

# Olivia Martinez

## Social Psychology Major & Design Minor

1234 La Jolla, San Diego, California (123) 456-7890, oliviarmartinez@ucsd.edu

### EDUCATION

University of California, San Diego (UCSD)..... Exp. Graduation Spring 2026

- ★ Major
  - Bachelor of Science Degree in Social Psychology
- ★ Minor
  - Design
- ★ Relevant Coursework:
  - Intro to Computing

### PROFESSIONAL EXPERIENCE

LTI LAW, ESQ - Law Clerk .....San Diego CA 2022 - Present

- Law Research and Investigation
- Written Mandates and Reports used in courts of law
- Coordinated with fellow firms, doctor's offices, and insurance companies
- Gained extensive knowledge and familiarity of Immigration and Personal Injury law enough to fill out federal and legal documentation
- Made court appearances which have expanded my knowledge of the court room, legal system, and good understanding of trial etiquette, jury selection, as well as power of persuasion and reasoning

### COMMUNITY OUTREACH

Kaibigang Pilipin@ (KP) Internship .....San Diego, CA December 2022 - June 2023

- Marketing Manager of Internship Class
  - Given charge and creative freedom to represent myself and my fellow peers on social media to promote KP's internship program
  - Market fundraisers that helped raise money for scholarships for college undergrads
  - Manager of Marketing Team for annual end-of-the-year formal which allowed me to lead a team to create infographics that marketed our event in which 150+ people attended

Kaibigang Pilipin@ (KP) Magkasama Co-Marketing Manager.....San Diego, September 2023 -

- Co-leading a large team to curate graphics for social media to market an annual event which in the past has grossed 300+ attendees
- Managing the coordination of fundraiser events, musical artist booking, logo and slogan making, and community building

### SKILLS

- ★ Trilingual in Spanish, English, and Korean
- ★ Advanced Legal Research
- ★ Graphic Design in Canva, Figma, and Procreate
- ★ Proficient in Excel Sheets and Pivot Tables
- ★ Project Management
- ★ Extensive leadership experience
- ★