

## STAFF BULLETIN

### Week Commencing 16 December 2013

**HEAD'S FOCUS FOR THE WEEK:** To ensure that all lessons in the final week of term are well planned and that normal teaching and learning takes place

**Assemblies:** Miss S Tener, accompanied by church reps on Wed, Thurs & Fri - Grand Christmas Draw during Year 7 Assembly

**VI Form Assembly:** Mr R Craig

SLT to meet daily at 8.30am

**OFF ROLL:** None

**ON ROLL:** None

**Collective Act of Worship:** Christmas



*All classroom bookings to be made through Cover Manager*  
*All other room bookings to be made through Mrs H Frost*



#### Christmas Holiday Opening Hours:

The school will be open between the hours of 7.00am and 5.00pm every week day throughout the holiday with the exception of Christmas Eve and New Year's Eve when the school will close at 1.00pm. The school will not be open at weekends or bank holidays

**West Dining Area canteen closed all week due to exams running in the West Hall**

**Mon 16/12/2013** Year 11 Mock exams all week – see details later in bulletin

Pd 1 Mr P Mower to conduct Learning Walk

Pd 2 Mr C Carrott to conduct Learning Walk

Pd 2 Stuart Huxter, Essex County Fire and Rescue to conduct a presentation on Road Safety to Year 7 (13B) during PSHE lesson

10.00am Mr M Harper to meet with Mr D Hickey re NQT

10.30am Mr M Harper to meet with Mr A Farrugia re NQT

Pd 3 Mr A Draycott to conduct Learning Walk

Pd 4 Mr D Winderatt to conduct Learning Walk

1.10-1.45pm Dance Club – Miss H Boyce – Dance Studio

Pd 5 Mr A Liddell to conduct Learning Walk

2.45-3.45pm Mad Manga Literacy Club – Miss K Rayner - Launch Pad

2.45-5.00pm GCSE Drama Club – Miss H Boyce – Drama 1

3.00pm Mr M Harper to meet with Mr B Walton re NQT

3.15pm Mr N Sydenham and IT Team to meet – Lab 9  
3.30pm Mr M Harper to meet with Ms T Brabant  
4.00pm Mr R Hodges to meet with Chair and Vice Chair  
6.30pm Governor GSET session – Admin Meeting Room

**Tue 17/12/2013** Mr C Carrott on ITT course all day

9.00am Julie Kee to conduct Year 11 Career Interview with Reece Bartholomew – Careers Office  
  
Pd 2 Mr M Harper to conduct Learning Walk  
  
Pd 3 Mr A Cullers to conduct Learning Walk  
  
12.00pm Mr M Harper to meet with Mr K Barnett re NQT  
  
12.10-2.45pm Year 9 Personal Development Programme led by Enterprise in Education – B&E Conference Room - see details later in bulletin  
  
12.30pm Mr M Harper to meet with Miss S Cheshire re NQT  
  
Pd 5 Mr R Craig to conduct Learning Walk  
  
Pd 5 Miss I Eleftheriou to meet with Mr M Harper  
  
2.45pm Fish Husbandry in DT1  
  
2.45pm Student Investors Club – Mr A Farrugia and Mr R Merry – PC1 and PC2  
  
2.45-3.45pm BBC News Reporters Club – Miss A Odongo and Mr B Taylor – PC6  
  
2.45-5.00pm GCSE Drama Club – Miss H Boyce – Drama 1  
  
3.00pm Optional Twilight – Pushing for A\* - led by Miss M Gladen and Miss I Eleftheriou - B&E Conference Room  
  
3.00-4.00pm Animal Care – Miss A Sampson – Lab 6

**Wed 18/12/2013** 8.30am Staff briefing – B&E Conference Room

Church Reps Christmas event for Year 7 students supervised by Miss S Tener – see details later in bulletin - staff to accompany students to B&E Conference Room **and remain with students**

