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## The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 1,686 - 2010 දෙසැම්බර් මස 24 වැනි සිකුරාදා - 2010.12.24  
No. 1,686 – FRIDAY, DECEMBER 24, 2010

(Published by Authority)

### PART I : SECTION (IIA) — ADVERTISING

*(Separate paging is given to each language of every Part in order that it may be filed separately)*

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#### IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after **three months** from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* Notices for publication in the weekly *Gazette* of 31st December, 2010 should reach Government Press on or before 12.00 noon on 17th December, 2010.

LAKSHMAN GOONEWARDENA,  
Government Printer.

Department of Govt. Printing,  
Colombo 08,  
January 01, 2010.

### 1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A "Sri Lankan" is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the "New Entrants" Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

### 2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

### 3. Conditions of Service applicable to Public Officers holding permanent appointments:

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such Officers may in the first instance be appointed to act in

the new post for a specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

### 4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the 'Widows and Orphans' Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

### 5. Serving Officers in the Public Service :

5:1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service, Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

### 6. Definition of Salary for the purpose of Eligibility

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

### 7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (II) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

## Posts – Vacant

### SRI LANKA POLICE DEPARTMENT

#### Post of Women Sub Inspector of Police

APPLICATIONS are invited from the citizens of Sri Lanka for the Post of Sub-Inspector in the Sri Lanka Police Department.

2. Application forms duly perfected in accordance with the specimen form given below should be sent to Director/Recruitment, Recruiting Office, No. 375, Havelock Road, Colombo 06. The application should be sent by registered Post to the abovementioned address to reach on or before 25th February, 2011 and the top left hand corner of the envelop enclosing application should be marked Post of Sub-Inspector of Police. Delayed application will be rejected and no palliation will be issued by Sri Lanka Police Department.

3. *Salary scale.* – Rs. 190,200 - 7 x 2,160 - 2 x 2,880 - 8 x 3,840 - 17 x 4,500 - Rs. 318,300.

In addition to the above salary scale, they will be paid following allowances :

(a) Special arduous duty allowance :

	<i>Rs. cts.</i>
(1) For duties in operational area	1,200 0
(2) For duties in non operational area	600 0

(b) Combined allowance :

	<i>Rs. cts.</i>
(1) For duties in operational area	12,000 0
(2) For duties in non operational area	5,600 0

(a) Free transport facilities

(b) Free medical facilities to officers

(Financial assistance can be obtained for medical treatment even in a foreign country.)

(c) All uniforms will be provided free of charge

(d) Facilities to improve skill and talents in sports

(e) Travelling expenses for duty and money will be granted as rewards for outstanding and arduous duties.

04. *Basic qualifications :*

(a) *Age limits.* – The age should be between 18 and 28 years as at closing date as per the *Gazette* Notification. However Security Assistance who are serving in the Police Department are eligible to apply up to 30 years on the closing date of applications.

(b) Educational qualifications :

\* Passed the G. C. E. (O/L) examination in 06 subjects at one sitting with credit passes in 04 subjects which 02 should be medium language and Mathematics.

\* Applicant should have passed 3 subjects at one sitting at the G. C. E. (A/L) examination.

*Note.* – 01. According to the classification of subjects of the Department of Examinations, in calculating the number of subjects passed at G. C. E. (O/L) both passes in science subjects number 41 and 44 will be treated as one subject and both passes in Mathematics number 42 and 45 will be treated as one subject. (They can't be considered as four separate subjects taking into account the number of subject passed).

02. Failure in the Technical subjects at written test of G. C. E. (O/L) examination will be considered as failure in the same subject although a pass has been obtained for the same subject in the Practical Test.

03. Since optional subjects of Tamil, English and Sinhala have not been included in the stream of G. C. E. (O/L) passes in any of these subjects will not be computed as a pass in the G. C. E. (O/L) examination.

(c) *Physical requirements :*

Height 5 feet 04 inches.

*Note.* – Applicants who are slightly short of the physical requirements, but fulfill the other stipulated qualifications will be eligible at the discretion of Inspector General of Police provided they have skills in sports or have achieved best performance in sports at national level or they have earned reputation for Sri Lanka by participating in an international competition.

(d) *Visual requirements.* – Vision should not be less than 6/12 with each eye, if the vision 6/6 with one eye and 6/18 with the other eye will be accepted. Colour vision should be normal. Applicants wearing spectacles or contact lenses will not be eligible.

(e) *Other qualifications :*

\* *Applicants should be unmarried.* – (Divorce will be considered as married) This condition will not apply for those who have fulfilled the other qualifications and presently serving in the Police Department and for the security assistants.

5. *Method of recruitment.* – Selected applicants will have to pass in the Basic Qualification Test. Only those who have passed this test can participate in the Physical Tests. That is they have to pass the Endurance Test.

1. 1,000 meters      5 minutes      14 seconds

\* Those who are successful in the test will be summoned for final interview. Those who score 40% or more will be summoned for the final written test.

- \* The written test consist of two question papers.
- \* An essay not less than 500 words within 45 minutes.
- \* General knowledge and general intelligence - 1 hour.

6. *Medical Examination.*— Applicants who obtained the highest marks with other efficiencies will have to appear for a Medical Examination prior to the appointment. Unsuccessful candidates will be rejected for appointment.

7. *Background inquiries :*

- (a) Inquiries will be conducted on the conduct of the applicant, close relations and friends. Applicants with a bad background conduct will not be recruited ;
- (b) Providing false information will make the applicant ineligible. If the false information is elicited after the appointment, the applicant will be dismissed from the service.

8. *Implementation of official language policy.*—As per the circular dated 28.04.2007 of the Public Administration on No. 07/2007 of the Ministry of Public Administration and Home Affairs those who were appointed to the Central Government Service, Provincial Public Service, in addition to their language of recruitment, should acquire proficiency in other official languages within 5 years from 01.07.2007.

- \* Officers recruited below the rank of an assistant superintendent of Police from 01.07.2007 should pass the language test conducted by the Official Language Department.
- \* The increment of those who fail to pass the second official language within 5 years from the date of appointment will be deferred until a pass is obtained.

9. *Terms of Engagement.*— This posts permanent. Appointees come within the scope of the contributory Pension Fund Scheme.

10. *Conditions of service :*

- (a) This appointment is subject to a period of probation for three years ;
- (b) The selected applicants will be required to comply with any rules already made or may hereafter be made to give effect to the language policy of the Government ;
- (c) They will be subject to the relevant provisions of the Establishments Code Volume I and II, Police Disciplinary Code and any other orders that may be issued by the Inspector General of Police or by the Government from time to time ;
- (d) Every officer will be required to pass the prescribed Departmental tests. Those who fail to pass the prescribed test or are found to be unfit for Police duties will be liable for removal from the Police Service ;

(e) Permission will not be granted to marry prior to being confirmed in the said rank without the permission of the I. G. Police. However in terms of P. G. II No. 41 dated 28.02.1973 and I. G's Circular No. 1952/2006 of 19.10.2006 and 09.08.2007 (Amended), it is possible to marry showing special reasons and with permission of I. G. Police ;

(f) Applicants on being appointed and after the training should serve a probationary period of three years in the Police Department and if they wish to resign from service before their probation is over, they should sign an agreement of consent to the effect that they are willing to pay at the time of tendering their resignation, any amount which was incurred on uniforms etc. during on by the Director of Police Training College. The acceptance of resignation should conform to the Section 4, Chapter V of Volume I of the Establishments Code. 1985 ;

(g) Probationary Women Sub Inspectors of Police, immediately after they have commenced training at the Police training College should affirm/swear that they adhere to the Police Disciplinary Code in terms of the I. G. P. Circular No. 1693/2003 ;

(h) They should soon after commencing the training at Police College, subscribe the Oath of Allegiance to the Public service, in terms of the I. GP's Circular No. 1804/2004 ;

(i) Women Sub-Inspector of Police will have the scope for promotions in terms of the approved scheme of promotions of the Police Department.

11. (a) Attention is invited to the general conditions applicable to appointment to posts in the Police service published in the Section (IIA) of the Part I of this *Gazette* ;

(b) Enlistment will be made in terms of Public Administration Circular No. 15/90 dated 10.03.1990.

12. Applicants should annex copies of following documents to their application (Originals must not be forwarded) :

- (i) Birth certificate,
- (ii) Two recent testimonials of character (Obtained from persons who are not related),
- (iii) Certificate in support of educational qualifications,
- (iv) Certificate in support of any outstanding sports or other extra curricular activities,
- (v) A photostat copy of the Identity Card,
- (vi) A photostat copy of the service certificate (if available).

