

N. B.— Part I/IIA and II of the *Gazette* No. 1,616 of 21.08.2009 were not published.

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The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 1,617 - 2009 අගෝස්තු 28 වැනි සිකුරාදා - 2009.08.28
No. 1,617 - FRIDAY, AUGUST 28, 2009

(Published by Authority)

PART I : SECTION (IIA) — ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

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IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after three months from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 03rd September, 2009 should reach Government Press on or before 12.00 noon on 21st August, 2009.

LAKSHMAN GOONEWARDENA,
Government Printer.

Department of Govt. Printing,
Colombo 08,
January 01, 2009.

1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A "Sri Lankan" is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the "New Entrants" Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments:

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I proficiency Test in one of the Official languages within one year; Grade II Proficiency Test within two years, and Grade III proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such Officers may in the first instance be appointed to act in

the new post for a specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the Widows ' and Orphans ' Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover form their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

5. Serving officers in the Public Service :

5:1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public officers holding post in the permanent establishment in the Public Service, Heads or Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No traveling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

6. Definition of Salary for the purpose of Eligibility.

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (1 of 25.03.1990 & 15/90 (ii) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent public Administration Circulars.

Rules and Instructions for Candidates

"All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968."

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :—

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for practical and oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination hall other than a member of the Examination hall staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the index number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. If should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination hall. Should the Supervisor so requires each candidate is bound to declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

Candidates should adhere to the following instructions for their own safety :—

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your index number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Depart. of Examinations, Commissioner General of Examinations, Pelawatta, Battaramulla.

Posts – Vacant

MINISTRY OF SOCIAL SERVICES AND SOCIAL WELFARE

Recruitment of Graduates to the Post of Counselling Assistant

APPLICATIONS are invited from Sri Lanka Citizens with the following qualifications for the above post in the Ministry of Social Services and Social Welfare.

1. Terms of engagement and Conditions of Service :

- (i) The post is permanent and pensionable ;
- (ii) The provisions of Section 10-12, Chapter (II) of the Establishment Code will apply ;
- (iii) Selected candidates will be subject to the provisions of the Establishment Code, the Financial Regulations or any other Regulations or orders issued from time to time by the Government ;
- (iv) The appointment will be on probation for a period of three years ;
- (v) Selected candidates should serve at least 03 years in the District appointment is given.

District vacant, medium and number of posts are as follows :

Jaffna	-	Tamil	-	02
Batticaloa	-	Tamil	-	01
Anuradhapura	-	Sinhala	-	01
Polonnaruwa	-	Sinhala	-	01
Ampara	-	Sinhala	-	01

2. *Salary Scale.*— In terms of the Public Administration Circular No. 6/2006(iv), the post carries a salary scale of (MN 4/2006-A) Rs. 15,215-10 x 215 - 4 x 240 - 7 x 320 - 15 x 360 - Rs. 25,965.

3. *Basic Qualifications :*

- (i) The candidate should be a citizen of Sri Lanka ;
- (ii) Should not be less than 18 years and not more than 45 years of age on 31.09.2009 (This maximum age limit will not apply to those who are already in the Public Service or the Provincial Public Service).

4. *Educational Qualifications.*— Special Degree in Psychology awarded by a recognized university or completion of one year Diploma Course in Counseling at a recognized institution with a degree from a recognized university.

5. *Method of Recruitment.*— Recruitment will be made after a structural interview. Applicants with maximum marks will be selected.

Method of Application.— Candidates are required to prepare applications in conformity with the specimen form given below.

Duly completed applications should be sent under registered cover to "the Secretary, Ministry of Social Services and Social Welfare", Sethsiripaya, Battaramulla to reach on or before 30.09.2009. Applications from applicants who are already in the Public Service must be forwarded through the Head of the Department and must be accompanied by a certificate stating that the officer can be released if selected.

Receipt of applications will not be acknowledged. The words "Recruitment to the Post of Counselling Assistant" should be mentioned on the top left hand corner of the envelope enclosing the application. Late applications and incomplete applications without necessary qualifications will be rejected without any notification.

The Secretary of the Ministry of Social Services and Social Welfare reserves the right of deciding matters with regard to recruitment and filling or not filling the total number of vacancies.

V. JEGARASINGAM,
Secretary,
Ministry of Social Services and
Social Welfare.

05th Floor, Sethsiripaya,
Battaramulla,
10th August, 2009.

SPECIMEN APPLICATION FORM

RECRUITMENT OF GRADUATES FOR THE POSTS OF COUNSELING ASSISTANT
IN THE MINISTRY OF SOCIAL SERVICES AND SOCIAL WELFARE

For office use only

Medium

01. Name with initials : Rev./Mr./Mrs./Miss :_____.

02. Name in full :_____.

03. Permanent Address :_____.

04. Present Residential Address :_____.

05. Present Residential District :_____.

06. National Identity Card No. :

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07. Gender :_____.

08. (i) Date of Birth :

Year :_____, Month :_____, Date :_____.

(ii) Age (as at 30.09.2009) :

Years :_____, Months :_____, Days :_____.

09. Nationality :_____.

10. Civil Status :_____.

11. Details of the Degree :_____.

(i) University :_____.

(ii) Date of award of Degree :_____.

(iii) Special/General :_____.

(iv) Subjects :_____.

(v) Class : First/Second Upper/Second Lower :_____.

(vi) Medium :_____.

12. Other relevant educational/Vocational qualifications (Post Graduate/Diploma) if any :

(i) _____.

(ii) _____.

(iii) _____.

IF THE CANDIDATE IS IN THE PUBLIC SERVICE THE RECOMMENDATION OF
THE HEAD OF THE DEPARTMENT

Mr./Mrs./Miss is a permanent/temporary/
casual in this Ministry/Department and he/she can/
cannot be released if selected.

_____,
Signature of the Head of Department.

Designation :_____.

Ministry/Department :_____.

Date :_____.

08-674

13. Language proficiency (Mark (✓) in the relevant cage) :

	Very good	good	fair	weak
Sinhala	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tamil	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
English	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Correction

MINISTRY OF LANDS AND LAND DEVELOPMENT

Land Commissioner General's Department

RECRUITMENT OF COMPUTER DATA ENTRY OPERATOR

14. Experience :_____.

Declaration of the candidate :

I hereby declare that the information furnished
above are true and accurate to the best of my knowledge. I
further declare that I have not been dismissed from the public
services or retired from the service due to inefficiency as an
option and not been considered as a person who has vacated
the post.

