

Multimedia Committee - Church of St. Michael, Ipoh
Duty Roster (English Section) - JAN. 2013 (YEAR C MISSAL)

* Skill Matrix - Slides Designer (D); Slides Projectionist(P)

Designers (D): Andrew (2nd & 4th wk) & Evelyn (1st & 3rd wk) for all STC slides
Helen for all Latin Choir duties (LTN); Pooi Wan, Leonie & Helen for SPC slides

Projectionists (P) :

Sat 7.00p.m.	Sun. 8.00a.m.	Sun. 5.30p.m.
Andrew/Evelyn	Joel / Michaela/Cheralyn	Helen/Hilary/Matilda

All members are to be on duty every week according to the new schedule. Projectionists are to inform their fellow members if they are unable to attend so replacements can be arranged.

Name	Contact
(1) Andrew Kok (D&P)	012-5522341
(2) Evelyn Lim (D&P)	012-5847884
(3) Helen Yeap (D&P)	012-5176849
(4) Leonie Leong (D)	012-4810718
(5) Wong Pooi Wan (D)	012-4541898
(6) Matilda Martin (P)	012-5397586
(7) Joel David (P)	010-5646145
(8) Michaela Leong (D&P)	016-5165369
(9) Cheralyn Phong (P)	017-5696102
(10) Hilary Ho (D & P)	014-9922218

Choir abbrev.:-

STC = St Theresa Choir

SPC = St Peter Choir

LTN = Latin Choir

CC = Chinese Choir

2nd Collections for :

1st Week - The Poor

2nd, 4th & 5th Week: - Church Maintenance

3rd Week- Bulletin & the Herald

For bilingual masses, collaborate with Louise Wu of Chinese grp (012-4127709)

	Date	Event	Remarks	Day & Time / Choir on Duty
Yr 2013	1	Mary Mother of God/New Yr's Day		Tuesday 9.00a.m.=STC
	5	Epiphany of the Lord	Helen to design fro LTN	Saturday 7.00p.m. = STC
	6			Sunday 8.00a.m.=LTN ; 5.30p.m.=SPC
	12	Baptism of the Lord	Hilary to design for SPC	Saturday 7.00p.m. = STC
YR C	13			Sunday 8.00a.m.=STC ; 5.30p.m.=SPC
	19	2nd Sunday of the Year		Saturday 7.00p.m. = STC
	20			Sunday 8.00a.m.=SPC ; 5.30p.m.=SPC
	26	3rd Sunday of the Year	Leonie to design for SPC	Saturday 7.00p.m. = STC
	27			Sunday 8.00a.m.=STC ; 5.30p.m.=SPC

Notes:- If there are any LCD screen or Projector problems, please contact John Peter Choo at 019-556 1236.

1. Chaplet of St Michael to be projected every 1st Saturday of the month b4 mass. File is also in desktop for both PCs.
 2. From now on, please type BOTH long and short versions for Gospel readings in separate slides as readings varies depending on priests.
 3. We can just type the SHORT version for 1st and 2nd readings as lectors have been instructed to use the short versions.
 4. Roster can be downloaded from smcipoh.com/lcdroster.pdf
 5. New sample Mass Rites slides can be found in the Database under Sample Mass slides folder. (Sample Mass Slides_2011.ppt)
 6. **PRAYER FOR THE YEAR OF FAITH** can be found on the desktop of both PCs and is to be projected after Prayer of the Faithful until end of next year.
- For LCD Group Year of Faith Project 2013 - Please run slideshow of the Saints of the Week according to the dates provided before every Sunday mass. Please note that each Saint's slides will be filed in the folder called SaintsoftheWeek2013 according to date of projection and name of the Saint.