

- N. B.**— (i) Part II of the *Gazette* No. 2301 of 07.10.2022 was not published.  
(ii) The list of Jurors in Colombo District Jurisdiction areas in year 2022 has been published in Part VI of this *Gazette* in Sinhala, Tamil and English languages.



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## The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 2,302 – 2022 ඔක්තෝබර් මස 14 වැනි සිකුරාදා – 2022.10.14

No. 2,302 – FRIDAY, OCTOBER 14, 2022

(Published by Authority)

### PART I: SECTION (IIA) – ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

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- Note.**— (i) Appropriation Bill was published as a supplement to the Part II of the *Gazette of the Democratic Socialist Republic of Sri Lanka* of September 30, 2022.  
(ii) Veemansaa Dhammaguptha Foundation (Incorporation) Bill was published as a supplement to the Part II of the *Gazette of the Democratic Socialist Republic of Sri Lanka* of October 07, 2022.  
(iii) Sri Seelananda Foundation (Incorporation) Bill was published as a supplement to the Part II of the *Gazette of the Democratic Socialist Republic of Sri Lanka* of October 07, 2022.

#### IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY ,GAZETTE,

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, Corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after **three months** from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 04th November, 2022 should reach Government Press on or before 12.00 noon on 21st October, 2022.

#### Electronic Transactions Act, No. 19 of 2006 - Section 9

,Where any Act or Enactment provides that any proclamation, rule, regulation, order, by-law, notification or other matter shall be published in the Gazette, then such requirement shall be deemed to have been satisfied if such rule, regulation, order, by-law, notification or other matter is published in an electronic form of the Gazette.,

GANGANI LIYANAGE,  
Government Printer.

Department of Govt. Printing,  
Colombo 08,  
01st January, 2022.

This Gazette can be downloaded from [www.documents.gov.lk](http://www.documents.gov.lk)



### 1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A Sri Lankan, is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the New Entrants, Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

### 2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

### 3. Conditions of Service applicable to Public Officers holding permanent appointments :

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such Officers may in the first instance be appointed to act in the new post for a

specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

### 4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the 'Widows and Orphans' Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

### 5. Serving Officers in the Public Service :

5:1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service. Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

### 6. Definition of Salary for the purpose of Eligibility :

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

### 7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (ii) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

Rules and Instructions for Candidates

All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968.

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :—

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the Supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for Practical and Oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination Hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination Hall other than a member of the Examination Hall Staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the Index Number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. It should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination Hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination Hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination Hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination Hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination Hall. Should the Supervisor so requires, each candidate is bound to

declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination Hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

Candidates should adhere to the following instructions for their own safety :—

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination Hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination Hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination Hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination Hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination Hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your Index Number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics Questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Commissioner General of Examinations,  
Department of Examinations,  
Pelawatta, Battaramulla.

## Posts - Vacant

### REGISTRAR GENERAL'S DEPARTMENT

#### Post of Registrar of Muslim Marriages

(Sinhala)

#### KURUNEGALA DISTRICT

APPLICATIONS are called for the Post of Registrar of Muslim Marriages in the divisions set out in the schedule hereof;

01. Applicant should be a permanent resident of relevant Muslim Marriages Division and entitled to reasonable properties and should be a person with outstanding personality who has acquired sufficient interest and influence amongst the residents of the area.
  02. Only Muslim Males can apply for this post.
  03. Applicant should be not less than 30 years and not more than 55 years of age as at the closing date of the applications. (Maximum age of retirement is 70 years)
  04. Applicants for the Post of Registrar of Muslim Marriages should be married and should not be a widower or divorced.
  05. Applicant should have passed minimum of 06 subjects including Sinhala/Tamil (Relevant Language for the post) with 02 Credit passes in not more than Two (02) sittings in GCE (O/L) examination together with the ability to perform duties in secondary language as per the language requirement of the populate within the division or else should have passed in any other similar examination.
- N.B.-** In case a subject contains 02 parts at GCE (O/L) or any other similar examination, it shall be considered as one subject and pass is applicable only if the applicant passes both parts of the said subject.  
(Possession of Moulavi Certificate or Diploma in Arabic Language shall be considered as fulfillment of aforesaid basic qualification.)
06. Applicant should have the ability to establish the office in a centrally located building that ensures respect of the post and easy access by all or majority of residents.

