

N. B.– (i) Parts III and IV (A) of the *Gazette* No. 2,096 of 02.11.2018 was not published.

ශ්‍රී ලංකා ප්‍රජාතාන්ත්‍රික සමාජවාදී ජනරජයේ ගැසට් පත්‍රය

The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 2,097 – 2018 නොවැම්බර් මස 09 වැනි සිකුරාදා – 2018.11.09

No. 2,097 – FRIDAY, NOVEMBER 09, 2018

(Published by Authority)

PART I: SECTION (IIA) – ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

	PAGE	PAGE
Post - Vacant	2744	Examinations, Results of Examinations &c. ... 2748

IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, Corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after **three months** from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 30th November, 2018 should reach Government Press on or before 12.00 noon on 16th November, 2018.

Electronic Transactions Act, No. 19 of 2006 - Section 9

“Where any Act or Enactment provides that any proclamation, rule, regulation, order, by-law, notification or other matter shall be published in the Gazette, then such requirement shall be deemed to have been satisfied if such rule, regulation, order, by-law, notification or other matter is published in an electronic form of the Gazette.”

Department of Govt. Printing,
Colombo 08,
01st January, 2018.

This Gazette can be downloaded from www.documents.gov.lk

GANGANI LIYANAGE,
Government Printer.



1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A “Sri Lankan” is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the “New Entrants” Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments :

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such

Officers may in the first instance be appointed to act in the new post for a specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the ‘Widows and Orphans’ Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

5. Serving Officers in the Public Service :

5:1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service. Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

6. Definition of Salary for the purpose of Eligibility :

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (ii) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

Rules and Instructions for Candidates

“All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968.”

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :—

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the Supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for Practical and Oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination Hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination Hall other than a member of the Examination Hall Staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the Index Number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. It should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination Hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination Hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination Hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination Hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination Hall. Should the Supervisor so requires, each candidate is bound to declare

everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination Hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

Candidates should adhere to the following instructions for their own safety :—

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination Hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination Hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination Hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination Hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination Hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your Index Number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics Questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Commissioner General of Examinations,
Department of Examinations,
Pelawatta, Battaramulla.

Posts – Vacant

PUBLIC SERVICE COMMISSION

Ministry of Power and Renewable Energy

RECRUITMENT FOR THE POST OF LEGAL OFFICER (EXECUTIVE CATEGORY GRADE III) ON OPEN BASIS

APPLICATIONS are invited for the Posts of Legal Officer in the Ministry of Power and Renewable Energy from the Sri Lankan citizens who have fulfilled the below mentioned qualifications.

1. *Method of Recruitment.* – Applicants who obtained maximum marks from a Structured Interview conducted by an interview board appointed by Public services Commission out of applicants who have completed qualifications specified in the notice will be recruited to fill the existing vacancy. The Structured Interview will be held in conformity with the marking scheme (under No. 6) approved by Public Services Commission.

2. *Required Qualifications :*

- (i) *Educational / Professional Qualifications.* – A degree in Law from a University recognized by the University Grant Commission or being taken oaths as an Attorney -at-Law in the Supreme Court.
- (ii) *Experience.* – Should have an active professional service period not less than 3 years after taking oaths as an Attorney at law.
- (iii) *Physical Qualifications.* – Every applicant should be physically and mentally fit to serve in any part of the island and to perform duties in the post.
- (iv) *Other Qualifications :*
 - Should be a citizen of Sri Lanka
 - Should be of excellent character
 - Requisite qualifications for this post should have been completed in every aspect as at the closing date of applications.

