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## The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 2,126 – 2019 මැයි මස 31 වැනි සිකුරාදා – 2019.05.31  
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(Published by Authority)

### PART I: SECTION (IIA) – ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

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- Note.**— (i) Plastics and Rubber Institute of Sri Lanka (Incorporation) Bill was published as a supplement to the Part II of the *Gazette of the Democratic Socialist Republic of Sri Lanka* of May 24, 2019.
- (ii) Shrama Vasana Fund (Amendment) Bill was published as a supplement to the Part II of the *Gazette of the Democratic Socialist Republic of Sri Lanka* of May 24, 2019.

#### IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, Corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after **three months** from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 21st June, 2019 should reach Government Press on or before 12.00 noon on 07th June, 2019.

#### Electronic Transactions Act, No. 19 of 2006 - Section 9

“Where any Act or Enactment provides that any proclamation, rule, regulation, order, by-law, notification or other matter shall be published in the Gazette, then such requirement shall be deemed to have been satisfied if such rule, regulation, order, by-law, notification or other matter is published in an electronic form of the Gazette.”

GANGANI LIYANAGE,  
Government Printer.

Department of Govt. Printing,  
Colombo 08,  
01st January, 2019.

This Gazette can be downloaded from [www.documents.gov.lk](http://www.documents.gov.lk)



**1. General Qualifications required :**

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A "Sri Lankan" is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the "New Entrants" Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

**2. Conditions of Service-General :**

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

**3. Conditions of Service applicable to Public Officers holding permanent appointments :**

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such

Officers may in the first instance be appointed to act in the new post for a specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

**4. Terms of Engagement :**

4:1 Public officers appointed to permanent and pensionable posts should contribute to the 'Widows and Orphans' Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

**5. Serving Officers in the Public Service :**

5:1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service. Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

**6. Definition of Salary for the purpose of Eligibility :**

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

**7. New National Policy on Recruitment and Promotions :**

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (ii) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

### Rules and Instructions for Candidates

“All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968.”

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :—

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the Supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for Practical and Oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination Hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination Hall other than a member of the Examination Hall Staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the Index Number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. It should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination Hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination Hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination Hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination Hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination Hall. Should the Supervisor so requires, each candidate is bound to declare

everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination Hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

Candidates should adhere to the following instructions for their own safety :—

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination Hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination Hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination Hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination Hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination Hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your Index Number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics Questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Commissioner General of Examinations,  
Department of Examinations,  
Pelawatta, Battaramulla.

**Posts – Vacant**  
**REGISTRAR GENERAL'S DEPARTMENT**

**Posts of Registrar of Muslim of Marriages**

ANURADHAPURA DISTRICT

APPLICATIONS are invited for the Posts of Registrar of Muslim Marriages in the Divisions set out in the Schedule hereto.

01. Applicants should be permanent residents of the Muslim Marriage Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

02. Only Muslim males can apply for these Posts.

03. Applicants should be not less than 40 years and not more than 62 years of age. (maximum age limit of the retirement is 65).

04. Applicants should be married and marriage should be aged more than 5 years and should not be a divorced person or widow/widower.

05. Additional details of Village list/Grama Niladhari Divisions within the related Division of Muslim Marriage and Education and other qualifications related to the subjected Division of the application could be obtained from the notices exhibited in public places in the Division such as District Secretariats, Divisional Secretariats, Land and District Registries, Grama Niladhari's Office, Samurdhi Development Societies and Post Offices as given in the following Schedule.

06. Related applications and "Attachment I" including Village List and List of Grama Niladhari Divisions can be obtained by relevant District Secretariat (Government Agents) or Land and District Registries or Divisional Secretariats of the District.

07. Completed applications should be sent by Registered Post to the address given in the Schedule on or before 01.07.2019.

N. C. VITHANAGE,  
Registrar General.

Registrar General's Department,  
No. 234/A3, Denzil Kobbekaduwa Mawatha,  
Battaramulla.  
On the day of 08th May, 2019.

SCHEDULE

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post and Division for which Applications are called</i>	<i>Address to which Applications should be sent</i>
Anuradhapura	Thalawa	Post of Muslim Marriages Registrar of Katiyawa Area and Nuwaragam Palatha Division	District Secretary/Additional Registrar General, District Secretariat, Anuradhapura.

**REGISTRAR GENERAL'S DEPARTMENT**

**Posts of Registrar of Muslim of Marriages**

**GALLE DISTRICT**

APPLICATIONS are invited for the Posts of Registrar of Muslim Marriages Registrar of Marriages in the Divisions set out in the Schedule hereto.

01. Applicants should be permanent residents of the Muslim Marriage Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

02. Only Muslim males can apply for these Posts.

03. Applicants should be not less than 40 years and not more than 62 years of age. (maximum age limit of the retirement is 65).

04. Applicants should be married and marriage should be aged more than 5 years and should not be a divorced person or widow/widower.

05. Additional details of Village list/Grama Niladhari Divisions within the related Division of Muslim Marriage and Education and other qualifications related to the subjected Division of the application could be obtained from the notices exhibited in public places in the Division such as District Secretariats, Divisional Secretariats, Land and District Registries, Grama Niladhari's Office, Samurdhi Development Societies and Post Offices as given in the following Schedule.

06. Related applications and "Attachment 1" including Village List and List of Grama Niladhari Divisions can be obtained by relevant District Secretariat (Government Agents) or Land and District Registries or Divisional Secretariats of the District.

07. Completed applications should be sent by Registered Post to the address given in the Schedule on or before 01st of July, 2019.

N. C. VITHANAGE,  
Registrar General.

Registrar General's Department,  
No. 234/A3, Denzil Kobbekaduwa Mawatha,  
Battaramulla.  
On the day of 13th May, 2019.

**SCHEDULE**

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post and Division for which Applications are called</i>	<i>Address to which Applications should be sent</i>
Galle	Galle Four Gravets	Post of Muslim Marriage Registrar of Galle District Division of Gintota Area	District Secretary/Additional Registrar General, District Secretariat, Galle.
Galle	Galle Four Gravets	Post of Muslim Marriage Registrar of Galle District Division of Kurunduwatta/ Gintota Area	District Secretary/Additional Registrar General, District Secretariat, Galle.

## AMENDMENT OF CLOSING DATE OF APPLICATIONS FOR RECRUITMENT OF REGISTRAR OF MARRIAGE, BIRTH AND DEATH OF THE REGISTRAR GENERAL'S DEPARTMENT

### Hambantota District

IT is kindly notified that the closing date of application for recruitment for the post of Marriage, Birth and Death Registrar, for the Division appearing in the following Schedule which was published by me in the *Gazette* No. 2103 of 21.12.2018 is extended as 28.06.2019.

