

N.B.— Part IV(A) of the *Gazette* No. 1,944 of 04.12.2015 was not published.

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The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 1,945 - 2015 දෙසැම්බර් මස 11 වැනි සිකුරාදා - 2015.12.11
No. 1,945 – FRIDAY, DECEMBER 11, 2015

(Published by Authority)

PART I : SECTION (IIA) — ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

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IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All Notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, Corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after three months from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 01st January, 2016 should reach Government Press on or before 12.00 noon on 18th December, 2015.

Electronic Transactions Act, No. 19 of 2006 - Section 9

“Where any Act or Enactment provides that any proclamation, rule, regulation, order, by-law, notification or other matter shall be published in the Gazette, then such requirement shall be deemed to have been satisfied if such rule, regulation, order, by-law, notification or other matter is published in an electronic form of the Gazette.”.

W. A. A. G. FONSEKA,
Government Printer. (Acting)

Department of Government Printing,
Colombo 08,
22nd January, 2015.

This Gazette can be downloaded from www.documents.gov.lk



1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A “Sri Lankan” is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the “New Entrants” Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments:

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such Officers may in the first instance be appointed to act in

the new post for a specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the ‘Widows and Orphans’ Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

5. Serving Officers in the Public Service :

5:1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service, Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

6. Definition of Salary for the purpose of Eligibility

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (II) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

Rules and Instructions for Candidates

"All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968."

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :—

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the Supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for Practical and Oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination Hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination Hall other than a member of the Examination Hall Staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the Index Number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. It should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination Hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination Hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination Hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination Hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination Hall. Should the Supervisor so requires, each candidate is bound to declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination Hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

Candidates should adhere to the following instructions for their own safety :-

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination Hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination Hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination Hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination Hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination Hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your Index Number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics Questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

COMMISSIONER GENERAL OF EXAMINATIONS.

Department of Examinations,
Pelawatta, Battaramulla.

Posts – Vacant

REGISTRAR GENERAL'S DEPARTMENT

Post of Registrars Marriages, Births and Deaths

TRINCOMALEE DISTRICT

APPLICATIONS are invited for the Posts of Registrars of Marriages, Births and Deaths in the Divisions set out in the Schedule hereto.

01. Applicants should be permanent residents of the said Births, Deaths and Marriages Registration Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

02. Both male and female can apply for these Posts.

03. Applicants should be not less than 30 years and not more than 60 years of age.

04. Applicants should be married.

05. Details regarding Educational and other qualifications etc., could be obtained from the notices exhibited in public places such as District Secretariats, Land and District Registries, Divisional Secretaries Offices, Grama Niladhari Offices, Rural Development Societies and Co-operative Societies in the Division.

06. Application forms are obtainable from the Offices of District Secretaries (Government Agents) and Land and District Registries. Completed applications should be sent by registered post to the address given in the Schedule on or before 11th January, 2016.

E. M. GUNASEKERA,
Registrar General.

Registrar General's Department,
No. 234/A3, Denzil Kobbekaduwa Mawatha,
Battaramulla.
20th November, 2015.

SCHEDULE

<i>District</i>	<i>Divisional Secretary's Division</i>	<i>Division and Post for which Application is called</i>	<i>Address to which Applications should be sent</i>
Trincomalee	Thambalagamuwa	Post of Registrar of Births and Deaths of Mullipoththana Division	The District Secretary/The Additional Registrar General, District Secretariat, Trincomalee

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REGISTRAR GENERAL'S DEPARTMENT

Post of Registrar of Muslim Marriages

TRINCOMALEE DISTRICT

APPLICATIONS are invited for the Posts of Registrars of Muslim Marriages in the Divisions set out in the Schedule hereto.

01. Applicants should be permanent residents of the said Muslim Marriages Registration Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

02. Muslim males only can apply for these Posts.

03. Applicants should be not less than 30 years and not more than 60 years of age.

04. Applicants should be married.

05. Details regarding Educational and other qualifications etc., could be obtained from the notices exhibited in public places such as District Secretariats, Land and District Registries, Divisional Secretaries Offices, Grama Niladhari Offices, Rural Development Societies and Co-operative Societies in the Division.

06. Application forms are obtainable from the Offices of District Secretaries (Government Agents) and Land and District Registries. Completed applications should be sent by registered post to the address given in the Schedule on or before 11th January, 2016.

E. M. GUNASEKERA,
Registrar General.

Registrar General's Department,
No. 234/A3, Denzil Kobbekaduwa Mawatha,
Battaramulla.
20th November, 2015.

SCHEDULE

<i>District</i>	<i>Divisional Secretary's Division</i>	<i>Division and Post for which Application is called</i>	<i>Address to which Applications should be sent</i>
Trincomalee	Thambalagamuwa	Post of Registrar of Muslim Marriages of Thambalagamuwa West Division	The District Secretary/The Additional Registrar General, District Secretariat, Trincomalee.

12-320

REGISTRAR GENERAL'S DEPARTMENT

Post of Registrars Marriages, Births and Deaths

BADULLA DISTRICT

APPLICATIONS are invited for the Posts of Registrars of Marriages, Births and Deaths in the Divisions set out in the Schedule hereto.

01. Applicants should be permanent residents of the said Births, Deaths and Marriages Registration Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

02. Both male and female can apply for these Posts.

03. Applicants should be not less than 30 years and not more than 60 years of age.

04. Applicants should be married.

05. Details regarding Educational and other qualifications etc., could be obtained from the notices exhibited in public places such as District Secretariats, Land and District Registries, Divisional Secretaries Offices, Grama Niladhari Offices, Rural Development Societies and Co-operative Societies in the Division.

