

ශ්‍රී ලංකා ප්‍රජාතාන්ත්‍රික සමාජවාදී ජනරජයේ ගැසට් පත්‍රය

The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 2,032 – 2017 අගෝස්තු මස 11 වැනි සිකුරාදා – 2017.08.11

No. 2,032 – FRIDAY, AUGUST 11, 2017

(Published by Authority)

PART I: SECTION (IIA) – ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

	PAGE	PAGE
Post - Vacant	—	Examinations, Results of Examinations &c. ... 1797

- N. B.**— (i) Twentieth Amendment to the Constitution Bill was published as a supplement to the Part II of the *Gazette of the Democratic Socialist Republic of Sri Lanka* of July 28, 2017.
- (ii) Provincial Councils Elections (Amendment) Bill was published as a supplement to the Part II of the *Gazette of the Democratic Socialist Republic of Sri Lanka* of July 28, 2017.

IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, Corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after **three months** from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 31st August, 2017 should reach Government Press on or before 12.00 noon on 18th August, 2017.

Electronic Transactions Act, No. 19 of 2006 - Section 9

“Where any Act or Enactment provides that any proclamation, rule, regulation, order, by-law, notification or other matter shall be published in the *Gazette*, then such requirement shall be deemed to have been satisfied if such rule, regulation, order, by-law, notification or other matter is published in an electronic form of the *Gazette*.”

GANGANI LIYANAGE,
Government Printer (Acting)

Department of Govt. Printing,
Colombo 08,
01st January, 2017.

This Gazette can be downloaded from www.documents.gov.lk



Rules and Instructions for Candidates

"All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968."

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations:—

- (i) Suspension from the whole or part of the examination or one subject or a part thereof;
- (ii) Disqualification from one subject or from the whole examination;
- (iii) Debarment from appearing for an examination for a period of one year or two years;
- (iv) Debarment for life;
- (v) Suspension of the certificate for a specified period;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the Supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for Practical and Oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination Hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination Hall other than a member of the Examination Hall Staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the Index Number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. It should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination Hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination Hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination Hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination Hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination Hall. Should the Supervisor so requires, each candidate is bound to

declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination Hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

Candidates should adhere to the following instructions for their own safety:—

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination Hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination Hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination Hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination Hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination Hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your Index Number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics Questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Commissioner General of Examinations,
Department of Examinations,
Pelawatta, Battaramulla.

Examinations, Results of Examinations &c.

MINISTRY OF EDUCATION

The Efficiency Bar Examination for the Officers in Class 2 of the Sri Lanka Principals' Service – 2017

IT is hereby notified that the Efficiency Bar Examination for Officers in Class 2 of the Sri Lanka Principals' Service – 2017 as per the Service Minute No. 1885/31 dated 22.10.2014 of the Sri Lanka Principals' Service will be held in Colombo in the month of December 2017.

02. The syllabus and the other Provisions that are applicable to the examination have been published in the *Gazette Extraordinary* No. 1885/31 dated 22.10.2014 of the Democratic Socialist Republic of Sri Lanka. The said syllabus and the other relevant Provisions have been mentioned below for the convenience of the candidates.

(a) *Procedure of the Examination.* - The subjects of the Efficiency Bar Examination are mentioned below :

- (i) Subject No. 01 – School Administration and Supervision: -100 Marks – 03 hours
- (ii) Subject No. 02 – School Planning :- 100 Marks – 03 hours
- (iii) Subject No. 03 - New trends and practices of Education: -100 Marks - 03 hours

Syllabus: -

- (i) *School Administration and Supervision :*
Questions have been included to examine the candidate's knowledge and the comprehension relating to the role of a Principal for good governance of a school. It is expected to evaluate the candidate's knowledge on the fields of school management methodologies, preparation of timetables, delegation of responsibilities, community participation for school development, school based management, school based teacher development, teachers' welfare, student benevolent school concept, student centered education.
- (ii) *School Planning :*
Questions are included to examine the knowledge of candidate and the comprehension relating to the role of a Principal in a school as a pioneer of the development. It is expected to evaluate the knowledge on school

management Boards, vision and mission of school. Preparation of school information base, corporate Plans, long term and short term plans, annual implementation plans, planning of school networks and resources contribution of the school towards the Divisional Development.

(iii) *New Trends and Practices of Education :*

It is expected to evaluate the knowledge of candidate on the subject matters such as new concept on learning and teaching, logical thinking, equality in education, non-formal education, adult education, lifelong education, competency based education, Education for living and student counselling and professional guidance.

03. A candidate should obtain minimum of 40 % or higher marks for each paper that he/she is applying for in order to getting through the examination. Arrangements will be made by the Department of Examinations, Sri Lanka to send the results personally to all the applicants, who sat the examination or to publish the results in the website of www.results.exams.gov.lk of Sri Lanka Department of Examinations.

04. *Language Medium of the Examination:* - Sinhala and Tamil (Candidates are not permitted to later change the language medium applied for the Examination.)

05. If it is revealed that any candidate is sitting the Examination in a language, through which he/she is not entitled to sit the Examination, his/her candidature will be cancelled.

5.1 The Result sheet including the results of all the Candidates sat the Examination will be provided to the Secretary of the Ministry of Education. Personal result sheets for Candidates sat the Examination will not be issued by the Commissioner General of Examinations.

06. In accordance with the following format, the application should be prepared in the way that numbers 01 to 06 should appear on the first page while the rest should appear on the second page and information related to the application should be clearly completed in their own hand writing. Applications that are not in conformity with the specimen application and applications, where information has been stated incompletely are rejected without notice.

It is notified that keeping a photocopy of the perfected application and the receipt related to the Examination fee will be beneficial. Further, candidate should inquire whether the perfected application is in conformity with the specimen application mentioned in the Notification of the Examination. It is further informed that the application will be rejected if it is not in conformity with the specimen application. It is informed that it is required to indicate the title of the Examination appearing on the head should be mentioned in English Language in applications that are submitted in Sinhala in addition to Sinhala language or English Language in applications that are submitted in Tamil in addition to Tamil Language in the preparation of such applications.

(Punishment for the provision of false information: - Accurate information should be carefully provided by a Candidate in filing the application. The candidature can be cancelled in any occasion prior to the Examination or during the examination and after the examination if it is revealed that a candidate is not eligible in terms of the Rules and Regulations of this Examination.)

07. The Examination will be conducted by the Commissioner General of Examinations and Candidates are bound to adhere by the Rules and Regulations that are imposed by him for the conduct of the Examination. The Rules and Regulations for the Examination have been published at the end of this Notification.

08. Applications should be sent by the Registered Post through Divisional Director of Education/Zonal Director of Education or Additional Provincial Director of Education/Provincial Director of Education or through the Head of your Institution to reach Commissioner General of Examinations, Organizations and Foreign Examinations Branch, Department of Examinations, Sri Lanka, Post Box 1503, Colombo on or before 12th September 2017. Applications that are sent after this date shall be rejected.

