

N. B.- Parts I:I and IV(A) of the *Gazette* No. 2012 of 24.03.2017 were not published.

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The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 2,013 – 2017 මාර්තු මස 31 වැනි සිකුරාදා – 2017.03.31

No. 2,013 – FRIDAY, MARCH 31, 2017

(Published by Authority)

PART I: SECTION (IIA) – ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

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- N. B.- (i) Ceylon German Technical Training Institute Bill was published as a supplement to the part II of the *Gazette of the Democratic Socialist Republic of Sri Lanka* of March, 10, 2017.
- (ii) Institution of Building Services Engineering and Technology of Sri Lanka (Incorporation) Bill was published as a supplement to the part II of the *Gazette of the Democratic Socialist Republic of Sri Lanka* of March 17, 2017.

IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, Corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after **three months** from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 21st April, 2017 should reach Government Press on or before 12.00 noon on 07th April, 2017.

Electronic Transactions Act, No. 19 of 2006 - Section 9

“Where any Act or Enactment provides that any proclamation, rule, regulation, order, by-law, notification or other matter shall be published in the *Gazette*, then such requirement shall be deemed to have been satisfied if such rule, regulation, order, by-law, notification or other matter is published in an electronic form of the *Gazette*. ”

GANGANI LIYANAGE,
Government Printer (Acting)

Department of Govt. Printing,
Colombo 08,
01st January, 2017.

This Gazette can be downloaded from www.documents.gov.lk



1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A “Sri Lankan” is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the “New Entrants” Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments:

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public

Service. Such Officers may in the first instance be appointed to act in the new post for a specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the ‘Widows and Orphans’ Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

5. Serving Officers in the Public Service :

5:1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service. Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

6. Definition of Salary for the purpose of Eligibility

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (ii) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

Rules and Instructions for Candidates

“All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968.”

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :—

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the Supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for Practical and Oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination Hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination Hall other than a member of the Examination Hall Staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the Index Number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. It should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination Hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination Hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination Hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination Hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination Hall. Should the Supervisor so requires, each candidate is bound to

declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any other candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination Hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

Candidates should adhere to the following instructions for their own safety :—

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination Hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination Hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination Hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination Hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination Hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your Index Number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics Questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Commissioner General of Examinations.
Department of Examinations,
Pelawatta, Battaramulla.

Posts – Vacant

SRI LANKA POLICE

Post of Women Police Constable

APPLICATIONS are invited from the citizens of Sri Lanka for the Post of Recruit Women Police Constable in the Sri Lanka Police.

2. Application forms duly perfected in accordance with the specimen form given below should be sent to “Director/ Recruitment, Recruiting Office, No. 375, Sambuddathwa Jayanthi Mawatha, Colombo 06”. The application should be sent by Registered Post to the above mentioned address to reach on or before 02.05.2017 and the applied post should be marked on the top left hand corner of the envelope enclosing the application. Delayed applications will be rejected and no application will be issued by the Sri Lanka Police.

3. *Salary Scale.*— Rs. 354,480 - 7 x 3,600 - 27 x 4,440 - Rs. 499,560.00

Salary will be paid from 01.01.2016 to 01.01.2020 as per the Public Administration Circular 3-2016 Schedule II and the above mentioned Salary Scale will be effect from 01.01.2020.

Further, these officers are entitled for the allowances granted in accordance with the IG Police Circular No. 2416/2013, dated 07.01.2013. In addition to the above Salary Scale, they will be paid following allowances :

	<i>Rs. cts.</i>
(a) Cost of living allowance	7,800.00
(b) As per the P. A. Circular 03/2016, it is granted 40% of the allowance for the relevant rank	5,712.00
(c) Arduous duty allowance	2,000.00
(d) Uniform cleaning allowance	250.00
(e) Combined allowance (350x30 areas where special incentives allowance are paid)	10,500.00
(f) Combined allowance (350x24 areas where special incentives allowance are not paid)	8,400.00

In addition to the above said allowances :

- (a) Free transport facilities.
- (b) Free Medical facilities to officers (Financial assistance can be obtained for medical treatment even in a Foreign Country.).

(c) All uniforms will be provided free of charge.

(d) Facilities to improve skills and talents in sports.

(e) Travelling expenses are provided to undertake duties and money will be granted as rewards for outstanding and arduous duties.

04. *Basic Qualifications :*

(a) *Age Limits.*— The age should be between 18 and 30 years as at closing date of the applications as per the *Gazette* Notification.

(b) *Educational Qualifications :*

Should have passed 06 subjects including Mathematics and Medium Language in not more than two attempts at the G. C. E. (O/L) Examination. Applicants who are qualified within two attempts should have passed at least 05 subjects (including both Mathematics and Medium Language or at least one, at the first attempt).

Note 01.— According to the classification of subjects of the Department of Examinations, in calculating the number of subjects passed at G. C. E. (O/L) both passes in science subjects number 41, 44 will be treated as one subject and both passes in Mathematics Number 42 and 45 will be treated as one subject.

Note 02.— Failure in the technical subjects at written test of G. C. E. (O/L) Examination will be considered as failure in the same subject although a pass has been obtained for the same subject in the practical test.

Note 03.— Since optional subjects of Tamil, English and Sinhala have not been included in the stream of G. C. E. (O/L), passes in any of these subjects will not be computed as a pass in the G. C. E. (O/L) Examination.

(c) *Physical Requirements :*

* Height 05 feet 02 inches (minimum).

Note.— Applicants who are slightly short of the physical requirements, but fulfill the other stipulated qualifications will be eligible at the discretion of Inspector General of Police provided they have skills in sports or have achieved best performance in sports at National level or they have earned reputation for Sri Lanka by participating in an international competition.

(d) *Visual Requirement.*— Vision should not be less than 6/12 in each eye. If the vision is 6/6 in one eye and 6/18 in the other eye, will be also accepted. Colour vision should be normal. Applicants wearing spectacles or contact lenses will not be eligible for being selected for the service.

(e) *Other Qualifications.*— Applicants should be unmarried (Divorcee will be considered as unsuitable).

5. *Method of Recruitment.*— Selected applicants will have to pass in the Basic Qualification Test conducted by the Sri Lanka Police. Only those who have passed this test can participate in the physical fitness test and should pass that test.

* *Physical Fitness Test :*

* 1,000 meters running - 05 minutes 14 seconds.

* Those who are successful in the physical fitness or endurance test will be called for final interview. Only those who score 40% or more will be called for the written test.

The written test consists of two question papers :

- * An essay paper, not less than 500 words within 45 minutes.
- * General knowledge and Intelligence test paper - 1 hour.

6. *Medical Examination.*— Applicant must pass the medical test before obtaining his appointment. Medical test is an only one part of the recruitment process. Selection will be made among the applicants who pass the medical test as per the number of existing vacancies and the position in the list pertaining to the merits and skill. Those who fail the medical test will be rejected.

7. *Background Inquiries :*

(a) Applicant's close relations and friends will be inquired, on the conduct of the applicant.

Applicants with bad conduct will not be recruited ;

(b) Providing false information or conceal information will make the applicant ineligible. If the false information is elicited after the appointment, the applicants will be dismissed from the service.

8. *Implementation of Official Language Policy :*

* As per the Public Administration Circular No. 07/2007 dated 28.04.2007 issued by the Ministry of Public Administration and Home Affairs, all officers recruited to the Public/ Provincial Service with effect from 01.07.2007 should acquire proficiency in the other official language within a period of 05 years in addition to the official language through which they entered to the service.

* Officers recruited below the rank of an Assistant Superintendent of Police from 01.07.2007 should pass the language test of secondary level conducted by the Official Language Department.

* The salary increments of those who fail to pass the second official language within 5 years from the date of appointment will be deferred until a pass is obtained.

09. *Terms of Engagement.*— This post is permanent and pensionable. You are liable to contribute to the Widows'/ Widowers'/ and Orphans' Pension Scheme.

10. *Conditions of Service :*

(a) This appointment is subject to a three years recruit period ;

(b) The recruited officers will be required to comply with any rules already made or may hereafter be made to give effect to the language policy;

(c) They will be subjected to the relevant provisions of the Establishment Code Volume I and II, Financial Regulations, Departmental Orders, and any other orders that may be issued by the Inspector General of Police or by the Government from time to time;

(d) Prior to their confirmation, every officer will be required to pass the prescribed Examinations

conducted by the Sri Lanka Police. Those who fail to pass the prescribed examinations or found to be unfit for Police duties will be liable for removal from the Police Service ;

(e) Permission will not be granted to marry prior to being confirmed in the said rank without the permission of the Inspector General of Police. However in terms of P. G. II No. 41 dated 28.02.1973 and I. G's Circular No. 1952/2006 of 19.10.2006 and circular (amended) dated 09.08.2007, it is possible to marry showing special reasons and with permission of Inspector General of Police ;

(f) Applicants on being appointed and after the training should serve as recruit period of 03 years in the Sri Lanka Police and if they wish to resign from the service before their recruit is over, they should sign an agreement of consent to the effect that they are willing to pay at the time of tendering their resignation any amount which was incurred on the training and uniforms etc., together with any other prescribed payments. Director of Police Training College will decide it having calculated dues from the applicants. The acceptance of resignation should conform to the Section 4, Chapter V of Volume I of the Establishments Code, 1985 ;

(g) Immediately after Recruit Women Police Constables have commenced their training at the Police Training College, they should subscribe affirmation/oath to the effect that they comply with the Police Code of conduct in terms of the I. G. P's Circular No. 1693/2004 ;

(h) Immediately after Recruit Women Police Constables have commencement their training at the Police College, they should subscribe the Oath of allegiance to the public service in terms of the IGP's Circular No. 1804/2004 ;

(i) Recruit Women Police Constables who have been confirmed in the post will have opportunities for promotions in terms of the approved scheme of promotions of the Sri Lanka Police.

11. (a) Attention is invited to the general conditions applicable to appointment to the posts in the Public Service published in the Section (11A) of the Part I of this *Gazette* ;

(b) Enlistment will be made in terms of Public Administration Circular, No. 15/90 dated 10.03.1990.

12. Applications should annex copies of the following documents to their application (originals must not be forwarded) :

- (i) Birth Certificate ;
- (ii) Two recent testimonials of Character (obtained from persons who are not related) ;
- (iii) Certificates substantiating educational qualifications ;
- (iv) Certificates substantiating any outstanding sports or other extra curricular activities ;
- (v) A photocopy of certificates of services (if available) ;
- (vi) A photocopy of the Identity Card.

