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## The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 1,858 - 2014 අප්‍රේල් මස 11 වැනි සිකුරාදා - 2014.04.11

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### PART IV (A) — PROVINCIAL COUNCILS

(Separate paging is given to each language of every Part in order that it may be filed separately)

	PAGE		PAGE
Proclamations, &c., by the Governors	...	Examinations, Results of Examinations, &c.	...
Appointments, &c., by the Governors	...	Notices calling for Tenders	...
Other Appointments &c.	...	Sale of Articles, &c.	...
Provincial Councils Notifications	356	Sale of Toll and Other Rents	...
By-Laws	...	Miscellaneous Notices	...
Posts - Vacant	...		

#### IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All Notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, Corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after three months from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 02nd May, 2014 should reach Government Press on or before 12.00 noon on 17th April, 2014.

#### Electronic Transactions Act, 19 of 2006 - Section 9

“Where any Act or enactment provides that any Proclamation, rule, regulation, order, by-law, notification or other matter shall be published in the Gazette, then such requirement shall be deemed to have been satisfied if such rule, regulation, order, by-law, notification or other matter is published in an electronic form of the Gazette.”

P. H. L. V. DE SILVA,  
Acting Government Printer.

Department of Government Printing,  
Colombo 08,  
01st January, 2014.

This Gazette can be downloaded from [www.documents.gov.lk](http://www.documents.gov.lk)



## Provincial Councils Notifications

### NORTH WESTERN PROVINCIAL COUNCIL - KURUNEGALA WAYAMBA JANAKALA FOUNDATION

Recruitment for the Post of “Assistant Director (Finance)  
Grade II” 2014-Management Service Category

APPLICATIONS are being called from citizens of Permanent residents of North Western Province and employees occupied permanently at the Wayamba Janakala Foundation with suitable qualifications, for the recruitment of Assistant Director (Finance) - Grade II for the Wayamba Janakala Foundation which conducts under the Chief Ministry of the North Western Provincial Council.

02. One Post is to be appointed. Final decision of completion or non completion of the vacancy is belongs to the Appointing Authority.

#### 03. Method of Recruitment :-

Recruitment will be made for the above said Grade II service Category.

#### 3.1 External Applicants:-

Recruitments will be made with accordance to the maximum qualification with more marks obtained persons through a structural interview conducted from an Interview Board appointed by the Appointing Authority.

#### 3.2 Internal Applicants:-

Internal applicants will be selected from the limited competitive examination and through a structural interview conducted from an Interview Board.

#### 3.3 Permanency:-

An officer appointed to Grade II of the relevant post will be appointed under 03 years (three years) of probation period, and if the work and conduct been done satisfactorily within this probation period and has passed the first Efficiency Bar Examination, he/she will be given the permanency of the service/post after the completion of the probation period.

#### 3.4 Recruitment Salary:-

When recruiting from external applicants the relevant person will be kept in the initial step of the salary scale. When recruiting from internal applicants the salary step will be established with accordance to the provisions of 04th article of the paragraph vii of the Establishment Code.

#### 04. Salary:-

Revenet salary code is M. M/1-1 2006 for class II and I with accordance to Management Service Circular No. 30 and the Monthly salary scale is Rs. 25,640- 3 x 665- 7 x 735 - 15 x 925 - 46,655 and for the precedence beyond Rs. 33,705, should obtained the Class I promotion.

05. This post is permanent. Has the right to claim for Employees provident Fund and Employees Trust Fund.

#### 06. Qualifications :-

under mentioned qualifications are relevant for the recruitment of Assistant Director (Finance) - Grade II to the Wayamba Janakala Foundation.

#### (a) Every Applicant,

- (i) Should be a citizen of Sri Lanka.
- (ii) Should be in physically and Mentally fitness to execute appropriately, any duty assigned for the post.
- (iii) Should be in good character.
- (iv) Should be a resident within the North Western Province to the adjoining 03 years.
- (v) Necessary qualifications should be completed for the recruitment is every way as to the date mentioned in the *Gazette* Notification.

(b) Should be a person not below than 22 years and not more than 45 years to the receiving date of applications.

(c) Should be completed the under mentioned qualifications.

- (i) Should have a degree of commerce field from accepted University of the University Grants Commission; and
- (ii) Completion of Satisfactory service in a parallel post for not more than 03 years after obtaining the degree qualification.

It is inevitable that on or before the date of 25.04.2014, every applicant should be completed the relevant qualifications for the post.

#### 07. Promotions :-

Work performance based promotion method will be consisted.

07.1 Promotion from Grade II up to Grade I by service category.

- (a) Previous Necesties

- (i) Appointment should be confirmed.
- (ii) At least 06 years of period should be completed in Grade II Service Category and all salary increments should be earned for the relevant period.
- (iii) Should be illustrated significant work performance within the 06 years of promotion period according to the approved work performance procedure and should obtained Sinhala - Tamil language proficiency.
- (iv) Satisfactory service period of 05 years within the adjoining period should be completed at the date of promotion.
- (v) Should pass the relevant Efficiency Bar Examination at the appropriate date.
- (vi) Second Language proficiency should be obtained.

