

N.B.— The list of Jurors in Kegalle District Jurisdiction Areas in the year 2018 has been published in Part VI of this *Gazette* in Sinhala/ Tamil/English Language.

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The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 2,066 – 2018 අප්‍රේල් මස 06 වැනි සිකුරාදා – 2018.04.06

No. 2,066 – FRIDAY, APRIL 06, 2018

(Published by Authority)

PART I: SECTION (IIA) – ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

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IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, Corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after **three months** from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 27th April, 2018 should reach Government Press on or before 12.00 noon on 12th April, 2018.

Electronic Transactions Act, No. 19 of 2006 - Section 9

“Where any Act or Enactment provides that any proclamation, rule, regulation, order, by-law, notification or other matter shall be published in the Gazette, then such requirement shall be deemed to have been satisfied if such rule, regulation, order, by-law, notification or other matter is published in an electronic form of the Gazette.”

GANGANI LIYANAGE,
Government Printer (*Acting*).

Department of Govt. Printing,
Colombo 08,
01st January, 2018.

This Gazette can be downloaded from www.documents.gov.lk



1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A “Sri Lankan” is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the “New Entrants” Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments :

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such

Officers may in the first instance be appointed to act in the new post for a specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the ‘Widows and Orphans’ Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

5. Serving Officers in the Public Service :

5:1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service. Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

6. Definition of Salary for the purpose of Eligibility :

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (ii) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

Rules and Instructions for Candidates

“All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968.”

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :—

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the Supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for Practical and Oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination Hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination Hall other than a member of the Examination Hall Staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the Index Number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. It should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination Hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination Hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination Hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination Hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination Hall. Should the Supervisor so requires, each candidate is bound to declare

everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination Hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

Candidates should adhere to the following instructions for their own safety :—

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination Hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination Hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination Hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination Hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination Hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your Index Number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics Questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Commissioner General of Examinations,
Department of Examinations,
Pelawatta, Battaramulla.

Posts – Vacant

MINISTRY OF AGRICULTURE

Department of Agrarian Development

CALLING APPLICATION FOR THE POST OF
WATCHER AND LABOUR IN GRADE III UNDER THE
CATEGORY OF PRIMARY LEVEL UNSKILLED
(PL 01-2006A) IN THE DEPARTMENT OF AGRARIAN
DEVELOPMENT - 2018

APPLICATIONS are hereby invited from the candidates who are in possession of the qualifications spelled out below to fill the vacancies island wide for the Post of Watcher and Labour in the Department of Agrarian Development.

1. Terms of Engagement :

- 1.1 Male applicants could only be applied for the post of Watcher and both male and female applicants could be applied for the post of Labour.
- 1.2 This post is permanent. It is subject to the policy decision to be taken by the Government in the future relating to the pension scheme. Officers must contribute to the "Widows and Orphans" Pension Fund / "Widowers & Orphans" Pension Fund from their salary and should contribute to the said fund as per the directions that may be issued by the government from time to time.
- 1.3 The selected candidates should subject to the Procedural Rules of Public Service Commission published in the Gazette Extraordinary of the Democratic Socialist Republic of Sri Lanka No. 1589/30 dated 20.02.2009 relating to the appointments of the Government Service.
- 1.4 The selected candidates should subject to the rules and regulations of the Establishment Code, Financial Regulations, the directions of the department and other regulations and orders that may be issued by the Government from time to time.

2. General Qualifications :

- 2.1 Applicant must be a citizen of Sri Lanka.

- 2.2 Every candidate should be in good physical and mental fitness to serve in any part of the island and to perform the duties of the post.
- 2.3 The age must be not less than 18 years and not more than 45 years on the closing date of calling of applications.
- 2.4 Applicant should not be a person not qualified for appointment to the Public Service, as per the section V of the Procedural Rules of Public Service Commission.

3. *Educational Qualifications.*– Shall have passed G.C.E. (Ordinary Level) Examination in 06 subjects including credit passes for two subjects at not more than two sittings.

4. Other Qualifications :

- 4.1 Other educational qualifications, sports skills, certificates on special training will be considered as special qualifications.
- 4.2 Every candidate shall be satisfied all the qualifications required for recruitment to the post as on or before the closing date of accepting applications.

5. *Structured Interview.*– A structured interview will be conducted by a Board of Interview appointed by the Commissioner General of Agrarian Development for the applicants who have fulfilled the requirements prescribed in this notification and recruitment for the post of Watcher and Labour – Grade III will be made on the merit of the aggregate of marks obtained in the interview. The applicant should clearly indicate their preferred medium of language to face the structured interview.

6. *Salary Scale (Monthly Basis).*– The monthly salary scale for this post is Rs. 24250 – 10 x 250 – 10 x 270 – 10 x 300 – 12 x 330 – 36410/-, as per the salary code PL-01-2016 under the Public Administration Circular No. 03/2016.

7. The top left hand corner of the envelope enclosing the application should be clearly marked **the post applied for** and should be sent only by the registered post addressed to "Commissioner General, Department of Agrarian

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| Watcher | | Labour | |
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Female Male

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|---------|--|-----------|--|
| Married | | Unmarried | |
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10. Educational Qualifications :

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11. Other Qualifications :————.

12. 05 Districts to be served on the priority basis of applicant's preference :

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13. Have you ever been convicted of any offence in a Court of Law? (Indicate (✓) in the relevant cage) (Indicate particulars, if the answer is yes)

No : ☐Yes : ☐

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.....

14. Candidate's Certificate :

(a) I solemnly declare that particulars furnished by me in this application are true and accurate to the best of my knowledge. I agree to suffer any loss that may cause as a result of incompleteness of sections and / or provision of erroneous information. I also state that all sections herein have been correctly filled.

(b) I am aware that if any particulars contained herein are found to be false I am liable to disqualification before appointment and to dismissal from service if the inaccuracy is detected after appointment.

_____,
Signature of Applicant.

Date :————.

REGISTRAR GENERAL'S DEPARTMENT

Posts of Registrar of Births and Deaths

PUTTALAM DISTRICT

APPLICATIONS are invited for the Posts of Registrar of Births, Deaths and Registrar/Additional Registrar Marriages/ Additional Registrar of Marriages in the Divisions set out in the Schedule hereto.

01. Applicants should be permanent residents of the said Births, Deaths and Marriage Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

02. Both male and female can apply for these Posts.

03. Applicants should be not less than 45 years and not more than 62 years of age.

04. Applicant should be married and marriage should be aged more than 5 years and should not be a divorced person or widow/widower.

05. Additional details of Village list/Grama Niladhari Divisions within the related Division of Birth, Death and Marriage and Education and other qualifications related to the subjected Division of the application could be obtained from the notices exhibited in public places in the Division such as District Secretariats, Divisional Secretariats, Land and District Registries, Grama Niladhari's Office, Samurdhi Development Societies and Post Offices as given in the following Schedule.

06. Related applications and "Attachment I" including Village List and List of Grama Niladhari Divisions can be obtained by relevant District Secretariat (Government Agents) or Land and District Registries or Divisional Secretariats of the District.

07. Completed applications should be sent by registered post to the address given in the Schedule on or before 07th of May, 2018.

NEIL D. ALWIS,
Registrar General.

Registrar General's Department,
No. 234/A3, Denzil Kobbekaduwa Mawatha,
Battaramulla.
On the day of 15th March, 2018.

SCHEDULE

| <i>District</i> | <i>Divisional Secretariat Division</i> | <i>Post and Division for which Applications are called</i> | <i>Address to which Applications should be sent</i> |
|-----------------|----------------------------------------|-------------------------------------------------------------------|----------------------------------------------------------------------------------|
| Puttalam | Kalpitiya | Post of Registrar of Births and Deaths of Kalpitiya Town Division | District Secretary/Additional Registrar General, District Secretariat, Puttalam. |
| Puttalam | Kalpitiya | Post of Registrar of Births and Deaths of Norochchole Division | District Secretary/Additional Registrar General, District Secretariat, Puttalam. |

REGISTRAR GENERAL'S DEPARTMENT

Posts of Registrar of Births and Deaths and Registrar/Additional Registrar of Marriages (Kandyan/General)

PUTTALAM DISTRICT

APPLICATIONS are invited for the Posts of Registrar of Births, Deaths and Registrar/Additional Registrar Marriages/ Additional Registrar of Marriages in the Divisions set out in the Schedule hereto.

01. Applicants should be permanent residents of the said Births, Deaths and Marriage Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

02. Both Male and Female can apply for these Posts.

03. Applicants should be not less than 45 years and not more than 62 years of age.

04. Applicant should be married and marriage should be aged more than 5 years and should not be a divorced person or widow/widower.

05. Additional details of Village list/Grama Niladhari Divisions within the related Division of Birth, Death and Marriage and Education and other qualifications related to the subjected Division of the application could be obtained from the notices exhibited in public places in the Division such as District Secretariats, Divisional Secretariats, Land and District Registries, Grama Niladhari's Office, Samurdhi Development Societies and Post Offices as given in the following Schedule.

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NEIL D. ALWIS,
Registrar General.

Registrar General's Department,
No. 234/A3, Denzil Kobbekaduwa Mawatha,
Battaramulla.
On the day of 15th March, 2018.

SCHEDULE

| <i>District</i> | <i>Divisional Secretariat Division</i> | <i>Post and Division for which Applications are called</i> | <i>Address to which Applications should be sent</i> |
|-----------------|----------------------------------------|-------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------|
| Puttalam | Kalpitiya | Post of Registrar of Marriages (General) of Kalpitiya Division and Births and Deaths of Thalawila Division | District Secretary/Additional Registrar General, District Secretariat, Puttalam. |
| Puttalam | Kalpitiya | Post of Registrar of Marriages (General) of Kalpitiya Division and Births and Deaths of Kurughngampitiya Division | District Secretary/Additional Registrar General, District Secretariat, Puttalam. |
| Puttalam | Mundalama | Post of Registrar of Marriages (General) of Puttalamputtu Division and Births and Deaths of Mundalama Division | District Secretary/Additional Registrar General, District Secretariat, Puttalam. |

REGISTRAR GENERAL'S DEPARTMENT

Posts of Registrar of Births and Deaths - Tamil Medium

MANNAR DISTRICT

APPLICATIONS are invited for the Posts of Registrar of Births, Deaths and Registrar/Additional Registrar Marriages/ Additional Registrar of Marriages in the Divisions set out in the Schedule hereto.

