

N. B.— Part II and Part IV (A) of the Gazette No. 1513 of 31.08.2007 were not Published.

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The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 1,514 – 2007 සැප්තැම්බර් 07 වැනි සිකුරාදා – 2007.09.07
No. 1,514 – FRIDAY, SEPTEMBER 07, 2007

(Published by Authority)

PART I : SECTION (IIA) — ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

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IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to each of the ‘Notices’ appearing in the 1st week of every month, regarding the latest dates and times of acceptance of notices for publication in the weekly *Gazette* at the end of each Part of the *Gazette of the democratic Socialist Republic of Sri Lanka*.

All notices to be published in every Part of the *Gazette* shall close at 12 noon of each Friday, *a fortnight before the date of publication*. All Departments, Corporations, Boards, etc., are advised that any notification fixing specific dates for closing times of applications in regard to vacancies, tender notices and the dates and times of auction sales, etc., should be prepared with due regard to this change, i.e., by giving adequate time both from the time of despatch of notice to the Government Press and from the date of publication thus enabling those interested in the contents of the notices to actively and positively participate.

All notices to be published in the weekly *Gazette* should reach this Department positively by 12 noon of the Friday, two weeks prior to date of publication e.g., Notices for publication in the weekly *Gazette* of 14th September, 2007 should reach the Government Press on or before 12 noon on 31st August, 2007.

LAKSHMAN GOONEWARDENA,
Government Printer.

Department of Govt. Printing,
Colombo 08,
January 01, 2007.

1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A "Sri Lankan" is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the "New Entrants" Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments:

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I proficiency Test in one of the Official languages within one year; Grade II Proficiency Test within two years, and Grade III proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such Officers may in the first instance be appointed to act in

the new post for a specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the Widows ' and Orphans' Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

5. Serving officers in the Public Service :

5:1 Applications from officers of the Public service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public officers holding post in the permanent establishment in the Public Service, Heads or Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No traveling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

6. Definition of Salary for the purpose of Eligibility.

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (1 of 25.03.1990 & 15/90 (ii) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent public Administration Circulars.

Rules and Instructions for Candidates

"All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968."

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :-

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for practical and oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination hall other than a member of the Examination hall staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the index number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. If should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination hall. Should the Supervisor so requires each candidate is bound to declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

Candidates should adhere to the following instructions for their own safety :-

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your index number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Depart. of Examinations, Commissioner General of Examinations. Pelawatta, Battaramulla.

Post – Vacant

PROMOTION TO CLASS I IN SRI LANKA PRINCIPALS' SERVICE ON MERIT AND SENIORITY

APPLICATIONS are invited from officers in Grade I Class 2 in Principals' Service to be considered for promotion to Class I in Principals' Service on merit and seniority in terms of provisions in paragraphs from 23 to 26 in the Minute of Sri Lanka Principals' Service published in the *Gazette Extra Ordinary* No. 1086/26 dated 02.07.1999. For this purpose applications should be submitted in conformity with the specimen form indicated here.

02. (a) Officers in Grade 2-1 in Sri Lanka Principals' Service who are confirmed in their posts and who have completed a satisfactory period of service not less Than 05 years in Grade I Class 2 in Sri Lanka Principals' Service as on 31.12.2006 will be eligible to be considered for promotion to Class I in the Service based on merit and seniority.

Note.—Satisfactory period of service shall mean.

- (a) (i) Should have duly earned all their salary increments during the period of Five year immediately preceding on 31.12.2006 and
(ii) Should not have been subjected to any disciplinary punishment (other than a warning) during the above period of five years.

03. The salary in Class I in the scale of Rs. 15,350 - 5 x 210 - 5 x 300 - 8 x 350 - 19,645 - 32,955 under TS - 3 - 2006 in Sri Lanka Principals' Service in terms of Public Administration Circular No. 06/2006 is applicable to this Post.

