

4/12/2017

FaxCover



Travel Expense Reimbursement



In order to validate your request for processing, you must complete the following:

- Print out this page by clicking the print button above. Take this Cover Page (page has barcode) and supporting documentation, ie. itemized hotel receipts, parking receipts and itemized meal receipts (if required) to your BookKeeper/Secretary.
- BookKeeper/Secretary using the print out page as cover sheet, FAX the support document to **805-1280** to electronically attach the backup to travel reimbursement request.
- BookKeeper/Secretary should retain this cover page and supporting documents in file for audit purpose.
- PLEASE MAKE SURE THIS PAGE IS THE FIRST PAGE WHEN YOU SEND THE FAX AND NO other barcodes appear on your supporting documents as this could interfere with this fax cover's barcode. If your documents contain barcodes, you can black them out with a black marker, or use liquid paper or cover them with any other material.

Failure to complete these steps will cause your request to be cancelled. If you have any questions, please email them to jvllia5@neisd.net at the Accounting Department.



056200031017

Travel Reimbursement ID 31017 (Christina Moreno-408 Travel ID: 81389) Input by: Christina Moreno

Itemized Expenses:

Date	Lodging	Meals	Miles	@ Current Rate	Other	Description	Total
04/05/2017	\$0.00	\$34.29	0	\$0.00	\$25.00	meals Luggage Fee	\$59.29
04/06/2017	\$0.00	\$18.52	0	\$0.00	\$0.00	meals	\$18.52
04/07/2017	\$0.00	\$28.62	0	\$0.00	\$0.00	meals	\$28.62
04/08/2017	\$0.00	\$36.86	0	\$0.00	\$0.00	meals	\$36.86
04/10/2017	\$0.00	\$27.47	0	\$0.00	\$25.00	meals luggage fees	\$52.47
Total:	\$0.00	\$145.76	0	\$0.00	\$50.00		\$195.76

Total Expense: \$195.76
 Less Advance: \$0.00
 Due NEISD/DUE Undersigned: \$195.76

Account Code Information:

Account Code	Amount

<https://dpapps1.neisd.net/NEISD.Accounting.TravelReimbursement.Web/faxCover.aspx?trid=31017>

4/6/2017

>>>> DINE IN <<<<<

29

Check No: 91

Sales Tax: 0.81 Amt: 9.80 **PAID**

12:58pm

Tel: 0

1-Pork Sand Combo

*** NO Sauce ***

NO Slaw

Jalapeno CB -2

Mac & Cheese

=====

Packed Items For

29

=====

1-Napkin pack

1-Fork

1-Straw

1-Coke

Sub Total: 8.99

Sales tax: 0.81

Amount Due: 9.80

**** PAID ****

>>>> DINE IN <<<<<

Ted's BAR-B-Q

DINE IN Chk#: 97
Apr 08, 2017 1:02pm

1-2 Meats Plate	10.99
Turkey	
Chicken-DARK	
*** NO Sauce ***	
Mac & Cheese	
Fries	
Jalapeno CB	
1-Coke	1.00

Sub Total:	12.00
Sales Tax 1:	1.14
Amount Due:	13.02
Credit Card:	13.02
Change Due:	0.00

Thank You for Choosing Ted's BBQ!

7540-A S. Memorial Parkway
Huntsville, AL 35818
256-362-3232
rosiesmexicancaulina.com0563a-1 TABLE# 202 #Party-1
MARIA L SvrCk: 18 9:25 04/08/17

1 1/2 & 1/2 LEA	2.19
1 BEEF FAJ	18.95

Sub Total:	21.14
Tax	1.90
04/08 9:25p TOTAL:	23.04

THANK YOU!!
PLEASE COME AGAIN!!

