

N. B.– Part IV(A) of the Gazette No. 2,049 of 08.12.2017 was not published.

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The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 2,050 – 2017 දෙසැම්බර් මස 15 වැනි සිකුරාදා – 2017.12.15

No. 2,050 – FRIDAY, DECEMBER 15, 2017

(Published by Authority)

PART I: SECTION (IIA) – ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

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IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, Corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after **three months** from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 05th January, 2018 should reach Government Press on or before 12.00 noon on 22nd December, 2017.

Electronic Transactions Act, No. 19 of 2006 - Section 9

“Where any Act or Enactment provides that any proclamation, rule, regulation, order, by-law, notification or other matter shall be published in the Gazette, then such requirement shall be deemed to have been satisfied if such rule, regulation, order, by-law, notification or other matter is published in an electronic form of the Gazette.”

Department of Govt. Printing,
Colombo 08,
01st January, 2017.

This Gazette can be downloaded from www.documents.gov.lk

GANGANI LIYANAGE,
Government Printer (*Acting*).



1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A “Sri Lankan” is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the “New Entrants” Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments :

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such

Officers may in the first instance be appointed to act in the new post for a specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the ‘Widows and Orphans’ Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

5. Serving Officers in the Public Service :

5:1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service. Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

6. Definition of Salary for the purpose of Eligibility :

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (ii) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

Rules and Instructions for Candidates

“All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968.”

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :—

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the Supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for Practical and Oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination Hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination Hall other than a member of the Examination Hall Staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the Index Number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. It should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination Hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination Hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination Hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination Hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination Hall. Should the Supervisor so requires, each candidate is bound to declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination Hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

Candidates should adhere to the following instructions for their own safety :—

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination Hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination Hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination Hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination Hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination Hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your Index Number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics Questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Commissioner General of Examinations,
Department of Examinations,
Pelawatta, Battaramulla.

Posts – Vacant

MINISTRY OF INDUSTRY AND COMMERCE

Recruitment to the Post of Technician of the Primary Technical Service Category of the Department of Measurement Units, Standards and Services -2017

APPLICATIONS are called to select the qualified persons to fill the vacancies of the post of Technician of primary technical service category (PL3-2016) of this Department. The applications prepared according to the specimen application mentioned at the end of this notice should be sent to “Director, Department of Measurement Units, Standards and Services, Mahena Watta, Pitipana, Homagama” by registered post. “Recruitment to the Post of Technician of the Primary Technical Service Category of the Department of Measurement Units, Standards and Services -2017” should be clearly mentioned on the top left hand corner of the envelop. Further, name of the examination should be mentioned on the application in English except Sinhala and except Tamil in Tamil language applications.

(a) Final date of calling applications is 15.01.2018.

Note: Complaints regarding applications that get lost and late at the post will not be attended. The applicants themselves should bear the loss incurred by delaying applications up to the last date.

01. *Method of recruitment.*– Qualified applicants will be recruited upon the results of a professional test and an structured interview. Two fold of the number of applicants due to be recruited and who have scored 40% or more at the professional test conducted by the Director, Measurement Units, Standards and Services or an institution or a panel of examiners authorized by him are called for the interview according to the marks they achieved. Marks are given at the structured interview by the Director, Measurement Units, Standards and Services or an institution or a panel of examiners authorized by him according to the marking scheme approved by the Public Services Commission. Only the qualified applicants are appointed to the relevant posts by the Director, Measurement Units, Standards and Services according to the total marks of the professional test and the structured interview.

02. *Conditions for recruitment and service conditions :*

- (i) This post is permanent and pensionable. Contributions should be made for the W&OP.

- (ii) The appointment is subject to a probationary period of 3 years.
- (iii) First effect bar should be passed before the lapse of 3 years from the appointment to the Grade III.
- (iv) The applicants should get the official language efficiency duly according to the official language policy and related Public Administration Circular No. 07/2007.
- (v) These appointments are subject to the regulations in the procedure of Public Services Commission, establishment code of Democratic Socialist Republic of Sri Lanka and other departmental orders.

03. *Salary scale.*– Under the Public Administration Circular No.3/2016, the Salary Scale is PL3 – 2016 Rs. 25,790-10x270- 10x300-10x330- 12x350- Rs. 38,990 and it is entitled with effect from 01.01.2020. In terms of provisions on the sub schedule II of this circular, salaries are paid with effect from the date on which the appointment is effective. In addition, the allowances paid to the government servants by the government are entitled.

04. *Duties of the post.*– Giving support to the maintenance of the main electric system, repairs, identify the defects in electric circuits and minor repairs of electronic devices, giving support to activities of the laboratory when necessary and other duties assigned by the head of the institution relevant to the post.

05. *Qualifications :*

5.1 *Educational qualifications :*

Having passed in six subjects with at least two credit passes at the G.C.E.(O/L) Examination.

