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The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 1,730 - 2011 ඔක්තෝබර් මස 28 වැනි සිකුරාදා - 2011.10.28
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(Published by Authority)

PART I : SECTION (IIA) — ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

| | PAGE | | PAGE |
|----------------|------|---|------|
| Posts - Vacant | 1784 | Examinations, Results of Examinations &c. | 1788 |

N.B.— Ceylonese Brothers of St. Joseph (Amendment) Bill is published as a Supplement to the Part II of the *Gazette of the Democratic Socialist Republic of Sri Lanka* of September 16, 2011.

IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after **three months** from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* Notices for publication in the weekly *Gazette* of 04th November, 2011 should reach Government Press on or before 12.00 noon on 21st October, 2011.

LAKSHMAN GOONEWARDENA,
Government Printer.

Department of Govt. Printing,
Colombo 08,
January 01, 2011.

1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A "Sri Lankan" is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the "New Entrants" Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments:

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such Officers may in the first instance be appointed to act in

the new post for a specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the 'Widows and Orphans' Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

5. Serving Officers in the Public Service :

5:1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service. Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

6. Definition of Salary for the purpose of Eligibility

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (II) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

Rules and Instructions for Candidates

"All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968."

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :—

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the Supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for Practical and Oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination Hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination Hall other than a member of the Examination Hall Staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the Index Number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. It should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination Hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination Hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination Hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination Hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination Hall. Should the Supervisor so requires, each candidate is bound to declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination Hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

Candidates should adhere to the following instructions for their own safety :—

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination Hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination Hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination Hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination Hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination Hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your Index Number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics Questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Department of Examinations,
Pelawatta, Battaramulla.

COMMISSIONER GENERAL OF EXAMINATIONS,

Posts – Vacant

REGISTRAR GENERAL'S DEPARTMENT

Posts of Registrars of Marriages, Births and Deaths

MONARAGALA DISTRICT

APPLICATIONS are invited for the Posts of Registrars of Marriages, Births and Deaths in the Divisions set out in the Schedule hereto :

01. Applicants should be permanent residents of the said Births, Deaths and Marriages Registration Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

02. Both male and female can apply for these posts.

03. Applicants should be not less than 30 years and not more than 60 years of age.

04. Applicants should be married.

05. Details regarding Educational and other qualifications etc. could be obtained from the notices exhibited in public places such as District Secretariats, Land and District Registries, Divisional Secretaries Offices, Grama Niladhari Offices, Rural Development Societies and Co-operative Societies in the Division.

06. Application forms are obtainable from the Offices of District Secretaries (Government Agents) and Land and District Registries. Completed applications should be sent by registered post to the address given in the Schedule on or before 28th November, 2011.

E. M. GUNASEKARA,
Registrar General.

Registrar General's Department,
No. 234/A3, Denzil Kobbekaduwa Mawatha,
Battaramulla.
09th October, 2011.

SCHEDULE

| <i>District</i> | <i>Divisional Secretariat Division</i> | <i>Post and Division for which applications are called</i> | <i>Address to which applications should be sent</i> |
|-----------------|--|---|--|
| Moneragala | Dambagalla | Post of Registrar of Marriages (General/ Kandyan) of Madulla and Births and Deaths of Pothuliyadda Division | District Secretary/Additional Registrar General, District Secretariat Moneragala |
| Moneragala | Thanamalwila | Post of Registrar of Marriages (General/ Kandyan) of Thanamalwila and Births and Deaths of Hambegamuwa Division | do |
| Moneragala | Madulla | Post of Registrar of Marriages (General/ Kandyan) of Madulla and Births and Deaths of Nikawetiya Division | do |

10-579

REGISTRAR GENERAL'S DEPARTMENT

Posts of Registrars of Marriages, Births and Deaths

AMPARA DISTRICT

APPLICATIONS are invited for the Posts of Registrars of Marriages, Births and Deaths in the Divisions set out in the Schedule hereto :

01. Applicants should be permanent residents of the said Births, Deaths and Marriages Registration Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

02. Both male and female can apply for these posts.

03. Applicants should be not less than 30 years and not more than 60 years of age.

04. Applicants should be married.

05. Details regarding Educational and other qualifications etc. could be obtained from the notices exhibited in public places such as District Secretariats, Land and District Registries, Divisional Secretaries Offices, Grama Niladhari Offices, Rural Development Societies and Co-operative Societies in the Division.

06. Application forms are obtainable from the Offices of District Secretaries (Government Agents) and Land and District Registries. Completed applications should be sent by registered post to the address given in the Schedule on or before 28th November, 2011.

E. M. GUNASEKARA,
Registrar General.

Registrar General's Department,
No. 234/A3, Denzil Kobbekaduwa Mawatha,
Battaramulla.
07th October, 2011.

SCHEDULE

| <i>District</i> | <i>Divisional Secretariat Division</i> | <i>Post and Division for which applications are called</i> | <i>Address to which applications should be sent</i> |
|-----------------|--|---|---|
| Ampara | Lahugala | Post of Registrar of Marriages (General/ Kandyan) of Panamapattuwa and Births and Deaths of Lahugala Division | District Secretary/Additional Registrar General, District Secretariat Ampara |

10-578

REGISTRAR GENERAL'S DEPARTMENT

Posts of Registrars of Marriages, Births and Deaths

PUTTALAM DISTRICT

APPLICATIONS are invited for the Posts of Registrars of Marriages, Births and Deaths in the Divisions set out in the Schedule hereto :

01. Applicants should be permanent residents of the said Births, Deaths and Marriages Registration Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

02. Both male and female can apply for these posts.

03. Applicants should be not less than 30 years and not more than 60 years of age.

04. Applicants should be married.

05. Details regarding Educational and other qualifications etc. could be obtained from the notices exhibited in public places such as District Secretariats, Land and District Registries, Divisional Secretaries Offices, Grama Niladhari Offices, Rural Development Societies and Co-operative Societies in the Division.

06. Application forms are obtainable from the Offices of District Secretaries (Government Agents) and Land and District Registries. Completed applications should be sent by registered post to the address given in the Schedule on or before 28th November, 2011.

E. M. GUNASEKARA,
Registrar General.

Registrar General's Department,
No. 234/A3, Denzil Kobbekaduwa Mawatha,
Battaramulla.
07th October, 2011.

SCHEDULE

| <i>District</i> | <i>Divisional Secretariat Division</i> | <i>Post and Division for which applications are called</i> | <i>Address to which applications should be sent</i> |
|-----------------|--|--|--|
| Puttalam | Anamaduwa | Post of Registrar of Marriages (General/ Kandyen) of Demala Hathpattuwa and Births and Deaths of Panditha Pattuwa Division | District Secretary/Additional Registrar General, District Secretariat Puttalam |

10-577

MINISTRY OF YOUTH AFFAIRS AND SKILLS DEVELOPMENT

Department of Technical Education and Training

REGISTRATION OF EXTERNAL RESOURCE PERSONS AS LECTURERS/INSTRUCTORS-2012 ACADEMIC YEAR

APPLICATIONS are invited for the registration of External Resource Persons as Lecturers/Instructors in the Colleges of Technology/ Technical Colleges under this Department by the Directors/ Principals of Colleges of Technology/Technical Colleges, indicated in the Schedule given at the end of this notice.

02. Specimen Application and list of subjects for which External Resource Persons are required, can be obtain from the Director/ Principal of the Colleges of Technology/Technical College where you wish to serve by sending him a self addressed stamped envelope (9" x 4"). The top left - hand corner of the envelope should be marked "External Resource Persons". These particulars may also be obtained from the Principals in person.

03. The last date for obtaining these particulars will be 30th November, 2011.

04. General Information for Applicant :

- Applicants should note to give all particulars regarding their qualifications and experience in the Educational, Professional and Technical fields.
- Fees.*— Fees payable to External Resource Persons vary from Rs. 200 to Rs. 400 per hour in accordance with their experience, qualifications and level of the course they are selected to serve.

(iii) *Forwarding of Applications.*— Applications from officers in the Public Service should be forwarded through the Heads of their Departments/Institutes with an endorsement by the respective Heads to the effect that their selection of the applicant as an External Resource Persons will not affect their normal duties.

(iv) *Selections.*— Selections for these registrations will be may subsequent to interviews conducted by the Director/ Principals of the respective Colleges. Preference will be given to applicants with experience in teaching. Please note that the registration can be terminated according to requirements of the College by the Director/Principal, without giving any reasons and at any time during the Academic Year.

(v) Registered External Resource Persons should conduct internal examinations in their respective subjects without additional remuneration.

05. These registration are valid only for the Academic Year 2012 and may be terminated even earlier in accordance with the requirements.

06. If an applicant wishes to apply for more than one subject, separate applications should be sent for each such subject. All applications should be sent to Director/Principal of the appropriate Colleges of Technology/Technical Colleges under registered Post to reach him before the closing date specified by him.

Dr. CHITHRAL AMBAWATTHE,
Director General,

Department of Technical Education and Training.

P. O. Box 557, Olcott Mawatha,
Colombo 10,
www.dtet.gov.lk

LIST OF COLLEGES OF TECHNOLOGY/TECHNICAL COLLEGES

| <i>Serial No.</i> | <i>Technical Colleges/Colleges of Technology</i> | <i>Address</i> | <i>District</i> |
|-------------------|--|--|-----------------|
| 01 | Sri Lanka College of Technology | Olcott Mawatha, Colombo 10 | Colombo |
| 02 | Galle College of Technology | Kaluwella, Galle | Galle |
| 03 | Kandy College of Technology | Aruppola, Kandy | Kandy |
| 04 | Jaffna College of Technology | Browns Road, Jaffna | Jaffna |
| 05 | Badulla College of Technology | Greenlane Drive, Badulla | Badulla |
| 06 | Anuradhapura College of Technology | New Town, Anuradhapura | Anuradhapura |
| 07 | Kurunegala College of Technology | Puttalam Road, Kurunegala | Kurunegala |
| 08 | Ampara Hardy College of Technology | Inginiyagala Road, Ampara | Ampara |
| 09 | Ratnapura College of Technology | Palm Gardens, Colombo Road, Ratnapura | Ratnapura |
| 10 | Kegalle Technical College | Kachcheri Road, Kegalle | Kegalle |
| 11 | Ratmalana Technical College | Galle Road, Ratmalana | Colombo |
| 12 | Matara Technical College | Meddewatta, Matara | Matara |
| 13 | Sammanthurai Technical College | Ampara Road, Sammanthurai | Ampara |
| 14 | Kalutara Technical College | Kalamulla, Kalutara | Kalutara |
| 15 | Warakapola Technical College | Ambagala Road, Warakapola | Kegalle |
| 16 | Kuliyapitiya Technical College | Pannala Road, Kuliyapitiya | Kurunegala |
| 17 | Pathadumbara Technical College | Navayalatenna, Katugastota | Kandy |
| 18 | Nuwara-Eliya Technical College | Jayathilaka Mawatha, Nuwara-Eliya | Nuwara-Eliya |
| 19 | Homagama Technical College | Godagama, Homagama | Colombo |
| 20 | Beliatta Technical College | Puwakdandawa, Beliatta | Hambantota |
| 21 | Hasalaka Technical College | Yodha Ela Road, Hasalaka | Kandy |
| 22 | Dambulla Technical College | Matale Road, Dambulla | Matale |
| 23 | Balapitiya Technical College | Station Road, Wandaduwa, Balapitiya | Galle |
| 24 | Wariyapola Technical College | Chilaw Road, Wariyapola | Kurunegala |
| 25 | Batticaloa Technical College | Manchantuduwai, Batticaloa | Batticaloa |
| 26 | Bandarawela Technical College | Wewathenna, Bandarawela | Badulla |
| 27 | Monaragala Technical College | Sirigala, Monaragala | Monaragala |
| 28 | Gampaha Technical College | Werellawatta, Yakkala | Gampaha |
| 29 | Trincomalee Technical College | Mihindupura, Trincomalee | Trincomalee |
| 30 | Dehiattakandiya Technical College | Mahawanawela, Dehiattakandiya | Ampara |
| 31 | Matale Technical College | M. C. Road, Matale | Matale |
| 32 | Weerawila Technical College | New Town, Weerawila | Hambantota |
| 33 | Medagama Technical College | Medagama (via Bibile) | Monaragala |
| 34 | Polonnaruwa Technical College | Vidyapura, Polonnaruwa | Polonnaruwa |
| 35 | Embilipitiya Technical College | New Town, Embilipitiya | Ratnapura |
| 36 | Vavuniya Technical College | Mannar Road, Vavuniya | Vavuniya |
| 37 | Akkaraipattu Technical College | Akkaraipattu | Ampara |
| 38 | Anamaduwa Technical College | Gamuda Bhumiya, Thammennagama, Anamaduwa | Puttalam |

