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The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 1,915 - 2015 මැයි මස 15 වැනි සිකුරාදා - 2015.05.15
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(Published by Authority)

PART I : SECTION (IIA) — ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

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Note.— Nation Building Tax (Amendment) Bill and Value Added Tax (Amendment) Bill were published as a supplement to the Part II of the *Gazette of the Democratic Socialist Republic of Sri Lanka* of March 27, 2015.

IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All Notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, Corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after three months from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 05th June, 2015 should reach Government Press on or before 12.00 noon on 22nd May, 2015.

Electronic Transactions Act, No. 19 of 2006 - Section 9

“Where any Act or Enactment provides that any proclamation, rule, regulation, order, by-law, notification or other matter shall be published in the Gazette, then such requirement shall be deemed to have been satisfied if such rule, regulation, order, by-law, notification or other matter is published in an electronic form of the Gazette.”

W. A. A. G. FONSEKA,
Government Printer. (Acting)

Department of Government Printing,
Colombo 08,
22nd January, 2015.

This Gazette can be downloaded from www.documents.gov.lk



1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A “Sri Lankan” is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the “New Entrants” Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments:

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such Officers may in the first instance be appointed to act in

the new post for a specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the ‘Widows and Orphans’ Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

5. Serving Officers in the Public Service :

5:1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service, Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

6. Definition of Salary for the purpose of Eligibility

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (II) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

Rules and Instructions for Candidates

“All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968.”

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :—

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the Supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for Practical and Oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination Hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination Hall other than a member of the Examination Hall Staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the Index Number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. It should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination Hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination Hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination Hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination Hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination Hall. Should the Supervisor so requires, each candidate is bound to declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination Hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

Candidates should adhere to the following instructions for their own safety :—

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination Hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination Hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination Hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination Hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination Hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your Index Number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics Questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

COMMISSIONER GENERAL OF EXAMINATIONS,
Pelawatta, Battaramulla.

Posts – Vacant

REGISTRAR GENERAL'S DEPARTMENT

Posts of Registrars of Marriages, Births and Deaths

GAMPAHA DISTRICT

APPLICATIONS are invited for the Posts of Registrars of Marriages, Births and Deaths in the Divisions set out in the Schedule hereto.

01. Applicants should be permanent residents of the said Births, Deaths and Marriages Registration Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

02. Both male and female can apply for these posts.

03. Applicants should be not less than 30 years and not more than 60 years of age.

04. Applicants should be married.

05. Details regarding Educational and other Qualifications etc., could be obtained from the notices exhibited in public places such as District Secretariats, Land and District Registries, Divisional Secretaries Offices, Grama Niladhari Offices, Rural Development Societies and Co-operative Societies in the Division.

06. Application forms are obtainable from the Offices of District Secretaries (Government Agents) and Land and District Registries. Completed applications should be sent by registered post to the address given in the Schedule on or before 08th of June, 2015.

E. M. GUNASEKERA,
Registrar General.

Registrar General's Department,
No. 234/A3, Denzil Kobbekaduwa Mawatha,
Battaramulla.
23rd of April, 2015.

SCHEDULE

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post and Division for which Applications are called</i>	<i>Address to which Applications must be sent</i>
Gampaha	Negombo	Post of Registrar of Marriages (General) of Aluthkuru Korale North and Birth and Deaths of Thaladena Division	District Secretary/Additional Registrar General, District Secretariat, Gampaha.
Gampaha	Dompe	Post of Registrar of Marriages (General) of Siyane Korale East and Birth and Deaths of Weke Division	District Secretary/Additional Registrar General, District Secretariat, Gampaha.
Gampaha	Dompe	Post of Registrar of Marriages (General) of Siyane Korale East and Birth and Deaths of Keragala Division	District Secretary/Additional Registrar General, District Secretariat, Gampaha.
Gampaha	Attanagalla	Post of Registrar of Marriages (General) of Siyane Korale East and Birth and Deaths of Egodapotha North Division	District Secretary/Additional Registrar General, District Secretariat, Gampaha.
Gampaha	Meerigama	Post of Registrar of Marriages (General) of Siyane Korale East and Birth and Deaths of Debarera Division	District Secretary/Additional Registrar General, District Secretariat, Gampaha.

REGISTRAR GENERAL'S DEPARTMENT

Posts of Registrars of Marriages, Births and Deaths

MATALE DISTRICT

APPLICATIONS are invited for the Posts of Registrars of Marriages, Births and Deaths in the Divisions set out in the Schedule hereto.

01. Applicants should be permanent residents of the said Births, Deaths and Marriages Registration Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

02. Both male and female can apply for these posts.

03. Applicants should be not less than 30 years and not more than 60 years of age.

04. Applicants should be married.

05. Details regarding Educational and other Qualifications etc., could be obtained from the notices exhibited in public places such as District Secretariats, Land and District Registries, Divisional Secretaries Offices, Grama Niladhari Offices, Rural Development Societies and Co-operative Societies in the Division.

06. Application forms are obtainable from the Offices of District Secretaries (Government Agents) and Land and District Registries. Completed applications should be sent by registered post to the address given in the Schedule on or before 15th of June, 2015.

E. M. GUNASEKERA,
Registrar General.

Registrar General's Department,
No. 234/A3, Denzil Kobbekaduwa Mawatha,
Battaramulla.
27th April, 2015.

SCHEDULE

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post and Division for which Applications are called</i>	<i>Address to which Applications should be sent</i>
Matale	Laggala Pallegama	Post of Births and Deaths Registrar of Laggala Pallegama Division and Post of Marriage Registrar of Matale East (Kandiyan/General) Division	District Secretary/Additional Registrar General, District Secretariat, Matale.

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REGISTRAR GENERAL'S DEPARTMENT

Posts of Registrars of Marriages, Births and Deaths

POLONNARUWA DISTRICT

APPLICATIONS are invited for the Posts of Registrars of Marriages, Births and Deaths in the Divisions set out in the Schedule hereto.

01. Applicants should be permanent residents of the said Births, Deaths and Marriages Registration Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

02. Both male and female can apply for these posts.

03. Applicants should be not less than 30 years and not more than 60 years of age.

04. Applicants should be married.

05. Details regarding Educational and other Qualifications etc., could be obtained from the notices exhibited in public places such as District Secretariats, Land and District Registries, Divisional Secretaries Offices, Grama Niladhari Offices, Rural Development Societies and Co-operative Societies in the Division.

06. Application forms are obtainable from the Offices of District Secretaries (Government Agents) and Land and District Registries. Completed applications should be sent by registered post to the address given in the Schedule on or before 15th June, 2015.

E. M. GUNASEKERA,
Registrar General.

Registrar General's Department,
No. 234/A3, Denzil Kobbekaduwa Mawatha,
Battaramulla.
28th April, 2015.

SCHEDULE

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post and Division for which Applications are called</i>	<i>Address to which Applications should be sent</i>
Polonnaruwa	Hingurakgoda	Post of Registrar of Marriages Thamankaduwa Division and Registrar of Births and Deaths Sinhalapattu West Division	District Secretary/Additional Registrar General, District Secretariat, Polonnaruwa.

05-411

REGISTRAR GENERAL'S DEPARTMENT

Posts of Registrars of Marriages, Births and Deaths

PUTTALAM DISTRICT

APPLICATIONS are invited for the Posts of Registrars of Marriages, Births and Deaths in the Divisions set out in the Schedule hereto.

01. Applicants should be permanent residents of the said Births, Deaths and Marriages Registration Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

02. Both male and female can apply for these posts.

03. Applicants should be not less than 30 years and not more than 60 years of age.

04. Applicants should be married.

05. Details regarding Educational and other Qualifications etc., could be obtained from the notices exhibited in public places such as District Secretariats, Land and District Registries, Divisional Secretaries Offices, Grama Niladhari Offices, Rural Development Societies and Co-operative Societies in the Division.

06. Application forms are obtainable from the Offices of District Secretaries (Government Agents) and Land and District Registries. Completed applications should be sent by registered post to the address given in the Schedule on or before 15th June, 2015.

E. M. GUNASEKERA,
Registrar General.

Registrar General's Department,
No. 234/A3, Denzil Kobbekaduwa Mawatha,
Battaramulla.
29th April, 2015.

SCHEDULE

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post and Division for which Applications are called</i>	<i>Address to which Applications should be sent</i>
Puttalam	Kalpitiya	Post of Registrar of Births and Deaths of Kalpitiya Town Division	District Secretary/Additional Registrar General, District Secretariat, Puttalam.
Puttalam	Chilaw	Post of Registrar of Births and Deaths of Chilaw Town Division	District Secretary/Additional Registrar General, District Secretariat, Puttalam.
Puttalam	Kalpitiya	Post of Registrar of Births and Deaths of Norochhole Division	District Secretary/Additional Registrar General, District Secretariat, Puttalam.

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REGISTRAR GENERAL'S DEPARTMENT

Posts of Registrars of Marriages, Births and Deaths

GAMPAHA DISTRICT

APPLICATIONS are invited for the Posts of Registrars of Marriages, Births and Deaths in the Divisions set out in the Schedule hereto.

01. Applicants should be permanent residents of the said Births, Deaths and Marriages Registration Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

02. Both male and female can apply for these posts.

03. Applicants should be not less than 30 years and not more than 60 years of age.

04. Applicants should be married.

05. Details regarding Educational and other Qualifications etc., could be obtained from the notices exhibited in public places such as District Secretariats, Land and District Registries, Divisional Secretaries Offices, Grama Niladhari Offices, Rural Development Societies and Co-operative Societies in the Division.

06. Application forms are obtainable from the Offices of District Secretaries (Government Agents) and Land and District Registries. Completed applications should be sent by registered post to the address given in the Schedule on or before 15th of June, 2015.

E. M. GUNASEKERA,
Registrar General.

Registrar General's Department,
No. 234/A3, Denzil Kobbekaduwa Mawatha,
Battaramulla.
28th of April, 2015.

SCHEDULE

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post and Division for which Applications are called</i>	<i>Address to which Applications Should be sent</i>
Gampaha	Diwulapitiya	Post of Registrar of Marriages (General) of Hapitigam Korale and Birth and Deaths of Yatigaha North Division	District Secretary/Additional Registrar General, District Secretariat, Gampaha.

