

N. B. – Part IV (A) of the Gazette No. 1,496 of 04.05.2007 was not Published.

Quarterly statement of Book for Oct. – December 2001 has been published in Part V of this Gazette.

A List of Jurors has been published in Part VI of this Gazette.

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## The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 1,497 – 2007 මැයි 11 වැනි සිකුරාදා – 2007.05.11

No. 1,497 – FRIDAY, MAY 11, 2007

(Published by Authority)

### PART I : SECTION (IIA) — ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

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#### IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to each of the ‘Notices’ appearing in the 1st week of every month, regarding the latest dates and times of acceptance of notices for publication in the weekly *Gazette* at the end of each Part of the *Gazette of the democratic Socialist Republic of Sri Lanka*.

All notices to be published in every Part of the *Gazette* shall close at 12 noon of each Friday, *a fortnight before the date of publication*. All Departments, Corporations, Boards, etc., are advised that any notification fixing specific dates for closing times of applications in regard to vacancies, tender notices and the dates and times of auction sales, etc., should be prepared with due regard to this change, i.e., by giving adequate time both from the time of despatch of notice to the Government Press and from the date of publication thus enabling those interested in the contents of the notices to actively and positively participate.

All notices to be published in the weekly *Gazette* should reach this Department positively by 12 noon of the Friday, two weeks prior to date of publication e.g., Notices for publication in the weekly *Gazette* of 18th May, 2007 should reach the Government Press on or before 12 noon on 04th May, 2007.

LAKSHMAN GOONEWARDENA,  
Government Printer.

Department of Govt. Printing,  
Colombo 08,  
January 01, 2007.

### 1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A "Sri Lankan" is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the "New Entrants" Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

### 2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. **Conditions of Service applicable to Public Officers holding permanent appointments:**

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I proficiency Test in one of the Official languages within one year; Grade II Proficiency Test within two years, and Grade III proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such Officers may in the first instance be appointed to act in

the new post for a specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

### 4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the Widows ' and Orphans' Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

### 5. Serving officers in the Public Service :

5:1 Applications from officers of the Public service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public officers holding post in the permanent establishment in the Public Service, Heads or Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No traveling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

### 6. Definition of Salary for the purpose of Eligibility.

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

### 7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (1 of 25.03.1990 & 15/90 (ii) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent public Administration Circulars.

### Rules And Instructions For Candidates

"All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968."

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :—

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for practical and oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination hall other than a member of the Examination hall staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the index number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. If should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination hall. Should the Supervisor so requires each candidate is bound to declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

**Candidates should adhere to the following instructions for their own safety :—**

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your index number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Depart. of Examinations,  
Pelawatta,  
Battaramulla.

Commissioner General of Examinations.

## Posts - Vacant

### MINISTRY OF SOCIAL SERVICES AND SOCIAL WELFARE

#### Sri Lanka Social Security Board

#### VACANCIES

##### 1. POST: Assistant General Manager (Operations)- III

*Age Limit* .- Between 30 to 45 years (The above age limit does not apply to Government Employees)

*Educational Qualifications/ Professional and other qualifications:*

1. A degree from a recognized University with 10 years Experience in the respective field,  
or
2. An officer of the Sri Lanka Administrative Service or Sri Lanka Planning Service II/III with a minimum of 5 years experience,  
or
3. An officer of Sri Lanka Social Security Board with 6 years experience in the allied field and an officer in Grade IV.

*Salary scale and increments.*- JM 1-1-Rs. 20,490-10x325-18x475 - Rs.32,290 per month.

##### 2. POST: Internal Audit - III

*Age Limit* .- Between 30 to 45 years (The above age limit does not apply to Government Employees).

*Educational Qualifications and Professional qualifications:*

1. After successfully completing and receiving the Certificate of Part II of the Sri Lanka Institute of Chartered Accounts/ Sri Lanka Institute of Management Accountants, after obtaining a Degree from a recognized University in Business Management/Accounts/Commerce and 5 years experience in Audit, work,  
or
2. An officer of the Sri Lanka Audit Service Class II/I or II/II with a minimum of 6 years experience in the field of Audit,  
or
3. An officer in Grade IV of Sri Lanka Social Security Board with 06 years experience in the Audit Duties.

*Salary scale and increments.*- Rs. 20,490-10x325-18x475-Rs.32,290 per month.

##### 3. POST : **District Co-ordinating Officer** (Trincomalee, Mannar, Kilinochchi, Mullaitivu)

*Educational Qualifications/ Professional and other qualifications:*

1. A degree from a recognized University in (Commerce/ Management/Economics),

or

2. An officer of the Government or Corporation with 6 years experience in Social Service/Welfare Rehabilitation or in an allied field,

or

3. An Officer in Grade V of Sri Lanka Social Security Board with 5 year experience.

*Salary Scale and Increments.*- MA3 -2006 Rs. 15,240-10x185-4x210 - 15x290-7x320-Rs.24,520 per month.

##### 4. POST : **Manager (Research and Development) IV**

*Age Limit.*- Between 25 - 45 (The upper age limit does not apply to officers in the Government Service/Local Government Service Corporations or Boards)

*Educational Qualifications.*- An Honours Degree from a recognized University; Experience in research and development will be considered as an additional qualification.

*Professional and other Qualifications.* Use of Computer will be considered as an additional Qualification.

*Salary Scale.*- MA3 -2006 Rs. 15,240-10x185-4x210x15x290-7x320x-24,520 per month.

##### 5. POST : **Manager (Policy Service) - IV**

*Age Limit.*- Between 25 - 45 (The upper age limit does not apply to officers in the Government Service/Local Government Service Corporations or Boards)

*Educational Qualifications:*

1. A Degree from a recognized University with 03 years experience in the allied field,

or

An officer Class I of Government/Corporation Service with a minimum of 10 years service,

or

An Officer in Service of Sri Lanka Social Security Board with a minimum of 6 years experience or an officer in Grade VI with 10 years experience

*Professional and other Qualifications.*- Knowledge of Computer will be considered as special experience.

*Salary Scale.*- MA3 -Rs. 15,240-10x185-4x210x15x290-7x320x-Rs. 24,520 per month.

##### 6. POST : **Audit Officer - IV**

*Age Limit:* Between 25 - 45 years (The upper age limit does not apply to Government officers).

*Educational Qualifications and Experience:*

1. A Degree from a recognized University in Business Management, Accounts,  
or  
A Degree in Commerce and a minimum of one year experience in Audit work in the Government or Private Sector,
2. A Class One officer in General Clerical Service with 10 years experience in Audit work,  
or  
An officer in VI of Sri Lanka Social Security Board with 06 years experience in Audit Work or field of accounts.

*Salary Scale.*— MA3 – Rs. 15,240-10x185-4x210 –15x290-7x320x-Rs. 24,520 per month.

**7. POST : Independent Sales Promotion Manager (Colombo District)**

*Age Limit:* Should be over 21 years of age.

*Educational /Professional and other Qualifications.*— Being in the service at present as a Sales Promotion Officer in Insurance Bank Financial Company or any other service providing institution. Being a Certificate / Cup or awards winner for achieving higher sales targets over the past 2 years. Should be in possession of own transportation facilities, professional qualifications on sales or marketing. Being well conversant in Sinhala and English languages. Ability to speak Tamil language will be an added qualification. It is an essential qualification to possess computer literacy.

*Monthly emolument:* An emolument not less than Rs. 25,000 will be paid.

**8. POST : Personal Assistant - V**

*Age Limit.*— Between 21 - 45 years (The upper age limit does not apply to this officers Government/Local Government/Corporations or Boards Service).

*Educational Qualifications / Professional Qualifications and other Qualification:*

1. A Pass at the G.C.E. Advanced Level Examination in 3 subjects and completion of 01 year training in Computer Technology,  
or
2. An officer of the Government Clerical Service Grade I,  
or
3. An Officer of the Sri Lanka Social Security Board in Grade VI with 06 years experience,
4. Knowledge of the Pension Schemes of Sri Lanka Social Security Board will be considered as a special qualification.

*Salary Scale.*— MA1-1 Rs. 13,320-10x120-7x140-4x210-20x290-Rs. 22,140 per month.

**9. POST : Receptionist/Telephone Operator - VI**

*Age Limit.*— Between 18 - 45 Years (The upper age limit does not apply to Government employees).

*Educational Qualification and experience:*

1. Pass at the G.C.E. (Ordinary Level) with 4 credit passes including Sinhala / English/ Tamil and Mathematics and in 6 subjects, should be able to converse in English well and with 03 year experience as a Receptionist,  
or
2. 03 years experience in Government Stenographer Services,
3. Knowledge of the Pension Schemes of Sri Lanka Social Security Board will be considered as a special qualification.

