

NATHANIEL RILEY

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Student at Belmont University studying Business Systems and Analytics at the Massey College of Business. President of the senior class in high school and graduate from leadership program, Student Leadership Academy. Hardworking, reliable, and diligent student pursuing an internship this summer to develop business systems analyst skills.

EDUCATION

2021 - 2025 *IN PROGRESS

BUSINESS SYSTEMS AND ANALYTICS, BELMONT UNIVERSITY

1900 Belmont Blvd, Nashville, TN 37212

GPA: 4.0

2017 - 2021

HIGH SCHOOL DIPLOMA, SOUTHWEST FLORIDA CHRISTIAN ACADEMY

3750 Colonial Blvd, Fort Myers, FL 33966

EXPERIENCE

MORTGAGE WAREHOUSE

13430 Parker Commons Blvd #103, Fort Myers, FL 33912

2021-05 – 2021-07 | 2020-04 – 2020-08

Loan Officer Assistant

- Created reports and worked with the CRM Jungo (Salesforce)
- Put together electronic loan documents
- Built custom screens in BytePro Enterprise (Loan Origination Software)

2019-05 – 2019-08

Loan Processor

- Contacted companies to get verification of employment on the borrower
- Changed the mortgage information by calling the homeowner's insurance company
- Imported loan applications

PF CHANG'S

10081 Gulf Center Drive Gulf Coast, Fort Myers, FL 33913

2021-05 – 2021-08

- Delivered food to restaurant guests
- Ensured the correct food was being delivered to the right table before sending it out

CERTIFICATIONS

2022

FINANCIAL COACH MASTER TRAINING, RAMSEY SOLUTIONS