05-413

SRI LANKA POLICE DEPARTMENT

Post of Woman Police Constable (Normal)

APPLICATIONS are invited from the citizens of Sri Lanka for the Post of Recruit Woman Police Constable in the Sri Lanka Police Department.

2. Application forms duly perfected in accordance with the specimen form given below should be sent to Director/Recruitment, Recruiting Office, No. 375, Sri Sambuddathwa Jayanthi Mawatha, Colombo 06. The application should be sent by registered post to the above-mentioned address to reach on or before 05.08.2015 and the post applied for should be marked on the top left hand corner of the envelope enclosing the application. Delayed applications will be rejected and no applications will be issued by Sri Lanka Police Department.

3. Salary Scale :

Rs. 171,360 - 7 x 1,740 - 10 x 2,160 - 17x2,880 - Rs. 2,54,100.

Further, these officers are entitled to the cost of living allowance paid to other public officers and allowances granted in accordance with the I. G. Police's Circular No. 2416/2013 dated 07.01.2013. In addition to the above salary scale, they will be received following monthly allowances :

	<i>Rs. cts.</i>
(a) Arduous duty allowance	2,000 0
(b) Combined allowance :	
(1) For performing duties in North and East areas	10,500 0
(2) For performing of duties in other areas	8,400 0

(c) Other allowance :

(1) Uniform cleaning allowance 250 0

(d) Free Transport facilities.

(e) Free Medical facilities to officers (Financial assistance can be obtained for medical treatment even in a foreign country.).

(f) All uniforms will be provided free of charge.

(g) Facilities to improve skill and talents in sports.

(h) Travelling expenses for duty and money will be granted as rewards for outstanding and arduous duties.

04. Required Basic Qualifications :

(a) Age Limit :

The age should be between 18 and 28 years as at closing date as per the *Gazette* Notification.

(b) Educational Qualifications :

Should have passed 06 subjects in the G. C. E. (O/L) Examination at not more than 2 sittings including Mathematics and Medium Language. Those who have passed on two occasions should have passed 5 subjects on the first occasion.

Note 01.— According to the classification of subjects of the Department of Examinations, in calculating the number of subjects passed at G. C. E. (O/L) passes in Science subjects numbers 41, 44 will

be treated as one subject and both passes in Mathematics numbers 42 and 45 will be treated as one subject.

Note 02.– Failure in the Technical subjects at written test of G. C. E. (O/L) Examination will be considered as failure in the same subject although a pass has been obtained for the same subject in the Practical Test.

Note 03.– Since optional subjects of Tamil, English and Sinhala have not been included in the stream of G. C. E. (O/L) syllabus, passes in any of these subjects will not be computed as a pass in the G. C. E. (O/L) Examination.

(c) *Physical Requirements :*

* Height 05 feet 02 inches (minimum).

Note.– Applicants who are slightly short of the physical requirements, but fulfill the other stipulated qualifications will be eligible at the discretion of Inspector General of Police provided that they have skills in sports or have achieved best performance in sports at national level or they have earned reputation for Sri Lanka by participating in an international competition.

(d) *Visual Requirement.*– Vision should not be less than 6/12 with each eye, if the vision is of 6/6 with one eye and 6/18 with the other eye it will be accepted. Colour vision should be normal. Applicants wearing spectacles or contact lenses will not be eligible.

(e) *Other Qualifications :*

* Applicants should be unmarried (Divorcees will be considered as married).

5. Method of Recruitment.– Selected applicants will have to pass in the Basic Qualification Test conducted by the Department of Police. Only those who have passed this test must also get through the physical fitness test such as endurance test.

1,000 meters – 03 minutes 14 seconds

Those who are successful in the physical test will be summoned for final interview. Those who score 40% or more will be summoned for the final written test.

* The written test consists of two question papers.

* An essay paper ; not less than 500 words within 45 minutes.

* General knowledge and Intelligence paper - 1 hour.

06. Medical Examination.– Applicant must be passed in the medical test before obtain her appointment. Medical test is an only one part of the course of action, with regard to the recruitment process. Selection will be made among the applicants who have passed in the medical test, considering the number of existing vacancies and the position in the list pertaining to the merit and skill. Those who have failed in the medical test will be rejected.

07. Background Inquiries :

(a) In view of confirm the conduct of the applicant, inquiries will be made about the conduct of the applicant, close relations and friends. Applicants with bad conduct will not be recruited ;

(b) Providing false information will make the applicant ineligible. If the false information is elicited after the appointment, the applicants will be dismissed from the service.

08. Implementation of Official Language Policy :

* As per the Public Administration Circular No. 07/2007 dated 28.04.2007 issued by the Ministry of Public Administration and Home Affairs, all officers recruited to the Public/Provincial Public Service with effect from 01.07.2007 should acquire proficiency in the other official language within a period of 05 years in addition to the official language through which they entered to the service.

* Officers recruited below the rank of an Assistant Superintendent of Police with effect from 01.07.2007 should pass the language test of secondary level conducted by the Department of Official Language.

* The salary increments of the officers who do not acquire the specific proficiency in the second official language within a period of 5 years from the date of their appointments will be deferred until they obtain qualifications.

09. Terms of Engagement.– This post is permanent and pensionable. You are liable to contribute to the Widows'/Widowers' and Orphans' Pension Scheme.

10. Conditions of Service :

(a) This appointment is subject to a three years recruit period ;

(b) The selected applicants will be required to comply with any rules already made or may hereinafter be made to give effect to the official language policy ;

(c) They will be subjected to the relevant provisions of the Establishment Code Volume I and II, Financial Regulations, Departmental Orders and any other orders that may be issued by the Inspector General of Police or by the Government from time to time ;

- (d) Prior to their confirmation, every officer will be required to pass the prescribed Departmental Examinations. Those who fail to pass the prescribed examinations or found to be unfit for Police duties will be liable for removal from the Police Service ;
- (e) Permission will not be granted to officers to marry prior to being confirmed in the said rank without the permission of the Inspector General of Police. However in terms of P. G. II No. 41 dated 28.02.1973 and I. G. P's Circular No. 1952/2006 of 19.10.2006 and circular (amended) dated 09.08.2007, it is possible to marry showing special reasons and with permission of Inspector General of Police ;
- (f) Applicants on being appointed and after the training should serve a recruit period of three years in the Police Department and if they wish to resign from service before their recruit period is over, they should sign an agreement of consent to the effect that they are willing to pay at the time of tendering their resignation, any amount which was incurred on the training and uniforms etc., together with any other prescribed payments. Director of Police Training College will decide it having calculated dues from the applicants. The acceptance of resignation should conform to the Section 4, Chapter V of Volume I of the Establishments Code, 1985 ;
- (g) Immediately after Recruit Women Police Constables have commenced their training at the Police Training College, they should take affirmation/oath to the effect that they comply with the Police Code of conduct in terms of the I. G. P.'s Circular, No. 1693/2003 ;
- (h) Immediately after Recruit Women Police Constables have commence their training at the Police Training College, subscribe the Oath of allegiance to prestigious Public Service, in terms of the IGP's Circular, No. 1804/2004 ;
- (i) Recruit Women Police Constables who have been confirmed in the post will have opportunities for promotions in terms of the approved schemes of promotions of the Police Department.
11. (a) Attention is invited to the general conditions applicable to appointments to the posts in the Public Service published at the beginning of the Section (IIA) of the Part I of this *Gazette* ;
- (b) Enlistment will be made in terms of Public Administration Circular, No. 15/90 dated 10.03.1990.
12. Applicants should annex copies of the following documents to their applications (Originals must not be forwarded) :
- (i) Birth Certificate ;
- (ii) Two recent testimonials of character (obtained from persons who are not related) ;
- (iii) Certificates in support of Educational Qualifications ;
- (iv) Certificates in support of sports with outstanding records or other extra curricular activities ;
- (v) Photostat copy of the service experience (if available) ;
- (vi) A photostat copy of the Identity Card.
13. (a) Applicants who are already in the Public Service must forward their applications through the Heads of their respective Departments and they must be accompanied with a certificate stating that the officer can be released if selected.
- (b) Applicants must fill the required particulars in their own hand writing on paper 11" x 8" in size and post them together with the copies of certificates called for to the address given in paragraph two (2) and under no circumstances should applications be handed over personally to any officer in the Department.
14. Applications which do not conform to the requirements stipulated in this notification will be rejected and such applicants will not be notified.
- Note.**— No travelling or other expenses will be paid to applicants who are summoned for the test and interview.
- N. K. ILLANGAKOON,
Inspector General of Police.
- Police Headquarter's,
Colombo 01.
- SRI LANKA POLICE DEPARTMENT**
- POST OF WOMEN POLICE CONSTABLE (NORMAL)**
- SPECIMEN APPLICATION FORM
01. (a) Name in full (in block letters) :_____.
(As stated in the Applicant's Birth Certificate)
(b) Name with initials :_____.
(c) Post applied for :_____.
02. National Identity Card No. :_____.
(Copy of the NIC should be attached)
03. Father's name in full :_____.
04. Place of birth of the applicant :_____.
Police station to which the place of birth belongs :_____.
Province :_____.
05. (a) Present address :_____.
(b) Police Station to which the present address belongs :_____.

- (c) Permanent Address : _____.
(d) Police Station to which the permanent address belongs : _____.
(e) The electorate to which the permanent address belongs : _____.
(f) Grama Niladari's Division to which permanent address belongs : _____.
Divisional Secretariat : _____.
(g) Telephone No. (Residence) : _____.
Mobile No. : _____.

06. (a) Nationality : _____.
(b) Whether you are a citizen by birth or registration : _____.
(If by registration attach copies of certificate)
(c) If you are citizen by birth state the place of birth : -
(i) Applicant : _____.
(ii) Applicant's father : _____.
(iii) Applicant's paternal grandfather : _____.
(iv) Applicant's paternal great grandfather : _____.

07. Date of Birth : _____. (Copy of the birth certificate should be attached)

Age : (as at the closing date of application as stated in the Gazette) :

Years : _____, Months : _____, Days : _____.

