

DIRECTORS MEETING  
OF  
OLDHAM COUNTY AMBULANCE TAXING DISTRICT

The Directors of the Oldham County Ambulance Taxing District met at the office of the District located in Buckner, Kentucky on January 10, 2011 at the hour of 5:30 p.m. Present: David W. Thompson, Charles R. Stoess and Dr. Thomas Clark were present. Also, present were Ron Wilder and Keith Smith.

The Directors reviewed the Minutes of December 13, 2010 and it was moved by Stoess and seconded by Thompson to approve the Minutes as tendered with Dr. Clark abstaining since he was not present at the December meeting. The Motion carried with all Directors voting aye.

Kathy McDonald was not present inasmuch as she is ill and no Billing Report was given.

Ron Wilder presented the Directors' Report and gave an update on the computer program, Cad System and Donations.

At 5:40 p.m., it was moved by Clark and seconded by Stoess to go into an executive session to discuss personnel matters. The Motion carried with all Directors voting aye.

At 7:40 p.m., it was moved by Clark and seconded by Stoess to come out of the executive session with no action taken.

Ron Wilder explained the Confidentiality Agreement with Premier Medical and that it is his understanding that Premier Medical has executed the revised Agreement and it will be forwarded for execution by the Oldham County Ambulance Taxing District.

Mr. Wilder provided an update on the status of the plans for the building the Directors are contemplating constructing on Old LaGrange Road. The plan will be revised to a one level structure and possibly the cost will be as low as \$750,000.00.

Mr. Wilder presented a draft of the Employee Handbook to the Directors for their review. After discussing this matter, it was moved by Thompson and seconded by Clark to have HR Enterprise, Inc. review the draft of the Employee Handbook and make recommendations to the Board of Directors regarding the revisions. HR Enterprise, Inc. may consult with Walter Sales in regard to the Employee Handbook on an as-is needed basis. The Motion carried with all Directors voting aye.

Ron Wilder provided the Directors with information on the FCC Narrowband Mandate.

Ron Wilder asked Jim Williamson if he would be willing to place in his vault, at his office, EMS PCR Archive containing scanned runs of Oldham County Ambulance Taxing District for the 2010 year. Jim Williamson agreed to take the copy of the 2010 EMS PCR Archive to his office and

place it in his vault.

Terri Stock presented the Financial Report to the Directors.

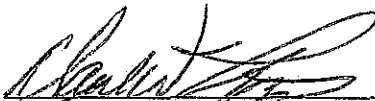
Ron Wilder explained to the Directors that possibly the Oldham County Ambulance Taxing District might receive some reimbursement from Ford as a result of a class action suit for the replacement of an engine in one of the ambulances.


It was then moved by Thompson and seconded by Stoess to have an outside agency investigate allegations of possible improper conduct by certain personnel of the Oldham County Ambulance Taxing District. Tom Clark and Jim Williamson were authorized by the Directors to assist the investigators with their investigation. Motion carried with all Directors voting aye.

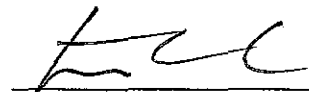
David Thompson announced that the next meeting of the District will be held on February 14, 2011 at the hour of 5:30 p.m.

There being no further business to come before the Directors, the meeting was adjourned at 8:35 p.m.

Respectfully submitted,

  
David W. Thompson,  
Chairman

  
Charles R. Stoess,  
Treasurer

  
Dr. Tom Clark,  
Vice Chairman

Oldham County Ambulance Taxing District  
Board Meeting  
February 14, 2011  
Location: 3639 W. Hwy 146, LaGrange KY 40031

**Present:** David W. Thompson, Dr. Thomas Clark, Stan Clark, Ron Wilder, Terry Stock, Keith Smith, Dr. Pope, Mark Stigers, Kathy McDonald and Jim Williamson

Meeting called to order at 5:37 by Dr. Thomas Clark.

**Billing Report:** Presented by Kathy McDonald

Mrs. McDonald reported we finished at \$38,000 for the month of January. The numbers were down due to her being ill and out for two weeks. There was also a glitch from a recent upgrade and claims had to be resubmitted to Medicare.

**Financial Report:** Presented by Terry Stock

Ms. Stock reviewed income and expenditures for January 2011.

**Director's Report:** Presented by Ron Wilder

*Computer Program Update:* Mr. Wilder stated that the computers were still on order. He also stated the billing portion is ready to go and that we will be able to pull reports and track runs.

*Employee Handbook Review:* Mr. Wilder reported that he meets on Friday, February 18, 2011 to review the employee handbook with Nancy Combs. He would like to have the handbook completed by March 15<sup>th</sup>.

*CAD System:* Mr. Wilder advised there were some small glitches, but they did not effect response times. He also added that with the mobile CAD system there is a secure PDF system where you can call up history and get information pertinent to patients.

Mr. David W. Thompson arrives to meeting at 6:00 p.m.

Motion made by David W. Thompson at 6:04 p.m. to approve January minutes.  
Second by Dr. Clark.

## **OLD BUSINESS**

*Building Update:* Mr. Mark Stigers stated that we have reduced the building down to one level and cut the square footage down as well. Mr. Stigers also stated that the architects now need input as to layout and how business will be conducted to meet our specific needs. Mr. Stan Clark asked multiple questions to get some

understanding of what has been proposed and the needs of OCEMS. Further discussion between board members and command staff followed.

Motion made at 6:24 p.m. by David W. Thompson to give Mark Stigers authority to proceed with the new drawings, including turning the building to square up on site and to notify the architect to start the bidding process. Seconded by Dr. Clark. Mr. Stan Clark abstained.

*Alliant/Premier Purchasing Group:* Mr. Wilder stated that we have a signed contract with Alliant. The contract is not exclusive, but has the potential of knocking off \$10,000 to \$20,000 in supplies per year. Another advantage is that we can track what we are using per run.

## **NEW BUSINESS**

*Banking:* Mr. Wilder stated that we needed to add our new board member Stan Clark to our banking authorization.

Mr. David W. Thompson then discussed with the board members who would assume what responsibilities on the board.

Motion made at 6:34 p.m. by Dr. Clark to keep positions the same. David W. Thompson will remain Chairman, Dr. Thomas Clark will continue as Vice Chairman and Stan Clark will assume the Secretary/Treasurer position. Seconded by David W. Thompson. Unanimous approval.

Motion made at 6:35 p.m. by David W. Thompson that all board members and Terry be updated for bank signature on all accounts at The Bank- Oldham County. Seconded by Stan Clark. Unanimous approval.

### ***Expense Related Reviews:***

*Worker's Comp report:* Mr. Wilder reported that it is staying about the same and that we are still getting a 6% discount.

*AT&T Mobility:* Mr. Wilder stated that we have dropped the pool of minutes from 10,000 to 8,000.

*Thortons:* Mr. Wilder reported that we get a 2% discount on our fuel and that we are a member of the fleet management program.

Discussion occurred regarding a fuel depot. Mr. Stan Clark stated that this would not be feasible due to the expense and requirements involved.

*Medical & Pharmaceuticals:* Mr. Wilder stated that when we start using our inventory program we will be able track usage of drugs. He added that the

system is computerized and the inventory is on a pick list. Mr. Keith Smith added that once we have hard-core data with regards to our drug usage we will be able to cut back on ordering, thus minimizing the occurrence of drugs expiring. Keith added that would then limit our facility having to send expired drugs back to the manufacturers in order to comply with rules and regulations with the disposal of narcotics.

*Safety Grant:* Mr. Wilder stated that we have applied for a Safety Grant from Kentucky League of Cities in the amount of \$3000. We are going to purchase traffic cones, extrication helmets and more coats with this money.

*Kmesha Training:* Mr. Wilder let everyone know that this training is going to start March 4<sup>th</sup> and will be held at Lake Barkley. They offer safety and accident classes. We are going to send 2 or 3 people from OCEMS.

Motion made at 7:09 p.m. made by David W. Thompson to move to executive session for personnel matters. Second by Dr. Clark. Unanimous approval.

The Directors came out of executive session at 8:00 p.m. with no action being taken during the executive session.

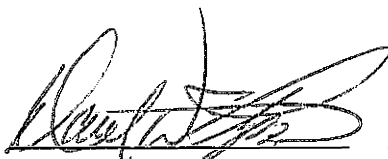
The Directors then agreed that Special meetings will be held at the law offices of Williamson, Simpson & Theiss, 101 West Main Street, LaGrange, Kentucky 40031 beginning at the hour of 12:30 p.m. on February 25<sup>th</sup> to consider personnel matters. The Directors also agreed that the next regular meeting of the Directors be held on March 21, 2011 at the hour of 5:30 p.m. rather than on March 14<sup>th</sup>. Jim Williamson will inform the Oldham Era of the change in the meeting date.

The Directors then discussed, with Kathy McDonald, alternatives to provide her assistance in her billing position.

Ron Wilder and Terry Stock discussed with the Directors the investigation which had been conducted. The Directors will take no action until such time as they have all reviewed the investigator's report.

It was moved by Tom Clark and Seconded by Stan Clark to adjourn the meeting. The meeting was adjourned at 8:45 p.m.

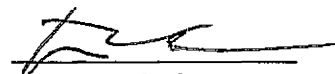
Respectfully submitted,



David W. Thompson  
Chairman



Stan Clark  
Secretary/Treasurer



Dr. Tom Clark  
Vice Chairman

SPECIAL MEETING  
OF  
BOARD OF DIRECTORS OF  
OLDHAM COUNTY AMBULANCE TAXING DISTRICT

The Directors of the Oldham County Ambulance Taxing District met in special session at the office of Williamson, Simpson & Theiss, 101 West Main Street, LaGrange, Kentucky at 12:42 p.m. on February 25, 2011.

Present: David W. Thompson, Dr. Thomas Clark, Stan Clark, Nancye Combs, Pat Bashore, Jim Sniegocki and Jim Williamson.

It was moved by Tom Clark and seconded by Stan Clark for the Directors to go into an executive session to discuss personnel matters at 12:43 p.m. The Motion carried with all Directors voting aye.

The Directors took a break while in executive session at 2:10 p.m. and were back in session at 2:20 p.m.

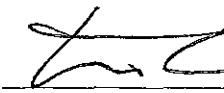
It was moved by Tom Clark and seconded by Stan Clark to come out of executive session at 2:55 p.m. No action was taken in the executive session.

At 2:56 p.m., it was moved by Tom Clark and seconded by Stan Clark to adjourn the meeting. Motion carried with all Directors voting aye.

Respectfully submitted,



David W. Thompson,  
Chairman



Dr. Tom Clark,  
Vice Chairman



Stan Clark  
Secretary - Treasurer

SPECIAL MEETING  
OF  
BOARD OF DIRECTORS OF  
OLDHAM COUNTY AMBULANCE TAXING DISTRICT

The Directors of the Oldham County Ambulance Taxing District met in special session at the office of Williamson, Simpson & Theiss, 101 West Main Street, LaGrange, Kentucky at 12:42 p.m. on March 4, 2011.

Present: David W. Thompson, Dr. Thomas Clark, Stan Clark, Nancye Combs, and Jim Williamson.

The purpose of the Special Meeting was to discuss personnel matters. At 12:43 p.m. it was moved by Dr. Tom Clark and seconded by Stan Clark to go into executive session to discuss personnel matters. Motion carried with all Directors voting aye.

At 1:53 p.m. it was moved by Stan Clark and seconded by Tom Clark to come out of executive session with no action taken. Motion carried with all Directors voting aye.

It was moved by Stan Clark and seconded by Tom Clark to engage the services of HR Enterprise, Inc. to provide executive management coaching for the Command Staff in an effort to address all issues regarding the Command Staff and our employees. HR Enterprise will report to the Board of Directors on a monthly basis on the progress of its management coaching. Motion carried with all Directors voting aye.

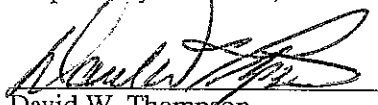
The Directors then determined that the employees of the Oldham County Ambulance Taxing District would receive notification of the findings of the investigation and that the command staff would receive executive management coaching from HR Enterprise, Inc. and that the board would:

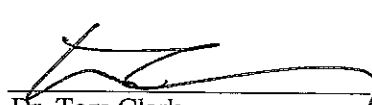
- Assure a new policy manual is developed and implemented. A communications session will be held with employees to assure the new policies are explained.
- Make policy changes that will represent best practices in management.
- Continue to monitor the effects of personnel policies and make changes when deficiencies are identified.

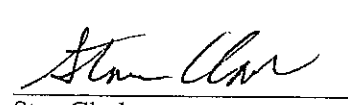
A copy of the notification to the Oldham County Ambulance Taxing District employees is attached hereto.

There being no further business to come before the Directors it was moved by Stan Clark and seconded by Tom Clark to adjourn the meeting at 2:45 p.m. Motion carried with all Directors voting aye.

Respectfully submitted,

  
David W. Thompson,  
Chairman

  
Dr. Tom Clark,  
Vice Chairman

  
Stan Clark  
Secretary - Treasurer

## OLDHAM COUNTY AMBULANCE TAXING DISTRICT

To: All Employees

Date: March 7, 2011

The Board of Directors, after being informed of possible misconduct on the part of the Command Staff, contracted with experienced professionals from Arch Asset Protection & Investigations, LLC to conduct an investigation regarding those allegations. The Board of Directors found no illegal activities based on the information provided by the investigators. In an effort to address all issues regarding the Command Staff and our employees, the Board is contracting with HR Enterprise, Inc. to provide executive management coaching. HR Enterprise will provide monthly reports to the Board regarding its assistance to our organization.

The Board of Directors will meet with individual members of the Command Staff in the future to work on an approach to addressing the various issues and concerns that affect all employees of our organization. The Board believes that with the assistance of HR Enterprises, the issues and concerns of all persons within our organization may be addressed.

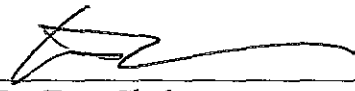
In addition, the Board will:

- assure a new policy manual is developed and implemented. A communications session will be held with employees to assure the new policies are explained.
- make policy changes that will represent best practices in management.
- continue to monitor the effects of personnel policies and make changes when issues are identified.

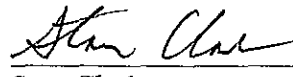
We appreciate your continued commitment to serve the OCEMS with your excellent service.



David W. Thompson,  
Chairman



Dr. Tom Clark,  
Vice Chairman



Stan Clark  
Secretary - Treasurer



Oldham County Ambulance Taxing District  
Board Meeting  
March 21, 2011  
Location: 6310 Old LaGrange Rd., Crestwood KY 40014

Present: David W. Thompson, Dr. Thomas Clark, Stan Clark, Ron Wilder, Terry Stock, Keith Smith and Jim Williamson

Meeting called to order at 5:40 PM by David W. Thompson.

Motion made by David W. Thompson to approve the February 25, 2011 and March 4, 2011 Special Meeting Minutes along with the employee letter attached. Seconded by Dr. Thomas Clark. Unanimous approval.

Motion made by Stan Clark to approve the February 14, 2011 minutes with amendments. Seconded by Dr. Thomas Clark. Unanimous approval.

**Billing Report:** Presented by Terry Stock

Patient fees were down again for the month of February; however, we have already collected \$147,000 for the month of March. We are expecting to finish between \$160,000 and \$180,000. Ms. Stock also stated that our run volume has picked up.

Mr. Stan Clark questioned why the patient fees were still down when it was stated last month they would be rectified for the month of February. It was concluded that the upgrade to our RAM software once again caused unforeseen problems when submitting to Medicare, thus delaying payment into March.

**Financial Report:** Presented by Terry Stock

Ms. Stock reviewed income and expenditures for February 2011. She pointed out that tax revenue was down but automobile tax was strong. She also noted that our supply expense was over \$10,000, but \$6,500 of that represented the renewal on our annual maintenance contract for our LifePaks.

**Directors Report:** Presented by Ron Wilder

*Computer Program Update:* Mr. Wilder reported that we have received the computers and mounts. The docks are expected in sometime this week. We have started training. Mr. Wilder also explained that run reports would be done at the scene and transmitted to the state immediately. Once transmitted to the State, Kathy can pull it down and start the billing process. He will update next month to see where we are and when we can start using them.

*Employee Handbook Review:* Mr. Wilder stated that he met with Nancye Combs to review the handbook. She made some recommendations for changes in wording.

Stan Clark requested Ron email him a copy of the Handbook so that he can review. Ron agreed to do so.

*Safety Grant:* Mr. Wilder informed everyone that this is a matching grant from KLC in the amount of \$3000. We will purchase collapsible traffic cones and extrication helmets.

*Worker's Comp:* Ron reported that we have 1 employee off due to a shoulder/arm injury.

*Premier Purchasing Group:* Ron confirmed that we are now signed up with Premier Purchasing Group. This is not an exclusive contract we can shop other places as well. He stated that it looks like it will be a cost savings of 20% on supplies. They also offer property and liability insurance that we want to look into.

## **OLD BUSINESS**

*Building Update:* Mr. Stan Clark reported that he has looked at the architect and construction fees and feels like they are very high. Further discussion between board members followed relating to the existing building site as well as other options available for a station. It was decided that Stan Clark will meet with Studio A Architects and ask questions with regards to fees and services that have been incurred as well as future charges.

*Banking/Financial:* Stan Clark asked about the status on changing accounts so that he can sign checks and the availability of passwords. Ron stated that his passwords are set up. Terry stated we just needed the signed February minutes and we can add him to the account. Mr. Stan Clark also requested, for best practice purposes, that he receive a copy of the financials and bank statements before each Board Meeting so that he can review and have questions ready. He requested online access to our banking information. Terry will add him on to the account for online viewing.

## **NEW BUSINESS**

*Remounts:* Keith Smith informed the Board that OCEMS is checking into possibly remounting Units 931 and 932. He is attending the FDIC in Indianapolis this Friday to review vehicle options for the remounts. Keith stated it could be anywhere from \$84,000 to \$109,000 per vehicle. Further discussion took place related to the remounts, the cause of wear and tear on the vehicles and the costs involved in transports. Keith pointed out that we would like to do one remount in the current Fiscal Year and the other the next Fiscal Year.

Mr. Stan Clark asked if he could see a Capital Improvement Plan. Ron Wilder said that the Command Staff was going to discuss this in the next couple of weeks and would report back to the Board.

Mr. David W. Thompson stated on behalf of the legal firm, Boehl, Stopher & Graves, Jeff Adamson wanted to thank all of the men and women for their patience and professionalism over the last three years. Stan Clark asked if the records from the case were going to be sealed. It was decided that Mr. Jim Williamson would call Jeff Adamson and see if they intend to do this.

Mr. Williamson discussed a State Retirement issue regarding an employee. It was decided that Terry would call and discuss options with the employee.

Mr. David W. Thompson excused himself from the meeting at 7:00 p.m.

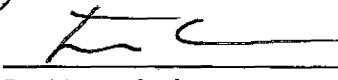
Motion made by Dr. Tom Clark and seconded by Stan Clark to adjourn meeting. The meeting adjourned at 7:04 p.m.

The next scheduled board meeting is April 11, 2011 at Oldham County EMS Headquarters located at 3639 W. Hwy 146, LaGrange KY 40031.

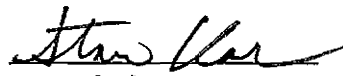
Respectfully Submitted,



David W. Thompson  
Chairman



Dr. Tom Clark  
Vice Chairman



Stan Clark  
Secretary-Treasurer

## SPECIAL DIRECTORS MEETING

The Board of Directors of the Oldham County Ambulance Taxing District met in special session at the fire station of the South Oldham Fire Department on March 21, 2011 at the hour of 7:10 p.m.