10-667/1

MINISTRY OF CHILD DEVELOPMENT AND WOMEN'S AFFAIRS

Recruitment for the Post of Child Rights Promoting Assistant in the Department of Probation and Child Care Services

THE paragraph of 07(a) pertaining to the recruitment of Child Rights Promoting Assistant in the Department of Child Probation and Child Care Services the notified in the *Gazette* of the Democratic Socialist Republic of Sri Lanka No. 1,728 dated as 14.10.2011 is hereby amended as follows :

07. *Method of Applying :*

- (a) Applications prepared in A4 size paper, using both sides, according to the specimen form given in the notification should be sent by registered post, addressed to the Commissioner of Department of Probation and Child Care Services, No. 150A, Nawala Road, Nugegoda to reach him before 15.11.2011.

D. M. S. ABAYAGUNAWARDANA,
Commissioner,
Department of Probation and Child Care Services.

Department of Probation and Child Care Services,
No. 150, Nawala Road,
Nugegoda,
14th October, 2011.

10-670

Examinations, Results of Examinations &c.

PUBLIC SERVICE COMMISSION

Ministry of Finance and Planning

DEPARTMENT OF VALUATION

POST OF ASSISTANT DISTRICT VALUER CLASS III GRADE II IN
SRI LANKA VALUATION SERVICE

APPLICATIONS are invited for the Post of Assistant District Valuer Class III Grade II in Sri Lanka Valuation Service in the Department of Valuation. Applications prepared as per specimen form published below should be sent to reach the Secretary, Ministry of Finance & Planning, The Secretariat, Colombo- 01, on or before 18.11.2011 Left- hand top of the envelope should be marked as "Application for Post of Assistant District Valuer Class III Grade II".

Only the applicants who have completed basic qualifications according to this notice will be called for the written examination.

Note:-

- (i) Applications which are not in the form appended below will be rejected.
- (ii) No allegation that an application form has been lost or delayed in the post can be considered. Candidates who delay their applications until the last few days will do so at their own risk.

02. *Terms of engagement and conditions of service:*

- (i) The posts are permanent and pensionable. Contributions should be made to the "Widows'/Widowers' and Orphans' Pension Scheme". The appointments will be on probation for a period of three years.
- (ii) Attention is invited to General conditions applicable to appointment in the Public Service laid down at the beginning of Part 1 Section (11 A) of this *Gazette*.

- (iii) In addition to the language on which officers entered to the grade III/II of Sri Lanka Valuation Service, proficiency in other official language should be obtained within a period of 5 years, according to the provisions of the Public Administration Circular No: 7/2007. If such proficiency in the other official language is not obtained within a period of 5 years, the increments of such officers will be differed until such qualifications are obtained.

03. *Salary and Allowances.*— According to the Public Administration Circular No.06/2006 (iv) dated 24.08.2007 this post carries a salary as per salary code MN-5-2006 A (monthly) (Rs. 16720 – 10 x 320– 11 x 365 – 15 x 450 – 30685). Salary will be paid in accordance with Public Administration Circular No.06/2006 (iv). Efficiency bar examination as stipulated in Public Administration Circular No.06/2006 should be passed. Payment of salary increments is subject to the passing of efficiency bar examinations.

04. *Qualifications:* Every candidate must furnish satisfactory proof that he/she-

- (i) is a citizen of Sri Lanka;
- (ii) is of excellent moral character with good eyesight and sound constitution;
- (iii) is not less than 18 years and not more than 35 years of age on 18.11.2011 (as per the relevant provisions of the Establishment Code, the upper age limit will not apply to persons already in Govt. Service/Provincial Govt. Service)
- (iv) has obtained a B.Sc. Degree in Estate Management & Valuation of a recognized University.

05. *Method of Recruitment:* Applicants who qualify in terms of the notice of calling for application will be required to sit for an open competitive examination conducted by the Commissioner General of Examinations. Selection will be done on the merits achieved at the examination. Candidates successful at the examination will be interviewed by a board of interview appointed by the Public Service Commission in order to check their basic qualifications.

(i) Competitive examination for selection will be held at Colombo. The power of postponement or cancellation of the examination vests with the Secretary to the Ministry of Finance and Planning on the instructions given by the Public Service Commission.

(ii) Vacancies will be filled according to the merit order of marks obtained at the examination.

(iii) The Public Service Commission has the power to fill part of the vacancies or not to fill any of the vacancies.

(iv) If it is proved that the applicant has no qualifications for the post the candidature of an applicant could be cancelled at any time before conducting the examination, while it is going on or after the examination.

Further, even after an appointment is given, if it is proved that anyone has given false information knowingly, he/she would be dismissed from the service.

Syllabus for the Open Competitive Examination:

This will consist of two question papers.

1st Question Paper:

This paper will consist of not more than 25 multiple choice questions. Generally, the questions will be based on the subject areas expected to be covered in a degree programme leading to B.Sc. Estate Management and Valuation.

Time : 30 minutes.

Minimum marks required to pass: 50%.

2nd Question Paper:

Generally this paper will be based on the subject areas expected to be covered in a degree programme leading to B.Sc. Estate Management and Valuation.

Time : 45 minutes to one hour.

Minimum marks required to pass: 50%.

06. Candidates will be required to produce the following documents when called upon to do so:

- (i) Certificate of Registration of Birth. (N.B.- Baptismal Certificate of Birth issued for the purpose of the Code of Regulations for assisted schools will not be accepted)
- (ii) Certificates of Educational/Professional qualifications.
- (iii) Two certificate of character, one of which should be from the Director, College Tutor or Professor.
- (iv) Certificates of highest examination passed in Sinhala, Tamil and English.

Note:

(i) No documents or copies of documents should be attached to the application form.

(ii) Applications of candidates who fail to produce documents when required to do so will not be considered.

07. Applications of officers in the State Service/ Provincial Government Service and State Corporations must be forwarded through the respective Heads of Institutions.

08. Applications and any other communications relating thereto must be addressed to the Secretary, Ministry of Finance & Planning, The Secretariat, Colombo- 01 and not personally to any other Officer.

By order of the Public Service Commission,

Secretary,
Ministry of Finance & Planning.

The Secretariat,
Colombo-01.
07th October, 2011.

SPECIMEN APPLICATION FORM

**APPLICATION FOR THE OPEN COMPETITIVE
EXAMINATION - 2011 FOR RECRUITMENT TO THE POST
OF ASSISTANT DISTRICT VALUER CLASS III GRADE II IN
SRI LANKA VALUATION SERVICE**

N.B. - The top left-hand corner of the envelope containing the application should be marked " Application for the Post of Assistant District Valuer Class III Grade II in the Valuation Department" and send under registered cover to the Secretary, Ministry of Finance & Planning, The Secretariat, Colombo- 01.

(For office use only)

Medium for Examination :

Sinhala - 2, Tamil - 3, English - 4
(Insert the Number within the cage)

01. Name of the Applicant :

- 1.1 Name with initials to the end (In English Block Capital)
(Eg. SILVA, A.B) : _____.
- 1.2 Name in Full (In English Block Capital) : _____.
- 1.3 Full Name (Sinhala/Tamil) : _____.

02. Private Address (Sinhala/Tamil) : _____.

(Change of Address should be informed immediately)
Address for sending Admission : _____.

03. Sex : (Male - 0, Female - 1)
(Insert the Number within the cage)

04. Civil Status : (Single - 1, Married - 2)
(Insert the Number within the cage)

05. Nationality :
(Sinhala - 1, Tamil - 2, IndianTamil - 3,
Muslim - 4, Other - 5)
(Insert the Number within the cage)

06. National Identity Card No. :

07. Date of Birth :
Year : Month : Date :

Age to the closing date :

Years : Months : Dates :

08. Are you a Citizen of Sri Lanka by decent or by registration:
(give details if by registration) :_____.

09. Highest Examination passed in following subjects:

1. Sinhala
2. Tamil
3. English

10. Educational / Professional Qualifications:

| Examination/ Degree | Effective Date | University/ Institute | Subjects |
|------------------------|----------------------|--------------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |

11. Details of Present Employment and any previous appointment held:

| Designation | From | To | Annual Salary |
|----------------------|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |

12. Have you been dismissed from any post in the State Service?
(If so, give particulars) :_____.

13. Are there any Departmental disciplinary inquiries pending against you? (If you are already in Public Service) :_____.

14. Have you been convicted of any offence by a Court of Law? :_____.

15. Certification by the Applicant :

I hereby certify that the particulars furnished by me in this application are true and accurate. I am also aware that if any

particulars contained herein are found to be false or incorrect, I am liable to be disqualified before selection and be dismissed without any compensation if the inaccuracy is detected after appointment.

_____,
Signature of applicant.

Date :_____.

16. Certification from the Head of the Institution, if the applicant is in Public / Provincial Public / State Corporation or Board Service :

I certify that Mr./Miss./Ms. _____, who forwards this application, is personally known to me, employed in _____ (Ministry/Department/State Corporation/ Board), no pending disciplinary inquiries against him/her and placed his/her signature in my presence on this _____ day of _____ 2011.

He/She can be released from the present employment if selected to be appointed as an Assistant District Valuer II, in Class III Grade II of Sri Lanka Valuation Service.

_____,
Signature of Attester.
Full Name of Attester :_____.

Designation :_____.

Official Address :_____.

(Affix Official Stamp)

Date:_____.

