

CAISOS10101



SAF/CAF Payment to NEISD

Campus Number:

Sponsor Requesting:

Pay to: Department:

Receiving Budget Acct. (if known)
199-00-000-00-000-0000-0000

Amount:

Reason: Rocketry to reimburse Budget for National TARC Travel

** Principal Signature:

Signature:
Contact Name:

Invoice #:
Invoice Date:

GL Account Code	Function Code
36	0417

Category Name	Category #	Amount
Rocketry	865-872GRA	400.00
		POSTED
		MAY 10 2018

Office Use Only: CB Trans. #

form revised: 2/12/2018

Wire Date:

SAF/CAF Payment to NEISD



Campus Number:

Sponsor Requesting:

Pay to: Department:

Receiving Budget Acct. (if known)

Amount:

Signature:

Contact Name:

Reason: Rocketry to reimburse Budget for National TARC Travel

** Principal Signature:

Invoice #:

Invoice Date:

GL Account Code	Function Code
<input type="text"/>	<input type="text"/>

Category Name	Category #	Amount
Rocketry	865-872GRA	400.00

Office Use Only: CB Trans. #

form revised: 2/12/2018

Wire Date:

SAF MINUTES
APPROVAL FOR PURCHASE

Club Name: Rocketry - Grants

SAF Account Number: 865-872GRA

Meeting Date:

I/We, officers and/or students of the said organization approve the purchase and/or reimbursement of:

1. Rental of Suburban for commuting
2. Parking
3. Team shirts
4. Parts/Supplies/Shipping for Rocket Motors
5. BBQ Tickets for Team, Sponsors and Parents (9 tickets)

Approved Travel Expenses: Students & chaperones

- | | |
|--|--------------------------------------|
| <input type="checkbox"/> Hotel 3 rooms | <input type="checkbox"/> Meals |
| <input type="checkbox"/> Airfare 5 round trips | <input type="checkbox"/> Tips |
| <input type="checkbox"/> Taxi/Shuttle | <input type="checkbox"/> Mileage/Gas |
| <input type="checkbox"/> Luggage Fee | |

Purpose of Purchase/Travel: To compete at the Team America Rocketry Challenge National Finals in The Plains, Virginia.

Purchasing Source: Club Sponsor Purchase Order Check

NEISD Approved Vendor: Yes _____ No _____ (out of state travel)

Vendor's Name:

Officer's Signature: Maxwell Bryant Print Name: Maxwell Bryant

Officer's Signature: Whitney Hicks Print Name: Whitney Hicks

Officer's Signature: Alex Bryant Print Name: Alex Bryant

Club Sponsor's Signature: M. Bryant Date Submitted: _____

To: Houston Street Enterprises, Inc. - 20180 FM 2252, San Antonio TX

5/13/2019

Re: Kitty Hawk Flying Field - Practice Launch Inv# 000000

Check Amount: \$100.00

Category #	Category Name	GL Account Code	Function Code	Tax Paid	Amount	Category #	Category Name	GL Account Code	Function Code	Tax Paid	Amount
865-521ENG	ENGINEERING TECH. AC	6389-General Supp	11-Instruction	\$0.00	\$100.00						

Roosevelt School
Engineering & Technologies

Park-Houston STREET EAST.
on 5-12-19 \$100

ROCKET LAUNCH

Dale Falcone

Dale
Falcone
July 11

SAF MINUTES
APPROVAL FOR PURCHASE

Club Name: Rocketry Club

SAF Account Number:

Meeting Date: 5/2/19

I/We, officers and/or students of the said organization approve the purchase and/or reimbursement of:

1. Kitty Hawk Flying Field
2. Hondo Flying Field
3. T-Shirts
4. _____
5. _____

Approved Travel Expenses:

- | | |
|---------------------------------------|--------------------------------------|
| <input type="checkbox"/> Hotel | <input type="checkbox"/> Meals |
| <input type="checkbox"/> Airfare | <input type="checkbox"/> Tips |
| <input type="checkbox"/> Taxi/Shuttle | <input type="checkbox"/> Mileage/Gas |
| <input type="checkbox"/> Luggage Fee | |

Purpose of Purchase/Travel: _____

Purchasing Source: Club Sponsor Purchase Order Check

NEISD Approved Vendor: Yes No _____

Vendor's Name:

Officer's Signature: Maxwell Bryant Print Name: Maxwell Bryant

Officer's Signature: Alex Bryant Print Name: Alex Bryant

Officer's Signature: Reid Fontana Print Name: Reid Fontana

Club Sponsor's Signature: [Signature] Date Submitted: 5/1/19

DEPOSIT TICKET		FOR CLEAR COPY, PRESS FIRMLY	
DEPOSIT # 79			
DATE	05/13/2019	DOLLARS	CENTS
CURRENCY		0	00
COINS		0	00
CHECKS	LIST EACH SEPARATELY	120	00
	1	120	00
		TOTAL 120 00	
PLEASE BE SURE ALL ITEMS ARE PROPERLY ENDORSED			

\$120.00

ENGINEERING & TECHNOLOGIES

ACADEMY
Campus 408

5110 Walzem Rd
San Antonio, TX 78218

WELLS FARGO BANK N.A.