09. With the presumption that only the candidates fulfilling qualifications stipulated in the *Gazette* notification have applied for the Examination, admissions shall be issued by the Commissioner General of Examinations to the candidates, who have submitted duly perfected applications and if it is applicable, along with the receipt issued after paying the Examination fee on or before the closing date of applications. A newspaper notification on the issuance of admissions shall be published by the Department of Examinations immediately after issuing admissions to candidates. A candidate, who does not receive his/her admission two or three days after publishing the notification, should inform the Department of Examinations, Sri Lanka, as indicated in the advertisement.

Full name, address, National Identity Card Number of the candidate and the Title of the Examination, for which the candidate has applied for should be indicated in notifying the Department. If the candidate resides outside Colombo, it will be effective to fax a request letter along with such details of the candidate including a fax Number of the candidate to receive a copy of the admission *via* fax, to the Fax No. mentioned in the Notification. It will be useful to be in preparedness to produce a copy of the application that was kept by candidate in order to substantiate the candidanship of the applicant, copy of the receipt obtained if payment of examination fees is applicable and the receipt issued for sending the application in registered post when making inquiries from the Department of Examinations. Issuance of an admission to a candidate should not be considered as an acceptance that he/she has fulfilled qualifications to sit the Examination.

10. (i) Signature of the candidate both in the application and the admission issued for the Examination should have been certified by the Head of the Institution or an Officer authorized by the Head of the Institution. A candidate should sit the Examination at the examination hall prescribed for him/her under the prescribed Index No. and should hand over the admission, in which his/her signature has been attested, to the Supervisor of the Examination on the first day of the Examination. A candidate, who does not submit his/her admission, is not permitted to sit the Examination.

(ii) Complaints (submitted later) of Candidates, who fail to fulfil the requirements mentioned in the para 08 above, will not be entertained.

11. It is the responsibility of the Candidates to submit evidences for substantiating the identity of the candidate sat the Examination Hall :

(i) Valid National Identity card issued by the Department for Registration of Persons or,

(ii) Valid Passport will only be accepted for that purpose,

12. *Examination Fees: -*

(a) Fees charged for this Examination will not be refunded under any circumstances and it is not allowed to transfer the fees as a fee for another examination.

(b) Fees will not be charged for the entire Examination or part thereof in the first sitting.

(c) The fees charged subsequently for each sitting has been mentioned below :

For the Full Examination :Rs. 500
For One Subject :Rs. 250

The receipt obtained by paying this Examination fee to any Post Office of the Island to be credited to the revenue head 2003-02-13 of the Commissioner General of Examinations should be affixed firmly on the specified place of the application. It will be beneficial for the candidate to retain a photocopy of the receipt. Further, money orders or stamps will not be entertained for the Examination Fee.

13. Candidates are subject to rules and regulations imposed by the Commissioner General of Examinations on the conduct of Examinations and releasing of results. It is informed that candidate is liable to any punishment imposed by the Commissioner General of Examinations in case such rules and regulations are violated by the candidate.

14. In case any inconsistency prevails among language texts of this notification published in Sinhala, Tamil and English languages, the notification in the Sinhala medium shall prevail in such an instance.

15. Further, the Secretary of Education reserves the right of deciding any matter, which is not covered by this notification.

SUNIL HETTIARACHCHI,
Secretary,
Ministry of Education.

At the Ministry of Education,
Isurupaya, Pelawatte,
2017.

SPECIMEN APPLICATION

ශ්‍රී ලංකා විදුහල්පති සේවයේ 2 වැනි පන්තියේ නිලධාරීන්
සඳහා වන කාර්යක්ෂමතා කඩඉම් විභාගය - 2017

EFFICIENCY BAR EXAMINATION FOR OFFICERS IN CLASS 2 IN
SRI LANKA PRINCIPALS' SERVICE –2017

(Please submit to reach the Commissioner General of Examinations, Organizations and Foreign Examination Branch, Department of Examinations, Sri Lanka, P.B.1503, Colombo through Divisional or Zonal Director of Education/Additional Provincial Director of Education/ Provincial Director of Education. The Title of the

Examination should be mentioned in the top left-hand corner of the envelope.)

01. Language Medium of sitting the Examination :
(State the relevant Number inside the cage)

Sinhala - 2 ☐
Tamil - 3 ☐

02. (i) Name in Full (In English Block capitals) :———. (Eg.: HERATH MUDIYANSELAGE SAMAN KUMARA GUNAWARDHANA)

(ii) Name by indicating the Last name at the beginning and initials of the other names at the end (in English Block Capitals) :———. (Eg.: GUNAWARDHANA, H.M.S.K.)

(iii) Name in Full (in Sinhala/Tamil) :———.

03. Address:

(i) Private Address :———.

(ii) Official :———.

(iii) Address to which the admission should be sent :———.

(In English Block Capitals):

(iv) Telephone No: (Official) :———.

04. (i) Class/Grade in the Principals' Service :———.

(ii) School/Office :———.

(iii) Provincial Department of Education/ Zonal Office of Education :———.

05. (i) National identity Card Number :

(ii) Date of Birth:

Year Month Date

(iii) Sex: Male - 0 ☐
Female - 1 ☐

(Indicate the relevant number inside the cage)

06. Subjects applied for with the subject Number mentioned under para 02 (a) of the *Gazette* Notification.

Subject No. 01 – School Administration and Supervision ☐

Subject No. 02 – School Planning ☐

Subject No. 03 – New trends and practices in Education ☐

Write the relevant Subject number/ numbers inside the cages

07. The Officers, who have passed the Subject of School Administration and Supervision in the Efficiency Bar Examination conducted previously in accordance with the Sri Lanka Principals' Service Minute of No. 1086/26 dated 02.07.1999 are exempted from the requirement of passing the Subject of School Administration and Supervision in this 2nd Efficiency Bar Examination as per the Circular No. 33/2014 issued by the Ministry of Education. If you have passed the Subject, indicate the year, Pass obtained and the medium

<i>Subject</i>	<i>Year</i>	<i>Pass obtained</i>	<i>Medium</i>
School Administration and Supervision			

08. Examination Fees :

- Post Office/ Sub Post Office, to which examination Fees have been paid :_____.
- Amount Paid :_____.
- Date of making the Payment :_____.
- Receipt Number :_____.

Firmly affix the receipt here from an edge of it
(It may be useful to keep a copy of the receipt with you.)

09. I do hereby declare that the aforementioned information is accurate. Further, I do agree with the rules and regulations imposed by the Commissioner General of Examinations on the conduct of the Examination and on releasing results. Further, I do hereby declare that I am subject to the Rules and Regulations imposed by the Commissioner General of Examinations on Conducting the Examination and on releasing results.

_____,
Signature of the Candidate.

Date :_____.

10. Commissioner General of Examinations :

I do certify that the aforementioned candidate is an officer of my Division/Zone/Province. Further, I do certify that the Candidate is exempted from paying the

Examination Fees/Candidate has affixed the receipt issued after paying the Examination Fess accurately.

_____,
Signature of Divisional or Zonal Director
of Education/Additional Provincial Director
of Education/ Provincial Director of Education.

Address :_____.

Date :_____.

