ZIMBABWE REVENUE AUTHORITY



Return For The Remittance Of P.A.Y.E Form P2

*Attachments*

Region: Station:

PART A

|  |  |
| --- | --- |
| 1. Employer's Name | «ename» |
| 2.Trade Name | «tname» |
| 3. Business Partner Number | «btnum» |
| 4. PAYE Number | «paye» |
| 5. TIN | «tin» |
| 6. Physical Address | «address» |
| 7. Postal Address | «postal» |
| 8. Tax Period | «tax\_period» |
| 9. Due Date | «due\_date» |
| 10. E-mail address | «email» |
| 11. Cell number | «cell» |

PART B

Total in ZWL ZWL Paid USD in ZWL USD Paid

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 1. Total Remuneration | «tr1» | «tr2» | «tr3» | «tr4» |
| 2. Number of Employees (Inc contract employees) | «ne» | | | |
| 3. Gross PAYE Exchange Rate @ «rate» | «gp1» | «gp2» | «gp3» | «gp4» |
| 4. AIDS Levy @3% | «al1» | «al2» | «al3» | «al4» |
| 5. Total Tax Paid | «tt1» | «tt2» | «tt3» | «tt4» |

I declare that the information I have given on this form is correct and complete.

Date stamp

|  |  |  |
| --- | --- | --- |
| ................................................................... | ................................................................... | ................................................................... |
| Name | Designation | Signature |

Date of Submission

Please note that:

1. Interest is charged at 10% per annum for late remittance of PAYE.
2. Late payments may attract penalties.