Pd 1 Mr N Sydenham to conduct Learning Walk  
  
Pd 2 Mrs E Smith to conduct Learning Walk  
  
11.30am Candidates to arrive for Construction Technician interviews – formal interviews start at 12.00pm – interview panel: Mr M Harper and Mr S Clayton  
  
Pd 4 Miss A Sampson to conduct Learning Walk  
  
1.10pm Year 7 French Spelling Bee competition – Mrs E Nathan - L3  
  
Pd 5 Miss I Eleftheriou to conduct Learning Walk

2.45-5.00pm GCSE Drama Club – Miss H Boyce – Drama 1

2.45pm Student Tracking Meetings

3.00-4.00pm Premier League Reading Club – Mrs S Perkins – LP1

**Thu 19/12/2013** 9.00am ECM meeting with Mr R Hodges, Mr A Cullers, Mr D Windeatt and Mrs E Long

Pd 1 Mr M Harper to meet with Mr S Fowler

Pd 2 Mr M Harper to conduct Learning Walk

Pd 4 Mr M Spencer to conduct Learning Walk

1.10pm Year 8 French Spelling Bee competition – Mrs E Nathan - L3

Pd 5 Mrs S Wilson to conduct Learning Walk

2.45-3.45pm Beauchamps Bookworms Club – Mrs S Jones, Ms T Brabant and Mrs J Collier-Brown - A2

2.45-4.00pm Art Club – Mr L Mason – Art 2

3.15pm SLT meeting

**Fri 20/12/2013** Year 12 & 13 Tracking Reports issued

Year 10 & 11 Ebacc Tracking SL deadline

**Last day arrangements** – see details later in bulletin

10.00am Deadline for entries to be sent to Mrs C Mowle for the Bulletin – please email Mrs N Barrow any item after this time to be included on the Daily Messages

12.10pm School closes for students. All staff will then be served Christmas lunch as a thanks for all their hard work this term. The lunch will be served at approximately 12.30pm by the Senior Team in the East Hall



**HAVE A FANTASTIC CHRISTMAS BREAK**

## Room Bookings

	B&E Conf Room	B&E Board Room	West Hall	West Dining Area	Interview Room
Monday		Pd 1 A2 Film Studies			
Tuesday					
Wednesday					
Thursday		Pd 2 AS Film Studies			
Friday					

<b>ATTENDANCE</b>			<b>PUNCTUALITY</b>		
<b>Week commencing 2 December 2013</b>			<b>Week commencing 2 December 2013</b>		
Yr 7	13 A	98.3%	Yr 8	12 E	100%
Yr 8	12 P	100%	Yr 9	11 E	100%
Yr 9	11 C	97.4%			
Yr 10	10 M	100%			
Yr 11	09 A	97.3%			

<b>STUDENTS ON REPORT</b>			
<b>Year 7</b>	None	<b>Year 10</b>	<u>HOY</u> Tyla Buchanan-Jones Jordan Fox Ben Hull Yasemin Mehmet Tyler Nolan
<b>Year 8</b>	<u>HOY</u> Ben Chamberlin Finley Cole Alfie Despy Joshua Feltham Mukuma Mulenga	<b>Year 11</b>	Matthew Richardson
<b>Year 9</b>	<u>PSP</u> Brooklyn Ward <u>HOY</u> Billy Alder Rhys Maxim Mikey Tegg <u>Tutor</u> Rhys Cook Joel Harrison Jimmy McCluskey Cameron Robinson		

## Year 9 Personal Development Programme Participants on Tuesday 17 December

Danielle Greenslade  
Ciara Harding  
Ellie Harvey  
Sam Hiner

Taylor James  
Angel McGonnell  
Brittney Morrell  
Chloe Morum

George Pritchard  
Sydney Thomas  
Tom Webb

## Church Representatives Event for Year 7 on Wednesday 18 December

Pd 1 Second half - 13M - Miss M Turner  
Pd 2 First half - 13B - Mr P Mower  
Pd 2 Second half - 13U - Miss C Lambert  
Pd 3 First half - 13H - Mrs D Mower  
Pd 3 Second half - 13A - Mrs S Jones  
Pd 4 First half - 13C - Mrs R Hunt  
Pd 4 Second half - 13E - Mrs D Mower