*Salary Scale.*—MA1-1 – 2006 Rs. 13,320-10x120-7x140-4x210-20x290-Rs.22,140 per month.

**10. POST : Clerk - VI**

*Age Limit:* Between 18 - 45 years (The age limit does not apply to Government employees)

*Educational Qualification and experience:*

1. Pass at the G.C.E. (Ordinary Level) Examination with 4 Credit Passes including Sinhala / English/ Tamil, Mathematics and in 6 subjects and 3 years experience in Clerical Service, knowledge of Computer will be considered as an additional Qualification,  
or
2. Employees of Sri Lanka Social Security Board in Grade VII/VIII who have minimum Qualification as 1. above.
3. Knowledge of the Pension Schemes of Sri Lanka Social Security Board will be considered as a special qualification.

*Salary Scale.*— MA1-1 – 2006 Rs. 13,320-10x120-7x140-4x210-20x290-Rs.22,140 per month.

**11. POST : Typist (Tamil) - VI**

*Age Limit.*— Between 21 - 45 years (The upper age limit does not apply to those who are in the Public Service)

*Educational Qualifications and experience:*

- G.C.E. (Ordinary Level) in at least six subjects with four Credit passes including Tamil in not more than two sittings and a certificate in typing with at least three years of relevant experience,  
or
2. Officer of the Government Typists' Service with at least three years of experience,
4. Knowledge of the Pension Schemes of Sri Lanka Social Security Board will be considered as a special qualification.

*Salary Scale.*—MA1-1- 2006—Rs. 13,320-10x120-7x140-4x210-20x290-Rs. 22,140 per month.

The Applicants in the Government/Corporations/Boards should forward their applications through the respective Head of the Department. A complete Bio Data along with photocopies of relevant certificates should be send under Registered Post addressed to the Chairman with in 10 days from the date of this advertisement stating the Post applied for on the top left hand corner of the envelope.

Chairman,  
Sri Lanka Social Security Board.

Sri Lanka Social Security Board,  
No. 150A, Nawala Road,  
Nugegoda.

05-143

## MINISTRY OF SCIENCE AND TECHNOLOGY

### Post of Data Entry Operator

APPLICATIONS are invited from suitable candidates for the post of Data Entry Operator under the “vidatha” Programme for the transfer of technology of the Ministry of Science and Technology. The No. of vacancies existing is 200.

1. *Age limit* .— should be above 18 years and not more than 45 years

2. *Salary Scale.*— Rs. 12,920-120x10-140x11-210x10-Rs. 20,660 (P. A. Circular 6/2006-MN-1-2006).

3. *Method of recruitment.*— Through a Structural interview

4. *Educational qualifications.*—

(a) Should have passed 06 subjects in the G. C. E. (O/L) examination with 05 Credit Passes including Credit Passes for Sinhala/Tamil or Literature, Mathematics, English and Chemistry, Biology/Physics in not more than two sittings. (Should have passed 05 Subjects in the first Sitting),

or

(b) Should have passed 06 Subjects in the G. C. E. (O/L) examination with 05 Credits Passes including Credits Passes for Mathematics, Sinhala/Tamil language, Science & English language, in not more than two sittings (Should have passed 05 subjects in the first Sitting),

or

(c) Should have passed 06 Subjects in the G. C. E. (O/L) examination with A or B Passes for 05 Subjects including first language, Mathematics, Science and English in not more than two sittings. (Should have passed 05 Subjects in the first Sitting).

*Note.*—Priority will be given to those who have passed English Typing as a subject at the above examination and to those who have more experience in Computer Data Entering.

#### 5. *Professional knowledge & Skills* :

(a) Should have followed a computer course of not under 6 months duration at a recognized institution. This Course should include word processing, Spread Sheet Data Base, Operating System which are currently in use

and

(b) should posses 2 years experience as a Data Entry Operator at a Government or other recognized institution.

6. *Conditions of Engagement.*— This post is permanent and pensionable. Should obtain the membership of the widows & orphans Pension Scheme from the date of appointment.

#### 7. *Other Qualifications* :

- I. Applicant Should be a citizen of Sri Lanka.
- II. The applicant must be of sound health and should bear an excellent moral character.

8. *Method of application.*— Applications prepared as per the specimen form attached hereto should be sent together with photocopies of self certified certificates by registered post to the Secretary, Ministry of Science and Technology, No. 408, Galle Road, Kollupitiya, Colombo 03 to reach him on or before 25.05.2007. The top left hand corner of the envelope containing the application should be written “Application for the Computer Data Entry Operator”. The ministry will not be responsible for any applications received late or lost in post.

A. N. R. AMARATUNGA,  
Secretary,

Ministry of Science and Technology.

Ministry of Science and Technology,  
No. 561/3, Elvitigala Mawatha,  
Narahrenpita.

### SPECIMEN APPLICATION FORM

for office use only

1. Post applied for : Computer Data Entry Operator

2. I. Applicants Name in full : \_\_\_\_\_.

II. Name with initials : \_\_\_\_\_.

3. National Identity Card No. : 

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4. I. Date of Birth : 

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Year Month Date

II. Age as at 31.03.2007 : 

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Years Months Dates

5. I. District of Permanent residence :\_\_\_\_\_.  
II. Divisional Secretary's Division of permanent residence :\_\_\_\_\_.  
III. Permanent Address :\_\_\_\_\_.  
IV. Temporary Address :\_\_\_\_\_.

6. I. Race :\_\_\_\_\_.  
II. Whether a Sri Lankan Citizen :\_\_\_\_\_.  
III. If the Citizenship was obtained by registration the registration No. :\_\_\_\_\_.

7. Sex :  
(Mark "3" in the appropriate box) ☐ Female ☐ Male

8. Civil Status :  
(Mark "3" in the appropriate box) ☐ Married ☐ Unmarried

9. Educational Qualifications : Married Unmarried

Name of the Examination	year	Subjects Passed	Pass Obtained

10. Professional knowledge & Skills :\_\_\_\_\_.

11. If Selected, the Districts you prefer to work in :\_\_\_\_\_.

12. Name 03 divisional Secretary's divisions you prefer to work in if selected :\_\_\_\_\_.

13. Certificate of the applicant :

I,.....hereby certify that the particulars furnished by me in this application are true & accurate. Also that I have not been terminated nor made to retire on inefficiency as a merciful alternative nor been considered as have vacated my post. I am also aware that if any particulars contained herein are found false or incorrect, I am liable to disqualification if found before the selection or dismissal if found after selection without any compensation.

\_\_\_\_\_,  
Signature of applicant.

Date :\_\_\_\_\_.

**The certificate of the head of Department if the applicant is a government Servant.**

I forward the application of Mr./Mrs./Miss ..... I here by Certify that the candidate is serving at the Ministry/Department/Divisional Secretariat of .....as a temporary/casual employee and if selected for this post he/she could be/not be released from Service.

Date :\_\_\_\_\_.

\_\_\_\_\_,  
Signature of the head of Department  
(Place the Official Seal)

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## Examinations, Results of Examinations &c.

### MINISTRY OF LAND AND LAND DEVELOPMENT

Sri Lanka Survey Department

#### ANNUAL EXAMINATION FOR ISSUE OF SURVEYOR GENERAL'S LICENCE IN SURVEYING AND LEVELLING - 2007

THE above annual examination will be held in two parts, written and practical.

The written examination will begin on 16th June, 2007 and the practical examination will commence on 15th August, 2007. Only candidates who have passed the written examination or exempted from same are allowed to sit for the practical examination.

02. The written examination will be held in Colombo only and the practical examination will be held at the Institute of Surveying and Mapping, Diyatalawa or in Colombo.

According to the Paragraph 25(2)(b)(iv) of Survey Act No. 17 of 2002.10.04, only candidates who may have sat that examination at least once prior to the commencement of this Act are allowed to sit for this examination. New candidates are not allowed to sit for this examination.

further this examination will not be conducted by the Surveyor General after year 2007.

03 (a). to enter the examination applications should be made on the prescribed form obtainable from Head Quarters Branch, Surveyor General's Office, Colombo 5 or Examination Branch, Institute of Surveying and Mapping, Diyatalawa and completed applications should be sent under registered cover addressed to "Superintendent of Surveys, Examination Branch, Institute of Surveying and Mapping, Diyatalawa". The envelope should be labelled as " Annual Examination for issue of Surveyor General's licence" on the top left hand corner of The envelope to reach on or before 31st May, 2007.

