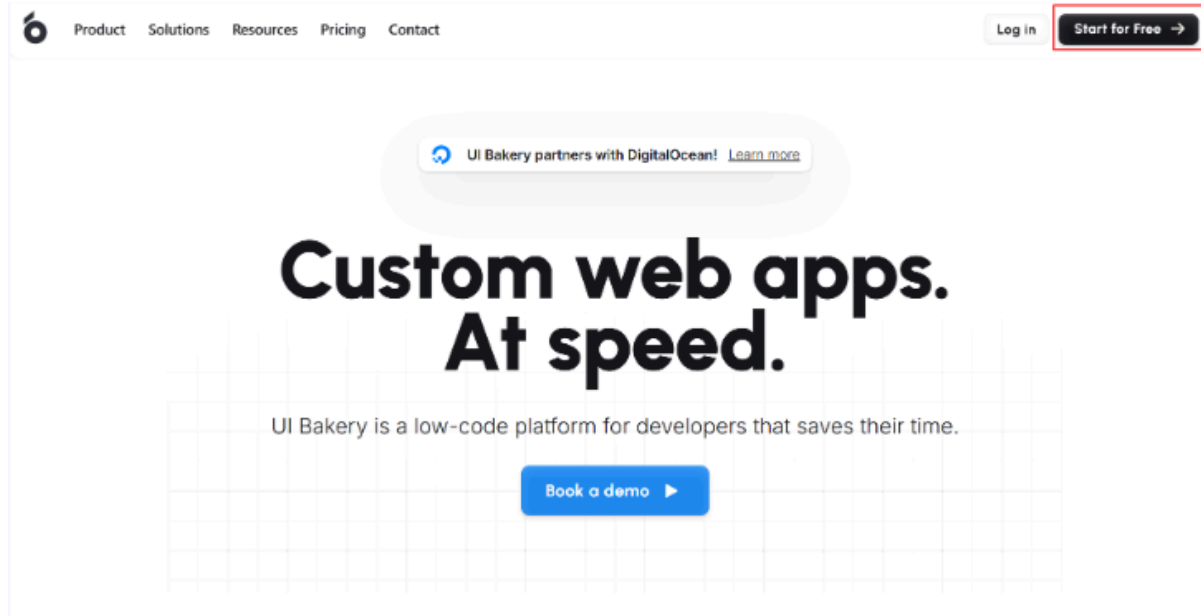


Account Setup

[Leaders only]

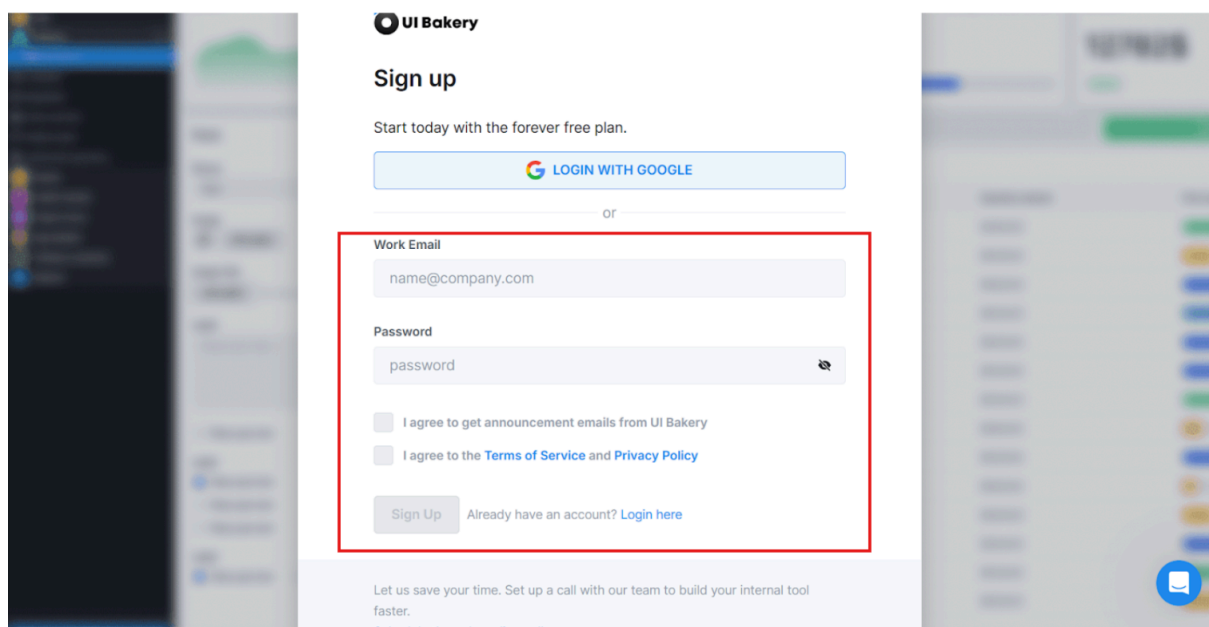
Step 1: Go to UI Bakery website link: <https://uibakery.io/>