## Year 11 Mock Exams

### Monday 16 December

9:00AM	History - International Relations & Germany Mock	Admin Meeting Room
9:00AM	Music Listening Mock Exam	M1
9:00AM	History - International Relations & Germany Mock	Sports Hall
11:10AM	Geography Human & Physical Mock Exam	Sports Hall
11:10AM	Geography Human & Physical Mock Exam	West Hall
1:45PM	Science C2 Mock Exam	Sports Hall
1:45PM	Science B1 Mock Exam	Sports Hall
1:45PM	Science C2 Mock Exam	West Hall
1:45PM	Science B1 Mock Exam	West Hall

### Tuesday 17 December

9:00AM	Psychology J Unit 2: Understanding Other People	Sports Hall
9:00AM	Food and Nutrition Unit 3 Mock Exam	Sports Hall
9:00AM	Leisure and Tourism Unit 1 Mock Exam	Sports Hall
9:00AM	ICT Unit 1 Mock Exam	Sports Hall
9:00AM	Psychology J Unit 2: Understanding Other People	West Hall
9:00AM	Food and Nutrition Unit 3 Mock Exam	West Hall
9:00AM	Leisure and Tourism Unit 1 Mock Exam	West Hall
9:00AM	English Literature Unit 1 Higher Tier Mock Exam	Sports Hall
9:00AM	English Literature Unit 1 Higher Tier Mock Exam	Admin Meeting Room
11:00AM	Maths Foundation Tier Non Calculator Mock	Sports Hall
11:00AM	Maths Foundation Tier Non Calculator Mock	West Hall
1:45PM	Biology B2 Higher Tier Mock Exam	Admin Meeting Room
1:45PM	Biology B2 Higher Tier Mock Exam	Sports Hall

### Wednesday 18 December

9:00AM	English Language Higher Tier Mock Exam	Sports Hall
9:00AM	English Language Foundation Tier Mock Exam	Sports Hall
9:00AM	English Language Higher Tier Mock Exam	West Hall
9:00AM	English Language Foundation Tier Mock Exam	West Hall
12:10PM	French Reading Foundation Tier	Sports Hall
12:10PM	French Reading Higher Tier	Sports Hall
12:10PM	French Reading Foundation Tier	West Hall
12:10PM	French Reading Higher Tier	West Hall
1:45PM	Statistics Higher Tier Mock	Sports Hall
1:45PM	Statistics Higher Tier Mock	West Hall

### Thursday 19 December

9:00AM	Maths Foundation Tier Calculator Mock	Sports Hall
9:00AM	Additional Maths Mock Exam	Sports Hall
9:00AM	Maths Foundation Tier Calculator Mock	West Hall
11:00AM	Media Studies: Textual Analysis Unit Mock Exam	Admin Meeting Room
11:00AM	Media Studies: Textual Analysis Unit Mock Exam	B&E Conference Room
11:00AM	Media Studies: Textual Analysis Unit Mock Exam	West Hall
11:10AM	Music Creative Task Mock Exam	M1

## ARRANGEMENTS FOR FRIDAY 20 DECEMBER 2013 – Movement of Staff and Students

**08:45 Registration as normal**

**08:55 Period 1 - Normal lessons for all students**

**09:55 Period 2 -** Staff involved in Revue attend the Sports Hall. All other staff go to usual classes.

Years 10 & 11 have lessons as normal:

The following classes will need cover:

Usual Teacher	Class	Room	Cover Teacher
Miss Eleftheriou	11En3c	A4	Mr Leach

Years 7, 8 & 9 will watch the Revue

Teachers of Year 7 please bring your classes to the playground outside the Sports Hall at 10:00am.

