# Do-D-Due
# User Documentation
# Team 3.02

## Version 2.0

**Prepared by-**

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# Introduction

Do-D-Due is an application that allows a user to manage their daily tasks. This application allows the user to create a task list, edit and delete it via the android application or the web interface. The tasks will have a name, description, due date and priority. The user will be able to check off items in the list and will be able to hide them. The application will support multiple users, each one with their own lists.

# Using the Do-D-Due

This section provides a description of how to use the various functionalities provided by the app:

**NAME**
**Add user**:  Provides new user registration.

***DESCRIPTION***
As the application supports multiple users, each user needs to have their own username and password. Using the username they can log into their account and manage their own private tasks list. Each username will be unique.

### IMAGE REPRESENTATION:
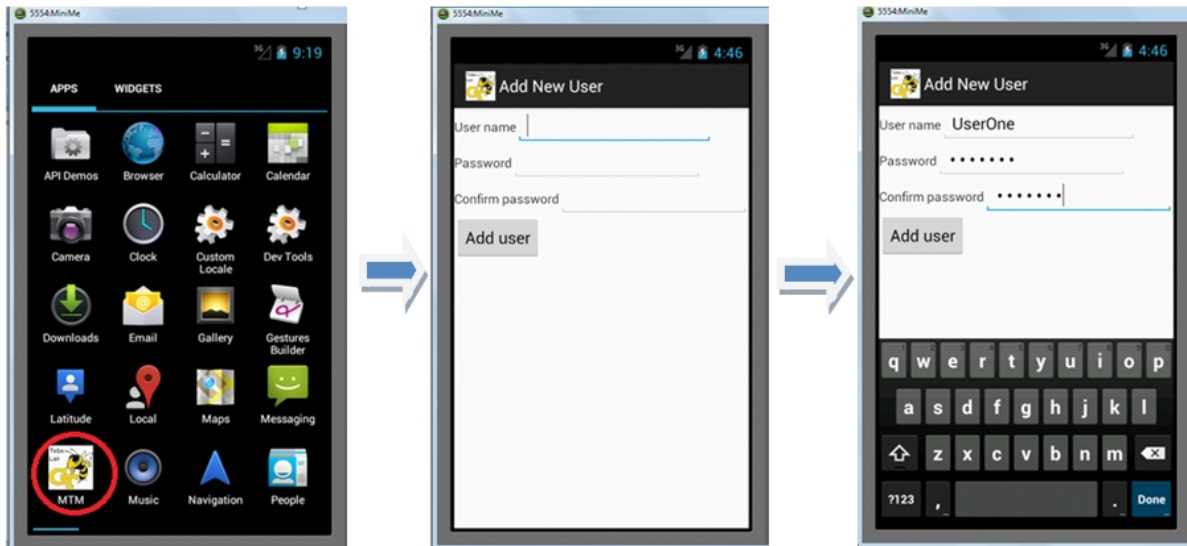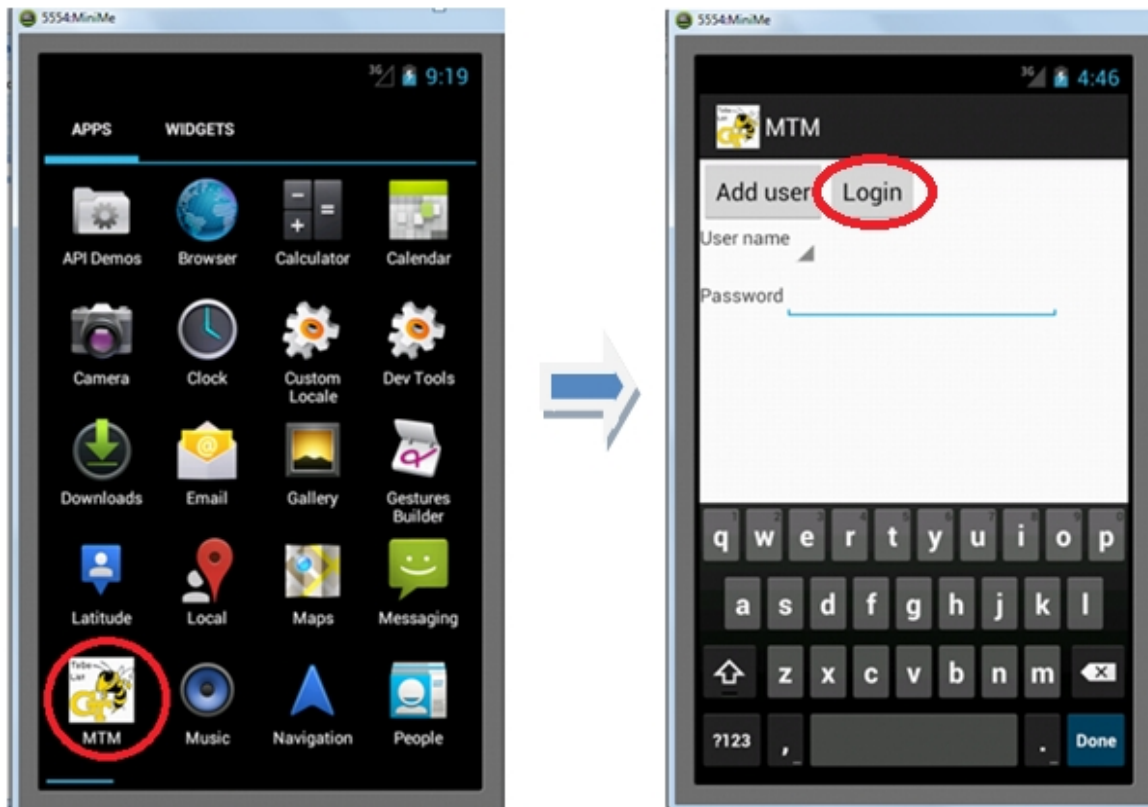


