

N.B.—Parts I:III, III and IV(A) of the *Gazette* No. 1,839 of 29.11.2013 were not published.

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## The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 1,840 - 2013 දෙසැම්බර් 06 වැනි සිකුරාදා - 2013.12.06  
No. 1,840 - FRIDAY, DECEMBER 06, 2013

(Published by Authority)

### PART I : SECTION (IIA) — ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

	PAGE		PAGE
Posts - Vacant	2320	Examinations, Results of Examinations &c.	2320

**Note.**— (i) National Enterprise Development Authority (Amendment) Bill is published as a Supplement to the Part II of the *Gazette of the Democratic Socialist Republic of Sri Lanka* of October 11, 2013.

(ii) The Federation of Photographic Societies of Sri Lanka (Incorporation) Bill is published as a Supplement to the Part II of the *Gazette of the Democratic Socialist Republic of Sri Lanka* of November 15, 2013.

#### IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All Notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, Corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after three months from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 27th December, 2013 should reach Government Press on or before 12.00 noon on 13th December, 2013.

#### Electronic Transactions Act, No. 19 of 2006 - Section 9

“Where any Act or Enactment provides that any proclamation, rule, regulation, order, by-law, notification or other matter shall be published in the Gazette, then such requirement shall be deemed to have been satisfied if such rule, regulation, order, by-law, notification or other matter is published in an electronic form of the Gazette.”

P. H. L. V. DE SILVA,  
Acting Government Printer.

Department of Government Printing,  
Colombo 08,  
01st January, 2013.

This Gazette can be downloaded from [www.documents.gov.lk](http://www.documents.gov.lk)



### 1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A "Sri Lankan" is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the "New Entrants" Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

### 2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

### 3. Conditions of Service applicable to Public Officers holding permanent appointments:

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such Officers may in the first instance be appointed to act in

the new post for a specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

### 4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the 'Widows and Orphans' Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

### 5. Serving Officers in the Public Service :

5:1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service, Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

### 6. Definition of Salary for the purpose of Eligibility

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

### 7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (II) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

**Rules and Instructions for Candidates**

"All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968."

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :-

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the Supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for Practical and Oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination Hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination Hall other than a member of the Examination Hall Staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the Index Number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. It should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination Hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination Hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination Hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination Hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination Hall. Should the Supervisor so requires, each candidate is bound to declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination Hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

**Candidates should adhere to the following instructions for their own safety :-**

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination Hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination Hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination Hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination Hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination Hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your Index Number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics Questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Department of Examinations,  
Pelawatta, Battaramulla.

COMMISSIONER GENERAL OF EXAMINATIONS,

## Posts – Vacant

### REGISTRAR GENERAL'S DEPARTMENT

#### Posts of Registrars Marriages, Births and Deaths

##### MATALE DISTRICT

APPLICATIONS are invited for the Posts of Registrars of Marriages, Births and Deaths in the Divisions set out in the Schedule hereto :

01. Applicants should be permanent residents of the said Births, Deaths and Marriages Registration Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

02. Both male and female can apply for these posts.

03. Applicants should be not less than 30 years and not more than 60 years of age.

04. Applicants should be married.

05. Details regarding Educational and other Qualifications etc. could be obtained from the notices exhibited in public places such as District Secretariats, Land and District Registries, Divisional Secretaries Offices, Grama Niladhari Offices, Rural Development Societies and Co-operative Societies in the Division.

06. Application forms are obtainable from the Offices of District Secretaries (Government Agents) and Land and District Registries. Completed applications should be sent by registered post to the address given in the Schedule on or before 06th January, 2014.

E. M. GUNASEKERA,  
Registrar General.

Registrar General's Department,  
No. 234/A3, Denzil Kobbekaduwa Mawatha,  
Battaramulla.  
15th November, 2014.

##### SCHEDULE

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post and Division for which Application are called</i>	<i>Address to which Applications should be sent</i>
Matale	Matale	Post of Registrar of Births and Deaths of Udugoda Pallesiya Division and Registrar of Marriage (Kandiyan/General) in Matale North.	District Secretary/Additional Registrar General, District Secretariat, Matale.

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## Examinations, Results of Examinations &c.

### OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT TO CLASS III OF SRI LANKA GOVERNMENT LIBRARIANS' SERVICE - 2013

ACCORDING to the provisions of the Sri Lanka Government Librarians' Service Minute published in the *Gazette Extraordinary* of the Democratic Socialist Republic of Sri Lanka of No. 1620/22 dated 24.09.2009 and to the provisions of the Sri Lanka Government Librarians' Service Revision No. 01 Minute Published in the *Gazette Extraordinary* of the Democratic Socialist Republic of Sri Lanka of

No. 1834/10 dated 24.10.2013 applications are hereby called from the qualified citizens of Sri Lanka for the open competitive examination for recruitment to posts in Class III of Sri Lanka Government Librarians' Service.