(b) The copies of the following certificates must be attached to the application.

- (i) The Senior School Certificate (English) or General Certificates of Education (Ordinary Level) with a pass in Mathematics, English language, Sinhala/Tamil Language and three other subjects, the six subjects being passed in not more than two sittings or any other higher examination.
- (ii) Certificate to show that the candidate has studied Surveying or Levelling or both Surveying and Levelling at the Sri Lanka Technical College or under duly Licensed Surveyor, Levellor or Surveyor and Leveller, for a period of at least one year.

Note : Originals of certificate are required to be produced later.

04. Candidate must pay the following fees to the surveyor General before the date of closing entries, viz. 31st May, 2007.

(i) <i>Written Examination</i>	<i>Rs. cts</i>
Admission fee	75
For subjects, English, Arithmetic and Algebra, Geometry and Trigonometry	150
For Surveying	75
For Levelling	75
(ii) <i>Practical Examination :</i>	<i>Rs. cts</i>
Admission fee	75
For Surveying	525
For levelling	525

Payment can be made by cash to the Surveyor General's Office, Colombo 5 or Institute of Surveying and Mapping, Diyatalawa or by the money orders should be made payable to the "Director Institute of Surveying and Mapping, Diyatalawa".

Attached the original receipt if paid to the Surveyor General's Office or to the Institute of Surveying and Mapping or the original money order if paid by money order.

(Please do not paste the receipt or money order to application).  
Remittance by stamps and cheques will not be accepted.

Note : Those who are not yet eligible to sit for the practical examination, may pay the required fees according to the above 4 (II), for the practical examination after passing this year's written examination and before the date of the practical examination (see para 8).

05. The subjects of the written examination will be as follows :-

- (i) English - One paper.-  
An exercise in composition and questions set to test the candidate's knowledge and command of English.
- (ii) Arithmetic and Algebra.- One Paper :

*Arithmetic* - The principals and processes of arithmetic applied to whole numbers and vulgar and decimal fractions. The metric system. Approximations to specified degrees of accuracy. Contracted methods of multiplications and division of decimals, ratio and proportion, percentage, averages, practical applications of Arithmetic.

*Algebra* - Symbolical expression of general results in Arithmetic, Algebra laws and their application ; factors of simple, binomial or quadratic expression ; equations of the first or second degree and problems. leading thereto ; square root. Graphs of simple rational integral algebraic functions ;

Arithmetical and harmonical progression. Geometrical progression. Theory of indices, logarithms and the use of logarithmic tables. Binomial theorem for a positive integral index.

- (iii) Geometry and Trigonometry - One paper

*Geometry* - The subjects of Euclid, I - IV, with simple deductions, including easy loci and the areas of triangles and parallelograms, of which the bases and altitudes are given commensurable length, (All proofs of geometrical theorems must be geometrical, Euclid's proofs will not be insisted upon.) Similar figures. Mensuration of the circle. Mensuration of the simple solid bodies namely the cube, the rectangular block, the tetrahedron, the sphere, the cylinder, the wedger, pyramid and the cone.

*Trigonometry* - Upto and including the solution of triangles together with the practical solution of triangles and applications and numerical examples involving the use of the logarithmic and other tables.

- (iv) Surveying - One Paper :

Chain Surveying the transit and Cradle theodolite their use and their adjustments. Theodolites and compass traverses including the use of plane rectangular co-ordinates, curve ranging, substance methods and tacheometry. Plane table surveying. Plane triangulation and determination of azimuth by astronomical observations.



(v) Levelling - One Paper :

The Dumpy, Y and Cooke's reversible level, their use and their adjustments. The practice and theory of levelling.

Computation of earthwork, Road and railway surveys and setting out surveys for water supply works. Contours and the calculation of contents therefrom.

Question papers on subjects (ii) - (v) above will be set in Sinhala, Tamil and English media. candidates may answer them in any one medium.

06. The percentage of marks required for a pass in the written examination will be in question papers (i), (ii) and (iii) 40 percent in each question paper and 50 percent in aggregate ; in question papers (iv) and (v) 60 percent.

07. Candidates in Surveying only will be required to pass in question papers (i) - (iv) inclusive ; and candidates in Levelling only in question papers (i) - (iii) inclusive and question paper (v). Candidates in both Surveying and Levelling will be required to pass in question papers (i) - (v) inclusive.

08. Candidates who pass the written examination will be duly notified of the date, time and place of the practical examination which will be set out on the Syllabuses in Surveying and Levelling of the written examination. To pass the practical examination the candidates must carry out and complete the practical tasks assigned to them to the full satisfaction of the Examiners.

09. Candidates should adhere to the dates fix for their practical examination as no latervative dates will be fix under any circumstances. Candidates will work in the field between hours fixed by examiner, and must produce instruments in good order. Defects in instruments will not be accepted as an excuse for bad work. Candidates found to be in communication with any one during examination hours will be disqualified.

10. All candidates must provide their own instruments, plummets, poles, pickets, drawing boards, drawing materials, stationery, labourers and no assistance in providing requirements will be given in any way either at the written examination or the practical examination.

11. No, application will be accepted after 31st May, 2007.

12. Every candidate should prove his/her identity to the satisfaction of the Supervisor by the production of any one of following documents :-

- (a) An identity card issued by the Registrar of Persons ;
- (b) A valid passport ;

(c) Any certificate, licence or other document embodying a photograph of the holder and issued within three years of the date of the examination on the authority of a Government Department.

13. No Candidates shall be examined unless he/she furnishes proof of his/her identity as required.

14. Fees once deposited will neither be refunded nor allowed to be utilised for subsequent examination, under any circumstances.

15. All communications should be addressed to Superintendent of Surveys, Examinations Branch, Institute of Surveying and Mapping, Diyatalawa and not to me personally.

B. J. P. MENDIS,  
Surveyor General.

Surveyor General's Office,  
P. O. Box 506, Kirula Road,  
Colombo 05.  
18th April 2007.

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**MINISTRY OF LAND AND LAND DEVELOPMENT  
SRI LANKA SURVEY DEPARTMENT**

**Examination for the issue of Surveyor General's  
Certificate as Authorized Draughtsman - 2007**

THE examination for the issue of Surveyor General's certificate to practice as an Authorized Draughtsman will be held in Colombo. The Examination will be in two parts :

- Part I - Preparation of Co-ordinate Sheet
- Part II - Plan work.

2. Part I of the examination will be held on 7th July, 2007 and Part II on 08 th and 09th September, 2007. Candidates who fail Part I will not be allowed to sit for Part II. Candidates should pass both Part I and Part II at the same examination to qualify for the award of the surveyor General's Certificate as Authorized Draughtsman.

3. Candidates are required to satisfy me that :-

- (a) They can prepare a co-ordinate sheet from field notes and co-ordinate a survey traverse ;
- (b) They can plot a plan accurately from field notes, both by protractor and from co-ordinates and compute extents correctly.

4. Applications for the examination must be prepared as per specimen below and sent under registered post to "Superintendent of Surveys (Examination), Institute of Surveying and Mapping, Diyatalawa" accompanied by a fee of Rs.300 Payment by cash may be made to the Institute of Surveying and Mapping, Diyatalawa or by Money orders should be made payable to the "Director, Institute of Surveying and Mapping, Diyatalawa" and post office Diyatalawa. Attach the original receipt or the original money order. (Please do not paste the receipt or money order to the application). Remittance by stamps and cheque will not be accepted. The envelope should be labeled as "Examination for the Issue of Surveyor General's Certificate as Authorized Draughtsman - 2007" on the top left hand corner.

5. Examination fee will not be refunded under any circumstances.

6. Applications closing on 12th June, 2007. Applications will not be accepted after that.

7. Drawing papers and co-ordinate sheets will be supplied at the examination hall. However, candidates should bring their own drawing instruments, mathematical tables for computation of coordinates and all other material they require. Use of non-programmable scientific calculators will be allowed with the permission of the Supervisor at the examination hall.

8 (i) Every candidate should prove his/her identity to the satisfactions of the Supervisor by the production of any one of the following documents :

- (a) An Identity Card issued by the Commissioner of registration of persons ;
- (b) A Valid Passport ;
- (c) Any certificate, license or other document which embodies a photograph of the holder and issued within three years of the date of examination on the authority of a Government Department ;
- (ii) No candidate for the examination shall be entitled to be examined unless he/she furnished proof of his/her identity required by paragraph 8 (i).

