

Octavia Clairmont

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[LinkedIn](#) • [GitHub](#) • [Portfolio](#)

Summary	I'm an aspiring junior web developer seeking an opportunity to use newly acquired web development skills to contribute with a company that will help me evolve professionally.
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Education

Web Development Program	2020
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Eleven Fifty Academy, Indianapolis, IN

A 24-week intensive program designed to teach industry-guided training of coding fundamentals as well as front-end and full-stack development through real-world project-based learning with 500+ of coding time.

Bachelor of Arts Degree	2012
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Ball State University, Muncie, IN

Concentration in Japanese language and culture and Telecommunications – Film Production; graduated cum laude.

International Student Exchange Program	2010-2011
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Tokyo Gakugei University, Tokyo, Japan

Concentration in Japanese language.

Technical Skills

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|---|--|
| <ul style="list-style-type: none">• HTML and CSS• JavaScript• Node.js• API | <ul style="list-style-type: none">• TypeScript• React• Material UI• Bootstrap |
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Functional Skills

- Individual and team presentations
 - Critical thinking
 - Adaptable
 - Organization
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Technical Projects

My Natural Hair Journey, mynaturalhairjourney.herokuapp.com/

- Utilized React.js, Material UI, and Sequelize
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Professional Experience

Premium Validation Specialist , <i>Allied Solutions</i>	2016-Present
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- Identify and evaluate risk for retention and return of collateral protection insurance premium through quality reviews on vehicle loans.
- Validate insurance status on vehicle loans by utilizing resources such as insurance websites or perform outbound calls to insurance companies.
- Consistent in producing quality audits that exceeded department accuracy expectations.

Customer Solutions Specialist, *Allied Solutions*

2014-2016

- Managed inbound calls from borrowers, lenders, and agents regarding vehicle and mortgage loans.
- Verified, notated and updated insurance information connected to loan accounts including those having collateral protection insurance.
- Resolved customer questions and concerns regarding their loans in accordance to lender requirements.

Front Desk Associate, *Baymont Inn and Suites*

2013-2014

- Scheduled guest and corporate meeting room reservations.
- Performed basic office duties such as faxing, filing, data entry, and copying.
- Acted as a liaison in communicating information among different departments.

Campus Missionary Associate, *Chi Alpha Christian Ministries*

2013-2014

- Contacted and scheduled appointments with potential financial supporters.
- Appealed to potential supporters in committing a financial contribution to organization through face-to-face or group meetings.
- Maintained rapport with supporters, e.g., newsletters, cards, and calls.
- Mentored students through one-on-one meetings as well as a weekly small study group of four to six students.

Volunteering

Lighting Operator, *Traders Point Christian Church*

- Operate stage lights during worship gatherings.

Film Team Volunteer, *Traders Point Christian Church*

- Film footage of various church functions, e.g., worship gatherings, ministry events.