(Substantiate with the Official Frank)

(Please delete the words that are not applicable)

08-436/1

MINISTRY OF EDUCATION

The Efficiency Bar Examination for the Officers in Class 3 of the Sri Lanka Principals' Service – 2017

IT is hereby notified that the Efficiency Bar Examination for Officers in Class 2 of the Sri Lanka Principals' Service – 2017 will be held in Colombo in the month of December in 2017 as per the Service Minute of the Sri Lanka Principals' Service No. 1885/31 dated 22.10.2014.

02. The syllabus and the other Provisions that are applicable to the examination have been published in the *Gazette* Extraordinary No. 1885/31 dated 22.10.2014 of the Democratic Socialist Republic of Sri Lanka. The said syllabus and the other relevant Provisions have been mentioned below for the convenience of the candidates.

(a) *Examination Procedure.*– The subjects of the Efficiency Bar Examination are mentioned below :–

(i) Subject No. 01 – Provisions of the Establishments Code and the Procedural rules of the Public Service Commission
100 Marks – 02 hours

(ii) Subject No. 02 – Financial Administration in Schools and Financial Regulations
100 marks – 02 hours

Syllabus : -

(i) Provisions of the Establishments Code and the Procedural rules of the Public Service Commission – Knowledge in the Chapters VII, VIII, IX, X, XI, XXIII, XXV, XXVI, XXVII, XXVIII, XXIX, XXX, XXXI, XXXII, XXXIII,

XLVII, XLVIII of the Establishments Code and the Procedural Rules of the Public Service Commission are examined.

(ii) Financial Administration in Schools and Financial Regulations –

General knowledge on Circulars issued on Budget Estimates, Financial Control and Delegation of Financial Responsibility, Cash receiving, accounting and acceptance, Payments, Custodianship of Public Finance, Imprest and Bank Accounts, Works and Services, Boards of Survey, Audit queries, Legers using at the Public Offices, Summaries on Revenue and Expenditure, Bank Reconciliations, unpaid salaries, Official telephones and on the Financial Regulations are examined.

03. A candidate should obtain minimum of 40 % or higher marks for each paper that he/she is applying for in order to getting through the examination. Department of Examinations of Sri Lanka will make arrangements to personally send the results to all the applicants, who sat the examination or to publish the results in the website of www.results.exams.gov.lk of Sri Lanka Department of Examinations.

04. Language Medium of the Examination: - Sinhala and Tamil (Candidates are not permitted to change the language medium applied for the Examination later.)

05. In case it is revealed that any candidate is sitting the Examination in a language, through which he/she is not entitled to sit the Examination, his/her candidature will be cancelled.

5.1 Result sheet including the results of all the Candidates sat the Examination will be provided to the Secretary of the Ministry of Education. Personal result sheets of Candidates of the Examination will not be issued by the Commissioner General of Examinations.

06. In accordance with the following format, the application should be prepared in the way that numbers 01 to 06 should appear on the first page while the rest should appear on the second page and information related to the application should be clearly completed in their own hand writing. Applications that are not in conformity with the specimen application and applications, where information has been stated incompletely are rejected without notice. It is notified that keeping a photocopy of the perfected application and the receipt related to the Examination fee will be beneficial. Further, candidate should inquire whether the perfected application is in conformity with

the specimen application mentioned in the Notification of the Examination. It is further informed that the application will be rejected if it is not in conformity with the specimen application. It is informed that it is required to indicate the title of the Examination appearing on the head should be mentioned in English Language in applications that are submitted in Sinhala in addition to Sinhala language or English Language in applications that are submitted in Tamil in addition to Tamil Language in the preparation of such applications.

(Punishment for the provision of false information: - Accurate information should be carefully provided by a Candidate in filing the application. The candidature can be cancelled in any occasion prior to the Examination or during the examination and after the examination if it is revealed that a candidate is not eligible in terms of the Rules and Regulations of this Examination.)

07. The Examination will be conducted by the Commissioner General of Examinations and Candidates are bound to adhere by the Rules and Regulations that are imposed by him for the conduct of the Examination. The Rules and Regulations for the Examination have been published at the end of this *Gazette* Notification.

08. Applications should be sent by the Registered Post through Divisional Director of Education/Zonal Director of Education or Additional Provincial Director of Education/Provincial Director of Education or through the Head of your Institution to reach Commissioner General of Examinations, Organizations and Foreign Examinations Branch, Department of Examinations, Sri Lanka, Post Box 1503, Colombo **on or before 12th September 2017**. Applications that are sent after this date shall be rejected.

09. With the presumption that only the candidates fulfilling qualifications stipulated in the *Gazette* Notification have applied for the Examination, admissions shall be issued by the Commissioner General of Examinations to the candidates, who have submitted duly perfected applications and if it is applicable, along with the receipt issued after paying the Examination fee on or before the closing date of applications. A newspaper notification on the issuance of admissions shall be published by the Department of Examinations immediately after issuing admissions to candidates. A candidate, who does not receive his/her admission two or three days after publishing the notification, should inform the Department of Examinations, Sri Lanka, as indicated in the advertisement. Full name, address, National Identity Card Number of the candidate and the Title of the Examination, for which the candidate has applied for should be indicated in notifying the Department. If the candidate resides outside Colombo, it will be effective to fax a request letter along with such

details of the candidate including a fax Number of the candidate to receive a copy of the admission via fax, to the Fax No. mentioned in the Notification. It will be useful to be in preparedness to produce a copy of the application that was kept by candidate in order to substantiate the candidanship of the Candidate, copy of the receipt obtained if payment of examination fees is applicable and the receipt issued for sending the application in registered post when making inquiries from the Department of Examinations. Issuance of an admission to a candidate should not be considered as an acceptance that he/she has fulfilled qualifications to sit the Examination.

10. (i) Signature of the candidate both in the application and the admission issued for the Examination should have been certified by the Head of the Institution or an Officer authorized by the Head of the Institution. A candidate should sit the Examination at the examination hall prescribed for him/her under the prescribed Index No. and should hand over the admission, in which his/her signature has been attested to the Supervisor of the Examination on the day of the Examination. A candidate, who does not submit his /her admission, is not permitted to sit the Examination.

(ii) Complaints (submitted later) of Candidates, who fail to fulfil the requirements mentioned in the para 08 above, will not be entertained.

11. Candidates are responsible to substantiate his/her identity at the Examination Hall :

- i. Valid National Identity card issued by the Department for Registration of Persons or,
- ii. Valid Passport will only be accepted for this purpose.

12. *Examination Fees* : -

- (a) Fees charged for this Examination will not be refunded under any circumstances and it is not allowed to transfer the fees as a fee for another examination.
- (b) Fees will not be charged for the entire Examination or part thereof in the first sitting.
- (c) The fees charged subsequently for each sitting has been mentioned below :

For the Full Examination	: Rs. 500
For One Subject	: Rs. 250

The receipt obtained by paying this Examination fee to any Post Office of the Island to be credited to the revenue head 2003-02-13 of the Commissioner General of Examinations should be affixed firmly on the specified place of the application. It will be beneficial for the candidate to retain a photocopy of the receipt. Further, money orders or stamps will not be entertained for the Examination Fee.