The purpose of the special meeting was to discuss personnel matters.

It was moved by Stan Clark and seconded by Tom Clark to go into executive session at 7:11 p.m.

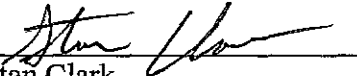
The Directors came out of executive session at 7:20 p.m. with no action being taken. The meeting was adjourned at the hour of 7:21 p.m.



David W. Thompson,  
Chairman



Dr. Tom Clark,  
Vice Chairman



Stan Clark  
Secretary - Treasurer

Oldham County Ambulance Taxing District  
Board Meeting  
April 11, 2011  
Location: 3639 W. Hwy 146, LaGrange KY 40031

Present: David W. Thompson, Dr. Thomas Clark, Stan Clark, Dr. Pope, Ron Wilder, Keith Smith and Jim Williamson

Meeting called to order at 5:30 PM by David W. Thompson.

Motion made by David W. Thompson to approve the March 21, 2011 minutes.  
Seconded by Dr. Thomas Clark. Unanimous Approval.

Motion made by David W. Thompson to approve the March 21, 2011 special meeting minutes. Second by Stan Clark. Unanimous Approval.

**Financial Report:** Presented by Ron Wilder

Mr. Wilder reviewed income and expenditures for March 2011. He stated that revenue and taxes were down but automobile tax was strong. There was further discussion and questions regarding miscellaneous items on the financial report.

Keith Smith reported that we have the need to hire some part time employees due to the availability of our current pool as well as to cover for a planned leave starting this week. We will be terminating those part timers who have not been able to give us availability.

Mr. Stan Clark stated that he had looked over the budget briefly and that it needed some cleaning up. He also stated that our accounting records from past years need to be cleaned up as well.

**Billing Report:** Presented by Ron Wilder

Patient fees for the month of March have now made up for the shortfall in January and February. We are looking at 1.2 million at the end of the fiscal year.

Mr. Stan Clark asked a few questions with regards to how many runs we make and how long the process takes to input the forms. Ron stated that with the new computer generated run forms Kathy would now have more time to collect money. Further discussion continued about the difficulty insurance companies are making it to get a claim paid. Sometimes several submissions are required for denied claims, which is much more time consuming.

**Director's Report:** Presented by Ron Wilder

*Homeland Security Class* – Terry, Keith and Ron all were in attendance. Ron stated that he found it very helpful with productive ideas to incorporate.

*Computer Project Reimbursement* – Filed paperwork last week to receive the reimbursement.

*Grant Planning -*

Safety Grant – This is a done deal and we will receive \$3000.

AFG Grant – We would like to try and get this for defibrillators. The process will take 3 to 4 months.

HERA, Head Foundation and Homeland Security Grants are also three very good possibilities. Ron stated that we would see where we are and evaluate our needs.

*Worker's Compensation* - One employee is still on worker's comp.

**OLD BUSINESS**

*Remounts:* Keith reported that he, Ed Whitaker and Bill Netherton went to FDIC in Indianapolis to see what our options are. He found that remounting would be significantly less than buying new ambulances. Remounting will cost approximately \$80,000 to \$100,000 per ambulance versus buying new at \$180,000 per unit.

Further discussion took place as to keeping costs down. Keith stated that we could go to Whalen through Paul Price to reduce our lighting costs significantly as well as taking our ambulances to Al Birch for the lettering with a savings of 50%. Because Paul Price is a part time employee at Oldham County EMS we will need to disclose appropriately.

Keith then asked for approval to draw up the bid specifications.

Motion made by Stan Clark at 6:22 PM to proceed with the preparation of the remount bids for 931 and 932, to send them out and for sealed bids to come back by June 1, 2011, with the exception of lettering and lighting equipment supply to the remounted vehicles. Seconded by Dr. Clark. Unanimous approval.

*Employee Handbook:* Ron stated that the handbook is ready for review from the Board. It includes the changes that Nancye Combs recommended. Mr. Thompson stated that Ms. Combs was very impressed with our handbook; it could very possibly serve as a master copy for other EMS services around the state.

Mr. Thompson then stated that Dr. Clark will be out of the country at the time of the next Board Meeting and that they would like to change it to Tuesday, May 17, 2011. All were in agreement.

*Surplus of Vehicles:* Documentation on two Crown Victorias sent to Jimmy we should have back by May 17<sup>th</sup>.

Dr. Thomas Clark excused himself from the meeting at 6:33 PM.

#### **NEW BUSINESS**

*EEOC Claim :* Mr. Wilder asked Mr. Williamson if he had heard from Boehl, Stopher & Graves. Mr Williamson had not. He suggested that Ron check with the attorneys tomorrow and if he needs assistance he could call him.

*Studio A:* Mr. Stan Clark reported that he spoke with Vadim Kaplan of Studio A Architects. He asked questions with regards to the selection of the construction management team as well as the fees that have been assessed. Mr. Stan Clark told Mr. Kaplan to stop all work on the station. Mr. Clark feels that the Board was not given accurate information.

Motion made by Stan Clark and seconded by David Thompson to adjourn meeting. The meeting adjourned at 6:45 PM.

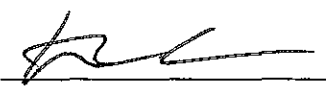
The next scheduled Board meeting is Tuesday, May 17, 2011 at Oldham County EMS Headquarters located at 3639 W. Hwy 146, LaGrange KY 40031.

Respectfully Submitted,

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David W. Thompson  
Chairman

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Dr. Tom Clark  
Vice Chairman

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Stan Clark  
Secretary-Treasurer

Oldham County Ambulance Taxing District  
Special Board Meeting  
May 25, 2011  
Location: Oldham County Fiscal Court

Present: Dr. Tom Clark, Stan Clark, Jim Carman, Stuart Crawford, Keith Smith

Meeting called to order by Dr. Clark at 2:06 P.M.

Mr. Stan Clark began the meeting by stating that Mr. Jim Carman was brought in as a management consultant to look at personnel related issues at the request of the Board. Mr. Stan Clark presented the agenda for the meeting and stated that we will be going into executive session to discuss issues, but that no decisions would be made during the executive session.

Mr. Carman started his presentation stating that he took a look at what could be done to improve quality and efficiency of Oldham County EMS. He stated the main concern is getting to the scene quickly- time is of the essence. The goal is 7 minutes or less.

Mr. Carman started researching to find out where the calls come from, when they occur most frequently and lastly the volume of calls. He visited with dispatch to try and obtain the information, but could not. He then went to a manual tally sample study by calling up runs from each quarter with a sample of 20%.

The data indicated that annual Lagrange area runs total 1990, annual South Oldham runs total 1500, annual North Oldham runs total 465, annual day shift runs total 2365 and annual night shift runs total 1570. The busiest times are generally 10:00 A.M. to 6:00 P.M. Transfers total approximately 800 -900 runs annually of which 50% we can schedule to meet our manpower capability.

There was discussion regarding the amount of transports. Mr. Stan Clark thought the transports were half of our runs, but it looks more like 1/3. Mr. Carman responded that there are 1000 calls we can't identify.

There was discussion of being able to break out the types of runs into categories. Stan stated we do not have the capability to do that at the moment, but will be able to do this when we implement the new computers.

Motion made by Stan Clark to go into executive session at 2:21 P.M. to review data. He stated there will be no decisions made during the executive session, but after the executive session we will rejoin and discuss and make decisions where needed.

Came out of executive session at 3:43 P.M. with no actions taken.

Motion made by Stan Clark to come back into regular session at 3:48 P.M.



Mr. Stan Clark stated that there were many issues discussed but nothing was decided to warrant discussion at this time.

The items discussed were as follows:

1. Billing – Medicaid vs. Private and the collection %'s. It has been recommended that we investigate hard numbers and look at rates we bill to make sure we are in compliance. Need to look at Medicare, Medicaid, Private Pay, and Insurance Supplements.

Recommendation made by Stan Clark and second by Dr. Tom Clark to authorize further study for a fee schedule that encompasses everybody.

2. New Staffing Schedule – How it will be put together. The goals are that employees are alert and ready to go to work, improving response time and to maintain quality service. Scheduling was reviewed and a timeline for implementation was presented. See attachments of schedule and new scheduling plan.

Recommendation made by Stan Clark and second by Dr. Tom Clark to move forward to finalize schedule with the goal of it being presented according to our implementation schedule: 6/7/11- present to captains and 6/9/11 – present to all employees and move forward promptly.

3. Policies – Update nepotism, outside employment and purchases policies.

Recommendation made by Stan Clark and second by Dr. Tom Clark to finalize all 3 policies upon legal review and HR experts, with effective implementation July 31, 2011.

4. Slightly different pay - Some employees may have a slightly different pay with the changes that are taking place.

Stan Clark recommends red lining those affected where we allow them to make the higher pay until inflation catches up. Dr. Tom Clark is in favor of the concept as long as we give a clear definition of red lining.

5. Location – Buckner location is not close to most of the activity. Relocate to LaGrange. North Oldham needs to be strategically located to do better in the geographical area.

Recommendation made by Stan Clark to open a dialogue with North Oldham exploring improvement of service to residents. Also that we look at LaGrange- in the short term we physically sit there and in the long term we move housing and

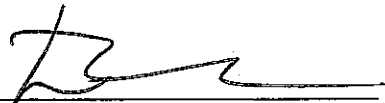

offices in Buckner to LaGrange. The goal is to have this completed by Fall. Dr. Clark is in agreement with this.

6. Keeping coverage decentralized- The Board strongly emphasized to keep presence at North Oldham, 2 crews in LaGrange and presence in Crestwood. Units are not to make decisions to move out of their designated areas for non-medical purposes unless units are on a run. We are best served if we staff decentralized during all shifts.

The floor was then open to public comment.

Meeting adjourned by Stan Clark at 4:09 P.M.

Respectfully submitted.

  
\_\_\_\_\_  
Dr. Tom Clark  
Vice Chairman  
\_\_\_\_\_  
J. Stanley Clark  
Treasurer

DIRECTORS MEETING  
OF  
OLDHAM COUNTY AMUBLANCE TAXING DISTRICT

The Directors of the Oldham County Ambulance Taxing District met at the offices of Board Member Dr. Thomas Clark at 5805 W Highway 22, Crestwood, KY 40014 at 12:00pm on May 3, 2011. Present were Dr. Thomas Clark and Stan Clark.

This was an emergency meeting to discuss issues related to the resignation of the Director, entering into a consulting agreement for the transitional period, entering an consulting agreement with a Management Services expert, and engaging services to immediately secure the District's computer system and files from any and all unauthorized entry.

The Meeting was called to order at 12:08pm.

Motion was made by Stan Clark to go into executive session for personnel matters at 12:10pm. Second by Thomas Clark.

Came out of executive session at 12:32pm.

After discussion the following motion was made by Stan Clark:

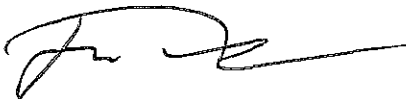
That Stan Clark, while Dr Thomas Clark was out of the Country, be delegated the authority to entered into a letter of understanding with the former Director, set up an agreement with Jim Carman at \$50.00 per hour for management consulting, and enter an agreement with Advanced Business Solutions, Inc. at \$95.00 per hour to perform emergency services to secure the computer network and files.

It was seconded by Dr. Thomas Clark. Unanimous approval.

Meeting adjourned at 12:44pm.

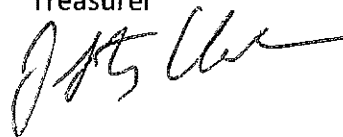
Dr. Tom Clark

Vice-Chairman

A handwritten signature in black ink, appearing to be 'Dr. Tom Clark'.

J. Stanley Clark

Treasurer

A handwritten signature in black ink, appearing to be 'J. Stanley Clark'.

Oldham County Ambulance Taxing District  
Board Meeting  
June 14, 2011  
Location: 3639 W. Hwy 146, LaGrange KY 40031

Present: Dr. Tom Clark, Stan Clark, Dr. Rochet, Stuart Crawford, Ron Shoemaker, Scott McClamroch, Jennifer Jones, Ed Whittaker, Michelle Barrett- KACo, Sue Porter-KACo

Meeting called to order by Stan Clark at 5:30 pm.

**Employee Presentation:** Ron Shoemaker

Mr. Shoemaker presented a power point presentation regarding the new direction of Oldham County EMS services. Many topics were discussed, including:

- Employee moral being at an all time low
- The disagreement with the new schedule and assignments
- Decision makers have no EMS management experience
- To make informed decisions there is a need to know how to run an EMS service
- Never received a copy of research that was actually looked at to make changes
- Work with employees—employees want to be involved and have input

Mr. Stan Clark stated he would make himself available to meet with Mr. Shoemaker and the other members representing the employees to go over facts and get an understanding of what the real problems are.

There were several questions asked and statements made by taxpayers that were present at the meeting as well as statements made by current and former employees of Oldham County EMS.

Mr. Stan Clark addressed questions as they were asked.

**New Business**

*Insurance Bids:* Presented by Michelle Barrett and Sue Porter

**Liability Coverage:** Discussion took place regarding liability coverage and increasing to an umbrella of \$5 million as well as keeping the terrorism coverage that was included in the bid. OCEM only received one bid, the other candidate could not complete the bid on time.

**Workers' Comp Coverage:** Discussion took place and was noted that we received two bids. One bid from KACo and the other from Kentucky League of Cities. Kentucky League Cities had the higher premium.

Stan Clark recommended that OCEMS add the \$5 million umbrella. Dr. Clark agreed.

Motion made at 6:52 pm by Stan Clark and seconded by Dr. Tom Clark to accept the renewal with KACo for liability coverage with \$5 million umbrella and to accept the KACo Workers' Compensation coverage.

Discussion took place regarding the Insurance Premium Municipal Tax Fee that accompanies the liability coverage. Mr. Crawford proposed that OCEMS pay the municipal tax directly to the county; therefore, waiving the collection fee. Ms. Barrett stated that if we get a letter from the county stating we've paid the tax directly to the county, we can be exempt from paying the fee to KACo.

**Financial Report:** Presented by Stan Clark

Stan stated that he is cleaning up the financials. There are several items that need to be reported differently, such as expensing out Workers' Comp monthly and depreciation. He also discussed the need to watch our expenses so that we do not deplete our cash reserve for the big purchases coming up- the purchase of the Crestwood Substation and remounting costs for ambulances. Mr. Stan Clark concluded by saying we are not in a dire situation, but we need to watch closely.

**Billing Report:** Presented by Stan Clark

Income was down due to a Medicare issue with Cigna. Discussion took place to take a look at statistics and weigh sources of income.

**Director's Report:** Presented by Stuart Crawford

Mr. Crawford stated that 90% of efforts have been spent putting the Shift and Policy Changes together.

Comments were made by Dr. Clark about concerns with regards to the misinformation from the paper and press and the credibility of information we have been getting from central dispatch. He observed there seems to be disparities across the board.

Further discussion between board members and command staff took place regarding OCD and response times as well as Cath Lab runs. Stan Clark stated that the GPS records show an eleven minute response time, which is the goal of many agencies. Sometimes GPS & Dispatch match. Stan also stated that response time at night goes up and he isn't sure why. Dr. Clark stated that our goal should be to continually improve. Mr. Stan Clark also reported that Cath lab runs between 6 am and 8 am are not existent, which contradicts what employees have been saying.

## **Old Business**

### *Crestwood Substation:*

South Oldham Fire Department does not have room for EMS to standby anymore. Two employees, Adam Nelson and Chad Buechele located a building 2/10 of a mile from the South Oldham Fire Department. Space seems to work better than the building we were going to construct. The asking price is \$185,000 plus additional costs to get building ready.

Stan Clark recommended we authorize the Board to go into negotiations with the owner of the property.

Motion made by Dr. Clark at 8:02 pm to authorize Stan to go into negotiations with owners Barbara and Gil Webster for the proposed facility not to exceed \$185,000. Second by Dr. Rochet. Unanimous approval.

It was also noted that before purchases are made for the new substation board members would like to get an approximate dollar amount.

### *Ambulance Remount Bid:* Presented by Ed Whittaker

Mr. Whittaker reviewed the 3 bids made for ambulance remounts. Time frames were discussed. Life Star could have the chassis in 90 days from date of order with a turnaround of 60 days upon receipt. Mr. Whittaker stated that we will be getting the Chevy Duramax diesel and it could be serviced at Chevrolet in LaGrange for warranty work. Optional savings were also discussed. Anything that is in good shape on our ambulance we will be credited for.

We also have the potential to save on the purchasing of the lights for the vehicle. Further discussion took place between board members and command staff with regards to saving money by purchasing lights for the remount from an employee. It was noted that as long as we are up front and disclose the purchase that this will not be a problem.

Motion made by Stan Clark at 8:19 pm and second by Dr. Tom Clark to award the bid to Life Star and to proceed to sure up the light bid at a cost savings. Move to execute second remount based on the efficiency and quality of work the company provides.

## **New Business – continued**

*Surplus Vehicles:* Mr. Crawford stated that we have 4 surplus vehicles and that there may be some county agencies interested. It was also noted that this will not effect the tiered response in place.

Motion made by Stan Clark at 8:25 pm to declare all four vehicles surplus and to get top dollar. He instructed to dispose by public bid. Second by Dr. Clark. Unanimous approval.


Motion made by Stan Clark at 8:28 pm to nominate Dr. Rochet as Chairman of the Board. Second by Dr. Clark.

Dr. Rochet commented that he feels we need to reconsider eliminating the tiered service for paramedics. He feels it offers the most effective way to deliver care.


Motion made by Stan Clark at 8:34 pm to adjourn the meeting.

The next meeting will be held Monday, July 11, 2011 at 5:30 pm at Oldham County EMS, 3639 W. Hwy 146, LaGrange, KY 40031.

Respectfully submitted,



Andrew P. Rochet



J. Stanley Clark



Dr. Tom Clark

Oldham County Ambulance Taxing District  
Special Board Meeting  
June 24, 2011  
Location: Via conference call

Present: Stan Clark, Dr. Tom Clark and Stuart Crawford

With a quorum being present, Motion made by Stan Clark at 9:45 am to allow Oldham County EMS to apply for a grant in the amount of \$11,648.40 for communication equipment. Second by Dr. Tom Clark.

Meeting adjourned at 9:50 am.

Respectfully submitted,

  
J. Stanley Clark

  
Dr. Tom Clark



Oldham County Ambulance Taxing District  
Board Meeting  
July 11, 2011  
Location: 3639 W. Hwy 146, LaGrange KY 40031

Present: Dr. Tom Clark, Stan Clark, Stuart Crawford, Dr. Pope and Keith Smith

Meeting called to order by Dr. Tom Clark at 6:15 p.m.

Motion made by Dr. Tom Clark at 6:20 p.m. to approve the June minutes and the special meeting minutes dated June 24, 2011 , seconded by Stan Clark.

**Financial Report:** Presented by Stan Clark

Mr. Stan Clark reviewed the financial report stating that our Fiscal year ended 6/30/2011. He also stated that Retirement was way under budget for the year and concluded that it must have been made in error.

Stan Clark also stated that he would like to move forward with posting all minutes and financials on the website. He is in the process of cleaning up the financials and once completed will make them available to the public.

**Billing Report:** Presented by Stan Clark

Payments and charges have remained flat for the last 3 years. We are writing off more, which is a sign of the economy. Our Medicare payments are caught up from the May difficulties with processing.

**Director's Report:** Presented by Stuart Crawford

*Staff Changes-* We have removed one Part-time EMT from the schedule due to availability. We have hired one Part-time EMT that has 25 years of experience. We still have one employee on maternity leave.