13.(a) Applicants who are already in the Public Service must forwarded their applications through the Heads of their respective institutions and they must be accompanied with a certificate stating that the officer can be released, if selected. The applicants who are not adhere to the above, their applications will be rejected.

(b) Applicants must fill the required particulars in their own hand writing on a paper of 11" x 8" in size and post them together with the copies of certificates called for to the address given in paragraph 2 and under no circumstances should applications be handed over personally to any officer in Sri Lanka Police.

14. Applications which do not conform to the requirements stipulated in this notification will be rejected and such applicants will not be notified.

Note.— No travelling or other expenses will be paid by the Sri Lanka Police to applicants who are summoned for the test and interview.

PUJITH JAYASUNDARA,
Inspector General of Police.

10th March, 2017,
Police Headquarters,
Colombo 01.

SRI LANKA POLICE



(For office use)
size 2"x2 1/2"

POST OF RECRUIT WOMEN POLICE CONSTABLE

SPECIMEN APPLICATION FORM

01. (a) Name in full (in block letters) :_____
(As stated in the applicant's birth certificate)
(b) Name with initials :_____
(c) Post applied for :_____.

02. National Identity Card No. :_____
(Copy of the NIC should be attached)

03. Father's name in full :_____.

04. Place of birth of the applicant :_____
Divisional Secretariat to which the place of birth
belongs :_____
Province :_____.

05. (a) Present address :_____
(b) Police Station to which the present address belongs
:_____
(c) Permanent Address :_____
(d) Police Station to which the permanent address
belongs :_____
(e) Mailing Address :_____
(f) Grama Niladari's Division to which permanent
address belongs :_____
Divisional Secretariat :_____
(g) Telephone No. (Residence) :_____
Mobile No. :_____.

06. (a) Nationality :_____
(b) Whether you are a Sri Lankan citizen by birth or
registration :_____
(If by registration attach a copy of that certificate)
(c) If you are citizen by birth state the place of birth :—
(i) Applicant :_____
(ii) Applicant's father :_____
(iii) Applicant's paternal grandfather :_____
(iv) Applicant's paternal great grand father :_____.

07. Date of Birth :_____
(Copy of the birth certificate should be attached)
Age :_____
(as at the closing date of applications as per the *Gazette*
Notification) :
Years :_____, Months :_____, Days :_____.

08. Height : Feet :_____. Inches :_____.

09. Educational qualifications (mention the examinations
passed and the copies of the certificates should be
attached) :_____.

10. Additional qualifications (Copies of the certificates
should be attached) :_____.

11. Civil status :_____.

12. (i) Present employment :_____
(ii) Are you a member of any armed force ? :_____.

13. Do you have special skills and/or qualifications :_____.

14. Give names and addresses of two non-related referees
to inquire about the applicant :
(i) _____
(ii) _____.

15. Have you served in the Sri Lanka Police Service
before ? (If so, what are the reasons for leaving the
service ? give details) :_____.

16. (a) Are you serving in any armed service ? (If so
your application must be forwarded through the
respective Service Commander) :_____.

- (b) Have you served in an armed service ? (If so
attach a copy of your discharge certificate) :
_____.

17. (a) Are you serving in a Volunteer Armed Service ?
(If so, your application must be forwarded
through the respective Service Commander) :
_____.

- (b) Have you served in Volunteer Armed service ?
:_____
(If so attach a copy of your discharge certificate)

18. Have you been arrested on suspicion of having
committed an offence ? Have you been, convicted or
brought before the court or punished (If so give details)
:_____.

19. Has any of your relation been arrested on suspicion of
having committed an offence or convicted or brought
before the court or punished (If so give details) :
_____.

I hereby declare that the above particulars are true
and correct to the best of my knowledge and belief. If the

particulars furnished are found to be incorrect or false, I am aware that I am liable for immediate termination of my service in the Sri Lanka Police at any time even though I have been appointed to the post.

_____,
Signature of the Applicant.

Date :_____.

20. Certification of the Head of the Institution (If applicable) :

This is to certify that the applicant Mr./Miss is serving in the Department Corporation/ Board and if he is selected for the above post, he could be released from service.

_____,
Signature of the Head of the Institution
with the Designation seal.

Designation :_____.

Date :_____.

03-1227/1

SRI LANKA POLICE

Post of Police Constable

APPLICATIONS are invited from the citizens of Sri Lanka for the Post of Recruit Police Constable in the Sri Lanka Police.

2. Application forms duly perfected in accordance with the specimen form given below should be sent to Director/Recruitment, Recruiting Office, No. 375, 1st Floor, Sri Sambuddathwa Jayanthi Mawatha, Colombo 06. The application should be sent by the Registered Post to the above address to reach on or before 02.05.2017 and the post applied for should be marked on the top left hand corner of the envelope enclosing the application. Delayed applications will not be entertained and no applications will be issued by the Sri Lanka Police.

3. *Salary Scale*.— Rs. 354,480 - 7 x 3,600 - 27 x 4,440 - Rs. 499,560.00

Salary will be paid from 01.01.2016 to 01.01.2020 as per the Public Administration Circular 3-2016 Schedule II and the above mentioned Salary Scale will be effect from 01.01.2020.

Further, these officers are entitled for the allowances granted in accordance with the IG Police Circular No. 2416/2013, dated 07.01.2013. In addition to the above Salary Scale, they will be paid following allowances :

	<i>Rs. cts.</i>
(a) Cost of living allowance	7,800.00
(b) As per the P. A. Circular 03/2016, it is granted 40% of the allowance for the relevant rank	5,712.00
(c) Arduous duty allowance	2,000.00
(d) Uniform cleaning allowance	250.00
(e) Combined allowance	10,500.00
(350x30 areas where special incentives allowance are paid)	
(f) Combined allowance	8,400.00
(350x24 areas where special incentives allowance are not paid)	

In addition to the above said allowances :

- (a) Free transport facilities.
- (b) Free Medical facilities to officers (Financial assistance can be obtained for medical treatment even in a Foreign Country.).
- (c) All uniforms will be provided free of charge.
- (d) Facilities to improve skills and talents in sports.
- (e) Travelling expenses are provided to undertake duties and money will be granted as rewards for outstanding and arduous duties.

4. *Basic Qualifications Required* :

(a) *Age Limit*.— The age should be between 18 and 28 years as at closing date of the applications as per the *Gazette* Notification. However Police Officers currently serving in the Sri Lanka Police/STF as Police Constable Drivers are eligible to apply up to the age of 30 at the closing date of applications.

(b) *Educational Qualifications* :

Should have passed 06 subjects including Mathematics and Medium Language in not more than two attempts at the G. C. E. (O/L) Examination. Applicants who are qualified within two attempts should have passed at least 05 subjects (including both Mathematics

and Medium Language or at least one, at the first attempt).

Note 01.– The subjects passed at the G. C. E. (O/L) Examination is determined as per the subject classification of Department of Examination *i.e.*- Science subject combination of subject number 41 and 44 is considered as one subject and Maths subject combination of subject number 42 and 45 as one subject.

Note 02.– If the written test of Technical subject at the G. C. E. (O/L) Examination is failed, it is considered as the Technical subject is failed even though the practical test of the same subject is passed.

Note 03.– Since optional Tamil, English and Sinhala subjects are not included in the stream of G. C. E. (O/L) syllabus, passes in any of these subjects will not be accounted as a passed subjects at the G. C. E. (O/L) Examination.

(c) Physical Requirements :

- * Height 05 feet 04 inches (minimum).
- * Chest 30 inches minimum (in exhalation).

Note.– Applicants who are slightly short of the physical requirements, but fulfill the other stipulated qualifications will be eligible at the discretion of Inspector General of Police provided that they have outstanding skills in sports and have achieved excellent performance in sports at National level or have earned reputation for Sri Lanka by participating in an International competition.

(d) Visual Requirement.– Vision should not be less than 6/12 in each eye. If the vision is 6/6 in one eye and 6/18 in the other eye, will be also accepted. Colour vision should be normal. Applicants wearing spectacles or contact lenses will not be eligible for being selected for the service.

(e) Other Qualifications.– Applicants should be unmarried (Divorcees will be considered as unsuitable). Only this condition will not apply for the Police Officers presently serving in the Sri Lanka Police and who have fulfilled the other qualifications.

5. Method of Recruitment.– Selected applicants will have to pass in the Basic Qualification Test conducted by the Sri Lanka Police. Only those who have passed this test can participate in the physical fitness test and should pass that test.

*** Physical Fitness Test :**

- * 1,000 meters running - 03 minutes 44 seconds

* Only those who are successful in the physical fitness test will be summoned for the final interview, and those who score 40% or more in the final interview will be summoned for the written test.

The written test consists of two question papers :

- * An essay paper, not less than 500 words - 45 minutes.
- * General knowledge and Intelligence test paper - 1 hour

6. Medical Examination.– Applicant must pass the medical test before obtaining his appointment. Medical test is an only one part of the recruitment process. Selection will be made among the applicants who pass the medical test as per the number of existing vacancies and the position in the list pertaining to the merits and skill. Those who fail the medical test will be rejected.

7. Background Inquiries :

- (a) Applicant's close relations and friends will be inquired, on the conduct of the applicant. Applicants with bad conduct will not be recruited ;
- (b) Providing false information or conceal information will make the applicant ineligible. If the false information is elicited after the appointment, the applicants will be dismissed from the service.

8. Implementation of Official Language Policy :

- * As per the Public Administration Circular No. 07/2007 dated 28.04.2007 issued by the Ministry of Public Administration and Home Affairs, all officers recruited to the Public/ Provincial Public Service with effect from 01.07.2007 should acquire proficiency in the other official language within a period of 05 years in addition to the official language through which they enter the service.

* Officers recruited below the rank of an Assistant Superintendent of Police from 01.07.2007 should pass the level 2 of the language test conducted by the Department of Official Languages.

* The salary increments of the officers who do not acquire the specific proficiency in the second official language within a period of 05 years from the date of their appointments will be deferred until they obtain qualifications.

9. *Terms of Engagement.* – This post is permanent and pensionable. You are liable to contribute to the Widows'/Widowers' and Orphans' Pension Scheme.

