

N. B.– Part III and IV(A) of the *Gazette* No. 1,445 of 11.05.2006 were not published.

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(Published by Authority)

PART I : SECTION (IIA) — ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

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IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to each of the ‘Notices’ appearing in the 1st week of every month, regarding the latest dates and times of acceptance of notices for publication in the weekly *Gazette* at the end of each Part of the *Gazette of the democratic Socialist Republic of Sri Lanka*.

All notices to be published in every Part of the *Gazette* shall close at 12 noon of each Friday, *a fortnight before the date of publication*. All Departments, Corporations, Boards, etc., are advised that any notification fixing specific dates for closing times of applications in regard to vacancies, tender notices and the dates and times of auction sales, etc., should be prepared with due regard to this change, i.e., by giving adequate time both from the time of despatch of notice to the Government Press and from the date of publication thus enabling those interested in the contents of the notices to actively and positively participate.

All notices to be published in the weekly *Gazette* should reach this Department positively by 12 noon of the Friday, two weeks prior to date of publication e.g., Notices for publication in the weekly *Gazette* of 26th May, 2006 should reach the Government Press on or before 12 noon on 11th May, 2006.

LAKSHMAN GOONEWARDENA,
Government Printer.

Department of Govt. Printing,
Colombo 08,
January 01, 2006.

1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A "Sri Lankan" is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the "New Entrants" Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments:

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I proficiency Test in one of the Official languages within one year; Grade II Proficiency Test within two years, and Grade III proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such Officers may in the first instance be appointed to act in

the new post for a specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the Widows ' and Orphans ' Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

5. Serving officers in the Public Service :

5:1 Applications from officers of the Public service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public officers holding post in the permanent establishment in the Public Service, Heads or Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No traveling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

6. Definition of Salary for the purpose of Eligibility.

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (1 of 25.03.1990 & 15/90 (ii) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent public Administration Circulars.

Rules and Instructions for Candidates

"All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968."

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :—

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for practical and oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination hall other than a member of the Examination hall staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the index number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. If should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination hall. Breach of this rule is a punishable act.

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12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination hall. Should the Supervisor so requires each candidate is bound to declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

Candidates should adhere to the following instructions for their own safety :—

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your index number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Depart. of Examinations, Commissioner General of Examinations, Pelawatta, Battaramulla.

Posts - Vacant

PUBLIC SERVICE COMMISSION

Applications for Promotion to Class 2 Grade I in Sri Lanka Teacher Educators' Service - 2005

OFFICERS who have completed a satisfactory period of not less than five years and confirmed in service in a Scheduled Post under Class 2 Grade II in Sri Lanka Teacher Educators' service and who have fulfilled the following requirements relating to qualifications are eligible to forward their applications for filling the vacancies existing in Class 2 Grade I in that Service.

1. Should have fulfilled the following Academic and Professional qualifications along with a Degree or Diploma in Education Management.

- (a) Should have obtained a Degree in Education from a recognized University with a first or second class (Upper) pass or should have obtained a higher Degree in Education ; or
- (b) should have obtained a Degree from a recognized University in the relevant subject area and a Post Graduate Degree in Education with a Distinction or Merit Pass or a Post Degree in the relevant subject area ; or
- (c) should have obtained a Degree from a recognized University with a first class or second class (Upper) Pass and Post Graduate Diploma in education or a Post Degree in the relevant subject area in Education.

Note.— Those who have completed a period of not less than 5 years service on the due date as a permanent Lecturer or an Assistant Lecturer in a College or Education and over 45 years of their age will be exempted only from the requirement of having a Degree or Diploma in Education Management indicated in sub para (1) above.

2. The annual salary scale assigned to this Post is Rs. 1,55,100-7x5,520-Rs. 1,93,740.

3. *Selection.*— Selection for Promotion will be made on the results of a structured interview conducted by a Selection Board appointed by the Public Service Commission.

4. Candidates possessing the above qualifications should prepare their applications in accordance with the specimen form indicated below and forward applications to me before 19.06.2006 along with the recommendation of the present Head of the College of Education/Teacher Centre.

Note.— Selections will be made in accordance with the procedure stipulated in Section 15 of Teacher Educators' Service Minute.

By Order of the Public Service Commission,

ARIYARATHNA HEWAGE,
Secretary,
Ministry of Education.

Ministry of Education,
Isurupaya, Pelawatta,
Battaramulla.