*Crestwood Substation Update-* We have closed on the property and our crews have been working hard to get moved in. We expect to be in by the end of this week.

*Remount-* The remount will be complete August 31.

## **Old Business**

*Surplus Vehicles* – Mr. Crawford stated that all bids were rejected and that all winning bidders were contacted and given the opportunity to buy the vehicles at 75% of the reserve price by Friday July 15, 2011. Presently 1 bidder expressed interest. Mr. Crawford will post the vehicles on govvehicles.org on Monday July 18, 2011.

## **New Business**

*Auditor approval* - Stan Clark stated that William Hollister has submitted a bid to perform our FY 7/1/10 to 6/30/11. The cost estimate is \$6,100.00, which is \$200.00 above last year. Stan Clark has looked at the recommendations that William Hollister has given in years past and noted they have not all been implemented. Stan Clark recommends to accept the bid.

Motion made by Stan Clark at 6:28 p.m to appoint William Hollister to perform our 7/1/10 to 6/30/11 audit. Seconded by Dr. Tom Clark.

*Set tax rate* –

Motion made by Stan Clark at 6:29 p.m. to keep the tax rate the same as the prior year. Seconded by Dr. Tom Clark.

*Demo Ambulance* - Stuart Crawford presented to the Board the opportunity to purchase a demo ambulance from Life Star Rescue, Inc. The vehicle has 1000 miles on it and the purchase price is \$129,077. Further discussion took place between Stuart and board members regarding financing the unit.

Motion made by Stan Clark at 6:42 p.m. to approve purchase of demo ambulance paid for out of cash flow, which will put us in a position that we will need to do short term borrowing. He will get with banks in the community to get the best rate. Seconded by Dr. Clark.

Questions were then asked by public attendees regarding our transport service, the breakout of revenue for those transports, the transparency of the agency and its financial standing. Stan replied by saying he is working on getting the financial piece straightened out and as this improves he will post them on the website for the public's viewing. He also stated that we have not completed the budget for this Fiscal Year but it looks to be a repeat of last year.

Further questions were asked from public attendees regarding the progress of the employee presentation from the last board meeting. Stan replied that he had met with the employee representative's 13 days ago. Discussion followed between Mr. Clark and employee representatives. Mr. Clark noted that he had been waiting on an alternate schedule from the employee representatives but had not received it.

Employee representatives stated their frustrations with the Board and how they felt like they were being ignored and that all negotiations were off. Further questions were asked with regards to hiring practices and operations.

A motion was made at 7:33 p.m. by Dr. Tom Clark to move to executive session for personnel issues.

Out of executive session at 8:15 p.m with no decisions made.

Motion made by Stan Clark and seconded by Dr. Tom Clark to adjourn meeting. The meeting adjourned at 8:16 p.m.

The next scheduled Board meeting is Monday, August 8, 2011 at Oldham County EMS Headquarters located at 3639 W. Hwy 146, LaGrange KY 40031.

Respectfully Submitted,

*absent*

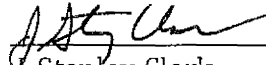
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Andrew P Rochet  
Chairman



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Dr. Tom Clark  
Vice Chairman



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J. Stanley Clark  
Secretary/Treasurer

Oldham County Ambulance Taxing District

Board Meeting

August 8, 2011

Location: Oldham County Fiscal Court Bldg., 100 W. Jefferson, LaGrange Ky 40031

Present: Dr. Andrew Rochet, Dr. Tom Clark, Stan Clark, Keith Smith, Stuart Crawford and Dr. Tom Pope

Meeting called to order by Dr. Rochet at 5:47 p.m.

Motion made to approve minutes at 5:49 p.m. by Dr. Clark second by Stan Clark.

**Financial Report:** Presented by Stan Clark

Mr. Clark reviewed the financial worksheet for July. Revenue from taxes was at \$20,000, patient fees collected were \$63,000 and we received \$8,250 from the sale of surplus vehicles. Our expenses were as expected with payroll being higher due to overtime, PTO payouts and quarterly SEP IRA contributions.

Motion made to approve the financial report by Dr. Tom Clark second by Stan Clark.

**Billing Report:** Presented by Stan Clark

We received \$63,000 in patient fees. Stan commented that we typically receive \$100,000 per month and that the shortfall usually is made up the following month.

**Directors Report:** Presented by Stuart Crawford

Stuart stated that there were 69 runs in 1 week from Sunday to Sunday. He also stated that there was some confusion with the new schedule at first, but that employees had mastered it. Within the 69 runs quite a few were zero minute response time.

Stuart informed the Board that the new ambulance was on the road and thanked Chad Buechele and Keith Smith for their hard work in order to accomplish this. He also stated that the ambulance remount was still on target to be complete at the end of August.

Stuart also noted that we had moved our LaGrange location from the 3<sup>rd</sup> floor of Baptist North East to the 2<sup>nd</sup> floor. He also stated that the South Oldham substation renovation was under budget with a few minor things remaining and that there would be a ribbon cutting ceremony soon to follow.

Board members then discussed with Stuart our vehicle situation of how many units we had and what we were going to do with the sale of units. It was stated that the

units that were for sale were going to be placed on the government auction site this week.

## NEW BUSINESS

*High school football games:* Stand-by at games will be discussed at a later time.

*Budget:* Stan reviewed his proposed budget with Board members.

Flat revenues are forecasted along with real estate devaluation. Ambulance tax on vehicles should be the same. We will most likely receive a couple of grants. Patient fees will remain relatively flat; there is no indication that they will be going up.

Mr. Stan Clark also reviewed expenses and stated that it looks as if they will be somewhat flat as well.

Discussion between Board Members and Command Staff took place with regards to our ambulance situation. Dr. Clark wanted to know what assurance we have that we will not have a lot of repair. Stuart explained that we now have a new demo ambulance and will soon have our remount complete and that repair costs should go down. Stan Clark wanted to know what to expect as far as the life with the new demo ambulance (Braun). Stuart replied by stating mileage, idling time and exposure to elements all play a factor.

*Organizational Structure:* Dr. Rochet stated concerns on how we have our organization structured and who is responsible for what. Further discussion between board members ensued touching on ideas of how to structure the service as well as the role of the Board.

The floor was then open for public comment.

Kathy Parrish – Oldham County Tax Payer  
Financial reporting concerns

Michelle Netherton – Oldham County Tax Payer  
Contingency Fund concerns  
Audit Completion questions  
Policy concerns

Molly Calvert – Oldham County Tax Payer/OCEMS employee  
New schedule concerns

Bobbi Nelson – Oldham County Tax Payer/OCEMS employee  
Budget concerns

Mike Arth – Oldham County Tax Payer/OCEMS employee  
Budget concerns

Scott McClamroch – OCEMS employee  
New schedule concerns

Charlotte Grider – Oldham County Tax Payer  
Organizational Structure concerns

Emily Williams – Oldham County Tax Payer/OCEMS employee  
New schedule concerns

Brandy Simpson – Oldham County Tax Payer  
Coverage concerns - asked for a reevaluation.

Ron Shoemaker – OCEMS employee  
New schedule concerns

Mary – Oldham County Tax Payer and Patient  
Used OCEMS services in 2002. Thankful for the service.  
Coverage Concerns

Jennifer Jones – Oldham County Tax Payer/OCEMS employee  
New schedule concerns

Peter Campbell – Oldham County Tax Payer  
Organizational changes needed

Jeff Auberry – Oldham County Tax Payer  
Impressed with OCEMS. Concerns for OCEMS future

Kellie Wyatt – Taxpayer/ OCEMS employee  
New schedule concerns  
Interim-Director concerns

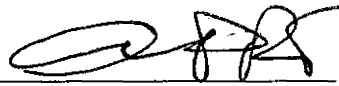
Lee Parrish - Oldham County Tax Payer/ OCEMS employee  
Budget Concerns

Board members addressed questions as they arose. Dr. Rochet commented that the new schedule would be evaluated and organizational issues would be investigated.


Motion to go into executive session for personnel issues at 8:02 p.m. by Dr. Rochet second by Dr. Clark. Out of executive session at 10:10 p.m. with no action taken.

The next board meeting will be held Monday September 12, 2011 at 5:30 p.m. at Oldham County Fiscal Court Building, 100 W. Jefferson Street, LaGrange Ky 40031.

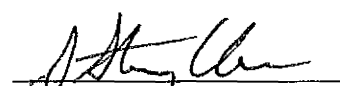
Respectfully submitted,

A stylized, cursive signature of Andrew P. Rochet, featuring a large, looping 'A' and 'R'.

Andrew P. Rochet  
Chairman

A stylized, cursive signature of Dr. Tom Clark, featuring a large, looping 'T' and 'C'.

Dr. Tom Clark  
Vice-Chairman

A stylized, cursive signature of J. Stanley Clark, featuring a large, looping 'J' and 'C'.

J. Stanley Clark  
Treasurer

Oldham County Ambulance Taxing District  
Board Meeting  
September 12, 2011  
Location: Oldham County Fiscal Court Bldg., 100 W. Jefferson, LaGrange KY 40031

Present: Dr. Andrew Rochet, Dr. Tom Clark, Stan Clark and Keith Smith

Meeting called to order by Dr. Rochet at 5:50 p.m.

Motion made to approve the August minutes at 5:51 p.m. by Stan Clark. Second by Dr. Tom Clark. Unanimous approval.

Financial Report: Presented by Stan Clark

Stan Clark presented a detailed profit and loss statement for July and August. He reviewed income and expenses with board members. Dr. Rochet questioned why ALS & BLS supplies had such a large increase from the previous month. Mr. Stan Clark will check into this and report back. Dr. Rochet also questioned why patient fees were down as well. Mr. Clark informed him that we had about 6 weeks of runs that were not billed and that our new billing service has caught us up.

Billing Report: Presented by Stan Clark

Stan Clark noted again that since the last meeting we had signed with a new billing service by the name of 911 Billing. He noted that we have a 6 month contract that then goes to 30 days. We are going to see what they can do without being locked in. Mr. Stan Clark is in the process of setting up a bank account and medicare, which takes 14 business days.

#### OLD BUSINESS

Football Games: We are stationing ambulances at games. Stan Clark stated that the high school games will not proceed without an ambulance at the game. Stan stated that this is not a state policy, but is thinking this is what the high schools are wanting. Mr. Clark said he was going to research further to see if there is a state policy linked to this. Dr. Rochet commented that we need to be there if the school feels it is a necessity.

Remount: Our remount has been inspected and put into service.

Surplus Vehicle: We have sold one more surplus vehicle – Ford Explorer – 9304 for \$7500.00.



## NEW BUSINESS

Bank Resolution #1: Removal of Stuart Crawford as an authorized person to access our line of credit with The Bank Oldham County.

Motion made by Stan Clark at 6:10 p.m. to remove Stuart Crawford as an authorized person to access Oldham County EMS' line of credit. Second by Dr. Tom Clark. Unanimous approval.

Bank Resolution #2: Need to open a depository account for 911 Billing in Madisonville. Stan Clark recommends Old National Bank.

Motion made by Stan Clark at 6:11 p.m. to open a depository account with Old National Bank in Madisonville, Kentucky. Second by Dr. Tom Clark. Unanimous approval.

Change in Director: Dr. Rochet noted that Jim Carman is presently acting director and that the board is in the process of hiring someone permanently. Dr. Clark asked what the timeline was for this appointment. Mr. Stan Clark responded that it will take as long as it takes, he emphasized that we need to do it right.

Motion made by Dr. Rochet to go into executive session for personnel issues at 6:15 p.m.

Out of executive session at 7:17 p.m. with the following actions taken:

Dr. Rochet presented 2 new policies:

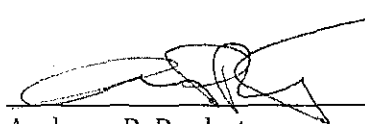
1. Nepotism policy attached
2. Outside Employment Policy attached

Further discussion took place regarding legal counsel and to possibly have Mr. Jerry McGraw serve in that role. Also, discussion took place regarding our budget shortfall and that in the next two weeks Dr. Rochet will meet with employee representatives to brainstorm and discuss how we can improve our fiscal situation.

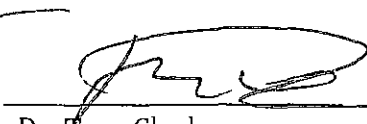
Motion made by Dr. Rochet to adjourn meeting at 7:20 p.m.

Public comments and questions followed.

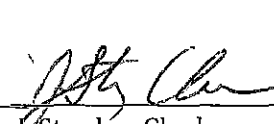
Respectfully submitted,



Andrew P. Rochet  
Chairman



Dr. Tom Clark  
Vice- Chairman



Stanley Clark  
Treasurer

## OUTSIDE EMPLOYMENT POLICY

We expect every employee with OCEMS to treat their job with OCEMS as their primary occupation and any other employment outside OCEMS should not interfere with the performance of their duties with OCEMS.

To assure top quality emergency care and safe transport for Oldham County residents and visitors, it is critical that all OCEMS personnel are on the job well rested and alert.

Therefore OCEMS employees may not have an outside job or do work on their own that prevents them from having at least 6 hours of restful sleep within 24 hours immediately preceding the beginning of their shift.

In addition to protecting residents and visitors, this policy also gives additional protection to OCEMS employees who might otherwise suffer from accidents.

Effective 7-31-2011

Revised 9-12-11

## **EMPLOYMENT OF RELATIVES (NEPOTISM)**

For reasons of employee morale and effective management, it is the policy of OCEMS not to employ any person related within the first degree by blood or marriage or affinity to any employee, officer, member of staff or Board of Directors.

In this case, the first degree is defined as an employee's spouse former spouse domestic partner, child, stepchild, parent, parent-in-law, step parent, grandparent, grandparent-in-law, brother, stepbrother, sister, step-sister, and grandchild or any relationship similar to that of persons who are related by blood or marriage. A dating relationship is defined as a relationship that may be reasonably expected to lead to the formation of a consensual "romantic" or sexual relationship.

When two employees marry, one employee must terminate. The employees may be allowed to make the decision regarding which employee will terminate. If the voluntary decision is not made within 30-days, the employee with the least service will terminate employment.

Employees on the active payroll as of July 30, 2011 will not be impacted by this policy. This policy applies to all employees without regard to the gender or sexual orientation of the individuals involved.

09/12/11

**Oldham County EMS**  
**Profit & Loss YTD Comparison**  
 July through August 2011

	Jul 11	Aug 11	TOTAL
Ordinary Income/Expense			
Income			
CHARGES FOR SERVICES			
Service Charges			
CPR Courses	0.00	144.00	144.00
Total Service Charges	0.00	144.00	144.00
User Fees			
Patient Fees	76,673.36	55,061.63	131,734.99
Total User Fees	76,673.36	55,061.63	131,734.99
Total CHARGES FOR SERVICES	76,673.36	55,205.63	131,878.99
TAX			
Automobile	19,589.75	26,840.88	46,430.63
Omitted Tangible	0.00	1,148.73	1,148.73
Tax Revenue	482.25	0.00	482.25
Total TAX	20,072.00	27,989.61	48,061.61
Total Income	96,745.36	83,195.24	179,940.60
Gross Profit	96,745.36	83,195.24	179,940.60
Expense			
ADVERTISING & PRINTING			
Advertisement	134.28	16.20	150.48
Printing	995.05	0.00	995.05
Total ADVERTISING & PRINTING	1,129.33	16.20	1,145.53
AUTOMOTIVE			
Professional Services	7.52	253.29	260.81
Repair and Maintenance Parts	1,952.35	2,646.51	4,598.86
Repair and Maintenance Labor	1,855.30	3,602.89	5,458.19
Supplies	125.65	551.17	676.82
AUTOMOTIVE - Other	0.00	20.00	20.00
Total AUTOMOTIVE	3,940.82	7,073.86	11,014.68
BUILDING			
Maintenance & Repair			
Extinguishers	146.00	0.00	146.00
Overhead Door	0.00	234.00	234.00
Pest Control	0.00	150.00	150.00
Maintenance & Repair - Other	0.00	95.00	95.00
Total Maintenance & Repair	146.00	479.00	625.00
Supplies	969.65	81.28	1,050.93
BUILDING - Other	0.00	169.20	169.20
Total BUILDING	1,115.65	729.48	1,845.13
COMMUNICATIONS			
Parts	28.00	141.00	169.00
Service & Repair	0.00	95.00	95.00
Total COMMUNICATIONS	28.00	236.00	264.00

09/12/11

**Oldham County EMS**  
**Profit & Loss YTD Comparison**  
 July through August 2011

	Jul 11	Aug 11	TOTAL
<b>CRESTWOOD STATION</b>			
Building Maintenance	310.00	225.00	535.00
Professional Services	0.00	135.00	135.00
Supplies	52.99	88.16	141.15
<b>UTILITIES</b>			
Gas and Electric	0.00	237.13	237.13
Water	0.00	32.13	32.13
<b>Total UTILITIES</b>	0.00	269.26	269.26
<b>CRESTWOOD STATION - Other</b>	1,045.44	37.22	1,082.66
<b>Total CRESTWOOD STATION</b>	1,408.43	754.64	2,163.07
Depreciation Expense	18,572.00	18,572.00	37,144.00
<b>DUES &amp; SUBSCRIPTIONS</b>			
KBEMS Fees	150.00	150.00	300.00
Membership Dues	261.00	0.00	261.00
Subscriptions	124.00	25.00	149.00
<b>Total DUES &amp; SUBSCRIPTIONS</b>	535.00	175.00	710.00
<b>FUEL</b>	6,077.58	7,489.80	13,567.38
<b>GROCERY</b>	27.85	102.25	130.10
<b>INSURANCE</b>			
Health Company	20,253.53	18,735.21	38,988.74
Health Employee	0.00	0.00	0.00
Life (EMPLOYEE)	0.00	0.00	0.00
Life (OCEMS)	235.20	216.00	451.20
Professional Liability	6,838.74	6,838.74	13,677.48
Work Comp	10,970.36	10,970.36	21,940.72
<b>Total INSURANCE</b>	38,297.83	36,760.31	75,058.14
Interest Expense	0.00	18.28	18.28
<b>MEDICAL SUPPLY</b>			
ALS Supplies	1,161.14	9,304.78	10,465.92
BLS Supplies	64.18	2,810.30	2,874.48
<b>Capital Outlay</b>			
Maintenance Contract	5,400.00	0.00	5,400.00
<b>Total Capital Outlay</b>	5,400.00	0.00	5,400.00
Freight	0.00	98.17	98.17
Oxygen	188.77	199.59	388.36
<b>MEDICAL SUPPLY - Other</b>	0.00	425.00	425.00
<b>Total MEDICAL SUPPLY</b>	6,814.09	12,837.84	19,651.93
<b>OFFICE</b>			
Equipment copier lease	177.11	150.04	327.15
Equipment Maint Contract	127.33	175.15	302.48
Software	-153.21	0.00	-153.21
Supplies	0.00	128.28	128.28
<b>Total OFFICE</b>	151.23	453.47	604.70

