

N. B.— Part III and IV (A) of the *Gazette* No. 2,195 of 25.09.2020 were not published.



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අංක 2,196 – 2020 ඔක්තෝබර් මස 02 වැනි සිකුරාදා – 2020.10.02  
No. 2,196 – FRIDAY, OCTOBER 02, 2020

(Published by Authority)

## PART I: SECTION (IIA) – ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

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- Note.**— (i) Civil Procedure Code (Amendment) Bill was published as a supplement to the Part II of the *Gazette of the Democratic Socialist Republic of Sri Lanka* of September 25, 2020.  
(ii) Minimum Age of Marriage Bill was published as a supplement to the Part II of the *Gazette of the Democratic Socialist Republic of Sri Lanka* of September 25, 2020.  
(iii) Marriage Registration (Amendment) Bill was published as a supplement to the Part II of the *Gazette of the Democratic Socialist Republic of Sri Lanka* of September 25, 2020.

### IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, Corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after **three months** from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 23rd October, 2020 should reach Government Press on or before 12.00 noon on 09th October, 2020.

#### Electronic Transactions Act, No. 19 of 2006 - Section 9

“Where any Act or Enactment provides that any proclamation, rule, regulation, order, by-law, notification or other matter shall be published in the *Gazette*, then such requirement shall be deemed to have been satisfied if such rule, regulation, order, by-law, notification or other matter is published in an electronic form of the *Gazette*.”

GANGANI LIYANAGE,  
Government Printer.

Department of Govt. Printing,  
Colombo 08,  
01st January, 2020.

This Gazette can be downloaded from [www.documents.gov.lk](http://www.documents.gov.lk)



**1. General Qualifications required :**

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A “Sri Lankan” is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the “New Entrants” Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

**2. Conditions of Service-General :**

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

**3. Conditions of Service applicable to Public Officers holding permanent appointments :**

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such

Officers may in the first instance be appointed to act in the new post for a specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

**4. Terms of Engagement :**

4:1 Public officers appointed to permanent and pensionable posts should contribute to the ‘Widows and Orphans’ Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

**5. Serving Officers in the Public Service :**

5:1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service. Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

**6. Definition of Salary for the purpose of Eligibility :**

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

**7. New National Policy on Recruitment and Promotions :**

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (ii) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

**RULES AND INSTRUCTIONS FOR EXAMINATION CANDIDATES**

All examination candidates are bound to act in compliance with the provisions of the Public Examinations Act, No.25 of 1968 which was amended by No.19 of 1976 and other rules and regulations imposed from time to time.

The following conditions and restrictions are hereby imposed through the Sentence No. 20 of the Public Examinations Act, No.25 of 1968 which was amended through No.19 of 1976 as per the powers assigned to the Commissioner General Examinations.

All examination candidates are bound to abide by the rules given below and a candidate who violates any of these rules is liable to one or more of the following penalties mentioned below at the discretion of the Commissioner General of Examinations.

- I. Debarring to appear for the whole examination or part of it which was under investigation.
- II. Disqualifying from one subject or from the whole examination which was under investigation.
- III. Imposing lifetime ban for all the examinations conducted by the Department of Examinations, Sri Lanka.
- IV. Debarment from appearing for examinations conducted by the Department of Examinations, Sri Lanka for a certain period of time.
- V. Issuing a letter with suspended debarment of examination.
- VI. Suspension of the certificate for a specific period.
- VII. Handing over the examination candidate to the police to file a criminal case under the Public Examinations Act or complaining the police regarding such act.
- VIII. When the examination candidate is a government employee, reporting the appointing authority of such examination candidate (to take disciplinary actions) regarding the conduct of such examination candidate.

The Commissioner General of Examinations reserves himself the right to take actions with respect to such examination candidate prior to, during or after the examination or at any stage. His decision with respect to that should be deemed final.

1. Every examination candidate should act in the examination hall and at the examination premises in such a manner that any disturbance or obstruction should not take place for the examination supervisor and his staff as well as for other examination candidates. Moreover, examination candidates should not vandalize the property of the examination premises or damage the private property of the examination staff.

2. Examination candidates should act in compliance with the instructions given by the examination supervisor and his staff when the examination is in progress and before the commencement of the examination as well as immediately after the end of the examination.

3. No examination candidate will be admitted to the examination hall after the lapse of half an hour subsequent to the commencement of the question paper at an examination. Also, no examination candidate will be permitted to leave the examination hall until the examination ends. Actions should be taken to participate for practical tests or oral tests on time.

4. Every examination candidate should sit on the seat reserved for him/her bearing the respective Index Number and not any other seat. Unless with the special permission of the examination supervisor, no candidate should change his/her seat. The occupation of a seat other than the one assigned to him/her is liable to be considered as an act committed with dishonest intention.

5. Absolute silence should be maintained in the examination hall. A candidate is forbidden to speak to or to exchange messages or to have any dealing with any person within or outside the examination hall for any matter other than a member of the examination hall staff.

6. Since the answer script of an examination candidate will be solely identified through the candidate's Index Number, it is completely prohibited to write one's name on the answer script, put a certain mark or note to distinguish the answer script, write indecent or unnecessary things on the answer script and attaching currency notes with the answer script. Further, writing other examination candidate's Index Number on one's answer script could be considered as an attempt to commit a dishonest act. Answer scripts bearing Index Numbers those are difficult to decipher are liable to be rejected.

7. Examination candidates should not write on question paper or desk or any other place except on the papers (papers given to answer with the invigilator's short signature and the date with regard to the day on which the examination is conducted) supplied at the examination hall. Acting non-compliance with these instructions will be considered as an act committed with dishonest intention.

8. Any paper or answer books supplied to examination candidates should not be torn up or crushed. Each and every sheet of paper used for rough work should be clearly crossed out and attached to the answer script or submitted with the answer script at the end of the examination or the candidate should do the needful as per the given instructions. It is forbidden to take out anything written inside the examination hall. If a question has been answered twice in two different places, the unnecessary answer should be clearly crossed out.

9. It is forbidden to take out the papers or any other material supplied to answer at the examination out of the examination hall. All such materials are belonged to the Commissioner General of Examinations and breach of this rule will be considered as a punishable act.

10. When examination candidates appear for the examination in the examination hall, they should not keep in their possession or by their side other note books, papers with notes or paper pieces except the stationery supplied to them for answering at the examination and the materials which were authorized in written for each examination. Also, keeping mobile phones, electronic communication instruments/ devices in one's possession or by one's side and obtaining assistance from external parties through such instruments/devices and sending information to other parties and social media while the examination is in progress are considered to be dishonest acts and punishable offences.

11. In case electronic communication instruments/devices are revealed to be used for the purposes mentioned in the above paragraph no. 10, such instruments/devices will be taken into the custody of the Commissioner General of Examinations until the investigations are concluded.

12. After sitting in the examination hall, an examination candidate is strictly forbidden to keep any unauthorized material or instrument in his/her possession prior to the examination or when the examination is in progress. In case the supervisor or the examination staff orders, each candidate is bound to declare everything he/she has with him/her and get them

checked. Breach of these requirements should be considered as an attempt to commit an act of dishonesty.

13. It is an offence, in case a candidate copies or attempts to copy from the answer script of another candidate or a book or a script or a paper containing notes or through signals or any other source or acts dishonestly. Also, helping another candidate and getting help from another candidate or a person or exam staff are also offences and every completed answer sheet should be kept underneath the sheet on which the answer is being written. Writing papers should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the examination hall even for a brief period during the course of the paper after the commencement of the examination. However, in case an examination candidate needs to leave the examination hall to use the lavatory/ urinal, the candidate will be permitted to go outside for a brief period under the surveillance of an officer belongs to the assistant staff of the examination supervisor. He/ She shall be subject to search before leaving the examination hall as well as when re-entering it.

15. Impersonation before commencement of answering at the examination hall or after, is a punishable act. Tampering with identity cards or presenting false identity cards is considered to be an act of dishonesty.

16. Assistance given to a candidate in an improper and dishonest manner by a candidate or a person, who is not a candidate, is considered to be a serious offence.

17. Examination candidate should adhere to the following instructions.

I. Every examination candidate should take actions to get the signature in their admission paper attested and get the subjects amended prior to the examination, after inquiring the Department of Examinations, Sri Lanka in case there is any discrepancy between the subjects applied and the subject indicated in the admission paper.

II. It is appropriate to arrive the examination hall, half an hour prior to the commencement of the examination and if you are not quite certain of the location of the examination hall, make inquiries on a day prior to the date of examination and be sure of its exact location.

III. Candidate should produce their identity cards and get their identities confirmed at every paper they sit when appearing for the examination.

(a) Actions will be taken to cancel the candidature in case a candidate fails to produce the identification documents at the examination hall and in case a candidate forgets to bring such documents into the examination hall, that fact should be brought to the notice of the supervisor and arrangements should be made to produce them before the examination ends.

(b) Every candidate should be in the examination hall during the examination period in such a way that his/her face should be clearly recognizable to display his / her identity in a clearly visible manner.

IV. Examination candidates should keep their ears openly and in a clearly visible manner so as to confirm that they are not using electronic communication instruments/ devices like Bluetooth.

V. No paper other than those issued at the examination hall should be used for answering questions. Excess paper and other materials should be left on your desk in good condition in a reusable manner.

VI. Examination candidates should bring their own pens, pencils, erasers, foot rulers, geometrical instruments, boxes of coloured pencils and boxes of coloured chalks, etc.

VII. When you start answering, you should promptly write down the Index Number clearly on the answer book used and each sheet of paper. Write answers clearly and legibly on both sides of the paper. You should leave at least a single blank line after providing the answer to a part of a question before starting to answer the next part of such question. You should provide answers in a fresh page for each question.

VIII. The left-hand margin of the answer sheet is set apart to enter the question number. Since the right-hand margin is reserved for the examiner's use, nothing should be written there. Actions should be taken to number the questions you answered correctly as incorrect numbering leads to confusion.

IX. When mathematical questions are answered, give all details of calculations and any rough work in their serial order as part of the solving of the sum. The sketches and diagrams drawn in the relevant places should be accurate and sufficiently large.

X. You should read carefully the instructions given at the head of the questions paper with regard to the compulsory questions and the other questions which should be selected. Marks will not be granted for answers provided disregarding the given instructions in the question paper.

XI. At the end of answering for each question, in addition to the answer book used, the answer sheets should be collected according to the page number and then should be tied/ attached at the top left-hand corner in a non-detachable manner. Make sure whether you have attached all the answer sheets prior to handing over the answer script. Any answer sheet taken out of the examination centre will not be evaluated after the handing over of such answer scripts.

XII. Your answer script should be handed over to the examination supervisor or to an officer of his/her staff. You should remain in your seat until the answer scripts are collected. Failure to do so may result in the loss of your answer script and your being treated as an absentee for a certain subject.

XIII. If it becomes necessary for you to speak to the examination supervisor or an officer of his/her staff due to a certain matter, you should sign him by tapping two times on the desk without disturbing others.

Commissioner General of the Examinations.

At the Department of Examinations, Sri Lanka,  
Pellawatta,  
Battaramulla.

## Posts – Vacant

### URBAN SETTLEMENT DEVELOPMENT AUTHORITY

#### Ministry of Urban Development and Housing

#### STATE MINISTRY OF URBAN DEVELOPMENT, COAST CONSERVATION, WASTE DISPOSAL, AND PUBLIC CLEANLINESS

THE prime objective of the Urban Settlement Development Authority is to uplift the living standard of the under-served, low-income dwellers in urban areas providing them with a sustainable Urban Settlement Development by enhancing existing housing units or providing access to affordable housing and minimum urban facilities.

Applications are invited from Sri Lankan citizens to recruit for the following posts permanently since the involvement of professionals in the field of Human Settlement Development is required to achieve these objectives.

<i>Designation</i>	<i>Salary Code</i>
Assistant Director (Social Mobilization)	MM 1-1
Technical Officer	JM 1-1
Development Officer	MA 5-1
Data Processing Assistant	MA 5-1
Community Development Assistant	MA 3
Technical Assistant	MA 2-1
Management Assistant (Non-Technical )	MA 1-1
Social Development Assistant	MA 1-1
Office Aid	PL 1
Record Keeper	PL 1

*General Qualifications of Recruitment.* – Every candidate should:

- Be a citizen of Sri Lanka.
- Have a high level of physical and mental fitness required to perform the duties assigned to the post and to serve in any part of the island.
- Have an excellent character.

#### 01. Assistant Director (Social Mobilization)

*Educational Qualifications :*

- First Degree with Social Science as a subject obtained from a university recognized by the University Grants Commission;

with

- At least 03 years' experience in social mobilization or a similar field in the government or a government establishment or a private institution recognized by the government after obtaining the degree.

Other

Completion of a two-year full-time professional Diploma in Social Work awarded by the National Institute of Social Development (School of Social Work, Sri Lanka) will be an additional qualification.

*Age.* – Not less than 25 or more than 45 years of age.

Salary Scale according to Management Services Circular No. 02/2016	Rs. 53,175 -10 x 1,375 – 15 x 1,910 – Rs. 95,575
Salary Step as at 01.01.2020	Rs. 53,175.00
Allowances	Cost of Living Allowance and other allowances entitled to the post.

## 02. Technical Officer

### *Educational Qualifications :*

- (a) Bachelor of Science Degree in Civil Engineering / Quantity Surveying / Draftsman obtained from a university recognized by the University Grants Commission

with

At least one-year (01) experience in the technical field in the government or a government establishment or a private institution recognized by the government.

*Age.*- Not less than 25 or more than 45 years of age.