13. (a) Applications from applicant who are already in the Police service/services must be forwarded through the Heads of their respective departments and must be accompanied by a certificate stating that the officers can be relived is selected.

(b) Applicants must fill the required particulars in their own hand writing on paper 11" x 8" in size and post them

together with the copies of certificates called for to the address given in paragraph 2 and under no circumstances should applications be handed over personally to any officer in the Department.

14. Applications which do not conform to the requirement stipulated in this notification will be rejected and such applicants will not be notified.

*Note.*—No travelling or other expenses will be paid to applicants who are summoned for the test and interview.

Inspector General of Police.

Police Headquarters,  
Colombo 01.

**SRI LANKA POLICE DEPARTMENT**

POST OF WOMEN SUB INSPECTOR OF POLICE

**SPECIMEN APPLICATION FORM**

01. (a) Name in full (in block letters) : \_\_\_\_\_.  
(As stated in the applicant's birth certificate)  
(b) Name with initials : \_\_\_\_\_.  
(c) Applicants Rank : \_\_\_\_\_.
02. National Identity Card No. : \_\_\_\_\_.  
(Copy of the NIC should be attached)
03. Father's name in full : \_\_\_\_\_.
04. Place of birth of the applicant : \_\_\_\_\_.  
Police station to which the place of birth belongs : \_\_\_\_\_.  
Province : \_\_\_\_\_.
05. (a) Present address : \_\_\_\_\_.  
(b) Police station to which the present address belongs : \_\_\_\_\_.  
(c) Permanent address : \_\_\_\_\_.  
(d) Police station which the permanent address belongs : \_\_\_\_\_.  
(e) Police station which the electorate belongs : \_\_\_\_\_.
06. (a) Nationality : \_\_\_\_\_.  
(b) Whether you are citizen by birth or registration : \_\_\_\_\_.  
(If by registration attach copies of certificate)  
If you are citizen by birth state the place of birth  
(i) Applicant : \_\_\_\_\_.  
(ii) Applicant's father : \_\_\_\_\_.  
(iii) Applicant's paternal grandfather : \_\_\_\_\_.  
(iv) Applicant's paternal great grandfather : \_\_\_\_\_.
07. Age (as on the closing date of application given in the *Gazette*) :  
Years : \_\_\_\_\_, Months : \_\_\_\_\_, Days : \_\_\_\_\_.  
(Copy of Birth Certificate should be attached)

08. Height (inches) : \_\_\_\_\_. Chest (inches) : \_\_\_\_\_.
09. Educational qualifications (State examinations passed and attach copies of certificate) : \_\_\_\_\_.
10. Additional qualifications (Copies of certificates) : \_\_\_\_\_.
11. Whether married or single : \_\_\_\_\_.
12. (i) Present employment : \_\_\_\_\_.  
(ii) Are you a member of any armed forces : \_\_\_\_\_.
13. Have you any special claim and/or qualifications : \_\_\_\_\_.
14. Give names and addresses of non related referees :  
(i) \_\_\_\_\_.  
(ii) \_\_\_\_\_.
15. (a) Have you even applied for a post in the Police Service (If so give reference) : \_\_\_\_\_.  
(b) Have you served in the Police or in the Sri Lanka Reserve Police before ? (If so under what circumstances did you leave the service ? give details) : \_\_\_\_\_.
16. Are you a member of the Sri Lanka Police Reserve ? If so give date of appointment, Rank and number. Attach any copy of the appointment letter : \_\_\_\_\_.
17. (a) Are you serving in any armed service ? (If so your application must be submitted through the respective service Commander) : \_\_\_\_\_.  
(b) Have you served in any of the Armed service ? (If so attach copy of your discharge certificate) : \_\_\_\_\_.
18. (a) Are you serving as a Volunteer in any of the Armed Service ? (If so, your application must be submitted through the respective service Commander) : \_\_\_\_\_.  
(b) Have you served in any of the Armed service ? : \_\_\_\_\_.  
(If so attach copy of your discharge certificates)
19. Have you been involved in or concerned in or charged or arrested even on suspicion and or convicted of any offence (If so give details) : \_\_\_\_\_.
20. Have any of your relatives been involved or concerned in or charged or arrested even on suspicion and or convicted of any offence (If so give details) : \_\_\_\_\_.

I hereby declare that the above particulars are true and correct to the best of my knowledge and belief. I am aware that I am liable for termination of my service in the Police Department forthwith (If I have been appointed at any time. If the particulars furnished are found to be incorrect or false.)

\_\_\_\_\_,  
Signature of the applicant.

Date : \_\_\_\_\_.

## SRI LANKA POLICE DEPARTMENT

### Post of Sub Inspector of Police

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3. *Salary scale.*— Rs. 190,200 - 7 x 2,160 - 2 x 2,880 - 8 x 3,840 - 17 x 4,500 - Rs. 318,300.

In addition to the above salary scale, they will be paid following allowances :

(a) Special arduous duty allowance :

	<i>Rs. cts.</i>
(1) For duties in operational area	1,200 0
(2) For duties in non operational area	600 0

(b) Combined allowance :

	<i>Rs. cts.</i>
(1) For duties in operational area	12,000 0
(2) For duties in non operational area	5,600 0

(a) Free transport facilities

(b) Free medical facilities to officers

(Financial assistance can be obtained for medical treatment even in a foreign country.)

(c) All uniforms will be provided free of charge

(d) Facilities to improve skill and talents in sports

(e) Travelling expenses for duty and money will be granted as rewards for outstanding and arduous duties.

04. *Basic qualifications :*

(a) *Age limits.*— The age should be between 18 and 28 years as at closing date as per the *Gazette Notification*. However Security Assistance who are serving in the Police Department are eligible to apply up to 30 years on the closing date of applications.

(b) *Educational qualifications :*

\* Passed the G. C. E. (O/L) examination in 06 subjects at one sitting with credit passes in 04 subjects which 02 should be medium language and Mathematics.

\* Applicant should have passed 3 subjects at one sitting at the G. C. E. (A/L) examination.

*Note.*— 01. According to the classification of subjects of the Department of Examinations, in calculating the Number of subjects passed at G. C. E. (O/L) both passes in science subjects Number 41 and 44 will be treated as one subject and both passes in Mathematics Number 42 and 45 will be treated as one subject. (They can't be considered as four separate subjects taking into account the number of subject passed).

*Note.*— 02. Failure in the Technical subjects at written test of G. C. E. (O/L) examination will be considered as failure in the same subject although a pass has been obtained for the same subject in the Practical Test.

*Note.*— 03. Since optional subjects of Tamil, English and Sinhala have not been included in the stream of G. C. E. (O/L) passes in any of these subjects will not be computed as a pass in the G. C. E. (O/L) examination.

(c) *Physical requirements :*

Height 5 feet 06 inches.

Chest 32 inches minimum (deflated).

*Note.*— Applicants who are slightly short of the physical requirements, but fulfill the other stipulated qualifications will be eligible at the discretion of Inspector General of Police provided they have skills in sports or have achieved best performance in sports at national level or they have earned reputation for Sri Lanka by participating in an international competition.

(d) *Visual requirements.*— Vision should not be less than 6/12 with each eye, if the vision 6/6 with one eye and 6/18 with the other eye will be accepted. Colour vision should be normal. Applicants wearing spectacles or contact lenses will not be eligible.

(e) *Other qualifications :*

\* *Applicants should be unmarried.*— (Divorce will be considered as married) This condition will not apply for those who have fulfilled the other qualifications and presently serving in the Police Department and for the security assistants.

5. *Method of recruitment.*— Selected applicants will have to pass in the Basic Qualification Test. Only those who have passed this test can participate in the Physical Tests. That is they have to pass the Endurance Test.

1. 1,000 meters      3 minutes      14 seconds

\* Those who are successful in the test will be summoned for final interview. Those who score 40% or more will be summoned for the final written test.

- \* The written test consist of two question papers.
- \* An essay not less than 500 words within 45 minutes.
- \* General knowledge and general intelligence - 1 hour.

6. *Medical Examination.*— Applicants who obtained the highest marks with other efficiencies will have to appear for a Medical Examination prior to the appointment. Unsuccessful candidates will be rejected for appointment.

7. *Background inquiries :*

- (a) Inquiries will be conducted on the conduct of the applicant, close relations and friends. Applicants with a bad background conduct will not be recruited.
- (b) Providing false information will make the applicant ineligible. If the false information is elicited after the appointment, the applicant will be dismissed from the service.

