



Travel Expense Reimbursement



PRINT

In order to validate your request for processing, you must complete the following:

- Print out this page by clicking the print button above. Take this Cover Page (page has barcode) and supporting documentation, ie. Itemized hotel receipts, parking receipts and itemized meal receipts (if required) to your BookKeeper/Secretary.
- BookKeeper/Secretary using the print out page as cover sheet, FAX the support document to **805-1280** to electronically attach the backup to travel reimbursement request.
- BookKeeper/Secretary should retain this cover page and supporting documents in file for audit purpose.
- PLEASE MAKE SURE THIS PAGE IS THE FIRST PAGE WHEN YOU SEND THE FAX AND NO other barcodes appear on your supporting documents as this could interfere with this fax cover's barcode. If your documents contain barcodes, you can black them out with a black marker, or use liquid paper or cover them with any other material.

Failure to complete these steps will cause your request to be cancelled. If you have any questions, please email them to jvilla5@neisd.net at the Accounting Department.



056200029343

Travel Reimbursement ID 29343 (Christina Moreno-408 Travel ID: 78598) Input by: Christina Moreno

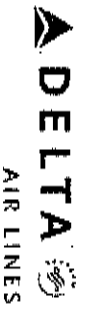
Itemized Expenses:

| Date | Lodging | Meals | Miles | @ Current Rate | Other | Description | Total |
|---------------|---------------|-----------------|----------|----------------|----------------|-------------------------|-----------------|
| 07/10/2016 | \$0.00 | \$34.68 | 0 | \$0.00 | \$25.00 | Baggage Fee Delta meals | \$59.68 |
| 07/13/2016 | \$0.00 | \$19.29 | 0 | \$0.00 | \$0.00 | meal | \$19.29 |
| 07/14/2016 | \$0.00 | \$8.50 | 0 | \$0.00 | \$0.00 | meal | \$8.50 |
| 07/16/2016 | \$0.00 | \$8.08 | 0 | \$0.00 | \$30.00 | gas,meal | \$38.08 |
| 07/17/2016 | \$0.00 | \$39.48 | 0 | \$0.00 | \$0.00 | meals | \$39.48 |
| 07/19/2016 | \$0.00 | \$13.84 | 0 | \$0.00 | \$0.00 | meals | \$13.84 |
| 07/20/2016 | \$0.00 | \$19.16 | 0 | \$0.00 | \$0.00 | meal | \$19.16 |
| 07/23/2016 | \$0.00 | \$0.00 | 0 | \$0.00 | \$10.00 | gas | \$10.00 |
| 07/24/2016 | \$0.00 | \$0.00 | 0 | \$0.00 | \$25.00 | luggage fee delta | \$25.00 |
| Total: | \$0.00 | \$143.03 | 0 | \$0.00 | \$90.00 | | \$233.03 |

Total Expense: \$233.03

Less Advance: \$0.00

Due NETSD/DUE Undersigned: \$233.03



PASSENGER RECEIPT
10JUL16 0066

DL/MB

SAT FTO

EXCESS BAGGAGE
TICKET
THIS IS YOUR RECEIPT

MORENO/CHRISTINA
**NOT VALID FOR **
TRANSPORTATION

PSGR TICKET 00587512598654

SAT DL ATL DL DAB

PIECE 25.00

FBC 25.00

NON REFUNDABLE/
NO CHANGES/NON TR
ANSFERABLE/NOT
VALID FOR TRAVEL

NOT VALID FOR TRAVEL

USD 25.00

0 008 6248795767 8

0 008 6248795767 8

AREAS USA ATL, LLC.
B5 ATLANTA DAILY WORLD
ATLANTA INTERNATIONAL AIRPORT
7083 Rose M

CHK 2251

10JUL'16 11:12AM

028400437751

| | |
|--------------------|------|
| 1 CHIPS CRISPS BAK | 2.19 |
| CASH | 2.37 |
| FOOD | 2.19 |
| SALES TAX 8% | 0.18 |
| PAYMENT | 2.37 |

---7083 Closed JUL10 11:12AM---

Earn more MILES or POINTS!

www.thanksagain.com/AREAS

or text AREAS to 81257

For Guest Service, email:

guestservice@areastna.com

Or Call 866.820.1179

OPERATED BY



TAPENADE
SAN ANTONIO INTL AIRPORT

283602 Henry

CHK 2298

GST 1

8

JUL10'16 5:50AM

TO GO

| | |
|------------------|------|
| 1 WLR ARTC SOL M | 2.69 |
| 1 PARFAIT | 4.99 |

| | |
|-------------|-------|
| SUBTOTAL | 7.68 |
| TAX | 0.41 |
| AMOUNT PAID | 8.09 |
| CASH | 20.00 |
| CHANGE | 11.91 |

--283602 Closed JUL10 05:50AM---

WE WANT TO HEAR YOUR FEEDBACK!
PLEASE CONTACT 1-877-672-7467
OR CUSTOMERSERVICE@HMSHOST.COM
TO SHARE YOUR EXPERIENCE.

