

## STAFF BULLETIN

### Week Commencing 4 March 2013

**HEAD'S FOCUS FOR THE WEEK:** To begin planning for Easter revision events - please email your preferred dates and times of your departmental events to Mr A Liddell so that a programme can be put together and issued to students

**Assemblies:** Mr D Windeatt  
**No assemblies Monday, Tuesday and Thursday due to exams**  
**VI Form Assembly:** Miss K McEwan and Mr R Craig

SLT to meet daily at 8.30 am

**OFF ROLL:** Neve Marney Year 8 (B)  
 Katy Holroyd Year 10 (H)  
 Madeline Cornwall Year 7 (M)  
 Joe Chapman Year 8 (U)

**ON ROLL:** None

**Collective Act of Worship:** The Courage to Stand up to Bullies

***All classroom bookings to be made through Cover Manager  
 H1 and all other room bookings to be made through Mrs H Frost***

**Mon 4/3/2013** Staff begin writing Year 10 reports

SLT Department inspections this week

English Interviews – see details later in bulletin

8.30am-3.10pm Miss R Wickes, Mr K Barnett, Mr M Druce, Miss J Terry and Mrs R Venus to visit Castledon School

Pd 2 Mrs M McNeill to conduct Learning Walk

Pd 4 Pastoral to conduct Learning Walk

1.15-1.35pm Year 11 Geography mentoring session with Mrs C Aitken

1.30pm Mr Bigland from ILEX to visit Mrs W Reading re legal apprenticeships

Pd 5 Pastoral to conduct Learning Walk

2.45pm Product Design catch up session – Mr A De Wet and Mr S Fowler – DT3 & DT6

2.45-3.45pm BBC School Report session – Mrs K Mills and Mrs N Niner – PC6

2.45pm TLC Meeting - Marking and Assessment and the New National Curriculum – All Subject leaders and Key Stage 3 curriculum leaders must attend – B & E Conference Room

3.00-3.45pm GCSE PE Intervention session – BE4

3.00pm NQT/GTP Meeting – Admin Meeting Room – with Mr A Beedham

3.00-4.00pm Science revision session – Miss A Sampson – Lab 6 and Mrs A Stewart in Lab 1

4.00pm Mr R Hodges to meet with Chair and Vice Chair

5.30-7.30pm Basic Carpentry and Joinery Course – DT1 – Mr S Clayton

6.00pm Curriculum Committee meeting

**Tue 5/3/2013**

Customer Services Excellence Assessor to visit – see details later in bulletin

Pd 1 Mrs K Edwards to conduct Learning Walk

Pd 2 Mr P Mower to conduct Learning Walk

10.00-11.30am Office Skills for Beginners – Lesley Evans – B&E Conference Room

10.30am Mrs H Frost to meet with Mr J Choat of Essex County Council

Pd 3 Mr N Sydenham to conduct Learning Walk

Pd 5 Pastoral to conduct Learning Walk

2.45pm BTEC Fish Husbandry in DT1

2.45pm Yr 11 History Revision sessions – C3

2.45pm Year 11 Geography targeted student support session – Mr M Hayes – B2

3.00pm Church Reps meeting in B&E Boardroom

3.00-4.00pm Science revision session-Mrs M Coughlan – Lab 1, Mrs L Harte – Lab 4 and Mr C Carrott – Lab 5

6.00-7.00pm Intermediate Psychology Course – Mrs G Craig – BE3

6.30-8.00pm Enhanced Web Design – Mr M Oakshott – PC3

**Wed 6/3/2013**

University student Sharon Davies to visit Maths Department

SEP Bruno Pirez to visit Maths Department – see details later in bulletin

8.30am Staff briefing – B&E Conference Room

Pd 3 Mrs G Craig to conduct Learning Walk

1.10-1.45pm Chill-Out lunch time club – B&E Conference Room

Pd 5 Mrs E Smith to conduct Learning Walk

2.45pm Department meetings

**Thu 7/3/2013**

University student Sharon Davies to visit Maths Department

Mrs L Pearson on a course all day

January 2012 results to staff and students

World Book Day - Students to be given World Book Day vouchers in registration.  
Every book borrowed from the Library today will earn 1 point for the student's Olympic country

8.00am - 1.00pm Mr R Hodges to attend BBEC meeting

9.00am ECM meeting with Mr A Cullers, Mr D Windeatt and Mrs K Edwards

9.00-11.30am Miss Fran Diss to visit H&B Academy for hair-up workshop

Pd 1 Mrs H Webb to conduct Learning Walk

Pd 2 Mr D Windeatt to conduct Learning Walk

Pd 3 Miss K McEwan to conduct Learning Walk

Pd 4 Mr R Craig to conduct Learning Walk

12.10-3.00pm Year 9 Science trip to Prospects College for Science Project  
accompanied by Mrs S Acton and Mr S Coombs – see details later in bulletin

