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## The Gazette of the Democratic Socialist Republic of Sri Lanka

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### PART I : SECTION (IIA) — ADVERTISING

*(Separate paging is given to each language of every Part in order that it may be filed separately)*

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#### IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All Notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, Corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after three months from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 04th April, 2014 should reach Government Press on or before 12.00 noon on 21st March, 2014.

#### Electronic Transactions Act, No. 19 of 2006 - Section 9

“Where any Act or Enactment provides that any proclamation, rule, regulation, order, by-law, notification or other matter shall be published in the Gazette, then such requirement shall be deemed to have been satisfied if such rule, regulation, order, by-law, notification or other matter is published in an electronic form of the Gazette.”

P. H. L. V. DE SILVA,  
Acting Government Printer.

Department of Government Printing,  
Colombo 08,  
01st January, 2014.

This Gazette can be downloaded from [www.documents.gov.lk](http://www.documents.gov.lk)



### 1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A “Sri Lankan” is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the “New Entrants” Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

### 2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

### 3. Conditions of Service applicable to Public Officers holding permanent appointments:

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such Officers may in the first instance be appointed to act in

the new post for a specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

### 4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the ‘Widows and Orphans’ Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

### 5. Serving Officers in the Public Service :

5:1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service. Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

### 6. Definition of Salary for the purpose of Eligibility

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

### 7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (II) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

**Rules and Instructions for Candidates**

“All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968.”

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :—

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the Supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for Practical and Oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination Hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination Hall other than a member of the Examination Hall Staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the Index Number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. It should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination Hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination Hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination Hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination Hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination Hall. Should the Supervisor so requires, each candidate is bound to declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination Hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

**Candidates should adhere to the following instructions for their own safety :—**

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination Hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination Hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination Hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination Hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination Hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your Index Number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics Questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Department of Examinations,  
Pefawatta, Battaramulla.

COMMISSIONER GENERAL OF EXAMINATIONS,

## Posts – Vacant

### REGISTRAR GENERAL'S DEPARTMENT

#### Posts of Registrars of Muslim Marriages

##### BATTICALOA DISTRICT

APPLICATIONS are invited for the Posts of Registrars of Marriages, Births and Deaths in the Divisions set out in the Schedule hereto :

01. Applicants should be permanent residents of the said Births, Deaths and Marriages Registration Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

02. Muslim males only can apply for these posts.

03. Applicants should be not less than 30 years and not more than 60 years of age.

04. Applicants should be married.

05. Details regarding Educational and other Qualifications etc., could be obtained from the notices exhibited in public places such as District Secretariats, Land and District Registries, Divisional Secretaries Offices, Grama Niladhari Offices, Rural Development Societies and Co-operative Societies in the Division.

06. Application forms are obtainable from the Offices of District Secretaries (Government Agents) and Land and District Registries. Completed applications should be sent by registered post to the address given in the Schedule on or before 15th April, 2014.

E. M. GUNASEKERA,  
Registrar General.

Registrar General's Department,  
No. 234/A3, Denzil Kobbekaduwa Mawatha,  
Battaramulla.  
24th February, 2014.

##### SCHEDULE

<i>District</i>	<i>Divisional Secretary's Division</i>	<i>Division and Post for which Applications are called</i>	<i>Address to which Applications should be sent</i>
Batticaloa	Koralai Pattu West - Oddamavady	Post of Registrar of Muslim Marriages of Eravur Koralai Pattu Oddamavady Division	The District Secretary/The Additional Registrar General, District Secretariat, Batticaloa.

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### REGISTRAR GENERAL'S DEPARTMENT

#### Posts of Registrars of Marriages, Births and Deaths

##### ANURADHAPURA DISTRICT

APPLICATIONS are invited for the Posts of Registrars of Marriages, Births and Deaths in the Divisions set out in the Schedule hereto.

01. Applicants should be permanent residents of the said Births, Deaths and Marriages Registration Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

02. Both male and female can apply for these posts.

03. Applicants should be not less than 30 years and not more than 60 years of age.

04. Applicants should be married.

05. Details regarding Educational and other Qualifications etc., could be obtained from the notices exhibited in public places such as District Secretariats, Land and District Registries, Divisional Secretaries Offices, Grama Niladhari Offices, Rural Development Societies and Co-operative Societies in the Division.

06. Application forms are obtainable from the Offices of District Secretaries (Government Agents) and Land and District Registries. Completed applications should be sent by registered post to the address given in the Schedule on or before 15th April, 2014.

E. M. GUNASEKERA,  
Registrar General.

Registrar General's Department,  
No. 234/A3, Denzil Kobbekaduwa Mawatha,  
Battaramulla.  
25th February, 2014.

#### SCHEDULE

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post and Division for which Applications are called</i>	<i>Address to which Applications should be sent</i>
Anuradhapura	Thirappane	Post of Registrar of Marriages (General/ Kandyan) of Hurulupalatha Division and Births and Deaths of Thirappane Division.	District Secretary/Additional Registrar General, District Secretariat, Anuradhapura.

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## Examinations, Results of Examinations &c.

### MINISTRY OF HEALTH

#### Recruitment of Trainees for the Midwife Training Programme under the Para Medical Services - 2014

APPLICATIONS are hereby invited from the Sri Lankan citizens who are already eligible to be recruited as Trainees for the following course in the Para Medical Services under the Ministry of Health.

<i>Code No.</i>	<i>Name of the training Programme</i>	<i>Training period</i>	<i>Medium of language in which course followed</i>
1	Public Health Midwife	1 1/2 years (06 months field training)	Sinhala, Tamil

1. Qualified persons will be selected as 30% percent on the basis of island rank and 70% on the basis of Provincial rank as per the Z-score obtained at the G. C. E. (A/L) examination. Number of trainees who could be recruited on behalf of the training programmes will be selected on the basis of existed vacancies at the hospital and institutions under the linear Ministry and Provincial Councils available in those provinces.