13. Candidates are subject to rules and regulations imposed by the Commissioner General of Examinations on the conduct of Examinations and releasing of results. It is informed that candidate is liable to any punishment imposed by the Commissioner General of Examinations in case such rules and regulations are violated by the candidate.

14. In case any inconsistency prevails among language texts of this notification published in Sinhala, Tamil and English languages, the notification in the Sinhala medium shall prevail in such an instance.

15. Further, the Secretary of Education reserves the right of deciding any matter, which is not covered by this notification.

SUNIL HETTIARACHCHI,
Secretary,
Ministry of Education.

At the Ministry of Education, Isurupaya, Pelawatte.
2017.

SPECIMEN APPLICATION

ශ්‍රී ලංකා විදුහල්පති සේවයේ 3 වැනි පන්තියේ නිලධාරීන්
සඳහා වන කාර්යක්ෂමතා කඩඉම් විභාගය - 2017

EFFICIENCY BAR EXAMINATION FOR OFFICERS IN CLASS 3 IN
SRI LANKA PRINCIPALS' SERVICE –2017

(Please submit to reach the Commissioner General of Examinations, Organizations and Foreign Examination Branch, Department of Examinations, Sri Lanka, P.B.1503, Colombo through Divisional or Zonal Director of Education/Additional Provincial Director of Education/ Provincial Director of Education. The Title of the Examination should be mentioned in the top left-hand corner of the envelope.)

01. Language Medium of sitting the Examination :
(State the relevant Number inside the cage)

Sinhala - 2
Tamil - 3

- It is hereby notified that Second Efficiency Bar Examination for Grade I Statistical Officers belongs to the post of Statistical Officer in the Department of Census and Statistics in accordance with the provisions of relevant approved recruitment scheme will be held in November, 2017 by the Department of Examinations.

02.(i) This examination will be held by the Commissioner General of Examinations and Candidates are bound by the rules and regulations stipulated by him in respect of holding this examination and issuance of results. The decision of the Commissioner General of Examinations will be the final decision with respect to holding the examination and issuing of results.

(ii) A set of rules and regulations for candidates is published separately in the *Gazette* notification. Any candidate who violates these rules and regulations will be liable to any punishment imposed by the Commissioner General of Examinations.

03. *Examination Fees.*— Candidates can sit for relevant subjects of this examination once or separately twice. Candidates who are sitting for the whole examination or one subject for the first time, need not pay any examination fees. However, at consequent sittings, candidates are required to pay Rs. 500/- for the whole examination and Rs. 250/- for each subject. This should be paid at any Post/ Sub Post Office in the island to be credited to Revenue Head 2003-02-13 of Commissioner General of Examinations. The receipt should be affixed in the relevant cage. And kindly be informed that in addition to examination fees, you will not be charged of any extra payment. (It would be advisable to keep a photo copy of the receipt). Money orders or stamps are not accepted as examination fees and under any circumstances, this fee will not be refunded or transferred to any other examination.

04. *Applications.*— Application should be in the form of the specimen appended to this notification and should be prepared on a 'A4' size paper using both sides in such a way that headings number 01 to 05 appear on the first page and the rest on the second page. It is compulsory to indicate the title of the examination appearing the application in English language, too, on both Sinhala and Tamil application forms. Application form can be typewritten but should be filled accurately and legibly by the candidate himself in his own handwriting. Applications prepared thus by the candidate should be sent through the respective Head of Department by registered post to the "Commissioner General of Examinations, Organization and Foreign Examination Branch, Sri Lanka, Examinations Department, P. O. Box 1503, Colombo" so as to reach on or before 11th September, 2017. The top – left corner of the envelope containing the application should clearly bear the name of the examination. Applications received after the closing date and that have not been perfected properly will be rejected. It is the responsibility of the candidate to make sure that the application form perfected by him/herself complies with the specimen given in the

examination notice, if not, application will be rejected. (It would be advisable to keep a photo copy of the completed application form)

05. *Identification of Candidates.*— Candidates are required to prove their indentity for each subject they are sitting at the examination hall to the satisfaction of the supervisor. For this purpose, any of the following documents can be submitted to the supervisor :

- (i) National Identity card issued by the Commissioner of Department of Registration of Persons,
- (ii) A valid Passport.

Candidature of any candidate, who fails to submit any of the above, will be decided by the Commissioner General of Examinations and such will be the final decision.

06. The Commissioner General of Examinations will be issuing admission cards with a copy of the time table for the examination to all candidates who have sent in duly completed applications. A notification will be published in newspapers by the Department of Examinations as soon as the admission cards are issued to candidates. If the admission card is not received even after 2 or 3 days of such advertisement, steps should be taken to notify the Department of Examinations through telephone numbers specified in the advertisement. There, the applicant's full name, address, National Identity Card Number and name of the examination should be mentioned and it would be advisable to keep the copy of the application, photocopy of receipt of the paid examination fees, and the receipt of the registered letter in hand at the time of calling the Department of Examinations. In case of applicants who are in out of Colombo, a letter of request, furnishing a fax number can be sent to the Department of Examination in order to get a copy of the admission card through fax.

06. 1 The post and service station of the candidate, at the time he/she applies for the examination will be applicable for all matters relating to examination and any changes which occur there after in the post and service station after sending the application will not be considered.

06. 2 Candidate's signature in the application form and the admission card should be certified by the Head of the department or any authorized officer. A candidate should sit for the examination at the provided examination hall with the appropriate examination number and on the examination date the admission card with the attested signature should be produced to the supervisor of the examination hall. Any candidate who fails

to produce his/her admission card will not be allowed to sit for the examination.

07. Heads of Departments should grant duty leave to candidates to whom admission cards have been issued by the Commissioner General of Examinations enabling them to present themselves at the examination. Travelling expenses will not be paid in this respect.

08. The examination will be held only in Sinhala, Tamil and English medium. Any officer who has been recruited to the government service through competitive examination, the medium of such examination and any officer who has been recruited to government service without competitive examination, the medium of the examination of his/her which served as an entry qualification, should be selected as the medium of this examination. Candidates are required to sit for all the subjects in one medium and applied medium will not be allowed to change later.

09. This examination will be held only in Colombo.

10. *Scheme of Examination.* – Relevant examination of the above posts consists of following subjects.

Subject	Duration	Total	Pass marks
1. Office Administration and Establishment Code	02 hours	100	40%
2. Financial Regulations	02 hours	100	40%

Paper	Syllabus
I. Office Administration and Establishment Code	<p>Chapters: XV, XVI, XXIII, XXIV, XXV, XXVII, XXVIII, XXX, XXXIII, XLVII, XLVIII of Establishment code and the amended circulars of above the chapters, also should be paid attention.</p>
II. Financial Regulations	<p>This paper will be prepared based on the following chapters of Financial Regulations.</p> <ul style="list-style-type: none"> ➤ Chapter VI - Custody of Public Money, Imprest and Bank Accounts, safety of Public Finance, Board of survey, Over Draft, Bank Accounts (From FR 315 to 396) ➤ Procurement Guide Lines 2006 - Procurement Procedure under goods and works.