STOREID: SATTAP01

** TGI Friday's #1935**
HARTSFIELD-JACKSON ATL AIRPT

543 Devontre

Chk 7934

JUL10'16 11:08A Gst 1

TO GO

| | |
|--------------------|-------|
| 1 OTG Turk/Ch Sand | 8.79 |
| 1 OTG Chips | 2.19 |
| CASH | 20.00 |

Subtotal 10.98

Sales/MB Tax 1.04

Amt. Paid 12.02

Change Due 7.98

---543 Check Closed---

---JUL10'16 11:08AM---

BJ'S DAYTONA

LOCATION #500

0105a TABLE 815 #Party 0

SUZANNE D SvrCk: 12 3:27p 07/10/16

| | |
|---------------------|------|
| QUESO DIP W/O CHILI | 5.95 |
| LEMONADE | 2.75 |
| LEMONADE | 2.75 |

Sub Total: 11.45

Tax: 0.75

Sub Total: 12.20

07/10 3:47p TOTAL: 12.20

Suggested Gratuity

15% 1.72

20% 2.29

DINE IN

Red Bowl Asian Bistro

1482 w. Granada Blvd. Ste 615

Ormond Beach, FL 32174

386-677-7999

• 2016-07-13 18:17:22 • GST: 2 Andy

114

DINE_IN B14 (Sushi Bar)

| | | |
|---------------|-----------------|----------------|
| 1 | Soda | \$1.99 |
| 1 | Chk Lo Mein | \$7.50 |
| 1 | H Spe. Fr. Rice | \$8.50 |
| Subtotal: | | \$19.98 |
| Sales Tax: | | \$1.30 |
| Total: | | \$21.28 |

*** Unpaid ***

Tips Suggestions

15%: \$3.19

18%: \$3.83

20%: \$4.26

POWERED BY MENUSIFU

I took
Fried Rice
back to hotel
for later.
Chowmen.

RaceWay 68493555 King Street
Cocoa, FL 32926Welcome to Cici's Pizza! #217
3830-B S Nova Rd
Port Orange, FL, 32127
(386)333-9034
<http://www.cicispizza.com/>

| Tax Description | Qty | Amount |
|-----------------|-------|----------------|
| Prepay Fuel | No. 8 | \$30.00 |
| Sub Total | | \$30.00 |
| Tax: | | \$0.00 |
| Total | | \$30.00 |
| Cash | | \$30.00 |
| Change | | \$0.00 |

| | |
|--------------|--------|
| Adult Buffet | \$5.99 |
| Adult Buffet | \$5.99 |
| Adult Drink | \$1.99 |
| Adult Drink | \$1.99 |

| | |
|--------------|----------------|
| Subtotal | \$15.96 |
| Sales Tax | \$1.04 |
| Total | \$17.00 |

Mastercard \$17.00

Acct: M/C *****6960
Approved: 034922REG: [Circled] CSH:sand1 TRAN:8671
7/16/2016 7:12:4 RaceWay 6849

07-14-2016 05:34PM

Ticket 39483

Thank you!

BUY ONE GET ONE FREE QUARTER PUMPKIN
W/CHEESE OR EGG McMUFFIN
Go to www.mcdvoice.com within 7 days
and tell us about your visit.
Validation Code:Expires 30 days after receipt date.
Valid at participating US McDonald's.
1376 N INTERNATIONAL SPEEDWAY BLVD
DAYTONA BEACH
FL 32114

32114

!!! THANK YOU !!!

TEL# 386-257-2515 Store# 36779

KS# 13

MY SIDE I KVS Order 40

QTY ITEM

1 10 Mc Nuggets MI-Lrg
2 BBQ Sauce
1 L Sweet Iced TeaTOTAL
7.58Subtotal
7.58Tax
0.00Take-Out Total
7.58Cashless
Change
0.00

MER# 17780101

CARD ISSUER

Master SALE

AUTHORIZATION CODE - 016512

SEQ# 424513

ACCOUNT#

*****6503

CODE - 016512

Jul. 16 '16 (Sat) 18:06

OUTBACK

STEAKHOUSE

0107-1 Table 32 #Part
AMANDA P SvrCk: 9 2:35 07/17/16

1 COLD BEVERAGE 2.99
1 ADD 4 GSB 5.99
1 POT 2.99

PAYING IN A HURRY?

Download the OutBack App
and enter the following

Payment Code:
GVWYQS

We value your opinion.
Go to www.TellOutback.com within
the next 3 days and tell us about
your dining experience.

Enter for your chance to win a
—\$1000 Grand Prize
or 1 of 80 \$50 Gift Cards!
Winners are drawn monthly.