8. *Implementation of official language policy ;* As per the circular dated 28.04.2007 of the Public Administration on No. 07/2007 of the Ministry of Public Administration and Home Affairs those who were appointed to the Central Government Service, Provincial Public Service, in addition to their language of recruitment, should acquire proficiency in other official languages within 5 years from 01.07.2007.

- \* Officers recruited below the rank of an assistant superintendent of Police from 01.07.2007 should pass the language test conducted by the Official Language Department.
- \* The increment of those who fail to pass the second official language within 5 years from the dated of appointment will be deferred until a pass is obtained.

9. *Terms of Engagement.*— This posts permanent. Appointees come within the scope of the contributory Pension Fund Scheme.

10. *Conditions of service :*

- (a) This appointment is subject to a period of probation for three years.
- (b) The selected applicants will be required to comply with any rules already made or may hereafter be made to give effect to the language policy of the government.
- (c) They will be subject to the relevant provisions of the Establishments Code Volume I and II, Police Disciplinary Code and any other orders that may be issued by the Inspector General of Police or by the Government from time to time.
- (d) Every officer will be required to pass the prescribed Departmental tests. Those who fail to pass the prescribed test or are found to be unfit for Police duties will be liable for removal from the Police Service.

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(f) Applicants on being appointed and after the training should serve a probationary period of three years in the Police Department and if they wish to resign from service before their probation is over, they should sign an agreement of consent to the effect that they are willing to pay at the time of tendering their resignation, any amount which was incurred on uniforms etc. during on by the Director of Police Training College. The acceptance of resignation should conform to the Section 4. Chapter V of Volume I of the Establishments Code. 1985.

(g) Probationary Sub Inspectors of Police, immediately after they have commenced training at the Police training College should affirm/swear that they adhere to the Police Disciplinary Code in terms of the I. G. P. Circular No. 1693/2003.

(h) They should soon after commencing the training at Police College, subscribe the Oath of Allegiance to the Public service, in terms of the I. G. P's Circular No. 1804/2004.

(i) Sub Inspector of Police will have the scope for promotions in terms of the approved scheme of promotions of the Police Department.

11. (a) Attention is invited to the general conditions applicable to appointment to posts in the Police service published in the Section (IIA) of the Part I of this *Gazette*.

(b) Enlistment will be made in terms of Public Administration Circular No. 15/90 dated 10.03.1990.

12. Applicants should annex copies of following documents to their application (Originals must not be forwarded) :

- (i) Birth certificate,
- (ii) Two recent testimonials of character (Obtained from persons who are not related),
- (iii) Certificate in support of educational qualifications,
- (iv) Certificate in support of any outstanding sports or other extra curricular activities,
- (v) A photostat copy of the Identity Card,
- (vi) A photostat copy of the service certificate (if available).

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Note.- No travelling or other expenses will be paid to applicants who are summoned for the test and interview.

Inspector General of Police.

Police Headquarters,  
Colombo 01.

### SRI LANKA POLICE DEPARTMENT

POST OF SUB INSPECTOR OF POLICE

SPECIMEN APPLICATION FORM

01. (a) Name in full (in block letters) : \_\_\_\_\_.  
(As stated in the applicant's birth certificate)  
(b) Name with initials : \_\_\_\_\_.  
(c) Applicants Rank : \_\_\_\_\_.

02. National Identity Card No. : \_\_\_\_\_.  
(Copy of the NIC should be attached)

03. Father's name in full : \_\_\_\_\_.

04. Place of birth of the applicant : \_\_\_\_\_.  
Police station to which the place of birth belongs : \_\_\_\_\_.  
Province : \_\_\_\_\_.

05. (a) Present address : \_\_\_\_\_.  
(b) Police station to which the present address belongs : \_\_\_\_\_.  
(c) Permanent address : \_\_\_\_\_.  
(d) Police station which the permanent address belongs : \_\_\_\_\_.  
(e) Police station which the electorate belongs : \_\_\_\_\_.

06. (a) Nationality : \_\_\_\_\_.  
(b) Whether you are citizen by birth or registration : \_\_\_\_\_.  
(If by registration attach copies of certificate)  
If you are citizen by birth state the place of birth :-  
(i) Applicant : \_\_\_\_\_.  
(ii) Applicant's father : \_\_\_\_\_.  
(iii) Applicant's paternal grandfather : \_\_\_\_\_.  
(iv) Applicant's paternal great grandfather : \_\_\_\_\_.

07. Age (as on the closing date of application given in the gazette) :  
Years : \_\_\_\_\_, Months : \_\_\_\_\_, Days : \_\_\_\_\_.  
(Copy of birth certificate should be attached)

08. Height (inches) : \_\_\_\_\_. Chest (inches) : \_\_\_\_\_.

09. Educational qualifications (State examinations passed and attached copies of certificate) : \_\_\_\_\_.

10. Additional qualifications (Copies of certificates) : \_\_\_\_\_.

11. Whether married or single : \_\_\_\_\_.

12. (i) Present employment : \_\_\_\_\_.  
(ii) Are you a member of any armed forces : \_\_\_\_\_.

13. Have you any special claim and/or qualifications : \_\_\_\_\_.

14. Give names and addresses of non related referees :  
(i) \_\_\_\_\_.  
(ii) \_\_\_\_\_.

15. (a) Have you even applied for a post in the Police Service (If so give reference) : \_\_\_\_\_.  
(b) Have you served in the Police or in the Sri Lanka Reserve Police before ? (If so under what circumstances did you leave the service ? Give details) : \_\_\_\_\_.

16. Are you a member of the Sri Lanka Police Reserve ? If so give date of appointment, Rank and number. Attach any copy of the appointment letter : \_\_\_\_\_.

17. (a) Are you serving in any armed service ? (If so your application must be submitted through the respective service Commander) : \_\_\_\_\_.  
(b) Have you served in any of the Armed service ? (If so attach copy of your discharge certificate) : \_\_\_\_\_.

18. (a) Are you serving as a Volunteer in any of the Armed Service ? (If so, your application must be submitted through the respective service Commander) : \_\_\_\_\_.  
(b) Have you served in any of the Armed service ? : \_\_\_\_\_.  
(If so attach copy of your discharge certificates)

19. Have you been involved in or concerned in or charged or arrested even on suspicion and or convicted of any offence ? (If so give details) : \_\_\_\_\_.

20. Have any of your relatives been involved or concerned in or charged or arrested even on suspicion and or convicted of any offence ? (If so give details) : \_\_\_\_\_.

I hereby declare that the above particulars are true and correct to the best of my knowledge and belief. I am aware that I am liable for termination of my service in the Police Department forthwith (If I have been appointed at any time. If the particulars furnished are found to be incorrect or false.)

\_\_\_\_\_,  
Signature of the applicant.

Date : \_\_\_\_\_.

12-739/2



## SRI LANKA POLICE DEPARTMENT

passed on two occasions should have passed 5 subjects on the first occasion.

### Posts of Police Constable

APPLICATIONS are invited from the citizens of Sri Lanka for the Post of Posts of Police Constable and Police Constable Driver in the Police Department.

2. Application forms duly perfected in accordance with the specimen form given below should be sent to Director/Recruitment. Recruiting Office, No. 375, Havelock Road, Colombo 06. The application should be sent by registered post to the abovementioned address to reach on or before 25th February, 2011 and the top left hand corner of the envelope enclosing application should be marked Post of Post of Women Police Constable. Delayed application will be rejected and no palliation will be issued by Sri Lanka Police Department.

3. *Salary Scale*.—Recruit Police Constable :  
Rs. 171,360 - 7 x 1,740 - 10 x 2,160 - 17 x 2,880 - Rs. 254,100.

In addition to the above salary scale, they will be paid following allowances :

(a) Special arduous duty allowance :

	Rs. cts.
(1) For duties in operational area	1,200 0
(2) For duties in non operational area	600 0

(b) Combined allowance :

	Rs. cts.
(1) For duties in operational area	10,500 0
(2) For duties in non operational area	5,600 0

(a) Free transport facilities

(b) Free medical facilities to officers

(Financial assistance can be obtained for medical treatment even in a foreign country.)

(c) All uniforms will be provided free of charge

(d) Facilities to improve skill and talents in sports

(e) Travelling expenses for duty and money will be granted as rewards for outstanding and arduous duties.

#### 04. Basic qualifications :

(a) *Age limits*.—The age should be between 18 and 28 years as at closing date as per the *Gazette Notification*. However Security Assistance who are serving in the Police Department are eligible to apply up to 30 years on the closing date of applications.