Note:- Candidates can sit for the above subjects separately.

- If a candidate fails to complete the exam successfully within the due period, his/her next increment will be subjected to differ.

11. Issue of an admission card to a candidate should not be regarded as an acceptance of his/her eligibility to sit for the examination.

12. The decision of the Director General of Census and Statistics will be final in respect of any matter not provided in this *Gazette* notification.

13. In the event of any inconsistency between the Sinhala, Tamil and English texts in this *Gazette* notification, the Sinhala text shall prevail as the accurate text.

Dr. A. J. SATHARASINGHE,
Director General,
Department of Census & Statistics.

No. 306/71,
"Sankyana Mandiraya",
Polduwa Road,
Battaramulla.

SPECIMEN APPLICATION FORM

SECOND EFFICIENCY BAR EXAMINATION FOR GRADE I
STATISTICAL OFFICERS IN THE DEPARTMENT OF CENSUS AND
STATISTICS - 2013 (2017)

(For office use only)

Language Medium of Examination:-

Sinhala - 2
Tamil - 3
English - 4

(Indicate the relevant number in the cage)

01. 1.1 Full Name (In English Block Capitals):———. (Eg. HERATH MUDIYANSELAGE SAMAN KUMARA GUNAWARDHANA)

1.2 Write Surname first and initials of other names at the end (In English Block Capitals) :———. (GUNAWARDHANA, H. M. S. K)

1.3 Full Name :———. (In Sinhala/Tamil)

the Commissioner General of Examination in relation to conduct of this examination and issuing results.

_____,
Signature of the candidate.


Date :_____

Note - The applicant should place her/his signature in the presence of the relevant Head of Department or an officer authorized to do so on behalf of him.

Attestation of the signature

I, hereby certify that Mr./Mrs./Miss.
..... who serves at my Department is
personally known to me and that he/ she placed his / her
signature in my presence on and receipt of
paid examination fees has been affixed here.

[illegible][illegible]

Male	-	0	
Female	-	1	

Female - 1

(Indicate the relevant number in the cage)

_____,
Signature of the Attesting Officer.

Name :_____.

Designation : _____

Address : _____

Date : _____

(Certify by the official rank)

<i>Serial No.</i>	<i>Subject</i>	<i>Subject No.</i>
1.		
2.		

Certificate of the Head of the Department :

I certify that,

Year

--	--	--	--

 Month

--	--

 Date

--	--

1. The particulars furnished by her/him in above chapters have been checked.

2. He/She is eligible to sit the examination.

_____,
Signature of Head of Department and
Official frank.

7.1 Post :_____.

7.2 Number of the appointment letter :_____.

08. 8.1 Are you sitting the examination for the first time?

8.2 If not, value of the paid cash amount :_____.

8.3 Receipt No. :_____.

8.4 Date :_____.

Name :_____.

Designation :_____.

Address :_____.

Date :_____

08-360/1

Affix the cash receipt (If it is relevant)
(It would be advisable to keep a photocopy
of the receipt)

DEPARTMENT OF CENSUS AND STATISTICS

**First Efficiency Bar Examination for Grade II
Statistical Officers in the Department of Census
and Statistics - 2013 (2017)**

I, declare that the above particulars are true & correct to the best of my knowledge and that I am eligible to appear for the examination, in the language medium indicated above and that the receipt of paid examination fees of Rs. has been affixed here. Further, I agree to abide by the rules and regulations imposed by

IT is hereby notified that First Efficiency Bar Examination for Grade II Statistical Officers belongs to the post of

Statistical Officer in the Department of Census and Statistics in accordance with the provisions of relevant approved recruitment scheme will be held in November, 2017 by the Department of Examinations.

02. (i) This examination will be held by the Commissioner General of Examinations and candidates are bound by the rules and regulations stipulated by him in respect of holding this examination and issuance of results. The decision of the Commissioner General of Examinations will be the final decision with respect to holding the examination and issuing results.

(ii) A set of rules and regulations for candidates is published separately in the *Gazette* notification. Any candidate who violates these rules and regulations will be liable to any punishment imposed by the Commissioner General of Examinations.

03. *Examination Fees.*— Candidates can sit for the whole examination or relevant subjects separately. Candidates who are sitting for this examination or part of it for the first time, need not pay any examination fees. However, at consequent sittings, candidates are required to pay Rs. 500/- for the whole examination and Rs. 250/- for each subject. This should be paid at any Post/Sub Post Office in the island to be credited to Revenue Head 2003-02-13 of Commissioner General of Examinations. The receipt should be affixed in the relevant cage. And kindly be informed that in addition to examination fees, you will not be charged of any extra payment. (It would be advisable to keep a photocopy of the receipt.) Money orders or stamps are not accepted as examination fees and under any circumstances, this fee will not be refunded or transferred to any other examination.

04. *Applications.*— Application should be in the form of the specimen appended to this notification and should be prepared on a 'A4' size paper using both sides in such a way that headings number 01 to 05 appear on the first page and rest on the second page. It is compulsory to indicate the title of the examination appearing the application in English language, too, on both Sinhala and Tamil application forms. Application form can be typewritten but should be filled accurately and legibly by the candidate himself in his own handwriting. Applications prepared thus by the candidate should be sent through the respective Head of Department by registered post to the "Commissioner General of Examinations, Organization and Foreign Examination Branch, Sri Lanka Examinations Department, P. O. Box 1503, Colombo" so as to reach him/her on or before 11th

September 2017. The top - left corner of the envelope containing the application should clearly bear the name of the examination. Applications received after the closing date and that have not been perfected properly will be rejected. It would be advisable to keep a photocopy of the completed application form. It is the responsibility of the candidate to make sure that the application form perfected by him/herself complies with the specimen given in the examination notice, if not, application will be rejected. (It would be advisable to keep a photo copy of the completed application.)

05. *Identification of Candidates.*— Candidates are required to prove their identity for each subject they are sitting at the examination hall to the satisfaction of the supervisor. For this purpose, any of the following documents can be submitted to the supervisor :

(i) National Identity Card issued by the Commissioner of Department of Registration of persons.

(ii) A valid Passport
Candidature of any candidate, who fails to submit any of the above, will be decided by the Commissioner General of Examinations and such will be the final decision.

06. The Commissioner General of Examinations will be issuing admission cards with a copy of the time table for the examination to all candidates who have sent in duly completed applications. The candidates should produce the admission card with the attested signature to the supervisor of the examination hall. Any candidate who fails to produce his/her admission card will not be allowed to sit for the examination. A notification will be published in newspapers by the Department of Examinations as soon as the admission cards are issued to candidates. If the admission card is not received even after 2 or 3 days of such advertisement, steps should be taken to notify the Department of Examinations through telephone numbers specified in the advertisement. There, the applicant's full name, address, National Identity Card number and name of the examination should be mentioned and it would be advisable to keep the copy of the application, photocopy of receipt of the paid examination fees, and the receipt of the registered letter in hand at the time of calling the Department of Examinations. In case of applicants who are in out of Colombo, a letter of request, furnishing a fax number can be sent to the Department of Examination in order to get a copy of the admission card through fax.