01. Please note that all other details in the said *Gazette* notification remain unchanged.

N. C. VITHANAGE,  
Registrar General.

Registrar General's Department,  
No. 234/A3, Denzil Kobbekaduwa Mawatha,  
Battaramulla,

### SCHEDULE

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post and Division for which Applications are called</i>	<i>Address to which Applications should be sent</i>
Hambantota	Weeraketiya	Post of Additional Marriages Registrar of Giruwa Pattuwa North Division (General)	District Secretary/Additional Registrar General, District Secretariat, Hambantota.
Hambantota	Lunugamwehera	Post of Birth and Death Registrar of Mattala Walakada Division and Post of Marriage Registrar of Magampattuwa Division (General)	District Secretary/Additional Registrar General, District Secretariat, Hambantota.

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### REGISTRAR GENERAL'S DEPARTMENT

#### Posts of Registrar of Births and Deaths and Registrar/Additional Registrar of Marriages (Kandyan/General)

#### GALLE DISTRICT

APPLICATIONS are invited for the posts of Registrar of Births, Deaths and Registrar/Additional Registrar Marriages/ Additional Registrar of Marriages in the Divisions set out in the Schedule hereto.

01. Applicants should be permanent residents of the said Births, Deaths and Marriage Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

02. Both male and female can apply for these posts.

03. Applicants should be not less than 40 years and not more than 62 years of age.

04. Applicant should be married and marriage should be aged more than 5 years and should not be a Divorced person or Widow/Widower.

05. Additional details of Village list/Grama Niladhari Divisions within the related Division of Birth, Death and Marriage and Education and other qualifications related to the subjected Division of the application could be obtained from the notices exhibited in Public places in the Division such as District Secretariats, Divisional Secretariats, Land and District Registries, Grama Niladhari's Office, Samurdhi Development Societies and Post Offices as given in the following Schedule.

06. Related applications and "Attachment 1" including Village List and List of Grama Niladhari Divisions can be obtained by relevant District Secretariat (Government Agents) or Land and District Registries or Divisional Secretariats of the District.

07. Completed applications should be sent by Registered Post to the address given in the Schedule on or before 01st of July, 2019.

N. C. VITHANAGE,  
Registrar General.

Registrar General's Department,  
No. 234/A3, Denzil Kobbekaduwa Mawatha,  
Battaramulla.  
On the day of 13th May, 2019.

#### SCHEDULE

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post and Division for which Applications are called</i>	<i>Address to which Applications should be sent</i>
Galle	Niyagama	Post of Birth and Death Registrar of Mattaka Division and Post of Marriage Registrar of Bentara Walallawita Koralaya Division (General)	District Secretary/Additional Registrar General, District Secretariat, Galle.
Galle	Niyagama	Post of Birth and Death Registrar of Pitigala Division and Post of Marriage Registrar of Bentara Walallawita Koralaya Division (General)	District Secretary/Additional Registrar General, District Secretariat, Galle.
Galle	Tawalama	Post of Birth and Death Registrar of Tawalama Division and Post of Marriage Registrar of Hinidum Pattuwa Division (General)	District Secretary/Additional Registrar General, District Secretariat, Galle.
Galle	Neluwa	Post of Birth and Death Registrar of Happitiya Division and Post of Marriage Registrar of Hinidum Pattuwa Division (General)	District Secretary/Additional Registrar General, District Secretariat, Galle.
Galle	Gonapinuwala	Post of Marriage Registrar of Gonapinuwala Divisional Secretariat Area (General)	District Secretary/Additional Registrar General, District Secretariat, Galle.

05-820

### Examinations, Results of Examinations & c.

#### OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT TO THE POST OF INSTRUCTOR - GRADE 111 IN SUPERVISORY MANAGEMENT ASSISTANT IN NON TECHNOLOGICAL SERVICE CATEGORY IN SRI LANKA RAILWAY DEPARTMENT - 2019

APPLICATIONS are invited from the qualified citizens in Sri Lanka for the Open Competitive Examination for the recruitment to the post of Instructor -Grade 111 in Supervisory Management Assistant in Non Technological Service Category in Sri Lanka Railway Department.

01. By this Examination recruitment will be made to the post of Instructor - Grade III.

refuse or evade to take up duties in a post or in an area they are appointed to .

*Written Examination:-* The examination will consist of two (2) papers.

1. General Knowledge
2. Intelligence Test

02. It will be made 10 appointments. If there are candidates with equal marks exceeding the number of vacancies for the last vacancy or the last vacancies, the filling of vacancies will be decided by the order of the Public Service Commission as per the clause 80 in the Minutes of Procedural Rules

*03. Conditions of Service :-*

3.1 A selected candidate will be appointed to the Grade III in the service on the general conditions governing appointments in the Public Service and on the terms and conditions set out in the recruitment procedure in Supervisory Management Assistant in Non Technological Service Category in Sri Lanka Railway Department approved on 12.09.2017 by the Public Service Commission No. PSC/EST/04-01-43/02/2016 and subject to any amendments made or to be made hereafter to that procedure, provisions in the establishment code and Financial Regulations and of the Minutes of procedural rules of the Public Service Commission published in the *Gazette Extraordinary* of the Democratic Socialist Republic of Sri Lanka No. 1589/30 of 20 th February 2009.

3.2 This post is permanent & pensionable. (It should be liable to the ensuing policy decisions, taken by the Government.)

3.3 The First Efficiency bar Examination should be passed within 03 years from the date of appointment to the post of Instructor -Grade III in Sri Lanka Railway Department.

3.4 It is required to achieve the proficiency of due official language within five years from the date of appointment in terms of the provisions of the public Administration Circular No.01/2014 and the consequent circulars.

3.5 The General Manager in Railways is vested power to be cancelled the appointments of Candidates who fail to report for duty on the due date & or

04. *Salary scale per month.-* In terms of the schedule 1 of the public Administration circular 03/2016 dated 25.02.2016 the Salary scale relevant to this post is Rs. 31,040 - 10 x 445 -11 x 660 -10 x730 - 10x750- Rs. 57,550 (MN -3 -2016). Your payments will be made with compliance to the Provisions of that circular as per the schedule II. In addition to this, you are entitled to the allowances paid to the government officers from time to time by the Government.

*05. Eligibility:-*

- (a) I. Be a citizen in Sri Lanka.
- II. Have a sound moral character .
- III. Be physically & mentally fit to serve in any part in the island & to perform duties in the post.

*(b) Educational Qualifications :-*

Have been passed G.C.E.(Ordinary Level) Examination with six subjects including credit passes for Sinhala/Tamil / English Language, Mathematics & for other two subjects in one sitting.

&

Have been passed all the subjects (Except General Test) in G.C.E.(Advanced Level) Examination in one sitting.(It is sufficient of passing 03 subjects in one sitting under the old syllabus.)

*(c) Professional Qualifications :*

Have been followed National Technological Diploma or Higher National Engineering Diploma or a recognized Technological Level Diploma with National Vocational Qualification (N.V.Q.) Level 5 or Level 6 in Mechanical , Electric or Mechatronic Field as determined by the Tertiary & Vocational Educational Commission.

