

N.B.— (i) Parts I:III and IV(A) of the *Gazette* No. 1,866 of 06.06.2014 were not published.

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## The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 1,867 - 2014 ජූනි 13 වැනි සිකුරාදා - 2014.06.13  
No. 1,867 – FRIDAY, JUNE 13, 2014

(Published by Authority)

### PART I : SECTION (IIA) — ADVERTISING

*(Separate paging is given to each language of every Part in order that it may be filed separately)*

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#### IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All Notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, Corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after three months from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 04th July, 2014 should reach Government Press on or before 12.00 noon on 20th June, 2014.

#### Electronic Transactions Act, No. 19 of 2006 - Section 9

“Where any Act or Enactment provides that any proclamation, rule, regulation, order, by-law, notification or other matter shall be published in the *Gazette*, then such requirement shall be deemed to have been satisfied if such rule, regulation, order, by-law, notification or other matter is published in an electronic form of the *Gazette*.”

P. H. L. V. DE SILVA,  
Acting Government Printer.

Department of Government Printing,  
Colombo 08,  
01st January, 2014.

This Gazette can be downloaded from [www.documents.gov.lk](http://www.documents.gov.lk)



### 1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A “Sri Lankan” is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the “New Entrants” Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

### 2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

### 3. Conditions of Service applicable to Public Officers holding permanent appointments:

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such Officers may in the first instance be appointed to act in

the new post for a specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

### 4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the ‘Widows and Orphans’ Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

### 5. Serving Officers in the Public Service :

5:1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service. Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

### 6. Definition of Salary for the purpose of Eligibility

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

### 7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (II) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

**Rules and Instructions for Candidates**

“All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968.”

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :—

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the Supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for Practical and Oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination Hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination Hall other than a member of the Examination Hall Staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the Index Number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. It should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination Hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination Hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination Hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination Hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination Hall. Should the Supervisor so requires, each candidate is bound to declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination Hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

**Candidates should adhere to the following instructions for their own safety :—**

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination Hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination Hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination Hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination Hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination Hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your Index Number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics Questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Department of Examinations,  
Pefawatta, Battaramulla.

COMMISSIONER GENERAL OF EXAMINATIONS,

## Posts – Vacant

### REGISTRAR GENERAL'S DEPARTMENT

#### Posts of Registrars of Marriages, Births and Deaths

##### COLOMBO DISTRICT

APPLICATIONS are invited for the Posts of Registrars of Marriages, Births and Deaths in the Divisions set out in the Schedule hereto.

01. Applicants should be permanent residents of the said Births, Deaths and Marriages Registration Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

02. Both male and female can apply for these Posts.

03. Applicants should be not less than 30 years and not more than 60 years of age.

04. Applicants should be married.

05. Details regarding educational and Other Qualifications etc., could be obtained from the notices exhibited in public places such as District Secretariats, Land and District Registries, Divisional Secretaries Offices, Grama Niladhari Offices, Rural Development Societies and Co-operative Societies in the Division.

06. Application forms are obtainable from the Offices of District Secretaries (Government Agents) and Land and District Registries. Completed applications should be sent by registered post to the address given in the Schedule on or before 14th July, 2014.

E. M. GUNASEKERA,  
Registrar General.

Registrar General's Department,  
No. 234/A3, Denzil Kobbekaduwa Mawatha,  
Battaramulla.  
26th May, 2014.

##### THE SCHEDULE

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post and Division for which Applications are called</i>	<i>Address to which Applications should be sent</i>
Colombo	Homagama	Post of Additional Registrar of Marriages (General) of Hewagam Korale Division in Athurugiriya Area	District Secretary/Additional Registrar General, District Secretariat, Elvitigala Mawatha, Narahenpita, Colombo 05.

06-311

## Examinations, Results of Examinations & c.

### LIMITED COMPETITIVE EXAMINATION FOR APPOINTMENT TO THE SUPRA CLASS OF PUBLIC MANAGEMENT ASSISTANTS' SERVICE - 2013

REVISIONS are made to Name of the examination, Section 1. Qualifications, 6. Qualifications, 7. (b) the closing date of application, Section 12, Section 13 and Section 15, of the *gazette* notification "LIMITED COMPETITIVE EXAMINATION FOR

RECRUITMENT TO THE SUPRA CLASS OF PUBLIC MANAGEMENT ASSISTANTS' SERVICE - 2013" published in the *Gazette of Democratic Socialist Republic of Sri Lanka* No. 1831 dated 04<sup>th</sup> October 2013 as per the service minute of Public Management Assistants' Service published in the *Gazette of Democratic Socialist Republic of Sri Lanka* No. 1840/34 dated 11.12.2013, as follows. As per the said notification, candidates who have already applied for this examination should not submit applications again.

*Name of the Examination.*– LIMITED COMPETITIVE EXAMINATION FOR RECRUITMENT TO THE SUPRA GRADE OF PUBLIC MANAGEMENT ASSISTANTS' SERVICE - 2013.

*Section 01 :*

It is hereby notified that the written examination for appointment of officers to Supra Grade of Public Management Assistants' Service will be held in the three languages, *i.e.* Sinhala, Tamil and English, by the Commissioner General of Examinations in September, 2014.

*Section 6 :*

*Qualifications.*– Following officers attached to the Central Government who have completed a satisfactory service of 05 years immediately preceding 01.07.2013 shall be eligible to sit for this examination :-

- (a) Officers in Class I of Public Management Assistants' Service ;
- (b) Officers in Class II of Public Management Assistants' Service who have completed at least an active and satisfactory service of not less than 08 years ;
- (c) Officers in Class II of Public Management Assistants' Service who have possessed a Degree from a University recognized by the University Grants Commission.

*Note.*– "Period of Satisfactory Service" shall mean a period of service during which the officer has earned all increments required to be earned by the officer during that period by way of performing the duty of a Public Officer efficiently and diligently and passing all Efficiency Bars prescribed and further satisfying all the qualifications prescribed for the confirmation in service and no any punishable offence committed by the officer.

"Period of Active Service" shall mean the actual period served by the officer engaged in the duties assigned to him and drawing the salary attached to his post. However, all the periods on No Pay other than Maternity Leave approved by the Government shall not be counted for the period of active service.

*Section 7(b) Closing date of application :*

Applications perfected by candidates should be forwarded through the respective Head of Department to reach the "Commissioner General of Examinations, Organization and Foreign Examination Branch, Department of Examinations, P. O. Box 1503, Colombo" on or before 14th of July, 2014 by Registered Post.

*Section 12 :*

*Scheme of examination.*– Written test will consist of the following subjects :

<i>Question Paper</i>	<i>Duration</i>	<i>Marks</i>
(1) Office Management	02 Hours	100
(2) Office Systems	02 Hours	100
(3) Establishment Procedures and Procedural Rules	02 Hours	100
(4) Public Financial management	02 Hours	100
(5) General Paper	1 1/2 Hours	100

*Section 13 :*

*Syllabus.*– Knowledge in the following subjects is expected from the candidates :-

- (i) *Office Management (Duration 02 Hours, Marks 100) :*  
Organization structure, principles of organization, job analysis and evaluation, leadership, supervision and decision making, communication, public relations, co-ordination and problem solving ;
- (ii) *Office System (Duration 02 Hours, Marks 100) :*  
Principles of office systems, office procedures, records and filing, control and designing of forms, correspondence, control over the use of office equipment, office layout and premises, job description, study on work and systems, work measurement, Manual of Office Operations ;
- (iii) *Establishments procedures and procedural rules (Duration 02 hours, Marks 100) :*  
Procedures to be followed in recruitment to the Public service, establishments matters of public officers, maintenance of a personal file, delegation of authority in making appointments to the Public Service, transfers, promotion and termination of services, welfare and privileges entitled to public officers, the general knowledge on regulations and circulars hitherto issued by the Government will be tested ;
- (iv) *Public Financial Management (Duration 02 hours, Marks 100) :*  
Annual Estimates and the responsibilities of an Accounting Officer, financial control, delegation of financial responsibility, receipt of money, accounting and acceptance, payments, custody of public money, imprests and bank accounts, supplies and services, procurement activities, board of survey, audit queries, ledgers used in Government offices, summaries of income and expenditure, bank reconciliation and books used in financial management, general knowledge of circulars and regulations hitherto issued on the use of the public finance will be tested.

