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EXTRAORDINARY

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**PART IV (A) — PROVINCIAL COUNCILS**

**Provincial Councils Notifications**

**WESTERN PROVINCE PROVINCIAL COUNCIL**

**The Notification made under Section 184 of Pradeshiya Sabha Act, No. 15 of 1987 read with Section 2 of the Provincial Councils (Consequential Provisions) Act, No. 12 of 1989**

I, Roshan Goonetilleke, the Governor of Western Province, by virtue of the powers vested in me under Section 184 of Pradeshiya Sabha Act, No. 15 of 1987 read with Section 2 of the Provincial Councils (Consequential Provisions) Act No. 12 of 1989, do hereby declare that Rules relating to Procedure for the Conduct of Business at Meetings of the Pradeshiya Sabha, with regard to the Pradeshiya Sabhas of Western Province.

ROSHAN GOONETILLEKE,  
RWP & BAR VSV USP  
PHD FIM (Sri Lanka) NDC PSC  
Marshal of the Sri Lanka Air Force,  
Governor of Western Province.

21st October, 2020,  
At the Office of the Governor of Western Province,  
Western Provincial Council Building,  
No. 204, Denzil Kobbekaduwa Mawatha,  
Battaramulla.



## RULES

1. These Rules shall be enforced to regularize the procedure for conducting business at meetings of Pradeshiya Sabha and for allocating provisions to repeal Pradeshiya Sabha (Procedure for the Conduct of Business at Meetings) Rules of 1988.
2. These Rules may be cited as the Pradeshiya Sabha (Procedure for the Conduct of Business at Meetings) Rules.
3. The Pradeshiya Sabha shall, subjected to the provisions stated in the initial law, be held at the office of the Sabha on every calendar month on a day and time pre-determined by it. If that day falls on a Public Holiday, then such meeting shall be convened on the next available working day. Ordinary Meeting.
4. A notice for convening an Ordinary Meeting of Pradeshiya Sabha, along with the agenda relevant to such meeting shall be served by the Chairman to every member of Pradeshiya Sabha prior to four days of such meeting excluding Saturdays, Sundays and Public Holidays. In the event of failure to personally serve the notice specified under this Section, leaving it at the place where the member usually resides at shall be considered as a proper delivery of the notice.  
  
However, where the Sabha has decided that convening of the Sabha and serving of documents should be carried out through electronic mail and where an electronic mail address confirmed by every member as their own electronic mail address and has been submitted to the Secretary, the notice under this Section for convening a meeting and all the documents relevant to it being forwarded to electronic mail addresses of all the members sparing the specified time, shall be considered as a legal handing over.
5. A notice for convening a Special Meeting of Pradeshiya Sabha having included the proposition or propositions requiring to be decided at the said Special Meeting shall be served to every member of the Sabha prior to two days of the date such meeting has been scheduled to. Else, should be left at the place of residing. Special Meeting.  
  
However, where the Sabha has decided that convening of the Sabha and serving of documents should be carried out through electronic mail and where an electronic mail address confirmed by every member as their own electronic mail address and has been submitted to the Secretary, the notice under this Section for convening a meeting and all the documents relevant to it being forwarded to electronic mail addresses of all the members sparing the specified time, shall be considered as a legal handing over.
- 6.(1) The quorum of an Ordinary Meeting or a Special Meeting shall be one- third of the number of members holding positions to that date. Whenever the one-third is calculated, where one-third of such number is an integer and fraction, the integer immediately higher than that integer and fraction shall be deemed to be one-third for the purpose of this rule. In every occasion the Chair observes that the Sabha is lacking quorum, or any member draws attention of the Chair to that matter, having suspended the affairs of the Sabha, the Chair shall order the summoning bells to be rung. If the quorum is not achieved within 5 minutes of such action being taken, the Sabha shall be postponed to some other time. Quorum.
- (2) When the whole Sabha has converted to a Committee of the Whole Sabha, it shall consist of the required quorum and provisions stated in the above Section (1) shall be applicable in the same manner in case of occasions where such quorum is absent.
- 7.(1) If the quorum of the Sabha failed to achieve after termination of thirty minutes of its summoning, such meeting shall be postponed to whatever time ordered by the Chair. Postponement due to absence of quorum.

