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## The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 2,265- 2022 ජනවාරි මස 28 වැනි සිකුරාදා - 2022.01.28  
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(Published by Authority)

### PART I: SECTION (IIA) – ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

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*Note:-* Workmen's Compensation (Amendment) Bill was published as a supplement to the part II of the *Gazette of the Democratic Socialist Republic of Sri Lanka* of 21st January, 2022.

#### IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY, GAZETTE,

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, Corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after **three months** from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 18th February, 2022 should reach Government Press on or before 12.00 noon on 3rd February, 2022.

#### Electronic Transactions Act, No. 19 of 2006 - Section 9

Where any Act or Enactment provides that any proclamation, rule, regulation, order, by-law, notification or other matter shall be published in the Gazette, then such requirement shall be deemed to have been satisfied if such rule, regulation, order, by-law, notification or other matter is published in an electronic form of the Gazette.,

GANGANI LIYANAGE,  
Government Printer.

Department of Govt. Printing,  
Colombo 08,  
01st January, 2021.

This Gazette can be downloaded from [www.documents.gov.lk](http://www.documents.gov.lk)



### 1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A Sri Lankan, is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the New Entrants, Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

### 2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

### 3. Conditions of Service applicable to Public Officers holding permanent appointments :

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such Officers may in the first instance be appointed to act in the new post for a

specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

### 4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the 'Widows and Orphans' Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

### 5. Serving Officers in the Public Service :

5:1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service. Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

### 6. Definition of Salary for the purpose of Eligibility :

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

### 7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (ii) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

# Rules and Instructions for Candidates

All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968.

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :—

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the Supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for Practical and Oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination Hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination Hall other than a member of the Examination Hall Staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the Index Number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. It should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination Hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination Hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination Hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination Hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination Hall. Should the Supervisor so requires, each candidate is bound to

declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination Hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

Candidates should adhere to the following instructions for their own safety :—

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination Hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination Hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination Hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination Hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination Hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your Index Number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics Questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Commissioner General of Examinations,  
Department of Examinations,  
Pelawatta, Battaramulla.

## Posts – Vacant

### AMENDMENT

#### SRI LANKA POLICE

##### Post of Police Constable

THIS is to inform that the closing date of receiving applications for the above posts is Extended up to **28.02.2022** as per the notification appears of pages 1596 to 1602 under para (11a) Section 01 of Government *Gazette* No. 2261 published on 31.12.2021.

C. D. WICKRAMARATNE,  
Inspector General of Police.

Police Headquarters.  
Colombo - 01,  
22nd January, 2022.

01 - 319

### AMENDMENT

#### REGISTRAR GENERAL'S DEPARTMENT

##### Amendment of closing date of applications for recruitment of Registrar of Marriages, Births and Deaths

##### RATNAPURA DISTRICT

IT is kindly notified that the closing date of application for recruitment for the post of Marriages, Births and Deaths Registrar, which was published by me in the *Gazette* No. 2243 of 27.08.2021 (Notice No. 413) is extended as **28.02.2022**.

02. Please note that the closing date of applications only changed all other details in the said *Gazette* notification remain unchanged.

P. S. P. ABEYWARDHANA,  
Registrar General.

Registrar General Department,  
Battaramulla.

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## Examinations, Results of Examinations & c.

### DEPARTMENT OF MOTOR TRAFFIC

#### Written Examination for the Registration of Driving Instructors - 2022

APPLICATIONS are accepted from eligible Sri Lankan citizens up to **15.03.2022** for the written examination for the registration of Driving Instructors of the Department of Motor Traffic. This examination will be conducted in Colombo on **June 2022**.

01). Qualifications - Candidates should have accomplished the following qualifications to sit for this examination.

- i. Should be a Sri Lankan citizen.
- ii. Age should be not less than 23 years and not more than 65 years. (Accordingly, whose birthday falling on or before 15.03.1999 and on or after 16.05.1957 can only apply for this examination)
- iii. Six credit passes at the General Certificate of Education, Ordinary Level Examination including credits for Mathematics and Sinhala or Tamil language in not more than 02 sittings or acquiring a qualification equivalent to that as a minimum qualification; or  
Possessing a National Vocational Qualification level III certificate (NVQ - Level 3) recognized by the Tertiary and Vocational Education Commission ; or  
Having an experience as an Driving Instructor for five years prior to the date of application should be accomplished.
- iv. (a) The candidate applying to become an instructor in certain category of vehicles should have obtained a valid driving license for the particular vehicle category at least five years prior to applying for the post as follows :

"A" class driving instructor - the driving license for the classes "DE" or "CE" and "A" valid at the relevant date  
"B" class driving instructor - the driving license for the classes "D" or "C" and "A" valid at the relevant date  
"C" class driving instructor - the driving license for the classes "B" or "B 1" and "A" valid at the relevant date

However, a candidate having a valid driving license obtained at least five years before the date of the application can be issued a "C" class driving instructor license authorizing the particular individual to be an advisor of one or several driving license categories of "B", "B 1" or "A" which he is qualified of.