01. Applicants should be permanent residents of the said Births, Deaths and Marriage Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

02. Both Male and Female can apply for these Posts.

03. Applicants should be not less than 45 years and not more than 62 years of age.

04. Applicant should be married and marriage should be aged more than 5 years and should not be a Divorced person or Widow/Widower.

05. Additional details of Village list/Grama Niladhari Divisions within the related Division of Birth, Death and Marriage and Education and other qualifications related to the subjected Division of the application could be obtained from the notices exhibited in public places in the Division such as District Secretariats, Divisional Secretariats, Land and District Registries, Grama Niladhari's Office, Samurdhi Development Societies and Post Offices as given in the following Schedule.

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NEIL D. ALWIS,
Registrar General.

Registrar General's Department,
No. 234/A3, Denzil Kobbekaduwa Mawatha,
Battaramulla.
On the day of 14th March, 2018.

SCHEDULE

| <i>District</i> | <i>Divisional Secretariat Division</i> | <i>Post and Division for which Applications are called</i> | <i>Address to which Applications should be sent</i> |
|-----------------|----------------------------------------|--------------------------------------------------------------------------------|--------------------------------------------------------------------------------|
| Mannar | Mannar Town | Post of Medical Registrar of Birth, Death of Mannar Town East Division (Tamil) | District Secretary/Additional Registrar General, District Secretariat, Mannar. |

REGISTRAR GENERAL'S DEPARTMENT

Posts of Registrar of Births and Deaths and Registrar/Additional Registrar of Marriages (General) in Tamil Medium

VAVUNIYA DISTRICT

APPLICATIONS are invited for the Posts of Registrar of Births, Deaths and Registrar/Additional Registrar Marriages/ Additional Registrar of Marriages in the Divisions set out in the Schedule hereto.

01. Applicants should be permanent residents of the said Births, Deaths and Marriage Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

02. Both male and female can apply for these Posts.

03. Applicants should be not less than 45 years and not more than 62 years of age.

04. Applicant should be married and marriage should be aged more than 5 years and should not be a divorced person or widow/widower.

05. Additional details of Village list/Grama Niladhari Divisions within the related Division of Birth, Death and Marriage and Education and other qualifications related to the subjected Division of the application could be obtained from the notices exhibited in public places in the Division such as District Secretariats, Divisional Secretariats, Land and District Registries, Grama Niladhari's Office, Samurdhi Development Societies and Post Offices as given in the following Schedule.

06. Related applications and "Attachment I" including Village List and List of Grama Niladhari Divisions can be obtained by relevant District Secretariat (Government Agents) or Land and District Registries or Divisional Secretariats of the District.

07. Completed applications should be sent by registered post to the address given in the Schedule on or before 07th of May, 2018.

NEIL D. ALWIS,
Registrar General.

Registrar General's Department,
No. 234/A3, Denzil Kobbekaduwa Mawatha,
Battaramulla.
On the day of 14th March, 2018.

SCHEDULE

| <i>District</i> | <i>Divisional Secretary's Division</i> | <i>Division and Post for which Applications are called</i> | <i>Address to which Applications should be sent</i> |
|-----------------|----------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|
| Vavuniya | Vavuniya North | Post of Registrar of Births and Deaths of Malepattu East Division and Marriages (General) of Vavuniya North Divisional Secretary's Division (Tamil Medium) | The District Secretary/The Addl. Registrar General, District Secretariat, Vavuniya. |

REGISTRAR GENERAL'S DEPARTMENT

Posts of Registrar of Births and Deaths and Registrar/Additional Registrar of Marriages (Kandyan/General)

VAVUNIYA DISTRICT

APPLICATIONS are invited for the Posts of Registrar of Births, Deaths and Registrar/Additional Registrar Marriages/ Additional Registrar of Marriages in the Divisions set out in the Schedule hereto.

01. Applicants should be permanent residents of the said Births, Deaths and Marriage Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

02. Both male and female can apply for these Posts.

03. Applicants should be not less than 45 years and not more than 62 years of age.

04. Applicant should be married and marriage should be aged more than 5 years and should not be a divorced person or widow/widower.

05. Additional details of Village list/Grama Niladhari Divisions within the related Division of Birth, Death and Marriage and Education and other qualifications related to the subjected Division of the application could be obtained from the notices exhibited in public places in the Division such as District Secretariats, Divisional Secretariats, Land and District Registries, Grama Niladhari's Office, Samurdhi Development Societies and Post Offices as given in the following Schedule.

06. Related applications and "Attachment I" including Village List and List of Grama Niladhari Divisions can be obtained by relevant District Secretariat (Government Agents) or Land and District Registries or Divisional Secretariats of the District.

07. Completed applications should be sent by registered post to the address given in the Schedule on or before 07th of May, 2018.

NEIL D. ALWIS,
Registrar General.

Registrar General's Department,
No. 234/A3, Denzil Kobbekaduwa Mawatha,
Battaramulla.
On the day of 14th March, 2018.

SCHEDULE

| <i>District</i> | <i>Divisional Secretary's Division</i> | <i>Division and Post for which Applications are called</i> | <i>Address to which Applications should be sent</i> |
|-----------------|----------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|
| Vavuniya | Vavuniya South | Post of Registrar of Births and Deaths of Kilakkumoolai South Division and Marriages (General/Kandyan) of Vavuniya South Divisional Secretary's Division (Sinhala Medium) | The District Secretary/The Addl. Registrar General, District Secretariat, Vavuniya. |
| Vavuniya | Vavuniya South | Post of Registrar of Births and Deaths of Mamaduwa Division and Marriages (General/Kandyan) of Vavuniya South Divisional Secretary's Division (Sinhala Medium) | The District Secretary/The Addl. Registrar General, District Secretariat, Vavuniya. |

REGISTRAR GENERAL'S DEPARTMENT

Posts of Registrar of Births and Deaths and Registrar/Additional Registrar of Marriages (General) in Tamil Medium

MANNAR DISTRICT

APPLICATIONS are invited for the Posts of Registrar of Births, Deaths and Registrar/Additional Registrar Marriages/ Additional Registrar of Marriages in the Divisions set out in the Schedule hereto.

01. Applicants should be permanent residents of the said Births, Deaths and Marriage Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

02. Both male and female can apply for these Posts.

03. Applicants should be not less than 45 years and not more than 62 years of age.

04. Applicant should be married and marriage should be aged more than 5 years and should not be a divorced person or widow/widower.

05. Additional details of Village list/Grama Niladhari Divisions within the related Division of Birth, Death and Marriage and Education and other qualifications related to the subjected Division of the application could be obtained from the notices exhibited in public places in the Division such as District Secretariats, Divisional Secretariats, Land and District Registries, Grama Niladhari's Office, Samurdhi Development Societies and Post Offices as given in the following Schedule.

06. Related applications and "Attachment I" including Village List and List of Grama Niladhari Divisions can be obtained by relevant District Secretariat (Government Agents) or Land and District Registries or Divisional Secretariats of the District.

07. Completed applications should be sent by registered post to the address given in the Schedule on or before 07th of May, 2018.

NEIL D. ALWIS,
Registrar General.

Registrar General's Department,
No. 234/A3, Denzil Kobbekaduwa Mawatha,
Battaramulla.
On the day of 14th March, 2018.

SCHEDULE

| <i>District</i> | <i>Divisional Secretary's Division</i> | <i>Division and Post for which Applications are called</i> | <i>Address to which Applications should be sent</i> |
|-----------------|----------------------------------------|--------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|
| Mannar | Mannar Town | Post of Registrar of Births and Deaths of Manthai South Division and Marriages (General) of Mannar Town Division (Tamil) | The District Secretary/The Addl. Registrar General, District Secretariat, Mannar. |
| Mannar | Mannar Town | Post of Registrar of Births and Deaths of Thalaimannar Division and Marriages (General) of Mannar Town Division (Tamil) | The District Secretary/The Addl. Registrar General, District Secretariat, Mannar. |
| Mannar | Nanattan | Post of Registrar of Births and Deaths of Murunkan Division and Marriages (General) of Nanattan Division (Tamil) | The District Secretary/The Addl. Registrar General, District Secretariat, Mannar. |

| <i>District</i> | <i>Divisional Secretary's Division</i> | <i>Division and Post for which Applications are called</i> | <i>Address to which Applications should be sent</i> |
|-----------------|----------------------------------------|---------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|
| Mannar | Manthai West | Post of Registrar of Births and Deaths of Perunkalippattu Division and Marriages (General) of Manthai West Division (Tamil) | The District Secretary/The Addl. Registrar General, District Secretariat, Mannar. |
| Mannar | Musali | Post of Registrar of Births and Deaths of Periyapollachchi Potkerny Division and Marriages (General) of Musali Division (Tamil) | The District Secretary/The Addl. Registrar General, District Secretariat, Mannar. |

04-250

NATIONAL INSTITUTE OF SOCIAL DEVELOPMENT

Ministry of Social Empowerment, Welfare and Kandyana Heritage

01. POST : Senior Training Officer - No. of Posts 03

01. *Age Limit.*— Shall be not less than 22 years of age and not more than 45 years of age (Maximum age limit shall not be applicable to the candidates serving in Government Provincial public service or Statutory boards of the government)

02. *Educational Qualifications :*

- (a) A Bachelor's Degree in Social Sciences with a Doctoral Degree (phD) in Social Sciences from a University recognized by the University grant Commission.

And

Experience of not less than 10 years in the Sector of Social work Training in a Government or a recognized Institution by the Government.

or

- (b) Bachelor's Degree in Social Sciences with a Post Graduate Degree in Social Sciences from a University recognized by the University Grant Commission.

and

Experience of not less than 15 years in the Sector of Social Work Training in a Government Institution or an Institution recognized by the Government.