5.2 *Professional qualifications :*

Should have obtained a proficiency certificate not less than NVQ level four (04) on national vocational skills issued by a Technical/Professional Training Institute recognized by the Tertiary Education Commission relevant to categories as mentioned in the above 04.

5.3 *Experience :*

Should have not less than 03 years experience in the relevant sector.

5.4 *Physical fitness :*

Should be with good physical and mental health to serve any part of the country and to perform duties of the post.

5.5 *Age :*

Minimum age limit is 18 years and maximum age limit is 45 years. Maximum age limit is not applicable to those who are already in the Government Service. (The applicants whose birthday should be between 15.01.2018 or before and 15.01.1973 or after can be applied).

5.6 *Other qualifications :*

- (i) Should be citizens of Sri Lanka
- (ii) Should be with excellent character
- (iii) All the qualifications required for the post should have been fulfilled to the last date of calling applications.

06. *Syllabus :*

6.1 *Professional test :*

Professional test for the Post of Technician of the Primary Technical Service Category of the Department of Measurement Units, Standards and Services is consisted with the following syllabus.

<i>Question paper</i>	<i>Syllabus</i>	<i>Time</i>	<i>Total marks</i>	<i>Marks achieved</i>
Practical test	Test is held relevant to the National Vocational Qualification level four (04)	01 hour	100	40%

6.2 *Structured interview :*

Structured interview – 100 marks

Two fold of the number of applicants due to be recruited and who have scored 40% or more at the professional test are called for the interview. The date on which the structured interview will be decided by the Director, Measurement Units, Standards and Services. Marks will be given by an interview board approved by the Director, Measurement Units, Standards and Services.

<i>Key areas for which marks are given</i>	<i>Maximum marks</i>	<i>Minimum marks considered for selection</i>
Additional educational qualifications	20	40%
Additional experience	40	
Additional vocational qualifications	20	
Language proficiency	15	
Skills shown at the interview	05	
	100	

Note.— Calling for the structured interview is not considered as fulfillment of qualifications for appointment.

07. *Examination conditions :*

- (i) Applicants can sit for the Professional test in any medium of language Sinhala/Tamil/English as desired by the applicant. The medium selected is not allowed to be changed later.

(ii) Application should be prepared in A4 paper using both sides and from No. 01 to 09 should be in the first page and from No. 10 to 16 in the second page and the rest in the third page of the application and should be filled clearly in own handwriting. The applications not complying to the specimen application form and in completed applications will be rejected without notice. Keeping a photocopy of the application will be useful. Further, before the application is forwarded confirm whether the application is complied with the specimen form. You are further informed that the applications not complying with the specimen application form will be rejected.

(iii) Calling Letters are issued only for the applicants who have fulfilled the basic qualifications. Calling letter and the national identity card should be produced to the examiner on the date the professional test is started. Issue of the calling letter should not be considered that he or she has fulfilled qualifications for the post.

(iv) The authority to postpone or cancel the professional test is with the person authorized to conduct the professional test.

(v) Applicants are abide by the laws and regulations imposed by the authoritative person regarding conduct of professional test. If the laws and regulations are breached they will be subjected to punishments imposed by him.

(vi) *Identity of the applicant.*– Applicants should prove their identity at the professional test to be satisfactory to the examiner. One of the following documents is accepted.

(I) National identity card issued by the Department of Registration of Persons

(II) Valid passport

(III) Valid driving license

(vii) *Note:*

(a) Applications of the applicants who are unable to produce the documents when requested are not considered.

(b) Signature of the applicant in the application should have been attested. The applicants who are already in the Government Service should send the applications through the head of the department/institution. The signature of other applicants should be attested by a School Principal, Justice of peace, Attorney-at-law, Notary public, an Authorized Officer in the Armed forces, permanent officer in Public Service drawing a monthly consolidated salary of Rs. 27,871 or more.

(viii) Punishment for submitting wrong information

If it is revealed that the applicant is not qualified his candidature will be rejected on any occasion before the professional test, during the test or after the test. The applicant will be liable to be dismissed in case of any particular specified above being false known by him or any important particular has been avoided willfully he/she will be liable to be dismissed.

08. Regulations of Public Services Commission procedures, circulars issued from time to time regarding the Public Service and conditions of the amendments of the Service constitution relevant to the Primary Technical Service are applicable to this post.

09. Decisions will be taken by the Public Services Commission on any matter that has not been mentioned in these regulations.

10. The authority to take a decision on any matter not covered by this notice rests on the Director department of Measurement Services Devices and if there were to be any discrepancies in the notices of Sinhala, Tamil and English medium in such an instance the Sinhala notice will prevail.

S.N. AKURANTHILAKA,
Director(D.A.),
Measurement Units, Standards and
Services Department.

Mahenawaththa,
Pitipana,
Homagama.
24th November, 2017.

