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(Published by Authority)

PART I: SECTION (IIA) - ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

Post - Vacant PAGE PAGE

O4 Examinations, Results of Examinations &c. ... —

IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY "GAZETTE"

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, Corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after **three months** from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 08th January, 2021 should reach Government Press on or before 12.00 noon on 24th December, 2020.

Electronic Transactions Act, No. 19 of 2006 - Section 9

"Where any Act or Enactment provides that any proclamation, rule, regulation, order, by-law, notification or other matter shall be published in the Gazette, then such requirement shall be deemed to have been satisfied if such rule, regulation, order, by-law, notification or other matter is published in an electronic form of the Gazette."

GANGANI LIYANAGE, Government Printer.

Department of Govt. Printing, Colombo 08, 01st January, 2020.



This Gazette can be downloaded from www.documents.gov.lk

1. General Qualifications required:

- 1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A "Sri Lankan" is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.
- 1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01,1961, and who seek appointments to other posts in the public service).
- 1:3 Application from the "New Entrants" Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

2. Conditions of Service-General:

- 2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.
- 2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.
- 2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments :

- 3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:
- 3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.
- 3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.
- 3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.
- 3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade 1 Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Faliure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

- 3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.
- 3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.
- 3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such

Officers may in the first instance be appointed to act in the new post for a specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

4. Terms of Engagement:

- 4:1 Public officers appointed to permanent and pensionable posts should contribute to the 'Widows and Orphans' Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.
- 4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.
- 4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.
- 4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforefeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

$5. \ \textbf{Serving Officers in the Public Service}:$

- 5:1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service. Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.
- 5:2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.
- 5:3 Anyone desiring to recommended a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.
- 5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.
- 5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

${\bf 6. \ Definition \ of \ Salary \ for \ the \ purpose \ of \ Eligibility:}$

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (ii) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

Rules and Instructions for Candidates

"All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968.'

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations

- (i) Suspension from the whole or part of the examination or one subject or a part thereof:
- (ii) Disqualification from one subject or from the whole examination;
- (iii) Debarment from appearing for an examination for a period of one year or two years; (iv) Debarment for life;

Suspension of the certificate for a specified period;

(vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the Supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the

Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come

- late for Practical and Oral Examinations are liable to be refused admission.

 4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.
- 5. Absolute silence should be maintained in the Examination Hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination Hall other than a member of the Examination Hall Staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.
- 6. A candidate's answer script is identified only by the Index Number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

 7. Candidates should write only on the paper provided and should
- not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.
- 8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. It should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination Hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat
- 9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered
- 10. The removal of any paper or stationery supplied to candidates out of the Examination Hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.
- 11. While in the Examination Hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination Hall. Breach of this rule is a punishable act.
- 12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination Hall. Should the Supervisor so requires, each candidate is bound to declare

everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination Hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well

as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence

Candidates should adhere to the following instructions for their own

safety:

- (i) Be at the Examination Hall well in time. It is sufficient to be at the Examination Hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination Hall, make inquiries on a day prior to the date of Examination and be sure of its location.
- (ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.
- (iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination Hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination Hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes
- (iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination Hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.
- (v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

 (vi) When you start answering you should promptly write down your Index Number and the name of the Examination on each sheet of paper
- used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your

answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions

is often liable to affect you adversely.

(ix) When Mathematics Questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into serveral pages if reference must be made to a diagram drawn in an earlier page, that diagram

should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them

- up at the top left hand corner. Do not tie up at the top right hand corner.

 (xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.
- (xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your

Commissioner General of Examinations. Department of Examinations, Pelawatta, Battaramulla.