For Internal Candidates :

Minimum experience of 05 years in a post of Training Officer of Grade I at the National Institute of Social Development

or

Possession of a PHD on Social Science and minimum experience of 03 years in a post of Training Officer of Grade I at the National Institute of Social Development.

04. *Marking scheme for interview :*

| | |
|-------------------------------------|------------------|
| Experience in relevant field | Marks 30 |
| Additional experience in profession | Marks 30 |
| Other skills | Marks 15 |
| Performance at the interview | Marks 25 |
| Total | <u>Marks 100</u> |

03. *Salary Scale.*— Monthly Salary Scale applicable to the Service category

AR - 2 - 2016 - 71,585 - 10 x 1,910 = Rs. 90,685 monthly receivable Salary Scale in 2020 (2016.04.25 Management Service Circular 02/2016 as Schedule I) AR - 2 - 2006A - 34,550 - 10x925 - Rs. 43,800 Monthly salary will be paid as per schedule II of the same circular at present. Basic Salary 2018 - Rs. 56,771.

02. Post : Senior Research Officer - No. of Posts 03

01. *Age Limit.*— Shall be not less than 22 years of age and not more than 45 years of age (Maximum age limit shall not be Applicable to the candidates serving in Government Provincial Public Service or Statutory Boards of the Government)

02. *Educational Qualifications :*

- (a) A Bachelor's Degree in Social Sciences with a Doctoral Degree (phD) in social Sciences from a University recognized by the University Grant Commission.

And

Experience of not less than 10 years in the Sector of Social work Research in a Government or a recognized Institution by the Government.

Or

- (b) Bachelor's Degree in Social Sciences with a Post Graduate Degree in Social Sciences from a University recognized by the University Grant Commission.

and

Experience of not less than 15 years in the Sector of Social Work Research in a Government Institute or a recognized Institution by the Government.

For Internal Candidates :

- (a) Minimum experience of 05 years in a post of Research Officer of Grade I at the National Institute of Social Development ;

or

- (b) Possession of a PhD on Social Sciences and minimum experience of 03 years in a post of Research Officer of Grade I at the National Institute of Social Development.

04. Marking scheme for interview :

| | |
|-------------------------------------|------------------|
| Experience in relevant field | Marks 30 |
| Additional experience in profession | Marks 30 |
| Other skills | Marks 15 |
| Performance at the interview | <u>Marks 25</u> |
| Total | <u>Marks 100</u> |

03. Salary Scale.– Monthly Salary Scale applicable to the Service category

AR - 2 - 2016 - Rs. 71,585 - 10 x 1,910 - Rs. 90,685 monthly receivable Salary Scale in 2020 (2016.04.25 Management Service Circular 02/2016 at Schedule I)
AR - 2 - 2006A - Rs. 34,550 - 10x925 - Rs. 43,800 Monthly salary will be paid as per schedule II of the same circular at present. Basic Salary 2018 - Rs. 56,771.

03. Post : Lecture II - No. of Posts 04

01. *Age Limit.*– Shall be not less than 22 years of age and not more than 45 years of age (Maximum age limit shall not be applicable to the candidates serving in Government Provincial Public Service or Statutory Boards of the Government)

02. Educational Qualifications :

- (a) Possession of a Bachelor's Degree on Social Work with a first or second class (Upper Division) from a university/ higher educational institution recognized by the University Grant Commission.

or

- (b) Possession of a First Degree on Social Sciences with a post Graduate Degree on Social Work from a university/ higher educational institution recognized by the University Grants Commission.

03. Method of recruitment through interview :

| | Marks |
|-------------------------------------|------------------|
| Experience in relevant field | 30 Marks |
| Additional experience in profession | 30 Marks |
| Other skills | 15 Marks |
| Performance at the interview | <u>25 Marks</u> |
| Total | <u>100 Marks</u> |

04. Salary Scale.– Monthly Salary Scale applicable to the Service category

AR -I - 2016 - 51,285 - 5 x 1,135 x 5 x 1,135 - 15 x 1,590 = Rs. 87,485 monthly receivable Salary Scale in 2020 (2016.04.25 Management Service Circular 02/2016 as Schedule I) AR - I - 2006A - Rs. 24,725 - 5 x 925 - 5 x 645 - 15 x 770 - Rs. 43,800 Monthly salary will be paid as per schedule II of the same circular at present. Basic Salary 2018 - Rs. 40,661.

04. Post.– Assistant Librarian II - No. of Posts 01

01. *Age Limit.*– Shall be not less than 22 years of age and not more than 45 years of age (Maximum age limit shall not be applicable to the candidates serving in Government Provincial public service or Statutory boards of the Government)

02. Educational Qualifications :

For external candidates :

Shall have obtained a first degree from a University recognized by the University Grants Commission and minimum experience of three years as a Librarian of a Library at Higher Education Institute recognized by the Government.

For internal candidates :

Shall have completed a satisfactory service of five years in relation to administrative functions in a post in Grade I of Management Assistants (non - Technological) at National Institute of Social Development or

A minimum experienced not less than five years in a post of Allied Officer, a post in implementing / consultation services.

03. Marking Scheme for interview :

| | Marks |
|------------------------------------------------|-------------------------|
| Experience in relevant field | 30 Marks |
| Relevant Additional Professional Qualification | 30 Marks |
| Other skills | 15 Marks |
| Performance at the interview | 25 Marks |
| Total | <u>100 Marks</u> |

04. Salary Scale.— Monthly Salary Scale applicable to the Service category

JM 1 -1 - 2016 - 42,600 - 10 x 755 - 18 x 1,135 = 70,580 monthly receivable Salary Scale in 2020 (2016.04.25) Management Services Circular 02/2016 as Schedule I) JM 1 -1 - 2006A - Rs. 20,525 - 365 x 10 - 550 x 18 - Rs. 34,075. Monthly salary will be paid as per schedule II of the same circular at present. Basic Salary 2018 - Rs. 33,770.

05. Post : English Instructor - No. of Posts 01

01. Age Limit.— Shall be not less than 22 years of age and not more than 45 years of age (Maximum age limit shall not be applicable to the candidates serving in Government Provincial Public Service or Statutory Boards of the Government).

02. Educational Qualifications :

(a) A degree with English as a Subject obtained by a University recognized by the University Grants Commission.

or

(b) A degree with English Language/ English Literature/ English Language Teaching Methods obtained from a University recognized by the University Grant Commission.

and

(c) Completion of a Diploma related to English Language Teaching with a duration of not less than one year from a recognized Higher Educational Institute.

Or

Experience not less than 3 years of English Language Teaching in a Government School or any other Government institute.

03. Salary Scale.— Monthly Salary Scale applicable to the Service category

MA 4 - 2016 - Rs. 37,970 - 10x755 - 15x930 - 5x1,135 = Rs. 65,145 monthly receivable Salary Scale in 2020 (2016.04.25 Management Services Circular 02/2016 as Schedule I) MA 4 - 2006A - 18,230 - 10x365 - 15x450 - 5x550 - Rs. 31,380/= Monthly salary will be paid as per schedule II of the same circular at present. Basic Salary 2018 - 30,074/=

06. Post : Translator (Sinhala to English) - No. of Posts 01

01. Age Limit.— Shall be not less than 22 years of age and not more than 45 years of age (Maximum age limit shall not be applicable to the candidates serving in Government Provincial public service or Statutory Boards of the Government).

02. Educational Qualifications :

(a) Degree obtained in Sinhala/ English medium from a University recognized by University Grant Commission and a Credit pass for Sinhala/ English Language and Literature at G.C.E. A/L and Skills in Sinhala/English Translation.

and

(b) 02 years experiences as a translator at a Government Institution or Institution recognized by the Government.

03. Method of Recruitment.— Recruitment shall be made selecting an appropriate one out of the following alternatives after calling applications through publishing a public notification as determined by the appointing authority.

(i) Recruitment of external candidates by an open competitive examination/ and structured interview.

(ii) Recruitment of internal candidates by a limited competitive/ and structured interview.

04. *Method of recruitment through interview :*

| | Marks |
|-------------------------------------------------|-------------------------|
| Subject related experience relevant to the post | 30 Marks |
| Relevant Additional Qualification | 30 Marks |
| Other Skills and merits | 15 Marks |
| Performance at the interview | 25 Marks |
| | <u>100 Marks</u> |

05. *Salary Scale.* – Monthly Salary Scale applicable to the Service category.

MA 4 - 2016 - 37,970 - 10 x 775 - 15 x 930 - 5 x 1,135
- Rs. 65,145 monthly receivable Salary Scale in 2020
(2016.04.25 Management Services Circular 02/2016 as Schedule I) MA 4 - 2006A - Rs. 18,230 - 10x365 - 15x450 - 5x550 - Rs. 31,380. Monthly salary will be paid as per schedule II of the same circular at present.
Basic Salary 2018 - Rs. 30,074.

Conditions/ Nature of the appointments :

1. The appointments are permanent.
2. The Employees are entitled for the contributions to the EPF and
3. All appointments shall subject to a probation period of 03 years.

Note : The above vacancies exist at the Main office at Nawala, Rajagiriya and the selected employees shall serve only at the main office.

Service Condition - All Appointments made shall be conformed to the provisions of the National Institute of the Social Development, Act No. 41 of 1992 and other government regulations.

Application along with a Bio data should be sent by the reiterated post to the following address on or before 02.05.2018 Name of the post shall be written clearly on the top left hand corner of the envelope and the applicants employed in the government sector shall forward their applications through the head of the institute.

The incomplete applications and the applications received after the closing date will be rejected without any further notice. Any influence made with regard to selections will be a reason for disqualifying. Only the shortlisted applicants will be called for the interview and the final decision with regard to selections will be made by the Governing Council of the National Institute of Social Development.

Dr. RIDDLEY JAYASINGHE,
Director General,
National Institute of Social Development.

National Institute of Social Development,
No. 488 A, Nawala Road,
Rajagiriya,
23rd March, 2018.

