

Note. – Part IV(A) of the *Gazette* No. 2,001 of 06.01.2017 was not published.

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The Gazette of the Democratic Socialist Republic of Sri Lanka

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(Published by Authority)

PART I: SECTION (IIA) – ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

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Note .- (i) UnV Foundation (Incorporation) Bill was published as a supplement to the Part II of the *Gazette of the Democratic Socialist Republic of Sri Lanka* of December 30, 2016.

IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, Corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after **three months** from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 03rd February, 2017 should reach Government Press on or before 12.00 noon on 20th January, 2017.

Electronic Transactions Act, No. 19 of 2006 - Section 9

“Where any Act or Enactment provides that any proclamation, rule, regulation, order, by-law, notification or other matter shall be published in the *Gazette*, then such requirement shall be deemed to have been satisfied if such rule, regulation, order, by-law, notification or other matter is published in an electronic form of the *Gazette*. ”

GANGANI LIYANAGE,
Government Printer (Acting)

Department of Govt. Printing,
Colombo 08,
01st January, 2017.

This Gazette can be downloaded from www.documents.gov.lk



1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A “Sri Lankan” is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the “New Entrants” Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments:

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public

Service. Such Officers may in the first instance be appointed to act in the new post for a specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the ‘Widows and Orphans’ Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

5. Serving Officers in the Public Service :

5:1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service. Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

6. Definition of Salary for the purpose of Eligibility

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (ii) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

Rules and Instructions for Candidates

“All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968.”

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations:—

- (i) Suspension from the whole or part of the examination or one subject or a part thereof;
- (ii) Disqualification from one subject or from the whole examination;
- (iii) Debarment from appearing for an examination for a period of one year or two years;
- (iv) Debarment for life;
- (v) Suspension of the certificate for a specified period;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the Supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for Practical and Oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination Hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination Hall other than a member of the Examination Hall Staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the Index Number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. It should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination Hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination Hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination Hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination Hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination Hall. Should the Supervisor so requires, each candidate is bound to

declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination Hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

Candidates should adhere to the following instructions for their own safety:—

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination Hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination Hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination Hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination Hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination Hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your Index Number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics Questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Commissioner General of Examinations.
Department of Examinations,
Pelawatta, Battaramulla.

Posts – Vacant

ATTORNEY GENERAL'S DEPARTMENT

Calling Application for Recruitment of Grade III of Office Assistant Service in the Combined Services

1.0 APPLICATION are called for recruiting officers for the vacancies of Office Assistants in the Attorney General's Department with the consent of Director General of Combined Services.

2.0 Candidates will be recruited for the existing vacancies on the basis of merit of a structured interview.

3.0 Existing vacancies in the Attorney General's Department is indicated by the table No. 08. Number of appointments and the date of appointment will be decided by the Authority. The Authority has the power to fill certain number of vacancies or not to fill any vacancy.

4.0 *Salary*.– According to the Circular No. 03/2016 dated 25.02.2016 monthly salary scale entitled to grade III, II, I office assistant is PL-2016-A Rs. 24,250 -10x250 -10x270 -10x300 - 12x330 - Rs. 36,410. To transcend Rs. 27,020 promotions should be obtained to Grade II, to transcend Rs. 29,750 promotions should be obtained for Grade I, to transcend Rs. 32,780 promotions should be obtained to special grade. Payments shall be done as mentioned in the II Sub document in the said circular.

5.0 This post is permanent, officers should comply to policy decision taken by the government in the future about the pension scheme entitled.

6.0 It is compulsory to serve a minimum of three years in the place of first appointment. However the appointing authority shall have the power to transfer any officer before, the mentioned time on the basis of special circumstances.

7.0 Qualifications relevant for the recruitment of Grade III office assistants are mentioned below.

- (a) Should be a citizen of Sri Lanka.
- (b) Applicants should not be less than 18 years and not more than 45 years as at the closing date of the application. Upper age limit is not relevant for permanent pensionable appointees in the government service.
- (c) Should be of good character and good health.
- (d) Educational Qualifications.– Should pass 06 subjects with two credit passes in G. C. E. Ordinary Level examination in not more than two sittings.