3. Service occupying conditions and service conditions :

- (i) This post is permanent,
- (ii) This post is pensionable. You are subject to the policy decision taken by the Government in the future regarding the pensions entitled to you. Further, you shall contribute for the widows'/widowers' and orphans pensions' scheme. You should make contribution as time to time ordered by the Government.
- (iii) This appointment will be subject to a probation period of three (3) years .Officers should pass the first efficiency bar examination within three years of the appointment as mentioned in the Scheme of Recruitment.
- (iv) In terms of the provision of Public Administration and the provision and circulars 01/2014 dated 21.01.2014 and incidental thereto, the applicant should affirm the obtaining of proficiency in official languages within five years of recruitment.
- (v) This appointment will subject to the procedural rules of Public Service Commission and amendments and the provisions that have been already made and will be made in future to the relevant Recruitment Procedure of the post of Legal Officer of the Ministry of Power and Renewable Energy .

4. Age Limit.– Not less than 21 years of age and not more than 45 years as at the closing date of calling applications

5. *Salary Scale.*– Rs.47, 615 - 10 x 1,335, - 8x1, 630-17x2, 170- Rs. 110,895 monthly salaries will be paid for this post (Public Administration Circular No. 03/2016 and Salary code of the SL-01-2016).

6. *Method of Recruitment.*– Structured Interview is based on the below marking scheme.

No.	Subject	Marks	Maximum Marks
	Additional Educational Qualifications Degree in Law from a recognized University - First Class - Second Class (upper) - Second Class (Lower) First Class in the final year of Law College Second Class in the final year of Law College <i>Note:</i> 10 marks should be given only First Class is obtained in the final exam) (marks only for maximum qualifications- either LLB or Law college Qualifications)	15 12 10 15 10	15
02.	Professional Qualifications(maximum marks) Post Graduate Diploma in relevant field or Post Graduate Diploma in law issued by a recognized institute (05 marks for each diploma) Diploma of not less than six months in relevant field offered by a recognized institute (03 marks each for one Diploma) Certificate Course of not less than three months in relevant field offered by a recognized institute (02 marks for each certificate course)		20
03.	Additional Experience Experience as Attorney at Law in Government or private sector - maximum 20 marks- five marks per each year. -not less than six months and not more than one year-02 marks (Additional experience should be confirmed by a certificate issued by an Attorney at Law or President's Counsel or a judge with a service period not less than 20 years except three years of service period engaged in service as an Attorney at Law, to acquire basic qualifications)		20
04.	Proficiency in English Language Post graduate/degree/post LLB degree /LLB degree studied in English medium. (All relevant question papers should be answered in English medium) English Language Diploma from a university recognized by University Grants Commission or an institution recognized by the government. (01 year or 1500hrs) English Language Certificate course from a university recognized by University Grants Commission or an institution recognized by the government. 06 months/ 720 hours. 03 months / 360 hours.	20 10 07 05	20

No.	Subject	Marks	Maximum Marks
05.	Computer Literacy.		20
	Should have possessed a degree in Information Technology as a main subject from a university recognized by University Grants Commission.	20	
	A diploma on information technology not less than one (01) year or 1500 hours from a Government Recognized Institute.	10	
	A Certificate course on information technology of 06 months/ 720 hours 03 months / 360 hours from a government recognized institute.	07 05	
	Marks to be given by Skill Assessment Test		05
	Total Marks		100

7. *Identities of the Applicants.*– Only those who have completed the application in all respect are summoned for the skill assessment test. Original copies of the certificates and duly certified copies of the certificates should be forwarded at the interview.

To certify the identity of the candidate at the interview, the identity cards mentioned below are accepted.

- (i) National Identity card issued by the Commissioner of the Department of Registration of persons.
- (ii) Valid Passport.

