

Sayuri Bogahawaththage | Business Analyst

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A detail-oriented and results-driven Business Analyst with experience in requirements gathering, business process analysis, and solution design across multiple industries, including local and international clients. Skilled in identifying process gaps, conducting comprehensive analyses, and developing effective solutions to align with client objectives. Recognized for strong analytical thinking, adaptability, and collaboration skills, with a consistent track record of delivering high-quality outcomes.

EXPERIENCE

Programus (Pvt) Ltd.

August 2023 - Present

Business Analyst

- Conduct requirements gathering and business process analysis to define project scope and align solutions with client objectives.
- Develop comprehensive requirement documentation and design effective solutions to meet client needs.
- Perform gap analysis to identify discrepancies between current systems and client requirements.
- Assess and mitigate risks through thorough risk assessments and implementing change management strategies.
- Ensure high-quality deliverables through rigorous testing and quality assurance processes.
- Collaborate using Azure DevOps for project tracking, backlog management, and sprint planning.
- Work with prominent clients, including Australian councils (CoS, NBC, WCC, MRCC, FCRC, PCC), Stadiums Queensland, New Zealand councils (CCC), Paris Olympics 2024/Milano Cortina Olympics 2026 (OnLocation), IMG, Red Sea Global, and Sepang International Circuit.

Ascentic (Pvt) Ltd.

Januray 2023 – July 2023

Intern – Data Analyst/ Power BI

- Develop user-centric dashboards (Microsoft Power BI).
- Data analysis and manipulation using Python pandas.
- Exposure to project management tools such as Azure DevOps, Jira, and Confluence.

MAS Linea Aqua (Pvt) Ltd.

August 2021 – March 2022

Intern – Data Analyst

- Develop dashboards to assist in operational analysis and decision-making process (Microsoft Power BI, Microsoft Excel, SharePoint).
- Assist in MAS Operating System activities representing the department (Value Stream Mapping, Five Day Kaizen, Workload balancing, MOS Calibration).
- Automate workflow activities using Microsoft Excel to achieve efficiency.

EDUCATION

University of Kelaniya

2019 - 2023

B.Sc. (Hons) in Management and Information Technology Specialized in Business Systems Engineering

- GPA – 3.59 out of 4.00, Second Class (Upper Division)
- Dean's List – Academic Year 2019/2020 (Level 3)

Devi Balika Vidyalaya, Colombo 08, Sri Lanka

2009 – 2017

G.C.E. Advanced Level (2017) and G.C.E. Ordinary Level (2014) Examinations

TECHNICAL SKILLS

- Requirement Elicitation Techniques, Specification Writing, User Story Writing, Use Case Writing, Wireframing and Prototyping, Requirements Management, Solution Design and Evaluation, Business Process Analysis, Testing and Quality Assurance, Agile Methodologies

SOFT SKILLS

- Communication, Quick Learning, Problem Resolution, Negotiation, Work Ethic, Attention to Detail, Collaboration, Adaptability, Organization, Analytical Thinking

TOOLS

- Microsoft Excel, Microsoft Word, Microsoft PowerPoint, Microsoft Word, SharePoint, Adobe XD, Figma, Microsoft Power BI, Azure DevOps, JIRA, Confluence, Miro, Draw.io

PROJECTS

Microsoft Power BI Projects

- Table Plan Monitoring Dashboard, Workload Balancing Dashboard, Cutting Performance Tracking Dashboard, Raw Material (RM) Dashboard, Dock2Dock (D2D) Dashboard, Production Control Unit (PCU) Dashboard

Garment Management System

April 2021 – August 2021

- Programming Languages - HTML, CSS, Mongo DB, Express, React, Node Js
- Role – Front-end and Back-end Developer

Line Following Robot

May 2020 – July 2020

- Invention Convention for Engineering Smart Systems for Industry (InCo) 2020

EXTRA-CURRICULAR ACTIVITIES

AIESEC, University of Kelaniya

- Local Committee Vice President, People Management
- Matching Coordinator of Incoming Global Volunteer
- Member of Incoming Global Volunteer
- Team Member of Business Development Team
- Organizing Committee Vice President for Events Project ENVIRO
- Organizing Committee Vice President for Events Project EQUILIBRIUM
- Team Leader of AIESEC LEADS Program

May 2021 – October 2021

December 2020 – March 2021

March 2020 – March 2021

August 2020 – March 2021

January 2021 – February 2021

December 2020 – January 2021

July 2020 – January 2021

Exposition Magazine Issue 16 (2020)

August 2020 – July 2021

Department of Industrial Management, University of Kelaniya

Co-Editor-in-Chief

Science Society

May 2015 - August 2017

Devi Balika Vidyalaya, Colombo 08

Member

OTHER

- **Languages:** Sinhala (Native), English (Proficient)