(v) *General Paper (Duration 1 1/2 hours, Marks 100) :*

The nature of Public Administration, structure of Public Administration, Public policy and new public reforms, fundamental rights, human rights, Human Rights Commission, Ombudsman, Parliamentary Committee for Public Petitions, office culture, ethics and values, creation of proper office environment and welfare of staff, sociological recognition of official and civil status, obligations of public officers towards the recipients.

*Section 15.*—Appointments shall be made subject to the general conditions governing the appointments of public service, rules and regulations stipulated in the Public Management Assistants' Service Minute published in the *Gazette* Extraordinary of the Democratic Socialist Republic of Sri Lanka No. 1840/34 dated 11 th of December 2013 and any amendment already made and will be made thereto in due course.

On the order of the Public Services Commission,

P. B. ABEYKOON,  
Secretary,  
Ministry of Public Administration and  
Home Affairs.

Ministry of Public Administration and Home Affairs,  
Independence Square,  
Colombo 07,  
29th of May, 2014.

06-352

**OPEN COMPETITIVE EXAMINATION FOR  
RECRUITMENT TO CLASS 3 GRADE III OF  
INFORMATION AND COMMUNICATION  
TECHNOLOGY SERVICE - 2014**

APPLICATIONS are hereby called from qualified citizens of Sri Lanka for the open competitive examination for recruitment to the post in Class 3 Grade III of Information and Communication Technology Service - 2012.

2. Candidates who satisfy the prescribed qualifications will be selected on merit, on the results of a written examination to be conducted by the Commissioner General of Examination to the posts in Class 3 Grade III the Information and Communication Technology Service.

3. Number of persons to be appointed is 640. Effective date of appointments will be determined by the Director General of Combined Services. Further, the Director General of Combined Services reserves the right to refrain from filling any or all of the vacancies.

4. Three percent (3 %) of the existing number of vacancies will be reserved for persons with disabilities. Only 3% of the persons with disabilities who secure highest marks in the examination and

qualify will be selected for appointments. The minimum level of marks candidates should score to be selected for appointment is 50%. A candidate selected for an appointment will be referred to a Special Medical Board and, by a report obtained from a medical specialist; he/ she should establish the disablement and the fact that, it does not hinder performance of duties of the respective post.

5. *Salary.*— Monthly salary scale entitled to grade 3- III, 3- II and 3-I of Information and Communication Technology Service is Rs. 14,425 -, 10x145 -, 11x170 -, 6x240 -, 14x320 -, Rs. 23,665 (MT-I-2006-A). The promotion to Grade II should be obtained to go beyond the monthly salary of Rs. 16,045/-and promotion to Grade I should be obtained to go beyond the monthly salary of Rs. 17,985.

6. This post is permanent and pensionable.

7. *Qualifications.*— Following qualifications are applicable for the recruitment to the posts in class 3 Grade III of Information and Communication Technology Service :—

- (a) Should be a citizen of Sri Lanka ;
- (b) (i) Should be not less than 18 years and not more than 35 years of age on the closing date of applications ;
- (ii) Applicants serving in permanent posts in public service who have satisfied the qualifications should not have reached the age of 45 years ;
- (c) Should be of good character and sound physical health ;
- (d) Should be bound serve at any part of the island ;
- (e) *Educational Qualifications :*

- (1) Should have passed the General Certificate of Education (Ordinary Level) Examination in six (06) subjects with five (05) Credit passes including credit passes for Language, Mathematics and English Language at not more than two sittings ;  
and
- (2) Should have Passed 3 subjects at the G.C.E. (A/L) Examination (General English is not considered as a subject).

*Note:* Officers in Provincial Public Services are not allowed to Apply for this examination under the age limit mentioned in 7(B) ii.

(f) *Professional Qualifications :*

Should have followed at least a course on Computer/ Information Technology at the level of National Vocational Qualification (NVQ) five (05) or above.

It is compulsory for every applicant to satisfy the relevant qualifications on or before the closing date of applications.

8. *Scheme of the examination :*

8.1 The examination will consist of two papers. This examination will be held in Sinhala, Tamil or English medium. Candidates will not be allowed to change the language medium applied once it is selected.

8.2 Subjects and the marks allocated for each subject are mentioned below :

	Marks	Duration (Hours)
(i) ICT Writing Test	100	2
(ii) Aptitude	100	1
Total marks	200	

*ICT Writing Test.*— This paper consists of questions which test general ICT knowledge of candidates. It could consist of multiple choice questions as well as questions for short answers. A candidate should answer for all the questions. The candidate will be tested in areas operating systems, software, hardware, word processing, spread sheets, data base management, internet and email.

*Aptitude.*— This paper consists of 50 multiple choice questions to test statistical ability, logical reasoning and general intelligence of the candidate. A candidate should answer for all the questions.

*Note.*— These question papers will be designed to test the eligibility and ability of the candidate for the duties. Although this is a competitive examination, candidates should secure at least 40% of the marks allocated for each subject and an aggregate of at least 50% of the total marks of the examination. Appointments will strictly be made in the order of the marks scored, depending on the number of vacancies set apart to be filled on the results of the competitive examination.

8.3 The result sheet containing the name list of applicants, who have passed the examination and equivalent to the number of vacancies expected to be filled, will be issued to the Director General of Combined Services by the Commissioner General of Examination. In addition to the above, the Commissioner General of Examination will issue personally to all the applicants a result sheet containing marks for each subject, total marks and the merit.

9. *Penalty for furnishing false information.*— The candidate should be very careful to include the correct particulars in the application. If it is found that any candidate is not eligible according to the rules and regulations of this examination his/her candidature can be cancelled at any time before, during or after the examination. Further, if it is found that any information furnished by a candidate is false he/ she is liable to dismissal at any time from the public service.

10. *Examination Fees.*— Examination fee is Rs. 500/-. This fee can be paid to any Divisional or District Secretariat under the Head 2003-02-13 of the Commissioner General of Examination. The receipt obtained should be affixed in the relevant cage of the application so as not to be detached. (A photocopy of the receipt should be kept for further reference). Under no circumstances the examination fee will be refunded and money orders and stamps are not accepted.

11. *Applications.*— Applications should be prepared in the following manner using papers of size A4 (21 X 29 cm) :—

- Cages from 1 to 3 should appear on the first side of the page ;
- Cages from 4 onwards should appear on the other pages ;
- The title of the examination appearing in the specimen should be indicated in English language as well, on both Sinhala and Tamil application forms.

Applications which are incomplete and not prepared in accordance with the specimen form will be rejected without any notice. Applications of those who haven't paid examination fee on or before due date will also be rejected. Candidates should be responsible for any loss incurred by them due to incomplete applications. It would be advisable to keep a photocopy of the completed application form and it is the responsibility of the candidate to make sure that the application form perfected by him/herself complies with the specimen given in the examination notice. Otherwise, the application could be rejected.

*Note.*— The town and number of the town in which the applicant wishes to sit the examination as per Schedule 01 shall be indicated as first and second choice on the order of preference. Candidates are not allowed to change the town in which they apply to sit the examination. At the instances where the number of candidates apply for a certain town, is not sufficient to maintain an examination centre, they will be directed to the town which they have indicated as second preference. If there is not sufficient number of candidates even at the second centre, the candidates will be directed to an adjoining city. However the Commissioner General of Examination shall take action to conduct the examination only at Colombo if it is found that there is no sufficient number of applicants at all or most of examination centers.

11.1 All applicants who have paid prescribed examination fees and forwarded their applications on or before the prescribed date will be allowed to sit the competitive examination, by the Commissioner General of Examinations, on the presumption that only those who possess qualifications as indicated in the *Gazette* Notification have forwarded their applications. Issuance of an admission card to a candidate to sit the competitive examination does not mean to have accepted that he possesses all the qualifications for this post. If it was found at the interview that the applicant does not possess the required qualifications as per the *Gazette* Notification, his or her candidature will be cancelled.

