

N.B.— Part II and IV(A) of the *Gazette* No. 1,649 of 09.04.2010 were not published.

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The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 1,650 - 2010 අප්‍රේල් මස 16 වැනි සිකුරාදා - 2010.04.16
No. 1,650 - FRIDAY, APRIL 16, 2010

(Published by Authority)

PART I : SECTION (IIA) — ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

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IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after three months from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 23rd April, 2010 should reach Government Press on or before 12.00 noon on 09th April, 2010.

LAKSHMAN GOONEWARDENA,
Government Printer.

Department of Govt. Printing,
Colombo 08,
January 01, 2010.

1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A "Sri Lankan" is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the "New Entrants" Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments:

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such Officers may in the first instance be appointed to act in

the new post for a specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the 'Widows and Orphans' Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

5. Serving Officers in the Public Service :

5:1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service, Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

6. Definition of Salary for the purpose of Eligibility

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (II) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

COMMISSIONER GENERAL OF EXAMINATIONS.

Posts – Vacant

REGISTRAR GENERAL'S DEPARTMENT

Posts of Registrars - Marriages, Births and Deaths

MANNAR DISTRICT

APPLICATIONS are invited for the posts of Registrars of Marriages, Births and Deaths in the Divisions set out in the schedule hereto.

02. Applicants should be permanent residents of the said Births, Deaths and Marriages Registration Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

03. Both Male and Female can apply for these posts.

04. Applicants should be not less than 21 years and not more than 65 years of age.

05. Applicants should be married.

06. Details regarding educational and other Qualifications etc. could be obtained from the notices exhibited in public places such as District Secretariats, Land and District Registries, Divisional Secretaries Offices, Grama Niladhari Offices, Rural Development Societies and Co-operative Societies in the Division.

07. Application forms are obtainable from the offices of District Secretaries (Government Agents) and Land and District Registries. Applications should be sent by registered post to the address given in the Schedule on or before 14th May, 2010.

E. M. GUNASEKARA,
Registrar General.

Registrar General's Department,
No. 234/A3, Denzil Kobbakaduwa Mawatha,
Baththaramulla.
28th March, 2010.

THE SCHEDULE

<i>District</i>	<i>Divisional Secretary's Division</i>	<i>Division and Post for which application is called</i>	<i>Address to which applications should be sent</i>
Mannar	Mannar Town	Post of Registrar of Births and Deaths of Manthai South Division and Marriages General of Mannar Town Division	The District Secretary/The Addl. Registrar General, District Secretariat, Mannar

04-431

SRI LANKA AIR FORCE

Officer Vacancies

VACANCIES exist for Male/Female Commissioned Officers in the Sri Lanka Regular Air Force in the following branches.

- (a) Administrative Legal Branch - (Male/Female)
- (b) Air Field Construction Branch - (Male)

2. Applications are invited from those candidates possessing the professional qualifications given below :

(a) *Administrative Legal Branch :*

Chief Legal Officer :

Attorney-at-Law with minimum of 10 years experience.

* The selected candidate will be commissioned in the rank of Wing Commander in keeping with his/her qualifications and experience.

(b) *Air Field Construction Branch :*

Civil Engineering Officer :

BSc Degree in Civil Engineering or NDT in Civil Engineering or equivalent qualifications.

Mechanical Engineering Officer :

BSc Degree in Mechanical Engineering or NDT in Mechanical Engineering or equivalent qualifications.

Electrical Engineering Officers :

BSc Degree in Electrical Engineering or NDT in Electrical Engineering or equivalent qualifications.

Quantity Surveying Officer :

BSc Degree in Quantity Surveying or equivalent qualifications.

* Selected candidates will be commissioned in the rank of Pilot Officer, Flying Officer or Flight Lieutenant in keeping with their qualifications and experience.

3. *Other entry requirements :*

(a) Nationality : Must be a citizen of Sri Lanka.