2.0 This examination will be held in Colombo in month of March 2014 by the Commissioner General of Examinations and the candidates who have satisfied qualifications based on the merit on the results of this examination will be selected for appointment to the posts in Class III of Sri Lanka Government Librarians' Service.

3.0 Number of candidates appointed and the effective date of appointment will be determined by the Appointing Authority. The Appointing Authority reserves the right to fill a certain number of vacancies or not to fill any of the vacancies.

4.0 *Salary*.— According to the Public Administration Circular No. 06/2006(iv) dated 24.08.2007, salary code applicable to class III of Sri Lanka Government Librarians' Service is MN 3 - 2006-A and the monthly salary scale is Rs. 15,005 - 4 x 180-6x240-11x320-20x360- Rs. 27,885.

5.0 This post is permanent and pensionable.

6.0 *Qualifications*.— Candidates are required to possess following qualifications for recruitment to posts in Class III of Sri Lanka Government Librarians' Service :—

- (a) Shall be a citizen of Sri Lanka ;
- (b) Should be not less than 18 years and not more than 30 years of age on the closing date of applications.
- (c) (i) Shall have obtained a Credit pass for one of the subjects *i.e.* Sinhala, Tamil, English at G. C. E. (O/L) Examination ;
- (ii) Shall have passed six subjects with Credit passes for Mathematics and two other subjects at GCE (O/L) Examination. (Candidates are required to pass five out of these six subjects at one sitting with 4 Credit passes) ;
- (iii) Shall have passed in three main subjects at G. C. E. (A/L) at one sitting ;  
and
- (d) (i) Shall have possessed a three-year Diploma on Library Science from a recognized university ; or
- (ii) Shall have possessed three-year Diploma on Library Science from Sri Lanka Library Association.
- (iii) Shall have obtained a higher qualification than above (i) or (ii) qualifications (such qualifications shall be determined by the Director General of Combined Services communicating with relevant university officers and Sri Lanka Library Association).

*Note:*

- (i) It is compulsory to satisfy all these qualifications on or before 31st December 2013 ;
- (ii) No candidate is allowed to sit the open competitive examinations for recruitment to posts in Class III of Sri Lanka Government Librarians' Service more than 3 occasions.

7.0 *Scheme of Examination*.— This examination will consist of three question papers. The examination will be held in Sinhala, Tamil and English media and the candidates will not be allowed to change the medium of examination selected by them :—

<i>Subjects</i>	<i>Marks</i>	<i>Duration</i>
(i) Library Science	100	03 hrs.
(ii) Intelligence Test	100	01 hr.
(iii) General Knowledge	100	01 hr.

*The syllabus prescribed for the above subjects :*

7.1 Library Science :

(1) *Libraries and Librarianship* :

- (a) Libraries and history of libraries, main libraries of the modern and ancient world ;
- (b) Origin and evolution of the art of writing and other written media including books ;
- (c) Origin of printing technology, expansion and influence of the printing technology on libraries and the subject of social development.
- (d) *Types of libraries* :
  - (i) Special libraries ;  
Structure, functions and services of libraries in the institutions such as Ministries, Departments and Co-operations and research libraries ;
  - (ii) Academic libraries ;  
Structure, functions and services of libraries in Universities and other higher educational institutions ;
  - (iii) School libraries ;
  - (iv) Public libraries ;
  - (v) Libraries in pirivenas, temples and libraries in other religious institutions, monasteries.

(e) *Library committees*

Structure, necessity, significance and role of library committees ;

(f) *Organizations of professionals in relation to library field and functions of such organizations - National & International Levels (Sri Lanka, India, America, Great Britain) ;*

(g) *Buildings of libraries.— Planning and other aspects to be considered ;*

\* Establishments of a library in an existing building, organization of improvement

(h) *Maintenance, conservation and preservation of library equipment ;*

(i) *Disasters and disaster management.*

(2) *Organization of Information and Knowledge :*

- (a) Objectives and benefits of book classification ;
- (b) Main classification methods applied in the libraries in Sri Lanka: Dewey decimal classification, universal decimal classification ;
- (c) Objectives of cataloguing, Anglo-American Cataloging Rules (AACR) ;
- (d) Bibliographical description ;
- (e) Compilation of entries using AACR-2.

\* A question paper consisting of 50 multiple choice questions and questions for short answers. Duration 1 hour.

(Question papers for intelligence test and general knowledge shall be prepared in relation to field III under recruitment examination classification of the Department of Examinations).

Candidates should score a minimum of 40% marks for each paper to become qualified for an appointment. Appointments will be made strictly following the order of marks so as to fill the number of vacancies reserved for open competitive examination.