- (b) An experience of five years at the date applying for the post of driving instructor along with a valid driving license for the above vehicle categories should be available.

- v. The candidate shall confirm that he/ she is medically eligible to drive and train driving in the relevant vehicle categories / classes by submitting a medical certificate issued from the National Transport Medical Institute or any other government or semi - government institute authorized by the Commissioner General.

- vi. He or she shall be an individual engaged in training activities in a government or semi - government institution but should not have been engaged in such institution as an employee.

02). **Method of examination -**

- I. This examination will be held in Sinhala, Tamil and English languages.  
II. Answers to all the question papers should be given in one language. No opportunity will be given to change the medium of language applied in at the first instance in a later occasion.

- 03). Subjects applicable to the examination - This examination is comprised of two question papers pertaining to two parts of Motor Traffic Management.

- I. Motor Traffic Management I - Time 02 hours  
II. Motor Traffic Management II - Time 02 hours

- 04). **Syllabus** - Both these question papers include questions related to motor traffic act, traffic rules guidelines, methods of teaching and instructing, safe driving, ethics, first aids, technical and technological knowledge and road safety.

- 05). (I) Procedure of Selection - The candidates obtained and overall mark of 40% or more comprised of 40% marks for each of the subjects shall be called for an interview to examine certificates and qualifications. Those

selected from the interview should participate in a driver instructor course and will be subject to a practical examination,

Followed by the successful completion of that the candidates will be subject to a practical training for providing driver training instructions as well as the training. Instructor licenses will be issued to those who score 40% marks from that examination.

- (II) **Examination results** - The Commissioner of Motor Traffic will be submitted the result sheet containing the results of the candidates obtained not less than 40% of marks per subject from the written examination. Results of all the applicants may be either posted or published in the website [www.results.exams.gov.lk](http://www.results.exams.gov.lk) of the Examinations Department of Sri Lanka.

06). **Method of Application**

- (a) The application should be in par with the specimen application attached hereto the notification while the same should be prepared on both sides of a 8.27" x 11.69" (A4) size sheet and be filled by the candidate himself. When preparing the applications, the name of the examination appeared in the headings should be mentioned in English in addition to the Sinhala heading in the Sinhala applications and the Tamil heading in the Tamil applications. Further to that, the question numbers/title numbers from 01 to 07 of the specimen applications should be occupied on page one while the remaining should be included in the next page / side.

- (b) The application should be prepared in the same language in which the candidate intends to sit the examination.

- (c) The completed application for the examination should reach the Commissioner General of Examinations, Organizations (Institutions and Foreign Exams) Branch, Examinations Department of Sri Lanka, P.O. Box 1503, Colombo on or before **15.03.2022** by registered post. The title "Written Examination for the Recruitment of Driving Instructors - 2022" should be clearly written on the top left - hand corner of the envelope containing the application. Applications received after this date will not be accepted.

- (d) The examination fee will be Rs. 1,200/-. A paying voucher obtained to the name of the candidate by paying the said fee to any Post Office/ District Secretariat / Divisional Secretariat to be credited to the Government revenue under revenue head 20 - 03 - 02 - 12 of the Commissioner General of Examinations should be pasted firmly on the precise place of the application from a folded edge. No money orders or stamps will be accepted as examination fee and no refunding of the fee paid for the examination will be made at any cost or not transfer of fee will be taken place for another examination. Keeping a photo copy of the paying voucher with the candidate will be useful.
- (e) The singnature of the candidate on the application should have to be attested by a principal of a government school, a justice of peace, a commissioner for oaths, a lawyer, a notary public, a commissioned officer in the three armed forces, an officer holding a *Gazette* post in the Police service or a Grama Niladhari or a staff officer holding a permanent Government post.
- (f) Applications not completed by all means will be rejected. No complaint on loss or delay in the post will be considered. No notification of receipt of applications will be informed.
- (g) The Commissioner General of Examinations will be issuing admissions to the candidates who have submitted applications. A notification will be published in the newspapers and departmental website immediately after the issuance of examination admissions. If any candidate did not receive admission at least five days prior to the relevant examination mentioned in the notification, he/she shall inquire it from the Organizations (Institutions and Foreign Exams) Branch of the Examination Department of Sri Lanka. When inquiring the candidate shall mention the name in full, national identity card number and the address accurately. If the candidate is a resident outside Colombo, it is more productive to send a request letter with relevant details to the fax number mentioned in the notification indicating a fax number of the applicant to which a copy of the admissin can be received with immediate effect. It is useful to secure the copy of the application sustained, the copy of the voucher received at the payment of examination fees and the registered invoice that is issued when the application was posted

