

Finding Aids Documentation

Publishing Finding Aids with the EAD Publisher tool

This documentation describes how to use the EAD Publisher tool provided by NYU Libraries to publish an individual finding aid.

The finding aids publisher tool is located at,
<https://ead-publisher.dlib.nyu.edu/findingaids/publish>

Credentials for use remain the same and have been shared with each of the archival repositories.

[PREPARE EAD FILE](#)

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PREPARE EAD FILE

In order to publish an EAD file, it will need to meet the criteria described in detail in the document, EAD Validation Criteria for Publishing.

Note: Rename the file using just the collection identifier (repository short name_identifier.xml, e.g. tam_132.xml) without periods or capitalized letters, which the publisher will reject.

1. UPLOAD EAD FILE

Please select archive: ▼

Choose File

No file chosen

☐ This EAD contains new or updated digital images. New thumbnails will need to be generated.

Upload EAD

Select the archival repository from the list of drop down options. The theming for the finding aid is determined by this selection.

Click on Choose File button to select an EAD file from your local computer.

Click the Upload EAD button to begin the publishing process.

If the EAD contains new or updated digital images, click the box to indicate that new thumbnails will need to be generated for the preview finding aid. This option applies only to the NYU partners for whom DLTS publishes images.

Note: If the uploaded EAD file does not meet the EAD Validation Criteria for Publishing, an error will display at the top of the webpage. The error message will include information about why the EAD did not validate.

starting EAD validation...

The EAD failed validation for the following reasons:

FAIL: /www/sites/findingaids/publisher/preview/ead/fales/fales_mss_001.xml.3415197.tmp
The XML in this file is not valid. Please check it using an XML validator.

ERRORS detected! Please check previous output.

The uploaded file was deleted.

EAD Publisher

1. Upload file

Please select archive: No file chosen

2. REVIEW / PUBLISH PENDING FINDING AIDS

University Archives

mc_230

[Preview EAD](#)

[Preview HTML](#)

Before publishing an EAD file, it is strongly recommended to preview the HTML in order to confirm that the resulting web page looks as expected.

Clicking on the Preview HTML link will show a temporary, preview finding aid. It will be possible to navigate to all sections and pages within the preview.

dev-ead-publisher.dlib.nyu.edu/archives/mc_230/

NYU LIBRARIES

NYU Special Collections Search Portal / New York University Archives / New York University Archives Collection of Late 19th Century Photographic Materials

Guide to the Henry Draper Image Collection MC.230

Collection Overview

Request Materials

View Images

FOR PRINTING OR SEARCHING

View This Guide all on one Page

CONTENTS

- Series I. Henry Draper Spectra Images
- Series II. Henry Draper Moon Images
- Series III. Glass Plate Negative Fragments
- Series IV. Henry Draper-Related Observatories and Laboratories Images
- Series V. D.W. Hering X-Ray Images
- Series VI. NYU Campus, Students, and Related Images
- Series VII. Lecture Presentation Support Images
- Series VIII: Daguerreotypes
- Series IX. Document Reproductions, Memorial Images

New York University Archives Collection of Late 19th Century Photographic Materials

CALL NUMBER
MC.230

DATES
1862-1926, inclusive; 1862-1898, bulk

CREATOR
Draper, Henry, 1837-1882
Hering, D.W. (Daniel Webster), 1850-1938

EXTENT
x Linear Feet in 40 boxes.

LANGUAGE OF MATERIALS
Materials primarily in English.

ABSTRACT
New York University Archives Collection of Late 19th Century Photographic Materials Henry Draper was a physician and dean of faculty of the Medical Department of the University of the City of New York (now New York University). He was also a pioneer in the field of astrophotography. This collection contains many glass plates of his photographs, many of which are astronomical images. Some slides also relate to his research and teaching at the University.

BIOGRAPHICAL NOTE
Henry Draper was born March 7, 1837, to John William Draper and Antonia Coetana de Paiva Pereira Gardner. John William Draper was a doctor, chemist, and professor at the University of the City of New York (now New York University), and his son Henry followed closely in his footsteps. Henry Draper graduated from the Medical Department of the University of the City of New York in 1857. He became a physician at Bellevue Hospital and later returned to the University as a professor and eventually as dean of faculty of the Medical Department. Despite his employment as a doctor, Draper also spent a large amount of time on his passion of astrophotography. He even built his own observatory on his father's estate at Hastings-on-Hudson. Draper

Similarly, clicking on the EAD Preview link will show a temporary preview version of the EAD file itself.

If the HTML preview is satisfactory, click on the Publish button to confirm the publication of the finding aid to the web. Two things happen at the point of publishing. The finding aid is live on the web, and the EAD file is committed to a github repository managed by NYU Libraries for indexing by the Archival Discovery tool.

The Archival Discovery indexer runs at the top of each hour. Therefore, search results may take up to an hour to appear in the index.

Note: It may take up to 10 minutes for the EAD to appear in the github repository and for the finding aid and EAD links to show up in the "Review Published Finding Aids" section of the EAD publisher.

If the HTML preview is not satisfactory, then the remove button will allow one to remove the preview from the publishing system.

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mc_230

[Preview EAD](#)

[Preview HTML](#)

Publish

Remove

archives/mc_256 has been successfully removed

3. REVIEW PUBLISHED FINDING AIDS

It is possible to review recently published finding aids in this section of the publishing tool.

Akkasah

ad_mc_0011.xml

[URL: EAD](#)

[URL: HTML](#)

ad_mc_002.xml

[URL: EAD](#)

[URL: HTML](#)

ad_mc_007.xml

[URL: EAD](#)

[URL: HTML](#)

ad_mc_011.xml

[URL: EAD](#)

[URL: HTML](#)

ad_mc_012.xml

[URL: EAD](#)

[URL: HTML](#)

ad_mc_013_v1.xml

[URL: EAD](#)

[URL: HTML](#)

ad mc 013 v2.xml

University Archives

cap_1.xml

[URL: EAD](#)

[URL: HTML](#)

mc_1.xml

[URL: EAD](#)

[URL: HTML](#)

mc_10.xml

[URL: EAD](#)

[URL: HTML](#)

mc_100.xml

[URL: EAD](#)

[URL: HTML](#)

mc_103.xml

[URL: EAD](#)

[URL: HTML](#)

mc_104.xml

[URL: EAD](#)

[URL: HTML](#)

Center for Brooklyn History

1974_002.xml

[URL: EAD](#)

[URL: HTML](#)

1974_003.xml

[URL: EAD](#)

[URL: HTML](#)

1974_065.xml

[URL: EAD](#)

[URL: HTML](#)

1974_131.xml

[URL: EAD](#)

[URL: HTML](#)

1978_165.xml

[URL: EAD](#)

[URL: HTML](#)

1979_008.xml

[URL: EAD](#)

[URL: HTML](#)

1985_093.xml