(3) *Library Resources and Information Services :*

- (a) Various library resources ;
- (b) Improving collections, policies for improving collections and importance ;
- (c) Acquisition, process including selection of library resources :
  - (i) Principals and sources of the selection of library resources;
  - (ii) Technological services including acquisition process, processing;
  - (iii) Stock taking and weeding process.
- (d) Publishing, copyright and censorship ;
- (e) Current awareness services ;
- (f) Awareness programme for readers ;
- (g) Public relations and publicity for libraries.

8.0 *Examination Fees:-* Examination fee is Rs. 500. This fee can be paid to any Divisional or District Secretariat under the head 2003-02-13 of the Commissioner General of Examinations. A margin at receipt obtained in the name of candidate should be affixed in the relevant cage of the application so as not to be detached. (It is advisable to keep a photocopy of the receipt for future reference) Under no circumstances the examination fee will be refunded and money orders and stamps are accepted.

9.0 *Applications.-* Applications should be prepared in the following manner using both sides of a paper of size A4 (21 x 29cm) (normal halvesheets) and it should be filled by the candidates language medium in which he/she sits the examination :-

- (a) Cages from 1 to 3 should appear on the first side of the page ;
- (b) Cages from 4 onwards should appear on the other pages ;
- (c) The title of the examination appearing in the specimen should be indicated in English language as well, on both Sinhala and Tamil application forms.

(4) *Information Communication Technology :*

- (a) Application of computer technology in libraries, significance and productivity of information technology in library activities and functions.

\* A question paper consisting of compulsory questions in the nature of structured essays/short answers covering above four fields.

Applications which are incomplete and not prepared in accordance with the specimen form will be rejected without any notice. Applications of those who haven't paid examination fee on or before due date will also be rejected. Candidates should be responsible for any loss incurred by them due to incomplete applications. It would be advisable to keep a photocopy of the completed application form. It is the responsibility of the candidate to make sure that the application form perfected by him/herself complies with the specimen given in the examination notice as otherwise the application may be rejected.

7.2 *Intelligence Test :*

This paper will be designed to assess the candidate's capacity for comprehension, quantification and perception of time-space relations by measuring candidate's inference and responses to problems presented in verbal, numerical and spatial context.

\* A question paper consisting of 50 multiple choice questions and questions for short answers. Duration 1 hour.

7.3 *General Knowledge :*

This paper will be designed to assess the candidates awareness and understanding of social, cultural, educational, political, economical and any other relating factors operating at national, regional and global environment or organizations as well as our society and also to assess general knowledge of candidates in Library Science and library field.

9.1 All applicants who have paid prescribed examination fees and forwarded their applications on or before the prescribed date will be allowed to sit the competitive examination, by the Commissioner General of Examinations, on the presumption that only those who possess qualifications as indicated in the *Gazette* Notification have forwarded their applications. Issue of an admission card to a candidate to sit the competitive examination does not mean to have accepted that he possesses all the qualifications for this post. If it was found at the interview that the applicant does not possess the required qualifications his or her candidature will be cancelled.

9.2 The words “Open Competitive Examination for Recruitment to Class III of Sri Lanka Government Librarians’ Service - 2013” should be written on the top left-hand corner of the envelope in which the application is enclosed.

9.3 Candidate’s signature in the application form should have been attested by a Principal of a Government School, a Justice of the Peace, Commissioner for Oaths, Notary Public, Commissioned Officer in the armed forces, an officer holding a *gazetted* post in the Police Service or an Officer holding a permanent post in the Public Service whose annual salary is Rs. 240,360 or above.

9.4 Applications duly perfected should be sent by registered post to reach the following address on or before 06th of January, 2014.

Commissioner General of Examinations,  
Organization and Overseas Examinations Branch,  
Department of Examinations, Sri Lanka,  
Pelawatta,  
Battaramulla.

10.0 *Sitting the Examination.* – A notification will be published in newspapers as soon as the admission cards are issued to the candidates. If the admission card is not received even after 2 or 3 days of such an advertisement, steps should be taken to notify the Department of Examinations in the manner specified in the advertisement. It would be advisable to keep the following in hand at the time of calling the Department of Examinations : *i. e.* certified photocopies of the application form and the receipt kept at your possession, receipt of registration and in case of applicants outside Colombo, letter of request furnishing a fax number to which the admission card should be sent.

11.0 Candidates should furnish one of the following documents to the Supervisor of examination in support of their identity :-

(i) National Identity Card issued by the Department for Registration of Persons ;

(ii) A valid Passport.

12.0 *Penalty for furnishing false information.* – The candidate should be very careful to include correct particulars in the application. If it is found that any candidate is not eligible according to the rules and regulations of this examination, his/her candidature can be cancelled at any time before, during or after the examination. Further, if it is found that any information furnished by a candidate is false, he/she is liable to dismissal at any time from the Public Service.