Total number of trainees required for the training will be selected as a percentage of the total number of applicants in all the years to applicants eligible in each year since the actions are taken to call the applications on the basis of Z-score of the G. C. E. (A/L) examination in any year (under the section 4(a) in this) for this programme.

2. This programme/course is fulltime one. Hence, female students, who are following a fulltime course under a University or Ministry of Health or in another government institute or in any other institute during 05 days in the week and Saturday morning, should not apply for this. If someone applied under the following circumstances and if it detects later actions may be taken to recover the all expenses

spent on her by the government until such time, after removal by the course/post. If someone who is following a fulltime course in a University and intends to apply as such, following actions should be taken for such occasions. Applications sent by the persons who are already registered for fulltime courses under the Ministry of Health will be rejected.

- 2.1 If you had been registered or if you have already been registered for a full time course in a university or another government institute someday, such registration should be cancelled by you as at 15.04.2014. Even though if you are a student who did not attend for lectures from the date of registration or if you are not attending for the lectures regularly such registrations should also be cancelled by the relevant applicants as you are considered a university student. Adequate written documents should also available with you in terms of confirm this whenever necessary.
- 2.2 Eventhough someone/anyone who had not been registered under a university or to a course conducted under the Ministry of Health on the date 15.04.2014, if she had been registered as at the date of interview for the recruitment of trainees to the relevant course whatsoever, she will also be disqualified for this course.
- 2.3 If you have already completed a Degree in any university. The effective date of that Degree should be a date prior to the date of acceptance of the applications.

*Note :*

- \* You are hereby emphasized that it does not mean by any section of this *Gazette notification* as you will definitely be selected for the course you applied for eventhough you have already fulfilled the above conditions from above 2.1 to 2.3.
- \* You should also be informed that you will not be qualified for these courses under any circumstances if you have not obtained an adequate Z-score to be selected or if you have not fulfilled any other condition even if you have completed conditions mentioned from 2.1 to 2.3.
- \* You are further informed that if you have not completed the conditions mentioned from 2.1 to 2.3, you will not be qualified for these courses under any circumstances even if you have already fulfilled all the other conditions mentioned in this after obtaining and adequate Z-score.

### 3. Education and other special qualifications relevant for the post :

Code No.	Training Course	G. C. E. (O/L) Qualifications	G. C. E. (A/L) Qualifications	Other special qualifications relevant to the training course
1	Public Health Midwife	Should have passed the G. C. E. (O/L) examination in 06 (six) subjects with at least credit passes for Sinhala Language/Tamil Language, Mathematics, Science including another one subject English Language in not more than two sittings	Should have passed in 3 subjects within one sitting from the subjects Biology, Physics, Chemistry and Agriculture by the G. C. E. (A/L) Examination in any year.	<ul style="list-style-type: none"> <li>* Only the females could apply.</li> <li>* Height should be 4 feet and 10 inches of more than this.</li> <li>* All the applicants should be unmarried and should not be married within the training period. Female students who are attaching to the service temporarily after giving the theoretical training should not be entered into a marriage until appointment are granted after attaching to the formal training.</li> </ul>

### 4. Other General Qualifications :

- (a) Age should not be less than 18 years or should not be more than 30 years as at 15.04.2014.
- (b) Should be preferred/ready to serve at least 10 years within the Province recruited followed by the training.
- (c) Should be with satisfactory physical and mental health condition.
- (d) Should have the continues residence during nearest 03 years as at the closing date of applications within the district for which applied.

5. *Method of application :*

- (a) Application should be prepared as per the specimen attached herewith, A4 size papers should be utilized for this. This should be prepared as containing the sections from No. 01 to 10(a) in the first page and sections from 10(b) to 13 in the second page.
- (b) Value of Rs. 300 stamps should be affixed within the place named as "stamp" and this should also be invalid by placing the own signatory on thereof.
- (c) Applicant's signatory should be attested by an officer in Sri Lanka Administrative Service/Education Administrative Service/Government Accountant/Principal of Government School/Justice of the Peace/Attorney at law or service by an officer who is holding a Pensionable Post under Government and drawing an annual salary not less than Rs. 240,360 with confirmed at the post.
- (d) Duly completed application should be contained in one envelope and "Recruitment of trainees for the midwife training programme under the Para Medical Services 2014" should be mentioned in the top-left corner of this cover and should be sent through the registered post to the address of Director (Admin.) 02, Ministry of Health, "Suawasiripaya", No. 385, Ven. Baddegama Wimalawansa Thero Mawatha, Colombo 10 before 15.04.2014.

6. The applications of government employees or semi government employees should be sent through their Head of the Department. Also it should be noted that this is an external recruitment.

7. Receipt of the applications will not be informed.

8. Applications received after the due date will be refused.

9. Application that is not accorded with the regulations and relevant specimen mentioned in this notification would be rejected without any informing.

10. Only a selected group of applicants on the basis of a priority list that is prepared as per the Z-Score among the applicants, who have fulfilled the above qualifications, will be invited for an interview, with the representation of the staff officers under the Ministry of Health. Originals of the following particulars should be submitted by the applicants at the interview.

- (a) Certificate of birth ;
- (b) The G. C. E. (A/L) result sheet and the originals in which Z-score is shown (certified copy of this should also be sent attaching with the application) ;
- (c) Original certificate of the G. C. E. (O/L) result sheet ;
- (d) National Identity Card or Passport or driving license (certified copy of this should also be sent together with the application) ;
- (e) Certificate on proving residence and issued by the Grama Niladhari (Village officer certificate) with the confirmation by the Divisional Secretaries for the verification on residence as per above 4(d).
- (f) Formal affidavit signed by the justice of the peace in order to confirm the unmarried status.

