

N.B.— Part II of the *Gazette* No. 1,665 of 30.07.2010 was not published.

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The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 1,666 - 2010 අගෝස්තු මස 06 වැනි සිකුරාදා - 2010.08.06
No. 1,666 – FRIDAY, AUGUST 06, 2010

(Published by Authority)

PART I : SECTION (IIA) — ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

			PAGE				PAGE
Posts - Vacant	1394	Examinations, Results of Examinations & c.	1397

IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after three months from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* Notices for publication in the weekly *Gazette* of 13th August, 2010 should reach Government Press on or before 12.00 noon on 30th July, 2010.

LAKSHMAN GOONEWARDENA,
Government Printer.

Department of Govt. Printing,
Colombo 08,
January 01, 2010.

1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A "Sri Lankan" is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the "New Entrants" Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments:

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such Officers may in the first instance be appointed to act in

the new post for a specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the 'Widows and Orphans' Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

5. Serving Officers in the Public Service :

5:1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service, Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

6. Definition of Salary for the purpose of Eligibility

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (II) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

Rules and Instructions for Candidates

"All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968."

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :—

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the Supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for Practical and Oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination Hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination Hall other than a member of the Examination Hall Staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the Index Number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. It should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination Hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination Hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination Hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination Hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination Hall. Should the Supervisor so requires, each candidate is bound to declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination Hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

Candidates should adhere to the following instructions for their own safety :—

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination Hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination Hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination Hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination Hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination Hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your Index Number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics Questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Depart. of Examinations,
Pelawatta, Battaramulla.

COMMISSIONER GENERAL OF EXAMINATIONS,

Posts – Vacant

REGISTRAR GENERAL'S DEPARTMENT

Posts of Registrars of Muslim Marriages

AMPARA DISTRICT

APPLICATIONS are invited for the Posts of Registrars of Muslim Marriages in the Divisions set out in the Schedule hereto.

02. Applicants should be permanent residents of the said Marriage Registration Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

03. Muslim males only can apply for these posts.

04. Applicants should be not less than 21 years and not more than 65 years of age.

05. Applicants should be married.

06. Details regarding educational and other qualifications etc. could be obtained from the notices exhibited in public places such as District Secretariats, Land and District Registries, Divisional Secretaries Offices, Grama Niladhari Offices, Rural Development Societies and Co-operative Societies in the Division.

07. Application forms are obtainable from the offices of District Secretaries (Government Agents) and Land District Registries. Applications should be sent by registered post to the address given in the Schedule on or before 06th September, 2010.

E. M. GUNASEKARA,
Registrar-General.

Registrar General's Department,
No. 234/A3, Denzil Kobbekaduwa Mawatha,
Baththaramulla.
20th July, 2010.

SCHEDULE

<i>District</i>	<i>Divisional Secretary's Division</i>	<i>Post and Division for which applications are called</i>	<i>Address to which applications should be sent</i>
Ampara	Addalachchenai	Post of Muslim Marriage Registrar in Addalachchenai in Ampara District	District Secretary/Additional Registrar General, District Secretariat Ampara

08-65

MINISTRY OF SOCIAL SERVICES

National Secretariat for Elders

POST OF ELDERS RIGHTS PROMOTION ASSISTANTS

APPLICATIONS are invited from Sri Lankan Graduates for the Posts of Elders Rights Promotion Assistant in the National Secretariat for Elders.

Requirements :

1. Be a citizen of Sri Lanka.

2. *Terms and conditions of employment :*

- (i) This post is permanent, non pensionable and officers shall contribute to the Employees' Provident Fund.
- (ii) The appointment will be subject to a 03 year probation period.
- (iii) The provisions of Section 10-12, chapter (II) of the Establishment Code and regulations relevant of the National Council for Elders will apply.

District vacant, medium and number of posts are as follows :

<i>District</i>	<i>Medium</i>	<i>Vacancies</i>
Colombo (Head Office)	Tamil	02
Mannar	Tamil	02
Kilinochi	Tamil	02
Mullaitivu	Tamil	03
Batticaloa	Tamil	01
Vavuniya	Tamil	01
Nuwara Eliya	Tamil	01
Trincomalee	Tamil	01
Pollonnaruwa	Sinhala	01
Ampara	Sinhala	01

3. *Salary Scale.*—Rs. 187,200 - 10 x 2,580 - 4 x 2,880 - 15 x 3,840 - 7 x 4,320 - Rs. 312,360 (Salary code MA-3-2006A, according to the Management Service Circular No. 30(i)).

4. *Qualifications* :—

Age.—Applicants should not be below 18 years of age and not more than 45 years on 27.08.2010. (This maximum age limit does not apply to those in the Public Service/State Corporations Statutory Boards).

5. *Educational Qualifications.*—A Degree from a recognized university.

6. *Method of Recruitment.*— Applications will be short listed on conditions of eligibility and will be called for an structural interview and selection will be made on the merits of the results.

Method of Application.— Candidates are required to prepare applications in conformity with the specimen form given below. Duly completed applications should be sent under registered cover to the "Director, National Secretariat for Elders", No. 150A, L. H. P. Building, Nawala Road, Nugegoda to reach on or before 27.08.2010. "Post of Elders Rights Promotion Assistants" must be stated on the top left hand corner of the envelope. Applications from applicants who are already in the Public Service must be forwarded through the Head of the Department and must be accompanied by a certificate stating that the officer can be released if selected.

Receipt of applications will not be acknowledged. Late applications and incomplete applications without necessary qualifications will be rejected without any notification.

The Director reserves the right of deciding matters with regard to recruitment and filling or not filling the total number of vacancies.

Director,
National Secretariat for Elders.

For office use only

SPECIMEN APPLICATION FORM

MINISTRY OF SOCIAL SERVICES

*NATIONAL SECRETARIAT FOR ELDERS RECRUITMENT OF GRADUATES FOR THE POST OF
ELDERS RIGHTS PROMOTION ASSISTANTS*

Medium	
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01. Name with initials : _____, Rev./Mr./Mrs./Miss
02. Name in full : _____.
03. Permanent address : _____.
04. Present residential address : _____.
05. Present residential district : _____.
06. National Identity Card No. :

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07. Gender : Male/Female :
08. (i) Date of birth :
Year : _____, Month : _____, Date : _____.
- (ii) Age as at 27.08.2010 :
Years : _____, Months : _____, Days : _____.
09. Nationality : _____.
10. Civil status : _____.
11. Details of the degree :
(i) University : _____.
- (ii) Date of award of degree : _____.
- (iii) Special/General : _____.
- (iv) Medium : _____.
- (v) Class : First Second Upper Second Lower
12. Other relevant educational/Vocational qualifications (Post Graduate/Diploma) if :
(i) _____.
- (ii) _____.
- (iii) _____.
13. Language proficiency mark (✓) in the relevant cage :

	Very good	Good	Fair	Weak
Sinhala				
Tamil				
English				
14. Experience : _____.
15. Preferable districts to work :
(i) _____.
- (ii) _____.
- (iii) _____.

Declaration of the Candidate

I hereby declare that the information furnished above are true and accurate to the best of my knowledge. I further declare that I have not been dismissed from the public services or retired from the service due to inefficiency as an option and not been considered as a person who has vacated the post.