SPECIMEN APPLICATION FORM

Applications for Promotion to Class 2 Grade I in Sri Lanka Teacher Educators' Service - 2005

01. Name in Full (Surname) :_____.
02. Official Address :_____.
03. Private Address :_____.
04. Date of Birth :_____.
- (i) Date appointed to a Scheduled Post indicated in Sri Lanka Teacher Educators' Service Minute :_____.
- (ii) Weather confirmed in the Post : Yes/No
- (iii) Date Promoted to Grade 2-11 :_____.
- (iv) Weather Efficiency Bar Examination in Grade 2-11 has been passed :_____.
- (v) Period of service in Grade 2-11 :_____.
05. (i) Educational Qualifications :_____.
- (ii) Professional Qualifications :_____.
06. Passes obtained at present in English Language if Degree was not obtained in English medium :_____.
07. Special Qualifications if any :_____.

I do hereby declare that the information furnished above are true and correct to the best of any knowledge.

.....
Signature.

Date :_____.

Recommendations of the Head of College/Teacher Institute

I certify that this officer.....is serving in this Institute in a post in Grade 2-II in Sri Lanka Teacher Educators' Service and that he/she has not been subjected to any disciplinary punishment during the past five years and the information furnished in this application are correct. I forward the application with my recommendation for suitable actions as he/she has satisfied the necessary qualifications in terms of the scheme of recruitment.

.....
President
NCOE/Head of
Teacher Institute.

Date :_____.
05-255

Examinations, Results of Examinations &c.

OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT TO CLASS III OF PUBLIC MANAGEMENT ASSISTANTS' SERVICE — 2006

APPLICATIONS are hereby called from qualified citizens of Sri Lanka for the open competitive examination for recruitment to the post in Class III of Public Management Assistants' Service - 2006.

2.0 Candidates who satisfy for prescribed qualifications will be selected on merit, on the results of a written examination to be conducted by the Commissioner General of Examination and, on the basis of district population to the posts in the Public Management Assistant's Service.

3.0 Number of Persons to be appointed and effective date of appointments will be determined by the Appointing Authority. Further, the Appointing Authority reserve the right to refrain from filling any or all of the vacancies.

4.0 *Salary.*— As per the Public Administrative Circular No. 06/2006, dated 25.04.2006, monthly salary scale is entitled to Class III, II and I of Public Management Assistant Service is Rs. 13,640 – 10 x 120 – 11 x 140 – 6 x 210 – Rs. 14 x 290 – Rs. 21,700. It should be got the promotion to Class II and Class I for go beyond the monthly salary Rs. 14,840 and Rs.16,380 respectively.

5.0 This post is permanent and the employees are entitled to a contributory pension.

6.0 *Qualifications.*— Following qualifications are applicable for the recruitment to the posts in Class III of Public Management Assistants' Service.

- (a) Should be a citizen of Sri Lanka.
- (b) Should be not less than 18 years and not more than 30 years of age on the closing date of applications.
- (c) Should be of good character.
- (d) Should have fulfilled the following educational qualifications.
 - (1) Should have passed the General Certificate of Education (Ordinary Level) Examination in Six (06) subjects with Four (04) Credit passes including Sinhala/Tamil/English Language, Mathematics and Two other subjects at one sitting and ;
 - (2) Should have passed in all subjects at the General Certificate of Education (Advanced Level) Examination at one sitting (other than the common general paper and General English).

However, a pass in Three (03) subjects under the old syllabus at one sitting would be sufficient for this purpose.

It is compulsory to have satisfied by candidates all qualifications prescribed for the post on or before 19th June 2006.

7.0 Selection on District Population Basis :

- (a) Recruitment to the service will be strictly on a representative basis. A fixed number of vacancies will be set apart for each district in proportion to its population and in terms of Public Administrative Circular No. 15/90. Only the applicants from a particular district will be entitled to compete for the number of vacancies to be filled in that district.
 - (i) If the posts so allocated to a particular district are not absorbed by the district, that number of vacancies will be re-distributed among the adjoining districts within the province.
 - (ii) If the total number of posts to be filled is few and the district population basis cannot be applied, selection will be made on the order of merit.
 - (iii) Where the number of candidates who secure the minimum marks required is less than the number of vacancies available in a district, the district population basis shall not be applied for the selection.
- (b) Eligibility for inclusion in a District :

At least one of the following requirements should be fulfilled by a candidate to compete for the vacancies in any district.

(i) The candidate should have born in the district ;

or

(ii) He should have been a permanent resident of the district at least for three (03) continuous years within the five (05) years immediately preceeding the last date to fulfill the eligibility qualifications for the examination ;

or

(iii) He should have received his secondary school education within the district for five (05) continuous years.

(c) In order to confirm the residence of the candidate under b (ii) above, candidate is bound to forward extracts from electoral registerees for a period of three (03) years immediately preceeding the closing date of applications and the certificate of residence issued by Grama Niladhari duly counter signed by the Divisional Secretary.