- (2) If any meeting postponed by the Chair under this Section lacked quorum to assemble within 24 hours subsequent to postponement of that meeting, the time of which has been calculated from its first postponement, such meeting should be adjourned to another date. The Sabha adjourned thus, shall be assembled again on a date not exceeding 15 days of its adjournment for the Agenda of the adjourned meeting and the notice for summoning such meeting shall be served to all the members or be left at their residence three days prior to the scheduled date excluding Saturdays, Sundays and Public Holidays.

However, where the Sabha has decided that convening of the Sabha and serving of documents should be carried out through electronic mail and where an electronic mail address confirmed by every member as their own electronic mail address and has been submitted to the Secretary, the notice under this Section for convening a meeting and all the documents relevant to it being forwarded to electronic mail addresses of all the members sparing the specified time, shall be considered as a legal handing over.

Adjournment of meetings.

8. An Ordinary or Special Meeting or Sabha in quorum may be suspended from time to time according to the agreement of Sabha. Except the affairs not attended in the Agenda of such suspended meeting, no other affairs shall be attended at a suspended meeting. A suspended meeting shall assemble at a date not expiring fifteen days from the date of suspension and complete the Agenda wherein the notice for summoning such meeting shall be served to all the members three days prior to the scheduled date excluding Saturdays, Sundays and Public Holidays, else, shall be left at their residence.

However, where the Sabha has decided that convening of the Sabha and serving of documents should be carried out through electronic mail and where an electronic mail address confirmed by every member as their own electronic mail address and has been submitted to the Secretary, the notice under this Section for convening a meeting and all the documents relevant to it being forwarded to electronic mail addresses of all the members sparing the specified time, shall be considered as a legal handing over.

Precedence Order.

9. For all purposes connected with precedence and seniority of members of the Sabha, the precedence order of Chairman, Deputy Chairman, successive re-elected members according to the consecutive seniority of the party or independent group elected to that Sabha and when consecutive seniority becomes equal, the order stated in the Election Commissioner's or Returning Officer's declaration, whereas, in the absence of consecutive seniority, precedence order of Elections Commissioner's or Returning Officer's declaration shall be taken into consideration.

- 10.(1) Every member including Chairman, Deputy Chairman participating in Ordinary Meeting, Special Meeting or Committee Meeting if male, shall be dressed in his National Costume or European Suit and if female, shall be dressed in her National Costume.

- (2) Where there is an accepted official robe for the Chairman, he shall preside dressed in that official robe.

- (3) The official robe for the Chairman shall be made in the manner Sabha decides.

Visitor's attendance.

11. Visitors including electronic and print media reporters shall take up places in the meeting hall allocated for each of them. However, on a matter opportune, if decided by the majority of members by way of a resolution passed at the Sabha that removal of them from the Chamber would be good for public welfare and the Chair requests for such vacation, they shall leave the Chamber.

Nevertheless, no hindrance shall be caused by this section to officers summoned by the Chairman to accomplish duties, to remain in the Chamber.