*(d) Experience :*

Teaching experience of two years in a recognized Technical Institute & / or Practical experience will be considered as a special qualification.

All the qualifications mentioned above as the requirements to recruit to the post should be completed in every aspect on the date ,notified by the Notice/ *Gazette* Notification.



- (e) *Age : Minimum Limit:* Not less than 18 years of age  
*Maximum Limit :* Not more than 45 years of age

06. *Recruitment Procedure :*

- 6.1 *Written Examination.*– A written Examination will be held for the following subjects with two papers. It is as follows the subjects & the minimum marks required to pass each subject

No.	Subject	Marks	Minimum marks required to pass	Time
01	General Knowledge	100	40	01 Hour
02	Intelligence Test	100	40	01 Hour

6.1.1 *Syllabus of the written Examination :*

01. General Knowledge .

This paper is designed to test the candidate's awareness & understanding of the Social, Political Geographical, Economic & Scientific knowledge in local & international level.

02. Intelligence Test:-

To assess analytical skill, capability of taking decisions, Mathematical skill :-

- 6.2 *Interview of evaluating eligibility.*– A number equivalent to twice the number of vacancies shall be called for the interview for the evaluation of eligibility in order of merits from among those who have passed the written examination. It will not be recruited by waiting in a waiting list.

An Interview of evaluating eligibility of candidates will be held by an interview board , appointed by the General Manager in Railways. The highest marks ,scored in the interview is 100.

Main Heads of offering Marks	The maximum Marks
Additional Educational Qualifications	10
Experience	40
English Language Proficiency & Computer Skill	10
The Performance in the Interview	05
Additional Professional Qualifications	10
Trade Test	25
Total	100

- 6.3 *Its' detailed scheme of offering marks is as below :*

Major areas of offering marks	Sub areas taken for consideration	The Maximum of Marks
Additional Educational Qualifications	G.C.E.A/L/Diploma/Degree/Post Graduate/Others	10 Marks
Experience	05 marks & maximum 40 for per annum , exceeding a period of five years in the post of Railway Technological Management Assistant (Instructor) .(It will be applicable the service period in the post of Instructor in Basic Technological Service.)	40 Marks

<i>Major areas of offering marks</i>	<i>Sub areas taken for consideration</i>	<i>The Maximum of Marks</i>
English Language Proficiency & Computer Skill	Ability to handle English Language & /or English Language Diplomas-05 Marks Up to maximum of 05 marks as per the followed Computer Diplomas.	10 Marks
The Performance in the Interview	Personality & Facing to Interview	05 Marks
Additional Professional Qualification	Additional Professional Diplomas & Trainings, relevant to the profession	10 Marks

The Trade Test ,held for testing lecturing skill.

<i>Major Areas of offering Marks</i>	<i>Marks, offered</i>	<i>Minimum Marks, considered for selection</i>
1 .Preparation of lecture notes	07 Marks	10
2. Presentation	18 Marks	
1 .Approach	03 Marks	
11. .Presentation of points in the lecture layout precisely	03 Marks	
111 .Style of presentation	05 Marks	
iv. Content of the subject	04 Marks	
v. Time Management	03 Marks	

**Note :** Facing the interview should not necessarily mean that it has been fulfilled requisite qualifications to offer the appointment.

6.4 The list of the candidates who pass the examination will be published in the web site of the Department of Railways.

07. *Examination Fee.*– The examination fee is Rs. 1,000.00 .It should be paid before the closing date of receipt of applications at any branch of Peoples’ Bank to be credited to Account Number 176 - 100129027-313 of the General Manager in Railways in Mid City Branch of Peoples’ Bank The receipt, obtained should be pasted in the relevant cage of the application form using one of its edges. It will not be entertained Money orders or stamps for the Examination Fee . This fee is non - refundable or replaced for other examination. It is advisable to keep a photocopy of the receipt with the Candidate.

08. *Method of Application :-*

- The application should be in the form of the specimen appended to this notification & should be prepared on A4 size paper using both sides. It should be specially noted that the application forms should be prepared that cages 1-0 to 2-12 appear on the first page of the paper, 3.0 to 5.0 appear on the second page & 6.0 to 7.0 appear on the third page. For this purpose it can be used computerized/typed applications.
- The application should be completed in the language medium in which the candidate intends to sit the examination using own handwriting.. It is essential to mention the name of examination in English language as well, in applications prepared in both Sinhala & Tamil medium. As applications that do not comply with the specimen and that are not completed in every aspect shall be rejected without notice , it is the responsibility of the candidate to make sure that the application form complies with the specimen given in the examination notice or completed in every aspect & pasted the receipt obtained by making payments while completing relevant details in the application.

- (c) The completed application form for the examination should be sent by registered post to reach the address below before 30.06.2019. The words “Open competitive Examination for Recruitment to the Instructor -Grade 111 in Sri Lanka Railway Department -2019” should be clearly indicated on the top left hand corner of the envelope enclosing the application. Any application received after the closing date will not be accepted.

General Manager in Railways,  
General Manager’s Office,  
Sri Lanka Railway Department,  
P. B. 355,  
Olcott Mawatha,  
Colombo 10.

- (d) Candidate’s signature in the application form & the admission card should have been attested by a Principal of a government school, a Justice of Peace, Commissioner of Oaths, Attorney-at-law, Notary public, commissioned officer in the armed forces, an officer holding a gazette post in the police service or a staff officer holding permanent post whose annual initial salary is more than Rs.240,360.
- (e) Any application, which is not completed in every aspect, is rejected. No complaint that an application has been lost or delayed in post will be considered.
- (f) Receipt of application forms will not be acknowledged. A notice will be published in the newspapers by the Department of Examination as soon as admission cards are issued to applicants. If the admission card is not received even after 2 or 3 days of such an advertisement, steps should be taken to notify the Department of Examinations in the manner specified in the advertisement. In such notification, it should be mentioned the title of the Examination, full name of the candidate, address & national identity card number. In case of applicants outside Colombo, a letter of request furnishing a fax number to which the admission card should be sent is important to be forwarded to the Department of Examination with the object of sending a photocopy of the admission card by fax. In the instance of such an inquiry it would be advisable to keep

photocopies of the application form and receipt kept at your possession, receipt of registration.

(9) *Admission to the Examination :*

- (a) On the prior assumption that only the qualifiers have applied as per the Gazette Notification, The Commissioner General of Examinations will issue admission cards to the candidates who have sent duly completed application forms with the receipt of payment the due examination fee on or before the closing date of receipt of application forms. A candidate who fails to produce his admission card will not be permitted to sit for the examination.

- (b) A Candidate must sit for the Examination at the examination hall assigned to him. Every candidate presenting himself for the examination firstly must produce his admission card on which his signature has been attested, to the supervisor of the Examination center on the first day. A set of rules to be observed by all candidates is published at the beginning of *Gazette*. Candidates are subjected to rules & regulations imposed by the General Manager in Railways on conducting the Examination. He is liable to a Punishment imposed by the General Manager in Railways for breach of these rules.