06. Application forms are obtainable from the Offices of District Secretaries (Government Agents) and Land and District Registries. Completed applications should be sent by registered post to the address given in the Schedule on or before 11th January, 2016.

E. M. GUNASEKERA,
Registrar General.

Registrar General's Department,
No. 234/A3, Denzil Kobbekaduwa Mawatha,
Battaramulla.
23rd November, 2015.

SCHEDULE

<i>District</i>	<i>Divisional Secretariat</i>	<i>Post and Division for which Applications are called</i>	<i>Address to which Applications should be sent</i>
Badulla	Passara	Post of Registrar of Marriages (Kandyan/ General) in Yatikinda Division	District Secretary/Additional Registrar General, District Secretariat, Badulla

12-351

Examinations, Results of Examinations & c.

MINISTRY OF HIGHER EDUCATION AND HIGHWAYS

Sri Lanka Institute of Advanced Technological Education

ADMISSION OF STUDENTS TO THE ADVANCED TECHNOLOGICAL INSTITUTES FOR THE ACADEMIC YEAR – 2016

APPLICATIONS are called for the Higher National Diplomas conducted by Sri Lanka Institute of Advanced Technological Education (SLIATE) for those who have successfully completed the GCE (A/L) Examination on or before 2014.

How to apply. – All duly filled applications prepared according to the Specimen application form appeared below should be directed to the relevant Advanced Technological Institute/Section mentioned in the Section “B”, under a registered cover with a receipt obtained by crediting of Rs.500 (Five hundred rupees) to the SLIATE Account No. 025-2-001-1-3397613 at People’s Bank, Hyde Park Branch (Colombo) or any other branch of the People’s Bank in Sri Lanka. The “course applied” should be clearly stated on the top left hand corner of the envelope.

Candidates who wish to apply for more than one institute should submit separate applications for each institute applied, while attaching separate receipt worth Rs. 500 for each of those. Applications of which the money is credited to some other account numbers other than the specified account number will be rejected.

The applications received after the closing date (15.01.2016) will not be entertained.

Addresses of the Advanced Technological Institutes/ATI Sections as well as the courses conducted by those institutes are available in the section ‘B’ and the applicants should select their academic programs from the list given in Section ‘A’ according to their qualifications.

Mode of conduct of programs :

Day/Full Time Courses: During weekdays, day time
Part Time Courses : During Weekends, day time
Medium of Instruction : English

Part time courses are confined for those who are employed in relevant fields.

Course fees. – No course fees are levied for Day/Full Time Courses. Part Time course fee per semester are as follows :

Higher National Diploma in Accountancy - HNDA	Rs. 5,000
Higher National Diploma in English (HND in English)	Rs. 8,000
Higher National Diploma in Information Technology - HNDIT	Rs. 12,000

Interview. – Short listed students will have to either sit for a written test and/or face an interview for the selections. The short listing of students will be based basically on the Z-Score of the Advanced Level Examination. Date, time and venue of written test will be notified in writing. Necessary original documents are to be submitted in the interview. When the original documents are not available, certified photocopies will be accepted with the agreement of submitting the originals at the time of registration to the academic program.

Hostel Facilities. – Limited number of hostel facilities are available only for girls at ATI Gampaha and Dehiwala. ATI Ampara and Colombo are provided with hostel facilities for both girls and boys.

This facility is arranged only for the full time students .

Section "A"

01. Higher National Diploma in Engineering - (HNDE) – Civil (Full Time) - 3 ½ years

Higher National Diploma in Engineering - (HNDE) – Electrical/Electronic (Full Time) 3 ½ years

Higher National Diploma in Engineering - HNDE – Mechanical (Full Time) - 3 ½ years

Higher National Diploma in Building Services Engineering - (HNDBSE) - (Full Time) - 3 ½ years

Higher National Diploma in Quantity Surveying – (HNDQS) (Full Time) – 2 ½ years

Applicants should have the followings:-

- (i) G.C.E. (A/L) Examination with three passes in Maths stream in one sitting,

and

- (ii) Ordinary pass in English Language at the G.C.E. (O/L) Examination.

02. Higher National Diploma in Accountancy - HNDA (Full Time) - 4 years

Applicants should have one of the followings:-

- (i) Passes for three subjects in one sitting at the G.C.E. (A/L) Examination with Business Statistics, Combined Mathematics or Accountancy as one of the three subjects of which at least, two Credit passes should have been obtained.

A Credit pass in Mathematics at the G.C.E. (O/L) Examination is considered as an alternative for a credit pass in either Business Statistics, Combined Mathematics or Accountancy at the G.C.E. (A/L) Examination;

or

- (ii) Completion of National Certificate for Accounting Technicians conducted by the Department of Technical Education & Training;

and

Ordinary pass in English at the G.C.E. (O/L) Examination.

2.1 Higher National Diploma in Accountancy – HNDA (Part Time) - 4 years

Applicants should have one of the followings :-

- (i) Passes for all four subjects (Old syllabus) / three subjects (New Syllabus) in one sitting at the G.C.E. (A/L) Examination;

or

- (ii) Completion of National Certificate in Accounting Technicians, conducted by the Department of Technical Education & Training;

or

- (iii) Completion of National Certificate in Business Studies (Accountancy Group) or National Certificate in Accounting conducted by the Department of Technical Education & Training;

and

Practical Experience – Applicant should be employed in the relevant field in a Government Institution / Public Enterprises or a recognized firm.

