

FaxCover

Page 1 of 1



Travel Expense Reimbursement



In order to validate your request for processing, you must complete the following:

- Print out this page by clicking the print button above. Take this Cover Page (page has barcode) and supporting documentation, ie. itemized hotel receipts, parking receipts and itemized meal receipts (if required) to your BookKeeper/Secretary.
- BookKeeper/Secretary using the print out page as cover sheet, FAX the support document to **805-1280** to electronically attach the backup to travel reimbursement request.
- BookKeeper/Secretary should retain this cover page and supporting documents in file for audit purpose.
- PLEASE MAKE SURE THIS PAGE IS THE FIRST PAGE WHEN YOU SEND THE FAX AND NO other barcodes appear on your supporting documents as this could interfere with this fax cover's barcode.** If your documents contain barcodes, you can black them out with a black marker, or use liquid paper or cover them with any other material.

Failure to complete these steps will cause your request to be cancelled. If you have any questions, please email them to jvilla5@neisd.net at the Accounting Department.



056200028858

Travel Reimbursement ID 28858 (Roberto Lozano-408 Travel ID: 78659) Input by: Andrea Smith

Itemized Expenses:

| Date | Lodging | Meals | Miles | @ Current Rate | Other | Description | Total |
|------------|---------|----------|-------|----------------|---------|--|----------|
| 05/12/2016 | \$0.00 | \$35.04 | 0 | \$0.00 | \$25.00 | Lodging was paid with district credit card. Other charge is for baggage check. | \$60.04 |
| 05/13/2016 | \$0.00 | \$30.68 | 0 | \$0.00 | \$0.00 | Lodging was paid with district credit card. | \$30.68 |
| 05/14/2016 | \$0.00 | \$32.09 | 0 | \$0.00 | \$0.00 | Lodging was paid with district credit card. | \$32.09 |
| 05/15/2016 | \$0.00 | \$34.59 | 0 | \$0.00 | \$0.00 | Lodging was paid with district credit card. | \$34.59 |
| 05/16/2016 | \$0.00 | \$24.18 | 0 | \$0.00 | \$25.00 | Other charge is for baggage check. | \$49.18 |
| Total: | \$0.00 | \$156.58 | 0 | \$0.00 | \$50.00 | | \$206.58 |

Total Expense: \$206.58
 Less Advance: \$0.00
 Due NEISD/DUE Undersigned: \$206.58

Account Code Information:

| Account Code | Amount |
|--------------|---------------|
| | Total: \$0.00 |

Copyright© 2005 North East Independent School District.

R. Lozano 78659



Aerospace Industries Association



Cordially invites you to attend the 5th Annual
Team America Rocketry Challenge

ROCKETS ON THE HILL RECEPTION

May 13, 2015 | 9:00 a.m. - 10:00 a.m.
Russell Senate Office Building Room 325

Come to meet fellow students from around the country competing in the
2015 Team America Rocketry Challenge National Finals.

Rockets on the Hill is a great opportunity to check out other teams'
model rockets and share experiences and aspirations in
science, engineering and technology.

Moderator:

Dave Melcher
President and CEO
Aerospace Industries Association

Guest Speakers:

Member of Congress

Dr. Sandy Magnus
Executive Director
American Institute of Aeronautics and Astronautics
Space Shuttle Astronaut

Jim Rogers
Vice President, Army, SOF, and Missile Defense Programs
Lockheed Martin Corporation

TEAM AMERICA ROCKETRY CHALLENGE 2016 TENTATIVE SCHEDULE

Friday, May 13

Friday's contestant briefing is at Metz Middle School, 9950 Wellington Road, Manassas, VA 20110

| | |
|-------------------|--|
| Friday Morning | Breakfast Reception on Capitol Hill |
| 9:00 AM – 4:00 PM | NAR set-up for Saturday contest at Great Meadow (no flights) |
| 5:00 PM – 6:00 PM | Metz Middle School Issue NAR uniform items to NAR range crew |
| 6:00 PM – 9:45 PM | Metz Middle School Contestant registration & rocket pickup |
| 6:00 PM – 7:00 PM | NAR range crew briefing (auditorium) |
| 7:30 PM – 8:45 PM | Contestant team briefing (auditorium) |