- (c) *Attestation of Signature.*— Signature of the candidate in the application form & the admission card should have been attested.

**Note:**— The issue of an admission card to a candidate does not mean that he/she has fulfilled the requisite qualifications to sit the examination or for an appointment.

(10) *Identity of candidates.*— A candidate will be required to prove his identity at the Examination hall to the satisfaction of the supervisor for each subject he offers. For this purpose, any of the following documents will be accepted.

- (a) National Identity card issued by the Department of Registration of persons,  
(b) Valid passport.

(11) *Penalty for furnishing false information.*— It is advisable to furnish accurate particulars according to the rules and regulations of this examination. If it is found to be disqualified, his candidature will be cancelled at any instant prior or during or after the examination.

(a) The examination will be held in Sinhala Tamil Medium.

(2). A candidate will not be permitted to change the language medium of the examination indicated in the application

At Sri Lanka Railway Department.  
P. B.355, Olcott Mawatha,  
Colombo 10,  
On 15th May, 2019.

## Office use only

(Write the relevant number in the cage) The application form should be in the Language Medium in which the candidate intends to sit for the Examination.

## 2.7 National Identity Card Number :

[illegible]

2.8 Civil status:- [Please write the relevant number in the cage]

Unmarried - 1   
Married - 2

2.9 Ethnicity (Sinhala - 1, Tamil - 2, Indian Tamil - 3, Muslims - 4, Others - 5)   
[Please write the relevant Number in the cage]

2.10 Date of Birth : Year :  Month :  Date :

2.11 Age as at the date, the requisite qualifications should be filled-30.06.2019 :

Years : \_\_\_\_ Months : \_\_\_\_ Days : \_\_\_\_

2.12 Mobile Number : 

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

3.0 Qualifications :-

3.1 Educational Qualifications- G.C.E (O/L):-Year : \_\_\_\_ Index No. : \_\_\_\_

<i>Subject</i>	<i>Pass</i>
1 .....	.....
2 .....	.....
3 .....	.....
4 .....	.....
5 .....	.....
6 .....	.....
7 .....	.....
8 .....	.....
9 .....	.....
10 .....	.....

G.C.E(A/L) : Year : \_\_\_\_ Index No. : \_\_\_\_

1 .....	.....
2 .....	.....
3 .....	.....
4 .....	.....

3.2 Professional Qualifications : \_\_\_\_

3.3 Experience : \_\_\_\_

4.0 Payment of Examination Fee:

Examination Fee

1. Post Office at which the fee was paid : \_\_\_\_
2. Amount paid : \_\_\_\_
3. Date of payment : \_\_\_\_

Paste only one edge of the receipt here, (keep a photocopy of the receipt with you)

5.0 Declaration of the Candidate :

I hereby declare that all the particulars furnished by me in this application are true & accurate to best of my knowledge & I have pasted the receipt, received by payment of the examination fee bearing the number ..... & dated .....

I agree to follow the rules & regulations in this Examination & if it is found to be disqualified as per the Service Minute recruitment inclusive of the Provisions on the Examination, I am liable to be cancelled my candidature prior or during or after the examination. Further, I am liable to follow the rules & regulations, imposed by the commissioner General of Examinations.

\_\_\_\_\_,  
Signature of the applicant.

Date :\_\_\_\_\_.

6.0 Attestation of the candidate's Signature (Be in terms of the 8(d) in the *Gazette* Notification.):

I do hereby certify that the applicant Mr./Mrs./Miss ..... (Full Name) is personally known by me & the relevant examination fee has been paid & pasted the receipt & put his signature before me on .....

\_\_\_\_\_,  
Signature of the Attester.

Date :\_\_\_\_\_.

Full Name of the Attester :\_\_\_\_\_.

Designation :\_\_\_\_\_.

Address :\_\_\_\_\_.

(Must attest by an official seal)

7.0 Recommendation of the Head of the Department (Only for the candidates who are in Government /Local Governments /Government Co- Operations.):

I do hereby certify that the applicant Mr./Mrs./Miss ..... is serving as a ..... in this Ministry /Department /Institute & forward his /her application with my recommendation .He / she can / can not /be released from the service, if he/she has been selected.

\_\_\_\_\_,  
Signature of the Head of the Department.

Name :\_\_\_\_\_.

Designation :\_\_\_\_\_.

Date :\_\_\_\_\_.

(Must attest by an official seal)

## MINISTRY OF HOUSING, CONSTRUCTION AND CULTURAL AFFAIRS

### Department of Government Factory - 2018 (2019)

#### OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT TO POSTS IN SUPERVISORY MANAGEMENT ASSISTANT TECHNOLOGICAL SERVICE CATEGORY IN THE DEPARTMENT OF GOVERNMENT FACTORY - 2018 (2019)

APPLICATIONS are called from the citizens of Sri Lanka for the Open Competitive Examination to be held in Colombo by the Commissioner General of Examination in September 2019 for the posts of Department of Government Factory mentioned below. Candidates who satisfy relevant qualifications can apply for both posts.

Post	Number of vacancies
Mechanical Superintendent	07
Draughtsman	03

#### 1. Salary :

1.1 Salary Code No : MN 3-2016

1.2 *Salary Scale* : Rs. 31,040 - 10x 445 - 11 x 660 - 10x 730 - 10x 750 - Rs. 57,550.

(Salaries will be paid in line with this salary scale from 01.01.2020 and provisions of Schedule ii of the Public Administration Circular 03/2016 will be applied to pay salaries until then.)

#### 2. Grade to which recruitment is made : Grade III

#### 3. Educational Qualifications :

(A) Should have passed three subjects in one sitting at G.C.E. Advanced Level Examination under Science/ Mathematics stream including two subjects from Pure Mathematics/ Applied Mathematics/ Combined Mathematics and Physics.

And

(B) Shall have passed G.C.E. Ordinary Level Examination with six (06) subjects and with Credit Passes for Sinhala/ Tamil/ English language. Science and Mathematics and one other subject.

#### 04. Professional Qualifications :

I. National Diploma in Technology awarded by University of Moratuwa or Hardy Institute Ampara

*Or*

II. National Diploma in Engineering Science awarded by National Apprentice and Industrial Training Authority

*Or*

III. Higher National Diploma in Engineering awarded by the Ministry of Education and Higher Education,

*Or*

IV. Diploma in Technology awarded by the Open University of Sri Lanka

*Or*

V. Successful completion of Part I of Mechanical Engineering Examination conducted by the Institution of Engineers Sri Lanka

*Or*

VI. Completion of Level 6 of National Vocational Qualification (NVQ 6) relevant to the field of job.

*Or*

VII. Other technological qualifications recognized by Tertiary and Vocational Education Commission as equivalent to above technological qualifications in each and every way after consulting the Ministry of Higher Education and the institutions which award above certificates.

