

N. B.— Part IV(A) of the Gazette No. 2,044 of 02.11.2017 was not published.

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The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 2,045 – 2017 නොවැම්බර් මස 10 වැනි සිකුරාදා – 2017.11.10
No. 2,045 – FRIDAY, NOVEMBER 10, 2017

(Published by Authority)

PART I: SECTION (IIA) – ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

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- Note.**— (i) Commercial Mediation Centre of Sri Lanka (Amendment) Bill was published as a supplement to the Part II of the *Gazette of the Democratic Socialist Republic of Sri Lanka* of November 02, 2017.
- (ii) Trusts (Amendment) Bill was published as a supplement to the Part II of the *Gazette of the Democratic Socialist Republic of Sri Lanka* of November 02, 2017.

IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, Corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after **three months** from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 30th November, 2017 should reach Government Press on or before 12.00 noon on 17th November, 2017.

Electronic Transactions Act, No. 19 of 2006 - Section 9

“Where any Act or Enactment provides that any proclamation, rule, regulation, order, by-law, notification or other matter shall be published in the Gazette, then such requirement shall be deemed to have been satisfied if such rule, regulation, order, by-law, notification or other matter is published in an electronic form of the Gazette.”

Department of Govt. Printing,
Colombo 08,
01st January, 2017.

This Gazette can be downloaded from www.documents.gov.lk

GANGANI LIYANAGE,
Government Printer (*Acting*).



1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A “Sri Lankan” is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the “New Entrants” Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments :

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such

Officers may in the first instance be appointed to act in the new post for a specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the ‘Widows and Orphans’ Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

5. Serving Officers in the Public Service :

5 :1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service. Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5 :2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5 :3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5 :4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5 :5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

6. Definition of Salary for the purpose of Eligibility :

6 :1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (ii) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

Rules and Instructions for Candidates

“All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968.”

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :—

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the Supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for Practical and Oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination Hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination Hall other than a member of the Examination Hall Staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the Index Number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. It should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination Hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination Hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination Hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination Hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination Hall. Should the Supervisor so requires, each candidate is bound to declare

everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination Hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

Candidates should adhere to the following instructions for their own safety :—

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination Hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination Hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination Hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination Hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination Hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your Index Number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics Questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Commissioner General of Examinations,
Department of Examinations,
Pelawatta, Battaramulla.

Posts – Vacant

SRI LANKA POLICE

Post of Police Constable (Special Task Force)

APPLICATIONS are invited from the citizens of Sri Lanka direct recruitment for the Post of Recruit Police Constable - Special Task Force in the Sri Lanka Police.

2. Application forms duly perfected in accordance with the specimen form given below should be sent to Director/Recruitment, Recruiting Office, No. 375, 1st Floor, Sri Sambuddathwa Jayanthi Mawatha, Colombo 06. The application should be sent by the Registered Post to the above address to reach on or before 10.01.2018 and the post applied for should be marked on the top left hand corner of the envelope enclosing the application. Delayed applications will not be entertained and no applications will be issued by the Sri Lanka Police.

3. *Salary Scale*.— Rs. 3,54,480 - 7 x 3,600 - 27 x 4,440 - Rs. 499,560.00

Salary will be paid from 01.01.2016 to 01.01.2020 as per the Public Administration Circular 3-2016 Schedule II and the above mentioned Salary Scale will be effect from 01.01.2020.

Further, these officers are entitled for the allowances granted in accordance with the IG Police Circular No. 2416/2013, dated 07.01.2013. In addition to the above Salary Scale, they will be paid following allowances :

Rs. cts.

(a) Cost of living allowance	7,800.00
(b) 40% of the monthly salary	5,712.00
(c) Incentive allowance	1,500.00
(d) Uniform cleaning allowance	250.00
(e) 1/4 of monthly salary	3,570.00
(f) Arduous duty allowance	2,000.00
(g) Combined allowance	10,500.00
(Rs. 350x30 areas where special incentives allowance are paid)	
(h) Combined allowance	8,400.00
(Rs. 350x24 areas where special incentives allowance are not paid)	

In addition to the above said allowances :

(a) Free Transport facilities.

- (b) Free Medical facilities to officers (Financial assistance can be obtained for medical treatment even in a Foreign Country.).
- (c) All uniforms will be provided free of charge.
- (d) Facilities to improve skills and talents in sports.
- (e) Travelling expenses are provided to undertake duties and money will be granted as rewards for outstanding and arduous duties.
- (f) Officers will be entitled to the special allowance only during the period they are attached to the STF consequent to the basic training.

4. Basic Qualifications Required :

(a) *Age Limit*.— The age should be between 18 and 25 years as at closing date of the applications as per the *Gazette* Notification. However Police officers currently serving in the Sri Lanka Police as Police Constable Drivers are eligible to apply up to the age of 27 at the closing date of applications.

(b) Educational Qualifications :

Should have passed 06 subjects including Mathematics and Medium Language in not more than two attempts at the G. C. E. (O/L) Examination. Applicants who are qualified within two attempts should have passed at least 05 subjects (including both Mathematics and Medium Language or at least one, at the first attempt).

Note 01.— The subjects passed at the G. C. E. (O/L) Examination is determined as per the subject classification of Department of Examination *i.e.*— Science subject combination of subject number 41 and 44 is considered as one subject and Maths subject combination of subject number 42 and 45 as one subject.

Note 02.— If the written test of Technical subject at the G. C. E. (O/L) Examination is failed, it is considered as the Technical subject is failed even though the practical test of the same subject is passed.

Note 03.— Since optional Tamil, English and Sinhala subjects are not included in

the stream of G. C. E. (O/L) Syllabus, passes in any of these subjects will not be accounted as a passed subjects at the G. C. E. (O/L) Examination.

(c) Physical Requirements :

- * Height 05 feet 04 inches (minimum).
- * Chest 30 inches minimum (in exhalation).

Note.– Applicants who are slightly short of the physical requirements, but fulfill the other stipulated qualifications will be eligible at the discretion of Inspector General of Police provided that they have outstanding skills in sports and have achieved excellent performance in sports at national level or have earned reputation for Sri Lanka by participating in an international competition.

(d) Visual Requirement.– Vision should not be less than 6/12 in each eye. If the vision is 6/6 in one eye and 6/18 in the other eye, will be also accepted. Colour vision should be normal. Applicants wearing spectacles or contact lenses will not be eligible for being selected for the service.

(e) Other Qualifications.– Applicants should be unmarried (Divorcees will be considered as unsuitable). Only this condition will not apply for the Police Officers presently serving in the Sri Lanka Police and who have fulfilled the other qualifications.

5. Method of Recruitment.– Selected applicants will have to pass in the Basic Qualification Test conducted by the Sri Lanka Police. Only those who have passed this test can participate in the physical fitness test and should pass that test.

** Physical Fitness Test :*

Exercise	Times	Time (minutes)
1. 1,000 meters		04
2. Chip ups	05	01
3. Push ups	15	01
4. Situps	15	01
5. Scott thrush	12	01

- * Only those who are successful in the physical fitness test will be summoned for the final interview, and those who score 40% or more in the final interview will be summoned for the written test.

The written test consists of two question papers :

- * An essay paper not less than 500 words - 45 minutes.
- * General knowledge and intelligence test paper - 1 hour

6. Medical Examination.– Applicant must pass the medical test before obtaining his appointment. Medical test is an only one part of the recruitment process. Selection will be made among the applicants who pass the medical test as per the number of existing vacancies and the position in the list pertaining to the merits and skill. Those who fail the medical test will be rejected.