10-563

MINISTRY OF EDUCATION - 2011

First Efficiency Bar Examination for Posts of the "Associate Officer" Services Category [Project Assistant, Management Assistant, Development Assistant, Planning/Financial Assistant]

It is hereby notified that the first Efficiency Bar Examination will be held by the Department of Examinations in the month of February, 2012 in accordance with the provisions in the Schemes of Recruitment relating to the officers belonging to the above posts.

02. (i) This examination will be conducted by the Commissioner General of Examinations of the Sri Lanka Department of Examinations and the candidates will be subjected to the rules and regulations stipulated by him relating to the conduct of examinations.

(ii) Rules and regulations stipulated for obtaining candidature are printed separately in this *Gazette* publication. In the event of any candidate violating these rules and regulations he/she will be liable to a punishment to be imposed by the Commissioner General of examinations.

(iii) Applications can be forwarded for this examination only by the relevant officers appointed to the above posts under the Ministry of Education.

03. *Examination fees.*- Examination fees will not be charged from candidates appearing for the first sitting for this examination. Thereafter an examination fee of Rs. 400 will be charged for each appearance. One margin of the receipt obtained by payment of the fee at any District/Divisional Secretary's office in the island to revenue head 2003-02-13 of the Commissioner General of Examinations, should be firmly affixed at the place which is provided for in the application. (It will be useful to retain a photocopy of this receipt with the candidate).

04. *Applications.*- Application should be made in conformity with the specimen form appended to this notification. It should be prepared by using A4 size paper with items 01 to 04 appearing in the first page and other items in the second page. While preparing the application the name of the examination indicated at the heading should be written in English in addition to Sinhala in the Sinhala applications and in English in addition to Tamil in the Tamil applications. Although the application may be typed and prepared it should be correctly and legibly filled in candidate's own handwriting. Duly completed applications should be sent under Sri Lanka registered post through the relevant Zonal Director of Education/Head of College of Education/Head of the Department addressed to the Commissioner General of Examination (Organization and Foreign Examination Branch) Pelawatta, Battaramulla to be received before 06.12.2011 name of the examination should be written on the top left hand corner of the envelope when forwarding the application. A certified copy of the letter of appointment should be annexed to the application. Applications with incomplete information and those received after the closing date will be rejected and it is advisable for the candidate to keep a photocopy of the application with him. Further, the candidate should check whether the perfected application is in conformity with the specimen application form as otherwise the application is liable to be rejected.

05. *Identity of the Candidates.*- Candidates should prove their identity to the satisfaction of the Supervisor of the Examination Hall relating to every subject they appear in the examination hall. Any one of the documents indicated below will be accepted for this purpose.

1. National Identity Card issued by the Commissioner of the Department of Registration of persons.
2. A valid passport.

Decision of the Commissioner General of Examinations regarding the candidature of a candidate who fail to submit the above documents will be the final decision.

06. An admission card and a copy of the examination time table will be issued by the Commissioner General of examinations to the candidates whose applications have been accepted. Candidates appearing for the examination should submit their admission card with their signatures duly attested, to the Supervisor of the examination hall. Permission will not be granted to sit the examination without submitting this admission card. Immediately after the issue of admission cards to the candidates a newspaper notification will be published to that effect by the Department of Examinations. If the admission card is not received even after the lapse of 2 or 3 days after the publication of such notice candidates should notify the Department of Examinations, as indicated in the notification. It will be more useful to notify the Department along with a certified photocopy of the application retained by the candidate, registration receipt and a fax number when it is outside Colombo to send the admission card, along with the letter of request.

07. The Heads of Departments should approve duty leave for the officers for whom admission cards have been issued by the Commissioner of Examinations to enable them appear for the examination, No traveling expenses will be paid for this purpose.

08. Candidates should answer the question papers in the language medium they received education or the state language. Permission will not be granted later to change the language medium applied by the Candidates. This examination will be held only in Sinhala, Tamil and English mediums.

09. This examination will be held only in Colombo.

10. Examination procedure.- (Examination relating to the above posts will consist of the following subjects).

| <i>Subject</i> | <i>Subject No.</i> | <i>Marks</i> | <i>Time</i> |
|---------------------------|--------------------|--------------|-------------|
| 01. Establishment Code | 01 | 100 | 1 ½ hours |
| 02. Financial Regulations | 02 | 100 | 1 ½ hours |
| 03. English Usage | 03 | 100 | 1 ½ hours |

01. First question paper (Establishment Code)
Provisions in the Establishment Code, Office Management and Procedure, Chapters I, II, VI, V, VII, VIII, XII, XIV, XV, XVI, XXIV, XXV, XXVII, XXVIII, XXX, XXXII in the Establishment Code.

02. Second question paper (Financial Regulations) Financial Regulations – Part I (except X).

03. Third question paper (English Usage).

Practical usage at a level between G. C. E. Ordinary Level and G. C. E. Advanced Level, Communication skills, official letters, dialogues, applications, interviews, reports, short questions on comprehension of a passage.

(Officers should obtain a minimum of 40% marks allocated for each subject for a pass).

11. Issue of an admission card to a candidate should not be treated as an acceptance of the fulfillment of his qualifications to appear for the examination.

12. Regarding any matter for which no provision has been made by this Circular the decision of the Secretary, Ministry of Education will be the final.

H. M. GUNASEKARA,
Secretary,
Ministry of Education.

Ministry of Education,
Isurupaya, Battaramulla,
2011 October.

Speciman Application Form

FIRST EFFICIENCY BAR EXAMINATION FOR
POSTS OF THE "ASSOCIATE OFFICER" SERVICES
CATEGORY [PROJECT ASSISTANT, MANAGEMENT
ASSISTANT, DEVELOPMENT ASSISTANT, PLANNING/
FINANCIAL ASSISTANT] IN THE MINISTRY OF
EDUCATION - 2011

(For office use)

Language medium for the examination :
(Relevant number should be written within the cage)

Sinhala - 2
Tamil - 3
English - 4

01. Name with initials with initials at the end : _____.

(In English capital letters) *Example* : SUNIL, J. M. U.

1.1 Names denoted by initials : _____.

(In English capital letters)

1.2 Name in full : _____.

(In Sinhala/Tamil)

1.3 Gender :

Male - 0

Female - 1

(Relevant number should be written within the cage)

1.4 National Identity Card No. :

| | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|
| | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|

02. Place of work and address :

2.1 Name of working place : _____.

2.2 Official address : _____.

(In English capital letters) (Admission cards will be posted to this address)

03. Post held at present : _____.

(Certified copy of the appointment letter should be annexed)

3.1 Reference number of the appointment letter : _____.

3.2 Date of appointment : _____.

04. Subject/Subjects applied (Please see paragraph 10 in *Gazette Notification*) :

| Serial No. | Subject | Subject No. |
|------------|---------|-------------|
| 01 | | |
| 02 | | |
| 03 | | |

I hereby declare that the particulars furnished above are true and correct and I am entitled to sit this examination in the medium indicated above and I also agree to abide by the rules and regulations to be imposed by the Commissioner General of Examinations relating to the conducting of this examination.

_____,
Signature of candidate.

Date : _____.

Note.- Candidate should sign in the presence of his Head of Department or an officer authorized to sign on behalf of the Head of Department.

Receipt should be affixed here (Only if it is relevant) (It will be useful to retain a photocopy of the receipt)

ATTESTATION OF SIGNATURE

I certify that Mr./Mrs.Miss. who is an officer in my office/School/College of Education/Teachers' College/Teachers' Centre and who is personally known to me placed his/her signature on in my presence.

_____,
Signature of certifying officer and his official frank.
(Immediate Staff Officer)

Name : _____.

Designation : _____.

Address : _____.

Date : _____.

Certificate of Head of Department :

I certify,

1. that the information furnished by the candidate was verified
2. that a certified copy of the letter of appointment is annexed, and
3. that the officer is eligible to sit this examination.

_____,
Signature of Certifying Officer and his official frank.
(Zonal Director of Education/President
(NCOE)/Head of Department)

Name : _____.

Designation : _____.

Address : _____.

Date : _____.

MINISTRY OF EDUCATION

**Second Efficiency Bar Examination for Posts of the
"Associate Officer" Services Category [Project
Assistant, Management Assistant, Development Assistant,
Planning/Financial Assistant] – 2011**

IT is hereby notified that a Efficiency Bar Examination will be held by the Department of Examinations in the month of February, 2012 in accordance with the provisions in the Schemes of Recruitment relating to the officers belonging to the above posts.

02. (i) This examination will be conducted by the Commissioner General of Examinations of the Sri Lanka Department of Examinations and the candidates will be subjected to the rules and regulations stipulated by him relating to the conduct of examinations.

(ii) Rules and regulations stipulated for obtaining candidature are printed separately in this *Gazette* publication. In the event of any candidate violating these rules and regulations he/she will be liable to a punishment to be imposed by the Commissioner General of Examinations.

(iii) Applications can be forwarded for this examination only by the relevant officers appointed to the above posts under the Ministry of Education.

03. *Examination fees.*- Examination fees will not be charged from candidates appearing for the first sitting for this examination. Thereafter an examination fee of Rs. 400 will be charged for each appearance. Rs. 200 will be charged for each subject. One margin of the receipt obtained by payment of the fee at any District/Divisional Secretary's office in the island to Revenue Head 2003-02-13 of the Commissioner General of Examinations, should be firmly affixed at the place which is provided for in the application. (It will be useful to retain a photocopy of this receipt with the candidate).

04. *Applications.*- Application should be made in conformity with the specimen form appended to this notification. It should be prepared by using A4 size paper with items 01 to 04 appearing in the first page and other items in the second page. While preparing the application the name of the examination indicated at the heading should be written in English in addition to Sinhala in the Sinhala applications and in English in addition to Tamil in the Tamil applications. Although the application may be typed and prepared it should be correctly and legibly filled in candidate's own handwriting. Duly completed applications should be sent under Sri Lanka registered post through the relevant Zonal Director of Education/Head of College of Education/Head of the Department addressed to the Commissioner General of Examinations (Organization and Foreign Examination Branch) Pelawatta, Battaramulla to be received before 06.12.2011 name of the examination should be written on the top left hand corner of the envelope when forwarding the application. A certified copy of the letter of appointment should be annexed to the application. Applications with incomplete information and those received after the closing date will be rejected and it is advisable for the candidate

to keep a photocopy of the application with him. Further, the candidate should check whether the perfected application is in conformity with the specimen application form as otherwise the application is liable to be rejected.

05. *Identity of the Candidates.*- Candidates should prove their identity to the satisfaction of the Supervisor of the Examination Hall relating to every subject they appear in the examination hall. Any one of the documents indicated below will be accepted for this purpose :-

1. National Identity Card issued by the Commissioner of the Department of Registration of Persons ;
2. A valid passport.

Decision of the Commissioner General of Examinations regarding the candidature of a candidate who fail to submit the above documents will be the final decision.