11. *The training procedure :*

- (i) Selected applicants among the applicants underwent for the interview will be admitted for each training school in order to follow the relevant training course. Courses could be followed in the medium of languages as Sinhala/Tamil.
- (ii) Trainees who are admitted to the training schools will be subject to the existed laws and regulations enforced in the training schools and to other orders implemented time to time by the Ministry of Health.
- (iii) Training of the students who are failed by the relevant specified examinations or those who are with unsatisfactory work and conduct or those who are unable to be adapted with the examinations and leaves relevant to the training school admitted in within the training period, may be terminated any time without granting any compensation.
- (iv) A monthly allowance of Rs. 12,360 will be paid to the trainees during the training period.
- (v) Should be engaged in to an agreement and surety Bond with the Director General of Health Services as to be agreed to fulfill the training successfully, to be agreed to not left out the course to be agreed to serve at least 10 years period of time in the appointed hospital or Department of Health in the relevant Provincial Council or Liner Ministry, or under the relevant

post. If avoided the training, left the training during the training period if action where taken remove/dismiss from the service as per the above Section III or if unable to fulfill the duties under the relevant post in the Department of Health during a period of 10 years with the receipt of the appointments, she should pay the allowances granted to her during the training, the expences in incurred by the Government on behalf of her and relevant surety as per the surety Bond, to the Department of Health Services. If not actions would be taken in accordance with the law under the agreement in terms of recover the such amount of credits.

12. *Regulations under which employed in service.*— Government is not bound to be granted the permanent appointments at the end of the training. However, the candidates will be considered to be appointed for a post in Class III under the relevant post on the basis of the conditions in the relevant recruitment procedure and number of vacancies available in the province under the course recruited.

Should be served in the province selected for the training for period of 10 years since, the 1st appointment of the recruited trainees/ apprentices.

Actions will be measured to grant the appointments for the institutes where the vacancies are existed after concerning the merit sheet (Rank Register) that prepared on the results of final written test held at the end of the course and above 70% percentage appointed provincial levels and 30% percent appointed on whole Island Rank.

13. Information on educational and other qualifications should be included very carefully and correctly, when perfecting the applications. If the aforesaid applications were detected as false after the recruitment or after the appointments actions would be measured to forward the Criminal Investigation Department for taking legal actions and actions will be taken to dismiss from the training post after cancellation of the granted appointment as such and actions would be measured to include her name in to the black list shown in which no one is re-instated under the Government Service by taking disciplinary actions in this regard. Further, actions will be taken to recover the allowance granted to her during the training and expenses incurred by the Government and relevant amount of credit mentioned in the Surety Bond.

14. Selected applicants should be faced with Medical Test within the 1st month under the training in order to confirm the Healthy, Physical and Mental Fitness in order to follow the relevant course and to serve in any part of the Island and if detected as unfit by the Medical Test will be disqualified from the training.

15. All of them recruited as aforesaid will be subject to the all of the rules and regulations relevant to the Government employees, provisions of the Establishments Code in the Democratic Socialist Republic of Sri Lanka, policies imposed by the Department of Health Services, Financial Regulations and other regulations, laws and regulations and orders imposed by the Government time to time.

16. If any complicated situation is arisen with regard to any fact which is covered or is not covered by this *Gazette* Notification on recruitment for the training, Health Secretary's decision will be final at such occasions.

If any inconsistency is happened in between the Sinhala, Tamil and English sentences of this *Gazette* Notification Sinhala sentence will be effective at such time.

17. This Ministry is not bound to supply the residential facilities in the Training Schools for the applicants recruited to the training, if so, actions will be taken to charge the expenses on evaluated monthly house rental, water and electricity bills.

18. No-entitlement is granted to be involved in trade union actions or Private Services during the training period. If you were appointed in the relevant post after the training no entitlement is granted to be attended for the Private Services as well. If such an action is detected after doing so, lawful actions would be taken accordingly.

Dr. Y. D. NIHAL JAYATHILAKA,  
Secretary,  
Ministry of Health.

Ministry of Health,  
"Suwasiripaya",  
No. 385, Rev. Baddegama Wimalawansa Thero Mawatha,  
Colombo 10,  
27th January, 2014.



SPECIMEN APPLICATION FORM

RECRUITMENT OF TRAINEES FOR THE MIDWIFE TRAINING PROGRAMME UNDER THE PARA MEDICAL SERVICES – 2014  
(Read the *Gazette* Notification thoroughly before fulfilling application form)

Code No. : Relevant to the training programme  
(As per the *Gazette* Notification)

- \* Programme applied for (in Sinhala/in Tamil) : \_\_\_\_\_.  
\* Programme applied for (in English) : \_\_\_\_\_.

01. (a) Last name with initials : \_\_\_\_\_.  
(In English block capitals) : Ex. : A. B. C. SILVA  
(b) Name in full (In English block letters) : \_\_\_\_\_.  
(c) Name in full (In Sinhala/In Tamil) : \_\_\_\_\_.

02. National Identity Card No. : \_\_\_\_\_ (a copy should be attached)

03. Postal address : In Sinhala/In Tamil In English  
.....  
.....  
.....  
.....

04. (a) Permanent address : In Sinhala/In Tamil In English  
.....  
.....  
.....  
.....

- (b) Telephone No. : Mobile : \_\_\_\_\_ Permanent : \_\_\_\_\_.  
(c) Resided district : In Sinhala/In Tamil : \_\_\_\_\_ In English : \_\_\_\_\_.  
(d) Are you a permanent resident within the district : Yes/No : \_\_\_\_\_.  
(e) If "Yes" from how many years : \_\_\_\_\_.