7. Background Inquiries :

- (a) Applicant's close relations and friends will be inquired, on the conduct of the applicant. Applicants with bad conduct will not be recruited ;
- (b) Providing false information or conceal information will make the applicant ineligible. If the false information is elicited after the appointment, the applicants will be dismissed from the service.

8. Implementation of Official Language Policy :

- * As per the Public Administration Circular No. 07/2007 dated 28.04.2007 issued by the Ministry of Public Administration and Home Affairs, all officers recruited to the Public/ Provincial Public Service with effect from 01.07.2007 should acquire proficiency in the other official language within a period of 05 years in addition to the official language through which they enter the service.
- * Officers recruited below the rank of an Assistant Superintendent of Police from 01.07.2007 should pass the level 2 of the language test conducted by the Department of Official Languages.
- * The salary increments of the officers who do not acquire the specific proficiency in the second official language within a period of 05 years from the date of their appointments will be deferred until they obtain qualifications.

9. *Terms of Engagement.*– This post is permanent and pensionable. You are liable to contribute to the Widows'/Widowers' and Orphans' Pension Scheme.

10. *Conditions of Service :*

- (a) This appointment is subject to a three years recruit period ;
- (b) The selected applicants will be required to comply with any rules already made or may hereinafter be made to give effect to the official language policy;
- (c) They will be subjected to comply with the relevant provisions of the Establishment Code Volume I and II, Financial Regulations, Police Orders, and any other orders that may be issued by the Inspector General of Police or by the Government from time to time;
- (d) Prior to their confirmation, every officer will be required to pass the prescribed Examinations conducted by the Sri Lanka Police. Those who fail to pass the prescribed examinations or found to be unfit for Police duties will be liable to be removed from the Police Service ;
- (e) Permission will not be granted to marry prior to the confirmation in the said rank without the permission of the Inspector General of Police. However in terms of P. G. II No. 41 dated 28.02.1973 and I. G's Circular No. 1952/2006 of 19.10.2006 and circular (amended) dated 09.08.2007, it is possible to marry under special circumstances and with the permission of Inspector General of Police ;
- (f) Applicants appointed after the training should serve as recruit period of 03 years in the Sri Lanka Police and if they wish to resign from the service before their probation is over, they should sign a consent agreement to the effect that they are willing to pay any amount which was incurred on the training and uniforms etc., together with any other prescribed payments at the time of tendering their resignations. Director of Police Training College will decide it having calculated dues from the applicants. The acceptance of resignation should conform to the Section 4, Chapter V of Volume I of the Establishments Code, 1985 ;
- (g) Recruit Police Constables should subscribe affirmation/oath to the effect that they comply with the Police Code of conduct immediate after

commencing their training in terms of the I. G. P.'s Circular, No. 1693/2003 ;

- (h) Recruit Police Constables should subscribe the Oath of allegiance for a prestigious public service, immediate after commencing their training in terms of the I.G.P.'s Circular, No. 1804/2004 ;
- (i) Recruit Police Constables who have been confirmed in the post will have opportunities for promotions in terms of the approved schemes of promotions of the Sri Lanka Police.

11. (a) Attention is drawn to the general conditions applicable to appointments to posts in the Public Service published at the beginning of the Section (IIA) of the Part I of this *Gazette* ;

(b) Enlistment will be made in terms of Public Administration Circular, No. 15/90 dated 10.03.1990.

12. Applications should accompany copies of the following documents (originals must not be forwarded) :

- (i) Birth Certificate ;
- (ii) Two recent testimonials of character (obtained from persons who are not related) ;
- (iii) Certificates in support of educational qualifications ;
- (iv) Certificates in support of sports with outstanding records or other extra curricular activities ;
- (v) A photostat copy of the certificates of service experience (if available) ;
- (vi) A photostat copy of the Identity Card.

13.(a) Applicants who are already in the Public Service must forward their applications through the Heads of their respective departments and they must be accompanied with a certificate stating that the officer can be released if selected.

(b) Applicants must fill the required particulars in their own hand writing on a paper of 11" x 8" in size and post them together with the copies of certificates, to the address given in paragraph two and under no circumstances should applications be handed over personally to any officer.

14. Applications which do not conform to the requirements stipulated in this notification will be rejected and such applicants will not be notified.

Note.– No travelling or other expenses will be paid to applicants who are summoned for the test and interview.

PUJITH JAYASUNDARA,
Inspector General of Police.

18th October, 2017.

SRI LANKA POLICE

POST OF RECRUIT POLICE CONSTABLE (SPECIAL TASK FORCE)

SPECIMEN APPLICATION FORM

For office use
Size 1 1/2"x2"

01. (a) Name in full (In block letters) :_____.
(As stated in the applicant's birth certificate)
(b) Name with initials :_____.
(c) Post applied for :_____.

02. National Identity Card No. :_____.
(Copy of the NIC should be attached)

03. Father's name in full :_____.

04. Place of birth of the applicant :_____.
Divisional Secretariat to which the place of birth belongs :_____.
Province :_____.

05. (a) Present address :_____.
(b) Police Station to which the present address belongs :_____.
(c) Permanent Address :_____.
(d) Police Station to which the permanent address belongs :_____.
(e) Grama Niladari's Division to which permanent address belongs :_____.
Divisional Secretariat :_____.
(f) Mailing Address :_____.
(g) Telephone No. (Residence) :_____.
Mobile No. :_____.

06. (a) Nationality :_____.
(b) Whether you are a Sri Lankan citizen by birth or registration :_____.
(If by registration attach a copy of that certificate)

- (c) If you are a citizen by birth state the place of birth :–
(i) Applicant :_____.
(ii) Applicant's father :_____.
(iii) Applicant's paternal grandfather :_____.
(iv) Applicant's paternal great grandfather :_____.

07. Date of Birth :_____.
(Copy of the Birth Certificate should be attached)
Age :_____.
(As at the closing date of applications as per the *Gazette Notification*) :_____.

Years :_____, Months :_____, Days :_____.

08. Height : Feet :_____. Inches :_____.
Chest (inches) :_____.

09. Educational qualifications (mention the examinations passed and the copies of the certificates should be attached) :_____.

10. Additional qualifications (Copies of the certificates should be attached) :_____.

11. Civil status :_____.

12. (i) Present employment :_____.
(ii) Are you a member of any armed force ? :_____.

13. Do you have special skills and/or qualifications :_____.

14. Give names and addresses of two non-related referees to inquire about the applicant :
(i) _____.
(ii) _____.

15. Have you served in the Sri Lanka Police Service before ?
Mentioned Rank and Regimental Number :_____.
(If so, what are the reasons for leaving the service ? give details)

16. (a) Are you serving in any armed service ? (If so your application must be forwarded through the respective Service Commander) :_____.

- (b) Have you served in an armed service ? (If so attach a copy of your discharge certificate) :_____.

17. (a) Are you serving in a Volunteer Armed Service ?
(If so, your application must be forwarded through the respective Service Commander) :_____.

(b) Have you served in a Volunteer Armed service ?
:_____.
(If so attach a copy of your discharge certificate)

my service in the Sri Lanka Police at any time even though I have been appointed to the post.

_____,
Signature of the Applicant.

18. Have you been arrested on suspicion of having committed an offence ? Have you been, convicted or brought before the court or punished (If so give details) :_____.

Date :_____.

20. Certification of the Head of Department (If applicable) :

This is to certify that the applicant Mr./Miss is serving in the Department Corporation/ Board and if he is selected for the above post, he could be released from service.

19. Has any of your relation been arrested on suspicion of having committed an offence or convicted or brought before the court or punished (If so give details) :_____.

