

**TPT3101/TPR3321 Final Year Project (FYP1) Meeting Log
Trimester 3, 2020/21 (Trimester ID:2030)**

Meeting Date: 26 th April 2021	Meeting No.: 1
Meeting Mode: Email	
Project ID: 1784	Project Type: Application-based
Project Title : Interstate Travel Passport System	
Student ID : 1161200418	Student Name: Nurul Amira binti Anwar
Student Programme and Specialisation: Bachelor in Information Technology (Information Systems)	
Supervisor Name: Dr. Wan Noorshahida binti Mohd Isa	Co-Supervisor Name: (if applicable)
Collaborating Company: (if applicable)	Company Supervisor Name: (if applicable)

1. WORK DONE

[Please write the details of the work done, after the last meeting]

Tasks: ~~Problem Formulation and Project Planning~~ / ~~Background Study or Literature Review~~
~~/ Requirement Analysis or Theoretical Framework~~ / ~~Design or Research Methodology~~ /
~~Prototype Development or Proof of Concept~~ / ~~Draft Report Completion~~

(Please strike out the tasks, which are not applicable for the work done, after the last meeting)

Details (in point form):

- Discussion about the project details for the proposal submission
- Planning to add more features

2. WORK TO BE DONE

[Please write the details of the work to be done, before the next meeting]

Tasks: ~~Problem Formulation and Project Planning~~ / **Background Study or Literature Review**
~~/ Requirement Analysis or Theoretical Framework~~ / ~~Design or Research Methodology~~ /
~~Prototype Development or Proof of Concept~~ / ~~Draft Report Completion~~

(Please strike out the tasks, which are not applicable for the work to be done, before the next meeting)

Details (in point form):

- Introduction
- For the background study, find applications related to the system to study their features.
- Find the problems or mistake from the user that will makes the system a good solution.

3. PROBLEMS ENCOUNTERED AND SOLUTIONS

[Please write the details of the problems encountered, after the last meeting and provide the solutions / plan for the solutions]

- The title is inconvenient
: Supervisor change the title to Interstate Travel Passport System

4. COMMENTS (Supervisor / Co-Supervisor / Company Supervisor)

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Supervisor's Signature

.....
Student's Signature

.....
Co-Supervisor's Signature
(if applicable)

.....
Company Supervisor's Signature
(if applicable)

IMPORTANT NOTES TO STUDENTS:

1. Items 1 – 3 are to be completed by the students prior to the meeting. Item 4 is to be completed by the supervisor / co-supervisor / company supervisor.
2. Student has to upload the soft copies of the meeting logs in Google Classroom and also attach them along with interim (FYP1) report.
Minimum requirement is FIVE Meeting Logs (Period: Week 3 to Week 7). Students can have weekly meetings with the supervisor.
3. Log sheets provide the basis for evaluating the General Effort (Project Management, Attitude, and Technical Competency) of the student, by the supervisor and also for checking the attendance requirement of the student, by the FYP Committee.

This also provide the student with feedback from the supervisor / co-supervisor / company supervisor on the tasks done and provide the plan for the upcoming tasks. This can provide the motivation for the student to give consistent and efficient effort throughout the period of FYP.

4. Student who fails to meet the minimum requirement (five nos.) of log sheets will not be allowed to submit FYP report.

**TPT3101/TPR3321 Final Year Project (FYP1) Meeting Log
Trimester 3, 2020/21 (Trimester ID:2030)**

Meeting Date: 3rd May 2021	Meeting No.: 2
Meeting Mode: Online meeting (Google Meet)	
Project ID: 1784	Project Type: Application-based
Project Title : Interstate Travel Passport System	
Student ID : 1161200418	Student Name: Nurul Amira binti Anwar
Student Programme and Specialisation: Bachelor in Information Technology (Information Systems)	
Supervisor Name: Dr. Wan Noorshahida binti Mohd Isa	Co-Supervisor Name: (if applicable)
Collaborating Company: (if applicable)	Company Supervisor Name: (if applicable)

1. WORK DONE

[Please write the details of the work done, after the last meeting]

Tasks: ~~Problem Formulation and Project Planning /~~ **Background Study or Literature Review** / ~~Requirement Analysis or Theoretical Framework / Design or Research Methodology /~~
~~Prototype Development or Proof of Concept / Draft Report Completion~~