8. *Method of Application :*

- (a) All the duly filled applications should be sent to the below mentioned address,
Secretary,
Ministry of Power and Renewable Energy,
Ananda Coomaraswamy Mawatha,
Colombo 07.
by the registered post to reach on or before 30.11.2018. Applications which receive after the closing date will be rejected.
- (b) “Application for the post of Legal Officer” Should be mentioned at the top left corner of the envelope enclosing the application.
- (c) The signature of the applicant should be attested by a Principal of a Government School/Justice of the Peace/ Commissioner of Oaths/an Attorney-at-law/Notary Public/ Commissioned Officer of three armed forces, a Gazetted Police Officer or an officer holding a permanent post in public service drawing consolidated monthly salary of Rs. 47,615/- or above.
- (d) Candidates who are already in the Public or Provincial Public Services, should forward their applications through the respective Heads of their Department in which they are serving at present.
- (e) The applications which are not conformed to the prescribed specimen application will be rejected. No complaints will be admitted on loss or delay of applications. The name of the examination specified under the heading of the Specimen shall be entered in English Language in addition to the Sinhala Language in the applications of the Sinhala Medium and in English Language apart from Tamil in Tamil Medium Applications. Applications should be prepared in 22-29 C.m. A4 papers. Applications should be prepared as item No. 01 to 03 in the first page from item 04 to 09 in the second page and from item No. 10 in the third page and it should be clearly filled in applicant’s own hand writing.

(f) The calling letter for the interview will be sent in the name of candidate to the address produced in the application under register post.

9. *Furnishing false particulars.* – If any of the particulars furnished by you are found to be false or erroneous before the Recruitment, your candidature will be cancelled. In case such falsehood or error is detected after the recruitment, action will be taken to discontinue your service, subject to relevant disciplinary actions being taken.

10. The power of filling or not filing the vacancies is vested with the Public Service Commission.

By order of the Public Service Commission,

Secretary,
Ministry of Power and
Renewable Energy.

No. 72, Ananda Coomaraswamy Mawatha,
Colombo 07.

SPECIMEN APPLICATION

EXECUTIVE SERVICE CATEGORY-STRUCTURED INTERVIEW FOR
THE RECRUITMENT FOR THE POST OF LEGAL OFFICER
GRADE III-2018

MINISTRY OF POWER AND RENEWABLE ENERGY

(Clearly mention the right Symbol / Number in the relevant cage)

(For Office Use only)

Medium for the Structured Interview :

Sinhala - 2

Tamil - 3

English - 4

(Indicate the relevant number in the cage)

- 1.0. 1.1 Full name (In Block Capitals) :_____.
(Eg:-HERATH MUDIYANSELAGE SAMAN KUMARA GUNAWARDENA)
1.2 Last name first with initials at the end :_____.
(GUNWARDENA, H.M.S.K)
1.3 Full Name :_____.
(In Sinhala/Tamil)

1.4 National Identity Card No. :

--	--	--	--	--	--	--	--	--	--

2.0 2.1 Permanent Address :_____.
(In Block Capitals)

2.2 Permanent Address :_____.
(In Sinhala/Tamil)

2.3 Address to send the Admission Card :_____.
(In Block Capitals)

3.0 3.1 Gender :
Female -1 Male-0
(Indicate the relevant number in the cage)

3.2 Date of Birth:

Year				Month		Date			

3.3 Age as at 30.11.2018 :

Years				Months		Days			

3.4 Telephone Number :

--	--	--	--	--	--	--	--	--	--

4.0 4.1 Educational Qualifications :

Degree or the details of educational certificates related to taking oaths as an Attorney - at-Law in the Supreme Court:

(i) University or institute :_____.

(ii) Degree or Name of the Educational Certificate :_____.

(iii) Valid Date of the Degree Certificate or the Educational Certificate :_____.

(iv) Class :_____.

5.0 Experience in the field (Law) :_____.

6.0 Experience in the computer Sector :_____.

7.0 Other educational qualifications :_____.

8.0 Proficiency in English :_____.

9.0 Have you been convicted before a court of Law?

Yes No

* (Indicate ✓ in the relevant cage)

(If "Yes" explain) :_____.