13.0 Candidates shall be bound by the rules and regulations imposed by the Commissioner General of Examinations for the purpose of conducting examinations and they shall be liable to be subjected to any punishment imposed by the Commissioner General of Examinations for violation of these rules and regulations.

14.0 This examination notification will be published in Sinhala, Tamil and English languages and in case of any inconsistency among texts, the Sinhala text shall prevail. Any matter not referred to herein will be decided by Director General of Combined Services. All candidates are bound to comply with the general examination rules published in this *gazette*.

K. V. P. M. J. GAMAGE,  
Director General of Combined Services,  
Ministry of Public Administration and Home Affairs.

Ministry of Public Administration and  
Home Affairs,  
Independence Square,  
Colombo 07,  
20th November, 2013.

### Specimen Application Form

OPEN COMPETITIVE EXAMINATION FOR  
RECRUITMENT TO CLASS III OF SRI LANKA  
GOVERNMENT LIBRARIANS’ SERVICE – 2013

(Indicate the correct code/number clearly in the relevant cages)

--

(for office use only)

Language Medium :

Sinhala - 2  
Tamil - 3  
English - 4

--

(indicate the relevant number in the cage)

1.0 Name :-

- 1.1 Name with initials : \_\_\_\_\_.  
(in English block capitals) Eg. PERERA, A. B. C.  
1.2 Name in full : \_\_\_\_\_.  
(in English block capitals)  
1.3 Name in full : \_\_\_\_\_.  
(In Sinhala/Tamil)  
1.4 Number of the N. I. C. :

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- 2.0 2.1 Permanent address : \_\_\_\_\_.  
(In English block capitals)  
2.2 Permanent address : \_\_\_\_\_.  
(In Sinhala/Tamil)  
2.3 Address to which the admission card should be sent : \_\_\_\_\_.  
(In English block capitals)

- 3.0 3.1 Sex: Female - 1  
Male - 0

--

(Indicate relevant number in the cage)

3.2 Date of birth :

Year : 

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 Month : 

--	--

 Date : 

--	--

3.3 Age as at 31.12.2013 :

Years :   Months :   Days :

3.4 Telephone Number :

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4.0 Educational qualifications :

4.1 Particulars of G. C. E. (O/L) examination (First sitting) :

- (i) Year and Month of the examination : \_\_\_\_\_.
- (ii) Index Number of candidate : \_\_\_\_\_.
- (iii) Results :

Subject	Grade	Subject	Grade
1.		6.	
2.		7.	
3.		8.	
4.		9.	
5.		10.	

4.2 Particulars of G. C. E. (O/L) examination (Second sitting):

- (i) Year and Month of the examination : \_\_\_\_\_.
- (ii) Index Number of candidate : \_\_\_\_\_.
- (iii) Results :

Subject	Grade	Subject	Grade
1.		6.	
2.		7.	
3.		8.	
4.		9.	
5.		10.	

4.3 Particulars of G. C. E. (A/L) Examination :

- (i) Year and Month of the examination : \_\_\_\_\_.
- (ii) Index Number of candidate : \_\_\_\_\_.
- (iii) Results :

Subject	Grade
1.	
2.	
3.	
4.	

4.4 Particulars of three-year diploma a higher qualification in relation to Library Science obtained by the candidate to sit for the examination as per Para 6.0(d) of the examination notification :

- (i) University/Institute : \_\_\_\_\_.
- (ii) Diploma/Degree : \_\_\_\_\_.
- (iii) Effective date of completion of above Degree/Diploma : \_\_\_\_\_.

5.0 Other qualifications : \_\_\_\_\_.

6.0 Have you ever been convicted for any offence in a court of Law ? (Indicate particulars, if the answer is yes)  
(Indicate ✓ in the relevant cage)

Yes ☐ No ☐

7.0 Particulars of the receipt obtained for the examination fee :

- (i) Office to which the payment made : \_\_\_\_\_.
- (ii) Number and the date of the receipt : \_\_\_\_\_.
- (iii) Amount : \_\_\_\_\_.

Receipt is to be affixed here so as not to be detached.  
(Please keep a photocopy of the receipt)

8.0 Candidate's Certificate :

- (a) I solemnly declare that particulars furnished by me in this application are true and accurate to the best of my knowledge. I agree to suffer any loss that may be caused as a result of any information not being completed and/or any information erroneously being included here. I also state that all sections herein have been correctly filled.
- (b) I am aware that if any particulars contained herein are found to be false I am liable to disqualification before appointment and to dismissal from service if the inaccuracy is detected after appointment.
- (c) I hereby agree to abide by all the conditions imposed by the Commissioner General of Examinations for the purpose of holding this examination.
- (d) I do not change any information mentioned herein later.

\_\_\_\_\_,  
Signature of Applicant.

