* A minimum of six passes at the G. C. E. (O/L) Examination with four credits including credit in English language and an ordinary pass in Sinhala/Tamil language in one sitting ; and

* Qualified up to Grade V or above of the Royal College or Trinity College of Music London or equivalent qualifications ;

* Ability to train and conduct Military Band/orchestra and a credit pass in Music at the G. C. E. (O/L) examination will be an added qualification ;

* Ability to compose music in western and oriental tradition as well as a sound knowledge on playing western and oriental instrument will be considered as a special qualification ; or

* A minimum of six passes at the G. C. E. (O/L) Examination with four credits including credit in English language and an ordinary pass in Sinhala/Tamil language in one sitting ; and

* Degree in Fine Arts from the Institute of Aesthetic Education (Music) in Sri Lanka or passed final Level (Music) in National Dance and Music examination of Sri Lanka or "Visharadha" Part II level from "Bahathkande" Music Academy in India ;

* Ability to train and conduct oriental/western bands and a credit pass in Music at the G. C. E. (O/L) examination will be an added qualification ;

* Ability to compose music in both oriental and western traditions as well as a sound knowledge on playing western and oriental instruments will be considered as a special qualification.

3. Other Entry Requirements :

- (a) Nationality : Must be a citizen of Sri Lanka
- (b) Civil Status : Married/unmarried
- (c) Gender : Male/Female (As applicable)
- (d) Age : As at 30th April, 2015

(1) For Technical engineering,
Electronic Engineering, Logistic (Mess Manager)
Branch and Dental Students : 18 to 30 years

(2) For Medical, Dental, Administrative
Legal and Administrative Band
Branch : 18 to 35 years

(e) Height : Male - 5' 5" and above
: Female - 5' 4" and above

(f) Weight : Body Mass Index should be in
accordance with the Physical
Efficiency Test Standards of the Sri
Lanka Air Force

(g) Chest : Minimum 32" (Male)

(h) Colour Vision : CP2
Standard

(i) Visual Acuity : Left eye 6/6 and right eye 6/6 (With
or without spectacles)

4. Any candidate who may possess special qualifications may at the discretion of the Commander of the Air Force be considered, even though he/she may not have the requisite height/weight provided he/she possesses the requisite professional qualifications.

5. Be medically fit so as to pass such medical examinations as may be prescribed by the Commander of the Air Force.

6. Due considerations will be given to current outstanding achievements in the field of sports.

7. *Official Language Requirements.* - Selected candidates will be required to comply with any rules already made or may be made hereafter for giving effect to the language policy of the Republic of Sri Lanka and in particular for implementing the provisions in the Official Language Act, No. 33 of 1956.

8. Selected candidates will be commissioned in the Regular/ Volunteer Force of the Sri Lanka Air Force in the rank of Pilot Officer, Flying Officer, Flight Lieutenant or Squadron Leader as applicable in keeping with their qualifications and experience.

9. Selected candidates will be required to undergo training at such places as decided by the Commander of the Air Force. If at any time during training, the officer is reported on by the authorities as being unsuitable for reasons of misconduct or due to causes within his/her control, he/she will be liable to have his/her commission withdrawn and/or be subject to other disciplinary action in accordance with the Sri Lanka Air Force Disciplinary Regulations.

10. All officers are governed by the Air Force Act and orders issued from time to time.

11. The conditions of service for an officer of the Sri Lanka Air Force are in terms of Sri Lanka Air Force Regulations published in Gazette No. 10,240 of 27th April, 1951 and as amended from time to time. In terms of Section 10 of the Air Force Act, "Every officer shall hold his/her appointment during the president's pleasure". However an officer has no right to resign his/her commission unilaterally, but under provision of section 11 of the Air Force Act may be allowed by the President to do so. The provisions of any Bond/Agreement envisaging a period of obligatory service in respect of training and subsequent courses will not supersede the provisions of section 11 of the Air Force Act, stated above. Retirement from the Air Force will be applicable under conditions specified in the Air Force Pensions and Gratuities Code.

12. All officers are liable to be posted for duty or training in any part of the world at any time.

13. A single officer is required to live in the Officers Mess. He/She is provided with furnished accommodation and food. Batman service will also be provided. A single officer's ration allowance and batman allowance are paid to the Mess.

14. A married officer may be provided with a married quarter if available. Recovery of rental will be as per the Establishment Code. Married officers not in occupation of married quarters will be entitled to a rental allowance as stated in para 15 (d) (17).

15. (a) Pay applicable for commissioned officers shall be as follows :-

Pilot Officer – Rs. 242,700 p. a.
Flying Officer – Rs. 275,220 - 34 x 7,740 = Rs. 538,380 p. a.
Flight Lieutenant – Rs. 321,660 - 28 x 7,740 = Rs. 538,380 p. a.
Squadron Leader – Rs. 352,620 - 24 x 7,740 = Rs. 538,380 p. a.
Wing Commander – Rs. 362,100 - 20 x 9,480 = Rs. 551,700 p. a.
Group Captain – Rs. 441,060 - 18 x 12,600 = Rs. 667,860 p. a.

(b) Pay applicable to Medical Officers :

Preliminary Grade - Rs. 313,920 - 2 x 7,740 - Rs. 329,400 p. a.
Grade II - Rs. 337,140 - 8 x 7,800 - Rs. 399,540 p. a.

Grade I - Rs. 412,140 - 15 x 12,600 - Rs. 601,140 p. a.
Specialist Grade - Rs. 508,680 - 12x 15,720 - Rs. 697,320 p. a.

(c) Pay applicable to Dental Officers :

Dental II - Rs. 306,180 - 4x7,740 - 10x7,800 - 3 x 126,000 - Rs. 452,940 p. a.
Grade I - Rs. 412,140 - 15 x 12,600 - Rs. 601,140 p. a.
Specialist Grade - Rs. 508,680 - 12x 15,720 - Rs. 697,320 p. a.

(d) Other allowances applicable to Medical and Dental Officers :

(1) Pensionable allowances
Preliminary Grade - Rs. 1,700 per month
Grade II – Rs. 1,700 per month
Grade I – Rs. 3,400 per month
Specialist Grade - Rs. 3,400 per month

(2) Non pensionable allowances :
Preliminary Grade - Rs 2,125 per month
Grade II – Rs. 1,700 per month
Grade I - Rs. 400 per month

(3) Extra duty allowances - Rs. 25,000 per month

(4) Extra duty payments

Preliminary Grade - Rs. 335 per hour
Grade II - Rs. 383 per hour
Grade I - Rs. 528 per hour
Specialist Grade - Rs. 628 per hour

(5) Service allowances indicated in paragraph 15(d) are to be calculated separately as applicable.

(e) Service Allowances :

1. Cost of living allowance Rs. 7,800 per month.
2. Incentive allowance of Rs. 250 per month after five years of service.
3. Hard line allowance Rs. 600 per month.
4. Additional hard line allowance Rs. 4,400 per month for those serving in operational areas.
5. Special allowance Rs. 3,000 per month (Rs. 100 will be paid for per day).
6. Interim allowance Rs. 1,000 per month.
7. Uniform upkeep allowance Rs. 255 per month.
8. Batman allowance Rs. 637.50 per month (if permitted to live out).
9. Ration allowance Rs. 14,449.80 per month (if permitted to live out).

10. Qualification pay where applicable (upto a maximum of Rs. 637.50 per month).
11. Sepcial allowance 20% of consolidated salary.
12. Three sets of holiday railway warrants per year (for officer, spouse and children).
13. An additional set of railway warrants or the reimbursement of bus fare for officers living in Messes to travel from the Mess to the hometown once a month.
14. Free issue of uniforms and ancillary items.
15. Free medical facilities (including for families if applicable).
16. Married officers permitted to live out are entitled to a free bus pass to travel from residence to place of work within 30 miles radius.
17. Rent Allowance for married officers not in occupation of a government married quarter. Pilot Officer to Group Captain and above Rs. 1,600 to Rs. 4,250 per month.
18. Service Allowance Rs. 300, Rs. 400, Rs. 500 as applicable (Payable to service Medical and Dental Officers in consideration to the number of complete years of service)
19. Additional Service Allowance Rs. 1,500 per month (applicable to service Medical and Dental Officers only).
20. 1/20 Allowance - Con pay x 1/20 x 3 days (Maximum) per month (applicable to service Medical and Dental Officers only).
21. Extra Duty Payments 120 hours (maximum) per month (applicable to service Medical and Dental Officers only).
22. Budget interim allowances Rs. 3,000 per month.

16. *Pensions/Gratuities*.- Payable in terms of the Air Force Pensions and Gratuities Code 1981 and as amended from time to time. All officers are contributors to the Widows and Orphans Pension (Armed Forces) Scheme. Rates of contributions are as per Widows and Orphans Pension (Armed Forces) Scheme Regulations 1970.

17. *Instructions to applicants :*

- (a) Applications should be submitted in terms of the form specified below. All cages of the application should be completed neatly with as much details as possible. Applications should be addressed to “Command

Recruiting Officer, Sri Lanka Air Force, Trade Training School Ekala, Kotugoda” so as to reach him not later than 1200 noon on 25th February, 2015 under registered cover. The envelope enclosing the application should be marked “Application for Commission in the Branch” Applications received after the closing date and not in accordance with the requirements of this notification and not in registered post mail will not be entertained.

- (b) Candidates who are in Government Service/Corporations/ Boards/Civil Establishments should forward their applications through their Heads of Department/ Corporations/Boards/Civil Establishments and should bear a certificate to the effect that the candidate will be released if selected.

- (c) Applicants should attach to their applications copies of :

1. Certificate of Registration of Birth ;
2. Certificates of the highest academic and professional qualifications obtained ;
3. Certificates of character from at least two responsible persons who are personally acquainted with the applicant ;
4. Certificates in support of sports activities, cadetting etc. ;
5. Certificate in support of any claims made in the application.

**Note*.- Originals of these certificates should be produced only if and when the applicant is called for the interviews.

18. Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

19. *Selection interview :*

- (a) Preliminary selections will be made amongst those candidates who fulfil the above conditions only. Candidates so selected from the Preliminary Interview will be required to undergo a medical test as may be prescribed by the Commander of the Air Force. The final selection will then be made after an interview appointed by the Ministry of Defence.
- (b) Candidates selected for interviews will be informed in writing of the place, time and date of such interviews, No travelling or other expenses will be paid in this respect.
- (c) On every occasion an applicant is summoned for an interview he/she is to produce his/her National Identity Card issued by the Department of Registration of Persons.

(d) Candidates likely to be suitable following their final interviews will be required to present themselves before an Air Force Medical Board.

(e) Any one who desires to recommend a candidate should do so by giving his/her testimonial. Any form of canvassing or attempt to influence in the selection of a candidate will result in disqualification of such candidate.

(f) Candidates who are found unsuitable for enlistment will not be notified.

K. A. GUNATILLEKE,
Air Marshal,
Commander of the Air Force.

Headquarters,
Sri Lanka Air Force,
P. O. Box 594,
Colombo 02.

**APPLICATION FOR COMMISSION IN THE SRI LANKA
REGULAR/VOLUNTEER AIR FORCE
IN THE BRANCH**

1. Nationality :_____.
- (State whether citizen of Sri Lanka by descent or by registration and if latter, quote number and date of certificate)
2. Full Name (As per the National Identity Card) :_____.
3. National Identity Card Number :_____.
4. Branch applied :_____.
5. Post applied :_____.
6. Permanent Address :_____.
7. Nearest Police Station to Permanent Address :_____.
8. Postal Address :_____.
9. E-mail Address :_____.
10. Date of Birth :_____.
11. Height :_____ ' _____ ".
12. District :_____.
13. Electorate :_____.
14. Grama Seva Division and Number :_____.
15. Telephone Number :_____.
16. Civil Status :_____.

17. Particulars of School and/or University and qualifications obtained :

<i>Name of School/University</i>	<i>Type of examination</i>	<i>Year of examination</i>	<i>Subjects passed (including grading)</i>
	Ordinary Level Advanced Level Professional Qualifications Other		

18. Particulars of employment since leaving School/University (if applicable) :

<i>Name and address of employer</i>	<i>Nature of employment</i>	<i>Period of Service</i>	
		<i>From</i>	<i>To</i>

19. Particulars of parents :

<i>Full Name</i>	<i>Place of birth</i>	<i>Occupation</i>	<i>Present address</i>
Father			
Mother			

20. Any special qualification for the post :_____.

21. Details of current achievement in sports. (Give details of teams and competitions participated with dates/years etc. and standards/levels achieved) :_____.

22. Other achievements of note at School/University or with outside organizations. (Give details with dates/years etc.) :_____.

23. Any previous service in the Armed Force or Volunteer Force, Cadet Corps or Boy Scout Organization :_____.

24. Have you applied earlier to join the Sri Lanka Air Force or any of the Armed Services or Police, if so give details and the outcome of such applications :_____.

25. Have you being convicted or bound over by a civil or military court, if so give details :_____.

26. If earlier employed in a Government Department or in the Public Sector/Board/Corporation (including the Central Bank, National Bank, Universities, Joint Stock Companies controlled

by the Government etc.,) reasons for termination of employment :_____.