The Chocolate Bar
Downtown Huntsville, AL
(256) 203-2861

FRI APRIL 7, 2017
CHECK #155303-1
TABLE #88

1 Molton Lava \$7.59
TAX \$0.58
TOTAL \$8.27

Gratuity Example: 18.00% \$1.49
Gratuity Example: 25.00% \$2.07

THANK YOU
FOR YOUR PATRONAGE!
PLEASE COME AGAIN!
Time: 15:19 1 CUSTOMER

THANK-YOU !!
PLEASE PAY YOUR SERVER

YOU HAVE BEEN SERVED
BY : AMBER

Publix

Twickenham Square
310 Pelham Ave SW
Huntsville, AL 35801
Store Manager: Chris Sheffield
256-534-2330

PUBLIX SPRNG WATER	2.99	T F
You Saved	1.00	
PUBLIX SPRNG WATER	2.99	T F
You Saved	1.00	
PUBLIX MILK WHOLE		
1 @ 2 FOR	4.00	2.00 T F
Order Total	7.98	
Sales Tax	0.72	
Grand Total	8.70	
Debit	8.70	
Change	0.00	

Savings Summary
Special Price Savings 2.00

* Your Savings at Publix *
* 2.00 *

PRESTO!
Trace #: 072805
Reference #: 0530176445
Acct #: XXXXXXXXXXXX0756
Debit Purchase FROM CHECKING
Amount: \$8.70

Your cashier was Dale R.

04/07/2017 15:28 81451 R107 1193 00230

Explore the many ways to save at Publix.
View bargains at publix.com/savingstyle

Publix Super Markets, Inc.



Check Closed

Please tell us if we
made you happy!
www.jasondeli.com
Enter Deli Number: 757
Or call us - 409-241-7265

SIGNATURE :

Host: Dory
233
REFLINE# 1
Order Type: Dine In
GRAND FRESH SALAD BAR
32oz Large Drink 8.29
Subtotal 2.39
Tax 0.97
Dine In Total 11.65
VISA #XXXXXXXXXX0756 11.65
Auth:0930072

Jason's Deli #757
1395 Enterprise Way
256-971-5325

233

04/07/2017
4:16 PM
20134

Chick Fil A #141
DFW Airport
Dallas, TX
1066 NIKI M
CHK 1382
ALEXANDRA
Apr 05 17 09:37AM
Gst 0
CARRYOUT
3.29 1 Mini 4 Ct
1.75 1 Btl Water
20.00 Cash
5.04 Subtotal
0.27 Tax
5.31 Payment
14.69 Change Due
If we did or did not exceed your expectations, we would like to hear from you. Please call 800-426-5971 x1021 or email 141@chick-fil-a.com or text

PIZZA HUT
DINE IN
Ticket # 0087
ENTERED BY JASOM 029436
TABLE D2
GUESTS 6
04/05/17 09:05PM
01 1 Family Tus Chkn 12.99
02 1 Large Ice Tea 2.20
Subtotal 15.19
SALES TAX 1.37
Balance Due 16.56
Amt Tendered
Cash 20.00
Change 3.44

Makin' it Great
Thank You

LOVE AT FIRST BITE?
CHANCE TO WIN \$1000
WWW.TELLPIZZAHUT.COM
CODE: 7ezj we8g qkr

For Special Deals Order
Online at Pizzahut.com

Welcome to Chick-fil-A
Parkway Place (#00242)
-huntsville, AL
(256) 533-9206
Operator: Rosslyn Singleton
CUSTOMER COPY
4/5/2017 3:43:17 PM
CARRY OUT
Order Number: 2434183
1 CobbSld Nug 7.75
1 Gar&Hrb Ranch 1.75
1 Fries MD 1.89
1 Linda MD 1.89
Sub. Total: \$11.39
Tax: \$1.03
Total: \$12.42
Change \$0.00
Visa: \$12.42
Register:3 Tran Seq No: 2434183
Cashier:Lexy
It was a pleasure serving you!
Have a wonderful day.
We Cater Breakfast, Lunch, and Dinner
Order online at www.chick-fil-a.com!
Visa
Card Num : XXXXXXXXXXXX0756
Terminal : KA13521597003
Approval : 000066
Sequence : 061625

AMERICAN AIRLINES
PASSENGER RECEIPT
10APR17 0110:100
HSV XSC
/HUNTSVILLE
STATUS NOT VALID
MORENO/CHRISTINA ALE
NOT VALID FOR**
TRANSPORTATION**
PSGR TICKET 00179163813
AA 6777/10 SAT
AA 2523/10 SAT
PNR: REPAMW
SAN ANTONIO
8001766572
AA 76 65 72
RECEIVED BY: [Signature]
DATE: 04/05/17
TIME: 09:05
CITY: HUNTSVILLE
FLIGHT: 1017
CLASS: Y
FARE: 12.99
TAX: 1.37
TOTAL: 14.36
CARRIER: AA
FLIGHT: 1017
CLASS: Y
FARE: 12.99
TAX: 1.37
TOTAL: 14.36
CARRIER: AA
FLIGHT: 1017
CLASS: Y
FARE: 12.99
TAX: 1.37
TOTAL: 14.36