04. Application Procedure :

- (a) Applicant should ensure to fill in all cages 1-13 in the application correctly. Application is liable to be rejected if any one of the cages are not completed. Closing date of application is 28th September 2007. Applications should be forwarded on or before this date addressed to the Secretary of the Ministry of Education through the Zonal Director of Education.
- (b) The applications should be prepared in conformity with the specimen form appearing here by using both sides of the paper. It should be completed in the applicant's own hand writing.
- (c) Applications which do not conform with the specimen form in all respects will be rejected. No complaints whatsoever will be entertained relating to Applications lost in the post or delayed.

05. Interview for Selection :

- (a) Candidates will be selected by an Interview Board consisting of Government Officers appointed by the Public Service Commission.
- (b) The number of candidates to be called for the interview will be twice the number of vacancies to be filled.

The Public Service Commission will decide the effective date of promotion to Class I in Sri Lanka Principals' Service based on the seniority and merit. The Public Service Commission reserves the right to refrain from filling a certain number of vacancies or all the vacancies. Regarding any matters not covered by these Regulations the decision of the Public Service Commission shall be the final decision.

As directed by the Public Service Commission

Ariyaratne Hewage,
Secretary,
Ministry of Education.

Ministry of Education,
Isurupaya,
Battaramulla,
16th August, 2007.

Specimen Application Form

Promotion to Class I in Sri Lanka Principals' Service on Merit and Seniority

(To be submitted to the Ministry of Education through the Zonal Directors of Education in charge of the Zonal Education Offices.)

- (i) Surname with Initials :———. (As indicated in the Salaries Register)
- (ii) Names denoted by Initials :———.
- (i) School serving at present and address :———. (ii) Post held at present :———.
- (iii) Date of first appointment as a teacher :———.

3. Date of birth :—

Age as on 31.12.2006 :—

Years : Months : Days :

4. School serving belongs to :

(i) Provincial Department of Education :—.

(ii) Zonal Education Office :—.

5. (i) Date of appointment/Absorption to Class 2 Grade 1 in terms of the Present Minute of Sri Lanka Principals' Service bearing No. 1086/26.

(ii) Total period of service at (1) above on 31.12.2006 :—

Years : Months : Days :

6. Educational Qualifications :—.

7. Professional Qualifications :—.

8. Details of Training Courses participated :—.

9. Indicate briefly whatever punishments (other than warnings) imposed for any offence committed during the period of five years immediately preceding on 31.12.2006 :—.

10. Whether salary increments have been earned during the period of five years immediately Preceding on 31.12.2006 ? If not earned state reasons :—.

11. Details of any Special Project done in the field of education :—.

12. If any disciplinary action is pending against you state the present position :—.

13. Details of leave taken during the period of five years immediately preceding on 31.12.2006 :—.

Number of days on leave				
Year	Casual	Vacation	Duty leave	No Pay
2002				
2003				
2004				
2005				
2006				

I hereby declare that I am eligible to be considered for promotion to Class I in Sri Lanka Principals' Service and that the information furnished by me in this application are true and correct.

.....

Signature of applicant.

Date :—.

Certificate of the Head of Department :

I certify that all details furnished in this application were compared with his/her personal file and the relevant documents and they were found to be correct and he/she is eligible to be considered for promotion to Class I in Sri Lanka Principals' Service on merit and seniority..

.....

Zonal Director of Education/Head of Department
(Name and Official Frank).

Date :—.

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Examinations, Results of Examinations &c.

OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT TO THE CLASS III OF SRI LANKA ADMINISTRATIVE SERVICE - 2007

IN this notice "Secretary" means the Secretary to the Ministry of Public Administration, "Service" means the Sri Lanka Administrative Service.

1. Written Examination - This Examination will consist of the following question papers.

- General Intelligence
- Essay & Precis
- General Knowledge
- Aptitude for Management.

Date of Examination.—This examination will be held in Colombo city (city no 1) and Jaffna city (city no 2) in December 2007. The Secretary reserves the right to postpone or cancel this examination subject to instructions given by the Public Services Commission. Accordingly, the town in which the candidates intends to sit the examination and the town number should be indicated in the application form accurately. It will not be permitted to change the town indicated subsequently under any circumstance.