SPECIMEN APPLICATION FORM

OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT TO THE POST OF TECHNICIAN OF THE PRIMARY TECHNICAL SERVICE
CATEGORY OF THE DEPARTMENT OF MEASUREMENT UNITS, STANDARDS AND SERVICES -2017

For office use

Medium of language Sinhala -02 Tamil -03 English-04

1. Name with initials in block capitals :_____.
Eg.: BANDARA, A.B
2. Names denoted by the initials in block capitals :_____.
3. Name in full (Sinhala/Tamil) :_____.
4. Permanent Address in block capitals (Admission card will be posted to this address.) :_____.
5. Gender (Male - 0,Female - 1)
Put the relevant No. in the cage.
6. Whether married or single (married -1, single -2)
Put the relevant No. in the cage.
7. Ethnicity (Sinhala-1, Tamil-2,Indian Tamil-3,Muslim-4,Other-5).
Put the relevant No. in the cage
8. National Identity Card No. :
9. (a) Date of birth :
Year Month Date
- (b) Age to the last date of calling applications(2018.01.15)
Years Months Days

10. Educational/Professional qualifications

10.1 G.C.E. (O/L) Examination

Year..... Index No.....

	Subject	Grade		Subject	Grade
1			6		
2			7		
3			8		
4			9		
5			10		

10.2 Other educational /professional qualifications :

Examination	Date	Institution

10.3 Level for the professional qualification (NVQ) :

<i>Course</i>	<i>Institution</i>	<i>Level (NVQ)</i>	<i>Date of NVQ level course, completed (Date of validity of the certificate)</i>

Copies of the educational certificates should be attached to the application to prove the educational qualifications.

11. Have you been dismissed from the government service? (If so, mention in detail) or have departmental disciplinary inquiries been held against you (If you are still in government service)? :_____.

12. Have you been convicted by any court ? :_____.

13. **Certification of the applicant :**

I hereby declare that the particulars furnished by me in this application are true and correct and I agree to abide by the rules and regulations applicable to candidates regarding recruitment. I also agree with any decision taken if any disqualification was detected before the professional test, during the test or after the test. I am aware that I will be liable to be dismissed in case of any particular specified above detected being false after the appointment for the post without any compensation and I agree to abide by the rules and regulations applicable to candidates regarding recruitment and the decisions taken regarding issue of results.

_____,
Signature.
Date :_____.

14. **Certification of the signature of the applicant :**

I do hereby certify that Mr./Mrs./Miss.....residing atis known to me personally and he/she put his/her signature in front of me.

_____,
Signature.
(Official stamp)

Name of the attester :_____.

Designation :_____.

Address :_____.

Date :_____.

15. **Certification of the head of the Department(if the applicant is serving in the government service) :**

I do hereby certify that Mr./Mrs./Miss.....is serving at present in the post ofin this Ministry/Department/Institution, his/her work and conduct are satisfactory, there are no disciplinary inquiries against him/her and no idea to carry out any of such inquiry and he/she can / cannot be released from the present service.

_____,
Signature of the head of the Department/Institution.
(Official stamp)

Designation :_____.

Date :_____.

Examinations, Results of Examinations & c.

MINISTRY OF PUBLIC ADMINISTRATION AND MANAGEMENT

Limited Competitive Examination of Promotion into Supra Grade of Public Management Assistants' Service - 2017

SECTION one of para 4, para 6 and the closing date of calling applications mentioned in 7(b) of the Examination notification for “Limited Examination to promote into Supra Grade of Public Management Assistants' Service - 2017” published in *Gazette* No. 2039 dated 29th September, 2017, of Democratic Socialist Republic of Sri Lanka, is revised as follows :

- (i) Only the Section one of para 4 is revised as follows :

Recruitment relevant to 50% of the vacancies of the Supra Grade as at 31.12.2017 will be made on the results of the Limited Competitive Examination and accordingly, the number of vacancies filled will be 143.

- (ii) Following notes are included to para 6 :

(i) **Note :**

The officers, who have completed the active period of service indicated in (a), (b), (c) above as per the current Grade in Public Management Assistants' Service and have completed the relevant Efficiency Bar Examination which should be completed in prescribed number of sittings as per the provisions in the Service Minute as at 31.12.2017 but are unable to complete the satisfactory period of service only due to the reason of losing the confirmation in service or promotion as at the closing date of application as a result of delaying the relief of Efficiency Bar Examination on administrative reasons, can also apply for this examination.

(ii) **Note :**

However, the opportunity granted for these officers to apply and sit for the examination shall not necessarily mean that they have acquired a qualification to get promoted

and the letter of promotion to Supra Grade is issued only after earning relevant confirmation/promotion having satisfied the completion of satisfactory period of service in the Public Management Assistants' Service.

- (iii) The closing date of application mentioned in para 7(b) is extended up to 31.12.2017. Accordingly, the applicants should satisfy all the qualifications as at 31.12.2017.

- (iv) It is informed that the applicants who have already applied to refrain from applying again.

On the order of the Public Services Commission,

J. J. RATHNASIRI,
Secretary,
Ministry of Public Administration and
Management.

Ministry of Public Administration and Management,
Independence Square,
Colombo 07,
30th of November, 2017.