_____,
Signature of the Head of the Department
with the Designation seal.

I, hereby declare that the above particulars are true and correct to the best of my knowledge and belief. If the particulars furnished are found to be incorrect or false, I am aware that I am liable for immediate termination of

Designation :_____.
Date :_____.

11-400

Examinations, Results of Examinations & c.

MINISTRY OF EDUCATION

Open Competitive Examination

TO RECRUIT GRADUATES INTO THE 3 – 1 (a) OF SRI LANKA TEACHER SERVICE FOR THE VACANCIES IN VOCATIONAL SUBJECTS IN SINHALA AND TAMIL MEDIA UNDER THE THIRTEEN YEARS OF GUARANTEED EDUCATION PROGRAM- 2017

01. APPLICATIONS are called from qualified Sri Lankan citizens, both male and female, to be absorbed into the 3 – 1 (a) of the Sri Lanka Teacher Service for the vacancies in National and Provincial schools throughout the country. Applications prepared as per the specimen given at the end of this *Gazette* notification should be submitted under registered cover to reach, “the Commissioner General of Examinations, Organizing and Foreign Examinations Branch, Department of Examinations, Post Box 1503, Colombo” on or before 11/12/2017. The name of the examination should be written in Sinhala applications in both Sinhala and English, and in Tamil applications in both Tamil and English. It is compulsory to mention “*Open Competitive Examination for recruitments to the 3 – 1 (a) of Sri Lanka Teacher Service for vocational subjects – 2017*” on the top left hand corner of the envelope.

Note-No complaints shall be entertained to the effect that an application or documents connected therewith were lost or delayed in the post. Any loss that may result by

delaying posting the application to the closing date of applications will have to be borne by the applicant.

2. Method of Recruitment:

- 2.1 The applicants who sit for all papers conducted by the commissioner general of examinations and score 40% minimum for each paper will be directed to a general interview and practical examination giving priority to the applicants obtaining highest aggregate marks and school based recruitment shall be made as per the number of vacancies available. Applicants do not satisfy the qualifications as per this *Gazette* notification shall be rejected at the interview.
- 2.2 An applicant can apply for maximum three (03) subjects as relevant to his / her first degree.
- 2.3 Vacant schools shall be displayed to the candidates at the time of the interview.
- 2.4 Recruitments for said vacancies shall be made on school basis and no transfers shall be allowed for at least a period of five (05) years.

03. Conditions of Employment:

- 3.1 This post is permanent. The pension scheme for this post shall be determined by the pension policy made by the government in due course.

- 3.2 The teachers recruited under this *Gazette* notification shall be subjected to a probationary period of three (03) years and the first efficiency bar should be passed during said three years.
- 3.3 In accordance with the provisions of public administrative circular 01/2014 and circulars thereof, the level of proficiency in respect of the other language should be obtained.
- 3.4 The procedural rules of the Public Service Commission, circulars issued from time to time in governing the public service, the establishment code and the financial regulations of the Democratic Socialist Republic of Sri Lanka and other departmental procedures are applicable to this post
- 3.5 The directives and the conditions given in the Service Minute of the Sri Lanka Teacher Service published on the *Gazette* extraordinary numbered 1885/38 and dated 23.10.2014, amendments made to the said service minute thereafter and amendments that will be made in future and general procedures applicable to the public service shall be applicable to this post.

04. Salary Scale:

- 4.1 This post is entitled to the salary scale of Rs. 27,740 -300 x6 -380x7 -445x2 – Rs. 33,090 (monthly) in G-E-01-2016 in terms of the Public Administrative Salary Circular No. 3/2016. You will be placed in Rs.32, 000/=, which is the 14th step of the said salary scale. Wage shall be paid as per conditions given in the appendix 11 of the aforesaid circular. Moreover, you are also entitled for the other allowances paid for the public servants from time to time.

05. Education Qualifications :

- 5.1 As per the directives of Sri Lanka Teacher Service Minutes, applicant should possess a degree from a university or any other degree awarding institute recognized by the Sri Lanka University Grants Commission before 11.12.2017 and the subject applying for should be the major component of the degree.

Note: qualifications given below against each of the subject shall be considered the minimum qualifications to be qualified for the said subject.

Serial No.	Subject	Qualifications
01	Child Psychology and Care	A degree with major in Child Psychology or Child Psychology and Care
02	Health and Social Care	A B.Sc. degree in health promotion or a degree with major in health and social care
03	Physical Education and Sports	A B.Sc. degree in sports science and management or B.Sc. special in physical education or a degree with major in physical education & sports.
04	Performing Arts	Special degree in performing arts or B.A special in performing arts or special degree in drama & theatrical arts of a degree with major in performing arts.
05	Event Management	A degree in hospitality, tourism and event management or a degree with major in event management.
06	Arts and Crafts	Special degree in visual arts(Arts), or visual arts and planning (Arts and Graphics) or degree in visual and technical arts or degree in fine arts or a degree with major in arts & crafts.
07	Interior designing	A degree in interior designing or a degree with major in interior design.
08	Fashion Designing	A degree in fashion designing or special degree in visual arts (fabric and garments) or degree in fashion designing and production or a degree with major in fashion designing.

<i>Serial No.</i>	<i>Subject</i>	<i>Qualifications</i>
09	Graphic Designing	A degree in designing, or B.A. in visual arts and planning (arts and graphics) or B.Sc. engineering in computer Science, B.Sc. special in computer science or degree in information communication technology or a degree with major in information communication technology or B.Sc. in computer science or a degree with major in graphics designing.
10	Art and designing	Degree in designing or special degree in visual arts (arts) or degree in arts and design or degree in visual and technical arts or degree with major in Art and design
11	Landscaping	B.Sc. Special in agriculture (with specialty in horticulture or first degree in horticulture and Landscaping (B.Sc.) or a degree with landscaping as a major.
12	Applied Horticultural Studies	B.Sc. special in agriculture (with specialty in horticulture or first degree in horticulture, flower cultivation and Landscaping or a degree with landscaping as a major
13	Livestock Product Studies	B.Sc. special in agriculture (with specialty in animal science) or first degree in animal husbandry and fisheries or B.Sc. in animal science or a degree with major in animal product processing technology.
14	Food Processing Studies	B.Sc. special in agriculture (with specialty in food science) or first degree in food science and technology or first degree with major in food science and nutrition or the degree in food processing technology
15	Aquatic Resource Studies	B.Sc. special in agriculture (with specialty in aquatic science) or B.Sc. special in aquatic resource management and animal science or B.Sc. in animal science and fisheries or first degree with aquatic resource management as a subject or a degree with major in aquatic resources technology
16	Plantation Product Studies	B.Sc. special in agriculture or first degree in export agriculture or a degree with major in crop production technologies
17	Construction Studies	B.Sc. in civil engineering or B.Tec. in engineering in construction and building services technologies or degree in engineering technology (B.E.T) or a degree with major in construction technology
18	Automobile Studies	B.E.T in engineering technology (motor mechanics) or B.Sc. engineering in motor mechanics or a degree with major in motor mechanics
19	Electrical and Electronic Studies	B.Sc. in electrical engineering or B.E.T. in engineering technology or B.Sc. engineering (special) in applied electronics or a degree with major in electrical and electronics technology
20	Textile and Apparel Studies	B.Des. (FD&PD) or first degree in engineering in textile and clothing technology or B.Tec. degree or a degree with major in textile and clothing technology
21	Metal Fabrication Studies	B.Tech.in mechanics (general) or a degree with major in mechanical technology (general) or a degree with major in metal fabrication technology
22	Aluminum Fabrication Studies	B.Tech.in mechanics (general) or a degree with major in B.Tec. in technology (construction) or a degree with major in aluminum fabrication technology