09/12/11

**Oldham County EMS**  
**Profit & Loss YTD Comparison**  
 July through August 2011

	Jul 11	Aug 11	TOTAL
<b>PAYROLL EXPENSE</b>			
Medical Director	3,605.00	3,605.00	7,210.00
Other-training, holiday, etc	2,607.89	3,177.28	5,785.17
Overtime	6,610.91	6,265.62	12,876.53
Payroll Taxes	12,288.94	12,571.23	24,860.17
PTO	37,983.57	41,479.50	79,463.07
Retirement			
Hazardous Duty Company	53,395.82	36,016.64	89,412.46
HEALTH INSURANCE CONT	358.25	274.59	632.84
Non-Hazardous Employer	8,417.73	6,962.30	15,380.03
SEP IRA	10,903.99	0.00	10,903.99
Total Retirement	73,075.79	43,253.53	116,329.32
Wages-Regular	133,030.93	132,267.86	265,298.79
<b>Total PAYROLL EXPENSE</b>	<b>269,203.03</b>	<b>242,620.02</b>	<b>511,823.05</b>
<b>POSTAGE AND SHIPPING</b>	254.65	261.39	516.04
<b>PROFESSIONAL SERVICES</b>			
EAP	151.80	151.80	303.60
Employee Health	700.00	1,743.00	2,443.00
HR Consulting	0.00	2,225.00	2,225.00
Legal Fees	1,961.80	0.00	1,961.80
Network Administration	5,600.00	5,600.00	11,200.00
Payroll Service	468.15	480.30	948.45
Sec 125 Maintenance	126.00	0.00	126.00
PROFESSIONAL SERVICES - ...	2,198.25	330.00	2,528.25
<b>Total PROFESSIONAL SERVICES</b>	<b>11,206.00</b>	<b>10,530.10</b>	<b>21,736.10</b>
<b>PUBLIC RELATIONS</b>			
Ironman	0.00	199.46	199.46
CPR/First Aid	1,437.49	-154.00	1,283.49
Supplies			
Community CPR	-192.00	-254.00	-446.00
Total Supplies	-192.00	-254.00	-446.00
<b>Total PUBLIC RELATIONS</b>	<b>1,245.49</b>	<b>-208.54</b>	<b>1,036.95</b>
<b>REIMBURSEMENTS</b>			
North Oldham			
Back-Up Run	2,400.00	500.00	2,900.00
Facility Use	450.00	150.00	600.00
Total North Oldham	2,850.00	650.00	3,500.00
Pewee Valley	0.00	3,750.00	3,750.00
<b>Total REIMBURSEMENTS</b>	<b>2,850.00</b>	<b>4,400.00</b>	<b>7,250.00</b>
<b>TRAINING</b>			
Outside Training			
Lodging	432.44	0.00	432.44
Travel	72.40	0.00	72.40
Total Outside Training	504.84	0.00	504.84
<b>Total TRAINING</b>	<b>504.84</b>	<b>0.00</b>	<b>504.84</b>

09/12/11

**Oldham County EMS**  
**Profit & Loss YTD Comparison**  
 July through August 2011

	Jul 11	Aug 11	TOTAL
<b>UNIFORM</b>			
Accessory	70.96	51.98	122.94
Clothing	791.76	233.98	1,025.74
<b>Total UNIFORM</b>	<u>862.72</u>	<u>285.96</u>	<u>1,148.68</u>
<b>UTILITIES</b>			
Cellular			
AT&T	1,073.25	1,012.67	2,085.92
<b>Total Cellular</b>	<u>1,073.25</u>	<u>1,012.67</u>	<u>2,085.92</u>
Disposal			
Biohazard	748.29	769.32	1,517.61
Trash Pick-Up	31.57	71.45	103.02
<b>Total Disposal</b>	<u>779.86</u>	<u>840.77</u>	<u>1,620.63</u>
Gas and Electric	854.87	678.02	1,532.89
Internet Access	0.00	180.00	180.00
Office Phones	0.00	225.80	225.80
Water	132.89	103.60	236.49
<b>Total UTILITIES</b>	<u>2,840.87</u>	<u>3,040.86</u>	<u>5,881.73</u>
<b>Total Expense</b>	<u>367,065.41</u>	<u>346,148.92</u>	<u>713,214.33</u>
<b>Net Ordinary Income</b>	<u>-270,320.05</u>	<u>-262,953.68</u>	<u>-533,273.73</u>
<b>Other Income/Expense</b>			
Other Income			
Interest	91.52	0.00	91.52
Other Income	8,250.00	0.00	8,250.00
<b>Total Other Income</b>	<u>8,341.52</u>	<u>0.00</u>	<u>8,341.52</u>
<b>Net Other Income</b>	<u>8,341.52</u>	<u>0.00</u>	<u>8,341.52</u>
<b>Net Income</b>	<u><u>-261,978.53</u></u>	<u><u>-262,953.68</u></u>	<u><u>-524,932.21</u></u>

Oldham County Ambulance Taxing District  
Board Meeting

October 5, 2011

Location: Oldham County Fiscal Court Bldg., 100 W. Jefferson, LaGrange KY 40031

Present: Dr. Andrew Rochet, Dr. Tom Clark, Stan Clark, Keith Smith, Dr. Tom Pope

Meeting called to order by Dr. Rochet at 5:37 p.m.

Motion made to approve September minutes at 5:38 p.m. by Dr. Rochet second by Stan Clark. Unanimous approval.

**OLD BUSINESS**

Employment Policies- Nepotism and Outside Employment.

Motion made at 5:39 p.m. by Stan Clark to approve the nepotism and outside employment policies as presented at last month's board meeting. Second by Dr. Tom Clark. Unanimous approval.

**Financial Report:** Presented by Stan Clark

Patient fees collected for the month of September were \$20,000. Within the last three months we have collected half of what was expected. Have received the billing report from 911 Billing and by the end of October we should be current and collecting on a normal basis. It has been confirmed that we are to receive \$70,000 from Medicare tomorrow and \$11,000 from Medicaid within the week as well.

Mr. Clark reviewed the financial worksheet for September. He stated expenses were normal. He also stated that payroll was down by \$15,000 driven by PTO and over time. We collected \$7,500 from the sale of an Explorer. We have borrowed from Fiscal Court \$531,000 as of 9/30/11. The projection was originally \$850,000 but could be \$750,000.

Motion to approve the financial report made at 6:00 p.m. by Dr. Tom Clark, second by Dr. Rochet. Unanimous approval.

**Directors Report:** Presented by Keith Smith

*OSHA:* On September 13th Keith met with infection control state representatives regarding the costs involved with getting in compliance. The original fine was \$2750.00 but was reduced to \$1750.00 by informing the state of the costs involved.

*Electronic Patient Reporting:* Should be ready to go by the end of October or beginning of November. Dr. Rochet questioned what the effects are by going electronic. Keith replied that it should go fairly smooth. He informed the Board that



for the 1<sup>st</sup> week or 2 we will have employees fill out the paper form as well as input information to the computers. Discussion followed between Board members and Andrew Wingfield and Keith Smith regarding integration between the computers and the hospitals.

*Event Coverage:* The last several weekends we have covered Equine, High School and a Movie shoot.

*August Financial Report question:* Our ALS supplies were up due to converting 3 more trucks to stock ALS, we only had 2 trucks prior to conversion.

*Recognition:* Mr. Smith thanked Shelley Maxwell for her hard work with the new Retirement Reporting System and Jennifer Jones for her diligent work with run forms each week.

*Crestwood Station:* Mr. Smith stated that we have the estimation for all repair work needed for the station. The stairway is boarded up and the second floor is sealed. We will be painting the inside wooden walls with fire retardant paint. We are also checking on the HVAC issue.

Mr. Stan Clark had additional updates on the Crestwood Building:

- HVAC issue is a simple 2 -3 minute fix

- Paint – Fire Retardant

- Ambulance will be able to park in bottom bay

- The top 400 square feet does not exist – stairways removed

- One set of stairs will need to be rebuilt

- Cost to make improvements \$2000 to \$2500

- Work should be complete by next week

## **NEW BUSINESS**

Bank LOC- Old National Bank in Madisonville- Patient billing account

- Need signatures to move money out of this account into The Bank-Oldham County accounts. Signatures received.

Motion to go to executive session at 6:20 p.m. by Dr. Rochet.

Returned from executive session at 7:40 with no action taken.

*Training Center:* Bobbi Nelson had questions for the Board. She stated that in order to shut the center down you have to give 60 days written notice and it cannot be transferred. Ms. Nelson stated that if she ran it for Oldham County EMS she would keep all the profits and pay to run at no cost to Oldham County EMS. She would be willing to do this part time until Oldham County EMS finds someone to run. She also stated that this center could very easily become profitable. She asked the board if they wanted to keep and operate it as a profit.

Stan Clark reviewed Bobbi's statements of taking over collecting the billing and her payment would be her fees at no cost to EMS except liability insurance and operating under OCEMS license. Further discussion took place between the Board and Ms. Nelson, upon which Stan elected to table for further analysis and discussion.

*Letter of Credit:* We have asked The Bank- Oldham County for a 2 month extension to provide financials for our \$350,000 line of credit with them.

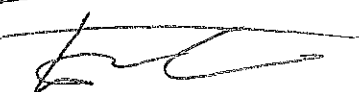
Motion made at 7:52 by Stan Clark to extend the line of credit with The Bank- Oldham County for 2 months. Second by Dr. Tom Clark. Unanimous approval.

Dr. Rochet adjourned meeting at 7:52 p.m.

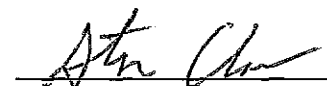
Respectfully Submitted,



Dr. Andrew P. Rochet  
Chairman



Dr. Tom Clark  
Vice-Chairman



Stan Clark  
Treasurer/Secretary

10/06/11

**Oldham County EMS**  
**Profit & Loss**  
 July through September 2011

	<u>Jul 11</u>	<u>Aug 11</u>	<u>Sep 11</u>	<u>TOTAL</u>
Ordinary Income/Expense				
Income				
<b>CHARGES FOR SERVICES</b>				
Service Charges				
CPR Courses	0.00	144.00	795.00	939.00
Total Service Charges	0.00	144.00	795.00	939.00
User Fees				
Patient Fees	70,763.98	55,469.02	19,654.48	145,887.48
Total User Fees	70,763.98	55,469.02	19,654.48	145,887.48
Total CHARGES FOR SERVICES	70,763.98	55,613.02	20,449.48	146,826.48
INTEREST BANK TAX	0.00	2.53	0.00	2.53
Automobile	19,589.75	26,840.88	37,771.33	84,201.96
Omitted Tangible	0.00	1,148.73	0.00	1,148.73
Tax Revenue	482.25	482.25	0.00	964.50
Total TAX	20,072.00	28,471.86	37,771.33	86,315.19
Total Income	90,835.98	84,087.41	58,220.81	233,144.20
Expense				
<b>ADVERTISING &amp; PRINTING</b>				
Advertisement	134.28	16.20	16.20	166.68
Printing	995.05	0.00	0.00	995.05
Total ADVERTISING & PRINTING	1,129.33	16.20	16.20	1,161.73
<b>AUTOMOTIVE</b>				
Decals and Labeling	0.00	0.00	1,785.00	1,785.00
Professional Services	7.52	253.29	0.00	260.81
Repair and Maintenance Parts	1,952.35	2,646.51	3,065.92	7,664.78
Repair and Maintenance Labor	1,855.30	3,602.89	3,031.91	8,490.10
Supplies	125.65	551.17	94.91	771.73
AUTOMOTIVE - Other	0.00	20.00	20.00	40.00
Total AUTOMOTIVE	3,940.82	7,073.86	7,997.74	19,012.42
Bank Service Charges	4.00	0.00	0.00	4.00
<b>BUILDING</b>				
Maintenance & Repair				
Electrician	0.00	0.00	120.00	120.00
Extinguishers	146.00	0.00	50.00	196.00
Overhead Door	0.00	234.00	540.00	774.00
Pest Control	0.00	150.00	0.00	150.00
Maintenance & Repair - Other	0.00	95.00	15.57	110.57
Total Maintenance & Repair	146.00	479.00	725.57	1,350.57
Supplies	969.65	151.57	76.46	1,197.68
BUILDING - Other	0.00	169.20	0.00	169.20
Total BUILDING	1,115.65	799.77	802.03	2,717.45

10/06/11

**Oldham County EMS**  
**Profit & Loss**  
 July through September 2011

	Jul 11	Aug 11	Sep 11	TOTAL
<b>COMMUNICATIONS</b>				
Parts	28.00	141.00	0.00	169.00
Service & Repair	0.00	95.00	114.75	209.75
<b>Total COMMUNICATIONS</b>	<b>28.00</b>	<b>236.00</b>	<b>114.75</b>	<b>378.75</b>
<b>CRESTWOOD STATION</b>				
Cable/Dish	0.00	0.00	142.29	142.29
Building Maintenance	310.00	225.00	0.00	535.00
Professional Services	0.00	135.00	0.00	135.00
Supplies	52.99	88.16	11.50	152.65
<b>UTILITIES</b>				
Gas and Electric	0.00	0.00	416.77	416.77
Trash Pick-Up	0.00	0.00	21.50	21.50
Water	0.00	32.13	0.00	32.13
<b>Total UTILITIES</b>	<b>0.00</b>	<b>32.13</b>	<b>438.27</b>	<b>470.40</b>
<b>CRESTWOOD STATION - Other</b>	<b>1,045.44</b>	<b>37.22</b>	<b>107.03</b>	<b>1,189.69</b>
<b>Total CRESTWOOD STATION</b>	<b>1,408.43</b>	<b>517.51</b>	<b>699.09</b>	<b>2,625.03</b>
Depreciation Expense	18,572.00	18,572.00	18,572.00	55,716.00
<b>DUES &amp; SUBSCRIPTIONS</b>				
KBEMS Fees	150.00	150.00	0.00	300.00
Membership Dues	261.00	0.00	0.00	261.00
Subscriptions	124.00	25.00	1,159.00	1,308.00
<b>Total DUES &amp; SUBSCRIPTIONS</b>	<b>535.00</b>	<b>175.00</b>	<b>1,159.00</b>	<b>1,869.00</b>
<b>FUEL</b>	<b>6,077.58</b>	<b>7,489.80</b>	<b>6,076.71</b>	<b>19,644.09</b>
<b>GROCERY</b>	<b>27.85</b>	<b>102.25</b>	<b>120.00</b>	<b>250.10</b>
<b>INSURANCE</b>				
Health Company	20,253.53	22,589.77	16,440.89	59,284.19
Health Employee	0.00	0.00	0.00	0.00
Life (EMPLOYEE)	0.00	0.00	0.00	0.00
Life (OCEMS)	235.20	216.00	211.20	662.40
Professional Liability	6,838.74	6,838.74	6,838.74	20,516.22
Work Comp	10,970.36	10,970.36	10,970.36	32,911.08
<b>Total INSURANCE</b>	<b>38,297.83</b>	<b>40,614.87</b>	<b>34,461.19</b>	<b>113,373.89</b>
Interest Expense	0.00	18.28	1,115.32	1,133.60
<b>MEDICAL SUPPLY</b>				
ALS Supplies	1,161.14	9,044.24	1,340.85	11,546.23
BLS Supplies	64.18	3,070.84	2,052.97	5,187.99
Capital Outlay				
Equipment	0.00	0.00	-91.08	-91.08
Maintenance Contract	5,400.00	0.00	0.00	5,400.00
<b>Total Capital Outlay</b>	<b>5,400.00</b>	<b>0.00</b>	<b>-91.08</b>	<b>5,308.92</b>
Freight	0.00	98.17	10.50	108.67
Oxygen	188.77	199.59	211.93	600.29
<b>MEDICAL SUPPLY - Other</b>	<b>0.00</b>	<b>425.00</b>	<b>0.00</b>	<b>425.00</b>
<b>Total MEDICAL SUPPLY</b>	<b>6,814.09</b>	<b>12,837.84</b>	<b>3,525.17</b>	<b>23,177.10</b>

10/06/11

**Oldham County EMS**  
**Profit & Loss**  
 July through September 2011

	Jul 11	Aug 11	Sep 11	TOTAL
<b>OFFICE</b>				
Equipment copier lease	177.11	150.04	150.04	477.19
Equipment Maint Contract	127.33	175.15	147.92	450.40
Software	-153.21	0.00	-36.90	-190.11
Supplies	0.00	128.28	196.21	324.49
<b>Total OFFICE</b>	<b>151.23</b>	<b>453.47</b>	<b>457.27</b>	<b>1,061.97</b>
<b>PAYROLL EXPENSE</b>				
Medical Director	3,605.00	3,605.00	3,605.00	10,815.00
Other-training, holiday, etc	2,607.89	3,177.28	1,264.80	7,049.97
Overtime	6,610.91	6,265.62	4,866.07	17,742.60
Payroll Taxes	12,288.94	12,571.23	11,884.87	36,745.04
PTO	37,983.57	41,479.50	32,834.68	112,297.75
Retirement				
Hazardous Duty Company	53,395.82	36,016.64	34,450.57	123,863.03
HEALTH INSURANCE CONT	358.25	274.59	274.20	907.04
Non-Hazardous Employer	8,417.73	6,962.30	6,955.27	22,335.30
SEP IRA	10,903.99	0.00	0.00	10,903.99
<b>Total Retirement</b>	<b>73,075.79</b>	<b>43,253.53</b>	<b>41,680.04</b>	<b>158,009.36</b>
<b>Wages-Regular</b>	<b>133,030.93</b>	<b>132,267.86</b>	<b>131,740.08</b>	<b>397,038.87</b>
<b>Total PAYROLL EXPENSE</b>	<b>269,203.03</b>	<b>242,620.02</b>	<b>227,875.54</b>	<b>739,698.59</b>
<b>POSTAGE AND SHIPPING</b>	<b>254.65</b>	<b>261.39</b>	<b>512.07</b>	<b>1,028.11</b>
<b>PROFESSIONAL SERVICES</b>				
EAP	151.80	151.80	154.00	457.60
Employee Health	700.00	1,743.00	1,928.00	4,371.00
HR Consulting	0.00	2,225.00	0.00	2,225.00
Legal Fees	1,961.80	0.00	0.00	1,961.80
Network Administration	5,600.00	5,600.00	2,800.00	14,000.00
Payroll Service	468.15	480.30	483.55	1,432.00
Sec 125 Maintenance	126.00	0.00	246.75	372.75
PROFESSIONAL SERVICES - ...	2,198.25	330.00	831.25	3,359.50
<b>Total PROFESSIONAL SERVICES</b>	<b>11,206.00</b>	<b>10,530.10</b>	<b>6,443.55</b>	<b>28,179.65</b>
<b>PUBLIC RELATIONS</b>				
Ironman	0.00	199.46	0.00	199.46
CPR/First Aid	1,437.49	-154.00	239.91	1,523.40
Supplies				
Community CPR	-192.00	-254.00	-1,406.00	-1,852.00
<b>Total Supplies</b>	<b>-192.00</b>	<b>-254.00</b>	<b>-1,406.00</b>	<b>-1,852.00</b>
<b>Total PUBLIC RELATIONS</b>	<b>1,245.49</b>	<b>-208.54</b>	<b>-1,166.09</b>	<b>-129.14</b>
<b>REIMBURSEMENTS</b>				
North Oldham				
Back-Up Run	2,400.00	500.00	0.00	2,900.00
Facility Use	450.00	150.00	0.00	600.00
<b>Total North Oldham</b>	<b>2,850.00</b>	<b>650.00</b>	<b>0.00</b>	<b>3,500.00</b>
Pewee Valley	0.00	3,750.00	0.00	3,750.00
<b>Total REIMBURSEMENTS</b>	<b>2,850.00</b>	<b>4,400.00</b>	<b>0.00</b>	<b>7,250.00</b>