11-24/1210

DEPOSIT TICKET		FOR CLEAR COPY, PRESS FIRMLY	
		DEPOSIT # 79	
DATE	05/13/2019	DOLLARS	CENTS
CURRENCY		0	
COINS		0	
CHECKS	LIST EACH SEPARATELY	120	
	1	120	
			TOTAL 120

PLEASE BE SURE ALL ITEMS ARE PROPERLY ENDORSED

\$120.00

ENGINEERING & TECHNOLOGIES

ACADEMY
Campus 408

5110 Walzem Rd
San Antonio, TX 78218

WELLS FARGO BANK N.A.

11-24/1210

Deposit Statement**408-ETA @ Roosevelt
Campus/Student Activity****Deposit #: 79**

Date	Received from	Reason	Memo	Category Name	Category Number	Amount Receipt #
1 05/13/2019	Gentry, Grizelda	Chili's Check		DONATIONS-SPECIAL - Revenue - Donations/Gifts	865-871DON-57-5744	\$120.00 19-408-0012
						Total: \$120.00

Prepared by: _____

Signature: _____

Wells Fargo Bank - Campus/Student Activity
408-ETA @ Roosevelt AccouXXXXXXXXXX

Check Details	Check	Category Name	Amount	Reason	Check Number	Receipt
Total		\$120.00	DONATIONS-SPECIAL	\$120.00	Chili's Check	

Total Records: 1

Total: \$120.00

Remove this tear-off receipt BEFORE sealing bag.
DATE: _____
AMOUNT: _____

KK44917826

**ROOSEVELT HIGH SCHOOL
ENGINEERING & TECHNOLOGY
ASSOCIATION
5110 WALZEM RD
SAN ANTONIO TX 78218**

Vendor Number: 333295
Check Date: 4/16/2019
Check Number: 776587

**Brinker International
6820 LBJ Freeway
Dallas TX 75240
972-770-5929**

Invoice Number	Invoice Date	Description	Account Number/Message	Net Amount
533041119	4/11/2019	Total	Chili's 80533	120.00 \$120.00

Message: For more info check out www.brinker.com/vendors

REMOVE DOCUMENT ALONG THIS PERFORATION

408-ETA @ Roosevelt
Campus/Student Activity

Receipt #: **19-408-0012**

Received from: **Gentry, Grizelda**

Amount: **One Hundred Twenty and 00 / 100**

Re: **DONATIONS-SPECIAL 865-871DON - Chili's Check**
Revenue Donations/Gifts Maria Gentry

Received on: **05/13/2019**

Check

Cash: \$0.00
Check: \$120.00
Total: \$120.00

Receipt Copy

Printed On: **05/13/2019**

Verified By: _____

408-ETA @ Roosevelt
Campus/Student Activity

Receipt #: **19-408-0012**

Received from: **Gentry, Grizelda**

Contact: **Maria Gentry**

Amount: **One Hundred Twenty and 00 / 100**

Re: **DONATIONS-SPECIAL 865-871DON - Chili's Check**
Revenue Donations/Gifts

Received on: **05/13/2019**

Check

Cash: \$0.00
Check: \$120.00
Total: \$120.00

Category Balance: **\$2,033.60**

Category Copy

Printed On: **05/13/2019**

Verified By: _____

408-ETA @ Roosevelt
Campus/Student Activity
Bank Acct # 4128865730

Receipt #: **19-408-0012**

Received from: **Gentry, Grizelda**

Contact: **Maria Gentry**

Amount: **One Hundred Twenty and 00 / 100**

Re: **DONATIONS-SPECIAL 865-871DON - Chili's Check**
Revenue Donations/Gifts

Received on: **05/13/2019**

Check

Cash: \$0.00
Check: \$120.00
Total: \$120.00

Category Balance: **\$2,033.60**
Printed On: **05/13/2019**

Office Copy

Received from: _____

Verified By: _____

To: K D Logo - 9203 Converse Business Lane, Converse TX 78109

5/15/2019

Re: TARC T Shirts Inv# 10048

Check Amount: \$96.00

Category #	Category Name	GL Account Code	Function Code	Tax Paid	Amount	Category #	Category Name	GL Account Code	Function Code	Tax Paid	Amount
865-521ENG	ENGINEERING TECH. AC	6399-General Supp	11-Instruction	\$0.00	\$96.00						

