

N. B.— Part II of the *Gazette* No. 1,640 of 05.02.2010 was not published.

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## The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 1,641 - 2010 පෙබරවාරි 12 වැනි සිකුරාදා - 2010.02.12  
No. 1,641 - FRIDAY, FEBRUARY 12, 2010

(Published by Authority)

### PART I : SECTION (IIA) — ADVERTISING

*(Separate paging is given to each language of every Part in order that it may be filed separately)*

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#### IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after three months from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 19th February, 2010 should reach Government Press on or before 12.00 noon on 05th February, 2010.

LAKSHMAN GOONEWARDENA,  
Government Printer.

Department of Govt. Printing,  
Colombo 08,  
January 01, 2010.

**Rules and Instructions for Candidates**

"All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968."

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :-

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for practical and oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination hall other than a member of the Examination hall staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the index number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. If should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination hall. Should the Supervisor so requires each candidate is bound to declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

**Candidates should adhere to the following instructions for their own safety :-**

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your index number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Depart. of Examinations, Commissioner General of Examinations, Pelawatta, Battaramulla.

## **Examinations, Results of Examinations &c.**

### **DEPARTMENTAL EXAMINATION FOR PRELIMINARY GRADE MEDICAL OFFICERS AND DENTAL SURGEONS - MARCH - 2010**

IT is hereby notified that the Departmental Examination for Preliminary Grade Medical Officers and Dental Surgeons which should be passed by Preliminary Grade Medical Officers before promotion to Grade II in terms of Section 07 of the Minute of Medical Officers in the Health Services, published in the *Gazette (Extra Ordinary)* No. 662/11 of 17.05.1991 of the Democratic Socialist Republic of Sri Lanka, and which should be passed by Dental Surgeons before confirmation in the service will be held on 28.03.2010 in Sinhala, Tamil and English media. The venue and the time of the examination will be notified along with the Admission Card.

02. *Qualifications.* - Preliminary Grade Medical Officers and Dental Surgeons who have not completed the relevant examination can apply for this examination.

03. *Applications.* - Applications prepared by the candidates as per specimen appended to this letter should be sent under registered cover to reach the Director (Examinations), "Suwasiripaya", No. 385, Ven. Baddegama Wimalawansa Thero Mawatha, Colombo 10, on or before 12.03.2010 through their Heads of Institutions. The Head of Division should certify the accuracy of contents in each application. A self addressed envelope in the size of 9" x 4" inches, affixed with stamps to the value of Rs. 30.00 should be sent along with the application. (Candidates can write their official or private address). Applications which are received late, incomplete or inaccurate will be rejected.

#### *04. Examination fees :*

- (i) Candidates who sit the examination for the first time need not pay examination fees. However, in every subsequent sitting they should affix stamps to the value of Rs. 25 per subject in the stamps cage provided for in the application and cancel same by placing their signature and the date.
- (ii) The fees once paid will not be allowed to transfer for any other Examination or refunded under any circumstances.
- (iii) If you did not receive your admission card due to any unavoidable reason you can trace your examination centre and the index number through the web site ; If you were able to trace your examination centre and the index number as mentioned above you are permitted to be resented at the examination centre in the web site together with a letter attesting your signature by your immediate superior officer and sit the examination by establishment of your identity. (Web site : [www.health.gov.lk](http://www.health.gov.lk)).

#### *05. Admission to the Examination:*

- (i) Candidates whose applications have been accepted will be issued with Admission Cards. They should duly complete and submit same to the Supervisor at the Examination Centre. Otherwise they will not be allowed to sit the examination.
- (ii) Candidates should prove their identity to the Supervisor at the examination hall. For this purpose one of the following documents will be accepted :
  - (a) National Identity Card ;
  - (b) Departmental Identity Card ;
  - (c) Driving License ;
  - (d) Passport.

06. *Scheme of the Examination.* - The examination will consist of three written question papers and a Sinhala/Tamil *Viva Voce* test. Each part will receive 100 Marks. Candidates should score a minimum of 50 marks for a pass in each part. The Examination can be completed at one sitting or at several sittings.

#### *07. Syllabus of the Examination :*

##### *7.1 Written Examination :*

##### *7.1.1 Establishments Code :*

Duration 02 hours. Should answer five (05) out of eight (08) questions. Total marks 100.

*Syllabus :*

(i) *Establishments Code :*

- (a) Part I - Chapters II, III, V, VI, VII, VIII, IX, XI, XII, XIII, XV, XXIV, XXV, XXVII, XXVIII, XXX, XXXI, XXXII, XXXIII  
(b) Part II - Chapters XLVII and XLVIII ;

(ii) General Regulations of the Department of Health Services ;

(iii) Orders of the Public Service Commission.

7.1.2 *Administration of Hospitals and Dispensaries :*

Duration 1 1/2 hours. Total marks 100. Should answer four (04) questions out of seven (07) questions.

*Syllabus :*

Health Manual :

Part I - Medical Services

Part II - Laboratory Services

7.1.3 *Accounts :*

Duration 02 hours. Should answer 04 questions out of 7 questions. Total Marks 100.