10. *Conditions of Service :*

- (a) This appointment is subject to a three years recruit period ;
- (b) The recruited officers will be required to comply with any rules already made or may hereinafter be made to give effect to the official language policy;
- (c) They will be subjected to comply with the relevant provisions of the Establishments Code Volume I and II, Financial Regulations, Departmental Orders, and any other orders that may be issued by the Inspector General of Police or by the Government from time to time;
- (d) Prior to their confirmation, every officer will be required to pass the prescribed Examinations conducted by the Sri Lanka Police. Those who fail to pass the prescribed examinations or found to be unfit for Police duties will be liable to be removed from the Police Service ;
- (e) Permission will not be granted to marry prior to the confirmation in the said rank without the permission of the Inspector General of Police. However in terms of P. G. II No. 41 dated 28.02.1973 and I. G's Circular No. 1952/2006 of 19.10.2006 and circular (amended) dated 09.08.2007, it is possible to marry under special circumstances and with the permission of Inspector General of Police ;
- (f) Applicants appointed after the training should serve as recruit period of 03 years in the Sri Lanka Police and if they wish to resign from the service before their probation is over, they should sign a consent agreement to the effect that they are

willing to pay any amount which was incurred on the training and uniforms etc., together with any other prescribed payments at the time of tendering their resignations. Director of Police Training College will decide it having calculated dues from the applicants. The acceptance of resignation should conform to the Section 4, Chapter V of Volume I of the Establishments Code, 1985 ;

(g) Recruit Police Constables should subscribe affirmation/oath to the effect that they comply with the Police Code of conduct immediate after commencing their training in terms of the I. G. P.'s Circular, No. 1693/2003 ;

(h) Recruit Police Constables should subscribe the Oath of allegiance for a prestigious public service, immediate after commencing their training in terms of the I.G.P's Circular, No. 1804/2004 ;

(i) Recruit Police Constables who have been confirmed in the post will have opportunities for promotions in terms of the approved schemes of promotions of the Sri Lanka Police.

11. (a) Attention is drawn to the general conditions applicable to appointments to posts in the Public Service published at the beginning of the Section (IIA) of the Part I of this *Gazette* ;

(b) Enlistment will be made in terms of Public Administration Circular, No. 15/90 dated 10.03.1990.

12. Applications should accompany copies of the following documents (originals must not be forwarded) :

- (i) Birth Certificate ;
- (ii) Two recent testimonials of character (obtained from persons who are not related) ;
- (iii) Certificates in support of educational qualifications ;
- (iv) Certificates in support of sports with outstanding records or other extra curricular activities ;
- (v) A photostat copy of the certificates of service experience (if available) ;
- (vi) A photostat copy of the Identity Card.

13. (a) Applicants who are already in the Public Service must forward their applications through the Heads of their respective Institutions and they must be accompanied with a certificate stating that the officer can be released if selected.

(b) Applicants must fill the required particulars in their own hand writing on a paper of 11" x 8" in size and post them together with the copies of certificates, to the address given in paragraph two and under no circumstances should applications be handed over personally to any officer.

14. Applications which do not conform to the requirements stipulated in this notification will be rejected and such applicants will not be notified.

Note.— No travelling or other expenses will be paid by the Sri Lanka Police to applicants who are summoned for the test and interview.

PUJITH JAYASUNDARA,
Inspector General of Police.

10th March, 2017,
Police Headquarters,
Colombo 01.

SRI LANKA POLICE

POST OF RECRUIT POLICE CONSTABLE

SPECIMEN APPLICATION FORM

size 2"x2^{1/2}"

(For office use)

01. (a) Name in full (in block letters) : _____.
(As stated in the applicant's Birth certificate)
(b) Name with initials : _____.
(c) Post applied for : _____.

02. National Identity Card No. : _____.
(Copy of the NIC should be attached)

03. Father's name in full : _____.

04. Place of birth of the applicant : _____.
Divisional Secretariat to which the place of birth belongs : _____.
Province : _____.

05. (a) Present address : _____.
(b) Police Station to which the present address belongs : _____.
(c) Permanent Address : _____.
(d) Police Station to which the permanent address belongs : _____.

- (e) Mailing Address : _____.
(f) Grama Niladari's Division to which permanent address belongs : _____.
Divisional Secretariat : _____.
(g) Telephone No. (Residence) : _____.
Mobile No. : _____.

06. (a) Nationality : _____.

- (b) Whether you are a Sri Lankan citizen by birth or registration : _____.

(If by registration attach a copy of that certificate)

- (c) If you are citizen by birth state the place of birth :—

- (i) Applicant : _____.
(ii) Applicant's father : _____.
(iii) Applicant's paternal grand father : _____.
(iv) Applicant's paternal great grand father : _____.

07. Date of Birth : _____.

(Copy of the birth certificate should be attached)

Age : _____.

(as at the closing date of applications as per the *Gazette* Notification) :

Years : _____, Months : _____, Days : _____.

08. Height : Feet : _____, Inches : _____.
Chest (inches) : _____.

09. Educational qualifications (mention the examinations passed and the copies of the certificates should be attached) : _____.

10. Additional qualifications (Copies of the certificates should be attached) : _____.

11. Civil status : _____.

12. (i) Present employment : _____.
(ii) Are you a member of any armed force ? : _____.

13. Do you have special skills and/or qualifications : _____.

14. Give names and addresses of two non-related referees to inquire about the applicant :

- (i) _____.
(ii) _____.

15. Have you served in the Sri Lanka Police Service before ? (If so, what are the reasons for leaving the service ? give details) : _____.

16. (a) Are you serving in any Armed Service ? (If so your application must be forwarded through the respective Service Commander) :_____.
- (b) Have you served in an Armed Service ? (If so attach a copy of your discharge certificate) :_____.
17. (a) Are you serving in a Volunteer Armed Service ? (If so, your application must be forwarded through the respective Service Commander) :_____.
- (b) Have you served in Volunteer Armed service ? :_____.
- (If so attach a copy of your discharge certificate)
18. Have you been arrested on suspicion of having committed an offence ? Have you been, convicted or brought before the court or punished (If so give details) :_____.
19. Has any of your relation been arrested on suspicion of having committed an offence or convicted or brought before the court or punished (If so give details) :_____.

I hereby declare that the above particulars are true and correct to the best of my knowledge and belief. If the particulars furnished are found to be incorrect or false, I am aware that I am liable for immediate termination of my service in the Sri Lanka Police at any time even though I have been appointed to the post.

_____,
Signature of the Applicant.

Date :_____.

20. Certification of the Head of Institutions (If applicable) :

This is to certify that the applicant Mr./Miss is serving in the Department Corporation/ Board and if he is selected for the above post, he could be released from service.

_____,
Signature of the Head of the Institution
with the Designation seal.

Designation :_____.

Date :_____.

03-1227/2

SRI LANKA POLICE

Post of Police Constable Driver

APPLICATIONS are invited from the citizens of Sri Lanka for the Post of Recruit Police Constable Driver in the Sri Lanka Police.

2. Application forms duly perfected in accordance with the specimen form given below should be sent to "Director/Recruitment, Recruiting Office, No. 375, 1st Floor, Sri Sambuddathwa Jayanthi Mawatha, Colombo 06". The application should be sent by the Registered Post to the above address to reach on or before 02.05.2017 and the post applied for should be marked on the top left hand corner of the envelope enclosing the application. Delayed applications will not be entertained and no applications will be issued by the Sri Lanka Police.

3. *Salary Scale*.— Rs. 3,54,480 - 7 x 3,600 - 27 x 4,440 - Rs. 499,560.00

Salary will be paid from 01.01.2016 to 01.01.2020 as per the Public Administration Circular 3-2016 Schedule II and the above mentioned Salary Scale will be effect from 01.01.2020.

Further, these officers are entitled for the allowances granted in accordance with the IG Police Circular No. 2416/2013, dated 07.01.2013. In addition to the above Salary Scale, they will be paid following allowances :

Rs. cts.

(a) Cost of living allowance	7,800.00
(b) As per the P. A. Circular 03/2016, it is Granted 40% of the allowance for the relevant rank	5,712.00
(c) Arduous duty allowance	2,000.00
(d) Uniform cleaning allowance	250.00
(e) Combined allowance	10,500.00
(350x30 areas where special incentives allowance are paid)	
(f) Combined allowance	8,400.00
(350x24 areas where special incentives allowance are not paid)	

In addition to the above said allowances :

- (a) Free transport facilities.
- (b) Free Medical facilities to officers (Financial assistance can be obtained for medical treatment even in a Foreign Country.).

(c) All uniforms will be provided free of charge.

(d) Facilities to improve skills and talents in sports.

(e) Travelling expenses are provided to undertake duties and money will be granted as rewards for outstanding and arduous duties.

at the discretion of Inspector General of Police provided they have outstanding skills in sports and have achieved excellent performance in sports at national level or have earned reputation for Sri Lanka by participating in an international competition.

4. Basic Qualifications Required :

(a) *Age Limit.*– The age should be 19 and 29 years as at closing date of the applications as per the *Gazette* Notification.

(b) *Educational Qualifications :*

Should have passed 06 subjects including Mathematics and Medium Language in not more than two attempts at the G. C. E. (O/L) Examination. Applicants who are qualified within two attempts should have passed at least 05 subjects (including both Mathematics and Medium Language or at least one, at the first attempt).

Note 01.– The subjects passed at the G. C. E. (O/L) Examination is determined as per the subject classification of Department of Examination *i.e.*– Science subject combination of subject number 41 and 44 is considered as one subject and Maths subject combination of subject number 42 and 45 as one subject.

Note 02.– If the written test of Technical subject at the G. C. E. (O/L) Examination is failed, it is considered as the Technical subject is failed even though the practical test of the same subject is passed.

Note 03.– Since optional Tamil, English and Sinhala subjects are not included in the stream of G. C. E. (O/L) Syllabus, passes in any of these subjects will not be accounted as a passed subjects at the G. C. E. (O/L) Examination.

(c) *Physical Requirements :*

- * Height 05 feet 03 inches (minimum).
- * Chest 30 inches minimum (in exhalation).

Note.– Applicants who are slightly short of the physical requirements, but fulfill the other stipulated qualifications will be eligible

(d) *Professional Qualifications :*

- (i) Certificate of competence in driving light or heavy vehicles.
- (ii) At least, one year experience in driving motor vehicles after obtaining the above certificate.