(b) Educational qualifications :

\* Passed Examination in 06 subjects in the G. C. E. (O/L) Examination at not more than 2 sittings including Mathematics and medium language and Mathematics in the G. C. E. (O/L) Examination. Those who have

*Note*.— 01. According to the classification of subjects of the Department of Examinations, in calculating the Number of subjects passed at G. C. E. (O/L) both passes in science subjects Number 41 and 44 will be treated as one subject and both passes in Mathematics Number 42 and 45 will be treated as one subject. (They can't be considered as four separate subjects taking into account the Number of subject passed).

*Note*.— 02. Failure in the Technical subjects at written test of G. C. E. (O/L) Examination will be considered as failure in the same subject although a pass has been obtained for the same subject in the Practical Test.

*Note*.— 03. Since optional subjects of Tamil and Sinhala have not been included in the stream of G. C. E. (O/L) passes in any of these subjects will not be computed as a pass in the G. C. E. (O/L) examination.

(c) *Physical Requirements* :

Recruit Police Constable

Height 5 feet 04 inches.

Chest 32 inches minimum (deflated).

*Note*.— Applicants who are slightly short of the physical requirements, but fulfill the other stipulated qualifications will be eligible at the discretion of Inspector General of Police provided they have skills in sports or have achieved best performance in sports at national level or they have earned reputation for Sri Lanka by participating in an international competition.

(d) *Visual Requirements*.— Vision should not be less than 6/12 with each eye, if the vision of is 6/6 with one eye and 6/18 with the other eye will be accepted. Colour vision should be normal. Applicants wearing spectacles or contact lenses will not be eligible.

(e) *Other Qualifications* :

\* *Applicants should be unmarried*.— (Divorce will be considered as married) This condition will not apply for those who have fulfilled the other qualifications and presently serving in the Police Department and for the security assistants.

5. *Method of Recruitment*.— Selected applicants will have to pass in the Basic Qualification Test. Only those who have passed this test can participate in the Physical Tests. That is they have to pass the Endurance Test.

1. 1,000 meters      3 minutes      14 seconds

- \* Those who are successful in the test will be summoned for final interview. Those who score 40% or more will be summoned for the written test.
- \* The written test consist of two question papers.
- \* An essay not less than 500 words within 45 minutes.
- \* General knowledge and general intelligence - 1 hour.

6. *Medical Examination.*— Applicants who obtained the highest marks with other efficiencies will have to appear for a Medical Examination prior to the appointment. Unsuccessful candidates will be rejected for appointment.

#### 7. *Background Inquiries :*

- (a) Inquiries will be conducted on the conduct of the applicant, close relations and friends. Applicants with a bad background conduct will not be recruited.
- (b) Providing false information will make the applicant ineligible. If the false information is elicited after the appointment, the applicant will be dismissed from the service.

8. *Implementation of Official Language Policy.*— As per the circular dated 28.04.2007 of the Public Administration on No. 07/2007 of the Ministry of Public Administration and Home Affairs those who were appointed to the Central Government Service, Provincial Public Service, in addition to their language of recruitment, should acquire proficiency in other official languages within 5 years from 01.07.2007.

- \* Officers recruited below the rank of an Assistant Superintendent of Police from 01.07.2007 should pass the language test conducted by the Official Language Department.
- \* The increment of those who fail to pass the second official language within 5 years from the date of appointment will be deferred until a pass is obtained.

9. *Terms of Engagement.*— This post is permanent. Appointees come within the scope of the contributory Pension Fund Scheme.

#### 10. *Conditions of Service :*

- (a) This appointment is subject to a period of probation for three years.
- (b) The selected applicants will be required to comply with any rules already made or may hereafter be made to give effect to the language policy of the government.
- (c) They will be subject to the relevant provisions of the Establishment Code Volume I and II, Police Disciplinary Code and any other orders that may be issued by the Inspector General of Police or by the Government from time to time.

(d) Every officer will be required to pass the prescribed Departmental tests. Those who fail to pass the prescribed test or are found to be unfit for Police duties will be liable for removal from the Police Service.

(e) Permission will not be granted to marry prior to being confirmed in the said rank without the permission of the I. G. Police. However in terms of P. G. II No. 41 dated 28.02.1973 and I. G.s Circular No. 1952/2006 of 19.10.2006 and 09.08.2007 (Amended), it is possible to marry showing special reasons and with permission of I. G. Police.

(f) Applicants on being appointed and after the training should serve a probationary period of three years in the Police Department and if they wish to resign from service before their probation is over, they should sign an agreement of consent to the effect that they are willing to pay at the time of tendering their resignation, any amount which was incurred on uniforms etc. during on by the Director of Police Training College. The acceptance of resignation should conform to the Section 4. Chapter V of Volume I of the Establishment Code 1985.

(g) Post of Police Constable immediately after they have commenced training at the Police Training College should affirm/swear that they adhere to the Police Disciplinary Code in terms of the I. G. P. Circular No. 1693/2003.

(h) They should soon after commencing the training at Police College, subscribe the Oath of Allegiance to the Public Service, in terms of the I. GP's Circular No. 1804/2004.

(i) Post of Police Constable who have been confirmed in the post will have opportunities for promotions in terms of the approved scheme of promotions of the Police Department.

11. (a) Attention is invited to the general conditions applicable to appointment to posts in the Police Service published in the Section (IIA) of the Part I of this *Gazette*.

(b) Enlistment will be made in terms of Public Administration Circular, No. 15/90 dated 10.03.1990.

12. Applicants should annex copies of following documents to their application (Originals must not be forwarded) :

- (i) Birth certificate,
- (ii) Two recent testimonials of character (Obtained from persons who are not related),
- (iii) Certificate in support of educational qualifications,
- (iv) Certificate in support of any outstanding sports or other extra curricular activities,
- (v) A photostat copy of the Identity Card,
- (vi) A photostat copy of the service certificate (if available).

13. (a) Applications from applicant who are already in the Police service/services must be forwarded through the Heads of their respective Departments and must be accompanied by a certificate stating that the officers can be relived if selected.

(b) Applicants must fill the required particulars in their own hand writing on paper 11" x 8" in size and post them together with the copies of certificates called for to the address given in paragraph 2 and under no circumstances should applications be handed over personally to any officer in the Department.

14. Applications which do not conform to the requirement stipulated in this notification will be rejected and such applicants will not be notified.

Note.- No travelling or other expenses will be paid to applicants who are summoned for the test and interview.

Inspector General of Police.

Police Headquarters,  
Colombo 01.

SRI LANKA POLICE DEPARTMENT

POST OF POLICE CONSTABLE

SPECIMEN APPLICATION FORM

01. (a) Name in full (in block letters) : \_\_\_\_\_.  
(As stated in the applicant's birth certificate)  
(b) Name with initials : \_\_\_\_\_.  
(c) Applicants Rank : \_\_\_\_\_.
02. National Identity Card No. : \_\_\_\_\_.  
(Copy of the NIC should be attached)
03. Father's name in full : \_\_\_\_\_.
04. Place of birth of the applicant : \_\_\_\_\_.  
Police station to which the place of birth belongs : \_\_\_\_\_.  
Province : \_\_\_\_\_.
05. (a) Present address : \_\_\_\_\_.  
(b) Police station to which the present address belongs : \_\_\_\_\_.  
(c) Permanent address : \_\_\_\_\_.  
(d) Police station which the permanent address belongs : \_\_\_\_\_.  
(e) Police station which the electorate belongs : \_\_\_\_\_.
06. (a) Nationality : \_\_\_\_\_.  
(b) Whether you are citizen by birth or registration : \_\_\_\_\_.  
(If by registration attach copies of certificate)  
If you are citizen by birth state the place of birth of -  
(i) Applicant : \_\_\_\_\_.  
(ii) Applicant's father : \_\_\_\_\_.  
(iii) Applicant's paternal grandfather : \_\_\_\_\_.  
(iv) Applicant's paternal great grandfather : \_\_\_\_\_.
07. Age (as on the closing date of application given in the gazette) :  
Years : \_\_\_\_\_, Months : \_\_\_\_\_, Days : \_\_\_\_\_.  
(Copy of birth certificate should be attached)