Interview.—The Secretary will decide the date for interview for the candidates who have sat all the papers in the written examination and who have obtained a higher aggregate of marks as determined by the Public Services Commission as sufficient.

2. Number of Persons to be appointed and the effective date of appointment will be determined by the Secretary subject to the instructions of the Public Services Commission.

3. *Conditions of Service.*—A selected candidate will be appointed to Class III of the Service on the General Conditions governing appointments in the Public Service and on the terms and conditions set out in the Minute of the Service dated 28th October, 2005, (published in the *Gazette Extraordinary* of the Democratic Socialist Republic of Sri Lanka No. 1419/3 of 14th November, 2005.) and subject to any amendments made or to be made hereafter to the Minute.

3.1 Appointments of candidates who fail to report for duty on the due date and/or refuse or evade to take up duties in a post or in an area they are appointed to, are liable to be cancelled.

4. Structure and salary scale per month :-

Special Grade - Rs. 42,390-12 x 1310 - Rs. 58,110

Class I - Rs. 36,755 - 17 x 1050 - Rs. 53,555

Class II - Rs. 30, 175 - 8 x 790 - Rs. 35,705

Class III - Rs. 22,935 - 10 x 645 - Rs. 29,385

(1st Efficiency Bar within 03 years from the date of appointment and 2nd Efficiency Bar within Six years from the date of appointment).

The appointments through this examination will be to the Class III of the Sri Lanka Administrative Service.

5. *Health and Character.*—A candidate must satisfy the Secretary that he is duly qualified in respect of health and that he has an excellent moral character. He must possess good eye sight and be physically fit for service in any part of the Island. Selected candidates will be called upon to undergo a medical examination.

6. *Eligibility.*—A candidate appearing for this must.

- (i) be a Citizen of Sri Lanka.
- (ii) have obtained a degree from a University recognized by the University Grants Commission.
 - (a) the effective date of the certificate of degree should be a date prior to the closing date for applications.
- (iii) not have reached 30 years of age as at the closing date for applications.
- (iv) be of excellent moral character and sound constitution.
- (v) No person who is ordained in any religious order shall sit this examination.

Note : (i) No person shall sit the examination on more than two occasions.

(ii) Should have successfully completed the qualifications required by 05.10.2007 in every respect.

7. *Examination Fee.*—The fee for the examination is Rs. 300. It should be paid before the closing date of applications at any District Secretariat/Divisional Secretariat to be credited to Revenue Head 4000-20-03-20-13. The receipt obtained from the District Secretariat/Divisional Secretariat Should be pasted to the relevant cage in the application form. This fee is not refundable. It would be useful to keep a photocopy of the Receipt with the candidate.

8. *Method of Application*—

- (a) The application should be in the form of the specimen appended to this notification and should be prepared by the candidate himself on paper of size 8 1/2 x 12" (A-4) using both sides of the paper and should be filled in his/her own handwriting. It should be specially noted that the application forms should be so prepared that pages 1. 0 to 3.11 appear on the first side of the paper and pages 4. 0 to 8.0 appear in the other side of the paper. Applications that does not comply with the specimen and also applications that have not been duly completed would be rejected without notice. It will be useful to keep a photocopy of the application with the candidate. It is necessary to indicate the name of the examination in English language in addition to Sinhala language in Sinhala medium applications and in addition to Tamil Language in Tamil Medium applications.
- (b) The application should be filled only in the language medium in which the candidate intends to sit the examination.
- (c) The completed application form for the examination should be sent by Registered Post to reach the Commissioner-General of Examination, (Organization and Foreign Examination Branch) Pelawatta, Battaramulla on or before 05.10.2007. The words "Open Competitive Examination for Recruitment to the Sri Lanka Administrative Service 2007" Should be clearly indicated on the top left-hand corner of the envelope enclosing the application. Applications received after the closing date will be rejected.
- (d) Candidate's Signature in the application form should have been attested by a Principal of Government School, a Justice of Peace, a Commissioner of Oaths, an Attorney-at-Law, a Notary Public, a Commissioned Officer in the Armed Forces, an Officer holding a gazetted post in the Police Service or an Officer holding a permanent post in the Public Service whose annual initial salary is more than Rs. 237,060.
- (e) Any application, which is not complete in every respect, is liable to be rejected. No complaint that an application has been lost or delayed in the post will be considered.
- (f) As soon as the admission cards are issued to candidates, a newspaper advertisement will be published by the Department of Examination notifying that, If the admission card is not received even after 2 or 3 days of the advertisement, action should be taken to notify that to Department of Examinations in the manner mentioned in the advertisement. It would be advisable to have the following documents at hand at the time of calling the Department of Examinations, viz. Certified photocopies of the original application form and receipt that you had initially kept in your possession, receipt issued by the post office and in case of residents outside Colombo, the letter of request containing a fax number to which the admission card should be sent.