I am liable to be dismissed from service if it is revealed that I am
not eligible after selection to the post.

_____,
Signature of Applicant.

Date :_____.

NOTICE referring to the recruitment of Computer Data Entry
Operator in the Land Commissioner General's Department,
Published under vacancies in para (IIa) of Section I in the
Government Gazette No. 1,613 dated 31.07.2009 in corrected as
follows :

Last date of receiving application in corrected as 21.08.2009.

S. D. A. B. BORALESSA,
Land Commissioner General.

Land Commissioner General's Department,
No. 07, Hector Kobbekaduwa Mawatha,
Colombo 07.

08-686

REGISTRAR GENERAL'S DEPARTMENT

Posts of Registrars - Marriages, Births and Deaths Kegalle District

APPLICATIONS are invited for the posts of Registrars of Marriages, Births and Deaths in the Divisions set out in the schedule hereto.

02. Applicants should be permanent residents of the said Births, Deaths and Marriages Registration Divisions and should be
entitled to properties and have acquired sufficient interest and influence in the area.

03. Both Male and Female can apply for these posts.

04. Applicants should not be not less than 21 years and not more than 65 years of age.

05. Applicants should be married.

06. Details regarding educational and other Qualifications etc. Could be obtained from the notices exhibited in public places such as District Secretaries, Land and District Registries, Divisional Secretaries Offices, Grama Niladhari Offices, Rural Development Societies and Co-operative Societies in the Division.

07. Application forms are obtainable from the offices of District Secretaries (Government Agents) and Land and District Registries. Applications should be sent by registered post to the address given in the Schedule on or before 25th September 2009.

E. M. GUNASEKARA,
Registrar General.

Registrar General's Department,
No. 234/A3, Denzil Kobbakaduwa Mawatha,
Baththaramulla.
06th August, 2009.

SCHEDULE

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Division and Post for Which Applications are called</i>	<i>Address to Which Applications Should be sent</i>
Kegalle	Mawanella	Post of Registrar of Marriages (Kandyan/) General) in Galbada Korale Division and Births and deaths in Meda Pattu Division	District Secretary/ Additional Registrar General, District Secretariat, Kegalle.

08-589

REGISTRAR GENERAL'S DEPARTMENT

Posts of Registrars - Marriages, Births and Deaths – Puttalam District

APPLICATIONS are invited for the posts of Registrars of Marriages, Births and Deaths in the Divisions set out in the schedule hereto.

02. Applicants should be permanent residents of the said Births, Deaths and Marriages Registration Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

03. Both Male and Female can apply for these posts.

04. Applicants should be not less than 21 years and not more than 65 years of age.

05. Applicants should be married.

06. Details regarding educational and other Qualifications etc. Could be obtained from the notices exhibited in public places such as District Secretariats, land and District Registries, Divisional Secretaries Offices, Grama Niladhari Offices, Rural Development Societies and Co-operative Societies in the Division.

07. Application forms are obtainable from the offices of District Secretaries (Government Agents) and Land and District Registries, Applications should be sent by registered post to the address given in the schedule on or before 25th September 2009.

E. M. GUNASEKARA,
Registrar General.

Registrar General's Department,
No. 234/A3, Denzil Kobbakaduwa Mawatha,
Baththaramulla.
06th August, 2009.

SCHEDULE

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Division and Post For Which Applications are Called</i>	<i>Address to Which Applications should be sent</i>
Puttalam	Mahawewa	Post of Registrar of Marriages (General) in Pitigal Korale South Division and Births and deaths in Walahapitiya Division.	District Secretary/Additional Registrar General, District Secretariat, Puttalam.

08-588

REGISTRAR GENERAL'S DEPARTMENT

Posts of Registrars-Marriages, Births and Deaths – Nuwara-Eliya District

APPLICATIONS are invited for the posts of Registrars of Marriages, Births and Deaths in the Divisions set out in the Schedule hereto.

02. Applicants should be permanent residents of the said Births, Deaths and Marriages Registration Divisions and should be entitled to properties and have acquired sufficient interest and influence in the area.

03. Both Male and Female can apply for these posts.

04. Applicants should be not less than 21 years and not more than 65 years of age.

05. Applicants should be married.

06. Details regarding educational and other Qualifications etc. could be obtained from the notices exhibited in public places such as District Secretariats, Land and District Registries, Divisional Secretaries Offices, Grama Niladhari Offices, Rural Development Societies and Co-operative Societies in the Division.

07. Application forms are obtainable from the offices of District Secretaries (Government Agents) and Land and District Registries. Applications should be sent by registered post to the address given in the Schedule on or before 18th September, 2009.

E. M. GUNASEKARA,
Registrar General.

Registrar General's Department,
No. 234/A3, Denzil Kobbakaduwa Mawatha,
Baththaramulla.
31st July, 2009.

SCHEDULE

<i>District</i>	<i>Divisional Secretary's Division</i>	<i>Division and Post for which applications are called</i>	<i>Address to which applications should be sent</i>
Nuwara Eliya	Walapane	Post of Registrar of Marriages (Kandyan/General) of Walapane Division and Births and Deaths of Yatipalatha Division.	District Secretary/Addi. Registrar General, District Secretariat, Nuwara Eliya.
Nuwara Eliya	Walapane	Post of Registrar of Marriages (Kandyan/General) of Walapane Division and Births and Deaths of Udawalpala South Division.	District Secretary/Addi. Registrar General, District Secretariat, Nuwara Eliya.
Nuwara Eliya	Ambagamuwa	Post of Birth and Death Medical Registrar of Hatton Dick-Oya Town Division	District Secretary/ Addi. Registrar General, District Secretariat, Nuwara Eliya.

08-590

Examinations, Results of Examinations & c.

DEPARTMENTAL EXAMINATION FOR PRELIMINARY GRADE MEDICAL OFFICERS AND DENTAL SURGEONS, SEPTEMBER – 2009

IT is hereby notified that the Departmental Examination for Preliminary Grade Medical Officers and Dental Surgeons which should be passed by Preliminary Grade Medical Officers before promotion to Grade II in terms of Section 07 of the Minute of Medical Officers in the Health Services, published in the *Gazette (Extraordinary)* No. 662/11 of 17.05.1991 of the Democratic Socialist Republic of Sri Lanka, and which should be passed by Dental Surgeons before confirmation in the service will be held on 27.09.2009 in Sinhala, Tamil and English Media. The venue and the time of the examination will be notified along with the Admission Card.