in proof of any information furnished when the Department of Examinations inquired.

- (a) Name of the examination : .....
- (b) Full name of the candidate : .....
- (c) N.I.C. No. : .....
- (d) Address : .....
- (e) Fax No. : .....
- (f) Date of which application was posted, registration No. and the post office : .....
- (g) Voucher No. : .....

- (h) The candidates shall submit the admission on which their signature is attested to the head of the examination hall. Those unable to submit the admission to the examination will not be allowed to appear for the examination. Furthermore, candidates are subject to the rules and regulations imposed by the Commissioner General of Examinations in regard to conducting the examination. If those rules and regulations are violated, he / she shall be subject to a penalty imposed by the Commissioner General of Examinations may.

- (i) Issuance of an admission to a candidate is not considered as an accomplishment of qualification for appearing in the examination or has accomplished qualifications to secure a post.

7. **Identity of the candidate** : A candidate shall prove his / her identity to the satisfaction of the examination supervisor in regard to every subject he /she is appearing for. Any of the following documents will be accepted in this connection.

- I. National Identity Card  
II. Valid Passport  
III. Valid Driving License

8. Sinhala medium notification should be considered as the original whenever any non - conformity appears among the Sinhala, Tamil and English documentation of this notification.
9. The decision of the Commissioner General of Motor Traffic will be the final in case of any matter not provided in this examination notification.

COMMISSIONER GENERAL OF MOTOR TRAFFIC,

At the Department of Motor Traffic,  
No. 341, Elvitigala Mawatha,  
Colombo 05.  
12<sup>th</sup> January, 2022.

ආදර්ශ ඉල්ලුම් පත්‍රය

Specimen Application Form

මෝටර් රථ ප්‍රවාහන දෙපාර්තමේන්තුව

DEPARTMENT OF MOTOR TRAFFIC

වියදුරු උපදේශකයින් ලියාපදිංචි කිරීම සඳහා වන ලිඛිත විභාගය - 2022

WRITTEN EXAMINATION FOR REGISTRATION OF DRIVING INSTRUCTORS - 2022

Medium appearing for the examination :  
(Write in the relevant cage)

☐

Sinhala - 2

Tamil - 3

English - 4

01. (a) Name in full (In Block letters) :  
(Eg : HERATH MUDIYANSELAGE SAMAN KUMARA GUNAWARDHANA)  
.....
- (b). Name with Surname first and initials of other names at the end (in block letters):  
.....  
(Eg : GUNAWARDHANA, H. M. S. K)
- (c). Name in Full (In Sinhala/Tamil) :  
.....
02. (a). Permanent address of the applicant (In block letters) : .....  
(b). Permanent Address (In Sinhala/Tamil) : .....  
(c). Name of the driving school (In block letters) : .....
03. National Identity Card No. :
04. Sex :  Male - 0 (Write the relevant Number in the Cage)  
Female - 1
05. Contact No. : Mobile Number -   
Fixed -
06. Age and date of birth of the applicant :  
(a) Age :  Date of Birth :
07. Educational Qualifications :  
.....
08. Experience : .....  
(Attach proofing documents)
09. (a) The examination fee is Rs. 1,200/- and the voucher obtained by paying the said amount should be pasted here.  
Keeping a copy of the voucher will be useful.

- (b) Unless otherwise the candidate is engaged in a drivers' training activity in a government, semi- government or related institution; he/she shall confirm by an affidavit that he/she is not an employee in such an institution (Those who have 06 more months for retirement too can apply. Their instructor license will be issued only when they are retired.)

This is to declare that the above information furnished by me are accurate to my knowledge and hereby state that I adhere to all the laws and regulations imposed by the Commissioner General of Examinations in regard to conducting the examination and issuance of results.

.....

Date

.....

Signature of the applicant

Certification of the signature

This is to certify Mr./Mrs./Miss/ ..... personally known to me has placed his/her signature before me and has pasted the paying voucher on the relevant place.