07. Additional details such as Village name list/Grama Niladhari Divisions of the relevant division of Muslim Marriage, relevant educational and other qualifications required for this post, could be obtained from notices exhibited in public places within the division such as District Secretariat, Divisional Secretariat or relevant land and District Registries, Grama Niladhari offices, Samudhi Development Society Offices and Post Offices depicted in the schedule hereunder.

08. Relevant application and the said "Annex-01" inclusive of Village name list/Grama Niladhari Divisions could be collected from District Secretariat (GA Office), relevant land and District Registry or Divisional Secretariat. Applications could also be downloaded from the official website ([www.rgd.gov.lk](http://www.rgd.gov.lk)) of the Registrar General's Department.

09. Duly filled applications should be forwarded on or before **14th November, 2022** by registered post to the address given in the schedule.

P. S. P. ABEYWARDHANA,  
Registrar General,

Registrar General's Department,  
No. 234/A3, Denzil Kobbekaduwa Mawatha,  
Battaramulla.  
20th September, 2022.

#### SCHEDULE

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post and Division for which Applications are called</i>	<i>Address to which Applications should be sent</i>
Kurunegala	Ibbagamuwa	Post of Muslim Marriages Registrar of Melsiripura Area of Hiriyala Hathpaththuwa Division	District Secretary/ Additional Registrar General, District Secretariat, Kurunegala.

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post and Division for which Applications are called</i>	<i>Address to which Applications should be sent</i>
Kurunegala	Kuliyapitiya East	Post of Muslim Marriages Registrar of Arakyala Area of Katugampola Hathpaththuwa Division	District Secretary/ Additional Registrar General, District Secretariat, Kurunegala.
Kurunegala	Kuliyapitiya West	Post of Muslim Marriages Registrar of Edandawala Area of Katugampola Hathpaththuwa Division	District Secretary/ Additional Registrar General, District Secretariat, Kurunegala.
Kurunegala	Maho	Post of Muslim Marriages Registrar of Randenigama Area of Wannu Hathpaththuwa Division	District Secretary/ Additional Registrar General, District Secretariat, Kurunegala.
Kurunegala	Mawathagama	Post of Muslim Marriages Registrar of Paragahadeniya Area of Weudavilli Hathpaththuwa Division	District Secretary/ Additional Registrar General, District Secretariat, Kurunegala.
Kurunegala	Rideegama	Post of Muslim Marriages Registrar of Thelambugalla Area of Hiriyala Hathpaththuwa Division	District Secretary/ Additional Registrar General, District Secretariat, Kurunegala.

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post and Division for which Applications are called</i>	<i>Address to which Applications should be sent</i>
Kurunegala	Rideegama	Post of Muslim Marriages Registrar of Panagamuwa Area of Weudavilli Hathpaththuwa Division	District Secretary/ Additional Registrar General, District Secretariat, Kurunegala.

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## REGISTRAR GENERAL'S DEPARTMENT

### Post of Registrar of Muslim Marriages

(Sinhala)

### PUTTALAM DISTRICT

APPLICATIONS are called for the Post of Registrar of Muslim Marriages in the Divisions set out in the Schedule hereof;

01. Applicant should be a permanent resident of relevant Muslim Marriages Division and entitled to reasonable properties and should be a person with outstanding personality who has acquired sufficient interest and influence amongst the residents of the area.
02. Only Muslim Males can apply for this post.
03. Applicant should be not less than 30 years and not more than 55 years of age as at the closing date of the applications. (Maximum age of retirement is 70 years)
04. Applicants for the Post of Registrar of Muslim Marriages should be married and should not be a widower or divorced.