Note :— If the farther/mother of any candidate has been employed in a transferable service of the government or of a provincial public service or of a state corporation, such candidate will be allowed to choose his own, or his father's/Mother's place of birth as his district. (Candidates are required to forward birth certificates of parents for this purpose)

2. No candidate will be allowed to complete for vacancies in more than one district. Once a candidate declares a district of his choice as the most preferred, it should remain irrevocable.

8.0 Three percent (3%) of the existing number of vacancies will be reserved for disabled persons. Only 3% of the disabled persons who secure highest marks in the examination and qualify will be selected for appointment. The minimum level of marks, candidates should score to be selected for appointment is 50%. A candidate selected for an appointment will be referred to a Special Medical Board and he/she should establish the disablement and the fact that, it does not hinder performance of duties of the respective post by a report obtained from a medical specialist.

9.0 Scheme of the Examination :-

The examination will consist of two papers.

	<i>Marks</i>	<i>Durations</i>
(i) Language Proficiency	100	1 1/2 hours
(ii) Aptitude	100	1 hour

Language Proficiency.— This paper will consist of brief questions designed to test the candidate's ability of expression, comprehension, spelling and knowledge in the application of the simple rules of grammar.

Aptitude.— This paper will consist of brief questions designed to test the candidates skill at figures, power of critical reasoning and general intelligence.

(These papers will be designed to test the aptitude and ability of the candidate to perform his official duties)

Despite this being a competitive examination, candidates are expected to secure at least 40% of the marks allocated for each subject and an aggregate of at least 50% of the total marks of the examination. Appointments will strictly be made in the order of the marks scored, depending on the number of vacancies set apart to be filled on the results of the competitive examination.

10.0 *Penalty for furnishing false information.*— The candidate should be very careful to inculde the correct particulars in the application. If it is found that any candidate is not eligible according to the rules and regulations of this examination his/her candidature can be cancelled at any time before, during or after the examination. Further, if it is found that any information furnished by a candidate is false he/she is liable to dismissal at any time from the public service.

11.0 *Examination Fees.*— Examination fee is Rs.250. This fee can be paid to any Divisional or District Secretariat under the head 4000- 20-03-20-13 of the Commissioner General of Examinations. The receipt obtained should be affixed in the relevant cage of the application so as not to be detached. (However, candidates should note the number of the receipt, date and the office for further reference). Under no circumstances the examination fee will be refunded and money orders and stamps are accepted.

12.0 *Applications.*— Applications should be prepared in the following manner using a paper of size A4 (21 x 29cm)

(a) Cages from 1 to 3 should appear on the first side of the page.

(b) Cages from 4 onwards should appear on the other pages.

Applications which are incomplete, and not prepared in accordance with the specimen form will be rejected without any notice. Applications of those who haven't paid examination fee on or before due date will also be rejected. Candidates should be responsible for any loss incurred by them due to incomplete applications.

12.1 All Applicants who have paid prescribed examination fees and forwarded their applications on or before the prescribed date will be allowed to sit the competitive examination, by the Commissioner General of Examinations, on the presumption that only those who possess qualifications as indicated in the *Gazette Notification* have forwarded their applications. Issue of an admission card to a candidate to sit the competitive examination does not mean to have accepted that he possesses all the qualifications for this post. If it was found at the interview that the applicant does not possess the required qualifications his or her candidature will be cancelled.

12.2 The words "Open Competitive Examination for Recruitment to Class III of Public Management Assistants' Service - 2006" and the district for which the candidates is competing should be written on the top left -hand corner of the envelope in which the applications is enclosed.

12.3 Candidates' signature in the application form should have been attested by a Principal of a Government School, a Justice of the Peace, Commissioner for Oaths, Notary Public, Commissioned Officer in the armed forces, an officer holding a Gazetted post in the Police Service or an Officer holding a permanent post in the Public Service whose annual Salary is Rs. 124,080 or above and annual increment is Rs. 1,560 or above.

12.4 Applications duly perfected should be sent by registered post to reach the following address on or before 19.06.2006.

Commissioner General of Examinations
Organization and Overseas Examinations Branch
Department of Examinations, Sri Lanka,
Pelawatta,
Battaramulla.

13.0 *Sitting the Examination.*— The Commissioner General of Examinations will issue Admission Cards so as to reach the candidates one-week before the date of examination. A notification will be published in the newspapers in this respect and candidates should be on attention in the publication of such notice. Candidates who do not receive their Admission Cards by that time should make inquiries from the Commissioner General of Examinations giving following information :

- (i) Name of the Examination ;
- (ii) Town Selected ;
- (iii) District applied for ;
- (iv) Registered No. under which it is sent, with date and name of Post Office ;
- (v) Number and date of the Cash Receipt and the Office.