I am liable to be dismissed from service if it is revealed that I am not eligible after selection to the post.

_____,
Signature of applicant.

Date : _____.

If the Candidate in the Public Service the Recommendation of the Head of the Department

Mr./Mrs./Miss is a permanent/temporary/casual in this Ministry/Department and he/she can/ cannot be released if selected.

_____,
Signature of the Head of Department.
Designation : _____.
Ministry/Department : _____.

Date : _____.

08-07

Examinations, Results of Examinations &c.

MINISTRY OF REHABILITATION AND PRISON REFORMS

Department of Prisons

OPEN COMPETITIVE EXAMINATION FOR THE
RECRUITMENT IN THE POST OF JAILOR, CLASS II AND
WELFARE OFFICER, CLASS II IN THE DEPARTMENT OF
PRISONS, SRI LANKA - 2010

Town

Town No.

Anuradhapura	19
Polonnaruwa	20
Badulla	21
Monaragala	22
Kegalle	23
Ratnapura	24
Kilinochchi	25

APPLICATIONS are invited from citizens of Sri Lanka with the qualifications stipulated hereunder, for the Post of Jailor, Class II and Welfare Officer, Class II now vacant in the Department of Prisons. Only male citizens could apply for the Post of Jailor, Class II. Examination will be held in Main Towns throughout the island mentioned in the Schedule I hereto. The number and town in which the applicant wishes to sit for the examination should be indicated clearly. Changes will not be allowed later with regard to the requested town.

02. Persons obtaining highest marks on the results of a written examination to be held by the Commissioner General of Examinations and on the results of a structural interview, will be recruited.

03. The appointing authority shall have the power not to fill any number of vacancies or all vacancies.

04. Salaries and Efficiency Bar Examination :

Salary Code Number : 2-2006A (Step 1)
Salary Scale : Rs. 15,850 - 7 x 180 - 2 x 240 -
8 x 320 - 17 x 375 - Rs. 26,525.

The appointees are required to pass the First Efficiency Bar Examination within three years from the date of appointment to the post and the Second Efficiency Bar Examination within seven years from the date of appointment.

05. *Terms and Conditions of Employment.*— This post is permanent and pensionable. Contributions should be made to the Widows and Orphans Pension Scheme.

* The persons recruited to the Post of Jailor, Class II should agree to stay in the bachelors' quarters of the prisons away from the area of their permanent residence during the first 05 years of their appointment.

* Persons appointed to the Post of Welfare officer, Class II should agree to serve in the prisons away from the area of their permanent residence during the first 05 years of their appointment.

SCHEDULE I

Town	Town No.
Colombo	01
Gampaha	02
Kalutara	03
Matale	04
Kandy	05
Nuwara Eliya	06
Galle	07
Matara	08
Hambantota	09
Jaffna	10
Mannar	11
Mullativu	12
Vavuniya	13
Trincomalee	14
Batticaloa	15
Ampara	16
Puttalam	17
Kurunegala	18

06. Recruitment Qualifications :

* *Educational Qualifications :*

- (a) Should have passed the General Certificate of Education Ordinary Level Examination in not more than two sittings, in 06 subjects including the two subjects of Sinhala/Tamil and Arithmetic/Mathematics/Commercial Arithmetic with four credit passes for any four subjects. (Should have passed not less than five subjects in one sitting) ;

or

- (b) Should have passed the National Certificate of General Education Examination in not more than two sittings, in 06 subjects including the two subjects of first language and Mathematics with four "B" passes for any four subjects (Should have passed not less than five subjects in one sitting).

- (c) Should have passed the General Certificate of Education Ordinary Level Examination in not more than two sittings in six subjects with four credit passes for any four subjects including Language. Mathematics (Should have passed not less than five subjects in one sitting) ;

and

- (d) Should have passed, the General Certificate of Education Advanced Level Examination at one sitting in all subjects (except the General Common Test) under the old syllabus in 03 subjects at one sitting.

* *Professional and other Qualifications :*

All applicants should fulfill the following qualifications :

- * Should be a citizen of Sri Lanka.
- * The applicant should be of good character and physically sound. Conviction by any court of law for any offence relating to immoral character is a total disqualification for appointment to the above post.
- * Age limit as at closing date of applications is stated below :

Jailor Class II - Should not be less than 18 years and not more than 45 years.

(The maximum age limit will not apply to persons already in Public Service/Provincial Public Service) ;

Welfare Officer Class II - Should not be less than 24 years and not more than 45 years (The maximum age limit will not apply to persons already in Public Service/Provincial Public Service).

- (a) Should be physically sound.
- (b) Minimum height of 05 feet 04 inches (male)
Minimum height of 05 feet 02 inches (female).
- (c) Should have a chest measurement of 32 inches deflated (does not apply to female candidates).

When recruiting to the Post of Welfare Officer, Class II, a Diploma in Professional Social Work obtained from the Sri Lanka Social Development Institute would be considered as an additional qualification.

07. *Scheme of Examination.*— The written examination will consist of following subjects and candidates are required to obtain minimum 40% marks in order to be qualified in one subject. Medium of Examination cannot be changed later.

- * The written examination will be conducted in Sinhala, Tamil and English Languages by the Commissioner General of Examinations.
- * A candidate should answer all question papers in one language.
- * The examination will consist of 03 question papers :—

(a) *Intelligence Test*— Time allowed :— 01 hour - 100 marks :
The paper will consist of questions designed to test the candidate's ability in logical thinking analytical reasoning and ability in determining. This paper will consist of multiple choice questions and those for which short replies are required.

(b) *General Knowledge.*— Time allowed :— 01 hour - 100 marks :
A General Paper designed to test the knowledge of the candidate on matters relating to Information Technology, the political, social, cultural and economic environment of Sri Lanka including the environment where the candidate is resident, current affairs of national and international importance and Science and Technical developments. This question paper will consist of multiple choice questions and those for which short replies are required.

(c) *Mathematics including Addition.*— Time allowed :— 01 hour - 100 marks :

Part I - The question paper is prepared to answer the questions in the paper itself to assess the ability of addition.

Part II - The question paper consist of six compulsory questions on Mathematical problems prepared to assess the ability of calculation.

08. *Scheme of Selection.*— A number equal to five (05) times the number of existing vacancies will be called for the interview from among the candidates who have obtained highest marks at the written examination.

09. Application Procedure :

- 9.1 Cages 01 to 05 should be on the first page and cages 06 to 11 should be on the second page and the remaining cages should be on the 3rd page of the application. Relevant

details should be clearly indicated in own hand writing. Applications not conforming to the Specimen Application form, incomplete applications will be rejected without any notice. A photocopy of the application should be retained for future reference. Further the candidate should check whether the completed application form conforms to the specimen application mentioned in the notification of the Examination. If not the application will be rejected. When preparing the application the name of the examination mentioned at the top of the application should be indicated in English, in addition to Sinhala in Sinhala applications and the name of the examination should be indicated in English in addition to Tamil in Tamil applications.

9.2 The completed applications should be sent under registered cover to reach the "Commissioner General of Examinations, Organization and Foreign Examinations Branch, Department of Examinations, Pelawatta, Battaramulla on or before 03.09.2010". The words Open Competitive Examination for recruitment to the Post of Jailer, Class II/Welfare Officer, Class II - 2010 should be written on the top left hand corner of the envelope containing the application. Applications not conforming to the specimen, applications which examination fee has not been paid by the due date and which are incomplete will be rejected without any notice. Any liability resulting from not completing applications should be borne by the candidates themselves.

