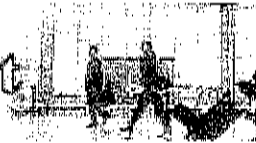


FaxCover

Page 1 of 1



# Travel Expense Reimbursement



In order to validate your request for processing, you must complete the following:

- Print out this page by clicking the print button above. Take this Cover Page (page has barcode) and supporting documentation, ie. itemized hotel receipts, parking receipts and itemized meal receipts (if required) to your BookKeeper/Secretary.
- BookKeeper/Secretary using the print out page as cover sheet, FAX the support document to **805-1280** to electronically attach the backup to travel reimbursement request.
- BookKeeper/Secretary should retain this cover page and supporting documents in file for audit purpose.
- **PLEASE MAKE SURE THIS PAGE IS THE FIRST PAGE WHEN YOU SEND THE FAX AND NO other barcodes appear on your supporting documents as this could interfere with this fax cover's barcode.** If your documents contain barcodes, you can black them out with a black marker, or use liquid paper or cover them with any other material.

Failure to complete these steps will cause your request to be cancelled. If you have any questions, please email them to [jvilla5@neisd.net](mailto:jvilla5@neisd.net) at the Accounting Department.



056200030182

**Travel Reimbursement ID 30182 (Maria Gentry-004 Travel ID: 80835) Input by: Andrea Smith**

**Itemized Expenses:**

| Date       | Lodging | Meals   | Miles | @ Current Rate | Other  | Description               | Total   |
|------------|---------|---------|-------|----------------|--------|---------------------------|---------|
| 12/01/2016 | \$0.00  | \$13.77 | 0     | \$0.00         | \$0.00 | Lodging paid by SAF check | \$13.77 |
| 12/02/2016 | \$0.00  | \$33.12 | 0     | \$0.00         | \$0.00 | Lodging paid by SAF check | \$33.12 |
| Total:     | \$0.00  | \$46.89 | 0     | \$0.00         | \$0.00 |                           | \$46.89 |

Total Expense: \$46.89  
 Less Advance: \$0.00  
 Due NEISD/DUE Undersigned: \$46.89

**Account Code Information:**

| Account Code | Amount        |
|--------------|---------------|
|              | Total: \$0.00 |

Copyright© 2005 North East Independent School District.

Welcome to Chick-fil-A  
 Stone Ridge FSR (# 03531)  
 San Antonio, TX  
 Operator: Ben Stover  
 210-402-7307

CUSTOMER COPY  
 12/1/2016 11:53:32 AM  
 DRIVE THRU

Order Number: 478064

|                          |                 |
|--------------------------|-----------------|
| 1 Meal-Nugget 12ct       | 7.25            |
| Nugget 12ct              |                 |
| Fries MD                 |                 |
| Tea/Lmnde LG             | 0.54            |
| <del>2 Nugget 12ct</del> | <del>8.90</del> |
| 2 CFA Sauce              | 0.00            |
| 2 BBQ                    | 0.00            |
| 3 Ketchup                | 0.00            |

|             |      |         |
|-------------|------|---------|
| Sub. Total: | 9.17 | \$16.69 |
| Tax:        |      | \$1.38  |
| Total:      |      | \$18.07 |

|          |         |
|----------|---------|
| Change-- | \$1.93  |
| \$20     | \$20.00 |

Register:2 Tran Seq No: 478064

Cashier:Victoria

It was a pleasure serving you!  
 Have a wonderful day.

Gentry  
 # 80835



Welcome

|                      |        |
|----------------------|--------|
| 1 1/4 Mushroom Swiss | \$6.99 |
| 1 Make It A Combo    | \$3.00 |
| 1 Reg Wedge Cut Fr   | \$0.00 |
| 1 Soda               | \$0.00 |
| 1 SALAD GrillChix    | \$8.49 |
| no croutons          |        |
| 1 Ranch Dressing     | \$0.00 |
| 1 Reg Sweet Potato   | \$2.99 |
| Fries                |        |
| 1 Soda               | \$2.29 |

|           |       |         |
|-----------|-------|---------|
| Subtotal  | 13.77 | \$23.76 |
| 8.25% Tax |       | \$1.96  |
| Total Due |       | \$25.72 |

|      |         |
|------|---------|
| Cash | \$40.00 |
|------|---------|

|               |         |
|---------------|---------|
| Payment Total | \$40.00 |
| Change Given  | \$14.28 |

|             |                      |
|-------------|----------------------|
| Order type: | Dine In              |
| Date:       | 12/1/2016 3:50:18 PM |
| Clerk:      | Timothy              |
| Receipt No: | 25915                |
| Tran Ref:   | 35012331             |
| Order No:   | Buzzer # 34          |
| Covers:     | 2.0                  |
| Terminal:   | 3652term21 (13543)   |

