

FaxCover

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Travel Expense Reimbursement



In order to validate your request for processing, you must complete the following:

- Print out this page by clicking the print button above. Take this Cover Page (page has barcode) and supporting documentation, ie. Itemized hotel receipts, parking receipts and itemized meal receipts (if required) to your BookKeeper/Secretary.
- BookKeeper/Secretary using the print out page as cover sheet, FAX the support document to **805-1280** to electronically attach the backup to travel reimbursement request.
- BookKeeper/Secretary should retain this cover page and supporting documents in file for audit purpose.
- PLEASE MAKE SURE THIS PAGE IS THE FIRST PAGE WHEN YOU SEND THE FAX AND NO other barcodes appear on your supporting documents as this could interfere with this fax cover's barcode. If your documents contain barcodes, you can black them out with a black marker, or use liquid paper or cover them with any other material.

Failure to complete these steps will cause your request to be cancelled. If you have any questions, please email them to jvilla5@neisd.net at the Accounting Department.



056200029262

Travel Reimbursement ID 29262 (Maria Gentry-004 Travel ID: 78877) Input by: Andrea Smith

Itemized Expenses:

Date	Lodging	Meals	Miles	@ Current Rate	Other	Description	Total
06/27/2016	\$0.00	\$28.93	0	\$0.00	\$0.00	Lodging paid by SAF check	\$28.93
06/28/2016	\$0.00	\$59.51	0	\$0.00	\$13.00	Parking is other charge	\$72.51
06/29/2016	\$0.00	\$71.84	0	\$0.00	\$0.00	Lodging paid by SAF check	\$71.84
06/30/2016	\$0.00	\$52.79	0	\$0.00	\$0.00	Lodging paid by SAF check	\$52.79
07/01/2016	\$0.00	\$23.01	0	\$0.00	\$0.00	Lodging paid by SAF check	\$23.01
07/02/2016	\$0.00	\$15.42	0	\$0.00	\$0.00	Lodging paid by SAF check	\$15.42
Total:	\$0.00	\$251.50	0	\$0.00	\$13.00		\$264.50

Total Expense: \$264.50
 Less Advance: \$0.00
 Due NEISD/DUE Undersigned: \$264.50

Account Code Information:

Account Code	Amount
	Total: \$0.00

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2016 National TSA Conference

Schedule at a Glance (Tentative)

MONDAY, June 27, 2016

5:00PM — 11:00PM	TSA, Inc. Board of Directors Meeting	Delta Island Boardroom
5:00PM — 11:00PM	National TSA Officers Meeting	Washington A

TUESDAY, June 28, 2016

12:00PM — 7:00PM	Conference Registration	Delta Ballroom Foyer
2:00PM — 3:00PM	CRC Managers Meeting	Jackson E
3:00PM — 4:00PM	National TSA Officer Candidates Meeting	Jackson D
3:00PM — 4:00PM	Mandatory Competitive Event Coordinators Meeting	Bayou A
4:00PM — 5:00PM	Advisors Welcome	Delta Ballroom A
5:00PM — 8:00PM	Competitive Events Check-In (for selected events)	Various Locations
6:30PM — 8:30PM	Competitive Event Check-In (for selected events)	Various Locations
9:00PM — 9:30PM	Required sign-up for presentation times	Various Locations
7:00PM — 8:00PM	*TEAMS – Welcome	Delta Ballroom A
7:30PM — 8:45PM	Conference Kick-Off!	Ryman Exhibition Hall B4
9:00PM — 11:00PM	State Delegation Meetings	Various Locations
12:00 Midnight	Curfew	