08. Height : Feet : _____. Inches : _____.

09. Educational qualifications (Copies of the certificates should be attached) : _____.

10. Additional qualifications (Copies of the certificates should be attached) : _____.

11. Whether married or unmarried : _____.

12. (i) Present employment : _____.
(ii) Are you a member of any armed forces ? : _____.

13. Do you have any special skills and/or qualifications ? : _____.

14. Give names and addresses of two referees to inquire the applicant :

- (i) _____.
(ii) _____.

15. Have you served in the Police Service before ? (If so, under what circumstances did you leave the service ? give details) : _____.

16. (a) Are you serving in any armed service ? (If so, your application must be submitted through the respective Service Commander) : _____.

- (b) Have you served in any of the armed service ? (If so attach copy of your discharged certificate) : _____.

17. (a) Are you serving as a volunteer in any of the armed service ? (If so your application must be submitted through the respective service commander) : _____.

- (b) Have you served in any of the volunteer Armed service ? (If so attach copy of your discharge certificate) : _____.

18. Have you been involved in or concerned in or charged or arrested even on suspicion and or convicted of any offence ? (If so give details) : _____.

19. Have any of your relatives been involved or concerned in or charged or arrested even on suspicion and or convicted of any offence ? (If so give details) : _____.

I hereby declare that the above particulars are true and correct to the best of my knowledge and belief. If the particulars furnished are found to be incorrect or false, I am aware that I am liable for immediate termination of my service in the Police Department at any time even though I have been appointed to the post.

_____,
Signature of the Applicant.

Date : _____.

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SRI LANKA POLICE DEPARTMENT

Post of Sub Inspector

APPLICATIONS are invited from the citizens of Sri Lanka for the Post of Probationary Sub Inspector of Police in the Sri Lanka Police Department.

2. Application forms duly perfected in accordance with the specimen form given below should be sent to Director/Recruitment, Recruiting Office, No. 375, Sri Sambuddathwa Jayanthi Mawatha, Colombo 06. The application should be sent by registered post to the above-mentioned address to reach on or before 05.08.2015 and the post applied for should be marked on the top left hand corner of the envelope enclosing the application. Delayed applications will be rejected and no applications will be issued by Sri Lanka Police Department.

3. Salary Scale :

Rs. 190,200 - 7 x 2,160 - 2 x 2,880 - 8x3,840 - 17 x 4,500 - Rs. 3,18,300.

Further, these officers are entitled to the cost of living allowance paid to other public officers and allowances granted in accordance with the I. G. Police's Circular No. 2416/2013 dated 07.01.2013. In

addition to the above salary scale, they will be received following monthly allowances :

	<i>Rs. cts.</i>
(a) Arduous duty allowances	2,000 0
(b) Combined allowances :	
(1) For duties in operational area	12,000 0
(2) For duties in non operational areas	9,600 0
(c) Other allowances :	
(1) Uniform cleaning allowance	250 0
(d) Free transport facilities.	
(e) Free Medical facilities to officers (Financial assistance can be obtained for medical treatment even in a foreign country.).	
(f) All uniforms will be provided free of charge.	
(g) Facilities to improve skills and talents in sports.	
(h) Travelling expenses for duty and money will be granted as rewards for outstanding and arduous duties.	

04. Basic Qualifications :

(a) Age Limits :

The age should be between 18 and 28 years as at closing date as per the *Gazette* Notification. However Police officers and the Security Assistants service personnel who are serving in the Police Department, eligible to apply up to the age of 30 years as at the closing date of applications.

(b) Educational qualifications :

* Should have passed 06 subjects in the G. C. E. (O/L) Examination in one sitting with 04 credit passes including Mathematics and Medium Language.

* Should have passed 03 subjects in the G. C. E. (A/L) Examination in one sitting.

Note 01.— According to the classification of subjects of the Department of Examinations, in determining the number of subjects passed at G. C. E. (O/L) both passes in Science subjects numbers 41, 44 will be treated as one subject and both passes in Mathematics numbers 42 and 45 will be treated as one subject.

Note 02.— Failure in the Technical subjects at written test of G. C. E. (O/L) Examination will be considered

as failure in the same subject although a pass has been obtained for the same subject in the Practical Test.

Note 03.— Since optional subjects of Tamil, English and Sinhala have not been included in the stream of G. C. E. (O/L) syllabus, passes in any of these subjects will not be computed as a pass in the G. C. E. (O/L) Examination.

(c) Physical Requirements :

- * Height 05 feet 06 inches (minimum).
- * Chest 32 inches minimum (in exhalation)

Note.— Applicants who are slightly short of the physical requirements, but fulfill the other stipulated qualifications will be eligible at the discretion of Inspector General of Police provided that they have skills in sports or have achieved best performance in sports at national level or they have earned reputation for Sri Lanka by participating in an international competition.

(d) **Visual Requirement.**— Vision should not be less than 6/12 with each eye, if the vision is of 6/6 with one eye and 6/18 with the other eye it will be accepted. Colour vision should be normal. Applicants wearing spectacles or contact lenses will not be eligible.

(e) Other Qualifications :

Applicants should be unmarried (Divorcees will be considered as married). Only this condition will not apply for those who have fulfilled the other qualifications and presently serving as Police Officers in the Police Department and for the Security Assistants.

5. Method of Recruitment.— Selected applicants will have to pass in the Basic Qualification Test conducted by the Department of Police. Only those who have passed this test must also get through the physical fitness test or endurance test.

1,000 meters – 03 minutes 14 seconds

Only those who are successful in the physical test will be summoned for final interview only. Those who score 40% or more will be summoned for the final written test.

* The written test consists of two question papers.

* An essay paper not less than 500 words within 45 minutes.

* General knowledge and Intelligence paper - 1 hour.

06. Medical Examination.— Applicant must be passed in the medical test before obtain his appointment. Medical test is an only

one part of the course of action, with regard to the recruitment process. Selection will be made among the applicants who have passed in the medical test, considering the number of existing vacancies and the position in the list pertaining to the merit and skill. Those who have failed in the medical test will be rejected.

07. Background Inquiries :

- (a) In view of confirm the conduct of the applicant, inquiries will be made on the conduct of the applicant, close relations and friends. Applicants with bad conduct will not be recruited ;
- (b) Providing false information will make the applicant ineligible. If the false information is elicited after the appointment, the applicants will be dismissed from the service.

08. Implementation of Official Language Policy :

- * As per the Public Administration Circular No. 07/2007 dated 28.04.2007 issued by the Ministry of Public Administration and Home Affairs, all officers recruited to the Public/Provincial Public Service with effect from 01.07.2007 should acquire proficiency in the other official language within a period of 05 years in addition to the official language through which they entered to the service.
- * Officers recruited below the rank of an Assistant Superintendent of Police from 01.07.2007 should pass the language test of secondary level conducted by the Department of Official Language.
- * The salary increments of the officers who do not acquire the specific proficiency in the second official language within a period of 05 years from the date of their appointments will be deferred until they obtain qualifications.

09. Terms of Engagement.– This post is permanent and pensionable. You are liable to contribute to the Widows'/Widowers' and Orphans' Pension Scheme.

10. Conditions of Service :

- (a) This appointment is subject to a three years probation period ;
- (b) The selected applicants will be required to comply with any rules already made or may hereinafter be made to give effect to the official language policy of the Government ;
- (c) They will be subjected to the relevant provisions of the Establishment Code Volume I and II, Financial Regulations, Departmental Orders and any other orders that may be issued by the Inspector General of Police or by the Government from time to time ;

(d) Prior to their confirmation of post, every officer will be required to pass the prescribed Departmental Examinations. Those who fail to pass the prescribed examinations or found to be unfit for Police duties are liable to dismiss from the Police Service ;

(e) Permission will not be granted to marry prior to being confirmed in the said rank without the permission of the Inspector General of Police. However in terms of P. G. II No. 41 dated 28.02.1973 and I. G. P's Circular No. 1952/2006 of 19.10.2006 and circular (amended) dated 09.08.2007, it is possible to marry showing special reasons and with permission of Inspector General of Police ;

(f) Applicants on being appointed and after the training should serve a probationary period of three years in the Police Department and if they wish to resign from service before their probation is over, they should sign an agreement of consent to the effect that they are willing to pay at the time of tendering their resignation, any amount which was incurred on the training and uniforms etc., together with any other prescribed payments. Director of Police Training College will decide it having calculated dues from the applicants. The acceptance of resignation should conform to the Section 4, Chapter V of Volume I of the Establishments Code, 1985 ;

(g) Immediately after probationary Sub Inspectors have commenced their training at the Police Training College, they should take affirmation/oath to the effect that they comply with the Police Code of conduct in terms of the I. G. P's Circular, No. 1693/2003 ;

(h) Immediately after probationary Sub Inspectors have commenced their training at the Police Training College, subscribe the Oath of allegiance to a prestigious Public Service, in terms of the IGP's Circular, No. 1804/2004 ;

(i) Probationary Sub Inspectors who have been confirmed in the post will have opportunities for promotions in terms of the approved schemes of promotions of the Police Department.

11.(a) Attention is invited to the general conditions applicable to appointment to the posts in the Public Service published of the beginning of in the Section (IIA) of the Part I of this *Gazette* ;

(b) Enlistment will be made in terms of Public Administration Circular, No. 15/90 dated 10.03.1990.

12. Applicants should annex copies of following documents to their applications (Originals must not be forwarded) :

- (i) Birth Certificate ;
- (ii) Two recent testimonials of character (obtained from persons who are not related) ;

- (iii) Certificates in support of educational qualifications ;
- (iv) Certificates in support of sports with outstanding records or other extra curricular activities ;
- (v) A photostat of the service experience (if available) ;
- (vi) A photostat of the Identity Card.

13. (a) Applicants who are already in the Public Service must forward their applications through the Heads of their respective Departments and they must be accompanied with a certificate stating that the officer can be released, if selected.

(b) Applicants must fill the required particulars in their own hand writing on paper 11" x 8" in size and post them together with the copies of certificates called for, to the address given in paragraph two and under no circumstances should applications be handed over personally to any officer in the Department.

14. Applications which do not conform to the requirements stipulated in this notification will be rejected and such applicants will not be notified.

Note.- No travelling or other expenses will be paid to applicants who are summoned for the test and interview.