*Figure 3.1.1*

### EXAMPLES
Username: UserOne
Password: userone!

### NAME
**Login**:  Button for logging into the app.

### DESCRIPTION
In order to use the application you have to sign in with the registered username and password. If you entered a username or password which is not already registered the application will direct you to the login page again.

**IMAGE REPRESENTATIONS**:



*Figure 3.2.1*

### NAME
**Add New Item**: Creating a new task.

### DESCRIPTION
In order to create a new task select the add task button. This will direct you to an add new item page. Fill in the fields like task name, note, due date and priority. The task name can be any combination of characters, integers, special characters. But for the sake of convenience it is recommended to use a relevant meaningful name. Due date can be any date from today. You can also put some

additional notes in the "NOTE" section. Click save to save the data.
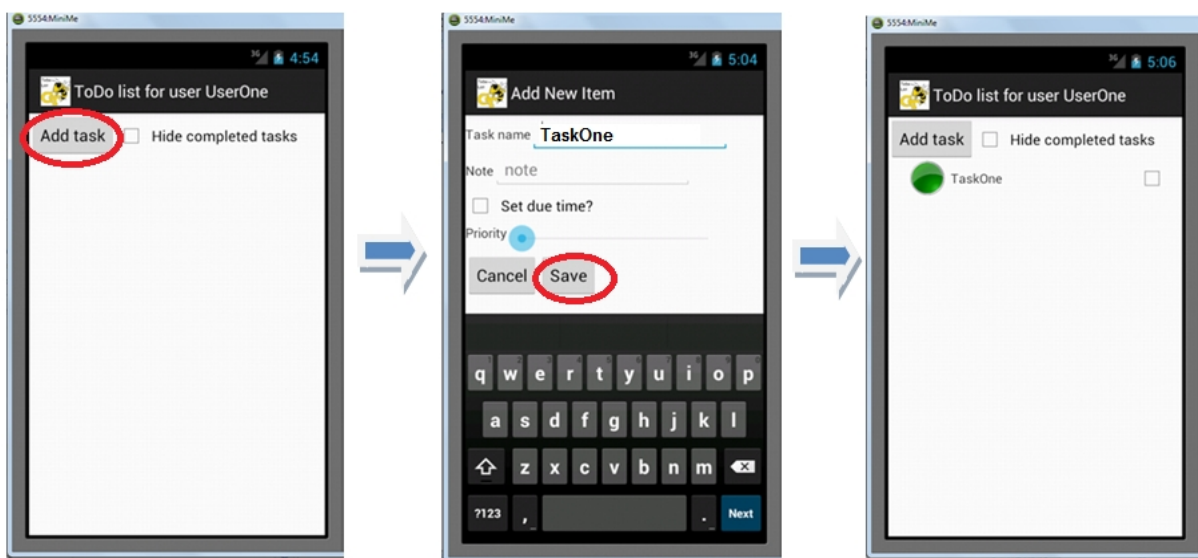
### *IMAGE REPRESENTATIONS:*



