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The Gazette of the Democratic Socialist Republic of Sri Lanka

EXTRAORDINARY

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(Published by Authority)

PART I : SECTION (I) — GENERAL

Government Notifications

THE CENSUS ORDINANCE (CHAPTER 143)

RULES made by the Minister of Finance, Economic Stabilization and National Policies under section 5 of the Census Ordinance (Chapter 143).

RANIL WICKREMESINGHE,
Minister of Finance, Economic Stabilization
and National Policies.

Colombo,
28th June, 2023.

Rules

PART 1 : PRELIMINARY

1. These rules may be cited as the Rules of Census of Population and Housing 2024.
2. In these rules, unless the context otherwise requires, “Ordinance” means the Census Ordinance (Chapter 143); ‘Superintendent’ means the Superintendent of Census, ‘Commissioner’ means the Commissioner of Census, ‘Deputy Commissioner’ means the Deputy Commissioner of Census, ‘Assistant Commissioner’ means the Assistant Commissioner of Census (Superintendent of Census and Commissioners of Census has been published by Extraordinary Gazette Notification No. 2264/8 dated 25th January 2022.) In addition to that, the officers involved in the Census duties are also meant as ‘Census Officer’.



PART II: GENERAL

1. The Listing stage of the Census of Population and Housing – 2024 shall be conducted as follows.

Process

Time Frame

Numbering all buildings and Census units and paste the same numbered labels on every Census units and collect information about those units and obtaining positional coordinates of locations of buildings using a digital device.

within 3rd and 4th quarters in 2023

2. Every person should supply the information relevant for the listing stage to the Census officer appointed for the relevant area by as the Superintendent or Commissioner
3. Particulars entered in the listing schedule should be checked by supervisors who are appointed by the Superintendent or the Commissioner.

PART III: DUTIES OF CENSUS OFFICERS

1. Any power or duty delegated or assigned on the Superintendent by the Ordinance or any other rule made thereunder, the general or special direction of the Superintendent, may be exercised or performed by a Deputy Superintendent of Census throughout the Island or by a Deputy / Assistant Superintendent of Census in the relevant area prescribed for the said Deputy / Assistant Superintendent of Census.
2. Any power or duty delegated or assigned on a Commissioner by the Ordinance or any other rule made thereunder, may be exercised or performed by a Deputy / Assistant Commissioner within the area for which he/she is appointed, under the general or special direction of the Commissioner of that area.
3. Every Census Officer should attend for instruction classes or inspections on such dates and at such times and places as directed by the Superintendent or Commissioner or the Deputy / Assistant Commissioner of the area for which he/she is appointed as a Census Officer.
4. A Census Officer employed for the purpose of listing duties should not, except in connection with the particular service generally, divulge or communicate to any other person, without lawful authority, any information obtained by him for the purpose of completing a schedule.
5. A Census Officer employed for the purpose of listing duties should not disclose the information contained in the tablet computer relating to the listing duties, schedules or other documents to any person not authorized to do so until those are in his custody.
6. Every Census Officer employed for the purpose of taking any Census duties should make and sign the following oath or affirmation.

I,, sincerely and truly affirm and declare that I will faithfully and honestly fulfill my duties as in conformity with the requirements of the Census Ordinance and all the rules made there-under, and that I will not, without due authority on that behalf, publish or communicate any information which I may obtain in the course of my employment as a Census Officer.

.....
Signature

Before me.

Place

Date

.....
Signature & Designation

7. An officer, who is engaged directly in the administration or technical functions of the Census, should make above mentioned affirmation before an officer holding higher rank than the rank of Census Officer.

PART IV : INFORMATION REQUIRED FOR LISTING PURPOSES

1. Particulars of information that shall be obtained on the Census Schedules for the listing purposes are given below.

(a) Listing Schedule

- (i) The following details of individuals.

Name:
Postal Address:
Telephone number to contact a member of the unit:

- (ii) The following information about building

Name of the Building:
Location of the Building
Latitude:
Longitude:
Number of the floors in the Building:

- (iii) The following information about listing units

Type of the unit:
Number of Buildings in the Non-Residential Unit:
State of Non-Residential Unit:
Structure of the Housing Unit:
Number of Households in the Housing Unit:
Number of usual residents in the unit:
Whether the unit has ability / facility and wiliness of the unit to provide information through internet for upcoming census:
Whether the premises of the unit or the premises where the unit is located has been affected by a disaster situation within the last 5 years:
Whether any members of the unit engage in agriculture related activities:
Whether key decision makers in Agricultural activities in the unit:
Agricultural land area:
Purpose of the Agricultural activities:
Whether any member of the unit carries out any non-agricultural economic activity within the unit/ within the premises or out of premises, without a separate building (For Housing Units, Collective Living Quarters and Residential Institutes only):

- (iv) Special enumeration units identified

Identification information of the officer who should coordinate about the special enumeration unit
Name:
Designation:
Telephone number:

- (v) Number of the roofless persons in the Census block:

2. A Census Officer may obtain the information necessary for the Census by asking questions relating to the particulars prescribed in Rule I of this Section from all persons within his/her area regarding themselves as the persons constituting their respective households or by arranging the particulars to be entered by such persons on prescribed forms.

3. A Census Officer may inquire and revise the information collected on usual residents and housing units by the place of usual resident at any appropriate time as directed by the Superintendent.
4. A Census Officer may in order to satisfy him/herself if the particulars referred to in Rule I of this Section regarding any person had been recorded and ask personal questions relating to his/her name and the place where he/she usually resides for recording all or some of the particulars referred to in Rule I of this Section, and it shall be the duty of that person to answer these questions.

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