08. Applications :-

With the use of both sides of A4 size paper normal half sheet (21 x 29cm.),

- (a) No. 01 to No. 06 in first page,
- (b) Applications should be prepared as paragraphs No. 07 to onwards to be included in other pages and should be entered with clear own handwriting about the particulars relevant for them.
- (c) When preparing applications the name of the post mentioned in the Head of the Application should be written in English in both Sinhala and Tamil Applications, in addition to relevant languages.

It is an own matter of the applicant to inspect that whether the completed applications are accordance with the specimen application mentioned in the *Gazette* Notification. The loss without proper preparation of the application has to be borne by the applicant. A photocopy of application keeping with self will be useful. Any other certificates or documents should not be annexed and sent with the application. Applications received after the closing date will be rejected.

- 08.1 When inspecting whether they have suitable qualifications being called for the Interview with the prior conclusion that only qualified persons have been applied according to the *Gazette* Notification and if it is revealed that there is no necessary qualification their recruitment will be rejected.

08.2 “Recruitment of Assistant Director (Finance)- Grade II Post - Wayamba Janakala Foundation” should be mentioned in the left upper corner of the envelope which application being sent.

08.3 Accurately completed applications should be sent to “Managing Director Wayamba Janakala Foundation, Kandy Road, Kurunegala” on or before the date of 25.04.2014 by registered post.

09. False Information and Punishment :-

Attention should be given to provide accurate information when completing the application. At any time when it observed that the information provided is false, he or she will be terminated from the Government Service.

10. Even any other matters not provided in this notice and the appointment given with all other particulars, the final decision is belong to the Wayamba Janakala Foundation.

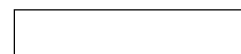
**CHANDANA GARUSINGHE,**  
Managing Director.

Wayamba Janakala Foundation,  
Kandy Road,  
Kurunegala,  
26th February, 2014.

SPECIMEN APPLICATION

කළමනාකාර සේවා ගණයෙහි “සහකාර අධ්‍යක්ෂ (මූල්‍ය) තනතුර II ශ්‍රේණිය” සඳහා බඳවා ගැනීම 2014 - වසරේ ජනවාරි පදනම

**RECRUITMENT FOR THE POST OF “ASSISTANT DIRECTOR (FINANCE) GRADE II” 2014 MANAGEMENT SERVICE CATEGORY - WAYAMBA JANAKALA FOUNDATION.**



For office use only

01.Name with Initials :

- (i) Sinhala: \_\_\_\_\_;
- (ii) English: \_\_\_\_\_;

01.1 Name introduced with Initials (Clear writing) :

- (i) Sinhala: \_\_\_\_\_;
- (ii) English: \_\_\_\_\_;

02.Address and Telephone No. :

- (i) Office Address: \_\_\_\_\_;  
Telephone No.: \_\_\_\_\_;
- (ii) Permanent Address : \_\_\_\_\_;  
Telephone No.: \_\_\_\_\_;

03.Date of Birth :-

Year : \_\_\_\_\_; Month : \_\_\_\_\_; Date : \_\_\_\_\_;

04. National Identity Card No. : \_\_\_\_\_;
05. Male/Female : \_\_\_\_\_;
06. Married/Unmarried : \_\_\_\_\_;
07. Age at the final date of receiving applications :  
Years: \_\_\_\_\_; Months: \_\_\_\_\_; Days: \_\_\_\_\_;
08. District: \_\_\_\_\_;
09. Community : \_\_\_\_\_;
10. Educational Qualifications : \_\_\_\_\_;
- (i) G. C. E. (O.L)

Subject	Pass	Index Number	Year

(ii) G. C. E. (A.L)

Subject	Pass	Index Number	Year

iii. Degree :

- \* University : \_\_\_\_\_;
- \* Degree : \_\_\_\_\_;
- \* Examination Year : \_\_\_\_\_;
- \* Pass : \_\_\_\_\_;

11. Professionals Qualifications : \_\_\_\_\_;
12. Other Qualifications : \_\_\_\_\_;
13. If you ever convicted of any criminal offence in a Court of Law ? : \_\_\_\_\_;

Apply (✓) Mark.  
Yes ☐ No. ☐

If "Yes" particulars to be mentioned.

14. Certificate of the Applicant :-

I hereby certify that the particulars mentioned in this application by me are true and accurate. If it is proved that particulars mentioned are frauds before the selection of me and after obtaining the appointment by me, I know that I am liable for the termination of the service.

\_\_\_\_\_  
Signature of the applicant.

Date : \_\_\_\_\_;

#### Certificate of Head of the Department/Institution

I hereby certify that Mr/Mrs./Miss..... serving in the..... Ministry/Department/Institution who has applied for the post of Assistant Director (Finance) - Grade II Management Service category is presently serving as a..... and his/her work and conduct are being satisfactory. If he/she be selected for this post could be/could not be released from the service.

\_\_\_\_\_  
Signature of the Head of the Department/Institution.

Date : \_\_\_\_\_;

Name of the Attester :

Seal :

04-246