*Figure 3.3.1*

### *EXAMPLES*
Task Name: TaskOne
Due Date: Oct 29 2012
Notes: Subtask

### *NAME*
Edit: Edit the task name, priority, due date and notes.

### *DESCRIPTION*
If you want to edit a task it can done by using the edit button. For this long click on a task you want to edit. A context menu will appear. It will have two options Edit and Delete. Select Edit option which will take you

to the edit item page. You can edit task name, due date, priority or notes and save it.
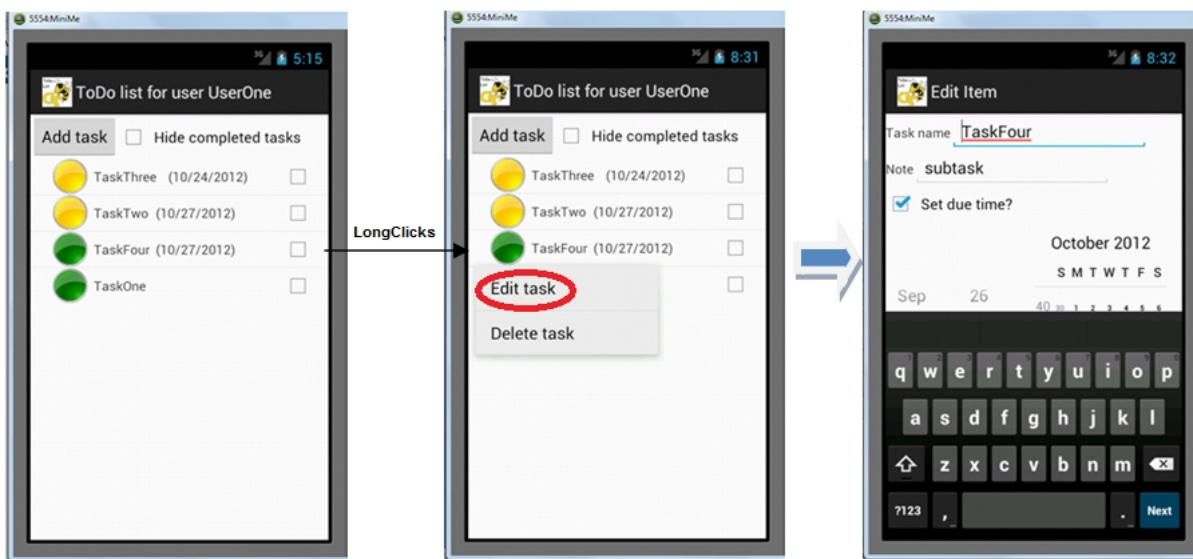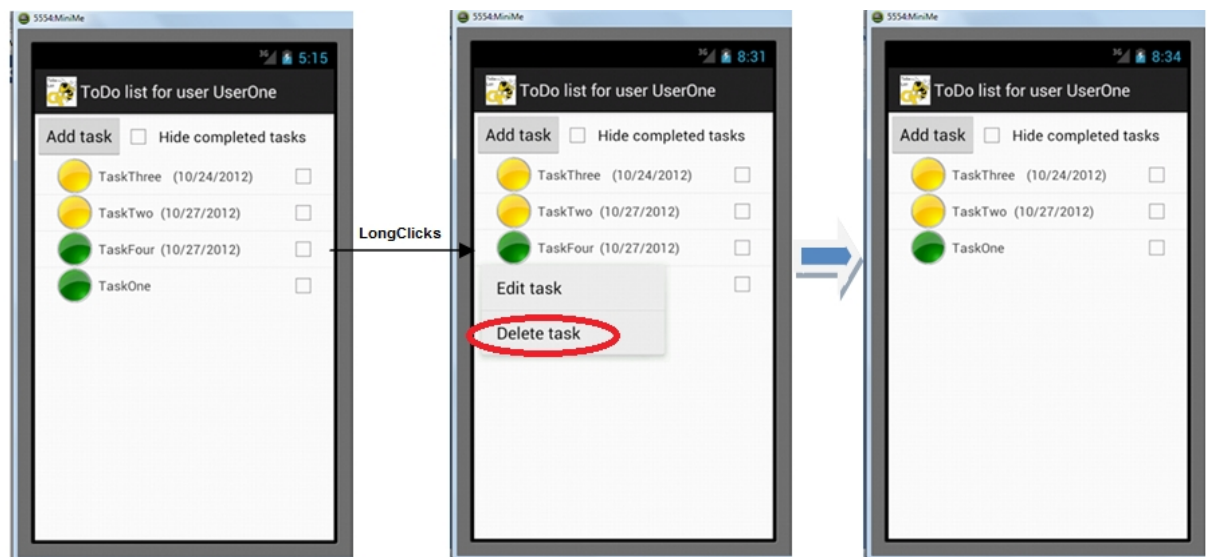
### *IMAGE REPRESENTATIONS*