WEDNESDAY, June 29, 2016

7:15AM — 8:45AM	State Flag Representatives Meeting	Delta Ballroom
8:00AM — 8:00PM	*TEAMS Competition (assigned times)	Various Locations
9:00AM — 11:00AM	Opening General Session (General Session I)	Delta Ballroom
9:00AM — 5:00PM	Information Desk Open	Delta Registration Desk C
11:30AM — 12:30PM	Advisor Update Meeting	Delta Ballroom A
11:30AM — 7:00PM	Competitive Events (selected events submit 7-8 AM)	Various Locations
11:30AM — 6:00PM	Special Interest Sessions	Various Locations
12:30PM — 3:00PM	State Advisor Forum	Delta Island E
1:00PM — 2:00PM	State Presidents Meeting	Delta Island D
3:00PM — 5:00PM	Submit Middle School Display Events	Ryman Exhibit Hall B4
4:00PM — 6:00PM	Submit High School Display Events	Ryman Exhibit Hall B4
5:00PM — 6:00PM	Alumni/ Graduating Senior Reception	Delta Island F
5:30PM — 6:30PM	TSA Region 1-5 Meeting	
	Region 1	Governor's Chamber A
	Region 2	Governor's Chamber B
	Region 3	Governor's Chamber C
	Region 4	Governor's Chamber D
	Region 5	Governor's Chamber E
6:00PM — 11:30PM	State Delegation Meetings	Various Locations
12:00 Midnight	Curfew	

THURSDAY, June 30, 2016

8:00AM — 4:00PM	*TEAMS Competition (assigned times)	Ryman Exhibition B5
9:00AM — 11:00AM	Recognition Assembly (General Session II)	Delta Ballroom
9:00AM — 5:00PM	Information Desk Open	Delta Registration Desk C
11:00AM — 7:00PM	Competitive Events	Various Locations
11:00AM — 6:00PM	Special Interest Sessions	Various Locations
11:30AM — 12:30PM	Advisor Update Meeting	Delta Ballroom A
11:30AM — 7:00PM	Competitive Events (selected events submit 7-8 AM)	Various Locations
1:00PM — 2:15PM	MS Student Leadership Challenge Experience	Delta Ballroom A
1:00PM — 5:00PM	TSA Meet and Greet	Delta Ballroom Lobby
3:30PM — 4:45PM	HS Student Leadership Challenge Experience	Delta Ballroom A
7:00PM — 8:30PM	*TEAMS – Awards Ceremony	Delta Ballroom A
8:00PM — 11:30 PM	State Delegation Meetings	Various Locations
12:00 Midnight	Curfew	

FRIDAY, July 1, 2016

8:00AM — 9:15AM	MS Student Leadership Challenge Experience	Delta Ballroom A
8:30AM — 10:30AM	TSA, Inc. Corporate Board Annual Meeting	Canal A
9:00AM — 5:00PM	Information Desk Open	Delta Registration Desk C
9:00AM — 7:00PM	Competitive Events	Various Locations
10:00AM — 11:15AM	HS Student Leadership Challenge Experience	Delta Ballroom A
11:00AM — 6:00PM	Special Interest Sessions	Various Locations
11:30AM — 12:30PM	Advisor Update Meeting	Delta Ballroom A
1:00PM — 1:45PM	CRC/Students Forum	Jackson A
1:45PM — 2:30PM	CRC/Advisors Forum	Jackson A
3:30PM — 4:30PM	TSA, Inc. Board of Directors Meeting (new board)	Delta Island D
5:30PM — 6:00PM	Voting Delegate Seating	Delta Ballroom A
7:00PM — 9:00PM	Annual Business Meeting (General Session III)	Delta Ballroom
12:00 Midnight	Curfew	

SATURDAY, July 2, 2016

8:00AM — 11:00AM	Awards Ceremony (General Session IV)	Delta Ballroom
12:00PM — 1:00PM	National TSA Officers Meeting (new officers)	Washington A