27. Particulars of testimonials :

Name	Designation	Postal Address

28. Declaration to be signed by the applicant :

I, declare on my honour that answers given to the above questions are true and correct to the best of my knowledge and belief. I have read and understood the procedure which will be adopted and the rules which will apply in respect of those candidates who are selected for commission in the Sri Lanka Air Force published in the *Gazette* of the Republic of Sri Lanka.

_____,
Signature of Applicant.

Date :_____.

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SRI LANKA REGULAR AIR FORCE

Officer Cadet and Lady Officer Cadet Vacancies

VACANCIES exist in the Sri Lanka Regular Air Force for Officer Cadets and Lady Officer Cadets in the following branches :—

- (a) General Duties Pilot Branch (Male) ;
- (b) Technical Engineering Branch (Male) ;
- (c) Electronics Engineering Branch (Male) ;
- (d) Logistics Branch (Male) ;
- (e) Administrative Branch (Male) ;
- (f) Administrative Regiment Branch (Male/Female) ;
- (g) Operations Air Branch (Male).

2. Applications are invited from male/female candidates possessing the qualifications given below :

BSc (Aviation Studies) Degree Entrant Qualifications (Accredited by the General Sir John Kotelawala Defence University)

General Duties Pilot/Operations Air Branches :

A minimum of six passes at the G. C. E. O/L examination with four credits including credit passes in English language, Mathematics, Science and an ordinary pass in Sinhala/Tamil language in one sitting and ordinary passes

in three subjects at the G. C. E. A/L examination in Physical/Bio Science Streams (as applicable) in one sitting.

Technical Engineering/Electronic Engineering Branches :

A minimum of six passes at the G. C. E. O/L examination with four credits including credit passes in English Language, Mathematics, Science and an ordinary pass in Sinhala/Tamil language in one sitting and ordinary passes in three subjects at the G. C. E. A/L examination in Physical Science Stream in one sitting.

Logistics/Administrative/Administrative Regiment Branches :

A minimum of six passes at the G. C. E. O/L examination with four credits including credit passes in English language, Mathematics, Science and an ordinary pass in Sinhala/Tamil language in one sitting and ordinary passes in three subjects at the G. C. E. A/L examination in Physical/Bio Science/Commerce Streams in one sitting. Students of the Arts Stream with a minimum of three ordinary passes at the G. C. E. A/L examination are also eligible to apply for the Administrative Regiment Branch.

3. *Other Requirements.*— Candidates must fulfill the following general conditions for enlistment in the Sri Lanka Regular Air Force.

- (a) Nationality : Must be a citizen of Sri Lanka
- (b) Age : Not less than 18 years and not more than 22 years as at 30th April, 2015
- (c) Height : Male - 5' 6" and above
: Female - 5' 4" and above
- (d) Weight : Male - $17 < \text{BMI} < 26$
: Female - $17 < \text{MBI} < 25$

Weight (Kg)
 $\text{BMI} = \frac{\text{Weight (Kg)}}{\text{Height}^2 \text{ (m)}}$
- (e) Chest : Male - 32" (Minimum)
- (f) Colour Vision Standard : CP2
- (g) Visual Acuity : Left eye 6/6 and right eye 6/6 (without spectacles)
- (h) Civil Status : Candidates must be unmarried. No cadet will be permitted to marry whilst under training and for a further period of one (1) year from the date of Commissioning.

4. Due considerations will be given to outstanding achievements in the field of sports.

5. Applications of candidates who do not fulfill the requirement of para 2 and 3 will be rejected. On arrival for the first interview the height, vision and weight will be measured. Candidates whose height, vision and weight are below the standard specified in the *Gazette* notification and who have no exceptional skill will not be interviewed. Any candidate who may have a special skill or value to the service may at the discretion of the Commander of the Air Force be considered even though he/she may not have the requisite height provided he/she possesses the requisite academic and professional qualifications.

6. *Conditions of service :*

- (a) The candidate is to initially enlist in the Air Force as a cadet on a regular engagement in the same manner as for other ranks and will undergo a Basic Combat Training Course. On successful completion of training, the duration of which will depend on the branch, the status allocated on his/her enlistment as an Other Rank will lapse and will receive a permanent commission in the rank of Pilot Officer.
- (b) Cadets will be required to undergo training at a place in Sri Lanka or abroad as decided by the Commander of the Air Force in consultation with the Ministry of Defence.
- (c) During the period of training as cadets and thereafter, personnel will be subject to Air Force Law.
- (d) Every cadet will be provided all items of uniforms, equipment and medical facilities.
- (e) During the period of training, a cadet will be accommodated in an Air Force Mess and will be provided with food.
- (f) In the event of a cadet voluntarily terminating his/her candidature for a commission during training, the parent or guardian will be required to refund to the Republic of Sri Lanka all expenses incurred up to that time by the Republic of Sri Lanka on account of such cadet.
- (g) If at any time during his/her course a cadet is reported by the authorities as being unsuitable for reasons of misconduct or due to causes within his/her control to qualify for a commission, his/her parent or guardian will be required to refund to the Sri Lanka Air Force all expenses incurred on his/her training and will be required to enter into a bond to this effect with the Commander of the Air Force acting on behalf of the Government of Sri Lanka.
- (h) Parent or guardian will sign a declaration as given in cage 27 of the application form in respect of sub-paragraphs (f) and (g) above and forward them together with the application. Parent or guardian will be required to enter in to a bond subsequently in this form with the Republic of Sri Lanka prior to the appointment of these candidates as Cadets.
- (j) Candidates who possess the requirement as per para 2 and 3 will be called for the preliminary interview and if

successful will be called for the officer quality tests. Candidates who pass the officer quality tests will be called for Medical Examinations (All candidates selected will be medically examined under Sri Lanka Air Force arrangements) and if applicable flying aptitude tests. Candidates who successfully complete these tests will be called for the final interview. The required number of candidates per branch will be selected according to merit at these interviews and tests.

- (k) A single officer is required to live in the officers mess. He/she is provided with furnished accommodation and food. Batman service will be provided. A single officer's ration allowance and batman allowance are paid to the Mess.
- (l) A married Officer may be provided with a married quarter if available. Recovery of rental will be as applicable to public servants.
- (m) All officers are liable to be posted for duty or training in any part of the world at any time.
- (n) All officers are governed by the Air Force Act and orders issued from time to time.

7. *Official Language Requirements.* - The selected candidates will be required to comply with any rules already made or may hereafter be made for giving effect to the language policy of the Republic of Sri Lanka and in particular for implementing the provisions in the Official Language Act, No. 33 of 1956.

8. *Pay and Allowances :*

- (a) Consolidated pay rate : The scale of consolidated pay applicable to officer cadets and Commissioned Ranks shall be as follows :-

Officer Cadet - Rs. 187,620 p. a.
Pilot Officer - Rs. 242,700 p. a.
Flying Officer - Rs. 275,220 - 34 x 7,740 = Rs. 538,380 p. a.
Flight Lieutenant - Rs. 321,660 - 28 x 7,740 = Rs. 538,380 p. a.
Squadron Leader - Rs. 352,620 - 24 x 7,740 = Rs. 538,380 p. a.
Wing Commander - Rs. 362,100 - 20 x 9,480 = Rs. 551,700 p. a.
Group Captain - Rs. 441,060 - 18 x 12,600 = Rs. 667,860 p. a.

- (b) *Other Allowances :*

1. Cost of living allowance Rs. 7,800 per month.
2. Incentive allowance of Rs. 250 per month after five years of service.
3. Hardlying allowance Rs. 600 per month.

4. Enhanced allowance Rs. 5,000 per month for those serving in operational areas.
5. Special enhanced allowance Rs. 3,000 per month (Rs. 100 will be paid for each working day).
6. Interim allowance Rs. 1,000 per month.
7. Uniform upkeep allowance Rs. 255 per month.
8. Batman allowance Rs. 637.50 per month (if permitted to live out).
9. Ration allowance Rs. 939.10 per month (if permitted to live out).
10. Qualification pay where applicable (upto a maximum of Rs. 637.50 per month).
11. Sepcial allowance 20% of consolidated salary.
12. Three sets of holiday railway warrants per year (for officer, spouse and children).
13. An additional set of railway warrants or the reimbursement of bus fare for officers living in Messes to travel from the Mess to the hometown once a month.
14. Free issue of uniforms and ancillary items.
15. Free medical facilities (including for families if applicable).
16. Married officers permitted to live-out are entitled to a free bus pass to travel from residence to place of work within 30 miles radius.
17. Flying pay for those in the general duties pilot branch.
18. Rent Allowance for married officers not in occupation of a government married quarter. Pilot Officer to Group Captain and above Rs. 1,600 to Rs. 4,250 per month.
19. Budget interim allowances Rs. 3,000 per month.

9. *Pensions/Gratuities.*- Payable in terms of the Air Force Pensions and Gratuities Code 1981 and as amended from time to time. All officers are contributors to the Widows and Orphans Pension (Armed Forces) Scheme. Rates of contributions are as per Widows and Orphans Pension (Armed Forces) Scheme Regulations 1970.

10. *Instructions to applicants :*

- (a) Applications should be submitted in applicant's own hand writing in terms of the form specified below. All cages of the application should be completed neatly with as much details as possible. Applications should be forwarded under registered cover to : "Command Recruiting Officer, Sri Lanka Air Force Trade Training School, Ekala, Kotugoda" so as to reach him not later than 1200 noon on 18th February 2015. The envelope enclosing the application should be marked "Application for Cadetship/ Lady Cadetship in the Branch". A candidate will be allowed to apply for only one branch, those who

apply for more than one branch the applications will be rejected. Applications received after the closing date and not in accordance with the requirements of this notification and not in registered post mail will not be entertained.

- (b) Candidates who are in Government Service/Corporations/ Boards/Civil Establishments should forward their applications through their Heads of Department/ Corporations/Boards/Civil Establishments and should bear a certificate to the effect that the candidate will be released if selected.

- (c) Candidates will be required to produce the originals of the following documents when summoned for interviews or when called upon to do so :

1. Certificate of Registration of Birth (Certificate issued for the purpose of the education code will not be accepted) ;
2. Certificates in support of the educational qualifications required for the branch applied for ;
3. Certificates of trade/technical training and/or experience (if any) obtained from a recognized institution ;
4. Two recent certificates of character. One of these should be from the principal of the last school attended and the other from a responsible person who has the know of the applicant for more than two years or from the present employer (if employed).
5. Certificates in support of sports activities, cadetting etc. ;

- (d) Applications of candidates who fail to produce documents when requested to do so will not be considered.

- (e) No documents or original copies of documents should be attached to the application form.

- (f) The Air Force will not be responsible for loss of any originals of certificates if enclosed with the application form.

11. Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and for dismissal if discovered after selection.

12. *Selection interviews etc. :*

- (a) Preliminary selections will be made amongst those candidates who fulfil the above conditions. Candidates so selected will be required to undergo tests as may be prescribed by the Commander of the Air Force. The final selection will then be made after an interview of those selected candidates by a selection board appointed by the Ministry of Defence.

(b) Candidates selected for interviews will be informed in writing of the place, time and date of such interviews. No travelling or other expenses will be paid in this respect.

(c) On every occasion an applicant is summoned for an interview he/she is to produce his/her National Identity Card issued by the Department of Registration of Persons.

(d) Candidates likely to be suitable for their final interviews will be required to present themselves before an Air Force Medical Board.

(e) Any one who desires to recommend a candidate should do so by giving his/her testimonial. Any form of canvassing or attempt to influence in the selection of a candidate will result in disqualification of such candidate.

(f) Candidates who are found unsuitable for enlistment will not be notified.

K. A. GUNATILLEKE,
Air Marshal,
Commander of the Air Force.

Headquarters,
 Sri Lanka Air Force,
 P. O. Box 594,
 Colombo 02.

**APPLICATION FOR OFFICER CADET/LADY OFFICER
 CADET IN THE BRANCH OF THE
 SRI LANKA AIR FORCE**

1. Nationality :_____.
- (State whether citizen of Sri Lanka by descent or by registration and if latter, quote number and date of certificate)
2. Full Name (As per the National Identity Card) :_____.
3. National Identity Card Number :_____.
4. Permanent Address :_____.
5. Postal Address :_____.
6. Date of Birth :_____.
- (Age as at 30th April 2015) :
 Years :_____, Months :_____, Days :_____.
7. Height :_____ ' _____ ".
8. Nearest Police Station to permanent address :_____.
9. District :_____.
10. Electorate :_____.
11. Grama Seva Division :_____.

12. Telephone Number :_____.

13. Married or Single :_____.

14. Gender :_____.

15. Particulars of School and/or University and qualifications obtained :

<i>Name of School/University</i>	<i>Type of examination</i>	<i>Year of examination</i>	<i>Subjects passed (including grading)</i>
	Ordinary Level		
	Advanced Level		
	Other		

16. Particulars of employment since leaving School/University (if applicable) :

<i>Name and address of employer</i>	<i>Nature of employment</i>	<i>Period of Service</i>	
		<i>From</i>	<i>To</i>

17. Particulars of parents :

<i>Full Name</i>	<i>Place of birth</i>	<i>Occupation</i>	<i>Present address</i>
Father			
Mother			

18. Any special qualification for the post :_____.

19. Details of current achievement in sports. (Give details of teams and competitions participated with dates/years etc. and standards/levels achieved) :_____.

20. Other achievements of note at School/University or with outside Organizations. (Give details with dates/years etc.) :_____.