05. Date of birth :  
Day : \_\_\_\_\_, Month : \_\_\_\_\_, Year : \_\_\_\_\_.  
Age as at 15.04.2014 :  
Days : \_\_\_\_\_, Months : \_\_\_\_\_, Years : \_\_\_\_\_.

06. Height : Feet : \_\_\_\_\_ Inches : \_\_\_\_\_.

07. Gender : Male ☐ Female ☐ (“✓” should be mentioned in the relevant box)

08. Whether you are a Sri Lankan citizen Yes ☐ No ☐ (“✓” should be mentioned in the relevant box)

09. Civil status : Married ☐ Unmarried ☐

10. Educational Qualifications :  
(a) G. C. E. Advanced Level Examination (A certified copy of the result sheet containing the Z-Score, should be attached) :  
District in which faced for Examination : \_\_\_\_\_.  
Year : \_\_\_\_\_ Index No. : \_\_\_\_\_.  
Z-Score : \_\_\_\_\_.

#	Subject	Result
1		
2		
3		
4		

(b) G. C. E. Ordinary Level Examination (attach a certificated copy of the (O/L) result sheet) :

#	Subject	First attempt		Second attempts	
		Year		Year	
		Index No.		Index No.	
		Result		Result	
1	Sinhala/Tamil Language				
2	Mathematics				
3	Science				
4	English				
5					
6					
7					
8					
9					
10					
11					
12					

11. Have you ever been convicted by a court on behalf of any allegation/or charge :

Yes : ☐ No : ☐ (“✓” should be mentioned in the relevant box)

If it is yes describe : \_\_\_\_\_.

12. Certification by the applicant :

(a) I hereby honestly declare that this application has been fulfilled by me after reading the *Gazette* Notification thoroughly and understanding the facts thereof and under the all conditions mentioned therein and I do not attend any fulltime course/programme in any other programme and information mentioned in this application by me are true and correct to the best of my knowledge.

(b) I am well aware that if my statement mentioned here or any other fact mentioned in the application revealed as untrue or false, I will be liable to be dismissed by the service.

Stamps valid of Rs. 300

\_\_\_\_\_,  
Applicant's Signature.

Date : \_\_\_\_\_.

13. Attestation of the applicant's signatory :

I hereby certify that Miss ..... who is presents this application is well known to me and signed before me on .....

\_\_\_\_\_,  
Signature by the Attester (Official Frank).

Date : \_\_\_\_\_.

Full name of the officer attested by : \_\_\_\_\_.

Designation : \_\_\_\_\_.

Address : \_\_\_\_\_.

**MINISTRY OF EDUCATION**

**Selection of Teachers to follow the Teacher Education Courses in Teachers' Colleges 2013/2014**

**AMENDMENT FOR THE 2013/07/05 GAZETTE NOTIFICATION**

APPLICATIONS are invited from teachers who possess the following qualifications to follow the Teacher Education Training Courses in Government Teachers' Colleges.

- 1.1. Untrained teachers serving in Government Schools who have obtained their formal appointments signed by the Secretary of Public Service Commission, the Secretary of Education Service Committee or by the Secretary of the Provincial Public Service Commission.
- 1.2. Teachers who have obtained appointments approved by the Provincial Director of Education and included in the list of names of Private Schools certified by the Director of Private Schools in the Ministry of Education.
- 1.3. Pirivena Teachers who have obtained appointments approved by the Provincial Director of Education and registered in the Pirivena Education Branch of the Ministry of Education.
- 1.4. Teachers who have been certified by the relevant Teacher Training Authorities as having not completed their course of studies in Distance Training, Princett or Non-graduate Weekend Teacher Training Programme.

**02. Special Instructions :**

- 2.1 Selections will be made according to the vacancies existing in Teachers' Colleges and based on the seniority in assuming duties in the school. Teachers will not be able to get their promotion in the teacher service without due professional qualifications since it will affect the quality education development. In consideration of all these facts all untrained teachers are expected to complete their training.
- 2.2 This course will be conducted as a two year residential training and in instances where residential facilities are not available, permission will be granted to reside within the vicinity of the Teachers' College after obtaining written approval from the Principal.
- 2.3 It will not be possible to provide the nearest Teachers' College as the conducting of the course in the respective Teachers' Colleges will be decided based on the facilities available in Teachers' Colleges.
- 2.4 During the period of undergoing training in the Teachers' College, trainees should refrain from following any other courses or to appear for examinations. Disciplinary action

will be taken after conducting a formal investigation relating to the information received in this regard and those who leave the courses.

**2.5 This course is not applicable for the following teachers.**

- (a) the teachers already in the Teachers' Colleges or completed a teacher education training course at a Teachers' College,
- (b) Appointment of Graduate Trainee Teachers or Graduate Management Assistants or teachers who have an appointment equivalent to a graduate appointment,
- (c) Teachers who have not fulfilled the qualification mentioned in Item No. 07 in this notification,

Necessary action will be taken for the teachers who have admitted to this teacher training course without the qualifications according to the above instructions, by cancelling the teacher training course while training or by cancelling the teacher training certificate if after the completion of the teacher training course.