*Syllabus :*

(i) Financial Regulations - Part I

Chapter I - All Sections

II - All Sections

III - All Sections

IV - All Sections

V - Sections 1, 2, 3, 4 and 6

VI - All Sections

VII - Sections 1, 2, 3, 4 and 6 ;

(ii) Regulations of Stores Accounts of the Department of Health Services ;

(iii) Sections of Finance in the Manual of the Department of Health Services ;

(iv) Financial Regulations relating to the daily routine duties of a Medical Officer of Health.

7.2 *Viva Voce* - Sinhala/Tamil – The Staff Officers in the Department of Health Services will conduct this Examination in Colombo to examine the proficiency in Sinhala/Tamil Language. Total Marks 100. Skills of Officers to discuss on matters pertaining to their daily routine duties will be examined.

8. Please bring the contents of this circular to the notice of all relevant officers in your Division/Specialized Campaign/Institution. The information is also available in the Web Site - [www.health.gov.lk](http://www.health.gov.lk)

H. SHRIYANI FERNANDO,  
Deputy Director General (Admin.) 02,  
for Director General of Health Service.

My No. : CF/EXC/01/2010,  
Ministry of Health, Nutrition and Welfare,  
"Suwasiripaya",  
No. 385, Ven. Baddegama Wimalawansa Thero Mawatha,  
Colombo 10,  
25th January, 2010.

## For Office Use Only

01. (a) (i) Name of the Applicant (In Sinhala or Tamil with initials at the end) :\_\_\_\_\_

(ii) Name of the Applicant (In English Capitals with initials at the end) :

[illegible]

(iii) Names denoted by initials (In English Capitals) :

[illegible]

- (b) (i) Designation (Medical Officer/Dental Surgeon): \_\_\_\_\_.
- (ii) Date of Internship Appointment : \_\_\_\_\_.
- (iii) Date of appointment to the Preliminary Grade : \_\_\_\_\_.

02. Subjects offered (Mark '✓' within the cages against the subjects you offer in this Examination. Mark "X" against the subjects not offered) :

Administration of Hospitals and Dispensaries	<input type="text"/>	Accounts	<input type="text"/>
Establishments Code	<input type="text"/>	Sinhala <i>Viva Voce</i>	<input type="text"/>
Tamil <i>Viva Voce</i>	<input type="text"/>		

03. Medium you sit for the examination (Sinhala/English/Tamil) :\_\_\_\_\_.

04. (a) Present Station :\_\_\_\_\_.

(b) District of the Present Station :\_\_\_\_\_.

(c) The nearest Nursing Training School for you to sit for the examination :\_\_\_\_\_.

(d) Please mark "✓" in the relevant cage of the examination centre you prefer out of the following centers. (If any or several examination centres, out of those given below, would be cancelled due to a departmental requirement or due to absence of a sufficient number of candidates. In such an instance, the candidates already attached to such centers would be re-attached to a closest examination centre or to another centre as decided by the Director General of Health Services).

Colombo		Kandana		Hambantota	
Kaluthara		Galle		Badulla	
Kurunegala		Anuradhapura		Rathnapura	
Kandy		Batticaloa		Jaffna	
Ampara		Vavuniya			

(e) Whether a self-addressed envelop in the size of 9x4 inches with stamps affixed to the value of Rs. 30.00 has been attached to the application to post the Admission Card? :\_\_\_\_\_.

(f) (i) Postal Address to post the Admission Card (in Sinhala/Tamil) :\_\_\_\_\_.

(ii) Postal Address to post the Admission Card (in English Capitals) :\_\_\_\_\_.

05. (a) Whether you sit for the examination for the first time :\_\_\_\_\_.

(b) If not so, have you affixed stamps to the application? :\_\_\_\_\_.

Stamp Cage

06. *Certificate of the Candidate :*

- (i) I do hereby certify that the particulars furnished by me in this application are true and accurate to my knowledge and I need not affix stamps since I sit the Examination for the first time/have affixed stamps to the value of Rs. .... since I repeat the Examination\* and the stamps affixed by me to the application are genuine and not used.
- (ii) I agree to abide by the rules and regulations stipulated by the Department of Health for the conduct of this Examination and if I was found ineligible in accordance with the scheme of the Examination I agree with whatever decision taken for the cancellation of my candidature.

\_\_\_\_\_,  
Signature of the candidate.

Date :\_\_\_\_\_.

07. *Certification of Head of Institution :*

\*Mr./Mrs./Miss .....is well known to me and in the application are correct in accordance with the particulars available in his/her\* personal file and he/she\* is eligible to sit for the examination he/she\* sits the Examination for the first time/repeats the Examination\* he/she\* need not affix stamps/has affixed stamps to the value of Rs..... to the Application and he/she\* placed his/her\* signature in my presence.

\_\_\_\_\_,  
Signature of Head of Institution/Frank/Rubber Stamp.

Date :\_\_\_\_\_.

08. *Certificate of the Head of Decentralized Unit/Specialised Campaign :*

\*Mr./Mrs./Miss ..... serves as a Medical Officer/Dental Surgeon\* in my Division/Campaign\* and the particulars furnished by him/her\* in the Application are correct in accordance with the particulars available in his/her\* personal file and he/she\* is eligible to sit for the Examination.

\_\_\_\_\_,  
Signature of Head of Decentralized Unit/  
Specialised Campaign (Frank/Rubber Stamp).

Date :\_\_\_\_\_.