(b) Civil Status : Married/Unmarried.

(c) Age :-

(1) Administrative Legal Branch : not more than 40 years as at 25th June, 2010.

(2) Air Field Construction Branch : not more than 35 years as at 25th June, 2010.

(d) Height : Male - 5'5" and above
Female - 5'4" and above

(e) Weight : $BMI = \frac{Weight (kg)}{Height (m)^2} < 25$

(f) Chest : Minimum 32" (Male)

(g) Vision colour standard : CP2

(h) Visual Acuity : Left eye 6/6 and right eye 6/6 (with or without spectacles).

4. Any candidate who may have a special skill or value to the service may at the discretion of the Commander of the Air Force be considered, even though he/she may not be within the requisite age or height requirement provided he/she possess the requisite academic and professional qualifications.

5. Be medically fit so as to pass such medical examinations as may be prescribed by the Commander of the Air Force.

6. Due considerations will be given to current outstanding achievements in the field of sports.

7. Official Language Requirements.- Selected candidates will be required to comply with any rules already made or may be made hereafter for giving effect to the Language Policy of the Republic of Sri Lanka and in particular for implementing the provisions in the Official Language Act, No. 33 of 1956.

8. Selected candidates will be commissioned in the Sri Lanka Regular Air Force in the Pilot Officer, Flying Officer, Flight Lieutenant rank (Air Field Construction Branch) and Wing Commander rank (Administrative Legal Branch) as applicable in keeping with their qualifications and experience.

9. Selected candidates will be required to undergo training at such places as decided by the Commander of the Air Force. If at any time during training, the Officer is reported on by the authorities as being unsuitable for reasons of misconduct or due to causes within his control, he will be liable to have his commission withdrawn and/or be subject to other disciplinary action in accordance with the Sri Lanka Air Force Disciplinary Regulations.

10. All officers are governed by the Air Force Act and orders issued from time to time.

11. The conditions of service for an officer of the Sri Lanka Air Force are in terms of Sri Lanka Air Force Regulations published in *Gazette* No. 10,240 of 27th April, 1951 and as amended from time to time. In terms of Section 10 of the Air Force Act, "Every Officer shall hold his appointment during the President's pleasure". However an officer has no right to resign his commission unilaterally, but under provision of Section 11 of the Air Force Act, may be allowed by the President to do so. The provisions of any Bond/Agreement envisaging a period of obligatory service in respect of training and subsequent courses will not supersede the provisions of Section 11 of the Air Force Act, stated above. Retirement from the Air Force will be applicable under conditions specified in the Air Force Pensions and Gratuities Code.

12. All Officers are liable to be posted for duty or training in any part of the world at any time.

13. A single Officer is required to live in the Officers Mess. He is provided with furnished accommodation and food. Batman service will also be provided. A single Officer's ration allowance and batman allowance are paid to the Mess.

14. A married Officer may be provided with a married quarter if available. Recovery of rental will be as per the Establishment Code. Married Officers not in occupation of married quarters will be entitled to a rental allowance as stated in para 15(b)(16).

15. (a) Pay applicable for Commissioned Officers shall be as follows :

Pilot Officer	- Rs. 229,200 p. a. (fixed)
Flying Officer	- Rs. 275,220 - 34 x 7,740 - Rs. 538,380 p. a.
Flight Lieutenant	- Rs. 321,660 - 28 x 7,740 - Rs. 538,380 p. a.
Squadron Leader	- Rs. 352,620 - 24 x 7,740 - Rs. 538,380 p. a.
Wing Commander	- Rs. 362,100 - 20 x 9,480 - Rs. 551,700 p. a.
Group Captain	- Rs. 441,060 - 18 x 12,600 - Rs. 667,860 p. a.