14.0 Candidates should furnish one of the following documents to the Supervisor of Examination in support of their identity :

- (i) National Identity Card issued by the Department of Registration of Persons.
- (ii) A valid Passport.

15.0 The date of the examination will be informed by the Commissioner General of Examinations in due course.

16.0 Any matter not referred to herein will be decided by Director General of Combined Services. All candidates are bound to comply with the general examination rules published in this *Gazette*.

A. NOBERT,
Director General of Combined Services,
Ministry of Public Administration and Home Affairs.

Ministry of Public Administration and Home Affairs,
Independence Square,
Colombo 07,
04th of May 2006.

Specimen Application Form

OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT TO CLASS III OF PUBLIC MANAGEMENT ASSISTANTS' SERVICE - 2006

(Indicates the correct code/number clearly in the relevant cages)

(for office use only)

Language Medium

Sinhala	-	S	
Tamil	-	T	
English	-	E	

(Indicates the correct letter in the cage)

- Indicate the town in which the candidates intends to sit the examination as per the *Gazette notification*. (See the schedule II for the towns where the examination centers are located and for the numbers)

	Town	Number of the Town
1.		
2.		

- The district in which you select to compete for vacancies as per para 7.0 of the *Gazette notification*. (See the schedule I for the numbers of districts. Indicate the number and the district in the relevant cage)

District	District No.

- Are you sitting this examination under the rehabilitation circular conditions for disabled as per para 8.0 of the *Gazette notifications*? (Candidates may refer 8.0 of the *Gazette notification* before filling this application)

Yes - 1

No - 2

(indicated the number in the cage)

1.0 Name : _____.

1.1 Name with initials : _____.

(In English block capitals) Eg. PERERA, A. B. C. :

1.2 Name in Full : _____.

(In English block capitals)

1.3 Name in Full : _____.

(In Sinhala/Tamil)

1.4 Number of the N. I. C : _____.

2.0 2.1 Permanent address : _____.

(In English block capitals)

2.2 Permanent address : _____.

(In Sinhala/Tamil)

2.3 Address to which the admission card should be sent :———.

(In English block capitals)

3.0 3.1 Sex : Female - F Male - M
(Indicate relevant letter in the cage)

3.2 Date of Birth : year Month Date

3.2 Age ast at 19.06.2006 Years Months Days

4.0 4.1 From when have you been residing in the district :———.

4.2 Divisional Secretary's/Assistant Government Agent's Division :———.

4.3 Grama Niladhari Division :———.

5.0 Educational qualifications :

5.1 Particulars of G. C. E. (O/L) Examination :———.

i. Year and Month of the Examination :———.

ii. Index Number of Candidate :———.

iii. Results :

<i>Subject</i>	<i>Grade</i>	<i>Subject</i>	<i>Grade</i>
1.		6.	
2.		7.	
3.		8.	
4.		9.	
5.		10.	

5.2 Particulars of G. C. E. (A/L) Examination

(i) Year and Month of the Examination :

(ii) Index Number of Candidate :

(iii) Results :

<i>Subject</i>	<i>Grade</i>
1.	
2.	
3.	
4.	

5.3 If possessing a degree from recognized University,

(i) Name of the University :———.

(ii) Degree :———.

(iii) Year of Examination :———.

6.0 Other qualification :———.

7.0 Have you ever been convicted of any offence in a court of Law? (Indicate '✓' in the Relevant cage) (Indicate particulars, if the answer is yes)

Yes

No

☐
☐

8.0 Particulars of the receipt obtained for the examination fee :———.

- i. Office to which the payment made :———.
- ii. Number and the date of the receipt :———.
- iii. Amount :———.

Receipt is to be affixed here so as not to be detached.

9.0 Candidate's Certificate :

- (a) I solemnly declare that particulars furnished by me in this applications are true and accurate to the best of my knowledge. I agree so suffer any loss that may be caused as a result of any information not being completed and/or any information erroneously being included here., I also state that all sections herein have been correctly filled.
- (b) I am aware that if any particulars contained herein are found to be false I am liable to disqualification before appointment and to dismissal from service if the inaccuracy is detected after appointment.
- (c) I hereby agree to abide by all the conditions relating to this examination.
- (d) I do not change any information mentioned herein later.

.....
Signature of Applicant.