08. Height (inches) : \_\_\_\_\_. Chest (inches) : \_\_\_\_\_.
09. Educational qualifications (State examinations passed and attached copies of certificate) : \_\_\_\_\_.
10. Additional qualifications (Copies of certificates) : \_\_\_\_\_.
11. Whether married or single : \_\_\_\_\_.
12. (i) Present employment : \_\_\_\_\_.  
(ii) Are you a member of any armed forces : \_\_\_\_\_.
13. Have you any special claim and/or qualifications ? : \_\_\_\_\_.
14. Give names and addresses of non related referees :  
(i) \_\_\_\_\_.  
(ii) \_\_\_\_\_.
15. (a) Have you even applied for a post in the Police Service ?  
(If so give reference) : \_\_\_\_\_.  
(b) Have you served in the Police or in the Sri Lanka Reserve Police before ? (If so under what circumstances did you leave the service ? give details) : \_\_\_\_\_.
16. Are you a member of the Sri Lanka Police Reserve ? If so give date of appointment, Rank and number. Attach a copy of the appointment letter : \_\_\_\_\_.
17. (a) Are you serving in any armed service ? (If so your application must be submitted through the respective service Commander) : \_\_\_\_\_.  
(b) Have you served in any of the Armed service ? (If so attach copy of your discharge certificate) : \_\_\_\_\_.
18. (a) Are you serving as a Volunteer in any of the Armed Service ?  
(If so, your application must be submitted through the respective service Commander) : \_\_\_\_\_.  
(b) Have you served in any of the Armed service ? : \_\_\_\_\_.  
(If so attach copy of your discharge certificates)
19. Have you been involved in or concerned in or charged or arrested even on suspicion and or convicted of any offence ? (If so give details) : \_\_\_\_\_.
20. Have any of your relatives been involved or concerned in or charged or arrested even on suspicion and or convicted of any offence ? (If so give details) : \_\_\_\_\_.

I hereby declare that the above particulars are true and correct to the best of my knowledge and belief. I am aware that I am liable for termination of my service in the Police Department forthwith (If I have been appointed at any time. If the particulars furnished are found to be incorrect or false.)

\_\_\_\_\_  
Signature of the applicant.

Date : \_\_\_\_\_.

12-739/3

## SRI LANKA POLICE DEPARTMENT

### Post of Women Police Constable

APPLICATIONS are invited from the citizens of Sri Lanka for the Post of Women Police Constable.

2. Application forms duly perfected in accordance with the specimen form given below should be sent to Director/Recruitment, Recruiting Office, No. 375, Havelock Road, Colombo 06. The application should be sent by registered post to the abovementioned address to reach on or before 25th February, 2011 and the top left hand corner of the envelope enclosing application should be marked Post of Women Police Constable. Delayed application will be rejected and no palliation will be issued by Sri Lanka Police Department.

#### 3. Salary scale.-

Recruit Women Police Constables :-

Rs. 171,360 - 7 x 1,740 - 10 x 2,160 - 17 x 2,880 - Rs. 254,100.

In addition to the above salary scale, they will be paid following allowances :

#### (a) Special arduous duty allowance :

	Rs.
(1) For duties in operational area	1,200 0
(2) For duties in non operational area	600 0

#### (b) Combined allowance :

	Rs.
(1) For duties in operational area	10,500 0
(2) For duties in non operational area	5,600 0

#### (a) Free transport facilities

#### (b) Free medical facilities to officers

(Financial assistance can be obtained for medical treatment even in a foreign country.)

#### (c) All uniforms will be provided free of charge

#### (d) Facilities to improve skill and talents in sports

#### (e) Travelling expenses for duty and money will be granted as rewards for outstanding and arduous duties.

#### 04. Basic Qualifications :

(a) *Age limits.* - The age should be between 18 and 28 years as at closing date as per the *Gazette* Notification.

(b) Educational qualifications :

\* Passed Examination in 06 subjects in the G. C. E. (O/L) Examination at not more than 2 sittings including Mathematics and medium language and Mathematics in the G. C. E. (O/L) Examination. Those who have passed on two occasions should have passed 5 subjects on the first occasion.

*Note.* - 01. According to the classification of subjects of the Department of Examinations, in calculating the number of subjects passed at G. C. E. (O/L) both passes in science subjects number 41 and 44 will be treated as one subject and both passes in Mathematics number 42 and 45 will be treated as one subject. (They can't be considered as four separate subjects taking into account the number of subject passed).

02. Failure in the Technical subjects at written test of G. C. E. (O/L) Examination will be considered as failure in the same subject although a pass has been obtained for the same subject in the Practical Test.

03. Since optional subjects of Tamil, English and Sinhala have not been included in the stream of G. C. E. (O/L) passes in any of these subjects will not be computed as a pass in the G. C. E. (O/L) examination.

#### (c) Physical Requirements :

Height : 5 feet, 02 inches.

*Note.* - Applicants who are slightly short of the physical requirements, but fulfill the other stipulated qualifications will be eligible at the discretion of Inspector General of Police provided they have skills in sports or have achieved best performance in sports at national level or they have earned reputation for Sri Lanka by participating in an international competition.

(d) *Visual Requirements.* - Vision should not be less than 6/12 with each eye, if the vision 6/6 with one eye and 6/18 with the other eye will be accepted. Colour vision should be normal. Applicants wearing spectacles or contact lenses will not be eligible.

#### (e) Other Qualifications :

\* *Applicants should be unmarried.* - (Divorce will be considered as married) This condition will not apply for those who have fulfilled the other qualifications and presently serving in the Police Department and for the security assistants.

5. *Method of Recruitment.* - Selected applicants will have to pass in the Basic Qualification Test. Only those who have passed this test can participate in the Physical Tests. That is they have to pass the Endurance Test.

1. 1,000 meters      5 minutes      14 seconds

\* Those who are successful in the test will be summoned for final interview. Those who score 40% or more will be summoned for the final written test.

- \* The written test consist of two question papers.
- \* An essay not less than 500 words within 45 minutes.
- \* General knowledge and general intelligence - 1 hour.

6. *Medical Examination.*— Applicants who obtained the highest marks with other efficiencies will have to appear for a Medical Examination prior to the appointment. Unsuccessful candidates will be rejected for appointment.

7. *Background Inquiries :*

- (a) Inquiries will be conducted on the conduct of the applicant, close relations and friends. Applicants with bad conduct will not be recruited.
- (b) Providing false information will make the applicant ineligible. If the false information is elicited after the appointment, the applicant will be dismissed from the service.

8. *Implementation of Official Language Policy.*—As per the circular dated 28.04.2007 of the Public Administration on No. 07/2007 of the Ministry of Public Administration and Home Affairs those who were appointed to the Central Government Service, Provincial Public Service, in addition to their language of recruitment, should acquire proficiency in other official languages within 5 years from 01.07.2007.

- \* Officers recruited below the rank of an Assistant Superintendent of Police from 01.07.2007 should pass the Language Test conducted by the Official Language Department.
- \* The increment of those who fail to pass the second official language within 5 years from the date of appointment will be deferred until a pass is obtained.

9. *Terms of Engagement.*— This posts permanent. Appointees come within the scope of the contributory Pension Fund Scheme.

10. *Conditions of Service :*

- (a) This appointment is subject to a period of probation for three years.
- (b) The selected applicants will be required to comply with any rules already made or may hereafter be made to give effect to the language policy of the government.
- (c) They will be subject to the relevant provisions of the Establishment Code Volume I and II, Police Disciplinary Code and any other Order that may be issued by the Inspector General of Police or by the Government from time to time.
- (d) Every officer will be required to pass the prescribed Departmental Tests. Those who fail to pass the prescribed test or are found to be unfit for Police Duties will be liable for removal from the Police Service.

(e) Permission will not be granted to marry prior to being confirmed in the said rank without the permission of the I. G. Police. However in terms of P. G. II No. 41 dated 28.02.1973 and I. G's Circular No. 1952/2006 of 19.10.2006 and 09.08.2007 (Amended), it is possible to marry showing special reasons and with permission of I. G. Police.

(f) Applicants on being appointed and after the training should serve a probationary period of three years in the Police Department and if they wish to resign from service before their probation is over, they should sign an agreement of consent to the effect that they are willing to pay at the time of tendering their resignation, any amount which was incurred on uniforms etc. during on by the Director of Police Training College. The acceptance of resignation should conform to the Section 4. Chapter V of Volume I of the Establishment Code 1985.

(g) Probationary women Police Constable immediately after they have commenced training at the Police Training College should affirm/swear that they adhere to the Police Disciplinary Code in Terms of the I. G. P. Circular No. 1693/2003.

(h) They should soon after commencing the training at Police College, subscribe the Oath of Allegiance to the Public Service, in Terms of the I. GP's Circular No. 1804/2004.

(i) Probationary women Police Constable will have the Scop for promotions in terms of the approved scheme of promotions of the Police Department.