Salary Scale according to Management Services Circular No. 02/2016	Rs. 42,600 – 10 x 755-18 x 1,135 - Rs. 70,580
Salary Step as at 01.01.2020	Rs. 42,600.00
Allowances	Cost of Living Allowance

## 03. Development Officer

### *Educational Qualifications :*

- (a) Degree with Social Science or Agriculture as a subject obtained from a university recognized by the University Grants Commission

or

- (b) Completion of a two-year full-time professional Diploma in Social Work or Diploma in Agriculture along with a degree obtained from a university recognized by the University Grants Commission.

*Age.*– Not less than 22 or more than 35 years of age

Salary Scale according to Management Services Circular No. 02/2016	Rs.34,870 – 10 x 660- 15 x 755 – 11 x 930 – Rs. 63,025
Salary Step as at 01.01.2020	Rs. 34,870.00
Allowances	Cost of Living Allowance

## 04. Data Processing Assistant

### *Educational Qualifications :*

- (a) Degree in Computer Science / Statistics / Information Technology / Computation and Management and Town & Country Planning as a subject obtained from a university recognized by the University Grants Commission

*Age.*- Not less than 22 or more than 35 years of age.

Salary Scale according to Management Services Circular No.02/2016	Rs.34,870 – 10 x 660-15 x 755 – 11 x 930 – Rs. 63,025
Salary Step as at 01.01.2020	Rs. 34,870.00
Allowances	Cost of Living Allowance

#### 05. Community Development Assistant

##### *Educational Qualifications :*

- (a) Degree in any field of subject area obtained from a university recognized by the University Grants Commission.

##### *Other Qualifications :*

- (b) Completion of a full-time two year professional Diploma in Social Work or Diploma in Agriculture / Social Science obtained from an institute recognized by the Government.

*Age.-* Not less than 22 or more than 35 years of age

Salary Scale according to Management Services Circular No. 02/2016	Rs.32,200 – 10 x 445 - 11 x 660 – 10 x 730 – 5x750 – Rs. 54,960
Salary Step as at 01.01.2020	Rs.32,200.00
Allowances	Cost of Living Allowance

#### 06. Technical Assistant

##### *Educational Qualifications :*

- (a) Should have passed 06 subjects including Language or Literature, Mathematics, and Science at the General Certificate of Education (Ordinary Level) Examination

And

##### *Vocational Skills :*

- (a) Should possess any of the following certificates of a level not less than National Vocational Qualification (NVQ) level 05 as prescribe by the Tertiary and Vocational Education Commission,
- (i) National Diploma in Technology (Civil Engineering)  
or
  - (ii) Higher National Diploma (Engineering)  
or
  - (iii) National Technical Certificate (Engineering / Quantity Surveying) or a similar certificate in Civil Engineering / Quantity Surveying obtained from a Technical Institute recognized by the Government

*Age.-* Not less than 18 or more than 35 years of age

Salary Scale according to Management Services Circular No. 02/2016	Rs.30,310 – 10 x300 – 07 x 350 – 4 x 495 – 20 x 660 – Rs. 50,940
Salary Step as at 01.01.2020	Rs. 30,310.00
Allowances	Cost of Living Allowance

# **07. Management Assistant (Non-Technical)**

## *Educational Qualifications :*

- (a) Should have passed six (06) subjects with credit passes for Sinhala/Tamil Language, Mathematics, English Language, and another subject in not more than two sittings at the GCE (O/L) Examination;
- and
- (b) Should have passed three (03) subjects (other than the Common General Test) at the GCE (A/L) Examination.

## *Other :*

Possession of any of the following certificates will be an additional qualification :

- (a) Should have passed AAT Intermediate Examination,
- (b) Foundation Stage Certificate awarded by the Institute of Chartered Accountants,
- (c) Foundation Stage Certificate awarded by the Chartered Institute of Management Accountants,
- (d) Diploma in Computer Science obtained from the Government or an institute recognized by the Government,
- (e) Certificate of Secretarial Practice obtained from the Government or an institute recognized by the Government.

*Age.-* Not less than 18 or more than 30 years of age

Salary Scale according to Management Services Circular No. 02/2016	Rs.27,910 – 10 x300 – 07 x 350 – 4 x 495 – 20 x 660 – Rs. 48,540
Salary Step as at 01.01.2020	Rs. 27,910.00
Allowances	Cost of Living Allowance

# **08. Social Development Assistant**

## *Educational Qualifications :*

- (a) Should have passed six (06) subjects at one sitting with credit passes for four subjects including Sinhala/Tamil Language, Mathematics, and English Language in not more than two sittings at the GCE (O/L) Examination.
- and
- (b) Should have passed four subjects under the old syllabus or three (03) subjects (other than the Common General Test) under the new syllabus at one sitting at the GCE (A/L) Examination
- and
- (c) Completion of a two-year full-time professional Diploma in Social Work awarded by the National Institute of Social Development

*Age.-* Not less than 18 or more than 30 years of age

Salary Scale according to Management Services Circular No. 02/2016	Rs.27,910 – 10 x300 – 07 x 350 – 4 x 495 – 20 x 660 – Rs. 48,540
Salary Step as at 01.01.2020	Rs. 27,910.00
Allowances	Cost of Living Allowance

## 09. Office Aid

## 10. Record Keeper

*Educational Qualifications :*

(a) Should have passed at least two (02) subjects at the GCE (O/L) Examination.

*Age.* – Not less than 18 or more than 45 years of age

(Those who have selected for the Multi Purpose Development Task Force established by the Cabinet decision dated 08/01/2020 may apply for these posts.)

Salary Scale according to Management Services Circular No. 02/2016	Rs.24,750 – 10 x 250 – 10 x 270 – 7 x 300 – 15 x 330 – Rs. 37,000
Salary Step as at 01.01.2020	Rs. 24,750.00
Allowances	Cost of Living Allowance

The Urban Settlement Development Authority has the discretionary authority to make the final decisions on selecting suitable candidates.

The maximum age limit does not apply for the applicants who are already in the service in Government Departments, Public Corporations, and Statutory Boards, and they should forward their applications through the Heads of Institution.

Application including complete bio-data of the applicant, copies of certificates with names, addresses, and telephone numbers of two non-related referees should be forwarded by registered post to reach the following address on or before 16/10/2020. The post applied for should be written on the top left corner of the envelope.

Director-General,  
Urban Settlement Development Authority,

09<sup>th</sup> Floor, Sethsiripaya, Battaramulla.  
Telephone: 011-2887721 Fax. 011-2887721  
E-mail – [dg.usda16@gmail.com](mailto:dg.usda16@gmail.com)

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## JUDICIAL SERVICE COMMISSION

### Vacancies in the Judicial Service of Sri Lanka

APPLICATIONS are invited for the post of Judicial Officer Class II Grade I (Magistrate) in Sri Lanka Judicial Service.

1. Applications should be made by persons having the required qualifications and they should reach the Judicial Service Commission Secretariat on or before 06.11.2020. *i.e.* the closing date for applications.

2. *Salary Scale:* Rs.75,000 - 10 x 1,630 - Rs. 91,300 [In accordance with the Management Services Circular No. 01/2018].

Allowances to which the Judicial Officers are entitled, would be paid in addition to the salary.

3. Every applicant must be-

- (a) a citizen of Sri Lanka,
- (b) of excellent moral character and physically fit,
- (c) prepared to serve in any part of the Island.



04. *Eligibility:*

- (a) a President of Labour Tribunal whose period of service is not less than two years as at the closing date for applications,

or

- (b) an Attorney - at - Law who has or had been in active practice for not less than four years as at the closing date for applications,

or

- (c) an Attorney - at - Law who has served in the capacity of a Legal Officer in any Ministry or Government Department or a State Corporation for not less than four years as at the closing date for applications,

or

- (d) an Attorney - at - Law who has served in the capacity of a Legal Officer in any Firm, Bank or Establishment for not less than four years as at the closing date for applications and who has regularly appeared before Court during such period.

05. All the applicants should sit for a written test and will be called for an interview based on the results of said test.

*Note :*

- (i) The receipt obtained by paying Rs. 4,000/- as application fee from any People's Bank branch to the credit of the account of "Secretary, Judicial Service Commission", No. 297100199025039 of the People's Bank, Dam Street branch should be sent to the J.S.C. Secretariat either by registered post or personally to obtain the application form. When filling the receipt at the time of payment, the applicant's name and address should be stated in the space provided in the receipt.
- (ii) Applicants are kindly requested to forward their applications either by registered post or personally to the JSC Secretariat.
- (iii) Applications from the officers in the Public Service must be forwarded through the Head of the Department.

The address for obtaining and sending applications:-

Secretary,  
Judicial Service Commission,  
Judicial Service Commission Secretariat,  
Colombo 12.

H. SANJEEWA SOMARATNE,  
Secretary,  
Judicial Service Commission.

Judicial Service Commission Secretariat,  
Colombo 12,  
22nd September, 2020.

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**JUDICIAL SERVICE COMMISSION**

**Post of Chairman/Administrative Appeals  
Tribunal**

01. THE Judicial Service Commission has decided to call for applications for the post of Chairman, Administrative Appeals Tribunal. Applications should be made by persons having the required qualifications and they should reach the Judicial Service Commission Secretariat on or before 16.11.2020. *i.e.*, the closing date for applications.

02. *Eligibility :*

- (a) Over 20 years of experience as a public officer as at the closing date for applications.  
or  
(b) Over 10 years of experience in the legal profession as at the closing date for applications.

03. The allowances paid to a Chairman are as follows :

Monthly allowance - Rs. 100,000  
Travelling allowance - Rs. 50,000 (monthly)  
Fuel allowance - 225 liters (monthly) (in accordance with the market price)  
Telephone allowance - Rs. 10,000 (monthly)

H. S. SOMARATNE,  
Secretary,  
Judicial Service Commission.

Judicial Service Commission Secretariat,  
Colombo 12,  
23rd September, 2020.

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## Examinations, Results of Examinations & c.

### MINISTRY OF PUBLIC SERVICES, PROVINCIAL COUNCILS AND LOCAL GOVERNMENT

**First Efficiency Bar Examination for Officers in Sri Lanka Administrative Service, Sri Lanka Engineering Service, Sri Lanka Scientific Service, Sri Lanka Architects' Service, Sri Lanka Accountants' Service and Sri Lanka Planning Service - 2018 (II) and Second Efficiency Bar Examination for Officers in Sri Lanka Administrative Service, Sri Lanka Accountants' Service and Sri Lanka Planning Service - 2019(I)**

IT is hereby notified that First Efficiency Bar Examination for the officers in Sri Lanka Administrative Service, Sri Lanka Engineering Service, Sri Lanka Scientific Service, Sri Lanka Architects' Service, Sri Lanka Accountants' Service and Sri Lanka Planning Service 2018(II) and Second Efficiency Bar Examination for the officers in Sri Lanka Administrative Service, Sri Lanka Accountants' Service and Sri Lanka Planning Service - 2019(I), shall be held in Colombo during weekends from **24th of October 2020 to 08th of November 2020**, by the Director General, Sri Lanka Institute of Development Administration, under the supervision and direction of Ministry of Public Services, Provincial Councils and Local Government.

02. The Efficiency Bar Examinations which is due to be held in respect of the above services shall be as follows:

Serial No.	Name of the Examination	Code
1.	1st Efficiency Bar Examination for officers in Sri Lanka Administrative Service	SLAS 1
2.	1st Efficiency Bar Examination for officers in Sri Lanka Engineering Service	SLES
3.	1st Efficiency Bar Examination for officers in Sri Lanka Scientific Service	SLSS
4.	1st Efficiency Bar Examination for officers in Sri Lanka Architects' Service	SLArS
5.	1st Efficiency Bar Examination for officers in Sri Lanka Accountants' Service	SLAcS 1
6.	1st Efficiency Bar Examination for officers in Sri Lanka Planning Service	SLPS 1
7.	Other services which can apply for the above examination	Other
8.	2nd Efficiency Bar Examination for officers in Sri Lanka Administrative Service	SLAS 2
9.	2nd Efficiency Bar Examination for officers in Sri Lanka Accountants' Service	SLAcS 2
10.	2nd Efficiency Bar Examination for officers in Sri Lanka Planning Service	SLPS 2

03. Officers may appear separately for each subject and at different occasions at their discretion. However, it is compulsory to pass the Efficiency Bar Examinations within the prescribed period.

04. This examination shall be conducted by the Director General of Sri Lanka Institute of Development Administration and the candidates shall be bound by the rules and regulations imposed by him with regard to conducting the examination. Candidates shall be subjected to any punishment imposed by the Disciplinary Authority for violation of these rules and regulations.

05. Applications for the examination can strictly be made online through [www.slida.lk](http://www.slida.lk), the official web site of the Sri Lanka Institute of Development Administration. It is possible to commence the filling of application by selecting the relevant examination by entering the "Examination Division" from the sub menu "Examination" at the right side of web site's main page.

Filling of applications is strictly allowed during the period from 8.00 a.m. on 02.10.2020 up to 12.00 midnight on 16.10.2020.

06. *Examination Fees* .– The candidates appearing for the examination for the first time need not to pay the examination fees. At such occasions where a candidate, who has made application, has not sat for the examination even after issuing an admission by Sri Lanka Institute of Development Administration that should be considered as a sitting for the examination.

Officers in Sri Lanka Administrative Service, Sri Lanka Accountants' Service and Sri Lanka Planning Service should pay the examination fee considering that the First Efficiency Bar Examination as one Examination and Second Efficiency Bar examination as another examination. Accordingly, Rs. 1,000 should be paid if it is applied for more than one subject of the First Efficiency Bar Examination. Rs. 1,000 should be paid if it is applied for more than one subject of the Second Efficiency Bar Examination. Rs. 500 should be paid if it is applied only for one subject of the First Efficiency Bar Examination and Rs. 500 should be paid if it is applied only for one subject of the Second Efficiency Bar Examination.

The Officers in Sri Lanka Engineering Service, Sri Lanka Scientific Service and Sri Lanka Architects' Service should pay Rs. 1,000, if they applying for more than one subject of the First Efficiency Bar Examination and Rs. 500 should be paid, if they are sitting for only one subject.