12. The business of the Sabha shall be transacted in the following order : Order of business.
- (a) Confirmation of the minutes of previous Sabha/ meeting
  - (b) Announcements made by the Chairman
  - (c) Motions on permission of leave
  - (d) Presentation of memorandums, petitions, complaints
  - (e) Questions of which due notice has been given
  - (f) Motions of which due notice has been given
  - (g) Review on reports of Committee Meetings
  - (h) Reviewing on monthly statements relating to receipts and disbursements of the Sabha
  - (i) Matters included into agenda having further decided by Sabha.
- 13.(1) Minutes including all the affairs and orders of the Pradeshiya Sabha meeting shall be maintained by the Secretary of the Pradeshiya Sabha in a record book in the medium Sabha affairs take place.
- (2) Minutes of each calendar month's meeting shall be included into the Agenda of the successive month's ordinary meeting and along with the notice for convening the said meeting, it shall be served to all the members as if the convening notice is served.
- (3) At the succeeding meeting the question shall be put that the minutes be taken as read and confirmed and if there are any corrections to amendments only, having considered such, the minutes shall be confirmed and deemed as adopted. Adopting the Minutes.
- 14.(1) The Chairman may present notifications relevant to his subject field relating to matters which he thinks important to be brought up into Sabha's notice. Announcements by Chairman.
- (2) No opportunity will be there for any member to speak on matters in the notifications made thus or debate on matters containing in such statement.
- (3) The statements made by the Chairman under this Section shall comply with the subject of Local Government and such statement shall not prejudice any member.
- 15.(1) Any member, when he is unable to participate in Sabha meetings on justifiable reasons, may make a written request to Chairman asking for Permission for Leave by himself or through other member. Permission for Leave.
- (2) A motion in that regard may be moved by the Chairman or by other member on permission of the Chair and Permission for Leave will be granted by the adoption of the motion
- 16.(1) Every memorandum, petition or complaint presented to the Sabha shall relate to a matter relevant to the subject field of the Local Government Authority. Presentation of memorandums, petitions, complaints.
- (2) Every memorandum, petition, complaint shall address either the Sabha or Chairman and should be composed in dignified language.
- (3) Every memorandum, petition, complaint shall clearly carry the date of signing and personal address of the person presenting it. Further, it shall be written in legible handwriting and relief expected thereby should be mentioned clearly.
- (4) If there are any documents to confirm the matters stated in the memorandum, petition or complaint; their certified copies shall be attached to the petition.

- (5) Matters such as the ones pending in a court of law or in any such institution meting out justice, or a matter that has already been forwarded for arbitration shall not be presented thus.
- (6) No member may present a memorandum, petition or complaint on his behalf.
- (7) Any member presenting a memorandum, petition or complaint shall limit his speech to “Hon. Chairman, I shall hereby present the memorandum/ petition / complaint made by ..... Residing at ..... in relation to the matter of ..... ” and no providence shall be allowed for a debate on that matter.
- (8) Whenever a memorandum, petition, complaint is presented by a member, any other member may propose it to be read out. However, the reasons as to why the motion should be read out at the time of its presentation need to be expressed.
- (9) When a motion has been presented under the above Subsection (8), such memorandum, petition, complaint shall be read out by the member who presented it only after it has been seconded wherein no member shall speak with regard to that.
- 17.(1) It shall be lawful for a memorandum, petition, complaint presented under Section 16 to be forwarded to a suitable committee by the Chairman and decide future action based on a report obtained from the said committee, or take measures to examine evidence with regard to a complaint requiring appropriate investigation, or take measures to solve the problem when it relates to a matter solvable by the Chairman.
- (2) When the Chairman intends to inquire evidences from any witnesses, it shall be lawful to inform the petitioner, complainant by the Chairman to forward to Secretary a list, at least prior to three days of the date fixed for examining evidences, containing those witnesses’ names, places of residence, occupations by the petitioner requiring those witnesses.
- 18.(1) Questions relating to the affairs of the Sabha may be asked from the Chairman.
- (2) Having prepared the relevant questions in writing, the member intending to forward the question shall handover the questions to Secretary prior to seven days of the date scheduled to hold the Sabha meeting excluding Saturdays, Sundays and Public Holidays, in order to be included into the agenda. Else, the motion should have been forwarded to the electronic mail address accepted by the Sabha to forward motions and assigned to members for the same purpose.
- (3) Questions received by the Secretary shall be included into the agenda in the order they have been received.
- (4) Not more than one question shall be accepted to the agenda from a member for one Sabha meeting.
- (5) A written response relevant to each question shall be read out by the Chairman at the meeting.
- (6) A member shall not address the Sabha on any motion, and even expression of opinion or presentation of facts shall not be included.
- (7) A supplementary question may only be presented by the member who raised the question or any other member for the purpose of further explanation of a matter or incident for which a response has been given in the Sabha.
- (8) The right to raise questions in the Sabha by a member shall be confined to the following limits:

Questions  
presented  
expecting verbal  
responses from  
the Chairman.