9. *Admission to the Examination :*

- (a) The Commissioner-General of Examinations will issue admission cards to all persons whose applications have been received. A candidate presenting himself for the examination must produce his Admission Card to the Supervisor of the Examination Center. A candidate who fails to produce his Admission Card will not be permitted to sit the examination.
- (b) A candidate must sit the examination at the examination hall assigned to him. Every candidate must hand-over the Admission Card relevant to that Hall to the Supervisor on the first day he present himself for the examination. A set of rules to be observed by all candidates is published in this *Gazette*.

Note.— The issue of an Admission Card to a candidate does not mean that he or she has fulfilled the requisite qualifications to sit the examination. Admission cards will be issued on the assumption that all qualifications mentioned in the notification are fulfilled. Candidates shall abide by the rules and regulations imposed by the Commissioner General of Examinations on conducting the examinations and they are liable to be subjected to a punishment imposed by him for breach of these rules.

10. *Identity of Candidates.*— A candidate will be required to prove his identity at the examination hall to the satisfaction of the supervisor for each subject he offers. For this purpose, any of the following documents will be accepted :

- (a) National Identity Card issued by the Department of Registration of Persons :
- (b) A valid Passport.

11. *Penalty for furnishing false information :* If a candidate is found to be ineligible, his candidature is liable to be cancelled at any stage prior to during or after the examination. If it is found that a candidate has furnished information with knowledge that they are false, or if he has willfully suppressed any material fact, he will be liable for dismissal from the Public Service.

12. Any matter not provided for in these regulations will be dealt with as determined by the Secretary subject to the instructions given by the Public Services Commission.

13. *Scheme of Examination - Medium of Examination.*

- (a) The Examination will be held in Sinhala, Tamil and English;
- (b) A candidate should sit the examination in the language in which he passed the qualifying examination or in an Official Language;
- (c) A candidate who has passed subjects at the qualifying examination in more than one language, should sit the examination in the language in which he passed the majority of subjects at such examination or in an Official Language;
- (d) A candidate with a Special Degree who has passed the principal subject in one language and the subsidiary subject in another language should sit the examination in the language in which he passed the principal subject or in an Official Language.

Note :

- (i) The term " Qualifying examination" in (b) and (c) above refers to the examination referred to in paragraph (ii).
- (ii) A candidate must sit all the papers of the examination in one and the same language.
- (iii) A candidate will not be permitted to change the language of the examination, indicated in the application.

14. *Method of Selection.*— A written examination consisting the following subjects;

- (i) General Intelligence - Duration 1 hour - 100 marks
- (ii) Essay and Precis - Duration 2 hours - 100 marks
- (iii) General knowledge - Duration 2 hours - 100 marks
- (iv) Aptitude for Management - Duration 2 hours - 100 marks

Candidates should sit all the question papers.