02. *Qualifications.*— Preliminary Grade Medical Officers and Dental Surgeons who have not completed the relevant examination can apply for this examination.

03. *Applications.*— Applications prepared by the candidates as per specimen appended to this letter should be sent under Registered cover to reach the Director (Examinations), "Suwasiripaya", No. 385, Ven. Baddegama Wimalawansa Thero Mawatha, Colombo 10, on or before 11.09.2009 through their Heads of Institutions. The Head of Division should certify the accuracy of contents in each application. A self addressed envelope in the size of 9" x 4" inches, affixed with stamps to the value of Rs.30.00 should be sent along with the application. (Candidates can write their official or private address) Applications which are received late, incomplete or inaccurate will be rejected.

04. *Examination Fees :-*

- (i) Candidates who sit the examination for the first time need not pay examination fees. However in every subsequent sitting they should affix stamps to the value of Rs. 25 per subject in the stamps cage provided for in the application and cancel same by placing their signature and the date.
- (ii) The fees once paid will not be allowed to transfer for any other Examination or refunded under any circumstances.
- (iii) If you did not receive your admission card due to any unavoidable reason you can trace your examination centre and the index number through the web site ; if you were able to trace your examination centre and the index number as mentioned above you are permitted to be presented at the examination centre in the web site together with a letter attesting your signature by your immediate superior officer and sit the examination by establishment of your identity. (Web site - WWW.health.gov.lk).

05. *Admission to the Examination :-*

- (i) Candidates whose applications have been accepted will be issued with Admission Cards. They should duly complete and submit same to the Supervisor at the Examination centre. Otherwise they will not be allowed to sit the examination.
- (ii) Candidates should prove their Identity to the Supervisor at the examination hall. For this purpose one of the following documents will be accepted :-
 - (a) National Identity Card ;
 - (b) Departmental Identity Card ;
 - (c) Driving License ;
 - (d) Passport.

06. *Scheme of the Examination.*— The examination will consist of three written question papers and a Sinhala/Tamil Viva Voce test. Each part will receive 100 Marks. Candidates should score a minimum of 50 marks for a pass in each part. The Examination can be completed at one sitting or at several sittings.

07. *Syllabus of the Examination :*

7.1 Written Examination

7.1.1 Establishments Code

Duration 02 hours. Should answer five (05) out of eight (08) questions. Total Marks 100.

Syllabus

(i) Establishments Code

(a) Part I - Chapters II, III, V, VI, VII, VIII, IX, XI, XII, XIII, XV, XXIV, XXV, XXVII, XXVIII, XXX, XXXI, XXXII, XXXIII,

(b) Part II - Chapters XLVII and XLVIII

(ii) General Regulations of the Department of Health Services

(iii) Orders of the Public Service Commission

7.1.2 Administration of Hospitals and Dispensaries.

Duration 1 1/2Hours. Total marks 100. Should answer four (04) questions out of seven (07) questions.

Syllabus

Health Manual

Part I - Medical Services

Part II - Laboratory Services

7.1.3 Accounts

Duration 02 hours. Should answer 04 questions out of 07 questions. Total Marks 100.

Syllabus

(i) Financial Regulations - Part I

Chapter	I	- All Sections
	II	- All Sections
	III	- All Sections
	IV	- All Sections
	V	- Sections 1, 2, 3 4 and 6
	VI	- All Sections
	VII	- Sections 1, 2, 3, 4 and 6

(ii) Regulations of Stores Accounts of the Department of Health Services

(iii) Sections of Finance in the manual of the Department of Health Services

(iv) Financial Regulations relating to the daily routine duties of a Medical Officer of Health

7.2 *Viva Voce - Sinhala/Tamil.*— The Staff Officers in the Department of Health Services will conduct this Examination in Colombo to examine the proficiency in Sinhala/Tamil Language. Total Marks 100. Skills of Officers to discuss on matters pertaining to their daily routine duties will be examined.

08. Please bring the contents of this circular to the notice of all relevant officers in your Division/Specialized Campaign/ Institution. The information is also available in the Web site - www.health.gov.lk (The results of the examination hold in March 2009 are due to be issued before 15th August 2009).

I. T. WEERASINGHE,
Deputy Director General (Admin) II,
For Director General of Health Services.

Ministry of Health, Nutrition and Welfare,
"Suwasiripaya",
No. 385, Ven. Baddegama Wimalawansa Thero Mw.,
Colombo 10,
12th of August, 2009.

DEPARTMENTAL EXAMINATION FOR PRELIMINARY GRADE
MEDICAL OFFICERS AND DENTAL SURGEONS - SEPTEMBER 2009

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- [illegible]

- [illegible]

- (iii) Date of appointment to the preliminary Grade :_____.

- Tamil Viva Voce
- ☐

- (c) The nearest Nursing Training School for you to sit for the examination :_____.

- (d) Please mark "✓" in the relevant cage of the examination centre you prefer out of the following centers. (If any or several examination centers, out of those given below, would be cancelled due to a Departmental requirement or due to absence of a sufficient number of candidates. In such an instance, the candidates already attached to such centers would be re-attached to a closest examination centre or to another centre as decided by the Director General of Health Services).

Colombo		Kandana		Hambantota		Ampara
Kaluthara		Galle		Badulla		
Kurunegala		Anuradhapura		Rathnapura		
Kandy		Batticaloa		Jaffna		

- (ii) Postal Address to Post the Admission Card (in English Capitals) :_____.

- (b) If not so, have you affixed stamps to the application ?

Stamp Cage

06. *Certificate of the candidate :-*

- (i) I do hereby certify that the particulars furnished by me in this application are true and accurate to my knowledge and I need not affix stamps since I sit the Examination for the first time/have affixed stamps to the value of Rs..... since I repeat the Examination, * and the stamps affixed by me to the application are genuine and not used.
- (ii) I agree to abide by the rules and regulations stipulated by the Department of Health for the conduct of this Examination and if I was found ineligible in accordance with the scheme of the Examination I agree with whatever decision taken for the cancellation of my candidature.

_____,
Signature of the Candidate.

2009

Date : _____.

07. *Certification of Head of Institution :*

Mr./Mrs./Miss..... is well known to me and in the Application are correct in accordance with the particulars available in his/her personal file and he/she* is eligible to sit for the Examination. he/she * sits the Examination for the first time/repeats the Examination * he/she * need not affix stamps/has affixed stamps to the value of Rs..... to the application and he/she * placed his/her* signature in my presence.

_____,
Signature of Head of Institution/Frank/Rubber Stamp.

2009

Date : _____.

