1. **What is the difference between "Merge" and "Append" in Power Query?**

Merge = JOIN (add columns)

Append = UNION (add rows)

5   What is the purpose of "Reference" vs. "Duplicate" in queries?

Duplicate

Makes a full copy of the selected query.

The new query is independent → if you change the original query, the duplicate does **not** update.

Useful when you want two similar queries but plan to modify them separately.

Reference

Creates a linked query that depends on the original query.

If the original query changes, the referenced query automatically updates with those changes.

Useful for creating multiple outputs (e.g., one cleaned dataset → then reference it to build different reports).