Serial No.	Subject	Qualifications
23	Software Development	B.Sc. engineering in computer technology or B.Sc.(special) in computer science or B.Sc. (special) in information communication technology or degree in information communication technology or B.Sc. in software engineering or a degree with major in information communication technology or a B.Sc. degree with computer science or a degree with major in software development
24	Web Designing	B.Sc. engineering in computer technology or B.Sc.(special) in computer science or B.Sc. (special) in information communication technology or degree in information communication technology or B.Sc. in software engineering or a degree with major in information communication technology or a B.Sc. degree with computer science or a degree with major in web development
25	Tourism and Hospitality	A degree in hospitality and leisure management or B.Sc. (special) in tourism management or B.Sc. (special) in hospitality management or a degree in hospitality and tourism industry management or a special degree in tourism management or a degree in tourism and cultural resources management or a degree with major in tourism and hospitality
26	Environmental Studies	B.Sc. (special) in environment management and forestry or B.Sc. (special) in environmental management or first degree in environmental conservation and management or a degree with major in environmental studies

5.2 As per the directions of service minutes of the Sri Lanka Teacher Service, all applicants should have passed Sinhala or Tamil language as a subject at G.C.E. (O/L) examination.

06. Age Limit.– All applicants must be 18 years of age on the closing date of applications and must not exceed 35 years of age on the same date.

07. Other requirements :

1. All applicants must be the citizens of Sri Lanka
2. Applicants must possess an excellent character
3. All qualifications given in this *Gazette* notification should have been obtained before the closing date of applications.
4. All applicants should have physical and mental fitness to perform the duties of the post and to serve in any part of the country.

08. Method of Application :

8.1 Applications prepared using the either side of an A4 size sheet must be in compatible with the specimen application given in this notice and should be completed by the applicant himself/herself. Section 1.0 to 7.3 of the application should be in the first page and from 8.0 the rest should be on the other pages. Incomplete applications and the applications do not in compatible with the specimen application given in this notice shall be rejected without any notice. (It will be useful to keep a copy of the completed application with the applicant) Applicant must be aware if his / her application is in compatible with the one given with this notice.

8.2 One applicant can submit only one application.

- 8.3 Application and the admission card to the examination must be attested by a Principal of a government school / a justice of peace / an attorney at law / a notary public / a commissioned officer in armed force / an officer in a Gazetted position in police service or an officer belongs to permanent service in government whose an annual salary is above Rs. 240,360.
- 8.4 Assuming that all applicants submitted their applications possess requested qualifications as per this notice, admissions for the recruitment examination shall be issued by the Commissioner General of Examinations to those applicants who have paid examination fees and duly perfected and submitted their applications on or before the closing date. As soon as the admissions to the examinations are issued, a paper notice shall be published by the Department of Examinations to make the applicants aware of it. If any of the applicant does not receive after two (02) three (03) days of the paper notice he / she needs to contact the organizing and foreign examination branch of the department of examinations. When making such inquiries, the applicant needs to submit his full name, national identity card number and name of the examination correctly. In case of the applicant resides out of Colombo, it will be more effective to submit a letter of request with said details to the fax number in the paper notice stating a fax number to receive a copy of his / her admission. When making such inquiries, it will be useful to have the copy of the application, the receipt of the payments made and receipt of the registered post ready with the applicant.

09. Appearing the Examination :

- 9.1 All applicants who have duly submitted their applications shall receive admissions to the recruitment examination. The applicant need to produce his / her duly attested admission for sitting the examination. Any applicant who does not meet said requirement shall not be allowed to sit for the examination.
- 9.2 An applicant should sit for the examination in the center given to him /her. Each applicant should submit his / her duly attested admission card relevant to the examination hall to the supervisor of the examination hall on the first day of examination. All applicants are subjected to the rules and regulations of Commissioner General of Examinations to conduct the examination. If any applicant shall breach said rules and / or regulations he / she will be subjected to a punishment decided by the Commissioner General of Examinations.

Note: - Issuance of an admission card to an applicant shall not be considered as a fulfillment of qualifications to sit for examination or hold a position. Moreover, getting through the examination shall also not be considered as a qualification to receive an appointment.

10. The identity of the applicants.– All applicants must prove their identity so that the supervisor of the examination hall could be satisfied thereof. One of the following documents should be produced by applicants to prove their identity in the examination hall.

- (i) National Identity Card issued by the Registrar General of Persons
- (ii) Valid Passport

11. Penalty for providing incorrect information.– When perfecting the application, every care should be taken to provide correct information. In the event of disclosing that any applicant does not possess qualifications to sit for the recruitment examination as per this notice, before, during or after the examination his candidature shall be made null and void.

12. Method and Medium of Examination :

- 12.1 This examination shall be held in Colombo in Sinhala and Tamil mediums.
- 12.2 In order to pass the written examination, an applicant need to pass both papers obtaining minimum marks of 40 for each paper.
- 12.3 Each applicant could sit for the examination in one medium and that should be the medium he / she would receive the appointment.

12.4 Applicants shall not be allowed to change their medium of examination mentioned in their applications at a later stage.

13. The syllabus for the examination.– There will be two papers given in 13.1 and 13.2 below for this examination. All applicants must sit for both papers.

13.1 Aptitude – Time one hour (Marks 100)

This paper will be prepared to measure the applicants' skills for teaching and his / her general intelligence. The paper shall be comprised of 50 multiple choice and short answer type questions. All questions must be answered.

13.2 General Knowledge.– Time one hour (Marks 100)

This paper shall be comprised of 50 multiple choice and short answer type questions on general knowledge in the field of teaching and / or the educational trends and education modernization taking place in the country. All questions must be answered.

13.3 General Interview:

No marks shall be awarded for the general interview.

Note: Aims of the general interview: General interview will be held to ascertain if the applicant has qualifications as per this notice and if the applicant possesses physical fitness to hold the position.

13.4 Practical Test:

Applicant needs to make a presentation on a choice of topic made by him / her. Duration not less than five (05) minutes shall be given for this purpose. Marks shall be given as follows.

Se. No.	Criteria for giving marks at the practical test	Maximum Marks	Minimum marks required to pass
01	Aim and approach	05	02
02	Personality and Voice	05	02
03	Clarity in Communication	05	02
04	Time management	05	02
05	Use of presentation methods	05	02
	Total	25	10

Note: Aims of the practical test is to measure the applicants' skills on teaching learning process.

14. Examination fees :

14.1 Examination fee would be Rs.600/= Payments to be made in the name of Commissioner General of Examinations under Revenue Head No. 2003-0203 and the receipt of the same to be affixed in the relevant cage in the application and write the number of the receipt. (Keeping a copy of the receipt shall be useful). It is informed that no other fees shall be imposed except the examination fee. No money orders or stamps shall be accepted for examination fees. For any reason, examination fees shall not be refunded or exchanged for any other examination.

15. Examination Results :

15.1 The priority list prepared as per the results of written examination shall be provided by the Commissioner General of Examinations to the Secretary of the Ministry of Education. Results shall be either individually posted to the applicants or published in the website of the Department of Examinations (www.results.exam.gov.lk).