(b) *Service Allowances :*

- (1) Cost of living allowance Rs. 5,250 per month.
- (2) Incentive allowance of Rs. 250 per month after five years of service.
- (3) Hardlying allowance Rs. 600 per month.
- (4) Enhanced allowance Rs. 5,000 per month for those serving in operational areas.
- (5) Special hard allowance Rs. 3,000 per month (Rs. 100 will be paid for each working day).
- (6) Interim Allowance for Rs. 1,000 per month.
- (7) Uniform upkeep allowance Rs. 255 per month.
- (8) Batman allowance Rs. 637.50 per month (if permitted to live out).
- (9) Ration allowance Rs. 9,839.70 per month (if permitted to live out).
- (10) Qualification pay where applicable (upto a maximum of Rs. 637.50 per month).
- (11) Three sets of holiday railway warrants per year (for officer, spouse and children).
- (12) An additional set of railway warrants or the reimbursement of bus fare for officers living in Messes to travel from the Mess to the hometown once a month.
- (13) Free issue of uniforms and ancillary items.
- (14) Free medical facilities (including for families if applicable).
- (15) Married officers permitted to live out are entitled to a free bus pass to travel from residence to place of work within 30 miles radius.
- (16) Rent allowance for married officers not in occupation of a government married quarter Pilot Officer to Group Captain and above Rs. 1,600 to Rs. 4,250 per month.

16. *Pensions/Gratuities.*— Payable in terms of the Air Force Pensions and Gratuities Code 1981 and as amended from time to time. All officers are contributors to the Widows and Orphans Pension (Armed Forces) Scheme. Rates of contributions are as per Widows and Orphans Pension (Armed Forces) Scheme Regulations 1970.

17. *Instructions to applicants :—*

- (a) Applications should be submitted in applicants own hand writing in terms of the form specified below. All cages of the application should be completed neatly with as much details as possible. Applications should be addressed to "Chief Recruiting Officer, Sri Lanka Air Force, Ekala, Kotugoda" so as to reach him not later than 1200 noon on 30th April, 2010 under registered cover. The envelope enclosing the application should be marked "Application for Commission

in the Branch" Applications received after the closing date and not in accordance with the requirements of this notification and not in registered post mail will not be entertained.

(b) Candidates who are in Government Service/Corporations/Boards/Civil Establishments should forward their applications through their Heads of Department/Corporations/Boards/Civil Establishments and should bear a certificate to the effect that the candidate will be released if selected.

(c) Applicants should attach to their applications copies of :

- (1) Certificate of Registration of Birth ;
- (2) Certificates of the highest academic and professional qualifications obtained ;
- (3) Certificates of character from at least two responsible persons who are personally acquainted with the applicant ;
- (4) Certificates in support of sports activities, cadetting etc. ;
- (5) Certificate in support of any claims made in the application.

* Note.- Originals of these certificates should be produced only if and when the applicant is called for the interviews.

18. Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

19. *Selection Interview :*

- (a) Preliminary selections will be made amongst those candidates who fulfil the above conditions only. Candidates so selected from the Preliminary Interview will be required to undergo a medical test as may be prescribed by the Commander of the Air Force. The final selection will then be made after an interview appointed by the Ministry of Defence.
- (b) Candidates selected for interviews will be informed in writing of the place, time and date of such interviews. No travelling or other expenses will be paid in this respect.
- (c) On every occasion an applicant is summoned for an interview he is to produce his National Identity Card issued by the Department of Registration of Persons.
- (d) Candidates likely to be suitable following their final interviews will be required to present themselves before an Air Force Medical Board.
- (e) Any one who desires to recommend a candidate should do so by giving his testimonial. Any form of canvassing or attempt to influence in the selection of a candidate will result in disqualification of such candidate.
- (f) Candidates who are found unsuitable for enlistment will not be notified.

W. D. R. M. J. GOONETILLEKE,
Air Chief Marshal,
Commander of the Air Force.

Headquarters,
Sri Lanka Air Force, P. O. Box 594,
Colombo.