Examination fee shall be paid by any post office all over the island (except sub post offices) to be credited to the "SLIDA" account and the number of the receipt issued shall be indicated in the relevant cages of the application. When filling the application for inland telegraphic money order (format 85) for payment of money to 'SLIDA' account, "SLIDA" should be mentioned as the recipient. In the meantime, the code name of the relevant examination shall be indicated at the place for the recipient's address. (The code names should be as mentioned in section 02).

Further, when crediting money to the account, the application shall be filled including the name of the applicant as the remitter and the N.I.C. Number of the applicant at the space for the address of the remitter.

07. Getting Admissions for the First Efficiency Bar Examination for Sri Lanka Administrative Service, Sri Lanka Engineering Service, Sri Lanka Scientific Service, Sri Lanka Architects' Service, Sri Lanka Accountants' Service and Sri Lanka Planning Service and Second Efficiency Bar Examination for Sri Lanka Administrative Service, Sri Lanka Accountants' Service and Sri Lanka Planning Service.

When the application filled online is submitted, the candidate will be issued a confirmation number and the

candidate shall keep it for further inquiries. Candidates shall be able to get their admission card of the examination by way of following the instructions indicated in the web page to which the candidate shall have the access once the application duly perfected is sent online. The candidate shall get a printed copy of the admission card and get his signature certified by the respective Head of the Department or a deputy officer authorized by the Head for the purpose. The admission card certified in this manner shall be submitted to the Supervisor of the examination. A copy of admission card certified as for that manner shall be submitted to the Heads of the Departments for the purpose of attaching to the personal file of the candidates.

*Note.*– The private address, place of work and the official address shall be clearly included when filling the application online.

08. Any clarification regarding the process for submitting applications can be obtained through the Telephone Number 011 - 5980236 of Sri Lanka Institute of Development Administration. Communication can be made through this line from 8.30 a.m up to 4.15 p.m during working days of the week from 02.10.2020 to 16.10.2020.

09. Heads of Departments should grant duty leave for the officers who possess admissions enabling them to sit for the examination. If it is required to get their candidature confirmed, it can be done through the Telephone Number 011-5980236. Candidates shall not be paid traveling expenses for appearing for the examination.

10. *Identity of Candidates.*– Candidates shall be required to prove their identity at the examination hall to the satisfaction of the supervisor for each subject they offer. For this purpose, one of the following documents should be submitted to the supervisor.

- (i) The National Identity Card issued by the Department of Registration of Persons.
- (ii) A valid Passport.

The candidature of those who fail to produce any of the above-mentioned documents may be cancelled at the discretion of the Director General of Sri Lanka Institute of Development Administration.

11. The examination will be held in Sinhala, Tamil and English media. If it is found that a candidate has appeared for the examination in a language medium that he/she is not entitled to, the candidature of such applicant shall be cancelled. A candidate shall not be permitted to change the language medium indicated in the application form.

12. *Scheme of Examination.*– Subjects and the syllabus of each Efficiency Bar Examination are as follows. Duration of each question paper is three (03 hours). At least forty (40) marks shall be obtained for each subject by a candidate to pass this Efficiency Bar Examination.

12.1 1st Efficiency Bar Examination for officers in Sri Lanka Administrative Service : (Appendix "G" of Sri Lanka Administrative Service Minute published in the *Gazette Extraordinary* No. 1,842/2 dated 23.12.2013)

The officers in Sri Lanka Administrative Service, who have not completed this examination so far, shall be eligible to sit for this examination.

The subjects of the 1st Efficiency Bar Examination are given below :

Serial Number	Subject		Duration	Subject Number
01	Law	Constitutional Law and Administrative Law	03 hours	01 -I
		The Legal Systems of Sri Lanka	03 hours	01 -II
		Criminal Law and Law of Evidence	03 hours	01-III
02	Administration		03 hours	02-I
03	Economics and Social Science		03 hours	03
04	Financial management and procurement procedure in the public sector		03 hours	04

#### 12.1.1 Law

Three question papers based on the following:

First (I) question paper -

##### **Constitutional Law and Administrative Law (Subject No. 01-I) (100 marks)**

- (i) The structure of the Constitution of Sri Lanka and the Republic Constitution of 1978 with the historical development.
- (ii) The Executive, President of the Republic, Prime Minister, Cabinet of Ministers and Public Service.
- (iii) Administration of Justice.
- (iv) Judicial control over Administration.
- (v) Directive Principles of the State Policy and Fundamental Duties.
- (vi) Delegated Legislation.
- (vii) Liability of the State and the Public Authorities.
- (viii) Fundamental Rights.

**Second (II) question paper -**

##### **The Legal Systems in Sri Lanka (Subject No. 01-II) (100 marks)**

- (i) Administration of Justice
- (ii) The Legal History of Sri Lanka
- (iii) The Organization of the Courts
- (iv) The Courts Ordinance of Sri Lanka (Chapter 6)
- (v) Administration of Justice Act, No. 44 of 1971

**Third (III) question paper -**

##### **Criminal Law and Law of Evidence (Subject No. 01-III) (100 marks)**

- (i) The Penal Code
- (ii) The Evidence Ordinance.

A candidate shall be required to obtain a minimum of thirty five (35%) of marks in each paper and an average of forty percent (40%) in order to pass the subject of law.

12.1.2. Administration (Subject No. 02-I -100 marks)

A question paper based on the following:

- (i) Office and Field Organization and Methods of organization.
- (ii) Following chapters of the Establishment Code  
Chapters I, II, III, V, VI, VII, IX, XI, XXIII, XXV, XXVI, XXVII, XXVIII, XXIX, XXX, XXXI, XXXII, XXXIII, XLVII and XLVIII). Procedural Rules of the Public Service Commission.

12.1.3. Economics and Sociology (Subject No. 03 - 100 marks)

This question paper consists of two parts.

First (I) part - Economics

- (i) Principles of Economics with special reference to theories of Value, Production and Distribution;
- (ii) Money, Production and Distribution
- (iii) Economic background of Sri Lanka and policies, strategies and programmes relevant to economic development with special reference to the Economic Structure of Sri Lanka.

*Second (II) part - Sociology*

- (i) Social Structure, Organization and Functions;
- (ii) Human Relationships and Groupings;
- (iii) Kinship, Marriage and the Family;
- (iv) Rural and Urban Society;
- (v) Social Stratification and Differentiations;
- (vi) Social Control;
- (vii) Culture, Religion, Morals and Values.

A Candidate shall be required to obtain at least twenty (20) marks for each part to pass the subject of Economics and Sociology.

12.1.4. Financial management and procurement procedure in the public sector (Subject No. 04 - 100 marks)

A question paper based on the following :-

- (i) Financial Control in Sri Lanka :
  - Constitutional Provisions Relating to the Management of Public Finance
  - Parliamentary Control over Public Finance
  - Meaning of Fund
  - The Consolidated Fund and its operation
  - Meaning and Methods of Appropriation
  - Contingencies Fund
  - Other Funds and their Operation
  - Government Revenue
  - Powers and Functions of the Minister of Finance
  - Powers and Functions of the Treasury
  - Warrants and Imprest Authority
  - Auditor General, his Powers and Functions
  - Committee on Public Accounts (COPA)
  - Committee on Public Enterprises (COPE)

- (ii) Appointment of Accounting Officers, Chief Accounting Officers and Revenue Accounting Officers, their Powers and Functions/accountability and nature of accountability.
- (iii) Internal Audit
- (iv) Public Expenditure Planning and Management;
  - Identification of Organizational Objectives and Functions
  - Identification of Public Policies, Goals Targets and work Programmes
  - Planning and Appraisal of Development Projects and Programmes and Prioritization of them
  - Formulation and Finalization of Annual Estimates of Revenue and Expenditure.
- (v) Variations of Approved Estimates of Expenditure
  - Application of Virement Procedure
  - Management of Public Sector Cadres and Salaries
  - Total Cost Estimates and Revisions
  - Supplementary Estimates
- (vi) Losses and Waivers of government properties
- (vii) Miscellaneous Accounting Matters
- (viii) Delegation of Functions for Financial Control
- (ix) Custody of Public Money and Bank Accounts Procedure
- (x) Government Procurement Process,
  - Government Procurement Manual
  - Government Procurement Guidelines

12.2 First Efficiency Bar Examination for the officers in Sri Lanka Engineering Service (Schedule "iii" of Sri Lanka Engineering Service Minute, published in the *Gazette* Extraordinary No. 1836/6 dated 11.11.2013).

The Officers in Sri Lanka Engineering Service, who have not completed this examination so far, shall be eligible to sit for this examination.

Subjects of the First Efficiency Bar Examination are as follows :

Serial No.	Subject	Duration	Subject Number
01	Administration	03 hours	02-II
02	Financial Systems	03 hours	05-I
03	Department/Establishment Methodologies	Since this examination is conducted by the Head of the Institution, particulars in this regard are not published in this notification.	

The minimum marks required to pass each subject is 40.

#### 12.2.1 Administration (Subject No. 02-II - 100 marks)

A question paper prepared in relation to the functions of Engineering Service based on **Volume I of the Establishments Code published in 1985** and all the chapters in Volume II of the Establishments Code published in 1999 and the Procedural Rules of Public Service Commission (subjected to timely revisions).

### 12.2.2 Financial systems (Subject No. 05-I - 100 marks)

A question paper prepared in relation to the functions of Engineering Service based on all the chapters in Financial Regulations published in 1992 except chapter IX and X and criteria for National Procurement Guidelines (subjected to timely revisions).

### 12.3 First Efficiency Bar Examination for the officers in Sri Lanka Scientific Service (Appendix 4 of Sri Lanka Scientific Service Minute, published in the *Gazette Extraordinary* No. 1877/27 dated 28.08.2014) and

First Efficiency Bar Examination for the officers in Sri Lanka Architects' Service (Appendix 4 of Sri Lanka Architects' Service Minute, published in the *Gazette Extraordinary* No. 1877/28 dated 28.08.2014).

Subjects of these examinations are as follows :

<i>Subject</i>	<i>Duration</i>	<i>Subject Number</i>
Financial Systems	03 hours	05-II
Administration	03 hours	02-III
Departmental Regulations	Since this examination is conducted by the Head of the Institution, particulars in this regard are not published in this notification.	

### 12.3.1 Financial Systems (Subject No. 05-II - 100 marks)

A question paper based on the following :

- (i) Financial control in Sri Lanka :
  - Constitutional Provisions Relating to Public Financial Management
  - Parliamentary Control over Public Finance
  - Definition of Fund
  - Consolidated Fund and its function
  - Object and Methodologies of Appropriation
  - Contingent Fund
  - Other Funds and their functions
  - State Revenue
  - Powers and role of the Finance Minister
  - Powers and role of the General Treasury
  - Warrants and Imprest Authority
  - Powers and role of the Auditor General
  - Committee on Public Accounts (COPA)
  - Committee on Public Enterprises (COPE)
- (ii) Appointment of Accounting Officer, Chief Accounting Officers on State Revenue Accounting Officers, their powers and role/accountability and the nature of their responsibilities.
- (iii) Internal Audit
- (iv) Planning and Management of Public Expenditure :
  - Identification of Organizational Objectives and Functions
  - Identification of Public Policies, objectives, Targets and Programmes
  - Planning of Development Projects and Programmes and Prioritizing the evaluation
  - Preparation of annual estimate on income and expenditure and taking final decisions.

- (v) Making changes of Approved Estimates :
  - Implementation of Virement Procedure
  - Management of cadre and salaries of public sector
  - Total Cost Estimates and making Revisions to the same
  - Supplementary Estimates
- (vi) Losses and omissions of state properties
- (vii) Various accounting activities
- (viii) Entrusting tasks for Financial Management
- (ix) Custody of Public Finance and Procedure of bank accounts
- (x) Government Procurement Process,
  - Code of Procurement Procedure Government
  - Procurement Guidelines of the Government

**Note.**– The candidate shall be required to obtain at least 40% marks for the subject.

#### 12.3.2 Administration (Subject No. 02-III - 100 marks)

A question paper is based on the following :

- (i) Following chapters of the Establishment Code  
Chapters I, II, III, V, VI, VII, IX, XI, XXIII, XXV, XXVI, XXVII, XXVIII, XXIX, XXX, XXXI, XXXII, XXXIII, XLVII and XLVIII.
- (ii) Procedural Rules of Public Service Commission published in the *Gazette Extraordinary* No. 1589/30 dated 20.02.2009.

**Note.**– The candidate shall be required to obtain at least 40% marks for the subject.

- 12.4 First Efficiency Bar Examination for the Officers of Sri Lanka Accountants' Service : (The appendix 03 of the Service Minute of Sri Lanka Accountants' Service published on the *Gazette Extraordinary* dated 10.09.2010 and No. 1670/33)

The officers in Sri Lanka Accountants' Service, who have not completed this examination so far, shall be eligible to sit for this examination.

Subjects of the First Efficiency Bar Examination are as follows :

Serial No.	Subject	Duration (Hours)	Subject No.
01	Government Financial Procedures	03 Hours	06
02	Law and Management	03 Hours	07
03	Administration	03 Hours	02-IV
04	Report writing and Presenting Information to Management	03 Hours	08

#### 12.4.1 Government Financial Regulations (Subject No. 06) (100 marks) :

Candidates will be tested on the application of Financial Regulations and Treasury Circulars in government transactions, financial regulations/procedures as they relate to revenue, expenditure, foreign aid, annual and supplementary estimates, public debt, supplies, tenders, imprests and advances, financial sanctions, the account of the Island, functional and economic classifications,



programme and performance budgeting, functions of the Minister of Finance. The General Treasury, the Ministry of Planning, the Secretaries, the Auditor General and the Public Accounts Committee.

