

DISCIPLINE DATABASE CODES

SSNUMBER = Social Security Number

LNAME = Last Name

FNAME = First Name

TITLE = Employee's Title

FACILITY = Employee's Assigned Facility

SUSPENSION – Y for yes, N for no

INVDT = Date the investigation case is opened

FILECREATE = Y for yes, N for no

MISCONDUCT = Misconduct abbreviation (see attached chart)

URINTEST = Y for yes, N for no

IGREPORT = Y for yes, N for no

IGNUMBER – OSI Number

IGRTNDATE = Date the OSI file is returned

LRREP = Labor Relations Rep's Last Name

APPEAL = Date Grievance is Appealed

ARBAPPEAL = Date Appealed to Arb.

EXPEDITED = Was case appealed to Expedited Arbitration, Y for yes, N for no

CLOSED = NOD Date

REAON = NOD if NOD was issued otherwise will be blank

PENALTY = Proposed Penalty

MISCOND = Misconduct Abbreviation (see attached chart)

RULEVIOL = Rule Violation Numbers

DETAIL1 = Details in the NOD

DISCUSSION = Date of Step 2 Disciplinary Hearing

DECDT = Date of Step 3 Disciplinary Grv. Decision

DISPODATE = Date of case disposition

DISPO = How case is resolved – A (Award),

S (Settlement), C (Consent Award), R (Resignation)

“_“ = Other (Retirement, etc.)

PENALTYDIS = Penalty Abbreviations (see attached)

HEARING1 = First date of arbitration

HEARING2 = Second date of arbitration

ARBITRATOR = Arbitrator's Last Name, First Initial

PERCLOSE = Closed out through Personnel, Y for yes, N for no

CLOSEDDATE = Date case is officially closed out through Personnel (Kelly's memorandum)

DEPWARNING = Y(Yes)

DEPWARNINGDATE = Date of DEP Warning Letter

DEPTERM = Y (Yes)

DEPTERMDATE = Date of DEP Term. Letter

COURTCASE = Supreme Court/Appellate Division

COURTNUMBER = Index Number

HEARING 3 = Day 3 of Arbitration

HEARING 4 = Date 4 of Arbitration

HEARING 5 = Day 5 of Arbitration