11.2 The words “Open Competitive Examination for Recruitment to the Posts in Class 3 Grade III of Sri Lanka Information and Communication Technology Service - 2014” should be written on the top left-hand corner of the envelope in which the application is enclosed.

11.3 Candidates’ signature in the application form should have been attested by a Principal of a Government School, a Justice of the Peace, Commissioner for Oaths, Notary Public, Commissioned Officer in the armed forces, an officer holding a *Gazetted* post in the Police Service or an Officer holding a permanent post in the Public Service whose annual Salary is Rs. 240,360 or above.

11.4 Applications duly perfected should be sent by registered post to reach the following address on or before 14th of July, 2014.

Commissioner General of Examinations,  
Organization and Overseas Examinations Branch,  
Department of Examinations, Sri Lanka,  
P. O. Box 1503,  
Colombo.

12. *Sitting the Examination.*— A notification will be published in newspapers as soon as the admission cards are issued to the candidates. If the admission card is not received even after 2 or 3 days of such advertisement, steps should be taken to notify the Department of Examinations in the manner specified in the advertisement. It would be advisable to keep the following in hand at the time of calling the Department of Examinations: i.e. certified photocopies of the application form and the receipt kept at your possession, receipt of registration and, in case of applicants outside Colombo, letter of request furnishing a fax number to which the admission card should be sent.

13. Candidates should furnish one of the following documents to the Supervisor of Examination in support of their identity.

(i) National Identity Card issued by the Department for Registration of Persons.

(ii) A valid Passport.

14. The issuance of an admission card to a candidate does not necessarily mean that he/ she has the required qualifications to sit the examination. Candidates shall be bound by the rules and regulations imposed by the Commissioner General of Examination for the purpose of conducting examinations and they shall be liable to be subjected to any punishment imposed by Commissioner General of Examination for violation of these rules and regulations.

15. Any matter not referred to herein will be decided by Director General of Combined Services. All candidates are bound to comply with the general examination rules published in this *Gazette*.

16. If any inconsistency or contradiction is observed among Sinhala, Tamil and English texts, action shall be taken considering the Sinhala text as the correct one.

K. V. P. M. J. GAMAGE,  
Director General of Combined Service,  
Ministry of Public Administration and  
Home Affairs.

Ministry of Public Administration and Home Affairs,  
Independence Square,  
Colombo 07,  
29th of May, 2014.

### Specimen Application

#### OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT TO CLASS 3 GRADE III OF SRI LANKA INFORMATION AND COMMUNICATION TECHNOLOGY SERVICE - 2014

(Indicate the relevant symbol/number in the cage)

(For office use only)

Medium of Examination :

Sinhala	-	2	
Tamil	-	3	
English	-	4	

(Indicate the relevant number in the cage)

Indicate the town and number of the town in which you intend to sit the exam as per *Gazette* Notification. (Refer schedule I for exam centers and numbers of the towns)

	<i>Town</i>	<i>Number of the town</i>
1st Selection		
2nd Selection		

1.0 1.1 Name, with initials at the end :\_\_\_\_\_.

(In English block capitals Example :

GUNAWARDHANA, M. G. B. S. K.

1.2 Name in full (In English block capitals) :\_\_\_\_\_.

1.3 Name in full (In Sinhala/Tamil) :\_\_\_\_\_.

1.4 National Identity Card No.

--	--	--	--	--	--	--	--	--	--

2.0 2.1 Permanent Address :\_\_\_\_\_.

(In English block capitals)

2.2 Permanent Address :\_\_\_\_\_.

(In Sinhala/Tamil)

2.3 Address to which admission card should be sent :\_\_\_\_\_.

(In English block capitals)



3.0 3.1 Sex :

Male - 0   
Female - 1

(Indicate the relevant number in the cage)

3.2 Date of birth :

Year :  Month :  Date :

3.3 Age as at 14.07.2014 :

Years :  Months :  Days :

3.4 Telephone number (If available) :

4.0 Educational Qualifications :

4.1 Particulars of G. C. E. (O/L) Examination :

(First sitting) :

(i) Year and Month of the Examination : \_\_\_\_\_.

(ii) Index Number : \_\_\_\_\_.

(iii) Results :

Subject	Grade	Subject	Grade
1.		6.	
2.		7.	
3.		8.	
4.		9.	
5.		10.	

4.1.1 Particulars on G. C. E. (O/L) Examination :

(Second sitting) :

(i) Year and Month of the Examination : \_\_\_\_\_.

(ii) Index Number : \_\_\_\_\_.

(iii) Results :

Subject	Grade	Subject	Grade
1.		6.	
2.		7.	
3.		8.	
4.		9.	
5.		10.	

4.2 Particulars of G. C. E. (A/L) Examination :

(i) Year and Month of the Examination : \_\_\_\_\_.

(ii) Index Number : \_\_\_\_\_.

(iii) Results :

Subject	Grade
1.	
2.	
3.	
4.	

4.3 If a degree has been obtained from a recognized university,

(i) University : \_\_\_\_\_.

(ii) Degree : \_\_\_\_\_.

(iii) Year of Examination : \_\_\_\_\_.

(iv) Main Subjects :

1. \_\_\_\_\_.

2. \_\_\_\_\_.

3. \_\_\_\_\_.

4. \_\_\_\_\_.

5.0 Professional Qualifications :

5.1 Name of the Computer Course followed : \_\_\_\_\_.

Institute from where the course was followed : \_\_\_\_\_.

Year : \_\_\_\_\_.

Duration of the Course : \_\_\_\_\_.

5.2 Professional experience and other qualifications : \_\_\_\_\_.

6.0 Have you ever been convicted from a court for any charge ?

(Indicate ✓ in the cage) (If yes, give details) : \_\_\_\_\_.

Yes

No

7.0 Details of the receipt of payment of examination fee :

(i) Office to which the examination fee was paid : \_\_\_\_\_.

(ii) Number and date of the receipt : \_\_\_\_\_.

(iii) Amount paid :

Affix the receipt here so as not to be detached

8.0 Certification of the candidate :

(a) I, declare that information given in this form is true to the best of my knowledge. I agree to bear any loss incurred by due to not completing some sections of the application and completing incorrectly. Further, I declare that all the sections of this application are perfected correctly and the receipt No. .... dated obtained at the payment of the examination fee is affixed herein and certified copies of the documents/papers to prove the professional qualifications stated in the Examination Notification are attached herewith.

(b) I am aware that if the declaration made by me is found to be false I am liable to disqualification before appointment and to dismissal from service if the inaccuracy is detected after appointment.

(c) Further, I agree to be bound by the rules and regulations imposed by Commissioner General of Examinations on conducting the examination.

(d) I will not change any of the information furnished here.

\_\_\_\_\_  
Signature of Applicant.

Date : \_\_\_\_\_.

## 9.0 Attestation of the applicant's signature :

I hereby certify that Mr./Mrs./Miss ..... who submits this application is known to me personally, he/she placed his/her signature in my presence on ..... and further he/she has paid the due examination fee and has affixed the receipt and a copy of the paper submitted by the applicant to prove that he/she has satisfied the relevant professional qualifications is certified as a true copy and attached herewith.

\_\_\_\_\_  
Signature of the officer attesting the signature.

Date : \_\_\_\_\_.

Name in full of the officer attesting the signature : \_\_\_\_\_.

Designation : \_\_\_\_\_.

Address : \_\_\_\_\_.

(Official Stamp)

## 10.0 Certificate of the Head of the Department (Only for the applicants in Public Service) :

I hereby certify that Mr./Mrs./Miss ..... who is submitting this application is serving in permanent and pensionable this in this department and he/she is eligible to sit for this examination as per regulations stipulated in the this *Gazette* Notification, that he/she could be released from his/her present post, if selected for the position.

\_\_\_\_\_  
Signature of Head of Department/  
Authorized Officer.

Name : \_\_\_\_\_.

Designation : \_\_\_\_\_.

Date : \_\_\_\_\_.