12.4.2 Law and Management (Subject No. 07) (100 Marks)

- |            |   |  |
|------------|---|--|
| Law        | - | Definition of Law<br>Legal Systems of Sri Lanka<br>Courts Systems of Sri Lanka<br>Law of Contract<br>Law of Agency<br>Sale of goods<br>Hire purchase<br>Negotiable instruments<br>Guarantee of Securities<br>Insurance   |
| Management | - | Introduction to Management<br>Functions and skills of Managers<br>Planning process and setting organizational levels<br>Organization Structure<br>Human resource Management<br>Performance evaluation<br>Promotion<br>Motivation<br>Leadership<br>Communication<br>Decision Making<br>Conflict resolution<br>Change Management Conflicts Management Time Management<br>Quality Circles and Production and Result<br>Management ethics and responsibilities |

12.4.3 Administration : (Subject No. : 02-IV) (100 marks)

Chapters of the Establishments Code VII, IX, XI, XII, XV, XXIII, XXV, XXVI, XXVII, XXVIII, XXIX, XXX, XXXI, XXXII, XXXIII, XLVII, XLVIII and  
Public Service Commission rules and procedure Volume I-VI.

12.4.4 Report writing and presenting information to the Management (Subject No. 08) (100 marks) :

Importance of accuracy, of timeliness and of perfection of management information, Dealing with reference information  
Periodic and ad-hoc reports  
Writing minutes of meetings and notes  
Structure of management reports  
Important results that should be highlighted  
Interpretation of results  
Suggesting variations  
Use of statistical name systems in data analysis  
Comparison of performance  
Use of ratios and percentages in management reports  
Diagrammatic representation  
Listening to professional talks and lectures  
Reporting lectures through speech

Panel discussions  
Seminar abilities  
Delivering a speech

**Note.**– The candidate shall be required to obtain at least 40% marks for the each subject to pass.

- 12.5 First Efficiency Bar Examination for the Officers in Sri Lanka Planning Service : (The appendix C Service Minute of the Sri Lanka Planning Service published on the *Gazette extraordinary* dated 10.09.2010 and No. 1670/32).

The officers in Sri Lanka Planning Service, who have not completed this examination so far, shall be eligible to sit for this examination.

Subjects of the First Efficiency Bar Examination are as follows :

Serial No.	Subject	Duration (Hours)	Subject No.
01	Planning concepts, Methodology and Planning Institutions	03	09
02	Economic Analysis and statistics	03	10
03	Project Planning, Implementation Monitoring and Evaluation	03	11
04	Institutional Regulations and Public Sector Financial Methods	03	12
05	English Language	03	13

- 12.5.1 The examination should be passed within the prescribed time period as per the provisions in the Service Minute and the Letter of Appointment and an officer is allowed to appear for all the papers at one sitting or different sittings for each subject.

*Scheme of Examination :*

**12.5.2 Planning concepts, Methodology and Planning Institutions (Subject No. - 09) (100 Marks)**

- National objectives and priorities and planning policy framework and programmes for their achievement.
- Methodology for National Planning, Major problem areas in planning, public participation and mobilization of resources etc.
- Nature and sources of data for National Planning, Collection of data, presentation of interpretation and analysis, field supervision and investigations demographic concepts, economic projections and policy analysis.

**12.5.3 Economic Analysis and Statistics (Subject No. 10) (100 Marks)**

- Principles of economics with special emphasis on the theories of production and distribution.
- Finance, Banking Systems, International Financial Methods and Trade.
- Analysis of monetary, Monetary Trade and Tariff Policies.
- Economic structure of Sri Lanka.
- Review of the Economy.
- Assessment of technically skilled and unskilled manpower and other resources including foreign aid and their utilization.
- Economics and Social incidents.
- Economic Analysis and Basis statistical concepts and methods used in Planning.
- Principles of Benefit/Cost Analysis.

**12.5.4 Project Planning, Implementation, Supervision and Monitoring (Subject No. 11) (100 Marks)**

- (i) Planning, Identification and defining Projects and Project Planning Policies, theories, selection of location, Estimation of technology and cost and benefits, Technical, financial and economic analysis.
- (ii) Project Implementation and operation/supervision, proper and timely implementation of projects and programmes, preparation of detailed operational plans and implementation schedules, coordination of monitoring and progress control and follow up action.
- (iii) Evaluation of projects, Assessment of effectiveness of projects and programmes analysis of benefits in relation to costs.

**12.5.5 Institution Regulations and Financial Methods of the Public Sector (Subject No. 12) (100 Marks)**

- (i) Government Financial Regulations, Volume 1 (except Chapter X)
- (ii) Chapters VII, IX, XI, XII, XV, XXIII, XXV, XXVI, XXVII, XXVIII, XXIX, XXX, XXXI, XXXII, XXXIII, XLVII, XLVIII and Chapters I to VI of the Public Service Commission procedure and rules.
- (iii) *Financial Control of Sri Lanka.* – Statutory Provisions relating to Public Finance Management, Parliamentary Control over Public Finance, Consolidated Fund and its operation, Aim of Appropriation and Appropriation Methods, State revenue, powers and function of Minister of Finance, powers and the function of the Treasury, Warrant and Imprest Authority, Auditor General, his powers and function, Public Expenditure Committee, Public Enterprises Committee.
- (iv) Appointment of Accounting Officers, Chief Accounting Officers and Accounting officers of State Revenue their powers and function.
- (v) Planning and Management of State Expenditure, Identification of Objectives and Functions of Organizations, Preparation of Annual Estimates and Expenditure and taking final decisions, Effecting changes in the approved Estimates of Expenditure, Implementation of Virement Procedure, Management of Cadres in the Public Sector, Supplementary Estimates.
- (vi) *Government Procurement Procedure.* – Procuring Goods, Services and Work, Composition of Tender Boards and Technical Evaluation Committees, Powers and Function of Appointment, Tender Evaluation Procedure, Management of Foreign Funded projects.

**12.5.6 English Language (Subject No. 13) (100 Marks)**

- (i) A written examination in English Language will be held to test the academic and professional knowledge of English of candidates in relation to subject of Planning, Development and Management.

**Note.** – The candidate shall be required to obtain at least 40% marks for the each subject.

**12.6 Second Efficiency Bar Examination for the officers in Sri Lanka Administrative Service : (Appendix "h" of the Service Minute of Sri Lanka Administrative Service published in the *Gazette* Extraordinary No. 1842/2 dated 23.12.2013)**

The officers in Sri Lanka Administrative Service, who have not completed this examination so far, shall be eligible to sit for this examination.

The subjects for this examination are as follows :

<i>Serial No.</i>	<i>Subject</i>	<i>Duration</i>	<i>Subject No.</i>
01	Economic and Social Policy (With special reference to Sri Lanka)	03 hours	14
02	Process of Development Administration (With special reference to Sri Lanka)	03 hours	15
03	Use of information and communication technology for management	03 hours	16
04	Proficiency in the link language (English)	03 hours	17

**12.6.1 Economic and social policies (With special reference to Sri Lanka) (Subject No. 14) (100 marks)**

This question paper is based on matters affecting the formulation of economic and social policies using principles of Economics and Social Sciences in the context of recent economic, social and political history of Sri Lanka.

*Note.*— The candidate shall be required to obtain at least 40% marks for this subject.

**12.6.2 Process of Development Administration (With special reference to Sri Lanka) (Subject No. 15) (100 marks)**

This question paper is based on the functioning and inter-relationships of institutions entrusted with the responsibility of development administration with special reference to matters mentioned below:

- State machinery of Sri Lanka,
- Constitutional background of the state machinery of Sri Lanka,
- Provincial Councils and Local Government Institutions,
- People's Organizations,
- Public Corporations.

*Note.*— The candidate shall be required to obtain at least 40% marks for this subject.

**12.6.3 Use of information and communication technology for management (Subject No. 16) (100 marks)**

This is a practical test conducted by the Sri Lanka Institute of Development Administration to test the knowledge of the applicant on following subject areas.

- Importance of the use of information and communication technology for state institutes,
- Data analysis and preparation of reports,
- Data base management and retrieval of information,
- Use of information and communication technology in project management,
- Preparation of management information systems.

*Note.*— The candidate shall be required to obtain at least 40% marks for this subject.

**12.6.4 Proficiency in the English Language (Subject No. 17) (100 marks)**

Scheme of Evaluation : Written Examination

Content : The following subject areas are suggested for the candidate's reference :

- Communication Skills

The candidate should possess the ability to function effectively in the following language functions :

- General Greetings and introductions
- Giving and getting Information
- Advising, suggesting and expressing opinions
- Describing Events and Situations
- Telephone Skills
- Interviewing Skills
- Expression Skills
- Listening and Note Taking Skills

- Writing Skills

The knowledge of the modern formats and styles of writing is tested in this area of study.

- Internal Modes of Communication
- Formal Correspondence Skills
- Writing Descriptions/Explanations
- Grammar
- Summary Writing Skills
- Report Writing Skills
- Meeting Minutes/Agendas/Invitations

- Comprehension Skills

Candidate's ability to comprehend a printed text, infer meaning and verbal/written interpretation is expected.

- Reading and understanding the specific and general meaning of a printed text
- Reading and Interpretation (verbal/written)
- Understanding the cohesion and coherence of a passage.

**Note.**– The candidate shall be required to obtain at least 40% marks for this subject.

12.7 Second Efficiency Bar examination for officers in Sri Lanka Accountants' Service :

(Appendix 04 of the Service Minute of Sri Lanka Accountants' Service published in the *Gazette extraordinary* No. 1670/33 dated 10.09.2010)

The officers in Sri Lanka Accountants' Service, who have not completed this examination so far, shall be eligible to sit for this examination.

The subjects for the second efficiency bar examination are as follows :

<i>Serial No.</i>	<i>Subject</i>	<i>Duration</i>	<i>Subject No.</i>
01	Management Accountancy	03 hours	18
02	Public Financial Management	03 hours	19
03	Management and organization	03 hours	20

12.7.1 Management Accountancy (Subject No. 18) Question paper - duration 03 hours (100 marks)

Candidates are not allowed to select questions on their preference.

Control theory on accounting - Feedback - open and closed. Types of ideal standard costs, principles of performance standards and their application, revision of standards, learning circles and determination of motivation, analysis of variations and sub variations, analysis of significance, presentation and investigation of variances, behavioral aspects of control accounting, concepts of budgeting, administration of budgetary control, the budget manual, fixed and flexible budgets, master and supplementary budgets, budget centers, management participation, intervention and

motivation in the preparation of budgets, the budget period and identification of the principal budget factor.

*Note.*– The candidate shall be required to obtain at least 40% marks for the subject.

#### 12.7.2 Public Financial Management (Subject No. 19) Question paper - duration 03 hours (100 marks)

Candidates are not allowed to select questions on their preference.

Role of the Government Accountant.

Knowledge of Constitutional and Legal Framework of public finance Institutional framework, Central Government, Public Corporations, Local Government Institutions, Co-operative Movements etc.

Parliamentary Control, Functions of the Treasury, Ministry of Planning, Estimates Committee, Auditor General, Public Accounts Committee, Consolidated Fund, Problems of Parliamentary Control.

Financial Circle, Preparation of Planning programmes, Preparations of budget, approval of funds, accounting, reporting, monitoring and auditing.

Project evaluation, Service prices and use of statistical data, payment theory and deciding on the anticipated value.

Cost benefit analysis, discounted cash flow, internal effective ratio, project ranking, economic, financial and management aspects of project formulation and evaluation, successful submission of projects.

Techniques of programming, use of network analysis, allocation of resources, problems of transport, deterioration of resources due to usage or with the passage of time, replacement of resources which do not deteriorate but become useless due to partial usage or due to passage of time, performance budgets, Establishment and use of basic methods, Measurement of performance, types of measurements, selection of units and measurements, types of measurements and analysis of performance.

Programme budgeting, programme structure, classifications according to functions, programme work, expenditure projects and expenditure items, economics and activity related classification.

Financial control systems, level of responsibilities, internal control and financial regulations, internal audit, performance auditing, management auditing, variance analysis, decisions on providing capital budgets, long term planning and its importance, forecasting, risk analysis of accuracy and limitations, decision trees, probability factors.

Demand on capital, issues in estimating earnings and effectiveness of capital investments identify and allocate for risk factors when prioritize and standardize projects. Pay back determinants, calculating of accounting rate of return, net present value and DCF yields, influence of taxation and incentives, investment appraisal, Project Cost control and post audit.

Decisions on capacities, product mix, make or buy, alternative methods of manufacture, shut down problems, pricing policies and contribution theory, influence of customer demand, patterns, elasticity of demand, marketing strategy, techniques of evaluation of performance, profitability criteria and ratios.

Analysis of return on capital, management of working capital.

Financial Control of Government Commercial Enterprises, Budgeting, Management reporting, Interpretation of financial statements and the use of financial ratios.

Pricing in Public Enterprises :

Accounting plan and its contents, government reports and public undertakings.

**Note.**– The candidate shall be required to obtain at least 40% marks for this subject.

### 12.7.3 Management and Organization (Subject No. 20) Question paper - duration 03 hours (100 marks)

Candidates are not allowed to select questions on their preference.

Questions will be set to test the knowledge of the candidate on management and principles of organization, use of these principles with regard to the problems and issues in the public sector and the knowledge on new management strategies and techniques.

**Note.**– The candidate shall be required to obtain at least 40% marks for this subject.

### 12.8 Second Efficiency Bar Examination for officers in Sri Lanka Planning Service :

(Appendix "d" of the Service Minute of Sri Lanka Planning Service published in the *Gazette* extraordinary No. 1670/32 dated 10.09.2010)

The officers in Sri Lanka Planning Service, who have not completed this examination so far, shall be eligible to sit for this examination.