Those who possess the following qualification will be exempted from the 1st year and will be admitted to the 2nd year when satisfying the other entry requirements and availability of places :

- (i) Completion of the National Diploma in Business Studies/Business Finance conducted by the Sri Lanka Institute of Advanced Technological Education (SLIATE) ; or Department of Technical Education and Training,

- (ii) Completion of the Higher National Diploma in Business Administration/Business Finance/Management conducted by the Sri Lanka Institute of Advanced Technological Education (SLIATE),

- (iii) Completion of second year, of the Higher National Diploma in Commerce conducted by the Sri Lanka Institute of Advanced Technological Education (SLIATE) or Department of Technical Education and Training,

- (iv) University Degree in relevant field (Accountancy/ Business Administration/B.Com. Marketing Management/Human Resources Management/ Business Finance/Business Economics),

- (v) Completion of CAB I and CAB II or Licentiate I and II at Institute of Chartered Accountants of Sri Lanka (ICASL),

- (vi) Completion of the Chartered Institute of Management Accountants (CIMA) - UK - Part I and Part II,

- (vii) Completion of the Association of Accounting Technicians (AAT-SL),

- (viii) Completion of the Certified Management Accountants (CMA)-SL.

03. Higher National Diploma in Management – HNDM (Full Time) – 3 years

Applicants should have one of the followings :

- (i) Passes for all subjects in one sitting at the G.C.E. (A/L) Examination in any stream (Mathematics, Bio Science and Commerce are preferable)

or

- (ii) National Certificate for Accounting Technicians or National Certificate in Business Studies (Public Administration/ Marketing) conducted by the Department of Technical Education and Training,

and

Ordinary passes in English and Mathematics at the G.C.E. (O/L) Examination.

04. Higher National Diploma in Tourism and Hospitality Management – HNDTHM - (Full Time) – 3 years

Applicants should have one of the following :

- (i) Passes for all subjects in one sitting at the G. C. E. (A/L) Examination in any stream (Mathematics, Bio Science and Commerce are preferable) ;

or

- (ii) National Certificate for Accounting Technicians or National Certificate in Business Studies (Public Administration/Marketing) conducted by the Department of Technical Education and Training ;

and

Ordinary passes in English and Mathematics at the G.C.E. (O/L) Examination.

05. Higher National Diploma in Business Administration - HNDBA - (Full time) – 2 ½ years

Applicant should have one of the following :

- (i) Passes for all subjects in one sitting at the G. C. E. (A/L) Examination in Commerce stream ;

or

- (ii) Successful completion of National Certificate in Accounting Technicians conducted by the Department of Technical Education and Training ;

and

Ordinary passes in English and Mathematics at G.C.E. (O/L) Examination.

06. Higher National Diploma in Information Technology – HNDIT - (Full time – 2 1/2 years / Part time – 2 ½ years)

Applicants should have the following :

- (i) Passes for all subjects in one sitting at the G. C. E. (A/L) Examination in any stream. (Mathematics, Bio Science and Commerce are preferable) ;

and

Ordinary passes in English and Mathematics at the G.C.E. (O/L) Examination ;

and

Note.- (Only for part time students) should be employed in IT related field.

07. Higher National Diploma in Technology -HNDT (Agriculture) (Full Time – 3 years)

Applicants should have the following :

- (i) Passes for all subjects in one sitting at the G. C. E. (A/L) Examination in Bio Science, two of which should be out of

the following subjects: Chemistry, Agricultural Science, Biology and Physics ;

and

Ordinary passes for English and Mathematics at G.C.E. (O/L) Examination.

08. Higher National Diploma in English (HND in English) – (Full time - 2 year course work and 06 months in-plant training,/Part time - 2 years course work only)

Applicants should have one of the following :

- (i) Passes for all subjects in one sitting at the G. C. E. (A/L) Examination in any stream and a “C” pass in English Literature or English Language at the G. C. E. (O/L) Examination ;

or

- (ii) English specialist Teacher Training Certificate; or the Diploma offered by the College of Education ;

or

- (iii) Passes for all subjects in one sitting at the G. C. E. (A/L) Examination in any stream and a pass in the National Certificate in English for commerce, Industry and further education conducted by the Department of Technical Education and Training.

Note.– The Part Time candidates should have a permanent employment in a relevant field with one of the above mentioned qualifications.

09. Higher National Diploma in Business Finance – HNDBF - (Full Time – 2 ½ years)

Applicants should have one of the following :

- (i) G.C.E. (A/L) Examination with three passes including Economics, Business Studies and Accounting or any two of the above with one of the following subjects; Geography, Home Economics, Political Science, Logic & Scientific Methods, Agricultural Science or Combined Mathematics in one sitting ;

or

- (ii) Successful completion of National Certificate for Accounting Technicians conducted by the Department of Technical Education & Training ;

and

Ordinary passes in English and Mathematics at the G.C.E. (O/L) Examination.

10. Higher National Diploma in Food Technology – HNDFT - (Full Time) – 2 ½ years

Applicants should have the followings :

(i) G. C. E. (A/L) Examination with three passes in Biological or Physical Science stream in one sitting ;

and

Ordinary passes in Mathematics and English Language at G.C.E. (O/L) Examination.

