



Open Document Format for Office Applications (OpenDocument) Version 1.4. Part 1: Introduction

Working Draft 02

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Technical Committee:
OASIS Open Document Format for Office Applications (OpenDocument) TC

Chairs:
Patrick Durusau (patrick@durusau.net), Individual
Svante Schubert (svante.schubert@gmail.com), Individual

Editors:
Francis Cave (francis@franciscave.com), Individual
Patrick Durusau (patrick@durusau.net), Individual
Svante Schubert (svante.schubert@gmail.com), Individual
Michael Stahl (michael.stahl@allotropia.de), allotropia software GmbH

Additional artifacts:

This prose specification is one component of a Work Product which includes:

- *Open Document Format for Office Applications (OpenDocument) Version 1.4. Part 1: Introduction.* (this part) .
- *Open Document Format for Office Applications (OpenDocument) Version 1.4. Part 2: Packages.* .
- *Open Document Format for Office Applications (OpenDocument) Version 1.4. Part 3: OpenDocument Schema.* .
- *Open Document Format for Office Applications (OpenDocument) Version 1.4. Part 4: Recalculated Formula (OpenFormula) Format.* .
- XML/RNG schemas and OWL ontologies. .

Related work:

This specification replaces or supersedes:

- *OASIS Open Document Format for Office Applications (OpenDocument) Version 1.3*. 27 April 2021. OASIS Standard.

Abstract:

This document is Part 1 of the Open Document Format for Office Applications (OpenDocument) Version 1.4 specification.

Status:

This [Working Draft](#) (WD) has been produced by one or more TC Members; it has not yet been voted on by the TC or [approved](#) as a Committee Draft (Committee Specification Draft or a Committee Note Draft). The OASIS document [Approval Process](#) begins officially with a TC vote to approve a WD as a Committee Draft. A TC may approve a Working Draft, revise it, and re-approve it any number of times as a Committee Draft.

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[Link to Table of Contents for Part 4: Recalculated Formula \(OpenFormula\) Format](#)

1 Introduction

1.1 IPR Policy

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1.2 Scope

This standard specifies the characteristics of an XML-based application-independent and platform-independent digital document file format, as well as the characteristics of software applications which read, write and process such documents. This standard is applicable to document authoring, editing, viewing, exchange and archiving, including text documents, spreadsheets, presentation graphics, drawings, charts and similar documents commonly used by personal productivity software applications.

This standard has four parts.

Part 1 presents a master table of contents for parts 2 (packages), 3 (schema) and 4 (formulas). It also acknowledges the participation of all who made it possible.

Part 2 defines the package format language for OpenDocument documents.

Part 3 defines the XML schema for OpenDocument documents.

Part 4 defines the formula language for OpenDocument documents.

This standard, for illustrative purposes, describes functionality using terminology common in desktop computing environments that contain a display terminal, keyboard and mouse, attached to a computer hosting an operating system with a graphical user interface which includes user interface controls such as input controls, command buttons, selection boxes, etc.

However, this standard is not limited to such environments. The standard also supports the use of alternative computing environments, other form factors, non-GUI consumers and producers, and the use of assistive technologies, using analogous user interface operations.

1.3 Terminology

All text is normative unless otherwise labeled.

Within the normative text of this specification, the terms "shall", "shall not", "should", "should not", "may" and "need not" are to be interpreted as described in Annex H of Error: Reference source not found.

implementation-defined behavior: behavior that depends on the implementation and that each implementation shall document.

implementation-dependent behavior: behavior that depends on the implementation. The implementation is not required to document which behavior occurs.

Note: Usually, the range of possible behaviors is delineated by the Standard.

Undefined behavior: behavior for which the Standard imposes no requirements. Undefined behavior may also be expected when the standard omits the description of any explicit definition of behavior.

1.4 Normative References

None.

Other parts of the OpenDocument specification contain non-normative references.

1.5 Non Normative References

None.

The individual parts of the OpenDocument specification may contains further non normative references.

Appendix A Acknowledgments

The following individuals have participated in the creation of this specification and are gratefully acknowledged:

Participants:

Chieko Asakawa, IBM
Waldo Bastian, Intel Corporation
Thorsten Behrens, CIB labs GmbH
Nathaniel Borenstein, IBM
Michael Brauer, Oracle Corporation
Pete Brunet, IBM
Manuel Cano
Francis Cave
Suresh Chande, Nokia Corporation
Robin Cover, OASIS
Pierre Ducroquet
Jerome Dumonteil, Ars Aperta
Patrick Durusau
Cherie Ekholm, Microsoft
Ezer Farhi
David Faure
Siegmond Gorr, CIB labs GmbH
Jean Gouarne, Ars Aperta
Andreas J. Guelzow
Bettina Haberer, Sun Microsystems
Dennis E. Hamilton
Bart Hanssens, Fedict
Donald Harbison, IBM
Alfred Hellstern, Microsoft
Regina Henschel, The Document Foundation
Mingfei Jia, IBM
Bob Jolliffe
Camilla Boemann, KDE e.V.
Peter Junge
Kazmer Koleszar, MultiRacio Ltd.
Peter Korn, Oracle Corporation
Jirka Kosek
Robin LaFontaine
Marcus Lange, Sun Microsystems
Marina Latini, The Document Foundation
David LeBlanc, Microsoft
Fong Lin, Novell
Jun Ma, Beijing Redflag Chinese 2000 Software Co., Ltd.
Yue Ma, IBM
John Madden, Duke University
Doug Mahugh, Microsoft Corporation
Ben Martin, KDE e.V.
James Mason, ISO/IEC JTC1/SC34
Rich McLain, Microsoft
Tristan Mitchell
Duane Nickull, Adobe Systems
Michael Paciello
Ganesh Paramasivam, KDE e.V.
Eric Patterson, Microsoft Corporation

David Pawson
Steven Pemberton, Stichting Centrum voor Wiskunde & Informatica
Stephen Peront, Microsoft Corporation
Asokan Ramanathan, IBM
Eike Rathke, Oracle Corporation
Florian Reuter, Novell
Janina Sajka
Svante Schubert
Charles Schulz, Ars Aperta
Richard Schwerdtfeger, IBM
Douglas Schepers
Wei Guo Shi, IBM
Keld Simonsen, ISO/IEC JTC1/SC34
Michael Stahl, CIB labs GmbH
Yan Shi, Beijing Sursen International Information Technology Co., Ltd.
Jomar Silva, OpenDocument Format Alliance
Frank Stecher, Sun Microsystems
Hironobu Takagi, IBM
Malte Timmermann, Oracle Corporation
John Tolbert, The Boeing Company
Elias Torres, IBM
Warren Turkal, Google Inc.
Jos van den Oever, Logius
Alex Wang, Beijing Sursen International Information Technology Co., Ltd.
Robert Weir, IBM
Oliver-Rainer Wittmann, Oracle Corporation
David A. Wheeler
Cheng XiuZhi, Beijing Redflag Chinese 2000 Software Co., Ltd.
Panrong Yin, IBM
Kohei Yoshida, Novell
Helen Yue, IBM
Jin YouBing, Beijing Redflag Chinese 2000 Software Co., Ltd.
Thorsten Zachmann, Nokia Corporation
Thomas Zander, Nokia Corporation
Pine Zhang, UOML Alliance