04-367

Examinations, Results of Examinations & c.

MINISTRY OF PUBLIC ADMINISTRATION AND MANAGEMENT

FIRST EFFICIENCY BAR EXAMINATION FOR OFFICERS IN SRI LANKA ADMINISTRATIVE SERVICE, SRI LANKA ENGINEERING SERVICE, SRI LANKA SCIENTIFIC SERVICE, SRI LANKA ARCHITECTS' SERVICE, SRI LANKA ACCOUNTANTS' SERVICE AND SRI LANKA PLANNING SERVICE - 2017(II) AND SECOND EFFICIENCY BAR EXAMINATION FOR OFFICERS IN SRI LANKA ADMINISTRATIVE SERVICE, SRI LANKA ACCOUNTANTS' SERVICE AND SRI LANKA PLANNING SERVICE - 2018 (I)

IT is hereby notified that First Efficiency Bar Examination for the officers in Sri Lanka Administrative Service, Sri Lanka Engineering Service, Sri Lanka Scientific Service, Sri Lanka Architects' Service, Sri Lanka Accountants' Service and Sri Lanka Planning Service 2017(II) and Second Efficiency Bar Examination for the officers in Sri Lanka Administrative Service, Sri Lanka Accountants' Service and Sri Lanka Planning Service 2018(I) shall be held in Colombo during weekends from 05th of May 2018 to 20th of May 2018 by the Director General Sri Lanka Institute of Development Administration, under the supervision and direction of Ministry of Public Administration and Management.

02. The language test relevant to the Efficiency Bar Examinations which is due to be held in respect of the above services shall be as follows:

| <i>Serial No.</i> | <i>Name of the Examination</i> | <i>Code</i> |
|-------------------|---------------------------------------------------------------------------------|-------------|
| 1. | 1st Efficiency Bar Examination for officers in Sri Lanka Administrative Service | SLAS 1 |
| 2. | 1st Efficiency Bar Examination for officers in Sri Lanka Engineering Service | SLES |
| 3. | 1st Efficiency Bar Examination for officers in Sri Lanka Scientific Service | SLSS |
| 4. | 1st Efficiency Bar Examination for officers in Sri Lanka Architects' Service | SLArS |
| 5. | 1st Efficiency Bar Examination for officers in Sri Lanka Accountants' Service | SLAcS I |
| 6. | 1st Efficiency Bar Examination for officers in Sri Lanka Planning Service | SLPS I |
| 7. | Other services which can apply for the above examination | Other |
| 8. | 2nd Efficiency Bar Examination for officers in Sri Lanka Administrative Service | SLAS 2 |
| 9. | 2nd Efficiency Bar Examination for officers in Sri Lanka Accountants' Service | SLAcS 2 |
| 10. | 2nd Efficiency Bar Examination for officers in Sri Lanka Planning Service | SLPS 2 |

03. Officers may appear separately for each subject and at different occasions at their discretion. However, it is compulsory to pass the Efficiency Bar Examinations within the prescribed period.

04. This examination shall be conducted by the Director General of Sri Lanka Institute of Development Administration and the candidates shall be bound by the rules and regulations imposed by him with regard to conducting the examination. Candidates shall be subjected to any punishment imposed by Disciplinary Authority for violation of these rules and regulations.

05. Applications for the examination can strictly be made online through www.slida.lk, the official web site of the Sri Lanka Institute of Development Administration. It is possible to commence the filling of application by selecting the relevant examination from the sub menu “Apply Online” at the right side of web site's main page.

Filling of applications is strictly allowed during the period from 8.00 a.m. on **06.04.2018** up to 12.00 midnight on **23.04.2018**.

06. *Examination Fees* .– The candidates appearing for the examination for the first time need not to pay the examination fees. At such occasions where a candidate, who has made application, has not sat for the examination even after issuing an admission by Sri Lanka Institute of Development Administration that should be considered as a sitting for the examination.

Officers in Sri Lanka Administrative Service, Sri Lanka Accountants' Service and Sri Lanka Planning Service should pay the examination fee considering that the First Examination Bar Examination as one Examination and Second Efficiency Bar Examination as another examination. Accordingly, Rs. 1,000 should be paid if it is applied for more than one subject of the First Efficiency Bar examination. Rs. 1,000 should be paid if it is applied for more than one subject of the Second Efficiency Bar Examination. Rs. 500 should be paid if it is applied only for one subject of the First Efficiency Bar examination and Rs. 500 should be paid if it is applied only for one subject of the Second Efficiency Bar Examination.

The officers in Sri Lanka Engineering Service, Sri Lanka Scientific Service and Sri Lanka Architects' Service should pay Rs. 1,000, if they applying for more than one subject of the First Efficiency Bar examination and Rs. 500 should be paid, if they are sitting for only one subject.

Examination fee shall be paid by any post office all over the Island (except sub post offices) to be credited to the “SLIDA” account and the number of the receipt issued shall be indicated in the relevant cages of the application. When filling

the application for inland telegraphic money order (format 85) for payment of money to “SLIDA” account, “SLIDA” should be mentioned as the recipient. In the meantime, the code name of the relevant examination shall be indicated at the place for the recipient's address. (The code names should be as mentioned in section 02).

Further, when crediting money to the account, the application shall be filled including the name of the applicant as the remitter and the N.I.C. Number of the applicant at the space for the address of the remitter.

07. Getting Admissions for the First Efficiency Bar Examination for Sri Lanka Administrative Service, Sri Lanka Engineering Service, Sri Lanka Scientific Service and Sri Lanka Architects' Service, Sri Lanka Accountants' Service and Sri Lanka Planning Service and Second Efficiency Bar examination for Sri Lanka Administrative Service, Sri Lanka Accountants' Service and Sri Lanka Planning Service.

When the applications filled online is submitted, the candidate will be issued a confirmation number and the candidate shall keep it for further inquiries. Candidates will be able to get their admission card of the examination by way of following the instructions indicated in the web page to which the candidate shall have the access once the application duly perfected is sent online. The candidate shall get a printed copy of the admission card and get his signature certified by the respective Head of the Department or a deputy officer authorized by the Head for the purpose. The admission card certified in this manner shall be submitted to the Supervisor of the examination. A copy of admission card certified as for that manner shall be submitted to the Head of the Departments for the purpose of attaching to the personal file of the candidates.

Note.– The private address, place of work and the official address shall be clearly included when filling the application online.

08. Any clarification regarding the process for submitting applications can be obtained through the Telephone Number 011 - 5980236 of Sri Lanka Institute of Development Administration. Communication can be made through this line from 8.30 a.m up to 4.15 p.m. during working days of the week from 06.04.2017 to 23.04.2018.

09. Head of Departments should grant duty leave for the officers who possess admissions enabling them to sit for the examination. If it is required to get their candidature confirmed, it can be done through the Telephone Number 011-5980236. Candidates shall not be paid traveling expenses for appearing for the examination.

10. *Identity of Candidates.*– Candidates shall be required to prove their identity at the examination hall to the satisfaction of the supervisor for each subject they offer. For this purpose, one of the following documents should be submitted to the supervisor.

- (i) The National Identity Card issued by the Department of Registration of Persons.
- (ii) A valid Passport.

The candidature of those who fail to produce any of the above-mentioned documents may be cancelled at the discretion of the Director General of Sri Lanka Institute of Development Administration.

11. The examination will be held in Sinhala, Tamil and English media. If it is found that a candidate has appeared for the examination in a language medium that he/she is not entitled to, the candidature of such applicant shall be cancelled. A candidate shall not be permitted to change the language medium indicated in the application form.

12. *Scheme of Examination.*– Subjects and the syllabus of each Efficiency Bar Examination are as follows :- Duration of each question paper is three (03 hours). At least forty (40) marks shall be obtained for each subject by a candidate to pass this Efficiency Bar Examination.

12.1 1st Efficiency Bar Examination for officers in Sri Lanka Administrative Service (Appendix "G" of Sri Lanka Administrative Service Minute published in the *Gazette Extraordinary* No. 1842/2 dated 23.12.2013)

The officers in Sri Lanka Administrative Service, who have not completed this examination so far, shall be eligible to sit for this examination.

The Subjects of the 1st Efficiency Bar Examination are given below :

| <i>Serial Number</i> | <i>Subjects</i> | | <i>Duration</i> | <i>Subject Number</i> |
|----------------------|---------------------------------------------------------------------|-------------------------------------------|-----------------|-----------------------|
| 01 | Law | Constitutional Law and Administrative Law | 03 hours | 01-I |
| | | The Legal Systems of Sri Lanka | 03 hours | 01-II |
| | | Criminal Law and Law of Evidence | 03 hours | 01-III |
| 02 | Administration | | 03 hours | 02-I |
| 03 | Economics and Social Science | | 03 hours | 03 |
| 04 | Financial Management and procurement procedure in the Public Sector | | 03 hours | 04 |

12.1.1 Law

Three question papers based on the following :

First (I) question paper –

Constitutional Law and Administrative Law (Subject No. 01-I- 100 marks)

- The structure of the Constitution of Sri Lanka and the Republic Constitution of 1978 with the Historical Development.
- The Executive, President of the Republic, Prime Minister, Cabinet of Ministers and Public Service.
- Administration of Justice.
- Judicial control over Administration.
- Directive Principles of the State Policy and Fundamental Duties.
- Delegated Legislation.
- Liability of the State and the Public Authorities.
- Fundamental Rights.

Second (II) question paper -

The Legal Systems in Sri Lanka (Subject No. 01-II -100 marks)

- Administration of Justice
- The Legal History of Sri Lanka
- The Organization of the Courts
- The Courts Ordinance of Sri Lanka (Chapter 6)
- Administration of Justice Act, No. 44 of 1971

Third (III) Question paper -

Criminal Law and Law of Evidence (Subject No. 01-III- 100 marks)

- The Penal Code
- The Evidence Ordinance.

A candidate shall be required to obtain a minimum of thirty five (35%) of marks in each paper and an average of Forty percent (40%) in order to pass the subject of law.