APPLICATION FOR COMMISSION IN THE SRI LANKA
REGULAR AIR FORCE IN THE BRANCH

1. Nationality :_____.
- (State whether citizen of Sri Lanka by descent or by registration and if latter, quote number and date of certificate)
2. Full Name (as per the National Identity Card) :_____.
3. National Identity Card Number :_____.
4. Branch applied :_____.
5. Post applied :_____.
6. Permanent address :_____.
7. Nearest Police Station to permanent address :_____.

8. Postal Address : _____.
9. Date of Birth : _____.
10. Height : _____' _____"
11. District : _____.
12. Electorate : _____.
13. G. S. Division : _____.
14. Telephone number : _____.
15. Civil Status : _____.
16. Particulars of School and/or University and qualifications obtained :

<i>Name of School/University</i>	<i>Type of examination</i>	<i>Year of examination</i>	<i>Subjects passed (including grading)</i>
	Ordinary Level Advanced Level Professional Qualifications Other		

17. Particulars of employment since leaving School/University : (if applicable) :

<i>Name and address of employer</i>	<i>Nature of employment</i>	<i>Period of service</i>	
		<i>From</i>	<i>To</i>

18. Particulars of parents :

<i>Full Name</i>	<i>Place of birth</i>	<i>Occupation</i>	<i>Present address</i>
Father			
Mother			

19. Any special qualification for the post : _____.
20. Details of current achievements in sports. (Give details of teams and competitions participated with dates/years etc. and standards/levels achieved) : _____.
21. Other achievements of note at School/University or with outside organizations. (Give details with dates/years etc.) : _____.
22. Any previous service in the Armed Force or Volunteer Force, Cadet Corps or Boy Scout Organization : _____.
23. Have you applied earlier to join the Sri Lanka Air Force or any of the Armed Services or Police, if so give details and the outcome of such applications : _____.
24. Have you being convicted or bound over by a civil or military court, if so give details : _____.
25. If earlier employed in a Government Department or in the Public Sector/Board/Corporation (including the Central Bank, National Bank, Universities, Joint Stock Companies controlled by the Government etc.) reasons for termination of employment : _____.
26. Particulars of testimonials :

<i>Name</i>	<i>Designation</i>	<i>Postal Address</i>

27. Declaration to be signed by the applicant :

I declare on my honour that answers given to the above questions are true and correct to the best of my knowledge and belief. I have read and understood the procedure which will be adopted and the rules which will apply in respect of those candidates who are selected for commission in the Sri Lanka Air Force published in the *Gazette* of the Republic of Sri Lanka.

_____,
Signature of Applicant.

Date : _____.

Examinations, Results of Examinations & c.

MINISTRY OF LAND AND LAND DEVELOPMENT, SETTLEMENT AND RANAVIRU WELFARE

Sri Lanka Survey Department

EXAMINATION FOR THE ISSUE OF SURVEYOR GENERAL'S CERTIFICATE AS AUTHORIZED DRAUGHTSMAN - 2010

THE examination for the issue of Surveyor General's certificate to practice as an Authorized Draughtsman will be held in Colombo. The examination will be in two parts :

- Part I - Preparation of Co-ordinate Sheet.
- Part II - Plan work.

2. Part I of the examination will be held on 19th June, 2010 and Part II on 21st and 22nd August, 2010. Candidates who fail Part I will not be allowed to sit for Part II. Candidates should pass both Part I and Part II at the same examination to qualify for the award of the Surveyor General's Certificate as Authorized Draughtsman.

3. Candidates are required to satisfy me that :-

- (a) They can prepare a co-ordinate sheet from field notes and co-ordinate a survey traverse ;
- (b) They can plot a plan accurately from field notes, both by protractor and from Co-ordinates and compute extents correctly.

