

### **MISCONDUCT ABBREVIATIONS**

AL	-	Altercation
AT	-	Attendance
CO	-	Contraband
DI	-	Improper Dealings/Associations with inmates
DI(S)	-	Improper Dealings/Associations with inmates of a sexual nature
FD	-	False Documentation
IA	-	Inmate Abuse
IE	-	Inmate Escape
IN	-	Insubordination (also rule violations)
INC	-	Incompetence
LP	-	Left Post
NG	-	Negligence
OT	-	Refused Mandatory Overtime
RC	-	Racial Misconduct
SH	-	Sexual Harassment
SL	-	Sleeping on Duty/Inalertness
SP	-	Misuse or Loss of State Property
UF	-	Unfit for Duty
ODD	-	Off Duty Drugs
ODO	-	Off Duty Other
ODW	-	Off Duty Weapons
WCF	-	Workers Compensation Fraud

### **DISPOSITION ABBREVIATIONS**

S	-	Settlement
A	-	Award
N	-	No Appeal
R	-	Resignation
C	-	Consent Award
W/D	-	NOD Withdrawn
	-	Used with case not disposed by any of the above

### **PENALTY ABBREVIATIONS**

#d sp, #w sp, #m sp – number of days, weeks or months suspension

#d, #hrs – loss of accruals

REP – Reprimand

12 M SM DEP – 12 month similar misconduct DEP

T & A DEP – Attendance DEP

T & A AWOL DEP – Attendance/AWOL DEP

OAP – Referral to OAP

AA – Alcohol Treatment Program

TRTMT – Same type of treatment program

Employee Name: \_\_\_\_\_

Title: \_\_\_\_\_

Facility: \_\_\_\_\_

IG #: \_\_\_\_\_

TYPE OF MISCONDUCT (Circle up to 2)

AL	-	Altercation
AT	-	Attendance
CO	-	Contraband
DI	-	Improper Dealings/Associations with inmates
DI(S)	-	Improper Dealings/Associations with inmates of a sexual nature
DV	-	Diversity
FD	-	False Documentation
IA	-	Inmate Abuse
IE	-	Inmate Escape
IN	-	Insubordination (also rule violations)
INC	-	Incompetence
LP	-	Left Post
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SP	-	Misuse or Loss of State Property
UF	-	Unfit for Duty
ODD	-	Off Duty Drugs
ODO	-	Off Duty Other
ODW	-	Off Duty Weapons
WCF	-	Workers Compensation Fraud
WPV	-	Workplace Violence