Note.– Priority will be given for knowledge of motor mechanism, experience in repairs of vehicles and long term experience in driving vehicles.

* If any applicant has deformity or any other physical disability which impedes movement of physical limb required for competence in driving will be disqualified, although he has obtained a medical certificate to the effect that he is fit for service.

* The applicants who have basic qualifications will be tested for their ability for driving and maintaining vehicles. Their knowledge of road rules, traffic signals and basic knowledge of mechanical theories of the vehicle in which the applicant has achieved competence in driving will also be teste.

(e) *Visual Requirement.*– Vision should not be less than 6/12 in each eye. If the vision is 6/6 in one eye and 6/18 in the other eye, will be also accepted. Colour vision should be normal. Applicants wearing spectacles or contact lenses will not be eligible for being selectet for the service.

(f) *Other Qualifications.*– Applicants should be unmarried (Divorcees will be considered as unsuitable).

5. *Method of Recruitment.*– Selected applicants will have to pass the Basic Qualification Test conducted by the Sri Lanka Police. Only those who have passed this test can participate in the physical fitness test and should pass that test.

* *Physical Fitness Test :*

- * 1,000 meters running - 03 minutes 44 Seconds

- * Only those who are successful in the physical fitness test will be summoned for the final interview, and those who score 40% or more in the final interview will be summoned for the professional test.

6. Professional Qualifications :

6.1 Professional Test will be conducted by the Assistant Director of Police Driving School under the supervision of the Director, Sri Lanka Police College.

6.2 100 marks have been allocated for the professional test. The test will be conducted as follows :

- (a) Competence in driving vehicles - 50 marks
- (b) Road rules manual - 25 marks
- (c) Knowledge on maintenance of vehicles and ability to attend to minor repairs - 25 marks

6.3 *Professional Test.*— Applicants who obtain a minimum of 25 out of the maximum marks of 50 allocated to the eligibility of driving vehicle, a minimum of 12.5 out of the maximum marks of 25 allocated to the knowledge on the road rules manual, a minimum of 12.5 out of the maximum marks of 25 allocated to the maintenance and attending to minor repairs, thus obtaining a total of 50 out of total marks of 100 allocated will be considered as having passed the professional test. Only the candidates who pass the professional test will be invited for the medical test.

Note.— Police Constable Drivers who are recruited should obtain certificates to drive Heavy vehicles and pass the Heavy vehicle driving test conducted by the Police College before the end of probation period.

7. *Medical Examination.*— Applicant must pass the medical test before obtaining his appointment. Medical test is an only one part of the recruitment process. Selection will be made among the applicants who pass the medical test as per the number of existing vacancies and the position in the list pertaining to the merits and skill. Those who fail the medical test will be rejected.

8. Background Inquiries :

- (a) Applicant's close relations and friends will be inquired, on the conduct of the applicant. Applicants with bad conduct will not be recruited ;

- (b) Providing false information or conceal information will make the applicant ineligible. If the false information is elicited after the appointment, the applicants will be dismissed from the service.

9. Implementation of Official Language Policy :

- * As per the Public Administration Circular No. 07/2007 dated 28.04.2007 issued by the Ministry of Public Administration and Home Affairs, all officers recruited to the Public/ Provincial Public Service with effect from 01.07.2007 should acquire proficiency in the other official language within a period of 05 years in addition to the official language through which they enter the service.

- * Officers recruited below the rank of an Assistant Superintendent of Police from 01.07.2007 should pass the level 2 of the language test conducted by the Department of Official Languages.

- * The salary increments of the officers who do not acquire the specific proficiency in the second official language within a period of 05 years from the date of their appointments will be deferred until they obtain qualifications.

10. *Terms of Engagement.*— This post is permanent and pensionable. You are liable to contribute to the Widows'/ Widowers' and Orphans' Pension Scheme.

11. Conditions of Service :

- (a) This appointment is subject to a three years recruit period ;
- (b) The recruited offices will be required to comply with any rules already made or may hereinafter be made to give effect to the official language policy;
- (c) They will be subjected to comply with the relevant provisions of the Establishment Code Volume I and II, Financial Regulations, Departmental Orders, and any other orders that may be issued by the Inspector General of Police or by the Government from time to time;
- (d) Prior to their confirmation, every officer will be required to pass the prescribed Examinations conducted by the Sri Lanka Police. Those who fail to pass the prescribed examinations or found to be unfit for Police duties will be liable to be removed from the Police Service ;

(e) Permission will not be granted to marry prior to the confirmation in the said rank without the permission of the Inspector General of Police. However in terms of P. G. II No. 41 dated 28.02.1973 and I. G's Circular No. 1952/2006 of 19.10.2006 and circular (amended) dated 09.08.2007, it is possible to marry under special circumstances and with the permission of Inspector General of Police ;

(f) Applicants appointed after the training should serve as recruit period of 03 years in the Sri Lanka Police and if they wish to resign from the service before their probation is over, they should sign a consent agreement to the effect that they are willing to pay any amount which was incurred on the training and uniforms etc., together with any other prescribed payments at the time of tendering their resignations. Director of Police Training College will decide it having calculated dues from the applicants. The acceptance of resignation should conform to the Section 4, Chapter V of Volume I of the Establishments Code, 1985 ;

(g) Recruit Police Constables drivers should subscribe affirmation/oath to the effect that they comply with the Police Code of conduct immediate after commencing their training in terms of the I. G. P.'s Circular, No. 1693/2003 ;

(h) Recruit Police Constables drivers should subscribe the Oath of allegiance for a prestigious public service, immediate after commencing their training in terms of the I.G.P.'s Circular, No. 1804/2004 ;

(i) Recruit Police Constables drivers who have been confirmed in the post will have opportunities for promotions in terms of the approved schemes of promotions of the Sri Lanka Police.

12. (a) Attention is drawn to the general conditions applicable to appointments to posts in the Public Service published at the beginning of the Section (IIA) of the Part I of this *Gazette* ;

(b) Enlistment will be made in terms of Public Administration Circular, No. 15/90 dated 10.03.1990.

13. Applications should accompany copies of the following documents (originals must not be forwarded) :

(i) Birth Certificate ;

(ii) Two recent testimonials of character (obtained from persons who are not related) ;

(iii) Certificates in support of educational qualifications ;

(iv) Certificates in support of sports with outstanding records or other extra curricular activities ;

(v) A photostat copy of the certificates of service experience (if available) ;

(vi) A photostat copy of the Identity Card ;

(vii) A photostat copy of the valid driving licence.

14. (a) Applicants who are already in the Public Service must forward their applications through the Heads of their respective Institutions and they must be accompanied with a certificate stating that the officer can be released if selected.

(b) Applicants must fill the required particulars in their own hand writing on a paper of 11" x 8" in size and post them together with the copies of certificates, to the address given in paragraph two and under no circumstances should applications be handed over personally to any officer.

15. Applications which do not conform to the requirements stipulated in this notification will be rejected and such applicants will not be notified.

Note.– No travelling or other expenses will be paid by the Sri Lanka Police to applicants who are summoned for the test and interview.

PUJITH JAYASUNDARA,
Inspector General of Police.

10th March, 2017,
Police Headquarters,
Colombo 01.

SRI LANKA POLICE

POST OF RECRUIT POLICE CONSTABLE DRIVER

SPECIMEN APPLICATION FORM

size 2"x2^{1/2}"

(For office use)

01. (a) Name in full (in block letters) : _____.
(As stated in the applicant's birth certificate)

(b) Name with initials : _____.

(c) Post applied for : _____.

02. National Identity Card No. : _____.
(Copy of the NIC should be attached)

03. Father's name in full :_____.
04. Place of birth of the applicant :_____.
- Divisional Secretariat to which the place of birth belongs :_____.
- Province :_____.
05. (a) Present address :_____.
- (b) Police Station to which the present address belongs :_____.
- (c) Permanent Address :_____.
- (d) Police Station to which the permanent address belongs :_____.
- (e) Mailing Address :_____.
- (f) Grama Niladari's Division to which permanent address belongs :_____.
- Divisional Secretariat :_____.
- (g) Telephone No. (Residence) :_____.
- Mobile No. :_____.
06. (a) Nationality :_____.
- (b) Whether you are a Sri Lankan citizen by birth or registration :_____.
- (If by registration attach a copy of that certificate)
- (c) If you are a citizen by birth state the place of birth :—
- (i) Applicant :_____.
- (ii) Applicant's father :_____.
- (iii) Applicant's paternal grand father :_____.
- (iv) Applicant's paternal great grand father :_____.
07. Date of Birth :_____.
- (Copy of the Birth Certificate should be attached)
- Age :_____.
- (as at the closing date of applications as per the *Gazette* Notification) :
- Years :_____, Months :_____, Days :_____.
08. Height : Feet :_____. Inches :_____.
- Chest (inches) :_____.
09. Educational qualifications (mention the examinations passed and the copies of the certificates should be attached) :_____.
10. (a) Driving Licence No. :_____.
- (b) Date of Issue :_____.
- (c) Classes competent to drive :_____.
- (Attach a photostat copy of the Driving Licence)
11. Additional qualifications (Copies of the certificates should be attached) :_____.
12. Civil status :_____.
13. (i) Present employment :_____.
- (ii) Are you a member of any armed force ? :_____.
14. Do you have special skills and/or qualifications :_____.
15. Give names and addresses of two non-related referees to inquire about the applicant :
- (i) _____.
- (ii) _____.
16. Have you served in the Sri Lanka Police Service before ? (If so, what are the reasons for leaving the service ? give details) :_____.
17. (a) Are you serving in any armed service ? (If so your application must be forwarded through the respective Service Commander) :_____.
- (b) Have you served in an armed service ? (If so attach a copy of your discharge certificate) :_____.
18. (a) Are you serving in a Volunteer Armed Service ? (If so, your application must be forwarded through the respective Service Commander) :_____.
- (b) Have you served in a Volunteer Armed service ? :_____.
- (If so attach a copy of your discharge certificate)
19. Have you been arrested on suspicion of having committed an offence ? Have you been, convicted or brought before the court or punished (If so give details) :_____.
20. Has any of your relation been arrested on suspicion of having committed an offence or convicted or brought before the court or punished (If so give details) :_____.
- I hereby declare that the above particulars are true and correct to the best of my knowledge and belief. If the particulars furnished are found to be incorrect or false, I am aware that I am liable for immediate termination of my service in the Sri Lanka Police at any time even though I have been appointed to the post.
- _____,
Signature of the Applicant.
- Date :_____.