(Please strike out the tasks, which are not applicable for the work done, after the last meeting)

Details (in point form):

- Finding existing systems to study about their features
- Comparison between all the systems including manual way
- Finding features that can be improved for the proposed system from the existing systems
- List out features for the proposed system

2. WORK TO BE DONE

[Please write the details of the work to be done, before the next meeting]

Tasks: ~~Problem Formulation and Project Planning /~~ ~~Background Study or Literature Review /~~
Requirement Analysis or Theoretical Framework / ~~Design or Research Methodology /~~
~~Prototype Development or Proof of Concept / Draft Report Completion~~

(Please strike out the tasks, which are not applicable for the work to be done, before the next meeting)

Details (in point form):

- Finalize Chapter 1 and 2
- Start to draft for Chapter 3 which is functional and non functional system requirement by making a table
- Draft Use Case, UML Diagram, Context Diagram and ERD

3. PROBLEMS ENCOUNTERED AND SOLUTIONS

[Please write the details of the problems encountered, after the last meeting and provide the solutions / plan for the solutions]

- I did not encounter any problem for this part

4. COMMENTS (Supervisor / Co-Supervisor / Company Supervisor)

Good progress.

WanNShahida

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Supervisor's Signature

.....
Student's Signature

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Co-Supervisor's Signature
(if applicable)

.....
Company Supervisor's Signature
(if applicable)

IMPORTANT NOTES TO STUDENTS:

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**TPT3101/TPR3321 Final Year Project (FYP1) Meeting Log
Trimester 3, 2020/21 (Trimester ID:2030)**

Meeting Date: 11th May 2021	Meeting No.: 3
Meeting Mode: Online Meeting (Google Meet)	
Project ID: 1784	Project Type: Application-based
Project Title : Interstate Travel Passport System	
Student ID : 1161200418	Student Name: Nurul Amira binti Anwar
Student Programme and Specialisation: Bachelor in Information Technology (Information Systems)	
Supervisor Name: Dr. Wan Noorshahida binti Mohd Isa	Co-Supervisor Name: (if applicable)
Collaborating Company: (if applicable)	Company Supervisor Name: (if applicable)

1. WORK DONE

[Please write the details of the work done, after the last meeting]

Tasks: ~~Problem Formulation and Project Planning / Background Study or Literature Review / Requirement Analysis or Theoretical Framework / Design or Research Methodology / Prototype Development or Proof of Concept / Draft Report Completion~~

(Please strike out the tasks, which are not applicable for the work done, after the last meeting)

Details (in point form):

- Draft Functional and Non Functional system requirement by table for each use case
- Draft Use Case
- Draft UML Diagram
- Draft Context Diagram
- Draft ERD

2. WORK TO BE DONE

[Please write the details of the work to be done, before the next meeting]

Tasks: ~~Problem Formulation and Project Planning / Background Study or Literature Review / Requirement Analysis or Theoretical Framework /~~ **Design or Research Methodology** / ~~Prototype Development or Proof of Concept / Draft Report Completion~~

(Please strike out the tasks, which are not applicable for the work to be done, before the next meeting)

Details (in point form):

- Finalize Chapter 3 with all the diagram being checked by Supervisor
- Draft for Chapter 4 which is design (prototype)
- Study on how to implement database

3. PROBLEMS ENCOUNTERED AND SOLUTIONS

[Please write the details of the problems encountered, after the last meeting and provide the solutions / plan for the solutions]

- I did not encounter any problems

4. COMMENTS (Supervisor / Co-Supervisor / Company Supervisor)

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Supervisor's Signature

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Student's Signature

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Co-Supervisor's Signature
(if applicable)

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Company Supervisor's Signature
(if applicable)

IMPORTANT NOTES TO STUDENTS:

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**TPT3101/TPR3321 Final Year Project (FYP1) Meeting Log
Trimester 3, 2020/21 (Trimester ID:2030)**