Pd 5 Mr C Carrott to conduct Learning Walk

2.45pm Product Design catch up session – Mr A De Wet and Mr S Fowler – DT3  
& DT6

2.45pm Year 11 Geography targeted student support sessions – Mrs K Edwards  
- C1 and Mr S Jackson – C2

2.45pm Yr 11 History Revision sessions – C3

2.45pm Drama catch up session – Mrs K Simpson and Miss A Thyer

2.45-3.45pm Media catch up session – Mrs K Mills – DT5

2.45-4.00pm Engage Club – B&E Conference Room

2.45-3.30pm Year 9 Pecha Kucha Session – Mrs N Niner – PC6

2.45pm Sixth Form committee meeting – LP1

3.15pm SLT meeting – to include EBacc tracking and monitoring

4.00-6.00pm Mr C Carrott on a course

7.00pm Parent Focus Group Meeting – Admin Meeting Room

### **Fri 8/3/2013**

Year 7, 8 & 11 interim reports to Subject Leaders and Heads of Year

Year 12 reports to Subject Leaders and Heads of Year

Business Interviews – see details later in bulletin

Pd 2 Mr D Windeatt and Mr J Simpson to meet re student attendance in  
Mr Windeatt's Office

Pd 2 Mr N Sydenham to conduct Learning Walk

Pd 3 Mr M Spencer to conduct Learning Walk

12.00pm Rani Juttla to visit H&B Academy

Pd 4 Mr A Liddell to conduct Learning Walk

Pd 5 Mr R Hodges to conduct Learning Walk

Registration – Year 7-11 students to complete weekly achievement sheets

Gold 100% attendance stickers to be issued by tutors at Friday registration (any staff who need more please see Main Office)

Form Tutor Monitoring Sheets (Upper School to Mr D Windeatt and Lower School to Mr P Mower) by 3.00pm

HOY Weekly HW diary monitoring sheets due to HOUS/HOLS by 3.00pm

**Sat 9/3/2012** 9.30am-12.30pm Twenty Twenty to conduct Gifted and Talented Citizenship GCSE course – B&E Conference Room

## PE Fixtures

### Monday 4 March

Sixth Form Basketball v Mayflower (away)

## Room Bookings

	B&E Room	Conf	B&E Board Room	West Hall	West Area	Dining	Interview Room
Monday							
Tuesday			Pd 1 A2 Film studies				
Wednesday	Chill-Out club – lunch time		Pd 1 AS Film studies				
Thursday							
Friday							

<b>HOLIDAY LIST</b>				
Jamie	Baker	8-11U	27-Feb-13	12-Mar-13
Lauren	Masser	10-09M	04-Mar-13	04-Mar-13
Sophie	Masser	7-12U	04-Mar-13	04-Mar-13

<b>ATTENDANCE</b>			<b>PUNCTUALITY</b>		
<b>Week commencing 11 February 2013</b>			<b>Week commencing 11 February 2013</b>		
Yr 7	12C	96.9%	Yr 7	12A	100%
Yr 8	11H	99.3%	Yr 7	12E	100%
Yr 9	10P	98.1%	Yr 7	12H	100%
Yr 10	09A	96.3%	Yr 7	12U	100%
Yr 11	08A	98.6%	Yr 8	11B	100%

<b>STUDENTS ON REPORT</b>			
<b>Year 7</b>	Mitchell Fulker-Rowland Bradley Milbourn Zahra Smith Maisie Kent Alfie Despey	<b>Year 8</b>	James Popp Brooklyn Ward Bailey Teye Billy Alder Rhys Maxim Mikey Tegg Victor Kuyoro Callum Bryson - Tutor Report (Mr Merry)
<b>Year 9</b>	Jordon Fox Tyla Buchanan-Jones Tyler Cole Tyler Nolan	<b>Year 10</b>	Bobbie Cook Daniel Abbott Tom Simmons James Gandy - homework Millie Pigg
<b>Year 11</b>	None		

## Exams

	<b>Mon 4 March</b>	<b>Tue 5 March</b>	<b>Thu 7 March</b>
<b>am</b>	Maths 1 hr 45	Chemistry 1 hr	Physics 1 hr
<b>pm</b>			

## Trip to Prospects College on Thursday 7 March

Allen, Alfie  
Armstrong, Calvin  
Bartlett, Mollie  
Bickle, Samantha  
Brockett, Brandon  
Buchanan-Jones, Tyla  
Burns, Daisy  
Cox, Billy  
Cracknell-Chilton, Ben