9. This examination will be held under the metric system.

B. J. P. MENDIS,  
Surveyor General.

Surveyor General's Office,  
P. O. Box 506, Colombo 05,  
18th April, 2007.

## SPECIMEN APPLICATION FORM

Sri Lanka Survey Department

EXAMINATION FOR THE ISSUE OF SURVEYOR GENERAL'S CERTIFICATE AS  
AUTHORIZED DRAUGHTSMAN - 2007

Index No :

(For office use)

(a) (i) Name with initials :- Mr./Mrs./Miss :\_\_\_\_\_.

(ii) Names denoted by initials :\_\_\_\_\_.

(b) Sex :\_\_\_\_\_.

(c) Designation :\_\_\_\_\_.

(d) Official address :\_\_\_\_\_.

(e) Permanent address :\_\_\_\_\_.

(f) Date of birth :\_\_\_\_\_.

(g) Educational qualifications :\_\_\_\_\_.

(h) Medium through which the candidate proposed to sit this examination : Sinhala/Tamil/English :\_\_\_\_\_.

(i) Fees Paid :\_\_\_\_\_.

(Rs.): .....

(j) Money Order/Receipt No. :\_\_\_\_\_.

Office of Issue :\_\_\_\_\_.

Date :\_\_\_\_\_.

(Attach the original receipt if paid to Institute of Surveying and Mapping, Diyatalawa or the original money order if paid by money order.)

I do hereby certify that above details are true and correct.

\_\_\_\_\_  
Signature of Applicant.

Date :\_\_\_\_\_.

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## MINISTRY OF VOCATIONAL AND TECHNICAL TRAINING

### Department of Technical Education and Training

#### ADMISSION OF STUDENTS TO COURSES CONDUCTED AT TECHNICAL COLLEGES — 2007/2008

APPLICATIONS are invited from eligible candidates for courses conducted in Technical Colleges appearing in this *Gazette* Notification. Students for admission will be selected from among the applicants according to the qualifications and merit, and the place available in each course.

02. The prospective candidates are advised to prepare their own applications on a 13" x 8" sheet of paper in accordance with the "Specimen Application Form" given in this Notification. As specified in item 12 in the specimen application form, each application should be affixed with a valid Rs. 10 stamp duly cancelled with the candidate's usual signature. Duly completed applications should be sent under Registered Cover to reach the Principal of the respective Technical College to which admission is sought to reach him on or before 15.06.2007. Applicants are advised not to submit applications to this Department or to any officer's official or personal addresses.

03. The top left-hand corner of the envelope should be marked with the title of the course applied for, and its course code.  
*e.g.*—National Certificate in Engineering Draughtsmanship Course ETC 05.

04. Applications received after the prescribed date will be rejected.

05. Candidates are required to fill in their applications carefully with the Name and Code Number of the Course, College in which the course to be followed and the Medium of Instruction of the Course correctly. Requests made subsequently to change the College, Course or Medium of instruction will not be considered under any circumstances.

06. Fees will be charged from all those following Part Time and evening Courses in the following manner :

- (i) Part-Time/Evening Certificate Courses (more than one year) Rs. 2,000 per year ;
- (ii) Part-Time/Evening one year and Short Term Courses less than one year Rs. 1,500 per course.

07. Attention of all candidates is invited to the Schedule of Courses appended at the end of this Notification, which indicates the nature of courses, eligibility requirements for each course, the colleges where the courses are conducted and medium of instruction. The addresses of Technical Colleges where the courses are available are shown in the List of Technical Colleges.

08. A candidate seeking admission to follow a course in these colleges should :—

- (i) be of excellent moral character ;
- (ii) be a citizen of Sri Lanka ;
- (iii) have fulfilled all the eligibility requirements for admission at the time of forwarding the application.

09. Suitable candidates will be selected on the results of an aptitude test and/or an interview.

10. Any documents or copies thereof, should not be submitted along with the application. Those candidates who fail to produce the necessary and acceptable documents to prove their eligibility at the interview will be deemed disqualified.

11. Subject to a maximum of Rs. 450 a month a stipend of Rs. 20 per day for attendance to classes will be paid to those who follow any full time course depending on parental income.

About 600 Full Time Day Course students from low income families are paid a bursary of Rs. 2,500 per year.

12. The candidate is held entirely responsible for the authenticity of his/her documents. Candidates who submit documents that have been tampered with or forged or not proved in fact will be severely dealt with.

Candidates can apply for more than one course using separate application forms.

DR. H. L. OBEYESEKERA,  
Director-General,  
Department of Technical Education and Training.

P.O. Box 557,  
Olcott Mawatha,  
Colombo 10.

LIST OF TECHNICAL COLLEGES

<i>Serial No.</i>	<i>Technical College</i>	<i>Address</i>	<i>District</i>
01	Sri Lanka Technical College	Olcott Mawatha, Colombo 10	Colombo
02	Galle Technical College	Kaluwella, Galle	Galle
03	Kandy Technical College	Aruppola, Kandy	Kandy
04	Jaffna Technical College	Browns Road, Jaffna	Jaffna
05	Badulla Technical College	Greenland Drive, Badulla	Badulla
06	Kegalle Technical College	Kachcheri Road, Kegalle	Kegalle
07	Anuradhapura Technical College	New Town, Anuradhapura	Anuradhapura
08	Kurunegala Technical College	Puttalam Road, Kurunegala	Kurunegala
09	Ratmalana Technical College	Galle Road, Ratmalana	Colombo
10	Ampara Hardy Technical College	Inginiyagala Road, Ampara	Ampara
11	Matara Technical College	Meddewatta, Matara	Matara
12	Sammanthurai Technical College	Ampara Road, Sammanthurai	Ampara
13	Kalutara Technical College	Kalamulla, Kalutara	Kalutara
14	Ratnapura Technical College	Palm Gardens, Colombo Road, Ratnapura	Ratnapura
15	Warakapola Technical College	Ambagala Road, Warakapola	Kegalle
16	Kuliyapitiya Technical College	Pannala Road, Kuliyapitiya	Kurunegala
17	Pathadumbara Technical College	Navayalatenna, Katugastota	Kandy
18	Nuwara-Eliya Technical College	Jayatilaka Mawatha, Nuwara Eliya	Nuwara-Eliya
19	Homagama Technical College	Godagama, Homagama	Colombo
20	Beliatta Technical College	Puwakdandawa, Beliatta,	Hambantota
21	Hasalaka Technical College	Yodha Ela Road, Hasalaka	Kandy
22	Dambulla Technical College	Matale Road, Dambulla	Matale
23	Balapitiya Technical College	Wandaduwa Station Road, Balapitiya,	Galle
24	Wariyapola Technical College	Chilaw Road, Wariyapola	Kurunegala
25	Batticaloa Technical College	Manchantuduwa, Batticaloa	Batticaloa
26	Bandarawela Technical College	Wewathenna, Bandarawela	Badulla
27	Monaragala Technical College	Sirigala, Monaragala	Monaragala
28	Gampaha Technical College	Werellawatta, Yakkala	Gampaha
29	Trincomalee Technical College	Mihindupura, Trincomalee	Trincomalee
30	Dehiattakandiya Technical College	Mahawanawela, Dehiattakandiya	Ampara
31	Matale Technical College	M.C. Road, Matale	Matale
32	Weerawila Technical College	New Town, Weerawila	Hambantota
33	Medagama Technical College	Medagama	Monaragala
34	Polonnaruwa Technical College	Vidyapura, Polonnaruwa	Polonnaruwa
35	Embilipitiya Technical College	New Town, Embilipitiya	Ratnapura
36	Vavuniya Technical College	Mannar Road, Vavuniya	Vavuniya
37	Akkaraipattu Technical College	Akkaraipattu	Ampara
38	Anamaduwa Technical College	Gamuda Bhumiya, Thammennagama, Anamaduwa	Puttalam

SPECIMEN APPLICATION FORM

APPLICATION FOR ADMISSION TO TECHNICAL COLLEGES — ACADEMIC YEAR 2007/2008

For Official use only

(Applications must be directed to the Principal of the relevant Technical College. Addresses of Technical Colleges are given in the List of Technical Colleges)

(Each Course applied for should be in a separate application)

01. Name of the Technical College/Training Centre : \_\_\_\_\_.
02. Name of the Course : \_\_\_\_\_. (Full Time Day/Evening/Part Time)  
Medium : \_\_\_\_\_. Code No. : \_\_\_\_\_.
03. Applicant's Name with Initials : \_\_\_\_\_.