- Select the black button: Start For Free

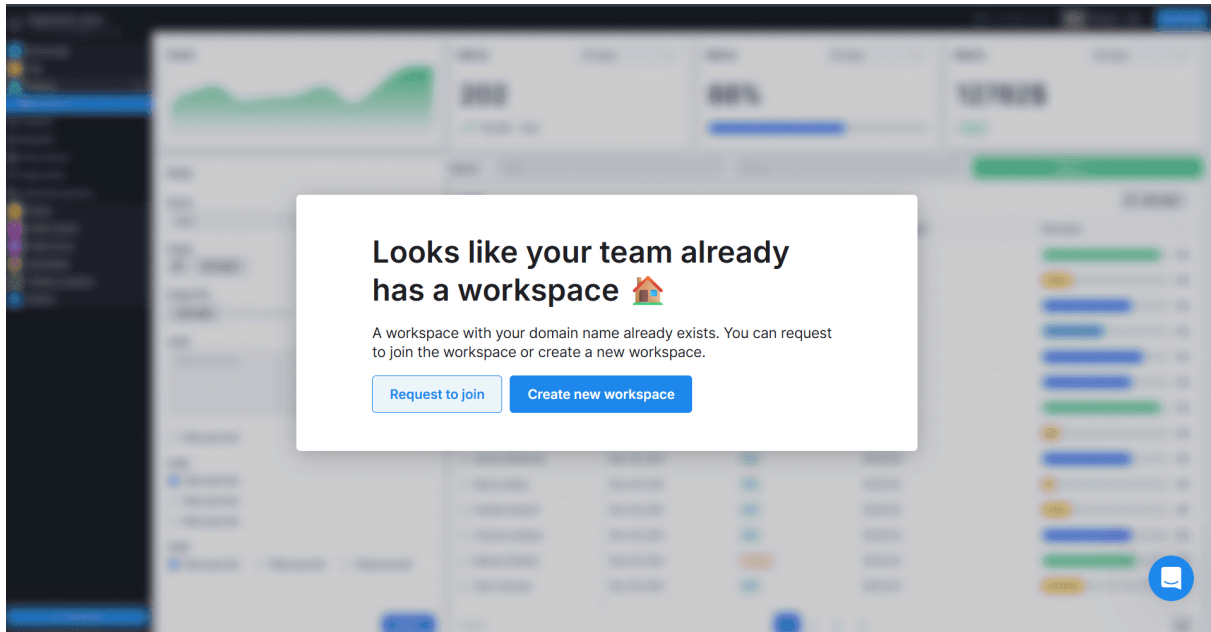
Step 2: Create an account

Enter your email, password and tick the checkbox : I agree to the terms of service and privacy policy