21. Any previous service in the Armed Force or Volunteer Force, Cadet Corps or Boy Scout Organization :_____.

22. Have you applied earlier to join the Sri Lanka Air Force or any of the Armed Services or Police, if so give details and the outcome of such applications :_____.

23. Have you being convicted or bound over by a civil or military court, if so give details :_____.

24. If earlier employed in a Government Department or in the Public Sector/Board/Corporation (including the Central Bank, National Bank, Universities, Joint Stock Companies controlled by the Government etc.,) reasons for termination of employment :_____.

for the issue of a Commission all the expenses incurred on his/her account by the Republic of Sri Lanka.

_____,
Signature of Parent/Guardian.

25. Particulars of testimonials :

Date :_____.
Name :_____.
(in block capitals)
Address :_____.

Name	Designation	Postal Address

_____,
Signature of First Witness.

26. Declaration to be signed by the applicant :

I, declare on my honour that answers given to the above questions are true and correct to the best of my knowledge and belief. I have read and understood the procedure which will be adopted and the rules which will apply in respect of those candidates who are selected for commission in the Sri Lanka Air Force published in the *Gazette* of the Republic of Sri Lanka.

Date :_____.
Name :_____.
(in block capitals)
Address :_____.

_____,
Signature of Second Witness.

_____,
Signature of Applicant.

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Date :_____.

27. Declaration to be signed by the parent or guardian of the applicant :

(a) I am the parent/guardian of who is an applicant for a cadetship in the Sri Lanka Air Force and who has signed the declaration in cage 26 of the form of application above.

(b) I hereby undertake to be responsible in the event above named applicant being selected for a course of training for the following.

(1) To refund to the Republic of Sri Lanka in the event of the above named applicant voluntarily terminating his/her candidature for a Commission during his/her period of training all expenses incurred upto that time by the Republic of Sri Lanka on account of such applicant.

(2) To refund to the Republic of Sri Lanka in the event of the above named applicant reported on by the authorities as being unsuitable (for reasons of misconduct or due to causes within his/her own control)

SRI LANKA REGULAR AIR FORCE AIRMEN/ AIRWOMEN VACANCIES AND SRI LANKA VOLUNTEER AIR FORCE AIRMEN VACANCIES

VACANCIES exist in the Regular Force of the Sri Lanka Air Force for Airmen/Airwomen in the trades are given below :

1. (a) Trades and Educational Qualifications Required :-

1. Aeronautical Engineering Trades (Male/Female) :

- (a) Air Frame Mechanic,
- (b) Aero Engine Mechanic,
- (c) Aero Electrical and Instrument Mechanic,
- (d) Safety Equipment.

Passes in 06 subjects at the G. C. E. (O/L) Examination at not more than two sittings including ordinary passes in Sinhala/Tamil and English Languages, Mathematics and Science. A credit pass for Mathematics/Science is essential.

2. General Engineering Trades (Male) :

- (a) Motor Transport Mechanic
- (b) Armament Mechanic
- (c) General Mechanic

- (d) Air Craft Welder Assistant
(e) Surface Assistant

Passes in 06 subjects at the G. C. E. (O/L) Examination at not more than two sittings including ordinary passes in Sinhala/Tamil and English Languages. Mathematics and Science. A credit pass for Mathematics/Science will be an added qualification.

- (a) Operator Motor Transport

Passes in 06 subjects at the G. C. E. (O/L) Examination at not more than two sittings including ordinary pass in Sinhala/Tamil Languages. (possession of a valid light vehicle driving license is essential and priority will be given to possession of a valid heavy vehicle driving license is respectively.) The practical test should pass all the candidates who were passing the preliminary interviews.

3. Medical Trades (Male) :

- (a) Nursing Assistant
(b) Dental Assistant

Passes in 06 subjects at the G. C. E. (O/L) Examination at not more than two sittings including ordinary passes in English Language and credit passes in Sinhala/Tamil language, Mathematics, Science and one other subject. Having three passes at the G. C. E. (A/L) Examination from Science/Maths/Agricultural Science Stream in one sitting will be added advantage for selection and a qualification for advance training under Ministry of Health Services.

4. Logistics Trades :

- (a) Ground Steward (Male/Female)

Passes in 06 subjects at the G. C. E. (O/L) Examination at not more than two sittings including an ordinary pass in Sinhala/Tamil Language. Priority will be given to candidates those who an ordinary pass in English language or fluency in English language with strong communication skill.

- (b) Catering Assistant (Male)

Passes in 06 subjects at the G. C. E. (O/L) Examination at not more than two sittings including an ordinary pass in Sinhala/Tamil Language.

5. Administrative Trades :

- (a) Administrative Assistant (Male/Female)

Passes in 06 subjects at the G. C. E. (O/L) Examination at not more than two sittings including an ordinary passes in Sinhala/Tamil and English Languages and a credit in Mathematics/Science/Business and Account Studies. Knowledge on computers (Microsoft Office package) will be an added qualification.

- (c) Accounts Assistant (Male/Female)

Passes in 06 subjects at the G. C. E. (O/L) Examination at not more than two sittings including an ordinary passes in Sinhala/

Tamil and English Languages and a credit in Mathematics/Business and Account Studies. Knowledge on computers (Microsoft Office package) will be an added qualification.

6. Operations :

- (a) Operations Air (Male)

Passes in 06 subjects at the G. C. E. (O/L) Examination at not more than two sittings including an ordinary pass in Sinhala/Tamil language and a credit in English Language.

- (b) Operations Ground (Male/Female)
(c) Dog Handler (Male)

Passes in 06 subjects at the G. C. E. (O/L) Examination at not more than two sittings including an ordinary pass in Sinhala/Tamil Language.

- (d) Fire Fighter (Male)

Passes in 06 subjects at the G. C. E. (O/L) Examination at not more than two sittings including ordinary passes in Sinhala/Tamil and English languages.

7. Physical Training Instructor (Male/Female)

Passes in 06 subjects at the G. C. E. (O/L) Examination at not more than two sittings including an ordinary pass in Sinhala/Tamil language. Outstanding competencies in National Level sports will be special qualification at selection. The practical test should pass all the candidates who were passing the preliminary interviews.

8. Police Trade :

- (a) Police (Male)

Passes in 06 subjects at the G. C. E. (O/L) Examination at not more than two sittings including ordinary passes in Sinhala/Tamil and English Languages. Priority will be given to candidates those who measured 5'8" or above in height.

Vacancies exist in the Volunteer Force of the Sri Lanka Air Force for Airmen in the trades are given below :

2. (a) Trades and Educational Qualifications required :

- (1) General Engineering Trades (Male)

- (a) Operator Motor Transport
Sat for the G. C. E. (O/L) Examination. (Possession of a valid light vehicle driving license is essential and priority will be given to possession of a valid heavy vehicle driving license is respectively.) The practical test should pass all the candidates who were passing the preliminary interviews.

3. *Other Requirements.*— Candidates must fulfill the following general conditions for enlistment in the Sri Lanka Regular/Volunteer Air Force :—

- Nationality* : Must be a citizen of Sri Lanka ;
- Marital State* : Regular Airmen/Airwomen (unmarried)
Volunteer Airmen (married/unmarried)
- Age (as at 30th April 2015)*
: Not less than 18 years and not more than 23 years (Regular Male),
Not less than 18 years and not more than 30 years (Volunteer Male)
Not less than 18 years and not more than 22 years (Regular Female)
- Height* : 5 feet 5 inches and above (Regular Male) ;
5 feet 4 inches and above (Volunteer Male)
5 feet 3 inches and above (Regular Female)
- Weight* : $17 < \text{BMI} < 26$ (Male)
 $17 < \text{BMI} < 25$ (Female)
 $\text{BMI} = \frac{\text{Weight (kg)}}{\text{Height}^2}$
- Vision Colour Standard* : CP 2
- Visual Acuity* : 6/6 each eye (without spectacles)
- Civil Status* :
- (a) Regular Airmen/Airwomen : Candidates must be unmarried. (Airmen/Airwomen is not allowed to marry until the completion of two years from the date of enlistment and until one year after the completion of the Basic Trade Training Course and which ever is later).
- (b) Volunteer Airmen : Unmarried candidates is allowed to marry until the completion of one year from the date of enlistment and after the completion of the Basic Training Course.

4. Candidates who do not possess the required educational qualifications or fulfil the requirements of paragraph 01 "a" and paragraph 02 "a" or paragraph 03 will be rejected. On arrival for the first interview the height, weight and vision will be measured. Candidates whose height, weight and vision is below the standard specified in the *Gazette Notification* and who have not exceptional skills will not be interviewed. Any candidate who may have a special skill or value to the service may at the discretion of the Commander of the Air Force be considered even though he/she may not have the requisite height provided he/she possess the requisite academic and professional qualifications.

5. Due consideration will be given to outstanding achievements in the field of sports.

6. *Conditions of Service* :—

- (a) Airmen/Airwomen will be governed by the Air Force Act and other Air Force Regulations and Orders with effect from the date of enlistment.
- (b) Selected Regular Airmen/Airwomen candidates will be trained in combat and in the selected trades accordingly. They will be required to perform combat duties and any type of duty, day and night, even under very difficult conditions in any part of Sri Lanka or abroad.
- (c) Selected Volunteer Airmen candidates will be trained in combat accordingly. They will be required to perform combat duties and any type of duty, day and night, even under very difficult conditions in any part of Sri Lanka or abroad.

7. *Terms of Engagement* :—

(a) Regular Airmen and Airwomen

Selected candidates will be enlisted to the third class of the rank of Aircraftsman/Aircraftwomen in the Regular Air Force and shall be required to serve for 12 years in which 08 years will have to be served continuously whilst serving a further 04 years in the Regular Air Force (Reserve) when called to do so. Opportunities exist for suitable Airmen/Airwomen to extend for further service on completion of eight years of service on the discretion of the Commander of the Sri Lanka Air Force.

(b) Volunteer Airmen

Selected candidates will be enlisted to the third class of the rank of in the Volunteer Air Force and shall be required to serve for 05 years. Opportunities exist for suitable Airmen to extend for further service on completion of five years of service on the discretion of the Commander of the Sri Lanka Air Force.

8. *Official Language Requirements.*— The selected candidates must confirm to the Official Language Policy of the Government of Sri Lanka.

9. *Pay and Allowances* :—

(a) The scale of consolidated pay applicable to Airmen shall be as follows :—

Aircraftman - R. 173,100 - 6 x Rs. 1,740 - 19x Rs. 2,040 - Rs. 222,300 per annum

Leading Aircraftman - Rs. 178,320 - 4x Rs. 1,740 - 19x Rs. 2,040 - Rs. 222,300 per annum

Corporal - Rs. 183,540 - 10x Rs. 2,040 - 9 x Rs. 2,880 - Rs. 229,860 Per annum

Sergeant - Rs. 187,620 - 3 x Rs. 2,040 - 9 x Rs. 2,880 - 3 x Rs. 3,840 - Rs. 231,180 per annum

Flight Sergeant - Rs. 191,700 - 1x Rs. 2,040 - 9x Rs. 2,880 - 3 x Rs. 3,840 - Rs. 231,180 per annum

Warrant Officer - Rs. 199,500 - 7x Rs. 2,880 - 14x Rs. 3,840 - Rs. 273,420 per annum

Master Warrant Officer - Rs. 223,500 - 13x Rs. 3,840 - Rs. 273,420 per annum.

Pay and allowances will be paid according to the consolidated pay scale applicable to airmen/airwomen increments in promotions will be based in consideration to the service period, good conduct and trade efficiency and will be placed in the appropriate pay scale.

(b) Other Allowances :

- (1) Cost of living allowances of Rs. 7,800 per month.
- (2) Hardly allowance Rs. 600 per month.
- (3) Additional hard allowance - Rs. 3,900 per month for those serving in operational areas.
- (4) Special allowance - I - Rs. 2,400 per month (Rs. 80 will be paid per day).
- (5) Special allowance - II - 15% of consolidated salary and Rs. 750.
- (6) Incentive allowances - After completion of 05 years service (Rs. 250 to Rs. 850 per month).
- (7) Ration allowance - Rs. 13,197 per month for living out Airmen (free messing for living-in Airmen).
- (8) Uniform upkeep allowance - Rs. 170 per month.
- (9) Interim allowance - Rs. 1,000 per month.
- (10) Accommodation - Free for personnel living-in.
- (11) Travelling - Three sets of holiday railway warrants per year (for Airmen/Airwomen/Wife/Husband and Children as applicable). One set of railway warrants per month or the reimbursement of bus fare of living-in Airmen).
- (12) Disturbance allowance - When proceeding on duty outside permanent station. (Rates vary with married/unmarried).
- (13) Qualification pay - For personnel who have qualified in special courses or possess qualifications, which are of special value to the service. (Up to maximum of Rs. 637.50 per month).
- (14) Good conduct badge pay - Paid to personnel whose behaviour and general conduct are maintained at a high standard. (Rs. 30 to Rs. 511.50 per month).
- (15) Re-engagement pay - Personnel are entitled to Rs. 300 per month during the period of re-engagement.
- (16) Medical facilities - Provided through Air Force expense for Airmen/Airwomen and their married families.

(17) Free travel from residence to place of work in S. L. T. B. buses for living out Airmen/Airwomen within a radius of 30 miles (48km).