9.3 The Commissioner General of Examinations will allow all candidates who have paid the prescribed examination fee and have submitted their applications on or before the stipulated date to sit for the competitive examination on the presumption that only the persons who are qualified in terms of the *Gazette* notification have applied. The issue of an admission card to sit for the competitive examination shall not be treated as acceptance that a candidate has fulfilled the necessary qualifications for this post. When the candidates called for an interview are found to be ineligible at the time of checking their qualifications as per the *Gazette* notification, their candidature will be cancelled. The candidates are liable to be bound by the rules and regulations imposed by the Commissioner General of Examinations in respect of conducting of the examination. If such rules and regulations are violated he/she will be liable for any punishment imposed by the Commissioner General of Examinations.

9.4 The signature of the candidate should be attested by a Principal of a Government School, a Justice of the Peace, Commissioner of Oaths, Notary Public, a commissioned officer in the Armed Forces, an officer holding a *gazetted* post in the Police Service or an officer holding a permanent post in government with an annual salary of Rs. 276,220 or above and an annual increment of Rs. 7,740 or above or in case of an officer in Public/Provincial Public Service by the Head of the relevant institution.

9.5 Officers who are already in public service should submit his/her application to the Commissioner General of Examinations through their Heads of Department before the closing date of applications. The Head of Department should certify that the said officer could be released from service if selected.

9.6 *Penalty for furnishing false informations.* - The application should be filled very carefully indicating accurate information. Where any candidate is found to be disqualified in terms of the rules and regulations of this examination his/her candidature will be cancelled at any time before the Examination or while the examination is being conducted or after the Examination. If any information furnished by any candidate is found to be false at any stage, he/she is liable to be dismissed from public service.

10. *Examination Fee.* - The fee for the examination will be Rs. 400 which may be paid at any Divisional Secretariat or District Secretariat, (to be credited to Revenue Head 2003-02-13 of the Commissioner General of Examinations). The receipt issued therefore should be pasted firmly to the relevant cage of the application form. (A photocopy of the receipt should be retained for future reference). The examination fee will not be refunded under any circumstances and money orders and stamps will not be accepted.

11. *Sitting for the Examination.* - As soon as admission cards are issued to the applicants a newspaper notice will be published by the Department of Examinations. Candidates who do not receive admission cards even after 2 or 3 days from the date of publication of the notice should inform the Department Examinations as mentioned in the notice. It would be effective to make inquiries in that regard from the Department of Examinations with the following particulars, a certified photocopy of the application and receipt, registered postal article receipt, your letter of request stating the fax number which the admission card should be sent if the candidates is resident out of Colombo.

12. Candidates are required to produce to the Supervisor anyone of the following documents in order to prove their identity :

- (i) Valid National identity Card issued by the Department of Registration of Persons.
- (ii) A valid passport.

13. Any matter not provided for here will be determined by the Commissioner General of Prisons. All candidates are bound to act in conformity with the general rules and regulations set out in the *Gazette*.

V. R. SILVA, RSP, USP, NDU, IG,
Major General,
Commissioner General of Prisons.

Prison Headquarters,
No. 150, Baseline Road,
Colombo 09,
23rd July, 2010.

SPECIMEN APPLICATION

**OPEN COMPETITIVE EXAMINATION FOR THE
RECRUITMENT OF JAILORS, CLASS 2 AND WELFARE
OFFICERS, CLASS 2 IN THE DEPARTMENT OF PRISONS IN
SRI LANKA - 2010**

(Clearly indicate the correct number in the given cage)

For office use only

Town	Town No.

Indicate the town and Town No. in which the applicant wishes to sit for the Examination as per the *Gazette* Notification.

Post applied for :

(Indicate the relevant number in the cage)

Jailor, Class II (only males)	-	1
Welfare Officer, Class II	-	2
For both posts (Only males)	-	3

Medium of Examination :

Sinhala	-	2	<input type="text"/>
Tamil	-	3	
English	-	4	

(indicate the relevant number in the cage)
(Changes will not be allowed later)

01. (a) Name with initials : _____.
(in English block letters) Ex : Silva, A. B.
(b) Name in full : _____.
(in English block letters)
(c) Name in full : _____.
(in Sinhala/Tamil)

02. (a) Permanent Address : _____.
(in Sinhala/Tamil)
(Admission cards will be sent to this address)
(b) Permanent address : _____.
(in English block letters)
(c) Official address, if employed in a Department : _____.
(in Sinhala)
(d) Official address, if employed in a Department : _____.
(in English block letters)

03. Sex :
Female - 1 Male - 0
(Indicate the relevant number in the cage)

04. Whether married or single :
Single - 1
Married - 2
(Indicate the relevant number in the cage)

05. National Identity Card No. :

06. Date of birth :

Year : Month : Date :

07. Age as at the closing date of applications :

Years : Months : Days :

08. Citizenship : _____.
(by descent/registration)

09. Educational qualifications :

G. C. E. (O/L) :

- (i) Year and month of the examination : _____.
(ii) Index No. : _____.
(iii) Results of the examination : _____.

Subject	Grade
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	

G. C. E. (O/L) :

- (i) Year and month of the examination : _____.
(ii) Index No. : _____.
(iii) Results of the examination : _____.

Subject	Grade
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	

G. C. E. (A/L) :

- (i) Year and month of the examination : _____.
(ii) Index No. : _____.
(iii) Results of the examination : _____.

Subject	Grade
1.	
2.	
3.	
4.	

10. Other qualifications : _____.
11. Have you ever been convicted by a court of law for any offence : _____.

(If so give particulars)

12. Particulars of the receipt for payment of examination fees :
(i) Office at which examination fee was paid : _____.
(ii) Number and date of receipt : _____.
(iii) Amount paid : _____.

Receipt to be firmly pasted here

13. Certificate of the applicant :

I hereby certify that the particulars furnished by me in this application are true and correct to the best of my knowledge. I declare that I am entitled to sit the examination in the language medium aforementioned. I hereby agree to bear any loss resulting from failure to fill any sections and/or incorrectly filling any section of this application. Further I declare that all sections of this application have been correctly filled.

I am also aware that if any particular contained herein is found to be false or incorrect. I am liable to disqualification if detected before selection and to dismissal if detected after appointment. Further, I declare that I agree to abide by the rules and regulations imposed by the Commissioner General of Examinations in respect of conducting of the examination.

_____,
Signature of the applicant.

Date : _____.

14. Attestation :

I hereby certify that the applicant Mr./Mrs./Miss _____ is personally known to me and he/she placed his/her signature in my presence on _____ and that he/she has paid the prescribed examination fee and the said receipt is affixed hereto.

_____,
Signature of Attester.

Date : _____.

Full name of the Attester : _____.

Designation : _____.

Address : _____.

(Official seal should be placed)

15. Certificate of the Head of the Department/Institution :

I declare that the applicant Mr./Mrs./Miss _____ is an employee of this Department/Institution. His/Her work and conduct are satisfactory and that he/she is qualified to apply for this post as per the *Gazette* Notification and that he/she can be released/cannot be released from service if selected for the post.