4. Applications for the examination must be prepared as per specimen below and sent under registered post to "Senior Superintendent of Surveys (Examinations), Institute of Surveying and Mapping, Diyatalawa" accompanied by a fee of Rs. 300. Payment by cash may be made to the Institute of Surveying and Mapping, Diyatalawa or by Money orders, should be made payable to the "Senior Deputy Survey General (Survey Training Institute)" and post office Diyatalawa. Attach the original receipt or the original money order. (Please do not paste the receipt or money order to the application). Remittance by stamps and cheques will not be accepted. The envelope should be labeled as "Examination for the issue of Surveyor General's Certificate as Authorized Draughtsman - 2010" on the top left hand corner.

5. Examination fee will not be refunded under any circumstances.

6. Applications closing on 25th May, 2010. Applications will not be accepted after that.

7. Drawing papers and co-ordinate sheets will be supplied at the examination hall. However, candidates should bring their own drawing instruments, mathematical tables for computation of co-ordinates and all other material they require. Use of non-programmable scientific calculators will be allowed with the permission of the supervisor at the examination hall.

8. (i) Every candidate should prove his/her identity to the satisfactions of the Supervisor by the production of any one of the following documents :-

- (a) An Identity Card issued by the Commissioner of registration of persons ;
- (b) A valid passport.
- (c) Any certificate, license or other document which embodies a photograph of the holder and issued within three years of the date of examination on the authority of a Government Department.

(ii) No candidate for the examination shall be entitled to be examined unless he/she furnished proof of his/her identity required by paragraph 8(i).

9. This examination will be held under the metric system.

S. M. W. FERNANDO,
Surveyor General.

Surveyor General's Office,
P. O. Box 506, Colombo 05,
31st March, 2010.

SPECIMEN APPLICATION FORM

SRI LANKA SURVEY DEPARTMENT

EXAMINATION FOR THE ISSUE OF SURVEYOR GENERAL'S CERTIFICATE AS AUTHORIZED DRAUGHTSMAN - 2010

Index No. :

(For office use)

- a. (i) Name with initials : Mr./Mrs./Miss : _____.
(ii) Names denoted by initials : _____.
- b. Sex : _____.
- c. Designation : _____.
- d. Official Address : _____.
- e. Permanent Address : _____.
- f. Date of birth : _____.
- g. Educational qualifications : _____.
- h. Medium through which the candidate proposed to sit this examination : Sinhala/Tamil/English : _____.
- i. Fees paid Rs. : _____.
Money Order/Receipt No. : _____.
Office of issue : _____.
Date : _____.
- (Attach the original receipt if paid to Institute of Surveying and Mapping, Diyatalawa or the original money order if paid by money order.)

I do hereby certify that above details are true and correct.

Signature of Applicant.

Date : _____.

04-389

SRI LANKA IMMIGRATION AND EMIGRATION DEPARTMENT

Limited/Open Competitive Examination - 2010 for Recruitment to the Posts of Authorized Officers

APPLICATIONS are invited from the persons with the following qualifications for the posts of Authorized Officers in the Department of Immigration and Emigration. Recruitment will be done on the results of the competitive examination and out of the vacancies to be filled, 60% will be recruited on the results of an open competitive examination whereas the remaining 40% will be recruited on the result of a limited competitive examination, conducted for the State/Provincial Public Service employees. 10% of the total number of vacancies will be reserved for female candidates.

2. *Receipt of Applications.* - Applications should be prepared by the candidate, following the model application given at the end of this Gazette Notification using both sides of A4 size paper (21 x 29cm) including sections 1.0 to 5.0 in page one, 6.0 to 12.0 in page two and the other Sections, in page three and the applications to be filled by the candidate's own hand writing. Applications non conformity with the model application would be refused without any notification. (Keeping photocopy of the application could be useful.) In preparing applications it is compulsory to mention the name of the examination as appears on the top of the examination notification in English in addition to Sinhala language in Sinhala medium applications and Tamil language in Tamil medium applications. The applications filled in the respective language, should be sent in order to reach to "Commissioner General of Examinations, Organization and Foreign Examination Division, Examination Department of Sri Lanka, Pelawatte, Battaramulla," under registered post on or before 17.05.2010.