(18) Following rent allowance are payable to married Airmen/Airwomen not in occupation of Government married quarters Rs. 1,200 - Rs. 3,300 per month.

(19) Instructional pay - (Rs. 425 to Rs. 510 per month).

(20) Other allowance - (separation and overseas etc.) will be paid as per Air Force Pay Code.

(21) Pensions/Gratuities are payable in terms of the Air Force Pensions and Gratuities Code 1981, as amended from time to time. All Airmen is contributors to the Widows' and Orphans' Pensions (Armed Forces) Scheme. Rate of contributions are as per Widows' and Orphans' Pensions (Armed Forces) Scheme Regulations 1970).

10. Instructions to Applicants :-

- (a) All cages if the application should be filled with much details as possible.
- (b) Candidates who are in Government Service/Corporations/Boards/Civil Establishments should forward their applications through their Heads of Departments/Corporations/Boards/Civil Establishments and should bear a certificate to the effect that the candidate will be released if selected.
- (c) Candidates will be required to produce the originals of the following documents when interviews or called upon to do so:-
 - (1) Certificate of Registration of Birth (Certificate issued for the purpose of the Education Code will not be accepted).
 - (2) Certificates in support of the educational qualifications required.
 - (3) Certificates of Trade/Technical training and/or experience (if any) obtained from a recognized institution will be an added advantage.
 - (4) Two recent certificates of character. One of these should be from the Principal of the last school attended and the other from a responsible person who has the know of the applicant for more than two years or from the present employer (if employed).
 - (5) Certificates in support of sports activities and cadeting etc.
- (d) Application of candidates who fail to produce document when required to do so will not be considered.

11. Candidates considered suitable for the interview will be required to appear for an interview at their own expense before an Air Force Recruiting Board.

12. Interviews will be held at Sri Lanka Air Force, Ekala from 0900 hrs to 1300 hrs on 12, 13, 16, 18, 19 and 20 February 2015 for regular male candidates, on 19 and 20 February 2015 for Volunteer male candidates and 23rd and 24th February 2015 for regular female.

13. On every occasion an applicant is summoned for interviews, he is to produce the National Identity Card. Candidates who do not have the National Identity Card could produce some other form of the accepted identification. However, no candidates will be enlisted with out the National Identity Card.

14. Candidates likely to be suitable following their interviews will be required to present themselves before an Air Force Medical Board. The required number of candidates per trade will be selected according to high marks merit at these interviews.

15. Any one who desires to recommend a candidate should do so by giving his testimonial. Any form of canvassing or attempt to influence the selection of a candidate will result in disqualification of such candidates.

16. Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and for dismissal if discovered after the selection.

17. Candidates who are found unsuitable for enlistment will not be notified.

K. A. GUNATILLEKE,
Air Marshal,
Commander of the Air Force.

Headquarters,
Sri Lanka Air Force,
P.O. Box 594,
Colombo.

APPLICATION FOR AIRMEN/AIRWOMEN IN THE SRI LANKA AIR FORCE

1. Full Name :_____.
- (According to National Identity Card)
2. National Identity Card Number :_____.
3. Applied Trade :_____.
4. Postal address :_____.
5. Permanent address :_____.
6. Nearest Air Force Station :_____.
7. Nearest Police Station to Permanent Address :_____.
8. District :_____.
9. Electorate :_____.
10. G.S. Division :_____.

11. Telephone Number :_____.
12. Date of Birth :_____.
13. Age (as at 30th April 2015) :
Years :_____, Months :_____, Days :_____.
14. Married or Single :_____.
15. Gender :_____.
16. Height : Feet :_____ Inches :_____.
17. G. C. E. (O/L) Examination :

Year	Index No.	Subjects Passed	Grading

18. G. C. E. (A/L) Examination :

Year	Index No.	Subjects Passed	Grading

19. Any special qualifications for the post :_____.
- (Eg.– Technical, Training and Experience etc.)
20. Details of special achievements in sports :_____.
21. Other achievements of note at school or with outside organizations :_____.
22. If previously applied for the Armed Forces of Police give details :_____.
23. Have you been convicted or bound over by a Civil or Military Court ? If so, give details :_____.
24. Particulars of Testimonials :

Name	Description	Permanent Address

25. Declaration to be signed by the applicant :

I declare on my honour that the answers given to the above questions are to the best of my knowledge and belief are correct. I have read and understood the procedure which will be adopted and the rules which will apply in respect of those candidates who are selected as Airmen/Airwomen in the Sri Lanka Air Force published in the *Gazette* of the Republic of Sri Lanka.

_____,
Signature of Applicant.

Date :_____.

PUBLIC SERVICE COMMISSION

Recruitment to the Post of Assistant Secretary (Legal), Grade III in the Executive Service Category of the Ministry of Justice - 2015

BY the order of the Public Service Commission, applications are invited from the citizens of Sri Lanka with the under mentioned qualifications in order to recruit suitable persons for the two (02) vacancies in the post of Assistant Secretary (Legal), Grade III in the Executive Service Category of the Ministry of Justice. Applications forms prepared as per the specimen appended at the end of this notice should be sent by registered post to reach the "Secretary, Ministry of Justice, Superior Courts Complex, Colombo 12" on or before the closing date of application mentioned below. The words "Recruitment to the Post of Assistant Secretary (Legal), Grade III in the Executive Service Category" should be written on the top left hand corner of the envelope containing the application form.

Closing date of application will be 06.03.2015.

Note.— No allegation that an application form or a document respecting such form has been lost or delayed in the post can be considered. Candidates who delay their applications until the last day will do so at their own risk.

01. *Method of Recruitment.*— Recruitments will be made on the order of merit at the structured interview to be conducted by an interview board to be appointed by the Public Service Commission. Number of recruitments and the date on which such recruitments will take effect will be decided in accordance with the order of the Public Service Commission.

02. *Terms of engagement :*

- (i) This post is permanent. It is pensionable. The selected candidates are liable to contribute to the Widows' and Orphans' Pension Scheme/Widowers' and Orphans' Orphans' Pension Scheme.
- (ii) Selected candidate will be on probation for a period of three (03) years and should pass the First Efficiency Bar Examination within such prescribed period of three (03) years.
- (iii) As per the Public Administration Circular No. 1/2014, in order to give effect to the official language policy, a holder of an appointment will be required to acquire within five (05) years a working knowledge of the official language other than the official language in which he enters the public service. A holder of an appointment who enters the public service in a medium of language other than in a medium of any of the official languages will be required to reach within three (03) years a requisite standard of proficiency in one official language and within five (05) years in the other official language. The standard of proficiency in the second official language under Segment I should be acquired.
- (iv) This appointment will be subject to the Procedural Rules of the Public Service Commission, Establishments Code, Financial Regulations, Departmental Orders and any other regulations and orders issued from time to time by the Government.

03. *Salary Scale.*— In terms of the Public Administration Circular No. 6/2006, this post which is under SL-1-2006, carries a salary of Rs. 22,935 -10x645 -8x790 -17x1,050 - Rs. 53,555 per month.

04. *Qualifications :*

- (i) *Educational and Professional Qualifications.*— Should have possessed a LLB Degree from a university recognized by the University Grants Commission or be an Attorney-at-Law of the Supreme Court.
- (ii) *Experience.*— Should have acquired a dynamic professional practice of not less than three (03) years upon the enrolment as an Attorney-at-Law of the Supreme Court.

05. *Age Limit.*— Should not be less than 21 years and not more than 35 years of age as at the closing date of applications. (The maximum age limit does not apply to officers already in the Public Service.)

06. *Physical Fitness.*— Every candidate should be in good mental and physical order to serve in any part of the island and to discharge the duties and functions of the post.

07. *Other Qualifications.*– Every candidate must furnish satisfactory proof to the effect that he/she :

- (i) Is a citizen of Sri Lanka,
- (ii) Has a good command of English,
- (iii) Is of excellent moral character,
- (iv) Has fulfilled the necessary qualifications in every respect referred to in this notice of calling for applications, as at the closing date of applications.

08. *Structured Interview.*– Marks will be given by an interview board to be appointed by the Public Service Commission.

09. *Marking Scheme at the Structured Interview :*

<i>Spheres in respect of which marks are given</i>	<i>Maximum marks that could be given</i>	<i>Maximum marks that could be earned</i>
<p>01. Additional Educational Qualifications :</p> <ul style="list-style-type: none"> (i) LLB Degree obtained from a university recognized by the University Grants Commission <ul style="list-style-type: none"> – First Class Pass – Second Class (Upper Division) Pass – Second Class (Lower Division) Pass (ii) First Class Pass at the Final Examination, Sri Lanka Law College (iii) Second Class Pass at the Final Examination, Sri Lanka Law College (Marks are awarded only to the highest standard secured either at the LLB or at the Final Examination, Sri Lanka Law College) 	<p>20 marks</p> <p>15 marks</p> <p>10 marks</p> <p>15 marks</p> <p>10 marks</p>	<p>20 marks</p>
<p>02. Additional professional Qualifications :</p> <ul style="list-style-type: none"> (i) LLM obtained from a university recognized by the University Grant Commission or from Sri Lanka Law College (ii) Post Graduate Diploma in Law (Not less than one year) (iii) Diploma Course in Law (Not less than six months) 	<p>15 marks</p> <p>08 marks</p> <p>05 marks</p>	<p>15 marks</p>
<p>03. Experience :</p> <p>Experience as an Attorney-at-Law in the public or private sector</p> <p>(Marks are awarded for the experience excluding the minimum requirement of three years of experience as an Attorney-at-Law as is referred to in the notice of calling for applications)</p> <p>(05 marks are awarded per year and maximum marks could be awarded are 30)</p> <p><i>Note.</i>– Professional practice as an Attorney-at-Law must be proved by a certificate to be obtained from a Judicial Officer or a President's Counsel or an Attorney-at-Law whose professional practice should be not less than 20 years.</p>	<p>05 marks per year</p>	<p>30 marks</p>
<p>04. Computer Literacy :</p> <ul style="list-style-type: none"> (i) A degree obtained from a recognized institution approved by the University Grants Commission with Information Technology as a principal subject (ii) A Diploma in Information Technology (Not less than six months) obtained from a recognized institution approved by the Government (iii) A certificate course in Information Technology (Not less than three months) obtained from a recognized institution approved by the Government 	<p>15 marks</p> <p>10 marks</p> <p>05 marks</p>	<p>15 marks</p>

<i>Spheres in respect of which marks are given</i>	<i>Maximum marks that could be given</i>	<i>Maximum marks that could be earned</i>
05. Proficiency in English Language :		
(i) LL M, LL B, Post Graduate Degree, Post Graduate Diploma, Diploma Course in Law should have been obtained in the English Medium. (All question papers should have been answered in the English Language)	15 marks	
(ii) A Diploma in English Language (Not less than six months) obtained from a university recognized by the University Grants Commission or from an institution approved by the Government	10 marks	15 marks
(iii) A certificate course in English Language (Not less than three months) obtained from a university recognized by the University Grants Commission or from an institution approved by the Government	05 marks	
Performance at the interview	05 marks	05 marks

10. (i) Applications should be prepared on an A4 paper of 22x29cm in size using both sides. so that items from 01 to 14 appear on the first page and items 15 onwards on the second page and it should be filled by the candidate's own legible handwriting. Applications which are not in conformity with the specimen appended at the end of this notice or are received after the closing date of acceptance of applications are liable to be rejected without notice. Incomplete applications and applications of the candidates who have not possessed prescribed minimum requirements will also be rejected. Therefore, candidates should ensure that their applications are as per the specimen in every respect. Further, it is advisable if a copy of the application is retained with the candidate. Receipt of applications will not be acknowledged.

Note : (a) No documents or copies of documents should be attached to the application form.

(b) Applications of candidates who fail to produce documents when required to do so will not be considered.

(ii) Applications from officers in the Public Service/Provincial Public Service/State Corporations must be forwarded through the Heads of the Departments/Establishments.

11. Procedural Rules of the Public Service Commission, Circulars that now exist or may be issued from time to time in the future and Service Minutes relating to Grade III in the executive Service Category of the Ministry of Justice and the amendments already made and to be made thereto are applicable to this post.

By the order of the Public Service Commission,

W. KAMALINI F. DE SILVA,
Secretary,
Ministry of Justice.

21st January, 2015.

SPECIMEN APPLICATION FORM

PUBLIC SERVICE COMMISSION

APPLICATION FOR THE POST OF ASSISTANT SECRETARY (LEGAL), GRADE III IN
THE EXECUTIVE SERVICE CATEGORY OF THE MINISTRY OF JUSTICE

No. :
(For office use only)

01. (a) Name with initials (in Sinhala/Tamil) :
Name with initials (in English block capitals) :
(b) Full name (in Sinhala/Tamil) :
Full name (in English block capitals) :
02. Permanent address (in Sinhala/Tamil) :
03. Permanent address (in English block capitals) :
04. Telephone No. :
05. National Identity Card No. :

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06. Sex :
07. Date of birth :
Year :, Month :, Date :
08. Age as at the closing date of applications :
Years :, Months :, Days :
09. Nationality :
10. Whether married or single :
Particulars in respect of the LLB Degree :
University :
Date on which the degree was conferred :
Medium :
12. Date of enrolment as an Attorney-at-Law :
13. Experience as an Attorney-at-Law number of years :

14. Qualification as per the item 09 of the notice of calling for applications :

- (i) _____.
(ii) _____.
(iii) _____.
(iv) _____.
(v) _____.
(vi) _____.
(vii) _____.
(viii) _____.

be false or incorrect, I am liable to disqualification, if detected before selection and to dismissal without compensation, if detected after appointment.