_____,
Signature of Head of Department/Institution.

Name : _____.

Address : _____.

Date : _____.

(Official Seal should be placed)

08-158

**EFFICIENCY BAR EXAMINATION AND SECOND LANGUAGE TEST FOR OFFICERS IN
SRI LANKA ADMINISTRATIVE SERVICE, SRI LANKA ENGINEERING SERVICE, SRI LANKA SCIENTIFIC
SERVICE AND SRI LANKA ARCHITECTS' SERVICE - 2010(II)**

IT is hereby notified that Efficiency Bar Examinations and Second Language Proficiency Tests for the officers in Sri Lanka Administrative Service, Sri Lanka Engineering Service, Sri Lanka Scientific Service and Sri Lanka Architects' Service will be held in Colombo during weekends from 23rd October, 2010 to 13th November, 2010, by the Director of Sri Lanka institute of Development Administration, under the supervision and direction of Ministry of Public Administration and Home Affairs.

02. Time tables will be prepared in such a manner that officers may be able to sit for both efficiency bar examinations in one occasion.

03. Efficiency Bar Examinations and Second Language proficiency Tests which are due to be held in respect of the above services will be as follows :

Serial No.	Name of the Examination	Code
1.	1st Efficiency Bar Examination for officers in Sri Lanka Administrative Service	A
2.	2nd Efficiency Bar Examination for officers in Sri Lanka Administrative Service	B
3.	1st Efficiency Bar Examination for officers in Sri Lanka Engineering Service	C
4.	1st Efficiency Bar Examination for officers in Sri Lanka Scientific Service	D
5.	1st Efficiency Bar Examination for officers in Sri Lanka Architects' Service	E
6.	Second Language Test (For all services)	F

04. Officers may appear separately for each subject and at different occasions at their discretion. However, it is compulsory to pass the Efficiency Bar Examinations within the prescribed period.

05. This examination will be conducted by the Director of Sri Lanka Institute of Development Administration and the candidates will be bound by the rules and regulations imposed by him with regard to the same. Candidates will be subjected to any punishment imposed by Disciplinary Authority for violation of these rules and regulations.

06. Application should conform to the specimen appended hereto. Applicants should prepare their own applications according to the specimen. Applications prepared thus should be sent by registered post through the respective Heads of Departments to Director, Sri Lanka Institute of Development Administration, 28/10, Malalasekera Mawatha, Colombo 07 to reach him on or before 06th September, 2010. Name of the examination should be clearly indicated in top left-hand corner of the envelope in which the application is forwarded to Director of Sri Lanka Institute of Development Administration. Applications received after the closing date will be rejected.

07. *Applications.*—Applications should be prepared in a paper of A4 size in such a manner that Para. Nos. 1.0 to 5.0 appear on the first page and the remaining on the other pages. The application could be typewritten but it should be filled in correctly and legibly by candidate's own handwriting. Application should strictly conform to the specimen appended and candidates are advised not to send photocopies of the application.

7.1 Applications that do not comply with the specimen and that have not been perfected properly will be rejected without notice. Please indicate the title of the examination appearing in the specimen in English language as well, on both Sinhala and Tamil application forms. It is the responsibility of the candidate to make sure that the application form perfected by him/her complies with the specimen given in the examination notice and further it would be advisable to keep a photocopy of the completed application form.

7.2 *Examination Fees.*—The candidates appearing for the examination for the first time need not pay the examination fees. However, for subsequent sittings, officers should pay Rs. 115 for the whole examination or for more than one subject and further they are required to pay Rs. 75 if they sit for only for one subject. The examination fee should be credited to Account No. 02323276 operated in the name of Director, Sri Lanka Institute of Development Administration at Bank of Ceylon, Independence Square branch and the receipt obtained should be affixed to the application. Under no circumstances, the fee will be refunded nor transferred in respect of any other examination.

08. Director, Sri Lanka Institute of Development Administration will issue copies of the time table and admission cards to all candidates whose applications have been received. Issuance of an admission card to a candidate does not necessarily mean that the candidate has fulfilled the qualifications to sit the examination. Candidates should get their signature on the admission card attested in advance and surrender to the supervisor of the examination hall. Candidates will not be allowed to sit the examination without such admission cards.

09. A notification will be published in newspapers by the Sri Lanka Institute of Development Administration as soon as the admission cards are issued to the candidates. If the admission card is not received even after 2 or 3 days of such advertisement, steps should be taken to notify the Sri Lanka Institute of Development Administration in the manner specified in the advertisement. you may take action to obtain the admission card by sending a letter along with a certified photocopy of the application form and receipt of registration. In case of applicants outside Colombo, letter should contain a fax number to which the admission card should be sent. Further inquiries made at later occasions by the candidates who fail to forward above documents will not be entertained.

10. Head of Departments should grant duty leave for the officers who are issued admissions by the Director of Sri Lanka Institute of Development Administration enabling them to sit the examination. Travelling allowances will not be paid.

11. *Identity of Candidates.*—Candidates will be required to prove their identity at the examination hall to the satisfaction of the supervisor for each subject they offer. For this purpose one of the following documents should be submitted to the supervisor.

- (i) The National Identity Card issued by the Department of Registration of Persons.
- (ii) A valid Passport.

The candidature of those who fail to produce any of the above-mentioned documents may be cancelled at the discretion of the Director of Sri Lanka Institute of Development Administration.

12. The examination will be held in Sinhala, Tamil and English media. If it is found that a candidate has appeared for the examination in a language medium that he/she is not entitled to, the candidature of such applicant will be cancelled.

13. *Scheme of Examination.*— Subjects and the syllabus of each Efficiency Bar Examination are as follows :—

13.1 1st Efficiency Bar Examination for officers in Sri Lanka Administrative Service (Appendix "C" of Sri Lanka Administrative Service Minute published in the *Gazette* No. 1419/03 dated 14.11.2005)

The subjects of this examination are given below :—

<i>Serial Number</i>	<i>Subjects</i>	<i>Duration</i>	<i>Subject Number</i>
01	Constitutional Law and Administrative Law	03 hours	01
02	The legal systems of Sri Lanka	03 hours	02
03	Criminal Law and Evidence Law	03 hours	03
04	Administration	03 hours	04
05	Economics	03 hours	05
06	Sociology	03 hours	06
07	English	03 hours	07

13.1.1 Constitutional Law and Administrative Law (Subject No. 01)

A question paper based on the following :—

- (i) The structure of the Constitution of Sri Lanka with historical development and the Second Republic Constitution.
- (ii) The Executive, President of the Republic, Cabinet of Ministers and the Prime Minister, Central Government Departments and the Public Service.
- (iii) Administration of Justice.
- (iv) Judicial control over Administration.
- (v) Directive Principles of the State Policy and Fundamental Duties.
- (vi) Delegated Legislation.
- (vii) Liability of the State and the Public Authorities.
- (viii) Fundamental Rights.

13.1.2 The Legal Systems in Sri Lanka (Subject No. 02)

A question paper based on the following :—

- (i) The Legal History of Sri Lanka
- (ii) The Organization of the Courts
- (iii) The Courts Ordinance (Chapter 6)
- (iv) The Act, No. 44 of 1971 Administration of Justice.