06. An admission card and a copy of the examination time table will be issued by the Commissioner General of examinations to the candidates whose applications have been accepted. Candidates appearing for the examination should submit their admission card with their signatures duly attested, to the Supervisor of the examination hall. Permission will not be granted to sit the examination without submitting this admission card. Immediately after the issue of admission cards to the candidates a newspaper notification will be published to that effect by the Department of Examinations. If the admission card is not received even after the lapse of 2 or 3 days after the publication of such notice candidates should notify the Department of Examinations as indicated in the notification. It will be more useful to notify the Department along with a certified photocopy of the application retained by the candidate, registration receipt and a fax number when it is outside Colombo to send the admission card, along with the letter of request.

07. The Heads of Departments should approve duty leave for the officers for whom admission cards have been issued by the Commissioner of Examinations to enable them appear for the examination. No travelling expenses will be paid for this purpose.

08. Candidates should answer the question papers in the language medium they received education or the state language. Permission will not be granted later to change the language medium applied by the Candidates. This examination will be held only in Sinhala, Tamil and English mediums.

09. This examination will be held only in Colombo.

10. *Examination procedure.*- (Examination relating to the above posts will consist of the following subjects) :-

| <i>Subject</i> | <i>Subject No.</i> | <i>Marks</i> | <i>Time</i> |
|---|--------------------|--------------|-------------|
| 01. Statutory Provisions on General Education in Sri Lanka | 01 | 100 | 02 hours |
| 02. Rules and Regulations on General Education in Sri Lanka | 02 | 100 | 02 hours |

(01) First question paper (Statutory provisions on General Education in Sri Lanka).

The knowledge of Acts on Education, Children's and Women's Rights, Acts governing Children and the knowledge of Acts to be made effective in future will be tested.

(02) Second question paper (Rules and Regulations on General Education in Sri Lanka) Comprehension of circulars, Handbooks and other publications issued on non-formal/formal and special education will be tested. (officers should obtain a minimum of 40% marks allocated for each subject for a pass).

11. Issue of an admission card to a candidate should not be treated as an acceptance of the fulfillment of his qualifications to appear for the examination.

12. Regarding any matter for which no provision has been made by this Circular the decision of the Secretary, Ministry of Education will be the final.

H. M. GUNASEKARA,
Secretary,
Ministry of Education.

Ministry of Education,
Isurupaya, Battaramulla,
October, 2011.

SPECIMEN APPLICATION FORM

SECOND EFFICIENCY BAR EXAMINATION FOR
POSTS OF THE "ASSOCIATE OFFICER" SERVICES CATEGORY
[PROJECT ASSISTANT, MANAGEMENT ASSISTANT, DEVELOPMENT
ASSISTANT, PLANNING/FINANCIAL ASSISTANT] IN THE MINISTRY OF
EDUCATION - 2011

(For office use)

Language medium for the examination :
(Relevant number should be written within the cage)

Sinhala - 2
Tamil - 3
English - 4

01. Name with initials with initials at the end : _____.
(In English capital letters) *Example* : SUNIL, J. M. U.
1.1 Names denoted by initials (In English capital letters) : _____.
1.2 Name in full (In Sinhala/Tamil) : _____.
1.3 Gender :
Male - 0
Female - 1
(Relevant number should be written within the cage)

1.4 National Identity Card No. :

02. Place of work and address :

2.1 Name of working place : _____.

2.2 Official address (In English capital letters) (Admission cards will be posted to this address) : _____.

03. Post held at present : _____.

(Certified copy of the appointment letter should be annexed)

3.1 Reference number of the appointment letter : _____.

3.2 Date of appointment : _____.

04. Subject/Subjects applied (Please see paragraph 10 in *Gazette Notification*) :

| Serial No. | Subject | Subject No. |
|------------|---------|-------------|
| 01 | | |
| 02 | | |

I hereby declare that the particulars furnished above are true and correct and I am entitled to sit this examination in the medium indicated above and I also agree to abide by the rules and regulations to be imposed by the Commissioner General of Examinations relating to the conducting of this examination.

_____,
Signature of candidate.

Date : _____.

Note.- Candidate should sign in the presence of his Head of Department or an officer authorized to sign on behalf of the Head of Department.

Receipt should be affixed here (Only if it is relevant) (It will be useful to retain a photocopy of the receipt)

ATTESTATION OF SIGNATURE

I certify that Mr./Mrs./Miss. who is an officer in my office/School/College of Education/Teachers' College and who is personally known to me placed his/her signature on in my presence.

_____,
Signature of certifying officer and his official frank.
(Immediate Staff Officer).

Name : _____.

Designation : _____.

Address : _____.

Date : _____.

Certificate of Head of Department

I certify,

1. That the information furnished by the candidate was verified,
2. That a certified copy of the letter of appointment is annexed, and
3. That the officer is eligible to sit this examination.

Signature of Certifying Officer and his official frank.
(Zonal Director of Education/President
(NCOE)/Head of Department).

Name : _____.
Designation : _____.
Address : _____.
Date : _____.

10-589/2

**MINISTRY OF YOUTH AFFAIRS AND SKILLS
DEVELOPMENT**

Department of Technical Education and Training

**ADMISSION OF STUDENTS TO COURSES CONDUCTED
AT COLLEGES OF TECHNOLOGY/TECHNICAL
COLLEGES - 2012**

APPLICATIONS are invited from eligible candidates for courses conducted in Colleges of Technology/Technical Colleges appearing in this *Gazette* Notification. Students for admission will be selected from among the applicants according to the qualifications and merit, and the place available in each course.

02. The prospective candidates are advised to prepare their own applications on a 13" x 8 " sheet of paper in accordance with the "Specimen Application Form" given in this notification. As specified in item 12 in the specimen application form, each application should be affixed with a valid Rs. 10 stamp duly cancelled with the candidate's usual signature. Duly completed applications should be sent under **Registered Cover to reach the Director/Principal of the respective College of Technology/Technical College to which admission is sought to reach him on or before 30.11.2011. Applicants are advised not to submit applications to this department or to any officer's official or personal addresses.**

03. The top left hand corner of the envelope should be marked with the title of the course applied for, and its course code.

e.g.:- National Certificate in Engineering Draughtsmanship
Course - ETC05

04. Applications received after the prescribed date will be rejected.

05. Candidates are required to fill in their applications carefully with the Name and Code Number of the Course, College in which the course to be followed and the Medium of Instruction of the Course correctly. Requests made subsequently to change the College, Course or Medium of instruction will not be considered under any circumstances.

06. Fees will be charged from all those following Part Time and Evening Courses in the following manner :

- (i) Part-time/Evening Certificate Courses (more than one Year) Rs. 2,000 per year ;
- (ii) Part-time/Evening one year and Short Term Courses less than one year Rs. 1,500 per course.

07. Attention of all Candidates is invited to the Schedule of Courses appended at the end of this notification, which indicates the nature of courses, eligibility requirements for each course, the colleges where the courses are conducted and medium of instruction. The addresses of Colleges of Technology/Technical Colleges where the courses are available are shown in the List of Colleges of Technology/Technical Colleges.

08. A candidate seeking admission to follow a course in these colleges should –

- (i) be of excellent moral character ;
- (ii) be a citizen of Sri Lanka ;
- (iii) have fulfilled all the eligibility requirements for admission at the time of forwarding the application.

09. Suitable candidates will be selected on the results of an aptitude test and/or an interview.

10. Any documents or copies thereof, should not be submitted along with the application. Those candidates who fail to produce the necessary and acceptable documents to prove their eligibility at the interview will be deemed disqualified.

11. Subject to a maximum of Rs. 1,000 a month a stipend of Rs. 50 per day for attendance to classes will be paid to those who follow any full time course depending on parental income.

About 1,000 Full Time Day Course students from low income families are paid a bursary of Rs. 2,500 per year.

12. The candidate is held entirely responsible for the authenticity of his/her documents. Candidates who submit documents that have been tampered with or forged or not proved in fact will be severely dealt with.

13. To conduct all courses or Several Courses in this *Gazette* notification for the academic year 2012, in Colleges of Technology/Technical Colleges are subject to discretion of the Director General of Department of Technical Education and Training.

Candidates can apply for more than one course using separate application forms.

Dr. CHITHRAL AMBAWATTE,
Director General,
Department of Technical Education and Training.

P. O. Box 557,
Olcott Mawatha,
Colombo 10,
www.dtet.gov.lk

List of Colleges of Technology/Technical Colleges

| <i>Serial No.</i> | <i>Technical College/College of Technology</i> | <i>Address</i> | <i>District</i> |
|-------------------|--|--|-----------------|
| 01. | Sri Lanka College of Technology | Olcott Mawatha, Colombo 10 | Colombo |
| 02. | Galle College of Technology | Kaluwella, Galle | Galle |
| 03. | Kandy College of Technology | Aruppola, Kandy | Kandy |
| 04. | Jaffna College of Technology | Browns Road, Jaffna | Jaffna |
| 05. | Badulla College of Technology | Greenlane Drive, Badulla | Badulla |
| 06. | Anuradhapura College of Technology | New Town, Anuradhapura | Anuradhapura |
| 07. | Kurunegala College of Technology | Puttalam Road, Kurunegala | Kurunegala. |
| 08. | Ampara Hardy College of Technology | Inginiyagala Road, Ampara | Ampara |
| 09. | Ratnapura College of Technology | Palm Gardens, Colombo Road, Ratnapura | Ratnapura |
| 10. | Kegalle Technical College | Kachcheri Road, Kegalle | Kegalle |
| 11. | Ratmalana Technical College | Galle Road, Ratmalana | Colombo |
| 12. | Matara Technical College | Meddewatta, Matara | Matara |
| 13. | Sammanthurai Technical College | Ampara Road, Sammanthurai | Ampara |
| 14. | Kalutara Technical College | Kalamulla, Kalutara, | Kalutara |
| 15. | Warakapola Technical College | Ambagala Road, Warakapola | Kegalle |
| 16. | Kuliyapitiya Technical College | Pannala Road, Kuliyapitiya | Kurunegala |
| 17. | Pathadumbara Technical College | Navayalatenna, Katugastota | Kandy |
| 18. | Nuwara-Eliya Technical College | Jayathilaka Mawatha, Nuwara - Eliya, | Nuwara-Eliya |
| 19. | Homagama Technical College | Godagama, Homagama, | Colombo |
| 20. | Beliatta Technical College | Puwakdandawa, Beliatta | Hambantota |
| 21. | Hasalaka Technical College | Yodha Ela Road, Hasalaka | Kandy |
| 22. | Dambulla Technical College | Matale Road, Dambulla | Matale |
| 23. | Balapitiya Technical College | Station Road, Wandaduwa, Balapitiya | Galle |
| 24. | Wariyapola Technical College | Chilaw Road, Wariyapola | Kurunegala |
| 25. | Batticaloa Technical College | Manchantuduwai, Batticaloa | Batticaloa |
| 26. | Bandarawela Technical College | Wewathenna, Bandarawela, | Badulla |
| 27. | Monaragala Technical College | Sirigala, Monaragala | Monaragala |
| 28. | Gampaha Technical College | Werellawatta, Yakkala | Gampaha |
| 29. | Trincomalee Technical College | Mihindupura, Trincomalee | Trincomalee |
| 30. | Dehiattakandiya Technical College | Mahawanawela, Dehiattakandiya | Ampara |
| 31. | Matale Technical College | M. C. Road, Matale | Matale |
| 32. | Weerawila Technical College | New Town, Weerawila | Hambantota |
| 33. | Medagama Technical College | Medagama, (via Bibile) | Monaragala |
| 34. | Polonnaruwa Technical College | Vidyapura, Polonnaruwa | Polonnaruwa |
| 35. | Embilipitiya Technical College | New Town, Embilipitiya | Ratnapura |
| 36. | Vavuniya Technical College | Mannar Road, Vavuniya | Vavuniya |
| 37. | Akkaraipattu Technical College | Akkaraipattu | Ampara |
| 38. | Anamaduwa Technical College | Gamuda Bhumiya, Thammennagama, Anamaduwa | Puttalam |

SPECIMEN APPLICATION FORM

APPLICATION FOR ADMISSION TO COLLEGES OF TECHNOLOGY/TECHNICAL COLLEGES ACADEMIC YEAR - 2012

For Official use only

(Applications must be directed to the Director/Principal of the relevant College of Technology/Technical College. Addresses of Colleges of Technology/Technical Colleges are given in the List of Colleges of Technology/Technical Colleges)
(Each Course applied for should be in a separate application)

01. Name of the College of Technology/Technical College : _____.
02. Name of the Course applied : _____. (Full Time Day/ Evening/Part Time)
Medium : _____. Code No. : _____.
03. Applicant's Name with Initials : _____.
04. Names indicated by Initials : _____.
05. Permanent Address : _____.