Section "B"

Name of the ATI, Address, Telephone Numbers and the Name of the courses

<i>Serial No.</i>	<i>Name of the ATI/ATI Section</i>	<i>Addresses</i>	<i>Telephone Numbers</i>	<i>Name of the courses are conducted</i>
01.	Hardy Advanced Technological Institute, Ampara	Inginiyagala Rd., Ampara	063-2222056 063-2223035	HNDA (FT), HNDA (PT), HNDM, HNDIT (FT), HNDT (Agri), HND in English (FT), HND in English (PT), HNDTHM
02.	Advanced Technological Institute Section, Anuradhapura	Akkara III, Anula Mawatha, Pandulagama Anuradhapura	025-2234417	HNDA (FT), HNDA (PT), HND in English (FT), HND in English (PT) HNDIT (FT)
03.	Advanced Technological Institute, Badulla.	Greenland Drive, Badulla	055-2230218 055-2223818	HNDA (FT), HNDA (PT), HNDM, HNDIT (FT), HNDIT (PT), HND in English (FT), HND in English (PT), HNDTHM
04.	Advanced Technological Institute Section, Batticaloa	Main Street, Kovil Kulam East, Arayampathy	065-2247519	HNDA (FT), HNDA (PT), HND in English (FT), HND in English (PT), HNDIT (FT), HNDIT (PT)
05.	Advanced Technological Institute, Colombo	No. 42, Rodrigo Place, Colombo 15	011-2529479 011-2521282	HNDE (CIVIL, MECH, ELEC), HNDQS, HNDDBSE
06.	Advanced Technological Institute, Dehiwala	No. 51, Waidya Rd., Dehiwala	011-2738349	HNDA (FT), HNDA (PT), HNDM, HNDDBA, HNDIT (FT), HND in English (FT), HND in English (PT), HNDDBF, HNDTHM
07.	Advanced Technological Institute, Galle	Siridamma Mw., Labuduwa, Akmeemana	091-2227880 091-2246179	HNDE, (CIVIL, MECH, ELEC), HNDA (FT), HNDA (PT), HNDM, HNDTHM, HNDDBA, HNDIT (FT), HNDIT (PT), HNDT (Agri), HND in English (FT), HND in English (PT), HNDQS
08.	Advanced Technological Institute, Gampaha	Naiwala, Essalla, Veyangoda	033-2287519 033-2292544	HNDA (FT), HNDA (PT), HNDIT (FT), HNDT (Agri), HNDFT, HNDIT (PT)
09.	Advanced Technological Institute, Jaffna	No. 665/2, Beach Rd., Guru Nagar, Jaffna	021-2222595 021-2239803	HNDE, (CIVIL, ELEC), HNDA (FT), HNDA (PT), HNDM, HNDIT (FT), HNDIT (PT), HND in English (PT), HND in English (FT), HNDTHM
10.	Advanced Technological Institute, Kandy	No. 16, Keppetipola Mawatha, Kandy	081-2226644 081-2232097	HNDA (FT), HNDA (PT), HNDM, HNDDBA, HNDIT (FT), HND in English (FT), HND in English (PT), HNDTHM (FT)

Serial No.	Name of the ATI/ATI Section	Addresses	Telephone Numbers	Name of the courses are conducted
11.	Advanced Technological Institute, Kegalle	Bandaranayake Mawatha, Kegalle	035-2221297 035-2221713	HNDA (FT), HNDA (PT), HNDIT (FT), HND in English (FT), HND in English (PT)
12.	Advanced Technological Institute, Kurunegala.	No.22/1, Wilgoda Rd., Kurunegala.	037-2224911 037-2229583	HNDA (FT), HNDA (PT), HNDM, (FT) HNDIT (FT), HNDTT (PT) HND in English (FT), HND in English (PT), HNDTHM
13.	Advanced Technological Institute Section, Rathnapura.	New Town, Ratnapura.	045-2231492 045-2231493	HNDA (PT), HNDA (FT), HNDIT (FT), HND in English (FT) HND in English (PT)
14.	Advanced Technological Institute Section, Sammanthurai.	Main Street, Sammanthurai.	067-2261304	HNDA (FT), HNDA (PT), HND in English (FT), HND in English (PT)
15.	Advanced Technological Institute Section, Tangalle.	Yayawaththa, Netolpitiya, Tangalle.	047-2241842 047-2241843 047-2241844	HNDA (FT), HNDA (PT), HNDIT (FT), HND in English (FT) HND in English (PT)
16.	Advanced Technological Institute, Trincomalee.	Kanniya Rd, Varodayanagar, Trincomalee.	026-2223232 026-2050617	HNDA (FT), HNDA (PT), HNDIT (FT), HNDIT (PT), HND in English (FT), HND in English (PT)
17.	Advanced Technological Institute, Vauniya	Off A9 Road, Veppankulam, Oamanthi, Vavuniya	024-2052733	HNDA (FT), HND in English (FT) HNDIT (FT)

Note:-

- Higher National Diploma in Engineering, Higher National Diploma in Building Services Engineering and Higher National Diploma in Quantity Surveying (Full time) should attend classes during weekdays as well as on certain days during weekends, if the necessity arises.
- Higher National Diploma in Accountancy programme (Day/Full time) for the first and second years is conducted only on weekdays. Third and fourth years of this academic programme are conducted in weekends only.
- The first and second years of the Higher National Diploma in Management (Day/Full time) course will be conducted during daytime of the weekdays and the third year programme is conducted during the weekend.
- A pass in the General Paper is compulsory for the applicants qualified in the GCE (A/L) new Syllabus.
- It is considered the Z-Score or aggregate marks of the GCE (A/L) Examination as the selection criteria to select for each and every academic programme.
- Preference will be given for the candidates passed in subjects or in the field relevant to the academic programme.
- For day courses, it will be given preference for those who are under 23 years.
- It must require to have at least 50 applicants to start a course in the particular ATI or ATI Section.
- If the number of applicants exceeds the expected number of students, an aptitude test will be conducted in institutional wise.
- For whatever the reason no student will be transferred to any other Advanced Technological Institute after they have been selected for a full time course in particular ATI or ATI Section.
- Students who have registered for the courses with three years or above can be allowed to cancel the registration before 60 days starting from the closing date of registration given by the relevant institute.