Teachers of Year 8 please bring your classes to the playground outside the Sports Hall at 10:05am.

Teachers of Year 9 please bring your classes to the playground outside the Sports Hall at 10:10am.

**Mr Windeatt** to monitor playground, **Mr Hodges** at Sports Hall door for orderly entry, **Mr Cullers** inside directing students to seats. All other staff please monitor behaviour, and supervise your class throughout. Please sit at the end of the row with your class.

The following classes will need supervision from 9.55am and then bringing to the Revue:

Usual Teacher	Class	Room	Escort Teacher
Mrs Greenin	9Gr1	L4	Miss Cheshire
Mr Spencer	8z1 Hi	H4	Mr Peacock
Miss Tener	7c Re	L1	Mr Merry
Miss Charlet	9Fr2	L5	Mrs Flynn

**11:10 Period 3 -** Tutor time for all students

The following tutor groups will need cover:

Usual Teacher	Class	Room	Cover Teacher
Mr Carlton	9B	M7	Mrs Niner
Mr Mason	8U	ART2	Mrs Livings
Miss Tener	7A	L1	Ms Odongo
Miss Charlet	7U	L5	Mrs Hall

Years 10 & 11 will watch the Revue

Teachers of Year 11 please bring your classes to the playground outside the Sports Hall at 11:10am

Teachers of Year 10 please bring your classes to the playground outside the Sports Hall at 11:15am

**Mr Windeatt** to monitor playground, **Mr Hodges** at Sports Hall door for orderly entry, **Mr Liddell** inside directing students to seats. All other staff please monitor behaviour, and supervise your class throughout. Please sit at the end of the row with your class.

The following tutor groups will need supervision from 11.10 and bringing to the Revue.

Usual Teacher	Class	Room	Escort Teacher
Mrs Greenin	11B	L4	Mr Beedham

**12:10 End of Term. Can tutors please escort their classes to the school gate.**

**12:30 Staff Christmas Lunch**

**Thank you in advance for your help in ensuring the Autumn Term ends smoothly.**

**PLEASE DO NOT ALLOW YOUR STUDENTS TO  
LEAVE YOUR CLASSROOM FOR ANY REASON.**

**Teachers taking classes to the Revue and Christmas assembly:**

- \* Students should assemble in their usual classroom at the beginning of the lesson.
- \* Bags should be left in the room, and the classroom locked. Please remind students not to leave valuables in the room.
- \* Classes should be taken to the playground near the Sports Hall. Please line your class up quietly and check uniform.
- \* Students will be seated in the Sports Hall, filling rows from the back first. Please ensure every seat is filled and no spaces are left.
- \* Please supervise your class throughout the entire process, including waiting outside the Sports Hall and during the performance itself.
- \* Following the Revue, please return with your group to unlock the classroom so that students can retrieve their belongings.

<p><b>COLLECTIVE ACT OF WORSHIP</b> <b>Week Beginning</b> <b>16 December 2013</b></p>
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## ***CHRISTMAS***

“You will find the babe wrapped in swaddling clothes and lying in a manger”

(Luke Chapter 2 Verse 12)

- Why do we celebrate Christmas?
- Who gave gifts to the baby Jesus?

***“True happiness at Christmas comes from giving – not receiving”***

- Discuss the statement with your partner
- What are you going to give this Christmas
  - to your friends?
  - to your family?
- Write down what presents you are going to give (optional task)

“Those less fortunate than ourselves should be looked after – especially at Christmas time”.

- Discuss with your partner who “the less fortunate” might be. How can they be helped?