06. 1 The post and service station of the candidate, at the time he/she applies for the examination will be applicable for all matters relating to

examination and any changes which occur thereafter in the post and service station after sending the application will not be considered.

06.2 The candidates should get his/her signature certified on the admission card in advance. Candidate's signature in the application form and the admission card should be certified by the Head of the Department or any authorized officer.

07. Head of Departments should grant duty leave to candidates to whom admission cards have been issued by the Commissioner General of Examinations enabling them to present themselves at the examination. Travelling expenses will not be paid in this respect.

08. The examination will be held only in Sinhala, Tamil and English medium. Any officer who has been recruited to the government service through competitive examination, the medium of such examination and any officer who has been recruited to the government service without competitive examination, the medium of the examination of his/her which served as an entry qualification should be selected as the medium of this examination. Candidates are required to sit for all the subjects in one medium and applied medium will not be allowed to change later.

09. This examination will be held only in Colombo.

10. *Scheme of Examination.* – Relevant examination of the above post consists of following subjects.

<i>Paper</i>	<i>Duration</i>	<i>Total Marks</i>	<i>Pass Marks</i>
1. Basic Statistical Methods	02 hours	100	40%
2. Office Administration and Establishment Code	02 hours	100	40%
3. Financial Regulations	02 hours	100	40%

<i>Paper</i>	<i>Syllabus</i>
I. Basic Statistical Methods	Data Collection & Presentation, Distribution, Normal distribution, hypothesis testing theories and X^2 testing, Histogram & Frequency Curve, Central Tendency and Measures of Dispersions (Mode, Median, Mean, Variance, Quartiles and Standard Deviation, Principles of Sampling Techniques, Sampling Survey, Sampling Error, Non Sampling Error, indices, Simple Co-relation,

<i>Paper</i>	<i>Syllabus</i>
	Linear Regression, Basic Statistics Knowledge).
II. Office Administration and Establishment Code	* Chapters: II, III, IV, V, VIII, XII, XIII, XIV, XIX of Establishment code and also amended circulars for above chapters should be followed.
III. Financial Regulation.	This paper will be prepared based on the following chapters of financial Regulation * 1st Chapter - Income and Expenditure Estimates, Consolidated Fund, Annual Estimates, Changing of Annual Estimates (From F. R. 1 to 68) * IIIrd Chapter - Financial Management and Accountability, Giving authority for making Payments, approval, certifying and assigning duties for Chief Accounting Officers, Accounting Officers, Revenue Accounting Officers. (From F. R. 124 to 147)

Note:-

- Candidates can sit for the above subjects separately.
- If a candidate fails to complete the exam successfully within the due period, his/her next increment will be subjected to differ.

11. Issue of an admission card to a candidate should not be regarded as an acceptance of his/her eligibility to sit for the examination.

12. The decision of the Director General of Census and Statistics will be final in respect of any matter not provided in this *Gazette* notification.

13. In the event of any inconsistency between the Sinhala, Tamil and English texts in this *Gazette* notification, the Sinhala text shall prevail as the accurate text.

Dr. A. J. SATHARASINGHE,
Director General,
Department of Census & Statistics.

No. 306/71,
"Sankyana Mandiraya",
Polduwa Road,
Battaramulla.

SPECIMEN APPLICATION FORM

FIRST EFFICIENCY BAR EXAMINATION FOR GRADE II
STATISTICAL OFFICERS IN THE DEPARTMENT OF CENSUS AND
STATISTICS - 2013 (2017)

(For office use only)

Language Medium of Examination:-

Sinhala - 2
Tamil - 3 ☐
English - 4 ☐

(Indicate the relevant number in the cage)

01. 1.1 Full Name (In English Block Capitals):_____.
(Eg. HERATH MUDIYANSELAGE SAMAN
KUMARA GUNAWARDHANA)

1.2 Write Surname first and initials of other names at
the end (In English Block Capitals) :_____.
(GUNAWARDHANA, H. M. S. K)

1.3 Full Name :_____.
(In Sinhala/Tamil)

02. 2.1 Name and address of the Office/Department/
Institution :_____.
(In English Block capitals)

2.2 Name and address of the Office/Department/
Institution :_____.
(In Sinhala/Tamil)

2.3 Permanent Address :_____.
(In English Block capitals)

2.4 Telephone number :

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

03. National Identity card No:-

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

04. Sex:-

Male - 0 ☐
Female - 1 ☐

(Indicate the relevant number in the cage)

05. Subjects you appear in this examination.

Serial No.	Subject	Subject No.
1.		
2.		
3.		

06. Date of Birth :-

Year Month Date

07. Current Post

7.1 Post :_____.

7.2 Number of the appointment letter :_____.

08. 8.1 Are you sitting the examination for the first time?
:_____.

8.2 If not, value of the paid cash amount :_____.

8.3 Receipt No. :_____.

8.4 Date :_____.

Affix the cash receipt (If it is relevant)
(It would be advisable to keep a photocopy
of the receipt)

I declare that the above particulars are true & correct to
the best of my knowledge and that I am eligible to appear
for the examination, in the language medium indicated
above and that the receipt of paid examination fees of
Rs. has been affixed here. I agree to abide
by the rules and regulations imposed by the Commissioner
General of Examination in relation to conduct of this
examination and issuing results.

_____,
Signature of the candidate.

Date :_____.

Note.- The applicant should place her/his signature in
the presence of the relevant Head of Department or
an officer authorized to do so on behalf of him.

Attestation of the signature

I, hereby certify that Mr./Mrs./Miss
..... who serves at my office/Department is
personally known to me and that he/ she placed his / her
signature in my presence on and receipt of
paid examination fees has been affixed here.

_____,
Signature of the Attesting Officer.

Name :_____.
Designation :_____.
Address :_____.
Date :_____.
(Certify of the official rank)

Certificate of the Head of the Department :

I certify that,

1. The particulars furnished by her/him in above chapters have been checked.
2. He/She is eligible to sit the examination.

_____,
Signature of Head of Department and
Official frank

Name : _____.

Designation : _____.

Address : _____.

Date : _____.

08-360/2

**MINISTRY OF HEALTH, NUTRITION
AND INDIGENOUS MEDICINE**

**Recruitment to the Pupil Nurses Recruitment
Training – 2017**

APPLICATIONS are hereby invited from the applicants who have fulfilled the qualifications mentioned in the Sri Lanka Nursing Service Minute published in the *Extraordinary Gazette* No. 1,837/8 dated 19.11.2013 of the Democratic Socialist Republic of Sri Lanka and the amendments made to it time to time in order to be recruited into the pupil nurses training under the Ministry of Health, Nutrition and Indigenous Medicine (Recruitment of the male applicants will be carried out under the provisions of the Nursing Service minute on the basis of the requirement that are existed in the institutes under the Ministry).

Note.– Please note that from the students who applied for the student nursing training of 2016 whose name are published as selected on the website www.health.gov.lk need not reapply in terms of this circular.