*TEAMS – Tests of Engineering Aptitude, Mathematics and Science

Gentry
1887

Cracker Barrel Store #13
Nashville, TN
1339432 Chandelie G 1

TBL 114/3 7387
JUN27'16 11:09AM

1 ICED TEA UNSWEET 2.29
1 FF CFC 9.89
Subtotal 12.18
State&Local Tax 1.13
Total 13.31

REF:123543

AUTHCODE:09114Z

XXXXXXXXXXXX4183

MASTER CARD 13.31

--772912 CLOSED JUN27 11:56AM--

Thank You

Please Come Back
www.CrackerBarrel.com

PANCAKE PANTRY

PLEASE COME AGAIN

Check 10173

Station 1

SERVERS: #10

TUE 6/28/16 10:42am

=====

1 DINE IN	9.39
1 SPECIAL ITEM	0.00
1 SM APPETITE PLATE	0.00

=====

Sub/Ttl 9.39
Tax 0.87

DINE IN 10.26

CASH 20.00

Change 9.74

See back of receipt for your chance
to win \$1000

ID #: 7JYM4Z1S9K0W

Walmart

Neighborhood Market

(615)-865-6119

MANAGER TABITHA SUMMERS

109 GALLATIN PIKE N

MADISON TN 37115

ST# 05107 OP# 009045 TE# 45 TR# 08138

UNSWEET TEA 008390000574 F 2.00 Y

PC ORIGINAL 004950824999 F 2.05 R

CHEESE 004610000683 F 3.76 Y

NPL 12PK 006827492714 F 2.48 R

LAYS KETTLE 002840037185 F 2.50 R

BANANAS 000000004011KI

WAS 0.57/lb YOU SAVED 0.25

1.96 lb @ 1 lb /0.32 0.63 Y

LIME BULK 000000004048KT

3 AT 1 FOR 0.38 1.14 R

SUBTOTAL 14.56

TAX 2 7.25 % 1.06

TOTAL 15.62

DEBIT TEND 15.62

CHANGE DUE 0.00

EFT DEBIT PAY FROM PRIMARY

15.62 TOTAL PURCHASE

ACCOUNT # ***** 2732 S

REF # 617900680594

NETWORK ID. 0056 APPR CODE 459835

TERMINAL # SC010679

06/27/16 14:54:08

ITEMS SOLD 9

TC# 8622 2172 2837 9049 5552



Low Prices You Can Trust. Every Day.

06/27/16 14:54:10

Savings Catcher! Scan with Walmart app



E. MILANO'S PIZZERIA
150 DONELSON PIKE
NASHVILLE TN 37214

<615> 883-6161

10:35am 06-28-2016
MC NO.0000 5510
PARTY COMBO \$25.99T1
DRINK \$1.50T1
DRINK \$1.50T1
DRINK \$1.50T1

SUBTOTAL \$30.49
TAX1 \$2.82

TOTAL \$33.31
CASH \$33.31

/ HAVE A NICE DAY /
/ PLEASE COME AGAIN /
& THANKS FOR CHOSING US

8.67
1.50

10.17 each
.94 tax

11.11

& & & 410 & & &
GAYLORD OPRYLAND
HOTEL & CONVENTION CENTER
**** CASCADES RESTAURANT ****

CASCADES
AMERICAN CAFÉ

71153 SONNY

CHK 1522 TBL 60/2
28 JUN'16 6:24 PM

1/3 CRAZY "ARI" ROLL	5.34
1 CAESAR	11.00
1 APP CRABCAKE	14.00

SUBTOTAL	\$30.34
TAX	\$2.80

6:24 PM
TOTAL DUE \$33.14

PLEASE COMPLETE FOR ROOM CHARGES

GRATUITY _____

TOTAL _____

ROOM (M) (C) (G) (D) # _____

PRINT LAST NAME _____

SIGNATURE _____

& & & 410 & & &
***** CREDIT CARD VOUCHER *****

GAYLORD OPRYLAND HOTEL
NASHVILLE, TN
**** CASCADES RESTAURANT ***
28 JUN'16 6:32 PM

Check: 1522
Table: 60/2
Server: 71153 SONNY
Card Type: VISA
Acct Num: *****2732
Auth Code: 882606
Customer: MARIA GENTRY

Amount: \$33.14

GRATUITY \$ 5.00TOTAL \$ 38.14SIGNATURE [Signature]

please leave signed copy
with your server

RECEIPT

Jazz and Jokes Lot

Operator: Premier Parking
NON-TRANSFERABLE

Space # 17

Expiration Date/Time

03:26 PM

JUN 28, 2016

Purchase Date/Time: 01:26pm Jun-28, 2016

Total Due: \$13.00 Rate: \$13 for 2 Hours

Total Paid: \$13.00 Payment Type: Card

Ticket #: 68021630

S/N #: 600013040166

Setting: 215-Church

Mach Name: 215-Church

#****-2732, VISA

Auth #: 360820

Thank you! Please retain
this receipt for
your proof of purchase.
* NO CASH OUT ALLOWED *