16. Guidelines to complete applications.– Use the following schedules in completing applications

SCHEDULE 01

<i>Language Medium</i>	<i>Code No.</i>
Sinhala	02
Tamil	03

SCHEDULE 02

<i>Subject Code</i>	<i>Subject</i>	<i>Sinhala Medium</i>	<i>Tamil Medium</i>
1	Child Psychology and Care	✓	✓
2	Health and Social Care	✓	✓
3	Physical Education and Sports	✓	✓
4	Performing Arts	✓	✓
5	Event Management	✓	✓
6	Arts and Crafts	✓	✓
7	Interior Designing	✓	✓
8	Fashion Designing	✓	✓
9	Graphic Designing	✓	✓
10	Art & Designing	✓	✓
11	Landscaping	✓	✓
12	Applied Horticultural Studies	✓	✓
13	Livestock Product Studies	✓	✓
14	Food Processing Studies	✓	✓
15	Aquatic Resource Studies	✓	✓
16	Plantation Product Studies	✓	✓
17	Construction Studies	✓	✓
18	Automobile Studies	✓	✓
19	Electrical and Electronic Studies	✓	✓
20	Textile and Apparel Studies	✓	✓
21	Metal Fabrication Studies	✓	✓
22	Aluminium Fabrication Studies	✓	✓
23	Software Development	✓	✓
24	Web Designing	✓	✓
25	Tourism and Hospitality	✓	✓
26	Environmental Studies	✓	✓

17. Officers in public service should submit their applications as per section 12. certified by his / her head of the department.

18. Applicants do not appear for the interview on due date shall not be reconsidered.

19. All certificates must be produced on the date of interview and certificates produced later shall not be considered.

20. The final decision on any matter that would not be covered by this notice, completing or not completing all vacancies or a part of it will be the right of the Secretary of the ministry of education.

21. In case of any inconsistency exists among the language phrases of this notice that will be published in Sinhala, Tamil and English languages, the Sinhala notice shall be considered as the correct one.

SUNIL HETTIARACHCHI,
Secretary,
Ministry of Education.

Isurupaya, Pelawatta,
Battaramulla.
10th November 2017.

SPECIMEN APPLICATION

MINISTRY OF EDUCATION

For office use

Open Competitive Examination to recruit graduates into the 3 – 1 (a) of Sri Lanka Teacher Service for the vacancies in vocational subjects in Sinhala and Tamil media under the thirteen years of guaranteed education program – 2017.

1. For the subject applied for refer to the appendix 1 and write relevant code in the cage below.

Medium of Language

2. For subjects applied name the code for 03 subjects as per appendix 2

	Subject	Subject Code
1.		
2.		
3.		

3. Name of the applicant :

3.1. Full name (*In English using block capitals*) :_____.

Ex: AMARAKOON MUDIYANSELAGE NAMAL HERATH

3.2. Name with initials with last name first and initials last (Ex. HERATH A.M.N) :_____.

3.3. Full name in Sinhala / Tamil :_____.

4. Present Postal Address :_____.

(In English Block Capitals – The admission to the recruitment examination shall be posted to this address)

5. National Identity Card Number :

6. Gender:.

Male - 01

Female - 02

(Write the relevant number inside the cage)

7. Civil Status:

7.1. Unmarried - 1

Married - 2

(Write the relevant number inside the cage.)

7.2. Date of Birth : Year: Month: Date:

7.3. Age up to : Years: Months: Days:

8. Educational Qualifications :

G.C.E. (O/L) Examination				G.C.E. (A/L) Examination	
Year:		Exam No. :		Year:	
Subject	Pass	Subject	Pass	Subject	Pass

9. Qualifications on Higher Education:

- 9.1. Degree : _____.
9.2. University : _____.
9.3. Valid date of the degree : _____.
9.4. Main Subjects followed for the degree : _____.
9.5. The medium of the degree : _____.

10. Details of Examination Fees:

- 10.1. Examination fees paid in rupees (in words) : _____.
10.2. Receipt Number : _____.
10.3. Post office / Sub Post office : _____.
10.4. Date : _____.

Affix one edge of the receipt here firmly
Keep a photocopy of the receipt with you

I hereby certify that the information given in this application is true and accurate to my knowledge. I am fully aware that I will be expelled from service if it were revealed after my selection that any of the information provided in this application is incorrect. Moreover, I hereby declare that I am subjected to the rules enacted by the Commissioner General of Examinations.

_____,
Signature.

Date : _____.

11. Attesting the signature of the applicant :

I hereby certify that Mr./Mrs./Ms is known to me personally and he / she placed her signature in front of me on She has duly paid the examination fees and affixed the receipt.

_____,
Signature of the officer
attesting the signature of the applicant.

Date : _____.

Full name of the officer attesting the signature : _____.

Post : _____.

Address : _____.

12. Certification of the head of the department in the event of the applicant is a government servant :

I hereby forward the application of Mr. /Mrs. / Miss He/she is currently serving as a permanent / casual / temporary employee in this Ministry / Department. In the event of his / her selection to the above post, he / she could be released from her service.

_____,
Head of the Department or Authorized Officer.

Date : _____.

Position : _____.

Ministry / Department : _____.

(Official Seal)

11-524

RECRUITMENT OF B.SC. (NURSING) GRADUATES FOR THE ORIENTATION AND COORDINATION COURSE IN NURSING – 2017

APPLICATIONS are called from eligible Sri Lankan citizens who have obtained the B.Sc. in Nursing from National Universities recognized by the University Grants Commission to recruit to the orientation and coordination course in nursing of the Ministry of Health, Nutrition and Indigenous Medicine.

01. From the applicants, 25% of the annual training requirement will be selected based on a priority list prepared according to the effective date of the degree and GPA and considering the existing vacancies.

02. Other educational qualifications relevant to the post

Should have completed B.Sc. in Nursing in a National University recognized by the University Grants Commission.

03. *Physical fitness and other qualifications :*

- (a) Each candidate should be fit physically to serve in any part of Sri Lanka.
- (b) Should be fit physically to discharge duties in the post.
- (c) Should be a Sri Lankan citizen.
- (d) Should be excellent in character.
- (e) Both males and females may apply.

(f) Should be not less than 18 years and not more than 35 years of age as at 24.11.2017

(g) The effective date of the degree should be date prior to 24.11.2017

04. *Method of Application :*

- (a) The application should be prepared in accordance with specimen form appended to this. Papers in the size of A4 should be used for this. Cages from 1 to 12 should appear on the first page and cages from 13 to 15 should appear on the second page and 16 should appear on the third page.
- (b) Receipt obtained by paying the amount of Rs. 300 to the credit of the account of the Director General of Health Services – Collection of Examination Fees No.7041318 of the Bank of Ceylon Thaprobane branch should be affixed in the cage given in the application. This fee is neither refunded nor allowed to transfer to another examination for any reason.
- (c) Signature of the applicant should be attested by an officer in the Sri Lanka Administrative Service/ an officer in the Sri Lanka Educational Administrative Service / a Principal of a Government school / a Justice of the Peace/ an Attorney at – Law / or an officer who holds a permanent and pensionable post in the Public Service and obtains a consolidated salary not less than Rs. 240,360 per annum.
- (d) On the top left hand corner of the envelope in which the application is enclosed, it should be mentioned the words "Recruitment of B.Sc. (Nursing) Graduates for Orientation and Co – ordination Course in Nursing – 2017" and the relevant degree and the academic year. The applications should be sent by registered post to reach the Director (Admin) 01, Ministry of Health, Nutrition and Indigenous Medicine, "Suwasiripaya", 385, Rev. Baddegama Wimalawansa Thero Mawatha, Colombo 10, before 24.11.2017.

Note.– Candidate should have satisfied qualifications given under above (2) and (3) and all other qualifications by 24.11.2017 in all respects.

05. Applications of the employees of public or semi – government institutions should be sent through the respective

Head of Department. And you should also note that this is an external recruitment and you cannot be reverted to the current post if you are able or not able to complete the relevant course successfully.

