

MEETING REPORT

Team Name: SPS **Date of Meeting:** 12/03/2019

Start Time: 8:45 **End Time:** 10:15 **Meeting Location:** Epoka Campus

Moderator: Orges Balla **Recorder:** Kristian Sota

Other Members Present: Renato Muho

Silvio Talelli

Kejdi Vrap

Members Absent: -

Topics Discussed:

1. The first topic was about finding the best way of communication. We decided to communicate through WhatsApp because it is an application we use daily. We created a group dedicated to the project.
2. We decided which Git platform we are going to use. We agreed on GitHub since it is free and public, also very easy to use with the GitHub Desktop App.
3. Everybody created an account on GitHub and joined on the group repository.
4. Decided about the topic. We are going with the State Police System. Details and features still not discussed.
5. Discussion about the technologies we are going to use. Main supported idea was a web application. For the back-end we are going to use Laravel PHP framework. Still haven't decided about Angular or React for the front-end.
6. The team captain will be Orges Balla.
7. Other members responsibilities:
Kristian Sota – Client Representative (information about the application), Repo Master, Developer
Renato Muho – Editor, Tester
Kejdi Vrap & Silvio Talelli – (Optimists & Analysts, Researchers)

Decisions Made:

1. Team Captain: Orges Balla
2. Project Name: SPS – State Police System
3. Meeting Hours: Tuesdays, 8:45 – 10:30
4. Meeting Place: Usually Epoka Campus, but in Tirana Spaceteck also
5. Communication: WhatsApp/Github
6. Technologies to use: Laravel / MySQL / Angular or React

Tasks Assigned:

1. Learn GIT
2. Think about the system features and implementation

Time, Place, and Agenda for Next Meeting:

Epoka Campus

8:45 – 10:30 19/03/ 2019