05. Applicant should have passed minimum of 06 subjects including Sinhala/Tamil (Relevant Language for the post) with 02 Credit passes in not more than Two (02) sittings in GCE (O/L) examination together with the ability to perform duties in secondary language as per the language requirement of the populate within the division or else should have passed in any other similar examination.

**N.B.**- In case a subject contains 02 parts at GCE (O/L) or any other similar examination, it shall be considered as one subject and pass is applicable only if the applicant passes both parts of the said subject.  
(Possession of Moulavi Certificate or Diploma in Arabic Language shall be considered as fulfillment of aforesaid basic qualification.)

06. Applicant should have the ability to establish the office in a centrally located building that ensures respect of the post and easy access by all or majority of residents.

07. Additional details such as village name list/Grama Niladhari Divisions of the relevant division of Muslim Marriage, relevant educational and other qualifications required for this post, could be obtained from notices exhibited in public places within the division such as District Secretariat, Divisional Secretariat or relevant land and District Registries, Grama Niladhari offices, Samurdhi Development Society Offices and Post Offices depicted in the schedule hereunder.

08. Relevant application and the said "Annex-01" inclusive of village name list/Grama Niladhari Divisions could be collected from District Secretariat (GA Office), relevant land and District Registry or Divisional Secretariat. Applications could also be downloaded from the official website ([www.rgd.gov.lk](http://www.rgd.gov.lk)) of the Registrar General's Department.

09. Duly filled applications should be forwarded on or before **14th November, 2022** by registered post to the address given in the schedule.

P. S. P. ABEYWARDHANA,  
Registrar General,

Registrar General's Department,  
No. 234/A3, Denzil Kobbekaduwa Mawatha,  
Battaramulla.  
14th September, 2022.

#### SCHEDULE

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post &amp; Division for which Applications are called</i>	<i>Address to which Applications should be sent</i>
Puttalam	Arachchi kattuwa	Post of Muslim Marriages Registrar of Pulichcha kulama Area of Pitigal Korale North Division	District Secretary/ Additional Registrar General, District Secretariat, Puttalam.
Puttalam	Chilaw	Post of Muslim Marriages Registrar of Chilaw Town area of Pitigal Korale North Division	District Secretary/ Additional Registrar General, District Secretariat, Puttalam.
Puttalam	Mundel	Post of Muslim Marriages Registrar of Perukkuwattan Area of Puttalam Pattu Division	District Secretary/ Additional Registrar General, District Secretariat, Puttalam.

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#### REGISTRAR GENERAL'S DEPARTMENT

#### Post of Registrar of Births, Deaths and Marriages/ Additional Marriages (Kandyan /General)

**Sinhala Medium**

#### PUTTALAM DISTRICT

APPLICATIONS are called for the Post of Registrar of Births, Deaths and Marriages/Additional Marriages for the Divisions set out in the Schedule hereof :

01. Applicant should be a permanent resident of relevant Births, Deaths and Marriages/Additional Marriages Division and entitled to reasonable properties and should be a person with outstanding personality who has acquired sufficient interest and influence amongst the residents of the area.

02. Both Male and Female candidates can apply for this post.

03. Applicant should be not less than 30 years and not more than 55 years of age as at the closing date of the applications. (Maximum age of retirement is 70 years)

04. Applicants for the Post of Registrar of Marriages should be married and should not be a Widow/widower or divorced.

05. Applicant should have passed minimum of 06 subjects including Sinhala Language with 02 Credit passes in not more than Two (02) sittings in GCE (O/L) examination together with the ability to perform duties in secondary language as per the language requirement of the populate within the division or else should have passed in any other similar examination.

*N.B.-* In case a subject contains 02 parts at GCE (O/L) or any other similar examination, it shall be considered as one subject and pass is applicable only if the applicant passes both parts of the said subject.

06. Applicant should have the ability to establish the office in a centrally located building that ensures respect of the post and easy access by all or majority of residents.