11. (a) Attention is invited to the general conditions applicable to appointment to posts in the Police Service published in the Section (IIA) of the Part I of this *Gazette*.

(b) Enlistment will be made in terms of Public Administration Circular No. 15/90 dated 10.03.1990.

12. Applicants should annex copies of the following documents to their application (Originals must not be forwarded) :

- (i) Birth certificate,
- (ii) Two recent testimonials of character (Obtained from persons who are not related),
- (iii) Certificate in support of educational qualifications,
- (iv) Certificate in support of any outstanding sports or other Extra curricular activities,
- (v) Certificates of service experience (if available),
- (vi) A photostat copy of the Identity Card.

13. (a) Applications from applicant who are already in the Police service/services must be forwarded through the Heads of their respective departments and must be accompanied by a certificate stating that the officers can be released is selected.

(b) Applicants must fill the required particulars in their own hand writing on paper 11" x 8" in size and post them together with the copies of certificates called for to the address given in paragraph 2 and under no circumstances

should applications be handed over personally to any officer in the Department.

14. Applications which do not conform to the requirement stipulated in this notification will be rejected and such applicants will not be notified.

Note.- No travelling or other expenses will be paid to applicants who are summoned for the test and interview.

Inspector General of Police.

Police Headquarters,  
Colombo 01.

### SPECIMEN APPLICATION FORM

SRI LANKA POLICE DEPARTMENT

POST OF WOMEN POLICE CONSTABLE

01. (a) Name in full (in block letters) : \_\_\_\_\_.  
(As stated in the applicant's birth certificate)  
(b) Name with initials : \_\_\_\_\_.  
(c) Applicant's Rank : \_\_\_\_\_.

02. National Identity Card No. : \_\_\_\_\_.  
(Copy of the NIC should be attached)

03. Father's name in full : \_\_\_\_\_.

04. Place of birth of the applicant : \_\_\_\_\_.  
Police station to which the place of birth belongs : \_\_\_\_\_.  
Province : \_\_\_\_\_.

05. (a) Present address : \_\_\_\_\_.  
(b) Police station to which the present address belongs : \_\_\_\_\_.  
(c) Permanent address : \_\_\_\_\_.  
(d) Police station which the permanent address belongs : \_\_\_\_\_.  
(e) Police station which the electorate permanent belongs : \_\_\_\_\_.  
(f) Telephone No. (Mobile/Residence, if available).

06. (a) Nationality : \_\_\_\_\_.  
(b) Whether you are citizen by birth or registration : \_\_\_\_\_.  
(If by registration attach copies of certificate)  
If you are citizen by birth state the place of birth  
(i) Applicant : \_\_\_\_\_.  
(ii) Applicant's father : \_\_\_\_\_.  
(iii) Applicant's paternal grandfather : \_\_\_\_\_.  
(iv) Applicant's paternal great grandfather : \_\_\_\_\_.

07. Age (as on the closing date of application given in the Gazette) : \_\_\_\_\_.  
Years : \_\_\_\_\_, Months : \_\_\_\_\_, Days : \_\_\_\_\_.  
(Copy of birth certificate should be attached)

08. Height (inches) : \_\_\_\_\_. Chest (inches) : \_\_\_\_\_.

09. Educational qualifications (State examinations passed and attach copies of certificate) : \_\_\_\_\_.

10. Additional qualifications (Copies of certificates) : \_\_\_\_\_.

11. Whether married or single : \_\_\_\_\_.

12. (i) Present employment : \_\_\_\_\_.  
(ii) Are you a member of any armed forces : \_\_\_\_\_.

13. Have you any special claim and/or qualifications : \_\_\_\_\_.

14. Give two names and addresses of non related referees :  
(i) \_\_\_\_\_.  
(ii) \_\_\_\_\_.

15. (a) Have you even applied for a post in the Police Service (If so give reference) : \_\_\_\_\_.  
(b) Have you served in the Police or in the Sri Lanka Reserve Police before ? (If so under what circumstances did you leave the service ? give details) : \_\_\_\_\_.

16. Are you a member of the Sri Lanka Police Reserve ? If so give date of appointment, Rank and number. Attach any copy of the appointment letter : \_\_\_\_\_.

17. (a) Are you serving in any armed service ? (If so your application must be submitted through the respective Service Commander) : \_\_\_\_\_.  
(b) Have you served in any of the Armed Service ? (If so attach copy of your discharge certificate) : \_\_\_\_\_.

18. (a) Are you serving as a Volunteer in any of the Armed Service ? (If so, your application must be submitted through the respective Service Commander) : \_\_\_\_\_.  
(b) Have you served in any of the Armed Service ? : \_\_\_\_\_.  
(If so attach copy of your discharge certificates)

19. Have you been involved in or concerned in or charged or arrested even on suspicion and or convicted of any offence (If so give details) : \_\_\_\_\_.

20. Have any of your relatives been involved or concerned in or charged or arrested even on suspicion and or convicted of any offence (If so give details) : \_\_\_\_\_.

I hereby declare that the above particulars are true and correct to the best of my knowledge and belief. I am aware that I am liable for termination of my service in the Police Department forthwith (If I have been appointed at any time. If the particulars furnished are found to be incorrect or false.)

\_\_\_\_\_,  
Signature of the applicant.

Date : \_\_\_\_\_.

12-739/4

**SRI LANKA POLICE DEPARTMENT**

**Post of Police Constable Driver**

APPLICATIONS are invited from the citizens of Sri Lanka for the Post of Police Constable Driver in the Police Department.

2. Application forms duly perfected in accordance with the specimen form given below should be sent to Director(Recruitment). Recruiting Office, No. 375, Havelock Road, Colombo 06. The application should be sent by registered Post to the abovementioned address to reach on or before 25th February, 2011 and the top left hand corner of the envelope enclosing application should be marked Post of Police Constable Driver. Delayed application will be rejected and no palliation will be issued by Sri Lanka Police Department.

Recruit Police Constable Driver

3. *Salary scale.* - Rs. 171,360 - 7 x 1,740 - 10 x 2,160 - 17 x 2,880  
= Rs. 254,100.

In addition to the above salary scale, they will be paid following allowances :

(a) Special arduous duty allowance :

	Rs.
(1) For duties in operational area	1,200
(2) For duties in non operational area	600

(b) *Comuted allowance :*

	Rs.
(1) For duties in operational area	10,500
(2) For duties in non operational area	5,600

- (c) All uniforms will be provided free of charge  
(d) Facilities to improve skill and talents in sports  
(e) Travelling expenses for duty and money will be granted as rewards for outstanding and arduous duties.

(Financial assistance can be obtained for medical treatment even in a foreign country.)

04. *Basic qualifications :*

(a) *Age limits.* - The age should be between 18 and 28 years as at closing date as per the *Gazette* Notification. However Security Assistance who are serving in the Police Department are eligible to apply up to 30 years on the closing date of application.

(b) *Educational qualifications :*

\* Passed Examination in 06 subjects in the G. C. E. (O/L) Examination in not more than 2 sittings including Mathematics and medium language and Mathematics in the G. C. E. (O/L) Examination. Those who have passed on two occasions should have passed 5 subjects on the first occasion.

*Note.* - 01. According to the classification of subjects of the Department of Examinations, in calculating the number of subjects passed at G. C. E. (O/L) both passes in science subjects number 41 and 44 will be treated as one subject and both passes in Mathematics number 42 and 45 will be treated as one subject. (They can't be considered as four separate subjects taking into account the number of subject passed).

02. Failure in the Technical subjects at Written Test of G. C. E. (O/L) examination will be considered as failure in the same subject although a pass has been obtained for the same subject in the Practical Test.

03. Since optional subjects of Tamil and Sinhala have not been included in the stream of G. C. E. (O/L) passes in any of these subjects will not be computed as a pass in the G. C. E. (O/L) examination.

Applicants who fulfill the under mentioned qualifications will be given a special consideration.

A course on motor mechanism in a Government or Government recognized institution for a period of 03 years and working experience of 03 years in the same field.

(c) *Physical requirements :*

Height 5 feet 03 inches.  
Chest 32 inches Minimum (deflated).

*Note.* - Applicants who are slightly short of the physical requirements, but fulfill the other stipulated qualifications will be eligible at the discretion of Inspector General of Police provided they have skills in sports or have achieved best performance in sports at national level or they have earned reputation for Sri Lanka by participating in an international competition.

*Trade qualifications :*

- (i) Certificate of competence in driving light or heavy vehicles.  
(ii) At least, one year experience in driving motor vehicles after obtaining the above certificate.