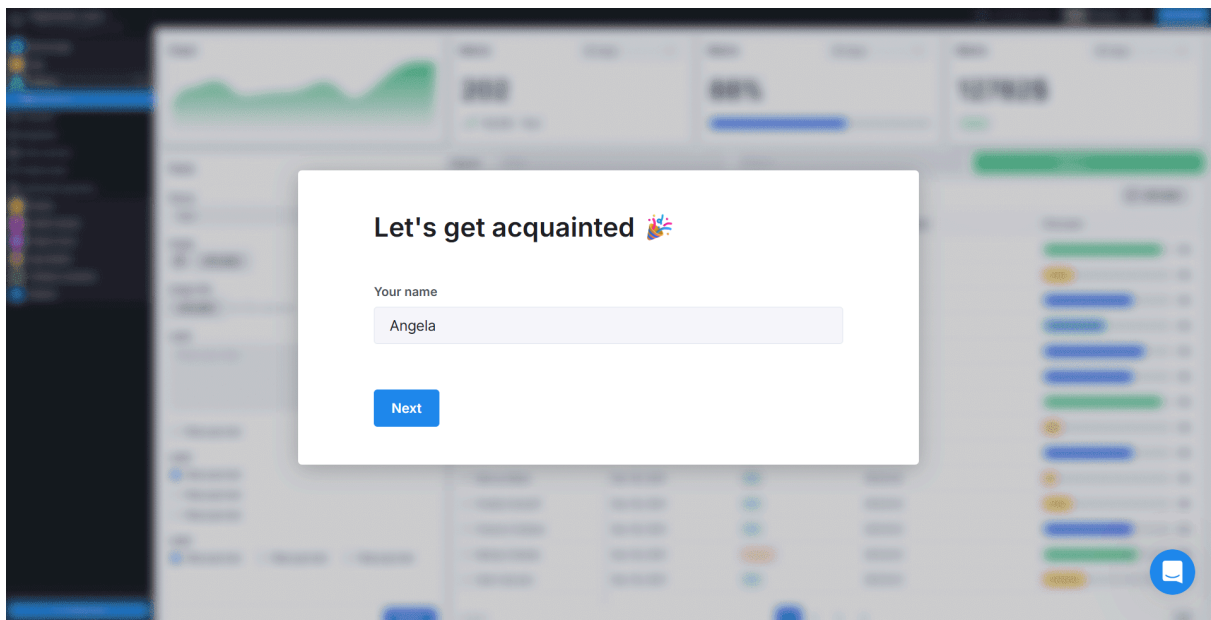


[LEADERS ONLY]