#### 12.8.1 The second efficiency bar examination shall consist of the following subjects.

Serial No.	Subject	Duration	Subject No.
01	Techniques of Development Planning	03 hours	21
02	Basic Macro Economics	03 hours	22
03	Current International Economic and Political Crises and their impact on the Sri Lankan Economy	03 hours	23

#### 12.8.2 It is compulsory to answer all the questions in a question paper.

*Syllabus :*

#### I. Development Planning Techniques (Subject No. 21) (100 marks)

- (i) SWOT Analysis
- (ii) Problem Tree
- (iii) Logical Framework Analysis
- (iv) Cost benefit analysis
- (v) Pay back method
- (vi) Net present value
- (vii) Internal rate of return
- (viii) Application of shadow price.

**Note.**– The candidate shall be required to obtain at least 40% marks for this subject.

II. Basic Macro Economics (Subject No. 22) (100 marks)

- (i) National Accounts
- (ii) Rate of Economic Growth
- (iii) Balanced National Revenue
- (iv) Multiplier effect
- (v) Inflation
- (vi) Rate of interest
- (vii) An introduction to Public Fiscal Policy
- (viii) An introduction to Fiscal Policy
- (ix) Business Cycle

**Note.**— The candidate shall be required to obtain at least 40% marks for this subject.

III. Current International Economic Crises and their impact on Sri Lankan Economy (Subject No. 23)  
(100 marks)

Current International Economic Crises and their impact on Sri Lankan Economy.

(Answers have to be given on topics which have a timely relevance to emerging world economic conditions)

**Note.**— The candidate shall be required to obtain at least 40% marks for this subject.

13. The time table of this examination is as follows :

SR. No.	Name of the Examination	Subject	Subject No.	Date	Time
01	1st Efficiency Bar Examination for Officers of Sri Lanka Administrative Service	Constitutional Law and Administrative Law	01-I	24.10.2020	9.00 a. m. - 12.00 noon
		Legal Systems of Sri Lanka	01-II	24.10.2020	12.45 p. m. - 3.45 p. m.
		Criminal Law and Evidence Law	01-III	25.10.2020	9.00 a. m. - 12.00 noon
		Administration	02-I	25.10.2020	12.45 p. m. - 3.45 p. m.
		Economics and Sociology	03	31.10.2020	9.00 a. m. - 12.00 noon
		Financial management in the public sector and procurement process	04	31.10.2020	12.45 p. m. - 3.45 p. m.
02	1st Efficiency Bar Examination for Officers of Sri Lanka Engineering Service	Financial Systems	05-I	01.11.2020	9.00 a. m. - 12.00 noon
		Administration	02-II	01.11.2020	12.45 p. m. - 3.45 p. m.
03	1st Efficiency Bar Examination for Officers of Sri Lanka Scientific Service	Financial Systems	05-II	08.11.2020	9.00 a. m. - 12.00 noon
		Administration	02-III	08.11.2020	12.45 p. m. - 3.45 p. m.
04	1st Efficiency Bar Examination for Officers of Sri Lanka Architects' Service	Financial Systems	05-II	08.11.2020	9.00 a. m. - 12.00 noon
		Administration	02-III	08.11.2020	12.45 p. m. - 3.45 p. m.
05	1st Efficiency Bar Examination for Officers of Sri Lanka Accountants' Service	Government Financial Regulations	06	24.10.2020	9.00 a. m. - 12.00 noon
		Law and Management	07	24.10.2020	12.45 p. m. - 3.45 p. m.
		Administration	02-IV	25.10.2020	9.00 a. m. - 12.00 noon
		Report writing and Presenting Information to Management	08	25.10.2020	12.45 p. m. - 3.45 p. m.



SR. No.	Name of the Examination	Subject	Subject No.	Date	Time
06	1st Efficiency Bar Examination for Officers of Sri Lanka Planning Service	Planning concepts, Methodology and Planning Institutions	09	24.10.2020	9.00 a. m. - 12.00 noon
		Economic Analysis and statistics	10	31.10.2020	9.00 a. m. - 12.00 noon
		Project Planning, Implementation Monitoring and Evaluation	11	31.10.2020	12.45 p. m. - 3.45 p. m.
		Institutional Regulations and Public Sector Financial Methods	12	07.11.2020	9.00 a. m. - 12.00 noon
		English Language	13	07.11.2020	12.45 p. m. - 3.45 p. m.
07	2nd Efficiency Bar Examination for Officers of Sri Lanka Administrative Service	Economic and Social Policy (With special reference to Sri Lanka)	14	07.11.2020	9.00 a. m. - 12.00 noon
		Process of Development Administration (With special reference to Sri Lanka)	15	08.11.2020	9.00 a. m. - 12.00 noon
		Use of Information and Communication Technology for Management	16	Date of the practical test to be held by shall be informed by the Director General of Sri Lanka Institute of Development Administration after the closing date of applications	
		Proficiency in the Link Language (English)	17	08.11.2020	12.45 p. m. - 3.45 p. m.
08	2nd Efficiency Bar Examination for Officers of Sri Lanka Accountants' Service	Management Accountancy	18	01.11.2020	9.00 a. m. - 12.00 noon
		Public Financial Management	19	01.11.2020	12.45 p. m. - 3.45 p. m.
		Management and Organization	20	07.11.2020	12.45 p. m. - 3.45 p. m.
09	2nd Efficiency Bar Examination for Officers of Sri Lanka Planning Service	Techniques of Development Planning	21	24.10.2020	12.45 p. m. - 3.45 p. m.
		Basic Macro Economics	22	08.11.2020	9.00 a. m. - 12.00 noon
		Current International Economic and Political Crises and their impact on Sri Lankan Economy	23	08.11.2020	12.45 p. m. - 3.45 p. m.

14. 14.1 Exemptions from the requirement of passing the subjects of the Efficiency Bar Examination and Second Language Test shall be made in the following manner.

Examination	Subject	Qualifications required to be exempted
1st Efficiency Bar Examination for officers in Sri Lanka Administrative Service	Law	Shall be a Barrister or a lawyer at the supreme court of Sri Lanka. Shall have obtained a degree in Law from a University recognized by the University Grants Commission.

**Note 1.**– The exemption for Sociology or Economics in the First Efficiency Bar shall be made applicable to the officers of Sri Lanka Administrative Service recruited from 01.07.2012 to 23.12.2013 under the Service Minute No. 1419/3 dated 14.11.2005.

- 14.2 Even though as per the interim provisions 1.5 (b) of Sri Lanka Administrative Service Minute, the officers were required to pass the Efficiency Bar Examination under the provisions of previous service minutes before the effective date of (01.07.2012) of the above Service Minute, the officers who are unable to pass the same as at 31.12.2014 should complete the Efficiency Bar Examination by passing the subjects of the

Efficiency Bar Examinations held under the existing service minute which are conforming to the subjects of each Efficiency Bar Examinations as per the existed service minute. Corresponding subjects are given in the following table :

	<i>Service Minute No. 1419/3 dated 14.11.2005</i>	<i>New Service Minute No. 1842/2 dated 23.12.2013</i>
01.	Law (First Efficiency Bar Examination)	Law (First Efficiency Bar Examination)
02.	Administration (First Efficiency Bar Examination)	Administration (First Efficiency Bar Examination)
03.	Economics or Sociology (First Efficiency Bar Examination)	Economics and Sociology (First Efficiency Bar Examination)
04.	Public Sector Financial Management (Second Efficiency Bar Examination)	Public Sector Financial Management and Procurement Process (First Efficiency Bar Examination)
05.	English (First Efficiency Bar Examination)	Link (English) Language Proficiency (Second Efficiency Bar Examination)
06.	Economic and Social Policy (Second Efficiency Bar Examination)	Economic and Social Policy (Second Efficiency Bar Examination)
07.	Development Administration Process (Second Efficiency Bar Examination)	Development Administration Process (Second Efficiency Bar Examination)
08.	Management and Organization Methods (Second Efficiency Bar Examination)	Use of Information and Communication Technology for Management (Second Efficiency Bar Examination)

15. *Issuance of results.*— The results of all the candidates who have applied/sat for this examination shall be published in the web site of the Ministry Public Services, Provincial Councils and Local Government. Publishing of the results in the website of the Ministry shall be considered as an issuance of results to the candidates, according to the Circular Number SP/SB/1/13 and dated 13.10.2009 of Secretary to H. E. the President on the e-documents and e-communication. Accordingly, Heads of Departments shall include the relevant copies of the results sheets of the examination published in the website of the Ministry to the personal files of the officers. It is not allowed to re-scrutinize the results of the examination.

16. Any matter not referred to herein will be decided by Secretary to the Ministry of Public Services, Provincial Councils and Local Government.

17. In the event of any inconsistency between the Sinhala, Tamil and English text of this notification, the Sinhala text shall prevail.

J. J. RATHNASIRI,  
Secretary,  
Ministry of Public Services, Provincial Councils and  
Local Government.

Ministry of Public Services, Provincial Councils and Local Government,  
Independence Square,  
Colombo 07,  
16th of September, 2020.

## DEPARTMENT OF ANIMAL PRODUCTION AND HEALTH

### First Efficiency Bar Examination for the Officers In Sri Lanka Animal Production and Health Service -2017(2020)

It is hereby notified that the First Efficiency Bar Examination for Officers in the Sri Lanka Animal Production & Health Service is expected to commence in December, 2020 and to be held in Kandy. Applications are called from the officers who were in the Sri Lanka Animal Production and Health Service as at 25<sup>th</sup> September 2020.

2. Time tables will be prepared enabling the candidates to sit for both Efficiency Bar Examinations at the same time.

3. *Syllabus* : The Syllabus and rules and regulations relevant to efficiency bar examinations I are stated in the new service minute. Officers can sit for all subjects in one attempt or several attempts.

4. The prescribed Subjects for the efficiency bar examination I are given below.

<i>Subject</i>	<i>Duration</i>	<i>Aggregate marks</i>	<i>Pass marks</i>
1. Financial Systems	02 hours	100	40
2. Administration	02 hours	100	40
3. Departmental Regulations 1	02 hours	100	40
4. Departmental Regulations 2	03 hours	100	40

5. *Syllabus for the examination* :

<i>Subject</i>	<i>Syllabus</i>
1. Financial Systems	The Financial Regulations of the Government of Sri Lanka (Except Chapter X)
2. Administration	(a) Office Systems, Office Management and knowledge on office organization; (b) Procedural rules of the Public Service Commission chapters from I - XXII & Establishment Code chapters (c) VI, VII, VIII, IX, XII, XIII, XIV, XV, XVI, XVII, XVIII, XIX, XXIII, XXV, XXVI, XXVII, XXVIII, XXX, XX, XI, XXXII, XXXIII, XLVII, XLVIII
3. Dept. Regulations Paper I	Animal Act, the Animal Disease Act and related regulations, Departmental Orders and circulars relevant to Veterinary Surgeon's Services.
Dept. Regulations Paper II	(a) Dissemination of specimens, Laboratory identification including post - mortem examination. Pregnancies diagnosis, vaccines for contagious and infectious disease, serological test. (b) Techniques and practices of artificial inseminations, principles relevant to breeding and rearing of calves, hatching and rearing of chicks by incubation, animal nutrition food rationing usage, pasture fodder cultivation, preparation of silages and Livestock Management. (c) Milk production, bottling and transportation of pasteurized milk, bacteria and fat in milk, separation of cream and processing of butter, ghee and curd. (d) Slaughtering of animal in abattoirs, identification of meat including testing.

6. This Examination will be conducted in Sinhala, Tamil and English only at Examination Centers established in Kandy. Permission will not be given to change the medium applied by the candidate later.

7. The application should be in the form of the specimen appended to the notification and should be prepared on A4 size paper using both sides of it. It should be noted that the cages 01 to 06 should appear on page I of the paper and the rest on the other side of the paper. The application should be filled by the candidate. The applications which are not prepared as per the specimen form and the incomplete applications forms will be rejected without informing the candidate. The candidate is advised to keep a Photostat copy of the application for his use. Further the candidate should check the applications prepared by himself with the specimen application appeared in the notice. The name of the examination should be written in English too in the applications prepared in Sinhala or Tamil Medium.

8. The Examination will be conducted by the Commissioner General of Examinations and candidates are bound to abide by rules and regulations enacted by him. If a candidate violates any of the rules is liable to punishment at the discretion of the Commissioner General of Examination.

9. Applications should be forwarded through the Head of Department/Institute by registered Post to reach the Director General of Animal Production and Health, to the address given below on or before 23<sup>rd</sup> October 2020. The applications received after the closing date will be rejected.

The Director General of Animal Production and Health,  
Department of Animal Production and Health,  
P.O. Box 13,  
Paradeniya.

10. The applicants those who have forwarded the accurately completed application including their language medium in which they wish to appear at the examination, applicant's signature and certification of Departmental Head, and the receipt when it is prescribed to pay the fee before or on the date of receiving applications indicated in the notice, will be issued the admissions by the Commissioner General of Examinations. As soon as the admission cards are issued to the candidates a notice will be published in papers as well as in the official website of the Department. If the admission card is not received 2-3 days after the publication of the notice, it should be informed to the Department of Examinations as stated in the notice. There,

the candidates are informed to indicate candidate's full name, Address, National Identity card Number and the Examination applied for. The candidates who reside outside Colombo should make the inquiry to the fax number given in this notice stating his/her fax number in the request to obtain a copy of the admission card. It is useful to keep certified Photostat copies of the application and receipt of the payment and receipt of the registration in your possession.

11. The claims submitted later by the candidates who have failed to fulfill the requirements as stated in the above paragraph 10 will not be considered.

12. Candidates should prove their identity in the examination hall to the satisfaction of the supervisor at every subject they appear for. Any of the below mentioned documents will be accepted to prove identity.

- I. National Identity Card,
- II. Valid Pass Port,
- III. Valid Driving License of Sri Lanka.