13.1.3 Criminal Law and Evidence Law (Subject No. 03)

A question paper based on the following :—

- (i) The Penal Code
- (ii) The Evidence Ordinance.

Note.— A candidate will be required to obtain 35% of marks for each of the subjects mentioned under 13.1.1., 13.1.2. and 13.1.3. above and an average of 40% of the total marks allocated for the 03 subjects.

13.1.4 Administration (Subject No. 04)

A question paper based on the following :—

- (i) Office and Field Organization and Methods
- (ii) The Establishment Code (Chapters I, II, III, V, VI, VII, IX, XI, XXIII, XXV, XXVI, XXVII, XXVIII, XXIX, XXX, XXXI, XXXII, XXXIII, XLVII and XLVIII).

Note.— A candidate will be required to obtain at least 40% of marks for this subject.

13.1.5 Economics (Subject No. 05)/Sociology (Subject No. 06) :

Candidates are required to sit only for one subject out of Economic and Sociology.

13.1.5.1 Economics (Subject No. 05)

A paper based on the following :-

- (i) Principles of Economics with special reference to the theories of Value, production and Distribution ;
- (ii) Money, Financial Activity and Theory of Money ;
- (iii) The Economic Structure of Sri Lanka.

Note.— A candidate will be required to obtain at least 40% of marks for this subject.

13.1.5.2 Sociology (Subject No. 06)

A question paper based on the following (with special reference to Sri Lanka) :-

- (i) Social Structure, Organization and Functions ;
- (ii) Human Relationships and Groupings ;
- (iii) Kinship, Marriage and the family ;
- (iv) Rural and Urban Society ;
- (v) Social stratification and differentiations ;
- (vi) Social Control ;
- (vii) Culture, Religion, Morals and Values.

Note.— A candidate will be required to obtain at least 40% of marks for this subject.

13.1.6 English (Subject No. 07)

The syllabus for this subject will be as follows :-

(i) Listening and Speaking Skills :

The candidate should possess the ability to function effectively in the following language functions :-

- * General greetings and introductions
- * Giving and getting information
- * Advising, suggesting and expressing opinions
- * Describing events and situations
- * Telephone skills
- * Interviewing skills
- * Meeting
- * Listening and note taking skills.

(ii) English Grammar :

A suitable level of proficiency on the following forms of grammar in the Spoken and the written language is expected from the candidate :

- * Tense and number
- * Sentences (Simple/Compound/Complex/Compound Complex)
- * Relative clauses
- * Reported speech
- * Adjectives and Adverbs
- * Determiners
- * Prepositions

(iii) Writing skills :

The knowledge on the modern formats and styles of writing is tested in this area of study :

- * Internal modes of Communication
- * Formal correspondence skills
- * Writing descriptions/explanations
- * Summary writing skills
- * Report writing skills
- * Meeting minutes/agendas/invitations
- * Comprehension

(iv) Reading skills :

Candidate's ability to comprehend a printed text, infer meaning and verbal, written interpretation is expected.

- * Reading and understanding the specific and general meaning of a printed text.
- * Reading and Interpretation (verbal/written)
- * Understanding the cohesion and coherence of a passage.

Note.— A candidate will be required to obtain at least of 40% of marks for this subject.

13.2 The Second Efficiency Bar Examination for officers of SLAS (Appendix "D" of SLAS minute published in *Gazette* No. 1419/03 dated 14.11.2005)

The Second Efficiency Bar Examination will consist of the following subjects :—

Serial No.	Subjects	Duration	Subject No.
01	Economics and Social Policy (with special reference to Sri Lanka)	03 hours	08
02	The process of Development Administration (with special reference to Sri Lanka)	03 hours	09
03	Management and Organization	03 hours	10
04	Public Sector Financial Management	03 hours	11

13.2.1 Economics and Social Policy (with special reference to Sri Lanka) : (Subject No. 08)

One paper based on the factors which influence the formulation of economic and social policy in Sri Lanka. The application of the principles of Economics and Sociology in recent economical, social and political history of Sri Lanka.

Note.— A Candidate will be required to obtain at least of 40% of marks for this subject.

13.2.2 The Process of Development Administration (with special reference to Sri Lanka) : (Subject No. 09)

One paper based on the Institution of Development Administration, their working and their inter-relationships with special reference to —

- (i) The Machinery of Government in Sri Lanka ;
- (ii) The constitutional background of the machinery of Government in Sri Lanka ;
- (iii) Provincial Councils and Local Government ;
- (iv) People's Organizations ;
- (v) Public Corporations.

Note.— A Candidate will be required to obtain at least 40% of marks for this subject.

13.2.3 Management and Organization : (Subject No. 10)

One paper based on the following :—

- (i) The principles of management and organization ;
- (ii) The application of these principles to problems and issues in the public sector ;
- (iii) Modern tools and techniques of management.

Note.— A candidate will be required to obtain at least 40% of marks for this subject.

13.2.4 Public Sector Financial Management (Subject No. 11)

A question paper based on the following :—

- (i) Fiscal Governance in Sri Lanka
 - Constitutional provisions relating to Public Financial Management
 - Parliamentary Control over Public Finance
 - Meaning of Fund
 - Consolidated Fund and its operation
 - Meaning and methods of appropriation
 - Contingencies Fund

Other funds and their operation
Government revenue
Powers and functions of the Minister of Finance
Powers and functions of the Treasury
Warrants and Imprest Authority
Auditor General, his powers and functions
Committee on Public Expenditure
Committee on Public Enterprises

- (ii) Appointment of Accounting Officer, Chief Accounting Officers and Revenue Accounting Officers and their Powers and Function
- (iii) Internal Audit
- (iv) Public Expenditure Planning and Management
 - Identification of Organizational Objectives and Functions
 - Identification of Government Policies, goals targets and the work development programmes
 - Planning and appraisal of development projects and programmes ; and
 - Prioritization of them
 - Formulation and finalization of annual estimates of Revenue and Expenditure
- (v) Variations of approved estimates of expenditure
 - Application of virement procedure
 - Management of Public Sector Cadres and salaries
 - Total cost estimates and revisions
 - Supplementary estimates
- (vi) Losses and waivers of Govt. properties
- (vii) Miscellaneous accounting matters
- (viii) Delegation of functions for financial control
- (ix) Custody of public money and bank accounts procedure
- (x) Govt. procurement procedure
 - Procurement of goods, services and works
 - Composition, appointment, power and functions of tender Boards and technical evaluation committees
 - Tender evaluation procedure
 - Management of donor funded projects

Note.— A candidate will be required to obtain at least 40% of marks for this subject.

13.3 First Efficiency Bar Examination for officers in Sri Lanka Engineering Service, Sri Lanka Scientific Service and Sri Lanka Architects' Service :

Subjects of these examinations are as follows :—

<i>Subject</i>	<i>Duration</i>	<i>Subject Number</i>
Financial Systems	03 hours	12
Administration	03 hours	04

13.3.1 Financial Systems (Subject No. 12)

A question paper consisting of questions based on following facts :—

- (i) Financial Regulations of Government of Sri Lanka - Volume I (Except Chapter X)
- (ii) Estimates of the current year, *Eg.* Preparations of estimates, votes, financial systems and appropriation acts.

Note.— Candidates are required to secure at least 40% of marks for this subject.