NORTH EAST INDEPENDENT SCHOOL DISTRICT

8961 Tesoro Drive
San Antonio, TX 78217
Phone (210) 407-0395 Fax (210) 804-7105
Federal Tax No. 1-74-6015301-2

FOR VENDOR AND PROCUREMENT DEPARTMENT USE ONLY
PURCHASE ORDER NO. *[Signature]* 29457

The above purchase order number must appear on all shipping papers, packages and correspondence related to this order.

Date of Order:

5/8/19

NOW UNLESS OTHERWISE SPECIFIED

SAF / CAF PURCHASE ORDER

Purchased From:

VENDOR NAME: K D Logo
ADDRESS 1: 8603 FM 78
ADDRESS 2: Suite 2
CITY/STATE/ZIP: Converse, TX 78109
PHONE: (210) 659-8379 FAX: (

Invoice and Ship To:

CAMPUS: ETA - Roosevelt - Sonya Montano
ADDRESS: 5110 Walzem
San Antonio, Texas 78218
PHONE: (210) 356-2317
FAX: (210) 650-1227

Enterprise Architecture Catalogue of Organizational Information

865-851ENG

IMPORTANT CONSIDERATIONS

- IMPORTANT CONDITIONS:**

 1. Purchase order is not valid unless signed by authorized persons and has a purchase order number.
 2. No changes or substitutions are permitted.
 3. The North East School District will not pay interest on bills overdue.
 4. No C.O.D. shipments will be permitted.
 5. Transportation charges, if any, should be prepaid and added to invoice.
 6. The North East I.S.D. is exempt from Federal excise taxes, state and city sales tax.
 7. No back orders accepted after 90 days from date herein, unless agreed to in writing by Director of Procurement.

AUTHORIZED BY:

THE END

卷之三

APPROVED BY

THE SOUTHERN CALIFORNIA DEDICATED

STATE SALES TAX EXEMPTION CERTIFICATE: The signed claims an exemption from taxes Under Chapter 20, TIBS 122A. Revised Civil Statutes of Texas for purchase of tangible personal property described in the numbered order, purchased from contractor and/or shipped listed above, as this property is being secured for the exclusive use of the North East Independent School District.

This purchase order is not binding on the North East Independent School District unless it has been signed by the Director of Procurement.

Print **Reset Form**

RX Date/Time
05/07/2019 02:38

05/07/2019 14:46 2106501227

2106501227

ENGINEERING AND TECH

P.002

PAGE 02/03

KD LOGO

8603 FM 78 Ste 2
Converse, TX. 78109
(210) 659-8379
KDLOGO@SBCGLOBAL.NET

Invoice

Date	Invoice #
5/7/2019	I0048

Roosevelt
Sonya Montano

Rep	P.O. No.	Terms	Due Date
			5/7/2019

Item	Style/Color	Size	Qty	Price Ea	Total
Screen Prints	TARC heart side on PC55 ahs tcc	M	1	12.00	12.00
Screen Prints		L	4	12.00	48.00
Screen Prints		2X	3	12.00	36.00

Subtotal	\$96.00
Sales Tax (8.25%)	\$0.00
Total	\$96.00
Payments/Credits	\$0.00
Balance Due	\$96.00

KD LOGO

8603 FM 78 Ste 2
Converse, TX. 78109
(210) 659-8379
KDLOGO@SBCGLOBAL.NET

Invoice

Date	Invoice #
5/7/2019	10048

Roosevelt
Sonya Montano

Paid
05/14/2019

Item	Style/Color	Size	Qty	Price Ea	Due Date
Screen Prints	TARC heart side on PC55 ahs tee	M	1	12.00	12.00
Screen Prints		XL	4	12.00	48.00
Screen Prints		2X	3	12.00	36.00
				Subtotal	\$96.00
				Sales Tax (8.25%)	\$0.00
				Total	\$96.00
				Payments/Credits	-\$96.00
				Balance Due	\$0.00

SAF MINUTES
APPROVAL FOR PURCHASE

Club Name: Rocketry Club

SAF Account Number:

Meeting Date: 5/2/19

I/We, officers and/or students of the said organization approve the purchase and/or reimbursement of:

1. # Kitty Hawk Flying Field
2. Hondo Flying Field
3. T-Shirts
4. _____
5. _____

Approved Travel Expenses:

- | | |
|---------------------------------------|--------------------------------------|
| <input type="checkbox"/> Hotel | <input type="checkbox"/> Meals |
| <input type="checkbox"/> Airfare | <input type="checkbox"/> Tips |
| <input type="checkbox"/> Taxi/Shuttle | <input type="checkbox"/> Mileage/Gas |
| <input type="checkbox"/> Luggage Fee | |

Purpose of Purchase/Travel: _____

Purchasing Source: Club Sponsor Purchase Order Check

NEISD Approved Vendor: Yes No _____

Vendor's Name:

Officer's Signature: Maxwell Bryant Print Name: Maxwell Bryant

Officer's Signature: Alex Bryant Print Name: Alex Bryant

Officer's Signature: Reid Fontana Print Name: Reid Fontana

Club Sponsor's Signature: W.M.

Date Submitted: 5/1/19

\$80.00

ENGINEERING & TECHNOLOGIES

ACADEMY
Campus 408

5110 Walzem Rd
San Antonio, TX 78218

WELLS FARGO BANK N.A.

11-24/1210

\$80.00

ENGINEERING & TECHNOLOGIES

ACADEMY
Campus 408

5110 Walzem Rd
San Antonio, TX 78218

WELLS FARGO BANK N.A.

11-24/1210

Deposit Receipt

Campus/Student Activity, Wells Fargo Bank
408-ETA @ Roosevelt

19587237

05/17/2019

Received from: ENGINEERING TECH. ACA.-ROCKETRY PROGRAM

The Sum Of: Eighty and 00 / 100

Dollars: \$80.00

In Payment Of: TARC Fees

Per: _____

Contact: Albert Chang

Category Balance: \$1,178.24

KIC44917887

Deposit For: 408-ETA @ Roosevelt - Campus/Student Activity

Deposit Date: 05/17/2019

Commercial Bank: Wells Fargo Bank

Deposit #: 81

Money handed in by: Chang, Albert

Night Wallet #:

Bills	
Qty	Amount
\$1.00	
\$2.00	
\$5.00	
\$10.00	
\$20.00	
\$50.00	
\$100.00	
Total Bills	\$0.00

Loose Coins	
Qty	Amount
\$0.01	
\$0.05	
\$0.10	
\$0.25	
\$0.50	
\$1.00	
Total Loose	\$0.00

Checks		
Qty	Amount	Total
1	\$80.00	\$80.00
Check Total		\$80.00

Cash Total: \$0.00

Deposit Total: \$80.00

Category Name	Cat. #	Amount	Reason
ENGINEERING TECH. ACA.-ROC 865-521ENG		\$80.00	TARC Fees

Campus/Student Activity - Wells Fargo Bank
Account: [REDACTED]

Deposit #: 81

Check Details	Amount
	\$80.00

Total: \$80.00
Grand Total: \$80.00

Column Total: 1
Total # Of checks: 1

05/17/2019

Campus/Student Activity - Wells Fargo Bank
Account: [REDACTED]

Deposit #: 81

Check Details	Amount

Total: \$0.00
Grand Total: \$80.00

Column Total: 0
Total # Of checks: 1

05/17/2019

Campus/Student Activity - Wells Fargo Bank
Account: [REDACTED]

Deposit #: 81

Check Details	Amount

Total: \$0.00
Grand Total: \$80.00

Column Total: 0
Total # Of checks: 1

05/17/2019

QAS 053119



SAF/CAF Payment to NEISD

**SAF/CAF Invoice
for
PCard Charges**

Date: 5/20/2019

Invoice # INV0519-019

CAMPUS: 408-ETA@ROOSEVELT

Date	AMEX Description	Campus Description	Amount
		408 ROOSEVELT HS 865-	
		872GRA, ALBERT CHANG,	
4/17/2019	SOUTHWEST AIRLI	WASHINGTON DC ROCKETR	\$2,195.00
		5 @ \$439.00	
			\$2,195.00

**The charge listed above was processed on the SAF/CAF P Card.
Please issue payment by SAF/CAF wire to NEISD and
email all information to Brenda Ketchum bketch@neisd.net.**

This invoice is due by Wednesday, May 29, 2019.