Candidates should enter into the examination hall without covering face and ears in order to prove their identity and those who refuse to do so will not be allowed to enter into the hall. Further, the candidate should be in the hall without covering face and ears until he/she leave the hall so as to help supervisors to identify the candidate.

13. Fees will be levied from the candidates who sit for the examination on the following basis.

- (a) No fees will be levied from candidates who sit for this examination for the first time.
- (b) For each subsequent sitting
 

For whole examination :	Rs. 1200.00
Single subject :	Rs. 600.00

Candidates who have already sat for this examination or the ones those who have applied previously, are required to pay the relevant fees as indicated above. The above examination fees should be paid to any post office/sub post office or Divisional/District Secretariat situated in the island to be credited to Revenue Head No. 20-03-02-13 of the Commissioner General of Examination and the receipt of it should be affixed to the edge of the relevant cage in the application. Further it may be useful to keep a Photostat copy of it.

14. Issuing of an admission card to a candidate will not be considered that he/she has fulfilled the qualifications to sit for the examination.

15. If Sinhala /Tamil or English language versions of the *Gazette* notification are comparative the Sinhala versions will be accepted.

Dr. R. HETTIARACHCHI,  
Director General of Animal Production & Health.

11th September, 2020.

STATE MINISTRY OF LIVESTOCK, FARM PROMOTION AND DAIRY & EGG RELATED INDUSTRY

FIRST EFFICIENCY BAR EXAMINATION FOR THE OFFICERS IN SRI LANKA ANIMAL PRODUCTION  
AND HEALTH SERVICE -2017(2020)

(The name of the examination should be written on the top left hand corner of the envelope.)

Language medium of examination

Sinhala - 2

Tamil - 3

English - 4

(Give the relevant number in the box)

01. (i) Full name (in block letters) :\_\_\_\_\_.  
(Ex: HERATH MUDIYANSELAGE SAMAN KUMARA GUNAWARDHANE)  
(ii) Last name with initials (in block letters) :\_\_\_\_\_.  
(Ex: GUNAWARDHANE H.M.S.K.)  
(iii) Full name (in Sinhala/Tamil) :\_\_\_\_\_.

02. Postal Address (for dispatch of admission card) :\_\_\_\_\_.  
(in block letters)

03. Male / Female :

Female - 1

Male - 0

(write the appropriate number in the cage)

04. NIC number :

05. Mobile No. :

06. Subjects selected with the number as indicated in the paragraph 04 of the notification (Should be written clearly) :

Subject No.	Subject

07. State whether you have sit for whole or a part of this examination. If so state the subjects, year and month :\_\_\_\_\_.

08. Date of Birth : Year :  Month :  Date :

09. Name of the Designation :\_\_\_\_\_.

(In block letters)

Name of the Department :\_\_\_\_\_.

(In block letters)

10. The date on which the appointment was made to the Sri Lanka Animal Production and Health Service :\_\_\_\_\_.

I declare that the above particulars are correct and that I am entitled to sit for the examination in the language medium indicated above. Further I am prepared to abide the conditions enacted by the Commissioner General of Examinations with regard to the conduct of the examination.

Examination Fee Rs. :\_\_\_\_\_.

Paying Office :\_\_\_\_\_.

Receipt No. :\_\_\_\_\_.

To affix the receipt (keep a Photostat copy of the receipt)

\_\_\_\_\_,  
Signature of Candidate.

Date :\_\_\_\_\_.

Commissioner General of Examinations,  
Through Director General, Department of Animal Production and Health,

Forwarded :-

I certify that the candidate whose particulars appear above is eligible to sit for the examination and that he/ she has qualifications to sit for the examination in the medium stated in the application.

\* I also certify that the receipt, paying the prescribed examination fee, has been duly affixed by the candidate.

I attest the candidate's signature.

\_\_\_\_\_,  
Signature of Head of Department and Designation.  
(Place the rubber stamp)

Date :\_\_\_\_\_.

(\*May be deleted, fee not been paid)

10-160/1

## DEPARTMENT OF ANIMAL PRODUCTION AND HEALTH

### Second Efficiency Bar Examination for the Officers in Sri Lanka Animal Production and Health Service -2017(2020)

IT is hereby notified that the Second Efficiency Bar Examination for Officers in the Sri Lanka Animal Production and Health Service is expected to Commence in December, 2020 and to be held in Kandy. Applications are called from the officers who were in the Sri Lanka Animal Production and Health Service as at 25th September, 2020.

02. Time tables will be prepared enabling the candidates to sit for the Efficiency Bar Examinations at the same time.

03. The Syllabus and rules and regulations relevant to efficiency bar examinations II are stated in the service minute.

Officers can sit for all subjects of the Efficiency Bar Examination in one attempt or several attempts.

04. The prescribed subjects of the efficiency bar examination II for the officers in this service are given below.

**Examination Detail :**

<i>Paper</i>	<i>Subject No.</i>	<i>Duration hours</i>	<i>Aggregate</i>	<i>Pass Marks</i>
Part 01	01	03	100	40
or				
Part 02	02	03	100	40
and				
Part 03	02 papers should be answered from part 03			
Paper 01	03	03	100	40
Paper 02	04	03	100	40
Paper 03	05	03	100	40
Paper 04	06	03	100	40
Paper 05	07	03	100	40
Paper 06	08	03	100	40
Paper 07	09	03	100	40
Paper 08	10	03	100	40
Paper 09	11	03	100	40
Paper 10	12	03	100	40
Paper 11	13	03	100	40

05. Syllabus for the examination :

<i>Paper</i>	<i>Subject No.</i>	<i>Syllabus</i>
Part 01	01	Sections 2:1, 2:2, 4:1, 4:2, 5:2, 5:8, 6:5, 7:2:1, 8:2, 8:2:2, 8:2:3, 8:3:1, 9:2, 9:4, 9:6, 9:7 of the Syllabus.
Part 02	02	Sections 1:1:1, 1:1:4, 1:2:1, 3:2, 3:1:1, 3:1:2, 3:2:1, 10:1:1, 10:1:2, 10:1:3, 10:1:4, 10:1:6, 10:2:1, 10:2:8, 10:4:1 of the Syllabus

<i>Paper</i>	<i>Subject No.</i>	<i>Syllabus</i>
Part 3		
Paper 01	03	Epidemiology
Paper 02	04	Livestock Economics
Paper 03	05	Veterinary Public Health
Paper 04	06	Agriculture Extension
Paper 05	07	Genetics and Breeding
Paper 06	08	Animal Physiology and reproduction
Paper 07	09	Housing for animals and Management
Paper 08	10	Animal Nutrition
Paper 09	11	Pasture and Fodder
Paper 10	12	Applied Vet. Microbiology and Immunology
Paper 11	13	Applied Medicine, Pathology and Parasitology

**Note.**– The candidates who sit for 2nd Efficiency Bar Examination should select either part 01 or 02 and two question papers from the above XI papers in Part 03. Candidates should obtain at least 40% marks for each paper.

06. This Examination will be conducted in Sinhala, Tamil and English. Only at Examination Centers established in Kandy. Permission will not be given to change the medium applied by the candidate later.

07. The application should be in the form of the specimen appended to the notification and should be prepared on A4 size paper using both sides of it. It should be noted that the cages 01 to 06 should appear on page 1 of the paper and the balance on the other side of the paper. The application should be filled by the candidate. The candidate is advised to keep a Photostat copy of the application for his use. Further the candidate should check the applications prepared by himself with the specimen application appeared in the notice. The applications which are not prepared as per the specimen form and the incomplete applications forms will be rejected without informing the candidate. The name of the examination should be written in English too in the applications prepared in Sinhala or Tamil Medium.

08. The Examination will be conducted by the Commissioner General of Examinations and candidates are bound to abide by rules and regulations enacted by him. If a candidate violates any of the rules is liable to punishment at the discretion of the Commissioner General of Examination.

09. Applications should be forwarded through the Head of Department/Institute by registered Post to reach the Director General of Animal Production and Health, to the address given below on or before 23<sup>rd</sup> October 2020. The applications received after the closing date will be rejected.

The Director General of Animal Production and Health,  
Department of Animal Production and Health,  
P.O. box 13,  
Getambe,  
Peradeniya.

10. The applicants those who have forwarded the accurately completed application including their language medium in which they wish to appear at the examination, applicant's signature and certification of Departmental Head, and the receipt when it is prescribed to pay the fee before or on the date of receiving applications indicated in the notice, will be issued the admissions by the Commissioner General of Examinations. A paper notice will be published

by the Department of Examinations as soon as the admission cards are issued to the candidates. If the admission card is not received 2-3 days after the publication of the notice, it should be informed to the Department of Examinations as stated in the notice. There, the candidates are informed to indicate candidate's full name, Address, National Identity card Number and the Examination applied for. The candidates who reside outside Colombo should make the inquiry to the fax number given in this notice stating his/her fax number in the request to obtain a copy of the admission card. It is useful to keep certified Photostat copies of the application and receipt of the payment and receipt of the registration in your possession.

11. The claims submitted later by the candidates who have failed to fulfill the requirements as stated in the above paragraph 10 will not be considered.

12. Candidates should prove their identity in the examination hall to the satisfaction of the supervisor at every subject they appear for. Any of the below mentioned documents will be accepted to prove identity.

I. National Identity Card

II. Valid Pass Port

III. Valid Driving License of Sri Lanka

Candidates should enter into the examination hall without covering face and ears in order to prove their identity and those who refuse to do so will not be allowed to enter into the hall. Further, the candidate should be in the hall without covering face and ears until he/she leave the hall so as to help supervisors to identify the candidate.

13. Fees will be levied from the candidates who sit for the examination on the following basis.

- (a) No fees will be levied from candidates who sit for this examination for the first time
- (b) For each subsequent sitting
- |                       |             |
|-----------------------|-------------|
| for whole examination | Rs. 1200.00 |
| single subject        | Rs. 600.00  |

Candidates who have already sat for this examination or the ones those who have applied previously, are required to pay the relevant fees as indicated above. The above examination fees should be paid to any post office/sub post office or Divisional/District Secretariat situated in the island to be credited to Revenue Head No. 20-03-02-13 of the Commissioner General of Examination and the receipt of it should be affixed to the edge of the relevant cage in the application. Further it may be useful to keep a Photostat copy of it.



14. Issuing of an admission card to a candidate will not be considered that he/she has fulfilled the qualifications to sit for the examination.

15. If Sinhala /Tamil or English language versions of the *Gazette* notification are comparative the Sinhala versions will be accepted.

Dr. R. HETTIARACHCHI,  
Director General of Animal Production & Health.

11th September, 2020.

STATE MINISTRY OF LIVESTOCK, FARM PROMOTION AND DAIRY AND EGG RELATED INDUSTRY

SECOND EFFICIENCY BAR EXAMINATION FOR THE OFFICERS IN SRI LANKA ANIMAL PRODUCTION AND  
HEALTH SERVICE -2017 (2020)

The name of the examination should be written on the top left hand corner of the envelope.

Language medium of examination

Sinhala - 2

Tamil - 3

English - 4

(Give the relevant number in the box)

01. (i) Full name(in block letters) :\_\_\_\_\_  
(Ex: HERATH MUDIYANSELAGE SAMAN KUMARA GUNAWARDHANE)  
(ii) Last name with initials (in block letters) :\_\_\_\_\_  
(Ex: GUNAWARDHANE H.M.S.K)  
(iii) Full name (in Sinhala/Tamil) :\_\_\_\_\_.

02. Postal Address (for dispatch of admission card) :\_\_\_\_\_  
(in block letters)

03. Male / Female :

Female - 1

Male - 0

(write the appropriate number in the cage)

04. NIC number :

05. Mobile No. :

06. Subjects selected with the number as indicated in the paragraph 04 of the notification (Should be written clearly) :

Subject No.	Subject

07. State whether you have sat for whole or a part of this examination. If so state the subjects, year and month :\_\_\_\_\_.

08. Date of Birth : Year :  Month :  Date :

09. Name of the Designation : \_\_\_\_\_.  
(In block letters)  
Name of the Department : \_\_\_\_\_.  
(In block letters)

10. The date on which the appointment was made to the Sri Lanka Animal Production and Health Service : \_\_\_\_\_.

I declare that the above particulars are correct and that I am entitled to sit for the examination in the language medium indicated above. Further I am prepared to abide by the conditions enacted by the Commissioner General of Examinations with regard to the conduct of the examination.

10. Examination Fee Rs. : \_\_\_\_\_.  
Paying Office : \_\_\_\_\_.  
Receipt No. : \_\_\_\_\_.

To affix the receipt (keep a Photostat copy of the receipt)

\_\_\_\_\_,  
Signature of Candidate.

Date : \_\_\_\_\_.

Commissioner General of Examinations,  
Through Director General, Department of Animal  
Production & Health,

Forwarded :-

I certify that the candidate whose particulars appear above is eligible to sit for the examination and that he/ she has qualifications to sit for the examination in the medium stated in the application.

\*I also certify that the receipt, paying the prescribed examination fee, has been duly affixed by the candidate.

I attest the candidate's signature.

\_\_\_\_\_,  
Signature of Head of Department  
and Designation.  
(Place the rubber stamp)

Date : \_\_\_\_\_.

(\*May be deleted, fees not been paid)

10-160/2

## MINISTRY OF TRADE

### Department of Measurement Units, Standards and Services

#### OPEN COMPETITIVE EXAMINATION FOR THE RECRUITMENT TO THE TRAINEE GRADE OF THE POSTS OF LAB ASSISTANT OF THE SRI LANKA TECHNOLOGICAL SERVICE OF DEPARTMENT OF MEASUREMENT UNITS, STANDARDS AND SERVICES—2020

APPLICATIONS are called for the open competitive Examination for the Recruitment to the Posts of Lab Assistant of the Sri Lanka Technological Service of Department of Measurement Units, Standards and Services. The applications prepared according to the specimen application mentioed at the end of this notice should be sent to 'Commissioner General of Examinations, organisation and foreign Examinations Branch, Examination department of Sri Lanka, Pelawatta, Battaramulla to be reached on or before 02.11.2020. 'Open Competitive Examination for the Recruitment to the Posts of Lab Assistant of the Sri Lanka Technological Service of Department of Measurement Units, Standards and Services' should be mentioned on the top of the left hand corner of the envelope.