_____,
Signature of the Applicant.

Date _____.

*Certificate of the Head of the Department in case of the officers
are form the public service*

15. Languages proficiency : (Mark ✓ in the relevant box) :

	<i>Very Good</i>	<i>Good</i>	<i>Ordinary</i>	<i>Weak</i>
Sinhala				
Tamil				
English				

Candidate's Declaration

I, declare that the particulars furnished by me in this application are true and correct. I certify that I have not been subject to any form of disciplinary action including dismissal from the service or retirement for general inefficiency as a merciful alternative to dismissal and I have not vacated the post previously. I am also aware that, if any particulars contained herein are found to

I do hereby inform that Mr./Mrs./Miss is serving in this Ministry/Department as on permanent/temporary/casual basis and that he/she can be/ cannot be released, if selected for this post.

_____,
Signature of the Head of the
Department and official seal.

Date : _____.

Name : _____.

Designation : _____.

Ministry/Department : _____.

02-170

Examinations, Results of Examinations &c.

EFFICIENCY BAR EXAMINATION FOR OFFICERS IN CLASS III OF THE SRI LANKA LIBRARIANS' SERVICE - 2012(2015)

AN Efficiency Bar Examination for the officers in Class III of the Sri Lanka Librarians' Service will be held in Colombo in the month of May 2015 as provided for in paragraphs 08 of the Sri Lanka Librarians' Service Minute published in the *Gazette Extraordinary* No. 1,620/22 of the Democratic Socialist Republic of Sri Lanka dated 24.09.2009. Only the officers in Combined Service in the Public Service can apply for the relevant Efficiency Bar examination as per this notification.

Note.— Provisions for Provincial Librarians' Service shall be issued by the relevant Provincial Public Service Commissions and provisions shall be issued by the relevant institutions for other institutions concurrently to this Gazette Notification.

In order to identify the applications of the officers in each Provincial Public Service and other institutions, conveniently cod number should be used. Accordingly, for the officers in combined service code number is 10. This

number should be entered in the upper right side of the application where you have to mention the service you belong to.

02. (i) This examination will be conducted by the Commissioner General of Examinations and the candidates are bound by the rules and regulations imposed by the Commissioner General of Examination.

(ii) Rules prescribed for candidates are printed separately at the beginning of the *Gazette Notification*. Candidates will be liable to any punishment imposed by the Commissioner General of Examinations for breach of these rules.

03. The specimen form of application for this examination is published at the end of this notice. Candidates should prepare their own applications correctly and legibly in accordance with the specimen form of application and send through the respective Heads of Departments by registered post to reach the Commissioner General of examinations, Organization and Foreign Examination Branch, Department of Examinations Sri Lanka, P. O. box 1503, Colombo on or before 09th March 2015. The name of the examination and the relevant grade should be indicated at the top left-hand corner of the

envelope in which the application is enclosed. Applications received after the closing date will be rejected.

04. *Identity of the candidates.*— Candidates should prove their identity to the satisfaction of the supervisor of the examination hall for each subject they offer. Any of the following documents will be accepted for this purpose :

(a) The National Identity Card issued by the Commissioner of the Department Registration of Persons,

(b) A valid Passport.

The candidature of any candidate who is unable to submit any of the above mentioned documents is liable to be cancelled on the discretion of the Commissioner General of Examinations.

05. *Applications.*— Applications should be prepared using both sides of a paper of A4 size in such a way that Nos. 1.0 to 5.0 appear on the 1st page whilst the Nos. 6.0 to 9.0 appear on the 2nd page. The application could be typewritten but it should be filled in correctly and legibly by candidate's own handwriting. Applications that do not comply with the specimen and that have not been perfected properly will be rejected without notice. It would be advisable to keep a photocopy of the completed application form. Please indicate the title of the examination appearing the specimen in English language as well, on both Sinhala and Tamil application forms. It is the responsibility of the candidate to make sure that the application form perfected by him/herself complies with the specimen given in the examination notice. Indicate "Efficiency Bar Examination for officers in Class III of Sri Lanka Librarians' Service" - 2012(2015) in top left-hand corner of the envelope in which the application is forwarded.

Candidates who apply for the examination for the first time need not pay examination fees. However, for subsequent sittings, candidates should pay Rs. 400 for the whole examination and Rs. 200 for one subject. The cash receipt obtained from any Divisional/ District Secretariat by making the payment to be credited to revenue head 2003-02-13 of the Commissioner General of Examinations, should be affixed in the due place of the application. The fee will not be refunded under any circumstance and will not be transferred in respect of any other examination. It is advisable to keep a photocopy of the cash receipt with the candidate.

06. The Commissioner General of Examinations will issue Admission Cards along with copies of the time table to all candidates who have paid the relevant fees, whose applications have been filled properly and received on or before the closing date. Candidates appearing for the examination should get their signatures on the admission cards attested in advance and produce to the supervisor of the examination hall. Candidates without admission cards will not be permitted to sit the examination.

A notification will be published in newspapers as soon as the admission cards are issued to the candidates. If the admission card is not received even after 2 or 3 days of such advertisement, steps should be taken to notify the Department of Examinations in the manner specified in the notification. Name of the examination, full name of the applicant, address and national identity card number should be mentioned when making such inquiry. In case of applicants outside Colombo, it would be advisable to send a letter of request furnishing a fax number to which the admission card should be sent, to the fax number mentioned in the notification and further to keep the following in hand at the time of calling the Department of Examinations : *i. e.* copy of the application form and the receipt kept at your possession if it is relevant to payment of examination fee, receipt of registration.

Issuance of an admission card to a candidate does not necessarily mean that the candidate has fulfilled the qualifications to sit the examination.

07. The Heads of Departments should approve duty leave for officers to whom admission cards have been issued by the Commissioner-General of Examinations to enable them to appear for the examination. No travelling expenses will be paid.

08. This examination will be held in Sinhala, Tamil and English media and candidates should answer both question papers in the language medium of the entry examination to the relevant service or in the official language. Candidates who entered the service without a competitive Examination should answer both papers in the language medium of their education or in the official language. It would not be allowed to change the language medium of examination indicated in the application subsequently.

09. The officers may appear separately for each subject and at different occasions. However, for a pass, officers should obtain at least 40% of the total marks for each subject.

10. *Release of the Results of the Examination.*— The Commissioner- General of Examinations will issue the results to the Director General of Combined Services. The list of names of officers who have passed the Examination will be published in the *Gazette* of the Democratic Socialist Republic of Sri Lanka.

11. *Scheme of Examination.*— Examination shall consist of 2 question papers.

01. Subject No. (01) - General Administration and Financial Procedure (100 marks) :

* Part I - General Administration - Duration - 1 1/2 Hours (50 Marks).

(a) Procedural Rules of Public Service Commission published in the *Gazette* Extraordinary dated 20.02.2009 and chapters V to VIII and XII,

XIV, XXIV, XXVII, XXVIII of the Establishments Code are included.

(For Office use only)

- (b) Sri Lanka Library Association (Incorporation) Act, No. 20 of 1974 ; and
Sri Lanka Library Association (Amendment) Act, No. 07 of 2004.

* Part II - Financial Procedure - Duration 1 1/2 Hours
- (50 marks).

- (a) Financial Regulations - Part I (excluding Chapter X)
Accounts work performed by librarians and the relevant Regulations.

02. Subjects No. 02 - *Library Organization* - Duration 03 hours - (100 Marks).

- (a) Provincial Library Ordinance,
(b) Library Committees,
(c) Preservation of Library Goods,
(d) Readers' Education and Public Relations,
(e) Categories of Libraries and Services,
(f) Fundamentals and that should be considered in Library Management,
(g) Extension services that can be implemented in a library.

N. B. - Candidates should obtain 40% of marks for each subject to pass this examination.

12. The decision of the Director General of Combined Services will be final in respect of any matter not provided for in this notification.

13. In case of any inconsistency among Sinhala, Tamil and English texts of this notification, the Sinhala notification shall prevail.

K. V. P. M. J. GAMAGE,
Director General of Combined Services,
Ministry of Public Administration, Provincial
Councils, Local Government and
Democratic Governance.

Ministry of Public Administration, Provincial Councils,
Local Government and Democratic Governance,
Independence Square,
Colombo 07,
23rd of January, 2015.

Specimen Application Form

EFFICIENCY BAR EXAMINATION FOR OFFICERS IN
GRADE III OF THE SRI LANKA GOVERNMENT
LIBRARIANS' SERVICE - 2012 (2015)

Medium of Language in which you are appearing for the exam

Sinhala - 2

Tamil - 3

English - 4

(indicate the relevant number in the cage)

The service to which you belong
(Please refer the para 1.0 of the *Gazette* Notification carefully before filling this Section)

1.0 1.1 Name with initials : Mr./Mrs./Miss :_____.

(In Sinhala/Tamil)

1.2 Names denoted by initials (In Sinhala/Tamil) :_____.

1.3 Last Name with Initials :_____.

(in Block Capitals, e.g. GUNAWARDHANA, M. G. B. S. K.)

2.0 Place of work and Address :

2.1 Name of the Ministry/Department/Office :_____.

2.2 Office address :_____.

(Admission cards will be sent by post to this address)

3.0 Sex: Female - 1

Male - 0

(Indicate the relevant Number in the Cage)

4.0 Subject offering and respective Subjects Numbers :

Subject	Subject No.

5.0 5.1 National Identity Card No. :

5.2 Date of Birth :

6.0 Present Post :

6.1 Post :_____.

6.2 Number of the Appointment Letter :_____.

7.0 7.1 Are you applying for the examination for the first time? : _____.

7.2 If not, give following particulars of the affixed cash receipt, received from any District Secretariat at the time of paying examination fees :

No : _____, Amount : _____,
Date : _____, Office issued : _____.

Affix the cash receipt firmly here
(Keep to photocopy of the receipt)

8.0 Certificate of the Candidate :

I declare that the particulars furnished above are true, that I am eligible to appear for the examination in the medium indicated above, and that I have not been subjected to any form of disciplinary punishment. I agree to abide by the rules and regulations of this examination.

_____,
Signature of Candidate.

Date : _____.

9.0 Certificate of the Head of the Department :

I certify that,

(i) This candidate is employed in this department as an officer in Grade III of the Librarians Service

(ii) The particulars furnished above are correct.

(iii) His/her work and conduct have been satisfactory throughout: and he/she has not been subjected to any form of disciplinary punishment (excluding warning) during the past 5 year period ; and

(iv) He/she is eligible to sit for this examination.

(v) He/she has paid the prescribed examination fee and the receipt has been affixed. (Delete if inapplicable)

_____,
Signature of the Head of Department and
Official Stamp.

Date : _____.

Designation : _____.

Address : _____.

02-227

EFFICIENCY BAR EXAMINATION FOR OFFICERS IN CLASS II OF THE SRI LANKA LIBRARIANS' SERVICE - 2012(2015)

AN Efficiency Bar Examination for the officers in Class II of the Sri Lanka Librarians' Service will be held in Colombo in the month of May 2015 as provided for in paragraphs 08 of the Sri Lanka Librarians' Service Minute published in the *Gazette* Extraordinary No. 1,620/22 of the Democratic Socialist Republic of Sri Lanka dated 24.09.2009. Only the officers in Combined Service in the Public Service can apply for the relevant Efficiency Bar examination as per this notification.

Note.— Provisions for Provincial Librarians' Service shall be issued by the relevant Provincial Public Service Commissions and provisions shall be issued by the relevant institutions for other institutions concurrently to this *Gazette* Notification.

In order to identify the applications of the officers in each Provincial Public Service and other institutions, conveniently code number should be used. Accordingly, for the officers in combined service code number is 10. This number should be entered in the upper right side of the application where you have to mention the service you belong to.

02. (i) This examination will be conducted by the Commissioner General of Examinations and the candidates are bound by the rules and regulations imposed by the Commissioner General of Examination.

(ii) Rules prescribed for candidates are printed separately at the beginning of the *Gazette* Notification. Candidates will be liable to any punishment imposed by the Commissioner General of Examinations for breach of these rules.

03. The specimen form of application for this examination is published at the end of this notice. Candidates should prepare their own applications correctly and legibly in accordance with the specimen form of application and send through the respective Heads of Departments by registered post to reach the "Commissioner General of examinations, Organization and Foreign Examination Branch, Department of Examinations Sri Lanka, P. O. box 1503, Colombo" on or before 09th of March 2015. The name of the examination and the relevant grade should be indicated at the top left-hand corner of the envelope in which the application is enclosed. Applications received after the closing date will be rejected.

04. *Identity of the candidates.*— Candidates should prove their identity to the satisfaction of the supervisor of the examination hall for each subject they offer. Any of the following documents will be accepted for this purpose :

(a) The National Identity Card issued by the Commissioner of the Department Registration of Persons,

(b) A valid Passport.

The candidature of any candidate who is unable to submit any of the above mentioned documents is liable to be cancelled on the discretion of the Commissioner General of Examinations.