(Place official frank)

## SCHEDULE I

Towns in which Examination Centers are arranged

<i>Town</i>	<i>Number of the Town</i>
Colombo	01
Gampaha	02
Kalutara	03
Matale	04
Kandy	05
Nuwaraeliya	06
Galle	07
Matara	08
Hambantota	09
Jaffna	10
Mannar	11
Mulativu	12
Vavuniya	13
Trincomalee	14
Batticaloa	15
Ampara	16

## Town

## Number of the Town

Puttalam	17
Kurunegala	18
Anuradhapura	19
Polonnaruwa	20
Badulla	21
Moneragala	22
Kegalle	23
Rathnapura	24
Kilinochchi	25

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### MINISTRY OF LIVESTOCK AND RURAL COMMUNITY DEVELOPMENT

#### First Efficiency Bar Examination for the Officers in Sri Lanka Animal Production and Health Service – 2013(2014)

IT is hereby notified that the First Efficiency Bar Examination for officers in the animal Production and Health Service will be held in Peradeniya in September, 2014. Applications are called from the officers who were in the Sri Lanka Animal Production and Health Service as at 31st December, 2013.

02. Time tables will be prepared enabling the candidates to sit for the Efficiency Bar Examinations 01 and 02 at the same time.

03. The syllabus and rules and regulations relevant to Efficiency Bar Examination 1 are stated in the service minute. Accordingly Syllabus for the 1st Efficiency Bar Examination of Sri Lanka Animal Production and Health Service is given in Appendix "A".

Officers can sit for all subjects in one attempt or several attempts.

04. The prescribed subjects for the Efficiency Bar Examination I are given below :

#### Sri Lanka Animal Production and Health Service

<i>Subject No.</i>	<i>Subject</i>	<i>Duration (hours)</i>	<i>Aggregate Marks</i>	<i>Minimum marks to pass the Examination</i>
01	Financial Systems	02	100	40
02	Administration	02	100	40
03	Dept. Regulations - I	02	100	40
04	Dept. Regulations - II	02	100	40

05. The attention of the candidates who sit for the Efficiency Bar Examinations is drawn to Paragraph 5 of the Treasury Circular No. 701 dated 04.09.1966 which is reproduced below :-

“The medium for departmental examinations (including Promotional and Efficiency Bar Examinations) should be the language in which the officer sat for the Competitive Examination to enter the Public Services or the Official Language. But the officers who entered the service without a competitive examination should select either the Language in which the officer qualified for entry to the Public Service or the Official Language”.

06. This examination will be held in Sinhala, Tamil and English medium. Permission will not be given to change the medium applied by the candidate later.

07. If found later that the candidate has sat for the examination in a medium in which he is not entitled his candidature will be cancelled.

08. The application should be in the form of the specimen appended to the notification and should be prepared on A4 size paper using both sides of it. It should be noted that the Cages 01 to 08 should appear on page I of the paper and the balance on the other side of the paper. The application should be filled by the candidate. The applications which are not prepared as per the specimen form and the incomplete application forms will be rejected without informing the candidate. The candidate is advised to keep a Photostat Copy of the completed application for his use. Further the candidate should check the applications prepared by himself with the specimen application appeared in the notice. The name of the examination should be written in English too in the applications prepared in Sinhala or Tamil medium.

09. The examination will be conducted by the Commissioner General of Examinations and candidates are bound to abide by the rules and regulations enacted by him. The relevant rules and regulations are appeared at the end of this notice. If a candidate violates any of the rules is liable to punishment at the discretion of the Commissioner General of Examinations.

10. Applications should be forwarded through the Head of Department/Institute by Registered Post to reach the Director General of Animal Production and Health to the address given below on or before 30th June, 2014. The applications received after the closing date will be rejected :-

The Director General of Animal Production and Health,  
Department of Animal Production and Health,  
P. B. 13,  
Gatambe,  
Peradeniya.

11. The admission cards will be sent to the candidates who have forwarded their applications as per the requirements. A paper notice will be published by the Department of Examinations as soon as the admission cards are issued to the candidates. If the admission card is not received 02-03 days after the publication of the notice, it should be informed to the Department of Examinations as stated

in the notice. The candidate should indicate his/her name, address, NIC number and the name of the Examination that he/she applied for. The candidates those who reside outside Colombo should request for a copy of the admission card giving the Fax Number and the above detail in a request letter and fax it to the number indicated in the *Gazette* Notification. It is useful to keep certified photostat copies of the application and receipt of the payment and receipt of the registration for your own convenience.

12. The claims submitted later by the candidates who have failed to fulfill the requirements as stated in the above Paragraph 11 will not be considered.

13. Only the National Identity Card issued by the Department of Registration of Persons or the valid passport will be accepted for the examinations conducted by the Department of Examinations in order to prove the identity of the candidate at the examination hall.

14. Fees will be levied from the candidates who sit for the examination, on the following basis :-

(a) No fees will be levied from candidates who sit for this examination for the first time,

(b) For each subsequent sitting :

For whole examination	Rs. 1,000 00
Single subject	Rs. 500 00

Candidates who have already sat or applied for this examination are required to pay the relevant fees as indicated above. The above examination fees should be paid to any District or Divisional Secretariat situated in the Island to be credited to Revenue Head No. 2003-02-13 of the Commissioner General of Examinations and the receipt of it should be affixed to the edge of the relevant cage in the application. Further it may be useful to keep a photostat copy of it.

15. Issuing of an Admission Card to a candidate will not be considered that he/she has fulfilled the qualifications to sit for the examination.

16. If there is any discrepancy regarding the interpretations, the Sinhala version shall prevail.

K. M. T. KENDARAGAMA,  
Secretary,  
Ministry of Livestock and  
Rural Community Development.

Ministry of Livestock and Rural Community Development,  
No. 45, St. Michel Road,  
Colombo 03,  
22nd April, 2014.

## SPECIMEN APPLICATION FORM

DEPARTMENT OF EXAMINATIONS - SRI LANKA

FIRST EFFICIENCY BAR EXAMINATION FOR THE OFFICERS IN SRI LANKA  
ANIMAL PRODUCTION AND HEALTH SERVICE - 2013(2014)

The name of the examination should be written on the top left hand corner of the envelope.

Language Medium of Examination :

Sinhala - 2

Tamil - 3

English - 4

(Give the relevant number in the box)

01. (a) Last name with initials (in block letters) : \_\_\_\_\_.

(Ex. : NIMALSIRI K. A.)

(b) Name denoted by initials (in block letters) : \_\_\_\_\_.

02. Date of Birth :

Year : \_\_\_\_\_, Month : \_\_\_\_\_, Date : \_\_\_\_\_.

03. Designation (in block letters) : \_\_\_\_\_.

Name of Department (in block letters) : \_\_\_\_\_.

04. Postal Address (for dispatch of admission card) (in block letters) :

: \_\_\_\_\_.

05. The date on which the appointment was made to the Sri Lanka Animal Production and Health Service : \_\_\_\_\_.

06. Subjects selected with the number as indicated in the paragraph 04 of the notification (should be written clearly) :

(i) Subject No. : 



 Subject : \_\_\_\_\_.(ii) Subject No. : 



 Subject : \_\_\_\_\_.(iii) Subject No. : 



 Subject : \_\_\_\_\_.(iv) Subject No. : 



 Subject : \_\_\_\_\_.

07. State whether you have sit for the whole/part of examination previously : \_\_\_\_\_.

If so give the subjects, year and the month : \_\_\_\_\_.

08. National Identity Card No. :



I declare that the above particulars are correct and that I am entitled to sit for the examination in the language medium indicated above. Further I am prepared to abide the conditions enacted by the Commissioner General of Examinations with regard to the conduct of the examination.

09. Examination fee Rs. : \_\_\_\_\_.

Paying Office : \_\_\_\_\_, Receipt No. : \_\_\_\_\_.

To affix the receipt  
(keep a photostat copy of the receipt)

\_\_\_\_\_,  
Signature of Candidate.

Date : \_\_\_\_\_.

Commissioner General of Examinations,

Through Director General, Department of Animal Production and Health

Forwarded :-

\*I certify that the candidate whose particulars appear above is eligible to sit for the examination and that he/she has qualifications to sit for the examination in the medium stated in the application.