Posts - Vacant

HEALTH SERVICE COMMITTEE OF PUBLIC SERVICE COMMISSION

Recruitment to the Post of Chief Legal Officer belonging to Executive Service Category of Ministry of Health - 2020

APPLICATIONS are called from only qualified Legal Officers in Grade I of Executive Service Category in Public Service /Provincial Public Service by the order of Health Service Committee of Public Service Commission for the selection of eligible persons to fill the vacancy existing in the post of Chief Legal Officer of Executive Service Category of Ministry of Health. Applications prepared in compliance with the specimen form of application appended to this notification should be sent by registered post to reach the Director (Admin) 07, Ministry of Health, No. 385, Rev. Baddegama Wimalawansa Thero Mawatha, Colombo 10 on or before the below mentioned date. The words "Recruitment to the post of Chief Legal Officer of Executive Service Category of Ministry of Health - 2020" should be clearly mentioned on the top left corner of the envelope.

- (a) Closing date of applications is 25.01.2021.
- **Note.** Complaints made about loss or delay of applications or any other connected letter in the post will not be considered. Any liability resulting from delaying applications until the closing date of applications should be borne by the candidates themselves.
- 01. Method of Recruitment. From the applicants who possess the qualifications prescribed in the notification, the candidate who secures the highest marks on the results of an interview conducted to check the eligibility by an interview board appointed by the Health Service Committee of Public Service Commission, will be recruited to fill the vacancy. The interview to check the eligibility will be conducted in accordance with the marking scheme (mentioned under No. 06) approved by the Health Service Committee of Public Service Commission. Appointment to this post is made from the Legal Officers in Grade I considering the experience and merit. Where qualified officers are not available in the Ministry of Health for the post of Chief Legal Officer, recruitment will be done from the Legal Officers in Grade I of Executive Service Category in the Public Service / Provincial Public Service considering the experience and merit.

02. Terms of Engagement:

- (i) This post is permanent and pensionable. You should contribute to the Widows' and Orphans' Pension Scheme / Widowers' and Orphans' Pension Scheme as prescribed by the Government from time to time
- (ii) Officers appointed to this post are subject to an acting period of one year.
- (iii) This appointment shall be subject to the Procedural Rules of the Public Service Commission, Establishments Code of the Democratic Socialist Republic of Sri Lanka, Financial Regulations of the Government and other departmental orders.

3. Qualifications:

3.1 Professional Qualifications:

Should be a Legal Officer in Grade I belongs to the Executive Service Category in the Public Service / Provincial Public Service.

3.2 Physical Fitness:

Every candidate should physically and mentally fit to serve in any part of the Island and to perform the duties of the post.

3.3 Other Qualifications:

- · Should be a citizen of Sri Lanka
- Should be excellent in character
- Should have been confirmed in the service
- Should have satisfied all required qualifications as at the closing date of applications
- Should be proficient in English Language.

04. Age Limit. – Not applicable.

05. Salary Scale.— In terms of the Schedule I of the Public Administration Circular No. 03/2016 dated 25.02.2016, this post is entitled to the monthly salary scale of Rs.76,175-16x2,170- Rs. 110,895/-(SL-1-2016) (In Grade 1). You will be paid salaries according to the provisions of the above circular and Schedule II of the same.

06. The interview conducted for checking the eligibility will be based on the following marking scheme:

Key areas for which marks are given		Maximum marks	Minimum marks required for selection
01. Experience 5 marks for one year, 2.5 marks for 06 months and 1.25 marks for 03 months will be given for service period in Grade I 02. Merit i. Educational Qualification (Highest) - A degree in Law obtained from a recognized university - Maximum for PhD	12	50	The candidate who secures the highest marks on the performance at the interview conducted for checking the eligibility, will be
- Maximum for Post- Graduate Degree - Maximum for Post- Graduate Diploma	$\begin{bmatrix} 12 \\ 10 \\ 08 \end{bmatrix}$	30	recruited
 ii. Legal Capacity Solve a legal problem given at the time of interview Knowledge on modern trends in the field of Law 	07 03	10	
iii. Performance at the interviewGeneral knowledge and intelligenceAbility to explain ideas clearly and personality	05 05	10	

07. *Identity of Candidates.*— Only the candidates who have submitted applications which are complete in all respects will be called for the interview conducted to check the eligibility.

Originals and duly certified copies of all certificates should submitted at the interview.

