

Briefly noted

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The New-Teacher Toolbox: Proven Tips and Strategies for a Great First Year

New teacher mentoring programs often focus on specific aspects of the curriculum or on preparation for high-stakes tests. In this book, an experienced teacher offers answers to the common questions of new teachers. From organizing the classroom and preparing a binder for substitutes to discipline issues and parent-teacher conferences, the details in this book will be welcome information for all new teachers, regardless of grade level.

Scott Mandel. 2003. Tucson, AZ: Zephyr Press. 144 pp. ISBN 1-56976-156-6. US\$19.95.

Thinking Through Genre: Units of Study in Reading and Writing Workshops 4–12

Six different genres are presented in the chapters of this book. Each chapter contains an example of the genre written by an accomplished author. Descriptions of classroom implementations of lessons about each genre are also included. The author provides lesson plans, student work samples, evaluation techniques, and a list of resources. This is a valuable guide for introducing genres in class.

Heather Lattimer. 2003. Portland, ME: Stenhouse. 304 pp. ISBN 1-57110-352-X. US\$22.50.

Tongue-Tied: The Lives of Multilingual Children in Public Education

This is an anthology of writings from respected writers such as Amy Tan, Sherman Alexie, Maxine Hong Kingston, and many others. These authors explain their experiences as linguistic-minority students in school. Their writings are interspersed with articles about the effects of language policies on the experiences of minority-language students. It's an entertaining and enlightening book.

Otto Santa Ana (Ed.). 2004. Lanham, MD: Rowman & Littlefield. 336 pp. ISBN 0-7425-2383-7. US\$24.95.

The Excellent 11: Qualities Teachers and Parents Use to Motivate, Inspire, and Educate Children

The author of *The Essential 55* (Hyperion, 2003)—which laid out a set of indispensable classroom rules—provides a list of qualities he thinks should be nurtured in all children. Clark's approach fosters self-respect and discipline in students, traits that prepare them well for anything they may face in life.

Ron Clark. 2004. New York: Hyperion. 160 pp. ISBN 1-4013-0141-X. US\$19.95.