Davies, Ryan  
Dobson, Kaiya  
Foakes, Morgan  
Ford, Emily  
Fulker-Rowland, Selina  
Gardiner, Reece  
Heller-Moore, Emily  
Jones, Callum  
Lucas, Max

Masters, Sam  
Meeks, Kayleigh  
Pitts, Marnie  
Smith, Jamie  
Unwin, Lewis  
Wong, Jack  
Wong, Brian  
Worsell, Mitchell

## SEP Bruno Pirez to visit Maths Department on Wednesday 6 March

Pd1-M2-Mr A Beedham  
Pd 2-M5-Miss L Howell / Miss R Wickes  
Pd3- M4-Miss M Turner  
Pd4- M4- Miss C Lambert  
Pd5-PC1-Mr T Moss

### **Interviews for Teacher of English – Monday 4 March**

8.30am Candidates to arrive and meet with Mr A Liddell and Ms I Eleftheriou  
(Documents to be copied by RNe)

Pd 1 9En1 in B1 – Mrs E Predebon to observe

Pd 2 9En2 in B1 – Mrs E Predebon to observe and 9En3a in A5 – Mr A Liddell to observe

Tour and student council interviews will take place during pd1 and 2 when candidates not teaching

11.10am Formal interviews begin – Admin Meeting Room - Interview Panel: Mr A Liddell,  
Mrs J Pepper and Miss I Eleftheriou

### **Interviews for Teacher of Business – Friday 8 March**

8.30am Candidates to arrive and meet with Mr A Liddell and Mrs N Niner

Pd 1 Teaching task – observed by Mr M Harper, Mr A Liddell and Mrs N Niner

Pd 1&2 Tours and student council interviews

11.10am Formal interviews begin – Admin Meeting Room - Interview Panel: Mr M Harper,  
Mr A Liddell and Mrs N Niner

### **Itinerary for Customer Service Excellence Visit on Tuesday 5 March**

10.00-10.40am	Opening Meeting and review of outstanding partial compliances – Mrs J Pepper
10.45am - 12.30pm	Review of Self Assessment and evidence – Mrs J Pepper and Mr R Hodges
12.30 - 1.00pm	Discussions with Key Staff - Mr D Windeatt, Mr D Sheakey, Mrs G Craig, Mr A Draycott, Mrs N Barrow and Mr A Jacobs
1.00-1.30pm	Lunch - Mr A Draycott, Mr D Sheekey, Miss K McEwan, Mr D Windeatt, Mrs L Harper, Chair of Governors, Parent Governor, Sharon Cox, Sue Elliott, from Enterprise Education Partnership, Karen Evans from Twenty Twenty Learning, Joe Trewin, Area Planning Group 14-19 Co-ordinator
1.45 – 2.15pm	Discussions with Parents - Mrs Dare, Mrs Morris, Mr Jones, Mrs Walker (Grandmother) and Mrs Denny
2.15-2.45pm	Discussions with Students - 6 Students (including members of Student Council and Executive and Student Governors)
	Closing Meeting and Outcome of Assessment CSE Team (As for Ser 1)
4.50pm	Assessor Departs

**COLLECTIVE ACT OF WORSHIP**  
**Week Beginning**  
**4 March 2013**

## **THE COURAGE TO STAND UP TO THE BULLIES**

- ***“If you meet a bully, don’t ask why they don’t like you. Ask why they don’t like themselves”***

*(Jim Cunningham)*

- Write a list of suggestions that may help a victim of bullying
- In two’s design a poster about bullying.