05. *Applications.*— Applications should be prepared using both sides of a paper of A4 size in such a way that Nos. 1.0 to 5.0 appear on the 1st page whilst the Nos. 6.0 to 9.0 appear on the 2nd page. The application could be typewritten but it should be filled in correctly and legibly by candidate's own handwriting. Applications that do not comply with the specimen and that have not been perfected properly will be rejected without notice. It would be advisable to keep a photocopy of the completed application form. Please indicate the title of the examination appearing the specimen in English language as well, on both Sinhala and Tamil application forms. It is the responsibility of the candidate to make sure that the application form perfected by him/herself complies with the specimen given in the examination notice. Indicate "Efficiency Bar Examination for officers in Class II of Sri Lanka Librarians' Service" - 2012(2015) in top left-hand corner of the envelope in which the application is forwarded.

Candidates who apply for the examination for the first time need not pay examination fees. However, for subsequent sittings, candidates should pay Rs. 400 for the whole examination and Rs. 200 for one subject. The cash receipt obtained from any /District Divisional Secretariat by making the payment to be credited to revenue head 2003-02-13 of the Commissioner General of Examinations, should be affixed in the due place of the application. The fee will not be refunded under any circumstance and will not be transferred in respect of any other examination. It is advisable to keep a photocopy of the cash receipt with the candidate.

06. The Commissioner General of Examinations will issue Admission Cards along with copies of the time table to all candidates who have paid the relevant fees, whose applications have been filled properly and received on or before the closing date. Candidates appearing for the examination should get their signatures on the admission cards attested in advance and produce to the supervisor of the examination hall. Candidates without admission cards will not be permitted to sit the examination.

A notification will be published in newspapers as soon as the admission cards are issued to the candidates. If the admission card is not received even after 2 or 3 days of such advertisement, steps should be taken to notify the Department of Examinations in the manner specified in the notification. Name of the examination, full name of the applicant, address and national identity card number should be mentioned when making such inquiry. In case of applicants outside Colombo, it would be advisable to send a letter of request furnishing a fax number to which the admission card should be sent, to the fax number mentioned in the notification and further to keep the following in hand at the time of calling the Department of Examinations : *i. e.* copy of the application form

and the receipt kept at your possession if it is relevant to payment of examination fee, receipt of registration.

Issuance of an admission card to a candidate does not necessarily mean that the candidate has fulfilled the qualifications to sit the examination.

07. The Heads of Departments should approve duty leave for officers to whom admission cards have been issued by the Commissioner-General of Examinations to enable them to appear for the examination. No travelling expenses will be paid.

08. This examination will be held in Sinhala, Tamil and English media and candidates should answer both question papers in the language medium of the entry examination to the relevant service or in the official language. Candidates who entered the service without a competitive Examination should answer both papers in the language medium of their education or in the official language. It should not be allowed to change the language medium of examination indicated in the application subsequently.

09. The officers may appear separately for each subject and at different occasions. However, for a pass, officers should obtain at least 40% of the total marks for each subject.

10. *Release of the Results of the Examination.*— The Commissioner- General of Examinations will issue the results to the Director General of Combined Services. The list of names of officers who have passed the Examination will be published in the *Gazette* of the Democratic Socialist Republic of Sri Lanka.

11. *Scheme of Examination.*— Examination consists of the 2 questions papers.

01. Subject No. 03 - General Administration and Financial Procedure - (100 marks) :

* Part I - General Administration - Duration - 1 1/2 Hours (50 Marks).

(a) Basic knowledge on the Constitution of Sri Lanka.

(b) Procedural Rules of Public Service Commission published in the *Gazette* Extraordinary dated 20.02.2009 and chapters V to VIII and XII, XIV, XXIV, XXVII, XXVIII of the Establishments Code are included.

(c) State Archives Act, No. 48 of 1973 and National Archives (Amendment) Act, No. 30 of 1981.

(d) Part III of Science and Information Technology Development Act, No. 11 of 1994.

(e) National Library and Documentation Services
Board Act, No. 51 of 1998.

(For Office use only)

(f) Intellectual Property Act, No. 36 of 2003.

* Part II - Financial Procedure - Duration 1 1/2 Hours
- (50 marks).

(h) Financial Regulations - Part I

Accounts work performed by librarians and
the relevant Regulations.

02. Subjects No. 04 - *Library Organization* - Duration
03 hours - (100 Marks).

(a) Library building and equipment,

(b) Benefits of government publications and the
method of using them,

(c) Regional and international organizations in the
library field,

(d) Strategies in library management,

(e) Financial management,

(f) Time management,

(g) Human resource management,

(h) Information Technology in Sri Lanka,

(i) Networks and computerized systems of
libraries.

N. B. – Candidates should obtain 40% of marks for
each subject to pass this examination.

12. The decision of the Director General of Combined Services
will be final in respect of any matter not provided for in this
notification.

13. In case of any inconsistency among Sinhala, Tamil and English
texts of this notification, the Sinhala notification shall prevail.

K. V. P. M. J. GAMAGE,
Director General of Combined Services,
Ministry of Public Administration, Provincial
Councils, Local Government and
Democratic Governance.

Ministry of Public Administration, Provincial Councils,
Local Government and Democratic Governance,
Independence Square,
Colombo 07,
23rd of January, 2015.

Specimen Application Form

EFFICIENCY BAR EXAMINATION FOR OFFICERS IN GRADE II OF THE SRI LANKA GOVERNMENT LIBRARIANS' SERVICE - 2012 (2015)

Medium of Language in which you are appearing for the exam :

Sinhala - 2

Tamil - 3

English - 4

(indicate the relevant number in the cage)

The service to which you belong
(Please refer the para 1.0 of the *Gazette* Notification
carefully before filling this Section)

1.0 1.1 Name with initials : Mr./Mrs./Miss : _____.

(In Sinhala/Tamil)

1.2 Names denoted by initials (In Sinhala/Tamil) : _____.

1.3 Last Name with Initials : _____.

(in Block Capitals, e.g. GUNAWARDHANA, M. G. B.
S. K.)

2.0 Place of work and Address :

2.1 Name of the Ministry/Department/Office : _____.

2.2 Office address : _____.

(Admission cards will be sent by post to this address)

3.0 Sex: Female - 1

Male - 0

(Indicate the relevant Number in the Cage)

4.0 Subject offering and respective Subjects Numbers :

Subject	Subject No.

5.0 5.1 National Identity Card No. :

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5.2 Date of Birth :

Date :

--	--

 Month :

--	--

 Year :

--	--	--	--

6.0 Present Post :

6.1 Post : _____.

6.2 Number of the Appointment Letter : _____.

7.0 7.1 Are you applying of the examination for the first time? :

7.2 If not, give following particulars of the affixed cash receipt, received from any Divisional/District Secretariat at the time of paying examination fees :

No : _____ Amount : _____
Date : _____ Office issued : _____

Affix the cash receipt firmly here
(Keep to photocopy of the receipt)

8.0 Certificate of the Candidate :

I declare that the particulars furnished above are true, that I am eligible to appear for the examination in the medium indicated above, and that I have not been subjected to any form of disciplinary punishment. I agree to abide by the rules and regulations of this examination.

_____,
Signature of Candidate.

Date : _____.

9.0 Certificate of the Head of the Department :

I certify that,

(i) This candidate is employed in this department as an officer in Grade II of the Librarians Service

(ii) The particulars furnished above are correct.

(iii) His/her work and conduct have been satisfactory throughout: and he/she has not been subjected to any form of disciplinary punishment (excluding warning) during the past 5 year period ; and

(iv) He/she is eligible to sit for this examination.

(v) He/she has paid the prescribed examination fee and the receipt has been affixed. (Delete if inapplicable)

_____,
Signature of the Head of Department and
Official Stamp.

Designation : _____.

Address : _____.

Date : _____.

02-228

EFFICIENCY BAR EXAMINATION FOR OFFICERS IN GRADE III OF PUBLIC MANAGEMENT ASSISTANTS' SERVICE – 2011(II) (2015)

IT is hereby notified that an Efficiency Bar Examination for officers in Class III of the Public Management Assistants' Service will be held by the Commissioner - General of Examinations, as per the relevant provisions of the approved Service Minutes, in the month of May, 2015.

2.0 Information on the eligibility of the candidates are furnished in provisions of Para 8, 15 interim provisions and Annex 04 of the approved service minute of Public Management Assistants' Service published in the Government Extraordinary *Gazette* of the Democratic Socialists Republic of Sri Lanka bearing No. 1,840/34 dated 11.12.2013.

3.0 Officers who have not completed the efficiency bar prescribed for officers in Grade III in the service minute implemented before the new service minute is enforced, but either passed or been exempted from one or several subjects of the examination i. e. (i) Office Systems (2) Accounting Systems and (3) Computer Test shall be exempted from the subjects of the Efficiency Bar Examination on the basis of subject by subject prescribed by this service minute for the officers in Grade III. Should pass the Efficiency Bar Examination relevant to Grade III within three years from the date of appointment.

4.0 This examination for officers in Class III of Public Management Assistants' Service will be held in Colombo, Kandy, Galle, Matara, Jaffna, Mannar, Mullativu, Trincomalee, Batticaloa, Kurunegala, Anuradhapura, Badulla, Ratnapura and Killinochchi. The relevant towns and town numbers are given below. It will not be allowed to change the town applied for subsequently.

Town	Town No.
Colombo	01
Kandy	05
Galle	07
Matara	08
Jaffna	10
Mannar	11
Mullaitivu	12
Trincomalee	14
Batticaloa	15
Kurunegala	18
Anuradhapura	19
Badulla	21
Ratnapura	24
Killinochchi	25

A center without sufficient number of candidates will be cancelled and the relevant candidates will be directed to the next nearest centre available.

- 5.0 (i) This examination will be conducted by the Commissioner-General of Examinations and the candidates will be bound by the rules and regulations imposed by him.
- (ii) The rules and regulations for candidates have been separately printed in the *Gazette* Notification. Candidates will be subjected to any punishment imposed by the Commissioner General of Examinations for violation of these rules and regulations.

6.0 The application for this examination should be in the form of specimen appended to this notification. Applicants should prepare the applications themselves according to the specimen. Applications prepared thus should be sent by the registered post through the respective Heads of Departments to reach the

Commissioner - General of Examinations,
Organizations and Foreign Examinations Branch,
Department of Examinations,
P. O. 1503,
Colombo.

On or before 09th of March, 2015. The name of the examination should be indicated in the top left hand corner of the envelope of the application. Applications received after the closing date will be rejected.

The post and service station of the candidate, at the time he/she applies for the examination will be applicable for all matters relating to examination and any changes which occur in the past and service station after sending the application will not be considered.

Note.— Provisions for Provincial Management Assistants' Service shall be issued by the relevant Provincial Public Service Commissions and provisions shall be issued by the relevant institutions for other institutions concurrently to this *Gazette* Notification. In order to identify the applications of the officers in each Provincial Public Service and other institutions, conveniently code number should be used. Accordingly, for the officers in combined service code number is 10. This number should be entered in the upper right side of the application where you have to mention the service you belong to.

7.0 *Identity of the Candidates.*— Candidates will be required to prove their identity at the examination hall to the satisfaction of the supervisor for each subject they offer. For this purpose, one of the following documents should be submitted to the supervisor :—

- (i) National Identity Card issued by the Department of Registration of Persons ;
- (ii) A valid passport.

The candidature of those who fail to produce any of the above mentioned documents might be cancelled at the discretion of the Commissioner General of Examinations.

8.0 *Applications.*— Applications should be prepared in a paper of A4 size in such a manner that Para. Nos. 1.0 to 3.0 appear on the first page. The application could be typewritten but should be filled in correctly and legibly by candidate's own handwriting. Application should strictly conform to the specimen appended and candidates are advised as not to send more than one application or photocopies. Applications that do not comply with the specimen and that have not been perfected properly will be rejected without notice. Please indicate the title of the examination appearing on the specimen in English language as well, on both Sinhala and Tamil application forms. It is the responsibility of the candidate to make sure that the application form perfected by him/her self complies with the specimen given in the examination notice and further it would be advisable to keep a photocopy of the completed application form.

The candidates appearing for the examination for the 1st time need not pay examination fees. However, for subsequent sittings Rs. 400 for the whole examination or for more than one subject and Rs. 200 for only one subject should be paid at any post-office/sub post office island-wide to be credited to revenue head 2003-02-13 of the Commissioner General of Examinations. The receipt obtained thus should be affixed to the relevant cage of the applications form. It is advisable to keep a photocopy of the receipt with the candidate. It will not be allowed to transfer the fee paid for this examination in favour of another.

9.0 The Commissioner-General of Examinations will issue admission cards to all candidates whose applications have been received on or before the application closing date. A notification will be published in newspapers as soon as the admission cards are issued to the candidates by the Department of Examinations. If the admission card is not received even after 3 days of such advertisement, steps should be taken to notify the Organizations and Foreign Examinations Branch of Department of Examinations in the manner specified in the advertisement. When informing, the name of the examination applied for, full name, address and the NIC number of the candidate shall be indicated. It would be advisable for candidates outside Colombo to fax a letter of request along with a fax number of the candidate to the department of Examinations through the fax number mentioning the notification for sending a copy of the admission. Further, it would be advisable to keep a copy of the application, copy of the receipt relevant to payment of examination fee and the receipt of registration of the application to prove any information requested by the Department of Examinations.

