

OLIVIA DACHTLER

Iowa City, IA
(319) 325-6540 | olivia-dachtler@uiowa.edu

EDUCATION

The University of Iowa, Iowa City, IA
B.B.A. Management, B.B.A Business Analytics
International Business Certificate

Anticipated May 2023
GPA: 3.94 / 4.00

Dean's List: Spring 2020-Fall 2020, Fall 2021- Spring 2022, President's List: Spring 2021

PROFESSIONAL EXPERIENCE

Program and Events Intern

Oct. 2019 - Present

Jacobson Institute, Iowa City, IA

- Developed training system by detailing day to day job duties and implemented system to train four newly hired employees
- Performed daily data entry of eligible college credits in seven forms to guarantee accurate and detailed reports
- Served as head intern and acted as a liaison between the employees and management to ensure smooth operations
- Designed high school business curriculum to provide high school students the opportunity to earn college credit

Business Analytics Consulting Intern

May 2022 – Aug. 2022

Plante Moran, Denver, CO

- Assisted with cloud migration from an on-premises server for a project worth over one million dollars
- Created training materials and assessments for Tableau clients to be distributed to health care professionals
- Gained experience in: Informatica, Tableau, Alteryx, PowerBI, and SQL

GENERAL WORK EXPERIENCE

Academic Tutor

Sept. 2021 – Present

University of Iowa, Iowa City, IA

- Prepared lesson and homework plans to keep students on track with courses and achieve course objective
- Instructed students in Business Analytics courses to prepare them to excel in exams and group projects
- Tutored students in: Business Analytics, Information Systems, and Computational Thinking

Educator

June 2021 – May 2022

Lululemon, Coralville, IA

- Merchandised products in aesthetic displays and strategically placed products to achieve daily sales goals
- Provided quality customer service by offering product recommendations and addressing customer questions
- Replenished merchandise and monitored inventory to account for over 9,000 units to ensure adequate product on the floor

Server and Hostess

May 2019 – Dec. 2021

Konomi Restaurant, Coralville, IA

- Handled cash and credit payments and utilized Point of Sale system to track revenue
- Attended to customer needs and addressed complaints to provide a positive dining experience
- Communicated with coworkers and adapted operations to maintain efficiency during high traffic periods

LEADERSHIP EXPERIENCE

Delta Sigma Pi Business Fraternity

Mar. 2020 – Present

The University of Iowa, Iowa City, IA

Senior Vice President, Vice President of Scholarship and Awards, Historian, DEI Committee

- Led recruitment to evaluate the most qualified potential members and manage 200+ people at all six events
- Recognized accomplishments of members to encourage high achievement and scholarship within the organization
- Organized and facilitated events to foster brotherhood and create connections between 150+ members
- Developed diversity, equity, and inclusion presentations to foster a more inclusive community and further educate members

VOLUNTEER EXPERIENCE

Regional Judge, Iowa City, IA

Oct. 2019 – Present

- Provided feedback on high school business projects to help students excel in the state and national conferences
- Coordinated collaboration with college student organization to bring more judges to the high school competition