Saturday, May 14

All Saturday events will be held at Great Meadow, 5089 Old Tavern Road, The Plains, VA 20198

| | |
|---------------------|--|
| 6:30 AM | Contestant Registration & Egg Issue open |
| 6:30 AM | Pre-Flight Check-In opens (1st 24 teams) |
| 7:30 AM | Great Meadow gates open for spectators |
| 8:00 AM – 8:15 AM | Opening Ceremony/National Anthem |
| 8:15 AM – 9:15 AM | 24 team 1st launches (Goddard 1 launch window) |
| 9:15 AM – 10:00 AM | 18 team 1st launches (Stine 2 launch window) |
| 10:00 AM – 11:00 AM | 24 team 1st launches (Goddard 3 launch window) |
| 10:00 AM – 3:00 PM | Team Rocket-Building Competition (Exhibit area) |
| 10:00 AM – 3:00 PM | Team Plane-Building Competition (Exhibit area) |
| 10:30 AM – 2:30 PM | Team Presentation Competition (Spring House) |
| 11:00 AM – 2:00 PM | Contestant and staff lunches available |
| 11:00 AM – 11:45 AM | 18 team 1st launches (Stine 4 launch window) |
| 11:45 AM – 12:30 PM | 17 team 1st launches (Goddard 5 launch window) |
| 12:45 PM | 1 st NAR High-Power Rocket Demonstration (Stine Range) |
| 1:00 PM | Deadline for returning eggs/altimeters post-flight (1 st flights) |
| 1:15 PM or earlier | Announcement of top 42 teams from preliminary round |
| 2:00 PM – 4:00 PM | Ice Cream Social for teams |
| 2:30 PM – 3:15 PM | 1 st -24 th team 2nd launches (Goddard 6 fly-off launch window) |
| 3:15 PM – 4:00 PM | 25 th -42 nd team 2nd launches (Stine 7 fly-off launch window) ** WEATHER PERMITTING ** |
| 4:15 PM – 4:35 PM | 2 nd NAR high-power rocket demonstration (Raytheon Range) |
| 4:30 PM | Deadline for returning eggs/altimeters post-flight (2 nd flights) |
| 5:00 PM - 6:00 PM | Award Ceremony (dinner tent) |
| 6:00 PM - 8:00 PM | BBQ Dinner |

SUBWAY
Store # 63935
Delaware North Travel Hospitality
Terminal T
POS 2-1

Tbl:0 Ref:223552
Erika Chk:223552
5/12/2016 3:58 pm

| | |
|--------------------------|-------------|
| Italian BMT 6'' | 5.57 |
| Discount:Italian BMT 6'' | -0.56 |
| Meal Deal | 3.12 |
| Discount:Meal Deal | -0.31 |
| SubTotal | 7.82 |
| State Tax | 0.63 |
| Total | 8.45 |
| MC ****2124 | 8.45 |
| Amount Paid | 8.45 |

Questions / Comments
We're waiting to hear from you
Email us at:
DNCATLFeedback@dncinc.com

Follow us on Twitter & Instagram
@DeInorthat1

Avoid the line next time with GRAB.
Download app at grabmobileapp.com.
Save 20% on your first order with
promo code: DNC

Welcome to Dunkin' Donuts
Store #346246
9700 Airport Blvd Term A, Suite 174, San
5/12/2016 10:51:39 AM

Eat In
Order: 838

Register:1 Tran Seq No: 1755838
Cashier:Ronaldo C.

| | |
|------------------------|----------------|
| : BnT 2Egg DdbCh AM TT | 5.99 |
| 1 Ice Cof LG DrigBlnd | 2.99 |
| SkM Milk | |
| 2 Yellow Sweetener | |
| 1 6pc Hash Brown | 1.29 |
| Sub. Total: | \$10.27 |
| Tax: | \$0.85 |
| Total: | \$11.12 |
| Discount Total: | \$0.00 |

Change \$0.00
MasterCard: \$11.12

HEY AMERICA!

**WIN! A FREE DONUT WHEN YOU PURCHASE A
MEDIUM OR LARGER BEVERAGE?**

Go to www.telldunkin.com on your
computer or mobile device in the next
3 days and tell us about your visit.

Te invitamos a participar en
nuestra encuesta.

Survey Code: 83801-46246-1005-1264

Enter Validation Code: _____
Bring receipt with code to redeem offer.
Visit DunkinDonuts.com for
redemption restrictions.
Franchisee: Please use PLU #201

Try any Small Coolatta today for \$1.99!

Get in the Summer state of mind with
Blue Raspberry Coolatta, Watermelon
Coolatta or the new Sour Apple
Coolatta. Plus applicable tax.
Offer effective 5/2 - 5/30.
Participation may vary.