- (a) A question shall be limited to one subject
  - (b) Unless a name compulsorily required for the clarity in explanation of a problem, no other name or statement shall be mentioned in the question.
  - (c) An argument, presumed decision, attributed allegation, a phrase detailing unnecessary information, or defamatory phrase shall not be included into the question.
  - (d) If a question carries a statement, the member raising the question should have been satisfied as to the accuracy of the statement.
  - (e) Questions under a point of law relating to a matter pending before courts of law shall not be raised.
- 19.(1) Every motion shall be written and carry the signature of the member presenting it. Unless the relevant motion, along with a request for inclusion of the motion in the agenda has been submitted to the Secretary prior to 07 days excluding Saturdays, Sundays and Public Holidays from the date scheduled for the Sabha meeting or forwarded to the electronic mail address assigned, relevant motions shall not be included into the Agenda. Motions of which due notice has been given.
- (2) All the notices received relating to motions shall be date-stamped in the order they were received and numbered according to time they were received and documented.
  - (3) Prior to including a motion into the agenda it needs to be submitted to the Chairman and if the Chairman is in the opinion that the relevant motion is inconsistent with the written law or relates to a matter non-authorized by the written law to be decided by the Sabha, he shall order the relevant motion to be not included in the agenda and inform of such non-inclusion to the member who presented the motion with reasons for rejection.
  - (4) Every motion presented shall relate to a matter allowed by the written law to take a relevant decision by the Sabha.
  - (5) A motion presented with the intention of repealing any resolution which has been passed within the preceding six months to the date the Sabha is scheduled to meet, or a motion yielding the same effect as any motion which has been negated within the preceding six months to the date the Sabha is scheduled to meet shall not be included into the agenda unless it carries the signatures of four other members in addition to the signature of the member presenting the motion and the facts of which is mentioned in the heading specifically. Subsequent to transacting proper business relating to the said motion, no member shall have power to move a motion similar to that within the period of next six months.
  - (6) No motion, unless proposed by other member on permission of the member presenting the motion and seconded, shall be deemed as submitted for debate.
  - (7) Any member may, at the latter part of the debate, having risen from his seat and addressing the Chair shall second the relevant motion subject to his right to speech and his right to reach into whatever decision relating to the vote-taking on the motion.
  - (8) If any member intends to present a motion to the Sabha of that day relating to compulsory matters requiring immediate attention and which has not been informed beforehand, unless such motion has been written, signed and submitted to the Secretary along with a request made to the Chairman, the Chair shall not allow any such motion to be proposed, if it has not been included into the agenda.

	(9) Every motion relating to recommendations included in the reports of Committees which have been tabled at the Sabha shall be included into the agenda and proposed to the Sabha by the Chairman.
Withdrawal of motions.	20. Any motion or amendment presented by a member to the Sabha may be withdrawn by that member on the permission of Sabha. Such permission shall be devoid of a debate.
Presenting again a motion that has been withdrawn.	21. A motion withdrawn may be presented again to the agenda of a successive meeting.
Amending a motion.	22.(1) A member expecting to present an amendment to a motion shall have prepared the amended-motion in writing and handed over to the Secretary.  (2) Every amendment shall relate to the motion in discussion at the time of presenting such motion.  (3) Every amendment-motion shall be read out before proposing it to the Sabha.  (4) No amendment-motion unless seconded shall be subjected to discussion.  (5) A member, who has got an amendment properly seconded, shall be allowed consequently to speak with regard to that matter.  (6) When an amendment has been proposed to a motion under discussion and seconded, second or subsequent amendments shall not be proposed unless proper action has been taken with regard to the first amendment. If an amendment got adopted, the amended-motion shall take the place of the initial motion and if there are further amendments, it shall relate to the said amended motion.
Council approval relating to budget documents.	23. Prior to presenting at the Sabha a budget document or a supplementary budget document which has been prepared by the Chairman under Section 168 of Pradeshiya Sabha Act, No. 15 of 1987, each subject of the draft budget document or supplementary budget document shall be considered separately at a combined committee meeting assembled for that purpose.  24. Considering the matters presented at the Combined Committee, a final budget document or a Supplementary budget Document prepared by the Chairman shall be presented to the Sabha by the Chairman.  25. Every subject of a budget document or supplementary budget document presented to the Sabha should be considered separately and all the subjects or any subject considered thus may be amended minimally, rejected or supplemented with any subject by the Sabha and every such amendment, rejection or subject-supplementation shall be executed as an amendment to the budget document or supplementary budget document, whereas all the provisions relating to amendments in these rules shall be applicable therein.  Even so, where all the subjects or any one subject of the budget document or supplementary budget document presented by the Chairman will be rejected by the Sabha, in place of such rejected subject or subjects, alternative subjects shall be proposed and passed by the Sabha in conformation to the provisions of the written law.  26. To the disagreement of the Chairman, when the majority of Sabha enjoying voting rights have decided minor amendments, rejections or subject-supplementations relating to all the subjects or any subject of the budget document or supplementary budget document proposed for adoption by the Chairman, such budget document or supplementary budget document shall be presented again by Chairman at a successive Sabha for adoption.

