



## CHARTER

### MISSION

*The Emerging Spatial Professionals N.Z. group will ensure a strong geospatial industry in New Zealand by providing a network of aspiring and established professionals in the early stages of their geospatial career.*

### THIS DOCUMENT

This document outlines the intentions, structure, and high level functions of the Emerging Spatial Professionals N.Z group (hereafter referred to as ESPNZ).

### CONTACT DETAILS

Email address: [emergingspatialpros@gmail.com](mailto:emergingspatialpros@gmail.com)

### PURPOSE

1. Provide support to professionals in the early years of their geospatial careers.
2. To encourage the New Zealand geospatial industry (employers and other industry bodies) to provide support to geospatial professionals in the early years of their careers.
3. Contribute to ensuring a strong geospatial industry in New Zealand.
4. Encourage secondary and undergrad students to study geographic and geospatial disciplines.
5. Support demographic sectors that will contribute to a diverse workforce in the New Zealand geospatial industry.
6. Promote the contribution of the geospatial discipline where it contributes to a sustainable (environmental, social and economic) future for New Zealand.

### PRINCIPLES

1. Vendor Agnostic
  - I. ESPNZ will not promote a product or vendor other than to acknowledge any sponsorship
  - II. ESPNZ will not tolerate sales pitches or excessive references to particular products/vendors/services at ESPNZ hosted events
2. Independent
  - I. ESPNZ will remain independent of other industry organisations whilst promoting collaboration with other groups
3. Zero annual fees
  - I. ESPNZ intends to remain a 'subscription free' organisation
  - II. ESPNZ acknowledge there may be a need to charge small event-specific fees to cover costs
  - III. ESPNZ will try to gather sponsorship in place of fees for events
4. Inclusive
  - I. ESPNZ welcomes anyone in their first 10 years of the involvement spatial industry, be it through interest, education, or employment

### FUNCTIONS

1. Networking events
  - I. ESPNZ will host regular events that provide networking opportunities
  - II. ESPNZ speaking events will always attempt to include opportunities for our membership to present their ideas, projects, and opinions to their peers
2. Social media
  - I. ESPNZ will provide our membership with content that is relevant and on-message at all times
  - II. ESPNZ social media efforts will always be in keeping with our principles
3. Engagement
  - I. ESPNZ will engage with the spatial industry, recent graduates, and educators to facilitate job postings, networking opportunities, internships, and volunteer opportunities
4. Encouragement
  - I. ESPNZ will encourage their membership to be involved in industry opportunities
  - II. ESPNZ will encourage diversity throughout the industry
  - III. ESPNZ will encourage social responsibility through facilitation of volunteer opportunities and industry speakers

## STRUCTURE

1. Membership
  - I. A member is any subscriber to ESPNZ messaging (newsletter, social media groups) who meets the following criteria;
    - a. engaged, or with an interest in the spatial industry through study or employment in New Zealand
    - b. is within the first 10 years of their career/education
  - II. The membership will indicate the overall direction and strategy of the group
  - III. The Management Committee may remove a person's membership if they believe it is in the best interests of ESPNZ.
    - a. The member has a right to be heard by the Management Committee before the decision is made
2. Management Committee
  - I. The Management Committee is responsible for the day-to-day running of ESPNZ
  - II. The Management Committee is open to any member who wishes to be involved
  - III. A call for Management Committee members is made once a year, ahead of any national gathering of the membership, be this an AGM, a conference or other event advertised as a National event.
  - IV. Management Committee meetings are held at least once every two months
    - a. Each meeting will require the presence of each Officer, an Advisory Committee representative, and a representative from the Management Committee for each Region (defined by the Regional Council boundaries) that is represented in the Management Committee
  - V. Decisions affecting the running of the group require passing of a vote by the Management Committee with votes allocated as follows:
    - a. one vote per Officer
    - b. one vote per Regional Representative
      - i. it is intended that the Regional Representative is cycled through for each meeting where there is more than one Management Committee member in that Region
3. Regional Committees
  - I. The overall membership of the Management Committee will be split into each Region (defined by Regional Council boundaries)
  - II. Each Regional Committee will be responsible for event hosting, messaging, and generally driving the mission of ESPNZ in that Region
  - III. Each Regional Committee will allocate a member to represent them at each Management Committee meeting, this member can be different every meeting, or the same member
4. Officers
  - I. The Management Committee will appoint the following Officers by way of Election on an annual basis
    - a. Chair
      - a. Responsible for coordinating the Committee response to the direction and strategy indicated by the membership.
      - b. Responsible for representing the membership's direction and strategy to other industry groups.
    - b. Treasurer
      - a. Responsible for maintaining a record of accounts
    - c. Secretary
      - a. Responsible for maintaining documentation of meetings, and general committee documentation
  - II. Voting for Officers will be through annual election, opened to the full Management Committee
  - III. Management Committee members will nominate themselves for posts no less than 2 days ahead of an election call
  - IV. An Officers Election will be called ahead of the first meeting of a new Management Committee
    - a. The Officers Election will be overseen by either (in order of preference);
      - i. An Officer not making themselves available for a new appointment
      - ii. The previous Advisory Committee chair
5. Advisory Committee
  - I. An Advisory Committee is to be formed from Senior members of the Spatial Industry, i.e. those that fall outside of 10 year rule applied to membership
  - II. The Advisory Committee will provide guidance and feedback to the Management Committee on its adherence to the Principles and overall mission.
  - III. The Advisory Committee will make itself available for assistance as requested by the Management Committee
  - IV. The Management Committee will appoint the Advisory Committee Chairperson and will vote on reappointment of a new Chairperson in the same cycle as the Officer Election
    - I. The Advisory Committee Chair will appoint whomever they feel is fit to serve on the Advisory Committee with the Management Committee maintaining a power of Veto.

## CHARTER

1. This document, the Charter, must be presented to the general membership for any changes to be passed.
2. A majority vote from the membership must be received for the changes to pass
3. A vote requires at least 20 responses to be valid, therefore at least 11 'YES' responses are required for a passing vote.

THIS CHARTER WAS PRESENTED FOR MEMBERSHIP REVIEW ON: \_\_\_\_\_  
THIS CHARTER WAS ACCEPTED BY THE MEMBERSHIP ON: \_\_\_\_\_