12.1.2. Administration (Subject No. 02-I - 100 marks)

A question paper based on the following:

- Office and field organization and methods of organization ;

- (ii) Following chapters of the Establishments Code ;
Chapters I, II, III, V, VI, VII, IX, XI, XXIII, XXV, XXVI, XXVII, XXVIII, XXIX, XXX, XXXI, XXXII, XXXIII, XLVII and XLVIII), Procedural Rules of the Public Service Commission.

12.1.3. Economics and Sociology (Subject No. 03- 100 marks)

This question paper consists of two parts.

First (I) part - Economics

- (i) Principles of Economics with special reference to theories of Value, Production and Distribution;
- (ii) Money, Production and Distribution ;
- (iii) Economic background of Sri Lanka and policies, strategies and programmes relevant to economic development with special reference to the Economic Structure of Sri Lanka.

Second (II) part – Sociology

- (i) Social Structure, Organization and Functions;
- (ii) Human Relationships and Groupings;
- (iii) Kinship, Marriage and the Family;
- (iv) Rural and Urban Society;
- (v) Social Stratification and Differentiations;
- (vi) Social Control;
- (vii) Culture, Religion, Morals and Values.

A candidate shall be required to obtain at least twenty (20) marks for each part to pass the subject of Economics and Sociology.

12.1.4. Financial management and procurement procedure in the public sector (Subject No. 04-100 marks)

A question paper based on the following :

- (i) Financial in Sri Lanka;
 - * Constitutional Provisions Relating to the Management of Public Finance
 - * Parliamentary Control over Public Finance
 - * Meaning of Fund
 - * The consolidated Fund and its operation
 - * Meaning and Methods of Appropriation
 - * Contingencies Fund
 - * Other Funds and their Operation
 - * Government Revenue
 - * Powers and Functions of the Minister of Finance
 - * Powers and Functions of the Treasury
 - * Warrants and Imprest Authority
 - * Auditor General, his Powers and Functions
 - * Committee on Public Accounts (COPA)
 - * Committee on Public Enterprises (COPE)
- (ii) Appointment of Accounting Officers, Chief Accounting Officers and Revenue Accounting Officers, their Powers and Functions/accountability and nature of accountability.
- (iii) Internal Audit
- (iv) Public Expenditure Planning and Management;
 - * Identification of Organizational Objectives and Functions

- * Identification of Public Policies, Goals, Targets and Programmes
- * Planning and Appraisal of Development Projects and Programmes and Prioritization of them
- * Formulation and Finalization of Annual Estimates of Revenue and Expenditure

(v) Variations of Approved Estimates of Expenditure :

- * Application of Virement Procedure
- * Management of Public Sector Cadres and Salaries
- * Total Cost Estimates and Revisions
- * Supplementary Estimates

(vi) Losses and waivers of government properties

(vii) Miscellaneous Accounting matters

(viii) Delegation of Functions for Financial Control

(ix) Custody of Public Money and Bank Accounts Procedure

(x) Government Procurement Process,

- * Government Procurement Manual
- * Government Procurement Guidelines

12.2 First Efficiency Bar Examination for the officers in Sri Lanka Engineering Service (Schedule "iii" of Sri Lanka Engineering Service Minute, published in the *Gazette* Extraordinary No. 1836/6 dated 11.11.2013).

The officers in Sri Lanka Engineering Service, who have not completed this examination so far, shall be eligible to sit for this examination.

Subjects of the First Efficiency Bar Examination are as follows :

| Serial No. | Subjects | Duration | Subject No. |
|------------|----------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------|-------------|
| 01 | Administration | 03 hours | 02-II |
| 02 | Financial Systems | 03 hours | 05-I |
| 03 | Department/establishment methodologies | Since this examination is conducted by the Head of the Institution, particulars in this regard are not published in this notification. | |

The minimum marks required to pass each subject is 40.

12.2.1 **Administration (Subject No. 02-II -100 marks)**

A question paper prepared in relation to the functions of Engineering Service based on Volume I of the Establishments Code published in 1985 and all the Chapters in Volume II of the Establishments Code published in 1999 and the Procedural Rules of Public Service Commission (subjected to timely revisions).

12.2.2 **Financial Systems (Subject No. 05-I - 100 marks)**

A question paper prepared in relation to the functions of Engineering Service based on all the chapters in Financial Regulations published in 1992 except Chapter IX and X and criteria for national procurement guidelines (subjected to timely revisions)

12.3 First Efficiency Bar Examination for the officers in Sri Lanka Scientific Service (Appendix 4 of Sri Lanka Scientific Service Minute, published in the *Gazette Extraordinary* No. 1877/27 dated 28.08.2014) and

First Efficiency Bar Examination for the officers in Sri Lanka Architects' Service (Appendix 4 of Sri Lanka Architects' Service Minute, published in the *Gazette Extraordinary* No. 1877/28 dated 28.08.2014)

Subjects of these examinations are as follows :

| <i>Subject</i> | <i>Duration</i> | <i>Subject Number</i> |
|--------------------------|----------------------------------------------------------------------------------------------------------------------------------------|-----------------------|
| Financial Systems | 03 hours | 05-II |
| Administration | 03 hours | 02-III |
| Departmental regulations | Since this examination is conducted by the Head of the Institution, particulars in this regard are not published in this notification. | |

12.3.1 Financial Systems : (Subject No. 05-II - 100 marks)

A question paper based on the following :

- (i) Financial Control in Sri Lanka :
 - * Constitutional Provisions relating to Public Financial Management
 - * Parliamentary Control over Public Finance
 - * Definition of Fund
 - * Consolidated Fund and its function
 - * Object and Methodologies of Appropriation
 - * Contingent Fund
 - * Other Funds and their functions
 - * State Revenue
 - * Powers and role of the Finance Minister
 - * Powers and role of the General Treasury
 - * Warrants and Imprest Authority
 - * Powers and role of the Auditor General
 - * Committee on Public Accounts (COPA)
 - * Committee on Public Enterprises (COPE)
- (ii) Appointment of Accounting Officer, Chief Accounting Officers on State Revenue, their powers and role/accountability and the nature of their responsibilities.
- (iii) Internal Audit.
- (iv) Planning and Management of Public Expenditure.
 - * Identification of Organizational Objectives and Functions
 - * Identification of Public Policies, Objectives, Targets and Programmes
 - * Planning of Development Projects and Programmes and prioritizing the evaluation
 - * Preparation of annual estimate on income and expenditure and taking final decisions
- (v) Making changes of Approved Estimates
 - * Implementation of Virement Procedure
 - * Management of cadre and salaries of Public sector
 - * Total Cost Estimates and making revisions to the same
 - * Supplementary Estimates
- (vi) Losses and omissions of State properties
- (vii) Various accounting activities
- (viii) Entrusting tasks for financial management
- (ix) Custody of Public finance and Procedure of bank accounts
- (x) Government Procurement process
 - * Code of Procurement Procedure Government
 - * Procurement Guidelines of the Government

Note.– The candidate shall be required to obtain at least 40% marks for the subject.

12.3.2 Administration : (Subject No. 02-III -100 marks)

A question paper is based on the following :

(i) Following chapters of the Establishment Code.

Chapters I, II, III, V, VI, VII, IX, XI, XXIII, XXV, XXVI, XXVII, XXVIII, XXIX, XXX, XXXI, XXXII, XXXIII, XLVII and XLVIII.

(ii) Procedural Rules of Public Service Commission published in the *Gazette Extraordinary* No. 1589/30 dated 20.02.2009.

Note.– The candidate shall be required to obtain at least 40% of marks for the subject.

12.4 First Efficiency Bar Examination for the officers of Sri Lanka Accountants' Service (The appendix 03 of the Service Minute of Sri Lanka Accountants' Service published on the *Gazette Extraordinary* dated 10.09.2010 and No. 1670/33)

The officers in Sri Lanka Accountants' Service, who have not completed this examination so far, shall be eligible to sit for this examination.

Subjects of the First Efficiency Bar Examination are as follows :

| Serial No. | Subject | Duration (Hours) | Subject No. |
|------------|---------------------------------------------------------|------------------|-------------|
| 01 | Government Financial Procedures | 03 hours | 06 |
| 02 | Law and Management | 03 hours | 07 |
| 03 | Administration | 03 hours | 02-IV |
| 04 | Report writing and presenting Information to Management | 03 hours | 08 |

12.4.1 Government Financial Regulations (Subject No. 06) (100 marks)

Candidates will be tested on the application of Financial Regulations and Treasury Circulars in government transactions, financial regulations/procedures as they relate to revenue, expenditure, foreign aid, annual and supplementary estimates, public debt, supplies, tenders, imprests and advances, financial sanctions, the account of the Island, functional and economic classifications, programme and performance budgeting, functions of the Minister of Finance. The General Treasury, the Ministry of Planning, The Secretaries, the Auditor General and the Public Accounts Committee.

12.4.2 Law and Management (Subject No. 07) (100 marks)

Law - Definition of Law
Legal Systems of Sri Lanka
Courts Systems of Sri Lanka
Law of Contract
Law of Agency
Sale of goods
Hire purchase
Negotiable instruments
Guarantee of Securities
Insurance

Management - Introduction to Management
Functions and skills of Managers
Planning process and setting organizational levels
Organization Structure
Human resource Management
Performance evaluation
Promotion
Motivation
Leadership
Communication
Decision Making
Conflict resolution
Change Management/Conflicts Management Time Management
Quality Circles and Production and Result
Management ethics and responsibilities

12.4.3 Administration (Subject No. 02-IV) (100 marks)

Chapters of the Establishments Code, VII, IX, XI, XII, XV, XXIII, XXV, XXVI, XXVII, XXVIII, XXIX, XXX, XXXI, XXXII, XXXIII, XLVII, XLVIII

Public Service Commission rules and procedure Volume I-VI.