DEPOSIT TICKET

E08.C1 EAB COPY PREPRESS ELEMENT

DEPOSIT # 85

DATE _____

	DOLLARS	CENTS
CURRENCY	1395	00
COINS	0	00
CHECKS LIST EACH SEPARATELY	2080	00
1	100	00
2	100	00
3	100	00
4	100	00
5	100	00
6	100	00
7	400	00
8	300	00
9	300	00
10	10	00
11	50	00
12	430	00
TOTAL	3485	00

\$3,485.00

**ENGINEERING & TECHNOLOGIES
ACADEMY
Campus 100**

Campus 408
5110 Watson Rd.

5110 Walzem Rd
San Antonio, TX 78218

San Antonio, TX 78218

WELLS FARGO BANK N.A.

11-24/1210

DEPOSIT TICKET

FOCUS COPY BEGINS EIGHTY

DEPOSIT # 85

DATE 06/03/2019

CURRENCY	DOLLARS	CENTS
COINS	1395	00
CHECKS	LIST EACH SEPARATELY	
1	0	00
2	2090	00
3	100	00
4	100	00
5	100	00
6	100	01
7	400	01
8	300	01
9	300	01
10	10	01
11	50	01
12	430	01
TOTAL	3485	00

\$3,485.00

**ENGINEERING & TECHNOLOGIES
ACADEMY
Campus 400**

ACADEMY
Campus 408

Campus 403
5119 Walzem Rd

5110 Walzem Rd
San Antonio, TX 78218

WELLS FARGO BANK N.A.

11-24/1210

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<u>Deposit Receipt</u>	Campus/Student Activity, Wells Fargo Bank 408-ETA @ Roosevelt
19587241	06/03/2019
Received from: TECHNOLOGY STUDENT ASSOCIATION	
The Sum Of: Three Thousand Five and 00 / 100	Dollars: \$3,005.00
In Payment Of: TSA Nationals	
Contact: Maria Gentry	Per: _____
Category Balance: \$19,002.23	

<u>Deposit Receipt</u>	Campus/Student Activity, Wells Fargo Bank 408-ETA @ Roosevelt
19587242	06/03/2019
Received from: TECHNOLOGY STUDENT ASSOCIATION	
The Sum Of: Fifty and 00 / 100	Dollars: \$50.00
In Payment Of: Witt Museum	
Contact: Maria Gentry	Per: _____
Category Balance: \$19,002.23	

<u>Deposit Receipt</u>	Campus/Student Activity, Wells Fargo Bank 408-ETA @ Roosevelt
19587243	06/03/2019
Received from: TECHNOLOGY STUDENT ASSOCIATION	
The Sum Of: Four Hundred Thirty and 00 / 100	Dollars: \$430.00
In Payment Of: Chili's Night	
Contact: Maria Gentry	Per: _____
Category Balance: \$19,002.23	

KK 4491788

Deposit For: 408-ETA @ Roosevelt - Campus/Student Activity
Commercial Bank: Wells Fargo Bank

Deposit Date: 06/03/2019
Deposit #: 85
Night Wallet #:

Branch #: Money handed in by: Gentry, Grizelda

Bills		
Qty	Amount	
\$1.00		
\$2.00		
\$5.00	\$15.00	
\$10.00	\$10.00	
\$20.00	\$46	\$920.00
\$50.00	1	\$50.00
\$100.00	4	\$400.00
Total Bills		\$1,395.00

Cash Total: \$1,395.00

Deposit Total: \$3,485.00

Category Name	Cat. #	Amount	Reason
TECHNOLOGY STUDENT ASSOC	865-673TEC	\$3,005.00	TSA Nationals
TECHNOLOGY STUDENT ASSOC	865-673TEC	\$50.00	Witti Museum
TECHNOLOGY STUDENT ASSOC	865-673TEC	\$430.00	Chili's Night

Loose Coins		
Qty	Amount	Total
\$0.01		
\$0.05		
\$0.10		
\$0.25		
\$0.50		
\$1.00		
Total Loose		\$0.00
Check Total		\$2,090.00

Checks		
Qty	Amount	Total
1	\$10.00	\$10.00
1	\$50.00	\$50.00
6	\$100.00	\$600.00
2	\$300.00	\$600.00
1	\$400.00	\$400.00
1	\$430.00	\$430.00
Check Total		\$2,090.00

Campus/Student Activity - Wells Fargo Bank

Campus/Student Activity - Wells Fargo Bank

ROOSEVELT HIGH SCHOOL ENGINEERING & TECHNOLOGY ASSOCIATION 5110 WALZEM RD SAN ANTONIO TX 78218		Vendor Number: 333295 4/23/2019	Check Date: 777626	Brinker International 6820 IBJ Freeway Dallas TX 75240 972-770-5929
Invoice Number	Invoice Date	Description	Account Number/Message	Net Amount
531041819	4/18/2019	Total	Chilli's #0533	430.00 \$430.00