04. Names indicated by Initials : \_\_\_\_\_.
05. Permanent Address : \_\_\_\_\_.
06. National Identity Card No. : \_\_\_\_\_.
07. District : \_\_\_\_\_, Electorate : \_\_\_\_\_,  
Grama Niladhari Division : \_\_\_\_\_.
08. Date of Birth : \_\_\_\_\_.  
Age : as at 01.07.2007 :  
Years : \_\_\_\_\_, Months : \_\_\_\_\_, Days : \_\_\_\_\_.
09. Male/Female : \_\_\_\_\_.
10. Educational Qualifications :

(A) G.C.E. (O/L) Results (Not more than two attempts) :

<i>Index No.</i>	<i>Year</i>	<i>Subjects</i>	<i>Grade</i>

(B) G.C.E. (A/L) Results (In one attempt) :

<i>Index No.</i>	<i>Year</i>	<i>Subjects</i>	<i>Grade</i>

(C) Number of G.C.E. (A/L) sittings : \_\_\_\_\_.

(D) Highest Grade/Year passed if the applicant has not obtained the qualifications mentioned in (A) above :-  
Grade : \_\_\_\_\_, Year : \_\_\_\_\_.

11. Only for Evening and Part Time Courses :

*(To be filled only for courses for which employment is a requirement)*

- 11.1 Applicant's Name : \_\_\_\_\_.
- 11.2 Post held at present and the Date of Appointment to the Post : \_\_\_\_\_.  
If self employed, the type of employment : \_\_\_\_\_.
- 11.3 Work place and its address : \_\_\_\_\_.
- 11.4 Employee Provident Fund No. : \_\_\_\_\_,  
Employee Trust Fund No. : \_\_\_\_\_.
- I certify that the above applicant is an employee in this Institute/Office.
- 11.5 Name of the Employer : \_\_\_\_\_.
- 11.6 Designation : \_\_\_\_\_.
- 11.7 Signature : \_\_\_\_\_, Official Seal : \_\_\_\_\_.
- 11.8 Date : \_\_\_\_\_.

## 12. Applicant's Declaration :

I hereby certify that the information given in this application is true to my knowledge, and I have obtained the qualifications required for the course applied for. Further I agree with the scheme of selection of students to Technical Colleges and to accept the decision of the Director-General of the Department of Technical Education and Training as final.

\_\_\_\_\_  
Applicant's Signature.

Date : \_\_\_\_\_.

Stamp to the value of Rs. 10  
should be affixed here and  
cancelled by signing on it.

## THE SCHEDULE OF COURSES CONDUCTED IN TECHNICAL COLLEGES — 2007/2008

**Engineering Technician Studies Courses**

## FULL TIME COURSES

<i>Code No.</i>	<i>Name of Course</i>	<i>Admission Qualification</i>	<i>Colleges where the Course is available and Medium</i>
01 ETB03	National Diploma in Agriculture  Full Time Day Two Years	<ol style="list-style-type: none"> <li>Should possess at least Six subjects including Agriculture, with four Credit passes in one sitting, at the G.C.E. (O/L) Examination. The four Credit passes should be for the following subjects : First Language, Mathematics, Science and Social Studies or any of the following subjects: Agriculture, Horticulture, Animal Husbandry, Food Science and Food Technology, Fresh Water (Inland), Bio Resource Technology, Oceanic (Marine), Bio Resource Technology ; or</li> <li>Should possess at least Three Ordinary passes in one sitting at the G.C.E. (A/L) Examination. The subjects should be any three of the following : Biology, Zoology, Botany, Chemistry, Physics, Agriculture.</li> <li>Age should be between 17 and 25 years as on 01.07.2007.</li> </ol>	<i>Sinhala Medium :</i> Dambulla, Kuliyaipitiya
02 ETC01	National Certificate for Industrial Technicians (Civil Engineering)  Full Time Day Two Years	<ol style="list-style-type: none"> <li>G.C.E. (O/L) Examination in Six (6) subjects in not more than two sittings with four Credit passes including Science, Mathematics, Medium Language and English Language at least five (5) subjects should be passed in one sitting ; or</li> <li>Merit pass in any National Certificate in Engineering Craft Practice 2 year course ; or</li> <li>Pass in any National Certificate in Engineering Craft Practice Course with Credit passes in Science and Mathematics at G.C.E. (O/L). Candidates will be selected by an aptitude test.</li> <li>Age should be between 17 and 25 years as on 01.07.2007.</li> </ol>	<i>English Medium :</i> Kandy, Ratmalana

<i>Code No.</i>	<i>Name of Course</i>	<i>Admission Qualification</i>	<i>Colleges where the Course is available and Medium</i>
03 ETC02	National Certificate for Industrial Technicians (Electrical & Electronic Engineering)  Full Time Day Two Years	1. G.C.E. (O/L) Examination in Six (6) subjects in not more than two sittings with four Credit passes including Science, Mathematics, Medium Language and English Language at least five (5) subjects should be passed in one sitting ; or 2. Merit pass in any National Certificate in Engineering Craft Practice 2 year course ; or 3. Pass in any National Certificate in Engineering Craft Practice Course with Credit passes in Science and Mathematics at G.C.E. (O/L). Candidates will be selected by an aptitude test. 4. Age should be between 17 and 25 years as on 01.07.2007.	<i>English Medium :</i> Ratmalana, Kandy
04 ETC03	National Certificate for Industrial Technicians (Mechanical Engineering)  Full Time Day Two Years	1. G.C.E. (O/L) Examination in Six (6) subjects in not more than two sittings with four Credit passes including Science, Mathematics, Medium Language and English Language at least five (5) subjects should be passed in one sitting ; or 2. Merit pass in any National Certificate in Engineering Craft Practice 2 year course ; or 3. Pass in any National Certificate in Engineering Craft Practice Course with Credit passes in Science and Mathematics at G.C.E. (O/L). Candidates will be selected by an aptitude Test 4. Age should be between 17 and 25 years as on 01.07.2007.	<i>English Medium :</i> Ratmalana, Kandy
05 ETC05	National Certificate in Engineering Draughtsmanship  Full Time Day One Year	1. G.C.E. (O/L) Examination in Six (6) subjects in not more than two sittings. The Six (6) subjects should be : (a) Sinhala/Tamil/English ; (b) Mathematics and Science ; (c) Three other subjects 2. Age should be between 17 and 25 years as on 01.07.2007.	<i>Sinhala Medium :</i> Ampara, Anuradhapura, Badulla, Balapitiya, Bandarawela, Dambulla, Galle, Gampaha, Hasalaka, Homagama, Maradana, Ratmalana, Kalutara, Kandy, Matale, Nuwara-Eliya, Matara, Beliatta, Kurunegala, Kuliyapitiya, Polonnaruwa, Monaragala, Ratnapura, Anamaduwa, Kegalle, Warakapola <i>Tamil Medium :</i> Maradana, Jaffna, Batticaloa, Vavuniya, Sammanthurai, Trincomalee
06 ETB02	National Diploma in Jewellery Design and Manufacture  Full Time Day Two Years	1. Passes in Six (6) subjects at the G.C.E. (O/L) examination in not more than two sittings. (Preference will be given to candidates who have passed in Art, Metal Work, Wood Work, Maths and English) and Passes in Two (02) subjects at the G.C.E. (A/L) Examination. 2. Age should be between 17 and 25 years as on 01.07.2007.	<i>English Medium :</i> Maradana