06. Contact No. :———. E-mail :———.
07. National Identity Card No. :———.
08. District :———. Electorate :———. Gramaniladari Division :———.
09. Date of Birth : Year :———, Month :———, Date :———. (Age as at 01.01.2012)
Years :———, Months :———, Days :———.
10. Male/Female :———.
11. Educational Qualifications :
(A) G. C. E. (O/L) Results (Not more than two attempts)

| <i>Index No.</i> | <i>Year</i> | <i>Subjects</i> | <i>Grade</i> |
|------------------|-------------|-----------------|--------------|
| | | | |

(B) G. C. E. (A/L) Results (In one attempt) :-

| <i>Index No.</i> | <i>Year</i> | <i>Subjects</i> | <i>Grade</i> |
|------------------|-------------|-----------------|--------------|
| | | | |

(C) Number of G. C. E. (A/L) sittings :———.

(D) Highest grade/year passed if the applicant has not obtained the qualifications mentioned in (A) above :-
Grade :———, Year :———.

12. Only for Evening and Part Time Courses :

To be filled only for courses for which employment is a requirement

- 12.1 Applicant's Name :———.
- 12.2 Post held at present and the Date of Appointment to the Post :———.
- If self employed, the type of employment
- 12.3 Work place and its address :———.
- 12.4 Employee Provided Fund No. :———.
- Employee Trust Fund No. :———.

I certify that the above applicant is an employee in this Institute/Office,

- 12.5 Name of the Employer :———.
- 12.6 Designation :———.
- 12.7 Signature :———. Official Seal :
- 12.8 Date :———.

13. Applicant's Declaration :

I hereby certify that the information given in this application is true to my knowledge , and I have obtained the qualifications required for the course applied for. Further I agree with the scheme of selection of students to Colleges of Technology/Technical Colleges and to accept the decision of the Director General of the Department of Technical Education and Training as final.

_____,
Applicant's Signature.

Date :———.

Stamp to the value of Rs. 10 should be affixed here and cancelled by signing on it.

SCHEDULE OF COURSES CONDUCTED IN COLLEGES OF TECHNOLOGY/TECHNICAL COLLEGES - 2012

Engineering Technician Studies Courses :

| | | Full Time Courses | | |
|-------------------|-----------------|---|--|--|
| <i>Serial No.</i> | <i>Code No.</i> | <i>Name of Course</i> | <i>Admission Qualifications</i> | <i>Colleges where the Course is Available and Medium</i> |
| 01 | ETB 03 | National Diploma in Agriculture Full Time Day Two Years | <p>1. G. C. E. (O/L) Examination in Six (06) subjects including Agriculture, with four Credit passes in one sitting. The four credit passes should be for the following subjects: First Language, Mathematics, Science and Social Studies or any of the following subjects :- Agriculture, Horticulture, Animal Husbandry, Food Science and Food Technology, Fresh Water (inland) Bio Resource Technology, Oceanic (Marine) Bio Resource Technology ; or Should possess at least Three Ordinary passes in one sitting at the G. C. E. (A/L) Examination. The subjects should be any three of the following : Biology, Zoology, Botany, Chemistry, Physics, Agriculture</p> <p>2. Age should be between 17 and 25 years as on 01.01.2012.</p> | <u>Sinhala Medium</u> Dambulla, Kuliyaipitiya |
| 02 | ETC 01 | National Certificate for Industrial Technicians (Civil Engineering) Full Time Day Two Years | <p>1. G. C. E. (O/L) Examination in Six (6) subjects in not more than two sittings with four Credit passes including Science, Mathematics, Medium Language and English Language. At least five (5) subjects should be passed in one sitting ; or Merit pass in any National Certificate in Engineering Craft Practice 2 year course ; or Pass in any National Certificate in Engineering Craft Practice Course with Credit passes in Science and Mathematics at G. C. E. (O/L). Candidates will be selected by an aptitude test.</p> <p>2. Age should be between 17 and 25 years as on 01.01.2012.</p> | <u>English Medium</u> Kandy, Ratmalana |
| 03 | ETC 02 | National Certificate for Industrial Technicians (Electrical & Electronic Engineering) Full Time Day Two Years | <p>1. G. C. E. (O/L) Examination in Six (6) subjects in not more than two sittings with four Credit passes including Science, Mathematics, Medium Language and English Language. At least five (5) subjects should be passed in one sitting ; or Merit pass in any National Certificate in Engineering Craft Practice 2 year course ; or Pass in any National Certificate in Engineering Craft Practice Course with Credit passes in Science and Mathematics at G. C. E. (O/L). Candidates will be selected by an aptitude test.</p> <p>2. Age should be between 17 and 25 years as on 01.01.2012.</p> | <u>English Medium</u> Kandy, Ratmalana |

| <i>Serial No.</i> | <i>Code No.</i> | <i>Name of Course</i> | <i>Admission Qualifications</i> | <i>Colleges where the Course is Available and Medium</i> |
|-------------------|-----------------|--|--|---|
| 04 | ETC 03 | National Certificate for Industrial Technicians (Mechanical Engineering) Full Time Day Two Years | <p>1. G. C. E. (O/L) Examination in Six (6) subjects in not more than two sittings with four Credit passes including Science, Mathematics, Medium Language and English Language. At least five (5) subjects should be passed in one sitting ; or Merit pass in any National Certificate in Engineering Craft Practice 2 year course ; or Pass in any National Certificate in Engineering Craft Practice Course with Credit passes in Science and Mathematics at G. C. E. (O/L). Candidates will be selected by an aptitude test.</p> <p>2. Age should be between 17 and 25 years as on 01.01.2012</p> | <p><u>English Medium</u> Kandy, Ratmalana</p> |
| 05 | ETC 05 | National Certificate in Engineering Draughtsmanship Full Time Day One Year | <p>1. G. C. E. (O/L) Examination in Six (6) subjects in not more than two sittings. The six (6) subjects should be - (a) Sinhala/Tamil/English ; (b) Mathematics and Science ; (c) Three other Subjects</p> <p>2. Age should be between 17 and 25 years as on 01.01.2012.</p> | <p><u>Sinhala Medium</u> Ampara, Anamaduwa, Anuradhapura, Badulla, Balapitiya, Bandarawela, Beliatta, Dambulla, Dehiattakandiya, Galle, Gampaha, Hasalaka, Homagama, Kalutara, Kandy, Kegalle, Kuliyapitiya, Kurunegala, Maradana, Matale, Moneragala, Nuwara Eliya, Polonnaruwa, Ratmalana, Ratnapura, Warakapola, Weerawila, Embilipitiya, Trincomalee, Matara</p> <p><u>Tamil Medium</u> Batticaloa, Sammanthurai, Trincomalee, Vavuniya, Akkaraipattu, Jaffna</p> |

| Serial No. | Code No. | Name of Course | Admission Qualifications | Colleges where the Course is Available and Medium |
|------------|----------|---|--|---|
| 06 | ETC 07 | National Certificate in Jewellery Manufacture Full Time Day One Year (Course with National Vocational Qualification-NVQ) | 1. Passes in four (4) subjects at the G. C. E. (O/L) Examination in one sitting ; or should have passed year 09 and experience in the relevant field. 2. Age should be between 17 and 25 years as on 01.01.2012 | <u>Sinhala Medium</u> Beliatta, Maradana |
| 07 | ECC 40 | Certificate in Landscaping for Junior Supervisors Full Time Day One Year | 1. Should have passed G. C. E. (O/L) Examination ; or Have passed the National Certificate in Landscaping Technology Craft Level III Course conducted in any of the Vocational Training Centers attached to VTA. 2. Age should be between 18 and 35 years as on 01.01.2012. Preference will be given to those below 25 years. | <u>Sinhala Medium</u> Ampara, Anuradhapura, Beliatta, Dehiattakandiya, Galle, Kandy Kegalle, Matale, Ratmalana, Warakapola <u>Tamil Medium</u> Akkaraipattu |
| 08 | ETC 04 | National Certificate in Technology (Quantity Surveying) Full Time Day One Year | 1. G. C. E. (O/L) Examination in Six (06) subjects with four (04) Credit passes including Science, Mathematics and Medium Language in one sitting. Should have at least an Ordinary Pass for English Language. Preference will be given to the candidates those who have followed Pure Maths/ Applied Maths or Combined Maths and/or a Hard Technology subject in G. C. E. (A/L) Examination 2. Age should be between 17 and 25 years as on 01.01.2012. PART TIME COURSES | <u>English Medium</u> Akkaraipattu, Galle, Batticaloa, Jaffna, Kandy Kegalle, Ratmalana, Ratnapura, Anuradhapura, Badulla, Gampaha, Kurunegala, Matara, Maradana, Warakapola, Beliatta, Balapitiya, Sammanthurai |
| 09 | ETC 01.1 | National Certificate in Technology (Civil Engineering) Part Time Three years (Restricted to those employed in the relevant field.) (Course with National Vocational Qualification – NVQ Level 5) | 1. G. C. E. (O/L) Examination in Six (6) subjects in not more than two sittings. Six (6) subjects should be – (a) Sinhala/Tamil/English Language ; (b) Mathematics and Science ; (c) Three other Subjects ; or equivalent qualifications. 2. Age should not be less than 17 years as on 01.01.2012 | <u>Sinhala Medium</u> Ampara, Anuradhapura, Badulla, Balapitiya, Beliatta, Dambulla, Embilipitiya, Galle, Gampaha, Hasalaka, Homagama, Kalutara, Kandy, Kegalle, Kurunegala, Maradana, Matara, Moneragala, Nuwara-Eliya, Matale, |