**2.6 Every candidate should submit the following documents at the date of registration to the teacher training course.**

- (a) Duly completed Bond,
- (b) A copy of the Agreement signed between the government or the board of management to serve for 05 years continuously in the schools appointed after the completion of the teacher training course,

**2.7 It is compulsory for the teachers appointed under the District Service basis after the month of April 1982, to serve in the districts of first appointment school after the completion of the teacher training course**

**2.8 No permission is given to the teacher trainees to withdraw from the teacher training course. If so, a nominal fee with an additional charge should be charged and credited to the government account to cover the expenses of the trainee during the training period.**

**2.9 Regarding any problems arising with regard to the information in this Gazette Notification the decision of the Secretary - Education will be the final decision.**

03. (i) Trainees whose general conduct found to be inconsistent with college discipline and diligence in studies is not up to the standard expected by the Principal of the Teachers' College are liable to be discontinued from pursuing their training and will be sent back to their schools. Any trainee who does not have 80% attendance and participation for the course will not be eligible to sit the Teachers' College Final Examination. However, the Secretary, Education reserves the right to make final decision related to this matter.

(ii) *Leave:*

Two years full-pay study leave will be granted for institutional training. All trainees are required to devote this two year period entirely for their training. However, under special circumstances a trainee could be granted a limited number of casual leave only if the Principal is satisfied with the necessity. It is necessary that prior approval of the Principal should be obtained for same. Leave obtained in this manner should not exceed ten days per year.

A trainee whose progress in studies is found to be unsatisfactory owing to obtaining of excessive leave is liable to be discontinued from training and to be sent back to school. Any medical leave taken should be supported by a Medical Certificate obtained from a Government Medical Officer.

04.Trained Teacher Certificate will be awarded to those who successfully complete the internal tests and passing the final external examination conducted by the Commissioner General of Examinations after following the two year training course.

05.*Salary Scale.*– In accordance with the amendments made to the teacher service minute, only trained teachers will be absorbed to the teacher service on a fixed salary scale.

06.(i) Every candidate will be trained in the subject indicated in the appointment letter. However, teachers who have obtained appointments for other subjects can apply only for the Special Education course. The teachers who have been appointed as Government teachers and whose subject is not mentioned in the appointment letter, could apply for training, in one of the subjects they have passed in the G.C.E.(A/L) Examination. The candidates are expected to submit a letter approved by the head of the institution at the interview to say that they are teaching the relevant subject. Those, whose subject not indicated in the appointment letter, will be considered as Primary Education Teachers.

When the subject is not indicated in the letters of appointments of Government approved Private Schools teachers and Pirivena teachers they will be selected for training according to the subject taught by them. Submission of a copy of the Time Table approved and signed by the head of the institution is essential.

(ii) In case of insufficient number of applicants to a course, the Secretary to the Ministry of Education will decide on conducting the course.

<i>Course No.</i>	<i>Name of the Course</i>
(i) 01	Sinhala
(ii) 02	Primary Education
(iii) 03	Sociology / Social Studies

*Course No.**Name of the Course*

(iv) 04	Science
(v) 05	Mathematics
(vi) 06	Agriculture
(vii) 07	Home Science
(viii) 08	English
(ix) 09	Buddhism
(x) 10	Christianity / Roman Catholicism
(xi) 11	Hinduism
(xii) 12	Islam
(xiii) 13	Art
(xiv) 14	Music
(xv) 15	Dancing
(xvi) 16	Arabic
(xvii) 17	Special Education
(xviii) 18	Handicrafts and Technology
(xix) 19	Commerce
(xx) 20	Tamil
(xxi) 21	Physical Education
(xxii) 22	Second National Language (Sinhala / Tamil)

07. (i) *Eligibility.*– Every candidate should have fulfilled the following conditions.

- (i) Should possess a good character,
- (ii) Should be a citizen of Sri Lanka,
- (iii) Should have passed six subjects including Mathematics and First Language at the G.C.E.(O/L) in not more than 02 sittings,
- (iv) Should have three months service as a teacher by 31.12.2013 (This is applicable to teachers who are working in the Government Schools),
- (v) All candidates should prove their type of appointment by producing their original Letter of first Appointment.

(ii) Candidates who select the under mentioned courses should possess the qualifications mentioned below in addition to the above qualifications.

(a) Sinhala Course –  
Should have obtained a Credit Pass for Sinhala at the G.C.E.(A/L) Examination.

(b) Science Course–

(i) Should have obtained at least two Credit Passes at G.C.E. (O/L) Examination (Old Syllabus) or the Senior School Certificate Examination for Physics, Botany, Biology, Zoology, Chemistry, Mathematics (Biology will not be considered along with Botany and Zoology) ; or

(ii) Should have passed in Science and Mathematics with a Credit Pass for Science in the New Syllabus ; or

(iii) Should have obtained passes in two of the above subjects at the G.C.E. (A/L) Examination.

(c) Mathematics Course :

- (i) Should have obtained at least two Credit passes in Physics, Applied Mathematics, Advanced Mathematics, Elementary Mathematics, Pure Mathematics, Mathematics, Science at the G.C.E. (O/L) Examination (Old Syllabus) or the Senior School Certificate Examination ; *or*
- (ii) Should have obtained passes at the G.C.E. (O/L) Examination in Mathematics and Science with Credit Pass for Mathematics in the New Syllabus ; *or*
- (iii) Should have obtained passes in two of the above subjects at the G.C.E.(A/L) Examination.

(d) Agriculture Course :

- (i) Should have obtained a Credit pass in one of the following subjects at the G.C.E. (O/L) Examination (Old Syllabus) or at the Senior School Certificate Examination Agriculture, Chemistry, Botany, Zoology ; *or*
- (ii) Should have obtained passes in Science and Agriculture with a Credit Pass for Agriculture in the New Syllabus, at the G.C.E. (O/L) Examination ; *or*
- (iii) Should have obtained a pass in one of the following subjects Agriculture, Chemistry, Botany and Zoology at the G.C.E.(A/L) Examination ; *or*
- (iv) Should have obtained 'A' or 'B' pass in one of the above subjects in the N.C.G.E. Examination.(a letter from the Principal certifying the pre-vocational subject of the candidate is required) ; *or*
- (v) Should have obtained a training of not less than six months in a Government Farm related to Agriculture.