The Structured Oral Test - 25 marks

Selection of those to be summoned for the oral Test will be made from among those who have sat all the papers in the written examination. Only those candidates who obtain a minimum of 40% marks in each paper and a sufficiently high aggregate of marks, as determined by the Public Services Commission, will be eligible to be called for the Oral Test. If there is an adequate number of such persons, twice the number of candidates as there are vacancies will be called for the Oral Test. Marks scored by a candidate in the written papers will not be made available to the Board that conducts the Oral Test. (The Marking Scheme will be approved by the appointing authority/Public Service Commission at the basic stage of the recruitment process). In addition to the qualifications for recruitment, marks will be allocated at the interview for certificates which can be recognized as proof to educational qualifications at the same level or above professional qualifications and IT qualifications and also language proficiency (Sinhala/Tamil/English as applicable).

15. The selection for appointment will be made in order of merit from among those who have sat the written examination and presented themselves for the interview. (Appearing for the interview does not constitute as a fulfillment of requisites for an appointment).

16. The number to be appointed at anytime will be decided by the Public Service Commission.

17. *Syllabus :*

- (i) General Intelligence; (Duration 1 hour - 100 marks)

To assess the candidate's capacity for comprehension, qualification and perception of time space relations by measuring the candidate's inferences and responses to problems presented in verbal, numerical and spatial contexts.

- (ii) Essay and Precis - (Duration 2 hours - 100 marks)
To test the candidate's capacity for conceptualization,

critical reasoning and his judgmental abilities in the development, organization and presentation of ideas and information on a topic/theme chosen by the candidate from a given set of topics/themes, and the ability to comprehend a fairly complex passage, a piece of writing or a memorandum and express the salient ideas thereof concisely, clearly and accurately in the candidate's own words.

- (iii) General knowledge - Duration 2 hours - 100 marks
To test the candidate's awareness and understanding of the social, culture, educational, scientific, political, economic and any other relevant factors operating at the National, Regional and Global environment or organizations, as well as of our society.
- (iv) Aptitude for Management - (Duration 2 hours - 100 marks)
This paper is designed to assess the candidate's aptitude for sound management, as reflected in the candidate's responses to problems and situations requiring diagnosis and decision making, dealing with interpersonal relations, communicating and developing policy and strategy, and managing self.

On the order of the Public Services Commission,

D. Dissanayaka,
Secretary,
Ministry of Public Administration
and Home Affairs.

Ministry of Public Administration and Home Affairs,
Independence Square,
Colombo 07.
16th August, 2007.

(For Office use)

Open Competitive Examination for Recruitment to the
Sri Lanka Administrative Service Grade III - 2007
ශ්‍රී ලංකා පරිපාලන සේවයේ III වන පන්තියට බඳවා ගැනීම
සඳහා වන විවෘත තරඟ විභාගය - 2007

Application Form

<p>1.0 <i>Medium :</i></p> <p>Language medium of examination <input style="width: 40px;" type="text"/></p> <p>Sinhala - 2, Tamil - 3, English - 4 (indicate the relevant number in the cage)</p>	<p>2.0 <i>City :</i></p> <div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;"> <p>Indicate city in which the candidate intends to sit for the examination</p> </div> <div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;"> <p>Relevant City No.</p> </div> <p>(as per para 1 of notification of examination) It will not be allowed to change the city subsequently.</p>
--	--

3.0. Personal Information

Eg. SILVA, A. B

- 3.1. Name in English capital letters with initials at the end :—
_____.
- 3.2. Name in Full in English capital letters :_____.
- 3.3. Name in full (in Sinhala/Tamil) :_____.
- 3.4. Permanent Address in English capital letters (Admission Card will sent to this address) :_____.
- 3.5. Permanent Address (in Sinhala or Tamil) :_____.
- 3.6. Sex (Male - 0, Female - 1) indicate the relevant number in the cage :—
- 3.7. Civil Status : (Unmarried - 0, Married -1) indicate the relevant number in the cage :—
- 3.8. Ethnic Group : (Sinhala -1, Tamil 2, Indian Tamil 3, Muslim - 4, Others) indicate the relevant number in the cage.
- 3.9. National Identity Card No : _____
- 3.10. Date of Birth :
Years : Months : Dates :
- 3.11. Age as at the closing date for application :
Years : Months : Dates :
- 4.0. (i) State the years in which you have sat for any previous examination for recruitment to the Sri Lanka Administrative Service :
- (a) _____.
- (b) _____.
- (c) _____.