Date : \_\_\_\_\_.

9.0 Attestation of Applicant's Signature :

I hereby certify that Mr./Mrs./Miss ..... who submits this application is known to me personally and that he/she placed his/her signature in my presence on ..... and further the officer has paid the prescribed examination fee and pasted the receipt on the application.

\_\_\_\_\_,  
Signature of the Officer attesting the Signature.

Date : \_\_\_\_\_.

Name in full of the officer attesting the signature : \_\_\_\_\_.

Designation : \_\_\_\_\_.

Address : \_\_\_\_\_.

(To be confirmed by official stamp)



**LIMITED COMPETITIVE EXAMINATION FOR  
RECRUITMENT TO CLASS III OF SRI LANKA  
GOVERNMENT LIBRARIANS' SERVICE - 2013**

ACCORDING to the provisions of the Sri Lanka Government Librarians' Service Minute published in the *Gazette Extraordinary* of the Democratic Socialist Republic of Sri Lanka of No. 1620/22 dated 24.09.2009 and to provisions of the Sri Lanka Government Librarians' Service Revision No. 01 Minute published in the *Gazette Extraordinary* of the Democratic Socialist Republic of Sri Lanka of No. 1,834/10 dated 24.10.2013 applications are hereby called from the qualified citizens of Sri Lanka for a Limited Competitive Examination held in Colombo on March 2014 for recruitment to posts in Class III of Sri Lanka Government Librarians' Service.

2.0 The candidates who have satisfied qualifications based on the merit on the results of this examination will be selected for appointment to the posts in Class III of Sri Lanka Government Librarians' Service. The number and the effective date of appointments shall be determined by the Appointing Authority. The Appointing Authority shall reserve the right not to fill all or certain number of vacancies.

3.0 *Salary*.— According to the Public Administration Circular No. 06/2006(iv) dated 24.08.2007, salary code applicable to class III of Sri Lanka Government Librarians' Service is MN 3 - 2006-A and the monthly salary scale is Rs. 15,005 - 4 x 180-6x240-11x320-20x360- Rs. 27,885.

*Note*.— Incremental benefits shall be granted subject to the rules and regulations applied for salary increments implemented at the time of appointment.

**4.0 Service conditions :**

- (i) An Officer appointed to the class III of Sri Lanka Librarians' Service on the results of the Limited Competitive Examination shall be subjected to a period of acting of one year. Such officer shall be confirmed in the post by the Director General of Combined Services on the confirmation made by the Head of Department to the effect that his/her work, conduct and attendance are satisfactory.
- (ii) An Officer appointed on the results of this examination shall be subjected to be appointed or transferred to any area of Sri Lanka
- (iii) The Officer is required to obtain the proficiency in second language before the lapse of 05 years from the date of appointment as per the Public Administration Circular No. 07/2007 dated 28.05.2007.

5.0 *Qualifications*.— Candidates are required to possess following qualifications for sitting this examination :-

- (a) shall have completed an active service of 10 years in a post of Library Assistants/Library Attendant and being confirmed in the same post. Also the officer shall have completed a satisfactory service of five years immediately

preceding the closing date of applications. (Maximum age limit will not be applicable in this respect) ;

and

- (b) (i) Shall have successfully passed the first year of the three year diploma in library science from a recognized university ;

or

- (ii) Shall have successfully completed the first year of the three year diploma in library science from Sri Lanka Library Association.

*Note :*

- (i) It is compulsory to satisfy all these qualifications on or before 31st December 2013.
- (ii) Those who have satisfied requirements indicated in (a)(b) below as per the para 5.0(a) above shall be treated as having become qualified to apply for the examination.
  - (a) Shall have earned all the salary increments falling within the 05 years immediately preceding 31st of December 2013.
  - (b) Shall have not been subjected to any disciplinary punishment within 05 years immediately preceding 31st of December 2013 (except warning).

6.0 *Scheme of Examination*.— This examination will consist of three question papers. The examination will be held in Sinhala, Tamil and English media and the candidates will not be allowed to change the medium of examination selected by them :-

<i>Subjects</i>	<i>Marks</i>	<i>Duration</i>
(i) Library Science	100	03 hrs.
(ii) Intelligence Test	100	01 hr.
(iii) General Knowledge	100	01 hr.

*The syllabus prescribed for the above subjects :*

**6.1 Library Science :**

- (1) *Libraries and Librarianship* :
  - (a) Libraries and history of libraries ;
  - (b) Role of the members of libraries ;
  - (c) Origin and evolution of the books, various documents and non printed media.
  - (d) Associations of professionals in the field :
    - (i) Sri Lanka Library Association.
    - (ii) American and British Library Associations.
  - (e) Types of libraries :
    - (i) School and other educational institution libraries.
    - (ii) Libraries in the Ministries and Departments.
    - (iii) Public libraries.