<i>Code No.</i>	<i>Name of Course</i>	<i>Admission Qualification</i>	<i>Colleges where the Course is available and Medium</i>
07 ETC 07	National Certificate in Jewellery Manufacture  Full Time Day One Year	1. Passes in Four (4) subjects at G.C.E. (O/L) Examination in one sitting ; or should have passed Year 9 and experience in the relevant field. 2. Age should not be less than 17 years as on 01.07.2007	<i>Sinhala Medium :</i> Maradana, Beliatta  <i>Tamil Medium :</i> Batticaloa
08 ECC 40	Certificate in Landscaping for Junior Supervisors  Full Time Day One year	1. Should have passed G.C.E. (O/L) Examination ; or Have passed the National Certificate in Landscaping Technology crafts level III course conducted in any of the Vocational Training Centres attached to VTA 2. Age should be between 18 and 35 years as on 01.07.2007. Preference will be given to those below 25 years.	<i>Sinhala Medium :</i> Galle, Kandy, Kegalle, Kurunegala
09 ETC 04	National Certificate in Technology (Quantity Surveying)  Full Time Day One year	1. G.C.E. (O/L) Examination in Six (06) Subjects with four (04) credit passes including Science, Mathematics and Medium Language in one sitting. Should have at least an Ordinary Pass for English Language. Preference will be given to the candidates those who have followed Pure Maths/Applied Maths or Combined Maths and/or a Hard Technology subject in G. C. E. (A/L) Examination 2. Age should be between 17 and 25 years as on 01.07.2007	<i>Sinhala Medium :</i> Galle, Badulla, Anuradhapura, Kurunegala, Matara, Ratnapura, Warakapola, Beliatta, Dambulla, Gampaha, Weerawila  <i>English Medium :</i> Kandy, Kegalle, Ratmalana Jaffna, Batticaloa
PART TIME COURSES			
10 ETC 01.1	National Certificate in Technology (Civil Engineering)  Part Time Three years  (Restricted to those employed in the relevant field)	1. G.C.E. (O/L) Examination in Six (6) subjects in not more than two sittings. Six (06) subjects should be : (a) Sinhala/Tamil/English Language (b) Mathematics and Science (c) Three other subjects, or equivalent qualifications 2. Age should not be less than 17 years as on 01.07.2007.	<i>Sinhala Medium :</i> Maradana, Ratmalana, Homagama, Kalutara, Kandy, Hasalaka, Dambulla, Nuwara Eliya, Galle, Balapitiya Matara, Beliatta, Ampara, Gampaha, Badulla, Kurunegala, Anuradhapura, Monaragala, Ratnapura, Kegalle, Warakapola, Embilipitiya, Polonnaruwa  <i>Tamil Medium :</i> Jaffna, Batticaloa, Sammanthurai, Trincomalee, Vavuniya



<i>Code No.</i>	<i>Name of Course</i>	<i>Admission Qualification</i>	<i>Colleges where the Course is Available and Medium</i>
11 ETC 02.1	National Certificate in Technology (Electrical and Electronic Engineering)  Part Time Three years  (Restricted to those employed in the relevant field)	1. G.C.E. (O/L) Examination in Six (06) Subjects in not more than two sittings. Six (06) subjects should be : (a) Sinhala/Tamil/English Language (b) Mathematics and Science (c) Three other subjects, or equivalent qualification ; or Have passed the National Certificate in Engineering Craft Practice Full time Day 2 years - Electrician course or Radio, TV and Electronics course conducted at Technical Colleges under the Department of Technical Education and Training  2. Age should not be less than 17 years as on 01.07.2007	<i>Sinhala Medium :</i> Maradana, Ratmalana, Homagama, Kalutara, Kandy, Matara, Kurunegala, Anuradhapura, Badulla, Ratnapura, Kegalle, Warakapola, Gampaha, Balapitiya, Beliatta  <i>Tamil Medium :</i> Jaffna, Sammanthurai, Batticaloa, Trincomalee, Vavuniya  <i>English Medium :</i> Maradana
12 ETC 03.1	National Certificate in Technology (Mechanical Engineering)  Part Time Three years  (Restricted to those employed in the relevant field)	1. G.C.E. (O/L) Examination in Six (06) Subjects in not more than two sittings. Six (06) subjects should be :- (a) Sinhala/Tamil/English Language (b) Mathematics and Science (c) Three other subjects, or equivalent qualifications ; or Have passed the National Certificate in Engineering Craft Practice Full time Day 2 years - Motor Vehicle Mechanic/ General Machinist/Fitter Machinist Course conducted at Technical Colleges under the Department of Technical Education and Training  2. Age should not be less than 17 years as on 01.07.2007	<i>Sinhala Medium :</i> Maradana, Ratmalana, Homagama, Kandy, Galle, Badulla, Matara, Kegalle, Kurunegala, Warakapola, Beliatta, Gampaha, Rathnapura  <i>Tamil Medium :</i> Jaffna
13 ETC 04.1	National Certificate in Technology (Quantity Surveying)  Part Time Three years  (Restricted to those employed in the relevant field)	1. G.C.E. (O/L) Examination in Six (06) Subjects in not more than two sittings. Six (06) subjects should be : (a) Sinhala/Tamil/English Language (b) Mathematics and Science (c) Three other subjects, or equivalent qualifications.  2. Age should not be less than 17 years as on 01.07.2007	<i>Sinhala Medium :</i> Maradana, Ratmalana, Homagama, Kandy, Galle, Matara, Beliatta, Kalutara, Trincomalee, Kurunegala, Badulla, Anuradhapura, Kegalle Warakapola, Balapitiya, Gampaha, Rathnapura  <i>Tamil Medium :</i> Jaffna, Sammanthurai, Trincomalee, Batticaloa, Vavuniya, Akkaraipattu  <i>English Medium :</i> Maradana

**Engineering Craft Studies Courses**

**FULL TIME COURSES**

<i>Code No.</i>	<i>Name of Course</i>	<i>Admission Qualification</i>	<i>Colleges where the Course is Available and Medium</i>
01 ECC 08	National Certificate in Engineering Craft Practice—Electronic  Full Time day Two years	1. G. C. E. (O/L) Examination in Six (06) Subjects with Passes in Mathematics and Medium Language in not more than two sittings 2. Age should not be less than 17 years as on 01.07.2007. Those under 22 years are given preference	<i>Sinhala Medium :</i> Maradana, Gampaha, Kalutara, Hasalaka, Galle, Kandy, Beliatta, Polonnaruwa, Anuradhapura, Bandarawela, Embilipitiya, Warakapola, Matara, Kurunegala, Rathnapura, Rathmalana, Ampara, Nuwara-eliya, Kegalle, Badulla  <i>Tamil Medium :</i> Trincomalee, Jaffna, Vavuniya
02 ECC 10	National Certificate in Engineering Craft Practice-Fitter Machinist  Full Time Day Two years	1. G.C.E. (O/L) Examination in Six (06) Subjects with passes in Mathematics and Medium Language in not more than two sittings 2. Age should not be less than 17 years as on 01.07.2007. Those under 22 years are given preference	<i>Sinhala Medium :</i> Maradana, Ratmalana, Galle, Homagama, Kalutara, Kandy, Nuwara-Eliya, Beliatta, Hasalaka, Kuliyaipitiya Matara, Anuradhapura, Bandarawela, Gampaha, Dehiattakandiya, Embilipitiya, Warakapola, Polonnaruwa, Badulla, Kegalle, Kurunegala, Ampara, Rathnapura, Dambulla  <i>Tamil Medium :</i> Jaffna
03 ECC 13	National Certificate in Engineering Craft Practice-Industrial Electrician  Full Time Day Two years	1. G.C.E. (O/L) Examination in Six (06) Subjects with passes in Mathematics and Medium Language in not more than two sittings ; or have passed the House Wiring Course conducted in any Vocational Training Centres attached to VTA 2. Age should not be less than 17 years as on 01.07.2007. Those under 22 years are given preference	<i>Sinhala Medium :</i> Maradana, Homagama, Embilipitiya, Ratmalana, Hasalaka, Galle, Nuwara-Eliya, Balapitiya, Matara, Beliatta, Ampara, Kandy, Kuliyaipitiya, Polonnaruwa, Bandarawela, Warakapola, Trincomalee, Badulla, Kegalle, Anuradhapura, Kurunegala, Kalutara, Rathnapura, Pathadumbara, Dambulla, Moneragala, Gamapaha.  <i>Tamil Medium :</i> Vavuniya, Trincomalee, Sammanthurai, Jaffna, Batticaloa.