5. *Physical Qualifications* : Every applicant should be physically and mentally fit to perform the duties of the post and to serve in any part of Sri Lanka.

6. *Other Qualifications* :

I Should be a citizen of Sri Lanka

II Should be of excellent character

III All the qualifications required for the recruitment for the post should be satisfied in each and every way as at the date mentioned in the notice calling for applications.

7. *Age* :

7.1 Minimum Age Limit : Not less than 18 Years

7.2 Maximum Age Limit : Not more than the age of 30 (Accordingly, only those whose birthdays are in between 28.06.2001 and 28.06.1989 can apply for the same)

8. *Method of Recruitment* : Recruitment will be made on the results of a written examination and general interview. Candidates, equal to the number of posts to be filled will be called for the general interview on the order of the merit out of those who pass all 03 subjects securing the pass marks of each , which is 40 or more for each subject at the written examination .

8.1 *Written Examination* :

	<i>Subjects</i>	<i>Duration</i>	<i>Maximum Marks</i>	<i>Pass Marks</i>	<i>Number of Questions</i>	<i>Structure of the Question Papers</i>
1	Technical Knowledge	01 Hour	100	40	10	Questions for Short Answers
2	General Knowledge	01 Hour	100	40	25	Questions for Short Answers
3	Intelligence Test	01 Hour	100	40	25	Questions for Short Answers

## 8.2 Syllabus of the Written Examination :

Name of the Question Paper	Syllabus
Technical Knowledge	Includes questions to test the level of technical knowledge of the candidates who hold diploma or equivalent qualifications in the fields of casting, mechanism, fitting, welding, motor mechanics, carpentry and maintenance
General Knowledge	Geographical features, history, politics, sports and recent important events in Sri Lanka (including the achievements in international arenas) Important events in the world, geographical divisions, main cities, international organizations and their role
Intelligence Test	It is expected to assess the candidate's capacity for applying analytical skills, capacity for critical reasoning and interpretation on problems presented in numerical, linguistic and Morphological contexts and interrelationship for other situations and the level of intelligence of the candidates on decision making.

### 8.3 General Interview:- No marks are allocated, only the qualifications will be verified.

9. The application should be in the form of the specimen appended to this notification and should be prepared by the candidate himself on paper of size A-4 using both sides in the language medium he/she intends to appear for the examination. It should be specially noted that the application forms should be prepared that cages 01 to 09 appear on the first side of the paper and cages 10 to 13 appear on the other side of the paper and the rest to appear on third and fourth pages. The title of the examination appearing on the specimen should be indicated in English language as well, on both Sinhala and Tamil application forms. The applications perfected thus should be sent by registered post on or before 28.06.2019 to reach “Commissioner-General of Examinations, Organizations and Foreign Examinations Branch, Department of Examinations, PO. 1503, Colombo. Applications that do not comply with the specimen and that are not completed in every aspect shall be rejected without notice. Therefore the candidates should ensure that the application is in line with the specimen application, it has been perfected with accurate information and that the receipt obtained against the examination fee has been affixed in the cage so as not to be detached. It is advisable to keep a photocopy of the application and the receipt of the payment.

10. The examination will be held in Sinhala, Tamil and English medium and the language medium of examination, mentioned originally in the application, cannot be changed subsequently.

11. Applications not in line with the specimen application and the incomplete applications will be rejected without any notice. Further, the receipt obtained against the examination fees paid, should be affixed to the relevant place of the applications form. It is advisable to keep a photocopy of the receipt with the candidate. Incomplete applications and applications received after the closing date will be rejected without any notice. It is advisable to keep a photocopy of the filled application and receipt with the candidate.

11.1 Punishments for providing false information - When the application is completing, the candidates should carefully provide accurate information. If it is revealed that any candidate is ineligible as per the rules and regulations of the examination, his/ her candidature can be cancelled at any moment before the examination, during the examination is held or after the examination.

12. The Commissioner General of Examinations will issue admission cards to all candidates whose applications have been received on or before the application closing date after paying the due examination fees, on the assumption that only those who have satisfied the qualifications mentioned in the *Gazette* notification have applied for the examination. A notification will be published in newspapers as soon as the admission cards are issued to the candidates by the Department of Examinations. If the admission card is not received to any applicant even after 2 to 3 days of such advertisement, steps should be taken to notify the Organizations and Foreign Examinations Branch of Department of Examinations in the manner



specified in the advertisement When informing, the name of the examination applied for, full name, address and the NIC number of the candidate should be indicated correctly. It would be advisable for candidates outside Colombo to fax a letter of request along with a fax number of the candidate to the department of Examinations through the fax number mentioning the notification for sending a copy of the admission. Further, it would be advisable to keep a copy of the application, copy of the receipt relevant to payment of examination fee and the receipt of registration of the application to prove any information requested by the Department of Examinations. The receipt of the applications will not be acknowledged. The post to which the applicant is applying should be clearly indicated on the top left-hand corner of the envelope enclosing the application as "Open Competitive Examination for Recruitment to the Supervisory Management Assistant - Technological Service Category at the Department of Government Factory".

12.1 The examination fee is Rs. 600.00. It should be paid before the closing date of applications at any Post Office/ Sub Post Office/ District Secretariat/ Divisional Secretariat to be credited to Revenue Head 20-03-02-13 of the Commissioner General of Examination. The receipt obtained in name of applicant should be pasted in the relevant cage of the application form so as not to be detached. No other fee is charged in addition to the examination fees. Stamps or money orders are not accepted as Examination fee. The fee is non- refundable and it will not be allowed to transfer the fee paid for this examination in favor of another examination. It is advisable to keep a photocopy of the receipt.

12.2 Issuance of an admission card to an applicant does not necessarily mean that the candidate has fulfilled the qualifications to sit the examination or to be appointed to a post.

13. Candidates should get their signature on the admission card attested in advance. An applicant applying through a certain institution should get his/her signature attested by the Head of the Institution or an officer authorized by him and the other applicants should get their signature in the application form attested by a Principal of a Government School/ retired officer, Grama Niladhari of the division, a Justice of Peace, Commissioner of Oaths, Attorney-at-Law, Notary Public, Commissioned Officer in the Armed Forces, staff grade Officer holding a permanent post in the

Police Service or a staff grade Officer holding a permanent post in public service or provincial public services a Chief incumbent of a Buddhist temple or Chief Prelate or other clergy holding considerable position as the Chief Priest of a religious place. Applicants who are already serving at a public institution should forward the applications through his/her Head of the Institution.

14. Any of the following documents shall be accepted to prove the identity of the applicant at the examinations conducted by Department of Examination of Sri Lanka.

- I. National Identity Card,
- II. Valid Passport,
- III. Valid driving license.