I also certify that the receipt paying the prescribed examination fee, has been duly affixed by the candidate.

I attest the candidate's signature.

\_\_\_\_\_,  
Signature of Head of Department and Designation.

Date : \_\_\_\_\_.

(\*May be deleted, fee not be paid)

## ANNEXURE "A"

(a) The 1st Efficiency Bar Examination for officers in the Sri Lanka Animal Production and Health Service will comprise the following subjects :

1. Financial systems ;
2. Administration ;
3. Departmental Regulation - I
4. Departmental Regulation - II

## 1. Financial Systems :

The examination in Financial Systems will be based on the followings :

(a) The Financial Regulations of the Government of Sri Lanka (Except Chapter X) ;

*Note.* - A candidate should obtain 40% of the total marks for a pass.

## 2. Administration :

The examination in Administration will be based on the followings :

(a) Office Systems, Office Management and knowledge on office organization ;

- (b) The Establishments Code Chapters I-XXII amended by the Service Procedure of Public Service Commission and Establishment Code Chapters VI, VII, VIII, IX, XII, XIII, XIV, XV, XVI, XVII, XVIII, XIX, XXXIII, XXV, XXVI, XXVII, XXVIII, XXX, XXXI, XXXII, XXXIII, XLVII AND XLVIII) ;

*Note.*— A candidate of should obtain 40% of the total marks for a pass.

### 3. Departmental Regulations - 1

The examination in Departmental Regulations will be based on the followings :

A two hours paper on the following subjects :

Animal Act, the Animal Disease Act and related regulations, Departmental Orders and circulars relevant to Veterinary Surgeon's Services

*Note.*— A candidate should obtain 40% of the total marks for a pass.

### 4. Departmental Regulations - II

A three hours paper on the following subjects :—

- (a) Dissemination of specimens, laboratory identification including post - mortem examination. Pregnancies diagnosis, vaccines for contagious and infectious disease, sera logical test.
- (b) Techniques and practices of artificial inseminations, principles relevant to breeding and rearing of calves, hatching and rearing of chicks by incubation, animal nutrition food rationing usage. pasture fodder cultivation, preparation of silages and Livestock Management.
- (c) Milk production, bottling and transportation of pasteurized milk, bacteria and fat in milk, separation of cream and processing of butter, ghee and curd.
- (d) Analysis of meat, including slaughtering of animal in abattoirs, identification of meat.

*Note.*— A candidate should obtain 40% of the marks for a pass.

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## SECOND EFFICIENCY BAR EXAMINATION FOR THE OFFICERS IN SRI LANKA ANIMAL PRODUCTION AND HEALTH SERVICE – 2013(2014)

IT is hereby notified that the Second Efficiency Bar Examination for the Officers in the Animal Production and Health Service will be held in Peradeniya in September, 2014. Applications are called from the officers who were in the Sri Lanka Animal Production and Health Service as at 31st December, 2013.

02. Time tables will be prepared enabling the candidates to sit for the both Efficiency Bar Examinations at the same time.

03. The syllabus and rules and regulations relevant to Efficiency Bar Examinations II are stated in the service minute. Accordingly Syllabus for the 2nd Efficiency Bar Examination of Sri Lanka Animal Production and Health Service is given in Appendix "A".

Officers can sit for all subjects in one attempt or several attempts.

04. The prescribed subjects for the Efficiency Bar Examination II are given below :

### Sri Lanka Animal Production and Health Service

<i>Efficiency Bar II</i>				
<i>Subject No.</i>	<i>Subjects</i>	<i>Duration (hours)</i>	<i>Aggregate Marks</i>	<i>Passing Marks</i>
01	Part 01	3	100	40
02	Part 02	3	100	40
03	Part 03 - Paper I	3	100	40
04	Part 03 - Paper II	3	100	40
05	Part 03 - Paper III	3	100	40
06	Part 03 - Paper IV	3	100	40
07	Part 03 - Paper V	3	100	40
08	Part 03 - Paper VI	3	100	40
09	Part 03 - Paper VII	3	100	40
10	Part 03 - Paper VIII	3	100	40
11	Part 03 - Paper IX	3	100	40
12	Part 03 - Paper X	3	100	40
13	Part 03 - Paper XI	3	100	40

**Note.**— The candidates who sit for 2nd Efficiency Bar Examination should select either Part 01 or 02 and two question papers from the above II papers in Part 03. Candidate should obtain at least 40% marks for each paper.

05. The attention of the candidates who sit for the Efficiency Bar Examinations is drawn to Paragraph 5 of the Treasury Circular No. 701 dated 04.09.1966 which is reproduced below :—

“The medium for departmental examinations (including Promotional and Efficiency Bar Examinations) should be the language in which the officer sat for the Competitive Examination to enter the Public Services or the Official Language. But the officers who entered the service without a competitive examination should select either the Language in which the officer qualified for entry to the Public Service or the Official Language”.

06. Arrangements will be made by the Commissioner General of Examinations enabling the candidates to answer the following papers in Sinhala, Tamil, English. Permission will not be given to change the medium applied by the candidate later :—

07. If found later that the candidate has sat for the examination in a medium in which he is not entitled his candidature will be cancelled.

08. The application should be in the form of the specimen appended to the notification and should be prepared on A4 size paper using both sides of it. It should be noted that the Cages 01 to 08 should appear on page I of the paper and the balance on the other side of the paper. The application should be filled by the candidate. The applications which are not prepared as per the specimen form and the incomplete applications forms will be rejected without informing the candidate. The candidate is advised to keep a Photostat Copy of the application for his use. Further the candidate should check the applications prepared by himself with the specimen application appeared in the notice. The name of the examination should be written in English too in the applications prepared in Sinhala or Tamil medium.

09. The examination will be conducted by the Commissioner General of Examinations and candidates are bound to abide by rules and regulations enacted by him. The relevant rules and regulations are appeared at the end of this notice. If a candidate violates any of the rules is liable to punishment at the discretion of the Commissioner General of Examinations.

10. Applications should be forwarded through the Head of Department/Institute by Registered Post to reach the Director General of Animal Production and Health to the address given below on or before 30th of June, 2014. The applications received after the closing date will be rejected :—

Director General of Animal Production and Health,  
Department of Animal Production and Health,  
P. B. 13,  
Getambe,  
Peradeniya.

11. The admission cards will be sent to the candidates who have forwarded their applications as per the requirements. A paper notice will be published by the Department of Examinations as soon as the admission cards are issued to the candidates. If the admission card is not received 02-03 days after the publication of the notice, it should be informed to the Department of Examinations as stated in the notice. The candidate should indicate his/her name, address, NIC number and the name of the Examination that he/she applied for. The candidates those who reside outside Colombo should request for a copy of the admission card giving the Fax Number and the above detail in a request letter and fax it to the number indicated in the *Gazette* Notification. It is useful to keep certified photostat copies of the application and receipt of the payment and receipt of the registration for your own convenience.

12. The claims submitted later by the candidates who have failed to fulfill the requirements as stated in the above Paragraph 11 will not be considered.

13. Only the National Identity Card issued by the Department of Registration of Persons or the valid Passport will be accepted for the examinations conducted by the Department of Examinations in order to prove the identity of the Candidate at the examination hall.

14. Fees will be levied from the candidates who sit for the examination, on the following basis :—

- (a) No fees will be levied from candidates who sit for this examination for the first time,
- (b) *For each subsequent sitting :*

For whole examination	Rs.	1,000 0
Single subject	Rs.	500 0

Candidates who have already sat for this examination are required to pay the relevant fees as indicated above. The above examination fees should be paid to any District or Divisional Secretariat situated in the Island to be credited to Revenue Head No. 2003-02-13 of the Commissioner General of Examination and the receipt of it should be affixed to the edge of the relevant cage in the application. Further it may be useful to keep a photostat copy of it.

15. Issuing of an Admission Card to a candidate will not be considered that he/she has fulfilled the qualifications to sit for the examination.

16. If there is any discrepancy regarding the interpretations, the Sinhala version shall prevail.

K. M. T. KENDARAGAMA,  
Secretary,  
Ministry of Livestock and  
Rural Community Development.

Ministry of Livestock and Rural Community Development,  
No. 45, St. Michel Road,  
Colombo 03,  
22nd May, 2014.