(f) Library committees.

(g) Conservation and preservation.

(2) *Organization of Information and Knowledge :*

(a) Objectives and benefits of book classification.

(b) Main features in book classification.

(c) Dewey decimal classification.

(d) Cataloguing and objectives of cataloguing.

(e) Anglo-American Cataloging Rules -2(AACR)

(f) Bibliographical description.

(g) Types of catalogues.

(3) *Library Resources and Information Services :*

(a) Various library resources.

(b) Selection of library resources and the selection process.

(c) Acquisition and its process.

(d) Processing.

(e) Stock verification and disposal process.

(4) *Information Communication Technology :*

(a) Effects of the computer technology on library services.

\* This paper consisting of questions which are expected short answers.

6.2 *Intelligence Test :*

This paper will be designed to assess the candidate's capacity for comprehension, quantification and perception of time-space relations by measuring candidate's inference and responses to problems presented in verbal, numerical and spatial context. Paper consisting of 50 questions in the nature of multiple choice questions and questions for short answers.

6.3 *General Knowledge :*

This paper will be designed to assess the candidates awareness and understanding of social, cultural, educational, political, economical and any other relating factors operating at national, regional and global environment or organizations as well as our society and also to assess general knowledge of candidates in Library Science and library field. Paper consisting of 50 questions in the nature of multiple choice questions and questions for short answers.

(Question papers for intelligence test and general knowledge shall be prepared in relation to field III under recruitment examination classification of the Department of Examination).

Candidates should score a minimum of 40% marks for each paper to become qualified for an appointment. Appointments will be made strictly following the order of marks so as to fill the number of vacancies reserved for limited competitive examination.

8.0 *Examination Fees:-* Examination fee is Rs. 500. This fee can be paid to any Divisional or District Secretariat under the head 2003-02-13 of the Commissioner General of Examinations. The receipt obtained should be affixed in the relevant cage of the application so as not to be detached. (It is advisable to keep a photocopy of the receipt for future reference) Under no circumstances the examination fee will be refunded and money orders and stamps are accepted.

9.0 *Applications.-* Applications should be prepared in the following manner using both sides of a paper of size A4 (21 x 29cm) (normal halvesheets) and it should be filled by the candidates language medium in which he/she sits the examination :-

(a) Cages from 1 to 3 should appear on the first side of the page ;

(b) Cages from 4 onwards should appear on the other pages using both sides of the sheet of paper and the application should be filled in the same language candidate expects to sit for the exam ;

(c) The title of the examination appearing in the specimen should be indicated in English language as well, on both Sinhala and Tamil application forms.

8.1 Applications which are incomplete and not prepared in accordance with the specimen form will be rejected without any notice. Applications of those who haven't paid examination fee on or before due date will also be rejected. Candidates should be responsible for any loss incurred by them due to incomplete applications. It would be advisable to keep a photocopy of the completed application form. It is the responsibility of the candidate to make sure that the application form perfected by him/herself complies with the specimen given in the examination notice as otherwise the application may be rejected.

8.2 All applicants who have paid prescribed examination fees and forwarded their applications on or before the prescribed date will be allowed to sit the competitive examination, by the Commissioner General of Examinations, on the presumption that only those who possess qualifications as indicated in the *Gazette* Notification have forwarded their applications. Issue of an admission card to a candidate to sit the competitive examination does not mean to have accepted that he possesses all the qualifications for this post. If it was found at the interview that the applicant does not possess the required qualifications his or her candidature will be cancelled.

8.3 The words "Limited Competitive Examination for Recruitment to Class III of Sri Lanka Government Librarians' Service - 2013" should be written on the top left-hand corner of the envelope in which the application is enclosed.

[illegible]

## 3.4 Telephone Number :

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placed his/her signature in my presence on ..... and further the officer has paid the prescribed examination fee and pasted the receipt on the application.

## 4.0 Particulars of the service :

- 4.1 Name of the Department where the candidate serves at present : \_\_\_\_\_.
- 4.2 Designation of the present post : \_\_\_\_\_.
- 4.3 Date of appointment to the present post : \_\_\_\_\_.
- 4.4 Whether you have been confirmed in the present post : \_\_\_\_\_.
- 4.5 If confirmed the date of eligibility for confirmation : \_\_\_\_\_.
- 4.6 Reference No. and date of the letter of confirmation in the present post : \_\_\_\_\_.

\_\_\_\_\_,  
Signature of the officer attesting the signature.

Date : \_\_\_\_\_.

Name in full of the officer attesting the signature : \_\_\_\_\_.

Designation : \_\_\_\_\_.

Address : \_\_\_\_\_.