N. K. ILLANGAKOON,
Inspector General of Police.

Police Headquarter's,
Colombo 01.

SRI LANKA POLICE DEPARTMENT

POST OF SUB INSPECTOR

SPECIMEN APPLICATION FORM

01. (a) Name in full (in block letters) : _____.
(As stated in the applicant's birth Certificate)
(b) Name with initials : _____.
(c) Post applied for : _____.
02. National Identity Card No. : _____.
(Copy of the NIC should be attached)
03. Father's Name in full : _____.
04. Place of birth of the applicant : _____.
Divisional Secretariat to which the place of birth belongs : _____.
Province : _____.
05. (a) Present address : _____.
(b) Police Station to which the present address belongs : _____.

- (c) Permanent Address : _____.
- (d) Police Station to which the permanent address belongs : _____.
- (e) Grama Niladari's Division to which permanent address belongs : _____.
Divisional Secretariat : _____.
- (f) Telephone No. (Residence) : _____.
Mobile No. : _____.

06. (a) Nationality : _____.
- (b) Whether you are a citizen by birth or registration : _____.
(If by registration attach copies of certificate)
- (c) If you are citizen by birth state the place of birth :—
(i) Applicant : _____.
(ii) Applicant's father : _____.
(iii) Applicant's paternal grandfather : _____.
(iv) Applicant's paternal great grandfather : _____.

07. Date of Birth : _____. (Copy of the birth certificate should be attached)

Age : (as at the closing date of application as stated in the Gazette) :

Years : _____, Months : _____, Days : _____.

08. Height : Feet : _____, Inches : _____.
Chest (Inches) : _____.

09. Educational qualifications (Copies of the certificates should be attached) : _____.

10. Additional qualifications (Copies of the certificates should be attached) : _____.

11. Whether married or unmarried : _____.

12. (i) Present employment : _____.
(ii) Are you a member of any armed forces ? : _____.

13. Do you have any special skills and/or qualifications ? : _____.

14. Give names and addresses of two referees to inquire the applicant :
(i) _____.
(ii) _____.

15. Have you served in the Police Service before ? (If so, under what circumstances did you leave the service ? give details) : _____.

16. (a) Are you serving in any armed service ? (If so, your application must be submitted through the respective Service Commander) : _____.

- (b) Have you served in any of the Armed Service ? (If so attach copy of your discharge certificate) :———.
17. (a) Are you serving as a Volunteer in any of the Armed Service ? (If so your application must be submitted through the respective service commander) :———.
- (b) Have you served in any of the Volunteer Armed Service ? (If so attach copy of your discharge certificate) :———.
18. Have you been involved in or concerned in or charged or arrested even on suspicion and or convicted of any offence ? (If so give details) :———.
19. Have any of your relatives been involved or concerned in or charged or arrested even on suspicion and or convicted of any offence ? (If so give details) :———.
- I hereby declare that the above particulars are true and correct to the best of my knowledge and belief. If the particulars furnished are
- found to be incorrect or fake, I am aware that I am liable for immediate termination of my service in the Police Department at any time even though I have been appointed to the post.
- _____,
Signature of the Applicant.
- Date :———.
- Certification of the Head of Department (If applicable) :
- This is to certify that the applicant Mr./Miss is serving in the Department/Corporation/Board and if he is selected for the above post, he could be released from service.
- _____,
Signature of the Head of the Department.
- Designation :———.
- Date :———.
- 05–330

DEPARTMENT OF GOVERNMENT INFORMATION

Recruitment to the Post of Director (Special Media Unit) in the Department of Government Information on Contractual Basis

APPLICATIONS are called from qualified candidates for recruitment to the Post of Director (Special Media Unit) in the Department of Government Information on contractual basis.

01. 'Secretary' in this notice refers to the Secretary to the Public Service Commission.

02. *Structured Examination.*— The date of the examination will be decided by the Ministry of Mass Media and Parliamentary Affairs.

<i>Fields considered in granting Marks</i>	<i>Maximum Marks</i>	<i>Pass Marks</i>
1. Additional Educational Qualifications - (In addition to basic qualifications for recruitment) Postgraduate 15 marks Postgraduate Diploma 10 marks <i>N. B.</i> — These educational qualifications should have been obtained in Mass Communication/Sociology/Political Science or a related field	40	Not Applicable
2. Additional professional Qualifications : For Diplomas in News and Journalism or a related field for a Diploma Course of a minimum 09 months course duration - 10 marks For a Diploma Course of a minimum 06 months course duration - 05 marks	25	
3. Additional Experience (Should be proved by certificates or documents) 03 marks for each year of experience in the field	30	
4. Personality and skill demonstrated in the interview	05	
Total	100	

03. *Number of Appointments.*— Steps will be taken to fill 01 vacancy of the post of Director (Special Media Unit) in the Department of Government Information on contractual basis.

04. *Effective date of appointments.*— Will be decided according to the directions made by the Public Service Commission.

05. *Service Conditions.*— Selected candidates will be appointed to the post of Director (Special Media Unit) in the Department of Government Information on contractual basis subject to general conditions governing public service appointments, conditions and regulations stipulated in the Recruitment Procedure of the Post of Director (Special Media Unit) in the Department of Government Information on contractual basis, approved by the Public Service Commission on 14.08.2014 and amendments already done and would be done in the future to the said Recruitment Procedure.

06. The Public Service Commission has the authority to cancel the appointments of candidates who fail to assume duties on the due date and/or who reject or avoid to assume duties.

07. *Monthly Allowance.*— Rs. 30,000 reinstatement of a retired Government Officer is subject to the provisions in Public Administration Circular 09/2007 and other consequent circulars.

08. *Qualifications.*— At the closing date of applications :

(i) *Educational Qualifications.*— obtaining a degree from a University, recognized by the University Grant Commission or an institution recognized by the University Grant Commission as a degree offering institution.

Note.— Obtaining a degree in the field of Mass Communication/Sociology/Political Science will be considered as a special qualification ;

or

Engaged in 10 years of active service in an executive post at a media related institution.

(ii) *Professional Qualifications.*— Should have followed a Diploma Course in News and Journalism at an institute registered in the government.

(iii) *Experience.*— A minimum 06 years of experience in an executive post related to news reporting at an institution registered under the government (Only for candidates who fulfil the qualifications in 8, 1 above).

(iv) *Physical Qualifications.*— Each candidate should be physically and Psychologically fit to serve in any part of Sri Lanka and to discharge duties of the post.

(v) *Other :*

(i) Should be a Citizen of Sri Lanka,

(ii) Should possess an excellent character,

(iii) Qualification in 08 and 09 regarding the appointment to the post should be duly completed at the date stipulated in the notice for calling of applications.

9. *Age.*— At the closing date of applications :

Minimum age : 18 years

Maximum age : 50 years

Maximum age for retired Government Officers is 67 years.

10. *Method of submitting Application :*

(a) Applications should be prepared according to the specimen form of application attached to this notice using an A4 sheet. Application should be filled in with candidates own handwriting. Applications that do not comply with the specimen form of application and incomplete applications will be rejected without notification. It will be useful to keep a photocopy of the application. Candidate must check whether the duly filled in application complies with the specimen form of application. Otherwise, it may be rejected.

(b) Completed applications should be sent by registered post to reach the Ministry of Mass Media and Parliamentary Affairs, 'Asidisi Medura', No. 163, Kirulapona Avenue, Polhengoda, Colombo 05 before 08.06.2015. "Recruitment to the Post of Director (Special Media Unit) in the Department of Government Information on Contractual Basis" should be clearly cited on the top left hand corner of the envelope, in which the application form is enclosed. Applications received after the closing date will not be accepted.

(c) Incomplete applications in any manner will be rejected. Complaints on misplacements or delays will not be entertained.

11. If any candidate was found guilty of providing any false information or suppressing any important information purposely, he/she is liable to be dismissed.

12. In case of any inconsistency or contradiction among the Sinhala, Tamil and English versions of the *Gazette* notification, the Sinhala text shall prevail.

13. Matters not covered by these regulations will be determined by the Public Service Commission.

As per directions of the Public Service Commission,

Secretary,
Ministry of Mass Media and
Parliamentary Affairs.

Ministry of Mass Media and Parliamentary Affairs,
No. 163, Kirulapona Avenue,
Polhengoda, Colombo 05,
23rd April, 2015.

SPECIMEN FORM OF APPLICATION

3.0. Educational Qualifications :

(For official use)

RECRUITMENT TO THE POST OF DIRECTOR (SPECIAL MEDIA UNIT) OF THE
DEPARTMENT OF GOVERNMENT INFORMATION ON CONTRACTUAL BASIS

University	Degree	Date of validation of the degree	Subjects

01. Medium :

Sinhala - 1

Tamil - 2

English - 3

(Write the relevant number in the cage)

02. Personal Information :

2.1 Name with initials stating initials at the end in English
block letters :

Mr./Mrs./Miss :_____.

(E.g.- SILVA A. B.)

2.2 Name in full in English block letters :_____.

2.3 Name in full (In Sinhala/Tamil) :_____.

2.4 Personal Address (In Sinhala/Tamil) :_____.

2.5 Gender :

Male - 0

Female - 1

(Write the relevant number in the cage)

2.6 Civil status :

Unmarried - 1

Married - 2

(Write the relevant number in the cage)

2.7 Ethnicity :

(Sinhala - 1, Tamil - 2, Ind. Tamil - 3,
Muslim - 4, Other - 5)

(Write the relevant number in the cage)

2.8 National Identity Card No. :

2.9 Date of birth :

Year : Month : Date :

2.10 Age as at the closing date of applications :

Years : Months : Days :

2.11 Telephone Number (if available) :

4.0. Professional Qualifications :_____.

5.0. Experience :_____.

6.0. Certification of the applicant :

I certify that the above information is true and correct.

_____,
Signature of the Applicant.

Date :_____.

7.0 Attestation of the signature :

I certify that Mr./Mrs./Miss who is
submitting this application is known to me personally and he/she
placed his/her signature in my presence on

_____,
Signature of the attesting officer.

Name :_____.

Designation :_____.

Address :_____.

Date :_____.