Romano's Macaroni Grill

www.macaronigrill.com

517 Opry Mills Drive

Nashville, TN 37214

Server: TURNER

06/29/2016

Table 701/1

12:26 PM

Guests: 1

#30003

Order Type: Dine In

Area: Dine In

Lunch Pronzo

10.50

Subtotal

10.50

Tax

0.97

Total

11.47

Balance Due

11.47

Bring this receipt back
within 1 week to get \$5 off
any entrée! #213 Sign up to
receive more offers at
macaronigrill.com/emailclub
Not Valid on Romano's Kitchen
Counter or 3 Course Lunch.

Romano's Macaroni Grill
www.macaronigrill.com
517 Opry Mills Drive
Nashville, TN 37214

Server: TURNER DOB: 06/29/2016
12:42 PM 06/29/2016
Table 701/1 3/30003

SALE

VISA 4194307

Card XXXXXXXXXXXX2732

Magnetic card present: GENTRY MARIA

Card Entry Method: S

Approval: 452776

Amount: \$11.47

+ Gratuity: 3.00

= Total: 14.47

I agree to pay the above
total amount according to the
card issuer agreement.

Romano's Macaroni Grill
www.macaronigrill.com

Guest Copy

& & & 424 & & &
 GAYLORD OPRYLAND
 HOTEL & CONVENTION CENTER
 **** BRAVO GELATO ****

38509 BRANDON

 CHK 8500
 29 JUN'16 2:22 PM

2 COOKIE EACH	3.18
2 CAKE SLICE	13.00
2 BTL WATER	6.00

Subtotal:	\$22.18
Tax:	\$2.05
Total:	\$24.23
Change Due	\$15.77
CASH	\$40.00

----- Check Closed -----
 29 JUN'16 2:24 PM

& & & 410 & & &
 ***** CREDIT CARD VOUCHER *****

 GAYLORD OPRYLAND HOTEL
 NASHVILLE, TN
 **** CASCADES RESTAURANT ***
 29 JUN'16 10:00 PM

Check: 1243
 Table: 61/4
 Server: 33382 COURTNEY
 Card Type: MASTERCARD
 Acct Num: *****4183
 Auth Code: 01093Z
 Customer: MARIA GENTRY

Amount: \$31.14

GRATUITY \$ 5.00
 TOTAL \$ 36.14
 SIGNATURE _____

& & & 410 & & &
 GAYLORD OPRYLAND
 HOTEL & CONVENTION CENTER
 **** CASCADES RESTAURANT ****

CASCADES
 AMERICAN CAFÉ

33382 COURTNEY

 CHK 1243 TBL 61/4
 GST 2
 29 JUN'16 9:11 PM

1/2 ICED TEA	1.50
1/2 SPICY LOBSTER ROLL	9.00
1/2 NEW YORK STRIP	18.00

SUBTOTAL	\$28.50
TAX	\$2.64
9:55 PM	
TOTAL DUE	\$31.14

PLEASE COMPLETE FOR ROOM CHARGES

GRATUITY 5.00
 TOTAL 36.14

ROOM (M) (C) (G) (D) # _____

PRINT LAST NAME _____

SIGNATURE _____

Thanks!!!

29

Martin's BBQ Joint
 www.martinsbbqjoint.com
 3108 Belmont Blvd
 Nashville, TN 37212
 615-200-1181

Hopkinsville, KY
 F-29

06/30/2016
 2:09 PM
 20130

Brisket Plate 13.00
 Six Wings 6.00
 DT UNSWEET TEA 2.00

Subtotal 21.00
 Tax 1.94

DINE IN Total 22.94

VISA #XXXXXXXXXXXX2732 22.94
 Auth:945911

Tip : 4.00

TOTAL : 26.94

TOTAL :

SIGNATURE : _____

Thanks y'all
 Join the "Joint"