- (e) Should not be an inappropriate person to be appointed in the government service according to the V th Chapter of procedural rules in the Public Service Commission.

It is compulsory for every applicant to complete all the qualifications relevant for the post on or before the date of which applications are called.

8.0. *Calling of applications*.– Applications are called for the filling of vacancies existing for the posts of office employee service as indicated in the following table.

| Department | Post | Number of vacancies |
|-------------------------------|-----------------------------------|---------------------|
| Attorney General's Department | Office Employee Service Grade III | 16 |

9.0 *Structured interview*.– As per the approval of Director General Combined Service, applicants who have fulfilled the required qualifications will be appointed to the Grade III of Office Employee Service, thoroughly in accordance with the merit order of marks obtained by applicants at a structured interview which will be held on the same date on which the interview for examining basic qualifications of applicants will held. The medium of language in which applicants prefer to be interviewed should be mentioned clearly in the application and the structured interview will be held in the same medium.

Procedure of marking of the structured interview is in accordance with the table below :

| Criteria | | Marks |
|---|--|-------|
| Experience gained from the post (considered up to maximum of 5 years) | | 10 |
| Communication Skills | | 5 |
| Educational Qualifications | Passed G. C. E. A/L Examination | 5 |
| | Passed Mathematics, English Language, second language and other official languages with a ordinary pass at G. C. E. (O/L) examination (maximum of 5 subjects are considered) | 10 |
| Personality | | 5 |
| Extra Carricular activities (sports/social work etc.) | | 5 |
| Skills produced at the interview | | 10 |
| Full marks | | 50 |

Note.– Experience, educational qualifications and extracurricular activities relevant to the post should be confirmed by certificates. Said qualifications must be valid for the final date of which applicants are being called.

10.0 Accurate information should be furnished when completing the application. If it is revealed during the clarification of qualifications that a candidate is ineligible, his/her candidature will be cancelled at any occasion. If any information submitted by a candidate is found to be false he/she will be dismissed from public service at any occasion.

11.1 The application should be furnished in accordance with the specimen form. Applications not conforming to the specimen and which are inaccurately completed or in incomplete condition will be rejected without prior notice. The candidate should bear the loss that will occur by not completing the application duly.

11.2 Completed applications prepared according to the specimen attached herewith should be sent to the address - **Attorney General, Attorney General's Department, P. O. 502, Colombo 12**, by registered post before **08th of February 2017**.

11.3 Please mention "**Recruitment to Grade III of Office Assistant Service**" in the left corner of the envelope included of application.

12.0 All the applicants who have submitted applications on or before the due date will be invited by the Attorney General for a structured interview on the basis of preliminary conclusion that only the persons with qualifications mentioned in the notification have applied. However such an invitation is not considered as the applicant has completed the qualifications relevant for the said post. If it is revealed that applicants do not possess the required qualifications at the occasion of verifying the qualifications after inviting applicants for an interview according to the notification, their candidature will be cancelled.

13.0. One of the below mentioned documents must be submitted to the interview board to prove the identity of candidates :

(i) A valid National Identity Card.

(ii) A valid passport.

14.0 Director General of combined Services will decide on any matter which is not mentioned herein. All the applicants are bound to act in accordance of general rules and regulations in this notification.

JAYANTHA JAYASURIYA,
Attorney General.

Attorney General's Department,
26th of December, 2016.

SPECIMEN APPLICATION FORM

RECRUITMENT TO GRADE III OF OFFICE EMPLOYEE SERVICE

For office use only

Medium of Language :

Sinhala - 2
Tamil - 3 ☐
English - 4 ☐

Ministry you prefer to serve :_____.

Department :_____.

Regional Office :_____.