CASOLOU19
See CAS102519 for correction
or double payment



SAF/CAF Payment to NEISD

Campus Number:

Sponsor Requesting:

Pay to: Department:

Receiving Budget Acct. (if known)

Amount:

Reason: For Southwest Airlines for TARC Travel

** Principal Signature:

Signature:

Contact Name:

Invoice #:

Invoice Date:

Function Code	GL Account Code
<input type="text" value="34"/>	<input type="text" value="64172"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

Category Name	Category #	Amount
Grants - Rocketry	865-872GRA	\$2,195.00
		<input type="text" value="POSTED"/>
		<input type="text" value="JUN 06 2019"/>

Office Use Only: CB Trans. # _____

form revised: 2/12/2018

Wire Date: _____

**SAF/CAF Invoice
for
PCard Charges**

Date: **5/20/2019**

Invoice # INV0519-019

CAMPUS: **408-ETA@ROOSEVELT**

Date	AMEX Description	Campus Description	Amount
4/17/2019	SOUTHWEST AIRLI	408 ROOSEVELT HS 865- 872GRA, ALBERT CHANG, WASHINGTON DC ROCKETR	\$2,195.00
		5 @ \$439.00	
			\$2,195.00

**The charge listed above was processed on the SAF/CAF P Card.
Please issue payment by SAF/CAF wire to NEISD and
email all information to Brenda Ketchum bketch@neisd.net.**

This invoice is due by Wednesday, May 29, 2019.



School: Engineering & Technologies Academy - 408

SAF/CAF DISBURSEMENT APPROVAL FORM

For orders or reimbursable expenses greater than \$2,000

Instructions:

- Complete the form for all orders that aggregate \$2,000 or more.
- Submit this form to the appropriate Principal or designee.
- Keep a copy of the form in the SAF/CAF files. Remit the original to the bookkeeper.
- Attach brochure or estimated information when possible.
- When you receive your approval, order or purchase your goods/services.
- Remit invoice/receipts for payment to the bookkeeper in a timely manner.

CSAF Account Number

865-872GRA

CSAF Account Name

Grants - Rocketry

Sponsor Name

Dr. Albert Chang

Goods to be purchased

Airline Tickets

Reason for purchase

TARC National Competition- The Plains, Virginia

Expected amount of purchase

\$2,195.00

How will funds be obtained to pay for these goods/services

Using grant funds from Club SAF Account

Today's date

05/29/2019

Expected date of order/purchase

04/17/2019

Expected date of payment to vendor

04/17/2019

Name of Company

Southwest Airlines

Street Address of Company

[Redacted]

City, State, & Zip Code

[Redacted]

Telephone Number (preferably 800#)

[Redacted]

Fax Number (preferably 800#)

[Redacted]

Sponsor's Signature

Principal's (or designee) Signature

Date

5-29-19

09/10/2019

✓
✓

SAF/CAF Payment to NEISD



Campus Number:

Sponsor Requesting:

Signature:

Pay to: Department:

Receiving Budget Acct. (if known)

Amount:

Reason: PCard Charges

Invoice #:

** Principal Signature:

Invoice Date:

Category Name	Category #	Amount
Grants - General	461-920GRA	11,293.66

Function Code	GL Account Code
30e	649 Q

Office Use Only: CB Trans. #
form revised: 2/12/2018

POSTED

Wire Date:

OCT 25 2018

✓
✓
✓
✓
✓
✓
✓
✓
X

**SAF/CAF Invoice
for
PCard Charges**

Date: **10/24/2019**

Invoice # INV01019-006

CAMPUS: **408-ETA@ROOSEVELT**

Date	AMEX Description	Campus Description	Amount
6/6/2019	408-INV0519-020 P-CARD	408 PAID INV TWICE	(\$5,503.50)
6/6/2019	408-INV0519-019 P-CARD	408 PAID INV TWICE	(\$2,195.00)
		408 ETA@Roosevelt, Washington	
6/2/2019	AIRLINES RPRTIN	DC 6-27-19	\$23.58
		408 ETA@Roosevelt, Washington	
6/2/2019	SOUTHWEST AIRLI	DC 6-27-19	
		2@\$299.00ea	\$598.00
		408 ETA @ ROOSEVELT, 461-	
		920GRA, WAHSINGTON DC	
5/31/2019	SOUTHWEST AIRLI	19@\$505.02ea	\$9,595.38
		408 ETA ROOSEVELT, 461-	
		920GRA, TSA NATIONALS,	
		6-27-19 WASHINGTON	
6/22/2019	MARRIOTT INTL A	7@\$1253.60ea	\$8,775.20
			\$11,293.66

PLEASE USE ACCOUNT 199-88-888-88-888-1262-9461

**The charge listed above was processed on the SAF/CAF P Card.
Please issue payment by **SAF/CAF wire** to NEISD and
email all information to Brenda Ketchum bketch@neisd.net.**

This invoice is due by Wednesday, OCTOBER 31, 2019.