\* Indicates tax free item(s)  
 We Welcome Your Comments  
 Call 1-800-886-4600

Your Opinion Matters!  
 Take our quick survey and  
 you will be entered into  
 a monthly drawing to win a  
 \$100 Fuddruckers Guest Card!  
 (1 survey entry per visit)

Go to: [www.fudds.me/652](http://www.fudds.me/652)



## Customer Copy

Billy Gene's  
Restaurant1489 Junction Hwy  
Kerrville, TX 78028Date 12/02/16 Time 05:11pm  
Reg. 2 Tab W9  
Mia  
Chk 807947Name: GENTRY, MARIA  
Card Number \*\*\*\*\*2732  
Expiration Date \*\*/\*\*

Reference Number 183208

Amount \$28.12

Tip: 5.00

Total: 33.12

Billy Gene's  
Restaurant1489 Junction Hwy  
Kerrville, TX 78028  
Ph# (830) 895-7377Check#: 807947 Guests: 3  
Date: 12/02/16 Time: 04:20pm  
Table: W9 Server: Mia

---

---[Seat 2]---

|             |         |
|-------------|---------|
| Tea         | \$1.99  |
| 10oz RIBEYE | \$23.99 |
| <hr/>       |         |
| Subtotal:   | \$25.98 |
| Food Tx:    | \$2.14  |
| Sbtl w/Tax: | \$28.12 |
| Amt Due:    | \$28.12 |

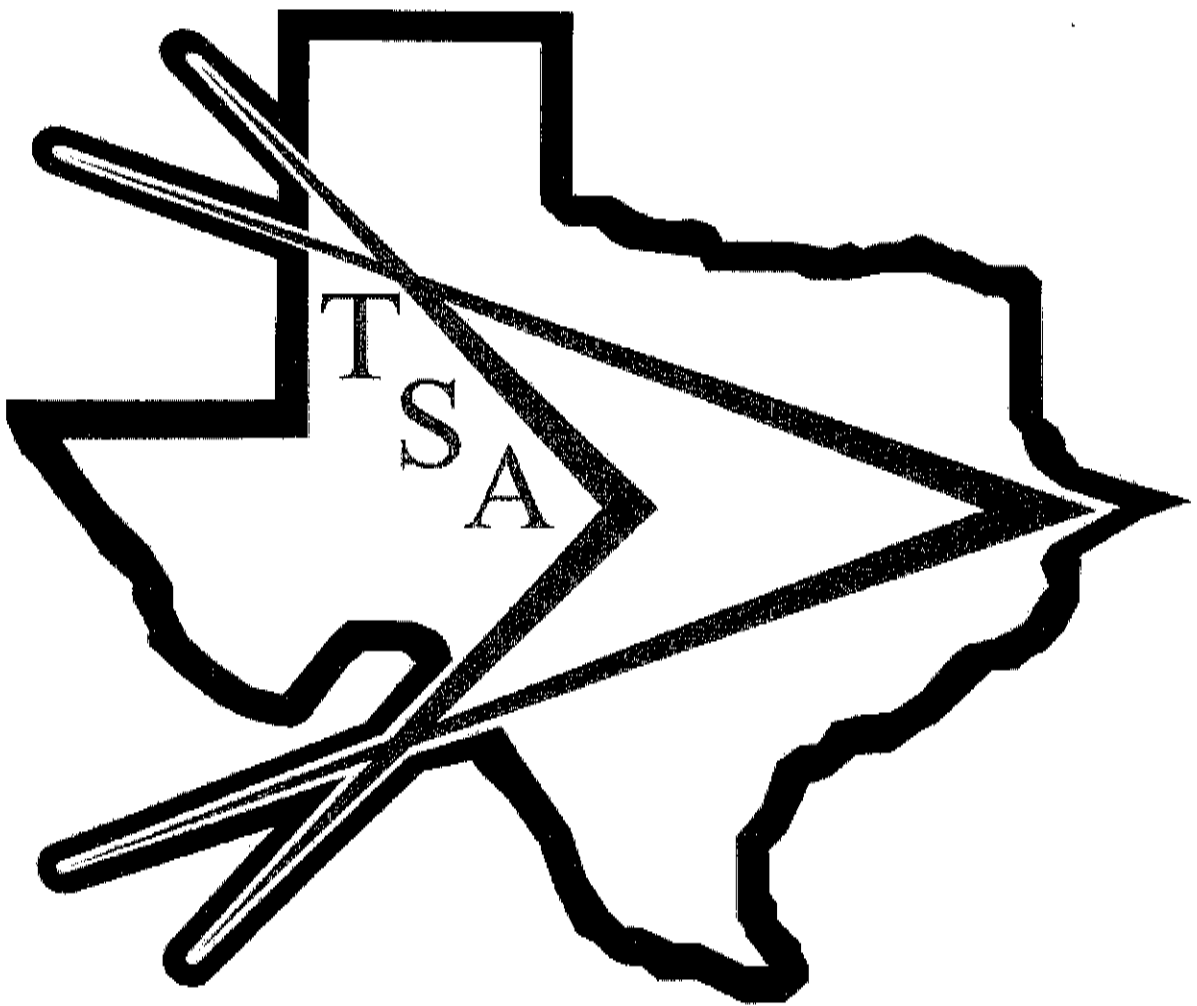
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It's been a pleasure  
Serving You!!