10.0 *Applicant's Declaration :*

- (a) I do hereby honourably declare that the particulars given by me in the application are true and correct. I agree to bear the loss may be incurred by incomplete and/ or false completion of any part of this. Further, I declare that all the parts in the application are completed accurately.
- (b) If my declaration is found to be false I am liable to be disqualified before selection and to dismissal if detected after the appointment.
- (c) Further, I declare that I am bound to abide by the conditions enacted by the Public Service Commission pertaining to the holding of this Structured Interview.
- (d) I will make no alternations to any fact mentioned in the application.

_____,
Applicant's Signature.

Date :_____.

11.0 Attestation of Applicant's Signature:

I certify that Mr/Mrs./Ms....., who is submitting this application is personally known to me, he/she has placed his/her signature in my presence on the..... day.....

_____,
Signature of the Attester.

Date :_____.

Full Name of the Attester :_____.

Position :_____.

Address :_____.

(Should be supported by the official frank)

12. Attestation of the Applicant's Signature:

I hereby certify that Mr./Mrs./Miss.....
..... (Full name) who applies for the post of Legal Officer in the Ministry of Power and Renewable Energy, is personally, known to me and he/she has placed his/her signature on2017 in my presence.

_____,
Signature of the Attester.

Date :_____.

Place :_____.

Full Name of the Attester :_____.

Address :_____.

Attestation of the Head of the Department/Institution

I hereby certify that Mr./Mrs./Miss..... who is working in this Ministry/Department/ Institution, is presently working in the post of and his/her work and conduct are satisfactory, no disciplinary action pending against him/her and no decision has been taken to impose any such in future. He/ She can/cannot be released from the service once he/she is selected for.

_____,
Signature of the Head of the
Department or Authorized Officer.
(Official Seal)

Date :_____.

11-334

Examinations, Results of Examinations & c.

MINISTRY OF DEFENCE

Recruitment to the Post of Research Officer (Grade II) in an Institution affiliated to the Ministry of Defence on Limited Competitive Basis - 2018

APPLICATIONS are invited from suitable Sri Lankan citizens to fill one vacancy existing in the post of Research Officer (Grade II) in an institution affiliated to the Ministry of Defence.

01. *Mode of Recruitment.* – Candidates who fulfill the following qualifications laid down in the notification will be recruited based on the results of a structured interview

conducted by an interview board appointed by the Secretary, Ministry of Defence, depending on the number of vacancies. Structured interviews will be held in accordance with the marking scheme (indicated under No. 05) approved by the Public Service Commission.

02. *Required Qualifications :*

- (i) *Educational/Professional Qualifications.* –
Having obtained a special degree from a university recognized by the University Grants Commission ;

or

General degree with a post graduate or a post graduate diploma from a University recognized by the University Grants Commission. (The relevant degree certificates should be attached)

Republic of Sri Lanka, Financial Regulations of the Government and other Departmental Regulations.

- (ii) *Experience.*— Being an officer who is knowledgeable in research and possesses active and satisfactory service period of not less than five years in the associated service category or Development Officers' Service)

04. *Salary Code.*— The monthly salary scale attached to the post is Rs. 36,585 -10x660 - 11x755 - 15x930 - Rs. 65,440 (Public Administration Circular No. 03/2016 dated 25.02.2016)

(The service record should clearly show the period, date of obtaining experience and official stamp and should be submitted at the interview)

(The salary is paid in line with the provisions in Public Administration Circular No. 3/2016 dated 25.02.2016 as mentioned in Schedule ii of the same).

- (iii) *Physical requirements.*— Every applicant should be physically and mentally fit to perform duties of the post and to serve in any part of the island.

05. The structured interview will be based on the following marking scheme.

- (iv) *Other Qualifications :*

Must be a Sri Lankan citizen,
Must have an excellent character,
Must have fulfilled the qualifications for the recruitment to the post at the closing date of application.

