

Multimedia Committee - Church of St. Michael, Ipoh
Duty Roster (English Section) - OCT. 2012 (YEAR B MISSAL)

* Skill Matrix - Slides Designer (D); Slides Projectionist(P)

Designers (D): Andrew (2nd & 4th wk) & Evelyn (1st & 3rd wk) for all STC slides
Helen for all Latin Choir duties (LTN); Pooi Wan, Leonie & Helen for SPC slides

Projectionists (P) :

Sat 7.00p.m.	Sun. 8.00a.m.	Sun. 5.30p.m.
Andrew/Evelyn	Joel / Michaela/ Cheralyn	Helen/Hilary

All members are to be on duty every week according to the new schedule. Projectionists are to inform their fellow members if they are unable to attend so replacements can be arranged.

Name	Contact
(1) Andrew Kok (D&P)	012-5522341
(2) Evelyn Lim (D&P)	012-5847884
(3) Helen Yeap (D&P)	012-5176849
(4) Leonie Leong (D)	012-4810718
(5) Wong Pooi Wan (D)	012-4541898
(6) Joel David (P)	010-5646145
(7) Michaela Leong (D&P)	016-5165369
(8) Hilary Ho (D & P)	014-9922218
(9) Cheralyn Phong (P)	017-5696102

Choir abbrev.:-

STC = St Theresa Choir

SPC = St Peter Choir

LTN = Latin Choir

CC = Chinese Choir

2nd Collections for :

1st Week - The Poor

2nd,4th & 5th Week: - Church

Maintenance

3rd Week- Bulletin & the Herald

For bilingual masses, collaborate with Louise Wu of Chinese grp
(012-4127709)

	Date	Event	Remarks	Day & Time / Choir on Duty	
OCT	4	1st Triduum (Daily readings)	English mass in church ; Pooi Wan to design for SPC	Thursday	7.45p.m. = Chaplet of St.Michael 8.00 a.m. = SPC
	5	2nd Triduum (Daily readings)	English mass in Peter Pang hall (To use own laptop & church's portable projector)	Friday	7.45p.m. = Chaplet of St.Michael 8.00p.m. = STC
	6	3rd Triduum (Feast of Archangels readings)	English mass in church	Saturday	6.30p.m. = Chaplet of St. Michael 7.00p.m. = STC
YR B	7	Feast of St. Michael (27th Sunday readings)	Only 1 bilingual mass at 5.30pm in church. Use 27th Ord Sunday readings.	Sunday	5.15p.m. = Chaplet of St. Michael 5.30p.m.= LTN & CC
	13	28th Sunday of the Year		Saturday	7.00pm=STC
	14			Sunday	8.00 a.m. = STC ; 5.30p.m.=SPC
	20	29th Sunday of the Year (Confirmation Mass)	Note that for Sunday, there's only 1 bilingual mass at 5.30p.m.	Saturday	7.00pm=STC
	21			Sunday	5.30p.m.=SPC & CC
	27	30th Sunday of the Year	Leonie to design fro SPC	Saturday	7.00pm=STC
	28			Sunday	8.00 a.m. = STC ; 5.30p.m.=SPC

- Notes:-**
- If there are any LCD screen or Projector problems, please contact John Peter Choo at 019-556 1236.
 1. Chaplet of St Michael to be projected every 1st Saturday of the month b4 mass. File is also in desktop for both PCs.
 2. From now on, please type BOTH long and short versions for Gospel readings in separate slides as readings varies depending on priests.
 3. We can just type the SHORT version for 1st and 2nd readings as lectors have been instructed to use the short versions.
 4. Roster can be downloaded from smcipoh.com/lcdroster.pdf
 5. New sample Mass Rites slides can be found in the Database under Sample Mass slides folder. (Sample Mass Slides_ 2011.ppt)
 6. **PRAYER FOR EVANGELISATION** can be found on the desktop of both PCs and is to be projected after Prayer of the Faithful until end of next year.