07. Additional details such as village name list/Grama Niladhari Divisions of the relevant Division of Births, Deaths and Marriages/Additional Marriages relevant educational and other qualifications required for this post, could be obtained from notices exhibited in public places within the division such as District Secretariat, Divisional Secretariat or relevant land and District Registries, Grama Niladhari offices, Samurdhi Development Society Offices and Post Offices depicted in the Schedule hereunder.

08. Relevant application and the said "Annex-01" inclusive of village name list/Grama Niladhari Divisions could be collected from District Secretariat (GA Office), relevant land and District

Registry or Divisional Secretariat. Applications could also be downloaded from the official website ([www.rgd.gov.lk](http://www.rgd.gov.lk)) of the Registrar General's Department.

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20th September, 2022.

#### SCHEDULE

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post &amp; Division for which Applications are called</i>	<i>Address to which Applications should be sent</i>
Puttalam	Arachchi kattuwa	Post of Births and Deaths Registrar of Udappuwa Division and post of Marriages (General) Registrar of Pitigal Korale North Division	District Secretary/ Additional Registrar General, District Secretariat, Puttalam.
Puttalam	Kalpitiya	Post of Births and Deaths Registrar of Mampuriya Division and post of Marriages (General) Registrar of Kalpitiya Division	District Secretary/ Additional Registrar General, District Secretariat, Puttalam.

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post &amp; Division for which Applications are called</i>	<i>Address to which Applications should be sent</i>
Puttalam	Kalpitiya	Post of Births and Deaths Registrar of Norochcholai Division	District Secretary/ Additional Registrar General, District Secretariat, Puttalam.
Puttalam	Karuwala gaswewa	Post of Births and Deaths Registrar of Rajawanni Pattu North Division and post of Marriages (Kandyan/ General) Registrar of Demala Hathpattuwa North Division	District Secretary/ Additional Registrar General, District Secretariat, Puttalam.

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post &amp; Division for which Applications are called</i>	<i>Address to which Applications should be sent</i>
Puttalam	Madampe	Post of Births and Deaths Registrar of Karavitagara Division and post of Marriages (General) Registrar of Pitigal Korale North Division	District Secretary/ Additional Registrar General, District Secretariat, Puttalam.
Puttalam	Dankotuwa	Post of Births and Deaths Registrar of Otharapalatha North Division and post of Marriages (General) Registrar of Pitigal Korale South Division	District Secretary/ Additional Registrar General, District Secretariat, Puttalam.



## Examinations, Results of Examinations & c.

### MINISTRY OF EDUCATION

#### Selection of Candidates to follow the Full Time (Internal) Course of Post Graduate Diploma in Education in Academic Year – 2022/2023

APPLICATIONS are invited to select candidates for the study of One-Year Full time (Internal) Post Graduate Diploma in Education Course during the academic year 2022/2023.

02. This course will be held in the Universities of Colombo, Peradeniya, Rajarata and Jaffna.
03. The maximum number of applicants for the medium of instruction in each university is given below and applications can be made for the course in only one language medium.

<i>Index No.</i>	<i>University</i>	<i>Medium</i>	<i>Maximum number of applicants that can be recruited</i>
1	University of Colombo	Sinhala & Tamil	Sinhala - 130 Tamil - 40
2	University of Peradeniya	Sinhala	Sinhala - 100 Tamil - -
3	University of Rajarata	Sinhala	Sinhala - 50 Tamil - -
4	University of Jaffna	Tamil	Sinhala - - Tamil - 90

04. Every candidate should confirm that he/she is holding the following qualifications :
- (i) Should be a citizen of the Democratic Socialist Republic of Sri Lanka.
  - (ii) Should not be more than 50 years of age as at 15.11.2022.
  - (iii) Should be in good health physically and mentally and should possess a good character.
  - (iv) Should be a graduate of a recognized university or should hold a degree or another equivalent qualification obtained from another institute approved by the University Grants Commission or the Ministry of Higher Education.
  - (v) Should have obtained a permanent appointment and serving in a relevant post in the following services:
    - (a)
      - Sri Lanka Parivenacharya Service
      - Sri Lanka Education Administrative Service
      - Sri Lanka Teacher Educators' Service
      - Sri Lanka Principals' Service
      - Sri Lanka Teachers' Service
      - Sri Lanka Private School Teachers' Service
  - (vi) Should have completed a service of one year as a Graduate in a post of the services indicated in Para. 04 (v) as at 15.11.2022.