#### 01. Conditions for recruitment and Service Conditions :

- (i) This post is permanent and pensionable, contributions should be made for the W & OP.
- (ii) This post will be on probation for a period of 03 years.
- (iii) According to the Official Language Policy and the Public administration circular No. 07/2007 all should get the official language proficiency within the specified period.

#### 02. Salaries and Allowances.—

Trainee Grade  
1st year - Rs. 27140/- monthly allowance  
2nd year - Rs. 27440/- monthly allowance  
Cost of Living Allowance - Rs. 7800/-

#### 03. Educational Qualifications.—

Should have passed the G.C.E. (A/L) Examination in one attempt with three subjects of Composite mathematics, Advanced Mathematics, Physics, Biology, Chemistry and Agriculture and Physics must be included in the above three subjects.

or

According to the old syllabus three subjects should be passed in one sitting with Physics.

and

06 subjects, including language, Maths, Science and a credit pass in any subject, should be passed in G.C.E (O/L) in one sitting.

**04. Other Qualifications :**

- (i) Should be a citizen of Sri Lanka.
- (ii) Age should be 18-30 years to the last date of receiving applications (Accordingly only those who have born 30.11.2002 or before and on 30.11.1990 and after that are qualified to apply for this (The maximum age limit is 45 years for those who are already in the Government Service/Provincial Government Service/State Corporations should be forwarded through their heads of institutions.)
- (iii) Should have an excellent character and a good health condition.

**05. Method of recruitment.**— The applicants who have been fulfilled the above qualifications should be passed in the Open Competitive Examination will be conducted by the Department of Examinations, Sri Lanka. 40% marks or more should be obtained per each subject to pass the examination. A schedule of a result sheet according to the serial number of the total marks of the applicants who have passed will be sent to the Director of the Department of Measurement Units, Standards and Services for inspection. There will be no marks given in the Interview. Those who fulfilled the qualifications and obtained top marks in both subjects will be recruited to the training. The result sheets will be sent to all applicants to their private addresses or published in the website [www.results.exams.gov.lk](http://www.results.exams.gov.lk) by the Commissioner General of Examinations. The Commissioner General of Examinations regarding the conduct of Examination and issue of results is the final.

06. This examination will be held only in Colombo.

**07. Written examination.**— The examination will be held in Sinhala, Tamil and English. The medium of language applied is not allowed to change later. All the question papers should be answered in the medium itself applied by the applicant.

*There are two question papers :*

1. IQ - Total marks 100. 1 hour  
This question paper including ability of rational thinking, general knowledge, general IQ and ability to take decisions is consisted with 50 questions - multiple and short answers. All the questions should be answered.
2. *Technical question paper* —Total marks 100. 2 hours. The question paper is of measuring physical quantities and to examine the practical knowledge of physics. The knowledge of G.C.E. (A/L) is sufficient for this test. All the questions should be answered.

**08. Application and method of Application.**— From No. 01 to 10 should be in the first page and from 11 to 12 in the second page from 13 to 20 in the third page and the rest in the fourth page of the application and should be filled clearly in own handwriting. The applications not complying to the specimen application form and incomplete applications will be rejected without notice. So, before the application is forwarded confirm whether the application is complied with the specimen form and completed and the duly complied receipt of payment of examination fee has been pasted. Keeping a photocopy of the application will be useful. Further, when the application is prepared the name of the examination should be mentioned on the top of the application in English except Sinhala and except Tamil in Tamil language applications. The receipt of application will not be informed.

09. Applications of officers who are already in the Government service/Provincial Government Service/State Corporations should be forwarded through their heads of institutions.

10. Admission cards for the examination will be posted by the Commissioner General of Examinations to all the applicants who have paid the due examination fee and submitted the applications on or before the due date on assumption that only those who have qualifications mentioned in the *Gazette* Notification have applied. As soon as the admission cards are issued for the applicants a newspaper advertisement will be published by the Department of Examinations mentioning that. If the admission cards are not received even after lapse of two or three days, it should be informed to the Department of Examinations as mentioned in the notice. You are informed to contact the Department of Examinations with the copy of the application, copy of the receipt of payment of examination fee, receipt of registration

of application mentioning the name of the examination, full name of the applicant, NIC No. and address and if applicants outside Colombo can contact with an applications by fax for more effectiveness.

10.1 Signature of the applicant in the application and admission card should have been attested. Signature of applicants who are already in the service of any institution should be attested by the head of the institution or an authorized officer and the signature of other applicants should be attested by a School Principal/retired officer, Grama Niladhari of the division, Justice of Peace, Commissioner of Confirmation, Attorney-at-Law, Notary Public, an Authorized Officer in the armed forces permanent officer in executive grade in Public or Provincial Public Service or Chief incumbent of any Buddhist temple, a Nayaka Thero or in-charge of Clergy of other religion or very important person of any clergy.

10.2 Issuing an admission card to any applicant will not be considered as a qualification to his/her for any post or sit for the examination.

11. Examination fee is Rs. 600.00 and the receipt received from any post office, sub post office in the name of the applicant for payment of the examination fee to be credited to the government revenue under the Revenue Head of Commissioner General of Examinations 2003-02-13 should be pasted in one corner on the due place of the application. It is kindly informed that except this any fee is not charged. Money orders or stamps are not accepted for the examination fee and the payment will not be refunded or transfer to another examination under any circumstances and keeping a photocopy will be useful in future.

12. Applicant (Male/Female) should prove his/her identity for the satisfaction of the examiner for each and every subject he/she face. For that any of the following documents will be submitted.

- (i) National Identity Card
- (ii) Valid Passport
- (iii) Valid Sri Lankan Driving License.

And applicants should not cover the face and ears when entering the examination to confirm the identity those who refuse to prove of his/her identity such applicants will not be admitted to the examination hall further, applicants should not cover face and ears until finish the examination,

after entering the examination hall in order to identify the authority of the examination.

13. The decision of the Commissioner General of Examinations regarding the conduct of examination and issue of results is the final so all the applicants should agree to abide by the rules and regulations of the Commissioner. If these conditions are overuled, he/she will have to undergo the punishment imposed by him.

14. The authority of taking decisions regarding any matter not covered by this notice is with the Director of Measurement Units, Standards and Services and if any non-conformity among the Sinhala, Tamil and English notices the Sinhala version is enforced.

S. N. AKURANTILAKE,  
Director of Measurement Units, Standards and  
Services (D. A)  
Measurement Units, Standards and  
Services Department.

Mahenawatta,  
Pitipana,  
Homagama,  
15th September, 2020.

#### SPECIMEN APPLICATION FORM

For office use

OPEN COMPETITIVE EXAMINATION FOR THE RECRUITMENT TO THE  
TRAINEE GRADE OF THE POSTS OF LAB ASSISTANT OF THE  
SRI LANKA TECHNOLOGICAL SERVICE OF DEPARTMENT OF  
MEASUREMENT UNITS, STANDARDS AND SERVICES—2020

Medium of Language:

Sinhala - 2

Tamil - 3

English - 4

(Put the relevant No. in the cage)

01. Full Name in English block capitals :\_\_\_\_\_.

02. Name with initials :\_\_\_\_\_.  
(in English block letters) Eg. NIMAL A. P.

03. Full Name (Sinhala/Tamil) :\_\_\_\_\_.

04. (a) Permanent Address English block letters :\_\_\_\_\_.  
(Admission card will be posted to this address)  
(b) Permanent Address (Sinhala/Tamil) :\_\_\_\_\_.

05. Gender (Male -0, Female -1)  
(Put the relevant No. in the cage) ☐

06. National Identity Card No. :

07. Mobile Telephone No. :

08. Whether married or single:  
(Married -1, Single -2)  
(Put the relevant No. in the cage) ☐

09. Ethnicity:  
(Sinhala -1, Tamil -2, Indian Tamil -3,  
Muslim -4, Other-5)  
(Put the relevant No. in the cage) ☐

10. (a) Date of birth:  
Year :     Month :   Date :

(b) Age to the last date of calling applications:  
Years :   Months :   Days :

11. Mention whether you are a citizen of Sri Lanka by descent or by registration (If by resitration mention the details) : \_\_\_\_\_.

12. Educational/Professional Qualifications:

12.1 G.C.E. (O/L) Examination :

Year you have passed the examination : \_\_\_\_\_.  
Index No. : \_\_\_\_\_.

	Subjects	Grade achieved
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		

12.2 G.C.E. (A/L) Examination

Year you have passed the examination : \_\_\_\_\_.  
Index No. : \_\_\_\_\_.

	Subjects	Grade achieved
1		
2		
3		
4		

12.3

Highest examination passed		
Sinhala		
Tamil		
English		

12.4 Other Educational/Professional Qualifications:

Examination	Institute	Date

13. Present employment and former designation, if any:

Designation	From	Upto	Annual Salary

14. Have you been dismissed from any employment in Government service? (If so, mention in detail) : \_\_\_\_\_.

15. Have departmental disciplinary inquiry been held against you (If you are still in government service) : \_\_\_\_\_.

16. Have you been convicted by any court? : \_\_\_\_\_.

17. Please give telephone numbers and addresses of two non-related persons in order to get information of about you:

1. .... 2. ....  
.....  
.....

18. Other related information :\_\_\_\_\_.

19. (i) Post office where the examination fees was paid :\_\_\_\_\_.

(ii) No. of the receipt :\_\_\_\_\_.

(iii) Date :\_\_\_\_\_.

Please paste securely the receipt obtained for payment of examination fee

20. Certification of the Applicant:

I hereby declare that the particulars furnished by me in this application are true and correct and the receipt No. .... and dated ..... for payment of examination fee has been pasted on this. I also agree with any decision taken by the Commissioner General of Examinations regarding cancellation of my candidature if any disqualification was detected according to the examination rules and regulations when the examination is going on or after that. And if found any wrong or fault even after appointed to the post, I agree that I would be able to be dismissed from my service without any compensation. Further, I agree to abide by the rules and regulations applicable to candidates regarding the conduct of examination and issue of results.

\_\_\_\_\_,  
Signature of Candidate.

Date :\_\_\_\_\_.

21. Certification of the Signature:

I do hereby certify that I know the applicant Miss/Mrs./Ms. .... personally and he/she put his/her signature on ..... in my presence and pasted the receipt by paying the relevant payment of the examination fee.

\_\_\_\_\_,  
Signature of the officer and  
the official stamp.

Name :\_\_\_\_\_.

Designation :\_\_\_\_\_.

Address :\_\_\_\_\_.

Date :\_\_\_\_\_.

22. Certification of the Head of the Department if the applicant is serving in the government service :

I do hereby certify that the details furnished by the applicant are accurate/should be amended as follows, has paid the due examination fee and pasted the receipt, his/her work and conduct are ..... and he/she can/cannot be released from the present service. (cut off the irrelevant words)

\_\_\_\_\_,  
Signature of the Head of the Department/  
Institution.

Designation :\_\_\_\_\_.

(Should be attested by Official Stamp)

Date :\_\_\_\_\_.

10-184

### EFFICIENCY BAR EXAMINATION FOR GRADE II LEGAL OFFICERS IN THE DEPARTMENT OF LEGAL AFFAIRS - 2020

01. HEREBY notify that the second efficiency bar examination for Legal Officers will be held by the Department of Examinations of Sri Lanka in January 2021 in accordance with the provisions in the approved recruitment procedure for Legal Officers in the Executive Service Category of the Department of Legal Affairs.

02. (i) This examination will be held by the Commissioner General of Examinations and candidates are liable to terms and conditions imposed by him in relevant to conducting the examination and issuance of results. In relevant to conducting the examination and issuance of results, decision of the Commissioner General of Examinations will be final.

(ii) Terms and conditions for the candidates is separately printed in the *Gazette* Notification. They are liable to any penalty imposed by the Commissioner General of Examinations in case of breaching these laws.

03. *Examination fee:-* Candidates can sit for the subjects prescribed for examinations at one sitting or separately. Fee is not charged from the candidates who sit for the examination for the first time. A fee of Rs. 250.00 is charged for any subsequent sitting. Receipt obtained on payment of examination fee to any post office, sub post office credited to 20-03-02-13 Revenue Heading of the Commissioner General of Examinations should be firmly affixed to the

prescribed place in the application. (keeping a copy of the receipt will be useful). Money orders or stamps are not accepted for examination fee and any fee is not refunded or transferred for another examination due to any reason.

04. *Applications.*– Applications should be prepared in accordance with the specimen application attached to this notification. It should be prepared as per the specimen application using both sides of A4 size paper including No.01 to No.04 to the first page and rest to the other page. While preparing applications, applications with a Sinhala title should be indicated in English language in addition to Sinhala language and in the application with a Tamil title should be indicated in English language in addition to Tamil language. Though the application can be prepared by computer typesetting, it should be clearly filled by applicant in his own hand writing. Applications prepared accordingly should be forwarded through the Head of the Department to the address “Commissioner General of Examinations, Organization (Corporate and foreign Examinations) Branch, Department of Examination of Sri Lanka, P.B.1503, Colombo, via registered post before 06.11.2020. Name of the examination should be written in the top left hand corner of envelope. Applications that are incomplete or received late will be rejected. Further the applicant should verify whether the completed application is in accordance with the specimen application in the notification for examination and if not the application will be rejected. (Keeping a copy of the completed application will be useful).