(To be confirmed by official stamp)

*Certification by the Head of the Department*

## 5.0 Educational qualifications :

Particulars of three year Diploma course of which the first year has been passed by the candidate to be eligible to sit this examination as per para 5.0(b) of the examination notification :

- (i) University/Institute : \_\_\_\_\_.
- (ii) Diploma : \_\_\_\_\_.
- (iii) Date in which the candidate passed the first year of the course : \_\_\_\_\_.

## 6.0 Particulars of the receipt obtained for the examination fee :

- (i) Office to which the payment made : \_\_\_\_\_.
- (ii) Number and the date of the receipt : \_\_\_\_\_.
- (iii) Amount : \_\_\_\_\_.

Receipt is to be affixed here so as not to be detached.  
(Please keep a photocopy of the receipt)

## 7.0 Candidate's certificate :

- (a) I solemnly declare that particulars furnished by me in this application are true and accurate to the best of my knowledge. I agree to suffer any loss that may be caused as a result of any information not being completed and/or any information erroneously being included here. I also state that all sections herein have been correctly filled.
- (b) I am aware that if any particulars contained herein are found to be false I am liable to disqualification before appointment and to dismissal from service if the inaccuracy is detected after appointment.
- (c) I hereby agree to abide by all the conditions imposed by the Commissioner General of Examinations for the purpose of holding this examination.
- (d) I do not change any information mentioned herein later.

\_\_\_\_\_,  
Signature of Applicant.

Date : \_\_\_\_\_.

*Attestation of Applicant's Signature :*

I hereby certify that Mr./Mrs./Miss ..... who submits this application is known to me personally and that he/she

I certify that,

1. Mr./Mrs./Ms. .... the candidate, is presently employed in this department.
2. He/she has been confirmed in the post of Library Assistant/ Library Attendant and has completed a 10 years of active period of service on or before 31.12.2013.
3. A letter has been issued confirming in the post of Library Assistant/Library attendant.
4. He/she has completed at least a five years of satisfactory period of continuous service on or before 31.12.2013.
5. He/she has not been subjected to any disciplinary punishment within the period of five years immediately preceding 31.12.2013 and his/her work and conducts are satisfactory.
6. He/she has earned all the salary increments falling within the five years immediately preceding 31.12.2013.
7. He/she can be released from the present post if selected for a post on the result of the examination.
8. The particulars indicated in his/her application have been compared with the documents of the department and found to be correct and further he/she is eligible to sit the examination according to the regulations of the examination notification.

\_\_\_\_\_,  
Signature of the Head of the  
Department and official stamp.

Date : \_\_\_\_\_.

Name : \_\_\_\_\_.

Designation : \_\_\_\_\_.

Address : \_\_\_\_\_.

*Note :*

1. The signature should be certified only by the Head of the Department or an authorized staff officer. The officer, who certifies, should be satisfied each and every way with the accuracy of information provided.
2. Those who do not meet the eligibility criteria should not submit applications to the commissioner General of Examinations.

**NEW SCALES OF CHARGES FOR NOTICES AND ADVERTISEMENTS IN THE  
"GAZETTE OF THE DEMOCRATIC SOCIALIST REPUBLIC OF SRI LANKA"  
EFFECTIVE AS FROM JANUARY 01st, 2013**

**All the Gazettes could be downloaded from the [www.documents.gov.lk](http://www.documents.gov.lk)  
(Issued every Friday)**

1. All Notices and Advertisements are published at the risk of the Advertisers.
2. All Notices and Advertisements by Private Advertisers may be handed in or sent directly by post together with full payments to the **Government Printer, Department of Government Printing, Colombo 8.**
3. The office hours are from 8.30 a.m. to 4.15 p.m.
4. Cash transactions will be from 9.00 a.m. to 3.00 p.m.
5. **All Notices and Advertisements must be pre-paid.** Notices and Advertisements sent directly by post should be accompanied by Money Order, Postal Order or Cheque made payable to the Government Printer. Postage stamps will not be accepted in payment of Advertisements. Post Office - Borella will be the paying office for Money Orders.
6. To avoid errors and delay "copy" should be **on one side of the paper only and typewritten.**
7. **All signatures should be repeated in block letters below the written signature.**
8. Notices re-change of name from Non-Government Servants and Trade Advertisements are not accepted for publication.
9. Advertisements purporting to be issued under Orders of Courts will not be inserted unless signed or attested by a Proctor of the Supreme Court.
10. **The authorised scale of charges for Notices and Advertisements is as follows from January 01st, 2013 :-**

	<i>Rs.</i>	<i>cts.</i>
One inch or less	137	00
Every addition inch or fraction thereof	137	00
One column or 1/2 page of <i>Gazette</i>	1,300	00
Two columns or one page of <i>Gazette</i>	2,600	00