Date :

10.0 Attestation of Applicant's Signature :

I hereby certify that Mr./Mrs/Miss who submits this application is known to me personally and that he/she placed his/her signature in my presence on.....

.....
Signature of the Officer attesting the signature.

Date:.....

Name in full of the Officer, attesting the Signature :———.

Designation :———.

Address :———.

(To be confirmed by Official stamp)

Schedule - I				District	Town	No. of the Town	
The List of the Names of Districts						Ja-Ela	19
						Wattala	20
						Kelaniya	21
						Dompe	22
District		District Number					
Colombo		01		(03)	Kalutara	Horana	23
Gampaha		02				Panadura	24
Kalutara		03				Kalutara	25
Matale		04				Matugama	26
Kandy		05				Aluthgama	27
Nuwaraeliya		06					
Galle		07		(04)	Matale	Matale	28
Matara		08				Galewela	29
Hambantota		09				Naula	30
Jaffna		10				Leggala Pallegama	31
Mannar		11					
Mulativu		12		(05)	Kandy	Kandy	32
Vavuniya		13				Katugastota	33
Trincomalee		14				Teldeniya	34
Batticaloa		15				Wattegama	35
Ampara		16				Nugawela	36
Puttalam		17				Galagedara	37
Kurunegala		18				Gampola	38
Anuradhapura		19					
Polonnaruwa		20		(06)	Nuwara Eilya	Hedunuwewa	39
Badulla		21				Nuwara Eliya	40
Monaragala		22				Watumulla	41
Kegalle		23				Hatton	42
Ratnapura		24				Ginigathhena	43
Kilonochchi		25					
Schedule - II							
				(07)	Galle	Ambalangoda	44
Towns where Examination Centers are located						Galle	45
						Baddegama	46
District	Town	No. of the Town					
(01)	Colombo	Kotahena	01	(08)	Matara	Weligama	47
		Maradana	02			Matara	48
		Borella	03			Kamburupitiya	49
		Kurunduwatta	04			Hakmana	50
		Bambalapitiya	05			Deiyandara	51
		Havelock Town	06			Dikwella	52
		Nugegoda	07			Akuressa	53
		Moratuwa	08			Kotopola	54
		Piliyandala	09	(09)	Hambantota	Beliatta	55
		Homagama	10			Walasmulla	56
		Maharagama	11			Weeraketiya	57
		Hanwella	12			Tangalle	58
		Avissawella	13			Ambalantota	59
(02)	Gampaha	Negombo	14			Hambantota	60
		Minuwangoda	15			Tissamaharama	61
		Divulapitiya	16	(10)	Jaffna	Chavakachcheri	62
		Veyangoda	17			Jaffna	63
		Gampaha	18			Thellipallai	64
						Point Pedro	65

<i>District</i>	<i>Town</i>	<i>No. of the Town</i>	<i>District</i>	<i>Town</i>	<i>No. of the Town</i>
(11) Mannar	Mannar	66	(19) Anuradhapura	Medawachchiya	97
	Murukkan	67		Kekirawa	98
				Anuradhapura	99
(12) Mullativu	Mullativu	68		Galenbindunuwewa	100
				Kahatagasdigiliya	101
(13) Vavuniya	Vavuniya	69			
(14) Trincomalee	Kantalai	70	(20) Polonnaruwa	Polonnaruwa	102
	Trincomalee	71		Hingurakgoda	103
	Muttur	72			
	Padavi Parakramapura	73	(21) Badulla	Bandarawela	104
	Kinniya	74		Welimada	105
				Badulla	106
(15) Batticaloa	Batticaloa	75		Passara	107
	Eravur	76		Mahiyanganaya	108
	Kathankudi	77		Girandurukotte	109
				Hasalaka	110
(16) Ampara	Ampara	78			
	Serankada	79	(22) Monaragala	Bibile	111
	Kalmunai	80		Monaragala	112
	Akkaraepattu	81		Wellawaya	113
	Sammanthurai	82			
(17) Puttalam	Wennappuwa	83	(23) Kegalle	Kegalle	114
	Madampe	84		Rambukkana	115
	Chilaw	85		Mawenella	116
	Puttalam	86		Ruwanwella	117
(18) Kurunegala	Kuliyapitiya	87	(24) Ratnapura	Eheliyagoda	118
	Bingiriya	88		Ratnapura	119
	Narammala	89		Pelmadulla	120
	Polgahawela	90		Balangoda	121
	Kurunegal	91		Kalawana	122
	Ibbagamuwa	92		Embilipitiya	123
	Dodangaslanda	93			
	Morathiha	94	(25) Kilinochchi	Kilinochchi	124
	Nikaweratiya	95		Pallai	125
	Maho	96			

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