<i>Code No.</i>	<i>Name of Course</i>	<i>Admission Qualification</i>	<i>Colleges where the Course is Available and Medium</i>
04	ECC 18 National Certificate in Engineering Craft Practice - Motor Vehicle Mechanic  Full Time Day Two years	1. G.C.E. (O/L) Examination in Six (06) Subjects with passes in Mathematics and Medium Language in not more than two sittings  2. Age should be between 17 and 25 years as on 01.07.2007. Those under 22 years are given preference	<i>Sinhala Medium :</i> Maradana, Galle, Kalutara, Nuwara-Eliya, Matara, Kandy, Beliatta, Ampara, Badulla, Kuliyapitiya, Anuradhpura, Polonnaruwa, Warakapola, Embilipitiya, Kegalle, Hasalaka, Rathnapura, Kurunegala, Dambulla, Rathmalana, Homagama, Bandarawela, Moneragala  <i>Tamil Medium :</i> Batticaloa, Jaffna Sammanthurai
05	ECC 02 National Certificate in Engineering Craft Practice – Gas and Arc Welder  Full Time Day One Year	1. Should have completed year 10 ; or have passed the Welder Course conducted in any of the Vocational Training Centre attached to VTA.  2. Age should not be less than 17 years as on 01.07.2007. Those under 22 years are given preference.	<i>Sinhala Medium :</i> Maradana, Ratmalana, Kalutara, Hasalaka, Dambulla, Nuwara-Eliya, Matara, Beliatta, Weerawila, Ampara, Trincomalee, Kurunegala, Kuliyapitiya, Anuradhapura, Bandarawela, Monaragala, Ratnapura, Embilipitiya, Kegalle, Badulla, Gampaha, Homagama, Pathadumbara, Polonnaruwa, Warakapola, Galle, Balapitiya, Wariyapola, Kandy, Dehiattakandiya, Anamaduwa  <i>Tamil Medium :</i> Jaffna, Batticaloa, Trincomalee, Vavuniya
06	ECC 09 National Certificate in Engineering Craft Practice – Plumber  Full Time Day One Year	1. Should have completed year 10 ; or have passed the Plumbing Course conducted in any of the Vocational Training Centres attached to VTA.  2. Age should not be less than 17 years as on 01.07.2007. Those under 22 years are given preference.	<i>Sinhala Medium :</i> Hasalaka, Dambulla, Anuradhapura, Nuwara-Eliya, Galle, Beliatta, Embilipitiya, Bandarawela, Ratnapura, Kuliyapitiya, Kandy, Badulla, Polonnaruwa, Ratmalana, Kegalle, Kurunegala, Kalutara, Maradana, Warakapola,

<i>Code No.</i>	<i>Name of Course</i>	<i>Admission Qualification</i>	<i>Colleges where the Course is Available and Medium</i>
			Dehiattakandiya, Matara, Homagama Gampaha.
			<i>Tamil Medium :</i> Batticaloa, Jaffna, Sammanthurai, Trincomalee
07	ECC 05 National Certificate in Engineering Craft Practice – Refrigeration and Air Conditioning Mechanic  Full Time Day One Year	1. G.C.E. (O/L) Examination in Six (6) subjects with passes in Mathematics, Science and Medium Language in not more than two sittings.  2. Age should not be less than 17 years as on 01.07.2007. Those under 22 years are given preference.	<i>Sinhala Medium :</i> Ratmalana, Galle, Beliatta, Kegalle, Anuradhapura, Kandy, Maradana, Homagama, Gampaha, Hasalaka, Matara, Polonnaruwa, Bandarawela, Ratnapura, Embilipitiya
			<i>Tamil Medium :</i> Batticaloa, Trincomalee, Sammanthurai
08	ECC 06 National Certificate in Engineering Craft Practice – Wood Machinist  Full Time Day One Year	1. Should have completed year 10 : or have passed the Carpenter Course conducted in any of the Vocational Training Centres attached to VTA.  2. Age should not be less than 17 years as on 01.07.2007. Those under 22 years are given preference.	<i>Sinhala Medium :</i> Homagama, Kalutara, Galle, Nuwara-Eliya, Anuradhapura, Wariyapola, Maradana, Kandy, Ratmalana, Ampara, Hasalaka, Matara, Beliatta, Bandarawela, Ratnapura, Kuliyapitiya, Balapitiya, Dehiattakandiya, Monaragala, Dambulla, Warakapola, Kurunegala, Embilipitiya, Kegalle, Polonnaruwa, Badulla
			<i>Tamil Medium :</i> Batticaloa, Sammanthurai, Jaffna
09	ECC 14 National Certificate in Engineering Craft Practice – Building Craftsman  Full Time Day One Year	1. Should have completed year 10 ; or have passed the Masonry Course conducted in any of the Vocational Training Centres attached to VTA.  2. Age should not be less than 17 years as on 01.07.2007. Those under 22 years are given preference.	<i>Sinhala Medium :</i> Wariyapola, Dambulla, Anuradhapura, Nuwara-Eliya, Beliatta, Embilipitiya, Bandarawela, Ratnapura, Monaragala, Kuliyapitiya, Badulla, Polonnaruwa, Balapitiya, Kegalle, Kurunegala, Kalutara, Warakapola, Matara,

<i>Code No.</i>	<i>Name of Course</i>	<i>Admission Qualification</i>	<i>Colleges where the Course is Available and Medium</i>
			Maradana, Homagama, Dehiattakandiya Hasalaka, Anamadawa.  <i>Tamil Medium :</i> Trincomalee, Sammanthurai, Batticaloa, Jaffna
10 ECS 21	Certificate in Aluminium Fabrication  Full Time Day Six Months	1. Should have passed Year 9.  2. Age should not be less than 17 years as on 01.07.2007.	<i>Sinhala Medium :</i> Maradana, Ratmalana, Beliatta, Kurunegala, Homagama, Matara, Warakapola, Kandy, Anuradhapura, Gampaha
11 CBT 06	Certificate in Electrical Trade  Full Time Day Six Months	1. GCE (O/L) Examination in 06 subjects in not more than two sittings.  2. Age should not be less than 17 years as on 01.07.2007. Those under 22 years are given Preference.	<i>Sinhala Medium :</i> Wariyapola, Weerawila, Kalutara, Matale, Dehiattakandiya  <i>Tamil Medium :</i> Vavuniya
12 ECS 26	Certificate in Motor Cycle and Scooter Repairing  Full Time Day Six Months	1. Should have passed Year 9.  2. Age should not be less than 17 years as on 01.07.2007.	<i>Sinhala Medium :</i> Pathadumbara, Anuradhapura, Matale, Kurunegala, Ratmalana, Dehiattakandiya,  <i>Tamil Medium :</i> Jaffna, Sammanthurai
13 MCC 08	Certificate in Footwear Making  Full Time Day One Year	1. Should have passed Year 9.  2. Age should not be less than 17 years as on 01.07.2007. Those under 22 years are given Preference.	<i>Sinhala Medium :</i> Ampara, Medagama
14 CBT 08	Certificate in House Hold Electrical Appliances Repairing  Full Time Day Six Months	1. Should have passed Year 10.  2. Age should not be less than 17 years as on 01.07.2007. Those under 22 years are given Preference.	<i>Sinhala Medium :</i> Pathadumbara, Anuradhapura
15 CBT 10	Certificate in Building Painting  Full Time Day Six Months	1. Should have passed Year 10.  2. Age should not be less than 17 years as on 01.07.2007. Those under 22 years are given Preference.	<i>Sinhala Medium :</i> Beliatta, Kegalle, Nuwara-Eliya
16 CBT 13	Certificate in Machining  Full Time Day One Year	1. Should have passed Year 10.  2. Age should not be less than 17 years as on 01.07.2007. Those under 22 years are given Preference.	<i>Sinhala Medium :</i> Gampaha

<i>Code No.</i>	<i>Name of Course</i>	<i>Admission Qualification</i>	<i>Colleges where the Course is Available and Medium</i>
17 CBT 14	Certificate in Metal Fabrication  Full Time Day Six Months	1. Should have passed Year 10.  2. Age should not be less than 17 years as on 01.07.2007. Those under 22 years are given Preference.	<i>Sinhala Medium :</i> Ratmalana
18 CBT 15	Certificate in Radio, TV & Allied Equipment Repairing  Full Time Day Six Months	1. Should have passed Year 10.  2. Age should not be less than 17 years as on 01.07.2007. Those under 22 years are given Preference.	<i>Sinhala Medium :</i> Maradana
19 CBT 19	Certificate in Automobile Painting  Full Time Day Six Months	1. Should have passed Year 10.  2. Age should not be less than 17 years as on 01.07.2007. Those under 22 years are given Preference.	<i>Sinhala Medium :</i> Kurunegala
20 CBT 04	Certificate in Automobile Tinkering  Full Time Day Six Months	1. Should have passed Year 10.  2. Age should not be less than 17 years as on 01.07.2007. Those under 22 years are given Preference.	<i>Sinhala Medium :</i> Kurunegala
21 MCS 08	Certificate in Furniture Wood Carving Full Time Day Six Months	1. Should have passed Year 9.  2. Age should not be less than 17 years as on 01.07.2007.	<i>Sinhala Medium :</i> Kurunegala
22 ECS 24	Certificate in Foundry practice Full Time Day Six Months	1. G.C.E. (O/L) in Six (06) subjects in not more than two sittings.  2. Age should not be less than 17 years as on 01.07.2007.	<i>Sinhala Medium :</i> Kandy
PART TIME COURSES			
23 ECC 33.1	Certificate in Tractor Mechanic Part Time One Year	1. Should have passed Year 9.  2. Age should not be less than 17 years as on 01.07.2007.	<i>Sinhala Medium :</i> Anuradhapura  <i>Tamil Medium :</i> Jaffna
24 ECC 20.1	Certificate in Maintenance and Repairs to Agricultural Equipment Part Time One Year	1. Should have passed Year 9.  2. Age should not be less than 17 years as on 01.07.2007.	<i>Sinhala Medium :</i> Anuradhapura