- (a) on the top left-hand corner of the envelope either the words "Application for the post of Authorized Officer - Open Competitive Examination - 2010" for the open examination or "For the Post of the Authorized Officer - Limited Competitive Examination - 2010" for the limited examination should be indicated. If it is qualified to apply under both

streams "only one application" should be submitted, the words "Application for the post of Authorized Officer – Limited and Open Competitive Examination – 2010" should be mentioned.

- (b) candidates who are already in Public Service/Provincial Public Service should be forwarded their applications through their respective Departments/Institutions.
- (c) applications will not be acknowledge. Complains of a loss of Applications and other documents or delaying on the amil will not be entertained.
- (d) applications that do not conform to the requirements of this notifications and received after due date will be rejected.
- (e) Applicants should sit for the examination in the language that he/she be qualified.

3. *Identity.*– Candidates will be required to prove their identity to the satisfaction of the supervisor at the Examination Centre for every subject they sit and any of the following documents will be accepted as proof of Idnetity.

- (a) The National Identity Card issued by the Department of Registration of Persons.
- (b) A valid Sri Lankan Passport.

4. *False information.*– If found that a candidate does not posses the required qualifications, his candidature will be cancelled, before the examination, during the examination or after the examination. If it is revealed that a candidate has knowingly forwarded false information or has concealed important information deliberately, he should be dismissed from state service.

5. *Salary scale.*– The salary scale of as state in the Public Administration Circular 6/2006(iv) –MN5-2006A Rs. 16,720-10 x 320 - 11 x 365 - 15 x 450 - Rs. 30,685 will be entitled for this postand the salary will be paid based on the provisions of the circular. Selected candidates should pass the Efficiency Bar Examination before reaching the fourth step of the salary.

6. *Examination Fee.*– To apply under either a stream, examination fee will be Rs. 300 and if apply under both streams the fee will be 350. This examination fee can be made thorough any of the District Secretariat or a Divisional Secretariat in order to be credited to the revenue Head No. 4000-20-03-90-00. The receipt should be affixed in the relevant cage of the application and the number of the receipt, date of the payment and the name of the issuing office should be stated in the application. This payment will not be refunded for any reason. (Keeping a photo copy of the receipt will be useful).

7. *Age limit.*– Not less than 18 years and more than 45 years at the date which the application close. The maximum age limit will not apply to persons already in Public Service/Provincial Public Service.

Note.– An applicant's physical suitability should be as follows. A male applicant's height should be a minimum of 5 feet 04 inches (162.5cm) and the chest should be a minimum of 32 inches (81.25cm). The height of a female applicant should be a minimum 05 feet 02 inches (156cm.).

8. *Conditions of Service :*

- (i) The post is permanent and pensonalbe. An officer appointed as a new entrance contribution should be made Widowers' and Orphans' Pension Fund with a percentage of the salary, as determinate by the government at different time. The appointment will be on probation for a period of three years. Procedural Regulation issued by the Public Service Commission by the *Extraordinary Gazette Notification* No. 1589/30 and dated 20.02.2009, will apply.
- (ii) If a permanent officer already in the Public Service/Provincial Service who and has been confirmed in his/her appointment, is selected, he/she will be appointed subjected to a testing period of one year.
- (iii) Selected candidates should be acquired second language proficiency as per P. A. Circulars No. 7/2007 and 7/2007(i) within a period of five (05) years from the date of appointment. Such officers who are unable to acquire Second Language proficiency are subjected to determent of the increment.
- (iv) Selected candidates should work at night in the airport and sea ports when required.

9. *Educational and other qualification :*

- (i) *Open Examination* – A degree from a recognized University with minimum a credit pass for English Language at the G. C. E. (O/L) Examination or minimum a "B" pass for English language at the N. C. G. E. Examination.
- (ii) *Limited Examination.*– As per the Public Administration Circular No. 6/2006(iv) MN1 Rs. 13120, public servants drawing an monthly salary of Rs. 13,120 or above with 10 years of service are eligible to apply for this post.