08. *Certificate of the Head of Decentralized unit/specialized Campaign :*

Mr./Mrs./Miss..... serves as a Medical Officer/Dental Surgeon in my Division/Campaign* and the Particulars furnished by him/her* in the Application are correct in accordance with the particulars available in his/her* personal file and he/she* is eligible to sit for the Examination.

_____,
Signature of Head of Decentralized Unit/
Specialized Campaign
(Frank/Rubber Stamp).

Date : _____2009.

08-660

**OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT TO CLASS II GRADE II OF THE SRI LANKA
SCIENTIFIC SERVICE – 2007 (2009)**

APPLICATIONS are invited for the vacancies in Class II of the Sri Lanka Scientific Service existing in the following Government Departments as indicated against each, The applications should be in the form of the specimen appended to the notification and should be prepared on a paper of size 8 1/2 x 12 inches (A4) in such a way that Nos. 1-6 appear in the first page. Completed applications should be sent by registered post to reach the Commissioner General of Examinations, Department of Examinations, Pelawatta, Battaramulla on or before 25th of September, 2009. The top left corner of the envelope containing the application should bear clearly the title, "Examination for Recruitment to Class II Grade II of the Sri Lanka Scientific Service 2007 (2009)"

Separate applications need not be sent for each post applied for and the post applied should be indicated in the application in the order given in this Notification. For example, a candidate who wishes to apply for the vacancies of the posts of Assistant Director, Research Officer etc. in the Department of Agriculture, should indicate the relevant Code Numbers as G - 7, G - 8 in the Code Number Column in the application

	Department		Vacant Posts	Code Number
1.	Department of National Zoological Gardens	1	Assistant Directors	0011
2.	Department of Government Analyst	2	Assistant Government Analyst	0022
3.	Department of Irrigation	3	Assistant Soil Chemist	0033
4.	Department of Wildlife Conservation	4	Assistant Director	0044
5.	Department of Labour	5	Research Officer	0055
6.	Department of Sri Lanka Railways	6	Chemist and Metallurgist	0066
7.	Department of Export Agriculture	7	Assistant Director	0077
		8	Research Officer	0078
8.	Department of Forest Conservation	9	Assistant Conservator of Forests	0089
9.	Department of Measurement Units Standards and Services	10	Assistant Director	0910
10.	Department of Meteorology	11	Meteorologist	1011

2. *Terms of Engagement and Conditions of Service :*

- (i) The post is permanent and pensionable. The appointment will be subject to a probation period of three years.
- (ii) The selected candidate should be prepared to serve in any part of the Island and will be subject to serve in the Provincial Service as well.
- (iii) A selected candidate will be appointed to Class II Grade II of the Sri Lanka Scientific Service on the general conditions governing appointments in the Public Service. The terms and conditions set out in the Minute of the Sri Lanka Scientific Service published in the *Gazette Extraordinary* of the Democratic Socialist Republic of Sri Lanka No. 509/7 of 07th June, 1988 and subject to any amendments made or to be made hereafter to the Minute will also be applicable for such appointment.
- (iv) Appointment of any candidate, who fails to assume duties of the post appointed on the prescribed date and/or who rejects or averts to assume duties in the post or the area appointed is liable to be cancelled.

3. *Structure and the Monthly Salary Scale .-* Salaries will be paid in terms of the provisions of Public Administration Circular No. 06/2006.

Class I - Rs. 36,755 - 17x 1,050 - Rs. 53,555
Class II - Rs. 30,175 - 8x790 - Rs. 35,705
Class II - Rs. 22,935 - 10x645 - Rs. 29,385

(Salaries shall be paid in terms of the provisions of Public Administration Circular No. 06/2006 and officers should pass the 1st Efficiency Bar Examination within 03 years from the date of appointment and the 2nd Efficiency Bar Examination within 06 years from the date of appointment as per Public Administration Circular No. 20/2001)

Note :

- (i) First Efficiency Bar :
Should pass the first Efficiency Bar Examination, which shall consist of the following subjects
 - (a) Financial Systems ;
 - (b) Administration ;
 - (c) Departmental Regulations ;
- (ii) Second Efficiency Bar :
Should obtain a Postgraduate Degree such as M.sc./M. Phil. or Ph. D. as laid down in the prescribed Scheme of Recruitment

4. Educational and other qualifications relevant to the posts.-

All applicants should furnish satisfactory evidence to prove the following

- 4.1 Should be a citizen of Sri Lanka ;
- 4.2 Should be of an excellent moral character and sound physical health ;

- 4.3 Should be over 22 years and less than 35 years of age before the closing date of applications, The upper age limit shall not apply for internal applicants who are eligible to apply for the relevant post as indicated in this notification.
- 4.4 Should possess relevant Educational and other Qualifications indicated below as at the closing date of applications.

<i>Department</i>	<i>Designation</i>	<i>Educational and other Qualifications</i>
1. Department of National Zoological Gardens	1. Assistant Director	<p>(a) should have obtained a BSc. (Honors) Degree in Zoology from a recognized University ; or</p> <p>(b) B.Sc Degree with a 1st or 2nd Class offering Chemistry, Zoology and Botany as subjects, from a recognized University</p>
2. Department of Government Analyst	2. Assistant Government Analyst	<p>(a) B.Sc. (Special) Degree in Chemistry with a 1st and 2nd Class ; or</p> <p>(b) B.Sc. (Special) Degree in Chemistry from a recognized University with either a M.Sc. or Ph D. in Chemistry from a recognized University</p> <p>(c) A basic Degree from a recognized University with Chemistry as a subject and either a M.Sc or a Ph D. in Chemistry from a recognized University</p>
3. Department of Irrigation	3. Assistant Soil Chemist	<p>(a) B.Sc. (Special) Degree in either Science or Agriculture with Chemistry or Agro-Chemistry as either the main subject or the subsidiary subject, from a recognized University ; or</p> <p>(b) B. Sc. Degree with a 1st or a 2nd Class with Chemistry or Agro -science as a subject</p>
4. Department of Wildlife Conservation	4. Assistant Director	<p>(a) B. Sc. (Special) Degree in Bio Science or Botany; or</p> <p>(b) B. Sc. (Special) Degree in Zoology with either Botany or Zoology as the additional subject from a recognized university ; or</p> <p>(c) B. Sc. (General) Degree with 1st or 2nd Class including any two of the following subjects viz. Zoology, Botany or Bio Science ; or</p> <p>(d) A Post-graduate Degree on either Wildlife Conservation or Wildlife Management or Forestry or Environmental Conservation ; or</p> <p>(e) B. Sc. (Special) Degree in Chemistry with either Botany or Bio-Science as an additional subject ; or</p> <p>(f) B. Sc. (Special) Degree in Plant Sciences, Agri-sciences, Environmental Science, Natural Resources ; or</p> <p>(g) B. Sc. (Special) Degree with equivalent subjects approved by the University Grants Commission in addition to the subjects mentioned above.</p>
5. Department of Labour	5. Research Officer	<p>(a) B. Sc. (Special) Degree with 1st or 2nd Class in Chemistry from a recognized university ; or</p> <p>(b) Membership of the Sri Lanka Institute for Chemistry or the Royal Institute for Chemistry of Great Britain or Ireland ; or</p> <p>(c) A Post-graduate Degree in either Chemistry, Industrial Toxicology, Industrial Hygiene or Applied Chemistry pertaining to Environmental Pollution.</p>
6. Department of Sri Lanka Railways	6. Chemist & Metallurgist	<p>(a) B. Sc. (Special) Degree in Chemistry with either Physical Science or Pure Mathematics as the additional subject (Preference will be given to those who have followed Physical Science) from a recognized university ; or</p>