America Runs on Dunkin'
Great Cup of Coffee



Fuddruckers #7704
DOWNTOWN SILVERSPRING

ROBERT

ORDER# 184
Carolina # 5498
5/12/2016 9:12:27 PM GUESTS 1

Dine In

| | |
|--------------------|------|
| 1 1/3 Orig. Burger | 5.99 |
| Well | |
| Wheat Bun | |
| + Combo | 4.49 |
| W/ Reg Fries | |
| + Fnt. Drink | |
| 1 1/3 Orig. Burger | 5.99 |
| Medium | |
| + Combo | 4.49 |
| W/ Reg Fries | |
| + Fnt. Drink | |
| + Amer. Cheese | 1.00 |
| 1 1/3 Orig. Burger | 5.99 |
| Well | |
| + Amer. Cheese | 1.00 |
| + Combo | 4.49 |
| W/ Reg Fries | |
| + Fnt. Drink | |

| | | |
|-------------------|-----------|------|
| **** | WHEAT BUN | **** |
| 1 2/3 Orig Burger | 7.99 | |
| Medium | | |
| + Combo | 4.49 | |
| Side Onion Rings | 0.99 | |
| + Fnt. Drink | | |
| + Chdr Cheese | 1.00 | |
| + Gr. Onions | 1.00 | |

SUBTOTAL: 48.91
Sales Tax 2.94

Counter 2 T#0000072
TOTAL: \$51.85

MasterCard [2124] 51.85

CLOSED 5/12/2016 9:14:37 PM

Restrooms Passcode

Mens- 7704

Date of Issue: May 15, 2016



San Antonio, TX to Washington-Reagan National, DC

Receipt Summary

1. AIR
SAT ▶ DCA 1 Passenger 547.20 USD

Delta Confirmation #: G9ULR9

2. BAGGAGE
Excess Baggage 25.00 USD

Delta Confirmation #: G9ULR9

3. BAGGAGE
Excess Baggage 25.00 USD

Delta Confirmation #: G9ULR9

TOTAL 597.20 USD

1. AIR

FLIGHT INFORMATION

| Date and Flight | Status | Class | Meals/Other | Seat/Cabin |
|-------------------------------------|--------|-------|-------------|------------|
| Thu 12May2016 DL 2132 SAT ▶ ATL | FLWN | X | | |
| Thu 12May2016 DL 1938 ATL ▶ DCA | FLWN | X | | |
| Mon 16May2016 DL 1539 DCA ▶ ATL | OPEN | L | | |
| Mon 16May2016 DL 1871 ATL ▶ SAT | OPEN | L | | |

DETAILED CHARGES

| | | |
|---|----------|-----|
| Air Transportation Charges | | |
| Base Fare: | \$466.98 | USD |
| Taxes, Fees and Charges | | |
| United States - September 11th Security Fee(Passenger Civil Aviation Security Service Fee) (AY) | \$11.20 | USD |
| United States - Transportation Tax (US) | \$35.02 | USD |
| United States - Passenger Facility Charge (XF) | \$18.00 | USD |
| United States - Flight Segment Tax (ZP) | \$16.00 | USD |
| Total Price: | \$547.20 | USD |
| Paid With American Express Ending 1000 | \$547.20 | USD |

KEY OF TERMS

- Arrival date different than departure date
 ** - Check-in required
 *** - Multiple meals
 *\$ - Multiple seats
 AR - Arrives
 B - Breakfast
 C - Bagels / Beverages
 D - Dinner
 F - Food available for purchase
 L - Lunch
 LV - Departs
 M - Movie
 R - Refreshments, complimentary
 S - Snack
 T - Cold meal
 V - Snacks for sale

Check your flight information online at delta.com or call the Delta Flightline at 800.325.1999. Baggage and check-in requirements vary by airport and airline, so please check with the operating carrier on your ticket. Please review Delta's check-in requirements and baggage guidelines for details. You must be checked in and at the gate at least 15 minutes before your scheduled departure time for travel inside the United States. You must be checked in and at the gate at least 45 minutes before your scheduled departure time for international travel. For tips on flying safely with laptops, cell phones, and other battery-powered devices, please visit <http://SafeTravel.dca.gov>. Do you have comments about service? Please email us to share them.

NON-REFUNDABLE / CHANGE FEE

When Using Certain Vouchers To Purchase Tickets, Remaining Credits May Not Be Refunded. Additional Charges And/Or Credits May Apply And Are Displayed In The Sections Below.

This Ticket Is Non-Refundable Unless Issued At A Fully Refundable Fare. Any Change To Your Itinerary May Require Payment Of A Change Fee And Increased Fare. Failure To Appear For Any Flight Without Notice To Delta Will Result In Cancellation Of Your Remaining Reservation.