(e) Home Science Course :

- (i) Should have obtained a Credit Pass in Home Science or Needle Work at G.C.E. (O/L) Examination or at the Senior Certificate Examination ; *or*
- (ii) Should have obtained a pass in Home Science at the G.C.E.(A/L) Examination ; *or*
- (iii) Should have obtained 'A' or 'B' pass in one of the above subjects in the N.C.G.E. Examination.

(a letter from the Principal certifying the pre-vocational subject of the candidate is required) ; *or*

- (iv) Should have obtained a Certificate after studying Home Science at a Government Technical College for a period of not less than one year.

(f) English Course :

- (i) Should have an appointment as an English Teacher ; *or*
- (ii) Should be a teacher in service with 1st, 2nd, 3rd Class English Teachers' Certificate ; *and*
- (iii) Should have obtained a Credit Pass for English Language or English Literature at the G.C.E. (O/L) / London (O/L) Examination or at the Senior Certificate Examination ; *or*
- (iv) Should have passed English as a subject at a higher Examination.

(g) Religion Course :

- (i) Candidates applying for a course in Buddhism, Christianity (RC), Hinduism, Islam should have obtained a Credit Pass for the relevant religion at the G.C.E.(O/L) or Senior School Certificate Examination ; *or*
- (ii) Should have obtained 'A' or 'B' pass for Religion at the N.C.G.E. Examination ; *or*
- (iii) Should have obtained a pass in the subject indicated in (I) above or in a relevant subject at the G.C.E.(A/L) Examination.

(h) Art Course :

- (i) Should have obtained a Certificate from the Government College of Fine Arts (Three year Course in Art) ; *or*
- (ii) Should have obtained the Teachers' Certificate in Art (Sinhala / Tamil / English) ;
- (iii) Should have obtained a Credit Pass at the G.C.E.(O/L) Examination or at the Senior School Certificate Examination ; *or*
- (iv) Should have obtained 'A' or 'B' pass in Art at the N.C.G.E. Examination (A letter from the Principal certifying the Aesthetic subject of the candidate is required) ; *or*
- (v) Should have obtained a Pass for Art at the G.C.E.(A/L) Examination ; *or*

## (i) Music Course :

- (i) Should have obtained the Final / Intermediate Certificate in Music of the Sri Lanka Gandharwa Sabha or the First Part in Peradiga Sangeetha Examination or Jathika Sangeetha Examination ; or
- (ii) Should have obtained the Intermediate Certificate of the Government College of Fine Arts ; or
- (iii) Should have obtained the Certificate in Music (Grade V) of the Northern Ceylon Oriental Music Teachers' Association : or
- (iv) Should have obtained the Intermediate Certificate in Music from any recognized Indian Institution of Music ; or
- (v) Should have obtained a Credit Pass in Music at the G.C.E.(O/L) Examination or Senior School Certificate Examination ; or
- (vi) Should have obtained a pass in Music at the G.C.E. (A/L) Examination ; or
- (vii) Should have obtained 'A' or 'B' pass in Music at the N.C.G. E. Examination (A Letter from the Principal certifying the Aesthetic subject of the candidate is required).

## (j) Dancing Course :

- (i) Should have obtained the Final / Intermediate Certificate in Dancing of the Sri Lanka Gandharwa Sabha or the First Part in Peradiga Netum Examination or Jathika Netum Examination ; or
- (ii) Should have obtained the Intermediate Certificate of the Government College of Dancing ; or
- (iii) Should have obtained the Intermediate Certificate in Dancing from any recognized Indian Institution of Dancing ; or
- (iv) Should have obtained a Credit Pass in Dancing at the G. C. E.(O/L) Examination or Senior School Certificate Examination ; or
- (v) Should have obtained a pass in Dancing at the G.C.E. (A/L) Examination ; or
- (vi) Should have obtained 'A' or 'B' pass in Dancing at the N.C.G. E. Examination (A Letter from the Principal certifying the Aesthetic subject of the candidate is required).

## (k) Arabic Course :

- (i) Should have obtained a pass in stage I and II of the Al-Alim Preliminary Examination held by the Department of Examination or should have obtained a pass in Arabic at the G.C.E. (O/L) Examination ; or
- (ii) Should have obtained a pass in the Final Examination of a recognized Madrasa Institute. The recognized Madrasa Institutes are given below:
  1. Bahijathul Ibrahimiya Arabic College, Fort, Galle
  2. Gafuriya Arabic College, Maharagama
  3. Madrathul Bari Arabic College, Weligama
  4. Kasimiya Arabic College, Puttalam
  5. Nadwatul Ulema Arabic College, Muttur
  6. Eastern Lanka Arabic College, Addalaichchenai
  7. Madrasathulfula Arabic College, Kaththankudi
  8. Muslim Ladies Arabic College, KalEliya
  9. Madrasathul Jeffriya Arabic College, Galle
  10. Hiydadiya Arabic College, Madampe
  11. Nadwathul Buhari Arabic College, Kinniya
  12. Madrasathul Nooraniya Arabic College, Kotuwegoda, Matara
  13. Makkiya Arabic College, Galle

or

Any other approved Institute (Proof of recognition of the Institute should be forwarded at the Interview)
- (iii) The teachers of all other appointment with the qualification of the above (I) or (II) can be applied for this course.

## (l) Special Education Course :

There are three divisions.

- (i) Teaching children who are visually handicapped (Blind)
- (ii) Teaching Children who are in the category of hearing impaired (Deaf)
- (iii) Teaching Children who are mentally retarded.

Candidates should indicate the division preferred in their application. Special consideration will be given to those having English Knowledge in selecting suitable candidates.