10/06/11

**Oldham County EMS**  
**Profit & Loss**  
 July through September 2011

	<u>Jul 11</u>	<u>Aug 11</u>	<u>Sep 11</u>	<u>TOTAL</u>
<b>TRAINING</b>				
Continuing Education				
Professional Development	0.00	0.00	65.00	65.00
Total Continuing Education	0.00	0.00	65.00	65.00
Outside Training				
Lodging	432.44	0.00	0.00	432.44
Travel	72.40	0.00	0.00	72.40
Total Outside Training	504.84	0.00	0.00	504.84
Total TRAINING	504.84	0.00	65.00	569.84
<b>UNIFORM</b>				
Accessory	70.96	51.98	0.00	122.94
Clothing	791.76	233.98	2,327.00	3,352.74
Total UNIFORM	862.72	285.96	2,327.00	3,475.68
<b>UTILITIES</b>				
Cellular				
AT&T	1,073.25	1,012.67	1,028.44	3,114.36
Total Cellular	1,073.25	1,012.67	1,028.44	3,114.36
Disposal				
Biohazard	748.29	769.32	769.32	2,286.93
Trash Pick-Up	31.57	71.45	31.57	134.59
Total Disposal	779.86	840.77	800.89	2,421.52
Gas and Electric	854.87	644.23	677.27	2,176.37
Internet Access	0.00	180.00	180.00	360.00
Office Phones	0.00	225.80	220.72	446.52
Water	132.89	103.60	96.75	333.24
Total UTILITIES	2,840.87	3,007.07	3,004.07	8,852.01
Total Expense	367,069.41	349,802.85	314,177.61	1,031,049.87
Net Ordinary Income	-276,233.43	-265,715.44	-255,956.80	-797,905.67
<b>Other Income/Expense</b>				
Other Income				
Interest	91.52	15.67	0.00	107.19
Other Income	8,250.00	0.00	7,500.00	15,750.00
Total Other Income	8,341.52	15.67	7,500.00	15,857.19
Net Other Income	8,341.52	15.67	7,500.00	15,857.19
Net Income	<u>-267,891.91</u>	<u>-265,699.77</u>	<u>-248,456.80</u>	<u>-782,048.48</u>

Notes to September 30,2011 OCEMS Financials

Repairs and Maintenance

Parts	Inverter repair storm damage, insurance	1452
	Oil cooler and ERG repair 937	1438.91

Labor	Inverter repair storm damage, insurance	246
	Oil cooler and ERG repair 937	2200

Gas & Electric -Crestwood

3 month catch up	416.77
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Dues and Subs

EMS manager, scheduling annual fee	995
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Insurance Health Company

HRA funding reduced near end of year

Employee Health-testing at Baptist Worx	1928
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Network Admin	Last payment to R Wilder	2800
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Uniform Clothing

Bluegrass Uniforms	WOMEN EMS PANT - J JONES	162.00
Corporate Logo,s	WHITE POLO S CRAWFORD (1)	36.00
Corporate Logo,s	T SHIRTS S-XL	462.40
Corporate Logo,s	EXPLORER T'S	245.60
Corporate Logo,s	POLOS BLUE (11)	671.00
Corporate Logo,s	POLOS GRAY S-XL (3)	183.00
Corporate Logo,s	POLOS GRAY 2 & 3X (9)	567.00
		<u>2,327.00</u>

Other Income-Sale of Explore 9304 to Milton Fire	7,500.00
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## OUTSIDE EMPLOYMENT POLICY

We expect every employee with OCEMS to treat their job with OCEMS as their primary occupation and any other employment outside OCEMS should not interfere with the performance of their duties with OCEMS:

To assure top quality emergency care and safe transport for Oldham County residents and visitors, it is critical that all OCEMS personnel are on the job well rested and alert.

Therefore OCEMS employees may not have an outside job or do work on their own that prevents them from having at least 6 hours of restful sleep within 24 hours immediately preceding the beginning of their shift.

In addition to protecting residents and visitors, this policy also gives additional protection to OCEMS employees who might otherwise suffer from accidents.

Effective 7-31-2011

Revised 9-12-11



## **EMPLOYMENT OF RELATIVES (NEPOTISM)**

For reasons of employee morale and effective management, it is the policy of OCEMS not to employ any person related within the first degree by blood or marriage or affinity to any employee, officer, member of staff or Board of Directors.

In this case, the first degree is defined as an employee's spouse former spouse domestic partner, child, stepchild, parent, parent-in-law, step parent, grandparent, grandparent-in-law, brother, stepbrother, sister, step-sister, and grandchild or any relationship similar to that of persons who are related by blood or marriage. A dating relationship is defined as a relationship that may be reasonably expected to lead to the formation of a consensual "romantic" or sexual relationship.

When two employees marry, one employee must terminate. The employees may be allowed to make the decision regarding which employee will terminate. If the voluntary decision is not made within 30-days, the employee with the least service will terminate employment.

Employees on the active payroll as of July 30, 2011 will not be impacted by this policy. This policy applies to all employees without regard to the gender or sexual orientation of the individuals involved.

Oldham County Ambulance Taxing District

Board Meeting

November 14, 2011

Location: Oldham County Fiscal Court Building, 100 W Jefferson Street, LaGrange  
KY 40031

Present: Dr. Tom Clark, Stan Clark, Jim Carman

Meeting called to order by Dr. Clark @5:37 p.m.

Motion made to approve October minutes at 5:38 p.m. by Stan Clark, second by Dr. Clark.

**Financial Report:** Presented by Stan Clark

Mr. Clark reported that October continues to show some improvements in billing. October revenue collected was \$134,000. There is an operating loss for the first 4 months.

Total amount borrowed from Fiscal Court and The Bank Oldham County was \$781,644. This covered the Crestwood substation, \$178,000, ambulance expense of \$122,000 and other operating expenses. The amount borrowed came in \$70,000 less than what was originally estimated.

Our audit is underway. The figure provided showed a net loss of \$409,000 for year ended June 30, 2011, audit will adjust if need be.

**Director's Report:** Presented by Jim Carman

*Staffing:* A part time medic has transferred to a full time position. 2 folks have expressed interest in the remaining paramedic position available.

We are within 2 in completing the reduction of our full time force of EMTs.

*Training Center:* Upon Bobbi Nelson's retirement, it was decided that the training center was good for EMS and for the community. David Price has been appointed the new training center coordinator.

*Billing:* The billing service offers an advantage of providing us with a package of data that measures how well we are performing.

Response Time with emergency calls is 8.6 min. (This is not bad, but we will continue to improve upon.)

Procedures we are performing

Meds we use

Time spent on site

*Vehicles:* We are working with our ambulance remount company to work out trade-ins to offset the cost of the next remount. We sold a vehicle today. The budget for 2013 includes another remount and that that will put us on the right track to remount one truck per year.

## **NEW BUSINESS**

**Sleep Policy** – Mr. Stan Clark read aloud the new policy.

Motion made at 5:53 p.m. by Dr. Clark, second by Stan Clark to adopt the new sleep policy into the employee policy manual. See attached policy.

**Surplus Vehicles** – Mr. Carman requests to declare the attached list of vehicles as surplus.

Motion made at 5:55 p.m. by Dr. Clark, second by Stan Clark to declare the vehicles listed as surplus to be sold.

**Personnel** - Mr. Carman requested approval for an increase in Andrew Wingfield's salary by .50 per hour due to taking on additional duties relating to computer/tech work. See attached letter to the Board.

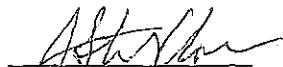
Motion made by Stan Clark at 5:57 p.m., second by Dr. Clark to in act an increase of pay for Andrew Wingfield by .50 per hour per Jim Carman's request.

The next board meeting is scheduled for December 12, 2011 at 5:30 p.m. at Oldham County Fiscal Court Building.

Meeting adjourned at 5:59 p.m.

Respectfully submitted,

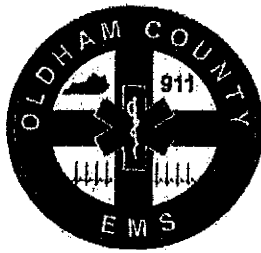
  
\_\_\_\_\_  
Dr. Tom Clark

  
\_\_\_\_\_  
J. Stanley Clark

\_\_\_\_absent\_\_\_\_  
Dr. Andrew Rochet

Oldham County EMS  
Réconciliation CASH

Cash on Hand 7-1-2011	\$795,503
Income from Operations to 12-31-2011	\$849,036
Add back    Depreciation	\$111,432
Change    Prepaid	-\$106,855
Accounts Payable & Accruals	-\$5,936
Accounts Receivable	<u>\$2,886</u>
Cash from Operations	\$850,563
Fixed Assets purchased	
Substation	-\$178,222
Vehicles	-\$224,102
Notes Payable	\$781,644
repay notes payable	<u>-\$781,644</u>
Net Cash Used other	-\$402,324
Cash on Hand 12-31-11	<u><u>\$1,243,742</u></u>



October 28, 2011

OCEMS Board Of Directors

The purpose of this letter is to request approval to reward one of our paramedics for ongoing performance above and beyond his normal call of duty.

Andrew Wingfield is a paramedic currently assigned to a fly car shift scheduled 4:00 PM to 12:00 PM Monday thru Friday. During his "down-time" between runs we have been utilizing his electronic, radio, cell phone and computer knowledge and skills to oversee and implement changes.

We believe it would be appropriate to increase his pay by \$.50/hour as we have done for a few other people who have special and significant duties to perform, i.e. uniform purchasing and replacement, supply purchase and control and quality review.

While Andrew has been doing this for several months, we do not plan any back pay, but would like to implement the requested increase as soon as possible.

Thanks

  
James Carman

11/9/11  
Revised Request

## OCEMS SURPLUS VEHICLE INFORMATION

TYPE	MILES	VIN (-5)	KBB	RESERVE
2007 Ford Expedition	57764	92399	\$17,615.00	\$13,211.00
2004 Ford Explorer	65220	28399	\$8,630.00	\$6,472.00
2000 Freightliner FL60	154,868			\$5,000.00
1994 Ford E350 Type 3	129,474			\$4,000.00
1990 Ford Econoline	46,422	99732		4,000.00

Stran,

Please have the board declare all these vehicles surplus. I'm working on finding buyers, but can't sell them until they have been declared surplus.

Thanks,

Adam W. Alsic For [Signature]  
10/20

Oldham County EMS  
Reconciliation CASH

Cash on Hand 7-1-2011	\$795,503
Income from Operations to 12-31-2011	\$849,036
Add back Depreciation	\$111,432
Change Prepaid	-\$106,855
Accounts Payable & Accruals	-\$5,936
Accounts Receivable	<u>\$2,886</u>
Cash from Operations	\$850,563
Fixed Assets purchased	
Substation	-\$178,222
Vehicles	-\$224,102
Notes Payable	\$781,644
repay notes payable	<u>-\$781,644</u>
Net Cash Used other	-\$402,324
Cash on Hand 12-31-11	<u><u>\$1,243,742</u></u>

Oldham County EMS  
Reconciliation CASH

Cash on Hand 7-1-2011	\$795,503
Loss from Operations to 10-31-2011	-\$953,664
Add back    Depreciation	\$74,288
Change    Prepaid	-\$142,473
Accounts Payable & Accruals	-\$27,282
Accounts Receivable	<u>\$2,544</u>
Cash used for Operations	-\$1,046,587
Fixed Assets purchased	
Substation	-\$178,222
Vehicles	-\$219,996
Notes Payable	<u>\$781,644</u>
Net Cash Used other	\$383,426
Cash on Hand 10-31-11	<u><u>\$132,342</u></u>



11/11/11

**Oldham County EMS**  
**Profit & Loss**  
 July through October 2011

	Jul 11	Aug 11	Sep 11	Oct 11	TOTAL
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
<b>CHARGES FOR SERVICES</b>					
Service Charges					
Ambulance Coverage	0.00	0.00	0.00	100.00	100.00
CPR Courses	0.00	144.00	845.00	493.00	1,482.00
Total Service Charges	0.00	144.00	845.00	593.00	1,582.00
User Fees					
Patient Fees	70,763.98	55,469.02	19,572.59	133,798.49	279,604.08
Total User Fees	70,763.98	55,469.02	19,572.59	133,798.49	279,604.08
<b>Total CHARGES FOR SERVICES</b>	70,763.98	55,613.02	20,417.59	134,391.49	281,186.08
<b>Fees</b>					
Ambulance Coverage	0.00	0.00	0.00	1,610.00	1,610.00
<b>Total Fees</b>	0.00	0.00	0.00	1,610.00	1,610.00
<b>INTEREST BANK TAX</b>	0.00	2.53	0.00	0.00	2.53
Automobile	19,589.75	26,840.88	37,771.32	15,803.40	100,005.35
Omitted Tangible	0.00	1,148.73	0.00	0.00	1,148.73
Tax Revenue	482.25	482.25	482.25	0.00	1,446.75
<b>Total TAX</b>	20,072.00	28,471.86	38,253.57	15,803.40	102,600.83
<b>Total Income</b>	90,835.98	84,087.41	58,671.16	151,804.89	385,399.44
<b>Expense</b>					
<b>ADVERTISING &amp; PRINTING</b>					
Advertisement	134.28	16.20	16.20	0.00	166.68
Printing	995.05	0.00	0.00	16.20	1,011.25
<b>Total ADVERTISING &amp; PRINTING</b>	1,129.33	16.20	16.20	16.20	1,177.93
<b>AUTOMOTIVE</b>					
Decals and Labeling	0.00	0.00	1,785.00	15.00	1,800.00
Professional Services	7.52	253.29	0.00	0.00	260.81
Repair and Maintenance Parts	1,952.35	2,646.51	3,065.92	689.20	8,353.98
Repair and Maintenance Labor	1,855.30	3,602.89	3,031.91	0.00	8,490.10
Supplies	125.65	551.17	94.91	0.00	771.73
AUTOMOTIVE - Other	0.00	20.00	20.00	0.00	40.00
<b>Total AUTOMOTIVE</b>	3,940.82	7,073.86	7,997.74	704.20	19,716.62
<b>Bank Service Charges</b>	4.00	0.00	0.00	0.00	4.00
<b>BUILDING</b>					
Maintenance & Repair					
KeyScan System	0.00	0.00	0.00	4,161.00	4,161.00
Electrician	0.00	0.00	120.00	0.00	120.00
Extinguishers	146.00	0.00	50.00	0.00	196.00
Overhead Door	0.00	234.00	540.00	0.00	774.00
Pest Control	0.00	150.00	0.00	0.00	150.00
Maintenance & Repair - Other	0.00	95.00	15.57	0.00	110.57
<b>Total Maintenance &amp; Repair</b>	146.00	479.00	725.57	4,161.00	5,511.57

11/11/11

**Oldham County EMS**  
**Profit & Loss**  
 July through October 2011

	Jul 11	Aug 11	Sep 11	Oct 11	TOTAL
Supplies	969.65	151.57	148.91	0.00	1,270.13
BUILDING - Other	0.00	169.20	0.00	0.00	169.20
Total BUILDING	1,115.65	799.77	874.48	4,161.00	6,950.90
COMMUNICATIONS					
Parts	28.00	141.00	0.00	55.39	224.39
Service & Repair	0.00	95.00	114.75	25.00	234.75
Total COMMUNICATIONS	28.00	236.00	114.75	80.39	459.14
CRESTWOOD STATION					
Cable/Dish	0.00	0.00	142.29	53.80	196.09
Building Maintenance	310.00	225.00	0.00	75.00	610.00
Capital Outlay					
Building Improvements	0.00	0.00	0.00	1,845.00	1,845.00
Total Capital Outlay	0.00	0.00	0.00	1,845.00	1,845.00
Professional Services	0.00	135.00	0.00	0.00	135.00
Supplies	52.99	88.16	11.50	8.66	161.31
UTILITIES					
Office Phone	0.00	0.00	0.00	604.79	604.79
Gas and Electric	0.00	0.00	416.77	142.74	559.51
Trash Pick-Up	0.00	0.00	21.50	21.50	43.00
Water	0.00	32.13	0.00	39.15	71.28
Total UTILITIES	0.00	32.13	438.27	808.18	1,278.58
CRESTWOOD STATION - Other	1,045.44	37.22	107.03	0.00	1,189.69
Total CRESTWOOD STATION	1,408.43	517.51	699.09	2,790.64	5,415.67
Depreciation Expense	18,572.00	18,572.00	18,572.00	18,572.00	74,288.00
DUES & SUBSCRIPTIONS					
KBEMS Fees	150.00	150.00	0.00	175.00	475.00
Membership Dues	261.00	0.00	0.00	0.00	261.00
Subscriptions	124.00	25.00	1,258.00	75.00	1,482.00
Total DUES & SUBSCRIPTIONS	535.00	175.00	1,258.00	250.00	2,218.00
FUEL	6,077.58	7,530.95	6,076.71	4,954.09	24,639.33
GROCERY	27.85	146.47	120.00	54.28	348.60
INSURANCE					
Health Company	20,253.53	22,589.77	16,440.89	14,123.78	73,407.97
Health Employee	0.00	0.00	0.00	0.00	0.00
Life (EMPLOYEE)	0.00	0.00	0.00	0.00	0.00
Life (OCEMS)	235.20	216.00	211.20	0.00	662.40
Professional Liability	6,838.74	6,838.74	6,838.74	11,714.95	32,231.17
Work Comp	10,970.36	10,970.36	10,970.36	10,970.36	43,881.44
Total INSURANCE	38,297.83	40,614.87	34,461.19	36,809.09	150,182.98
Interest Expense	0.00	18.28	1,115.32	0.00	1,133.60
MEDICAL SUPPLY					
ALS Supplies	1,161.14	9,044.24	1,340.85	775.66	12,321.89
BLS Supplies	64.18	3,070.84	2,052.97	1,365.30	6,553.29

11/11/11

**Oldham County EMS**  
**Profit & Loss**  
 July through October 2011

	Jul 11	Aug 11	Sep 11	Oct 11	TOTAL
<b>Capital Outlay</b>					
Equipment	0.00	0.00	-91.08	0.00	-91.08
Maintenance Contract	5,400.00	0.00	0.00	0.00	5,400.00
<b>Total Capital Outlay</b>	5,400.00	0.00	-91.08	0.00	5,308.92
<b>Freight</b>	0.00	98.17	10.50	0.00	108.67
<b>Oxygen</b>	188.77	199.59	211.93	253.69	853.98
<b>MEDICAL SUPPLY - Other</b>	0.00	425.00	0.00	0.00	425.00
<b>Total MEDICAL SUPPLY</b>	6,814.09	12,837.84	3,525.17	2,394.65	25,571.75
<b>Miscellaneous</b>	0.00	0.00	0.00	1,750.00	1,750.00
<b>OFFICE</b>					
Equipment copier lease	177.11	150.04	150.04	150.04	627.23
Equipment Maint Contract	127.33	175.15	147.92	135.89	586.29
Software	-153.21	0.00	-36.90	0.00	-190.11
Supplies	0.00	128.28	196.21	235.57	560.06
<b>Total OFFICE</b>	151.23	453.47	457.27	521.50	1,583.47
<b>PAYROLL EXPENSE</b>					
Medical Director	3,605.00	3,605.00	3,605.00	3,605.00	14,420.00
Net Payroll	0.00	0.00	0.00	1,802.28	1,802.28
Other-training, holiday, etc	2,607.89	3,177.28	1,264.80	1,001.66	8,051.63
Overtime	6,610.91	6,265.62	4,866.07	2,655.93	20,398.53
Payroll Taxes	12,288.94	12,571.23	11,884.87	10,911.07	47,656.11
PTO	37,983.57	41,479.50	32,834.68	27,613.22	139,910.97
<b>Retirement</b>					
Hazardous Duty Company	53,395.82	36,016.64	34,450.57	33,846.46	157,709.49
HEALTH INSURANCE CONT	358.25	274.59	274.20	0.00	907.04
Non-Hazardous Employer	8,417.73	6,962.30	6,955.27	5,749.62	28,084.92
SEP IRA	10,903.99	0.00	0.00	14,304.75	25,208.74
<b>Total Retirement</b>	73,075.79	43,253.53	41,680.04	53,900.83	211,910.19
<b>Wages-Regular</b>	133,030.93	132,267.86	131,740.08	130,339.86	527,378.73
<b>Total PAYROLL EXPENSE</b>	269,203.03	242,620.02	227,875.54	231,829.85	971,528.44
<b>POSTAGE AND SHIPPING</b>	254.65	261.39	512.07	132.22	1,160.33
<b>PROFESSIONAL SERVICES</b>					
Patient Billing	0.00	0.00	0.00	13,784.15	13,784.15
EAP	151.80	151.80	154.00	154.00	611.60
Employee Health	700.00	1,743.00	1,928.00	740.00	5,111.00
HR Consulting	0.00	2,225.00	0.00	0.00	2,225.00
Legal Fees	1,961.80	0.00	0.00	0.00	1,961.80
Network Administration	5,600.00	5,600.00	2,800.00	0.00	14,000.00
Payroll Service	468.15	480.30	483.55	468.00	1,900.00
Sec 125 Maintenance	126.00	0.00	246.75	115.50	488.25
<b>PROFESSIONAL SERVICES - ...</b>	2,198.25	330.00	831.25	0.00	3,359.50
<b>Total PROFESSIONAL SERVICES</b>	11,206.00	10,530.10	6,443.55	15,261.65	43,441.30