10.0 Issuance of an admission card to a candidate does not necessarily mean that the candidate has fulfilled the qualifications to sit the examination. Candidates should get their signature on the admission card attested in advance and surrender to the supervisor of the examination hall. Candidates without admission cards will not be permitted to sit for the examination. The Heads of Departments should approve duty leave for officers to whom admission cards have been issued by the Commissioner-General of Examinations to enable them to appear for the examination. No travelling expenses will be paid.

11.0 This examination will be held in Sinhala, Tamil and English media. The officers may sit for this examination either in the language medium in which they sat for the entry examination to the service or in one of the official languages. Candidates who entered the service without a competitive examination may sit for the examination in their medium of education or in one of the official languages. The language medium of examination, mentioned originally in the application cannot be changed subsequently.

12.0 Officers may appear separately for each subject at different occasions at their discretion. However they should score at least 40% of the total marks for each subject, for a pass.

13.0 Commissioner-General of Examinations will release the results of the examination to the Director General of Combined Services and names of the successful candidates will be published in the *Gazette of the Democratic Socialist Republic of Sri Lanka*.

14.0 *Examination Procedure.*— Candidates should sit for a written examination that will consist of the following subjects :—

Subject	Subject No.	Marks	Duration
(i) Office systems	01	100	01 hr.
(ii) Accounting Systems	02	100	01 hr.
(iii) Computer Test	03	100	1 1/2 hrs.

14.1 *Office Systems (Subject No. 01) :*

This paper shall be designed to test the candidate's basic knowledge on office systems adopted in government offices and practical use of that knowledge, proper understanding of official documents and the ability of presenting the ideas/observations in clear and brief minutes and the ability of drafting a letter according to an order given to the officer. This paper will consist of two parts :—

Part I — Consists of questions that require short answers. Answers should be provided on the paper itself. Should answer all the questions. (25 marks) ;

Part II — A question paper of structured essay type. Should answer 03 out of 04 questions. (75 marks).

14.2 *Accounting Systems (Subject No. 02) :*

It is expected to test candidate's knowledge in Accounting Systems adopted in government offices, functions of books and records of controlling Accounts. Paper will consist of two parts :—

Part I — Consists of questions that require short answers. Should provide answers on the paper itself. Should answer all the questions. (25 marks) ;

Part II — A question paper of structured essay type. Should answer 03 out of 04 questions. (75 marks).

14.3 *Test on Computer Skills (Subject No. 03) :*

Objective of this test is to verify the candidate's skills on the following :—

Basic concepts of Information Technology
Windows Operating System
Folder Management

Word Processing

Basic skills, Screen Familiarization, Editing text
Aligning Text, Fonts and Attributes, Indenting Paragraphs, sub paragraphs, change of Line Spacing, Tab settings, Finding and replacing text, Spelling and Grammar, Thesaurus, Working with columns, Page setup
Printing documents, Creating Tables, Sorting text, File Management
Mail Merging
Working with macros

Spreadsheets

Basic Skills
Formatting
Editing Columns and ranges, Insertion and Deletion
Sorting data
Creating charts
Printing
@ Function
Working with Macros, Folder Management

Internet and E-mail

Introduction to Internet, basic skills, receiving mail, sending mail, responding to mails
Working with attachments, creating and using nicknames
Composing messages

This paper consists of two parts.

Part I.— Consist of 40 questions of MCQ type that require short answers - Duration 45 minutes (40 marks) ;

Part II.— 05 semi structured questions - Duration 45 minutes. (60 marks).

Note.— As per the Annex 04 of the approved service minute of Public Management Assistants' Service published in the Government Extraordinary *Gazette* of the Democratic Socialist Republic of Sri Lanka bearing No. 1,840/34

dated 11.12.2013, the officers who have obtained Computer Driving License awarded by National Apprentice and Technical Training Authority/a degree in Computer Science recognized by the University Grants Commission/Proficiency Level at NVQ 4 or above from an institution approved by the Tertiary Education and Vocational Education Commission shall be exempted from the above computer test.

15.0 The decision of the Director General of Combined Services will be final in any matter not provided for in this notification.

16.0 In the event of any inconsistency between the Sinhala, Tamil and English text of this examination notification, the Sinhala text shall prevail.

K. V. P. M. J. GAMAGE,
 Director General of Combined Services,
 Ministry of Public Administration, Provincial
 Councils, Local Government and
 Democratic Governance.

Ministry of Public Administration, Provincial Councils,
 Local Government and Democratic Governance,
 Independence Square,
 Colombo 07,
 22nd of January, 2015.

Specimen Form of Application

(For office use only)

**EFFICIENCY BAR EXAMINATION FOR OFFICERS IN
 GRADE III OF PUBLIC MANAGEMENT ASSISTANTS'
 SERVICE - 2011(II) (2015)**

	Town	Town No.
1.		
2.		

(Indicate the town in which you intend to sit the examination according to your preference as per *Gazette* Notification)
 (This cannot be altered subsequently).

The service to which you belong (Please refer the note of para 6.0 of the *Gazette* Notification carefully before filling this section)

Language Medium of examination:	
Sinhala - 2	<div style="border: 1px solid black; width: 40px; height: 20px; margin: 0 auto;"></div>
Tamil - 3	
English - 4	
(Indicate the relevant number in the cage). (This cannot be changed subsequently).	

- 1.0 1.1 Name with initials :_____.
 (In English Block Capitals)
 Eg: GUNAWARDHANA, M. G. B. S. K.
- 1.2 Name in full :_____.
 (In Block Capitals)
- 1.3 Name in full :_____.
 (In Sinhala / Tamil)
- 2.0 2.1 Name and address of the Office/Department/Institution :_____.
 (In Block Capitals).
- 2.2 Name and address of the Office/Department/Institution :_____.
 (In Sinhala/Tamil)
- 2.3 Address to which the admission card should be sent :_____.
 (In Block Capitals)
- 3.0 3.1 Sex :
 Female - 1
 Male - 0
 (Indicate the relevant number in the cage.).

3.2 Date of Birth :

Year : Month : Date :

3.3 N. I. C. No. :

4.0 Subject/s you are offering now (Refer *Para*. No. 14.0 of the *Gazette* Notification) :

Serial No.	Subject	Subject No:
01		
02		
03		

5.0 Present Post :

- 5.1 Post :_____.
- 5.2 Appointment letter number :_____.

- 6.0 6.1 Are you sitting the examination for the first time ?
 :_____.
- 6.2 If not, examination fees paid :_____.
- 6.3 Post-office/Sub Post Office :_____.
- 6.4 Receipt Number :_____.
- 6.5 Date :_____.

Please affix the receipt of examination fees paid of
 Rs. 400 for whole examination and Rs. 200 for only
 one subject. It is advisable to keep a photocopy
 of the receipt.

I, declare that the information furnished above is correct and I am eligible to sit for the examination in the language medium

mentioned above. The receipt affixed is to the value of Rs.
I agree to abide by the rules and regulations of this examination
imposed by the Commissioner-General of Examinations.

CERTIFICATE OF THE HEAD OF THE DEPARTMENT

I certify that,

- (i) The information furnished above were verified and ;
- (ii) The officer *has/has not appeared for the examination previously ;
- (iii) The officer has appeared for the examination previously and *he/she has affixed the receipt of the fees for the relevant examination ;
- (iv) *He/She is eligible to appear for this examination.

_____,
Signature of applicant.

Date : _____.

Note.— Candidate should place his/her signature in the presence of his/her respective Head of Department or an officer assigned to sign on behalf of him.

ATTESTATION OF SIGNATURE

I certify that Mr./Mrs./Miss who is an employee of my work station and who is personally known to me placed his/her signature in my presence on and further stamps to the value of examination fee have been affixed.

*(Delete inapplicable words)

_____,
Signature and official stamp of the
Head of the Department.

_____,
Signature and official stamp of
the person attesting.

Date : _____.
Name : _____.
Designation : _____.
Address : _____.

Date : _____.
Name : _____.
Designation : _____.
Address : _____.

02-226

MINISTRY OF HEALTH

Open Competitive Examination for Recruitment to the Departmental Technical Posts (MN-03-2006(A)) - 2015 of the Ministry of Health - 2015

APPLICATIONS are invited from the applicants who possess the following qualifications, to recruit under the open stream to the Departmental Technical posts in the Hospitals and institutes of the Ministry of Health.

Description of Posts :

<i>Index No.</i>	<i>Post</i>	
01.	Technical Officer (Civil)	Grade III
02.	Technical Officer (Electrical)	Grade III
03.	Photographer (Technical)	Grade III
04.	Machine Administrator	Grade III
05.	Electrical Lift Technician	Grade III

(*Note.*— If you apply for several posts applications should be forwarded separately for each post and one envelope should contain one application for one post).

02. Candidates who have fulfilled the qualifications will be selected on the merit basis according to the results of a written examination and conducted by the Secretary to the Ministry of Health to be appointed to fill the vacancies in the Ministry of Health and affiliated Hospitals and Institutes.

03. *Educational and Vocational Qualifications :*

<i>Index No.</i>	<i>Post</i>	<i>Educational Qualification</i>	<i>Vocational Qualifications</i>
01.	Technical Officer (Civil) Grade III	<p>(a) Should have passed G. C. E. (O/L) Examination in six subjects with credit passes for Sinhala/Tamil/English language, Mathematics and two other subjects in one sitting <i>and</i> (b) Should have passed G. C. E. (A/L) Examination in all subjects (except the General Common Test) on one sitting</p> <p>(Under the old syllabus, should have passed in three subjects in one sitting)</p>	<p>(i) National Technical Diploma (Electrical) offered by University of Moratuwa or Ampara Hardy Institute ; <i>or</i> (ii) National Diploma in Engineering (Civil) offered by National Apprentice and Industrial Training Authority ; <i>or</i> (iii) Technical Diploma in (Electrical) by Open University ; <i>or</i> (iv) National Higher Diploma in Engineering (Electrical) offered by Ministry of Education and Higher Education ; <i>or</i> (v) National Higher Diploma in Engineering (Electrical) offered by Sri Lanka Institute of Engineering ; <i>or</i> (vi) Should have completed NVQ level 5 or 6 relevant to the field of employment concerned.</p>
02.	Technical Officer (Electrical) Grade III	<p>(a) Should have passed G. C. E. (O/L) Examination in six subjects with credit passes for Sinhala/Tamil/English language, Mathematics and two other subjects in one sitting ; <i>and</i> (b) Should have passed G. C. E. (A/L) Examination in all subjects (except the General Common Test) on one sitting</p> <p>(Under the old syllabus, should have passed in three subjects in one sitting)</p>	<p>(i) National Technical Diploma (Electrical) offered by University of Moratuwa or Ampara Hardy Institute ; <i>or</i> (ii) National Diploma in Engineering (Electrical) offered by National Apprentice and Industrial Training Authority ; <i>or</i> (iii) Technical Diploma in (Electrical) by Open University ; <i>or</i> (iv) National Higher Diploma in Engineering (Electrical) offered by Ministry of Education and Higher Education ; <i>or</i> (v) National Higher Diploma in Engineering (Electrical) offered by Sri Lanka Institute of Engineering ; <i>or</i> (vi) Should have completed NVQ level 5 or 6 relevant to the field of employment concerned.</p>
03.	Photographer (Technical) Grade III	<p>(a) Should have passed G. C. E. (O/L) Examination in six subjects with credit passes for Sinhala/Tamil/English language, Mathematics and two other subjects in one sitting ; <i>and</i></p>	<p>(i) Should have followed a Diploma Course of 02 years in photography in a Government or Government affiliated institute</p>

<i>Index No.</i>	<i>Post</i>	<i>Educational Qualification</i>	<i>Vocational Qualifications</i>
		(b) Should have passed G. C. E. (A/L) Examination in all subjects (except the General Common Test) on one sitting (Under the old syllabus, should have passed in three subjects in one sitting)	
04.	Machine Administrator	(a) Should have passed G. C. E. (O/L) Examination in six subjects with credit passes for Sinhala/Tamil/English language, Mathematics and two other subjects in one sitting ; <i>and</i> (b) Should have passed G. C. E. (A/L) Examination in all subjects (except the General Common Test) on one sitting. (Under the old syllabus, should have passed in three subjects in one sitting)	(i) National Technical Diploma (Electrical) offered by University of Moratuwa or Ampara Hardy Institute ; <i>or</i> (ii) National Diploma in Engineering (Electrical) offered by National Apprentice and Industrial Training Authority ; <i>or</i> (iii) Technical Diploma in (Electrical) by Open University ; <i>or</i> (iv) National Higher Diploma in Engineering (Electrical) offered by Ministry of Education and Higher Education ; <i>or</i> (v) National Higher Diploma in Engineering (Electrical/Mechanical) offered by Sri Lanka Institute of Engineering.
05.	Electrical Lift Technician Grade III	(a) Should have passed G. C. E. (O/L) Examination in six subjects with credit passes for Sinhala/Tamil/English language, Mathematics and two other subjects in one sitting <i>and</i> (b) Should have passed G. C. E. (A/L) Examination in all subjects (except the General Common Test) on one sitting (Under the old syllabus, should have passed in three subjects in one sitting)	(i) National Technical Diploma (Electrical) offered by University of Moratuwa or Ampara Hardy Institute ; <i>or</i> (ii) National Diploma in Engineering (Electrical) offered by National Apprentice and Industrial Training Authority ; <i>or</i> (iii) Technical Diploma in (Electrical) by Open University ; <i>or</i> (iv) National Higher Diploma in Engineering (Electrical) offered by Ministry of Education and Higher Education ; <i>or</i> (v) National Higher Diploma in Engineering (Electrical) offered by Sri Lanka Institute of Engineering.