(The signature of the applicant should be attested by a Principal
of a government school/Justice of the Peace/Commissioner for Oaths/
Attorney-at-Law/Notary Public/a Commissioned Officer of the
Army, Navy or Air Force or a permanent Government Officer
receiving a monthly consolidated salary greater than Rs. 22,935).

05-272

DEPARTMENT OF GOVERNMENT INFORMATION

**Recruitment to the Posts of Web Editor (Sinhala/Tamil/
English) in the www.news.lk website of the Special Media
Unit of the Department of Government Information on
Contractual Basis**

APPLICATIONS are called from qualified candidates for
recruitment to the Posts of Web Editor (Sinhala/Tamil/English) in
the www.news.lk webside at the Special Media Unit of the
Department of Government Information.

01. 'Director General' in this notice refers to the Director General of Government Information.

02. *Structured Examination.*— The date of the examination will be decided by the Director General of Government Information.

<i>Fields considered in granting marks</i>	<i>Maximum Marks 100%</i>	<i>Minimum marks considered for selection</i>
i. Additional Educational Qualifications - (In addition to basic qualifications for recruitment) <i>N. B.</i> — These educational qualifications should have been obtained in Computer Science/ Information Technology/Mass Media/News Reporting/Mass Communication or a related field	40	Not Applicable
Professional Qualifications : 1. Regarding Computer Science/Information Technology Mass Media/News Reporting/ Mass Communication For a Diploma Course of a minimum 09 months course duration - 15 marks For a Certificate Course of a minimum 06 months course duration - 10 marks	25	
Language Proficiency (should be confirmed by certificates) For Sinhala Language proficiency - 05 marks For Tamil Language proficiency - 05 marks For English Language proficiency - 05 marks	15	
Experience (should be proved by certificates or documents) 03 marks for each year of experience in the field	15	
Skill demonstrated in the interview	05	
Total	100	

(i) The Appointing Authority will approve a comprehensive marking procedure for each structured interview within the maximum mark allocated for each field in the above table.

(ii) Appointments will be made according to the rank which is calculated based on total marks obtained in the structured interview and subject to the number of vacancies.

03. *Number of Appointments.*— Steps will be taken to fill 03 vacancies of the posts of Web Editor (Sinhala/Tamil/English) in www.news.lk of the Special Media of the Department of Government Information (on contractual basis).

04. *Effective date of appointments.*— Will be decided by the Director General of Government Information.

05. *Service Conditions.*— Selected candidates will be appointed to the post of Web Editor subject to general conditions governing public service appointments, conditions and regulations in the Recruitment Procedure of Web Editor (Sinhala/Tamil/English) in the www.news.lk at the Special Media Unit of the Department of Government Information on contractual basis, approved by the

Public Service Commission on 23.10.2014 and amendments already done and would be done in the future to the said Recruitment Procedure.

06. The Public Service Commission has the authority to cancel the appointments of candidates who fail to assume duties on the due date and/or who reject or avoid to assume duties.

07. *Monthly Allowance.*— Rs. 25,000.

08. *Qualifications.*— At the closing date of applications :

(i) *Educational Qualifications.*— Obtaining a degree with any subject related to Computer Science/Information Technology/*Mass Media/News Reporting/Mass Communication* from a University, recognized by the University Grant Commission or an institution recognized by the University Grant Commission as a degree offering institution ;

or

Engaged in 10 years of active service in an executive post at a media related institution.

(ii) *Professional Qualifications :*

1. Candidates who have read for a degree in Computer Science/Information Technology should have successfully completed a certificate course in journalism.
2. Candidates who have read for a degree in journalism/news reporting/mass communication should have successfully completed a certificate course in Computer Science or Information Technology.

(iii) *Experience.*— For graduates a minimum 03 years of experience in the Information Technology or media field at an acknowledged institution. For candidates who do not possess a degree, a minimum of 10 years experience in an executive post in the media field.

(iv) *Physical Qualifications.*— Each candidate should be physically and Psychologically fit to serve in any part of Sri Lanka and to discharge duties of the post.

(v) *Other :*

- (i) Should be a Citizen of Sri Lanka,
- (ii) Should possess an excellent character,
- (iii) All qualifications in regard to the appointment to the post should be duly completed.

9. *Age :*

Minimum age : 18 years
Maximum age : 50 years

10. *Method of submitting Application :*

(a) Applications should be prepared according to the specimen form of Application attached to this notice using an A4 sheet. Application should be filled in with candidates own handwriting. Applications that do not comply with the specimen form of application and incomplete applications will be rejected without notification. It will be useful to keep a photocopy of the application. Candidate must check whether the duly filled in application complies with the specimen form of application. Otherwise, it may be rejected.

(b) Completed applications should be sent by registered post to reach the Department of Government information, No. 163, Kirulapona Avenue, Colombo 05 before 08.06.2015. "Recruitment to the Post of Web Editor in the Department of Government Information on Contractual Basis" should be clearly cited on the top left hand corner of the envelope, in which the application form is enclosed. Applications received after the closing date will not be accepted.

(c) Incomplete applications in any manner will be rejected. Complaints on misplacements or delays will not be entertained.

11. If any candidate was found guilty of providing any false information or suppressing any important information purposely, he/she is liable to be dismissed.

12. Matters not covered by these regulations will be determined by the Public Service Commission.

Director General of Government Information,
Powers Delegated by the Public Service Commission,
Department of Government Information.

Department of Government Information,
No. 163, Kirulapona Avenue,
Colombo 05,
23rd April, 2015.

SPECIMEN FORM OF APPLICATION

(For official use only)

RECRUITMENT TO POST OF WEB EDITOR (SINHALA/TAMIL/ENGLISH) IN
WWW.NEWS.LK AT THE SPECIAL MEDIA UNIT OF THE DEPARTMENT OF
GOVERNMENT INFORMATION ON CONTRACTUAL BASIS

01. Medium :

Sinhala - 1
Tamil - 2
English - 3

(Write the relevant number in the cage)

02. Personal Information :

2.1 Name with initials stating initials at the end in English Block Letters :

Mr./Mrs./Miss : _____.

(E.g.— SILVA, A. B.)

2.2 Name in full in English Block Letters : _____.

2.3 Name in full (In Sinhala/Tamil) : _____.

2.4 Personal Address (In Sinhala/Tamil) : _____.

2.5 Gender :

Male - 0
Female - 1

(Write the relevant number in the cage)

2.6 Civil status :

Unmarried - 1
Married - 2

(Write the relevant number in the cage)

2.7 Ethnicity :

(Sinhala - 1, Tamil - 2, Ind. Tamil - 3,
Muslim - 4, Other - 5)

(Write the relevant number in the cage)

2.8 National Identity Card No. :

2.9 Date of Birth :

Year : Month : Date :

2.10 Age as at the closing date of applications :

Years : Months : Days :

2.11 Telephone Number (if available) :

3.0. Educational Qualifications :

University	Degree	Date of validation of the degree	Subjects

4.0. Professional Qualifications :

Institution	Certificate Course	Date of validation	Duration

5.0. Experience :_____.

6.0. Certification of the applicant :

I certify that the above information is true and correct.

_____,
Signature of the Applicant.

7.0 Attestation of the signature :

I certify that Mr./Mrs./Miss who is submitting this application is known to me personally and he/she placed his/her signature in my presence on

_____,
Signature of the attesting officer.

Name :_____.

Designation :_____.

Address :_____.

Date :_____.

(The signature of the applicant should be attested by a Principal of a Government School/Justice of the Peace/Commissioner for Oaths/ Attorney-at-Law/Notary Public/a Commissioned Officer of the Army, Navy or Air Force or a permanent Government Officer receiving a monthly consolidated salary greater than Rs. 22,935).

05-273

BHIKSU UNIVERSITY OF SRI LANKA, ANURADHAPURA

Invitation for Applications/Nominations Post of Mahopadyaya

IN pursuance of the Buddhasravaka Bhiksu University Act, No. 26 of 1996 and the amendment of Act, No. 15 of 2012, applications or nominations for the post of the Mahopadyaya are invited from the qualified Bhikkus who possess the following qualifications.

02. (1) Post graduate degree in Buddhist studies or in any other subject connected thereto from a recognized university on a research done within a period of not less than two years.
(2) Ten years of experience in the field of teaching.
(3) Possess a good knowledge of oriental languages.
(4) Shall be a disciplined Upasampada Bhikku who has completed twenty years after Upasampada.

03. The Mahopadyaya shall be appointed for a period of three (03) years. He shall be a full time officer of the university and the chief executive officer and the chief academic officer thereof. The Mahopadyaya shall be ex-officio member of the Uththarithara Sabhawa and ex-officio member and chairman of both the Council and the Senate. He shall be responsible for the maintenance of discipline within the University. the Mahopadyaya shall be the accounting officer of the University, who shall comply with any determination or directive of the Council. It shall be the duty of the Mahopadyaya to give effect or to ensure that effect is given to the decisions of the

Council and of the Senate. The Mahopadyaya shall hold office for a term of three years or until he has completed his sixty fifth year whichever event occurs earlier.

04. The Mahopadyaya is eligible to be placed on the highest academic salary scale of the University and be paid other allowances approved by the government and the University Grants Commission. He will also be provided an official vehicle with fuel allowance and residential facilities in the University premises.

05. The applicant should forward his application through the Head of the respective Institution along with a letter stating that he could be released from his present post if the applicant is selected. This clause does not apply to the Bhikhus of the Bhiksu University of Sri Lanka.

06. Self prepared application/nomination should be forwarded with the following documents and the copies of the documents which are mentioned in the 1, 2, 3, 4 of the above para No. 02. (Original of the said documents should be submitted when required).

- (1) A complete curriculum Vitae of applicant/nominee including date of birth.
- (2) A personal statement of vision of the development of the University and a brief account of what the applicant/nominee expects to achieve if appointed to the post of Mahopadyaya.
- (3) A letter of consent from the nominee in case of a nomination.
- (4) A letter from the employer indicating whether the applicant/nominee could be released in the event of his appointment to the post in case of the applicant/nominee serving in Public Service, Corporations, Statutory bodies and Higher Educational Institutions other than the Bhiksu University of Sri Lanka.