.....  
Signature of the certifying authority

Name : .....

Designation : .....

Address : .....

Date : .....

01 -254

## DEPARTMENT OF MOTOR TRAFFIC

### Written Examination for the Registration of Assistant Driving Instructors - 2022

APPLICATIONS are accepted from eligible Sri Lankan citizens up to 15.03.2022 for the written examination for the registration of Assistant Driving Instructors of the Department of Motor Traffic. This examination will be conducted in Colombo on **June 2022**.

#### 01). Qualifications -

- i. Should be a Sri Lankan citizen.
- ii. Age should be not less than 23 years and not more than 65 years.  
(Accordingly, whose birthday falling on or before 15.03.1999 and on or after **16.03.1957** can only apply for this examination)
- iii. Should pass the exam for entering into 8th Grade or an equivalent examination.
- iv. 03 years - experience as an employee in a driving school should be available. Evidences of documents containing the EPF and ETF numbers should be submitted. However, there is no requirement of producing documentation evidences of EPF and ETF numbers up 02.11.2016 but has to submit documents to prove that the candidate is serving at a driving school.  
A valid driving license obtained at least five years prior to the date of application for the license for Assistant Driving Instructor at least for each of the vehicle classes of "B", "B 1" and "A" should be possessed by the candidate as the minimum qualification.



However, any candidate possessing a valid driving license for vehicle categories of "B", " B1" and "A" obtained at least five years prior to the date of application shall be eligible to be issued an Assistant Driving Instructor license issuing authority for either for one or several of those categories he/she is eligible.

vi. The candidate shall confirm that he/she is medically eligible to drive and train driving in the relevant vehicle categories/classes by submitting a medical certificate issued from the National Transport Medical Institute or any other government or semi - government institute authorized by the Commissioner General.

vii. He or she shall be an individual engaged in training activities in a government or semi - government institution but should not have been engaged in such institution as an employee.

#### 02). Method of examination -

- I. This examination will be held in Sinhala, Tamil and English languages.
- II. Answers to all the question papers should be given in one language. No opportunity will be given to change the medium of language applied in at the first instance in a later occasion.

03). Subjects applicable to the examination - This examination is comprised of two question papers pertaining to two parts of Motor Traffic Management.

- I. Motor Traffic Management I - Time 02 hours
- II. Motor Traffic Management II - Time 02 hours

04). Syllabus - Both these question papers include questions related to motor traffic act, traffic rules guidelines, methods of teaching and instructing, safe driving, ethics, first aids, technical and technological knowledge and road safety.

05). (I) Procedure of Selection - The candidates obtained an overall mark of 40% or more comprised of 40% marks for each of the subjects shall be called for an interview to examine certificates and qualifications. Those selected from the interview should participate in a driver instructor course and will be subject to a practical examination. Followed by the successful completion of that the candidates will be subject to a practical training for

providing driver training instructions as well as the training. Instructor licenses will be issued to those who score 40% marks from that examination.

(II) Examination results - The Commissioner of Motor Traffic will be submitted the result sheet containing the results of the candidates obtained not less than 40% of marks per subject from the written examination. Results of all the applicants may be either posted or published in the website [www.results.exams.gov.lk](http://www.results.exams.gov.lk) of the Examinations Department of Sri Lanka.

#### 6. Method of Application. -

(a) The application should be in par with the specimen application attached hereto the notification while the same should be prepared on both sides of a 8.27" x 11.69" (A4) size sheet and be filled by the candidate himself. When preparing the applications, the name of the examination appeared in the headings should be mentioned in English in addition to the Sinhala heading in the Sinhala applications and the Tamil heading in the Tamil applications. Further to that, the question numbers/title numbers from 01 to 07 of the specimen applications should be occupied on page one while the remaining should be included in the next page / side.

(b) The application should be prepared in the same language in which the candidate intends to sit the examination.

(c) The completed application for the examination should reach the Commissioner General of Examinations, Organizations (Institutions and Foreign Exams) Branch, Examinations Department of Sri Lanka, P.O. Box 1503, Colombo on or before **15.03.2022** by registered post. The title "Written Examination for the Recruitment of Assistant Driving Instructors - 2022" should be clearly written on the top left - hand corner of the envelope containing the application. Applications received after this date will not be accepted.