12-477

MINISTRY OF SKILLS DEVELOPMENT AND VOCATIONAL TRAINING

Department of Technical Education and Training

LIMITED RECRUITMENT TO THE POST OF
DEMONSTRATOR (GRADE III) IN THE SERVICE
CATEGORY OF MANAGEMENT ASSISTANT
(TECHNOLOGICAL) SEGMENT – 03 OF THE
DEPARTMENT OF TECHNICAL EDUCATION AND
TRAINING – 2017

APPLICATIONS are hereby called from the officers in the posts falling within the Primary Skilled Service Category (PL 3 – 2016) in the Department of Technical Education and Training, who have fulfilled the necessary qualifications in the following fields for the post of Demonstrator in the Department of Technical Education and Training.

Field
Metalwork
Electrical
Building Construction

01. Mode of Recruitment.—Candidates who have fulfilled the qualifications referred to in this notification should sit for a Written Test conducted by the Testing and Evaluation Division of the Department of Technical Education and Training. Candidates who secure highest marks based on the merit order from among those who qualify in the Written Test will be called for the interview to be twice the existing number of vacancies. Recruitment will be made equivalent to the number of existing vacancies based on the merit order of the aggregate marks of the Structured Interview and the Written Test. All candidates are required to answer a question paper designed to assess the candidate's knowledge relevant to the field applied under the syllabus mentioned in No. 06, and to another paper to assess General Knowledge and General Intelligenc. The Structured Interview will be held as per the Marking Scheme mentioned in No. 07.

02. Requirements :

I. Educational Qualifications :

Having passed the G.C.E. (O/L) Examination in 06 subjects with Credits to Sinhala/Tamil/English, Mathematics and two other subjects in one sitting.

II. Professional Qualifications :

Having successfully completed a course in the subject field relevant to the post and belonging to National Vocational Qualification (NVQ) Level 4 from an institute recognized by the Tertiary and Vocational Education Commission

or

Having successfully completed a course (full-time/part time) of 01 year or more on Metalwork (welding/ fitting)/ Electrical/ Building Construction (Plumbing/Masonay) from an institute recognized by the Tertiary and Vocational Education Commission.

III. Experience :

Should have completed at least 07 years of active and satisfactory service in a permanent post falling within the Primary Skilled Service Category (PL 3 – 2016) of the Department of Technical Education and Training as at the closing date for applications.

IV. Physical Fitness :

Should be physically and mentally fit to serve in any part of the island and to discharge the duties of the post.

V. Other :

Should have completed in every respect all the qualifications required for recruitment to the post as at the closing date for applications.

03. Conditions of Employment and Service Conditions :

(i) This post is permanent and pensionable. You are subject to any policy decision made by the government regarding your pension scheme in future. Further, you are liable to contribute to the Widow's and Orphans' Pension Scheme/ widowers' and Orphans' Pension Scheme. You are required to contribute to such fund as determined by the Government from time to time.

(ii) This appointment is subject to 01 year acting period. 1st Efficiency Bar Examination should be passed within 03 years from the date of recruitment to Grade III in the post of Demonstrator, as mentioned in the Scheme of Recruitment.

(iii) Notwithstanding you have obtained the prescribed proficiency in the other official language relevant to the current post, you should obtain such proficiency relevant to this post, as per Public Administration Circular 01/2014 and consequent circulars.

(iv) This appointment is subject to the Procedural Rules of the Public Service Commission, Financial Regulations, provisions in the Establishments Code of the Democratic Socialist Republic of Sri Lanka and other departmental orders.

04. Age Limit.—Candidates should be not less than 25 years as at the closing date for applications, and there is no maximum age limit.

05. Salary Scale.— Under MT1-2016 salary segment of Public Administration Circular 03/2016 dated 25.02.2016, this post is entitled to the salary scale of Rs. 29,840 – 10x300 – 11x350 – 10x560 – 10x660 – Rs. 48,890/-. Salaries will be paid as per Schedule II of the said Circular.

06. Syllabus for the Written Examination :

<i>Question Paper No.</i>	<i>Name of question paper</i>	<i>Syllabus</i>	<i>Duration</i>	<i>Maximum Marks</i>	<i>Pass Mark</i>
1.	General Knowledge and General Intelligence	A short question paper, to assess knowledge of timely, social situations and international situations and capability of creative thinking, ability to solve and analyze problems	01 hour	100	40%
2.	Metalwork	Engineering, communication ability Technical drawing, fitting mechanics (Theory) Casting work	02 hour	100	40%
3.	Building Construction	Building construction and maintenance construction site surveying, water refining and waste water disposal, structural theory and plans, quantity surveying.	02 hour	100	40%
4.	Electrical	Electrical Machines, power electronics and Automotive control plant, Micro-processing based plant, applied electrical measurements, laying of cables.	02 hour	100	40%

07. Fields for which marks are given at the Structured Interview :

<i>Fields for which marks given</i>	<i>Maximum Marks</i>
1. Additional Educational Qualifications	25
2. Additional Professional Qualifications	20
3. Additional Experience	30
4. Language Proficiency	10
5. Computer Skill	10
6. Performance at the Interview	05
Total	100

08. Identity of the Candidates.– Only the candidates who have forwarded complete applications in all respect will be called for the interview. Originals and duly certified copies of all certificates should be produced at the interview.