<i>Department</i>	<i>Designation</i>	<i>Educational and other Qualifications</i>
		<p>(b) Degree/Chartered Membership of Sri Lanka Institute of Chemistry or any institution with equivalent recognition ; or</p> <p>(c) Post-graduate qualification in either Analytical Chemistry or Metallurgy or Petroleum Chemistry or Rubber Technology from a recognized university.</p>
7. Department of Export Agriculture	7. Assistant Director	<p>(a) B. Sc. Degree in Agriculture from a recognized university ; or</p> <p>(b) Post - graduate Degree in Agriculture ; or B. Sc. Degree with a 1st or 2nd Class in Botany or Chemistry from a recognized University offering one of the following subjects viz. Botany, Chemistry, Zoology, Economics, Mathematics, Biometry or Bio Chemistry as Subsidiary subject.</p>
	8. Research Officer	<p>(a) B. Sc. Degree in Agriculture from a recognized university ; or</p> <p>(b) One of the following Degrees from a recognized university</p> <p>(i) Botany, offering Chemistry or Zoology as a subsidiary subject from a recognized university ; or</p> <p>(ii) Special Degree with Mathematics as the main subjects and offering Botany, Zoology, Chemistry or Physics as a subsidiary subject ; or</p> <p>(iii) Special Degree with Chemistry as the main subjects offering Botany or Zoology as a subsidiary subject from a recognized university ; or</p> <p>(iv) Post - Graduate Degree relevant to Agriculture from a recognized university ; or</p> <p>(v) General Degree with Mathematics and Bio-Science as subjects</p>
8. Department of Forest Conservation	9. Assistant Conservator of Forests	<p>(a) B. Sc. Degree with a 1st or 2nd Class from a recognized university offering either ; Botany, with Zoology or Chemistry as an additional subject ; or Zoology, with Botany as an additional Subjects ; or</p> <p>(b) B. Sc. Degree in Bio -Science with a 1st or 2nd Class from a recognized university ; or</p> <p>(c) B. Sc. (Honors) Degree in Agriculture with a 1st or a 2nd Class from recognized university ; or</p> <p>(d) B. Sc. Degree in Forestry with a 1st or 2nd Class from a recognized university</p> <p>(e) Post-graduate Degree in Forestry</p>
9. Department of Measurements Units Standards of Services	10. Assistant Director	(a) B. Sc. (Special) Degree in Physics from a recognized university
10. Department of Meteorology	11. Meteorologist	<p>(a) B. Sc. (Special) Degree in Physics or Mathematics from a recognized university ; or</p> <p>(b) B. Sc. Degree with 1st or 2nd Class offering Physics and Mathematics as subjects from a recognized university ; or</p>

Department

Designation

Educational and other Qualifications

(c) Ph. D. or MSc. /M. Phil Degree on Meteorology or Physics from a recognized university

Note :

(i) Officers of Sri Lanka Technological Service who have completed as satisfactory service period of 10 years in the Department of Meteorology and possess a B. Sc. Degree with Physics and Mathematics as subjects from a recognized university are also eligible to apply for this post.

(ii) If the candidate has obtained B. Sc. (Special) Degree in Mathematics, he/she should have passed in Physics at the General Aptitude Test in Science

Note :

(1) A candidate is regarded to have possessed the required basic qualifications for appointment to the Sri Lanka Scientific Service, only if official certificates in respect of the qualifications or an official documents acceptable to the Secretary, Ministry of Public Administration and Home Affairs in lieu of such certificate, have been produced at the interview. Accordingly, candidate should have completed requisite qualifications for the post, on or before the closing date.

05. Candidates will be required to submit the following documents whenever requested :

- (a) Certificate of Birth, (Note : Baptismal Certificate on the Certificate of Birth issued for the purpose of assisted school will not be accepted.),
- (b) Degree certificate and the highest educational certificate obtained,
- (c) Two character certificates (One of them should be from the Director of the Academic Institute/Lecturer or the Professor of the University),
- (d) Certificates in relations to the professional experience or technical qualifications,
- (e) Certificate on highest examination passed in Sinhala/Tamil or English.

06. (i) Application should be prepared in such a way that Nos. 1.0 to 6.0 appear on the 1st page, Nos. 7.0 to 11.0 on the 2nd page and the remaining number on the 3rd page and should be filled clearly by the candidate's own handwriting. Applications that do not comply with the specimen for of application and that have not been perfected properly will be rejected without notice. It is advisable to keep a photocopy of the application with the candidate. It is the responsibility of the candidate to make sure that the application complies with the specimen as otherwise it may be rejected. It is required to indicate the name of the examination in English also in the application prepared both in Sinhala and Tamil mediums.

(ii) A notification will be published in newspapers as soon as the admission cards are issued to the candidates. Steps should be taken to notify the Department of Examinations if the admission card is not received even after 2 or 3 days of such advertisement. It would be advisable to keep the following in hand at the time of calling the Department of Examinations, i. e. certified photocopies of the application form and the receipt kept at your possession, receipt of registration and in case of applicants outside Colombo, letter of request furnishing a fax number to which the admission card should be sent.

07. *Examination Fee* : The fee for the examination is Rs. 300 and it should be paid to any Divisional Secretary's Office to be credited to Revenue Head 4000-20-03-20-13 before the closing date of applications, Receipt obtained from the Divisional Secretariat should be pasted in the relevant cage of the application. The fee will not be refunded. It would be useful to keep a photocopy of the receipt with the candidate. The examination will be held in Colombo.