(m) Handicrafts and Technical Skills Course :

- (i) Should have obtained a Credit Pass at the G.C.E.(O/L) Examination or Senior School Examination in one of the following handicraft subjects;
  - Wood Work
  - Metal Work
  - Weaving
  - Pottery
  - Motor Mechanism
  - Radio Technology
  - Masonry

*or*

- (ii) Should have obtained 'A' or 'B' pass in relevant subject at the N.C.G. E. Examination (A Letter from the Principal certifying the pre-vocational subject of the candidate is required) ; *or*
- (iii) Should have a certificate in proof of successful completion of course of not less than one year duration at a Government Technical College or under a Government Department

(n) Commerce Course :

- (i) Should have obtained a Credit Pass in two subjects among Economics, Commerce, Accountancy, Typing, Shorthand, Commerce and Finance at the G.C.E. (O/L) Examination or Senior School Examination; *or*
- (ii) Should have obtained a Pass in two subjects indicated above at the G.C.E.(A/L) Examination ; *or*
- (iii). Should have obtained a Certificate from a Government Technical College for one year Commerce Course

(o) Tamil Course :

- (i) Should have obtained a Credit Pass in Tamil Language at the G.C.E.(A/L) Examination.

(p) Physical Education Course :

- (ii) Should have obtained a teaching appointment in Physical Education.

(q) Sociology Course :

- (i) Should have obtained a Credit Pass in Social Studies at the G.C.E. (O/L) Examination or Senior School Examination ; *or*

(ii) Should have obtained a 'A' or 'B' grade in Social Studies at the N.C.G. E. Examination ; *or*

(iii) Should have obtained a Pass in two subjects among Geography, Economics, Political Science and History at the G.C.E.(A/L) Examination.

(r) Second National Language (Sinhala / Tamil) Course :

Teachers who have obtained appointments for Second National Language Sinhala / Tamil subjects having qualifications indicated as in Para 7 (I) above can apply for same.

08. A limited number of teachers from approved Director Managed School or on the permanent staff of Government Approved Private Schools, having a minimum of 20 hours of teaching during a week, will be selected for training. The following categories of schools are recognized for this purpose :

- I. Assisted Schools which became Private fee-levying Schools in 1951 ;
- II. Schools which became Private Non-fee levying Schools on 1960/12/01 ;
- III. Private Schools and Pirivenas approved by the Ministry of Education (Not by the Divisional / Provincial Directors of Education).

All candidates who are teachers in Private schools approved by the Ministry of Education should have a minimum of one year continuous service on 31/12/2013 They should produce a letter from the Provincial / Zonal Director of Education certifying their date of first appointment and that the teacher belongs to the approved staff of the school at the interview.

Pirivena Teachers should have minimum service of two (02) years as on 31.12.2013 for this approved service will be recognized under the Pirivena Act, of 1959 or Pirivena Act, No. 64 of 1979.

At present, Pirivena teachers can apply only for the courses in Sinhala, Science, Mathematics, English and Buddhism. (They should obtain training in the subject for which they were appointed.) In addition, teachers who are applying from Vidyayathana Pirivenas can be applied for Music, Art, Dancing, Commerce, Physical Education and Agriculture.

Teachers from Government Approved Private Schools and Pirivenas should submit a declaration by the Managers at the interview with regards to the following.

- (i) that the teacher could be released from service for the period of training ;
- (ii) that the Teacher's salary will be paid during the period of training ;
- (iii) that the Teacher could be re-employed by the Management after completion of their training ;
- (iv) that no request will be made for replacement of the teachers selected for the training and that their duties will be distributed among the other members of the staff.

Teachers selected from Government Approved Private Schools and Pirivenas, should sign an agreement before their registration to the effect that "no requests will be made by them for employment in Government Schools, after completion of their training".

Teachers from Government Approved Private Schools should submit the originals of their letters of appointment with the endorsement of the Provincial Director of Education. In the case of teachers who obtained their appointment before the age of 18 years, their date of appointment will be made effective from the 18th Birthday. The letter of appointment should be certified by the Provincial Director of Education concerned, if it has been signed by any other officer.

#### 09. Application for selection

(I) Application should be prepared in accordance with the Specimen given in this Gazette Notification :

- (a) Application should be made in the medium in which the candidate wishes to follow the course ;
- (b) Application form should be prepared on a sheet of paper of 8" X 12" (A4) size using both sides ;
- (c) No alterations or deletions of any cage should be done. Care should be taken to keep adequate space between the cages and to avoid any over-crowding.

(II) Candidate should fill in the application properly. Incomplete applications will be rejected. Special attention of the candidates is drawn to the following :-

- (a) Every candidate must give his / her name as registered in the Department ;
- (b) Application should be forwarded through the Head of the School, Zonal Director of Education & Provincial Director of Education if the candidate is a Head of a School he / she should forward the application through the Zonal Director of Education and the Provincial Director of Education.

- (c) Duly completed applications should be forwarded under registered cover to "Director of Education, Teacher Education Administration Branch, Ministry of Education, Isurupaya, Battaramulla" to reach on or before 04.04.2014. "Selection of Teachers to follow the Teacher Education Courses in Teachers' Colleges – 2013/2014" and Name of the Course, Medium and the Zone should be written on the top left hand corner of the envelope enclosing the application ;

#### Registered Post

"Selection of Teachers to follow  
the Teacher Education Courses  
in Teachers' Colleges – 2013/2014"

Course : .....  
Medium : .....  
Zone : .....

Director of Education,  
Teacher Education Administration Branch,  
Ministry of Education,  
Isurupaya,  
Battaramulla.

(d) Late applications will be rejected ; and –

- (i) Applications will not be acknowledged ;
- (ii) No other documents should be attached to the application ;
- (iii) Should be prepared to submit originals and certified photocopies of all certificates and other documents at the interview.