*(All fractions of an inch will be charged for at the full inch rate.)*

11. The "Gazette of the Democratic Socialist Republic of Sri Lanka" is published every Friday. Day of publication is subject to alteration in any week where Public Holidays intervene.
12. All Notices and Advertisements should reach the **Government Printer, Department of Government Printing, Colombo 8**, as shown in Schedule of Separate Notice published at the end of each part of the *Gazette* of the first week of every month.
13. All communications regarding non-receipt, change of address and of the *Gazette* of the Democratic Socialist Republic of Sri Lanka should be addressed to the Government Printer, Department of Government Printing, Colombo 08.
14. **REVISED SUBSCRIPTION RATES EFFECTIVE FROM JANUARY 1ST 2013 :**

**\*Annual Subscription Rates and Postage**

	<b>Price</b> <i>Rs. cts.</i>	<b>Postage</b> <i>Rs. cts.</i>
Part I :		
Section I	4,160 00	9,340 00
Section II (Advertising, Vacancies, Tenders, Examinations, etc.)	580 00	950 00
Section III (Patent & Trade Mark Notices etc.)	405 00	750 00
Part I (Whole of 3 Sections together)	890 00	2,500 00
Part II (Judicial)	860 00	450 00
Part III (Lands)	260 00	275 00
Part IV (Notices of Provincial Councils and Local Government)	2,080 00	4,360 00
Part V (Stage carriage permits and Book List)	1,300 00	3,640 00
Part VI (List of Jurors and Assessors)	780 00	1,250 00
Extraordinary Gazette	5,145 00	5,520 00

Subscription to the "Gazette of the Democratic Socialist Republic of Sri Lanka" are booked per periods of not less than 12 months so as to terminate at the end of a calendar year only.

**\* Rates for Single Copies (if available in stock)**

	<b>Price</b> <i>Rs. cts.</i>	<b>Postage</b> <i>Rs. cts.</i>
Part I :		
Section I	40 00	60 00
Section II	25 00	60 00
Section III	15 00	60 00
Part I (Whole of 3 Sections together)	80 00	120 00
Part II	12 00	60 00
Part III	12 00	60 00
Part IV (Notices of Provincial Councils and Local Government)	23 00	60 00
Part V	123 00	60 00
Part VI	87 00	60 00

**\*All single copies could be obtained from Government Publications Bureau, No. 163, Kirulapone Mawatha, Polhengoda, Colombo 05.**

### IMPORTANT NOTICE REGARDING PUBLICATION OF *GAZETTE*

THE Weekly issue of the *Gazette of the Democratic Socialist Republic of Sri Lanka* is normally published on Fridays. If a Friday happens to be a Public Holiday the *Gazette* is published on the working day immediately preceding the Friday. Thus the last date specified for the receipt of notices for publication in the *Gazette* also varies depending on the incidence of public holidays in the week concerned.

The Schedule below shows the date of publication and the latest time by which notices should be received for publication in the respective weekly *Gazette*. All notices received out of times specified below will not be published. Such notices will be returned to the sender by post for necessary amendment and return if publication is desired in a subsequent issue of the *Gazette*. It will be in the interest of all concerned if those desirous of ensuring the timely publication of notices in the *Gazette* make it a point to see that sufficient time is allowed for postal transmission of notices to the Government Press.

**The Government Printer does not accept payments of subscription for the Government *Gazette*.**

*Note.*—Payments for inserting Notices in the *Gazette of the Democratic Socialist Republic of Sri Lanka* will be received by the Government Printer.

#### THE SCHEDULE

<i>Month</i>	<i>Date of Publication</i>			<i>Last Date and Time of Acceptance of Notices for Publication in the Gazette</i>		
	<b>2013</b>					
<b>DECEMBER</b>	06.12.2013	Friday	—	22.11.2013	Friday	12 noon
	13.12.2013	Friday	—	29.11.2013	Friday	12 noon
	20.12.2013	Friday	—	06.12.2013	Friday	12 noon
	27.12.2013	Friday	—	13.12.2013	Friday	12 noon
	<b>2014</b>					
<b>JANUARY</b>	03.01.2014	Friday	—	20.12.2013	Friday	12 noon
	10.01.2014	Friday	—	27.12.2013	Friday	12 noon
	17.01.2014	Friday	—	03.01.2014	Friday	12 noon
	24.01.2014	Friday	—	10.01.2014	Friday	12 noon
	31.01.2014	Friday	—	17.01.2014	Friday	12 noon
<b>FRBRUARY</b>	07.02.2014	Friday	—	24.01.2014	Friday	12 noon
	13.02.2014	Thursday	—	31.01.2014	Friday	12 noon
	21.02.2014	Friday	—	07.02.2014	Friday	12 noon
	28.02.2014	Friday	—	13.02.2014	Thursday	12 noon

**P. H. L. V. DE SILVA,**  
*Acting Government Printer.*

Department of Government Printing,  
Colombo 08,  
01st January , 2013.