

ESST 1005 Information Technology Fundamentals

Assignment 1

Creating a Web Site for Team Collaboration

Form a team with three or four classmates. Then use the tools at Google Sites to create a Web site for your team. You will need to create or have an existing Google account to create the site. Specify the collaborators (your team members) who are allowed to access the site and make contributions. Specify your tutor as the viewer of the site so that person can evaluate your work. Assign a name to the site. Select a theme for the site and make any changes you wish to colors and fonts. Add features for project announcements and a repository for team documents, source materials, illustrations, electronic presentations, and Web pages of interest. Label and provide descriptions for each page/section your team creates. Add sample content and sample files to the created areas. Include a contact information page that includes the names, ID numbers and email addresses of all team members. You may add other features if you wish.

Use this checklist to ensure all elements of the Web site have been created:

- Create a Google account
- Specify collaborators
- Specify tutor as site viewer
- Assign name to site
- Select theme
- Add features
- Add repository

Use this checklist to evaluate the elements of the Web site:

- Are page contents fairly well-organized?
- Are page layouts fairly well designed?
- Have all team members been given collaboration rights?
- Has the tutor been given permissions for viewing the site content?
- Is the repository fairly well-organized or a hodge-podge of files?

Deadline Date: 7 February 2017

Please submit the link of your completed website to the following email address: esst1005uwi@gmail.com. You must also submit the names and student identification numbers of each group member.

Assignment 1 assessment scheme

No.	Assessment item	weight
1	Specify the site collaborators	2
2	Specify tutor as a site viewer	2
3	Assign an appropriate name to site	3
4	Select a website theme	3
5	Page layout: page structure	20
6	Page content: are sections well indicated/described	25
7	Navigation logic: Ordering and Naming of links	20
8	File repository: file organization	25
	Total:	100