08. Attention is drawn to the general conditions applicable for the appointments to the posts in Public Service published at the beginning of Part I Section (IIA) of the *Gazette* Notification.

09. Officers in the Public Service should forward their applications through the respective Heads of Department.

10. The Commissioner General of Examinations will issue admission cards to all persons whose applications have been received. A Candidate sitting himself for the examination must get his/her signature on the admission card attested in advance as required and produce it to the supervisor of the examination center. A candidate who fails to produce his admission card will not be permitted to sit the examination.

A set rules and regulations to be observed by all candidates is published in this *Gazette*.

Note : The issue of an admission card to a candidate should not be treated as a proof that he or she has fulfilled the requisite qualifications to sit the examination.

11. *Identification of Candidate* : A candidate will be required to prove his identity at the examination hall to the satisfaction of the supervisor for each subject he offers, for this purpose, any of the following documents will be accepted :-

- (a) The National Identity Card issued by the Department of Registration of Persons ;
- (b) A Valid passport

12. *Penalty of Furnishing false information* : If a candidate is found to be ineligible, his candidature is liable to be cancelled at any stage prior or during or after the examination. If any of the particulars furnished by a candidate is found to be false within his knowledge, or if he has willfully suppressed any material fact, he will be liable to be dismissed from the Public Service.

13. Any matter not provided for in these regulations will be dealt with as determined by the Secretary, Ministry of Public Administration and Home Affairs subject to instructions issued by the Public Service Commission.

14. *Scheme of Examination* : Language Medium of Examination : (it will not be allowed to change the language medium of examination subsequently)

- (a) The examination will be held in Sinhala, Tamil and English ;
- (b) A candidate should sit the examination in the language in which he passed the qualifying examination or in an official language ;
- (c) A candidate who has passed subjects at the qualifying examination in more than one language, should sit the examination in the language in which he passed the majority of subjects at such examination or in an official language ;
- (d) A candidate with a special degree who has passed the principal subject at one language and the subsidiary subject in another language should sit the examination in the language in which he passed the principal subject or in an official language.

Note :

- (i) The term "qualifying examination" in (b) and (c) above refers to the examination in which the candidate obtained the basic qualifications required ;
- (ii) A candidate must sit all the papers of the examination in one and the same language ;
- (iii) A candidate will not be permitted to change the language of examination or subjects or levels of subjects indicated in the application ;
- (iv) Candidates are subjected to the rules and regulations imposed by the Commissioner General of Examinations on conducting of this examination, Candidates are liable to be subjected to a punishment imposed by him for breach of these rules.

15. *Method of Recruitment* :

- (i) Recruitment to the Posts of Assistant Director in Department of National Zoological Gardens, Assistant Soil Chemist in the Department of Irrigation, Research Officer in the Department of Labour and Meteorologist in the Department of Meteorology will be made on the order of merit of results obtained by the candidates at the written examination held by the Commissioner General of Examinations on behalf and as determined by Secretary, Ministry of Public Administration and Home Affairs. Eligibility of candidates shall be verified by an interview board approved by the Public Service Commission.

- (ii) Recruitments to the Post of Assistant Government Analyst at Department of Government Analyst, Post of Chemist and Metallurgist at Department of Railways and Posts of Assistant Director and Research Officer at Department of Export Agriculture shall be made by the Public Service Commission based on the results of a Written Examination held in the manner mentioned above and on the order of merit of results scored by candidates at the structured interview conducted by a board approved by Public Service Commission.

- (a) Intelligence Test : 100 Marks - Duration - 1 hour
(b) General Paper : 100 Marks - Duration - 3 hours

16. *Syllabus* :

Intelligence Test : This is designed to make an assessment of the candidate's power of logical reasoning and analysis and ability to draw sound inferences. The question paper will be of the multiple -choice type with duration of 01 hour.

General Paper : This consists of two parts –

Part I - Consists of structured questions regarding broad scientific matters covering all subjects

Pat II - Consists of structured questions on general matters such as Economic, Political, and Arts etc.

17. Number of appointments to be made and the effective dates of appointment will be decided by the Public Service Commission. The Public Service Commission has the authority to decide on the number of vacancies to be filled or to refrain from filling any vacancy.

18. In the event of any inconsistency between the Sinhala, Tamil and English texts of this *Gazette* Notification the Sinhala text shall prevail

On the order of the Public Service Commission.

D. DISSANAYAKE,
Secretary.

Ministry of Public Administration and Home Affairs.

Ministry of Public Administration and Home Affairs,
Independence Square,
Colombo 7,
7th July, 2009.

**Open Competitive Examination for Recruitment to Class II Grade II of the
Sri Lanka Scientific Service - 2007 (2009)**

Index No. :

(For office use only)

Language Medium of Examination :

Sinhala - 2
Tamil - 3
English - 4

(Indicate the relevant number in the cage)

The Post applying for :

Department	Post	Number

01. *Name of Applicant* :

- 1.01 Name with initials at the end (in English Block Capitals) :———.
1.02 Name in full (in Sinhala/Tamil) :———.
1.03 Full name (in English Block Capitals) :———.

02. Address :

2.01 Address to which the admission card should be sent (in English) :_____.

2.02 Office Address (in Sinhala/Tamil) :_____.

03. Gender :

Male - 0

Female - 1

(indicate the relevant number in the cage)

04. National Identity Card Number :

05. Age :

5.01 Date of Birth :

Year :_____. Month :_____. Date :_____.

5.02 Age as at the closing date of applications :

Years :_____. Months :_____. Days :_____.

06. Civil Status :

Married

- 1

Single

- 2

(indicate the relevant number in the cage)

7. Qualifications :

7.01 Educational Qualifications : :_____.

Indicate all examination passed/degrees obtained including Class, subjects and Institutions/Universities

Examination/Degree	Class	Year	Subjects	University/Institution

7.02 Professional Qualifications :_____.

08. The highest examination passed :

1. Sinhala :_____.

2. Tamil :_____.

3. English :_____.

09. Particulars of employment and/or training since leaving school (date of engagement and date of leaving and reasons for the same should be indicated) :_____.

10. Particulars of the present post held :

(a) Post :_____.

(b) Department/Institution :_____.

(c) Date of appointment :_____.

(d) Whether permanent/pensionable/non pensionable/temporary :_____.