| Serial No. | Code No. | Name of Course | Admission Qualifications | Colleges where the Course is Available and Medium |
|------------|----------|--|--|--|
| | | | | Polonnaruwa, Ratmalana, Ratnapura, Warakapola, Weerawila, Trincomalee, Anamaduwa, Bandarawela |
| | | | | <u>Tamil Medium</u> Batticaloa, Akkaraipattu, Sammanthurai, Trincomalee, Vavuniya, Jaffna |
| 10 | ETC 02.1 | National Certificate in Technology (Electrical and Electronic Engineering) Part time Three Years (Restricted to those employed in the relevant field.) | 1. G. C. E. (O/L) Examination in Six (6) subjects in not more than two sittings. Six (6) subjects should be :- (a) Sinhala/Tamil/English Language (b) Mathematics and Science (c) Three other Subjects ; or equivalent qualification <i>or</i> Have passed the National Certificate in Engineering Craft Practice Full time Day 2 year-Electrician course or Radio, TV and Electronics course conducted at Technical Colleges under the Department of Technical Education and Training 2. Age should not be less than 17 years as on 01.01.2012 | <u>Sinhala Medium</u> Ampara, Anuradhapura, Badulla, Balapitiya, Galle, Gampaha, Homagama, Kalutara, Kandy, Kegalle, Kurunegala, Maradana, Matara, Ratmalana, Ratnapura, Warakapola, Trincomalee <u>Tamil Medium</u> Akkaraipattu, Batticaloa, Sammanthurai, Jaffna, Trincomalee, Vavuniya |
| 11 | ETC 03.1 | National Certificate in Technology (Mechanical Engineering) Part Time Three Years (Restricted to those employed in the relevant field.) | 1. G. C. E. (O/L) Examination in Six (6) subjects in not more than two sittings. Six (06) subjects should be :- (a) Sinhala/Tamil/English Language (b) Mathematics and Science (c) Three other Subjects ; or equivalent qualifications <i>or</i> Have passed the National Certificate in Engineering Craft Practice Full time Day 2 year-Motor Vehicle Mechanic/General Machinist/Fitter Machinist course conducted at Technical Colleges under the Department of Technical Education and Training 2. Age should not be less than 17 years as on 01.01.2012 | <u>Sinhala Medium</u> Anuradhapura, Galle, Gampaha, Homagama, Kandy, Kegalle, Kurunegala, Maradana, Matara, Ratmalana, Warakapola <u>Tamil Medium</u> Batticaloa, Jaffna, Sammanthurai, Akkaraipattu |

| <i>Serial No.</i> | <i>Code No.</i> | <i>Name of Course</i> | <i>Admission Qualifications</i> | <i>Colleges where the Course is available and Medium</i> |
|-------------------|-----------------|---|--|---|
| 12 | ETC 04.1 | National Certificate in Technology (Quantity Surveying) Part Time Three Years (Restricted to those employed in the relevant field.) | 1. G. C. E. (O/L) Examination in Six (6) subjects in not more than two sittings. Six (06) subjects should be :- (a) Sinhala/Tamil/English Language (b) Mathematics and Science (c) Three other Subjects ; or equivalent qualifications 2. Age should not be less than 17 years as on 01.01.2012 | <u>Sinhala Medium</u> Anuradhapura, Badulla, Balapitiya Beliatta, Galle, Gampaha, Homagama, Kalutara, Kandy, Kegalle, Kurunegala, Maradana, Matara, Monaragala, Ratmalana, Ratnapura, Trincomalee, Warakapola <u>Tamil Medium</u> Akkaraipattu, Batticaloa, Jaffna, Sammanthurai, Trincomalee, Vavuniya <u>English Medium</u> Maradana |

Engineering Craft Studies Courses

FULL TIME COURSES

| | | | | |
|----|--------|---|---|--|
| 01 | ECC 08 | National Certificate in Engineering Craft Practice-Electronics Full Time Day Two Years (Course with National Vocational Qualification-NVQ) | 1. G. C. E. (O/L) Examination in Six (6) subjects with passes in Mathematics and Medium Language in not more than two sittings 2. Age should be between 17 and 25 years as on 01.01.2012. Those under 22 years are given preference. | <u>Sinhala Medium</u> Anuradhapura, Badulla, Bandarawela, Beliatta, Galle, Gampaha, Hasalaka, Kalutara, Kandy, Kegalle, Kurunegala, Maradana, Matara Nuwara-Eliya, Polonnaruwa, Rathmalana, Rathnapura, Warakapola, <u>Tamil Medium</u> Maradana, Jaffna, Trincomalee, Vavuniya |
|----|--------|---|---|--|

| Serial No. | Code No. | Name of Course | Admission Qualifications | Colleges where the Course is available and Medium |
|------------|----------|---|--|---|
| 02 | ECC 10 | National Certificate in Engineering Craft Practice-Fitter Machinist Full Time Day Two Years (Course with National Vocational Qualification-NVQ) | 1. G. C. E. (O/L) Examination in Six (6) subjects with passes in Mathematics and Medium Language in not more than two sittings 2. Age should be between 17 and 25 years as on 01.01.2012. Those under 22 years are given preference. | <u>Sinhala Medium</u> Anuradhapura, Beliatta, Dambulla, Embilipitiya, Galle, Hasalaka, Kandy, Kegalle, Kuliyaipitiya, Kurunegala, Kalutara, Matara, Polonnaruwa, Rathnapura, Warakapola, Nuwara-Eliya, Badulla, Rathmalana, Homagama, Gampaha <u>Tamil Medium</u> Jaffna, Sammanthurai, Vavuniya |
| 03 | ECC 13 | National Certificate in Engineering Craft Practice-Industrial Electrician Full Time Day Two Years (Course with National Vocational Qualification-NVQ) | 1. G. C. E. (O/L) Examination in Six (6) subjects with passes in Mathematics and Medium Language in not more than two sittings ; <i>or</i> Have passed the House Wiring Course Conducted in any Vocational Training Centers attached to VTA 2. Age should be between 17 and 25 years as on 01.01.2012. Those under 22 years are given preference. | <u>Sinhala Medium</u> Ampara, Anuradhapura, Embilipitiya, Gampaha, Hasalaka, Homagama, Kuliyaipitiya, Maradana, Nuwara-Eliya, Polonnaruwa, Ratmalana, Trincomalee, Pathadumbara, Weerawila, Matale, Monaragala, Kandy, Kurunegala, Kalutara, Galle, Balapitiya, Matara, Beliatta, Rathnapura, Kegalle, Badulla, Bandarawela <u>Tamil Medium</u> Batticaloa, Jaffna, Sammanthurai |
| 04 | ECC 18 | National Certificate in Engineering Craft Practice-Motor Vehicle Mechanic | 1. G. C. E. (O/L) Examination in Six (6) subjects with passes in Mathematics and Medium Language in not more than two sittings | <u>Sinhala Medium</u> Ampara, Anuradhapura, Badulla, Bandarawela, Beliatta, |

| <i>Serial No.</i> | <i>Code No.</i> | <i>Name of Course</i> | <i>Admission Qualifications</i> | <i>Colleges where the Course is available and Medium</i> |
|-------------------|-----------------|--|--|---|
| | | Full Time Day Two Years (Course with National Vocational Qualification - NVQ) | 2. Age should be between 17 and 25 years as on 01.01.2012. Those under 22 years are given preference. | Dambulla, Dehiattakandiya, Embilipitiya, Galle, Gampaha, Hasalaka, Homagama Kalutara, Kandy, Kegalle, Kuliyapitiya, Kurunegala Maradana, Matara, Moneragala, Nuwara Eliya, Polonnaruwa, Ratmalana, Ratnapura, Warakapola, Matale, Trincomalee <u>Tamil Medium</u> Jaffna, Sammanthurai, Trincomalee |
| 05 | ECC 02 | National Certificate in Engineering Craft Practice- Gas and Arc Welder Full Time Day One Year (Course with National Vocational Qualification - NVQ) | 1. Should have completed year 10 <i>or</i> Have passed the Welder Course conducted in any of the Vocational Training Centres attached to VTA 2. Age should be between 17 and 25 years as on 01.01.2012. Those under 22 years are given preference | <u>Sinhala Medium</u> Ampara Anamaduwa, Anuradhapura, Badulla, Balapitiya Bandarawela, Beliatta, Dambulla Dehiattakandiya, Embilipitiya, Galle, Gampaha, Hasalaka, Homagama, Kalutara, Kandy, Kegalle, Kuliyapitiya, Kurunegala, Maradana, Matara, Moneragala, Polonnaruwa, Ratmalana, Ratnapura, Trincomalee, Warakapola, Wariyapola, Weerawila, Pathadumbara, Nuwara-Eliya <u>Tamil Medium</u> Jaffna, Vavuniya |

| Serial No. | Code No. | Name of Course | Admission Qualifications | Colleges where the Course is available and Medium |
|------------|----------|--|---|--|
| 06 | ECC 09 | National Certificate in Engineering Craft Practice- Plumber Full Time Day One Year (Course with National Vocational Qualification - NVQ) | 1. Should have completed year 10 <i>or</i> Have passed the Plumbing Course conducted in any of the Vocational Training Centres attached to VTA 2. Age should be between 17 and 25 years as on 01.01.2012. Those under 22 years are given preference | <u>Sinhala Medium</u> Ampara, Anuradhapura, Dehiattakandiya, Embilipitiya, Gampaha, Hasalaka, Homagama, Maradana, Nuwara-Eliya, Polonnaruwa, Anamaduwa, Ratnapura, Monaragala, Matara, Beliatta, Kegalle, Warakapola, Balapitiya, Rathmalana, Galle, Badulla, Kuliyapitiya <u>Tamil Medium</u> Batticaloa, Vavuniya, Sammanthurai, Trincomalee, Jaffna |
| 07 | ECC05 | National Certificate in Engineering Craft Practice-Refrigeration and Air Conditioning Mechanic Full Time Day One Year (Course with National Vocational Qualification - NVQ) | 1. G. C. E. (O/L) Examination in Six (6) subjects with passes in Mathematics, Science and Medium Language in not more than two sittings. 2. Age should be between 17 and 25 years as on 01.01.2012. Those under 22 years are given preference. | <u>Sinhala Medium</u> Anuradhapura, Bandarawela, Beliatta, Embilipitiya, Galle, Gampaha, Homagama, Kalutara, Kandy, Kegalle, Matara, Polonnaruwa, Ratnapura, Maradana, Hasalaka Rathmalana, Kuliyapitiya <u>Tamil Medium</u> Akkaraipattu, Batticaloa, Sammanthurai, Trincomalee |
| 08 | ECC06 | National Certificate in Engineering Craft Practice-Wood Machinist Full Time Day One Year (Course with National Vocational Qualification - NVQ) | 1. Should have completed year 10 : <i>or</i> have passed the Carpenter Course conducted in any of the Vocational Training Centres attached to VTA. 2. Age should be between 17 and 25 years as on 01.01.2012. Those under 22 years are given preference. | <u>Sinhala Medium</u> Anuradhapura, Dehiattakandiya, Embilipitiya, Hasalaka, Homagama, Kuliyapitiya, Polonnaruwa, Ratnapura, Wariyapola, |