Any of the following should be submitted to prove the identity of the candidate at the interview.

- 1. National Identity Card issued by the Commissioner of Registration of Persons.
- 2. Valid passport

08. Method of application:

- (i) Specimen form of the application is appended to this notification. Application should be prepared on A4 size paper in such a way that No. 01 to 05 appear on the 1st page, No. 06 to 08 appear on the second page and the rest on the other pages. The applicant should fill the application in his/her own handwriting.
- (ii) Candidate's signature in the application form should be attested by a Principal of a Government School/ Justice of the Peace/ Commissioner for Oaths / Attorney at Law / Notary Public / Commissioned Officer in tri forces or an officer in the Public Service whose monthly consolidated salary is Rs.47, 615/-.
- (iii) Applicants who are already in the Public Service or Provincial Public Service should send their applications through the respective Head of the Department.
- (iv) Applications not complying with the specimen form of application appended to this notification will be rejected. No complaint about loss or delay of applications in the post will be considered.
- 09. Furnishing false information.— If any information furnished in the application is found to be false or incorrect before recruitment, your candidature will be cancelled. If so found after recruitment, you are liable to be dismissed from service subject to relevant action.

- 10. In the event of any inconsistency between the Sinhala, Tamil and English texts of this notification, the Sinhala notification shall prevail.
 - 11. The decision of the Appointing Authority will be final in respect of filling the vacancy.

By the order of Health Service Committee of Public Service Committee

Dr. S. H. Munasinghe, Secretary, Ministry of Health.

"Suwasiripaya" No. 385, Rev. Baddegama Wimalawansa Thero Mawatha, Colombo 10, 15th December, 2020.

SPECIMEN FORM OF APPLICATION

Recruitment to the Post of Chief Legal Officer belonging to the Executive Service Category of the Ministry of Health - 2020

	District of Residence :
01.	1 Name with initials: Mr/Mrs/Miss:
	2 Name in full :
	3 Name in full:
02.	1 Address (Private) :
	(In English Block Capitals) 2 Address (Private):
	(In Sinhala/Tamil)
	3 Address (Official):
	(In English Block Capitals) 4 Address (Official):
	(In Sinhala/Tamil)
	(Officer in the Public Service / Provincial Public Service /should mention their official address. Any change of the address should be informed immediately.)
	5 Telephone Number (Personal)
	6 Telephone Number (Official)
	7 E- mail Address
03.	1 Date of birth: Year: Month: Date:
	2 Age as at the closing date of applications : Years :, Month :, Days :
04.	ational Identity Card No. :
05	ender (Male/Female)

06. Qualifications:- Date of appointment to the post of Legal Officer in Grade I of the Executive Service Category : 6.1 Experience :
6.2. Relevant Educational Qualification / Qualifications :
07. Certification of the Applicant:-
I hereby declare that the particulars furnished by me in this application are true and correct. I am also aware that any of the particulars in this application is found to be false or incorrect before selection my application will be rejected an I am liable to be dismissed from service without any compensation if any such information is found to be false or incorrect after selection.
Signature of the Applicant.
08. Attestation of the Signature of the Applicant:-
I certify that the applicant Mr/Mrs/Miss
Signature of the Attestor. (Place rubber stamp) Full name:
Address:
I certify that the applicant Mr./Mrs./Miss
Name:

AMENDMENT OF CLOSING DATE OF APPLICATIONS FOR RECRUITMENT OF REGISTRAR OF BIRTH, DEATH AND MARRIAGES OF THE REGISTRAR GENERAL'S DEPARTMENT

IT is kindly notified that the closing date of application for recruitment for the post of Birth, Death and Marriages Registrar for the Divisions appearing in the *Gazette* No. 2202 of 13.11.2020 which was published by me is extended as 15.01.2021.

02. Please note that the closing date of applications olny changed, all other details in the said *Gazette* notification remain unchanged.

K. G. DHARMATHILAKE, Registrar General.

Department of Registrar General, No. 234/A3, Denzil Kobbekaduwa Mawatha, Battaramulla.

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