12.4.4 Report writing and presenting information to the Management (Subject No. : 08) (100 marks)

Importance of accuracy, of timeliness and of perfection of management information, Dealing with reference information
Periodic and ad-hoc reports
Writing minutes of meetings and notes
Structure of management reports
Important results that should be highlighted
Interpretation of results
Suggesting variations
Use of statistical name systems in data analysis
Comparison of Performance
Use of ratios and percentages in management reports
Diagrammatic representation
Listening to professional talks and lectures
Reporting lectures through speech
Panel discussions
Seminar abilities
Delivering a speech

Note.- The candidate shall be required to obtain at least 40% marks for the subject to pass.

12.5 First Efficiency Bar Examination for the Officers in Sri Lanka Planning Service (The appendix C Service Minute of the Sri Lanka Planning Service published on the *Gazette Extraordinary* dated 10.09.2010 and No. 1670/32).

The officers in Sri Lanka Planning Service, who have not completed this examination so far, shall be eligible to sit for this examination.

Subjects of the First Efficiency Bar Examination are as follows :

| <i>Serial No.</i> | <i>Subject</i> | <i>Duration (Hours)</i> | <i>Subject No.</i> |
|-------------------|---------------------------------------------------------------|-----------------------------|------------------------|
| 01 | Planning concepts, Methodology and Planning Institutions | 03 | 09 |
| 02 | Economic Analysis and statistics | 03 | 10 |
| 03 | Project Planning, Implementation Monitoring and Evaluation | 03 | 11 |
| 04 | Institutional Regulations and Public Sector Financial Methods | 03 | 12 |
| 05 | English Language | 03 | 13 |

- 12.5.1 The examination should be passed within the prescribed time period as per the provisions in the Service Minute and the Letter of Appointment and an officer is allowed to appear for all the papers at one sitting or different sittings for each subject.

Scheme of Examination :

12.5.2 Planning Concepts, Methodology and Planning Institutions (Subject No. 09) (100 marks)

- National Objectives and priorities and planning policy framework and programmes for their achievement.
- Methodology for National Planning, Major problem areas in Planning, Public participation and mobilization of resources etc.
- Nature and sources of data for National Planning, Collection of data, presentation of interpretation and analysis, field supervision and investigations demographic concepts, economic projections and policy analysis.

12.5.3 Economic Analysis and statistics (Subject No. 10) (100 marks)

- Principles of economics with special emphasis on the theories of production and distribution.
- Finance, Banking Systems, International Financial Methods and Trade.
- Analysis of monetary, Monetary Trade and Tariff Policies.
- Economic structure of Sri Lanka.
- Review of the Economy.
- Assessment of technically skilled and unskilled manpower and other resources including foreign aid and their utilization.
- Economics and Social incidents.
- Economic Analysis and basis statistical concepts and methods used in planning.
- Principles of Benefit/Cost Analysis.

12.5.4 Project Planning, Implementation, Supervision and Monitoring (Subject No. 11) (100 marks)

- Planning, Identification and defining projects and project planning policies, theories, selection of location, estimation of technology and cost and benefits, technical, financial and economic analysis.
- Project Implementation and operation/supervision, proper and timely implementation of projects and programmes, preparation of detailed operational plans and implementation schedules, co-ordination of monitoring and progress control and follow up action.
- Evaluation of projects, Assessment of effectiveness of projects and programmes analysis of benefits in relation to costs.

12.5.5 Institution Regulations and Financial Methods of the Public Sector (Subject No. 12) (100 marks)

- (i) Government Financial Regulations. Volume I (except Chapter X)
- (ii) Chapters vii, ix, xi, xii, xv, xxiii, xxv, xxvi, xxvii, xxviii, xxix, xxx, xxxi, xxxii, xxxiii, xlvii, xlviii Chapter I to VI of the Public Service Commission Procedure and rules.
- (iii) Financial Control of Sri Lanka.- Statutory Provisions relating to Public Finance Management, Parliamentary Control over Public Finance, Consolidated Fund and its operation, Aim of Appropriation and Appropriation Methods, State revenue, powers and function of Minister of Finance, powers and the function of the Treasury, Warrant and Imprest Authority, Auditor General his powers and function, Public Expenditure Committee, Public Enterprises Committee.
- (iv) Appointment of Accounting Officers, Chief Accounting Officers and Accounting officers of State Revenue their powers and function.
- (v) Planning and Management of State Expenditure, Identification of objectives and functions of organizations, preparation of annual estimates and expenditure and taking final decisions, effecting changes in the approved estimates of expenditure, implementation of virement procedure, management of cadres in the Public Sector, supplementary Estimates.
- (vi) Government Procurement Procedure.- Procuring Goods, Services and Work, Composition of Tender Boards and Technical Evaluation Committees, Powers and Function of Appointment, Tender Evaluation Procedure, Management of Foreign Funded projects.

12.5.6 English Language (Subject No. 13) (100 marks)

- (i) A written examination in English Language will be held to test the academic and professional knowledge of English of candidates in relation to subject of Planning, Development and Management.

12.6 Second Efficiency Bar Examination for the officers in Sri Lanka Administrative Service. (Appendix "h" of the Service Minute of Sri Lanka Administrative Service published in the *Gazette Extra Ordinary* No. 1842/2 dated 23.12.2013)

The officers in Sri Lanka Administrative Service, who have not completed this examination so far, shall be eligible to sit for this examination.

The subjects for this examination are as follows :

| <i>Serial No.</i> | <i>Subject</i> | <i>Duration</i> | <i>Subject No.</i> |
|-------------------|-----------------------------------------------------------------------------|-----------------|--------------------|
| 01 | Economic and Social Policy (with special reference to Sri Lanka) | 03 hours | 14 |
| 02 | Process of Development Administration (With special reference to Sri Lanka) | 03 hours | 15 |
| 03 | Use of information and communication technology for management | 03 hours | 16 |
| 04 | Proficiency in the link language (English) | 03 hours | 17 |

12.6.1 Economic and social policies (With special reference to Sri Lanka) (Subject No. 14) (100 marks)

This question paper is based on matters affecting the formulation of economic and social policies using principles of Economics and Social Sciences in the context of recent economic, social and political history of Sri Lanka.

Note.- The candidate shall be required to obtain at least 40% marks for this subject.

12.6.2 Process of Development Administration (With special reference to Sri Lanka) (Subject No. 15) (100 marks)

This question paper is based on the functioning and inter-relationships of institutions entrusted with the responsibility of development administration with special reference to matters mentioned below :

- (i) State machinery of Sri Lanka.
- (ii) Constitutional background of the state machinery of Sri Lanka.
- (iii) Provincial Councils and local government institutions.
- (iv) People's organizations.
- (v) Public corporations.

Note.- The candidate shall be required to obtain at least 40% marks for the subject.

12.6.3 Use of information and communication technology for management (Subject No. 16) (100 marks)

This is a practical test conducted by the Sri Lanka Institute of Development Administration to test the knowledge of the applicant on following subject areas.

- (i) Importance of the use of information and communication technology for state institutes.
- (ii) Data analysis and preparation of reports.
- (iii) Data base management and retrieval of information.
- (iv) Use of information and communication technology in project management.
- (v) Preparation of management information systems.

Note.- The candidate shall be required to obtain at least 40% marks for the subject.

12.6.4 Proficiency in the link language (English) (Subject No. 17) (100 marks)

Scheme of Evaluation : Written Examination

Content : The following subject areas are suggested for the candidate's reference :

(i) Communication Skills

The candidate should possess the ability to function effectively in the following Language functions.

- General Greetings and Introductions
- Giving and Getting information
- Advising, Suggesting and Expressing Opinions
- Describing Event and Situations
- Telephone skills
- Interviewing skills
- Expression skills
- Listening and Note Taking skills

** Writing Skills*

The knowledge on the modern formats and styles of writing is tested in this area of study.

- Internal modes of Communication
- Formal correspondence skills
- Writing Descriptions/Explanations
- Grammar
- Summary writing skills
- Report Writing skills
- Meeting Minutes/ Agendas/Invitations

** Comprehension Skills*

Candidate's ability to comprehend a printed text, infer meaning and verbal/ written interpretation is expected.

- Reading and understanding the specific and general meaning of a printed text.
- Reading and Interpretation (verbal/written).
- Understanding the cohesion and coherence of a passage.

Note : The candidate shall be required to obtain at least of 40% marks for this subject.

12.7 Second Efficiency Bar Examination for officers in Sri Lanka Accountants' Service :

(Appendix 04 of the Service Minute of Sri Lanka Accountants' Service published in the *Gazette* Extraordinary No. 1670/33 dated 10.09.2010)

The officers in Sri Lanka Accountants' Service, who have not completed this examination so far, shall be eligible to sit for this examination.

The subjects for the second efficiency bar examination are as follows :

| <i>Serial No.</i> | <i>Subject</i> | <i>Duration</i> | <i>Subject No.</i> |
|-------------------|-----------------------------|-----------------|--------------------|
| 01 | Management Accountancy | 03 hours | 18 |
| 02 | Public Financial Management | 03 hours | 19 |
| 03 | Management and organization | 03 hours | 20 |

12.7.1 Management Accountancy (Subject No. 18) Question paper - duration 03 hours (100 marks)

Candidates are not allowed to select questions on their preference.

Control theory on accounting - Feedback - open and closed. Types of ideal standard costs, principles of performance standards and their application, revision of standards, learning circles and determination of motivation, analysis of variations and sub variations, analysis of significance, presentation and investigation of variances, behavioral aspects of control accounting, concepts of budgeting, administration of budgetary control, the budget manual, fixed and flexible budgets, master and supplementary budgets, budget centers, management participation, intervention and motivation in the preparation of budgets, the budget period and identification of the principal budget factor.

Note : A candidate shall be required to obtain at least 40% marks for this subject.

12.7.2 Public Financial Management (Subject No. 19) Question paper - duration 03 hours (100 marks)

Candidates are not allowed to select questions on their preference.

Role of the Government Accountant.

Knowledge of Constitutional and Legal framework of public finance Institutional framework, Central government Public corporations, Local Government Institutions, Co-operative movements etc.

Parliamentary Control, Functions of the Treasury, Ministry of Planning, Estimates Committee, Auditor General, Public Accounts Committee, Consolidated Fund, problems of parliamentary Control.