09. Method of Application :

- The Application should be prepared in the form of the specimen appended to this notification, in A4 size paper using both sides with Section 01 to 07 appearing on the first page, Section 08 to 10 appearing on the second page and the rest in the next pages. The application thus prepared should be duly perfected by the candidate in his/her handwriting and sent under registered cover to reach “Director General Department of Technical Education and Training, P.O. Box 557, Olcott Mawatha, Colombo 10” before 29.01.2018. The words “Application for the Post of Demonstrator (Limited)” should be clearly indicated in the top left-hand corner of the envelope enclosing the application.
- Applications which are not in compliance with the specimen, containing incomplete details and those received after the closing date for applications will not be entertained. Candidates are advised to send their applications well in advance to avoid the possibility of postal delay.

- (iii) The application should be filled in the medium the candidate intends to sit for the examination.
- (iv) The Examination fee is Rs. 500/-, It should be paid at any branch of the People's Bank in the Island to be credited to the Account No. 176 – 100 – 139026228 of Mid –City Branch, People's Bank in the name of Director General, Department of Technical Education and Training. The receipt obtained should be pasted in the relevant cage of the application form. It would be advisable to keep a photocopy of the application and the receipt. The Examination fee will not be refunded under any circumstance, and Money Orders and stamps will not be accepted.
- (v) Candidates should forward their applications through the respective Heads of Department.
- (vi) Applications should not be sent to the name of any officer of the Department, and the applications thus sent or those handed over personally will not be accepted. No Complaint to the effect that any application has been lost or delayed in post will be considered, and the receipt of the application will not be acknowledged.
- (iv) The Examination will be held only in Sinhala and Tamill Medium. The Medium applied for cannot be changed later on.
- (v) All candidates who have paid the prescribed fee and sent applications on or before the prescribed date will be allowed to sit for the examination by the Director General of the Department of Technical Education and Training on the prior assumption that only those with qualifications mentioned in the notification for calling applications have applied. Appearing for the Competitive Examination will not be treated as an acceptance of the fulfillment of qualifications.
- (vi) Candidates will be subject to the rules and regulations imposed by the Director General of the Department of Technical Education and Training, regarding the conduct of the Examination.
- (vii) The Testing and Evaluation Division of the Department of Technical Education and Training will conduct this examination only in Colombo.

10. Examination Procedure :

- (i) The Director General, Department of Technical Education and Training will issue Admission Cards to all persons who have correctly perfected and duly forwarded their applications. Every candidate should produce his/her admission card with the signature attested, to the Supervisor of the relevant Examination Hall. Those who fail to produce the admission card will not be permitted to sit for the examination.
- (ii) Travelling expenses that may be incurred by the candidate for appearing for this examination or any other allowances will not be paid.
- (iii) The candidate is required to prove his identity at the examination hall to the satisfaction of the supervisor for each subject he offers. For this purpose, either of the following document shall be accepted:-
 - (a) National Identity Card issued by the Department of Registration of Persons,
 - (b) A valid passport.

11. Furnishing false information.— Your candidature is liable to be cancelled if any information furnished in the application is found to be false or inaccurate, before the recruitment. If such false or inaccurate information is revealed after the recruitment, action will be taken for dismissal from service, subject to the procedure relevant thereto.

12. Director General of the the Department of Technical Education and Training reserves the right to fill or not to fill the vacancies.

13. In the event of any inconsistency between the Sinhala, the Tamil and the English texts of this *Gazette* Notification, Sinhala text shall prevail.

P. N. K. MALALASEKARA,
Director General,
Department of Technical Education and
Training.

P.O. Box: 557, Olcott Mawatha,
Colombo 10,
15th December, 2017.

For office use

Field applied for	
Medium applied for	

1. Name of Candidate:
 - (i) Name with initials, with initials at the end (In Block Capitals) :_____.
 - (ii) Full Name (In Block Capitals) :_____.
 - (iii) Full Name (In Sinhala/Tamil) :_____.
2. Current Post:
 - (i) Date of Appointment to the Post: Year :_____. Month :_____. Date :_____.
 - (ii) Period of Service of such Post as at the closing date for applications :-
Years :_____. Months :_____. Days :_____.
3. Address and Telephone number:
 - (i) Official Address :_____.
 - (ii) Telephone Number :_____.
 - (iii) Private Address :_____.
 - (iv) Telephone Number :_____.
 - (v) Mobile Number :_____.
4. Date of Birth :Year :_____. Month :_____. Date :_____.
5. Age as at closing date of applications : Years :_____. Months :_____. Days :_____.
6. National Identity Card Number :_____.
7. Gender – Male / Female :_____.
8. Whether married / unmarried / widowed :_____.
9. Educational Qualifications :

G.C.E. (A/L) Examination

Year : _____. Index No. : _____.