# **Texas TSA Statewide Leadership Conference**

**Texas Lions Camp Kerrville, Texas**

**December 1st, 2nd & 3rd, 2016**



### **Tenative Schedule of Events**

#### **Thursday, December 1, 2016**

1:00 PM: State Officers and Leadership team Arrive (Unless you have a state leadership team member please plan to arrive after 5:00 pm)  
5:00 PM - 7:00 PM: Conference Registration T L C Dining Hall  
5:00 PM - 7:00 PM: Dinner T L C Dining Hall (Dinner is a come and go event)  
7:45 PM - 10:00 PM: First General Session Recreation Hall  
10:15 PM - 10:30 PM: Advisor Meeting Recreation Hall  
10:15 PM - 11:00 PM : Chapter Presidents Meeting T L C Dining Hall (if your chapter president is not present please send a representative)  
11:00 PM - Must be in cabins  
11:30 PM - Lights Out

#### **Friday, December 2, 2016**

7:00 AM - 8:00 AM: Presidents Breakfast T L C Lions Camp Main Office  
7:30 AM - 8:30 AM: Breakfast Dining Hall (Breakfast is a come and go event and will not be served after 8:30)  
8:40 AM - 9:20 AM: Second General Session Recreation Hall  
9:25 AM - 10:05 AM: First Breakout Session (see registration program)  
10:10 AM - 10:50 AM: Second Breakout Session (see registration program)  
10:55 AM - 11:35 AM: Third Breakout Session (see registration program)  
11:40 AM - 1:35 PM: Lunch Dining Hall  
1:40 PM - 2:20 PM: Fourth Breakout Session (see registration program)  
2:25 PM - 3:05 PM: Fifth Breakout Session (see registration program)  
3:10 PM - 3:50 PM: Sixth Breakout Session (see registration program)  
3:50 PM - 4:15 PM: Clean Up Dining Hall for Testing  
4:20 PM - 5:20 PM: Lone Star/Texan Test Dining Hall  
5:30 PM - 6:30 PM: Dinner Dining Hall  
7:00 PM - 9:00 PM: Regatta Boat Race Lions Camp Pool  
8:00 PM - 10:00 PM: Bingo Night ACS Fundraiser (Tell your students to bring cash to play bingo)  
11:00 PM - Must be in cabins  
11:30 PM - Lights Out

#### **Saturday, December 5, 2015**

7:30 AM - 8:30 AM: Breakfast Dining Hall (Breakfast is a come and go event and will not be served after 8:30)  
9:00 AM - Completion: Third General Session  
Departure at Close of Third General Session \*We ask that any schools that have a short drive please stay to help clean up.