- 5.0 (i) Effective date of the Degree :

(Please read para 6 (ii) of the notification carefully to see whether qualified in this respect)

- (ii) University/Institute :_____.
- (iii) Registration Number :_____.
- (iv) Internal/External :_____.
- (v) Degree :_____.
- (vi) Subjects :_____.
- (vii) Class :_____.
- (viii) Upper/Lower :_____.
- (ix) Index Number :_____.
- (x) Language medium of Examination :_____.

- 6.0 Paste the cash receipt properly :

(Paste the receipt here securely)
(Please keep a photo copy of the receipt)

7.0 Declaration of the candidate :

I declare that information given in this form is true to the best of my knowledge and belief and that I have affixed the receipt No dated being the payment of the examination fee. I also agree to be bound by the rules and regulations imposed by the Commissioner General of Examination on conducting this examination and also agree with any decision that may be taken to cancel my candidature prior to, during or after the examination, if it is found that I am ineligible according to the regulations of this examination.

.....
Signature of Applicant

Date :

7.1 Attestation of the applicant's signature : (Should be in accordance with para 8 (d) of the *Gazette* Notification) :

I hereby certify that (full name) who submits this application is known to me personally and that he/she placed his/her signature in my presence on :—

.....
Signature of the Officer attesting the Signature.

Date :

Name in Full of the Officer Attesting the Signature :

Designation :

Address :

(Official Stamp)

08-01

MINISTRY OF EDUCATION

Admission of Teachers in Government and Government approved Private Schools to Universities in Sri Lanka for the Academic Year 2007/2008

Applications are entertained from teachers in government and Government approved Private schools, who have passed the General Science/Arts/(with English as a subject) qualifying (External) Examination to study the following courses in universities in Sri Lanka during the academic year 2007/2008.

- i. Bachelor of Arts Degree Programme with English as a Subject
- ii. Bachelor of Science Degree Programme

02. For this purpose, the applicants should possess the qualifications as follows :

- i. Should have passed the General Science/Arts (with English as a subject) qualifying (External) Examination held in or after year 2003
(A copy of the result sheet should be attached to the application)

ii. Should have completed five years service as a teacher on the last date of receiving applications and should be confirmed in the post.

iii. Should not have been registered already to follow courses in a Teachers' College, a College of Education, a university or in the National Institute of Education.

iv. Selection for admission will be based on the total number of marks obtained in the General Arts Qualifying Examination (External) or General Science Qualifying Examination (External) and the marks obtained for the relevant subject.

In addition to this, the applicants qualified for General science degree will be subjected to an oral test conducted by the relevant university and the applicants qualified for Arts degree will be interviewed by the University Grants Commission.

v. Only teachers who are entitled to study leave should forward their applications, as study leave has to be granted to them if they are selected to follow the course.

03. Claims for approval of full pay study leave will be examined at the interview.

04. The Ministry is not bound with the responsibility to provide graduate teaching appointments after the award of the Degrees.

05. In the case of applications forwarded by teachers in government approved private schools, the Principal/Manager of the school should state therein whether full pay study leave for the relevant teacher could be allowed/not allowed.

06. All applications should be prepared in accordance with the specimen form appearing herewith and forward them in duplicate under registered post to the address given hereunder to reach before 22.09.2007.

07. The words "Applications for admission to Universities in Sri Lanka 2007/2008 should be clearly written on the left hand top corner of the envelope enclosing the application. Applications of teachers in Government Schools should be certified by the Principal, Zonal Director and the Provincial Director of Education and those of teachers in government approved private schools by the Principal/Manager of the relevant schools.

Ariyaratne Hewage,
Secretary,
Ministry of Education.

Human Resource Development Branch,
Ministry of Education,
"Isurupaya",
Battaramulla.

Specimen Application Form

Ministry of Education

Application for admission to University to follow a course in during the academic Year 2007/2008

1. (i) Name in full:_____.