ENTER SURVEY CODE:
517154-631007-740011

NO PURCHASE NECESSARY.
See Official Rules at
www.TellOutback.com for details.
Must be legal US resident 18 or
older. Void where prohibited. Ends
12/31/16

Sub Total: 11.97
TAX : 0.78
07/17 3:26p TOTAL: 12.75

Bahama Breeze
1786 W International Speedway Dr
Daytona Beach, FL 32114
386-226-2292

Check # : 67346-3056

Table 601

Santiago P
22:36:38 07/17/2016 Gst 1

Guest No.1
1 Chicken Taco Salad 12.99
Chipotle Lime Vinaigrette Dressing

ID # 3056 1996 7346

* We value your opinion. Please *
* tell us about your dining *
* experience by completing an *
* online survey within 7 days of *
* your visit. You could win a *
* \$1,000 Grand Prize or 1 of 100 *
* \$50 prizes. Winners are drawn *
* monthly!!! *
* *
* To complete the survey and enter *
* the contest, go to *
* www.BahamaBreezeSurvey.com and *
* enter the ID on this receipt. *
* NO PURCHASE NECESSARY. Void where *
* prohibited. See Official Rules at *
* www.BahamaBreezeSurvey.com. *

(OFFER EXPIRES Jul 24, 2016)

Duplicate Receipt Stored Order

Subtotal 12.99
Sales Tax 0.85

Total 13.84

39.48

Subway#43772-0 Phone 386-763-3080

3761 South Clyde Morris Blvd

Port Orange, FL 32129

Served by: melissa 7/17/2016 12:14:14 pm

Term ID-Trans# 17A-176225

| Qty | Size | Item | Price |
|-----|------|---------------------------|-------|
| 1 | 12" | Turkey Sub | 6.50 |
| | | -Turkey ExtrFT | 3.00 |
| 1 | | -Fresh Value Meal (21-1) | 2.60 |
| | | -Bottled Carbonated Drink | |
| | | -Chips | |

Sub Total 12.10

General Sales Tax (6.51%) 0.79

Total (Eat In) 12.89

Credit Card 12.89

Change 0.00

If it's not right, I'll make it right.

Nicole Meadows

elocinnna@hotmail.com

Check us out on facebook for specials

Nova/Clyde Morris Subway (facebook page)

Approval No: 02220Z

Reference No: 619916384519

Card Issuer: Mastercard

Account No: *****6503

Acquired: Contact EMV

Amount: \$12.89

Application: CAPITAL ONE

AID: A0000000041010

TVR: 8000008000

TSI: 6800

Date/Time: 7/17/2016 12:14:05 PM

CUSTOMER COPY

Host Order ID: 683-299-793388

Thanks for visiting Subway. Please let
us know how we did today by taking our
1 minute survey at www.tellsbway.com

Bahama Breeze
1786 W International Speedway Dr
Daytona Beach, FL 32114
386-226-2292

Check # :67586-3056

Table 703

Alicia F

20:12:10 07/19/2016

Guest No.2
1 Chicken Quesadilla 10.99

ID # 3056 2016 7586

* We value your opinion. Please *
* tell us about your dining *
* experience by completing an *
* online survey within 7 days of *
* your visit. You could win a *
* \$1,000 Grand Prize or 1 of 100 *
* \$50 prizes. Winners are drawn *
* monthly!!! *
* *
* To complete the survey and enter *
* the contest, go to *
* www.BahamaBreezeSurvey.com and *
* enter the ID on this receipt. *
* NO PURCHASE NECESSARY. Void where *
* Prohibited. See Official Rules at *
* www.BahamaBreezeSurvey.com. *

(OFFER EXPIRES Jul 26, 2016)

Duplicate Receipt
Stored Order

Subtotal 10.99
Sales Tax 0.72

*Thank
you!*

Total 11.71

Tip Not Included

Suggested tip amounts 20% - \$2.34
are provided for your 18% - \$2.11
convenience. 15% - \$1.76

Dine In

Visit us at
www.BahamaBreeze.com

BUY ONE GET ONE FREE QUARTER POUNDER
W/CHEESE OR EGG McMUFFIN

Go to www.mcdvoice.com within 7 days
and tell us about your visit.

Validation Code: _____

Expires 30 days after receipt date.
Valid at participating US McDonald's.

3802 CLYDE MORRIS BLVD

PORT ORANGE

FL

32119

!!! THANK YOU !!!