BLUE PLATE CAFE
3210 GOVERNORS DRIVE
PHONE # 533-8808

MON APRIL 10, 2017
 CHECK # 926950-1
 TABLE # 93
 CUSTOMER # 6

1 MON BLUE PLATE SPEC \$9.59
 TAX : \$0.86
TOTAL \$10.45

Time: 15:44 6 CUSTOMERS
 6 CHECKS

THANK YOU FOR ALLOWING
 US TO SERVE YOU !!!

YOU HAVE BEEN SERVED
 BY : Laurel



* 9 2 6 9 5 0 *

PARADIES SHOPS - HUNTSVILLE AIRPORT
 HUNTSVILLE AIRPORT
 HUNTSVILLE, ALABAMA

SNYDERS MINI PRETZEL 82621470000
 2.49 NT
 PURE LIFE WATER 16362472000
 3.19 TT
 CHD CHES GLDFISH 40923736000
 2.59 NT

SUBTOTAL \$8.27
 TAX06 \$0.29
 TAX08 \$0.46
TOTAL \$9.02
 CASH \$10.00
 CHANGE \$0.98

ITEMS 3
 04/10/17 06:56PM
 0361 01 64897 VAN 2452

Thank You for Shopping at
 The Paradies Shops
 HUNTSVILLE AIRPORT
 CELEBRATING 50 YEARS IN BUSINESS!!!
 Save & Fly! Follow Us @ParadiesShops

Mars Grill
 1 Tranquility Base
 Huntsville, AL 35805
 800-637-7223
 www.rocketcenter.com

DINE OUT



44114728355969002678
Tab # 78

Description	SKU #	Amount
Large Astronaut	004915	8.00 N

TOTAL SALE 8.00
 MasterCard/Visa 8.00
 .MERCHANT ID: 45023933598002
 .CLERK ID: AshlanM

SALE

.VISA *****0756
 .ENTRY METHOD: SWIPE
 .DATE: 04/10/2017 TIME: 14:19:35

.INVOICE: 1470026780
 .REFERENCE: 5525
 .AUTH CODE: 000081

.AMOUNT	USD\$ 8.00
.TOTAL	USD\$ 8.00

APPROVED - THANK YOU

.I AGREE TO PAY THE ABOVE TOTAL AMOUNT
 .ACCORDING TO CARD ISSUER AGREEMENT
 .(MERCHANT AGREEMENT IF CREDIT VOUCHER)

.X
 CHRISTINA MORENO

TOTAL TENDER 8.00

4/10/2017 2:19:39 PM 147-002678
 Assoc: AshlanM

Visit the Saturn V Hall every Thurs
 from 4:30 pm - 7:30 pm beginning
 March 16, for the German Biergarten.
 It's family-friendly and Admission is
 free. Food & beverages available for
 purchase.

<http://www.rocketcenter.com/Biergarten>

PASSENGER TICKET AND BAGGAGE CHECK

American Airlines

NAME OF PASSENGER (NOT TRANSPORTER): **MORENO/CHRISTINA AL**

****NOT VALID FOR****

****TRANSPORTATION****

ISSUED: **AA DFW HSV-AA**

25.00

FARE: **25.00**

TAXES: **NA**

TOTAL: **25.00**

PASSENGER RECEIPT

DATE: **05 APR 17**

TIME: **15:14:00**

FROM: **SAN ANTONIO**

TO: **DFW**

CLASS: **Y**

PNR: **0017916381352**

ISSUED: **AA DFW HSV-AA**

25.00

FARE: **25.00**

TAXES: **NA**

TOTAL: **25.00**

STAPLE HERE

Do not expose to excessive heat or direct sunlight.

American Airlines

REFUNDABLE ONLY WITH
US RELATED FLIGHT CPN
RETAIN THIS RECEIPT
THROUGHOUT YOUR

American Airlines

F MORENO/CHRISTINA A
C 05APR
PAA 5954/05 HSV
B AA 1062/05 DFW

PNR
PEPAMW

N HUNTSVILLE AL
4001220439

AA 22 04 39