(ii) Name with initials :_____.

2. Sex :_____.

3. Post Held (Service Class/Grade) :_____.

4. Private Address :_____.

5. Official Address :_____.

6. Present place of work :_____.

(i) School :_____.

(ii) District :_____.

(iii) Province :_____.

7. (i) Date of first appointment :_____.

(ii) Date of confirmation :_____.

8. Teacher Registration Number :_____.

9. (i) Date of Birth :_____.

Year : Month : Day :

(ii) Age on 22.09.2007 :_____.

Years : Months : Days :

10. Years of passing the Qualifying Examination and Subjects :
(a copy of the Result Sheet should be attached)

(i) year :_____.

(ii) Subjects : 1. :_____ 2. :_____ 3. :_____.

11. Name of the course and subjects to be followed :_____.

(i) Name of the Course:_____.

(ii) Subjects : 1. :_____ 2. :_____ 3. :_____.

12. Name of the University expected for admission. :_____.

13. Whether already registered to follow another course in a Teachers' college? College of Education, University or National Institute of Education :

If so details :

I certify that the above details are true and correct.

_____,
Signature of Applicant.

Date :_____.

I certify that the above teacher is serving in school with effect from and his/her last salary was paid from this school. He/she can be released to follow the above course.

I recommend/do not recommend the approval of study leave required by the applicant.

(Please give reasons if study leave is not recommended.)

_____.
Principal/Manager
Signature and Seal

Date :_____.

Address :_____.

Recommended/not recommended

_____.
Zonal Director
Signature and Seal

Date :_____.

Address :_____.

Recommended/Not recommended

_____.
Provincial Director of Education
Signature and Seal.

Date :_____.

Address :_____.

09-202

Correction

(3) (C). Part of the Gazette notification published about Recruitment of pupil Nurses 2007 by Ministry of Healthcare and Nutrition on 24.08.2007 No. 1512 should be correct as follows :

(3.) (C.) Should affix stamps to the value of Rs. 500/= in the cage provided in the application and cancel the stamps by placing the applicant's signature on it.

09-233

**NEW SCALES OF CHARGES FOR NOTICES AND ADVERTISEMENTS IN THE
"GAZETTE OF THE DEMOCRATIC SOCIALIST REPUBLIC OF SRI LANKA"
EFFECTIVE AS FROM JANUARY 01, 1995**

(Issued every Friday)

1. All notices and Advertisements are published at the risk of the Advertisers.
2. All notices and Advertisements by Private Advertisers may be handed in or sent direct by post together with full payments to **the Government Printer, Government Press, Colombo 8.**
3. The office hours are from 9.00 a.m. to 4.45 p.m.
4. Cash transactions will be from 9.30 a.m. to 3.30 p.m.
5. **All Notices and Advertisements must be pre-paid.** Notices and Advertisements sent direct by post should be accompanied by Money order, Postal Order or Cheque made payable to the Government Printer. Postage stamps will not be accepted in payment of Advertisements.
6. To avoid errors and delay "copy" should be **on one side of the paper only and typewritten.**
7. **All signatures should be repeated in block letters below the written signature.**
8. Notices re-change of name from Non-Government Servants and Trade Advertisements are not accepted for publication.
9. Advertisements purporting to be issued under Orders of Courts will not be inserted unless signed or attested by a Proctor of the Supreme Court.
10. **The authorised scale for charges for notices and Advertisements is as follows from January 01, 1995 :-**

	<i>Rs. c.</i>
One inch or less	51 0
Every addition inch or fraction thereof	51 0
One column or 1/2 page of <i>Gazette</i>	504 0
Two columns or one page of <i>Gazette</i>	1,008 0

All fractions of an inch will be charged for at the full inch rate.

11. The "Gazette of the Democratic Socialist Republic of Sri Lanka" is published every Friday. Day of publication is subject to alteration in any week where Public Holidays intervene.