04. *Physical Fitness.*— Every candidate should be physically and mentally fit to serve in any part of Sri Lanka and discharge duties of the post.

05. *Other Qualification :*

- (i) Should be a citizen of Sri Lanka.
- (ii) Should be of excellent character.
- (iii) Should have obtained the above qualifications required to be recruited to the post in all respects by the date mentioned in the notification of calling applications/*Gazette*.

06. *Age.*— Not less than 18 years and not more than 30 years.

07. *Written Examination for Recruitment :*

(a) *Written Examination :*

<i>Paper</i>	<i>Syllabus</i>	<i>Duration</i>	<i>Total Marks</i>	<i>Pass Marks</i>
1. Technical Knowledge	Knowledge equal to G. C. E. (A/L) Examination level is required. Accordingly, a common paper is prepared to for the 3 posts.	1 1/2 hours	100	40%
2. Intelligence test and General Knowledge	A common paper to test the general knowledge on timely important incidents in cultural social, economical political, technological scientific, sports and environmental fields of Sri Lanka and of the word.	02 hours	100	40%

08. *Salary Scale.*— Rs. 15,005 - 4x180 - 6x240 - 11x 320 -20x360 - Rs. 27,885. MN-3-2006(A) (as per P. A. C. No. 6/2006 IV).

09. *Terms of Engagement :*

- * Officers recruited should be willing to serve in any part of the island.
- * Post you are appointed is permanent and pensionable.

10. Applications which do not comply with the terms of this notification will be rejected.

11. Receipt of the applications will not be informed. Applications received after the closing date will be rejected.

12. Eligible candidates will be called for the examination and it will be informed to the address mentioned in the application before two weeks.

13. *Method of Application :*

(a) Applications should be prepared in accordance with the specimen form of application herewith. The words "Open recruitment to the Departmental (mention the post applying for) in the service category of Supervising Management Assistant Technical (MN-03) of the Ministry of Health - 2015" should be mentioned on the top - left hand corner of the envelope in which the application is enclosed and should be sent in registered post to reach Secretary, (Director (Admin.) Branch 07, Ministry of Health, "Suwasiripaya". No. 385, Rev. Baddegama Wimalawansa Thero Mawatha, Colombo 10 before 23.02.2015.

(b) The closing date is 23.02.2015.

(c) Examination fee is Rs. 300. The receipt obtained from paying the amount of Rs. 300 to any bank of Ceylon Branch to the credit of the Account of "Director General of Health Service" No. 7041318 of the Bank of Ceylon. Taprobane Branch should be affixed so as not be detached in the cage given under No. 07 the specimen form of application.

14. *Attestation of signature.*— Signature of the application should be attested by a Public Officer in Sri Lanka Administrative Service/Educational Administrative Service/Government Accountants' Service/Principal of a Government School/Justice of the Peace/Attorney-at-Law or by a Public Officer holding a permanent and pensionable post whose annual salary is not less than Rs. 240,360.

Note :

- * Applicant shall be responsible for filling each clause of the application and providing information accurately.
- * Certified copies of certificates relevant to professional and technical qualifications should be attached.
- * All officers recruited as mentioned above shall be subject to all laws and regulations applicable to the Public Officers, Provisions of the Establishments Code of Democratic Socialist Republic of Sri Lanka, policies prescribed by the Department of Health Services, Financial Regulations and other Regulations and to the laws, regulations and orders imposed by the government from time to time.

* If any issue that is not covered by this General Circular arises regarding the recruitments, the decision of the Secretary to the Ministry of Health shall be the final decision and in case of any inconsistency of the notification published in Sinhala, Tamil and English the text in Sinhala shall prevail.

SUDHARMA KARUNARATHNE,
Secretary,
Ministry of Health.

Ministry of Health,
"Suwasiripaya",
No. 385, Rev. Baddegama Wimalawansa Thero Mawatha,
Colombo 10,
29th September, 2014.

OPEN COMPETITIVE EXAMINATION FOR
RECRUITMENT TO THE DEPARTMENTAL TECHNICAL
POSTS (MN-03-2006(A)) - 2015 OF THE MINISTRY OF
HEALTH - 2015

District of Residence :

Medium of Examination :
Sinhala - 01
Tamil - 02
English - 03

(Write the relevant number in the cage)

01. 1.1 Name of the applicant with initials :
Mr./Mrs./Miss : _____.
(In block capitals) Eg. : Mr./Mrs./Miss SILVA A. B.
- 1.2 Name in full : _____.
(In block capitals)
- 1.3 Name in full : _____.
(In Sinhala/Tamil)
02. 2.1 Address (personal) : _____.
(In block capitals)
- 2.2 Address (personal) : _____.
(In block capitals)
(In Sinhala/Tamil)
- 2.3 Address (official) : _____.
(In block capitals)
- 2.4 Address (official) : _____.
(In Sinhala/Tamil)
(An officer who is employed in Public Service/Provincial Service/Corporation should mention his official address.
Change of address should be informed immediately)

03. 3.1 Date of Birth :

Year : Month : Date :

3.2 Age as at closing date :

Years : _____, Month : _____, Days : _____.

04. National Identity Card No. :

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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05. Male/Female :

06. Educational Qualifications :

(a) G. C. E. (O/L) Examination :

Year : _____, Index No. : _____.

Subject	Grade
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	

(b) G. C. E. (A/L) Examination :

Year : _____, Index No. : _____.

Subject	Grade
1.	
2.	
3.	
4.	

(c) Details of occupational and technical qualifications :

Certificate	Institute issued the certificate	Year	Subjects
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

(Certified copies of the certificates relevant to the occupational and technical qualifications should be attached)

(d) Other particular qualifications and experience : _____.

07. Particulars relevant to the payment of the examination fee :

- (i) The office to which the examination fee was paid :———.
(ii) Receipt No. and Date :———.
(iii) Amount Paid :

Affix here the receipt obtained from a Bank of Ceylon
Branch by paying Rs. 300 as not be detached.

08. Certification of the applicant :

I declare that the information given herein are true and correct to the best of my knowledge and belief. I am also aware if I have provided any false information my candidature will be cancelled before or after the examination and if so found after selection. I am liable to be dismissed from the service.

_____,
Signature of the Applicant.

Date :———.

09. Attestation of the signature of the applicant :

I certify that Mr./Mrs./Miss is known to me personally and he/she placed his/her signature in my presence on 2013.

_____,
Signature of the Attestor.

Name in full :———.

Designation :———.

Address :———.

**NEW SCALES OF CHARGES FOR NOTICES AND ADVERTISEMENTS IN THE
"GAZETTE OF THE DEMOCRATIC SOCIALIST REPUBLIC OF SRI LANKA"
EFFECTIVE AS FROM JANUARY 01st, 2013**

**All the Gazettes could be downloaded from the www.documents.gov.lk
(Issued every Friday)**

1. All Notices and Advertisements are published at the risk of the Advertisers.
2. All Notices and Advertisements by Private Advertisers may be handed in or sent directly by post together with full payments to the **Government Printer, Department of Government Printing, Colombo 8.**
3. The office hours are from 8.30 a.m. to 4.15 p.m.
4. Cash transactions will be from 9.00 a.m. to 3.00 p.m.
5. **All Notices and Advertisements must be pre-paid.** Notices and Advertisements sent directly by post should be accompanied by Money Order, Postal Order or Cheque made payable to the Government Printer. Postage stamps will not be accepted in payment of Advertisements. Post Office - Borella will be the paying office for Money Orders.
6. To avoid errors and delay "copy" should be **on one side of the paper only and typewritten.**
7. **All signatures should be repeated in block letters below the written signature.**
8. Notices re-change of name from Non-Government Servants and Trade Advertisements are not accepted for publication.
9. Advertisements purporting to be issued under Orders of Courts will not be inserted unless signed or attested by a Proctor of the Supreme Court.
10. **The authorised scale of charges for Notices and Advertisements is as follows from January 01st, 2013 :-**

	<i>Rs.</i>	<i>cts.</i>
One inch or less	...	137 0
Every addition inch or fraction thereof	...	137 0
One column or 1/2 page of <i>Gazette</i>	...	1,300 0
Two columns or one page of <i>Gazette</i>	...	2,600 0

(All fractions of an inch will be charged for at the full inch rate.)

11. The "Gazette of the Democratic Socialist Republic of Sri Lanka" is published every Friday. Day of publication is subject to alteration in any week where Public Holidays intervene.
12. All Notices and Advertisements should reach the **Government Printer, Department of Government Printing, Colombo 8**, as shown in Schedule of Separate Notice published at the end of each part of the *Gazette* of the first week of every month.
13. All communications regarding non-receipt, change of address and of the *Gazette* of the Democratic Socialist Republic of Sri Lanka should be addressed to the Government Printer, Department of Government Printing, Colombo 08.
14. **REVISED SUBSCRIPTION RATES EFFECTIVE FROM JANUARY 1ST 2013 :**

***Annual Subscription Rates and Postage**

	Price <i>Rs. cts.</i>	Postage <i>Rs. cts.</i>
Part I :		
Section I	4,160 0	9,340 0
Section II (Advertising, Vacancies, Tenders, Examinations, etc.)	580 0	950 0
Section III (Patent & Trade Mark Notices etc.)	405 0	750 0
Part I (Whole of 3 Sections together)	890 0	2,500 0
Part II (Judicial)	860 0	450 0
Part III (Lands)	260 0	275 0
Part IV (Notices of Provincial Councils and Local Government)	2,080 0	4,360 0
Part V (Stage carriage permits and Book List)	1,300 0	3,640 0
Part VI (List of Jurors and Assessors)	780 0	1,250 0
Extraordinary Gazette	5,145 0	5,520 0

Subscription to the "Gazette of the Democratic Socialist Republic of Sri Lanka" are booked per periods of not less than 12 months so as to terminate at the end of a calendar year only.

*** Rates for Single Copies (if available in stock)**

	Price <i>Rs. cts.</i>	Postage <i>Rs. cts.</i>
Part I :		
Section I	40 0	60 0
Section II	25 0	60 0
Section III	15 0	60 0
Part I (Whole of 3 Sections together)	80 0	120 0
Part II	12 0	60 0
Part III	12 0	60 0
Part IV (Notices of Provincial Councils and Local Government)	23 0	60 0
Part V	123 0	60 0
Part VI	87 0	60 0

***All single copies could be obtained from Government Publications Bureau, No. 163, Kirulapone Mawatha, Polhengoda, Colombo 05.**

IMPORTANT NOTICE REGARDING PUBLICATION OF GAZETTE

THE Weekly issue of the *Gazette of the Democratic Socialist Republic of Sri Lanka* is normally published on Fridays. If a Friday happens to be a Public Holiday the *Gazette* is published on the working day immediately preceding the Friday. Thus the last date specified for the receipt of notices for publication in the *Gazette* also varies depending on the incidence of public holidays in the week concerned.

The Schedule below shows the date of publication and the latest time by which notices should be received for publication in the respective weekly *Gazette*. All notices received out of times specified below will not be published. Such notices will be returned to the sender by post for necessary amendment and return if publication is desired in a subsequent issue of the *Gazette*. It will be in the interest of all concerned if those desirous of ensuring the timely publication of notices in the *Gazette* make it a point to see that sufficient time is allowed for postal transmission of notices to the Government Printer.

The Government Printer does not accept payments of subscription for the Government Gazette.

Note.—Payments for inserting Notices in the *Gazette of the Democratic Socialist Republic of Sri Lanka* will be received by the Government Printer.

THE SCHEDULE

<i>Month</i>	<i>Date of Publication</i>			<i>Last Date and Time of Acceptance of Notices for Publication in the Gazette</i>		
	2015					
FEBRUARY	06.02.2015	Friday	—	23.01.2015	Friday	12 noon
	13.02.2015	Friday	—	30.01.2015	Friday	12 noon
	20.02.2015	Friday	—	06.02.2015	Friday	12 noon
	27.02.2015	Friday	—	13.02.2015	Friday	12 noon
MARCH	06.03.2015	Friday	—	20.02.2015	Friday	12 noon
	13.03.2015	Friday	—	27.02.2015	Friday	12 noon
	20.03.2015	Friday	—	06.03.2015	Friday	12 noon
	27.03.2015	Friday	—	13.03.2015	Friday	12 noon
APRIL	02.04.2015	Thursday	—	20.03.2015	Friday	12 noon
	10.04.2015	Friday	—	27.03.2015	Friday	12 noon
	17.04.2015	Friday	—	02.04.2015	Thursday	12 noon
	24.04.2015	Friday	—	10.04.2015	Friday	12 noon
	30.04.2015	Thursday	—	17.04.2015	Friday	12 noon

W.A.A.G. FONSEKA,
Government Printer. (*Acting*)

Department of Government Printing,
Colombo 08,
22nd January, 2015.