01. The total number to be recruited from the Island will be divided in proportion to the population in each district and then the number recruited from each district will be decided.

The number recruited from each district will be divided in proportion to the number of applicants who apply from the respective district in each year and are eligible after the interview and then, the number recruited from the respective district in each year will be decided.

After that, the number recruited in each year will be divided in proportion to the number of applicants who apply from the Bio Science and Physical Science subject

streams in the respective year and are eligible after the general interview and then the number recruited from the respective district from each subject stream in each year will be decided.

The number of recruits from each subject stream in each year will be decided as such and out of that number, 5% is for male applicants and 95% is for female applicants. Selections will be made from the applicants who have obtained the highest Z-score from each subject stream in the respective district in each year.

02. There will be full time courses. Therefore students who are following full time courses in any university or under the Ministry of Health Nutrition and Indigenous Medicine or in any other Government institute during the five days of the week including Saturday morning should not apply for this. If anybody so applies and someone it was revealed later he or she will be dismissed from the course/post and all the expenses which were incurred by the Government on behalf of the trainees should be paid to the Government. If a full time student of the university or in another Government institute intends to apply the following guidelines should be followed.

- 2.1 If you had registered in a university or in any other Government institute for a full time course by the date 31.08.2017 and if you are selected for the student nurses training your registration for the relevant training or course should be cancelled before the date of the registration at the Nurses Training school.
- 2.2 Also if you had not registered in any University or for any other course conducted by the Ministry of Health, Nutrition and Indigenous Medicine by the date 31.08.2017 if you had registered by the date of registration of trainees for the student nursing training due to any reason his/her registration should also be cancelled before the date of registration at the nurses training school.
- 2.3 If the applicant who have registered for a full time course under the Ministry of Health, Nutrition and Indigenous Medicine are selected for the Student Nursing Training they will be registered for the Student Nursing Training only if they leave the relevant course after paying back the bonded sum according to the agreement signed relevant to the training at the time and all the allowances you have received.

Note :-

1. Even though you have fulfilled the conditions from 2.1 to 2.3 if you have not obtained sufficient

Z-score or if you have not completed any conditions mentioned in this however you should be aware/informed that you will not be selected for this courses.

2. You should be further informed that even though you have obtained sufficient Z-score and have been complete the other conditions mentioned in this if you have not mentioned from 2.1 to 2.3 you will not be selected for these courses.

03. Educational Qualifications :-

At the G. C. E. (A/L) Examination in 2015 or 2016 :

- (a) Should have passed any 03 subjects from Biology, Chemistry, Agriculture, Physics and Mathematics which belong to Bio Science subject stream in one sitting at the G. C. E. (A/L) Examination. (Except Common General Test and General English) ;

or

Should have passed any 03 subjects from Combined Mathematics, Chemistry, Physics and Advanced Mathematics which belong to Physical Science subject stream in one sitting at the G. C. E. (A/L) Examination. (Except Common General Test and General English) ;

and

- (b) Should have passed 06 subjects with credit passes for Sinhala/Tamil Language, Mathematics, Science and English in not more than two sittings at the G. C. E. (O/L) Examination.

04. Other qualifications :-

- (a) Should be a Sri Lankan citizen.
- (b) Should not be below 18 and over 28 years of age as at 31.08.2017.
- (c) Height should not be below 4'10" (147.3cm).
- (d) Should be unmarried.
- (e) Every candidate should be physically fit to serve as a nursing officer in any part of Sri Lanka.
- (f) should be physically fit enough to discharge duties assigned to the post.
- (g) Should be excellent in character.
- (h) Both male and female can apply.
- (i) Should have lived in the district from which you are applying for a period of three years immediately prior to the closing date of application which is 24.06.2016 and should have

fulfilled at least one of the followings to prove the residence and the relevant documents should be presented at the interview :

- (I) Should be resided in that district at least 3 years prior to 31.08.2017 (for this the Gramaniladari certificate signed by the Divisional Secretary should be submitted) ;
- (II) Extracts of electoral lists preceding 3 years which were obtained from the District Elections Office should be produced.

05. Method of Application :

- (a) Application should be prepared in accordance with the specimen given in this notification by using both sides of A4 size paper. This should be prepared as Including the sections from No. 01 to No. 09 in page No. 01 and No. 10 Section should be in page No. 02 and page No. 03 should be contained with the Sections from No. 11 or No. 13. But, the relevant particulars should be mentioned in the cage given on the top right hand corner of the application.

Note.– The qualification mentioned above (3) and (4) and other all qualifications should be fulfilled by the closing date of 31.08.2017 in all respects.

- (b) Duly completed applications should be sent on or before by the register post to the “Director (Admin. 01), Ministry of Health, nutrition and indigenous medicine, Suwasiripaya, No. 385, Rev. Baddegama Wimalawansa Thero Mawatha, Colombo 10” and on the top left corner of the envelope should be mentioned as “Recruitment of the Pupil Nurse training in 2016” and resident district.
- (c) Applicant's signature should be attested by an officer in Sri Lanka Administrative Service/Educational Administrative Service/ Public Accountant Service/A Principle of a Government School/Justice of the Peace/ Lawyer or by an Officer who is bearing a government post and is being paid an annual salary not less than Rs. 240,360.
- (d) Receipt obtained by paying Rs. 300 to the credit of the account of "Director General of Health Services - collection of examination fees" No. 7041318 of the Bank of Ceylon, Thaprobane

Branch, should be affixed on cage of the application. The examination fees will neither funded for due to any reason nor transferred to another examination.

06. Incomplete applications, not in compliance with the specimen form not fulfilled the basic qualifications, not affixed with the receipt of the bank and not registered on or before 31.08.2017 will be rejected without any notification and will not be acknowledged.

07. Among the applicants those who have fulfilled the above mentioned qualifications will be called for an interview based on a priority list prepared according to the Z-score. A general interview will be held by an interview board appointed by the Secretary of Health Nutrition and Indigenous Medicine and the Interview Board will check the qualifications mentioned in the Nurse service minute and this *Gazette* Notification and physical fitness.

Note :

- (a) Based on the available accommodation facilities of the nurses training schools and the exigencies of service, the Secretary of the Ministry of Health, Nutrition and Indigenous Medicine will determine the number of intakes for the interview and for the training.
- (b) None of these provisions can be interpreted or construed that all those who are called for the interview will be recruited for the training.
- (c) Details of the applicants who qualified, not qualified and not selected after the interview will be published in the web site www.health.gov.lk and will not be informed personally to anyone.

08. Originals and the certified true copies by himself of the below mentioned documents should be submitted at the interview by the applicant and the documents which are submitted after the interview will not be considered :

- (a) Birth Certificate ;
- (b) G. C. E. A/L Result Sheet and the originals of Z-score Result Sheet ;
- (c) G. C. E. O/L Result Sheet ;
- (d) National Identity Card or valid Passport or Valid Driving license ;
- (e) The original documents in terms of prove the residence as per above 4(1) ;
- (f) An affidavit by a Justice of peace in order to prove as a bachelor or spinster.

Note.— Certified true copies by himself of the certificates mentioned under the above a, b, c, d should be sent along with the application.