N.B. –

- (i) Teachers with National Diploma in Teaching will be qualified to apply only if they have completed the five - year compulsory period of service according to the bond in relation to their appointment by 15.11.2022 and have obtained the qualification mentioned in 4(vi)
- (ii) Applicants who are on study leave and serving under a bond will be qualified to apply only if they have completed the compulsory period of service indicated in the bond as at 15.11.2022 or have completed at least five (5) years out of the compulsory period.
- (iii) Applicants who hold the Bachelor of Education Degree will not be eligible to apply for following this course.

05.

05.1 Method of selection :

- (i) Every candidate should sit a written examination.
- (ii) Thrice the number of candidates, who will be selected for the course will be called for the interview, based on the merit order of marks obtained by candidates in the written examination.
- (iii) Marks will be allocated at the interview for the period of service in the relevant post/posts of the service/ services of the candidate as indicated in 4 (v) of the *Gazette Notification*. 04 marks each for one year of service will be awarded. Maximum marks provided for the service will be 40. Period of service of a candidate will be calculated using the date of assuming duties in the relevant post of his/her first appointment in the service from among the Services indicated in 4(v).

N.B.– The applicant should possess a continuous service in a post/posts in a service/services mentioned in 4(v).

- (iv) The total of the marks obtained from the written examination and the marks obtained for the period of service will be treated as the final marks and the selection for the course will be made according to the order of such marks.
- (v) If disabled candidates have applied for the course, 1% of the vacancies for candidates will be reserved for them.
- (vi) The number of candidates to be selected for the Course will be decided according to accommodation facilities available in each University.

05.2 Written Examination :

- (i) The written examination for selection conducted by the Commissioner General of Examinations will be held in Sinhala and Tamil medium in Colombo and Jaffna.
- (ii) Candidates may appear for the Examination at a preferred center selected from the two centers indicated above and in a medium of language they prefer.
- (iii) Candidates should act in accordance with the rules and regulations related to the Examination as published by the Commissioner General of Examination.
- (iv) The Written Examination will consists of two question papers :
  - (a) General Knowledge –  
Question paper on current Affairs, General Knowledge, Information on Education and Issues  
(Time : 01 Hour)
  - (b) Aptitude Test –  
Question paper on Language Ability, comprehension, Logic, Arithmetical Skills  
(Time : 01 hour 30 minutes)

05.3 Interview :

- (i) At the interview, candidates should substantiate that they are qualified to follow the course under Para. 04 in the Gazette Notification.
- (ii) Candidates should submit to the interview board the documents required to confirm their period of service in the post/posts of a service/services indicated in 4(v) in the *Gazette Notification*. Specially the date of assuming duties in the Post should be substantiated at the interview. It will assist the candidate in obtaining the marks assigned for the period of service.
- (iii) Teachers who apply for the course from government registered Pirivenas and Government approved Private Schools should submit a statement at the interview, obtained from the Manager/ Manager of the administrative Board certified as follows :
  - (a) The teacher will be released for the course ;
  - (b) Salaries will be paid to the teachers during the period of study of the Course ;
  - (c) The teacher will be re-employed at the end of the course ;
  - (d) Another teacher will not be recruited to fill the vacancy of the relevant teacher during the period of his/ her study ;
  - (e) The duties of the teacher will be distributed among the approved teaching staff of the school.

