

# CREDITSEVA

Managing Credit Simplified !

Date: 10<sup>th</sup> May 2016

To  
Anil Kumar M  
Flat no: 107/b, Prakash Pride, Pragathi Nagar, KPHB, Hyderabad-500090.,

Dear Anil Kumar M,

**Subject:** Offer of Employment with iCredizen

With reference to your interview with us, we are pleased to offer you a position in our Organization as per the terms and conditions given below:

1. Your Designation shall be **SENIOR ASSOCIATE - DEVELOPMENT - TECHNOLOGY DIVISION**.
2. Your proposed CTC will be Rs. **840000/- (Eight Lakhs forty Thousand) per Annum**.
3. You are required to join with us on **Monday, 23<sup>rd</sup> May 2016** positively. (Any change in joining date must be obtained with prior approval from us. The terms and conditions of your employment will be mentioned in the appointment letter, which will be issued on the joining day.
4. You are required to sign a Non - Disclosure, Non - Compete Agreement (NDA) on the day you join.
5. Kindly give your acceptance of offer by return mail within 3 working days from the date this offer letter.
6. This offer is open and valid till the above-mentioned joining date failing which; this offer shall stand automatically revoked without any further liability to you.
7. You are requested to report at **HR DEPARTMENT** at **09:30 AM** on the given date to complete the joining formalities. At the time of joining you are requested to submit the copies of documents as per Annexure 1.
8. Please contact **Ms. SUSHMA SWARAJ (+91- 8143465662)**, for further clarifications regarding your employment offer.

"We welcome you to iCredizen, and look forward to a long and mutually beneficial association."

Best Wishes,  
**PANKAJ KUMAR THYADI**  
Senior Manager – HR & Office Operations

**Address to report on your Joining Date:**

**CREDITSEVA**  
ICredizen Financial Technologies Pvt. Ltd  
Ground Floor (-2, East Wing), DHFLVC Silicon Towers  
Hitech City Road, Kondapur, Hyderabad – 500032  
Telangana, India

## **ANNEXURE – 1**

### **LIST OF DOCUMENTS FOR SUBMISSION**

1. At the time of joining, you are requested to submit hard copies of the following documents:
  - a) Birth Certificate
  - b) Standard Xth and XII mark sheets / equivalents
  - c) Degree certificate and mark sheets for all semesters
  - d) Postgraduate Degree certificate and mark sheets for all semesters
  - e) Passport / Driving License / Ration Card
  - f) Experience certificate from previous employers indicating the following:
    - Period of employment
    - Technology / functional areas you have worked on
    - Certificates for any training provided by your previous employers in various technologies
    - Release letter and experience letter from current and all previous employers indicating date of release
  - g) PAN card &
  - h) AADHAAR Card
  - i) Latest CIBIL Report (Not older than 2 months on the Date of Joining)
  - j) Medical certificate of fitness & Your Blood Group Certificate
  - k) Four passport size latest COLOR photographs with WHITE Background
  - l) An affidavit/notarized undertaking that there is no criminal offence registered/pending against you
2. Please do bring the original Certificates / Documents for verification.
3. This offer has been made based on the information furnished by you. However, if there is a discrepancy in the copies of the documents/certificates given by you as a proof in the support of the above, iCredizen reserves the right to revoke the offer at any point of time during your service.
4. Visitors are not allowed to accompany you inside the Business Park / office premises on your joining day. You are expected to strictly adhere and follow the relevant Business Premises security guidelines at all times.