*Figure 3.4.1*

### *NAME:*
**Delete:** Delete Tasks from Tasks List.

***DESCRIPTION:*** You can also delete the items from tasks list. For this long click on a task you want to delete. A context menu will appear. It will have two options Edit and Delete. Select the Delete option to delete the task.

**IMAGE REPRESNTATION:**



*Figure 3.5.1*

**NAME**

**Hide Completed Tasks**: To hide completed tasks.

### DESCRIPTION

If you want to hide the tasks that have been completed so that they don't appear in tasks list, check off the hide completed task option at the top.
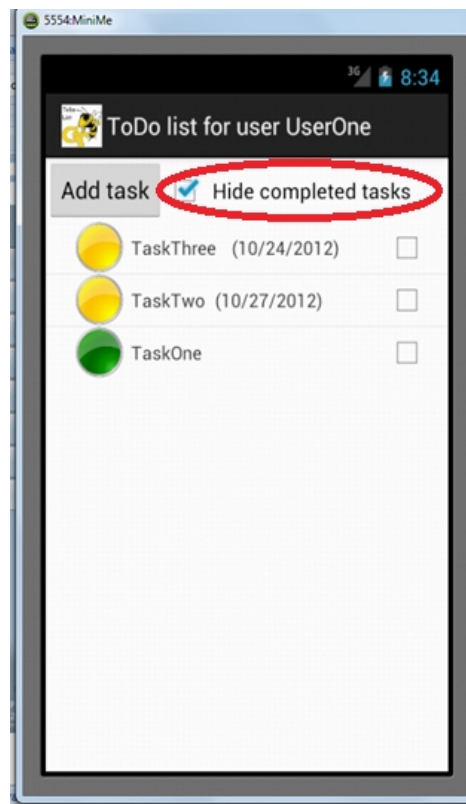
### IMAGE REPRESENTATIONS