21. Certification of the Head of Institution (If applicable) :

This is to certify that the applicant Mr./Miss
is serving in the Department Corporation/
Board and if he is selected for the above post, he could be
released from service.

_____,
Signature of the Head of the Institution
with the Designation seal.

Designation : _____.

Date : _____.

03-1227/3

LAND SURVEY COUNCIL
(Established under the Survey Act, No. 17
at 2002)

Calling for applications for the Post of Secretary
in the "Middle Level Management Service"
Group

APPLICATIONS are entertained from both men and
women for the post of Secretary Land Survey Council.
Applicants should be citizens of Sri Lanka. They should
have the minimum qualifications of a Degree in Surveying
Sciences or Civil Engineering or Architecture and at least
one year experience in management level in the respective
field of the Degree.

02. They also should have as additional qualifications, a
reasonable knowledge in computer usage, a sound ability
in the use of Sinhala and English languages and high
proficiency in corresponding in the above two languages.
Ability to read and write in Sinhala/Tamil/English will be
an added qualification.

03. The applicants should be between 22 and 45
years of age on 21.04.2017. They should be of excellent
character and should be mentally and physically fit to
undertake responsibilities and duties that will be assigned
to the Secretary of the Land Survey Council. The selected
person is not permitted to engage in private practice, as
a Registered Licensed Surveyor, *i. e.*, he/she should not
obtain the Annual Practicing License.

04. The vacancy is for one post and the selection will be
by an interview. The applications will be processed to short
list a selected member to be called for the interview. Any
type of influence will be a disqualification.

05. The salary scale (on 01.01.2020) for this post is as
given below :

MM 1-1 : Rs. 53,175 -10x1,375 - 15x1,910 - Rs. 95,575.

06. The appointment is permanent and is subjected to a
probationary period of 3 years. He/She will be entitled to
Provident Fund and Employers Trust Fund.

07. The applicants should prepare their own application
form to give his/her Full Name, Address, Date of Birth,
Academic Qualifications, Professional Qualifications and
Experience and send it to the Chairman, Land Survey
Council, No. 150, Bernard Soyisa Mawatha, Colombo 05,
by registered post to be received on or before 21st day of
April 2017. Applications received late will not be accepted.
The left hand top corner of the envelope should be marked
"Application for the Post of Secretary". All copies of
educational and professional certificates, copy of the birth
certificate and copy of the national identity card should be
attached with the application.

P. M. P. UDAYAKANTHA,
Chairman,
Land Survey Council.

01st March, 2017.

03-1225

MINISTRY OF INTERNAL AFFAIRS,
WAYAMBA DEVELOPMENT AND CULTURAL
AFFAIRS

Post of Security Assistant in the Department of
National Museum

APPLICATIONS are invited for the Post of Security
Assistant of National Museum.

Applications are hereby called for, from the citizens
of Sri Lanka possessing qualifications for the purpose
of filling 05 vacancies existing in the Post of Security
Assistant in the service of Management Assistant
non-technical Segment category 2.

1.1 Education Qualifications :

- * Should have passed six (06) subjects in one
sitting at the General Certificate of Education
(Ordinary Level) with Credit passes in Sinhala/

Tamil, English Mathematics and in two more subjects ;

and

- * Should have passed at least two subjects (02) in any stream (except the General test paper) at the G. C. E. (Advance Level) Examination. According to the old syllabus should have passed three (03) subjects.

1.2 *Experience.*- One year experience in the relevant field.

1.3 *Salary Scale.*- MN 1-2016.

Rs. 27,140 - 10x300 - 11x350 - 10x495 - 10x600
- Rs. 44,550.

According to the Public Administration Circular No. 03/2016 dated on 25th February 2016, placed on the relevant salary step.

1.4 *Method of recruitment.*- Vacancies will be filled on the results of the written examination :

Subject	Total Marks	Pass Marks
1. Intelligent Question Paper	100%	40%
2. General Knowledge	100%	40%

Syllabus for the written examination :

Name of the Question Paper	Syllabus
1. Intelligent Test	The question paper consist of 30 questions, so as to make an assessment of the candidates language skill, power of logical reasoning and the skill about the mathematics. The question paper would be either multiple choice or a question paper based on short answers.
2. General knowledge	A short question paper to test candidate's knowledge in Provisional, social-economic instances and knowledge on various programmes and activities of Ministries/ Departments.

- * *Conditions of employment.*- This post is permanent. Appointment will be on probation for a period of 3 years. You shall be subject to the decision of the policy of the pension scheme, taken by the Government in the future. The candidates who will be appointed shall contribute for the Widows/ Widowers and Orphan's Pension System.

Must be work according to the shift basis during the day and night.

- * *Other Qualifications :*

- (a) Candidates should be a citizen of Sri Lanka.
- (b) The applicant shall bear an excellent moral and physical character.
- (c) Should not be less than 18 years and not more than 30 years of age on 25.04.2017.
- (d) Should be bound to serve in any part of the Island.
- (e) Height should be more than 05 feet 04 inches or more.
- (f) All qualifications need to recruited to the post should have been fulfilled in every manner, by the closing date of applications.

- * *Mode of forwarding applications.*- Applications prepared according to the under mention specimen form, in A4 size paper using both sides, duly filled in his hand writing. Should enclose copies of the all education certificates along with the copies of service certificate with the application.

- * Applications should be prepared according to the instructions given below.

- * Include Section 01 to 09 in the first page, from Section 10 to 12 in 2nd page and from 13th Section to 15th in 3rd page.

- * Duly filled applications should be sent under the registered cover on or before 25.04.2017 to reach Director, Department of National Museum, P. O. Box 854, Sir Marcus Fernando Mawatha, Colombo 07.

- * Applications not completed in each ways will be rejected without informing. Receipt of applications will not be acknowledge.

- * Top of the left hand corner of the envelope which enclosed the application should be mentioned clearly as "Recruitment to the post of Security Assistant".

* *Attesting the Signature.*- Signature of candidate should be attested by a principal of Government School, A Justice of peace, a Chief priest of a Buddhist temple or incharge of a holy place of any other religion, or a permanent staff officer in Public Service with annual consolidated salary of Rs. 240,360 or above. Officers who are already in Public Service should submit applications through their Heads of the Department.

* *Other.*- Director of the Department of National Museum reserves the right fill vacancies.

Director,
Department of National Museum.

No. 53,
Sir Marcus Fernando Mawatha,
Colombo 07.

SPECIMEN APPLICATION

AN APPLICATION FOR THE POST OF SECURITY ASSISTANT

For office use only

--

01. Name of the Applicant :-

1.1 Name with initials :-

(i) Sinhala/Tamil : _____.

(ii) English (IN BLOCK LETTERS) : _____.

1.2 Names denoted by the initials :-

(i) Sinhala/Tamil : _____.

(ii) English (IN BLOCK LETTERS) : _____.

02. Address :

(i) Personal Address : _____.

(ii) District : _____.

(iii) Official Address (If employed) : _____.

03. Telephone No. :

Personal : _____ Official : _____.

04. Date of Birth : _____.

Age on 25.04.2017 :

Years : _____ Months : _____ Days : _____.

05. Number of the National Identity Card : _____.

06. Sex : Male/Female : _____.

07. Civil Status : Married/Single : _____.

08. Height : _____ Chest : _____.

09. If you are a citizen of Sri Lanka stay decent or registration (If registration state details) : _____.

10. Education Qualifications :

(i) G. C. E. (O/L) Examination :

Medium : _____.

Subject

Grade

1
2
3
4
5
6
7
8

(ii) G. C. E. (A/L) Examination :

Medium : _____.

Subject

Grade

1
2
3
4

11. Professional Qualifications and skills :

<i>Course</i>	<i>Institute</i>	<i>Subjects</i>	<i>Achievement</i>

12. Experience :

<i>Position</i>	<i>Organisation</i>	<i>Period of Employment</i>

Note.- Attach copies of all certificates.

13. If employee some where, details about it :

1. Name of the position and grade : _____.
2. Date of appointment : _____.
3. Name of the organization : _____.
4. Either it is pensionable post or not : _____.

I have hereby certify that the particular furnished by me in this application are true and correct according to my knowledge. I am aware that if any particulars contained there in are found to false and incorrect before the selection I am liable to disqualify and dismissal if the inaccuracy is detected after the appointment.

Signature of the Candidate.

Date : _____.

14. Attestation of the signature of the candidate :

I do hereby certify that Mr./Mrs./Miss. is personally known to me and placed his/her signature in my presence on

_____,
Signature of certifying Officer.

Date :_____.

Full name of the certifying officer :_____.

Designation (Rubber stamp) :_____.

Address :_____.

15. (This part is applicable only for candidates who engage in government employment) :

Attestation of the Head of the Department/Institution :

I hereby certify that Mr./Mrs./Miss who is working in this Ministry/Department/Institution, is working in the post of and his/her work and conduct are satisfactory, no disciplinary action pending against him/her and no decision has been taken to impose any such in the future. If he/she will be selected for this post, he/she can/cannot be released from the service.

_____,
Signature of the Head of the Department or Authorized Officer.

Date :_____.

02-1271

Examinations, Results of Examinations &c.,

MINISTRY OF NATIONAL COEXISTENCE, DIALOGUE AND OFFICIAL LANGUAGES

Open Competitive Examination for Recruitment to the Post of National Integration Co-ordinator, Grade III – 2017

APPLICATIONS are invited from eligible Sri Lankan citizens for the Open Competitive Examination for recruitment to the post of the National Integration Co-ordinator, Grade III, to fill the existing vacancies in the Ministry of National Coexistence, Dialogue and Official Languages.

02. Eligible candidates will be selected for appointment to the post of National Integration Co-ordinator, Grade III, in the order of merit based on the results of a written examination and a speech and listening test to be conducted by the Ministry of National Coexistence, Dialogue and Official Languages.

03. The number of persons to be selected for appointment and the effective date of the appointment

will be determined by the Secretary to the Ministry. The Secretary to the Ministry reserves the right not to fill any particular number of vacancies or any of the vacancies.

04. Monthly Salary Scale (As per Pub. Ad. Circular No.03/2016) – Rs. 27,140 -10x300-11x350-10x495-10x660 - Rs. 45,540.

05. The post is permanent and you should be subject to the policy decision to be taken by the government in the future regarding the pension system.