13.3.2 Administration (Subject No. 04)

Syllabus for this subject is indicated in para 13.1.4

13.4 Second Language Test (for all services) :

The second language in respect of an officer who becomes eligible to be appointed in Sinhala medium shall be Tamil Language. The second language in respect of an officer who becomes eligible to be appointed in Tamil Medium shall be

Sinhala Language. In the meantime, an officer who becomes eligible to be appointed in English Language is required to pass in Sinhala and Tamil Language Tests.

Subjects of these examinations are as follows :

<i>Subject</i>	<i>Duration</i>	<i>Subject No.</i>
Second Language Test - Sinhala (Written)	02 hours	13
Second Language Test - Tamil (Written)	02 hours	14
Second Language Test - English (Written)	02 hours	15

<i>Subject</i>	<i>Subject No.</i>
Second Language Test - Sinhala (Oral)	16
Second Language Test - Tamil (Oral)	17
Second Language Test - English (Oral)	18

Note.— Only the candidates who pass the written examination of the Second Language Proficiency Test shall be called for the oral test.

14. This examination will be held in Colombo during the period from 23rd October, 2010 to 13th November, 2010. The timetable of the examination is as follows :

<i>Serial No.</i>	<i>Name of the Examination</i>	<i>Subject</i>	<i>Subject No.</i>	<i>Date</i>	<i>Time</i>
01	1st Efficiency Bar Examination for officers in Sri Lanka Administrative Service	Constitutional Law and Administrative Law	01	23.10.2010	9.00 - 12.00
		Legal Systems of Sri Lanka	02	23.10.2010	1.00 - 4.00
		Criminal Law and Evidence Law	03	24.10.2010	9.00 - 12.00
		Administration	04	24.10.2010	1.00 - 4.00
		Economics	05	30.10.2010	9.00 - 12.00
		Sociology	06	30.10.2010	9.00 - 12.00
		English	07	30.10.2010	1.00 - 4.00
02	2nd Efficiency Bar Examination for officers in Sri Lanka Administration Service	Economic and Social Policy	08	31.10.2010	9.00 - 12.00
		The process of Development Administration	09	31.10.2010	1.00 - 4.00
		Management and Organization	10	06.11.2010	9.00 - 12.00
		Public Sector Financial Management	11	06.11.2010	1.00 - 4.00
03	1st Efficiency Bar Examination for officers in Sri Lanka Engineering Service	Financial Systems	12	07.11.2010	9.00 - 12.00
		Administration	04	24.10.2010	1.00 - 4.00
04	1st Efficiency Bar Examination for officers in Sri Lanka Scientific Service	Financial Systems	12	07.11.2010	9.00 - 12.00
		Administration	04	24.10.2010	1.00 - 4.00
05	1st Efficiency Bar Examination for officers in Sri Lanka Architects' Service	Financial Systems	12	07.11.2010	9.00 - 12.00
		Administration	04	24.10.2010	1.00 - 4.00
06	Second Language Test (for all services)	Sinhala (Written)	13	13.11.2010	9.00 - 11.00
		Tamil (Written)	14	13.11.2010	11.30 - 1.30
		English (Written)	15	13.11.2010	2.00 - 4.00

15. Exemptions from the requirement of passing the subjects relevant to Efficiency Bar Examinations will be made in the following manner :

Examination	Subject	Qualifications required to be exempted
1st Efficiency Bar Examination for Officers in Sri Lanka Administrative Service	Constitutional Law and Administrative Law	Should be a Barrister, Advocate in a Supreme Court, Graduate in Law from a university
	Legal Systems of Sri Lanka	
	Criminal Law and Evidence Law	
	Economics/Sociology	Should be a holder of a Special Degree in Economics or Sociology

16. Any matter not referred to herein will be decided by Secretary to the Ministry of Public Administration and Home Affairs.

D. DISSANAYAKE,
Secretary,

Ministry of Public Administration and Home Affairs.

Ministry of Public Administration and Home Affairs,
Independence Square,
Colombo 07,
22nd July, 2010.

Specimen Form of Application

(For office use only)

EFFICIENCY BAR EXAMINATION AND SECOND LANGUAGE PROFICIENCY TEST FOR OFFICERS IN SRI LANKA ADMINISTRATIVE SERVICE, SRI LANKA ENGINEERING SERVICE, SRI LANKA SCIENTIFIC SERVICE AND SRI LANKA ARCHITECTS' SERVICE - 2010(II)

Medium of Examination

Sinhala - 2
Tamil - 3
English - 4

(Indicate the relevant number in the cage) (It will not be allowed to change the language medium subsequently)

- 1.0 1.1 Name with initials : _____.
(In block capitals) Eg. : SILVA, A. B.
- 1.2 Name in full (in English block capitals) : _____.
- 1.3 Name in full : _____.
(In Sinhala/Tamil)
- 2.0 2.1 Name and address of the Office/Department/Institution : _____.
(In English block capitals)
- 2.2 Name and address of the Office/Department/Institution : _____.
(In Sinhala/Tamil)
- 2.3 Address to which the admission card should be sent : _____.
(In block capitals)
- 3.0 3.1 Sex :
- Female - 1 Male - 0
- (Indicate the relevant number in the cage)
- 3.2 Date of birth :
- Year : Month : Date :
- 3.3 National Identity Card No. :
- 4.0 4.1 The service to which the officer belongs : _____.
- 4.2 Date of appointment to the service : _____.

5.0 5.1 Post :_____.

5.2 Department :_____.

6.0 The Examinations and the subjects applied by the officer (If you apply for more than one Examination indicate the details separately in following manner) :

6.1 Name of the Examination :_____ Code :_____.
(See para. 3.0 of Examination Notification)

<i>Serial No.</i>	<i>Subject</i>	<i>Subject No.</i>
1		
2		
3		
4		
5		
6		
7		
8		

6.2 Name of the Examination :_____ Code :_____.
(See para. 3.0 of Examination Notification)

<i>Serial No.</i>	<i>Subject</i>	<i>Subject No.</i>
1		
2		
3		
4		

6.3 Name of the Examination :_____ Code :_____.
(See para. 3.0 of Examination Notification)

<i>Serial No.</i>	<i>Subject</i>	<i>Subject No.</i>
1		
2		
3		
4		

7.0 Whether you have appeared for this Examination as a whole or part thereof. If so, indicate following particulars :

<i>Name of the Examination</i>	<i>Subject</i>	<i>Year</i>	<i>Month</i>

8.0 8.1 Are you appearing for the examination for the first time ? :_____.

8.2 If not, indicate following particulars regarding the examination fees :_____.

Amount paid :_____.

Receipt No. :_____.

Date of payment :_____.

Branch of Bank of Ceylon :_____.

STATEMENT OF THE CANDIDATE

I declare that the above particulars are correct and I am eligible to appear for the examination in the language medium indicated above. I also certify that the receipt issued on payment of examination fee is affixed herewith. Further I agree to be bound by the rules and regulations of the examination imposed by Director of Sri Lanka Institute of Development Administration.

_____,
Signature of Candidate.

Date : _____.

CERTIFICATE OF THE HEAD OF THE DEPARTMENT

I certify that, Mr./Mrs./Miss whose particulars are mentioned above, is eligible to sit for the examination in the language medium indicated above. I hereby certify the signature of the candidate.