09. Examination fee Rs. :————.

DEPARTMENT OF EXAMINATIONS – SRI LANKA

To affix the receipt  
(keep a photostat copy of the receipt)

Signature of Candidate.

Date :\_\_\_\_\_

Commissioner General of Examinations,

Through Director General, Department of Animal Production and Health

Forwarded :-

\*I certify that the candidate whose particulars appear above is eligible to sit for the examination and that he/she has qualifications to sit for the examination in the medium stated in the application.

I also certify that the receipt paying the prescribed examination fee, has been duly affixed by the candidate.

I attest the candidate's signature.

Signature of Head of Department and Designation.

Date :\_\_\_\_\_

(\*May be deleted, fee not be paid)

## APPENDIX “A”

The 2nd Efficiency Bar Examination for Officers of the Sri Lanka Animal Production and Health Service will comprise the following subjects.

Part I Sections 2:1, 2:2, 4:1, 4:2, 5:2, 5:8, 6:5, 7:2:1, 8:2, 8:2:2, 8:2:3, 8:3:1, 9:2, 9:4, 9:6, 9:7 of the Syllabus. The syllabus can be obtained from the Director General of Department of Animal Production and Health, Peradeniya and the entire Provincial Directors' offices of Department of Animal Production and Health.

Part II Sections 1:1:1, 1:1:4, 1:2:1, 3:2, 3:1:1, 3:1:2, 3:2:1, 10:1:1, 10:1:2, 10:1:3, 10:1:4, 10:1:6, 10:2:1, 10:2:8, 10:4:1 of the syllabus. The Syllabus can be obtained from the Director General of Department of AP&H, Peradeniya and all Provincial Directors' office of Department of Animal Production and Health.

Part III	Paper I	–	Epidemiology
	Paper II	-	Livestock Economics
	Paper III	-	Veterinary Public Health
	Paper IV	-	Agriculture Extension

08. National Identity Card No. :

[illegible]

I declare that the above particulars are correct and that I am entitled to sit for the examination in the language medium indicated above. Further I am prepared to abide the conditions enacted by the Commissioner General of Examinations with regard to the conduct of the examination.

Paper V	- Genetics and Breeding
Paper VI	- Animal Physiology and reproduction
Paper VII	- Housing for animals and Management
Paper VIII	- Animal Nutrition
Paper IX	- Pasture and Fodder
Paper X	- Applied Vet. Microbiology and Immunology
Paper XI	- Applied Medicine, Pathology and Parasitology

Details can be obtained from the Director General of Department of Animal Production and Health, Peradeniya and all Provincial Directors' office of Department of Animal Production and Health.

06-256/2

### FIRST EFFICIENCY BAR EXAMINATION FOR OFFICERS IN GRADE III OF THE SRI LANKA PLANNING SERVICE - 2014

FIRST Efficiency Bar Examination for officers in Grade III of the Sri Lanka Planning Service will be held in September, 2014 in Colombo by the Commissioner General of Examinations. The closing date of applications for the Examination will be 15.07.2014. The Examination will be conducted in Sinhala, Tamil and English media and no candidate will be permitted to change the medium later.

02. A specimen application form is given at the end of this notification. All applicants are advised to prepare their applications as per specimen given. Application should be prepared only in A4 size paper and item 01 to 04 should be on page 1 and the rest on page 2. The form should be completed by the applicant in his / her own hand writing. Further, Name of the Examination should be written in English in addition to Sinhala in Sinhala applications and in addition to Tamil in Tamil applications at the top of the application. Applications which do not conform with the specimen application form and those received after the closing date of applications and incomplete applications will be rejected without prior notice. All particulars given in the specimen should be mentioned accurately.

03. The applications should be sent through the Head of the respective Department (For *e.g.* : Through Divisional Secretary in the case of a Divisional Secretariat) by registered post to reach the Commissioner General of Examinations, Organization and Foreign Examination Branch, Department of Examinations, P. O. Box 1503, Colombo, to reach him on or before 15.07.2014. The name of the examination should be written on the top left corner of the envelop containing the application. Retaining a photocopy of the application would be useful. Examination will be conducted in Sinhala, Tamil and English media and no candidate will be permitted to change the language medium applied for. Newly recruited officers for the purpose of official language policy may prepare their applications in the official language or in Tamil or English in accordance with the language medium they were recruited.

04. An Admission Card together with a copy of the time table of the examination will be issued by the Commissioner General of Examination to all applicants whose applications have been accepted. Immediately after Admission Cards are dispatched to the respective candidates, a press notice to that effect will be published by the Department of Examinations, Sri Lanka. If any candidate does not receive his / her Admission Card and Time Table 02 or 03 days before the examination, he/ she should notify this fact in writing immediately to the Department of Examinations. The candidate should communicate with the Department of Examinations mentioning his/her full name, Address, National Identity Card Number and the name of the Examination applied for by the candidate. In case of the applicants outside Colombo, a letter contains his/her details aforesaid with a fax number should be faxed to the Department of Examination in order to send a copy of the admission card via fax. It would be advisable to keep a photocopy of the application form, the receipt obtained by making payment of examination fee and registration receipt at your possession in order to confirm any particulars requested by the Department of Examination.

05. *Identity.*— Candidates should prove their identity to the supervisor of the examination every time they appear for a subject in the Examination Hall. For this purpose one of the following document only will be accepted :

- (i) National Identity Card issued by the Commissioner for registration of Persons ;
- (ii) A Valid Passport.

The Commissioner General of Examinations reserves the right to cancel or reject the candidature of the candidate who fails to produce any of the documents mentioned above.

06. *Examination Fees.*— Candidates who sit this examination will be required to pay Examination Fees as mention below : –

#### Examination Fees :

- (a) First sitting- No fee will be charged
- (b) For each Efficiency Bar Examination subsequent to the first sitting Rs. 1,000.00
- (c) Per subject Rs. 500.00

The relevant examination fees could be paid to the credit of Revenue Head of the Commissioner General of Examinations No. 2003-02-13 at any Divisional Secretariat and the receipt obtained should be securely affixed to the application form at the allotted place so that it may not get detached. Retaining a copy of the receipt would be useful.

07. This examinations is conducted by the Commissioner General of Examinations and all candidates will be required to abide by the rules and regulations laid down by him in connection with this examination and issue of results. Rules and regulations published in Part 1 Para (IIA) of this *Gazette* for applicants for examinations are



applicable to this examination. On the first day of the examination, admission card with the applicants authenticated signature should be handed over to the supervisor of the examination.

08. Duty leave should be granted by the Head of Departments to applicants who are eligible to sit for the Examination and to whom Admission Cards have been issued by the Commissioner General of examinations to enable them to sit for the examination. Admission Cards will be issued to all the applicants who have submitted their applications and issuing an Admission card to an applicant should not be considered by him / her as a qualification to sit for examination.

09. Any matters not covered by these regulations will be dealt with the discretion of the Secretary to Ministry of Finance and Planning.

10. Syllabus related to the First Efficiency Bar Examination given below.

Syllabus of the First Efficiency Bar Examination for officers in Grade III of the Sri Lanka Planning Service :

1. The First Efficiency Bar Examination will consist of the following subjects :-

Subject No.	Subject	Duration (hours)	Total Marks	Pass Marks (Minimum)
01	Planning concepts Methodology and Planning Institutions	03	100	40
02	Economics Analysis and Statistics	03	100	40
03	Project Planning, Implementation, Monitoring and Evaluation -	03	100	40
04	Institutional Regulations and Public Sector Financial Methods	03	100	40
05	English Language	03	100	40

2. An officer can sit for all the subjects in one attempt or in several attempts and should pass the examination on or before the relevant period as per the provisions of the service minute and appointment letter.
3. All the Questions of a paper should be answered.

**Scheme of Examination**

**Subject No. 01.- Planning Concepts Methodology and Planning Institutions :**

- (i) National Goals and Priorities, and policy framework and programmes for their achievement,
- (ii) Methodology for National Planning, major Problem areas in Planning, participation of the Public, Mobilizations of resources etc.,
- (iii) Nature and source of data for national planning and collection of data, presentation and analyses of interpretation, field supervision and investigations, demographic concepts , economic projections and policy analysis.