To: Enterprise Rent A Car Co - 4210 South Congress Ave, Austin TX 7

6/13/2019

Re: Vehicle Rental for TARC Nationals Inv# 345776643

Check Amount: \$515.00

Category #	Category Name	GL Account Code	Function Code	Tax Paid	Amount	Category #	Category Name	GL Account Code	Function Code	Tax Paid	Amount
865-872GR	GRANTS	6499-Misc. Operat	38-Extracurricular/ After School	\$0.00	\$515.00						



23330 AUTOPILOT DR
DULLES, VA 20166-7705

NEISD
Accounting Opt.

MAY 23, 2019

RECEIVED—EMAIL

Rental Agreement #: 345776643
Bill Ref #: 9011-5199-077
Invoice Date: 05/21/2019
Account #: TXS015

BILL TO

NEISD SAF/CAF USE
ATTN: CORPORATE ACCOUNTS
4210 SOUTH CONGRESS AVENUE
AUSTIN, TX - 78745-1104

RENTAL INFORMATION

Date/Time Out 05/17/2019 12:40 AM	Start Charges 05/17/2019 12:57 AM	Date/Time In 05/20/2019 05:50 AM
--------------------------------------	--------------------------------------	-------------------------------------

BILLING DETAIL		Qty/Per	Rate	Amount
Description	TIME & DISTANCE	4 DAY	106.00	424.00
CONCESSION RECOVERY FEE 11.11 PCT		PCT	11.11	47.24
VEHICLE LICENSE FEE .31/DAY		4 DAY	0.31	1.24
VA ADDITIONAL RENTAL TAX		PCT	4.00	17.01
VA RENTAL FEE		PCT	2.00	8.50
VA RENTAL TAX		PCT	4.00	17.01
Subtotal				424.00

Amount Due (USD)

Individual line item charges such as rental rates for Time and Distance, percentage-based charges (e.g., sales taxes and fees or surcharges), and charges divided between multiple parties may be rounded up or down a whole cent to ensure that the charges equal the actual Total Amount Due and/or to avoid fractional cents.

515.00

Renter
LOZANO, ROBERTO

Additional Driver
CHANG, ALBERT

RENTAL VEHICLES

Color	License	Model	Unit	Miles/Kms
WHITE	CGE5852	EXPEDITI	7Q7PX3	Out In
				22,525 22,739

VIN:1FMJU1KT6JEA42064

CLAIM INFORMATION

Claim# / PO# / RO#	Insured
--------------------	---------

Date of Loss	Type of Loss	Type of Vehicle
Repair Shop		

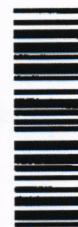
For Billing Inquiries / Payment Terms :

Tel#: +1 5129120332

NTXAUSTINADMIN@EHI.COM

Payment Due within 30 days of invoice date

Late payments are subject to a finance charge.



ADDITIONAL INFORMATION

PO#

29232

ACTIVITY FUND # AND NAME

Rocketry - Grants

Thank You For Choosing Enterprise

Please Return This Portion With Remittance

Remit To :

ENTERPRISE RENT-A-CAR COMPANY
4210 S CONGRESS AVE
AUSTIN, TX 78745-1104

Amount Due (USD)

515.00

Paid By:

NEISD SAF/CAF USE
4210 SOUTH CONGRESS AVENUE
AUSTIN, TX 78745-1104

Fed Tax Id: 26-4086616

Account #
TXS015

Rental Agreement
345776643

Amount
515.00

GPBR
16V1



SAF/CAF Check Request

Sponsor Requesting:

Signature:

Pay to the Order of:

Bid #:

EID, if paying Employee:

Budget Mgr Signature (if Empl. Reimb.):

Address:

City:

State:

Zip:

Amount:

Reason:

Invoice #:

Attention:

Invoice Date:

Check Mailed

Or

Return to Sponsor

Category Name	Category #	Amount
Grants - Rocketry	865-872GRA	515.00

Function Code	GL Account Code

Office Use Only: Check #

Date:

In order to validate your request for processing, you must complete the following:

- Print out this page by clicking the print icon above.
- Using the print out page as cover sheet, fax the support document to 210-805-1280 (INCLUDE AREA CODE) to electronically attach the backup to RFP.
- The RFP and supporting documents should be retained in your file for audit purpose.
- PLEASE MAKE SURE THIS PAGE IS THE FIRST PAGE WHEN YOU SEND THE FAX AND NO other BARCODES appear on your supporting documents as this could interfere with this fax cover's barcode. If your documents contain barcodes, you can black them out with a black marker, or use liquid paper or cover them with any other material.