## DETENTIONS RECORD

Surname	Forename	Gen	Reg	Incident	Date	Actioned By
<b>YEAR 7</b>						
Bennett	Louis	M	7c	Late	12/12/2013	Mr Christopher Carrott
Raby	Max	M	7c	Rude to staff	12/12/2013	Mr Paul Leonard
Dean	Jon-Alfie	M	7m	Late	12/12/2013	Mr Christopher Carrott
Morum	Harry	M	7m	Refusing to follow instructions	10/12/2013	Mr Billy Taylor
Newton	Bradley	M	7m	Inappropriate Behaviour	12/12/2013	Mrs Margrethe Greenin
<b>YEAR 8</b>						
Poulter	Luke	M	8a	Missed Detention	09/12/2013	Mrs Allison Conway
Sullivan	Rikki-May	F	8a	Persistent Homework Failure	10/12/2013	Miss Cindy Lambert
Sullivan	Rikki-May	F	8a	Uniform/Jewellery etc	11/12/2013	Mr Andrew Cullers
Turnbull	Elizabeth	F	8a	Disruptive Behaviour	09/12/2013	Mrs Margrethe Greenin
Chapman	Ellie	F	8b	Uniform/Jewellery etc	11/12/2013	Mr Andrew Cullers
Bushell	Jack	M	8c	Disruptive Behaviour	11/12/2013	Mr Paul Leonard
Buxton	Maisie	F	8c	Truancy	09/12/2013	Mrs Elsa Nathan
Clark	Jack	M	8c	Truancy	09/12/2013	Mrs Elsa Nathan
Linihan	Daisy	F	8c	Truancy	09/12/2013	Mrs Elsa Nathan
Mulenga	Mukuma	M	8c	Truancy	11/12/2013	Mr Tony Moss
Mulenga	Mukuma	M	8c	Refusing to follow instructions	11/12/2013	Mrs Susan Jones
Hadebe	Vision	M	8e	Defiance	12/12/2013	Mr Paul Leonard
Hales	Johnny	M	8h	Persistent Homework Failure	09/12/2013	Mrs Lucia Hall
Hales	Johnny	M	8h	Missed Detention	13/12/2013	Mrs Lucia Hall
Abdulrahman	Khalid	M	8m	Other (Minor)	10/12/2013	Mr Paul Leonard
Abdulrahman	Khalid	M	8m	Truancy	11/12/2013	Mr Tony Moss
Feltham	Joshua	M	8m	Late	12/12/2013	Mr Paul Mower
Feltham	Joshua	M	8m	Fighting	09/12/2013	Mr Alexander Draycott
Abbott	Grace	F	8p	Uniform/Jewellery etc	11/12/2013	Mr Andrew Cullers
Ayling	Louis	M	8p	Persistent Homework Failure	09/12/2013	Mrs Lucia Hall
Ayling	Louis	M	8p	Missed Detention	13/12/2013	Mrs Lucia Hall
Brady	Louis	M	8p	Late	12/12/2013	Mr Paul Mower
Connolly	Alisha	M	8p	Late	12/12/2013	Mr Paul Mower
Smith	Zahra	F	8p	Uniform/Jewellery etc	11/12/2013	Mr Andrew Cullers
Blake	Joshua	M	8u	Persistent Homework Failure	10/12/2013	Miss Cindy Lambert
Edwards	Callum	M	8u	Fighting	09/12/2013	Mr Alexander Draycott
Gregory	James	M	8u	Disruptive Behaviour	09/12/2013	Mrs Margrethe Greenin
Lucas	Bradley	M	8u	Disruptive Behaviour	09/12/2013	Mrs Margrethe Greenin
Shaw	Ellie	F	8u	Uniform/Jewellery etc	11/12/2013	Mr Andrew Cullers
<b>YEAR 9</b>						
McCluskey	Jimmy	M	9c	Disruptive Behaviour	10/12/2013	Mrs Karen Knight
McCluskey	Jimmy	M	9c	Rude to staff	11/12/2013	Mr David Hickey
Shaw	Lauren	F	9c	Missed Detention	12/12/2013	Mr Christopher Carrott
Shaw	Lauren	F	9c	Persistent Homework Failure	10/12/2013	Mrs Lucia Hall
Ward	Brooklyn	M	9c	Disruptive Behaviour	09/12/2013	Miss Gemma Moore
Pryor	George	M	9e	Disruptive Behaviour	11/12/2013	Mr Paul Leonard
Spinks	Hayden	M	9e	Defiance	11/12/2013	Mr Christopher Carrott