07. The Council shall select three names from among Bhikku applicants/nominees who possess the qualifications specified above and submit those names to the Uththarithara Sabhawa and the Uththarithara Sabhawa then shall select and recommend the name of one Bhikku applicant to the H. E. President through the Hon. Minister.

08. Applications/Nominations should be addressed to the "Registrar, Bhiksu University of Sri Lanka, Puttalam Road, Anuradhapura" and sent under registered cover or hand delivered to reach the same on or before 29th May, 2015.

09. The envelope containing the application/nomination with relevant material must be marked "Post of the Mahopadyaya" on its top left hand corner.

U. D. DODANWALA,
Registrar and Secretary to the Council,
Bhiksu University of Sri Lanka.

05th May, 2015.

05-493

DIRECT RECRUITMENT TO THE GRADE III OF SRI LANKA ACCOUNTANTS' SERVICE ON MERIT AS PER PROFESSIONAL QUALIFICATION - 2014

APPLICATIONS are called for recruitment to the post of Accountants Grade III of Sri Lanka Accountants Service as per Para 7.4 of the Service Minute of Sri Lanka Accountants' Service published in the *Extraordinary Gazette* of the Democratic Socialist Republic of Sri Lanka No. 1670/33 dated 10.09.2010. The application prepared in accordance with the specimen form annexed to this notification should be sent by registered post to the Secretary to the Ministry of Public Administration, Local Government and Democratic Governance on or before 15.06.2015. The words "Application for the Post of Accountant Grade III of the Sri Lanka Accountants' Service" should be written on the top left hand corner of the envelope enclosing applications.

02. *Method of Recruitment.*— Calling for applications from the person who possess following qualifications and by holding and interview, appointments will be made by the Public Service Commission in order to fill not more than 30 of the vacancies in Grade III of Sri Lanka Accountants' Service.

03. *Conditions of Service.*— Selected candidates will be appointed to the Grade III of Sri Lanka Accountants Service subject to general conditions of governing appointment of the Public Service, conditions prescribed in the minute of the Sri Lanka Accountants Service published in the *Extraordinary Gazette* of the Democratic Socialist Republic of Sri Lanka No. 1670/33 dated 10.09.2010 and the amendments made thereto or to be made hereafter. Further, selected officers should gain language proficiency as per PA Circular No. 01/2014.

04. *Structure and monthly salary scale.*— Monthly salary scale as per salary code SL 1-2006 of the Public Administration Circular No. 6/2006 dated 25.04.2006.

Monthly Salary Scale - SL 1-2006 - Rs. 22,935 - 10x790 - 17x1,050 - Rs. 53,555.

05. Professional Qualifications :

- (i) Should have passed the final examination of the Institute of Chartered Accountants of Sri Lanka ;

or

- (ii) Should have passed the Final Examination of an Institute of Chartered Accountants in a Commonwealth Country ;

or

- (iii) Should have passed the final examination of an Institute of Chartered Management Accountants in a Commonwealth Country ;

or

- (iv) Should have passed final examination of the institute of Chartered Certified Accountants ;

or

- (v) Should have passed the final examination of Association of Chartered Certified Accountants of United Kingdom.

06. *Physical Fitness.*— All candidates should be physically fit in all aspects to serve in any parts of Sri Lanka.

07. Other Qualification :

- (i) Should be a citizen of Sri Lanka,
(ii) Should be of excellent moral character,
(iii) A person holding priesthood in any of the religious sect will be ineligible to face the structured interview as per 7.4.3.3 of the service minute,
(iv) Date of Eligibility.

A candidate will be deemed to have fulfilled necessary qualification for appointment to the service if he has completed the above necessary qualifications in all aspects on the date of publication of the *Gazette* notification calling for application. Copies of certificates should be attached to the application in supports of qualifications.

08. *Age Limit.*— Candidates should be not less than 22 years and not more than 35 years on the date of publication of the *Gazette* notification.

09. Candidates should forward following documents along with the application :

- (a) A copy of Birth Certificates,

- (b) Copies of the highest educational and professional certificates,

- (c) Two testimonials (one of them should be from the Principal/Lecturer or Professor of the University),

10. Structured marking scheme for direct appointment on merit basis :

<i>Heads for allotting marks</i>	<i>Maximum Marks</i>	<i>Pass Marks</i>
Professional Qualifications	50	}
Educational Qualifications	20	
Experience	15	}
Computer Literacy	10	
Board	05	}
	100	
		40

11. An officer who is already in the Public Service/The Provincial Public Service should forward his/her original application through Head of the Department to reach the Secretary to the Ministry of Public Administration, Provincial Councils, Local Government and Democratic Governance. Another copy of the application may be directly forwarded to the same address before the closing date of application.

12. Method of Application :

- (a) The application should be prepared by the candidates himself strictly in accordance with the specimen form annexed to this notification on sheet of paper A4 size.
(b) Item No. 01 to 05 of the application should be on the first page. The application should be in the language in which the candidates eligible to face the interview. However, the Heading should be written in English (Block capitals) when preparing the application.
(c) Incomplete applications are liable to be rejected. No allegation will be considered in respect of loss of applications in the post and applications received after the closing date.
(d) If any particulars furnished by candidates are found incorrect and has been done so within his her knowledge or that he/she has willfully suppressed a material fact he/she will be liable to disqualification to received an appointment and dismissal from the Public Service.

13. The final decision of filling all the existing vacancies or part of them will be taken by the Public Service Commission.

14. Selected candidates should passed First Efficiency Bar Examination in the following subject prior to the confirmation in his/her post at the end of the probation period on successful completion of the First Efficiency Bar Examination and prescribed Sinhala/Tamil proficiency test :

- (i) Government Financial Procedures,
- (ii) Law and Management,
- (iii) Administration,
- (iv) Report writing and presenting information to the management.

15. Appointment to the Sri Lanka Accountants' Service will be made by the Public Service Commission. An offer will be on probation for a period of three years and will be confirmed in his/her post and the end of the probation period on successful completion of the First Efficiency Bar Examination and prescribe Sinhala/Tamil proficiency test.

16. In the event of any inconsistency between the notice published in Sinhala, Tamil and English languages, the notice published in Sinhala medium shall prevail.

By the order of the Public Service Commission,

Secretary,
Ministry of Public Administration, Local Government and
Democratic Governance.

Ministry of Public Administration, Local Government and
Democratic Governance,
On this 15th day of May, 2015.

**Direct Recruitment to the Grade III of Sri Lanka Accountant's Service on Merit as per
Professional Qualification - 2014**

No.

Medium of interview :
Sinhala - 1, Tamil - 2, English - 3

(Please write relevant number in the cage) changing of given medium is not permitted)

01. 1.1 Name with initials (Mr./Mrs./Miss) :_____.
(In capital letters) Ex. : Mr. SILVA, A. B.
1.2 Full name :_____.
(In capital letters)
1.3 Full name :_____.
(In Sinhala/Tamil)
1.4 National Identity Card No. :
02. 2.1 Permanent address :_____.
2.2 Official address :_____.
(The officer in the public or Provincial Public Service should give his official address. Any change of address should be communicated at ones)
03. 3.1 Date of Birth :_____.
3.2 Age as at 27.03.2015 : Year :_____, Months :_____, Days :_____.
04. Sex :_____.
05. Whether married or single :_____.
06. Highest examination passed in Language Proficiency :

(i) Sinhala	(ii) Tamil	(iii) English
(1)		
(2)		
(3)		

07. Academic professional and technical qualification :———. (Please give details of all degree, distinction, professional and or technical qualification etc. obtained with date and class secure if any, subjects offered and names of institution)

08. Present occupation and previous appointments, please indicate the date of appointments, date of leaving, the last annual salary received and the cause of termination of employment :

Post	From	To	Annual Salary Rs.	Causes of termination of employment
(1)				
(2)				
(3)				
(4)				
(5)				

09. Have you been charged in a Court of Law for any criminal offence ? If so, state full particulars with dates, quoting number of case :———.

10. Any further particulars :———.

11. Give the names and addresses of two persons, other than whose certificates of character are being furnished known to you from whom particulars about you could be obtained :

(1)

(2)

I hereby certify that the particulars furnished by me in this application are true and accurate. I am also aware that if any particulars contained herein are found false or incorrect, I am liable to disqualification/dismissal without any compensation.

_____,
Signature of Candidate.

Date :———.

CERTIFICATE OF THE HEAD OF DEPARTMENT

Recommendation of the Head of the Department if the candidate is in the Public Service or the Provincial Public Service :

I hereby certify that the candidate named Mr./Mrs./Miss has been serving at the as a Public Servant/Provincial Public Servant, since and his work and conduct has been satisfactory.

_____,
Signature and the Official seal of the Head of the Department.

Date :———.

05-560

Examinations, Results of Examinations &c.

SRI LANKA GERMAN RAILWAY TECHNICAL TRAINING CENTRE - RATHMALANA

Admission of Apprentices - 2015

APPLICATIONS are invited from Sri Lankan Citizens (Male/Female) possessing minimum qualifications stipulated in paragraph 02 herein for admission of apprentices to the Sri Lanka - German Railway Technical Training Centre for 2015.

02. Minimum qualifications :

- (a) Should be between 16 - 25 as at 31.05.2015.
(b) *Educational Qualifications.*— Passing 06 subjects including Sinhala/Tamil language, Mathematics Science

with credit passes for any two subjects at the G. C. E. Ordinary Level in not more than two sittings.

03. *Training Courses.*— The apprentices selected for training will be given the opportunity to follow the professional course subject to the period relevant to the profession. Medium of examination will be only in Sinhala. 25 persons for each of the following course will be selected :

- | | |
|--------------------------------|-----------------------------|
| (i) Diesel Engine Mechanic | 2 1/2 years |
| (ii) Welder | 03 years (NVQ level 04) |
| (iii) Electrician (power) | 03 1/2 years (NVQ level 04) |
| (iv) Mechanic setter (General) | 03 1/2 years (NVQ level 04) |

04. *Applications.*— Applicants should indicate their particulars correctly in the application forms prepared in a typing sheet (A4 size). Incomplete applications will be rejected.