<i>Subject</i>	<i>Maximum Marks</i>	<i>Passed Marks</i>
Service Experience	35	Not relevant
Additional Educational Qualifications	20	
Professional Experience	20	
Computer Literacy	10	
Language Proficiency	10	
Skills demonstrated at the interview	05	
Total	100	

03. *Terms and Conditions of Employment :*

- (i) The post is permanent and pensionable and the officer should contribute to the Widows'/ Widowers' and Orphans' Pension Scheme.
- (ii) The appointment is subject to a probationary period of one year and the appointees should pass the first Efficiency Bar Examination within 03 years from the date of appointment as specified in the scheme of recruitment.
- (iii) In terms of Public Administration Circular No. 01/2014 dated 21.01.2014 the successful candidates should obtain the relevant proficiency in the official language other than the official language through which they joined the public service within a period of 5 years from recruitment to the post and those who join the Public Service in a language medium which is not an official language, should obtain the required official language proficiency within the probationary period.
- (iv) This appointment is subject to the procedural rules of the Public Service Commission, the Establishment Code of the Democratic Socialist

06. *Identity of Candidates.*— Only the candidates who have forwarded fully completed applications will be called for the structured interview :

The original and certified copies of all certificates should be submitted at the interview.

The following is accepted to confirm the identity of candidates at the interview :

- (i) National Identity Card issued by the Commissioner General of Registration of Persons.
- (ii) Valid Passport.

07. *Submission of Applications :*

- (i) Duly filled applications should be sent under registered post to reach Secretary, Ministry of Defence. No. 15/5, Baladaksha Mawatha, Colombo 03 on or before 09.12.2018. All applications received after the closing date will be rejected.

(ii) A specimen application is attached at the end of this notice. Application should be prepared on an A4 sheets and should contain details from No. 01-4.3 on the first page and the rest on the next page and it should be completed in the applicant's own hand writing.

(iii) The top left hand corner of the envelope should mention the post applied for "Research Officer Grade II - Limited recruitment".

(iv) The officers in Public Service and Provincial Public Service should submit applications through their heads of Departments.

(v) Applications which have not been submitted according to the above stated specimen form will be rejected and complaints regarding lost or delayed applications will not be entertained.

08. *Furnishing false particulars.* – If any of the particulars furnished by you are found to be false or erroneous before the recruitment, your candidature will be cancelled. In case such false or erroneous particulars are detected after recruitment, action will be taken to discontinue your service and you will be subjected to relevant disciplinary actions.

09. The Secretary of Ministry of Defence reserves the right to either fill or not fill the vacancies for the post.

Secretary,
Ministry of Defence.

No. 15/5, Baladaksha Mawatha,
Colombo 03,
25th October, 2018.

For office use only

MINISTRY OF DEFENCE

RECRUITMENT TO THE POST OF RESEARCH OFFICER (GRADE II)
IN AN INSTITUTION AFFILIATED TO THE MINISTRY OF DEFENCE ON
LIMITED COMPETITIVE BASIS

1.0 Name :

1.1 Name with initials : Mr./Mrs./Miss : _____.
(In English block capitals)

1.2 Name in full : _____.
(In English block capitals)

1.3 Name in full : _____.
(Sinhala/Tamil)

2.0 2.1 Personal address : _____.

2.2 Office address : _____.

2.3 Telephone Number : _____.

3.0 3.1 Ethnicity :
(Sinhala - 1, Tamil - 2, Muslim - 3, Other - 4)

3.2 Gender :

Male	<input type="text"/>	Female	<input type="text"/>
------	----------------------	--------	----------------------

3.3 Civil Status :

Married	<input type="text"/>	Unmarried	<input type="text"/>
---------	----------------------	-----------	----------------------

3.4 National Identity Card No. :

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
----------------------	----------------------	----------------------	----------------------	----------------------	----------------------	----------------------	----------------------	----------------------	----------------------	----------------------	----------------------

3.5 Date of Birth :

Year : _____. Month : _____. Date : _____.