06. Method of submission of application :

- (i) Applications should be prepared using both sides of a A4 paper in conformity with the given specimen form.
- (ii) The term, "An applicant visually impaired/hearing impaired/having other special needs" should be written in red on the top left hand corner of the applications prepared for candidates who are visually impaired/hearing impaired/having other special needs.
- (iii) Payment of Examination Fees :

A sum of Rs. 900 should be paid as examination fees to the nearest post office and the receipt obtained should be affixed firmly in the cage provided for the purpose in the application. Post Master General has been notified by the Commissioner General of Examinations to make provisions to issue this receipt at all post offices from 14.10.2022 to 15.11.2022.
- (iv) Submission of applications :
  - (a) The term "Post Graduate Diploma in Education(Internal) Full Time Course 2022/2023" should be written on the top left hand corner of the envelope enclosing the application.
  - (b) Applications should be sent under the registered post to reach Commissioner General of Examinations, Sri Lanka Department of Examinations, Evaluation and Testing Service, Pelawatta, Battaramulla on or before **15.11.2022**.
  - (c) A copy of the application should be handed over to the personal file of the applicant through the Head of the Department. If the applicant is selected to follow the course, it will assist in obtaining study leave.
- (v) Time table and the admission cards will be posted to the candidates and if any candidate does not receive his/her admission card at least 07 days prior to the date of the Examination, he/she should inform the Commissioner General of Examinations, Department of Examinations, Pelawatta, Battaramulla including the following information :
  - (a) Name of Examination :

- (b) Candidate's name in full :
- (c) Address :
- (d) Post Office where fees were paid and receipt No :
- (e) Date of posting the application :
- (f) Post office where the application was posted and receipt No :

- (vi) Refund of examination fees or transfer of fees for any other examination will not be made under any circumstances.
- (vii) Incomplete applications will be rejected without further notification.
- (viii) Every candidate should substantiate his/her identity at the written examination using a valid identity card.
- (ix) The Candidates will not be allowed to change the University after being selected to a particular University to follow the course.
- (x) If it is revealed that a particular candidate has not fulfilled the requirements as per the *Gazette Notification* even after the selection, the selection of such candidate is liable to be cancelled.

07. Study Leave –

Study leave with full pay will be granted to the selected candidates to follow this course. Here, the Officers in Sri Lanka Education Administrative service, Sri Lanka Teacher Educators' Service, the holders of the Principal Grades and Teachers serving in the staff of National Schools, Private Schools and Pirivenas have to get their study leave approved by the Secretary of the Ministry of Education while the approval of study leave of other officers should be done by the Secretary of Education of the relevant province.

08. Bond –

Candidates who are selected for the course are required to sign a security bond with the Secretary of the Ministry of Education/Provincial Secretary of Education that, he/she would upon successful completion of this course, serve in the Department for a period recommended by the rules and regulations stipulated in the Establishments Code of the Democratic Socialist Republic of Sri Lanka.

- 09. If any selected candidates fails to obtain the Diploma Certificate within the stipulated period without successfully completing this course owing to reasons within his/her control, the salaries and allowances paid to him/her during the period of study leave should be fully recovered from him/her.
- 10. If the work, conduct and attendance of any student is found to be unsatisfactory during the period of study, such students will be removed from the course.
- 11. In the event of any inconsistency between Sinhala and Tamil or English text of this *Gazette Notification*, the Sinhala text shall prevail.

M. N. RANASINGHE,  
Secretary,  
Ministry of Education.

Ministry of Education,  
Isurupaya,  
Battaramulla  
28.09.2022

**Specimen Application**

**SELECTION OF CANDIDATES TO FOLLOW THE FULL TIME (INTERNAL) COURSE OF POST GRADUATE DIPLOMA IN EDUCATION IN ACADEMIC YEAR - 2022/2023**

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*For Office Use*

<i>Medium applied for (Sinhala/Tamil)</i>	<i>Examination Center applied (Colombo/Jaffna)</i>	<i>Universities applied for (Colombo/Peradeniya/Rajarata/Jaffna) N.B. Mention two Universities according to preference</i>
		01.
		02.