| Serial No. | Code No. | Name of Course | Admission Qualifications | Colleges where the Course is available and Medium |
|------------|----------|--|--|--|
| | | | | Anamaduwa, Nuwara-Eliya, Maradana, Rathmalana, Dambulla, Bandarawela, Galle, Balapitiya, Matara, Beliatta, Kegalle, Warakapola, Badulla, Monaragala <u>Tamil Medium</u> Akkaraipattu, Batticaloa, Sammanthurai |
| 09 | ECC14 | National Certificate in Engineering Craft Practice - Construction Craftsman Full Time Day One Year (Course with National Vocational Qualification - NVQ) | 1. Should have completed year 10 ; <i>or</i> have passed the Masonry Course conducted in any of the Vocational Training Centres attached to VTA 2. Age should be between 17 and 25 years as on 01.01.2012. Those under 22 years are given preference. | <u>Sinhala Medium</u> Anamaduwa, Anuradhapura, Dehiattakandiya, Embilipitiya, Wariyapola, Gampaha, Ratnapura, Polonnaruwa, Kuliyapitiya, Rathmalana, Homagama, Galle, Balapitiya, Matara, Beliatta, Kegalle, Warakapola, Badulla, Monaragala, Dambulla <u>Tamil Medium</u> Batticaloa, Sammanthurai. |
| 10 | ECS21 | Certificate in Aluminium Fabrication Full Time Day Six Months (Course with National Vocational Qualification - NVQ) | 1. Should have passed Year 09. 2. Age should be between 17 and 25 years as on 01.01.2012. | <u>Sinhala Medium</u> Anuradhapura, Gampaha, Homagama, Kandy, Kurunegala, Maradana, Matara, Matale, Ratmalana, Warakapola, Balapitiya, Beliatta <u>Tamil Medium</u> Jaffna |
| 11 | ECC22 | Certificate in Electrical Trade Full Time Day One Year | 1. G. C. E. (O/L) Examination in Six (06) subjects in not more than two sittings 2. Age should be between 17 and 25 years as on 01.01.2012. Those under 22 years are given preference. | <u>Sinhala Medium</u> Anamaduwa, Dehiattakandiya, Ratnapura, Wariyapola. |

| Serial No. | Code No. | Name of Course | Admission Qualification | Colleges where the Course is available and Medium |
|------------|----------|---|---|---|
| | | (Course with National Vocational Qualification - NVQ) | | <u>Tamil Medium</u> Jaffna |
| 12 | ECS26 | Certificate in Motor Cycle and Scooter Repairing Full Time Day One Year (Course with National Vocational Qualification - NVQ) | 1. Should have passed Year 09. 2. Age should be between 17 and 25 years as on 01.01.2012. | <u>Sinhala Medium</u> Anuradhapura, Rathmalana, Beliatta, Dehiattakandiya, Kegalle, Kurunegala, Matale, Pathadumbara, Bandarawela <u>Tamil Medium</u> Jaffna, Batticaloa, Sammanthurai, Vavuniya |
| 13 | MCC08 | Certificate in Footwear Making Full Time Day One Year (Course with National Vocational Qualification - NVQ) | 1. Should have passed Year 09. 2. Age should be between 17 and 25 years as on 01.01.2012. | <u>Sinhala Medium</u> Ampara, Embilipitiya, Medagama |
| 14 | ECC21 | Certificate in House Hold Electrical Appliances Repairing Full Time Day Six Months (Course with National Vocational Qualification - NVQ) | 1. Should have passed Year 10. 2. Age should be between 17 and 25 years as on 01.01.2012. Those under 22 years are given Preference. | <u>Sinhala Medium</u> Anuradhapura, Gampaha, Pathadumbara, Trincomalee, Balapitiya, Dehiattakandiya <u>Tamil Medium</u> Trincomalee, Sammanthurai, Vavuniya, Akkaraipattu |
| 15 | ECC26 | Certificate in Machining Full Time Day One Year (Course with National Vocational Qualification - NVQ) | 1. Should have passed Year 10. 2. Age should be between 17 and 25 years as on 01.01.2012. Those under 22 years are given Preference. | <u>Sinhala Medium</u> Anuradhapura, Bandarawela, Beliatta, Gampaha, Embilipitiya, Homagama, Kandy Kalutara, Maradana, Ratmalana, Rathnapura, Dambulla <u>Tamil Medium</u> Sammanthurai, Trincomalee, Akkaraipattu |

| <i>Serial No.</i> | <i>Code No.</i> | <i>Name of Course</i> | <i>Admission Qualifications</i> | <i>Colleges where the Course is available and Medium</i> |
|-------------------|-----------------|---|---|--|
| 16 | ECC20 | Certificate in Automobile Painting Full Time Day Six Months (Course with National Vocational Qualification - NVQ) | 1. Should have passed Year 10. 2. Age should be between 17 and 25 years as on 01.01.2012. Those under 22 years are given Preference. | <u>Sinhala Medium</u> Kurunegala |
| 17 | ECC17 | Certificate in Automobile Tinkering Full Time Day Six Months (Course with National Vocational Qualification - NVQ) | 1. Should have passed Year 10. 2. Age should be between 17 and 25 years as on 01.01.2012. Those under 22 years are given Preference. | <u>Sinhala Medium</u> Kurunegala |
| 18 | MCS08 | Certificate in Furniture Wood Carving Full Time Day Six Months | 1. Should have passed Year 09. 2. Age should be between 17 and 25 years as on 01.01.2012. | <u>Sinhala Medium</u> Kurunegala |
| 19 | ECS24 | Certificate in Foundry Practice Full Time Day Six Months | 1. Should have passed Year 10. 2. Age should be between 17 and 25 years as on 01.01.2012 | <u>Sinhala Medium</u> Kandy |
| 20 | ECS36 | Certificate in Farm Machinery Full Time Day Six Months | 1. Should have passed Year 09. 2. Age should be between 17 and 25 years as on 01.01.2012 | <u>Sinhala Medium</u> Anuradhapura, Weerawila Dehiattakandiya |
| 21 | ECC19 | National Certificate in Building Construction Technology - Craft Practice - Multi Skill Full Time Day One Year | 1. G. C. E. (O/L) Examination in Six (06) subjects with passes in Mathematics and Medium Language in not more than two sittings. 2. Age should be between 17 and 25 years as on 01.01.2012. Those under 22 years are given preference. | <u>Sinhala Medium</u> Balapitiya, Warakapola, Kalutara, Beliatta, Kegalle, Badulla, Bandarawela, Moneragala, Kandy, Dambulla, Kurunegala, Galle, Matara <u>Tamil Medium</u> Jaffna, Trincomalee |
| 22 | ECC24 | Certificate in Building Painting Full Time Day - One Year | 1. Should have passed Year 10. 2. Age should be between 17 and 25 years as on 01.01.2012. Those under 22 years are given preference. | <u>Sinhala Medium</u> Beliatta |

| Serial No. | Code No. | Name of Course | Admission Qualifications | Colleges where the Course is available and Medium |
|--------------------------|----------|--|---|--|
| 23 | ECC 16 | Certificate in Fruits and Vegetable Processor Full Time Day - One Year (Course with National Vocational Qualification – NVQ) | 1. G. C. E. (O/L) Examination in Six (06) subjects with passes in Mathematics, Science, Sinhala and English in not more than two sittings ; Should have a credit pass in Science. 2. Age should be between 17 and 25 years as on 01.01.2012. | <u>Sinhala Medium</u> Kandy |
| PART TIME COURSES | | | | |
| 24 | ECC33.1 | Certificate in Tractor Mechanic Part Time - One Year | 1. Should have passed Year 09. 2. Age should not be less than 17 years as on 01.01.2012. | <u>Sinhala Medium</u> Dehiattakandiya, Hasalaka |

Business Studies Courses

FULL TIME COURSES

| | | | | |
|----|-------|--|---|---|
| 01 | BSC03 | Diploma in Accounting Full Time Day Two Years | 1. G. C. E. (O/L) Examination in six (6) subjects with passes in Mathematics and G. C. E (A/L) Examination in Two (2) subjects with passes in one (1) of (i) Accounting (ii) Combined Mathes (iii) Business Studies (iv) Economics (v) Business Statistic 2. Age should be between 17 and 25 years as on 01.01.2012 | <u>Sinhala Medium</u> Maradana, Galle, Kandy |
| 02 | BSC04 | National Certificate for Accounting Technicians Full Time Day Two Years Students who succesfully complete this course are eligible to follow the following courses, conducted by the Sri Lanka Institute of Advanced Technical Education :- * Higher National Diploma in Accountancy. * Higher National Diploma in Management. * National Diploma in Business Studies. * National Diploma in Business & Finance. | 1. G. C. E. (O/L) Examination in Six (6) Subjects with passes in Mathematics and Medium Language in one sitting. 2. Age should be between 17 and 25 years as on 01.01.2012. | <u>Sinhala Medium</u> Anuradhapura, Badulla, Balapitiya, Beliatta, Dambulla, Galle, Hasalaka, Homagama, Kalutara, Kandy, Kegalle, Kuliyaipitiya, Kurunegala, Maradana, Matale, Matara, Nuwara Eliya, Polonnaruwa, Ratnapura, Ampara, Warakapola, Gampaha, Monaragala, Trincomalee <u>Tamil Medium</u> Akkaraipattu, Batticaloa, Jaffna, Sammanthurai, Trincomalee, Vavuniya, Maradana |

| <i>Serial No.</i> | <i>Code No.</i> | <i>Name of Course</i> | <i>Admission Qualifications</i> | <i>Colleges where the Course is available and Medium</i> |
|--------------------------|-----------------|--|---|--|
| 03 | BSC06 | National Certificate in Secretarial Practice (English) Full Time Day One Year Students who successfully complete this course are eligible to follow the National Diploma in Secretarial Practice Course, conducted by the Sri Lanka Institute of Advanced Technical Education | 1. G. C. E. (O/L) Examination in Six (6) subjects with passes in Mathematics and Medium Language in not more than two sittings : Should have a Credit pass in English. (i) Competency in spoken & written English will be considered. (ii) Candidates will have to sit a written test if so decided by the authorities. (iii) Female candidates are preferred. 2. Age should be between 17 and 25 years as on 01.01.2012. Preference will be given to those under 22 years. | <u>English Medium</u> Badulla, Balapitiya, Batticaloa, Kalutara, Kandy, Kuliyapitiya, Kurunegala, Maradana, Warakapola, Jaffna, Homagala, Gampaha, Galle, Matara, Beliatta, Kegalle, Matale, Anuradhapura, Akkaraipattu |
| 04 | BSC13 | National Certificate in Shorthand, Typewriting and Computing-Sinhala Full Time Day One Year | 1. G. C. E. (O/L) Examination in Six (6) subjects with passes in Mathematics and Medium Language in not more than two sittings ; Should have a Credit pass in Sinhala. 2. Age should be between 17 and 25 years as on 01.01.2012. Preference will be given to those under 22 years. | <u>Sinhala Medium</u> Ampara, Anuradhapura, Beliatta, Dambulla Dehiattakandiya, Galle, Kalutara, Kandy, Kuliyapitiya, Maradana, Medagama, Moneragala, Pathadumbara, Trincomalee, Kegalle, Warakapola |
| 05 | BSC14 | National Certificate in Shorthand, Typewriting and Computing-Tamil Full Time Day One Year | 1. G. C. E. (O/L) Examination in Six (6) subjects in not more than two sittings with passes in Medium Language and Mathematics ; Should have a Credit pass for Tamil Language. 2. Age should be between 17 and 25 years as on 01.01.2012. Preference will be given to those under 22 years. | <u>Tamil Medium</u> Batticaloa, Maradana, Sammanthurai, Trincomalee, Vavuniya, Jaffna, Akkaraipattu |
| 06 | BSC05 | National Certificate in Marketing Full Time Day One Year | 1. G. C. E. (O/L) Examination in Six (6) subjects with passes in Mathematics, Medium Language and English Language in one sitting. 2. Age should be between 17 and 25 years as on 01.01.2012. | <u>English Medium</u> Akkaraipattu, Batticaloa, Galle, Jaffna, Kandy, Maradana, Matale, Matara, Ratnapura, Kuliyapitiya, Sammanthurai, Trincomalee, Kegalle, Warakapola |
| PART TIME COURSES | | | | |
| 07 | BSC 04.1 | National Certificate for Accounting Technicians | 1. G. C. E. (O/L) Examination is Six (06) Subjects in not more than two sittings with a pass for Mathematics. | <u>Sinhala Medium</u> Ampara, Moneragala, Warakapola |