Please note that the decision of the Director General SLIATE will be the final decision on the admission of students to Advanced Technological Institute/Sections for the academic year 2016.

Closing date of applications 15.01.2016.

Web site : www.sliate.ac.lk

Dr. W. HILARY E. SILVA,
Director General,
Sri Lanka Institute of Advanced Technological Education,

Office use only – Course Number

SPECIMEN APPLICATION FORM

SRI LANKA INSTITUTE OF ADVANCED TECHNOLOGICAL EDUCATION

Application form for Admission to Higher National Diploma Courses in year 2016

Name of the Courses in the Order of preference	
1.	
2.	
3.	

1. Name with Initials :_____.
2. Name/Names denoted by Initials :_____.
3. Address :_____.
4. Date of Birth : Year :_____, Month :_____, Date :_____.
- Age (as at 15.01.2016) : Years :_____, Months :_____, Days :_____.
5. National Identity Card No. :_____.
6. Sex : :_____.
7. Administrative District :_____. Contact Phone Number :_____.
8. (i) Result of GCE (A/L) Examination (on or Before 2014) :

Year:_____.
Index No. :_____.
Medium :_____.

<i>Subjects</i>	<i>Grade</i>
1.
2.
3.

Common General Paper : Pass/Fail

Aggregate/Z-Score of the above Examination :_____.

(ii) Result of GCE (Ordinary Level) Examination :-

Year:_____.

Index No. :_____.
Medium :_____.

<i>Subjects</i>	<i>Grade</i>	<i>Subjects</i>	<i>Grade</i>
1.	6.
2.	7.
3.	8.
4.	9.
5.	10.

9. Highest Qualification in English as a subject :_____.

10. Only for part time courses :

Details of present employment :

Post :_____.

E.P.F. Number :_____.

Place of work and Address :_____.

Date of Appointment :_____.

I do hereby declare that I am not following any other full time course of study in any other state institution. I am aware that my registration will be cancelled at any time during the period of study if it is found that I concurrently follow a full time course at any other state institution. I do hereby certify that the information furnished here is true and accurate to the best of my knowledge.

_____,
Signature of Applicant.

Date :_____.

(The bank receipt for Rs.500. Payable to SLIATE should be annexed.)

Affix the bank SLIP which you paid to the Peoples Bank

Name of the Bank	:	People's Bank
Branch	:	Hyde Park Corner Branch, Colombo 02
Account No.	:	025-2-001-1-3397613

12-393

MINISTRY OF EDUCATION

Open Competitive examination for Recruitment of Transport Officer to the Ministry of Education - 2015

APPLICATIONS are invited from the Sri Lankan citizens fulfilling qualifications in this *Gazette* notification for the Open Competitive Examination for the recruitment to the post of Transport Officer vacant at the Ministry of Education.

01. Education Qualification :

- (a) Should have passed six (06) subjects at one sitting with credit passes for Sinhala/Tamil/English language, Mathematics and two other subjects at the General Certificate of Education (Ordinary Level) Examination.
- (b) Should have passed all subjects (excluding general common examination) at the General Certificate of Education (Advanced Level) examination (Sufficient to have passed 03 subjects at one sitting under the old syllabus).

02. Professional Qualifications Pertaining to the Field :

- (i) National Diploma in Technology awarded by the University of Moratuwa or Hardy Institute, Ampara ; or

- (ii) Higher National Diploma in Engineering awarded by the National Apprentice and Industrial Training Authority ;
- (iii) Higher National Diploma in Engineering awarded by the Ministry of Education and Higher Education.
- (iv) Technical Diploma awarded by the Open University of Sri Lanka ; or
- (v) Successful completion of Part I of Engineering examination conducted by Sri Lanka Institute of Engineers ;
- (vi) completion of qualifications pertaining to level six of National Vocational Qualification (NVQ) relevant to the field of the profession.
- (vii) Having possessed other technical qualifications recognized by Tertiary by Tertiary and Vocational Education Commission as equivalent in every way to aforementioned technical qualifications. This will be decided after inquiring the views and consent of the Ministry of Higher Education and the institutions issuing above certificates.

03. Age limit.- Age should not be below 18 years and above 30 years as at the closing date of applications. (Accordingly, candidates whose birth day fall on 11.01.1998 or before and 11.01.1986 or after will be qualified for this post).

04. Other Qualification :

- (i) Should be a citizen of Sri Lanka ;
- (ii) Should have possessed an excellent character ;
- (iii) Every candidate should possess a sufficient physical and mental condition that permits to perform their duties in any area within Sri Lanka ;
- (iv) Qualifications required for the appointment to the post are considered to have been filled, only if the qualifications required under paragraph 01 and 02 have been filled by the candidate in every way at the date of this *Gazette* notification is published.

05. Salary Segment.- Monthly salary scale of MN 3-2006A (Rs. 15,005 -4x180 -6x240 - 11x320 - 20x360 - Rs. 27,885) as per Public Administration Circular No. 06/2006 (iv) is applicable.

06. Method of Recruitment.- Recruitment will be made subject to a written competitive examination and a general interview. Eligible candidates will be selected from a general interview calling an equivalent number of candidates expected to be recruited as per the merit level of total marks scored by the candidates who got through the written competitive examination.