Failure to complete these steps will cause your request to be cancelled. If you have any questions, please contact the Accounting Department at 407-0515.



046200061824

Request ID	Vendor Info.	Input By/Request By	Request Purpose	Submit Date
61824	Vendor Code: 31380 ROBERTO LOZANO JR ***** * ***** ***** ***** ***** , ** *****	Input By: Sonya Montano - 004 Request By: Sonya Montano - 408	SAF/CAF Funds Only - Employee Reimbursement	05/06/2019

Budget Code	Amount	Description
865-88-888-88-888-1296-0000	\$465.00	Advancement for Meal money for students traveling to Virginia for TARC Competition.
	Total: \$465.00	



SAF/CAF Check Request

Sponsor Requesting: Albert Chang

Signature:

Pay to the Order of: Robert Lozano

Bid #:

ElD, if paying Employee Budget Mgr Signature (if Emp!. Reimb.):

Address:

City: State: Zip: Amount: 465.00

Reason: Meal Advancement for TARC Students traveling to Virginia for State Comp

Attention:

Invoice #:

Check Mailed
Or
 Return to Sponsor

GL Account Code	Function Code

Category Name	Category #	Amount
Rocketry - Grants	865-872GRA	465.00

Office Use Only:

Check #

Date:

SAF MINUTES
APPROVAL FOR PURCHASE

Club Name: Rocketry - Grants

SAF Account Number: 865-872GRA

Meeting Date:

I/We, officers and/or students of the said organization approve the purchase and/or reimbursement of:

1. Rental of Suburban for commuting
2. Parking
3. Team shirts
4. Parts/Supplies/Shipping for Rocket Motors
5. BBQ Tickets for Team, Sponsors and Parents (9 tickets)

Approved Travel Expenses:

- | | |
|--|--------------------------------------|
| <input type="checkbox"/> Hotel 3 rooms | <input type="checkbox"/> Meals |
| <input type="checkbox"/> Airfare 5 round trips | <input type="checkbox"/> Tips |
| <input type="checkbox"/> Taxi/Shuttle | <input type="checkbox"/> Mileage/Gas |
| <input type="checkbox"/> Luggage Fee | |

Purpose of Purchase/Travel: To compete at the Team America Rocketry Challenge National Finals in The Plains, Virginia.

Purchasing Source: Club Sponsor Purchase Order Check

NEISD Approved Vendor: Yes No (out of state travel)

Vendor's Name:

Officer's Signature: Maxwell Bryant Print Name: Maxwell Bryant
Officer's Signature: Whitney Hicks Print Name: Whitney Hicks
Officer's Signature: Alex Bryant Print Name: Alex Bryant

Club Sponsor's Signature: M. Bryant

Date Submitted: _____

SAF/CAF Payment to NEISD



Campus Number:

Sponsor Requesting:

Signature:

Pay to:

Department:

Contact Name:

Receiving Budget Acct. (if known)

Invoice #:

Amount:

Invoice Date:

Reason: P Card Reimbursements - TARC

** Principal Signature:

Category Name	Category #	Amount	Function Code	GL Account Code
Grants - Rocketry	865-872GRA	714.87	34	6412

Office Use Only: CB Trans. # _____

form revised: 2/12/2018

Wire Date: _____

**SAF/CAF Invoice
for
PCard Charges**

Date: **6/13/2019**

Invoice # INV0619-013

CAMPUS: 408-ETA/ROOSEVELT

Date	AMEX Description	Campus Description	Amount
5/20/2019	FOUR POINTS HOT	Team America Rocketry Challenge - 865 872GRA	\$267.81
5/20/2019	FOUR POINTS HOT	Team America Rocketry Challenge - 865 872GRA	\$357.08
			\$624.89

The charge listed above was processed on the SAF/CAF P Card.

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email all information to Brenda Ketchum bketch@neisd.net.**

This invoice is due by Wednesday, JUNE 19, 2019.