

MATTHEW RAMPEN

253 Appleby Line | Burlington, Ontario, L7L 2X3
(289) 795-7118 | rampen.matthew@gmail.com

EDUCATION

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|-------------------------|---|
| 2013-Present Day | Software Development and Network Engineering Co-op Program at Sheridan College, Oakville, ON |
| 2008-2012 | Bachelor of Science (B.Sc.) in Human Kinetics at the University of Guelph, Guelph, ON |

COMPETENCIES/SKILLS

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|----------------------------------|---|
| Programming Knowledge | <ul style="list-style-type: none">• Fundamental and developing knowledge in Java, MySQL, HTML5, CSS, Java Script, JSP, Perl, Linux operating systems, and Bash Script• Familiar with databases, systems analysis, and network engineering |
| Communication | <ul style="list-style-type: none">• Corresponds in English and some knowledge of French• Effectively articulated objectives and information to a high standard in both verbal and written forms• Facilitated organizational discussions and seminars to individuals of diverse backgrounds and levels, with strong judgment, discretion and confidentiality |
| Teamwork & Leadership | <ul style="list-style-type: none">• Cooperates and collaborates well with others in a controlled fashion• Influences, motivates through dialogue to influence change• Openly liaise with others to generate excitement, enthusiasm and devotion to process and progress |
| Project Management | <ul style="list-style-type: none">• Demonstrates strong organizational and planning skills and set priorities, goals and timetables proactively in order to meet strict and concurrent deadlines• Displays innovation, commitment, and accountability on all projects and objectives to achieve maximum productivity• Applies broad knowledge and expertise in a disciplined manner, identifying key challenges and risks prior to selecting the appropriate line of action |
| Quality and Service | <ul style="list-style-type: none">• Maintains careful attention to detail to produce results or provide services that meet or exceeded company standards• Notices opportunities to improve accuracy, quality and completeness of tasks with little or no supervision• Asks questions and establishes strong loyalty to the needs of co-workers, supervisors, managers, customers and community members, striving to ensure their full satisfaction |

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EXPERIENCE

2012-2014

Pharmacy Assistant
Shoppers Drug Mart
Mississauga, Ontario

- Received, processed, and filled prescriptions
- High level of customer service

2012 (January-April) *Kitchen/Buffer Staff*

Golden Griddle
Guelph, Ontario

- Stationed at the omelet bar
- Stocked buffet

2006-2011(Summers) *General Contractor Assistant*

Novation Designs
GTA, Ontario

- Worked as a team and independently regarding various contractor work

EXTRACURRICULAR ACTIVITIES AND INTERESTS

- Rugby Varsity/Club
- Musician
- Former President of the Joshua Creek Heritage Art Center
- Chess

REFERENCES

AVAILABLE UPON REQUEST