- (i) According to the qualifications stipulated for public servants, applicants should have passed the G. C. E. (O/L) in six (06) subjects, obtained in not more than two sittings with Arithmetic/Mathematics/Commercial Arithmetic/English language ; or
- (ii) Have passed the N. C. G. E. Examination with "B" passes for English Language, Mathematics and the first language or have passed equivalent or higher examination.

10. Every candidate should be prepared to produce originals of the following documents when call upon to do so :

- (a) Certificate of Birth ;
- (b) Certificate of the higher examination passed ;
- (c) Two certificates of character obtained recently.

11. Candidates should secure minimum of 40% marks to the consideration for interview (in each subject). No marks will be given at the interview and those who have fulfilled required qualifications and scored highest marks will be selected at the end of an interview conducted by a competent board, approval by the Public Service Commission :

- (i) Examinations will be conducted at Colombo, Sri Lanka in Sinhala, Tamil and English Language and the date for the examination will be noticed by the Commissioner General of Examination. The medium which applied for the examination would not be changed.
- (ii) The admission cards would be posted to the address mentioned in the application by the candidate. All candidates are bounded to obey the rules and regulations ordered by the Commissioner General of Examination and the candidates who violate any of these rules is liable to any punishment at the discretion by the Commissioner General of Examination.
- (iii) In the event of an inconsistency between the Sinhala, Tamil and English texts, the Sinhala Text shall prevail.
- (iv) Issuing an Admission Card should not be considered as the candidate is qualified to sit the examination.

12. *Method of testing.*— Both limited and open competitive examinations will consists of three written papers :

(a) *Open Examination :*

- (i) Intelligence Test and General Knowledge – One hour – 100 marks.
* Questions are designed to test the logical reasoning skills of the candidates and general knowledge on politics and economy of Sri Lanka as well as internal policies and developments in science and technology fields worldwide, with both multiple choice and/or short questions.
- (ii) English language – Two hour – 100 marks.
* Questions are designed to test the comprehension, written and communication skills of the candidates.
- (iii) Computer skills – One hour – 100 marks.
* Will test the candidates' knowledge of basic computer programmes like MS Word and MS Excel.

(b) *Limited Examination :*

Comprehension and General Knowledge – One hour – 100 marks.

- * Questions are designed to test the comprehension, precis-writing skills and analyzing abilities of the candidates and the general knowledge on politics and economy of Sri Lanka as well as internal policies and developments in science and technology fields worldwide, with both multiple choice and/or short questions.

- (i) English Language - Two hours - 100 marks
Questions are designed to test the comprehension, written and communication skills of the candidates.
- (ii) Computer Skills - One hour - 100 marks
Will test the candidates' knowledge of basic computer programmes like MS Word and MS Excel.

13. A News Paper notification will be published by the Sri Lanka Department of Examinations, immediately admission cards issued to the candidates. Those candidates who are not in receipt of their Admission cards 2 or 3 days within the notification it should be informed to the Department of Examinations. It would be more effective make this information along with a copy of the application, a certified copy of the receipt of the admission fee, register post receipt, a fax number to send the admission if the area is out of Colombo and your requesting letter.

14. The Controller General of Immigration and Emigration will have the sole authority to decide on the number of vacancies to be filled and the date of recruitment. The Controller General of Immigration and Emigration will also have the sole authority to cancel the appointments of one or more candidates who have passed both the qualifying examination and the interview.

15. It should be noted that the general conditions stipulated for State services appointments and the instruction and the regulations applicable to candidates sitting for examinations in Part I(IIA) of this *Gazette* Notification will apply to this examination.

By order of the Public Service Commission,

Dr. U. WIDANAPATHIRANA,
Secretary.