14.1 Applicants should submit their admission card to the supervisor on the first day of the examination.

14.2 Candidates will be bound by the rules and regulations imposed by the Commissioner General of Examinations for the purpose of conducting examinations and issuance of results and they shall be liable to be subjected to any punishment imposed by Commissioner General of Examinations for violation of these rules and regulations.

15. *Results of the Examination:-* The results sheet of the applicants who have secured not less than 40% of marks for each subject as mentioned in para 8.1 of this notification, prepared on the order of the merit will be, submitted to "Director General, Department of Government Factory, Kolonnawa". Results will be personally informed to all applicants or will be published on the website of Department of Examinations [www.results.exam.gov.lk](http://www.results.exam.gov.lk).

16. In the event of any inconsistency between Sinhala, Tamil and English text of this *Gazette* Notification, the Sinhala text shall prevail.

Director General (*Acting*),  
Department of Government Factory.

Department of Government Factory, Kolonnawa Road,  
Kolonnawa,  
15th May, 2019.

## SPECIMEN APPLICATION

රජයේ කර්මාන්තශාලා දෙපාර්තමේන්තුවේ අධීක්ෂණ කළමනාකරණ සහකාර - තාක්ෂණික සේවා ගණයේ තනතුරු සඳහා බඳවා ගැනීමේ විවෘත තරග විභාගය - 2018 (2019)

(OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT TO POSTS IN SUPERVISORY MANAGEMENT ASSISTANT - TECHNOLOGICAL SERVICE CATEGORY IN THE DEPARTMENT OF GOVERNMENT FACTORY 2018-(2019))

For Office use only

01. Language Medium :

Sinhala - 2, Tamil - 3, English - 4

(Write the relevant number in the cage.)

02. Post:

Mechanical Superintendent

Draughtsman

Both posts

03. Name of the Applicant :

3.1 Name with initials :

I. In Sinhala/ Tamil :\_\_\_\_\_.

II. In English (IN BLOCK LETTERS) :\_\_\_\_\_.

Ex ( SILVA , A.B.C.D.)

3.2 Names denoted by the initials:

I. In Sinhala/ Tamil :\_\_\_\_\_.

II. In English (IN BLOCK LETTERS) :\_\_\_\_\_.

04. Address to which Admission Card should be sent :

I. In Sinhala/ Tamil :\_\_\_\_\_.

II. In English (IN BLOCK LETTERS) :\_\_\_\_\_.

05. National Identity Card No. :

06. Sex : - Male - 0

Female - 1

(Write relevant number in the cage.)

07. Address :

I. Personal Address :\_\_\_\_\_.

II. District :\_\_\_\_\_.

08. Mobile No :-

09. Date of Birth : Year :

Month :

Date :

10. Marital Status :\_\_\_\_\_.

11. Citizenship : By descent/ Registration :\_\_\_\_\_.

12. Educational Qualifications :

I. G.C.E (O/L) Examination :

Index No. : \_\_\_\_\_ . Year : \_\_\_\_\_ . Medium : \_\_\_\_\_ .

<i>Passed subjects</i>	<i>Grade</i>	<i>Passed Subjects</i>	<i>Grade</i>
(1) .....	.....	(6) .....	.....
(2) .....	.....	(7) .....	.....
(3) .....	.....	(8) .....	.....
(4) .....	.....	(9) .....	.....
(5) .....	.....	(10) .....	.....

II. G.C.E (A/L) Examination :

Index No. : \_\_\_\_\_ . Year : \_\_\_\_\_ . Medium : \_\_\_\_\_ .

<i>Passed subjects</i>	<i>Grade</i>
(1) .....	.....
(2) .....	.....
(3) .....	.....
(4) .....	.....

13. Description on Professional Qualifications :

<i>Serial No</i>	<i>Name of the Course</i>	<i>Institution</i>	<i>Duration</i>	<i>Results</i>
01.				
02.				
03.				

14. Particulars of the Post held at present, if any :

I. Post and Grade : \_\_\_\_\_ .

II. Date of Appointment : \_\_\_\_\_ .

III. Institution : \_\_\_\_\_ .

IV. Whether a pensionable post : \_\_\_\_\_ .

*Statement of the Applicant*

I solemnly declare that particulars furnished by me in this application are true and accurate to the best of my knowledge. I am aware that if any particulars contained herein are found to be false I am liable to disqualification before appointment and to dismissal from service if the inaccuracy is detected after appointment. I hereby agree to abide by all the conditions imposed by the Commissioner General of Examination for the purpose of holding this examination.

\_\_\_\_\_  
Signature of the Applicant.

Date : \_\_\_\_\_ .

15. Particulars on the Payment of Examination Fees :

15.1 Examination Fee paid, Rs. (In words) : \_\_\_\_\_ .

15.2 Receipt No. : \_\_\_\_\_ .

15.3 Issued Office : \_\_\_\_\_ .

15.4 Date : \_\_\_\_\_ .

One edge of the Receipt is to be affixed here so as not to be detached. Please keep a photocopy of the receipt of the payment.

## 16. Attestation of Applicant's Signature :

I hereby certify that Mr./Mrs./Miss ..... who submits this application is known to me personally and that he/she placed his/her signature in my presence on ..... and further the officer has paid the prescribed examination fee and pasted the receipt on the applications.

\_\_\_\_\_,  
Signature of the Attester.

Date : \_\_\_\_\_.

Name of the Attester : \_\_\_\_\_.

Post : \_\_\_\_\_.

Address : \_\_\_\_\_.

Official Stamp : \_\_\_\_\_.

## 17. Certification of the Head of the Department if the applicant is an employee of Public Service/ Provincial Public Service:

I hereby certify that Mr/ Mrs/ Miss ..... is a permanent employee at this Ministry/ Department and he/she can/ cannot be released from service if he/she is selected to this post.

\_\_\_\_\_,  
Signature and official stamp of the  
Head of the Department.

Date : \_\_\_\_\_.

05-857

## MINISTRY OF HOUSING, CONSTRUCTION AND CULTURAL AFFAIRS

### Department of Government Factory - 2018 (2019)

LIMITED COMPETITIVE EXAMINATION FOR  
RECRUITMENT TO POSTS IN SUPERVISORY  
MANAGEMENT ASSISTANT -TECHNOLOGICAL  
SERVICE CATEGORY IN THE DEPARTMENT OF  
GOVERNMENT FACTORY- 2018(2019)

APPLICATIONS are called by the Commissioner General of Examinations for the Limited Competitive Examination due to be held in Colombo in September 2019, to fill the vacancies in the post of Mechanical Superintendent of the Department of Government Factory.

Post	Number of vacancies
Mechanical Superintendent	04

## 1. Salary:

1.1 Salary Code No. : MN 3-2016

1.2 Salary Scale : Rs. 31,040 - 10x 445 - 11x 660 - 10x 730 - 10x 750 - Rs. 57,550.

(Salaries will be paid in line with this salary scale from 01.01.2020 and provisions of Schedule II of the Public Administration Circular 03/2016 will be applied to pay salaries until then.)