4.0 4.1 Educational Qualifications (The relevant Degree Certificates should be attached) :

	General/ Special Degree	Post Graduate/ Diploma
Degree	<input type="text"/>	<input type="text"/>
University/ Institution	<input type="text"/>	<input type="text"/>
Effective date of Degree	<input type="text"/>	<input type="text"/>

4.2 Other Educational Qualifications :

4.3 Professional Experience :

Service of current Position	Place of work	Service in field of research		
		Year	Month	Date
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

4.4 Language proficiency (Highest examination passed) :

(i) Sinhala : _____.

(ii) Tamil : _____.

(iii) English : _____.

4.5 Service Experience :

(i) Active and satisfactory service as at
31.12.2017 :

Years : _____. Months : _____. Dates : _____.

(ii) Details of no pay leave in the past five years as at 31.12.2017 :_____.

5.0 Certificate of the Applicant :

I hereby certify that the particulars furnished in this application by me are true and correct. I am also aware that if any particulars contained herein are found to be false or incorrect before appointment. I am liable to be disqualified and if found after appointment, I am liable to be dismissed from service without any compensation.

_____,
Signature of Applicant.

Date :_____.

6.0 Certificate of the Head of Department :

I certify that Mr./Mrs./Ms. (Full Name) who submits this application, has been employed in the office from that he/she has completed an active and satisfactory service period of five years before 31.12.2017, that I have personally checked the particulars given in the application against office records, that his/her work attendance and conduct have been, that he/she has not been subject to any disciplinary action for an offence (except cautioning) during that period and that he/she placed his/her signature on in my presence.

He/She can/cannot be released from the current position.

_____,
Signature of Head of Department.

Date :_____.

Name :_____.

Designation :_____.

(Place the official stamp)

11-521/1

MINISTRY OF DEFENCE

**Open Competitive Examination for Recruitment
for Research Officer (Grade II) in an Institution
affiliated to the Ministry of Defence - 2018**

APPLICATIONS are invited from suitable Sri Lankan citizens to fill 10 (ten) vacancies existing in the post of Research Officer (Grade II) in an institution affiliated to the Ministry of Defence.

01. *Mode of Recruitment.*— The Candidates with the required qualifications mentioned in the advertisement will be called for a written examination conducted by an Institution approved by the Ministry of Defence and the results of the same will be taken into consideration when filling in the vacancies. The selected candidates will be interviewed by a panel appointed by the Secretary, Ministry of Defence. Candidates with the highest marks will be selected to fill the vacancies. Structured interviews will be held as per the marking scheme approved by the Public Service Commission. (mentioned under No. 06)

02. *Salary Code.*— The monthly salary scale attached to the post is Rs. 36,585 -10x660 - 11x755 - 15x930 - Rs. 65,440. (The salary is paid in line with the provisions in Public Administration Circular No. 03/2016 dated 25.02.2016 - MN/6-2016).

03. This post is subject to policy decisions taken by the Government on permanent and pension scheme in due course.

04. *Required Qualifications :*

- * Must be a Sri Lankan citizen,
- * The candidates should be not less than 21 and not more than 35 on the closing date for application.
- * Must have an excellent character.

(i) *Educational/Professional Qualifications :-*

Applicants should possess a degree and a post graduate qualification obtained from a university approved by the University Grants Commission or from an institution approved by the University Grants Commission. (The relevant Degree Certificates should be attached).

(ii) *Physical requirements.*— Every applicant should be physically and mentally fit to perform duties of the post and to serve in any part of the island.

(iii) *Other Qualifications.*— Must have fulfilled the qualifications in all aspects for the recruitment to the post at the closing date of application.

05. *Terms and Conditions of Employment :*

- (i) The appointment is subject to a probationary period of 03 years. After recruitment to the post of Research Officer Grade II, the officer should

complete the first efficiency bar examination as specified in the scheme of recruitment.

The structured interview will be based on the following marking scheme.