11/11/11

**Oldham County EMS**  
**Profit & Loss**  
 July through October 2011

	Jul 11	Aug 11	Sep 11	Oct 11	TOTAL
<b>PUBLIC RELATIONS</b>					
EMT Class					
Books	0.00	0.00	0.00	843.75	843.75
Salary	0.00	0.00	0.00	3,000.00	3,000.00
Fees	0.00	0.00	0.00	181.88	181.88
Total EMT Class	0.00	0.00	0.00	4,025.63	4,025.63
Ironman	0.00	199.46	0.00	0.00	199.46
CPR/First Aid	1,437.49	-154.00	239.91	-186.00	1,337.40
Supplies					
Community CPR	-192.00	-254.00	-1,406.00	-400.00	-2,252.00
Supplies - Other	0.00	0.00	0.00	122.40	122.40
Total Supplies	-192.00	-254.00	-1,406.00	-277.60	-2,129.60
Total PUBLIC RELATIONS	1,245.49	-208.54	-1,166.09	3,562.03	3,432.89
<b>REIMBURSEMENTS</b>					
North Oldham					
Back-Up Run	2,400.00	500.00	0.00	0.00	2,900.00
Facility Use	450.00	150.00	0.00	0.00	600.00
Total North Oldham	2,850.00	650.00	0.00	0.00	3,500.00
Pewee Valley	0.00	3,750.00	0.00	0.00	3,750.00
Total REIMBURSEMENTS	2,850.00	4,400.00	0.00	0.00	7,250.00
<b>TRAINING</b>					
Continuing Education					
Other Training	0.00	0.00	0.00	101.00	101.00
Professional Development	0.00	0.00	65.00	0.00	65.00
Total Continuing Education	0.00	0.00	65.00	101.00	166.00
Grocery	0.00	0.00	0.00	305.76	305.76
Outside Training					
Lodging	432.44	0.00	0.00	0.00	432.44
Travel	72.40	0.00	0.00	0.00	72.40
Total Outside Training	504.84	0.00	0.00	0.00	504.84
Supplies	0.00	0.00	0.00	225.00	225.00
Total TRAINING	504.84	0.00	65.00	631.76	1,201.60
<b>UNIFORM</b>					
Accessory	70.96	51.98	0.00	0.00	122.94
Clothing	791.76	233.98	2,327.00	574.44	3,927.18
Total UNIFORM	862.72	285.96	2,327.00	574.44	4,050.12
<b>UTILITIES</b>					
Cellular					
AT&T	1,073.25	1,012.67	1,028.44	1,066.11	4,180.47
Total Cellular	1,073.25	1,012.67	1,028.44	1,066.11	4,180.47

11/11/11

**Oldham County EMS**  
**Profit & Loss**  
 July through October 2011

	Jul 11	Aug 11	Sep 11	Oct 11	TOTAL
<b>Disposal</b>					
Biohazard	748.29	769.32	769.32	0.00	2,286.93
Trash Pick-Up	31.57	71.45	31.57	31.57	166.16
<b>Total Disposal</b>	<u>779.86</u>	<u>840.77</u>	<u>800.89</u>	<u>31.57</u>	<u>2,453.09</u>
<b>Gas and Electric</b>	854.87	644.23	677.27	480.07	2,656.44
<b>Internet Access</b>	0.00	180.00	180.00	180.00	540.00
<b>Office Phones</b>	0.00	225.80	220.72	225.00	671.52
<b>Water</b>	132.89	103.60	96.75	97.71	430.95
<b>Total UTILITIES</b>	<u>2,840.87</u>	<u>3,007.07</u>	<u>3,004.07</u>	<u>2,080.46</u>	<u>10,932.47</u>
<b>Total Expense</b>	<u>367,069.41</u>	<u>349,888.22</u>	<u>314,349.06</u>	<u>327,130.45</u>	<u>1358437.14</u>
<b>Net Ordinary Income</b>	-276,233.43	-265,800.81	-255,677.90	-175,325.56	-973,037.70
<b>Other Income/Expense</b>					
Other Income					
Interest	91.52	15.67	10.89	0.00	118.08
Other Income	8,250.00	0.00	7,500.00	0.00	15,750.00
<b>Total Other Income</b>	<u>8,341.52</u>	<u>15.67</u>	<u>7,510.89</u>	<u>0.00</u>	<u>15,868.08</u>
<b>Net Other Income</b>	<u>8,341.52</u>	<u>15.67</u>	<u>7,510.89</u>	<u>0.00</u>	<u>15,868.08</u>
<b>Net Income</b>	<u><u>-267,891.91</u></u>	<u><u>-265,785.14</u></u>	<u><u>-248,167.01</u></u>	<u><u>-175,325.56</u></u>	<u><u>-957,169.62</u></u>

11/11/11

**Oldham County EMS**  
**Balance Sheet**  
 As of October 31, 2011

	Oct 31, 11
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
Checking	76,121.70
Payroll	14,599.10
Premium Money Market	18,798.38
Sec125	7,805.03
Training - CPR	15,017.74
Total Checking/Savings	132,341.95
Accounts Receivable	
Accounts Receivable	
Reserve for bad Debt	-439,486.77
Accounts Receivable other	-4,330.05
Accounts Receivable - Other	578,722.41
Total Accounts Receivable	134,905.59
Total Accounts Receivable	134,905.59
Other Current Assets	
Inventory	27,353.00
PREPAID EXPENSE	161,167.53
Taxes Receivable	19,589.75
Total Other Current Assets	208,110.28
Total Current Assets	475,357.82
Fixed Assets	
Crestwood substation	175,650.92
EMS Building - Hwy 146	404,545.01
Equipment -crestwood	1,499.97
Equipment -Lagrange	599.98
Facility Improvements	
Accumulated Depreciation	-1,362,551.98
Facility Improvements - Other	17,076.24
Total Facility Improvements	-1,345,475.74
Fixed-Equipment	167,279.70
Vehicles	1,725,391.39
Total Fixed Assets	1,129,491.23
Other Assets	
Property	107,916.00
Total Other Assets	107,916.00
<b>TOTAL ASSETS</b>	<b>1,712,765.05</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	
Other	72,614.10
Accounts Payable - Other	9,251.44

11/11/11

**Oldham County EMS**  
**Balance Sheet**  
 As of October 31, 2011

	Oct 31, 11
Total Accounts Payable	81,865.54
Total Accounts Payable	81,865.54
Credit Cards	
American Express	
American Express - K. McDo...	29.15
American Express - K. Smith	305.76
American Express - R. Wilder	39.00
American Express - T. Stock	20.60
Total American Express	394.51
Wal-Mart	194.85
Total Credit Cards	589.36
Other Current Liabilities	
accrued time off	200,323.26
Note Payable TBOC	131,644.26
Note Payable-OCFC	650,000.00
payroll withholding account	
C125 Plan EE	3,004.32
Dental employee	685.54
Hazardous Duty EE	6,995.94
Health Employee	9,782.55
Health Insurance WH	-9,183.62
Life Employee	-570.57
Non Hazardous EE	1,213.46
Sec 125 Deduction	2,253.96
SEP IRA	-5,469.44
Supplemental In Employee	2,464.43
Vision Employee	-70.78
Total payroll withholding accou...	11,105.79
Total Other Current Liabilities	993,073.31
Total Current Liabilities	1,075,528.21
Total Liabilities	1,075,528.21
Equity	
Opening Bal Equity	-0.03
Retained Earnings	1,590,900.92
Net Income	-953,664.05
Total Equity	637,236.84
TOTAL LIABILITIES & EQUITY	1,712,765.05

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## **SLEEPING ON DUTY**

As an emergency service employee, you may be asked to perform for long periods of time without rest. Therefore it is very important that you get plenty of sleep before reporting for duty (as outlined in "Outside Employment Policy" also included in this policy manual).

### **POLICY**

Lying down and sleeping is no longer accommodated or allowed while on duty. Employees are permitted to take short naps in the lounge area once they have inspected and inventoried their equipment, ensured all station duties are completed and do not have any other pending assignments per their on-duty supervisor.

Since some lounges may be open and accessible to the public 24 hours a day, care must be taken not to be napping when guests are present in any public area (including other fire stations). On duty staff members must be awake and attentive to guest needs or inquiries.

Note: The exception to the above would be when employees are held over or scheduled for extended periods to cover for weather or other emergencies.



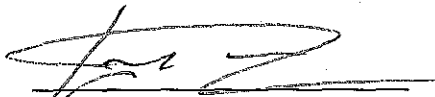
Oldham County Ambulance Taxing District  
Special Board Meeting  
November 15, 2011  
Location: Via Conference Call

Present: Dr. Tom Clark, Stan Clark

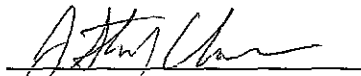
Special meeting by phone at 1:00 p.m. KOHS Homeland Grant reviewed by both parties and it was agreed upon that either board member could sign the needed documents for submission.

Meeting adjourned at 1:04 p.m.

Respectfully submitted,



Dr. Tom Clark  
Vice-Chairman



J. Stanley Clark  
Treasurer

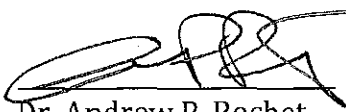
Oldham County Ambulance Taxing District  
Special Board Meeting  
December 12, 2011  
Location: Via Conference Call


Present: Dr. Andrew Rochet, Dr. Tom Clark, Stan Clark

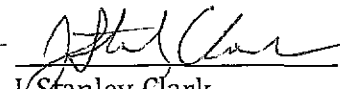
Special meeting by phone at 8:01 a.m. Dr. Rochet joined in at 8:04 a.m. Motion made by Stan Clark at 8:05 a.m. to approve 2012 Insurance Plans for Health, Dental and Vision coverage. Unanimous approval.

Meeting adjourned at 8:10 a.m.

Respectfully submitted,

  
Dr. Andrew P. Rochet  
Chairman

  
Dr. Tom Clark  
Vice-Chairman

  
Stanley Clark  
Treasurer

Oldham County Ambulance Taxing District  
Board Meeting  
December 12, 2011  
Location: Oldham County Fiscal Court Building, 100 W. Jefferson Street, LaGrange  
KY 40031

**Present:** Stan Clark, Dr. Rochet, Jim Carman

Meeting called to order by Dr. Rochet at 5:51 p.m.

October minutes presented to Dr. Rochet for signature. November minutes' approval deferred until next meeting as Dr. Clark was not present.

**Financial Report:** Presented by Stan Clark

November continues to show improvement.

- Tax revenue came in.
- There were 3 payrolls in November. Overtime was down to ½ % of pay. PTO is higher due to Christmas time.
- Billing is running 1 month behind.
- Uniform expense is up due to the cost of raincoats that were purchased with grant money.
- Discussion took place between board members and Mr. Carman regarding the maintenance of vehicles. Our vehicle maintenance expense is down due to weather change as well as new vehicles, which require much less maintenance.
- We expect about \$300,000 more in revenue in real estate.

Mr. Clark went over the reconciliation of cash. See attached report.

A question was raised by an audience member regarding how much cash reserves OCEMS had between February and July? Stan Clark stated he would have to look at that. He did however state that \$398,000 of fixed assets were purchased--an ambulance, a building and a remount. The rest of the money went to meet payroll, which was about \$140,000.

#### **NEW BUSINESS:**

*Benefits:* Benefit plans were approved at a special teleconference board meeting held this morning. Health coverage went up approximately 11 % with Anthem and dental and vision were switched to Guardian with a slight reduction in most rates.

*Audit:* The audit field work has been completed. The auditors attempted to finish audit report this morning but needed to clean up typos. The audit report will be ready tomorrow.

There was discussion between board members as to whether they will schedule a special meeting to go over the audit report. It was decided to wait until Dr. Tom Clark returned from his travels.

A question from an audience member was asked on how someone gets put on the agenda? Dr. Rochet instructed them to give him a call.

Motion made at 6:15 by Stan Clark to adjourn.

The next Oldham County Taxing District board meeting will be held January 9, 2012 at the Oldham County Fiscal Court, 2<sup>nd</sup> Floor.

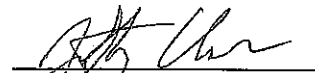
Respectfully submitted,



Dr. Andrew P. Rochet  
Chairman

absent \_\_\_\_\_

Dr. Tom Clark  
Vice-Chairman



J. Stanley Clark  
Treasurer

Oldham County EMS  
Reconciliation CASH

Cash on Hand 7-1-2011	\$795,503
Income from Operations to 11-30-2011	\$1,019,996
Add back    Depreciation	\$92,860
Change    Prepaid	-\$124,663
Accounts Payable & Accruals	-\$49,052
Accounts Receivable	<u>\$2,635</u>
Cash from Operations	\$941,776
Fixed Assets purchased	
Substation	-\$178,222
Vehicles	-\$219,996
Notes Payable	\$781,644
repay notes payable	<u>-\$781,644</u>
Net Cash Used other	-\$398,218
Cash on Hand 11-30-11	<u><u>\$1,339,061</u></u>

12/12/11

# Balance Sheet

As of November 30, 2011

	Nov 30, 11
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
Old National Bank	16,576.83
Checking	23,135.16
Payroll	27,105.42
Premium Money Market	1,256,551.50
Sec125	582.98
Training - CPR	15,108.74
Total Checking/Savings	1,339,060.63
Accounts Receivable	
Accounts Receivable	
Reserve for Bad Debts	-439,486.77
Accounts Receivable - Other	574,300.57
Total Accounts Receivable	134,813.80
Total Accounts Receivable	134,813.80
Other Current Assets	
Inventory	27,353.00
PREPAID EXPENSE	143,358.43
Taxes Receivable	19,589.75
Total Other Current Assets	190,301.18
Total Current Assets	1,664,175.61
Fixed Assets	
Crestwood substation	175,650.92
EMS Building - Hwy 146	404,545.01
Equipment -crestwood	1,499.97
Equipment -Lagrange	599.98
Facility Improvements	
Accumulated Depreciation	-1,381,123.98
Facility Improvements - Other	17,076.24
Total Facility Improvements	-1,364,047.74
Fixed-Equipment	180,749.70
Vehicles	1,725,391.39
Total Fixed Assets	1,124,389.23
Other Assets	
Property	107,916.00
Total Other Assets	107,916.00
<b>TOTAL ASSETS</b>	<b>2,896,480.84</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	
Other	72,614.10
Accounts Payable - Other	-15,703.20
Total Accounts Payable	56,910.90
Total Accounts Payable	56,910.90

12/12/11

# Balance Sheet

As of November 30, 2011

	Nov 30, 11
<b>Credit Cards</b>	
<b>American Express</b>	
American Express - K. McDo...	-104.93
American Express - K. Smith	-379.13
American Express - R. Wilder	39.00
American Express - T. Stock	20.60
<b>Total American Express</b>	-424.46
<b>Total Credit Cards</b>	-424.46
<b>Other Current Liabilities</b>	
accrued time off	200,323.26
payroll withholding account	
C125 Plan EE	10,533.89
Dental employee	156.68
Hazardous Duty EE	10,423.88
Health Employee	9,741.75
Health Insurance WH	-9,183.62
Life Employee	-965.45
Non Hazardous EE	1,766.66
Sec 125 Deduction	-4,968.30
SEP IRA	-5,469.44
Supplemental In Employee	3,263.43
Vision Employee	5.04
<b>Total payroll withholding accou...</b>	15,304.52
<b>Total Other Current Liabilities</b>	215,627.78
<b>Total Current Liabilities</b>	272,114.22
<b>Total Liabilities</b>	272,114.22
<b>Equity</b>	
Opening Bal Equity	-0.03
Retained Earnings	1,604,370.92
Net Income	1,019,995.73
<b>Total Equity</b>	2,624,366.62
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>2,896,480.84</b>

12/12/11

**Profit & Loss**  
**July through November 2011**

	Jul 11	Aug 11	Sep 11	Oct 11	Nov 11	TOTAL
Ordinary Income/Expense						
Income						
CHARGES FOR SERVICES						
Service Charges						
Ambulance Coverage	0.00	0.00	0.00	100.00	0.00	100.00
CPR Courses	274.00	310.00	1,163.00	100.00	55.00	1,902.00
Total Service Charges	274.00	310.00	1,163.00	200.00	55.00	2,002.00
User Fees						
Patient Fees	70,763.98	55,469.02	19,572.59	144,855.40	120,557.01	411,218.00
Refunds	0.00	0.00	0.00	0.00	-542.04	-542.04
Total User Fees	70,763.98	55,469.02	19,572.59	144,855.40	120,014.97	410,675.96
Total CHARGES FOR SERVI...	71,037.98	55,779.02	20,735.59	145,055.40	120,069.97	412,677.96
Fees						
Ambulance Coverage	0.00	0.00	1,610.00	0.00	805.00	2,415.00
Total Fees	0.00	0.00	1,610.00	0.00	805.00	2,415.00
INTEREST BANK	0.00	2.53	0.00	0.00	0.00	2.53
TAX						
Automobile	19,589.75	26,840.88	37,771.32	15,803.39	18,503.51	118,508.85
Omitted Tangible	0.00	1,148.73	0.00	0.00	1,657.67	2,806.40
Tax Revenue	482.25	482.25	482.25	482.25	2192978.83	2194907.83
Total TAX	20,072.00	28,471.86	38,253.57	16,285.64	2213140.01	2316223.08
Total Income	91,109.98	84,253.41	60,599.16	161,341.04	2334014.98	2731318.57
Gross Profit	91,109.98	84,253.41	60,599.16	161,341.04	2334014.98	2731318.57
Expense						
ADVERTISING & PRINTING						
Advertisement	16.20	16.20	0.00	0.00	0.00	32.40
Printing	0.00	0.00	16.20	0.00	0.00	16.20
Total ADVERTISING & PRINT...	16.20	16.20	16.20	0.00	0.00	48.60



