



**Rural Action**  
Working Together to Revitalize Appalachian Ohio

### **Huff Run Promotion Volunteer**

*Promotion Volunteers provide essential support to the Huff Run Watershed Restoration Partnership (HRWRP) by assisting with publications, member drives, mailings, and basic office tasks.*

**Impact:** Help promote watershed restoration efforts and educate community members about the importance of environmental health, particularly clean water. Help to build grassroots support for HRWRP by increasing its member base.

**Activities:** Aid in packaging and completing yearly mailings, including: the annual report, member/business drives, 5K fundraiser information, agriculture newsletter, photo contest information, and more. Assist in the editing/ writing process of our bi-annual general newsletter and agriculture newsletter. Design, assemble, and distribute displays and flyers.

**Time Commitment:** Length of service: October 2008 - December 2009  
Estimated hours per week: up to five; will vary depending on staff needs  
Scheduling is flexible at the discretion of the volunteer.

**Work Site:** Flexible – Volunteers may work from home if working on writing/editing projects, but may work at the HRWRP office (8728 High St. NE Mineral City, OH ) office to complete mailings and other office tasks.

**Qualifications:** Volunteers must have good communication skills, strong writing/editing skills, creativity, and enthusiasm to bring to our small office.

**Benefits:** Volunteers will learn about important environmental issues and experience how a small nonprofit organization functions and affects change through awareness raising efforts. Volunteers will develop editing/writing and other promotional skills and will have the opportunity to learn various computer programs (word/ excel/ publisher).

**Training:** All volunteers must attend a two-hour introductory session about volunteering at Huff Run.

**Supervisor:** Huff Run VISTA  
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