

# Neema Velasco

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**LinkedIn:** [linkedin.com/in/neemavelasco](https://www.linkedin.com/in/neemavelasco) | **Portfolio:** <https://nvscsco-10.github.io/react-portfolio/>

**GitHub:** <https://github.com/nvscsco-10>

Self motivated web developer with a background in business. Hands-on project experience building both the front-end and back-end of web apps using JavaScript. Looking to succeed in an environment of growth and excellence to meet personal and organizational goals.

## TECHNICAL SKILLS

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**Languages:** JavaScript

**Libraries & Frameworks:** React.JS, Chakra UI, Bootstrap, styled-components

**Database:** MySQL, MongoDB

**Other:** HTML, CSS, Node.js, REST APIs, Heroku, Git, Microsoft Office Suite, Spreadsheets, Canva, Adobe Creative Suite

## PROJECTS

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### Property Rentals Tracker | Sole Developer

- Full stack app that allows users to keep track of unoccupied rental properties and assigned tasks.
- Developed using MERN stack, styled-components, jsonwebtoken, and axios.

Link to app: <https://property-rentals-tracker.herokuapp.com/> | Repo: <https://github.com/nvscsco-10/property-rentals-tracker>

### Crypto Degen | Sole Developer

- Front-end app that allows users to view cryptocurrency market data (prices, market cap, trading volume) and the hottest discussions from Reddit's most visited cryptocurrency subs.
- Developed using MERN stack, Chakra UI React components, axios, CoinGecko API, & Reddit API.

Link to app: <https://crypto-degen.herokuapp.com/> | Repo: <https://github.com/nvscsco-10/crypto-degen>

## EDUCATION

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### Certificate in Full Stack Web Development

Southern Methodist University - Dallas, TX

**Graduated:** 2022

### Bachelor of Business Administration, major in Accounting

Hong Kong Metropolitan University - Kowloon, Hong Kong

**Graduated:** 2017

## WORK EXPERIENCE

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### **Milestone Premier Properties**

*Accounting/Marketing*

**2019 - 2022**

Denison, TX

Handled all accounting and marketing related tasks for a Real Estate start up.

Key Accomplishments:

- Helped implement branding strategy which increased rental portfolio from 70 to 200 rental properties.
- Decreased operating costs by more than 20% by eliminating unnecessary subscriptions and purchases.
- Redesigned accounting system that resulted in reduced data entry and paperwork by 50%.

### **Milestone Bookkeeping**

*Full-Charge Bookkeeper*

**2019 - 2020**

Denison, TX

Bookkeeping and business consulting services for a small bookkeeping company.

Key Accomplishments:

- Decreased a client's yearly expenses by more than 20% by recommending and implementing several changes to operations (i.e.. equipment upgrade, staff restructuring)
- Helped reduce a client's tax liability from over \$20,000 to less than \$5,000 by examining bank transactions and identifying missed tax deductions.

### **Advanced Laboratory Services**

*Lab Tech/Administrative Assistant*

**2017 - 2018**

Sherman, TX

Performed daily maintenance of drug analyzer machine, data-entry of patient profiles, and prepared weekly/monthly sales reports.

Key Accomplishments:

- Reformatted quality control spreadsheet that reduced data entry by 50%.
- Created spreadsheet that tracked daily, weekly, and monthly samples received from each provider and aided managers in decision making.
- Processed more than 300 samples a day which resulted in increased turnaround time and allowed the lab to onboard more patients and providers.