

# Comprehensive Content and Asset Request for Damotak

## International School Website Development

### 1. General Information

#### ❖ **School Name and Logo:**

Please provide the official name of the school along with a high-resolution version of the logo.

#### ❖ **Contact Information:**

We require the primary contact details, including the phone number, email address, and physical address.

### 2. Content Sections

#### ❖ **Home:**

- A welcome message or introductory paragraph.
- Key images or banners that reflect the school's spirit.

#### ❖ **About:**

- A brief history of the school.
- Core values that define the school's mission.
- Staff profiles, including photographs.
- Information about our CEO or Proprietor.

#### ❖ **Admissions:**

- Detailed admission requirements.
- An overview of the application process.
- Enrollment deadlines.
- Frequently Asked Questions (FAQs) section.

#### ❖ **Events:**

- A calendar of upcoming events.
- Descriptions of annual events and activities.

#### ❖ **News:**

- Recent news articles and updates.
- Press releases.

- Highlights of achievements and milestones.
- ❖ **Gallery:**
  - A collection of high-quality images showcasing school activities and events.
- ❖ **Testimonials:**
  - Positive quotes and feedback from students, parents, and staff.
- ❖ **FAQ:**
  - A comprehensive list of frequently asked questions with clear answers.
- ❖ **Terms & Conditions:**
  - A document outlining the terms of use for the website.
- ❖ **Privacy Policy:**
  - Guidelines for handling personal information.
- ❖ **Contact:**
  - Contact form details and additional methods for prospective students and parents to reach out.
- ❖ **Student Handbook:**
  - A digital version of the student handbook, detailing school policies, rules, and expectations.

### **3. Visual and Media Assets**

- ❖ **Photos:**

High-quality images of the school, classrooms, students, and various events.
- ❖ **Videos:**

Promotional videos or virtual tours that highlight the school's offerings.

### **4. Legal and Compliance**

- ❖ **Privacy Policy:**

Guidelines for the handling of personal information.
- ❖ **Accessibility Standards:**

Any specific requirements to ensure website accessibility.