Financial Circle, Preparation of Planning programmes, Preparations of budget, approval of funds, accounting, reporting, monitoring and auditing.

Project evaluation, service prices and use of statistical data, payment theory and deciding on the anticipated value.

Cost benefit analysis, discounted cash flow, internal effective ratio, project ranking, economic financial and management aspects of project formulation and evaluation, successful Submission of projects.

Techniques of programming, use of network analysis, allocation of resources, problems of transport, deterioration of resources due to usage or with the passage of time, replacement of resources which do not deteriorate but become useless due to partial usage or due to passage of time, performance budgets, Establishment and use of basic methods, Measurement of performance, types of measurements, selection of units and measurements, types of measurements and analysis of performance.

Programme Budgeting, programme structure, classifications according to functions, Programme work, Expenditure projects and expenditure items, economics and activity related classification.

Financial control systems, level of responsibilities, internal control and financial regulations, internal audit, performance auditing, management auditing, variance analysis, decisions on providing capital budgets, long term planning and it's importance, forecasting, risk analysis of accuracy and limitations, decision trees, probability factors.

Demand on capital, issues in estimating earnings and effectiveness of capital investments identify and allocate for risk factors when prioritize and standardize projects. Pay back determinants, calculating of accounting rate of return, net present value and DCF yields, influence of taxation and incentives, investment appraisal, Project Cost control and post audit.

Decisions on capacities, product mix, make or buy alternative methods of manufacture, shut down problems, pricing policies and contribution theory, influence of customer demand, patterns, elasticity of demand, Marketing strategy, techniques of evaluation of performance, profitability criteria and ratios.

Analysis of return on Capital, Management of Working Capital.

Financial control of government commercial enterprises, Budgeting, Management reporting, interpretation of financial statements and the use of financial ratios.

Pricing in Public Enterprises:

Accounting plan and its contents, Government reports and Public undertakings.

Note : A candidate shall be required to obtain at least 40% marks for this subject.

12.7.3 Management and Organization (Subject No. 20) Question paper - duration 03 hours (100 marks)

Candidates are not allowed to select questions on their preference.

Questions will be set to test the knowledge of the candidate on management and principles of organization, use of these principles with regard to the problems and issues in the public sector and the knowledge on new management strategies and techniques.

Note : The candidate shall be required to obtain at least of 40% marks for this subject.

- 12.8 Second Efficiency Bar examination for officers in Sri Lanka Planning Service :
(Appendix "d" of the Service Minute of Sri Lanka Planning Service published in the Gazette extraordinary No. 1670/32 dated 10.09.2010)

The officers in Sri Lanka Planning Service, who have not completed this examination so far, shall be eligible to sit for this examination.

- 12.8.1 The second efficiency bar examination shall consist of the following subjects :

| <i>Serial No.</i> | <i>Subject</i> | <i>Duration</i> | <i>Subject No.</i> |
|-------------------|------------------------------------------------------------------------------------------------|-----------------|--------------------|
| 01 | Techniques of Development Planning | 03 hours | 21 |
| 02 | Basic Macro Economics | 03 hours | 22 |
| 03 | Current International Economic and Political Crises and their impact on the Sri Lankan Economy | 03 hours | 23 |

- 12.8.2 It is compulsory to answer all the questions in a question paper.
Syllabus :

I. Development Planning Techniques (Subject No. 21) (100 marks)

- (i) SWOT Analysis
- (ii) Problem Tree
- (iii) Logical Framework Analysis
- (iv) Cost Benefit Analysis
- (v) Pay Back Method
- (vi) Net Present Value
- (vii) Internal Rate of Return
- (viii) Application of Shadow Price.

Note : The candidate shall be required to obtain at least 40% marks for this subject.

II. Basic Macro Economics (Subject No. 22) (100 marks)

- (i) National Accounts
- (ii) Rate of Economic Growth
- (iii) Balanced National Revenue
- (iv) Multiplier Effect
- (v) Inflation
- (vi) Rate of Interest
- (vii) An Introduction to Public Fiscal Policy
- (viii) An Introduction to Fiscal Policy
- (ix) Business Circle.

Note : The candidate shall be required to obtain at least 40% marks for this subject.

III. Current International Economic Crises and their impact on Sri Lankan Economy (Subject No. 23)
(100 Marks)

Current International Economic Crises and their impact on Sri Lankan Economy. (Answers have to be given on topics which have a timely relevance to emerging world economic conditions)

Note : The candidate shall be required to obtain at least 40% marks for this subject.

13. The time table of the examination is as follows :

| Serial No. | Name of the Examination | Subject | Subject No. | Date | Time |
|------------|---------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------|-------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|
| 01 | 1 st Efficiency Bar Examination for Officers of Sri Lanka Administrative Service | Constitutional Law and Administrative Law | 01 -I | 05.05. 2018 | 9.00 a. m. -12.00 p. m. |
| | | Legal Systems of Sri Lanka | 01-II | 05.05. 2018 | 12.30 p. m. - 03.30 p. m. |
| | | Criminal Law and Evidence Law | 01-III | 06.05. 2018 | 09.00 a. m. - 12.00 noon |
| | | Administration | 02-I | 06.05. 2018 | 12.30 p. m. - 03.30 p. m. |
| | | Economics and Sociology | 03 | 12.05. 2018 | 09.00 a. m. - 12.00 noon |
| | | Financial Management in the public sector and procurement process | 04 | 12.05. 2018 | 12.30 p. m. - 03.30 p. m. |
| 02 | 1 st Efficiency Bar Examination for Officers of Sri Lanka Engineering Service | Financial Systems | 05-I | 06.05. 2018 | 09.00 a. m. - 12.00 noon |
| | | Administration | 02-II | 06.05. 2018 | 12.30 p. m. - 03.30 p.m. |
| 03 | 1 st Efficiency Bar Examination for Officers of Sri Lanka Scientific Service | Financial Systems | 05-II | 05.05. 2018 | 09.00 a. m. - 12.00 noon |
| | | Administration | 02-III | 05.05. 2018 | 12.30 p. m. - 03.30 p.m. |
| 04 | 1 st Efficiency Bar Examination for Officers of Sri Lanka Architects' Service | Financial Systems | 05-II | 05.05. 2018 | 09.00 a. m. - 12.00 noon |
| | | Administration | 02-III | 05.05. 2018 | 12.30 p. m. - 03.30 p.m. |
| 05 | 1 st Efficiency Bar Examination for Officers of Sri Lanka Accountants' Service | Government Financial regulations | 06 | 12.05.2018 | 09.00 a. m. - 12.00 noon |
| | | Law and Management | 07 | 12.05.2018 | 12.30 p. m. - 03.30 p.m. |
| | | Administration | 02-IV | 13.05.2018 | 09.00 a. m. - 12.00 noon |
| | | Report writing and Presenting Information to Management | 08 | 13.05.2018 | 12.30 p. m. - 03.30 p.m. |
| 06 | 1 st Efficiency Bar Examination for Officers of Sri Lanka Planning Service | Planning concepts, Methodology and Planning Institutions | 09 | 12.05.2018 | 09.00 a. m. - 12.00 noon |
| | | Economic Analysis and Statistics | 10 | 12.05.2018 | 12.30 p. m. - 03.30 p.m. |
| | | Project Planning, Implementation Monitoring and Evaluation | 11 | 13.05.2018 | 09.00 a. m. - 12.00 noon |
| | | Institutional regulations and Public Sector Financial Methods | 12 | 13.05.2018 | 12.30 p. m. - 03.30 p.m. |
| | | English Language | 13 | 19.05.2018 | 09.00 a. m. - 12.00 noon |
| 07 | 2 nd Efficiency Bar Examination for Officers of Sri Lanka Administrative Service | Economic and Social Policy (With special reference to Sri Lanka) | 14 | 19.05.2018 | 09.00 a. m. - 12.00 noon |
| | | Process of Development Administration (With special reference to Sri Lanka) | 15 | 19.05.2018 | 12.30 p. m. - 03.30 p.m. |
| | | Use of Information and Communication Technology for management | 16 | Date of the practical test to be held by shall be informed by the Director General of Sri Lanka Institute of Development Administration after the closing date of applications | |
| | | Proficiency in the Link Language (English) | 17 | 20.05.2018 | 09.00 a. m. - 12.00 noon |

| Serial No. | Name of the Examination | Subject | Subject No. | Date | Time |
|------------|-------------------------------------------------------------------------------|------------------------------------------------------------------------------|-------------|------------|--------------------------|
| 08 | 2nd Efficiency Bar Examination for Officers of Sri Lanka Accountants' Service | Management Accountancy | 18 | 19.05.2018 | 09.00 a. m. - 12.00 noon |
| | | Public Financial Management | 19 | 19.05.2018 | 12.30 p. m. - 03.30 p.m. |
| | | Management and Organization | 20 | 20.05.2018 | 09.00 a. m. - 12.00 noon |
| 09 | 2nd Efficiency Bar Examination for Officers of Sri Lanka Planning Service | Techniques of Development Planning | 21 | 19.05.2018 | 9.00 a. m. - 12.00 noon |
| | | Basic Micro Economics | 22 | 19.05.2018 | 12.30 p.m. - 03.30 p. m. |
| | | Current International Economic Crises and their impact on Sri Lankan Economy | 23 | 20.05.2018 | 09.00 a. m. - 12.00 noon |

14. 14.1 Exemptions from the requirement of passing the subjects of the Efficiency Bar Examination and Second Language Test shall be made in the following manner.

| Examination | Subject | Qualifications required to be exempted |
|---------------------------------------------------------------------------------|---------|----------------------------------------------------------------------------------------------------------------------------------|
| 1st Efficiency Bar Examination for officers in Sri Lanka Administrative Service | Law | Should be a Barrister, Advocate in a Supreme Court, A Graduate in Law from a University accepted by University Grants Commission |

Note: 1. The exemption for Sociology or Economics in the First Efficiency Bar shall be made applicable to the officers of Sri Lanka Administrative Service recruited from 01.07.2012 to 23.12.2013 under the Service Minute No. 1419/3 dated 14.11.2005.