Step 3: After creating an account, you will see this information

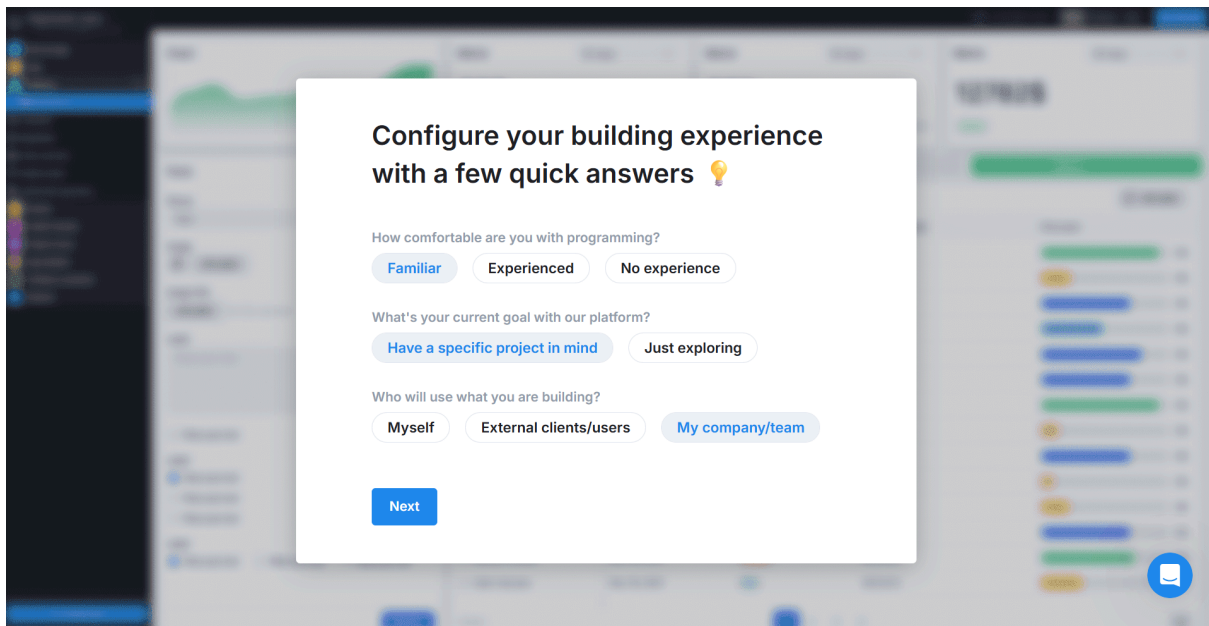


Step 4: Enter your name and click next



Scroll down to continue

Step 5: Enter these information and click next



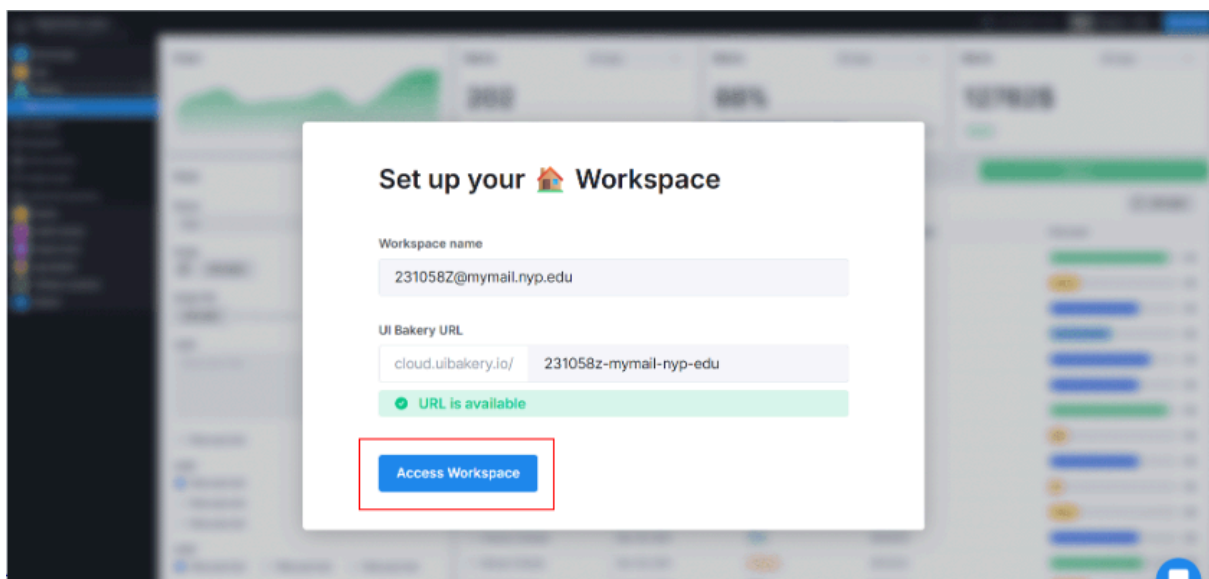
The screenshot shows a dialog box titled "Configure your building experience with a few quick answers" with a lightbulb icon. It contains three sections of questions with radio button options:

- How comfortable are you with programming?
☒ Familiar ☐ Experienced ☐ No experience
- What's your current goal with our platform?
☒ Have a specific project in mind ☐ Just exploring
- Who will use what you are building?
☐ Myself ☐ External clients/users ☒ My company/team

A blue "Next" button is at the bottom left. A blue chat icon is at the bottom right.