06. Applications which are not in compliance with the terms of the general circular incomplete, not in compliance with the specimen form of application, not completed the basic qualifications and in which no bank receipt is affixed and not registered on or before 24.11.2017 will be rejected without any notice and receipt of applications is not acknowledged.

07. From the applicants who have fulfilled above qualifications, applicants selected based on a priority list prepared considering the effective date of the degree and the GPA are only called for the interview, A general interview will be conducted by an interview board appointed by the Secretary to the Ministry of Health, Nutrition and Indigenous Medicine and the interview board will check the qualifications mentioned in the Nursing Service Minute and this *Gazette* notification and the physical fitness.

Note :-

- (a) The number of the recruitments to the training and the number of applicants called for interview will be decided by the Secretary of the Ministry of Health, Nutrition and Indigenous Medicine on the exigency of service.
- (b) No section contained herein shall be deemed to imply or be construed to mean that all those who attended the interview are recruited to the training.
- (c) Particulars of the applicants who are qualified, disqualified at the interview and those who are not selected are published on the web site www.health.gov.lk and no one will be informed in person.

08. Applicants should produce at the interview the originals of the following documents and the copies certified by himself / herself :

- (a) Birth Certificate ;
- (b) Originals of the degree certificate and the certificate which indicates the GPA (Certified copies of these documents should be sent along with the application) ;

- (c) National Identity card or valid passport or driving license.

09. Procedure of training :

Course	Duration of the course	Medium
Orientation and coordination course in nursing	06 months	English

- (a) Selected applicants are attached to the relevant training school to follow the orientation and coordination course. The course should be followed in the medium of English.
- (b) Trainees admitted to the training schools shall be subject to the rules and regulations of the training schools and any other order imposed by the Ministry of Health, Nutrition and Indigenous Medicine from time to time .
- (c) Training of those who do not complete the training successfully at the end of training period, whose work and conduct are not satisfactory or who fail to adhere to terms and conditions of the training school may be terminated at any time without compensation.
- (d) During the period of training, the monthly allowance paid to the student nurses in the third year is paid subject to the provisions given in Public Administrative circular 03/2016.
- (e) At the time he/she is admitted to the training, he / she should enter in to an agreement and a surety bond with Director General of Health Services that he/she will complete the training successfully, not abandon the training course and serve in the post concerned in the hospital of relevant Provincial Council or the Line Ministry to which he/she is appointed or in Department of Health for at least a period of 5 years if an appointment is granted at the completion of the said training. The agreement and the surety bond should be submitted to the ETR branch on the same day of registration. If he/she resigns from the training or leaves the training during the training period or his / her training has to be terminated in terms of above (c) or fails to serve in the post concerned in the hospital of relevant Provincial Council or the Line Ministry to which he/ she is appointed or in Department of Health

for a period of 5 years after the appointment he/she should refund the Department of Health the expenses incurred by the Government and the amount of the surety bond. If not legal action will be taken to recover the said amount as per the agreement.

10. *Terms of engagement.* – At the end of the training, grant or not grant of permanent appointments to the post concerned will be decided based on the number of vacancies existing at the time. If the Ministry of Health, Nutrition and Indigenous Medicine decided to grant permanent appointments to the post concerned, candidates will be appointed to the post of staff Nursing Officer in Grade III subject to the conditions in the scheme of recruitment applicable to the training they were admitted and considering the number of vacancies and they will be placed on the salary relevant to the salary code MT – 7 2016 mentioned in Schedule I of the Public Administration Circular 03/2016 dated 25.02.2017. It shall be noted that if a candidate is granted an appointment, he / she will be paid salary according to the provisions in Schedule II of the Public Administration Circular 03/2016.

11. Particulars regarding the educational and other qualifications should be mentioned carefully and accurately in filling the applications. If the certificates were found to be false after admission to the training or after receiving an appointment, action will be taken to refer the case to the Criminal Investigation Department in order to take legal action and to cancel the appointment and dismiss from the training / post and disciplinary action will be taken and his / her name will be entered into the blacklist which is and index of the names of persons who will not be employed by the government. Further, action will be taken to recover the allowance paid to him / her during the period of training, expenses borne by the Government and the sum of the surety bond.

12. Selected applicants should submit themselves to a medical examination within the first month of the training to prove that they are physically and mentally fit to follow the course concerned and to serve in any part of the island and the applicants found not to be fit in the medical examination will not be eligible to continue the course.

13. Trainees have no right to engage either in trade union activities or in private practice during the period of training. If found to have done so, action will be taken to terminate the training or to take any other appropriate action.

14. All recruited as above will be subject to all rules and regulations applicable to the Public Officers, and provisions of the Establishments Code of Democratic Socialist Republic

of Sri Lanka, policies prescribed by the Department of Health, Procedural Rules of the Public Service Commission, Financial Regulations and the Nursing Service Minute and amendments made thereto from time to time and general regulations imposed by the Government from time to time.

15. Ministry is not bound to provide residential facilities at the training schools for the applicants recruited to the training. If so provided assessed house and room rental, water and electricity bills will be charged.

16. In case any problem arises in respect of any matter regarding recruitment to the training which is covered or not covered by this *Gazette* notification decision of the Secretary to the Ministry of Health, Nutrition and Indigenous Medicine shall be final and in case of any inconsistency between the text in Sinhala, Tamil and English, the text in Sinhala shall prevail.

JANAKA SUGATHADASA,
Secretary,
Ministry of Health,
Nutrition and Indigenous Medicine.

Ministry of Health, Nutrition and Indigenous Medicine
"Suwasiripaya"
Rev. Baddegama Wimalawansa Thero Mawatha,
Colombo 10.

Specimen Form of Application

RECRUITMENT OF B.S.C. (NURSING) GRADUATES FOR THE ORIENTATION AND COORDINATION COURSE IN NURSING – 2017

Read the General Circular carefully before perfect the application.

01. (a) Last name with initials. (In English capital letters)
:_____.
- (b) Name in full (In English capital letters) :_____.
- (c) Name in full (In Sinhala / Tamil) :_____.
02. N.I.C. No. :_____.
03. Postal Address :_____.
04. Permanent Address :_____.
05. Telephone No. :_____.
06. (a) District of residence :_____.
- (b) Whether you are a permanent resident in this district ? :_____.

07. (a) Date of Birth :
Year : _____. Month : _____. Date : _____.
(b) Age as at 24.11.2017 :
Years : _____. Months : _____. Days : _____.

Affix here the blank receipt obtained by
paying Rs. 300

08. Gender :

Female ☐ Male ☐
(Mark × in the relevant cage)

_____,
Signature of the applicant.

Date : _____.

09. Whether you are a citizen of Sri Lanka :

Yes ☐ No ☐

(Mark × in the relevant cage)

15. Attestation of the signature of the applicant :

I, hereby certify that Mr/Mrs/Miss
..... who submit this application is
personally known to me and he / she placed his/her and
signature on in my presence.

10. Civil Status :

Single ☐ Married ☐

(Mark × in the relevant cage)

_____,
Signature and official frank of Attestor.

11. Height : Feet : _____. Inches : _____.

Date : _____.

12. Education Qualification :

Full name of Attestor : _____.

Post : _____.

Address : _____.

Degree obtained	Effective date of the degree	GPA	University	Academic Year

16. Certification of the Head of Department if the candidate
is serving in the Public Service / Provincial Public
Service (Delete irrelevant words) :

13. Have you ever been convicted before a court a law ?

Yes ☐ No ☐

(Mark × in the relevant cage)

If so give particulars : _____.