Meeting Date: 25 th May 2021	Meeting No.: 4
Meeting Mode: Online Meeting (Google Meet)	
Project ID: 1784	Project Type: Application-based
Project Title : Interstate Travel Passport System	
Student ID : 1161200418	Student Name: Nurul Amira binti Anwar
Student Programme and Specialisation: Bachelor in Information Technology (Information Systems)	
Supervisor Name: Dr. Wan Noorshahida binti Mohd Isa	Co-Supervisor Name: (if applicable)
Collaborating Company: (if applicable)	Company Supervisor Name: (if applicable)

1. WORK DONE

[Please write the details of the work done, after the last meeting]

Tasks: ~~Problem Formulation and Project Planning / Background Study or Literature Review / Requirement Analysis or Theoretical Framework /~~ **Design or Research Methodology /** ~~Prototype Development or Proof of Concept / Draft Report Completion~~

(Please strike out the tasks, which are not applicable for the work done, after the last meeting)

Details (in point form):

- Show supervisor the Use Case, DFD, Sequence Diagram and Context Diagram
- Finalize Chapter 3
- Drafted the prototype

2. WORK TO BE DONE

[Please write the details of the work to be done, before the next meeting]

Tasks: ~~Problem Formulation and Project Planning / Background Study or Literature Review / Requirement Analysis or Theoretical Framework /~~ **Design or Research Methodology /** **Prototype Development or Proof of Concept/** ~~Draft Report Completion~~

(Please strike out the tasks, which are not applicable for the work to be done, before the next meeting)

Details (in point form):

- Finalize Chapter 4 documentation
- Fix error or mistakes from previous chapters
- Finalize the prototype

3. PROBLEMS ENCOUNTERED AND SOLUTIONS

[Please write the details of the problems encountered, after the last meeting and provide the solutions / plan for the solutions]

- Use Case Diagram is complex and separated. I use wrong word to explain the diagram.
 - Since the Use Case Diagram need correction, other diagrams also need to be fixed.
- : Supervisor checked and explain in details the correct way for all the diagram.

4. COMMENTS (Supervisor / Co-Supervisor / Company Supervisor)

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Supervisor's Signature

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Student's Signature

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Co-Supervisor's Signature
(if applicable)

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Company Supervisor's Signature
(if applicable)

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**TPT3101/TPR3321 Final Year Project (FYP1) Meeting Log
Trimester 3, 2020/21 (Trimester ID:2030)**

Meeting Date: 31 st May 2021	Meeting No.: 5
Meeting Mode: Online Meeting (Google Meet)	
Project ID: 1784	Project Type: Application-based
Project Title : Interstate Travel Passport System	
Student ID : 1161200418	Student Name: Nurul Amira binti Anwar
Student Programme and Specialisation: Bachelor in Information Technology (Information Systems)	
Supervisor Name: Dr. Wan Noorshahida binti Mohd Isa	Co-Supervisor Name: (if applicable)
Collaborating Company: (if applicable)	Company Supervisor Name: (if applicable)

1. WORK DONE

[Please write the details of the work done, after the last meeting]

Tasks: ~~Problem Formulation and Project Planning / Background Study or Literature Review / Requirement Analysis or Theoretical Framework / Design or Research Methodology /~~

Prototype Development or Proof of Concept / Draft Report Completion

(Please strike out the tasks, which are not applicable for the work done, after the last meeting)

Details (in point form):

- Finalize Chapter 4 including documentation & diagrams
- Develop the prototype for mobile and web application
- Fix error in previous chapters

2. WORK TO BE DONE

[Please write the details of the work to be done, before the next meeting]

Tasks: ~~Problem Formulation and Project Planning / Background Study or Literature Review / Requirement Analysis or Theoretical Framework / Design or Research Methodology /~~

Prototype Development or Proof of Concept/ Draft Report Completion

(Please strike out the tasks, which are not applicable for the work to be done, before the next meeting)

Details (in point form):

- Finalize whole report including Conclusion and Appendix
- Fix any error in mobile application prototype
- Fix error in web application prototype
- Prepare the slides for presentation

3. PROBLEMS ENCOUNTERED AND SOLUTIONS

[Please write the details of the problems encountered, after the last meeting and provide the solutions / plan for the solutions]

- No problem.

4. COMMENTS (Supervisor / Co-Supervisor / Company Supervisor)

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Supervisor's Signature

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Student's Signature

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Co-Supervisor's Signature
(if applicable)

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