**Hometask-3**

**1. What is the purpose of the “Applied Steps” pane in Power Query?**

The Applied Steps pane shows a list of all transformations and actions you’ve performed on your data (such as removing columns, filtering rows, changing data types). It works like a history of steps. Each step is recorded in sequence, and you can edit, reorder, or delete them to adjust how your data is transformed

**2. How do you remove duplicate rows in Power Query?**

To remove duplicate rows in Power Query:

Select the column(s) you want to check for duplicates.

Go to the Home tab → click Remove Rows → Remove Duplicates.

Power Query will keep only the first occurrence and remove all duplicates based on the selected column(s).

**3. What does the “Filter” icon do in Power Query?**

The Filter icon (a small dropdown arrow next to a column name) lets you filter the data in that column. You can:

Select/deselect specific values.

Apply text filters (e.g., “begins with”, “contains”).

Apply number/date filters (e.g., greater than, before, after).

This works just like filtering in Excel, but the steps are recorded in the Applied Steps pane.

**5What happens if you click "Close & Apply" in Power Query?**

1-Close

2- Apply