I hereby certify that the above candidate Mr/Mrs/Miss ...
..... holds the post of
..... in this Department.

I certify that the particulars furnished in the application
are true and he / she can / can not be released if he / she is
selected for the post.

14. Certificate of the applicants :

I solemnly declare that I read carefully and understood
the *Gazette* Notification and perfected it subject to all
conditions therein, that I do not attend any full time course
and that the particulars furnished by me in the application
are true and correct to my knowledge.

I am also aware that if this declaration or any particulars
contained herein are found to be false or incorrect I am
liable to be disqualified for the training and if so found after
appointment I am liable to be dismissed.

I am also aware that this is an external recruitment and if
I complete / not complete the training successfully I cannot
be reverted to the current post in any manner.

I also inform that he / she was explained that this is
an external recruitment, he / she can not be reverted to
the current post in any manner after he / she successfully
completes or not complete the training concerned.

_____,
Signature and official frank of
the Head of Department.

Date : _____.

Name of the Head of Department : _____.

Post : _____.

Address : _____.

**EFFICIENCY BAR EXAMINATION FOR
OFFICERS IN GRADE II OF PUBLIC
MANAGEMENT ASSISTANTS'
SERVICE - 2013 (I) 2017**

IT is hereby notified that an Efficiency Bar Examination for the officers in Grade II of Public Management Assistants' Service will be held by the Commissioner General of Examinations in the Month of **February 2018** as per provisions of Para 8, Para 15, interim provisions and provisions in Annex 05 of the approved service minute of Public Management Assistants' Service published in the *Government Gazette* of the Democratic Socialist Republic of Sri Lanka bearing No. 1840/34 dated 11.12.2013.

2.0 (I) Officers who have not completed the Efficiency Bar Examination for the officers in Grade II mentioned in the previous service minute, but have passed or exempted from either both or one of the subjects of this examination namely (1) Office Systems and Procedures (2) Accounting Systems used in the Government Offices shall be exempted from the relevant subjects of the Efficiency Bar Examination for officers in Grade II mentioned in this Service Minute, on subject to subject basis.

(II) Officers who have been promoted to Grade II before the date of implementation of this Service, Minute, should pass the Efficiency Bar Examination relevant to Grade II before the lapse of six (06) years from the date of promotion.

3.0 This Examination for officers in Grade II of the Public Management Assistants' Service will be held in Colombo, Kandy, Galle, Matara, Jaffna, Mannar, Mullaitivu, Trincomalee, Batticaloa, Kurunegala, Anuradhapura, Badulla, Ratnapura and Killinochchi. The list of relevant towns and town numbers are given below. The Commissioner-General of Examinations reserves the right to cancel any center due to insufficiency of candidates or any other reason and decide an alternative as per the candidate's second preference of towns. The relevant section of the application should be filled by referring to the table of towns and town numbers given below. It will not be allowed to change subsequently the town/towns indicated.

<i>Town</i>	<i>Town No.</i>
Colombo	01
Kandy	05
Galle	07

<i>Town</i>	<i>Town No.</i>
Matara	08
Jaffna	10
Mannar	11
Mullaitivu	12
Trincomalee	14
Batticaloa	15
Kurunegala	18
Anuradhapura	19
Badulla	21
Ratnapura	24
Killinochchi	25

4.0 (i) This Examination will be conducted by the Commissioner - General of Examinations and the candidates will be bound by the rules and regulations imposed by him with regard to the same.

(ii) The rules and regulations for candidates have been separately printed in the *Gazette* Notification. Candidates will be subjected to any punishment imposed by the Commissioner-General of Examinations for violation of these rules and regulations.

5.0 *Eligibility*.– Officers who have been appointed to posts in Grade II of Public Management Assistants' Service are eligible to appear for this examination. This examination should be passed within three years from the date of promotion to Grade II.

Note :- Provisions for provincial Management Assistants' Service shall be issued by the relevant Provincial Public Service Commissions and provisions shall be issued by the relevant institutions for other institutions concurrently to this *Gazette* Notification. In order to identify the applications of the officers in each provincial public service and other institutions. Conveniently code number should be used. Accordingly, for the **officers in combined service code number is 10**. This number should be entered in the upper right side of the application where you have to mention the service you belong to.

5.1 Schedule 01- The provincial code list is as follows :-

<i>Province</i>	<i>Code</i>
Western Province Public Service Commission	01
Central Province Public Service Commission	02
Southern Province Public Service Commission	03
Northern Province Public Service Commission	04
Eastern Province Public Service Commission	05
North Western Province Public Service Commission	06
North Central Province Public Service Commission	07
Uva Province Public Service Commission	08
Sabaragamuwa Province Public Service Commission	09

6.0 The application for this examination should be in the form of the specimen appended to this notification and should be prepared by the candidate him/her self. Applications should be sent by the Registered post through the respective Heads of Departments to reach the

**Commissioner - General of Examinations,
Organization and Foreign Examinations Branch,
Department of Examinations,
PO 1503, Colombo.**

on or before **8th of December 2017**. The name of the examination should be indicated at the top left hand corner of the envelope containing the application. Applications received after the closing date will be rejected. Incomplete applications, too, will not be accepted.

7.0 *Identity of the Candidates.*- Candidates will be required to prove their identity at the examination hall to the satisfaction of the supervisor for each subject they offer. For this purpose one of the following documents should be submitted to the supervisor.

- (i) The National Identity Card issued by the Department of Registrations of Persons.
- (ii) A Valid Passport.

The candidature of those who fail to produce any of the above-mentioned documents may be cancelled at the discretion of the Commissioner-General of Examinations. All candidates are bound to comply with the rules and regulations imposed by the Commissioner General of Examination with regard to the conducting of this

examination. Further, candidates will be subjected to the punishment imposed by the Commissioner General of Examinations for violation of those rules and regulations.

8.0 (I) *Applications.*- Applications should be prepared in a paper of "A4" size in such a manner that Para nos. 1.0 to 5.0 appears on the first page. The application could be typewritten but is should be filled in correctly and legibly by candidate's own handwriting. Application should strictly conform to the specimen appended and candidates are advised not to send more than one application or photocopies. Applications that do not comply with the specimen and that have not been perfected properly will be rejected without notice therefore it is the responsibility of the applicant to make sure that the application form perfected by him/herself complies with the specimen given in the Examination notice and the application is perfected accurately including all the particulars and the prescribed examination fee has been paid and the relevant particulars are included in the application and the receipt in affixed. Please indicate the title of the examination appearing the specimen in English Language as well, on both Sinhala and Tamil application forms. It would be advisable to keep a photocopy of the completed application form.

Penalty for furnishing false information.- Application should be perfected very carefully with correct information. If a candidate is found to be ineligible in accordance with the rules and regulations of this examination, his/her candidature is liable to be cancelled at any state prior to, during or after the examination.

(ii) Officers appearing for the examination for the first time need not pay examination fees. However, for subsequent sittings, Rs. 500 for the whole examination and Rs. 250 for only one subject should be paid at any post office/ sub post office island-wide to be credited to revenue head 2003-02-13 of the Commissioner General of Examinations. The receipt obtained thus should be affixed to the relevant cage of the applications form. It is advisable to keep a photocopy of the receipt with the candidate. It is advisable to keep a photocopy of the receipt with the candidate. It is kindly informed that no fee shall be charged in addition to the examination fee. It will not be allowed to transfer the fee paid for this examination in favour of another. Further, stamps or money orders are not accepted for examination fees.