(e) Whether confirmed in the post :_____.

(f) Salary Scale of the post and the present salary :_____.

11. Have you ever been convicted in a court of law for a criminal offence ? if so, furnish particulars of such conviction and penalty imposed :_____.

13. Please paste the receipt properly (it is advisable to keep a photocopy of the receipt with you)

Receipt No. :_____.

Office to which the fee was paid :_____.

Date :_____.

I hereby certify that the particulars given by me in the application are true and correct, I am also aware that if any particular contained herein is found to be false or incorrect, I am liable to disqualification if detected before selection and to dismissal without

compensation, if detected after appointment and furthermore, I hereby state that I am bound by all rules and regulations of this Examination imposed by the Commissioner General of Examinations.

_____,
Signature of Applicant.

Date :_____.

REPORT OF THE HEAD OF DEPARTMENT IF THE APPLICANT IS IN THE PUBLIC SERVICE

I certify that the particulars given in paragraph 12 above are correct/need amendment as shown below and His/Her work and conduct He/She Can/Cannot be released from the present post.

_____,
Signature of Head of Department.

Designation :_____.

Date :_____.

08-557

PUBLIC MANAGEMENT ASSISTANTS' SERVICE TO CLASS I – 2009

Examination for Promotion of Officers in Class II

IT is hereby notified that the qualifying Examination for Promotion of Officers in Class II of Public Management Assistants' Service to Class I will be held in the three languages, i. e. Sinhala, Tamil and English, by the Commissioner General of Examinations in December, 2009.

2. Examination for Promotion of Officers in Class II of Public Management Assistants' Service to Class I will be held at the Centers in Colombo, Kandy, Galle, Matara, Jaffna, Mannar, Mullaitivu, Trincomalee, Batticaloa, Kurunegala, Anuradhapura, Badulla, Ratnapura and Killinochchi. The towns and their numbers are given below :

<i>Town</i>	<i>Town Number</i>
Colombo	01
Kandy	02
Galle	03
Matara	04
Jaffna	05
Mannar	06
Mullaitivu	07
Trincomalee	08
Batticaloa	09
Kurunegala	10
Anuradhapura	11
Badulla	12
Ratnapura	13
Killinochchi	14

Any center without a sufficient number of candidates will be cancelled. It will not be allowed to change the "town" indicated in the application form subsequently.

3. (i) This examination will be held by the Commissioner General of Examinations and candidates are bound by the rules and regulations stipulated by him in respect of holding this examination. Issuance of an admission card to a candidate should not be regarded as an acceptance of his/her eligibility to sit the examination.

- (ii) A set of rules and regulations for the candidates is published separately in the *Gazette* Notification. Any candidate who violates these rules and regulations will be liable to a punishment imposed by the Commissioner General of Examinations.

4. *Candidates are required to satisfy following qualifications to sit the examination :*

- (i) Should be an officer who has completed an active service of ten years (10) in Class II of Public Management Assistants' Service and a satisfactory service of five (05) years as at the closing date of applications.
- (ii) Should have passed the efficiency bar examination held for officers in Class II of Public Management Assistants' Service.

Note : The date of examination will be reckoned as the date on which the successful candidates qualify for promotion to Class I of the service. However, any candidate who passes the examination without possessing above qualifications will be treated as ineligible for promotion to Class I.

5. *Scheme of Examination.*— Candidates should sit a written examination consisting of the following subjects :

<i>Subject</i>	<i>Marks</i>	<i>Duration</i>
(i) Establishments Procedure	100	1 1/2 hours
(ii) Public Finance Management	100	1 1/2 hours
(iii) Case Study	100	1 hour
(iv) General Paper	100	1 hour
Total	400	

Establishment Procedure.— A practical knowledge on matters contained in Volume I and II of the Establishments Code is expected of the candidate. This paper consists of two parts.

Part I - 08 questions that require short answers (25 marks)

Part II - Answers should be supplied to 03 out of 04 semi-structured type questions. (75 marks)

Public Finance Management.— The objective of this paper is to test the following. It consists of two parts.

- (a) Practical knowledge on financial regulations ;
- (b) Basic knowledge on auditing ;
- (c) Basic bank practice ;
- (d) Basic knowledge on store keeping.

Part I - 08 questions that require short answers (25 marks)

Part II - Answers should be supplied to 03 out of 04 semi-structure type questions. (75 marks).

Case Study.— Candidates are required to answer a multiple choice/semi-structure essay type paper designed to analyze measures to be taken to a problem relating to office administration. Cases for study will be provided and the questions to be answered will be as follows :

Part I - 05 multiple choice type questions (05 marks)

Part II - 05 questions that require short answers (05 marks)

Part III - 05 semi-structured type questions (90 marks)

General Paper.— The objective of this paper is to test the General knowledge of the candidates on current affairs, both local and international. The paper consists of three parts.

Part I - 32 multiple choice type questions (16 marks)

Part II - Short notes should be provided under two topics out of the four (04) given. (36 marks)

Part III - Answers should be provided for 02 essay type questions out of the four (04) given (48 marks)

Note.— (i) Candidates should answer these papers in the language medium of entry to the service or any other official language.
(ii) Candidate should score a minimum of 40 percent (40%) of marks in each subject and an aggregate of 160 or more to pass the examination.

6. Commissioner General of Examinations will issue results of the examination to the Director General of Combined Services and the names of successful candidates will be published in the *Gazette* of the Democratic Socialist Republic of Sri Lanka.

7. Applications should be in the form of the specimen appended to this notification and should be prepared by the candidate him/herself. Application prepared thus by the candidate should be sent through the respective head of Department by registered post to

the Commissioner General of Examinations, Organizations and Foreign Examinations Branch, Sri Lanka Examinations Department, Pelawatta, Battaramulla, so as to reach him on or before 28th September, 2009. A certificate to prove the satisfactory service of the officer should be sent along with the application. The respective Head of Department should satisfy him/herself that the application has been perfected accurately and the service certificate has been duly signed by him/herself. The top-left corner of the envelope containing the application should clearly bear the name of the examination. Applications received after the closing date will be rejected.

8. *Identification of Candidates.* – Candidates are required to prove their identity in the examination hall to the satisfaction of the supervisor for each subject they appear. For this purpose, any one of the following documents should be submitted to the supervisor.

- (i) National Identity Card issued by the Department of Registration of Persons.
- (ii) A valid Passport.

Candidature of any candidate who fails to submit any one of the above, can be cancelled by the Commissioner General of Examinations, at his discretion.