Stiffel	Tommy	M	9e	Missed Detention	12/12/2013	Mr Christopher Carrott
Stiffel	Tommy	M	9e	Persistent Homework Failure	10/12/2013	Mrs Lucia Hall
Toye	Bailey	M	9e	Defiance	11/12/2013	Mr Christopher Carrott
Kyte	Chloe	F	9h	Disruptive Behaviour	11/12/2013	Mr Paul Leonard
Mimms	Lily	F	9h	Disruptive Behaviour	12/12/2013	Mr Paul Leonard
Kuyoro	Victor	M	9m	Missed Detention	11/12/2013	Mrs Alexandra Flynn
Popps	James	M	9p	Refusing to follow instructions	13/12/2013	Mr Kieron Barnett
<b>YEAR 10</b>						
Berry	Tyler	M	10a	Late	11/12/2013	Mr Darren Windeatt
Ward	Olivia	F	10a	Persistent Homework Failure	09/12/2013	Mrs Isabel Butler
Earl	Paris	F	10b	Missed Detention	10/12/2013	Mrs Susan Jones
Bailey-Simpson	Imogen	F	10c	Late	11/12/2013	Mr Darren Windeatt
Gardiner	Reece	M	10c	Late	11/12/2013	Mr Darren Windeatt
Gardiner	Reece	M	10c	Persistent Homework Failure	09/12/2013	Mrs Isabel Butler
Hull	Ben	M	10c	Late	11/12/2013	Mr Darren Windeatt
Pritchard	Charley	M	10c	Late	11/12/2013	Mr Darren Windeatt
Croft	Owen	M	10m	Persistent Homework Failure	09/12/2013	Mrs Isabel Butler
Croft	Owen	M	10m	Missed Detention	10/12/2013	Mrs Isabel Butler
Smith	Jamie	M	10m	Persistent Homework Failure	10/12/2013	Mrs Isabel Butler
Linihan	Rosie	F	10p	Late	11/12/2013	Mr Darren Windeatt
Waldron	Connor	M	10p	Late	11/12/2013	Mr Darren Windeatt
<b>YEAR 11</b>						
Hawkes	Freddy-Lee	M	11a	Late	11/12/2013	Mrs Elaine Smith
Treadwell	Courtney	F	11a	Late	11/12/2013	Mrs Elaine Smith
Bajeh	Naz	F	11b	Late	11/12/2013	Mrs Elaine Smith
Bolton	Connor	M	11c	Late	11/12/2013	Mrs Elaine Smith
Latchford	Jack	M	11c	Late	11/12/2013	Mrs Elaine Smith
Pigg	Millie	F	11c	Uniform/Jewellery etc	11/12/2013	Mr Andrew Cullers
Varnals	Alicia	F	11c	Late	11/12/2013	Mrs Elaine Smith
Fulker-Rowland	Natassia	F	11h	Late	11/12/2013	Mrs Elaine Smith
McElvenny	Joe	M	11h	Defiance	10/12/2013	Ms Therese Brabant
Evans	Jodie	F	11m	Defiance	10/12/2013	Ms Therese Brabant
Higgins	Tom	M	11m	Late	11/12/2013	Mrs Elaine Smith
Simmons	Tom	M	11m	Defiance	10/12/2013	Ms Therese Brabant
Simmons	Tom	M	11m	Late	11/12/2013	Mrs Elaine Smith
Fox	Ellie	F	11u	Late	11/12/2013	Mrs Elaine Smith
Ibrahim	Yasmin	F	11u	Uniform/Jewellery etc	11/12/2013	Mr Andrew Cullers
Richardson	Matthew	M	11u	Disruptive Behaviour	09/12/2013	Ms Aileen Odongo