- (ii) In terms of Public Administration Circular No. 01/2014 dated 21.01.2014 the successful candidates should obtain the relevant proficiency in the official language other than the official language through which they joined the public service with a period of 5 years from recruitment to the post and those who joined the Public Service in a language medium which is not an official language, should obtain the required official language proficiency within the probationary period.

- (iii) This appointment is subject to the procedural rules of the Public Service Commission, the Establishment Code of the Democratic Socialist Republic of Sri Lanka, Financial Regulations of the Government and to other Departmental Regulations.

06. *Examination Criteria.*– The exam consists of two papers and will be held in all three languages. The requested medium will not be changed thereafter.

Examination subjects and marks are shown as follows :

Subject	Time	Marks	Pass Marks
Aptitude Test	01 hour	100	40%
Subject knowledge	02 hours	100	40%

Aptitude test.– Consists of words, numbers and diagrams for which, the conclusions and responses given by the candidate will determine the ability of the candidate to understand relations between meaning qualification and space. The paper will also include multiple choice questions and questions for which short answers are expected.

Subject knowledge.– The following areas/subjects will be tested in detail : economy, politics, security, international relations, management, science and technology, education, health, sports, environment, society and culture of Sri Lanka as well as the world.

Examination fee is Rs. 1,000, non refundable which can be credited to Bank of Ceylon (Taprobane Branch) Acc. No. 0007040119 of the Ministry of Defence. Payment can be made at any branch of the Bank of Ceylon. Duly paid deposit slip should be pasted on the relevant page. Please keep a photocopy of the deposit slip for future reference. No Postal Orders or Stamps will be accepted in lieu of the payment.

Subject	Maximum Marks	Marks obtained
Additional Educational Qualifications	15	50%
Professional qualifications relevant to the post	15	
Professional Experience	35	
Computer Literacy	10	
Language Proficiency	10	
Skills demonstrated at the interview	05	
Total	100	

07. *Identity of candidates.*– Only those candidates who have forwarded fully completed applications will be called for the structured interview :

The original and certified copies of all certificates should be submitted at the interview.

The following will be accepted at the interview to confirm the identity of candidates :

- National Identity Card issued by the Commissioner General of Registration of Persons.
- Valid Passport.

08. *Submission of Applications :*

- Duly filled applications should be sent under registered post to reach Secretary, Ministry of Defence. No. 15/5, Baladaksha Mawatha, Colombo 03 on or before 09.12.2018. All applications received after the closing date will be rejected.
- A specimen application is attached at the end of this notice. Application should be prepared on A4 sheets and should contain details from No. 1 to 2.6 on the first page from 3.00 to 5.00 on the second page and the rest on the third page and should be completed in the applicant's own hand writing.
- The top left hand corner of the envelope should mention the post applied for “Research Officer Grade II - Open recruitment”.

(iv) The officers in Public Service and Provincial Public Service should submit applications through their heads of Departments.

(v) Applications which have not been submitted according to the above stated specimen form will be rejected and complaints regarding lost or delayed applications will not be entertained.

09. *Furnishing false particulars.*– If any of the particulars furnished by you are found to be false or erroneous before the recruitment, your candidature will be cancelled. In case such false or erroneous particulars are detected after recruitment, action will be taken to discontinue your service and you will be subjected to relevant disciplinary actions.

10. The Secretary of the Ministry of Defence reserves the right to either fill or not fill the vacancies for the post.

Secretary,
Ministry of Defence.

No. 15/5, Baladaksha Mawatha,
Colombo 03,
25th October, 2018.

MINISTRY OF DEFENCE

OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT FOR RESEARCH OFFICER (GRADE II) IN AN INSTITUTION
AFFILIATED TO THE MINISTRY OF DEFENCE - 2018

Index Number :	
For office use only	<input type="text"/>
Medium of Examination :	
Sinhala - 2 Tamil - 3 English - 4	<input type="text"/>
(Indicate the relevant number in the cage)	
Medium of examination cannot be changed.	