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| 27.    | No member may speak at a meeting to any motion or question alter it has been fully put by the Chairman of the meeting. A motion or question is fully put when the voting has been taken thereon.   | Cessation of debate.                         |
| 28.(1) | The question shall be put by the Chairman of the meeting, and the Sabha may express its consent by a show of hands, else, any member shall call for a division and in that event the votes shall be taken by the Secretary asking each member separately according to the order of precedence, how he desires to vole, and recording the vote accordingly. | Voting and recording of votes.               |
| (2)    | On any question being put, either in Pradeshiya Sabha, or in Committee of the Whole Pradeshiya Sabha, every member present shall, unless he declines to vote record his vote either for the ayes or the noes.  |  |
| (3)    | In the event of a member declining to vote, when a division has been called for, the Secretary shall enter his name upon the minutes as having declined to vote.   |  |
| (4)    | Unless it has been facilitated to take vote under a secret ballot with regard to a specific opportune matter staled in the written law, vote shall be recorded by asking each member separately with regard to every other matter.   |  |
| 29.(1) | Committee reports included in the Agenda and presented along with the agenda may be reviewed separately by the ordinary meeting.   | Committee report reviewing.                  |
| (2)    | For the purpose of reviewing the committee reports, Pradeshiya Sabha meeting may convert to a Committee of the Whole Pradeshiya Sabha as decided by the Sabha according to the provisions of the relevant rule.  |  |
| 30.(1) | Reports on Pradeshiya Sabha's revenue and expenditure of the preceding month and reports on the progress of revenue from January to the previous month, expenditure from January to the previous month should be reviewed by Sabha according to the annual budget document.  | Considering revenue and expenditure reports. |
| (2)    | For business transaction of this Section, Pradeshiya Sabha may convert to a Committee of the Whole Pradeshiya Sabha.   |  |
| (3)    | Monthly statements relating to receipts and payments, progress reports on work and other documents specified by Pradeshiya Sabha may be presented before Pradeshiya Sabha for this purpose.  |  |
| 31.(1) | Businesses included into the agenda after having decided by the Sabha shall be completed by it in the same order they have been included into the agenda.  |  |
| (2)    | Whatever a matter not conforming to the order specified in the Agenda of the Sabha shall not be considered by the Sabha under this Section.  |  |
| 32.(1) | The Chairman shall have an original vote in common with the other members of the Pradeshiya Sabha and also a casting vote if upon any question an equality of vole results.  | Casting Vote of Chairman.                    |
| (2)    | When the Pradeshiya Sabha is in a Committee of the Whole Pradeshiya Sabha, as provided under this rule, the Chairman shall have an original vote in common with the other members and also a casting vote if upon any question on equality of votes results.   |  |
| 33.    | It shall be competent for any member, who is in a minority, to record the reasons for his dissent from the opinion on of the majority, and such written dissent, if sent to the Secretary, within one  | Members dissenting.                          |