12/12/11

**Profit & Loss**  
**July through November 2011**

	Jul 11	Aug 11	Sep 11	Oct 11	Nov 11	TOTAL
<b>AUTOMOTIVE</b>						
Decals and Labeling	0.00	0.00	1,800.00	0.00	0.00	1,800.00
Professional Services	13.11	247.70	0.00	0.00	0.00	260.81
Repair and Maintenance Pa...	2,346.29	3,646.11	1,896.58	2,887.56	200.49	10,977.03
Repair and Maintenance L...	2,428.39	5,273.71	788.00	1,762.75	18.95	10,271.80
Supplies	161.27	140.55	59.91	35.00	144.76	541.49
AUTOMOTIVE - Other	0.00	20.00	20.00	0.00	0.00	40.00
<b>Total AUTOMOTIVE</b>	<b>4,949.06</b>	<b>9,328.07</b>	<b>4,564.49</b>	<b>4,685.31</b>	<b>364.20</b>	<b>23,891.13</b>
Bank Service Charges	4.00	0.00	0.00	0.00	0.00	4.00
<b>BUILDING</b>						
Maintenance & Repair						
KeyScan System	0.00	0.00	0.00	4,271.00	0.00	4,271.00
Electrician	0.00	0.00	120.00	0.00	120.00	240.00
Extinguishers	0.00	0.00	50.00	0.00	0.00	50.00
HVAC	0.00	0.00	0.00	0.00	99.00	99.00
Overhead Door	234.00	0.00	540.00	0.00	465.00	1,239.00
Pest Control	0.00	150.00	0.00	0.00	150.00	300.00
Maintenance & Repair - ...	0.00	95.00	15.57	0.00	18.78	129.35
<b>Total Maintenance &amp; Repair</b>	<b>234.00</b>	<b>245.00</b>	<b>725.57</b>	<b>4,271.00</b>	<b>852.78</b>	<b>6,328.35</b>
Supplies	969.65	151.57	148.91	0.00	117.61	1,387.74
BUILDING - Other	0.00	169.20	0.00	0.00	0.00	169.20
<b>Total BUILDING</b>	<b>1,203.65</b>	<b>565.77</b>	<b>874.48</b>	<b>4,271.00</b>	<b>970.39</b>	<b>7,885.29</b>
<b>COMMUNICATIONS</b>						
Contract Expenses	0.00	0.00	0.00	0.00	510.00	510.00
Parts	113.00	56.00	55.39	0.00	0.00	224.39
Service & Repair	0.00	95.00	139.75	0.00	61.60	296.35
<b>Total COMMUNICATIONS</b>	<b>113.00</b>	<b>151.00</b>	<b>195.14</b>	<b>0.00</b>	<b>571.60</b>	<b>1,030.74</b>
<b>CRESTWOOD STATION</b>						
Cable/Dish	0.00	0.00	196.09	0.00	67.53	263.62
Building Maintenance	535.00	0.00	75.00	0.00	75.00	685.00
Capital Outlay						
Building Improvements	1,845.00	3,653.00	0.00	0.00	0.00	5,498.00
<b>Total Capital Outlay</b>	<b>1,845.00</b>	<b>3,653.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,498.00</b>
Professional Services	135.00	0.00	0.00	0.00	0.00	135.00
Supplies	52.99	88.16	11.50	501.51	30.22	684.38

12/12/11

# Profit Loss

July through November 2011

	Jul 11	Aug 11	Sep 11	Oct 11	Nov 11	TOTAL
<b>UTILITIES</b>						
Office Phone	0.00	0.00	0.00	772.59	167.48	940.07
Gas and Electric	0.00	0.00	416.77	142.74	297.95	857.46
Trash Pick-Up	0.00	21.50	21.50	21.50	0.00	64.50
Water	0.00	32.13	39.15	0.00	0.00	71.28
<b>Total UTILITIES</b>	<b>0.00</b>	<b>53.63</b>	<b>477.42</b>	<b>936.83</b>	<b>465.43</b>	<b>1,933.31</b>
<b>CRESTWOOD STATION - ...</b>	<b>1,045.44</b>	<b>37.22</b>	<b>107.03</b>	<b>0.00</b>	<b>0.00</b>	<b>1,189.69</b>
<b>Total CRESTWOOD STATION</b>	<b>3,613.43</b>	<b>3,832.01</b>	<b>867.04</b>	<b>1,438.34</b>	<b>638.18</b>	<b>10,389.00</b>
<b>Depreciation Expense</b>	<b>18,572.00</b>	<b>18,572.00</b>	<b>18,572.00</b>	<b>18,572.00</b>	<b>18,572.00</b>	<b>92,860.00</b>
<b>DUES &amp; SUBSCRIPTIONS</b>						
KBEMS Fees	150.00	150.00	0.00	175.00	125.00	600.00
Membership Dues	261.00	0.00	0.00	0.00	0.00	261.00
Subscriptions	124.00	1,094.00	164.00	174.00	75.00	1,631.00
<b>DUES &amp; SUBSCRIPTIONS ...</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>250.00</b>	<b>0.00</b>	<b>250.00</b>
<b>Total DUES &amp; SUBSCRIPTIO...</b>	<b>535.00</b>	<b>1,244.00</b>	<b>164.00</b>	<b>599.00</b>	<b>200.00</b>	<b>2,742.00</b>
<b>FUEL</b>	<b>6,077.58</b>	<b>7,530.95</b>	<b>6,076.71</b>	<b>4,954.09</b>	<b>4,654.14</b>	<b>29,293.47</b>
<b>GROCERY</b>	<b>27.85</b>	<b>146.47</b>	<b>120.00</b>	<b>54.28</b>	<b>144.86</b>	<b>493.46</b>
<b>INSURANCE</b>						
Health Company	20,253.53	22,589.77	16,440.89	14,123.78	9,542.39	82,950.36
Health Employee	0.00	0.00	0.00	0.00	0.00	0.00
Life (EMPLOYEE)	0.00	0.00	0.00	0.00	0.00	0.00
Life (OCEMS)	235.20	216.00	211.20	0.00	350.40	1,012.80
Professional Liability	11,692.71	1,984.77	6,838.74	11,714.95	6,838.74	39,069.91
Work Comp	10,970.36	10,970.36	10,970.36	10,970.36	10,970.36	54,851.80
<b>Total INSURANCE</b>	<b>43,151.80</b>	<b>35,760.90</b>	<b>34,461.19</b>	<b>36,809.09</b>	<b>27,701.89</b>	<b>177,884.87</b>
<b>Interest Expense</b>						
Loan Interest	0.00	0.00	0.00	0.00	3,422.74	3,422.74
Interest Expense - Other	0.00	18.28	548.52	566.80	0.00	1,133.60
<b>Total Interest Expense</b>	<b>0.00</b>	<b>18.28</b>	<b>548.52</b>	<b>566.80</b>	<b>3,422.74</b>	<b>4,556.34</b>
<b>MEDICAL SUPPLY</b>						
ALS Supplies	8,086.50	1,632.70	1,182.03	1,347.93	1,819.79	14,068.95
BLS Supplies	1,927.46	2,517.87	1,407.56	843.54	1,120.19	7,816.62
Capital Outlay						
Equipment	0.00	0.00	-91.08	0.00	0.00	-91.08
<b>Total Capital Outlay</b>	<b>0.00</b>	<b>0.00</b>	<b>-91.08</b>	<b>0.00</b>	<b>0.00</b>	<b>-91.08</b>

12/12/11

**Profit (Loss)**  
**July through November 2011**

	Jul 11	Aug 11	Sep 11	Oct 11	Nov 11	TOTAL
Freight	79.07	29.60	0.00	0.00	0.00	108.67
Oxygen	199.59	211.93	253.69	344.26	0.00	1,009.47
MEDICAL SUPPLY - Other	425.00	0.00	0.00	0.00	0.00	425.00
<b>Total MEDICAL SUPPLY</b>	<b>10,717.62</b>	<b>4,392.10</b>	<b>2,752.20</b>	<b>2,535.73</b>	<b>2,939.98</b>	<b>23,337.63</b>
Miscellaneous	0.00	0.00	0.00	1,750.00	0.00	1,750.00
<b>OFFICE</b>						
Equipment copier lease	177.11	150.04	150.04	150.04	150.04	777.27
Equipment Maint Contract	127.33	175.15	147.92	135.89	148.56	734.85
Software	-153.21	0.00	-36.90	0.00	190.01	-0.10
Supplies	64.14	260.35	180.57	242.10	64.14	811.30
<b>Total OFFICE</b>	<b>215.37</b>	<b>585.54</b>	<b>441.63</b>	<b>528.03</b>	<b>552.75</b>	<b>2,323.32</b>
<b>PAYROLL EXPENSE</b>						
Medical Director	3,605.00	3,605.00	3,605.00	3,605.00	3,605.00	18,025.00
Net Payroll	0.00	0.00	0.00	0.00	0.00	0.00
Other-training, holiday, etc	2,607.89	3,177.28	1,264.80	1,001.66	2,218.46	10,270.09
Overtime	6,610.91	6,265.62	4,866.07	2,655.93	1,545.01	21,943.54
Payroll Taxes	12,288.94	12,571.23	11,884.87	10,911.07	16,287.54	63,943.65
PTO	37,983.57	41,479.50	32,834.68	26,434.22	41,671.72	180,403.69
Retirement						
Hazardous Duty Company	53,395.82	36,016.64	34,450.57	33,846.46	33,329.73	191,039.22
HEALTH INSURANCE C...	358.25	274.59	274.20	0.00	0.00	907.04
Non-Hazardous Employer	8,417.73	6,962.30	6,955.27	5,749.62	5,563.52	33,648.44
SEP IRA	10,903.99	0.00	0.00	14,304.75	0.00	25,208.74
<b>Total Retirement</b>	<b>73,075.79</b>	<b>43,253.53</b>	<b>41,680.04</b>	<b>53,900.83</b>	<b>38,893.25</b>	<b>250,803.44</b>
<b>Wages-Regular</b>	<b>133,030.93</b>	<b>132,267.86</b>	<b>131,740.08</b>	<b>130,339.86</b>	<b>190,830.77</b>	<b>718,209.50</b>
<b>Total PAYROLL EXPENSE</b>	<b>269,203.03</b>	<b>242,620.02</b>	<b>227,875.54</b>	<b>228,848.57</b>	<b>295,051.75</b>	<b>1263598.91</b>
<b>POSTAGE AND SHIPPING</b>	<b>365.35</b>	<b>203.21</b>	<b>369.59</b>	<b>214.90</b>	<b>0.00</b>	<b>1,153.05</b>
<b>PROFESSIONAL SERVICES</b>						
Patient Billing	0.00	0.00	0.00	13,784.15	13,235.97	27,020.12
EAP	151.80	151.80	154.00	154.00	156.20	767.80
Employee Health	650.00	1,743.00	1,928.00	740.00	620.00	5,681.00
Legal Fees	1,961.80	0.00	0.00	0.00	0.00	1,961.80
Network Administration	5,600.00	5,600.00	2,800.00	0.00	0.00	14,000.00
Payroll Service	468.15	480.30	483.55	468.00	615.45	2,515.45
Sec 125 Maintenance	126.00	126.00	120.75	115.50	115.50	603.75
PROFESSIONAL SERVICE...	951.25	1,161.25	0.00	472.50	1,572.50	4,157.50
<b>Total PROFESSIONAL SERVI...</b>	<b>9,909.00</b>	<b>9,262.35</b>	<b>5,486.30</b>	<b>15,734.15</b>	<b>16,315.62</b>	<b>56,707.42</b>

12/12/11

**Profit & Loss**  
**July through November 2011**

	Jul 11	Aug 11	Sep 11	Oct 11	Nov 11	TOTAL
<b>PUBLIC RELATIONS</b>						
<b>EMT Class</b>						
Books	0.00	0.00	843.75	0.00	0.00	843.75
Salary	0.00	0.00	3,000.00	0.00	0.00	3,000.00
Fees	0.00	0.00	181.88	0.00	0.00	181.88
<b>Total EMT Class</b>	0.00	0.00	4,025.63	0.00	0.00	4,025.63
Ironman	0.00	199.46	0.00	0.00	0.00	199.46
Awards & Recognition	0.00	0.00	0.00	0.00	2,800.00	2,800.00
CPR/First Aid	-26.26	527.17	-90.00	-194.00	-122.21	94.70
<b>Supplies</b>						
Community CPR	-223.00	-4,181.00	1,999.00	-397.00	-212.00	-3,014.00
Supplies - Other	0.00	0.00	0.00	122.40	0.00	122.40
<b>Total Supplies</b>	-223.00	-4,181.00	1,999.00	-274.60	-212.00	-2,891.60
<b>Total PUBLIC RELATIONS</b>	-249.26	-3,454.37	5,934.63	-468.60	2,465.79	4,228.19
<b>REIMBURSEMENTS</b>						
<b>North Oldham</b>						
Back-Up Run	2,400.00	500.00	0.00	0.00	0.00	2,900.00
Facility Use	450.00	150.00	0.00	0.00	0.00	600.00
<b>Total North Oldham</b>	2,850.00	650.00	0.00	0.00	0.00	3,500.00
Pewee Valley	0.00	3,750.00	0.00	0.00	0.00	3,750.00
<b>Total REIMBURSEMENTS</b>	2,850.00	4,400.00	0.00	0.00	0.00	7,250.00
<b>TRAINING</b>						
<b>Continuing Education</b>						
Other Training	0.00	101.00	0.00	0.00	0.00	101.00
Professional Developm...	0.00	65.00	0.00	0.00	0.00	65.00
<b>Total Continuing Education</b>	0.00	166.00	0.00	0.00	0.00	166.00
Grocery	0.00	0.00	0.00	305.76	0.00	305.76
<b>Outside Training</b>						
Lodging	432.44	0.00	0.00	0.00	0.00	432.44
Travel	72.40	0.00	0.00	0.00	0.00	72.40
<b>Total Outside Training</b>	504.84	0.00	0.00	0.00	0.00	504.84
Supplies	0.00	0.00	0.00	225.00	400.00	625.00
<b>Total TRAINING</b>	504.84	166.00	0.00	530.76	400.00	1,601.60

12/12/11

**Profit & Loss**  
**July through November 2011**

	Jul 11	Aug 11	Sep 11	Oct 11	Nov 11	TOTAL
<b>UNIFORM</b>						
Accessory	14.99	36.99	0.00	0.00	-13.00	38.98
Clothing	714.75	870.00	1,421.00	574.44	2,845.25	6,425.44
<b>Total UNIFORM</b>	729.74	906.99	1,421.00	574.44	2,832.25	6,464.42
<b>UTILITIES</b>						
Cellular						
AT&T	1,073.25	1,012.67	1,028.44	1,066.11	1,026.81	5,207.28
<b>Total Cellular</b>	1,073.25	1,012.67	1,028.44	1,066.11	1,026.81	5,207.28
Disposal						
Biohazard	748.29	769.32	769.32	0.00	0.00	2,286.93
Trash Pick-Up	71.45	31.57	31.57	31.57	0.00	166.16
<b>Total Disposal</b>	819.74	800.89	800.89	31.57	0.00	2,453.09
Gas and Electric	854.87	644.23	677.27	480.07	518.26	3,174.70
Internet Access	180.00	180.00	0.00	360.00	180.00	900.00
Office Phones	225.80	222.86	-2.14	448.90	223.90	1,119.32
Water	132.89	103.60	96.75	97.71	119.94	550.89
<b>Total UTILITIES</b>	3,286.55	2,964.25	2,601.21	2,484.36	2,068.91	13,405.28
<b>Total Expense</b>	375,795.81	339,211.74	313,341.87	324,682.25	379,867.05	1732898.72
<b>Net Ordinary Income</b>	-284,685.83	-254,958.33	-252,742.71	-163,341.21	195,4147.93	998,419.85
<b>Other Income/Expense</b>						
Other Income						
Interest	91.52	15.67	10.89	7.80	0.00	125.88
Other Income	8,250.00	0.00	7,500.00	0.00	5,700.00	21,450.00
<b>Total Other Income</b>	8,341.52	15.67	7,510.89	7.80	5,700.00	21,575.88
<b>Net Other Income</b>	8,341.52	15.67	7,510.89	7.80	5,700.00	21,575.88
<b>Net Income</b>	<u>-276,344.31</u>	<u>-254,942.66</u>	<u>-245,231.82</u>	<u>-163,333.41</u>	<u>1,959,847.93</u>	<u>1,019,995.73</u>

12/12/11

# Profit & Loss Detail

November 2011

Date	Name	Memo	Debit	Credit	Balance
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
<b>CHARGES FOR SERVICES</b>					
<b>Service Charges</b>					
<b>CPR Courses</b>					
11/2/11	Baptist Northe...	ACLS Provider Cards		55.00	55.00
	Total CPR Courses		0.00	55.00	55.00
	Total Service Charges		0.00	55.00	55.00
<b>User Fees</b>					
<b>Patient Fees</b>					
11/1/11		Deposit		25,769.33	25,769.33
11/3/11		Deposit		2,468.49	28,237.82
11/3/11		Deposit		1,785.37	30,023.19
11/7/11		Deposit		138.81	30,162.00
11/8/11		Deposit		12,192.18	42,354.18
11/8/11		Deposit		1,539.75	43,893.93
11/10/11		Deposit		61.30	43,955.23
11/14/11		Deposit		4,124.18	48,079.41
11/14/11		Deposit		322.55	48,401.96
11/15/11		Deposit		13,499.79	61,901.75
11/15/11		Deposit		2,804.83	64,706.58
11/17/11		Deposit		3,031.85	67,738.43
11/17/11		Deposit		3,368.97	71,107.40
11/18/11		Deposit		1,354.79	72,462.19
11/21/11		Deposit		14,814.11	87,276.30
11/21/11		Deposit		586.95	87,863.25
11/22/11		Deposit		7,805.82	95,669.07
11/22/11		Deposit		306.24	95,975.31
11/25/11		Deposit		925.33	96,900.64
11/28/11		Deposit		5,861.81	102,762.45
11/29/11		Deposit		117.97	102,880.42
11/30/11		Deposit		6,655.65	109,536.07
11/30/11		Deposit		10,844.69	120,380.76
11/30/11		Deposit		88.39	120,469.15
11/30/11		Deposit		87.86	120,557.01
	Total Patient Fees		0.00	120,557.01	120,557.01
<b>Refunds</b>					
11/16/11	Steven Rekeczky	Patient Refund	442.04		-442.04
11/16/11	Humana Claim...	REFUND TO HUMANA FO...	100.00		-542.04
	Total Refunds		542.04	0.00	-542.04
	Total User Fees		542.04	120,557.01	120,014.97
	Total CHARGES FOR SERVICES		542.04	120,612.01	120,069.97
<b>Fees</b>					
<b>Ambulance Coverage</b>					
11/2/11	Hermitage Farms	Ambulance Services- Sept ...		805.00	805.00
	Total Ambulance Coverage		0.00	805.00	805.00
	Total Fees		0.00	805.00	805.00

