

PORTFOLIO: O-J.CO

EMAIL: OLIVIA@O-J.CO

PHONE: 614.584.3858

#### Education

#### Maryland Institute College of Art (MICA)

BALTIMORE, MD; FALL 2012 - PRESENT 2016 BFA CANDIDATE IN GRAPHIC DESIGN

# Experience

# Teaching Assistant Graphic Design II, MICA

BALTIMORE, MD; JANUARY 2016 - PRESENT

Aids professor in instructing sophomorelevel students web design and programming, answers questions one-on-one and through email, leads critique.

# Design Intern Small Stuff

NEW YORK, NY; SUMMER 2015

Directly assisted company partners in producing design work for several brand identities, packaging, and client pitches.

# Design Intern Agency BCG

BALTIMORE, MD; FALL 2014

Generated illustrations for several publications, conducted in-depth research for marketing and promotion.

# Design Intern Feats Inc.

BALTIMORE, MD; SUMMER 2014

Worked in a fast-paced environment with strict deadlines and efficiently designed for large-scale events.

## Student Assistant MICA Office of Events

BALTIMORE, MD; FALL 2012 - PRESENT

Responsible for office tasks, setting up and taking down events, and generating design work such as maps and signage.

# Recognition

Meyerhoff Internship Fellow. 2015 Christopher J. Overholser '65 Scholarship, 2015 MICA Dean's List 2012 – 2015 Best in Show, *Impressum* Exhibition 2014 MICA Competitive Scholarship 2013, 2014 Trustee Scholarship 2012 Alliance Data Scholarship 2012 David Finkelstein Scholarship 2012

# Leadership

## Board Member Baltimore Jazz Association

BALTIMORE, MD; JANUARY 2016 - PRESENT

Organizes and volunteers for events, various graphic design work such as promotional materials and web design, attends monthly meetings.

# Peer Career Advisor Joseph Meyerhoff Center for Career Development at MICA

BALTIMORE, MD; FALL 2014 - PRESENT

Advises students on internships, job interviews, resumés and cover letters, generates handouts for the office, conducts informational presentations.

#### Neighborhood Volunteer Historic Mount Royal Terrace Association

BALTIMORE, MD; SUMMER 2013 - PRESENT

Contributes towards maintaining the historic beauty of Mount Royal Terrace, including community trash pickup, volunteering during the Home and Garden Tour, and attending monthly meetings.

#### Volunteer Don't You Want To?

BALTIMORE, MD; FALL 2012

Participated in a campaign that encouraged students to vote, which involved setting up events, leading workshops and registering people for the 2012 Presidential Election.

#### **Skills**

# **Efficient**

Adobe Illustrator, Photoshop, InDesign, HTML, CSS

# Working Knowledge

After Effects, Jquery, Javascript, Processing

## Miscellaneous

Writing, Public Speaking, Curation, Promotion, Customer Service, Event Coordination