		week of the meeting in question, shall be entered by the Secretary at the end of his minutes of the proceedings.
Order of the day	34.	Unless resolved that the order of the day's proceedings of the Pradeshiya Sabha be otherwise, the business shall be discussed in the order specified in the Agenda.
Preservation of Order	35.(1)	It shall be the duty of the Chairman of a given meeting to preserve order, and his decision on all disputes and points of order shall be final.
	(2)	Any member of the Pradeshiya Sabha deviating from these regulations at a meeting may immediately called to order by the Chairman of the meeting of his own motion or an any other member of the Pradeshiya Sabha rising to a point of order.
Decisions on questions of order	36.	When the question of order has been stated, the member who raises it shall resume his seat, and no other member except by leave of the Chairman or presiding member of the meeting shall speak till the Chairman has decided the question. After which the member who was addressing the Pradeshiya Sabha or Committee of the Pradeshiya Sabha at the time of question was raised shall be entitled to proceed with his speech, if he conforms to the Chairman's ruling or ruling of the Committee of the Sabha. If he does not conform, the Chairman may refuse to allow him to proceed with his speech.
Member not explaining or retracting procedure.	37.	Any member who fails to explain or to retract any objectionable words used by him or to offer apologies for the use thereof to the satisfaction of the Pradeshiya Sabha may be censured or otherwise dealt with as the Pradeshiya Sabha thinks fit.
When Chairman speaks	38.	When the Chairman of a meeting has expressed his desire to speak, any member then speaking shall immediately resume his seat.
	39.(1)	The Chairman of a meeting may name any member who disregards the authority of the Chair, or abuses these rules of the Pradeshiya Sabha by persistently and willfully obstructing the business of the Pradeshiya Sabha, and the Chairman may forthwith put the question on a motion being made by any member or from the Chair (no amendment, adjournment or debate being allowed) "that such member be suspended from the service of the Pradeshiya Sabha".
	(2)	If any such motion be carried and any member be suspended under this rule, this suspension on the first occasion shall continue for one month, on the second occasion for two months, and on the third or subsequent occasion for three months.
	(3)	Not more than one member shall be named at the same time, unless several members present together have jointly disregarded the authority of the Chair.
	(4)	If any member or members acting jointly who have been suspended under this rule from the service of the Pradeshiya Sabha, shall refuse at any time during the period of suspension to obey the directions of the Chairman of a meeting to withdraw from the precincts of the Pradeshiya Sabha Chamber, the Chairman may direct such step be taken as are required to enforce his decision.
Irrelevance or Tedious Repetition	40.	The Chairman of a meeting after having called attention to the conduct of a member who persists in irrelevance or tedious repetition, either of his own arguments or of the arguments used by members in debate, may direct the member to discontinue his speech.
Disorderly Conduct	41.(1)	The Chairman of a meeting may order members whose conduct is grossly disorderly to withdraw immediately from the Pradeshiya Sabha Chamber during the remainder of that day's sitting and may direct such steps to be taken as are required to enforce his order.

- (2) If on any occasion the Chairman of a meeting deems that his powers under this are inadequate he may name such member or members in pursuance of the provisions of Rule 39.
42. Members who are suspended under this rule or are directed to withdraw shall forthwith withdraw from the precincts of the Pradeshiya Sabha Chamber. Duty to obey order of suspension or withdrawal.
43. An adjournment of the discussion of any question may be moved by a member at any time and if seconded shall be forthwith put to the vote. In the event of a grave disorder arising at a meeting, the Chairman of the meeting may, if he thinks it necessary to do so, adjourn the meeting without putting the question of adjournment to the Pradeshiya Sabha or suspend the meeting for a time to be named by him. Power to Adjourn.
44. In speaking to any preposition under consideration of the Pradeshiya Sabha or a committee of the whole Pradeshiya Sabha the following rules shall be strictly observed : Rule for members' speaking.
- (a) Every member shall at a meeting except in Committee address his observations to the Chairman of the meeting and shall speak standing,
  - (b) No member shall be interrupted while he is speaking unless he is speaking out of order,
  - (c) When any member concludes his observations he shall resume his seat and any other member wishing to address the Pradeshiya Sabha may then speak,
  - (d) A member shall not read his speech, but he may read extracts from written or printed papers in support of his arguments,
  - (e) If two members speak or desire to speak at the same time at a meeting the Chairman of the meeting shall call on the member who first catches his eye,
  - (f) Every member shall confine his observations to the subject under consideration,
  - (g) No member shall impute improper motives to any other member,
  - (h) All remarks of a personal nature shall be avoided,
  - (i) A member shall speak to the question before the Pradeshiya Sabha or any amendment proposed thereto.
  - (j) No member shall speak more than once on any proposition before the Pradeshiya Sabha except in explanation to order, or when the Pradeshiya Sabha is in committee.
  - (k) By the indulgence of the Pradeshiya Sabha, a member may explain matters of a personal nature, although there is no question before the Sabha, but such matters may not be debated and he must confine himself strictly to the vindication of his own conduct.
  - (l) The mover of any resolution or motion may reply after all the members present have had an opportunity of addressing the Pradeshiya Sabha and before the question is put, but he shall strictly confine himself to answering previous speakers, and shall not introduce any new matter into the debate. The right to reply shall not extend to the mover of an amendment.