01. Name with initials :_____.

02. Name in full :_____.

03. N. I. C. No. :

04. Permanent address :_____.

05. Gender : Female - 01 ☐ Male - 0 ☐

06. Date of Birth :

Year Month Date

07. Contact No. :

08. Academic Qualifications :

(i) Results of the first attempt :

Year :_____ Month :_____.

| Subject | Grade | Subject | Grade |
|---------|-------|---------|-------|
| 1. | | 6. | |
| 2. | | 7. | |
| 3. | | 8. | |
| 4. | | 9. | |
| 5. | | 10. | |

(ii) Results of the second attempt :

Year : _____. Month : _____.

| Subject | Grade | Subject | Grade |
|---------|-------|---------|-------|
| 1. | | 6. | |
| 2. | | 7. | |
| 3. | | 8. | |
| 4. | | 9. | |
| 5. | | 10. | |

8.1 Details of G. C. E. (A/L) Examination :

(i) Year and month of examination : _____.

(ii) Index No. : _____.

(iii) Results : _____.

| Subject | Grade |
|---------|-------|
| 1. | |
| 2. | |
| 3. | |
| 4. | |

09. Other Qualifications : _____.

10. Experience related to post : _____.

11. Sports and extracurricular activities : _____.

12. Have you ever been convicted by a Court of Law for any charge ? : _____.

(Mark ✓ in the relevant box) (Give details if 'yes')

Yes ☐ No ☐

13. Affirmation of the applicant :

(a) I respectfully state that the particulars furnished by me in this application are true and correct to the best of my knowledge. I hereby agree to bear the loss that may occur by some parts filled incompletely and/or completing incorrectly. Further, I state that I have completed accurately all the parts contained herein.

(b) I am aware that, if the statement made by me is proven false, I shall be subjected to be disqualified prior to the appointment and to be dismissed from service after the appointment.

(c) I shall not alter any of the information mentioned herein later.

_____,
Signature of the Applicant.

Date : _____.

01-259

SRI LANKA REGULAR NAVAL FORCE

Vacancies

VACANCIES exist in the Sri Lanka Regular Naval Force for Officer Cadets.

2. Applications are invited from male candidates possessing the qualifications given below :

(a) Enlistments are made in the following branches to follow degree programmes affiliated to Sir John Kotalawala Defence University.

- (1) Executive Branch
- (2) Provost Branch
- (3) Logistics Branch
- (4) Patrolmen Branch

Be eligible to apply for the relevant branch, the applicant should have passed six subjects including Mathematics and English with Credit passes at the G. C. E. (O/L) Examination in not more than two sittings and should have passed 03 subjects indicated in line with the relevant branch mentioned below at the G. C. E. (A/L) Examination in one sitting. The applicant should have obtained 30 marks for the Common General Test and should have obtained minimum entry qualification for university admission at the G. C. E. (A/L) Examination (A certified copy of the result sheet issued by the Commissioner General of Examinations should be attached) :

- (1) Executive branch - Physical or Biological
- (2) Provost/Patrolmen branch - Science, Commerce, Technical or Arts
- (3) Logistics branch - Commerce

(b) Marine Engineering Degree Programms (Local/ Foreign)

Be eligible to apply for the relevant branch, the applicant should have passed six subjects

including Mathematics and Englihs with credit passes at the G. C. E. (O/L) Examination in not more than two sittings and should have passed Combine Mathematics, Physics and Chemistry at the G. C. E. (A/L) Examination in one sitting. The applicant should have obtained 30 marks for the Common General Test and should have obtained minimum entry qualification for university admission at the G. C. E. (A/L) Examination (A certified copy of the result sheet issued by the Commissioner General of Examination should be attached).

3. *Other Requirements.*— Candidates must fulfill the following general conditions for enlistment in the Sri Lanka Regular Naval Force.

- (a) Nationality : Must be a citizen of Sri Lanka.
- (b) Age : Not less than 18 years and not more than 22 years as at 22nd February, 2017
- (c) Height : 168cm and above (171cm and above for provost Branch)
- (d) Weight : 52kg or above
- (e) Chest : 81cm (Minimum)
- (f) Colour Vision : STD II
- (g) Visual Acuity : Left eye 6/6 and right eye 6/6 (without spectacles and lenses)
- (h) Civil Status : Candidates must be unmarried. No Officer Cadet will be permitted to get married whilst under training and for a further period of one (1) year from the date of Commissioning.