(d) The examination fee will be Rs. 1,200/-. A paying voucher obtained to the name of the candidate by paying the said fee to any Post Office/ District Secretariat / Divisional Secretariat to be credited to the government revenue under revenue head 20 - 03 - 02 - 12 of the Commissioner General

of Examinations should be pasted firmly on the precise place of the application from a folded edge. No money orders or stamps will be accepted as examination fee and no refunding of the fee paid for the examination will be made at any cost or not transfer of fee will be taken place for another examination. Keeping a photo copy of the paying voucher with the candidate will be useful.

- (e) The signature of the candidate on the application should have to be attested by a principal of a government school, a justice of peace, a commissioner for oaths, a lawyer, a notary public, a commissioned officer in the three armed forces, an officer holding a *Gazetted* post in the Police service or a Grama Niladhari or a staff officer holding a permanent government post.
- (f) Applications not completed by all means will be rejected. No complaint on loss or delay in the post will be considered. No notification of receipt of applications will be informed.
- (g) The commissioner General of Examinations will be issuing admissions to the candidates who have submitted applications. A notification will be published in the newspapers and departmental website immediately after the issuance of examination admissions. If any candidate did not receive admission at least five days prior to the relevant examination mentioned in the notification, he/she shall inquire it from the Organizations (Institutions and Foreign Exams) Branch of the Examinations Department of Sri Lanka. when inquiring the candidate shall mention the name in full, national identity card number and the address accurately. If the candidate is a resident outside Colombo, it is more productive to send a request letter with relevant details to the fax number mentioned in the notification indicating a fax number of the applicant to which a copy of the admission can be received with immediate effect. It is useful to secure the copy of the application sustained, the copy of the voucher received at the payment of examination fees and the registered invoice that is issued when the application was posted in proof of any information furnished when the Department of Examinations inquired.

(a) Name of the examination : .....  
.....

- (b) Full name of the candidate : .....  
.....  
(c) N.I.C. No. : .....  
(d) Address : .....  
.....  
(e) Fax No. : .....  
(f) Date on which application was posted, registration No. and the post office : .....  
.....  
(g) Voucher No. : .....

- (h) The candidates shall submit the admission on which their signature is attested to the head of the examination hall. Those unable to submit the admission to the examination will not be allowed to appear for the examination. Furthermore, candidates are subject to the rules and regulations imposed by the Commissioner General of Examinations in regard to conducting the examination. If those rules and regulations are violated, he / she shall be subject to a penalty imposed by the Commissioner General of Examinations may.
- (i) Issuance of an admission to a candidate is not considered as an accomplishment of qualification for appearing in the examination or has accomplished qualifications to secure a post.

7. Identity of the candidate : A candidate shall prove his / her identity to the satisfaction of the examination supervisor in regard to every subject he /she is appearing for. Any of the following documents will be accepted in this connection.

- I. National Identity Card  
II. Valid Passport  
III. Valid Driving License

8. Sinhala medium notification should be considered as the original whenever any non - conformity appears among the Sinhala Tamil and English documentation of this notification.
9. The decision of the Commissioner General of Motor Traffic will be the final in case of any matter not provided in this examination notification.

Commissioner General of Motor Traffic,

At the Department of Motor Traffic,  
No. 341, Elvitigala Mawatha,  
Colombo 05.  
12th January, 2022.

01. (a) Name in full (In block letters) :  
(Ex : HERATH MUDIYANSELAGE SAMAN KUMARA GUNAWARDHANA)  
.....
- (b) Name with Surname first and initials of other names at the end (in block letters):  
.....  
(Ex : GUNAWARDHANA, H. M. S. K.)
- (c) Name in Full (In Sinhala/Tamil) :  
.....
02. (a) Permanent address of the applicant (In block letters) : .....
- (b) Permanent Address (In Sinhala/Tamil) : .....
- (c) Name of the driving school (In block letters) : .....
03. National Identity Card No. : 

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04. Sex : 

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 Male - 0 (Write in the relevant Cage)  
Female - 1
05. Contact No. : Mobile Number - 

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Fixed - 

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06. Age and date of birth of the applicant :
- (a) Age : 

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 Date of Birth : 

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07. Educational Qualifications :  
.....
08. Experience : .....  
(Attach proofing document)

09. (a) The examination fee is Rs. 1,200/- and the voucher obtained by paying the said amount should be pasted here. Keeping a copy of the voucher will be useful.



- (b) Unless otherwise the candidate is engaged in a drivers' training activity in a government, semi- government or related institution; he/she shall confirm by an affidavit that he/she is not an employee in such an institution (Those who have 06 more months for retirement too can apply. Their instructor license will be issued only when they are retired.)

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