09. *Training Procedure :*

- (a) Selected applicants will be admitted to nurse training schools as pupils nurses and three (03) years training programme should be followed by them ;
- (b) Applicants will be admitted to nurse training schools subjected to the laws that existed in the nursing school. They will be subjected to these laws and to the other laws that are implemented time to time respectively ;
- (c) If he/she fails at the scheduled examinations, if he/she had not being conducted as a well-mannered person or if they behave unsatisfactorily or if he/she fails to follow the examination and leave condition or if any detail was revealed as incorrect mentioned in the application form, will be terminated from this training without paying any compensation at any time of the training. The trainers will not be entitled for any leave during the training period and equal amount of money will be deducted on during the training period and equal amount of money will be deducted on behalf of the absent days during the training. However 80% attendance will be required for facing to the examination ;
- (d) During to the training a monthly allowance will be paid to the pupil nurses according to the public administration circular 03/2016.
- (e) If anyone left the training during the training, dismissed or resigned by the training during the training period the all the expenses incurred by the Government for the training allowances paid during the training and amount of the bond should be paid by the relevant trainee to the Department. If not action will be taken to recover this amount of money.

10. *Terms and Agreements on unmarried status :*

- (a) All the applicant should be unmarried by the date of applications and should also be remained as unmarried during the training period. An affidavit signed by the Justice of Peace should be forwarded to prove the unmarried status at the interview ;

(b) All the pupil nurses should be signed an agreement when they enter the nurses training schools with Director General of Health Services as to agree that to complete the training program successfully and to serve 10 years period under the Ministry of Health, Nutrition and Indigenous Medicine or in a hospital under the Provincial Health Ministry If they considered to be appointed. This period of time will be decided by the Director General of Health Service time to time.

11. *Service Conditions :*

(a) All the trainees should be appeared for a Medical Test prior to the training program ;

(b) If the Government intends to grant permanent appointment to the trainee Nurses who complete to three years training successfully and pass the Final examination they will be appointed to the vacancy exist in to post of Staff Nurse Officer Grade III on to salary scale will be entitled for the salary scale MT 7-2016 in terms of the provisions in P. A. Circular 3/2016 dated 25.02.2016.

(c) All the officers in the Nurse Service will be subjected to the provisions of Establishment Code in the Democratic Socialist Republic of Sri Lanka to the implemented laws by the Public Service Commission with regard to the Government Service, to the regulations and orders, for the provisions of Nurse Service minute to the Government Financial Regulations and to the other regulations of the Government, to the circulars, instructions and to the revisions made upon them frequently.

(d) The information on Education and other qualifications should be filled in the applications with full of attention and they should be entered correctly. If any certificate mentioned above found as incorrect or fraud document the relevant appointments will be cancelled and also will be

dismissed by the training or by the post. Such incidents will be forwarded Criminal Investigation Department to tack legal actions and their names will be entered into black list that prevented them for re-employing under the Government. Action will be taken to recover the full amount of money which incurred by the Government for payments and other expenses by the Government during the training period together with relevant surety mentioned in the surety bond by him/her.

(e) This Ministry is not bound to provide Hostel facilities within the Training schools for the recruited applicants.

(f) During this period no-one is allowed to participate in Trade union actions or serving attached to private Services and they do not have any right thereof. Actions will be taken to dismissed by the Training or another suitable action according to the rules and regulations if such incident is revealed.

(g) Decision of the Secretary to the Ministry of Health Nutrition and Indigenous Medicine will be final and exclusive if any complicated situation is arisen on the circumstances that are not covered by this *Gazette Notification* with regard to the training programme. The Sinhala Language sentences will be effective if any differences are originated between the Sinhala/Tamil and English sentences under this *Gazette Notification*.

JANAKA SUGATHADASA,
Secretary,
Ministry of Health, Nutrition
and Indigenous Medicine.

Ministry of Health, Nutrition and Indigenous Medicine.
No. 385, Suwasiripaya,
Rev. Baddegama Wimalawansa Thero Mawatha,
Colombo 10,
28th July, 2017.

MINISTRY OF HEALTH, NUTRITION AND INDIGENOUS MEDICINE

RECRUITMENT OF PUPIL NURSES FOR TRAINING – 2017

District	
G. C. E. (A/L) Subject Stream	
G. C. E. (A/L) Year Passed	
Medium	

01. (a) Last Name with Initials (In English block letters) :_____.

(b) Full Name (In Sinhala/Tamil) :_____.

(c) Full Name (English block letters) :_____.

02. Postal Address (In English) :_____.

03. (i) Permanent Address (In Sinhala) :

--

(ii) District (In English) :

--

(iii) Telephone No. :

Mobile :

--	--	--	--	--	--	--	--	--	--	--	--

Residential :

--	--	--	--	--	--	--	--	--	--	--	--

04. Date of Birth :

Year : _____, Month : _____, Date : _____.

05. Age as at 31.08.2017 :

Years : _____, Months : _____, Days : _____.

06. Gender :

(Put “✓” in the appropriate Box)

Male	
Female	

07. Whether you are a Sri Lankan Citizen :

(Put “✓” in the appropriate Box)

Yes	
No	

08. National Identity Card No. :

--	--	--	--	--	--	--	--	--	--	--	--

09. Height :

(a) Feet : _____, Inches : _____.

(b) cm : _____.

10. (a) G. C. E. A/L Examination :

(i) Year : _____.

(ii) Index No. : _____.

(iii) Z-score : _____.

(iv) Stream : _____.

Subject	Grade	For office use only	Subject	Grade	For office use only
1.			3.		
2.			4.		

(b) G. C. E. O/L Examination :

First Attempt :

- (i) Exam year and month : _____.
(ii) Index No. : _____.

<i>Subject</i>	<i>Grade</i>	<i>For office use</i>	<i>Subject</i>	<i>Grade</i>	<i>For office use</i>
01.			07.		
02.			08.		
03.			09.		
04.			10.		
05.			11.		
06.			12.		

Second Attempt :

- (iii) Exam year and month : _____.
(iv) Index No. : _____.

<i>Subject</i>	<i>Grade</i>	<i>For office use</i>	<i>Subject</i>	<i>Grade</i>	<i>For office use</i>
01. Sinhala			07.		
02. English			08.		
03. Maths			09.		
04. Science			10.		
05.			11.		
06.			12.		

11. Have you ever been convicted in any Court for any offence :

Yes	
No	

If “Yes” provide details : _____.

12. Declaration/Certification of the Applicant :

- (a) I hereby state respectively that the information provided in the application are true and correct to the best of my knowledge.
(b) I know that I will be dismissed if this statement proved incorrect/false revealed later.

Affix the receipt of the bank obtained by paying Rs. 300

_____,
Signature of the Applicant.

Date : _____.

13. Certification of the Signature of the Applicant :

I hereby certify that I personally know Mr./Mrs./Miss who submit this application and he/she placed his/her signature before me on/..... /2017.

_____,
Attestor's signature.

Full name : _____.
Designation : _____.
Address : _____.
Date : _____.

08-462