**Subject No. 02.- Economic Analysis and Statistics**

- (i) Principles of economics with special emphasis on the theories of production and distribution,
- (ii) Finance, Banking Systems, International Financial Methods and Trade,
- (iii) Analysis of Fiscal, Monetary, Trade and Tariff policies,
- (iv) Economic structure of Sri Lanka,
- (v) Review of the Economy,
- (vi) Assessment of technically skilled and unskilled manpower and other resources including foreign aid and their utilization,
- (vii) Economics, scientific and social cases,
- (viii) Economic Analysis and Basic Statistical concepts and methods used in planning,
- (ix) Principles of benefit / cost analysis.

**Subject No. 03.- Project planning, Implementation, Review and Evaluation.**

- (i) Planning, identification and defining projects and formulation of projects, selection of policies, theories and places estimation of technology, costs and benefits, technical, financial and economic analysis.
- (ii) Implementation and supervision of projects, proper and timely implementation of projects and programmes, preparation of detailed operational plans and implementation of schedules, co-ordination of monitoring and progress, control and follow up action.
- (iii) Evaluation of projects, Assessment of effectiveness of projects and programmes analysis of benefits in relation to costs.

**Subject No. 04.-** Institutional Regulations and Public Sector Financial Methods.

**FORM OF APPLICATION**

FIRST EFFICIENCY BAR EXAMINATION FOR OFFICERS IN GRADE III OF THE  
SRI LANKA PLANNING SERVICE – 2014

- (i) Government Financial Regulations Volume 1  
(Excluding Chapter X)
- (ii) Establishments Code : Chapters vii, ix, xi, xii, xv, xxiii, xxv, xxvi, xxvii, xxviii, xxix, xxx, xxxi, xxxii, xxxiii, xlvii, xlviii

Chapters I to VI in volume I of Procedural Rules of the Public Service Commission..

- (iii) *Financial Control of Sri Lanka* :  
Statutory provisions related to Public Management, control of the parliament over public finance, The consolidated fund and its function, objective of appropriation and appropriation methods. Public revenue, powers and functions of the Minister of Finance, powers and functions of the treasury, warrants and imprest authority, Auditor General and his powers and functions, public accounts committee (public expenditure committee) public enterprises committee.

- (iv) Appointment of Accounting Officers, Chief Accounting Officers and Accounting Officers of public revenue, their powers and functions.

- (v) Planning and management of public expenditure  
Identifying objectives and tasks of the organizations, Preparation of annual revenue and estimates, and taking final decisions. changes in the approved expenditure estimates, implementation of virement procedure, management of cadres in government.

- (vi) *Government procurement procedure* :  
Procurement of goods, services and work, composition, appointment, powers and functions of procurement committee and Technical evaluation committee, bids evaluation procedure, management of foreign funded projects.

**Subject No. 05.-** English Language

A written test on English Language will held in order to measure the English Language skills of the applicants related to Planning, Development, Organizing and Management subjects.

11. In the event of any inconsistency between the notice published in Sinhala, Tamil and English Languages the notice published in Sinhala Language shall prevail.

P. B. JAYASUNDERA,  
Secretary,  
Ministry of Finance and Planning.

Ministry of Finance and Planning,  
Colombo 01,  
13th of June 2014.

(For office use)

Medium of Examination :  
(write the number in this cage.)

Sinhala - 2  
Tamil - 3  
English - 4

(Medium applied will not be allowed to change subsequently)

**01. Name :**

1.1 Name with Initials at the End : \_\_\_\_\_.

(In English Block letters

*e.g.* GUNAWARDHANA, M. G. B. S. K.)

1.2 Full Name (Sinhala / Tamil) : \_\_\_\_\_.

1.3 National Identity Card No. :

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**02. Official Address : \_\_\_\_\_.**

(In English Block letters) :

2.1 Official Address (Sinhala / Tamil) : \_\_\_\_\_.

2.2 Address to which the Admission Cards should be sent (In English Block Letters) : \_\_\_\_\_.

**03. 3.1 Sex : Male - 0 Female - 1**   
(Specify in the cage given)

3.2 Date of Birth :-

Year :    Month :   Date :

3.3 Age as at the closing date of applications :

Years :   Months :   Days :

**04. Subjects offered under the Para. 10 of the *gazette* :**

Subject	Subject No.
.....	
.....	
.....	
.....	
.....	

**05. Date of Appointment to Grade III of the Sri Lanka Planning Service (Indicate the date of assumption of duties) : \_\_\_\_\_.**

06. Are you an Old Entrant/New Entrant for the purposes of Official Language Policy :\_\_\_\_\_.
07. Name of the Department (Name of the Divisional Secretariat in the case of Divisional Secretariat) :\_\_\_\_\_.
08. Whether you are sitting for the examination for the first time :\_\_\_\_\_.
09. If not examination fees paid:

(Paste the receipt securely ; keeping a copy of the receipt would be useful)

10. I, declare that the foregoing particulars are true and correct and that I am entitled to sit for the examination in the language medium indicated above. I agree to abide by the decisions taken by the Commissioner General of Examinations regarding the examination.

\_\_\_\_\_,  
Signature of the applicant.

Date :\_\_\_\_\_.

*Note.*— The applicant must sign before his/her Head of the Department, or the officer authorized to sign on his / her behalf or his/ her Provincial Head.

ATTESTATION OF SIGNATURE

I hereby certify that Mr./Mrs./Miss..... who is an officer working in my office and is known to me personally placed his/her signature before me on .....

\_\_\_\_\_,  
Signature of the Attestor.

Name :\_\_\_\_\_.

Designation :\_\_\_\_\_.

Address :\_\_\_\_\_.

CERTIFICATE OF THE HEAD OF THE DEPARTMENT

I Certify that,

- (i) The foregoing particulars were checked by me and found correct and ,
- (ii) The applicant is eligible to sit for this examination.

\_\_\_\_\_,  
Signature of the Head of the Department.  
(Official frank should be placed).

Designation :\_\_\_\_\_.

Date :\_\_\_\_\_.

06-383/1

**SECOND EFFICIENCY BAR EXAMINATION FOR OFFICERS IN GRADE III OF THE SRI LANKA PLANNING SERVICE - 2014**

SECOND Efficiency Bar Examination for officers in Grade III of the Sri Lanka Planning Service will be held in September, 2014 in Colombo, by the Commissioner General of Examinations. The closing date of applications for the examination will be 15.07.2014. The examination will be conducted in Sinhala, Tamil and English media and no candidate will be permitted to change the medium later.

02. A specimen application form is given at the end of this notification. All applicants are advised to prepare their applications as per specimen given. Application should be prepared only in A4 size paper and item 01 to 04 should be on page 1 and the rest on page 2. The form should be completed by the applicant in his / her own hand writing. Further, Name of the Examination should be written in English in addition to Sinhala in Sinhala applications and in addition to Tamil in Tamil applications at the top of the application. Applications which do not conform with the specimen application form and those received after the closing date of applications and incomplete applications will be rejected without prior notice. All the particulars given in the specimen should be mentioned accurately.

03. All applications should be sent through the Head of the Respective Department (For e. g. Through Divisional Secretary in the case of a Divisional Secretariat) by registered post to reach the Commissioner General of Examinations. Organization and Foreign Examinations Branch, Department of Examination, P. O. Box 1503, Colombo to reach him on or before 15.07.2014. The name of the examination should be written on the top left corner of the envelope containing the application. Retaining a photocopy of the application would be useful. Examination will be conducted in Sinhala, Tamil and English media and no candidate will be permitted to change the language medium applied for. Newly recruited officers for the purpose of official Language policy may prepare their applications in the official Language or in Tamil or English in accordance with the language medium they were recruited.