4. Due considerations will be given to outstanding achievements in the field of sports.

5. Applications of candidates who do not fulfill the requirement of para 2 and 3 will be rejected. On arrival for the first interview the height, vision and weight will be measured. Candidates whose height, vision and weight are below the standard specified in the *Gazette* notification and who have no exceptional skill will not be interviewed. Any candidate who may have a special skill or value to the service may at the discretion of the Commander of the Sri Lanka Navy be considered even though he may not have the requisite height provided he possess the requisite academic and professional qualifications.

6. *Conditions of service :*

- (a) The candidate is to initially enlist in the Sri Lanka Navy as an officer cadet on a regular engagement

in the same manner as for other ranks and will undergo a Basic Training Course. On successful completion of training, the duration of which will depend on the branch, the status allocated on his enlistment as an other Ranks will lapse and will receive a permanent Commission in the rank of Acting Sub Lieutenant.

- (b) Officer Cadets will be required to undergo training at a place in Sri Lanka or abroad as decided by the Commander of the Navy in consultation with the Ministry of Defence.
- (c) During the period of training as Officer Cadets and thereafter, personnel will be subject to Naval Law.
- (d) Every officer cadet will be provided all items of uniforms, equipment and medical facilities.
- (e) During the period of training, an Officer Cadet will be provided with food and accommodation by the Sri Lanka Navy.
- (f) In the event an officer cadet voluntarily terminates his candidature for a commission during training he will be required to refund to the Republic of Sri Lanka all expenses incurred up to that time by the Republic of Sri Lanka on account of such officer cadet.
- (g) If at any time during his course a Officer Cadet is reported by the authorities as being unsuitable for reasons of misconduct or due to causes within his control to qualify for a commission, he will be required to refund to the Sri Lanka Navy all expenses incurred on his training and will be required to enter into a bond to this effect with the Commander of the Navy acting on behalf of the Government of Sri Lanka.
- (h) Candidates who possess the requirement as per para. 2 and 3 will be called for the Medical Examination, Physical Endurance Test and Officer quailfy test. Candidates who successfully complete these tests will be called for the perlimentary interview and those who pass preliminary interview will be cased for the final interview. The required number of candidates per branch will be selected according to merit at these interviews and tests.
- (J) A married Officer may be provided with a married quarter if available. Recovery of rental will be as applicable to public servants.

(k) All officers are liable to be posted for duty or training in any part of the world at any time.

(l) All officers are governed by Naval Law.

7. *Official Language Requirements.*– The selected candidates will be required to comply with any rules already made or may hereafter be made for giving effect to the Language Policy of the Republic of Sri Lanka and in particular for implementing the provisions the Official Language Act, No. 33 of 1956.

8. *Pay and Allowances.*– Salary and wages are paid with effect from 01.01.2016 as per the Management Circular No. 03/2016.

- | | |
|--|---|
| (a) Initial Salary | - Rs. 32,380.00 |
| (b) Cost of living | - Rs. 7,800.00 |
| (c) Uniform cleaning allowance | - Rs. 255.00 |
| (d) Hardline allowance (Operational areas) | - Entitled after basic training |
| (e) Hardline allowance (Non-Operational areas) | - Entitled after basic training |
| (f) Other allowances | - Special Allowance Rs. 1,000 Special Additional Allowance Rs. 3,000 |

Note.– The initial salary of an officer cadets is Rs. 32,380 with effect from 01.01.2020 and it will be revised with effect from 01.01.2016 as follows :

- | | |
|--|--------------|
| 01.01.2016 - Rs. 18,984.00 - Adjustment Allowance | Rs. 9,778.00 |
| 01.01.2017 - Rs. 22,333.00 - Adjustment Allowance. | |
| 01.01.2018 - Rs. 25,682.00 - Adjustment Allowance | Rs. 3,080.00 |
| 01.01.2019 - Rs. 29,031.00 - NIL | |
| 01.01.2020 - Rs. 32,380.00 - NIL | |

(g) Qualification pay where applicable (up to a maximum of Rs. 637.50 per month).