05. *Identity of the candidate.*– A candidate should prove his identity to the satisfaction of examiner in charge of the examination center for all subjects of the examination. Any of the following documents should be produced to confirm the identity of the candidate :

- I. National Identity Card
- II. Valid Passport
- III. Valid Driving License

Also applicants should enter the examinations hall avoiding face or ear masks to enabling to verify their identity. Applicants who refused to prove their identity are not allowed to enter the examination hall. Further, during entire period stayed at the examination hall from start to the end of examination, refrain from covering the face and ears.

06. The Commissioner General of Examinations will issue admissions together with a copy of the time table to the candidates assuming that only the applicants who fulfilled qualifications stipulated in the *Gazette* Notification have

applied for the examination. Department of Examinations will publish a paper notice immediately after issuance of admissions to applicants. If admissions have not received even after 02 or 03 days publishing notice, it should be informed to Department of Examinations via the telephone numbers thereof mentioning full name, address, NIC No. and the name of the examination and it is useful to keep a copy of the application, a copy of the receipt and receipt obtained on forwarding the application by registered post. If applicant lives outside Colombo, it is fruitful to forward a request letter to the Department of Examinations through fax message mentioning your fax number and above details for obtaining a copy of the application via fax.

07. Signature of the applicant both in application and admission should be certified by the Head of the Department or any other officer authorized by him. Applicant should sit for the examination at the prescribed center under the index number assigned to him and admission certified for signature should be handed over the examiner in-charge. Applicant, who does not provide his/ her admission, will not allow appearing for the examination.

08. Designation and service station of the applicants at the submission of application for examination are applicable to all purposes of the examination and any alterations after forwarding applications will not be considered.

09. Head of the Departments should grant duty leave to the candidates who have issued applications by the Commissioner General of Examinations to appear for the examination.

10. This Examination will be held only in Sinhala, Tamil and English media. If an applicant joined the public service by a competitive examination, his medium will be the medium he appeared for the competitive examination or if an applicant joined the public service without competitive examination, medium that he was eligible to join the public service will be his medium. The candidate should sit for all the subjects in same medium and the applied medium is not allowed to change later.

11. This examination will be held only in Colombo.

12. *Examination Procedure:* Examination relevant to the above post consists of the following subjects.

Question paper	Duration	Total marks	Pass marks
Law	03 hrs	100	40

**Syllabus :**

Name of the Question Paper	Syllabus
Law	Acts under the purview of Ministry of Finance I. Legal Systems of Sri Lanka II. Law of Contracts III. Law of Agency

**Note -**

- \* Failure to pass the examination within the prescribed period will be a reason to defer the next increment.

13. Issuance of admission to a candidate should not be considered as he/she has fulfilled qualifications required to sit for the examination.

14. Regarding any matter that has not been provided provisions by this *Gazette* Notification the decision of the Director General, Department of Legal Affairs will be final.

15. If the Sinhala, Tamil and English versions of the notifications are inconsistent, then the Sinhala version will be accepted.

Director General.

Department of Legal Affairs,  
Colombo 01.

**Specimen Application**

EFFICIENCY BAR EXAMINATION FOR LEGAL  
OFFICERS IN GRADE II OF THE EXECUTIVE  
SERVICE CATEGORY IN THE DEPARTMENT OF  
LEGAL AFFAIRS - 2020

(For office use only)

Medium to sit for the examination:

Sinhala - 2  
Tamil - 3  
English - 4

(write the relevant No. in the square)

01. 1.1 Name in full (in English block capitals) :\_\_\_\_\_.  
(Ex: HERATH MUDIYANSELAGE SAMAN KUMARA GUNAWARDHANA)  
1.2 Name with surname in the first and initials to the end of the name (in English block capitals) :\_\_\_\_\_.  
(Ex : GUNAWARDHANA, H. M. S. K.)  
1.3 Name in full :\_\_\_\_\_.  
(Sinhala/ Tamil)
02. 2.1 Name and address of the office / department/ institute (In English block capitals) :\_\_\_\_\_.  
(Admission Card will be sent to this address )  
2.2 Name and address of the office/ department/ institute :\_\_\_\_\_.  
(Sinhala/ Tamil)  
2.3 Private Address :\_\_\_\_\_.  
(Sinhala/Tamil)  
2.4 Mobile Tele. No.:

03. National Identity Card No. :

04. Gender:

4.1 Male - 0   
Female - I

(write the relevant No. in the square)

05. Date of birth :

Year:   Month :   Date :

06. Present post :

6.1 Post :\_\_\_\_\_.  
6.2 No. in the appointment letter :\_\_\_\_\_.

07. 7.1 Do you sit the examination for the first time ? :\_\_\_\_\_.  
7.2 If not amount paid as examination fee :\_\_\_\_\_.  
7.3 Receipt No. :\_\_\_\_\_.  
7.4 Date :\_\_\_\_\_.

Affix the receipt here (Only if relevant)  
(Keeping a copy of the receipt will be useful)

I do hereby declare that the above details are correct and entitled to sit for the examination in the above mentioned media and receipt obtained on payment of



Rs. .... as examination fee has been affixed here.  
Further declare that I agree with the terms and conditions  
imposed by the Commissioner General of Examinations in  
relevant to conducting examination and issuance of results.

\_\_\_\_\_,  
Signature of the candidate.

Date : \_\_\_\_\_.

Applicant should sign before the Head of the Department  
or officer authorized to sign on behalf of the Head of the  
Department.

***Certification of Signature :***

I do hereby certify that \_\_\_\_\_, an officer  
serving in my department and personally known to me  
signed at my presence on this date of \_\_\_\_\_  
and the receipt obtained on payment of examination fee has  
been affixed herewith.

\_\_\_\_\_,  
Signature of the certifying officer.

Name : \_\_\_\_\_.  
Designation : \_\_\_\_\_.  
Address : \_\_\_\_\_.  
Date : \_\_\_\_\_.  
(Certify by the seal)

**Certificate of the Head of the Department :**

- I do hereby certify that,
1. The above details are examined,
  2. Officer is eligible to sit for this examination.

\_\_\_\_\_,  
Signature and official seal of the  
Head of the Department.

Name : \_\_\_\_\_.  
Designation : \_\_\_\_\_.  
Address : \_\_\_\_\_.  
Date : \_\_\_\_\_.

10-370

**Amendment**

**DEPARTMENT OF EXAMINATIONS,  
SRI LANKA**

**Structured Interview for Recruitment to  
Grade III Posts of Management Assistant  
Technological Segment 3 Service  
Category – 2019 (2020)**

REVISION is made to section (c) under III. professional  
qualifications of para 02. of the notification “Structured  
Interview for Recruitment to Grade III Posts of Management  
Assistant Technological Segment 3 Service Category of the  
Department of Examinations, Sri Lanka – 2019 (2020)”  
published under the notification No. 9-821 in the *Gazette*  
of the Democratic Socialist Republic of Sri Lanka No.2195  
dated 25<sup>th</sup> September, 2020 as mentioned below.

**III. Professional qualifications :**

- (c) Among the applicants who applied for the post  
of Preprinting Planner, priority will be given to  
those who can copy films obtained from cameras  
on printing plates, develop the copied printing  
plates, compose letterpress to print a manuscript  
or a printed copy (composing) and operate  
process cameras.

B. SANATH PUJITHA,  
Commissioner General of  
Examinations.

Department of Examinations, Sri Lanka,  
Pelawatta, Battaramulla,  
29th September, 2020.

10-556

**NEW SCALES OF CHARGES FOR NOTICES AND ADVERTISEMENTS IN THE  
“GAZETTE OF THE DEMOCRATIC SOCIALIST REPUBLIC OF SRI LANKA”  
EFFECTIVE AS FROM JANUARY 01st, 2013**

**All the Gazettes could be downloaded from the [www.documents.gov.lk](http://www.documents.gov.lk)  
(Issued every Friday)**

- All Notices and Advertisements are published at the risk of the Advertisers.
- All Notices and Advertisements by Private Advertisers may be handed in or sent directly by post together with full payments to **the Government Printer, Department of Government Printing, Colombo 8.**
- The office hours are from 8.30 a.m. to 4.15 p.m.
- Cash transactions will be from 9.00 a.m. to 3.00 p.m.
- All Notices and Advertisements must be pre-paid.** Notices and Advertisements sent directly by post should be accompanied by Money Order, Postal Order or Cheque made payable to the Government Printer. Postage stamps will not be accepted in payment of Advertisements. Post Office - Borella will be the paying office for Money Orders.
- To avoid errors and delay “copy” should be **on one side of the paper only and typewritten.**
- All signatures should be repeated in block letters below the written signature.**
- Notices re-change of name from Non-Government Servants and Trade Advertisements are not accepted for publication.
- Advertisements purporting to be issued under Orders of Courts will not be inserted unless signed or attested by a Proctor of the Supreme Court.
- The authorised scale of charges for Notices and Advertisements is as follows from January 01st, 2013 :-**

<i>Rs.</i>	<i>cts.</i>
One inch or less	137 0
Every addition inch or fraction thereof	137 0
One column or 1/2 page of <i>Gazette</i>	1,300 0
Two columns or one page of <i>Gazette</i>	2,600 0

**(All fractions of an inch will be charged for at the full inch rate.)**

- The “**Gazette of the Democratic Socialist Republic of Sri Lanka**” is published every Friday. Day of publication is subject to alteration in any week where Public Holidays intervene.
- All Notices and Advertisements should reach the **Government Printer, Department of Government Printing, Colombo 8**, as shown in Schedule of Separate Notice published at the end of each part of the *Gazette* of the first week of every month.
- All communications regarding non-receipt, change of address and of the *Gazette* of the Democratic Socialist Republic of Sri Lanka should be addressed to the Government Printer, Department of Government Printing, Colombo 08.
- REVISED SUBSCRIPTION RATES EFFECTIVE FROM JANUARY 1ST 2013 :**

**\*Annual Subscription Rates and Postage**

	<b>Price</b> <i>Rs. cts.</i>	<b>Postage</b> <i>Rs. cts.</i>
Part I :		
Section I	4,160 0	9,340 0
Section II (Advertising, Vacancies, Tenders, Examinations, etc.)	580 0	950 0
Section III (Patent & Trade Mark Notices etc.)	405 0	750 0
Part I (Whole of 3 Sections together)	890 0	2,500 0
Part II (Judicial)	860 0	450 0
Part III (Lands)	260 0	275 0
Part IV (Notices of Provincial Councils and Local Government)	2,080 0	4,360 0
Part V (Stage carriage permits and Book List)	1,300 0	3,640 0
Part VI (List of Jurors and Assessors)	780 0	1,250 0
Extraordinary Gazette	5,145 0	5,520 0

**Subscription to the “Gazette of the Democratic Socialist Republic of Sri Lanka” are booked per periods of not less than 12 months so as to terminate at the end of a calendar year only.**

**\* Rates for Single Copies (if available in stock)**

	<b>Price</b> <i>Rs. cts.</i>	<b>Postage</b> <i>Rs. cts.</i>
Part I :		
Section I	40 0	60 0
Section II	25 0	60 0
Section III	15 0	60 0
Part I(Whole of 3 Sections together)	80 0	120 0
Part II	12 0	60 0
Part III	12 0	60 0
Part IV (Notices of Provincial Councils and Local Government)	23 0	60 0
Part V	123 0	60 0
Part VI	87 0	60 0

**\*All single copies could be obtained from Government Publications Bureau, No. 163, Kirulapone Mawatha, Polhengoda, Colombo 05.**

### IMPORTANT NOTICE REGARDING PUBLICATION OF GAZETTE

THE Weekly issue of the *Gazette of the Democratic Socialist Republic of Sri Lanka* is normally published on Fridays. If a Friday happens to be a Public Holiday the *Gazette* is published on the working day immediately preceding the Friday. Thus the last date specified for the receipt of notices for publication in the *Gazette* also varies depending on the incidence of public holidays in the week concerned.

The Schedule below shows the date of publication and the latest time by which notices should be received for publication in the respective weekly *Gazette*. All notices received out of times specified below will not be published. Such notices will be returned to the sender by post for necessary amendment and return if publication is desired in a subsequent issue of the *Gazette*. It will be in the interest of all concerned if those desirous of ensuring the timely publication of notices in the *Gazette* make it a point to see that sufficient time is allowed for postal transmission of notices to the Government Press.

**The Government Printer accept payments of subscription for the Government *Gazette*.**

*Note.*—Payments for inserting Notices in the *Gazette of the Democratic Socialist Republic of Sri Lanka* will be received by the Government Printer.

#### THE SCHEDULE

<i>Month</i>	<i>Date of Publication</i>				<i>Last Date and Time of Acceptance of Notices for Publication in the Gazette</i>		
2020							
OCTOBER	02.10.2020	Friday	—	18.09.2020	Friday	12 noon	
	09.10.2020	Friday	—	25.09.2020	Friday	12 noon	
	16.10.2020	Friday	—	02.10.2020	Friday	12 noon	
	23.10.2020	Friday	—	09.10.2020	Friday	12 noon	
	29.10.2020	Thursday	—	16.10.2020	Friday	12 noon	
NOVEMBER	06.11.2020	Friday	—	23.10.2020	Friday	12 noon	
	13.11.2020	Friday	—	29.10.2020	Thursday	12 noon	
	20.11.2020	Friday	—	06.11.2020	Friday	12 noon	
	27.11.2020	Friday	—	13.11.2020	Friday	12 noon	
DECEMBER	04.12.2020	Friday	—	20.11.2020	Friday	12 noon	
	11.12.2020	Friday	—	27.11.2020	Friday	12 noon	
	18.12.2020	Friday	—	04.12.2020	Friday	12 noon	
	24.12.2020	Thursday	—	11.12.2020	Friday	12 noon	

**GANGANI LIYANAGE,**  
Government Printer.

Department of Government Printing,  
Colombo 08,  
01st January, 2020.