*Figure 3.6.1*

**NAME**
**Sort:** Sorts the tasks according to due date or priority.

**DESCRIPTION**
By default the tasks in the tasks lists will be arranged according to their creation date. However, if you want to arrange the tasks list according to due date or priority you can go to sort option after selecting the menu button on your phone.
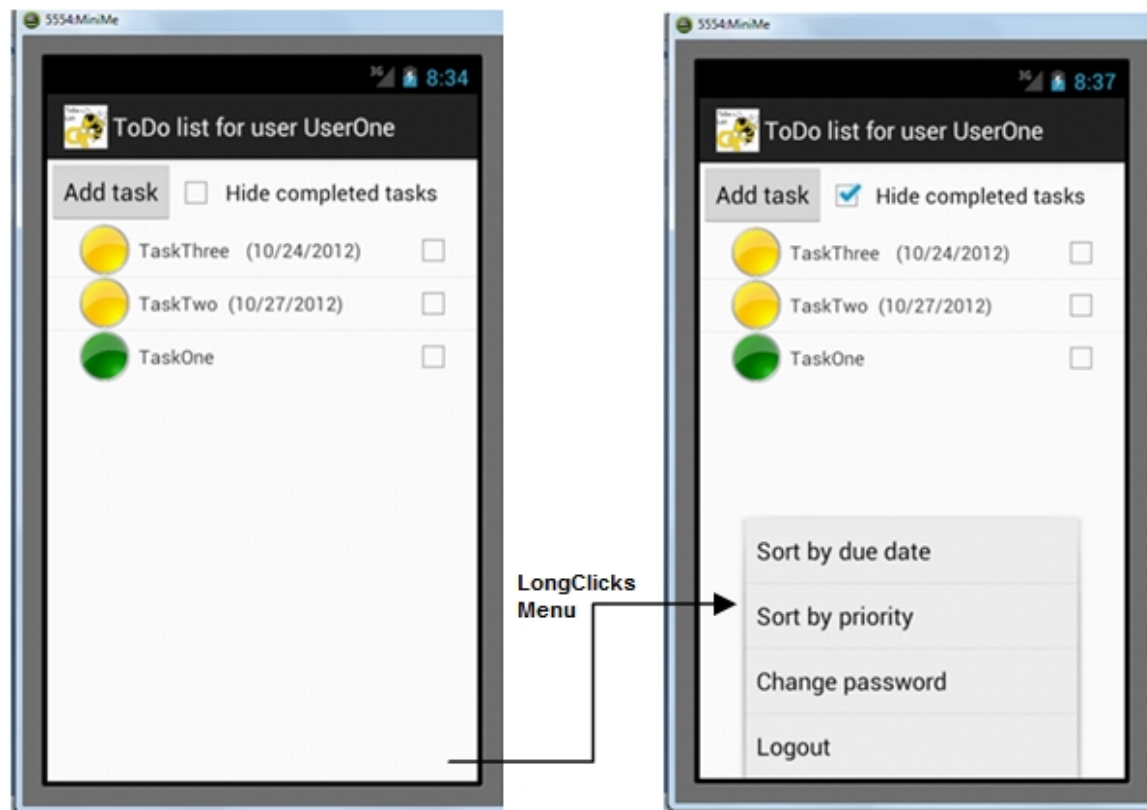
**IMAGE REPRESENTATIONS**

*Figure 3.7.1*

### NAME
**Logout:** Logs out the user from the application

### DESCRIPTION
If you want to exit the application click the logout button in the options menu that appears after clicking the menu button on the phone. The application saves all the user data and exits the application.
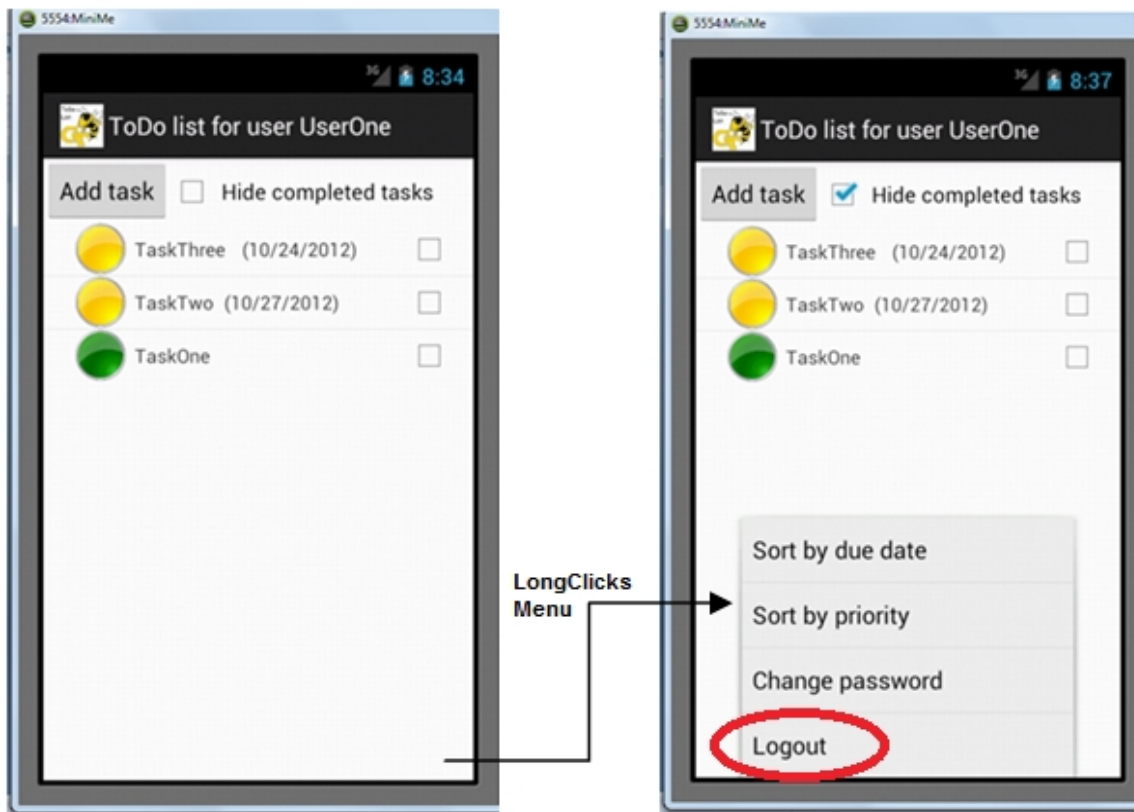
### IMAGE REPRESENTATIONS