## 2. Grade to which recruitment is made : Grade III

3. Educational Qualifications : Shall have passed G.C.E. (O/L) examination with six (06) subjects in not more than two sittings with credit passes to Sinhala/ Tamil/ English language, Science, Mathematics

4. Professional Qualification.— Should have completed at least 05 years of active and satisfactory period of service in a permanent departmental post in a primary or higher, service category

and

I. National Diploma in Technology awarded by University of Moratuwa or Hardy Institute Ampara

Or

II. National Diploma in Engineering Science awarded by National Apprentice and Industrial Training Authority

Or

III. Higher National Diploma in Engineering awarded by the Ministry of Education and Higher Education.

Or

IV. Diploma in Technology awarded by the Open University of Sri Lanka

Or

V. Successful completion of Part I of Mechanical Engineering Examination conducted by the Institution of Engineers Sri Lanka

Or

VI. Completion of Level 6 of National Vocational Qualification (NVQ 6) relevant to the field of job.

Or

VII. Other technological qualifications recognized by Tertiary and Vocational Education Commission as equivalent to above technological qualifications in each and every way after consulting the Ministry of Higher Education and the institutions which award above certificates.

5. *Physical Qualifications* : Every applicant should be physically and mentally fit to perform the duties of the post and to serve in any part of Sri Lanka.

6. *Other Qualifications* :

- I. Being a departmental officer in a Primary skilled or a higher category of a field relevant to the post with an active and satisfactory period of 05 years
- II. Should have completed at least a 05 years of continuous and satisfactory period of service in a permanent appointment in the Public Service immediately preceding the due date and the same shall be certified by the Head of the Department.
- III. The officer is considered as qualified in each and every way to appear at the written examination for the recruitment to the service, only if he has satisfied all the qualifications as at the date mentioned in the notification for calling for applications.

7. *Method of Recruitment.*– Departmental employees who have satisfied above qualifications will be included in to training grade on the results of a departmental examination. Having successfully completed the training period of one year, the officers will be appointed to Grade III of Sri Lanka Technological Service after securing pass marks at the examination held by the Department and after an interview.

8.

8.1 *Written Examination* :

<i>Subject No.</i>	<i>Subjects</i>	<i>Duration</i>	<i>Maximum Marks</i>	<i>Pass Marks</i>
1	Technical Knowledge	01 Hour	100	40
2	General Knowledge	01 Hour	100	40
3	Intelligence Test	01 Hour	100	40

8.2 *Syllabus of the Written Examination* :

<i>Name of the Question Paper</i>	<i>Syllabus</i>
1. Technical Knowledge	Includes questions to test the “level” of technical knowledge of the candidates who hold diplomas or equivalent qualifications in the fields of casting, mechanism, fitting, motor mechanics, carpentry and maintenance.
2. General Knowledge	Geographical features, history, politics, sports and recent important events in Sri Lanka (including the achievements in international arenas) Important events in the world, geographical divisions, main cities, international organizations and their role
3. Intelligence Test	It is expected to assess the candidate’s capacity for applying analytical skills, capacity for critical reasoning and interpretation on problems presented in numerical, linguistic and Morphological contexts and interrelationship for other situations and the level of intelligence of the candidates on decision making.

**8.3 General Interview.** - No marks are allocated, only the qualifications will be verified.

9. The application should be in the form of the specimen appended to this notification and should be prepared by the candidate himself on paper of size A-4 using both sides in the language medium he/she intends to appear for the examination. It should be specially noted that the application forms should be prepared that cages 01 to 08 appear on the first side of the paper and cages 09 to 12 appear on the other side of the paper and the rest to appear on third and fourth pages. The title of the examinations appearing on the specimen should be indicated in English language as well, on both Sinhala and Tamil application forms. The applications perfected thus should be sent by registered post on or before 28.06.2019 to reach “Commissioner-General of Examinations, Organizations and Foreign Examinations Branch, Department of Examinations, PO.1503, Colombo. Applications that do not comply with the specimen and that are not completed in every aspect shall be rejected without notice. Therefore, the candidates should ensure that the application is in line with the specimen application, it has been perfected with accurate information and that the receipt obtained against the examination fee has been affixed in the cage so as not to be detached. It is advisable to keep a photocopy of the application and the receipt of the payment.

10. The examination will be held in Sinhala, Tamil and English medium and the language medium of examination, mentioned originally in the application, cannot be changed subsequently.

11. The examination fee is Rs. 600.00. It should be paid before the closing date of applications at any Post Office/ Sub Post Office/ District Secretariat/Divisional Secretariat to be credited to Revenue Head 20-03-02-13 of the Commissioner General of Examination. The receipt obtained should be pasted in the relevant cage of the application form so as not to be detached. Stamps or money orders are not accepted as Examination fee. The fee is non- refundable and it will not be allowed to transfer the fee paid for this examination in favor of another examination. It is advisable to keep a photocopy of the receipt.

12. 12.1 Applications not in line with the specimen application, incomplete applications and applications received after the closing date will be rejected without any notice. It is advisable to keep a photocopy of the application perfected. The Commissioner General of Examinations will issue admission cards to all candidates whose applications have been received on

or before the application closing date after paying the due examination fees, on the assumption that only those who have satisfied the qualifications mentioned in the *Gazette notification* have applied for the examinations. A notification will be published in newspapers as soon as the admission cards are issued to the candidates by the Department of examinations. If the admission card is not received to any applicant even after 2 to 3 days of such advertisement, steps should be taken to notify the Organizations and Foreign Examinations Branch of Department of Examinations in the manner specified in the advertisement. When informing, the name of the examination applied for, full name, address and the NIC number of the candidate should be indicated. It would be advisable for candidates outside Colombo to fax a letter of request along with a fax number of the candidate to the department of Examinations through the fax number mentioning the notification for sending a copy of the admission. Further, it would be advisable to keep a copy of the application, copy of the receipt relevant to payment of examination fee and the receipt of registration of the application to prove any information requested by the Department of Examinations.

12.2 Issuance of an admission card to an applicant does not necessarily mean that the candidate has fulfilled the qualifications to sit the examination or to be appointed to a post.

13. 13.1 Receipt of applications will not be acknowledged. The post to which the applicant is applying should be clearly indicated on the top left-hand corner of the envelope enclosing the application as "Recruitment to the Supervisory Management Assistant - Technological Services at the Department of Government Factory".

13.2 Applicants should submit their admission card to the supervisor on the first day of the examination.

14. Attesting the Signature :

- Applications should be forwarded through the Head of the Department and the due examination fee should, be paid and the receipt obtained thus should be affixed to the application.