*Note.* - Priority will be given in case of knowledge of motor mechanism, experience in repairs to vehicles and long experience in driving vehicles.

\* if any applicant has deformity or any other physical disability which impedes movement of physical limb required for competence in driving will be disqualified. Although he has obtained a medical certificate to the effect that he is fit for service.

- \* The applicants who have basic qualification will be tested for their ability for driving and maintain vehicles. Their knowledge of road rules and traffic signals and basic knowledge of mechanical theories of the vehicle in which the applicant has achieved competence in driving will also be tested.

(e) *Visual requirements.*— Vision should not be less than 6/12 with each eye, if the vision is of 6/6 with one eye and 6/18 with the other eye will be accepted. Colour vision should be normal. Applicants wearing spectacles or contact lenses will not be eligible.

(f) *Other qualification :*

- \* *Applicants should be unmarried.*— (Divorce will be considered as married) This condition will not apply for those who have fulfilled the other qualifications and presently serving in the Police Department and for the security assistants.

5. *Method of recruitment.*— Selected applicants will have to pass in the Basic Qualification Test. Only those who have passed this test can participate in the Physical Tests. That is they have to pass the Endurance Test.

Recruit Police Constable Driver

(e) 1. 1,000 meters      3 minutes      14 seconds

- \* Those who are successful in the test will be summoned for final interview. Those who score 40% or more will be summoned for the professional test.

6. *Professional Test :*

6.1 Professional Test will be held by the Deputy Director of Police Driving School on the instructions of the Director, Sri Lanka Police College.

6.2 100 marks have been allocated to professional test. The test will be held as follows :

- (a) Eligibility to drive vehicles - 50 marks ;
- (b) Road rules - 25 marks ;
- (c) Knowledge on maintenance of vehicles and ability to attend to minor repairs - 25 marks.

6.3 *Professional Test.*— Applicants who obtain a minimum of 25 out of the maximum marks of 50 allocated to the eligibility of driving vehicle, a minimum of 12.5 out of the maximum marks of 25 allocated to the knowledge on the road rules manual, a minimum of 12.5 out of the maximum marks of 25 allocated to the maintenance and attending to minor repairs, thus obtaining a total of 50 out of total marks of 100 allocated will be considered as having passed the professional test.

*Note.*— Police Constable Drivers who are recruited should obtain certificates to drive. Heavy vehicles and pass the Heavy Vehicle Driving Test conducted by the Police College within the recruitment period.

7. *Medical Examination.*— Applicants who obtained the highest marks with other efficiencies will have to appear for a Medical Examination prior to the appointment. Unsuccessful candidates will be rejected for appointment.

8. *Background inquiries :*

(a) Inquiries will be conducted on the conduct of the applicant, close relations and friends. Applicants with a bad background conduct will not be recruited.

(b) Providing false information will make the applicant ineligible. If the false information is elicited after the appointment, the applicant will be dismissed from the service.

9. *Implementation of official language policy.*— As per the circular dated 28.04.2007 of the Public Administration on No. 07/2007 of the Ministry of Public Administration and Home Affairs those who were appointed to the Central Government Service, Provincial Public Service, in addition to their language of recruitment, should acquire proficiency in other official languages within 5 years from 01.07.2007.

- \* Officers recruited below the rank of an assistant superintendent of Police from 01.07.2007 should pass the language test conducted by the Official Language Department.

- \* The increment of those who fail to pass the second official language within 5 years from the dated of appointment will be deferred until a pass is obtained.

10. *Terms of Engagement.*— This posts permanent. Appointees come within the scope of the contributory Pension Fund Scheme.

11. *Conditions of Service :*

(a) This appointment is subject to a period of probation for three years.

(b) The selected applicants will be required to comply with any rules already made or may hereafter be made to give effect to the language policy of the Government.

(c) They will be subject to the relevant provisions of the Establishment Code Volume I and II, Police Disciplinary Code and any other orders that may be issued by the Inspector General of Police or by the Government from time to time.

(i) Every officer will be required to pass the prescribed Departmental tests. Those who fail to pass the prescribed test or are found to be unfit for Police duties will be liable for removal from the Police Service.

(ii) Prior to confirmation in the Post of Police Constable Drivers, in addition to (CI) above, should pass the test in driving of heavy vehicles conducted by the Police College.



(d) Permission will not be granted to marry prior to being confirmed in the said rank without the permission of the I. G. Police. However in terms of P. G. II No. 41 dated 28.02.1973 and I. G.s Circular No. 1952/2006 of 19.10.2006 and 09.08.2007 (Amended), it is possible to marry showing special reasons and with permission of I. G. Police.

(e) Applicants on being appointed and after the training should serve a probationary period of three years in the Police Department and if they wish to resign from service before their probation is over, they should sign an Agreement of consent to the effect that they are willing to pay at the time of tendering their resignation, any amount which was incurred on uniforms etc. during on by the Director of Police Training College. The acceptance of resignation should conform to the Section 4, Chapter V of Volume I of the Establishment Code. 1985.

(f) Post of Police Constable Driver immediately after they have commenced training at the Police Training College should affirm/swear that they adhere to the Police Disciplinary Code in terms of the I. G. P. Circular No. 1693/2003.

(g) Post of Police Constable Driver who have been confirmed in the post will have opportunities for promotions according to the approved scheme of promotions of the Police Department.

They should soon after commencing the training at Police College, subscribe the Oath of Allegiance to the Public Service, in terms of the I. G.P.s Circular No. 1804/2004.

12. (a) Attention is invited to the General Conditions applicable to appointment to posts in the Police Service published in the Section (IIA) of the Part I of this *Gazette*.

(b) Enlistment will be made in terms of Public Administration Circular No. 15/90 dated 10.03.1980.

13. Applicants should annex copies of following documents to their application (Originals must not be forwarded) :-

- (i) Birth certificate,
- (ii) Two recent testimonials of character (Obtained from persons who are not related),
- (iii) Certificate in support of educational qualifications,
- (iv) Certificate in support of any outstanding sports or other extra curricular activities,
- (v) A photostat copy of the National Identity Card,
- (vi) Photostate copy of the Driving Licence, competence in driving light or heavy vehicles,
- (vii) A photostat copy of the service experience (if available).

14. (a) Applications from applicants who are already in the Police Service/services must be forwarded through the Heads of their respective departments and must be accompanied by a certificate stating that the officers can be released if selected.

(b) Applicants must fill the required particulars in their own hand writing on paper 11" x 8" in size and post them

together with the copies of certificates called for to the address given in paragraph 2 and under no circumstances should applications be handed over personally to any officer in the Department.

15. Applications which do not conform to the requirement stipulated in this notification will be rejected and such applicants will not be notified.

*Note.*- No travelling or other allowances will be paid to applicants who are summoned for the test and interview.

Insepector General of Police.

Police Headquarters,  
Colombo 01.

# SRI LANKA POLICE DEPARTMENT

## POST OF POLICE CONSTABLE DRIVER

### SPECIMEN APPLICATION FORM

01. (a) Name in full (in block letters) :\_\_\_\_\_.  
(As stated in the applicant's Birth Certificate)  
(b) Name with initials :\_\_\_\_\_.  
(c) Applicant's Rank :\_\_\_\_\_.

02. National Identity Card No. :\_\_\_\_\_.  
(Copy of the NIC should be attached)

03. Father's name in full :\_\_\_\_\_.

04. Place of birth of the applicant :\_\_\_\_\_.  
Police Station to which the place of birth belongs :\_\_\_\_\_.  
Province :\_\_\_\_\_.

05. (a) Present address :\_\_\_\_\_.  
(b) Police Station to which the present address belongs :\_\_\_\_\_.  
(c) Permanent address :\_\_\_\_\_.  
(d) Police Station which the permanent address belongs :\_\_\_\_\_.

(e) Police station which the electorate permanent address belongs :\_\_\_\_\_.  
(f) Telephone/Mobile - residence No. (If available) :\_\_\_\_\_.

06. (a) Nationality :\_\_\_\_\_.  
(b) Whether you are a citizen by Birth or Registration :\_\_\_\_\_.  
(If by Registration attach copies of certificate)  
If you are a citizen by birth state the Place of Birth :  
(i) Applicant :\_\_\_\_\_.  
(ii) Applicant's father :\_\_\_\_\_.  
(iii) Applicant's paternal grandfather :\_\_\_\_\_.  
(iv) Applicant's paternal great grandfather :\_\_\_\_\_.