TEL# 386 767 0220 Store# 19092

KS# 13

Jul 19 '16 (Tue) 09:31

MFY SIDE 1 KVS Order-80

| QTY ITEM | TOTAL |
|-------------------|-------|
| 1 Sausage Biscuit | 1.00 |
| 1 Hash Brown | 1.00 |
| Subtotal | 2.00 |
| Tax | 0.13 |
| Take-Out Total | 2.13 |
| Cashless | 2.13 |
| Change | 0.00 |

MER# 25933204

CARD ISSUER

ACCOUNT#

Amex SALE

*****1080

AUTHORIZATION CODE = 577610

SEQ# 911796

McDonald's Restaurant

13.84

Bahama Breeze
1786 W International Speedway Dr
Daytona Beach, FL 32114
386-226-2292

Check #: 67803-3056

Table 801

Julanda Z.
23:29:43 07/20/2016

Guest No. 4
1 Chicken Quesadilla 10.99

ID # 3056 2026 7803

* We value your opinion. Please. *
* tell us about your dining *
* experience by completing an *
* online survey within 7 days of *
* your visit. You could win a *
* \$1,000 Grand Prize or 1 of 100 *
* \$50 prizes. Winners are drawn *
* monthly!!! *
* To complete the survey and enter *
* the contest, go to *
* www.BahamaBreezeSurvey.com and *
* enter the ID on this receipt. *
* NO PURCHASE NECESSARY. Void where *
* prohibited. See Official Rules at *
* www.BahamaBreezeSurvey.com. *

(OFFER EXPIRES Jul 27, 2016)

Subtotal 10.99
Sales Tax 0.72

Total 11.71

Tip Not Included

Suggested tip amounts 20% - \$2.34
are provided for your 18% - \$2.11
convenience. 15% - \$1.76

Dine In

Visit us at
www.BahamaBreeze.com

BUY ONE GET ONE FREE QUARTER POUNDER
W/CHEESE OR EGG McMUFFIN

Go to www.mcdvoice.com within 7 days
and tell us about your visit.

Validation Code:

Expires 30 days after receipt date.
Valid at participating US McDonald's.
1376 W INTERNATIONAL SPEEDWAY BLVD
DAYTONA BEACH

FL
32114

!!! THANK YOU !!!

TEL# 386-257-2515 Store# 36779

KSH 13

Jul 20 '16 (Wed) 12:00

REF SIDE 1 KVS Order 97

| QTY | ITEM | TOTAL |
|-----|-------------------|-------|
| 1 | 10 McNuggets-Meal | 6.99 |
| 2 | BBQ Sauce | |
| 1 | M Sprite | |

Subtotal 6.99
Tax 0.46

Take-Out Total 7.45

Cashless 7.45
Change 0.00

MER# 17780101

CARD ISSUER

ACCOUNT#

AMEX SALE

*****1080

AUTHORIZATION CODE - 500166

SEQ# 426832

McDonald's Restaurant

7-ELEVEN
 1632 TAYLOR ROAD
 PORT ORANGE FL 321246753
 3863040707
 STORE#: 32110
 THANKS FOR SHOPPING
 7-ELEVEN

D# 9 PREPAY 10.00
 SUBTOTAL 10.00
 TOTAL DUE 10.00
MASTERCARD 10.00
 MORENO/CHRISTINA
 ACCT#: *****6503
 APPROVAL#: 02593Z AUTH CODE: 0
 APPROVAL TIME: 151752
 STORE#: 32110
 TERM#: 00073211042 08
 REF#: 95000 00 000 1
 APPROVED

THIS SALE HAS INCLUDED A FUEL PREPAY.
 CUSTOMER AGREES TO PAY THE ABOVE
 TOTAL AMOUNT ACCORDING TO THE CARD
 HOLDERS AGREEMENT
 LESS THE AMOUNT OF FUEL NOT PUMPED.
 IF THE FULL AMOUNT OF THE PREPAY WAS
 NOT PUMPED, OUR SALES ASSOCIATE WILL
 PRINT THE CORRECTED RECEIPT. PLEASE
 BEGIN PUMPING WITHIN 3 MINUTES OR SALE
 WILL CANCEL AND YOUR CARD WILL NOT BE
 CHARGED. IF YOU STILL DESIRE TO PUMP GAS
 YOUR CARD MUST BE RE-SWIPED.

TRY OUR WING ZINGS TODAY 5 FOR \$3.29
 OR CALL AHEAD 50 FOR \$24.50
 T#02 OP01 TRN4147 07/23/2016 03:17 PM



MORENO/CHRISTINA
 NOT VALID FOR
 **TRANSPORTATION*

DAB DE ATE DL SAT
 PIECE 25.00
 EBC 25.00

USD 25.00

USD25.00

PASSENGER RECEIPT 00 EXCESS BAGGAGE
 24JUL16 0066 TICKET
 DL/MB DAB FTO
 THIS IS YOUR RECEIPT

PSGR TICKET 0067822175172

NON REFUNDABLE/
 NO CHANGES/NON TR
 ANSFERABLE/NON
 VALID FOR TRAVEL

NOT VALID FOR TRAVEL

0 006 8220997451 5 0 006 8220997451 5