(h) Three sets of holiday railway warrants per year (For Officer, spouse children and dependents as applicable).

(i) An additional set of railway warrants or the reimbursement of bus fare for officers living in wordroom to travel from the wordroom to their hometown once a month.

(j) Free issue of uniforms and ancillary items.

(k) Free medical facilities (for officer, spouse, children and dependents as applicable)

(l) Rent allowances for married officers not in occupation of a Government married quarter from Rs. 1,600.00 to Rs. 4,250.00 per month.

9. *Instructions to applicants :-*

(a) Applications should be in the form of the specimen appended to this notification and should be completed clearly in applicant's own handwriting. Duly completed applications should be forwarded to Senior Staff Officer (Recruitment), P. O. Box 593, Navy Headquarters, Colombo 01 under registered cover on or before 1200 hrs. on 22nd February 2017. The top left hand corner of the envelope containing the application should bear "Post of Cadet Officer", applications received after the closing date and time and applications do not comply with the conditions stipulated in the *Gazette* notification will not be entertained. Further information could be obtained from www.navy.lk or contact 0112215154.

(b) Candidates who are in Government Service/Corporations/Boards/Civil Establishments should forward their applications through their Heads of Department/Corporations/Boards/Civil Establishments and should bear a certificate to the effect that the candidate will be released if selected.

(c) Candidates will be required to produce the originals of the following documents when summoned for interviews or when called upon to do so:-

(1) Certificate of Registration of Birth;

(2) Certificates in support of the educational qualifications required for the branch applied for;

(3) School leaving certificate;

(4) Grama Niladari certificate (Taken within six month to closing date);

(5) Certificates of trade / technical training and / or experience (if any) obtained from a recognized institution;

(6) Two recent certificates of character. One of these should be from the Principal of the last school attended and the other from a responsible person who has the known the applicant for more than two years or from the present employer (if employed);

(7) Certificates in support of sports activities, cadetting etc.

(d) Applications of Candidates who fail to produce documents when requested to do so will not be considered.

(e) No documents or original copies of documents should be attached to the application form.

(f) The Sri Lanka Navy will not be responsible for loss of any originals of certificates if enclosed with the application form.

10. Any Statement in the application which is found to be incorrect will render the applicant liable to disqualification, if the inaccuracy is discovered before the selection and for dismissal if discovered after selection.

11. Selection Interviews etc. :-

(a) Preliminary selections will be made amongst those candidates who fulfill the above conditions. Candidates so selected will be required to undergo tests as may be prescribed by the Commander of the Navy. The final selection will then be made after an interview of those selected candidates by a selection board appointed by the Ministry of Defence.

(b) Requirements to be fulfilled at the Physical Endurance Test :

| Exercise | Rounds | Time (Minutes/ Seconds) |
|---------------------|---------------|-------------------------------|
| 1,600m run | - | 06 -08 minutes |
| Push up | 25 or more | 02 minutes |
| Sit up | 25 or more | 02 minutes |
| Arm Bending | 05 or more | 02 minutes |
| Standing Board Jump | 242cm or more | - |
| Rope Climbing | - | - |
| Shuttle Run | - | 11 seconds |

(c) Candidates selected for interviews will be informed in writing of the place, time and date of such interviews. Travelling or other expenses will not be paid in this respect.

(d) On every occasion an applicant is summoned for an interview he is to produce his National Identity Card issued by the Department of Registration of Persons.

(e) Candidates likely to be suitable for their final interviews will be required to present

(f) Themselves before a Sri Lanka Navy Medical Board.

(g) Any one who desires to recommend a candidate should do so by giving his testimonial. Any form of canvassing or attempt to influence in the selection of a candidate will result in disqualification of such candidate.

(h) Candidates who are found unsuitable for enlistment will not be notified.

Note : This *Gazette* notification is published in Sinhala, Tamil and English. In the event of any inconsistency between Sinhala, Tamil and English texts of this *Gazette* notification, the Sinhala text shall prevail.