Written Examination :

Subject No.	Subject	Time (hours)	Maximum Marks	Pass Marks
01	Intelligent Questions	01	100	40%
02	General Examination (Technical and Subject Oriented Examination)	02	100	40%

Name of the Examination Paper

Syllabus

- | | |
|--|---|
| I. Intelligent Questions
(Time 01 hour) | Consist of multiple-choice and short answered questions to evaluate the logical ability of thinking of the candidates, ability to analyse and judge time management and questions should be answered. |
| II. General Examination
(Technical and subject oriented examination)
(Time 02 hours) | Consist of questions that evaluate technical knowledge pertaining to repairing vehicles, maintenance of vehicles, deciding faults in vehicles, deciding vehicles not in the running condition, preparation of estimations on assembling/affixing vehicle spare parts, fuel burning/consumption in vehicles, servicing vehicles, insuring vehicles, accidents and damages caused to vehicles when running etc. applicable to the post will be evaluated. All questions should be answered. |

Method of examination and medium of examination.- This examination is conducted only in Colombo in Sinhala, Tamil and English media (Number of examination centers will be decided depending on the number of candidates).

General Interview.- A general interview conducted to examine whether information furnished in the application submitted by the candidates are accurate. No marks will be awarded.

07. Conditions of Engagement in Service :

- (i) This post is permanent and pensionable. Contribution should be made to the widows/widowers and Orphans' Provident Fund.
- (ii) Provisions of section 10 to 12 of Chapter II of the Establishment Code are applicable.
- (iii) Appointments will be made subject to a probationary period of three years and the departmental examination should be passed.
- (iv) Language requirements as per Public Administration Circular No. 2007/7 dated 28.05.2007 should be completed.

08. Identity of the candidates.- Only the candidates submitted complete application in every way will be called for the general interview. First copies and properly certified copies of all the certificates should be submitted at the interview.

Following documents of identity will be accepted at the interview to prove identity :

1. Valid National Identity Card issued by the Department of Registration of Persons.
2. Valid Passport.

09. (i) Applications should be submitted by registered post to reach the following address on or before 11.01.2016 applications received after the due date will be rejected :

Commissioner General of Examinations,
Organization and Foreign Examination Branch,
Sri Lanka Department of Examination,
P. O. Box 1503,
Colombo.

- (ii) A copy of the application to be submitted is appeared at the end of this notification. Candidates themselves should prepare and complete their application on A4 sheet as 01 to 07 on the first (01) side, 08 to 13 on second (02) page and 14 to 15 on third (03) page with their own hand writing. Name of the examination appearing at the top when preparing the applications should be written in English as well in addition to writing in Sinhala in Sinhala applications and in Tamil in Tamil applications.

- (iii) "Open Competitive Examination for Recruitment to the Post of Transport Officer of the Ministry of Education" should be appeared in the top left hand corner of the envelope containing the application.
- (iv) Signature of the applicant should be certified both in the application and the admission of the candidate. Any candidate applying from an institution should get their signature certified by their head of the institution or any other authorized officer and other candidates should get their signature certified by either a head of a school, a Grama Niladhari of a Division, a Justice of Peace, a Commissioner for Oaths, a Lawyer, a Notary Public, a Commissioned Officer of armed forces, or a permanent staff grade officer in the Provincial or Central Government with a consolidated annual salary of Rs. 240,360 or more than that.
- (v) Officers already in central government or Provincial Government Service should submit their applications through the Head of the Department where the candidate is serving at present.
- (vi) Applications not consistent with the specimen application, have not paid the examination fees prior to the precise date and not accurately completed or not complete will be rejected without notice. The candidate should bear any inconvenience occurred due to incompleteness of applications. Keeping a photocopy of the application will be useful and the candidate should see whether the application is in consistent with the notification of the examination. Otherwise, the application will be rejected.
- (vii) The Commissioner General of Examinations shall issue admissions to the applications completed accurately with the certification of the Head of the Institution if the age limit is accurate sitting for the examination with the applicable invoice after paying the precise examination fees on or before the closing date of receiving applications along with the medium of languages and have the signature of the applicant and its certification by the Head of the Department. Issuance of an admission to a candidate for the examination is not considered as an acceptance that he or she has filled the qualification to sit the examination.
- (viii) The Department of Examinations shall publish a newspaper notification immediately after the issuance of admissions for the examination. Any candidate who did not receive their admission prior to at least five days before the date of the examination stated in the notification, can make inquiries in that regard from the Organization and Foreign Examinations branch of the Department of Examinations of Sri Lanka, as described in the advertisement, Name of the Examination the applicant applied for, name in full of the applicant, national identity card number and its address should be indicated accurately when inquiring. If the candidate is

outside from Colombo, it will be successful to inquire of the above circumstance along with a fax number that the admission can be received soon when sending above particulars. It will be useful to be ready with the copy of the application in your possession, copy of the invoice received at the payment of examination fees and invoice of the postal registration of the application.

- (ix) A candidate should appear the examination at the examination hall reserved for him. Every candidate should hand over the certified admission to the head of the examination hall on the day sitting for the examination. No candidate fail to submit likewise shall be permitted to sit the examination.

10. *Providing false Information.*— If you were revealed to have submitted false or incorrect information in the application you have sent, your candidature will be cancelled. If revealed of false or incorrect information after recruitment, you will be dismissed from service subject to such deed.