9.0 The Commissioner General of Examinations shall issue copies of the time table and admission cards to the

officers who have sent the applications on or before the closing date, which are perfected accurately along with the receipt obtained by paying the examination fee on the supposition that only those who possess the qualifications indicated in the *Gazette* notification have applied. A notification will be published in Newspapers as soon as the admission cards are issued to the candidates by the Department of Examinations. If the admission card is not received even after 2 or 3 days of such advertisement, steps should be taken to notify the Department of Examinations, Organization and Foreign Examination Branch in the manner specified in the advertisement. It would be advisable to keep the following in hand at the time of calling the Department of Examinations; i.e A Copy of the application from kept at your possession, copy of the receipt obtained at payment of Examination fee, name, address, national identity card number and the name of the examination. In case of the applicants outside Colombo, letter of the request furnishing the above particulars and a fax number to which a copy of the admission card is to be sent to the Department of Examination through fax. Officers who sit for the examination should get their signature on the admission card attested in advance and surrender to the supervisor of the examination hall.

Note : Issuance of an admission card to a candidate does not necessarily mean that the candidate has fulfilled the qualifications to sit for the examination or for a post.

10.0 The admission card in which the signature have been attested should be produced to the supervisor of the examination center on the first day of the examination.

11.0 The heads of Departments should approve duty leave for officers to whom admission cards have been issued by the Commissioner General of Examinations, enabling them to appear for the examination. No traveling expenses will be paid.

12.0 The signature of the applicant placed on the application and admission card shall have been attested by the Head of the institution or an officer authorized by him.

13.0 This examination shall be held in Sinhala, Tamil and English Media. Candidates should answer both question papers in the language medium in which they sat for the entry examination to the relevant service or in an official language. In case of candidates who entered the service

without a Competitive Examination, both papers, should be answered in the language medium of their education or in an official language. It will not be allowed to change the language medium of examination applied for, subsequently.

14.0 Officers may appear separately for each subject and at different occasions at their discretion. However, they should score at least 40% of the total marks allocated for each subject for a pass. (For further details, refer to Annex 5 of Public Management Assistant's Service Minute).

15.0 For the purpose of the official Language policy, all officers should prepare and fill the application forms in the official language.

16.0 The Department of Examination will issue the result sheet including the results of all the candidates who have sat for the examination to the Director General of Combined Services, Ministry of Public Administration and Management. The lists of name of the candidates who have passed the examination will be published in the web site of the Ministry of Public administration and management.

17.0 *Examination Procedure.*– Candidates should sit for a written examination, which will consist of the following subjects.

<i>Subject</i>	<i>Marks</i>	<i>Duration</i>	<i>Subject No.</i>
1. Office systems and Procedure	100	02 Hrs.	01
2. Accounting Systems adopted in the Government offices	<u>100</u>	02 Hrs.	02
Total	<u>200</u>		

17.1 *Office Systems and Procedure :*

This paper is intended to test the candidate's knowledge of office systems adopted in government offices and his/her ability of practical application of the knowledge. This paper consists of two parts.

Part I - A paper of multiple -choice questions, duration is 30 minutes, 25 marks

Part II - A paper of semi-structured type questions, 03 out of 04 questions should be answered, duration is 90 minutes, 75 marks.

17.2 *Accounting Systems adopted in government Offices :*

Candidate's knowledge in Accounting Systems adopted in government office, books and records controlling Accounts and orders and instructions of the Treasury issued in relation to that and his/her ability of practical application of the knowledge will be tested. This paper consists of two parts.

Part I - A paper of multiple -choice questions, duration is 30 minutes, 25 marks.

Part II - A paper of semi-structured type questions, 03 out of 04 questions should be answered, duration is 90 minutes 75 marks.

18.0 The decision of the Director General of Combined Services will be final, in respect of any matter not provided for in this notification.

19.0 In the event of any inconsistency between the Sinhala, Tamil and English text of this examination notification, the Sinhala text shall prevail.

K. V. P. M. J. GAMAGE,
Director General of
Combined Services.

Ministry of Public Administration and Management,
Independence Square,
Colombo 07,
27th of October, 2017.

(For Office use only)

SPECIMEN FORM OF APPLICATION

EFFICIENCY BAR EXAMINATION FOR OFFICERS IN GRADE II OF PUBLIC MANAGEMENT ASSISTANTS' SERVICE - 2013(I)/2017
(As per this exam notification, only the officers in Grade II of Public Management Assistant's Service of the **Combined Services** shall be eligible to forward applications)

Town	Town No.
1.	
2.	
(Indicate the name and the number of the town in which you wish to sit for the examination as per Para 3.0 of the <i>Gazette</i> Notification) (This cannot be changed subsequently)	

The service to which you belong
(Please refer the note of para 5.0 of the *Gazette* Notification carefully before filling this section)

Medium of examination :

Sinhala - 2

Tamil - 3

English - 4

(Indicate the relevant number in the cage)

- 1.0 1.1 Name in Full (In block capitals) : _____.
(Eg. : HERATH MUDIYANSELAGE SAMAN KUMARA GUNAWARDHANA)
- 1.2 Name with initials at the end (In block capitals) : _____.
(Eg. : GUNAWARDHANA, H. M. S. K.)
- 1.3 Name in Full (In Sinhala/Tamil) : _____.

2.0 Name and Address of the Service Station :

2.1 Name and Address of the Office/Department/Institution (In block capitals) : _____.

2.2 Name and Address of the Office/Department/Institution (In Sinhala/Tamil) : _____.

2.3 Address to which the admission card should be sent (In block capitals) : _____.

3.0 Gender : Female - 1 ☐
Male - 0 ☐
(Indicate the relevant number in the cage)

4.0 National Identity Card No. :

5.0 Subject/s you offer :

Subject	Subject No.

6.0 Present Post :

- 6.1 Post : _____.
6.2 Number of the letter of appointment : _____.
6.3 Date of entry into Grade II of Public Management Assistants' Service : _____.

- 7.0 7.1 Are you sitting the examination for the first time ? : _____.
7.2 If not, examination fee paid : _____.
7.3 Post Office/Sub Post Office : _____.
7.4 Receipt Number : _____.
7.5 Date : _____.

Affix the receipt securely here.
(It would be useful to keep a photocopy of the receipt)

8.0 Certificate of the candidate :

I, declare that the information furnished above is correct and I am eligible to sit for the examination in the language medium mentioned above and it is not necessary to pay the examination fee since I am sitting for the examination for the first time/the receipt issued on payment of examination fee of Rs. to the post office/sub post office on is affixed above. I agree to abide by the decisions made by the Commissioner General of examinations on conducting of the examination and all the provisions of the Examination Act.

_____,
Signature of candidate.

Date : _____.

Note.— The candidate should sign in the presence of the Head of his/her Department/Institution or an officer authorized to sign on behalf of such Head of Department.

Attestation of the Signature

I certify that Mr./Mrs./Miss who is an officer in my office and who is known to me personally, placed his/her signature in my presence on Since he/she sit for the examination for the first time, it is not necessary for him/her to paid the relevant examination fee and that the receipt has been affixed.

_____,
Signature and official stamp of the person attesting.

Name : _____.

Designation : _____.

Address : _____.

Date : _____.

Certificate of the Head of the Department :

I, certify that,

- (i) The particulars furnished by the candidate have been examined,
- (ii) The officer belongs to the Combined Services,
- (iii) The officer has *appeared/not appeared for the examination earlier,
- (iv) *He/she has affixed the receipt obtained by paying the relevant fee to this application form since *he/she has appeared for the examination and ;
- (v) The candidate is eligible to sit the examination.

*(Delete inapplicable words)

_____,
Signature and official stamp of the Head of the Department.

Name :_____.

Designation :_____.

Address :_____.

Date :_____.