## DETENTIONS RECORD

NAME		SEX	TG	REASON	STAFF	DATE
<b>YEAR 7</b>						
<b>COLE</b>	Finley	<b>M</b>	12H	Missed detentions for outstanding h/wk	Aco	25/02/2013
<b>YEAR 8</b>						
<b>MORUM</b>	Chloe	<b>F</b>	11A	3 x late wk beg 11/2/13	MSp	01/03/2013
<b>STEWART</b>	Taylor	<b>M</b>	11B	No h/wk	KBa	25/02/2013
<b>ALDER</b>	Billy	<b>M</b>	11C	Poor behaviour and attitude towards teacher & a missed detention	Sja	25/02/2013
<b>PRYOR</b>	George	<b>M</b>	11E	No h/wk	Kba	25/02/2013
<b>TOYE</b>	Bailey	<b>M</b>	11E	3 warnings for behaviour	STe	28/02/2013
<b>TOYE</b>	Bailey	<b>M</b>	11E	No classwork completed and disruptive	Aco	25/02/2013
<b>CLIFFORD</b>	Ellis	<b>M</b>	11M	Constant disruption, rude, argumentative and attention seeking	MGr	28/02/2013
<b>O'TOOLE</b>	Cavan	<b>M</b>	11M	Putting a student in a head lock during a practical and swearing	Sco	25/02/2013
<b>TEGG</b>	Mikey	<b>M</b>	11M	No h/wk	KBa	25/02/2013
<b>WALLER</b>	Harry	<b>M</b>	11M	Failed to attend a previous detention on 13/2/13	Ast	25/02/2013
<b>BARZILAY</b>	Ebony	<b>F</b>	11P	Called other student 'a little shit'	MGr	27/02/2013
<b>DENNY</b>	Jack	<b>M</b>	11P	Failed to attend a previous detention on 13/2/13	ASt	25/02/2013
<b>SMITH</b>	Jack	<b>M</b>	11P	Disrupting lesson, constant talking & not listening to instructions	Smo	28/02/2013
<b>HALL</b>	Oliver	<b>M</b>	11U	Defacing a school text book	Ste	26/02/2013
<b>HALL</b>	Oliver	<b>M</b>	11U	No h/wk	KBa	25/02/2013
<b>HARBOUR</b>	Thom	<b>M</b>	11U	No h/wk	KBa	25/02/2013
<b>YEAR 9</b>						
<b>WOOD</b>	Ryan	<b>M</b>	10A	3 x late wk beg 11/2/13	HWb	28/02/2013
<b>WOOD</b>	Ryan	<b>M</b>	10A	3 behaviour warnings	STe	01/03/2013
<b>EARL</b>	Paris	<b>F</b>	10B	Disruptive behaviour, lack of effort & argumentative	Pgo	27/02/2013
<b>EARL</b>	Paris	<b>F</b>	10B	Disruptive behaviour, lack of effort & argumentative	Pgo	28/02/2013
<b>NASH</b>	Megan	<b>F</b>	10C	2 warnings in class	Ste	26/02/2013
<b>CROFT</b>	Owen	<b>M</b>	10M	swearing in class	STe	01/03/2013
<b>YEAR 10</b>						
<b>HAWKES</b>	Freddy-Lee	<b>M</b>	09A	5 x late wk beg 11/2/13	Esm	27/02/2013
<b>BOWMAN</b>	Jay	<b>M</b>	09A	Failing to bring in h/wk (3rd time)	Smo	28/02/2013
<b>STONE</b>	Perry	<b>M</b>	09A	Failing to bring in h/wk (3rd time)	SMo	28/02/2013
<b>BAJEH</b>	Naz	<b>F</b>	09B	4 x late wk beg 11/2/13	Esm	27/02/2013
<b>DARBY</b>	Sophie	<b>F</b>	09B	Using a phone in an exam	Ksi	26/02/2013
<b>NDUNA</b>	Josh	<b>M</b>	09B	Failing to bring in h/wk (3rd time)	SMo	28/02/2013
<b>CROSSLEY</b>	Ellie	<b>F</b>	09C	Failing to complete work set for the second time	LHp	27/02/2013
<b>PIGG</b>	Millie	<b>F</b>	09C	Constantly roaming around salon & failed to complete work	LHp	27/02/2013
<b>PIGG</b>	Millie	<b>F</b>	09C	Poor behaviour in Maths lesson	Abe	27/02/2013
<b>BAYOKO</b>	Prisca	<b>F</b>	09E	3 x late wk beg 11/2/13	ESm	27/02/2013
<b>CANNON</b>	Ryan	<b>M</b>	09E	Failing to bring in h/wk (4th time)	SMo	28/02/2013
<b>BUCKLEY</b>	Jack	<b>M</b>	09H	Failing to bring in h/wk (3rd time)	SMo	28/02/2013



<b>PARRY</b>	Josh	<b>M</b>	09H	Failing to bring in h/wk (3rd time)	SMo	28/02/2013
<b>HIGGINS</b>	Tom	<b>M</b>	09M	3 x late wk beg 11/2/13	ESm	01/03/2013
<b>ESLER</b>	Remi	<b>F</b>	09P	3 x late wk beg 11/2/13	ESm	27/02/2013
<b>GODFREY-SALMON</b>	Jack	<b>M</b>	09P	Failing to bring in h/wk (2nd time)	SMo	28/02/2013
<b>MICHAEL</b>	Heaven	<b>F</b>	09P	Wandering around corridor during lessons with no explanation	GJs	28/02/2013
<b>SAYERS</b>	Reece	<b>M</b>	09P	Failing to bring in h/wk (3rd time)	SMo	28/02/2013
<b>PHILLIPS</b>	Harry	<b>M</b>	09U	Failing to bring in h/wk (4th time)	SMo	28/02/2013
<b>YEAR 11</b>						
<b>TAYLOR</b>	Daniel	<b>M</b>	08A	3 x late wk beg 11/2/13	GCr	01/03/2013