12/12/11

# Profit & Loss Detail

November 2011

Date	Name	Memo	Debit	Credit	Balance
<b>TAX</b>					
	<b>Automobile</b>				
11/1/11		Deposit		3,042.94	3,042.94
11/7/11		Deposit		14,962.09	18,005.03
11/7/11		Deposit		498.48	18,503.51
	Total Automobile		0.00	18,503.51	18,503.51
	<b>Omitted Tangible</b>				
11/14/11		Deposit		1,657.67	1,657.67
	Total Omitted Tangible		0.00	1,657.67	1,657.67
	<b>Tax Revenue</b>				
11/14/11		Deposit		2,192,978.83	2,192,978.83
	Total Tax Revenue		0.00	2,192,978.83	2,192,978.83
	Total TAX		0.00	2,213,140.01	2,213,140.01
	Total Income		542.04	2,334,557.02	2,334,014.98
	Gross Profit		542.04	2,334,557.02	2,334,014.98
<b>Expense</b>					
	<b>AUTOMOTIVE</b>				
	<b>Repair and Maintenance Parts</b>				
11/1/11	K & G Tire Pros	OIL FILTER OIL 934	49.95		49.95
11/14/11	NAPA Auto Parts	15W40	102.66		152.61
11/14/11	NAPA Auto Parts	SAE5W30	47.88		200.49
	Total Repair and Maintenance Parts		200.49	0.00	200.49
	<b>Repair and Maintenance Labor</b>				
11/1/11	K & G Tire Pros	DIESEL OIL CHANGE 934	18.95		18.95
	Total Repair and Maintenance Labor		18.95	0.00	18.95
	<b>Supplies</b>				
11/1/11	K & G Tire Pros				0.00
11/7/11	Wal-Mart	BATTERY CHARGER	104.88		104.88
11/11/11	Wal-Mart	OIL	39.88		144.76
	Total Supplies		144.76	0.00	144.76
	Total AUTOMOTIVE		364.20	0.00	364.20
	<b>BUILDING</b>				
	<b>Maintenance &amp; Repair</b>				
	<b>Electrician</b>				
11/17/11	Nichter Electric	CHANGE 2 BALLASTS	120.00		120.00
	Total Electrician		120.00	0.00	120.00
	<b>HVAC</b>				
11/30/11	Kinser & Kinser...	HANGING FURNACE BLO...	99.00		99.00
	Total HVAC		99.00	0.00	99.00
	<b>Overhead Door</b>				
11/9/11	Roby's Door Se...	LABOR & REPLACE COM...	465.00		465.00
	Total Overhead Door		465.00	0.00	465.00
	<b>Pest Control</b>				
11/4/11	Affordable Pest...		150.00		150.00
	Total Pest Control		150.00	0.00	150.00

12/12/11

# Profit & Loss Detail

November 2011

Date	Name	Memo	Debit	Credit	Balance
	<b>Maintenance &amp; Repair - Other</b>				
11/18/11	Lowe's	LIQUID PLUMMER/DRANO	18.78		18.78
	Total Maintenance & Repair - Other		18.78	0.00	18.78
	Total Maintenance & Repair		852.78	0.00	852.78
	<b>Supplies</b>				
11/7/11	Costco	PAPER TOWELS, DAWN, ...	117.61		117.61
	Total Supplies		117.61	0.00	117.61
	Total BUILDING		970.39	0.00	970.39
	<b>COMMUNICATIONS</b>				
	<b>Contract Expenses</b>				
11/18/11	One Call Now	Business Communication P...	510.00		510.00
	Total Contract Expenses		510.00	0.00	510.00
	<b>Service &amp; Repair</b>				
11/17/11	Radioland, Inc.		42.00		42.00
11/17/11	Radioland, Inc.		19.60		61.60
	Total Service & Repair		61.60	0.00	61.60
	Total COMMUNICATIONS		571.60	0.00	571.60
	<b>CRESTWOOD STATION</b>				
	<b>Cable/Dish</b>				
11/17/11	DIRECTV		67.53		67.53
	Total Cable/Dish		67.53	0.00	67.53
	<b>Building Maintenance</b>				
11/1/11	CIBC		75.00		75.00
	Total Building Maintenance		75.00	0.00	75.00
	<b>Supplies</b>				
11/3/11	Wal-Mart	SLOW COOKER, WOOD ...	30.22		30.22
	Total Supplies		30.22	0.00	30.22
	<b>UTILITIES</b>				
	<b>Office Phone</b>				
11/17/11	AT&T Mobility		167.48		167.48
	Total Office Phone		167.48	0.00	167.48
	<b>Gas and Electric</b>				
11/18/11	Louisville Gas ...		297.95		297.95
	Total Gas and Electric		297.95	0.00	297.95
	Total UTILITIES		465.43	0.00	465.43
	Total CRESTWOOD STATION		638.18	0.00	638.18
	<b>Depreciation Expense</b>				
11/30/11			18,572.00		18,572.00
	Total Depreciation Expense		18,572.00	0.00	18,572.00



12/12/11

# Profit & Loss Detail

November 2011

Date	Name	Memo	Debit	Credit	Balance
<b>DUES &amp; SUBSCRIPTIONS</b>					
<b>KBEMS Fees</b>					
11/30/11	Dennis R Teget...	REIMBURSE EMT RENE...	25.00		25.00
11/30/11	George L Parrish	REIMB PARAMEDIC REC...	50.00		75.00
11/30/11	Michael H Rou...	REIMBURSE EMT RENE...	25.00		100.00
11/30/11	Kennedy, Troy	REIMBURSE EMT RENE...	25.00		125.00
	Total KBEMS Fees		125.00	0.00	125.00
<b>Subscriptions</b>					
11/1/11	Cortex EDI, Inc.	NOV	75.00		75.00
	Total Subscriptions		75.00	0.00	75.00
	Total DUES & SUBSCRIPTIONS		200.00	0.00	200.00
<b>FUEL</b>					
11/8/11	Voyager		4,654.14		4,654.14
	Total FUEL		4,654.14	0.00	4,654.14
<b>GROCERY</b>					
11/8/11	Standard Coffe...		60.22		60.22
11/22/11	Kroger	THANKSGIVING	84.64		144.86
	Total GROCERY		144.86	0.00	144.86
<b>INSURANCE</b>					
<b>Health Company</b>					
11/15/11	Anthem Blue C...	DEC	9,914.19		9,914.19
11/15/11	Anthem Blue C...	ADMIN FEE	25.00		9,939.19
11/15/11	Anthem Blue C...	ADJ R NELSON		396.80	9,542.39
	Total Health Company		9,939.19	396.80	9,542.39
<b>Life (OCEMS)</b>					
11/1/11	KCL Group Be...		211.20		211.20
11/1/11	KCL Group Be...	ADJ B NELSON		4.80	206.40
11/10/11	KCL Group Be...		192.00		398.40
11/10/11	KCL Group Be...	ADJ AUBERRY, HALLAHA...		48.00	350.40
	Total Life (OCEMS)		403.20	52.80	350.40
<b>Professional Liability</b>					
11/30/11			6,838.74		6,838.74
	Total Professional Liability		6,838.74	0.00	6,838.74
<b>Work Comp</b>					
11/30/11			10,970.36		10,970.36
	Total Work Comp		10,970.36	0.00	10,970.36
	Total INSURANCE		28,151.49	449.60	27,701.89
<b>Interest Expense</b>					
<b>Loan Interest</b>					
11/22/11	Oldham County...		3,075.34		3,075.34
11/22/11		LOAN PAY OFF TBOC	347.40		3,422.74
	Total Loan Interest		3,422.74	0.00	3,422.74
	Total Interest Expense		3,422.74	0.00	3,422.74

12/12/11

# Profit & Loss Detail

November 2011

Date	Name	Memo	Debit	Credit	Balance
<b>MEDICAL SUPPLY</b>					
<b>ALS Supplies</b>					
11/2/11	Mohawk Medical	EPINEPHRINE	29.12		29.12
11/3/11	NAPA Auto Parts			0.29	28.83
11/4/11	S&W Healthcar...	DEFIB PHYSIO CONTROLS	388.56		417.39
11/8/11	Mohawk Medical	SOLU MEDROL 10	71.40		488.79
11/9/11	Mohawk Medical	CREDIT ON VASOPRESSI...		136.08	352.71
11/15/11	Mohawk Medical	VASSOPRESSIN	136.08		488.79
11/15/11	Mohawk Medical	EPINEP	103.04		591.83
11/15/11	Mohawk Medical	SALINE FLUSH	105.28		697.11
11/15/11	QuadMed Inc.	IV CATH 6 BOXES	521.70		1,218.81
11/15/11	QuadMed Inc.	ENDOTROL 1 BOX	92.50		1,311.31
11/15/11	BoundTree Me...	ELECTRODES PED(20)	12.40		1,323.71
11/15/11	BoundTree Me...	SODIUM CHLORIDE (10)	21.10		1,344.81
11/15/11	BoundTree Me...	ENDOTRACHEAL TUBE	14.59		1,359.40
11/15/11	BoundTree Me...	ELECTRODES FOAM AD...	184.60		1,544.00
11/15/11	BoundTree Me...	R2 MULTIFUNCTN DEFIB P...	127.96		1,671.96
11/15/11	BoundTree Me...	AIR FLOW MONITOR (10)	68.00		1,739.96
11/16/11	Mohawk Medical			0.71	1,739.25
11/16/11	Mohawk Medical			1.36	1,737.89
11/16/11	BoundTree Me...	FILTERLINE ADULT (10)	81.90		1,819.79
	Total ALS Supplies		1,958.23	138.44	1,819.79
<b>BLS Supplies</b>					
11/4/11	BoundTree Me...	BAG VALVE MASK (2)	28.36		28.36
11/4/11	BoundTree Me...	OXYGEN NASAL CANNUL...	54.00		82.36
11/4/11	BoundTree Me...	CONVENIENCE BAG WIT...	37.86		120.22
11/4/11	BoundTree Me...	BLOOD PRESSURE UNIT ...	33.44		153.66
11/4/11	BoundTree Me...	SPLINT WIRE LADDER (15)	83.25		236.91
11/4/11	BoundTree Me...	RESTRAINT STRAP DISP...	106.56		343.47
11/11/11	BoundTree Me...	BAG VALVE MASK (2)	28.36		371.83
11/15/11	Loui's Gloves, L...	NITRILE EXAM GLOVES ...	229.50		601.33
11/15/11	BoundTree Me...	ET TUBE STLETTE (10)	21.80		623.13
11/15/11	BoundTree Me...	SPUR II INFANT BVM (3)	40.92		664.05
11/15/11	BoundTree Me...	UNISTIK SAFETY LANCE...	39.44		703.49
11/15/11	BoundTree Me...	BF CUFF REG ADULT	60.80		764.29
11/15/11	BoundTree Me...	EXTRICATION COLLAR (60)	343.80		1,108.09
11/15/11	BoundTree Me...	BP CUFF ADULT 1	12.10		1,120.19
	Total BLS Supplies		1,120.19	0.00	1,120.19
	Total MEDICAL SUPPLY		3,078.42	138.44	2,939.98
<b>OFFICE</b>					
<b>Equipment copier lease</b>					
11/4/11	U.S. Bancorp E...		150.04		150.04
	Total Equipment copier lease		150.04	0.00	150.04
<b>Equipment Maint Contract</b>					
11/3/11	Miller Company	MX-2610N CONTRACT BA...	95.00		95.00
11/3/11	Miller Company	MX-2610N OVERAGE	22.66		117.66
11/3/11	Miller Company	MX2610N FUEL SURCHA...	2.95		120.61
11/3/11	Miller Company	MX-2300 CONTRACT BASE	25.00		145.61
11/3/11	Miller Company	MX-2300 FUEL SURCHAR...	2.95		148.56
	Total Equipment Maint Contract		148.56	0.00	148.56
<b>Software</b>					
11/16/11	CDW Governm...	Software VM Fusion 4MAC...	40.39		40.39
11/16/11	CDW Governm...	Software MS OEM WIN PR...	149.62		190.01
	Total Software		190.01	0.00	190.01

12/12/11

# Profit & Loss Detail

November 2011

Date	Name	Memo	Debit	Credit	Balance
<b>Supplies</b>					
11/23/11	Shred-It		64.14		64.14
	Total Supplies		64.14	0.00	64.14
	Total OFFICE		552.75	0.00	552.75
<b>PAYROLL EXPENSE</b>					
<b>Medical Director</b>					
11/30/11		113011 PAYROLL	3,605.00		3,605.00
	Total Medical Director		3,605.00	0.00	3,605.00
<b>Other-training, holiday, etc</b>					
11/7/11		PR 110211	541.48		541.48
11/7/11		PR 110211	350.00		891.48
11/30/11		113011 PAYROLL	1,326.98		2,218.46
	Total Other-training, holiday, etc		2,218.46	0.00	2,218.46
<b>Overtime</b>					
11/7/11		PR 110211	525.67		525.67
11/21/11		PR 111611	640.32		1,165.99
11/30/11		113011 PAYROLL	379.02		1,545.01
	Total Overtime		1,545.01	0.00	1,545.01
<b>Payroll Taxes</b>					
11/7/11		PR 110211	5,345.55		5,345.55
11/21/11		PR 111611	5,098.51		10,444.06
11/30/11		113011 PAYROLL	5,843.48		16,287.54
	Total Payroll Taxes		16,287.54	0.00	16,287.54
<b>PTO</b>					
11/7/11		PR 110211	14,217.70		14,217.70
11/21/11		PR 111611	10,851.71		25,069.41
11/30/11		113011 PAYROLL	16,602.31		41,671.72
	Total PTO		41,671.72	0.00	41,671.72
<b>Retirement</b>					
<b>Hazardous Duty Company</b>					
11/9/11	Kentucky Retir...	OCT 2011	33,329.73		33,329.73
	Total Hazardous Duty Company		33,329.73	0.00	33,329.73
<b>Non-Hazardous Employer</b>					
11/9/11	Kentucky Retir...	OCT 2011	5,563.52		5,563.52
	Total Non-Hazardous Employer		5,563.52	0.00	5,563.52
	Total Retirement		38,893.25	0.00	38,893.25
<b>Wages-Regular</b>					
11/7/11		PR 110211	63,203.27		63,203.27
11/21/11		PR 111611	63,807.46		127,010.73
11/30/11		113011 PAYROLL	63,820.04		190,830.77
	Total Wages-Regular		190,830.77	0.00	190,830.77
	Total PAYROLL EXPENSE		295,051.75	0.00	295,051.75
<b>PROFESSIONAL SERVICES</b>					
<b>Patient Billing</b>					
11/1/11	911 Billing Serv...	BILLING/COLLECTION FO...	9,857.58		9,857.58
11/1/11	911 Billing Serv...	BILLING/COLLECTION O...	3,641.39		13,498.97
11/1/11	911 Billing Serv...	REIMB FOR CORTEX & ZI...		263.00	13,235.97
	Total Patient Billing		13,498.97	263.00	13,235.97

12/12/11

# Profit & Loss Detail

## November 2011

Date	Name	Memo	Debit	Credit	Balance
	<b>EAP</b>				
11/1/11	Anthem EAP		156.20		156.20
	Total EAP		156.20	0.00	156.20
	<b>Employee Health</b>				
11/1/11	Baptistworx	PHYSICAL P PRICE	266.00		266.00
11/1/11	Baptistworx	DRUG SCREEN M ADAMS	45.00		311.00
11/1/11	Baptistworx	DRUG SCREEN M CALVE...	45.00		356.00
11/1/11	Baptistworx	PHYSICAL A WINDGIELD	264.00		620.00
	Total Employee Health		620.00	0.00	620.00
	<b>Payroll Service</b>				
11/7/11		PR 110211	297.95		297.95
11/21/11		PR 111611	152.35		450.30
11/30/11		113011 PAYROLL	165.15		615.45
	Total Payroll Service		615.45	0.00	615.45
	<b>Sec 125 Maintenance</b>				
11/15/11	BMS LLC	NOV	115.50		115.50
	Total Sec 125 Maintenance		115.50	0.00	115.50
	<b>PROFESSIONAL SERVICES - Other</b>				
11/21/11	Corporate Tech...	SET UP OF 9 PANASONIC...	1,572.50		1,572.50
	Total PROFESSIONAL SERVICES - Other		1,572.50	0.00	1,572.50
	Total PROFESSIONAL SERVICES		16,578.62	263.00	16,315.62
	<b>PUBLIC RELATIONS</b>				
	<b>Awards &amp; Recognition</b>				
11/30/11	Jucy's Smokeh...	EE HAMS	2,800.00		2,800.00
	Total Awards & Recognition		2,800.00	0.00	2,800.00
	<b>CPR/First Aid</b>				
11/16/11	CDW Governm...	Shipping and Handling	10.00		10.00
11/21/11	Arvin Center	Remote Laser Pointer (pay ...		12.99	-2.99
11/21/11	Arvin Center	(12) Red Polo Shirts (pay 1/...		51.35	-54.34
11/21/11	Arvin Center	(3)Kingston 32 GB Flash Dr...		67.87	-122.21
	Total CPR/First Aid		10.00	132.21	-122.21
	<b>Supplies</b>				
	<b>Community CPR</b>				
11/21/11	Lauren Keene	Heartsaver AED Card		12.00	-12.00
11/21/11	Lauren Keene	Heartsaver Pediatric First A...		30.00	-42.00
11/21/11	Lauren Keene	Healthcare Provider Cards		42.00	-84.00
11/21/11	Lauren Keene	Heartsaver FA/ AED Card		128.00	-212.00
	Total Community CPR		0.00	212.00	-212.00
	Total Supplies		0.00	212.00	-212.00
	Total PUBLIC RELATIONS		2,810.00	344.21	2,465.79
	<b>TRAINING</b>				
	<b>Supplies</b>				
11/18/11	American Safet...	STUDENT TEXTS (10) PA...	400.00		400.00
	Total Supplies		400.00	0.00	400.00
	Total TRAINING		400.00	0.00	400.00

12/12/11

# Profit & Loss Detail

November 2011

Date	Name	Memo	Debit	Credit	Balance
<b>UNIFORM</b>					
<b>Accessory</b>					
11/14/11		A Johnson reimb for items ...		13.00	-13.00
	Total Accessory		0.00	13.00	-13.00
<b>Clothing</b>					
11/3/11	Bluegrass Unif...	EMT PANTS BLACK	24.75		24.75
11/3/11	Bluegrass Unif...	EMT PANTS	29.50		54.25
11/3/11	Corporate Logo,s	BLACK SWEATSHIRTS (1...	168.00		222.25
11/10/11	Bluegrass Unif...	BOOTS CONLEN	105.00		327.25
11/10/11	Bluegrass Unif...	BOOT PUCKETT	100.00		427.25
11/15/11	Bluegrass Unif...	REVERSIBLE RAIN JACK...	2,418.00		2,845.25
	Total Clothing		2,845.25	0.00	2,845.25
	Total UNIFORM		2,845.25	13.00	2,832.25
<b>UTILITIES</b>					
<b>Cellular</b>					
<b>AT&amp;T</b>					
11/9/11	AT&T Mobility				0.00
11/24/11	AT&T Mobility		1,026.81		1,026.81
	Total AT&T		1,026.81	0.00	1,026.81
	Total Cellular		1,026.81	0.00	1,026.81
<b>Gas and Electric</b>					
11/16/11	Louisville Gas ...	LIGHT POLE	33.95		33.95
11/17/11	Louisville Gas ...		484.31		518.26
	Total Gas and Electric		518.26	0.00	518.26
<b>Internet Access</b>					
11/19/11	Insight Commu...		180.00		180.00
	Total Internet Access		180.00	0.00	180.00
<b>Office Phones</b>					
11/19/11	Insight Commu...		223.90		223.90
	Total Office Phones		223.90	0.00	223.90
<b>Water</b>					
11/4/11	Oldham County...		119.94		119.94
	Total Water		119.94	0.00	119.94
	Total UTILITIES		2,068.91	0.00	2,068.91
	Total Expense		381,075.30	1,208.25	379,867.05
	Net Ordinary Income		381,617.34	2,335,765.27	1,954,147.93
<b>Other Income/Expense</b>					
<b>Other Income</b>					
<b>Other Income</b>					
11/16/11		Sale of Med 4		5,700.00	5,700.00
	Total Other Income		0.00	5,700.00	5,700.00
	Total Other Income		0.00	5,700.00	5,700.00
	Net Other Income		0.00	5,700.00	5,700.00
	Net Income		381,617.34	2,341,465.27	1,959,847.93