[illegible]

<i>Subject</i>	<i>Grade</i>

10. Vocational Qualifications:-

<i>Course</i>	<i>Year</i>	<i>Subjects</i>	<i>Grade</i>	<i>Name of Institute</i>

11. Particulars of Experience :

<i>Institution</i>	<i>Post</i>	<i>Period of Service</i>	<i>Whether a Government/ Semi-Government/Private Institution</i>

12. Computer Literacy :

Diploma :_____.

Certificate course :_____.

13. Proficiency in English Language :

Diploma in English :_____.

Certificate course in English :_____.

14. The Peoples' Bank Branch at which the examination fee was paid :_____.

Date of Payment :_____.

Paste here the receipt firmly

I hereby certify that the particulars furnished by me in this application are true and accurate. I am aware that if any particulars contained therein are found to be false and incorrect before the selection I am liable to disqualification, and to dismissal without compensation if such thing is revealed after the appointment.

_____,
Signature of Candidate.

Date :_____.

Certificate of the Head of Department / Institution :

I hereby certify that Mr./ Mrs./ Miss..... is currently serving in College of Technology / Technical College/ Head Officer of the Department of Technical Education and Training in the Post of..... and that his / her work and conduct are satisfactory, that no disciplinary action is pending against him/ her and no decision has been taken to impose any such in future, and he/she place his/her signature in my presence.

_____,
Signature of the Head of Department / Institution.

Date :_____.

(Official frank)

MINISTRY OF SKILLS DEVELOPMENT AND VOCATIONAL TRAINING

Department of Technical Education and Training

OPEN RECRUITMENT TO THE POST OF
DEMONSTRATOR (GRADE III) IN THE SERVICE
CATEGORY OF MANAGEMENT ASSISTANT
(TECHNOLOGICAL) SEGMENT - 03 OF THE
DEPARTMENT OF TECHNICAL EDUCATION AND
TRAINING - 2017

APPLICATIONS are hereby called from the citizens of Sri Lanka suitably qualified in the following fields for the post of Demonstrator in the Department of Technical Education and Training.

Field
Woodwork
Metalwork
Motor Mechanics
Electrical
Building Construction

01. *Mode of Recruitment.* – Candidates who have fulfilled the qualifications referred to in this notification should sit for a Written Test conducted by the Testing and Evaluation Division of the Department of Technical Education and Training. Candidates who secure highest marks based on the merit order from among those who qualify in the Written Test will be called for the interview to be twice the existing number of vacancies. Recruitment will be made equivalent to the number of existing vacancies based on the merit order of the aggregate marks of the Structured Interview and the Written Test. All candidates are required to answer a question paper designed to assess the candidate's knowledge relevant to the field under the syllabus mentioned in No. 06, and to another paper to assess General Knowledge and General Intelligence. The Structured Interview will be held as per the Marking Scheme mentioned in No. 07.

02. *Requirements :*

I. *Educational Qualifications :*

Having passed the G. C. E. (O/L) Examination in 06 subjects with Credits to Sinhala/Tamil/English, Mathematics and two other subjects in one sitting

II. *Professional Qualifications :*

Having successfully completed a course in the subject field relevant to National Vocational Qualification (NVQ) Level 05 from an institute

recognized by the Tertiary and Vocational Education Commission ;

or

Having successfully completed a course (full-time/part-time) of 03 years or more on Woodwork/ Metalwork (welding/fitting) / Motor Mechanics / electrical / Building Construction (Plumbing/ Masonry) from an institute recognized by the Tertiary and Vocational Education Commission.

III. *Experience :*

Should have not less than 01 year experience in the field relevant to the post from a government or government registered institute.

IV. *Physical Fitness :*

Should be physically and mentally fit to serve in any part of the island and to discharge the duties of the post.

V. *Other :*

- Should be a citizen of Sri Lanka.
- Should be of excellent moral character.
- Should have completed in every respect all the qualifications required for recruitment to the post, as at the closing date for applications.

03. *Conditions of Employment and Service Conditions :*

- This post is permanent and pensionable. You are subject to any policy decision made by the government regarding your pension scheme in future. Further, you are liable to contribute to the Widows' and Orphans' pension Scheme/ Widowers' and Orphans' pension Scheme. You are required to contribute to such fund as determined by the Government from time to time.
- This appointment is subject to 03 years of probation. 1st Efficiency Bar Examination should be passed within 03 years from the date of recruitment to Grade III in the post of Demonstrator, as mentioned in the scheme of Recruitment.
- Prescribed proficiency in the other official language, in addition to the language in which the officer joined the service, should be obtained within 05 years from the date of appointment, as per Public Administration Circular 01/2014 and consequent circulars.
- This appointment is subject to the Procedural Rules of the Public Service Commission, Financial Regulations, provisions in the Establishments Code of the Democratic Socialist Republic of Sri Lanka and other departmental orders.