12. All Notices and Advertisements should reach the **Government Printer, Government Press, Colombo 8**, as shown in schedule of Separate Notice published at the end of each part of the *Gazette* of the first week of every month.

13. * REVISED SUBSCRIPTION RATES EFFECTIVE FROM JANUARY 1ST 1995

(Govt. Gazette Annual)

	<i>Local</i> <i>Rs. c.</i>	<i>Foreign</i> <i>Rs. c.</i>
Whole of Part I (3 sections together)	1,612 0	2,098 0
Parts II to VI (Each Part)	572 0	745 0
Section I	520 0	1,007 0
Section II (Advertising, Vacancies, Tenders Examinations etc.)	624 0	1,009 0
Section III	468 0	907 0
Extraordinary Gazette	3,360 0	4,422 0

Subscription to the "Gazette of the Democratic Socialist Republic of Sri Lanka" are booked per periods of not less than 12 months so as to terminate at the end of a calendar year only.

*** Rates for Single Copies if available in stock**

	<i>Price</i> <i>Rs. c.</i>	<i>Postage (Local)</i> <i>Rs. c.</i>
(A) Part I	31 0	5 0
Parts II to VI (Each Part)	11 0	5 0
(B) Section I	10 0	5 0
Section II	12 0	5 0
Section III	9 0	5 0

All remittances should be made in favour of the Superintendent, Government Publications Bureau, No. 132, Maya Avenue, Kirulapone, Colombo 05, who is responsible for booking subscriptions and for sale of single copies.

IMPORTANT NOTICE REGARDING PUBLICATION OF GAZETTE

THE Weekly issue of the *Gazette of the Democratic Socialist Republic of Sri Lanka* is normally published on Fridays. If a Friday happens to be a Public Holiday the *Gazette* is published on the working day immediately preceding the Friday. Thus the last date specified for the receipt of notices for publication in the *Gazette* also varies depending on the incidence of public holidays in the week concerned.

The Schedule below shows the date of publication and the latest time by which notices should be received for publication in the respective weekly *Gazette*. All notices received out of times specified below will not be published. Such notices will be returned to the sender by post for necessary amendment and return if publication is desired in a subsequent issue of the *Gazette*. It will be in the interest of all concerned if those desirous of ensuring the timely publication of notices in the *Gazette* make it a point to see that sufficient time is allowed for postal transmission of notices to the Government Press.

The Government Printer does not accept payments of subscription for the Government Gazette. Payments should be made direct to the Superintendent, Government Publications Bureau, No. 132, Maya Avenue, Kirulapone, Colombo 05.

Note.—Payments for inserting Notices in the *Gazette of the Democratic Socialist Republic of Sri Lanka* will be received by the Government Printer and not by the Superintendent, Government Publications Bureau.

Schedule

<i>Month</i>	<i>Date of Publication</i>			<i>Last Date and Time of Acceptance of Notices for Publication in the Gazette</i>		
	2007					
SEPTEMBER	07.09.2007	Friday	—	24.08.2007	Friday	12 noon
	14.09.2007	Friday	—	31.08.2007	Friday	12 noon
	21.09.2007	Friday	—	07.09.2007	Friday	12 noon
	28.09.2007	Friday	—	14.09.2007	Friday	12 noon
OCTOBER	05.10.2007	Friday	—	21.09.2007	Friday	12 noon
	12.10.2007	Friday	—	28.09.2007	Friday	12 noon
	19.10.2007	Friday	—	05.10.2007	Friday	12 noon
	26.10.2007	Friday	—	12.10.2007	Friday	12 noon
NOVEMBER	02.11.2007	Friday	—	19.10.2007	Friday	12 noon
	09.11.2007	Friday	—	26.10.2007	Friday	12 noon
	16.11.2007	Friday	—	02.11.2007	Friday	12 noon
	23.11.2007	Friday	—	09.11.2007	Friday	12 noon
	30.11.2007	Friday	—	16.11.2007	Friday	12 noon

LAKSHMAN GOONEWARDENA,
Government Printer.

Department of Government Printing,
Colombo 08,
January 01, 2007.