9. *Applications.* – Application form should be prepared on a paper of A4 size in such a way that numbers 1.1 up to 1.9 appear on the first page. Application form may be typewritten but should be filled clearly and legibly by the candidate himself in his own handwriting. It is compulsory to indicate the title of the examination appearing the specimen in English language, too, on both Sinhala and Tamil application forms.

Applications that do not comply with the specimen and that have not been perfected properly will be rejected without notice. It is the responsibility of the candidate to make sure that the application form perfected by him/herself complies with the specimen given in the examination notice and further it would be advisable to keep a photocopy of the completed application form.

Candidates who are sitting this examination for the first time need not to pay examination fees. However, at consequent sittings, candidates are required to paste stamps to the value of Rs. 90 on the application for each sitting and to cancel them duly by placing signature and date. Under no circumstances, this fee will be refunded or transferred in respect of another examination.

The Commissioner-General of Examinations will issue copies of the time table and admission cards to all candidates who have sent in duly completed applications before the closing date of applications. Candidates should get their signature on the admission card attested in advance and surrender to the supervisor of the examination hall. Candidates without admission cards will not be permitted to sit for the examination. A notification will be published in newspapers by the Department of Examinations as soon as the admission cards are issued to candidates. If the admission card is not received even after 2 or 3 days of such advertisement, steps should be taken to notify the Department of Examinations in the manner specified in the advertisement. It would be advisable to keep the following in hand at the time of calling the Department of Examinations : *i. e.* receipt of registration and in case of applicants outside Colombo, letter of request, furnishing a fax number to which the admission card should be sent.

10. Heads of Departments should grant duty leave to candidates to whom admission cards have been issued by the Commissioner General of Examinations enabling them to present themselves at the examination. Traveling expenses will not be paid in this respect.

11. For the purpose of the official languages policy, all the candidates are required to prepare and perfect their own applications in the official language.

12. The decision of the Director General of Combined Services will be final in respect of any matter not provided for in this examination notice.

B. P. P. S. ABEYGUNARATHNE,
Director General of Combined Services,
Ministry of Public Administration and Home Affairs.

Ministry of Public Administration and Home Affairs,
Independence Square,
Colombo 07,
12th August, 2009.

SPECIMEN APPLICATION FORM

EXAMINATION FOR PROMOTION OF OFFICERS IN CLASS II OF PUBLIC MANAGEMENT ASSISTANTS' SERVICE TO CLASS I - 2009

(For Office use only)

Language Medium of examination :

Town	Town No.

Sinhala - 1 (Indicate the relevant number in
Tamil - 2 the cage. It will not be allowed to change this
English - 3 subsequently)

(Indicate the town and the corresponding No. in
which you intend to sit the examination, as per
Para 2.0 of the gazette notification)

1.0 1.1 Name with initials : Mr./Mrs./Miss. :_____.

(In English Block Capitals) eg. SUNIL, A. B.

1.2 Name with initials :_____.

(In Sinhala/Tamil)

1.3 Names denoted by initials :_____.

(In English Block Capitals)

1.4 Names denoted by initials :_____.

(In Sinhala/Tamil)

1.5 Have you changed your name after entering the Public Service ? If so, indicate the previous name :_____.

1.6 Place of work and Address :_____.

1.6.1 Name and the address of Office/Department/Institution :_____.

(In English Block Capitals)

1.6.2 Name and the address of Office/Department/Institute :_____.

(In Sinhala/Tamil)

1.7 Sex : Female - 01, Male - 0 (Indicate the relevant number in the cage)

1.8 Date of Birth :

Year : Month : Date :

1.9 National Identity Card No. :

2.0 Present Post :

2.1 Post :_____.

2.2 Number and the date of the Appointment Letter :_____.

2.3 Date of entry to class II of above service : Year : Month : Date :

2.4 Have you earned all increments during the period of your service ? If not, give particulars :_____.

2.5 If you have suffered any punishment whatsoever state particulars in brief :_____.

2.6 If you have been released for service in a corporation or any Statutory Board, furnish such particulars :_____.

2.7 If you have availed yourself of no pay leave for employment abroad or any other purpose, furnish such particulars :_____.

3.0 3.1 Are you sitting the examination for the first time ? :_____.

3.2 If not, value of the stamps (affixed) :_____.

3.3 Stamp Cage :

If you are not sitting the examination for the first time, affix stamps to the value Rs. 90

4.0 Declaration of candidate :

I do hereby declare that –

- (i) The above particulars furnished by me are true and correct to my knowledge and faith and,
- (ii) I am an officer in class II of Public Management Assistants' Service and I have been appointed to class II of Public Management Assistants' Service on and,
- (iii) I have completed a 10 years active period of service as at 28th September, 2009 and 5 years satisfactory period of the service on that date and,
- (iv) I am sitting the examination for the first time/stamps to the prescribed value have been affixed.

I am also aware that if any particulars contained herein are found to be false and incorrect, I am liable to disciplinary action taken against me. I agree to abide by the rules and regulations imposed by the Commissioner General of Examinations on conducting of this examination.

_____,
Signature of the candidate.
(See the footnote)

Date : _____.

- Note.*– 1. Period of service in class II/IIA of General Clerical Service or its parallel services before absorption to the Public Management Assistants' Service should be taken into account when computing the period of service in class II of Public Management Assistants' Service.
2. The applicant should place his/her signature in the presence of the relevant Head of Department or an officer authorized to do so on behalf of him.

ATTESTATION OF THE SIGNATURE

I hereby certify that Mr./Mrs./Miss..... who serves at my office is personally known to me and that he/she signed in my presence on

_____,
Signature of the person attesting.

Name : _____.
Designation : _____.
Address : _____.
Date : _____.

CERTIFICATE OF THE HEAD OF THE DEPARTMENT

I certify that –

- (i) Mr./Mrs./Miss..... has completed a 10 years period in class II of Public Management Assistants' Service as at 2009 and,
He/she is eligible to sit the examination as per the notification published in the *Gazette* of Democratic Socialist Republic of Sri Lanka dated
- (ii) Number of the appointment letter of class II is (Indicate number of the appointment letter) as per his/her personal file and,
- (iii) The particulars furnished by him/her in chapters 1.0 to 4.0 above, have been checked and found to be correct and,
- (iv) He/she is sitting the examination for the first time/prescribed stamps for the relevant examination have been affixed.

(Delete words inapplicable)

_____,
Signature of Head of Department and official frank.

Name : _____.
Designation : _____.
Address : _____.
Date : _____.

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