11. *Examination Fees.*— Examination fee is Rs. 500. The invoice drawn to the name of the candidate in favour of the income head 2003-02-13 of Commissioner General of Examinations by paying the fee to any post/sub post office in the island should be affixed to the relevant cage of the application firmly. Keeping a photocopy of the invoice will be useful. Refunding or transferring fees to another examination will not be made under no circumstances and no money orders or stamps will be accepted.

12. The Secretary of Education possesses the right to decide on any particular point not covered by this notification.

13. In case of any non-conformity among the languages of this notification published in Sinhala, Tamil and English languages, Sinhala medium notification shall be considered as the accurate document.

W. M. BANDUSENA,
Secretary,
Ministry of Education.

Ministry of Education,
Isurupaya, Pelawatte,
Battaramulla,
24th November, 2016

[]
(For office use)

SPECIMEN APPLICATION

MINISTRY OF EDUCATION

EXAMINATION FOR THE RECRUITMENT OF TRANSPORT OFFICER TO THE
MINISTRY OF EDUCATION - 2015

Medium of Language for the Examination : Sinhala 2
(write the relevant no : in the cage) Tamil 3
English 4

[]

01. 1.1 Name in full (with block letters in English) : _____.
(Eg. : HERATH MUDIYANSELAGE SAMAN KUMARA GUNAWARDHANA)
- 1.2 Name with last name at the beginning and initials of other names at the end (with block letters in English) : _____.
(Eg. : GUNAWARDHANA, H. M. S. K.)
- 1.3 Name in full (Sinhala/Tamil) :

02. National Identity Card No. :

--	--	--	--	--	--	--	--	--	--

03. 3.1 Sex : Male - 0 ☐
Female - 1 ☐
(Write the relevant No. in the cage)

- 3.2 Marital Status : Married - 1 ☐
Unmarried - 2 ☐
(Write the relevant No. in the cage)

04. Address :

- 4.1 Address to which the admission should be sent (With block letters in English) : _____.
- 4.2 Official Address (in Sinhala/Tamil) : _____.
- 4.3 Personal Address (in Sinhala/Tamil) : _____.

05. Telephone No. :

- 5.1 Official : _____.
- 5.2 Personal : _____.

06. 6.1 Present post and office station : _____.
- 6.2 Date of appointment to this said post : _____.

07. 7.1 Date of Birth :

Year : Month : Date :

7.2 Age as at the closing date of applications :

Years : Months : Days :

08. Are you a Sri Lankan citizen by descent or by registration ? : _____.

09. Educational and Professional Qualifications :
9.1 Education Qualifications :

Examination	Year	Main subject appeared for	Pass	Name of the school

9.2 Professional Qualifications :

Examination	Year	Main subject appeared for	Pass	Name of the Institution

10. Other Qualifications : _____.

11. Proficiency in English : _____.

12. Details of the invoice obtained paying :

12.1 Examination fees post office that the examination was paid : _____.

12.2 Invoice number and date : _____.

12.3 Paid amount : _____.

Please paste the invoice from one side to here

13. I do hereby certify the information furnished by me are true and accurate. I am aware that I will be disqualified for selection if the information furnished herewith are revealed to have been false or inaccurate and if revealed after appointment I will be dismissed from service without compensation. In addition, I do here state that I will be subject to the rules and regulations imposed by the Commissioner General of Examinations and the decisions taken with regard of the issuance of results.

_____,
Signature of the Applicant.

Date : _____.

14. Attestation of signature of the applicant :

This is to attest that submitting application herewith for the Post of Transport Officer of the Ministry of Education is personally known to me, that he pasted the invoice relevant to the examination fee and placed his/her signature before me on the day of 2015.

_____,
Signature of the Certifying Officer.

Date : _____.

Name in full of the Attestee : _____.

Designation : _____.

Address : _____.

(Official stamp should be placed to certify)

15. Certification of the Head of the Department/Institution :

Application of Mr./Mrs./Miss holding the post of this establishment, submitting application for the post of Transport Officer of the Ministry of Education, is recommended and forwarded herewith. I do hereby certify his/her work and behavior are satisfactory and no disciplinary actions have been taken against him/her or have no intention of such actions. She/he can be/cannot be released from present post if he/she was selected for this post.

_____,
Signature of the Head of the
Department/Institution.
(Official Stamp)

Date : _____.

12-452

**WRITTEN EXAMINATION FOR OFFICIAL
LANGUAGE PROFICIENCY - 2016**

**Sinhala/Tamil - Level I/II/III/IV
(Examinations Department of Sri Lanka/Department of
Official Languages)**

APPLICATIONS are hereby called for the Official Language Proficiency Written Examination from Public Officers and the officers of Co-operations and statutory Institutions in terms of the Public Administration Circular No. 01/2014 and Management Services Circular No. 04/2014 respectively.

02. This examination will be held by the Examinations Department of Sri Lanka. The candidates should obtain marks not less than 40% of the total to pass this examination. Answer scripts of this examination shall not be re-corrected. Results of this examination will not be sent to the candidates and the results will be published in the Departmental website (only those who have passed the written examination will be allowed to apply for this Oral Examination).

03. Candidates can apply for this examination **only** through the departmental website www.languagesdept.gov.lk from 30.11.2015 onwards according to their requirements. Candidates are required to access the website and follow the steps shown on the screen to fill the application. Accordingly the Official Language Proficiency Written examination is held in March and in September for the applications submitted from 30th November 2015 to 31st January 2016 and for the applications submitted from 01st February 2016 to 31st July 2016 respectively. One candidate shall be allowed to apply only for one level of one language at a time.