Multimedia Committee - Church of St. Michael, Ipoh
Duty Roster (English Section) - NOV. 2012 (YEAR B MISSAL)

* Skill Matrix - Slides Designer (D); Slides Projectionist(P)

Designers (D): Andrew (2nd & 4th wk) & Evelyn (1st & 3rd wk) for all STC slides
Helen for all Latin Choir duties (LTN); Pooi Wan, Leonie & Helen for SPC slides

Projectionists (P) :

Sat 7.00p.m.	Sun. 8.00a.m.	Sun. 5.30p.m.
Andrew/Evelyn	Joel / Michaela Cheralyn	Helen/Hilary

All members are to be on duty every week according to the new schedule. Projectionists are to inform their fellow members if they are unable to attend so replacements can be arranged.

Name	Contact
(1) Andrew Kok (D&P)	012-5522341
(2) Evelyn Lim (D&P)	012-5847884
(3) Helen Yeap (D&P)	012-5176849
(4) Leonie Leong (D)	012-4810718
(5) Wong Pooi Wan (D)	012-4541898
(6) Joel David (P)	010-5646145
(7) Michaela Leong (D&P)	016-5165369
(8) Cheralyn Phong (P)	017-5696102
(9) Hilary Ho (D & P)	014-9922218

Choir abbrev.:-

STC = St Theresa Choir

SPC = St Peter Choir

LTN = Latin Choir

CC = Chinese Choir

2nd Collections for :

1st Week - The Poor

2nd, 4th & 5th Week: - Church

Maintenance

3rd Week- Bulletin & the Herald

For bilingual masses, collaborate with Louise Wu of Chinese grp
(012-4127709)

	Date	Event	Remarks	Day & Time / Choir on Duty
NOV.	1	All Saints' Day (Solemnity)	Helen designing for LTN choir ; Evelyn/Andrew designing for STC bilingual mass	Thursday 7.00a.m. = LTN 8.00 p.m. = STC & CC (Bilingual mass)
	2	All Souls' Day (Feast)	So far, no request for LCD (* as at last meeting)	Friday 9.00 a.m. = STC at Tambun Cemetary 5.30p.m. = no choir stipulated
	3	31st Sunday of the Year		Saturday 7.00p.m. = STC
	4			Sunday 8.00a.m.=SPC ; 5.30p.m.=SPC
YR B	10	32nd Sunday of the Year		Saturday 7.00p.m. = STC
	11			Sunday 8.00a.m.=STC ; 5.30p.m.=SPC
	17	33rd Sunday of the Year		Saturday 7.00pm=STC
	18			Sunday 8.00 a.m. = SPC ; 5.30p.m.=SPC
	24	Christ the King (Solemnity)	Leonie to design for SPC	Saturday 7.00pm=STC
	25			Sunday 8.00a.m.=STC ; 5.30p.m.=SPC
		Note that after Christ the King, we will be switching to Year C Missal for all readings beginning from Advent		

Notes:- If there are any LCD screen or Projector problems, please contact John Peter Choo at 019-556 1236.

1. Chaplet of St Michael to be projected every 1st Saturday of the month b4 mass. File is also in desktop for both PCs.
2. From now on, please type BOTH long and short versions for Gospel readings in separate slides as readings varies depending on priests.
3. We can just type the SHORT version for 1st and 2nd readings as lectors have been instructed to use the short versions.
4. Roster can be downloaded from smcipoh.com/lcdroster.pdf
5. New sample Mass Rites slides can be found in the Database under Sample Mass slides folder. (Sample Mass Slides_2011.ppt)
6. **PRAYER FOR EVANGELISATION** can be found on the desktop of both PCs and is to be projected after Prayer of the Faithful until end of next year.
6. **PRAYER DURING YEAR OF FAITH** can be found on the desktop of both PCs and is to be projected after Prayer of the Faithful until end of next year.