14.2 Even though as per the interim provisions 1.5(b) of Sri Lanka Administrative Service Minute, the officers were required to pass the Efficiency Bar Examination under the provisions of previous service minutes before the effective date of (01.07.2012) of the above service minute, the officers who are unable to pass the same as at 31.12.2014 should complete the Efficiency Bar Examination by passing the subjects of the Efficiency Bar Examinations held under the existing service minute which are conforming to the subjects of each Efficiency Bar Examination as per the existed service minute. Corresponding subjects are given in the following table.

| | Service Minute No. 1419/3 dated 14.11.2005 | The New Service Minute No. 1842/2 dated 23.12.2013 |
|-----|-------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------|
| 01. | Law (First Efficiency Bar Examination) | Law (First Efficiency Bar Examination) |
| 02. | Administration (First Efficiency Bar Examination) | Administration (First Efficiency Bar Examination) |
| 03. | Economics or Sociology (First Efficiency Bar Examination) | Economics or Sociology (First Efficiency Bar Examination) |
| 04. | Public Sector Financial Management (Second Efficiency Bar Examination) | Public Sector Financial Management and procurement process (First Efficiency Bar Examination) |
| 05. | English (First Efficiency Bar Examination) | Link (English) Language Proficiency (Second Efficiency Bar Examination) |
| 06. | Economic and Social Policy (Second Efficiency Bar Examination) | Economic and Social Policy (Second Efficiency Bar Examination) |
| 07. | Development Administration Process (Second Efficiency Bar Examination) | Development Administration Process (Second Efficiency Bar Examination) |
| 08. | Management and Organization Methods (Second Efficiency Bar Examination) | Use of Information and Communication Technology for management (Second Efficiency Bar Examination) |

15. *Issuance of results*: The results of all the candidates who have applied/ sat for this examination shall be published in the web site of the Ministry of Public Administration and Management. Publishing of the results in the website of the Ministry shall be considered as an issuance of results to the candidates, according to the Circular Number SP/SB/1/13 and dated 13th October 2009 of Secretary to H. E. the President on the e-documents and e-Communication. Accordingly, Heads of the Departments shall include the relevant copies of the results sheets of the examination published in the website of the Ministry to the personal files of the officers. It is not allowed to re-scrutinize the results of the examination.

16. Any matter not referred to herein will be decided by Secretary to the Ministry of Public Administration and Management.

17. In the event of any inconsistency between the Sinhala, Tamil and English text of this Notification, the Sinhala text shall prevail.

J. J. RATHNASIRI,
Secretary,
Ministry of Public Administration and
Management.

Ministry of Public Administration and Management,
Independence Square,
Colombo 07,
22nd of March, 2018.

04-369

MINISTRY OF EDUCATION

Selection of Teachers to follow Teacher Educational Courses Conducted in Teachers' Traning Colleges - 2018/2019

APPLICATIONS are invited from non-graduate and untrained teachers, who fulfil the qualification as per the Circular No. 28/2016 issued by the Ministry of Education.

Teachers /teacher assistants who have not yet completed the formal training should send their applications prepared as per the Circular No. 28/2016 by registered post to reach **"Director of Education, Teacher Education Administration Branch, Ministry of Education, Isurupaya, Battaramulla before 27th of April 2018.**

This circular application and the instructions Manual can be downloaded from the official web site of the Ministry of Education (www.moe.gov.lk) or can be obtained from any Zonal Office of Education.

SUNIL HETTIARACHCHI,
Secretary,

Ministry of Education,
Isurupaya, Battaramulla,
On 06th of April 2018.

04-335

**NEW SCALES OF CHARGES FOR NOTICES AND ADVERTISEMENTS IN THE
“GAZETTE OF THE DEMOCRATIC SOCIALIST REPUBLIC OF SRI LANKA”
EFFECTIVE AS FROM JANUARY 01st, 2013**

**All the Gazettes could be downloaded from the www.documents.gov.lk
(Issued every Friday)**

1. All Notices and Advertisements are published at the risk of the Advertisers.
2. All Notices and Advertisements by Private Advertisers may be handed in or sent directly by post together with full payments to **the Government Printer, Department of Government Printing, Colombo 8.**
3. The office hours are from 8.30 a.m. to 4.15 p.m.
4. Cash transactions will be from 9.00 a.m. to 3.00 p.m.
5. **All Notices and Advertisements must be pre-paid.** Notices and Advertisements sent directly by post should be accompanied by Money Order, Postal Order or Cheque made payable to the Government Printer. Postage stamps will not be accepted in payment of Advertisements. Post Office - Borella will be the paying office for Money Orders.
6. To avoid errors and delay “copy” should be **on one side of the paper only and typewritten.**
7. **All signatures should be repeated in block letters below the written signature.**
8. Notices re-change of name from Non-Government Servants and Trade Advertisements are not accepted for publication.
9. Advertisements purporting to be issued under Orders of Courts will not be inserted unless signed or attested by a Proctor of the Supreme Court.
10. **The authorised scale of charges for Notices and Advertisements is as follows from January 01st, 2013 :-**

| <i>Rs.</i> | <i>cts.</i> |
|-------------------------------------------|-------------|
| One inch or less | 137 0 |
| Every addition inch or fraction thereof | 137 0 |
| One column or 1/2 page of <i>Gazette</i> | 1,300 0 |
| Two columns or one page of <i>Gazette</i> | 2,600 0 |

(All fractions of an inch will be charged for at the full inch rate.)

11. The “**Gazette of the Democratic Socialist Republic of Sri Lanka**” is published every Friday. Day of publication is subject to alteration in any week where Public Holidays intervene.
12. All Notices and Advertisements should reach the **Government Printer, Department of Government Printing, Colombo 8**, as shown in Schedule of Separate Notice published at the end of each part of the *Gazette* of the first week of every month.
13. All communications regarding non-receipt, change of address and of the *Gazette* of the Democratic Socialist Republic of Sri Lanka should be addressed to the Government Printer, Department of Government Printing, Colombo 08.
14. **REVISED SUBSCRIPTION RATES EFFECTIVE FROM JANUARY 1ST 2013 :**

***Annual Subscription Rates and Postage**

| | Price <i>Rs. cts.</i> | Postage <i>Rs. cts.</i> |
|------------------------------------------------------------------|---------------------------------|-----------------------------------|
| Part I : | | |
| Section I | 4,160 0 | 9,340 0 |
| Section II (Advertising, Vacancies, Tenders, Examinations, etc.) | 580 0 | 950 0 |
| Section III (Patent & Trade Mark Notices etc.) | 405 0 | 750 0 |
| Part I (Whole of 3 Sections together) | 890 0 | 2,500 0 |
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| Part III (Lands) | 260 0 | 275 0 |
| Part IV (Notices of Provincial Councils and Local Government) | 2,080 0 | 4,360 0 |
| Part V (Stage carriage permits and Book List) | 1,300 0 | 3,640 0 |
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| Extraordinary Gazette | 5,145 0 | 5,520 0 |

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| Part V | 123 0 | 60 0 |
| Part VI | 87 0 | 60 0 |

***All single copies could be obtained from Government Publications Bureau, No. 163, Kirulapone Mawatha, Polhengoda, Colombo 05.**

IMPORTANT NOTICE REGARDING PUBLICATION OF *GAZETTE*

THE Weekly issue of the *Gazette of the Democratic Socialist Republic of Sri Lanka* is normally published on Fridays. If a Friday happens to be a Public Holiday the *Gazette* is published on the working day immediately preceding the Friday. Thus the last date specified for the receipt of notices for publication in the *Gazette* also varies depending on the incidence of public holidays in the week concerned.

The Schedule below shows the date of publication and the latest time by which notices should be received for publication in the respective weekly *Gazette*. All notices received out of times specified below will not be published. Such notices will be returned to the sender by post for necessary amendment and return if publication is desired in a subsequent issue of the *Gazette*. It will be in the interest of all concerned if those desirous of ensuring the timely publication of notices in the *Gazette* make it a point to see that sufficient time is allowed for postal transmission of notices to the Government Press.

The Government Printer does not accept payments of subscription for the Government *Gazette*.

Note.—Payments for inserting Notices in the *Gazette of the Democratic Socialist Republic of Sri Lanka* will be received by the Government Printer.

THE SCHEDULE

| <i>Month</i> | <i>Date of Publication</i> | | | <i>Last Date and Time of Acceptance of Notices for Publication in the Gazette</i> | | |
|--------------|----------------------------|----------|---|-------------------------------------------------------------------------------------------|----------|---------|
| | 2018 | | | | | |
| APRIL | 06.04.2018 | Friday | — | 23.03.2018 | Friday | 12 noon |
| | 12.04.2018 | Thursday | — | 29.03.2018 | Thursday | 12 noon |
| | 20.04.2018 | Friday | — | 06.04.2018 | Friday | 12 noon |
| | 27.04.2018 | Friday | — | 12.04.2018 | Thursday | 12 noon |
| MAY | 04.05.2018 | Friday | — | 20.04.2018 | Friday | 12 noon |
| | 11.05.2018 | Friday | — | 27.04.2018 | Friday | 12 noon |
| | 18.05.2018 | Friday | — | 04.05.2018 | Friday | 12 noon |
| | 25.05.2018 | Friday | — | 11.05.2018 | Friday | 12 noon |
| JUNE | 01.06.2018 | Friday | — | 18.05.2018 | Friday | 12 noon |
| | 08.06.2018 | Friday | — | 25.05.2018 | Friday | 12 noon |
| | 14.06.2018 | Thursday | — | 01.06.2018 | Friday | 12 noon |
| | 22.06.2018 | Friday | — | 08.06.2018 | Friday | 12 noon |
| | 29.06.2018 | Friday | — | 14.06.2018 | Thursday | 12 noon |

GANGANI LIYANAGE,
Government Printer. (*Acting*)

Department of Government Printing,
Colombo 08,
01st January, 2018.