06. *Eligibility.*– The following are the eligibilities for recruitment to the post of National Integration Co-ordinator, Grade III. It is compulsory that the applicant possess all the eligibilities relevant to the post on or before the closing date of application.

6.1 Educational qualifications :

- (a) (i) passing the General Certificate of Education (Ordinary Level) Examination in six (06) subjects in one sitting with credit passes for Sinhala/Tamil/English

and Mathematics and with credit passes for any other two (02) subjects.

And

- (ii) Passing at least one subject at the General Certificate of Education (Advanced Level) Examination (excluding the common general test).

And

- (b) (i) A credit pass or a higher pass for the other official language (Sinhala/Tamil) at the General Certificate of Education (Advanced Level) Examination

Or

- (ii) A credit pass or a higher pass for the other official language (Sinhala/Tamil) as a main subject at the General Certificate of Education (Ordinary Level) Examination

Or

- (iii) Possessing a certificate from a recognized government institution for completion of a 6 month - course (not less than 720 hours) on the other official language (Sinhala/Tamil)

Note.– Applicants are required to have fulfilled all eligibilities under (a) above and one eligibility under (b) above.

6.2 *Vocational Qualifications.*– not applicable

6.3 *Experience.*– not applicable

6.4 *Physical fitness.*– applicants should be physically and mentally fit to serve in any part of Sri Lanka and discharge his/her official duties.

6.5 *Others :*

- (i) Should be a citizen of Sri Lanka ;
(ii) Applicant should possess an excellent moral character.

6.6 *Age limit.*– applicants should not be less than 18 years and not more than 35 years of age on the closing date of the applications.

07. *Examination procedure :*

7.1 Written examination will consist of 02 question papers. The examination will be conducted in Sinhala/Tamil/English mediums and any request for change of medium applied for will not be allowed subsequently.

7.2 The examination will be conducted island wide in the towns given in Schedule I. Request for change of town applied for will not be allowed subsequently. If the number of candidates applied for a particular town is not sufficient the candidates will be transferred to an examination centre in a nearby town. (This question paper will be prepared in order to assess the eligibility and ability of the applicant to discharge his/her duties).

7.3 The decision of the secretary to the Ministry of National Coexistence, Dialogue and Official Languages in regard to conducting of the examination and releasing of results will be final.

08. *Scheme of recruitment :*

(a) Recruitment will be made on the results of a written examination and an oral test. All applicants who score marks more than 50 for the second language proficiency test and more than 40 marks for the aptitude test in the written examination will be called for the speech and listening test. A number of applicants double the number of existing vacancies, on priority basis out of the applicants who secure more than 50 marks at the speech and listening test will be called for the general interview for checking their basic eligibilities. Recruitment will be made for existing vacancies based on the priority order of the total marks thus secured.

(b) *Details of the examination :*

<i>Subject</i>	<i>Subject No.</i>	<i>Duration</i>	<i>Total marks</i>	<i>Pass marks</i>
1. Second language proficiency	01	01 hour	100	50
2. Aptitude test	02	01 hour	100	40
3. speech and listening	03	01 hour	100	50

<i>Name of the paper</i>	<i>Curriculum</i>
Second language proficiency	This paper consists of a set of questions to assess applicant's ability to express ideas, comprehension, spelling and usage of simple sentences in the second language
Aptitude test	This paper consists of a set of questions to assess applicant's statistical ability, argumentative talent and the general knowledge
speech and listening	this test is to assess the applicant's second language speech and listening skills

09. *Punishment for false information.*— Particulars should be furnished very cautiously and perfectly when the application form is perfected. The candidature of any candidate will be cancelled before the examination or while the examination is being conducted or after the examination or at any time if it is revealed that he/she is not eligible according to the rules and regulations relating to this examination. If it is found at anytime that the particulars furnished by the applicant are false he/she is liable to be dismissed from government service.

10. *Examination fee.*— Examination fee is Rs. 500. The examination fee could be paid at any District Secretariat or Divisional Secretariat located in any part of the country so as to be credited to the Income Head 2003-99-00 of the Commissioner General of Examinations and the receipt obtained should be affixed, pasting by an edge of it, on the specified space in the application. It will be useful if a photocopy of the receipt is kept with the applicant. The receipt for the payment of the fee is compulsory to have been issued in the name of the applicant.

11. Application form should be prepared using A4 (24x.29 cm.) size papers.

- Application form should be prepared in the manner that the paragraphs from No. 01 to 2.4 appear in the first page ; and
- The paragraphs from No.03 onwards appear in the rest of the pages.
- In preparation of the application form, the name of examination at the top of the form (heading) should be stated in English too in addition to the name furnished in Sinhala or Tamil if the application is made in Sinhala or Tamil.

The relevant particulars should be clearly written in the own hand writing of the applicant. The applicant is responsible for any losses for not perfecting the application correctly. It will be useful for the applicant to keep a photocopy of the application with him. The applicant should ensure that the application form perfected by him is in accordance with the specimen form appearing in the examination notification. Application which is not in accordance with the specimen form is liable to be rejected.

11.1 The words "Open Competitive Examination for Recruitment to the post of National Integration Coordinator, Grade III - 2017" should be written on the top left hand corner of the envelope enclosing the application.

11.2 The signature of the applicant in the application form should be certified by a principal of government school or a Commissioner of Oaths or a Justice of Peace or an authorized officer of the security forces or a Notary Public or a Police Officer holding *Gazette* post or an officer holding permanent post in Government Service and in receipt of an annual salary of Rs. 240,360 or more.

11.3 Perfected application form should be sent to the following address by registered post on or before 30.04.2017:

**Secretary
Ministry of National Coexistence, Dialogue
and Official Languages
No.40, Buthgamuwa Road
Rajagiriya.**

12.12.1 One of the following documents should be produced to the officer in charge of the examination centre to establish the identity of the candidate:

* Valid National Identity Card issued by the Department of Registration of persons.

* Valid passport.

12.2 Admission card with the signature of the candidate duly certified should be submitted to the officer in charge of the examination centre on the day of the examination.

13. The Secretary to the Ministry will decide on any matter not referred to herein. All applicants are bound

to adhere to the general examination rules and regulations published in this *Gazette*.

RANJITH UYANGODA,
Secretary,
Ministry of National Coexistence,
Dialogue and Official Languages.

No. 40, Buthgamuwa Road,
Rajagiriya,
01st March, 2017.

SCHEDULE I

Town names and town numbers

<i>Town Name</i>	<i>Town No.</i>
Colombo	01
Kandy	02
Matara	03
Batticaloa	04
Kurunegala	05
Anuradhapura	06
Badulla	07
Rathnapura	08
Jaffna	09

SPECIMEN APPLICATION FORM FOR THE OPEN COMPETITIVE
EXAMINATION FOR RECRUITMENT TO THE POST OF NATIONAL
INTEGRATION CO-ORDINATOR, GRADE III – 2017, OF THE
MINISTRY OF NATIONAL COEXISTENCE, DIALOGUE AND
OFFICIAL LANGUAGES

The name of the examination given at the top of the specimen form should be included at the top of the application in English as well in addition to the name in Sinhala or Tamil if the application is made in Sinhala or Tamil.

(For official use)

Medium selected for the examination :

Sinhala – 2
Tamil – 3
English – 4

(Write the relevant number in the cage)

* State the name and the number of the town selected for sitting for the examination as stipulated in the *Gazette* notification:

Name and No. of the town

<i>Town</i>	<i>Town No.</i>

(see 7.2 of the *Gazette* notification)

1.0 1.1 Name with initials (initials last) :_____.
(in English capital letters)

i. e. PERERA, A. B. C.

1.2 Full name :_____.
(in English capital letters)

1.3 Full name :_____.
(in Sinhala/Tamil)

1.4 National Identity Card Number :

1.5 Gender :

Female – 1

Male – 2

(Write the relevant number in the cage)

2.0 2.1 Permanent address :_____.
(Write in English capital letters)

2.2 Permanent address :_____.
(In Sinhala/Tamil)

2.3 Address to which the admission card is to be sent
(in English capital letters) :_____.

2.4 Telephone Number (if available) :_____.

3.0 3.1 District in which the applicant is permanently
residing :_____.

3.2 Divisional Secretary's Division :_____.

3.3 Period of residence :_____.

3.4 Grama Officer's Division :_____.

4.0 Date of birth :

Year :_____, Month :_____, Date :_____.

Age on 30.04.2017 :

Years :_____, Months :_____, Days :_____.

5.0 Educational qualifications:

5.1 Particulars relating to G. C. E. (O/L) :

(i) Year of examination and month :_____.

(ii) Examination number :_____.

(iii) Results :

<i>Subject</i>	<i>Grade</i>	<i>Subject</i>	<i>Grade</i>
1.		6.	
2.		7.	
3.		8.	
4.		9.	
5.		10.	

5.2 Particulars relating to G. C. E. (A/L) :

- (i) Year of examination and month : _____.
(ii) Examination number : _____.
(iii) Results :

Subject	Grade	Subject	Grade
1.		3.	
2.		4.	

(d) I shall not later on change any particulars furnished here.

_____,
Signature of applicant.

Date : _____.

03-1344

6.0 Have you ever been found guilty in a court of law at any time for any charges ?

(Tick ✓ in the relevant cage)

Yes ☐ No ☐

(If yes, state particulars) : _____.

7.0 Particulars of receipt obtained for payment of examination fee :

- (i) Office at which the examination fee was paid : _____.
(ii) Receipt number and date : _____.
(iii) Amount paid Rs. : _____.

Firmly affix here the receipt obtained for examination fee.
(Applicant to keep a photocopy of the receipt)

8.0 Certification by applicant:

- (a) I declare that all particulars furnished by me in this application are true and correct to the best of my knowledge. I agree to bear any loss for not completing any part of the application form and/or for completing the form incorrectly. Further, I declare that all parts of this form have been completed by me.
- (b) I am aware that I will get disqualified before the appointment is made or dismissed from service after the appointment is made if the declaration made by me is proved to be false.
- (c) I further declare that I will abide by the rules and regulations enforced by the Secretary of the Ministry of National Coexistence Dialogue and Official Languages relating to the conducting of examination and abide by the decisions relating to the releasing of results.