Ministry of Internal Administration,
No. 51, Sir Ernest de Silva Mawatha,
Colombo 7,
2010.

SRI LANKA IMMIGRATION AND EMIGRATION DEPARTMENT

LIMITED/OPEN COMPETITIVE EXAMINATION 2010 FOR RECRUITMENT TO THE POSTS OF AUTHORIZED OFFICERS

Examination applied for

Limited – 1/Open – 2

Open and limited both – 3

(Write the relevant number in the cage above)

(Office use only)

Examination Medium :

Sinhala - 2, Tamil - 3, English - 4

1.0 Name :

1.1 Name with initials (initials at the end) : _____.

(In block letters)

1.2 Full Name : _____.

(In block letters)

1.3 Full Name : _____.

(In Sinhala/Tamil Language)

1.4 National Identity Card No. :

2.0 Permanent Address : _____.

(In block letters - the admission will be posted to this address)

2.1 Permanent Address : _____.

(In Sinhala/Tamil Language)

2.2 Official Address : _____.

(In block letters)

2.3 Telephone No. : _____.

(Personnel/Official)

2.4 Sex : Male – 0, Female – 1

(Write the relevant number in the cage above)

3.0 Race :

1 - Sinhala, 2 - Tamil, 3 - Indian Tamil, 4 - Muslim, 5 - Burger

(Write the relevant number in the cage above)

4.0 Weather married or single : Married – 1, Unmarried – 2

(Write the relevant number in the cage above)

5.0 Date of Birth :

Year : Month : Date :

Age on 17.05.2010 :

Years : Months : Days :

6.0 The language stream you did the examination to obtain your qualification for this post :_____.

7.0 Educational Qualifications :

	Name of Examination	Year	Subject with grades	
1.			1.	5.
2.			2.	6.
			3.	7.
			4.	8.

8.0 Physical requirements :

- (i) Height :c. m.
(ii) Circumference of chest : c. m.

9.0 Details of the present post :

- (i) Designation : _____.
(ii) Department/Ministry : _____.
(iii) Date of the first appointment : _____.
(iv) The date you were made permanent : _____.
(v) Salary scale : _____.
(vi) Present annual salary : _____.

10.0 Have you been found guilty by a court of law ? :_____.

If so, give details :_____.

11.0 Have you been dismissed from the Public Service ? :_____.

12.0 Payment of examination fees :

Affix the receipt of the payment here firmly. Keep a copy of the receipt with you

Please Note.— The receipt obtained after payment of examination fees, according the *Gazette* notification, should be affixed in the above cage firmly.

- (a) Receipt No. : _____.
(b) The office payment was made : _____.
(c) Date : _____.
(d) Amount : Rs. _____.

13.0 I hereby certify to the best of my knowledge and belief all the information given in this application are true and correct and I have affixed the cash receipt No. dated being the payment of the examination fee. I also agree to be bound by the rules and regulations of examination and if I found to be ineligible for this examination during or after the examination, I accept any decision taken to cancel my candidature. Further I declare that I am subject to abide by the rules and regulations imposed by the Commissioner General of examinations in relation to conduct of the examination.

_____,
Signature of applicant.

Date :_____.

14.0 (i) Attestation of the signature of applicant :

I certify that Mr./Mrs./Miss. who forwards this application is me personally known and he/she has been made the relevant examination fee and the cash receipt is affixed in the application signed this document on 2008 before me.

_____,
Signature of the Attester.

Date :_____.
Name of the Attester :_____.
Designation :_____.
Address :_____.

(ii) Certificate by the Head of Department (Only for the candidates sitting the limited competitive examination) :

My No. :_____.

I certify that Mr./Mrs./Miss. is employed as in the And the information given by him/her in this application is true and correct. In the event he/she is selected to this post he/she can/cannot be released.

_____,
Signature of Head of Department.

Official Stamp :_____.
Date :_____.

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