07. Age (as on the closing date of application given in the gazette) :  
Years :\_\_\_\_\_, Months :\_\_\_\_\_, Days :\_\_\_\_\_.  
(Copy of Birth Certificate should be attached)

08. Height (inches) :\_\_\_\_\_. Chest (inches) :\_\_\_\_\_.

09. Educational qualifications (State examinations passed and attach copies of certificates) :\_\_\_\_\_.

10. (i) Driving License No. :\_\_\_\_\_.  
(ii) Date of issue :\_\_\_\_\_.  
(iii) Classes which competent to drive :\_\_\_\_\_.  
(Attach a photostat copy of the driving license)

11. Additional qualifications (Copies of certificates) :\_\_\_\_\_.

12. Whether married or single :\_\_\_\_\_.

13. (i) Present employment :\_\_\_\_\_.  
(ii) Are you a member of any armed forces :\_\_\_\_\_.

14. Have you any special claim and/or qualifications :\_\_\_\_\_.

15. Give names and addresses of non related referees :  
(i) \_\_\_\_\_.  
(ii) \_\_\_\_\_.

16. (a) Have you even applied for a post in the Police Service (If so give reference) :\_\_\_\_\_.  
(b) Have you served in the Police or in the Sri Lanka Reserve Police before ? (If so under what circumstances did you leave the service ? give details) :\_\_\_\_\_.

17. Are you a member of the Sri Lanka Police Reserve ? If so give date of appointment, Rank and Number. Attach any copy of the appointment letter :\_\_\_\_\_.

18. (a) Are you serving in any armed service ? (If so your application must be submitted through the respective Service Commander) :\_\_\_\_\_.  
(b) Have you served in any of the Armed Service ? (If so attach copy of your Discharge Certificate) :\_\_\_\_\_.

19. (a) Are you serving as a Volunteer in any of the Armed Service ? (If so, your application must be submitted through the respective Service Commander) :\_\_\_\_\_.  
(b) Have you served in any of the Armed service ? :\_\_\_\_\_.  
(If so attach copy/copies of your Discharge Certificates)

20. Have you been involved in or concerned in or charged or arrested even on suspicion and or convicted of any offence (If so give details) :\_\_\_\_\_.

21. Have any of your relatives been involved or concerned in or charged or arrested even on suspicion and or convicted of any offence (If so give details) :\_\_\_\_\_.

I hereby declare that the above particulars are true and correct to the best of my knowledge and belief. I am aware that I am liable for termination of my service in the Police Department forthwith (If I have been appointed at any time. If the particulars furnished are found to be incorrect or false.

\_\_\_\_\_,  
Signature of the applicant.

Date :\_\_\_\_\_.

12-739/5

## MINISTRY OF ECONOMIC DEVELOPMENT

### Department of Commissioner General of Samurdhi

#### RECRUITMENT TO THE POST OF DRIVER – CLASS III OF THE COMBINED SERVICES – 2010

COMMISSIONER General of Samurdhi invites the applications from suitable persons to fill the vacancies in the Post of Driver – Class III of the Combined Services under his Department.

01. The applications prepared in accordance with the specimen form found in the end of this notice and duly filled should be sent under the registered post to the Commissioner General of Samurdhi, No. 17, Barnes Place, Colombo 07, reaching him on or before 07.01.2011. The term 'Recruitment to the Post of Driver – Class III of the Combined Services – 2010' should be clearly indicated in the top of the left corner of the envelopes which carry the applications. The applications received after closing date will not be acknowledged.

02. *Salary Scale.*– This post is entitled to the following salary scale in terms of the PA Circular No. 06/2006(iv).

- (i) Salary Group - PL-3-2006A.  
(ii) Salary Scale - Rs. 12,740 - 130 x 10/130 x 8 - Rs. 14,810.  
(The initial salary will be Rs. 12,740 and the appointed person should pass in the Efficiency Bar Examination which is to be conducted before reaching the salary scale of Rs. 13,130.)

03. *Educational and other Qualifications.*– Applicant :

- (i) Should be a citizen of Sri Lanka,  
(ii) Should not be less than 18 and not more than 45 years of age as at the closing date of the applications, and  
(iii) Should have passed at least in Grade Eight/Nine in a school recognized by the Director General of Education,  
(iv) Should have possessed a certificate obtained three (03) years ago which proves the experience on driving of individual/rental vehicles, station wagon with less than 24 tons in weight (vehicle classes 'C' and 'C1'),  
(v) Should have possessed a three (03) years of experience as a driver (Experience should be proved by a certificate),  
(vi) Should be with a minimum height of 05 feet and 2 1/2 inches,  
(vii) Should be with a sound physical condition and a good eye sight enabling to work in day and night,  
(viii) Should have well-known on road rules,  
(ix) Should be with a moral character.

04. *Method of Recruitment.*– Recruitment will be made subject to the conditions in Volume I of the Service Minutes of the Public Service Commission and the regulations of the Establishments Code of the Democratic Socialist Republic of Sri Lanka. The candidates those who obtain higher marks in the written examination conducted during the interview will be given appointments on priority basis.

05. *Conditions of Engagement in Service.*– This post is permanent and pensionable. Selected applicants should contribute to Widows' and Orphans'/Widowers' and Orphans' Pension Fund and also to

agree and act according to the rules and regulations in the Establishment Code and as well as to the financial regulations. This appointment will be subject to the conditions be placed or transferred in any part of the country on service necessity.

06. *Service Conditions :*

- (i) This appointment will be subject to a three (03) years of probationary period, and
- (ii) Be subject to the regulations from 10 to 12 of the Chapter II of the Establishment Code.

07. *Certificates to be submitted.* - The copies of the following certificates should be sent along with the application.

- (i) Educational certificates,
- (ii) Certificate issued by Register General of Birth,
- (iii) Certificate issued by Grama Niladhari,
- (iv) Driving license issued by Commissioner of Motor Vehicles' Registration,
- (v) Certificate of experience.

*Note.* - The above copies will not be returned.

All candidates should appear personally in an interview conducted in Colombo.

08. *Furnishing false information.* - If any information furnished by the applicant is found to be false before selection, his/her application will be rejected and even after appointment such information is found to be false, his/her appointment will be cancelled subject to the section 56 of the Chapter VI in Volume I of the Service Minutes of the Public Service Commission.

Commissioner General,  
Department of Commissioner  
General of Samurdhi.

In the Office of the Commissioner General of Samurdhi,  
Barnes Place,  
Colombo 07.

SPECIMEN FORM

MINISTRY OF ECONOMIC DEVELOPMENT

DEPARTMENT OF COMMISSIONER GENERAL OF  
SAMURDHI

Recruitment to the Post of Driver - Class III of the Combined  
Services - 2010

(Only for office use)

01. (i) Name with initials :  
(in Sinhala) : \_\_\_\_\_  
(in English capital letters) : \_\_\_\_\_
- (ii) Names denoted by initials :  
(in Sinhala) : \_\_\_\_\_  
(in English capital letters) : \_\_\_\_\_

02. National Identity Card No. :

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03. Complete address :

(in Sinhala) : \_\_\_\_\_

(in English capital letter) : \_\_\_\_\_

04. (i) Date of birth :

Year	Month	Date
<div><div></div><div></div><div></div></div>	<div><div></div><div></div></div>	<div><div></div><div></div></div>

(ii) Age as at 31.12.2010 :

Years	Months	Days
<div><div></div><div></div></div>	<div><div></div><div></div></div>	<div><div></div><div></div></div>

05. Whether married/single : \_\_\_\_\_

06. (i) Educational qualifications :

Examination : \_\_\_\_\_ Year : \_\_\_\_\_

Subjects	Grade	Subjects	Grade

(ii) Other qualifications : \_\_\_\_\_

07. Applicant's declaration :

I hereby affirm that the particulars furnished by me in this application are true and correct of the best of my knowledge. Further, I am well-aware that if any information in this application found to be false before interview my candidature will be cancelled or found to be false after selection I will be dismissed from the service without any compensation and I accept and agree to act according to the rules and regulations imposed by the Commissioner General of Samurdhi.

Applicant's Signature.

Date : \_\_\_\_\_

Attesting Signature

I hereby certify that the person ..... who furnished the above information in his/her application is well-known to me and placed his/her signature on ..... in presence of me.

Signature of the Attester.

Name : \_\_\_\_\_  
Designation : \_\_\_\_\_  
Address : \_\_\_\_\_

\* *Attesting signature.* - Signature of the applicant should be attested by a Justice of the Peace, a Principal of a government school, a Grama Niladhari or a person who earns an annual consolidated salary of Rs. 275,220 or more than it.

12-762