| Serial No. | Code No. | Name of Course | Admission Qualifications | Colleges where the Course is available and Medium |
|------------|----------|---|--|---|
| | | Part Time - Two Years (Restricted to employees in an office of a recognized firm, Government Department / Corporation or Local Authority or any other recognized Institute.) | 2. Age should not be less than 18 years as on 01.01.2012. | <u>Tamil Medium</u> Trincomalee, Vavuniya, Batticaloa, Jaffna, Akkaraipattu |
| 08 | BSC 14.1 | National Certificate in Shorthand, Typewriting and Computing - Tamil | 1. G. C. E. (O/L) Examination in Six (6) subjects in not more than two sittings with passes in Medium Language and Mathematics ; Should have a Credit Pass for Tamil Language. | <u>Tamil Medium</u> Akkaraipattu, Batticaloa, Jaffna, Sammanthurai, Vavuniya |
| | | Part Time - One Year (Restricted to those who are engaged in Stenography/Typing or in an allied field) | 2. Age should not be less than 17 years as on 01.01.2012. | |

General Studies Courses

Full Time Courses

| | | | | |
|----|-------|--|---|--|
| 01 | ESC01 | National Certificate in English for Commerce, Industry and Further Education Full Time - Day One Year Students who successfully complete this course are eligible to follow the National Diploma in English Course, conducted by the Sri Lanka Institute of Advanced Technical Education | 1. G. C. E. (O/L) Examination in Six (6) Subjects including English in not more than two sittings. 2. Age should be between 17 and 25 years as on 01.01.2012 | <u>English Medium</u> Akkaraipattu, Ampara, Anamaduwa, Anuradhapura, Badulla, Balapitiya, Bandarawela, Batticaloa, Beliatta, Dambulla, Dehiattakandiya, Embilipitiya, Galle, Gampaha, Hasalaka, Homagama, Kalutara, Kandy, Kegalle, Kuliyapitiya, Kurunegala, Maradana Matale, Matara, Medagama, Moneragala, Nuwara Eliya, Pathadumbara, Polonnaruwa, Ratnapura, Sammanthurai, Trincomalee, Vavuniya, Warakapola, Wariyapola, Weerawila, Ratmalana, Jaffna |
|----|-------|--|---|--|

| <i>Serial No.</i> | <i>Code No.</i> | <i>Name of Course</i> | <i>Admission Qualifications</i> | <i>Colleges where the Course is available and Medium</i> |
|-------------------|-----------------|---|--|---|
| 02 | MCC09 | National Certificate in Japanese Language Full Time - Day One Year | 1. G. C. E. (O/L) Examination in Six (6) subjects in not more than two sittings 2. Age should not be less than 17 years as on 01.01.2012. Those under 22 years are given Preference. | <u>Japanese Medium</u> Galle |
| 03 | MCC07 | National Certificate in Korean Language Full Time - Day One Year | 1. G. C. E. (O/L) examination in Six (6) subjects in not more than two sittings 2. Age should not be less than 17 years as on 01.01.2012. Those under 22 years are given preference. | <u>Korean Medium</u> Galle, Kegalle Maradana, Matara, Beliatta, Embilipitiya, Warakapola, Kandy, Kuliyapitiya |
| 04 | ECC23 | Certificate for Computer Application Assistants Full Time Three Months (Course with National Vocational Qualification - NVQ) | 1. G. C. E. (O/L) Examination in Six (6) Subjects with passes in Mathematics, Medium Language and English Language in not more than two sittings. 2. Age should be between 17 and 25 years as on 01.01.2012. | <u>Sinhala Medium</u> Ampara, Balapitiya, Beliatta, Embilipitiya, Galle, Gampaha, Kalutara, Weerawila, Maradana, Matara, Medagama, Hasalaka, Dambulla, Nuwara-Eliya, Kuliyapitiya, Wariyapola, Anuradhapura, Polonnaruwa, Kurunegala, Anamaduwa, Dehiattakandiya <u>Tamil Medium</u> Akkaraipattu, Jaffna, Sammanturai |
| 05 | ECC 03 | Certificate in Computer Hardware Full Time Day Three Months (Course with National Vocational Qualification - NVQ) | 1. G. C. E. (O/L) Examination in Six (06) subjects with passes in Mathematics, Science, Medium Language and English Language in not more than two sittings. 2. Should have completed basic Computer Science Course 3. Age should be between 17 and 25 years as on 01.01.2012 | <u>Sinhala Medium</u> Galle, Warakapola, Kuliyapitiya <u>Tamil Medium</u> Akkaraipattu |
| 06 | ECC 04 | Certificate in Computer Networking Full Time Day Three Months (Course with National Vocational Qualification - NVQ) | 1. G. C. E. (O/L) Examination in Six (06) subjects with passes in Mathematics, Science Medium Language and English Language in not more than two sittings 2. Should have completed basic Computer Science Course 3. Age should be between 17 and 25 years as on 01.01.2012. | <u>Sinhala Medium</u> Galle, Warakapola <u>Tamil Medium</u> Akkaraipattu |

| Serial No. | Code No. | Name of Course | Admission Qualifications | Colleges where the Course is available and Medium |
|--------------------------|----------|---|---|--|
| Part Time Courses | | | | |
| 07 | ESC 01.1 | National Certificate in English for Commerce, Industry and Further Education. Part Time - Two Years | 1. G. C. E. (O/L) Examination in Six (06) Subjects in not more than two sittings. (Special consideration will be given to those employed in a supervisory capacity in an Industrial, Commercial or any similar establishment or those who were employed in a similar capacity at an earlier date and those who may qualify for promotion after successful completion of the Course) A basic knowledge of English is essential. 2. Age should not be less than 17 years as on 01.01.2012. | <u>English Medium</u> Akkaraipattu, Ampara, Anamaduwa, Anuradhapura, Badulla, Balapitiya, Bandarawela, Batticaloa, Beliatta, Dambulla, Dehiattakandiya, Embilipitiya, Galle, Gampaha, Hasalaka, Homagama, Kalutara, Kandy, Kegalle, Kuliyapitiya, Kurunegala, Maradana, Matale, Matara, Medagama, Moneragala, Nuwara- Eliya, Pathadumbara, Polonnaruwa, Ratnapura, Sammanthurai, Trincomalee, Vavuniya, Warakapola, Wariyapola, Weerawila, Ratmalana, Jaffna |
| 08 | ECC 03.1 | Certificate in Computer Hardware Part Time - Three Months (Course with National Vocational Qualification - NVQ) (Restricted to those employed in the relevant field) | 1. G. C. E. (O/L) examination in Six (6) subjects with passes in Mathematics, Science, Medium Language and English Language in not more than two sittings. 2. Should have completed basic Computer Science Course 3. Age should not be less than 17 years as on 01.01.2012. | <u>Sinhala Medium</u> Galle, Maradana, Warakapola, Dehiattakandiya, Kandy |
| 09 | ECC 04.1 | Certificate in Computer Networking Part Time - Three Months (Course with National Vocational Qualification - NVQ) (Restricted to those employed in the relevant field) | 1. G. C. E. (O/L) Examination in Six (6) subjects with passes in Mathematics, Science, Medium Language and English Language in not more than two sittings 2. Should have completed basic Computer Science Course 3. Age should not be less than 17 years as on 01.01.2012 | <u>Sinhala Medium</u> Galle, Maradana, Warakapola, Kandy |

| <i>Serial No.</i> | <i>Code No.</i> | <i>Name of Course</i> | <i>Admission Qualifications</i> | <i>Colleges where the Course is available and Medium</i> |
|------------------------|-----------------|--|---|--|
| Special Courses | | | | |
| | | | Full Time Courses | |
| 01 | BSC 16 | Receptionist Full Time Day One Year | 1. G. C. E. (O/L) Examination in Six (6) subjects with passes in Mathematics and Medium Language in not more than two sittings. Should have a Credit pass in English. (i) Competency in Spoken and Written English will be considered. (ii) Candidates will have to sit a written test if so decided by the authorities. (iii) Female candidates are preferred. 2. Age should be between 17 and 25 years as on 01.01.2012. Preference will be given to those under 22 years. | English Medium Galle, Maradana, Matara, Anuradhapura |
| 02 | ECC 12 | Information Communication Technology Technician Full Time Day Six Months | 1. G. C. E. (O/L) Examination in Six (6) subjects with passes in Mathematics, Medium Language and English Language in not more than two sittings 2. Age should be between 17 and 25 years as on 01.01.2012. | Sinhala Medium Kegalle, Warakapola, Badulla, Bandarawela, Moneragala, Kandy, Pathadumbara, Matale, Hasalaka, Beliatta, Rathnapura Tamil Medium Batticaloa, Trincomalee, Vavuniya |
| 03 | ECC 07 | Steward Full Time Day Three Months | 1. G. C. E. (O/L) Examination in Six (6) subjects with passes in Mathematics in not more than two sittings. 2. Age should be between 17 and 25 years as on 01.01.2012 | Sinhala Medium Mradana, Kandy, Anuradhapura Tamil Medium Trincomalee, |
| 04 | ECC 01 | Construction site Supervisor Full Time Day -One Year | 1. G. C. E. (O/L) Examination in Six (6) subjects with passes in Mathematics, Medium Language and English Language in not more than two sittings. 2. Age should be between 17 and 25 years as on 01.01.2012 | Sinhala Medium Galle, Maradana, Rathmalana, Homagama, Kalutara, Balapitiya, Matara, Beliatta, Rathnapura, Embilipitiya, Warakapola, Monaragala, Kandy, Hasalaka, Anuradhapura, Polonnaruwa, Kurunegala, Kuliyaipitiya, Dehiattakandiya, Wariyapola, Anamaduwa Tamil Medium Akaraipattu, Batticaloa, Jaffna, Trincomalee, Vavuniya |