All Delta Comfort+™ And Preferred Seats Are Nonrefundable.

TERMS & CONDITIONS

Air transportation on Delta and the Delta Connection® carriers is subject to Delta's conditions of carriage. They include terms governing for example:

Limits on our liability for personal injury or death of passengers, and for loss, damage or delay of goods and baggage.
 Claim restrictions including time periods within which you must file a claim or bring action against us.
 Our right to change terms of the contract.

Wednesday, May 18, 2016 at 10:36:08 AM Central Daylight Time

Subject: Receipt from STUFFIES 703-869-5545

Date: Friday, May 13, 2016 at 12:31:32 PM Central Daylight Time

From: STUFFIES 703-869-5545 via Square

To: Lozano, Roberto

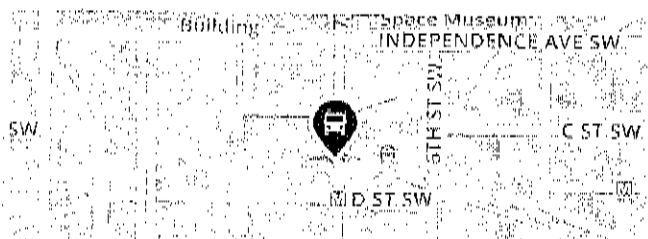
Reply to this email to leave feedback for STUFFIES 703-869-5545



\$12.00

Custom Amount \$12.00

Total \$12.00



STUFFIES 703-869-5545

Last Location

703-869-5545

MasterCard 2124

5/13/2016, 1:31 PM



#qHUW

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1455 Market Street, Suite 600, San Francisco, CA 94103

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PIZZA HUT
DINE-IN

Ticket # 0183

| | | |
|--------------|-------------|----------|
| ENTERED BY | TABLE | # GUESTS |
| RASHAE | A2 | 1 |
| 023518 | 05/13/16 | 09:34PM |
| 01 1 | Large | 14.99 |
| | Hand toss | |
| | Supreme | |
| 02 1 | Medium | 1.99 |
| | Sft Drnk | |
| | Subtotal | 16.98 |
| | SALES TAX | 1.70 |
| | Balance Due | 18.68 |
| Amt Tendered | | |
| Credit Card | | 18.68 |
| Change | | 0.00 |

3R A CHANCE TO WIN!

FLIP OVER FOR A CHANCE TO WIN!

Gratuity Not Included
In The Delivery Charge

FLIP OVER FOR A CHANCE TO WIN!

LOVE AT FIRST BITE?
CHANCE TO WIN \$1000
WWW.TELLPIZZAHUT.COM
CODE: 9p0j f4ch c0h

For Special Deals Order
Online at Pizzahut.com

FLIP OVER FOR A

FIREHOUSE SUBS

251 WEST LEE HIGHWAY
WARRENTON, VA 20186
(P)540-341-7500
(F)540-341-7501

DINE IN 5/14/2016 3:10:10 PM
Order # 303377 Cashier: Amanda M.

1 LG STEAK wheat 9.09
1 Mayo Xtra
1 Sp Must NO
1 Lettuce
1 Tomato
wheat bread
1 COMBO 2.49
Medium Drink*
Chip For Combo

Sub. Total: \$11.58
Tax: \$1.08
Total: \$12.66
Discount Total: \$0.00

MasterCard: \$12.66

Change \$0.00

MasterCard
Card Num : XXXXXXXXXXXX2124
Terminal : 001
Approval : 141045

We value your feedback!
You could win \$500 and will be offered
a free medium drink with any adult sub
or salad purchase on your next visit to
any Firehouse Subs location.
Visit www.firehousesubslists.com for the
survey and official sweepstakes rules.

Validation code:37798-00859-1505-1467

Survey completion code: _____
NOT VALID WITH ANY OTHER OFFER

LongHorn 5366
505 Fletcher Drive
Warrenton, VA 20186

Check # :51651

Table 76

Nicole W

21:27:31 05/14/2016

Gst 1

Guest No.1

1 Tea Unsweet 2.99
1 Primetime Burger 11.79
1 Garlic Parm Fresh h Fries

ID # 1295 1706

Duplicate Receipt
Stored Order

Subtotal 17.78
Sales Tax 1.65

21:27:31 05/14/2016

Please pay this amount
Total 19.43

Tip Not Included

Suggested tip amounts 20% - \$3.89
are provided for your 18% - \$3.50
convenience. 15% - \$2.91

Dine In

Explore LongHorns bold NEW website!
Latest news, menu and more at:
www.longhornsteakhouse.com!