*Figure 3.8.1*

### NAME
**Login:** Button for logging into the app**.**

### DESCRIPTION
In order to use the application you have to sign in with the registered username and password. If you entered a username or password which is not already registered the application
will direct you to the login page again.

### IMAGE REPRESENTATIONS:

## Do-D-Due

Username: b ▼

Password: [                    ]

[ Login ]
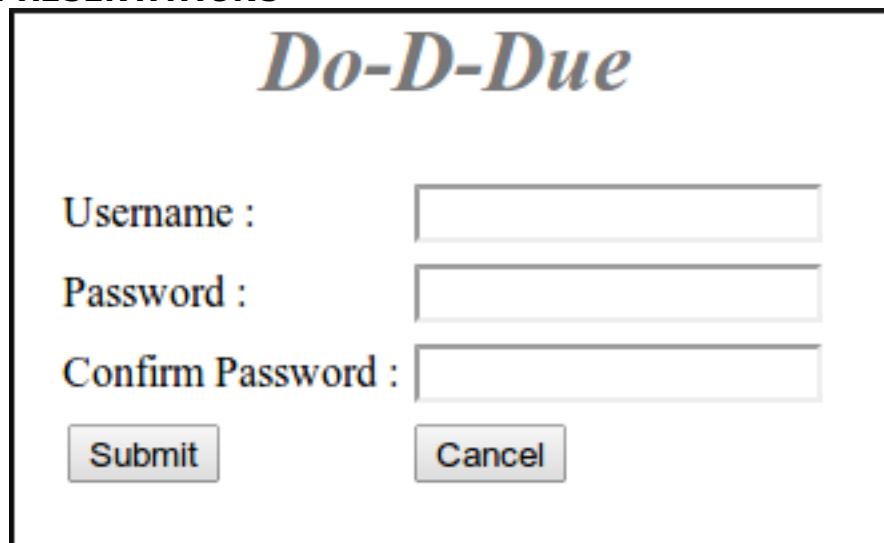
Forgot Password

Create Account

Show user table

***NAME***

**Add new user**: Provides new user registration.

***DESCRIPTION***

As the application supports multiple users, each user needs to have their own username
and password. Using the username they can log into their account and manage their own
private tasks list. Each username will be unique.

***IMAGE REPRESENTATIONS***

## Do-D-Due

Username : [                    ]

Password : [                    ]

Confirm Password : [                    ]

[ Submit ]     [ Cancel ]

***NAME***

**Add new item**: Creating a new task.

***DESCRIPTION***

In order to create a new task select the add task button. This will direct you to add new

item page. Fill in the fields like task name, note, due date and priority. The task name can
be any combination of characters, integers, special characters. But for the sake of
convenience it is recommended to use a relevant meaningful name. Due date can be any
date from today. You can also put some additional notes in the "NOTE" section. Click
add to save the data

## *IMAGE REPRESENTATIONS*