MINISTRY OF LAND

Sri Lanka Survey Department

EXAMINATION FOR THE ISSUE OF SURVEYOR GENERAL'S CERTIFICATE AS AUTHORIZED DRAUGHTSMAN - 2017

THE examination for the issue of Surveyor General's certificate to practice as an Authorized Draughtsman will be held in Colombo. The examination will be in two parts :

Part I - Preparation of Co-ordinate Sheets

Part II - Plan Work

2. Part I of the examination will be held on 22nd July 2017 and Part II on 21st and 22nd October 2017. Candidates who fail Part I will not be allowed to sit for Part II. Candidates should pass both Part I and Part II at the same examination to qualify for the award of the Surveyor General's Certificate as Authorized Draughtsman.

3. Candidates are required to satisfy me that :-

- (a) They can prepare a co-ordinate sheet from field notes and co-ordinate a survey traverse ;
(b) They can plot a plan accurately from field notes, both by protractor and from Co-ordinates and compute extents correctly.

4. Qualifications to appear for the examination :

- (a) Have passed National Certificate of Education (N. C. E.) or G. C. E. (O/L) examination in six (06) subjects with two (02) credit passes ;

and

- (b) Have successfully completed a course related to draughtsmanship ; having duration of not less than one year, at a government technical college or other semi government institution.

5. *Examination Fees.* - The examination fee is Rs. 800. The receipt which is obtained by paying the examination fee to the cashier of the Surveyor General's office, any of the District Survey Offices or to the Institute of Surveying and Mapping, Diyatalawa should be pasted firmly at the place which has been reserved on the application for it (a photocopy of the receipt should be kept for future use). And money orders or cheques will not be accepted. Applications forwarded without the receipt will be rejected. Remittance by stamps and cheques will not be accepted.

6. *Preparation and Submission of applications.* - An application prepared using both sides of a paper size 21cm x 29cm (A4) as per the specimen application appearing at the end of this notice should be sent through registered post to the following address. The envelope should be labeled as "Examination for the Issue of Surveyor General's Certificate as Authorized Draughtsman - 2017" on the upper left corner of the envelope :

Senior Superintended of Surveys (Examinations),
Examination Branch,
Surveyor General's Office,
P. O. Box 506,
Colombo.

Applications which have not been prepared according to the given specimen application, applications not properly filled and applications received after the closing date will be rejected.

7. Examination fee will not be refunded under any circumstances.

8. Applications closing on 19th May 2017. Applications will not be accepted after that.

9. Drawing papers and co-ordinate sheets will be supplied at the examination hall. However, candidates should bring their own drawing instruments, mathematical tables for computation of co-ordinates and all other material they require. Use of non-programmable scientific calculators will be allowed with the permission of the Supervisor at the examination hall.

10. (i) Every candidate should prove his/her identity to the satisfactions of the Supervisor by the production of any one of the following documents :

- (a) An Identity Card issued by the Commissioner of registration of persons ;
- (b) A valid passport ;
- (c) Any certificate, license or other document which embodies a photograph of the holder and issued within three years of the date of examination on the authority of a Government Department.

(ii) No candidate for the examination shall be entitled to be examined unless he/she furnished proof of his/her Identity required by paragraph (10)(i).

11. This examination will be held under the metric system.

P. M. P. UDAYAKANTHA,
Surveyor General.

Surveyor General's Office,
P. O. Box 506,
Colombo 05,
16th March, 2017.

SPECIMEN APPLICATION FORM

SRI LANKA SURVEY DEPARTMENT

*EXAMINATION FOR THE ISSUE OF SURVEYOR
GENERAL'S CERTIFICATE AS AUTHORIZED
DRAUGHTSMAN - 2017*

Index No. :

(For office use)

- (a) (i) Name with initials (in capital letters) : _____.
Mr./Mrs./Miss
- (ii) Names denoted by initials (in capital letters) : _____.
- (b) Sex : _____.
- (c) Designation : _____.
- (d) Official address : _____.
- (e) Permanent address (in capital letters) : _____.
- (f) Date of birth : _____.
- (g) Educational qualifications (Certified true copies should be attached) : _____.
- (h) Medium through which the candidate proposed to sit this examination : Sinhala/Tamil/English : _____.
- (i) Office (Payment made) : _____.
- (j) Receipt No. : _____.
- Date : _____.

(Attach the receipt here)

I do hereby certify that above details are true and correct.

_____,
Signature of Applicant.

Date : _____.

03-1257

MINISTRY OF FINANCE

Sri Lanka Customs Department

OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT TO THE POST OF CUSTOMS GUARD, GRADE – III DEPARTMENT OF SRI LANKA CUSTOMS – 2017

THE Open Competitive Examination for recruitment to the post of Customs Guard, Grade - III Department of Sri Lanka Customs will be held by the Commissioner General of Examinations, in July 2017, at the examination centres established only in main towns throughout the island as mentioned in the Schedule I hereto. The number and Town in which the applicant wishes to sit for the examination should be indicated clearly in the top of the application in accordance with the schedule. Changes will not be allowed later with regard to the requested town. In the event that a certain examination Centre is not established in a certain district due to insufficient number of candidates, they are referred to a Centre as per their second choice and if the second choice too cannot be granted they are referred to the Centre closest to that district. If a sufficient number of candidates do not apply for all or more centres of Examination, action will be taken by the Commissioner General of Examinations to conduct the examination only in Colombo. The date of the examination will be notified in due course through the newspapers by the Department of Examinations. The Sri Lanka Customs Department reserves the right of postponing or cancelling this examination.

Applications are invited for these posts from both sexes possessing the qualifications given below:

02. Eligibility:

- (i) Every candidate must furnish satisfactory proof to the fact that he/she:
 - (a) is a citizen of Sri Lanka,
 - (b) is of excellent moral character,
 - (c) is not less than 18 years and not more than 22 years of age as at the closing date of applications. (Accordingly, only those who were born on or before 28.04.1999 or born on or after 28.04.1995 are eligible to apply for this post)

Note :- No person ordained in any religious sect shall be permitted to sit this examination.

- (ii) *Physical Requirements:-* In the case of males, their height should not be less than 5 feet

5 inches and chest not less than 33 inches (when expanded)

In the case of females their height should not be less than 5 feet 3 inches.

- (iii) *Educational Qualifications.-* The candidates must possess the following educational qualifications:-

- (a) Pass six main subjects in one sitting at the General Certificate of Education (Ordinary Level) including credit passes in Sinhala Language or Tamil Language and Mathematics and English Language.

03. *Conditions of Service.-* When the candidates are invited to be examined their eligibility to recruit a Customs Guard, Grade III, the candidate should undergo training as a Trainee in the next six month at a place determined by the Director General of Customs. An allowance is paid during the training period (but no salary is paid). The candidates will be examined in the use of firearms and fighting methods of self defense at the end of the training. Those who reach the required level of training will be recruited to a permanent post in the Customs Department. The services of the failures will be terminated.

- (i) Salary: The Consolidated monthly salary scale attached to the post is as follows:-
Rs. 25,250 - 270X10 - 300X10 -330X10-350X12- Rs. 38,450/=(Public Administration Circular No.3/2016 -PL-2)
(The provisions of the Public Administration Circular No. 03/2016 are applicable in paying salaries from 01.01.2016 to 01.01.2020)
- (ii) The post is permanent and will be subject to the policy decision taken by the government, regarding the pension scheme in future.
- (iii) Successful candidates will be appointed subject to a probationary period of three years with effect from the date of appointment.
- (iv) The appointees must undergo a medical examination held by a Government Medical Officer to test whether they are physically fit to serve in any part of the island.
- (v) The appointees are bound to serve day and night on any part of the island.
- (vi) The attention is invited to the General Conditions applicable to the posts in Public

Service which have been published at the beginning of Part I: Section (IIA) of the Government Gazette notification.

04. *Scheme of Examination.*— The examination for recruitment consists the following question papers (two):-

	Marks
(01) Aptitude test (01 hour)	100
(02) Mathematics(01 ½ hours)	100
Total	<u>200</u>

Aptitude Paper.— This paper will consist of the questions to test the language skills and the ability in logical reasoning. (This paper will consist 50 multiple choice questions and questions for short answers). All questions should be answered.

Mathematics Paper.— This paper will consist of questions to test the ability in mathematics. All questions should be answered.

Note – (i) This examination will be conducted in all the three languages, Sinhala, Tamil and English. Candidates should sit this examination in the same medium in which they passed the qualifying examination referred to in paragraph 02(iii) of this notification. However, a candidate who has passed the qualifying examination in Tamil or English medium or a candidate who was educated Tamil or English medium may answer in Sinhala medium at the Examination, if he/she desires. It is not permitted to change the applied language medium subsequently.

- (i) Marks will be deducted for bad handwriting and wrong spelling. Candidates whose handwriting is illegible are liable to be disqualified.
- (ii) Admission cards of the examination will be sent to the eligible candidates by the Commissioner General of Examination based on the presumption that only the eligible candidates have sent applications. But the receipt of an admission card must not be treated as a fulfillment of qualifications to sit the examination. The candidates are bound by rules and regulations of the Commissioner General of Examinations and if the candidates breach such rules and regulations they will be subject to the punishment imposed by him.
- (iii) *Evaluation.*— Marks of 50% or above obtained by the candidates for each question paper will

be totaled and such candidates will be called for the structured interview on the descending order of totals according to the prevailing number of vacancies. Maximum of 10 marks will be awarded for the sports talents at the structured interview. Thereafter the successful candidates will be referred to a general interview in which no marks will be awarded, and the fulfillment of requirements necessary for the post will only be scrutinized.

Marks awarding procedure at the structured interview:

Marks for Sports at the Zonal Level:

3 marks for the first place, 2 marks for the second place, and 1 mark for the third place.

Marks for Sports at the District Level:

4 marks for the first place, 3 marks for the second place, and 2 marks for the third place.

Marks for Sports at the National Level:

5 marks for the first place, 4 marks for the second place, and 3 marks for the third place.

05. *Basis of selection* – Candidates who are successful at the written examination and the interview will be selected for conferment of appointments. 10% of the approved cadre will be reserved for female candidates.

Note.— The nature of the work in customs department is such that even the female staff **has to work the night duties.**

05. (i) *Release of results.*— The Department of Examinations will prepare and send the result list to the Director General of Customs in order of merit from among those who have sat the written examination, presented themselves for the interview and scored the highest aggregate of marks. The Department of Examination will issue the results to all candidates who sat for the examination, by post or will publish in www.results.examination.gov.lk Official website

(ii) The candidates should abide by rules and regulations of the Commissioner General of Examinations regarding the examination and issuance of results, and breach of such rules and regulations will be subjected to the punishment imposed by the Commissioner General of Examinations.