05. *Selection for the courses :*

- (1) Only the applicants with the required minimum qualifications and who have paid examination fees mentioned in Para 07 will be called for the written test. There will be a practical test as well.
- (2) The written test will be based on Mathematics, Basic Technical knowledge and General knowledge. The candidates who have scored the highest marks at the written test will be summoned for the practical/interview test under each course.
- (3) Selection for each course will be made on the results of the highest aggregate marks obtained both at the written and practical test.

06. *Medium of examination.*— Medium of examination will be Sinhala/Tamil and English.

07. *Examination fees.*— Non refundable Rs. 500 will be charged for the examination. This amount can be paid by money order written in favour of the General Manager of Railways indicating the paying office as Maradana post office and the receipt of the money order should be attached to the application. The applications without money order will be rejected. Please note that inability to appear for the examination or under any circumstances the examination fees will not be refunded.

08. *Examination Centers.*— In respect of applicants who have satisfied all the requirements, a written test will be held in Colombo centre only.

09. *Signing of Agreement.*— All applicants selected for training in the institution should enter into an agreement with the national apprentices and Technical Training Institute and the Department of Railways that follow the training course successfully during the period relevant to the course.

10. The department is not bound to give employment to the apprentices after training.

11. The application forms prepared according to the specimen form given below should be sent to the Director Sri Lanka - German Railway Technical Training Centre, Kaldemulla Road, Rathmalana by registered post, 'SLGRTT/2014' should be indicated on the top left hand corner of the envelope.

12. *Closing date of applications.*— Applicants will be entertained up to 10.07.2015. The applications received late will be rejected.

VIJAYA AMARATHUNGA,
General Manager of Railways.

Office of the General Manager of Railways,
Sri Lanka Railways,
Colombo 10,
30th April, 2015.

SPECIMEN APPLICATION FORM

RECRUITMENT OF APPRENTICES TO SRI LANKA - GERMAN RAILWAY
TECHNICAL TRAINING CENTRE - 2015

For office use only

01. Full name (with surname) (In Sinhala and English) : _____.
02. Address (Sinhala) : _____.
(English) : _____.
03. District : _____.
04. Date of Birth : _____.
05. Sex : Male/Female : _____.
06. Telephone Number : _____.
07. Educational Qualifications : G. C. E. (O/L) :
First sitting :
Index No. : _____.

Subjects	Grade
1.
2.
3.
4.
5.
6.
7.
8.
9.
10.

Second sitting :
Index No. : _____.

Subjects	Grade
1.
2.
3.
4.
5.
6.
7.
8.
9.
10.

08. Medium preferred by the candidate to appear for the exam : _____.

09. Indicate in order two courses you wish to follow in terms of the notification :

1.
2.

10. Money Order No. obtained after making a payment of Rs. 500 to the post office is attached.

11. I certify that fore giving particulars contained in this application are true and accurate. Further, the I am aware that if any particulars contained herein are found to be false or incorrect. I am liable to disqualification if any discrepancy is discovered before the selection and to dismissal if defected after the appointment.

Signature of Applicant.

Date :_____.

05-409

**MINISTRY OF LANDS
SRI LANKA SURVEY DEPARTMENT**

**Examination for the issue of Surveyor General's
Certificate as Authorized Draughtsman - 2015**

THE examination for the issue of Surveyor General's Certificate to practice as an Authorized Draughtsman will be held in Colombo. The examination will be in two parts:

- Part I - Preparation of Co-ordinate Sheets
Part II - Plan Work

2. Part I of the examination will be held on 25th July 2015 and Part II on 17th and 18th October 2014. Candidates who fail Part I will not be allowed to sit for Part II. Candidates should pass both Part I and Part II at the same examination to qualify for the award of the Surveyor General's Certificate as Authorized Draughtsman.

3. Candidates are required to satisfy me that:-

- (a) They can prepare a co-ordinate sheet from field notes and co-ordinate a survey traverse;
- (b) They can plot a plan accurately from field notes, both by protractor and from Co-ordinates and compute extents correctly.

4. *Qualifications to appear for the examination :*

- (a) Have passed National Certificate of Education (N.C.E.) or G.C.E.(O/L) examination in six (06) subjects with two (02) credit passes ;

and

- (b) Have successfully completed a course related to draughtsmanship; having duration of not less than one year, at a Government Technical College or other Semi Government Institution.

5. *Examination Fees.*— The examination fee is Rs. 400. The receipt which is obtained by paying the examination fee to the cashier of the Surveyor General's office, any of the District Survey Offices or to the Institute of Surveying and Mapping, Diyatalawa should be pasted firmly at the place which has been reserved on the application for it (a photocopy of the receipt should be kept for future use). And money orders or cheques will not be accepted. Applications forwarded without the receipt will be rejected. Remittance by stamps and cheques will not be accepted.

6. *Preparation and Submission of applications.*— An application prepared using both sides of a paper size 21cm x 29cm (A4) as per the specimen application appearing at the end of this notice should be sent through registered post to the following address. The envelope should be labeled as "Examination for the issue of Surveyor General's Certificate as Authorized Draughtsman - 2015" on the upper left corner of the envelope.

Senior Superintendent of Surveys (Examinations),
Examination Branch,
Surveyor General's Office,
P. O. Box 506,
Colombo 05.

Applications which have not been prepared according to the given specimen application, applications not properly filled and applications received after the closing date will be rejected.

7. Examination fee will not be refunded under any circumstances.

8. Applications closing on 29th May 2015. Applications will not be accepted after that.

9. Drawing papers and Co-ordinate sheets will be supplied at the examination hall. However, candidates should bring their own drawing instruments, mathematical tables for computation of Co-ordinates and all other material they require. Use of non-programmable scientific calculators will be allowed with the permission of the Supervisor at the examination hall.

10. (i) Every candidate should prove his/her identity to the satisfactions of the Supervisor by the production of any one of the following documents.

- (a) An Identity Card issued by the Commissioner of registration of persons;

(b) A valid Passport;

I do hereby certify that above details are true and correct.

(c) Any certificate, license or other document which embodies a photograph of the holder and issued within three years of the date of examination on the authority of a Government Department.

_____,
Signature of Applicant.

Date :_____.

05-280

(ii) No candidate for the examination shall be entitled to be examined unless he / she furnished proof of his/ her identity required by paragraph 9 (i).

11. This examination will be held under the metric system.

P. M. P. UDAYAKANTHA,
Surveyor General.

Surveyor General's Office,
P.O. Box 506,
Colombo 05,
27th April, 2015.

**MINISTRY OF MAHAWELI DEVELOPMENT AND
ENVIRONMENT**

Forest Department

**OPEN COMPETITIVE EXAMINATION FOR
RECRUITMENT TO THE POST OF FOREST EXTENSION
OFFICER IN THE FOREST DEPARTMENT (2015)**

APPLICATIONS are invited from the citizens of Sri Lanka who possess qualifications for recruitment to the Post of Forest Extension Officer in the Forest Department.

SPECIMEN APPLICATION FORM

SRI LANKA SURVEY DEPARTMENT

EXAMINATION FOR THE ISSUE OF SURVEYOR GENERAL'S CERTIFICATE AS
AUTHORIZED DRAUGHTSMAN - 2015

Index No:

(For office use)

(a) (i) Name with initials (in Capital letters) :

Mr./Mrs./Miss :_____.

(ii) Names denoted by initials (in Capital letters) :_____.

(b) Sex :_____.

(c) Designation :_____.

(d) Official address :_____.

(e) Permanent address (in capital letters) :_____.

(f) Date of birth :_____.

(g) Educational qualifications (Certified true copies of certificates should be attached) :_____.

(h) Medium through which the candidate proposed to sit this examination : Sinhala / Tamil / English :_____.

(i) Office (Payment made) :_____.

(j) Receipt No. :_____.

Date :_____.

(Attach the receipt here)

01. Salary Scale :

(i) According to MN-1-2006A. Public Administration Circular No. 06/2006(IV) - Rs. 13,120 -10x145 - 11x117 - 10x240 - 10x320 - Rs. 22040.

02. General term of Engagements and Service Conditions :

(i) This appointment is permanent and pensionable. The selected candidates should make contributions to the Widow/Widower and Orphans' Pension Scheme ;

(ii) The appointment will be subjected to a probation period of three years ;

(iii) Forest Extension Officers are responsible for the Co-ordination of Development programs implemented by the Department at regional level, confirming the efficient and successful participation community ;

(iv) Places of service of the extension officers are located in arduous and forested areas. The selected candidates should prepared to serve in any part of the Island ;

(v) General conditions of service governing appointments in the public service mentioned at the beginning of the paragraph (11a) of the *Gazette* Notification are applicable ;

(vi) The examination will be held in Sinhala, Tamil and English medium. No candidate will be allowed to change the medium of language indicated in the application.

03. Age limit.— Applicants should not be less than 18 years and not more than 30 years of age on the closing date of applications.

Accordingly, those who possess the date of birth on 30.06.1997 or before and 30.06.1985 or after are eligible to apply.

04. *Educational and other qualifications.*—All applicants should have completed following qualifications satisfactorily :—

- (i) Should pass the General Certificate of Education (Ordinary Level) Examination in Six (06) subjects with Credit passes for four subjects including Sinhala/Tamil/English Language, Mathematics and Science in one sitting ;
- (ii) Should pass at least one subject of the General Certificate of Education (Advanced Level) (Except common test);
- (iii) The applicant should possess a sound character ;
- (iv) Should possess physical and mental fitness to serve in any part of the Island and to perform his/her duties in the post.

05. *Method of Recruitment :*

- (i) Applicants who are qualified under above Sections 04 and passed from all subjects of the written test will be summoned for a structured interview in this case, the number of candidates to be recruited and 25% more number will be called for the interview. Recruitment will be made in the descending order of the total marks obtained from both written test and the interview based on the available/actual number of vacancies ;
- (ii) Marks will be given as follows at the structured interview.
Heading to the tested Maximum Marks :

(1) Additional Educational qualifications	30
(2) Professional Qualifications	30
(3) Computer Knowledge	15
(4) Language Proficiency	20
(5) Skills show at the interview	05
Total Marks	100

- (iii) When there are several applicants who scored equal marks for the actual/available test vacancy as mentioned in above paragraph 5.1, actions will be taken as per the instructions of the Public Service Commission ;
- (iv) The result sheet prepared according to the descending order of the total marks obtained from written test based on the number of available vacancies will be handed over to the Conservator General of Forests. Results will be notified to all the applicants personally by the Commissioner General of Examinations by post or through the web site www.results.exams.gov.lk ;
- (v) The applicants selected based on the qualifications mentioned under above 5.1, should pass from the written

and practical tests that will be conducted after one year in service training course which will be held at the Sri Lanka Forestry Institute in Nuwara Eliya within 05 years from the date of appointment ;

- (vi) The applicants selected based on the qualifications mentioned under above 5.1, will have to sit for the Dendrology Test (Middle Level) with in a period of 03 years and after passing that test and completion of 03 years satisfactory service will be confirmed in the post.

