

Safety Meeting Topic

Injury/Illness Recordkeeping

February, 2009

The Arizona Department of Occupational Safety and Health (ADOSH) requires that ASU and many other employers maintain specific records of job related injuries and illnesses. At ASU, our approach is to take every reasonable precaution to prevent work related injuries and illnesses. Unfortunately, injuries and illnesses still occur and when they do, ASU like other employers must follow regulations related to record keeping. To fulfill this obligation ASU requires that all employees immediately report any injury or illness associated with an incident at work to their supervisor. There are forms related to these incidents required for treatment under the Arizona Worker's Compensation Program. These forms also aid us in investigating the causes of accidents and putting steps into place to prevent similar occurrences. Information related to notifying EH&S about incidents and forms required by Human Resources are available at http://uabf.asu.edu/ehs_incident_reporting.

ADOSH also requires that we post a specific summary form of our injuries and illnesses for 2008 referred to as the OSHA 300A in conspicuous locations. A copy of the summary for 2008 was recently distributed and must be posted at many locations on campus. A copy is included with this safety topic. Please verify there is one posted in your location.

EH&S monitors our frequency of illness and injury for trends and also compare our frequency to national benchmarks. There are two (2) metrics typically used to monitor the frequency of injury and illness. The All Incident & Illness Rate (AIIR) and the **Days Away, Restricted, or Transferred (DART) Rate**. ASU's performance as compared to the last few years and the average for colleges in 2005 (the last year for which data is available) is as follows:

	2008	2007	2006	2005	Ave. College 2005
AIIR	1.29	1.56	1.34	1.45	2.4
DART	0.67	0.63	0.77	0.78	1.0

While our AIIR and DART rates are below that of the average college and our AIIR improved, the total number of restricted and lost work day injuries for 2008 increased by 6% over 2007. This is typically an indicator that injury severity is increasing. As there are many variables affecting these rates EH&S will continue to monitor trends in order to implement initiatives to address factors leading to trend in the wrong direction and acknowledge success and improvements in our health & safety programs.

Your assistance in ensuring your organization completes required training, reports incidents as required and addresses findings from EH&S inspections will help us trend our injury rates in the right direction and assist us all in maintaining a safe and healthful work environment.