Step 6:

Rename your Workspace name → your team name / group. After rename, Click access workspace



The screenshot shows a dialog box titled "Set up your Workspace" with a house icon. It contains two input fields:

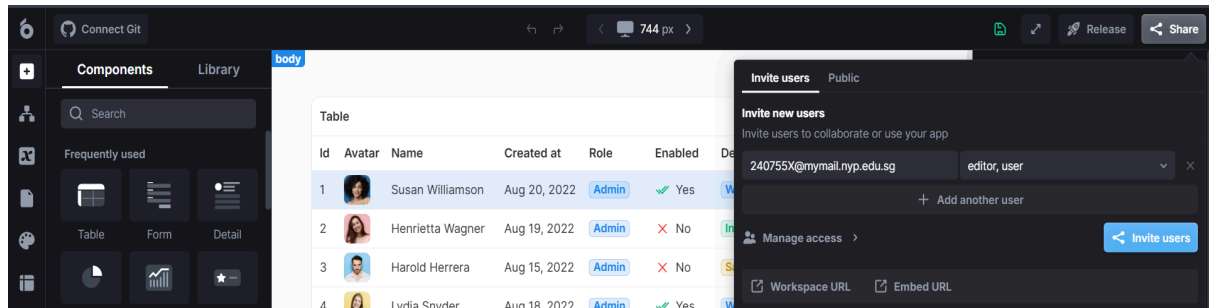
- Workspace name: 231058Z@mymail.nyp.edu
- UI Bakery URL: cloud.uibakery.io/ 231058z-mymail-nyp-edu

A green status bar below the URL field says "URL is available". A blue "Access Workspace" button is at the bottom, highlighted with a red rectangle.

Scroll down to continue

Step 7 : Invite your team members

1. Click share button
2. Fill in your team email and select roles
3. Click invite users



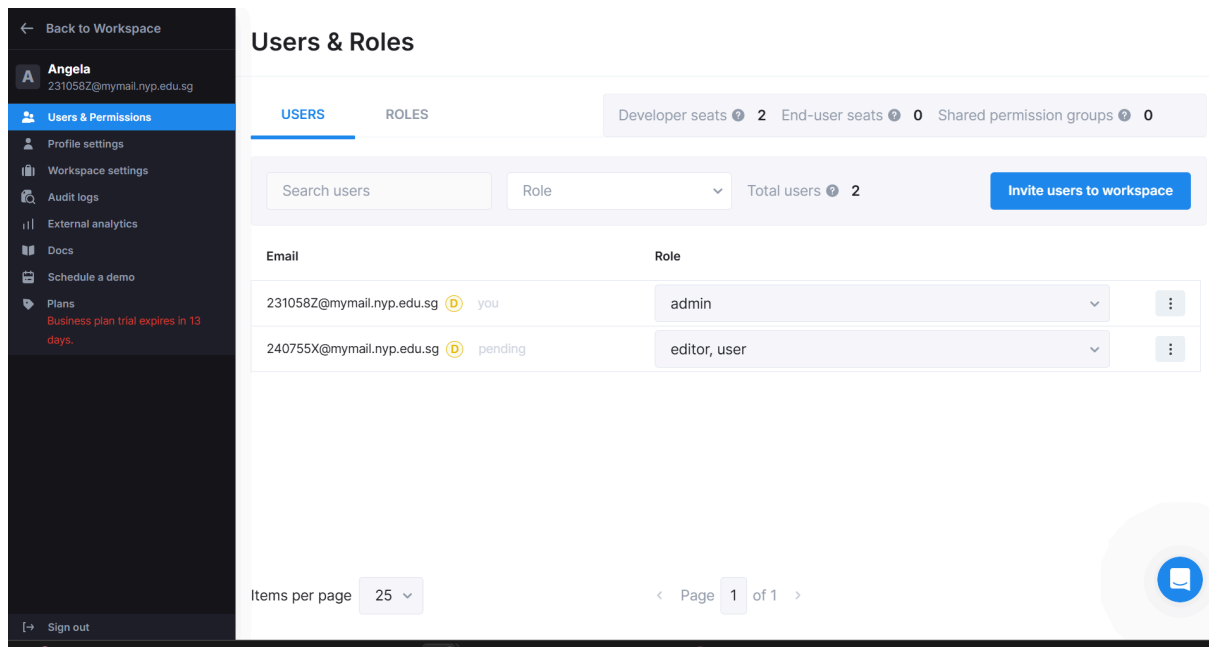
[Second way to invite your teammates]