1.0 Name :

1.1 Name in full (In English Block Letters) : Mr./Mrs./Miss :_____.

(Ex. : HERATH MUDIYANSELAGE BUDDHIKA SAMPATH KUMARA GUNAWARDHANA)

1.2 Name with last name at the beginning and initials of other names at the end (In Block Letters) :_____.

(Ex. : GUNAWARDENA, H. M. B. S. K.)

1.3 Name in full :_____.

(Sinhala/Tamil)

1.4 Ethnicity : ☐ Sinhala - 1, Tamil - 2, Muslim - 3, Other - 4

1.5 National Identity Card No. :

1.6 Sex : Female - 1 Male - 0

(Indicate the relevant number in the cage)

2.0 2.1 Permanent Address (In Block Letters) :_____.

2.2 Permanent Address (In Sinhala/Tamil) :_____.

2.3 Office address (In Block Letters) :_____.

2.4 Office address (In Sinhala/Tamil) :_____.

2.5 Address to which admission should be sent (In Block Letters) :_____.

2.6 Telephone Number :_____.

3.0 3.1 Marital Status : Unmarried - 1 Married - 2 ☐
(Indicate the relevant number in the cage)

3.2 Date of Birth :

Year

Month

Date

3.3 Age as at 09.12.2018 :

Years

Months

Days

4.0 Educational and Professional Qualifications :

4.1 Basic degree qualification (The relevant Degree Certificates should be attached) :

4.1.1 Degree :_____.

4.1.2 External/Internal :_____.

4.1.3 Subjects :_____.

4.1.4 Date qualified for the degree :_____.

4.1.5 University :_____.

4.2 Post Graduate Qualification (The relevant Degree Certificates should be attached) :

<i>Degree</i>	<i>Subjects/Field</i>	<i>Level of Class</i>	<i>Year</i>	<i>University</i>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

4.3 Computer literacy :

<i>Course</i>	<i>Duration</i>	<i>Institute</i>	<i>Year</i>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

4.4 Proficiency in English Language (mention the courses followed) :_____.

4.5 Professional Qualifications relevant to the field :

<i>Course</i>	<i>Duration</i>	<i>Institute</i>	<i>Year</i>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

5.0 Professional Experience :

<i>Position</i>	<i>Institution/Division</i>	<i>From</i>	<i>To</i>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

6.0 Examination Fees :

6.1 Name of the branch to which payment was made :_____.

6.2 Amount :_____.

6.3 Date of payment :

the bank deposit slip on the application after paying the examination fee.

Paste one side of the Bank Deposit slip
(Keep a photocopy of the invoice)

_____,
Signature of the Attester.

Declaration by the Applicant :

(Sign before the person certifying) details mentioned herein are true and accurate to the best of my knowledge, and the bank deposit slip relating to the examination fee is pasted. I will hereby abide by any decision taken before, during or after the examination, if I am deemed not qualified to sit for the exam in accordance with rules and regulations relating to the conducting of the examination, further I will abide by all rules and regulation stipulated concerning the conducting of the examination.

_____,
Signature of Applicant.

Date : _____.

7.0 Certification of the Signature :

This is to certify that Mr./Mrs./Miss.
..... submitting the application on placed
his/her signature before me and that he/she has pasted

Date : _____.

Name : _____.

Designation : _____.

Address : _____.

(Place the official stamp)

8.0 Recommendation by the Head of Department/Institution :

I do hereby certify that Mr./Mrs./Miss.
submitting the application is employed in this institution as a
..... (post) and that, necessary actions will be
taken to release him/her from the service of this institution
if he/she is selected for the above post.

_____,
Signature of the Head of the Institution.

Date : _____.

Name : _____.

Designation : _____.

Address : _____.

(Place the official stamp)

11-521/2