Code No.	Name of Course	Admission Qualification	Colleges where the Course is Available and Medium
<b>Business Studies Courses :</b>			
<b>FULL TIME COURSES</b>			
01 BSC 04	National Certificate for Accounting Technicians Full Time Day Two years  Students who successfully complete this course are eligible to follow the following courses, conducted by the Sri Lanka Institute of Advanced Technical Education *Higher National Diploma in Accountancy *Higher National Diploma in Management *National Diploma in Business Studies *National Diploma in Business & Finance	1. G.C.E. (O/L) Examination in Six (06) Subjects with passes in Mathematics, Medium Language in one sitting  2. Age should be between 17 and 25 years as on 01.07.2007	<i>Sinhala Medium :</i> Maradana, Kalutara, Homagama, Kandy, Hasalaka, Dambulla, Nuwara-Eliya, Galle, Matara, Beliatta, Balapitiya, Trincomalee, Kurunegala, Kuliyaipitiya, Anuradhapura, Badulla, Ratnapura, Kegalle, Warakapola, Dehiattakandi Polopnnaruwa.  <i>Tamil Medium :</i> Maradana, Kandy, Jaffna, Batticaloa, Sammanthurai, Trincomalee, Vavuniya
02 BSC 06	National Certificate in Secretarial Practice English  Full Time Day One Year  Students who successfully complete this course are eligible to follow the National Diploma in Secretarial Practice Course, conducted by the Sri Lanka Institute of Advanced Technical Education	1. G.C.E. (O/L) Examination in Six (06) Subjects with passes in Mathematics and Medium Language in not more than two sittings. Should have a Credit pass in English.  (i) Competency in spoken & written English will be considered. (ii) Candidates will have to sit a written test, if so decided by the authorities. (iii) Female Candidates are preferred 2. Age should be between 17 and 25 years as on 01.07.2007. Preference will be given to those under 22 years.	<i>English Medium :</i> Maradana, Gampaha, Kalutara, Homagama, Kandy, Galle, Matara, Beliatta, Balapitiya, Kurunegala, Anuradhapura, Badulla, Warakapola, Batticaloa, Kegalle, Trincomalee, Kuliyaipitiya
03 BSC13	National Certificate in Shorthand, Typewriting and Computing—Sinhala  Full Time Day One Year	1. G.C.E. (O/L) Examination in Six (06) Subjects with passes in Mathematics and Medium Language in not more than two sittings. Should have a Credit pass in Sinhala. 2. Age should be between 17 and 25 years 01.07.2007. Preference will be given to those under 22 years	<i>Sinhala Medium :</i> Maradana, Kalutara, Kandy, Dambulla, Galle, Kuliyaipitiya, Beliatta, Anuradhapura, Moneragala, Trincomalee, Medagama, Ampara, Pathadumbara, Dehiattakandiya,

<i>Code No.</i>	<i>Name of Course</i>	<i>Admission Qualification</i>	<i>Colleges where the Course is Available and Medium</i>
04 BSC14	National Certificate in Shorthand, Typewriting and Computing—Tamil  Full Time Day One year	1. G.C.E. (O/L) in Six (06) Subjects in not more than two sittings with passes in Medium Language and Mathematics. Should have a Credit Pass for Tamil Language. 2. Age should be between 17 and 25 years as on 01.07.2007. Preference will be given to those under 22 years.	<i>Tamil Medium :</i> Maradana, Jaffna, Batticaloa, Sammanthurai, Trincomalee
05 BSC 03	National Certificate in Marketing  Full Time Day Two years	1. G.C.E. (O/L) Examination in Six (06) Subjects with pass in Mathematics, Medium Language and English Language in one sitting. 2. Age should be between 17 and 25 years as on 01.07.2007.	<i>Sinhala Medium :</i> Kandy, Galle, Matara, Kurunegala, Ratnapura, Maradana, Kalutara, Ampara  <i>Tamil Medium</i> Batticaloa, Sammanthurai, Jaffna  <i>English Medium</i> Maradana

#### PART TIME COURSES

06 BSC 14.1	National Certificate in Shorthand, Typewriting and Computing – Tamil  (Restricted to those who are engaged in Stenography/ Typing or in an allied field)  Part Time One year	1. G.C.E. (O/L) in Six (06) subjects in not more than two sittings with passes in Medium Language and Mathematics. Should have a Credit Pass for Tamil Language. 2. Age should be over 17 years as on 01.07.2007	<i>Tamil Medium :</i> Jaffna, Sammanthurai, Batticaloa
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#### *General Studies Courses :*

#### FULL TIME COURSES

01 ESC 01	National Certificate in English for Commerce, Industry and Further Education  Full Time Day One Year  Students who successfully complete this course are eligible to follow the National Diploma in English Course, conducted by the Sri Lanka Institute of Advanced Technical Education	1. Passes in Six (06) subjects including English at the G.C.E. (O/L) Examination in not more than two sittings. 2. Age should be between 17 and 25 years as on 01.07.2007.	<i>English Medium :</i> Maradana, Ratmalana, Homagama, Gampaha, Kalutara, Kandy, Hasalaka, Matale, Nuwara Eliya, Galle, Balapitiya, Matara, Beliatta, Weerawila, Jaffna, Batticaloa, Ampara, Dehiattakandiya, Sammanthurai, Trincomalee, Kurunegala, Kuliyaipitiya, Anuradhapura, Polonnaruwa, Badulla, Moneragala, Ratnapura,
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<i>Code No.</i>	<i>Name of Course</i>	<i>Admission Qualification</i>	<i>Colleges where the Course is Available and Medium</i>
			Embilipitiya, Kegalle, Warakapola, Medagama, Vavuniya, Bandarawela, Wariyapola, Akkaraipattu, Anamaduwa.
02 MCC 12	Certificate in Textile and Household Drapery  Full Time Day One Year	1. Should have completed Year 10.  2. Age should not be less than 17 years as on 01.07.2007	<i>Sinhala Medium :</i> Kuliyaipitiya
03 MCS 07	Certificate in Hotel House Keeping  Full Time Day Six Months	1. G.C.E. (O/L) Examination in Six (06) Subjects in not more than two sittings.  2. Age should not be less than 17 years as on 01.07.2007 Those under 22 years are given Preference	<i>Sinhala Medium :</i> Dambulla
04 MCC 09	National Certificate in Japanese Language  Full Time Day One Year	1. G.C.E. (O/L) Examination in Six (06) subjects in not more than two sittings.  2. Age should not be less than 17 years as on 01.07.2007 Those under 22 years are given Preference.	<i>Japanese Medium :</i> Galle
05 MCS 09	Certificate in Batiks and Textile Printing  Full Time Day Six Months	1. Should have passed Year 9.  2. Age should not be less than 17 years as on 01.07.2007	<i>Sinhala Medium :</i> Matale
06 MCS 10	Certificate in Tailoring (Ladies/Gents)  Full Time Day Six Months	1. Should have passed Year 9  2. Age should not be less than 17 years as on 01.07.2007	<i>Sinhala Medium :</i> Ratnapura, Warakapola, Trincomalee  <i>Tamil Medium :</i> Trincomalee, Sammanthurai

#### PART TIME COURSES

07 ESC 01.1	National Certificate in English for Commerce, Industry and further Education  Part Time Two years	1. Passes in Six (06) Subjects at the G.C.E. (O/L) Examination in not more than two sittings. (Special consideration will be given to those, employed in a supervisory capacity in an Industrial, Commercial or any similar establishment or those who were employed in a similar capacity at an earlier date and those who may qualify for promotion after successful completion of the Course) A basic knowledge of English is essential.  2. Age should not be less than 17 years as on 01.07.2007	<i>English Medium :</i> Dambulla, Beliatta, Warakapola, Jaffna, Batticaloa, Sammanthurai, Badulla, Polonnaruwa, Ampara, Moneragala, Medagama, Vavuniya, Ratnapura, Galle, Kandy
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*\*Note.*— Students who follow the eighteen (18) Engineering Craft Studies Courses from No. 03-20 have the opportunity to obtain National Vocational Qualification Certificate.

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