In order to validate your request for processing, you must complete the following:

- Print out this page by clicking the print button above. Take this Cover Page (page has barcode) and supporting documentation, ie. internized hotel receipts, parking receipts and itemized meal receipts (if required) to your BookKeeper/Secretary.
- BookKeeper/Secretary using the print out page as cover sheet, FAX the support document to 805-1280 to electronically attach the backup to travel reimbursement request.
- BookKeeper/Secretary should retain this cover page and supporting documents in file for audit purpose.
- PLEASE MAKE SURE THIS PAGE IS THE FIRST PAGE WHEN YOU SEND THE FAX AND NO other barcodes appear on your supporting documents as this could interfere with this fax cover's barcode. If your documents contain barcodes, you can black them out with a black marker, or use liquid paper or cover them with any other material.

Failure to complete these steps will cause your request to be cancelled. If you have any questions, please email them to jvilla5@neisd.net at the Accounting Department.



056200028848

Travel Reimbursement ID 28848 (Christina Moreno-408 Travel ID: 78658) Input by: Christina Moreno

The second second	-
Itemized	Expenses:

Lodging	Meals	Miles	@ Current Rate	Other	Description	Total
\$0.00	\$18.10	0	\$0.00	\$0.00	Andrew Control	-
\$0.00	\$32.00	0	\$0.00	\$30.00	Dizza hut /meals & metro card	\$18.10
\$0.00	\$18.01	0	\$0.00	- Action		\$62.00
\$0.00	\$19.66	0	\$0.00	\$0.00	MAINTENNA .	\$18.01
\$0.00	\$23.08	0	\$0.00	\$0.00		\$19.66
\$0.00	\$110.85	0	\$0.00	\$30.00		\$23.08
	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00	\$0.00 \$18.10 \$0.00 \$32.00 \$0.00 \$18.01 \$0.00 \$19.66 \$0.00 \$23.08	\$0.00 \$18.10 0 \$0.00 \$32.00 0 \$0.00 \$18.01 0 \$0.00 \$19.66 0 \$0.00 \$23.08 0	\$0.00 \$18.10 0 \$0.00 \$0.00 \$32.00 0 \$0.00 \$0.00 \$18.01 0 \$0.00 \$0.00 \$19.66 0 \$0.00 \$0.00 \$23.08 0 \$0.00	\$0.00 \$18.10 0 \$0.00 \$0.00 \$0.00 \$32.00 0 \$0.00 \$30.00 \$0.00 \$18.01 0 \$0.00 \$0.00 \$0.00 \$19.66 0 \$0.00 \$0.00 \$0.00 \$23.08 0 \$0.00 \$0.00	\$0.00 \$18.10 0 \$0.00 \$0.00 meals \$0.00 \$32.00 0 \$0.00 \$30.00 pizza hut /meals & metro card \$0.00 \$18.01 0 \$0.00 \$0.00 meals \$0.00 \$19.66 0 \$0.00 \$0.00 meals \$0.00 \$23.08 0 \$0.00 \$0.00 meals

Total Expense:

\$140.85

Less Advance:

\$0.00

Due NEISD/DUE Undersigned: \$140.85

Account Code Infomation:

Account Code	Amount		
	Total: \$0.00		

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Managing Partner Explore Longitorns bold NEW websitet Dine In Latest news, menu and more at: 21:32:45 05/14/2016 Total www.longhornsteakhouse.com/ Cash Tea Unsweet Grilled Chicken D Amount Due Change Guest No.3 Sales Tax 18.01 2,00 20.01 16.48 -.53 13,49

> Medium Sft Drnk Family Tus Chin

> > 5.97 13.00

Subtotal SALES TAX Balance Due

32.71 3.27 35.98

FLIP OVER FOR A CHANCE TO

540) 341-0392

1173

09:32:44/05/14/2016 Nicole W 76 505 Fletcher Drive Warrenton, VA 20186 Check # :51654

ENTERED BY RASHAE 023518

05/13/16

GUESTS 09:34PM

FLIP OVER FOR A CHANCE TO WIN!

Ticket # 0182

DINE_IN

Half A

Large Hand toss

Half B:

Pepperoni -4 GarlcB8 Cheese Veg Lovr

Amount Due 0.00

Cash:

30.00

May 13, 2016 Time: 06:30am ****

Total* for this purchase:

Total \$30.00

REPRINT **** CHANCE TO WIN!

Receipt No.: 25296 Amount 11.00 Description: #1 SP Lunch Special 11.00 SUBTOTAL DISCOUNT(S) Thank You! TAX TOTAL 11.00 Truck Number# DC457-25811 Received by: Monica

SKU: 130271000199

SmarTrip® Card with \$28 Stored Value

DRSHINGTON NOT LONG. ATLEST MICHIGATION IN 201011 STORC, 01363 REE 002 LASHELL LERRINGLS II 000 L CONTRACTO FRANCISCO

linnoun minimum minimu

CUSTOM REMEASURE CONT.

CHEST DESCRIPTION CHEN STRUCK MAN G WHILEHAM 16900126001 SUBTUTAL

SMES 19X 16, 50060X3

DESCRIPTION OF PROPERTY. MasterCard

MOLE ASSESSMENT TOR EXP. ***** 3 1

or Comments Whithouse me Connect Closure Press 1100 -41951 THE PROPERTY

FAIRT METHOD SMIPED

пРРКИЯ. 059232

North and for shopetime with



Hartsfield-Jackson Atlanta International Airport Varasanos #78 Atlanta, GA

1509 Nicki M

Gst 0 May 16 16 02:14PM AL EXANDRA CK 1545

13.50 **TO GO** Nanas Pizza Pepperani

14.58 Subtotal Tax 02:14FM Total 1.08

Sales Tax

If we did or did not exceed your expectations, we would like to hear from you. Please call 800-426-5971 x1021 or email 78@hbfcares.com or text 678-390-4819



Fuddruckers #7704 DONNTOWN SILVERSPRING

ALEXANDRA

ORDER# 183 ACTOR BAZZ Z PH

Dine In

Trky Burger

+ 1,900 + Mozzarella

W/ Reg Fries + Fnt. Drink

5590 SISBUE

1,00

14,48 0.87

5

Counter Sales Tax SUBTRIAL:

MasterCard [[6960] TOTAL

5/12/2016 9:13:02 PM 15.35

CLOSED

Restrooms Passcade

7704 6

WI-FI Passcode 7705

burgers\$13

Meicome to Dunkin Donuts Store #345245 prt 81vd Term A, Suite 174, San 55(08:19 gy

Order: tat in 749

Castuur:Ronatdo (. REGIS Pr:1

Tran Seq No: 1755749

Hot Choc MD Origina

Tax: Total:

\$2,49

"scount lotal : leto!

Change

Tax

Subtotal

\$2.75

800 F Street NH SHAKE SHACK

HOST: Cecilia 506 ALEXANDER

05/15/2016 7:33 PM

40211

SM Soda Chickn Shack (2 #6.29) french fries

SM Sprite

12.58 2.99 2.30

17.87 1.79

To Stay Total 19.66

19.66

MasterCard #XXXXXXXXXXXXXXX503

Auth:09898Z

Need more Shack in your life? shakeshack.com/newsletter Join our mailing list at

--- Check Closed ---