01. (i) Name with initials in English capital letters (Surname first) Rev./Mr./Mrs./Miss. : .....

Example : Mr. Silva, A. B. C.

(ii) Name in full (In English Capital letters) : .....

02. National Identity Card Number : 

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03. (i) (a) Official Address (In English capital letters) : .....

(b) Official Telephone Number : .....

(ii) (a) Private Address (In English capital letters) : .....

(b) Private Telephone Number : .....

(iii) Location of School./Institute serving (In English capital letters) :

<i>Province</i>	<i>District</i>	<i>Zone</i>

(iv) Nature of Institute (Government Schools/Private Schools/Pirivenas/Other) : .....

04. (i) Date of Birth :

Year : ....., Month : ....., Date : .....

(ii) Age as on 15.11.2022 :

Years : ....., Months : ....., Days : .....

(iii) Gender : (Male/Female) : .....

## 05. Details of Degree :

Degree	Period of study in the University (From ..... To ..... )	Year of passing Degree	Date of validity of Degree	Degree Subjects	Nature of the Pass	Institute / University	Degree (Internal/ External)

06. (i) (a) Date of posting to the Sri Lanka Private Schools Teachers' Service/Sri Lanka/ Parivenacharya Service/ Sri Lanka Teachers' Service : .....
- (b) Date of assuming duties in the above Service : .....
- (c) Current Designation : .....
- (ii) (a) Date of posting to the Sri Lanka Principals' Service/ Sri Lanka Teacher Educators' Service/ Sri Lanka Education Administrative Service : .....
- (b) Date of assuming duties in the Sri Lanka Principals' Service/ Sri Lanka Teacher Educators' Service/ Sri Lanka Education Administrative Service : .....
- (iii) Period of Service in a service/services mentioned in 4v as at 15.11.2022 after obtaining the degree : .....
- (iv) Total period of service in a service/ services mentioned in 4v as at 15.11.2022 : .....

## 07. Details of professional Training :

Institute where the course was followed (Teachers' Training College/National College of Education or other)	Course (subject area)	Duration of study of course in the institute	
		From	To

## 08. Details of Study Leave obtained :

Nature of Study Leave (With Pay/Without Pay, Local/Foreign)	Reason for obtaining study leave	During which period of time	Duration of the Bond (From ..... To .....)	Whether the duration of the security bond has been completed or not (If not, kindly mention the balance period ahead for completion of bond)

**N.B. – It is compulsory to accurately complete the above chart with regard to the study leave obtained previously.**

**Note.**– Period of study of the National Diploma in Teaching in a National College of Education will not be treated as study leave

09. (i) Whether any disciplinary action is pending against you? Yes/No  
(ii) If so, details relevant : .....

10.

Receipt obtained by paying the fees should be affixed here	Receipt No. : ..... Date : ..... I certify that a sum of Rs. .... (The sum in figures) was paid to ..... Post Office/Sub Post Office Signature of the candidate : ..... Date : .....
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11. Candidate's declaration :

I hereby certify that all details indicated in this application are true and accurate and I am eligible to follow this course under paragraph 04 of the *Gazette* Notification dated 14.10.2022 and I am abiding by the rules and regulations for candidates stipulated in the Examination Act and also, I have affixed here a valid receipt obtained after paying the prescribed examination fee.

Date : .....

.....

Candidate's Signature.

12. Recommendation pertaining to the release from the Institute for the Course :

(It is compulsory to complete this by the Principal/President of NCoE/Kruthyathikari/Manager of the Administrative Board or Head of Institute) :

If the above candidate is selected for following the course he/she can be release in consideration with the requirement of the study of a professional course/cannot be released.

.....

Signature of Principal/

Head of Institute and Official frank.

Date : .....

13. Recommendation of Zonal Director of Education on releasing the Candidate to follow the Course :

If the above named candidate is selected for follow this course, providing study leave for him/her is recommended/not recommended,

.....

Signature of the Zonal Director of Educaion  
and Official frank.

Date : .....