_____,
Signature and Post of Head of the Department.

Date : _____.

08-144

DEPARTMENTAL EXAMINATION FOR PRELIMINARY GRADE MEDICAL OFFICERS AND DENTAL SURGEONS, SEPTEMBER - 2010

IT is hereby notified that the Departmental Examination for Preliminary Grade Medical Officers and Dental Surgeons which should be passed by Preliminary Grade Medical Officers before promotion to Grade II in terms of Section 07 of the Minute of Medical Officers in the Health Services, published in the *Gazette (Extraordinary)* No. 662/11 of 17.05.1991 of the Democratic Socialist Republic of Sri Lanka, and which should be passed by Dental Surgeons before confirmation in the service will be held on 26.09.2010 in Sinhala, Tamil and English Medium. The venue and the time of the examination will be notified along with the Admission Card.

02. *Qualifications.* - Preliminary Grade Medical Officers and Dental Surgeons who have not completed the relevant examination can apply for this examination.

03. *Applications.* - Applications prepared by the candidates as per specimen appended to this letter should be sent under Registered cover to reach the Director (Examinations), Ministry of Health, "Suwasiripaya", No. 385, Ven. Baddegama Wimalawansa Thero Mawatha, Colombo 10, on or before 31.08.2010 through their Heads of Institutions. The Head of Division should certify the accuracy of contents in each application. A self addressed envelope in the size of 9" x 4" inches, affixed with stamps to the value of Rs.30.00 should be sent along with the application. (Candidates can write their official or private address) Applications which are received late, incomplete or inaccurate will be rejected.

Note. - The application should be prepared using an A4 paper based on the specimen form of the application so as to recommended from 01 to 04(c) on the first front page and from 4(d) to 08 on the second page. Application which do not conform to above will be rejected any information.

04. *Examination Fees :-*

- (i) Candidates who sit the examination for the first time need not pay examination fees. However in every subsequent sitting they should affix stamps to the value of Rs. 25 per subject in the stamps cage provided for in the application and cancel same by placing their signature and the date.
- (ii) The fees once paid will not be allowed to transfer for any other Examination or refunded under any circumstances.
- (iii) If you did not receive your admission card due to any unavoidable reason you can trace your examination centre and the index number through the web site ; if you were able to trace your examination centre and the index number as mentioned above you are permitted to be presented at the examination centre in the web site together with a letter attesting your signature by your immediate superior officer and sit the examination by establishment of your identity. (Web site - WWW.health.gov.lk).

05. *Admission to the Examination :-*

- (i) Candidates whose applications have been accepted will be issued with Admission Cards. They should duly complete and submit same to the Supervisor at the Examination centre. Otherwise they will not be allowed to sit the examination.
- (ii) Candidates should prove their Identity to the Supervisor at the examination hall. For this purpose one of the following documents will be accepted :-
 - (a) National Identity Card ;
 - (b) Departmental Identity Card ;
 - (c) Driving License ;
 - (d) Passport.

06. *Scheme of the Examination.*— The examination will consist of three written question papers and a Sinhala/Tamil *Viva Voce* test. Each part will receive 100 Marks. Candidates should score a minimum of 50 marks for a pass in each part. The Examination can be completed at one sitting or at several sittings.

07. *Syllabus of the Examination :*

7.1 Written Examination

7.1.1 *Establishments Code*

Duration 02 hours. Should answer five (05) out of eight (08) questions. Total Marks 100.

Syllabus

- (i) Establishments Code
 - (a) Part I - Chapters II, III, V, VI, VII, VIII, IX, XI, XII, XIII, XV, XXIV, XXV, XXVII, XXVIII, XXX, XXXI, XXXII, XXXIII,
 - (b) Part II - Chapters XLVII and XLVIII
- (ii) General Regulations of the Department of Health Services
- (iii) Orders of the Public Services Commission

7.1.2 *Administration of Hospitals and Dispensaries.*

Duration 1 1/2Hours. Total marks 100. Should answer four (04) questions out of seven (07) questions.

Syllabus

Health Manual

- Part I - Medical Services
- Part II - Laboratory Services

7.1.3 *Accounts*

Duration 02 hours. Should answer 04 questions out of 07 questions. Total Marks 100.

Syllabus

(i) Financial Regulations -

Chapter	I	- All Sections
	II	- All Sections
	III	- All Sections
	IV	- All Sections
	V	- Sections 1, 2, 3 4 and 6
	VI	- All Sections
	VII	- Sections 1, 2, 3, 4 and 6

- (ii) Regulations of Stores Accounts of the Department of Health Services
- (iii) Sections of Finance in the manual of the Department of Health Services
- (iv) Financial Regulations relating to the daily routine duties of a Medical Officer of Health

7.2 *Viva Voce - Sinhala/Tamil.*— The Staff Officers in the Department of Health Services will conduct this Examination in Colombo to examine the proficiency in Sinhala/Tamil Language. Total Marks 100. Skills of Officers to discuss on matters pertaining to their daily routine duties will be examined.

H. S. FERNANDO,
Deputy Director General (Admin) 02,
For Director General of Health Services.

Specimen form of Application

For office use only

--

- [illegible]

- [illegible]

- | | | | |
|--|----------------------|--------------------------|----------------------|
| Administration of Hospitals and Dispensaries | <input type="text"/> | Accounts | <input type="text"/> |
| Establishments Code | <input type="text"/> | Sinhala <i>Viva Voce</i> | <input type="text"/> |
| Tamil <i>Viva Voce</i> | <input type="text"/> | | |

- | | | | | | | | |
|------------|--|--------------|--|------------|--|----------|--|
| Colombo | | Kandana | | Hambantota | | Ampara | |
| Kaluthara | | Galle | | Badulla | | Vavuniya | |
| Kurunegala | | Anuradhapura | | Rathnapura | | | |
| Kandy | | Batticaloa | | Jaffna | | | |

- (ii) Postal Address to Post the Admission Card (in English Capitals) :_____.

05. (a) Whether you sit for the examination for the first time :———. .
(b) If not so, have you affixed stamps to the application ? :———. .

Stamp Cage

06. *Certificate of the candidate :-*

- (i) I do hereby certify that the particulars furnished by me in this application are true and accurate to my knowledge and I need not affix stamps since I sit the Examination for the first time/have affixed stamps to the value of Rs..... since I repeat the Examination, * and the stamps affixed by me to the application are genuine and not used.
- (ii) I agree to abide by the rules and regulations stipulated by the Department of Health for the conduct of this Examination and if I was found ineligible in accordance with the scheme of the Examination I agree with whatever decision taken for the cancellation of my candidature.

_____,
Signature of the Candidate.

Date :———. .

07. *Certification of Head of Institution :*

Mr./Mrs./Miss..... is well known to me and in the Application are correct in accordance with the particulars available in his/her personal file and he/she* is eligible to sit for the Examination. he/she * sits the Examination for the first time/repeats the Examination * he/she * need not affix stamps/has affixed stamps to the value of Rs..... to the application and he/she * placed his/her* signature in my presence.

_____,
Signature of Head of Institution/Frank/Rubber Stamp.

Date :———. .