06. It is compulsory for every candidate that, he/she should have fulfilled all the requirements prior to the closing date of applications for the examination.

07. *Method of application :-*

- (i) A specimen form of the application has been given at the end of this notification. Candidates should prepare their application forms themselves in the medium on which they intend to sit the examination conforming to the specimen form referred to above and fill them in their own handwriting. Every cage of the application must be filled by the candidates as instructed and if there are cages not applicable, the word “not applicable” should be entered in such cages. It must be noted strictly that leaving blank cages in the application liable to be rejected. (Heading numbers 01 to 05 of the specimen form should be on the first page, 06 to 11 in the second page, and the rest in the third page of the application that needs to be prepared in A4 size papers.) The title of the examination should be written in English too in Sinhala and Tamil applications.

- (ii) The completed application form must be sent under registered post on or before 28.04.2017 to reach

The Commissioner General of Examinations, Organization and Foreign Examinations Branch, Department of Examinations, P.O. Box -1503, Colombo.

Any applications received after the due date will be rejected. The name of the examination should be written clearly on the top left-hand corner of the envelope in which the application is enclosed. (It is advised to retain a photo copy of the filled application with the candidate)

- (iii) Candidates who are already employed in Government Departments /Boards/ Corporations must forward their applications through the Head of their Departments or Institutions in which they are serving at present. Candidates are requested to forward their applications to heads of their Departments or Institutions well on time with a request that they be transmitted to the Commissioner General of Examinations so as to reach him on or before 28.04.2017 The application should not be sent addressing personally to the Director General of Customs or any other officer of the Department. Applications received after the due date, even if they are forwarded by the departments will

be rejected. If the attestation of the signature of an applicant who is in Government Service does not bear the signature and the official seal of the Head of Department/ Head of the institution, such applications will be rejected.

- (iv) The examination fee is **Rs. 500**. This fee should be paid at any Post office /Sub Post office to the credit of revenue head number 2003-02-13 of the Commissioner General of Examinations. The receipt must be attached to the application and it is advised to retain a photocopy of the receipt with the candidate. This fee will not be refunded or transferred in lieu of a payment for another examination under any circumstances.

- (v) *Attestation of the Signature* :- The signature of an applicant who is in Government Service should be attested by his/her Head of Department or by an officer authorized to do so on his behalf. The signature of other applicants should be attested by a person authorized to do so, i.e., a Justice of the Peace, a Commissioner of Oaths, Attorney-at-law, a Notary Public, a Principal of a Government, a Commissioned officer of the Navy, Air Force or Army, a permanent public officer drawing an annual salary of Rs. 240,360/= or over, a Chief Incumbent or a Head of a Buddhist temple or any other religion in charge of a place of worship or holding a position of importance.

08. *Admission to the Examination*.– Admission cards will be sent to all candidates who have paid the prescribed examination fee and submitted their applications on or before the closing date, on the presumption that applications have been forwarded by persons who have fulfilled the qualifications referred to in the *Gazette Notification*. Candidates presenting themselves for the examination must produce their admission cards with duly attested signature to the supervisor of the examination hall. A candidate who fails to produce the admission card will not be allowed to sit for the examination.

A Candidate must sit the examination at the examination hall assigned to him/her. A candidate presenting himself/ herself at an examination hall other than the one assigned to him/her will not be allowed to sit the examination. Every candidate presenting himself/ herself for the examination must hand over his/her admission card to the Supervisor on the first day of examination. The rules for candidates are given separately in part I: Section (IIA) of this *Gazette Notification*. Candidates will be bound to observe these rules.

Immediately after the issuance of admission cards to the candidates a newspaper advertisement will be published by the Department of Examinations, Sri Lanka. If a candidate does not receive his / her admission card even after two or three days of such advertisement, he / she should, without any delay, notify the Organization and Foreign Examination Branch, Department of Examinations of Sri Lanka on non-receipt of the admission cards, as set out in the notification. In making such an inquiry, Name of Examination, Full Name of the candidate, Address, National Identity Card No. and Name of the examination should correctly be mentioned. It will be more appropriate to notify the Department along with a certified photocopy of the application with Paying receipt retained by the candidate, Registered Post No. as a proof, when the Department of Examinations requests to ascertain the information therein and the letter of request and a Fax No. in case of the candidate residing outside the Colombo to send the admission card.

09. *Identity of the candidates.*– Candidates will be required to prove their identity at each subject they are sitting for, at the examination hall. Any of the following documents will be accepted for this purpose:

- (a) National Identity Card issued by the Department of Registration of Person.
- (b) A valid passport issued not more than five years before the date of examination.

The candidature of a candidate who fails to produce a document referred to above is liable to be cancelled at the discretion of the Commissioner General Examinations.

10. *Documents of Eligibility :-*

- (i) No documents, other than the receipt of examination fee should be forwarded with the application. But the necessary particulars should be provided in the form, as prescribed. An application which is not completed conforming to these requirements will be judged on its own merits and may be rejected.
- (ii) Candidates, who have qualified to be called for the interview, should prove their eligibility by producing documentary proof.
- (iii) The originals of the following documents will be required:
 - (a) A certificate of moral character signed by a responsible person.

Note.– The certificate of character may be obtained from a Justice of the Peace, Attorney - at - law, Divisional Secretary of the area of residence, or a permanent Government officer in receipt of an annual consolidated salary of Rs.240,360/= or over or some person whose name is known and to whom reference can be readily made. The name, designation and address of the person who issues the certificate must be clearly indicated on the certificate. Candidates holding permanent posts in Government service will not be required to furnish certificates of moral character.

- (b) A certified copy of the entry of the registration of the birth of candidate or a Special Certificate of age issued by the Register General (in the case of candidates whose birth has been not registered),

Note :

- (i) The Special Certificate of Birth issued for school or educational purposes, or a certified extract from the birth registration entry will not be accepted.
- (ii) Affidavits or Baptismal Certificates will not be accepted as substitutes for birth certificates.

If the name/names appearing in the Birth Certificate differs/differ from the name/names which the candidate generally uses and under which the candidate sits the examination, action should be taken immediately in terms of Section 27 or 28 as the case may be, the Births and Deaths Registration Act, (Chapter 110) to get the name in the entry of the registration of birth amended.

- (iii) Certificate of Registration as a citizen of Sri Lanka or original official letter of acceptance of claim to citizenship by descent (where applicable).
- (iv) Original certificate of educational qualifications or where the certificate has not been issued, other official documents.
- (v) Documentary proof of achievements of sports at zonal/ district/national levels.
- (vi) Candidates are warned to have all the necessary documents in readiness at the time of forwarding

the application. Any candidate who fails to produce the necessary documents or who delay in producing them when called for will be made disqualified for appointment as a beginner to this post.

11. *Penalty for Submission of False information* – If a candidate is found to be ineligible according to the regulations for this examination, his/her candidature is liable to be cancelled at any stage prior to, during or after the examination. If any of the particulars furnished by a candidate is found to be false to the best of his/her knowledge or if he/she has willfully suppressed any material fact, or if it is proved, at any time during the period of his/her service that he/she was ineligible to sit the examination, he/she will be liable to immediate dismissal from the service. The candidature of those who do not strictly conform to the requirements laid down in this notification will be cancelled.

12. Any matter not provided for in these regulations will be dealt with at the discretion of the Director General of Customs.

13. In the event of any inconsistency between the Sinhala, Tamil and English texts of this *Gazette* Notification, the Sinhala text shall prevail.

Province	City	City number
North West	Kurunegala	18
	Puttalam	19
North Central	Anuradhapura	20
	Polonnaruwa	21
Uva	Badulla	22
	Monaragala	23
Sabaragamuwa	Ratnapura	24
	Kegalle	25

Director General of Customs,
Sri Lanka Customs Department.

“Customs House”,
No.40, Main Street,
Colombo 11.

SPECIMEN APPLICATION FORM

OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT TO THE POST OF CUSTOMS GUARD, GRADE III DEPARTMENT OF SRI LANKA CUSTOMS – 2017

SCHEDULE 01

Centers where examination will be held and the relevant city numbers

Province	City	City number
Western	Colombo	01
	Gampaha	02
	Kalutara	03
Central	Kandy	04
	Matale	05
	Nuwara Eliya	06
Southern	Galle	07
	Matara	08
	Hambantota	09
Northern	Jaffna	10
	Mannar	11
	Vavunia	12
	Mullaitivu	13
	Kilinochchi	14
Eastern	Batticaloa	15
	Ampara	16
	Trincomalee	17

(for office use only)

Medium in which you sit this Examination:

Sinhala – 2

Tamil – 3

English – 4

(Write the relevant number inside the box)

Town selected and the Town Number

(See the schedule I)

	Town	Town Number
1		
2		

01. Name of the Applicant:

1.1 Name with initials at the end (English Capital Letters) :_____.

Ex. GUNAWARDENA, M.G.B.S.K

1.2 Name with initial (Sinhala/Tamil) :_____.

1.3 Names denoted by initials :_____.

(English Capital Letters) (Sinhala/Tamil)

10. Educational Qualifications:
(i) G.C.E (Ordinary Level) in one sitting :
Year of examination : _____.
Index number : _____.

[illegible]

Year Month Date

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Years	Months	Days

Index number : _____.

[illegible]

(Paste the receipt here securely)
(It would be advisable to keep a photocopy with the candidate)

I Certify that Mr./Mrs./Miss. who is submitting this application is personally known to me and

that he/she placed his/her signature in my presence on thisday of2017. I also certify that **he/she has paid the due examination fee and has attached the paid receipt.**

Signature of Attester :_____.

Full Name of the Attester :_____.

Designation :_____.

Address :_____.

Date :_____.

(Confirm by the official stamp)

Note: The attestation should be made by a person referred to in paragraph 7(V) of *Gazette* Notification.

14. I Certify that Mr./Mrs./Miss. who is submitting this application is an employee of this Ministry/ Department/ Board/ Corporation. In the event of his/her selection for the above post he/she can be released.

_____,
Signature of the Head of Department.
(Official Stamp)

Date :_____.

Name of the Head of Department :_____.

Designation :_____.

Address of the Department :_____.

03-1274