Committee of the  
Whole Pradeshiya  
Sabha.

45. The Pradeshiya Sabha may at any time resolve itself into a Committee of the Whole Pradeshiya Sabha and on its resuming the result of its deliberations shall be dealt with by the Pradeshiya Sabha.

It shall be competent for any member at any stage of any discussion in a Committee of the whole Pradeshiya Sabha to move that the Pradeshiya Sabha to resume. The question shall be put to the vote by the Chairman of the Committee and, if the motion is carried, the Pradeshiya Sabha must immediately resume from Committee.

Advisory  
Committee.

- 46.(1) The Pradeshiya Sabha shall appoint such Advisory Committees subject to the provisions stated in the original written law.
- (2) No such Committee shall lake any proceedings after the expiration of the period for which it has been appointed.
- (3) The Chairman of Pradeshiya Sabha shall be the ex-officio Chairman of a Financial and Policy Committee appointed by the Pradeshiya Sabha.
- (4) The quorum for the meetings of every such Committee shall be one-third of the number of members of the committee in office on the date of the meeting. When one-third of such number is an integer and fraction, the integer immediately higher to that integer and fraction shall be deemed to be one-third for the purpose of this rule.
- (5) In the occasion where a combined meeting is held with the Committee on Finance appointed by the Pradeshiya Sabha, the Chairman of Pradeshiya Sabha shall chair the combined meeting and convening of a combined meeting should be carried out by the Chairman.
- (6) Unless there is a one third of quorum present at a combined committee meeting that comprises two committees or more than that and unless one member of each committee in the combined meeting has made their presence, no proceedings shall take place at such a combined committee meeting.
- (7) In the absence of the Chairman at a meeting of any Committee, the members shall choose one of their members to preside, and such member shall for that meeting have all the powers of the Chairman.
- (8) When a Committee shall have agreed to a report, the report shall be signed by all the members thereof and shall together with the minutes of proceedings, be submitted to the Pradeshiya Sabha.
- (9) The Press shall be excluded from all meetings of Advisory Committees.

Attendance.

47. All members shall record their attendance when they attend meetings of the Pradeshiya Sabha or Committee, in an Attendance Register maintained by the Secretary for this purpose and kept in his custody.
48. Rules relating to conducting of Pradeshiya Sabha meetings, which were in enforcement till the day immediately previous to the date these rules came into enforcement *i.e.* Pradeshiya Sabha (Procedure for the Conduct of Business at Meetings) Rules of 1988, shall be repealed hereby.
49. Unless other interpretation relating to text is required, in these rules:

“Advisory Committee” means all the Committees appointed under the Pradeshiya Sabha Act, No. 15 of 1987

“Chairman” means the Chairman appointed to Pradeshiya Sabha of .....

“Sabha” means the Pradeshiya Sabha of ..... established under Pradeshiya Sabha Act,  
 No. 15 of 1987.

50. In case of any inconsistency between Sinhala and English/ Tamil texts of this rule, Sinhala text shall prevail. Inconsistency among texts