(III) Please note that a Weekend or Distance Teacher Training Programme will not be commenced for Teacher Training in Teachers' Colleges for the year 2013/2014.

10. In the event of any inconsistency between Sinhala, Tamil or English texts of this *Gazette* Notification, the Sinhala text shall prevail.

ANURA DISSANAYAKE,  
Secretary,  
Ministry of Education.

Ministry of Education,  
Isurupaya,  
Battaramulla,  
14th March, 2014.



SPECIMEN APPLICATION FORM

MINISTRY OF EDUCATION

SELECTION OF TEACHERS TO FOLLOW THE TEACHER EDUCATION COURSES IN TEACHERS' COLLEGES - 2013/2014

01. Medium :
02. Date of assumption of duties according to the Letter of Appointment :
03. Name of Course :
04. Category of First Appointment, Subject and Service / Grade held by you :
- (a) Category of First Appointment :
- (b) Subject :
- (c) Service / Grade held by you (Indicate the appropriate number in the cage)
- |                           |   |    |                      |                      |
|---------------------------|---|----|----------------------|----------------------|
| Sri Lanka Teacher Service | - | 01 |                      |                      |
| Teacher Assistant         | - | 02 | <input type="text"/> | <input type="text"/> |
| Other (Please specify)    | - | 03 |                      |                      |
- (d) Grade :
05. If you are a teacher registered for the Distance Teacher Training Course / Weekend Teacher Training Course for Non-graduate Untrained teachers and not completed ;
- (i) Name of the Course:\_\_\_\_\_.
- (ii) Year :\_\_\_\_\_.
- (iii) Final Results :\_\_\_\_\_.
06. Name with Initials(Write in Block Capital Letters. Write the name first and indicate the initials after the name.)  
(Example :PERERA, A. B.)  
Rev./Mr./Mrs./Ms. :\_\_\_\_\_.
07. Names denoted by Initials(Write in Block Capital Letters) :\_\_\_\_\_.
08. Gender - Male / Female :  (Write the respective number in the cage)  
Male - 1 Female - 2
09. National Identity Card Number :
10. (a) Date of Birth :\_\_\_\_\_.
- (b) Age as on 31/12/2013 : Years :\_\_\_\_\_, Months :\_\_\_\_\_, Days :\_\_\_\_\_.
11. Telephone Number : Residence :\_\_\_\_\_. Mobile :\_\_\_\_\_.
12. E-mail address (if any) :\_\_\_\_\_.
13. Private Address(Write in Block Capital Letters) :\_\_\_\_\_.
14. Name of the Present Serving Station, Address, District and Zone (Write in Block Capital Letters) :
- (i) Name of the Present Serving Station :\_\_\_\_\_.
- (ii) Address :\_\_\_\_\_.
- (iii) District :\_\_\_\_\_.
- (iv) Zone :\_\_\_\_\_.

(v) Nature of the Serving Station (Indicate the appropriate number in the cage)

- (a) Government School – 01  
(b) Plantation School – 02  
(c) Government approved Pirivena – 03  
(d) Government approved Private School – 04  
(e) Other – 05

15. Educational Qualifications :

(i) Results of G. C. E. (O/L) Examination :

			First Time	Second Time
	Year			
	Index Number			
Serial No.	Subject		Grade obtained	
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				

(ii) Results of G.C.E.(A/L) Examination :

			First Time	Second Time
	Year			
	Index Number			
Serial No.	Subject		Grade obtained	
1.				
2.				
3.				
4.				

16. Service Particulars :

Serial No.	Schools Served	Period of Service	Whether difficult or not
1.			
2.			
3.			

17. Applicants' Declaration :

- (i) I declare that the above stated information is correct and true. I know that, if the information given by me found to be incorrect, my application will be subjected to rejection and if any fault is revealed after the selection, I will be dismissed from the course.  
(ii) I am presently not undergoing any type of institutional teacher training programmes.

\_\_\_\_\_,  
Signature of the Applicant.

Date :\_\_\_\_\_.

18. Principals' Declaration :

- (i) The number of teachers in the staff at present :\_\_\_\_\_.
- (ii) The Number of Students :\_\_\_\_\_.
- (iii) Whether the existing staff in the school will be sufficient for the number of students, if the teacher is released for the teacher training :\_\_\_\_\_.

I certify that the above candidate is a teacher / teacher assistant serving in my school from ..... up to date and I have examined the particulars submitted by him / her in this application and certify them as true and correct.

I agree to release Rev./Mr./Mrs./Ms. .... if selected for the Teacher Training Course.

\_\_\_\_\_,  
Signature of the Principal and the Rubber Seal.

Date :\_\_\_\_\_.

19. I certify that Rev./Mr./Mrs./Ms..... is a Teacher / Teacher Assistant, serving in ..... Vidyalaya of ..... zone from ..... up to date. He / She has assumed duties as per his / her first appointment letter dated ..... I have examined the particulars submitted by him / her in this application and certify them as true and correct.

I agree to release Rev./Mr./Mrs./Ms. .... if selected for the Teacher Training Course.

\_\_\_\_\_,  
Signature,  
Zonal Director of Education and the Rubber Seal.

Date :\_\_\_\_\_.

20. I certify that Rev./Mr./Mrs./Ms..... is a Teacher / Teacher Assistant, serving in ..... Vidyalaya of ..... zone. I have examined the particulars submitted by him / her in this application and certify them as true and correct.

I agree to release Rev./Mr./Mrs./Ms. .... if selected for the Teacher Training Course.

\_\_\_\_\_,  
Signature,  
Provincial Director of Education and the Rubber Seal.

Date :\_\_\_\_\_.

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