Michael Moore
Managing Partner

(540) 341-0392

294

BUY ONE GET ONE FREE QUARTER POUNDER
W/CHEESE OR EGG McMUFFIN

Go to www.mcvoice.com within 7 days
and tell us about your visit.

Validation Code: _____

Expires 30 days after receipt date.
Valid at participating US McDonald's.
14390 AIR AND SPACE MUSEUM PKWY
CHANTILLY

VA
20041

!!! THANK YOU !!!

TEL# 703 996 8609 Store# 29270

KS# 2 May.15'16 (Sun) 12:43

MFY SIDE 1 KVS Order 94

| QTY ITEM | TOTAL |
|-------------------|-------|
| 1 Dbl Qtr Ch Meal | 9.49 |
| 1 Dbl Qtr Cheese | |
| NO Mustard | |
| ADD Mayonnaise | |
| 1 M Coke | |
| Subtotal | 9.49 |
| Tax | 0.57 |
| Eat-In Total | 10.06 |
| Cashless | 10.06 |
| Change | 0.00 |

MER# 51618602
CARD ISSUER ACCOUNT#
Debit SALE *****2124
AUTHORIZATION CODE - 060931
SEQ# 117453

Apply at www.mcstate.com/29270

WWW.TELLPIZZAHUT
DELIVERY

**** CHANGED ****

Ticket # 0030

ENTERED BY
SEAN
023496

05/15/16

6PM

** APT 101 STONE
Please see Customer Int

RECEIVED
501 BLACKWELL RD
PENTON VA 20186

365-2564

Hotel

xy: B-01

609

| | | | |
|-----|---|------------|-------|
| CHG | 1 | Large | 16.49 |
| | | Hand toss | |
| | | Classic | |
| | | Pepperoni | |
| | | Beef Pork | |
| | | Onions | |
| | | Mushrooms | |
| | | 4 GarlicBB | |
| CHG | 1 | two litR | 2.75 |
| | | Dr mtdew | |

| | |
|-----------------|-------|
| Subtotal | 19.24 |
| Delivery Charge | |
| SALES TAX | |
| Balance Due | |
| Amt Tendered | |
| Credit Card | 24.53 |
| Amt Due | 0.00 |

Taken at 06:05PM
Delivered by 6:06PM

Thank you for dining with
P.F. Chang's China Bistro.
6000 North Terminal Parkw
Atlanta, GA 30327
(404) 481-2146

Server: Chan 05/16/2016
102Robert/I 2:09 PM
Guests: 1

10103

| | |
|-----------------------|-------|
| Lo Mein Combo | 13.75 |
| Veg Spring Rolls (2)* | 4.95 |
| Diet Coke | 3.25 |

| | |
|------------|-------|
| Subtotal | 21.95 |
| Tax | 1.16 |
| County Fee | 0.47 |

| | |
|-------|-------|
| Total | 24.18 |
|-------|-------|

| | |
|-------------|-------|
| Balance Due | 24.18 |
|-------------|-------|

For Your Convenience,
15% (\$ 3.29) 18% (\$ 3.95)
20% (\$ 4.39) 22% (\$ 4.83)

CHECK-IN RECEIPT

Thank You For Choosing Delta.

The following purchases have been processed.

| | | | | |
|---|--|---|-----------------|------------------------------------|
| 16 MAY 2016 Confirmation: G9ULR9 | DCA SAT Washington-Reagan National, DC to San Antonio, TX | Agent ID:1V/2DICS Place of Issue: Issued Date:20 Apr 2016 | | |
| Robertojr Lozano TICKET: 006773322220 | Flight Number: | Reference Number: | Payment: | Total: |
| Baggage Fee | Multiple | 0068215338139 | CA**2124 | \$ 25⁰⁰ (USD) |
| Paid Sunday May 15, 2016 | | | | \$25⁰⁰ (USD) |

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Air transportation on Delta and the Delta connection carrier® is subject to Delta's condition of carriage . They include terms governing, for example:

- Limits on our liability for personal injury or death of passengers, and for loss, damage or delay of goods and baggage.
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- Our right to change terms of contract
- Check-in requirements and other rules establishing when we may refuse carriage
- Our rights and limits of our liability for delay or failure to perform service , including schedule changes, substitution of alternate air carriers or aircraft, and rerouting
- Our policy on overbooking flights , and your rights if we deny you boarding due to an oversold flight
- Purchased seats and Paid Upgrades are nonrefundable

These terms are incorporated by reference into our contract with you. You may view these conditions of carriage on delta.com, or by requesting a copy from Delta.

You must provide at least one valid email to continue.