

Appointment Letter Format for Marketing Manager 2

Date: _____

Ms. Minahil Qasim

Postal Code:

New York, United States

Subject: Letter of Appointment for Marketing Manager

Respected Ms. Minahil,

We are pleased to offer you employment in our company in the capacity of the Marketing Manager starting of employment on [Date]. You will be on probation for a period of Three months, which may be reduced or further extended at the sole direction of the organization. Your salary will be \$6000/- per month inclusive of all benefits. Please sign on the duplicate copy of this letter as an evidence of your acceptance.

We are pleased that you will be working with our office and look forward to your success.

Manager HR

Company seal

OBTC Marketing Services

My signature indicates that I accept the position as Designation as described above.

Name of Applicant and Signature

Date