04. Candidates belonging to each service should confirm the required proficiency level by referring to the Public Administration Circular No. 01/2014 and Management Services Circular

No. 04/2014. Such Circulars, relevant syllabuses and other relevant information can be obtained from the above website.

05. If the candidate is a person with special needs, details in that regard should be mentioned in the application.

06. Every candidate should pay an examination fee of Rs. 500 from any branch of Bank of Ceylon of the Island so as to credit it to the account No. 7041541 of the Commissioner of Official Languages, Bank of Ceylon, Rajagiriya and the number and the date of such receipt should be written in the relevant cage of the application.

07. The cities and the numbers of cities of each province in which the centers of this written examination have been Scheduled to be established are shown in the Annexe No. 01. In case the number of candidates applied for an examination center of a certain city found to be inadequate, such examination centers will be cancelled and the candidates will be directed to another examination center according to their second/third choices.

08. Immediately after the admission cards are issued to the candidates, a news paper notice mentioning that will be published by the Examinations Department of Sri Lanka. If the admission card is not received even after 02 or 03 days of the newspaper notice, the candidate should inform the Examinations Department of Sri Lanka as specified in the notice.

09. Issuance of admission card to a candidate does not necessarily mean that he or she has fulfilled required qualification to sit for this examination.

10. A candidate will be required to prove his/her identity at the examination hall and for this purpose only the National Identity Card or a valid passport will be accepted.

11. Decision of the Commissioner General of Examinations on holding of the examination, issuance of results shall be final. Decision of the Commissioner General of Examinations and/or the Commissioner of Official Languages regarding any other matters not mentioned hereof shall also be final.

12. Candidates will be subject to rules and regulations in examinations procedures imposed by the Commissioner General of Examinations. A candidate, in case of violation of such rules and regulations shall be subject to a penalty imposed by the Commissioner General of Examinations.

13. In case of any inconsistency among the Sinhala, Tamil and English texts of this notice, the Sinhala text shall prevail.

W. A. JAYAWICKRAMA,
Commissioner (Attorney at Law),
Department of Official Languages.

'Bhasha Mandiraya',
No. 341/7, Kotte Road,
Rajagiriya,
November, 2015.

WRITTEN EXAMINATION FOR OFFICIAL LANGUAGE PROFICIENCY - 2016

SINHALA/TAMIL - LEVEL I/II/III/IV
DEPARTMENT OF EXAMINATION SRI LANKA/DEPARTMENT OF OFFICIAL LANGUAGES

District and the District number expected to sit for the examination :
(Order of preference)
(As per the Annex No. 01 of the notice)

District		District No.
1.		
2.		
3.		

Medium in which the language proficiency should be gained
(Write the relevant number in the cage)

Sinhala - 2 ☐
Tamil - 3 ☐

Proficiency Level applied :
(Please write the number of the proficiency level required to gain)

Level - I - 1
Level - II - 2 ☐
Level - III - 3
Level - IV - 4

N.B.- It is compulsory to indicate the language and the language level required to gain proficiency and under no circumstances the candidates shall be allowed to change it later.

01. Full Name of the candidate (in Sinhala or Tamil) : _____.
(Eg. : සමරසිංහ ආරච්චිගේ සමන් කුමාර සමරසිංහ/சமரசிங்ஹ ஆரச்சிங்கே சமன்குமார சமரசிங்ஹ)

02. Full name of the candidate (in English block letters) : _____.
(Eg. : SAMARASINGHE ARACHCHIGE SAMAN KUMARA SAMARASINGHE)

03. Name of the candidate with initials at the end (in English block letters) : _____.
(Eg. : SAMARASINGHE S. A. S. K.)

04. Permanent address (in English block letters (Admission card and the results sheet will be posted to this address)) : _____.

05. District and the District Number of the work place : _____ ☐
(Mention the District Number as per the Annexe No. 01 of the notice)

06. National Identity Card No. :

07. Gender : Male - 0 ☐
Female - 1 ☐
(Write the relevant number in the cage)

08. Telephone No. :

09. Email : _____.

10. Permanent Post : _____.

11. Are you a person with special needs ? Yes/No

11.1 If Yes : Deaf - 0 ☐
Blind - 1 ☐

12. The category you belong to as per the Circular 01/2014 or 04/2014 : _____.

13. Examination fee : Rs. The branch of the bank where the payment made

Receipt No. :

Date of payment : _____.

I, hereby declare that the above information furnished by me is true and correct to the best of my knowledge and I shall be bound by the examination rules and regulations. I further declare that the decision of the Commissioner of Official Languages in relation to any matter relevant to the examination shall be final and that I have read and understood all the terms and conditions mentioned in the *Gazette* notification relevant to this examination.

Date : _____.

I agree

Annexure 01

DISTRICTS/CITIES AND DISTRICT NUMBERS/CITY NUMBERS OF EXAMINATION CENTERS

<i>Province</i>	<i>District</i>	<i>District No.</i>
Western Province	Colombo	1
	Gampaha	2
	Kalutara	3
North Western Province	Kurunegala	4
	Puttalam (Chilaw)	5
Southern Province	Galle	6
	Matara	7
	Hambantota (Tangalle)	8
Sabaragamuwa Province	Rathnapura	9
	Kegalle	10
Uva Province	Badulla	11
	Monaragala	12
Central Province	Kandy	13
	Matale	14
	Nuwara-Eliya	15
North Central Province	Anuradhapura	16
	Polonnaruwa	17
Northern Province	Jaffna	18
	Vavuniya	19
	Mullaitivu	20
	Kilinochchi	21
	Mannar	22
Eastern Province	Trincomalee	23
	Batticaloa	24
	Ampara	25