- Any of the following documents shall be accepted to prove the identity of the applicant at the examinations conducted by Department of Examination of Sri Lanka.
  - I. National Identity Card
  - II. Valid Passport
  - III. Valid driving license
- 14.1 Candidates shall be bound by the rules and regulations imposed by the Commissioner General of Examinations for the purpose of conducting examinations and issuance of results and they shall be liable to be subjected to any punishment imposed by Commissioner General of Examinations for violation of these rules and regulations.
- 14.2 Punishments for providing false information - When the application is completing, the candidates should carefully provide accurate information. If it is revealed that any candidate is ineligible as per this rules and regulations of the examination, his/ her candidature can be cancelled at any moment before the examination, during the examination is held or after the examination.
- 14.3 *Results of the Examination.*— The results sheet of the applicants who have secured not less than 40% of marks for each subject, prepared on the order of the merit will be submitted to “ Director General, Department of Government Factory, Kolonnawa”. Results will be personally informed to all applicants or will be published on the website of Department of Examinations [www.results.exam.gov.lk](http://www.results.exam.gov.lk)
- 14.4 In the event of any inconsistency between Sinhala, Tamil and English text of this *Gazette* Notification, the Sinhala text will prevail.

Director General (*Acting*),  
Department of Government Factory.

Department of Government Factory, Kolonnawa Road,  
Kolonnawa,  
15th May, 2019.

SPECIMEN APPLICATION

රජයේ කර්මාන්තශාලා දෙපාර්තමේන්තුවේ අධීක්ෂණ කළමනාකරණ සහකාර - තාක්ෂණික සේවා ගණයේ යාන්ත්‍රික අධිකාරී තනතුර සඳහා බඳවා ගැනීමේ සීමිත තරග විභාගය - 2018(2019)

(LIMITED COMPETITIVE EXAMINATION FOR RECRUITMENT TO THE POST OF MECHANICAL SUPERINTENDENT IN SUPERVISORY MANAGEMENT ASSISTANT - TECHNOLOGICAL SERVICE CATEGORY IN THE DEPARTMENT OF GOVERNMENT FACTORY 2018-(2019)

For Office use only

01. Language Medium :

Sinhala - 2, Tamil - 3, English - 4

(Write the relevant number in the cage.)

02. Name of the Applicant :

2.1 Name with initials :

I. In Sinhala/ Tamil :\_\_\_\_\_

II. In English (IN BLOCK LETTERS) :\_\_\_\_\_.  
Ex ( SILVA , A.B.C.D.)

2.2 Names denoted by the initials:

I. In Sinhala/ Tamil :\_\_\_\_\_

II. In English (IN BLOCK LETTERS) :\_\_\_\_\_

I. In Sinhala/ Tamil :\_\_\_\_\_

[illegible]

Male - 0

Female - 1

08. Date of Birth : Year :     Month :   Date :

<i>Passed subjects</i>	<i>Grade</i>	<i>Passed Subjects</i>	<i>Grade</i>
.....	.....	(6)	.....
.....	.....	(7)	.....
.....	.....	(8)	.....
.....	.....	(9)	.....
.....	.....	(10)	.....

<i>Passed subjects</i>	<i>Grade</i>
.....	.....
.....	.....
.....	.....
.....	.....

<i>Serial No</i>	<i>Name of the Course</i>	<i>Institution</i>	<i>Duration</i>	<i>Results</i>
01.				
02.				
03.				

12. Other Qualifications : \_\_\_\_\_

II. Date of Appointment :\_\_\_\_\_.



- III. Institution : \_\_\_\_\_.  
IV. Whether a pensionable post : \_\_\_\_\_.

*Statement of the Applicant*

I solemnly declare that particulars furnished by me in this application are true and accurate to the best of my knowledge. I am aware that if any particulars contained herein are found to be false I am liable to disqualification before appointment and to dismissal from service if the inaccuracy is detected after appointment. I hereby agree to abide by all the conditions imposed by the Commissioner General of Examination for the purpose of holding this examination.

\_\_\_\_\_,  
Signature of the Applicant.

Date : \_\_\_\_\_.

14. Particulars on the Payment of Examination Fees :

- 14.1 Examination Fee paid, Rs. (In words) : \_\_\_\_\_.  
14.2 Receipt No. : \_\_\_\_\_.  
14.3 Issued Office : \_\_\_\_\_.  
14.4 Date : \_\_\_\_\_.

One edge of the Receipt is to be affixed here so as not to be detached. Keep a photocopy of the receipt of the payment.

15. Certificate of the Head of the Institution :

15.1 I hereby certify that Mr./Mrs./Miss ..... who submits this application is serving at this Department from ..... and has completed a satisfactory service period of five years immediately preceding ..... and that the particulars given in this application are correct as per the records at this Department. Further the officer has/has not completed the qualifications mentioned in the relevant notice and the receipt obtained after paying the examination fee has been affixed to this application.

15.2 Candidates shall be bound by the rules and regulations imposed by the Commissioner General of Examinations for the purpose of conducting examinations and issuance of results and they shall be liable to be subjected to any punishment imposed by Commissioner General of Examinations for violation of these rules and regulations.

\_\_\_\_\_,  
Signature and official stamp of the Head of the Department.  
(Official Stamp)

Date : \_\_\_\_\_.

Name of the Attester : \_\_\_\_\_.

Post : \_\_\_\_\_.

Address : \_\_\_\_\_.

Official Stamp : \_\_\_\_\_.

**1ST EFFICIENCY BAR EXAMINATION OF  
THE DEVELOPMENT OFFICERS'  
SERVICE - 2015(II) 2019**

CLOSING date of the applications mentioned in paragraph 05 of the exam *Gazette* notification "**1st Efficiency Bar Examination of the Development Officers' Service - 2015(II) 2019**" published in the *Gazette of Democratic Socialist Republic of Sri Lanka* No. 2,121 dated 26.04.2019 will be extended to 24.06.2019.

02. The candidates who have already applied are hereby informed not to make fresh application in response to this revision.

03. The other provisions laid down in the *Gazette* shall remain effective.

K. V. P. M. J. GAMAGE,  
Director General of Combined Services.

Ministry of Public Administration and  
Disaster Management,  
Independence Square,  
Colombo 07,  
23rd of May, 2019.

05-973

**2ND EFFICIENCY BAR EXAMINATION OF  
THE DEVELOPMENT OFFICERS'  
SERVICE - 2017(II) 2019**

CLOSING date of the applications mentioned in paragraph 05 of the exam *Gazette* notification "**2nd Efficiency Bar Examination of the Development Officers' Service - 2017(II) 2019**" published in the *Gazette of Democratic Socialist Republic of Sri Lanka* No. 2,121 dated 26.04.2019 will be extended to 24.06.2019.

02. The candidates who have already applied are hereby informed not to make fresh application in response to this revision.

03. The other provisions laid down in the *Gazette* shall remain effective.

K. V. P. M. J. GAMAGE,  
Director General of Combined Services.

Ministry of Public Administration and  
Disaster Management,  
Independence Square,  
Colombo 07,  
23rd of May, 2019.

05-974