04. *Age Limit.* – Candidates should be not less than 18 years and not more than 35 years of age as at the closing date for applications.

05. *Salary Scale.* – Under MT1-2016 salary segment of Public Administration Circular 03/2016 dated 25.02.2016, this post is entitled to the salary scale of Rs. 29,840 - 10x300 - 11x350 - 10x560 - 10x660 - Rs. 48,890. Salaries will be paid as per Schedule II of the said Circular.

06. *Syllabus for the Written Examination :*

<i>Question Paper No.</i>	<i>Name of Question Paper</i>	<i>Syllabus</i>	<i>Duration</i>	<i>Maximum Marks</i>	<i>Pass Mark</i>
1.	General knowledge and General Intelligence	A short question paper, to assess knowledge of timely, social situations and international situations and capability of creative thinking, ability to solve and analyze problems	01 hour	100	40%
2.	Woodwork	Woodwork (Theory), Woodwork-mechanics, Technical drawing, communication ability, Mathematics, joinery, Furniture manufacturing	02 hours	100	40%
3.	Metalwork	Engineering, communication ability Technical drawing, fitting mechanics (Theory), Casting work	02 hours	100	40%
4.	Motor Mechanics	Engineering drawing and designing, Production Technology, Mechanic maintenance and power management, Automotive Technology, Petrol/Diesel Engine, Motor Vehicle Electrician	02 hours	100	40%
5.	Electrical	Electrical Machines, power electronics and automotive control plant, micro-processing based plant, applied electrical measurements, laying of cables	02 hours	100	40%
6.	Building Construction	Building Construction and maintenance, Construction site surveying, water refining and waste water disposal, structural theory and plans, quantity surveying.	02 hours	100	40%

07. Fields for which marks are given at the Structured Interview :

<i>Fields for which marks given</i>	<i>Maximum Marks</i>
1. Additional Educational Qualifications	25
2. Additional Vocational Qualifications	20
3. Additional Experience	30
4. Language Proficiency	10
5. Computer Skill	10
6. Performance at the Interview	05
Total	100

08. *Identity of the Candidates.* – Only the candidates who have forwarded complete applications in all respect will be called for the interview. Originals and duly certified copies of all certificates should be produced at the interview.

09. *Method of Application :*

- (i) The application should be prepared in the form of the specimen appended to this notification, in A4 size paper using both sides with Section 01 to 07 appearing on the first page, Section 08 to 10 appearing on the second page and the rest in the next pages. The application thus prepared should be duly perfected by the candidate in his/her handwriting and sent under registered cover to reach "Director General, Department of Technical Education and Training, P.O. Box 557, Olcott Mawatha, Colombo 10" before 15.01.2018. The words "Application for the Post of Demonstrator" should be clearly indicated in the top left-hand corner of the envelope enclosing the application.
- (ii) Applications which are not in compliance with the specimen, containing incomplete details and those received after the closing date for applications will not be entertained. Candidates are advised to send their applications well in advance to avoid the possibility of postal delay.
- (iii) The application should be filled in the medium the candidate intends to sit for the examination.
- (iv) The Examination fee is Rs 500/-. It should be paid at any branch of the People's Bank in the Island to be credited to the Account No. 176 – 100 – 139026228 of Mid-City Branch, People's Bank in the name of Director General, Department of Technical Education and Training. The receipt obtained should be pasted in the relevant cage of the application form. It would be advisable to keep a photocopy of the application and the receipt. The Examination fee will not be refunded under any circumstance, and Money Orders and stamps will not be accepted.
- (v) Candidate's signature in the application form should have been attested by a Principal of a Government School/ a Justice of the Peace/ Commissioner of Oaths/Attorney-at-Law/ Notary Public/Commissioned Officer in the Armed Forces or an Officer holding a permanent post in public service drawing a consolidated

monthly salary of Rs. 41,580/- (As per PAC No. 03/2016 – Schedule I).

- (vi) Officers currently in the public service or provincial public service should forward their applications through the respective Heads of Department.
- (vii) Applications should not be sent to the name of any officer of the Department, and the applications thus sent or those handed over personally will not be accepted. No complaint to the effect that any application has been lost or delayed in post will be considered, and the receipt of the application will not be acknowledged.