RC WIJEGUNARATNE, WV, RWP & Bar,
RSP, VSV, USP, ndc, psn.
Vice Admiral,
Commander of the Navy.

Naval Headquarters,
PO. Box 593,
Colombo 01.

APPLICATION FOR OFFICER CADET IN THE SRI LANKA NAVY

01. Nationality :_____.

(State whether citizen of Sri Lanka by descent or by registration and if registration, quote number and date of certificate)

02. Stream applied (in priority order) :_____.

03. Full Name (As per the National Identity Card) :_____.

04. National Identity Card Number :_____.

05. Permanent Address :_____.

06. Postal Address :_____.

07. Date of Birth :_____.

08. Age :

Years :_____. Months :_____. Days:_____.
(As 22nd February 2017)

09. Height :_____, (cm)

Chest :_____, (cm) Weight :_____, (kg)

10. Nearest Police Station to permanent address :_____.

11. District :_____.

12. Electorate :_____.

13. GS Division :_____.

14. Telephone Number :_____.

15. Civil Status :_____.

16. Gender :_____.

17. School Attended :_____.

18. Particulars of School university attended :

| Name of School/ University | Type of Examination | Year of Examination | Subject passed (including Grading) |
|----------------------------|---|---------------------|------------------------------------|
| | Ordinary Level: Advanced Level: Other | | |

19. Particulars of employment since leaving School/ university (if applicable) :

| Name and address of employer | Nature of employment | Period of Service | |
|------------------------------|----------------------|-------------------|----|
| | | From | To |
| | | | |

20. Particulars of Parents:-

| Full Name | Place of Birth | Occupation | Present Address |
|-----------|----------------|------------|-----------------|
| Father | | | |
| Mother | | | |

21. Any Special qualification for the post :_____.

22. Details of current achievements in sports (Give details of teams and competitions participated in with dates/ years etc. and standards/ levels achieved) :_____.

23. Other achievements note at School/University or outside organizations (Give details with dates/years etc.) :_____.

24. Any previous service in the Armed Force or Volunteer Force, Cadet Corps or Boy Scout Organization :_____.

25. Have you applied earlier to join the Sri Lanka Navy or any of the Armed Services or Police, if so give details and the outcome of such applications :_____.

26. Have you being convicted or bound over a civil or military court, if so give details :_____.

27. If employed earlier in a Government Department or in the Public Sector/Board/Corporation (including the Central Bank, National Bank, Universities, Joint Stock Companies controlled by the Government etc.) reasons for termination of employment :_____.

28. Particulars of testimonials :

| Name | Designation | Postal Address |
|------|-------------|----------------|
| | | |

29. Declaration to be signed by the applicant :

I declare on my honor that answers given to the above questions are true and correct to the best of my knowledge and belief. I have read and understood the procedure which will be adopted and the rules which will apply in respect of those candidates who are selected for the Commission in the Sri Lanka Navy, published in the *Gazette* of the Government of Sri Lanka.

_____,
Signature of applicant.

Date :_____.

Examinations, Results of Examinations & c.

MINISTRY OF EDUCATION

Selection of Teachers to follow Teacher Educational Courses conducted in Teachers' Training Colleges - 2017/2018

APPLICATIONS are invited from non-graduate and untrained teachers, who fulfil the qualifications as per the Circular No. 28/2016 issued by the Ministry of Education.

Teachers in the Teachers' Service/Teacher Assistants, who have not yet submitted applications should send their applications prepared as per the Circular No. 28/2016 by registered post to reach, "Director of Education, Teacher

Education Administration Branch, Ministry of Education, Isurupaya, Battaramulla" before 31st of January 2017.

This circular, application and the instructions manual can be downloaded from the Official Web site of the Ministry of Education (www.moe.gov.lk) or can be obtained from any zonal Office of Education.

SUNIL HETTIARACHCHI,
Secretary,
Ministry of Education.

Isurupaya, Battaramulla,
On 06th of January 2017.

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