<http://www.martinsbbqjoint.com/join>

Follow us on Twitter @Martinsbbq

"Friend" us on facebook.com/martinsbbq

Thank you for dining with
 P.F. Chang's China Bistro.
 #7400
 (615) 329-8901

Server: Jessica 06/30/2016
 Table 32/2 9:01 PM
 Guests: 4

#50035

Small Crispy Green Beans 4.50
 Changs Chicken 15.50

Subtotal 20.00
 Tax 1.85

Total 21.85

Balance Due 21.85

Gratuity Not Included

Thank you for dining with
 P.F. Chang's China Bistro.
 #7400
 (615) 329-8901

Server: Jessica DOB: 06/30/2016
 09:07 PM 06/30/2016
 Table 32/2 5/50035

SALE

M/C 4194362
 Card #XXXXXXXXXXXX4183
 Magnetic card present: GENTRY/MARIA
 Card Entry Method: S

Approval: 02707Z

Amount: \$21.85

+ Tip: 4.00

= Total: 25.85

Please pay the above

BUY ONE GET ONE FREE QUARTER POUNDER
W/CHEESE OR EGG MCMUFFIN

Go to www.mcdvoice.com within 7 days
and tell us about your visit.

Validation Code: _____

Expires 30 days after receipt date.
Valid at participating US McDonald's.

2311 BRICK CHURCH PIKE

NASHVILLE

TN

37206

!!! THANK YOU !!!

TEL# 615 227 0995 Store# 6094

KS# 13 Jul.01'16 (Fri) 11:10

MFY SIDE 1 KVS Order 53

QTY ITEM	TOTAL
1 Qtr Cheese Ml-Lrg	6.48
1 Qtr Pounder Cheese	
NO Silvered Onions	
1 L Sweet Iced Tea	
ADD Lemon	

Subtotal	6.48
Tax	0.60

Take-Out Total	7.08
----------------	------

Cash Tendered	20.00
Change	12.92

Customer Care 866-287-3404

Apply Online at
mylocalmcds.com/of-brick-church-pike

Queremos escuchar tu opinion
en Mcdvoice.com
Disponible en Espanol

& & & 446 & & &
GAYLORD OPRYLAND
HOTEL & CONVENTION CENTER
**** SOLARIO ****

SOLARIO  CANTINA

57041 CANDACE

CHK 1167 TBL 44/4
1 JUL'16 5:13 PM

1 JALAPENO RELLENOS	10.00
---------------------	-------

SUBTOTAL	\$10.00
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TAX	\$0.93
-----	--------

5:13 PM
TOTAL DUE \$10.93

PLEASE COMPLETE FOR ROOM CHARGES

GRATUITY 5.00

TOTAL 15.93

ROOM (M) (C) (G) (D) # _____

PRINT LAST NAME _____

SIGNATURE _____

Hudson News

Nashville International Airport
One Terminal Drive
Nashville, TN 37214

STORE: 00807 REG: 002 CASHIER: SANDRA
GLACEAU SMART WATER 20 0
786162200433 1 @ 3.59 T1 3.59
ALMOND JOY STANDARD SIZE
34000003204 1 @ 1.69 T2 1.69
SUBTOTAL 5.28
SALES TAX .42
TOTAL 5.70
AMOUNT TENDERED
Cash 20.00

TOTAL PAYMENT 20.00
CHANGE 14.30

SALES TAX ANALYSIS

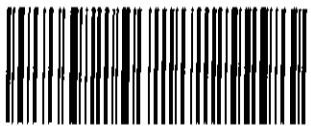
CODE	RATE%	TAXABLE	TAX
T1	7.25000	3.59	.26
T2	9.25000	1.69	.16

Transaction: 74086 7/2/2016 4:24 PM

Comments\Inquiries? (800) 326-7711

or Comments@Hudsonsgroup.com

Thank you for shopping with us.



0740860080700207022016

MANCHU WOK
Dallas Love Field
708-531-1694

7/2/2016 20:02

21101 DAL
Check: 975580
Server: Shandrika
Terminal: 97
MANCHU WOK

** ORDER#: 41021 **

211 DAL
2 Orange Chx 2 8.98
@ 4.49

Subtotal 8.98
Tax 0.74
Total 9.72

Cash 10.00
Change 0.28

GRAND TOTAL 9.72

T97 C96513 7/2/2016 20:02