06. *Syllabus :*

The written examination consists of two question papers :

- (i) Intelligence Test :
Duration - 01 hour, Marks - 100

There are 50 questions in the form of multiple - choice and short answers in order to test the candidate's rational and analytical skills and to test the decision making ability. The candidate shall have to answer all the questions ;

- (ii) General Test :
Duration - 02 hours, Marks - 100

This paper will test the knowledge and the understanding of the applicant on forest conservations, communications methods, forest extensions activities, management of plant nurseries, forest plantations and community participatory development activities. The candidates shall have to answer all the questions. The applicants should sit for both these question papers in one medium of language ;

- (iii) They shall have to score minimum of 40% marks for each paper to pass the written examination.

07. *Applications and other Information :*

- (i) The applications should be in conformity with the specimen appended at the end of this notice. It should be prepared on papers sized 21x29cm (A4 size) using both sides by the applicants and Nos. 1-8 in the specimen applications should be included in page 01 and the rest in page 02. The application should be completed in the medium of language in which the candidate is eligible to sit for the examinations. The applications should be send under the registered cover to the Commissioner General of Examinations, Organizational and Foreign Examinations Branch, Department of Examinations, P. O. Box 1503, Colombo on or before 30.06.2015 "Recruitment to the Post of Forest Extension Officer (open) - 2015 should be clearly indicated on the top left hand corner of the envelope. (Applications should not be sent to any personal name or to any other address) ;

- (ii) Incomplete and delayed applications will be rejected without prior notice ;
- (iii) No complaints regarding lost of applications in the post will be entertained ;
- (iv) The signature of the applicants should be attested by a Principal of a Government School or Justice of Peace or Commissioned Officer in the Army, Navy, Air Force or Police Service holding a *gazetted* post or an Officer holding a staff grade permanent post in Public Service or Provincial Public Service or the Grama Niladhari of the residential area ;
- (v) The applications which are not in conformity with this notice will be rejected ;
- (vi) The officers in the Public Service should send their applications through the respective heads of their Departments. It has to be mentioned that if the officer has been selected, he could be released from his present post immediately ;
- (vii) Receipt of the application will not be acknowledged.

08. *Examination Fees :*

- (i) Examination fee is Rs. 500. The receipt obtained on payment of this fee to any post office or sub post office under the Revenue Head No. 2003-02-13 of the Commissioner General of Examinations should be pasted in the relevant place given in the application (Retaining a photocopy of the receipt with the applicant will be useful) ;
- (ii) The fee is not to be refundable and not to be transferable to any other examination.

09. The applicant must produce one or all of the documents given below when required :

- (i) Birth Certificate ;
- (ii) Educational Certificates ;
- (iii) A certificate obtained from Grama Niladari recently (with countersign of the Divisional Secretary) ;
- (iv) Two character certificates ;
- (v) Other relevant certificates.

Note.– Documents/certificates or photocopies of them should not be sent along with the application.

10. (i) *The examination centers and Admissions Cards :*

The examination will be held at the examinations centers in towns mentioned in Schedule I of this notice. The town where the candidate wishes to sit for the examination and its number should

be mentioned as first and second choice at the Head of the application :

- (i) When there are no sufficient applicants to hold the examination in a particular town, those applicants will be directed to the town mentioned as their second choice or to another closer town. Further, when there are no sufficient applicants to hold the examination in all proposed towns or majority the Commissioner General of Examinations will take necessary actions to hold the examination in Colombo ;

- (ii) Admission Card will be issued to the candidates who are within the age limit mentioned in the notice and have sent duly perfected application forms along with the receipt obtained after paying examination fee by the Commissioner General of Examinations. A notice in this regard will be published in news paper by the Department of Examination, as soon as the Admission Cards were issued. If the candidate has not received the Admission Card at least before 05 days from the date on which the examination to be held as per the notice, he/she should inquire from the Department of Examination. During these inquiries the applicant should mention the name of the examination applied, full name, National Identity Card Number and address accurately. It may be more effective to submit a fax number if any, along with the other information to obtain a copy of the Admission Card if you are outside Colombo. It will be benefitted if you can produce a copy of the application, a copy of the receipt obtained after paying examination fee and the receipt obtained after sending the application by registered post during inquiries ;

- (iii) The issue of an Admission Card to a candidate does not necessarily mean that he or she has the requisite qualifications to sit for the examination and the Admission Card in which his/her signature has been duly attested should be submitted to the Head of Examination Centre on the very first day ;

- (iv) The candidates are subjected to the rules and regulations imposed by the Commissioner General of Examinations regarding the conduct of the examination and issue of results. Those who violate such rules and regulations will be subjected to any punishment determined by the Commissioner General of Examinations.

11. *Identity of the candidate.*– A candidate must prove identity to the satisfaction of the invigilator and one of the following documents will be accepted :–

- (i) National Identity Card issued by the Department of Registration of Persons ;
- (ii) A valid passport.

12. *Furnishing False Information.* – If the candidate is found to be ineligible, his candidature is liable to be cancelled at any stage prior to or during or after examination. If any of the particulars furnished by a candidate who is in public service, is found to be false with his knowledge or if he has willfully suppressed any important fact, he will be liable to dismissal from public service.

13. Actions will be taken as per the decisions of the Conservator General of Forests with regards to the matters that have not been mentioned in this notice.

14. If there is any inconsistency among Sinhala, Tamil and English texts of this notice then Sinhala text shall be accepted.

Conservator General of Forests.

Forest Department,
Rajamalwatta Road,
Battaramulla,
April, 2015.

OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT TO THE POST OF
FOREST EXTENSION OFFICER OF THE FOREST DEPARTMENT - 2015

Town in which is expected to sit for the examination.

	<i>Town</i>	<i>No. of the Town</i>
1st choice		
2nd choice		

(Complete as per Schedule - 1)

01. Medium of Examination :

Sinhala - 2
Tamil - 3
English - 4

(Write the relevant number in the cage)

02. (i) Name with initials indicating initials as the end :

(In block capitals) : _____.

(Eg. : GUNAWARDHANA M. G. B. S. K.)

(ii) Full name (In block capitals) : _____.

(iii) Full name (In Sinhala/Tamil) : _____.

03. (i) Address to which admission card to be posted :

(In block capitals) : _____.

(ii) Permanent Address (In Sinhala/Tamil) : _____.

04. Gender :

Male - 0
Female - 1

(Write the relevant number in the cage)

05. National Identity Card No. :

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06. (i) Date of Birth :

Year : Month : Date :

(ii) Age at 30.06.2015 :

Years : Months : Days :

07. Citizenship :

By descent - 1
By Registration - 2

(Write the relevant number in the cage)

08. Telephone Number :

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09. Educational Qualifications :

(i) General Certificate of Education (Ordinary Level) :

Year : _____ Index No. : _____.

<i>Subject</i>	<i>Grade</i>

(ii) General Certificate of Education (Advanced Level) :

Year : _____ Index No. : _____.

<i>Subject</i>	<i>Grade</i>

10. Other Educational Qualifications : _____.

11. Professional/Other Qualifications : _____.

12. (i) The Post Office to which the examination fee was paid : _____.

(ii) Number of the cash receipt and date : _____.

Please affix the cash receipt here

13. (i) Have you ever been convicted for any offence by a Court of Law ? Yes/No : _____.
(ii) If yes, give details : _____.

released from the present post if he/she is selected for the above post.

14. If you are already employed, give particulars :
(i) Institute : _____.
(ii) Date of first appointment : _____.
(iii) Designation : _____.
(iv) Salary : _____.

_____,
Signature of the Head of the Department
or an Officer Authorized by him.

Name : _____.
Designation : _____.
(Place the rubber stamp)
Date : _____.

15. Names and addresses of two non related referees :
(i)
(ii)

(Cut the unnecessary words)
(No document or a copy of it should be annexed other than the receipt obtained after paying examination fee)

16. Declaration of the applicant :

I hereby certify that the particulars furnished by me in this application are true and correct. I am aware that if any particulars given in the application are found to be incorrect prior to my selection. I am liable to be disqualified and if it is found after the selections. I am liable to be dismissed without any compensation. Further I hereby declare that I will be subjected to the rules and regulations imposed by the Commissioner General of Examination for conducting Examinations and issue of results.

SCHEDULE - I

Town and the number of towns in which examination Centers are to be established.

<i>Town</i>	<i>Number of the Town</i>
Colombo	01
Gampaha	02
Kalutara	03
Kandy	04
Matale	05
Nuwara Eliya	06
Galle	07
Matara	08
Hambantota	09
Jaffna	10
Mannar	11
Vavuniya	12
Mulative	13
Kilinochchi	14
Madakalapuwa	15
Ampara	16
Trincomalee	17
Kurunegala	18
Puththalama	19
Anuradhapura	20
Polonnaruwa	21
Badulla	22
Monaragala	23
Ratnapura	24
Kegalle	25

_____,
Signature of the Applicant.
(Should place the signature before the attessor)

Date : _____.

17. Attestment of the applicant's signature :

I do hereby certify that applicant Mr./Mrs./Miss is known to me personally and he/she placed his/her signature before me on 2015.

_____,
Signature of the Attestor.

Name of the attessor : _____.
Designation : _____.
Address : _____.
Date : _____.
(Place the rubber stamp)

19. If the applicant is in Public/Provincial Public Service, the relevant Head of the Institution should complete the following :

I hereby certify that applicant Mr./Ms is serving in this Ministry/Department/Office as a holding a permanent/temporary post and the particulars furnished by him/her are true and correct. He/She can be released/cannot be

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