08. *Certificate of the Head of Decentralized unit/specialized Campaign :*

Mr./Mrs./Miss..... serves as a Medical Officer/Dental Surgeon in my Division/Campaign* and the Particulars furnished by him/her* in the Application are correct in accordance with the particulars available in his/her* personal file and he/she* is eligible to sit for the Examination.

_____,
Signature of Head of Decentralized Unit/
Specialized Campaign.
(Frank/Rubber Stamp).

Date :———. .

08-80

Amendment

SRI LANKA POLICE

Open Competitive Examination for the Selection of Assistant Superintendent of Police – 2010

REFERENCE, Notice No. 7 II 652, published in "Examinations, Results of Examinations & c. under the above heading in the *Gazette* Part I : Section (IIA) of 23.07.2010, the "Entry fee 300 Rupees mentioned in Paragraph 10-1-1" should be corrected to read as "1,000 Rupees" and the Revenue Head "4000-20-03-20-13" mentioned in Paragraph 10-1-2 should be corrected to read as "2003-02-13".

Dr. MAHINDA BALASURIYA,
Inspector General of Police.

Police Headquarters,
Colombo 01,
26th July, 2010.

08-166

**NEW SCALES OF CHARGES FOR NOTICES AND ADVERTISEMENTS IN THE
"GAZETTE OF THE DEMOCRATIC SOCIALIST REPUBLIC OF SRI LANKA"
EFFECTIVE AS FROM JANUARY 01, 2009**

(Issued every Friday)

1. All Notices and Advertisements are published at the risk of the Advertisers.
2. All Notices and Advertisements by Private Advertisers may be handed in or sent direct by post together with full payments to the **Government Printer, Department of Government Printing, Colombo 8.**
3. The office hours are from 8.30 a.m. to 4.15 p.m.
4. Cash transactions will be from 9.00 a.m. to 3.00 p.m.
5. **All Notices and Advertisements must be pre-paid.** Notices and Advertisements sent direct by post should be accompanied by Money Order, Postal Order or Cheque made payable to the Government Printer. Postage stamps will not be accepted in payment of Advertisements.
6. To avoid errors and delay "copy" should be **on one side of the paper only and typewritten.**
7. **All signatures should be repeated in block letters below the written signature.**
8. Notices re-change of name from Non-Government Servants and Trade Advertisements are not accepted for publication.
9. Advertisements purporting to be issued under Orders of Courts will not be inserted unless signed or attested by a Proctor of the Supreme Court.
10. **The authorised scale of charges for Notices and Advertisements is as follows from January 01, 2009 :-**

	Rs.	cts.
One inch or less	137	00
Every addition inch or fraction thereof	137	00
One column or 1/2 page of <i>Gazette</i>	1,300	00
Two columns or one page of <i>Gazette</i>	2,600	00

(All fractions of an inch will be charged for at the full inch rate.)

11. The "Gazette of the Democratic Socialist Republic of Sri Lanka" is published every Friday. Day of publication is subject to alteration in any week where Public Holidays intervene.
12. All Notices and Advertisements should reach the **Government Printer, Department of Government Printing, Colombo 8**, as shown in Schedule of Separate Notice published at the end of each part of the *Gazette* of the first week of every month.
13. **REVISED SUBSCRIPTION RATES EFFECTIVE FROM JANUARY 1ST 2009 :**

***Annual Subscription Rates and Postage**

	Price Rs. cts.	Postage Rs. cts.
Part I :		
Section I	2,080 00	3,120 00
Section II (Advertising, Vacancies, Tenders, Examinations, etc.)	1,300 00	3,120 00
Section III	780 00	3,120 00
Part I (Whole of 3 Sections together)	4,160 00	6,240 00
Part II	580 00	3,120 00
Part III	405 00	3,120 00
Part IV (Notices of Provincial Councils and Local Government)	890 00	2,400 00
Part V	860 00	420 00
Part VI	260 00	180 00
Extraordinary Gazette	5,145 00	5,520 00

Subscription to the "Gazette of the Democratic Socialist Republic of Sri Lanka" are booked per periods of not less than 12 months so as to terminate at the end of a calendar year only.

*** Rates for Single Copies (if available in stock)**

	Price Rs. cts.	Postage Rs. cts.
Part I :		
Section I	40 00	60 00
Section II	25 00	60 00
Section III	15 00	60 00
Part I (Whole of 3 Sections together)	80 00	120 00
Part II	12 00	60 00
Part III	12 00	60 00
Part IV (Notices of Provincial Councils and Local Government)	23 00	60 00
Part V	123 00	60 00
Part VI	87 00	60 00

***All remittances should be made in favour of the Superintendent, Government Publications Bureau, No. 132, Maya Avenue, Kirulapone, Colombo 05, who is responsible for booking subscriptions and for sale of single copies.**

IMPORTANT NOTICE REGARDING PUBLICATION OF GAZETTE

THE Weekly issue of the *Gazette of the Democratic Socialist Republic of Sri Lanka* is normally published on Fridays. If a Friday happens to be a Public Holiday the *Gazette* is published on the working day immediately preceding the Friday. Thus the last date specified for the receipt of notices for publication in the *Gazette* also varies depending on the incidence of public holidays in the week concerned.

The Schedule below shows the date of publication and the latest time by which notices should be received for publication in the respective weekly *Gazette*. All notices received out of times specified below will not be published. Such notices will be returned to the sender by post for necessary amendment and return if publication is desired in a subsequent issue of the *Gazette*. It will be in the interest of all concerned if those desirous of ensuring the timely publication of notices in the *Gazette* make it a point to see that sufficient time is allowed for postal transmission of notices to the Government Press.

The Government Printer does not accept payments of subscription for the Government Gazette. Payments should be made direct to the Superintendent, Government Publications Bureau, No. 132, Maya Avenue, Kirulapone, Colombo 05.

Note.—Payments for inserting Notices in the *Gazette of the Democratic Socialist Republic of Sri Lanka* will be received by the Government Printer and not by the Superintendent, Government Publications Bureau.

THE SCHEDULE

<i>Month</i>	<i>Date of Publication</i>			<i>Last Date and Time of Acceptance of Notices for Publication in the Gazette</i>		
	2010					
AUGUST	06.08.2010	Friday	—	23.07.2010	Friday	12 noon
	13.08.2010	Friday	—	30.07.2010	Friday	12 noon
	20.08.2010	Friday	—	06.08.2010	Friday	12 noon
	27.08.2010	Friday	—	13.08.2010	Friday	12 noon
SEPTEMBER	03.09.2010	Friday	—	20.08.2010	Friday	12 noon
	09.09.2010	Thursday	—	27.08.2010	Friday	12 noon
	17.09.2010	Friday	—	03.09.2010	Friday	12 noon
	24.09.2010	Friday	—	09.09.2010	Thursday	12 noon
OCTOBER	01.10.2010	Friday	—	17.09.2010	Friday	12 noon
	08.10.2010	Friday	—	24.09.2010	Friday	12 noon
	15.10.2010	Friday	—	01.10.2010	Friday	12 noon
	21.10.2010	Thursday	—	08.10.2010	Friday	12 noon
	29.10.2010	Friday	—	15.10.2010	Friday	12 noon

LAKSHMAN GOONEWARDENA,
Government Printer.

Department of Government Printing,
Colombo 08,
January 01, 2010.