10. *Examination Procedure :*

- (i) The Director General, Department of Technical Education and Training will issue Admission Cards to all persons who have correctly perfected and duly forwarded their applications. Every candidate should produce his/her admission card with the signature attested, to the Supervisor of the relevant Examination Hall. Those who fail to produce the admission card will not be permitted to sit for the examination.
- (ii) Travelling expenses that may be incurred by the candidate for appearing for this examination or any other allowances will not be paid.
- (iii) The candidate is required to prove his identity at the examination hall to the satisfaction of the supervisor for each subject he offers. For this purpose, either of the following documents shall be accepted:-
 - (a) National Identity Card issued by the Department of Registration of Persons,
 - (b) A valid passport.
- (iv) The Examination will be held only in Sinhala and Tamil medium. The medium applied for cannot be changed later on.
- (v) All candidates who have paid the prescribed fee and sent applications on or before the prescribed date will be allowed to sit for the examination by the Director General of the Department of Technical Education and Training on the prior assumption that only those with qualifications mentioned in the notification for calling applications have applied. Appearing for the Competitive Examination will not be treated as an acceptance of the fulfillment of qualifications.

(vi) Candidates will be subject to the rules and regulations imposed by the Director General of the Department of Technical Education and Training, regarding the conduct of the Examination.

(vii) The Testing and Evaluation Division of the Department of Technical Education and Training will conduct this examination only in Colombo.

11. *Furnishing false information.* – Your candidature is liable to be cancelled if any information furnished in the application is found to be false or inaccurate, before the recruitment. If such false or inaccurate information is revealed after the recruitment, action will be taken for dismissal from service, subject to the procedure relevant thereto.

12. Director General of the Department of Technical Education and Training reserves the right to fill or not to fill the vacancies.

13. In the event of any inconsistency between the Sinhala, the Tamil and the English texts of this *Gazette* Notification, Sinhala text shall prevail.

P. N. K. MALALASEKARA,
Director General,
Department of Technical Education and Training.

PO Box: 557,
Colombo 10,
15th December, 2017.

SPECIMEN FORM

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For office use

APPLICATION FOR OPEN RECRUITMENT TO THE POST OF DEMONSTRATOR (CLASS III) IN THE SERVICE CATEGORY OF MANAGEMENT ASSISTANT (TECHNOLOGICAL SEGMENT -3) OF THE DEPARTMENT OF TECHNICAL EDUCATION AND TRAINING

Field applied for	
Medium applied for	

1. Name of Candidate:

- (i) Name with initials, with initials at the end (In Block Capitals) : _____.
- (ii) Full Name (In Block Capitals) : _____.
- (iii) Full Name (In Sinhala/Tamil) : _____.

2. Address and Telephone number :

- (i) Official Address : _____.
- Telephone Number : _____.

- (ii) Private Address : _____.
- Telephone Number : _____.
- Mobile Number : _____.

(Any change in the Address or Telephone Number should be informed immediately)

3. Date of Birth :

Year : _____. Month : _____. Date : _____.

4. Age as at closing date of applications :

Years : _____. Months : _____. Days : _____.

5. National Identity Card Number :_____.

6. Gender – Male / Female :_____.

7. Whether married / unmarried / widowed :_____.

8. *Educational Qualifications* :

I. G.C.E. (O/L) Examination

II. G.C.E. (A/L) Examination

Year :_____. Index No. :_____.

Year :_____. Index No. :_____.

<i>Subject</i>	<i>Grade</i>

<i>Subject</i>	<i>Grade</i>

9. *Vocational Qualifications* :-

<i>Course</i>	<i>Year</i>	<i>Subjects</i>	<i>Grade</i>	<i>Name of Institute</i>

10. *Particulars of Experience* :

<i>Institution</i>	<i>Post</i>	<i>Period of Service</i>	<i>Whether a Government/ Semi-Government/ Private Institution</i>

11. Computer Literacy :

Diploma :_____.

Certificate course :_____.

12. Proficiency in English Language :

Diploma in English :_____.

Certificate course in English :_____.

13. Whether you are a citizen of Sri Lanka by descent or registration :_____.

(If by registration, state details) :_____.

14. Have you been dismissed from a Government post that you previously held ? :_____.

15. If you are already in Public Service, are there any Departmental disciplinary inquiries against you ? :_____.

16. Have you been convicted by a Court of Law ? If so, state details :_____.

17. The Peoples' Bank Branch at which the examination fee was paid :_____
Date of Payment :_____.

Paste here the receipt firmly

I hereby certify that the particulars furnished by me in this application are true and accurate. I am aware that if any particulars contained therein are found to be false and incorrect before the selection I am liable to disqualification, and to dismissal without compensation if such thing is revealed after the appointment.

_____,
Signature of Candidate.

Date :_____.

18. *Attestation of the Candidate's Signature :*

I do hereby certify that Mr./Mrs./Miss making this application is personally known to me and that he/she placed his/her signature in my presence on.....

_____,
Signature of Attestor.

Date :_____.

(This part is applicable only to the candidates already in Government employment)

Certificate of the Head of Department / Institution :

I hereby certify that Mr./ Mrs./ Miss..... is serving in this Ministry/Department/ Institution in the post of and that his/her work and conduct are satisfactory and that no disciplinary action is pending against him/her and no decision has been taken to impose any such in future. He/She can/cannot be released from the service if selected for the post applied for.

_____,
Signature of the Head of Department / Institution.

Date :_____.
(Official frank)

12-445/1