04. An Admission Card together with a copy of the time table of the examination will be issued by the Commissioner General of Examination to all applicants whose applications have been accepted. Immediately after Admission Cards are dispatched to the respective candidates, a press notice to that effect will be published by the Department of Examinations, Sri Lanka. If any candidate does not receive his / her Admission Card and Time Table 02 or 03 days before the examination, he/ she should notify this fact in writing immediately to the Department of Examinations. The candidate should communicate with the Department of Examinations mentioning his/her full Name, Address, National Identity Card Number and the Name of the Examination applied for by the candidate. In case of the applicants outside Colombo, a letter contains his/her details aforesaid with a Fax Number should be faxed to the Department of Examination in order to send a copy of the admission card via fax. It would be advisable to keep a photocopy of the application form and the receipt obtained by making payment of

examination fee and the registration receipt at your possession in order to confirm any particulars requested by the Department of Examinations.

05. *Identity*.– Candidates should prove their identity to the supervisor of the examination every time they appear for a subject in the Examination Hall. For this purpose one of the following documents only will be accepted :–

- (i) National Identity Card issued by the Commissioner for Registration of Persons ;
- (ii) A Valid Passport.

The Commissioner General of Examinations reserves the right to cancel or reject the candidature of a candidate who fails to produce any of the documents mentioned above.

06. *Examination Fees*.– Candidates who sit this examination will be required to pay examination fees on the basis set out below.

*Examination Fees :*

- (i) First sitting- No fee will be charged
- (ii) For the whole examination for each subsequent sitting Rs. 1,000.00
- (iii) Per subject Rs. 500.00

The relevant examination fee could be paid to the credit of Revenue Head of the Commissioner General of Examinations No. 2003-02-13 at any Divisional Secretariat and the receipt obtained should be securely affixed to the application form at the allotted place so that it may not get detached. Retaining a copy of the receipt would be useful.

07. This examinations is conducted by the Commissioner General of Examinations and all candidates will be required to abide by the rules and regulations laid down by him in connection with this examination. Rules and regulations published in Part I : Sec. (IIA) of this *Gazette* for applicants for examinations are applicable to this examination. On the first day of the examination, admission card with the applicants authenticated signature should be handed over to the supervisor of the examination.

08. Duty leave should be granted by the Head of Departments to applicants who are eligible to sit for the Examination and to whom admission cards have been issued by the Commissioner General of Examinations to enable them to sit for the examination. Admission cards will be issued to all the applicants who have submitted applications and issuing an admission card to an applicant should not be considered by him/ her as a qualification to sit for examination.

09. Any matters not covered by these regulations will be dealt with the discretion of the Secretary to the Ministry of Finance and Planning.

10. Syllabus related to the Second Efficiency Bar Examination is given below :

1. Syllabus of the Second Efficiency Bar Examination for Grade III Officers of the Sri Lanka Planning Service :

Subject No.	Subject	Duration (hours)	Total Marks	Pass Marks (Minimum)
06	Techniques of Development Planning	03	100	40
07	Basic Macro Economics	03	100	40
08	Current International Economic and Political Crises and their impact on the Sri Lankan Economy	03	100	40

2. An officer can sit for all the subjects in one attempt or in several attempts and should pass the examination on or before the relevant period as per the provisions of the service minute and appointment letter.
3. All the Questions of a paper should be answered.

### Scheme of Examination

#### Subject No. 6 - Techniques of Development Planning

- (a) SWOT Analysis
- (b) Problem Tree
- (c) Logical framework Analysis
- (d) Cost – Benefit analysis
- (e) Pay Back method
- (f) Net Present value
- (g) Internal Rate of Return
- (h) Application of shadow price

#### Subject No. 7 - Basic Macro Economics

- (a) National Accounts
- (b) Rate of Economic growth
- (c) Balanced National Revenue
- (d) Multiplier Effect
- (e) Inflation
- (f) Rate of Interest
- (g) An Introduction to the public financial policies
- (h) An Introduction to fiscal policies
- (i) Business circles

Subject No. 8 - Current International Economic and Political crisis and their impact on the Sri Lankan Economy.  
(Answers have to be given on topics which have a timely relevance on emerging world economic conditions).

11. In the event of any inconsistency between the notices published in Sinhala, Tamil and English languages, the notice published in Sinhala language shall prevail.

P. B. JAYASUNDERA,  
Secretary,  
Ministry of Finance and Planning.

Ministry of Finance and Planning,  
Colombo 01,  
13th of June, 2014.

### FORM OF APPLICATION

SECOND EFFICIENCY BAR EXAMINATION FOR OFFICERS IN GRADE III OF  
THE SRI LANKA PLANNING SERVICE - 2014

(For office use)

Medium of Examination :

(write the number in this cage.)

Sinhala - 2  
Tamil - 3  
English - 4

(Medium applied will not be allowed to change subsequently).

01. Name :

1.1 Name with Initials at the End : \_\_\_\_\_  
(In English Block letters)

e.g. : GUNAWARDHANA, M. G. B. S. K.

1.2 Full Name (Sinhala / Tamil) : \_\_\_\_\_

1.3 National Identity Card No. :

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02. Official Address : \_\_\_\_\_  
(In English Block letters) :

2.1 Official Address (Sinhala / Tamil) : \_\_\_\_\_

2.2 Address to which the Admission Cards should be sent (In English Block Letters) : \_\_\_\_\_

03. 3.1 Sex : Male - 0 Female - 1  
(Specify in the cage given)

3.2 Date of Birth :-

Year :  Month :  Date :

3.3 Age as at the closing date of applications :-

Years :  Months :  Days :

04. Subjects offered under the Para. 10 of the *gazette* :

*Subject*

*Subject No.*

.....  
.....  
.....


05. Date of Appointment to Grade III of the Sri Lanka Planning Service (Indicate the date of assumption of duties) : \_\_\_\_\_.

06. Are you an Old Entrant/New Entrant for the purposes of Official Language Policy : \_\_\_\_\_.

07. Name of the Department (Name of the Divisional Secretariat in the case of Divisional Secretariat) : \_\_\_\_\_.

08. Whether you are sitting for the examination for the first time : \_\_\_\_\_.

09. If not, examination fees paid:

(Paste the receipt securely ; keeping a copy of the receipt would be useful)

10. I declare that the foregoing particulars are true and correct and that I am entitled to sit for the examination in the language medium indicated above. I agree to abide by the decisions taken by the Commissioner General of Examinations regarding the examination.

\_\_\_\_\_  
Signature of the applicant.

Date : \_\_\_\_\_.

*Note.* - The applicant must sign before his/her Head of the Department, or the officer authorized to sign on his / her behalf or his/ her Provincial Head.

#### ATTESTATION OF SIGNATURE

I hereby certify that Mr./Mrs./Miss..... who is an officer working in my office and is known to me personally placed his/her signature before me on .....

\_\_\_\_\_  
Signature of the Attestor.

Name : \_\_\_\_\_.

Designation : \_\_\_\_\_.

Address : \_\_\_\_\_.

#### CERTIFICATE OF THE HEAD OF THE DEPARTMENT

I Certify that,

(i) the foregoing particulars were checked by me and found correct and,

(ii) the applicant is eligible to sit for this examination.

\_\_\_\_\_  
Signature of the Head of the Department.  
(Official frank should be placed).

Designation : \_\_\_\_\_.

Date : \_\_\_\_\_.

06-383/2

**OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT TO GRADE III OF THE SRI LANKA  
ADMINISTRATIVE SERVICE - 2013(2014)**

SECTION 6(c) of the notification on "Open Competitive Examination for Recruitment to Grade III of the Sri Lanka Administrative Service - 2013(2014)" published in the *Gazette* of No. 1,866 dated 6th June 2014, of Democratic Socialist Republic of Sri Lanka, is revised in the following manner as per the decision of the cabinet Ministers.

*6. Qualifications for Recruitment :-*

- (c) *Age.*— Should not be less than Twenty two (22) years of age and should not be more than Twenty nine (29) years of age on the application closing date.

The closing date of the application shall not be extended due to this amendment. The other provisions laid down in the *Gazette* notification shall remain effective.

P. B. ABEYKOON,  
Secretary,  
Ministry of Public Administration and Home Affairs.

Ministry of Public Administration and Home Affairs,  
Independence Square,  
Colombo 07,  
06th of June, 2014.

06-651