(Ignore if you have already invited your teammate successfully)

[In the dashboard interface]

Go to User & Permission

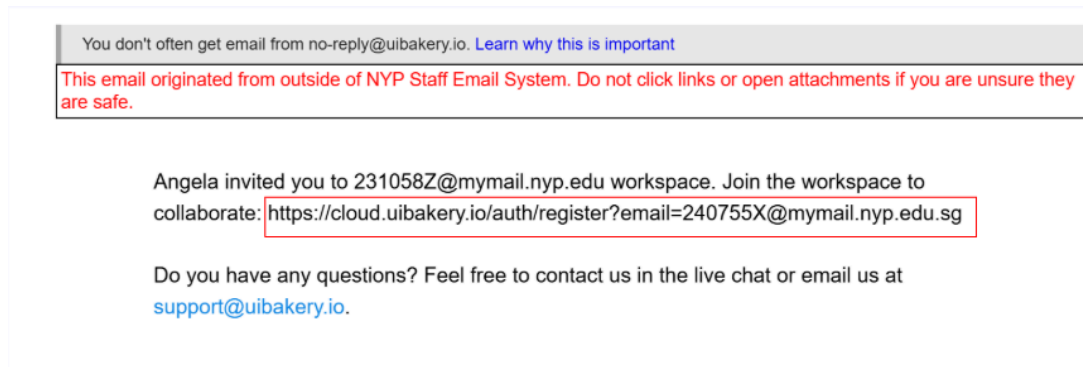
1. Click invite user to workplace button
2. Enter teammate email and select role
3. Click the invite button



[Teammates only]

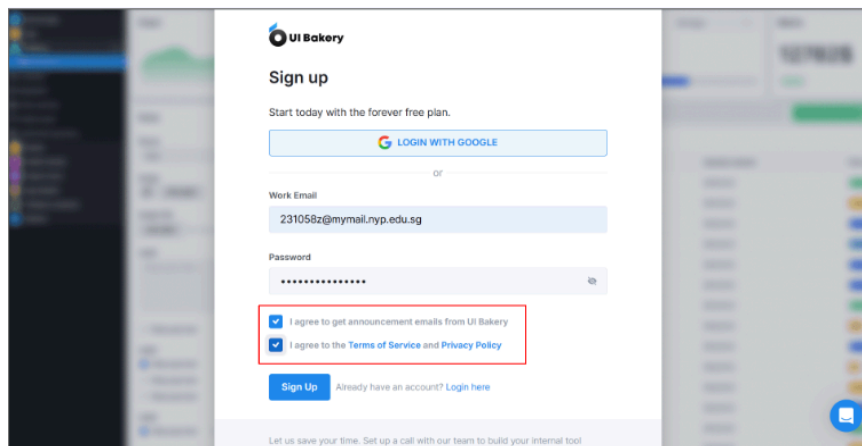
Step 1: Accept invitation from your email

- Go to your email
- Click on the link



Step 2: Create an account

- Fill in the email & password (Use the same email address)
- Agree to the terms of service and privacy policy
- Press on sign up button



Step 3 : Enter your name and click on Access workspace

