



# **Manage S3 access keys**

StorageGRID

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# Table of Contents

- Manage S3 access keys ..... 1
  - Create your own S3 access keys ..... 1
  - View your S3 access keys ..... 3
  - Delete your own S3 access keys ..... 4
  - Create another user’s S3 access keys ..... 5
  - View another user’s S3 access keys ..... 8
  - Delete another user’s S3 access keys ..... 10

# Manage S3 access keys

Each user of an S3 tenant account must have an access key to store and retrieve objects in the StorageGRID system. An access key consists of an access key ID and a secret access key.

## About this task

S3 access keys can be managed as follows:

- Users who have the **Manage Your Own S3 Credentials** permission can create or remove their own S3 access keys.
- Users who have the **Root Access** permission can manage the access keys for the S3 root account and all other users. Root access keys provide full access to all buckets and objects for the tenant unless explicitly disabled by a bucket policy.

StorageGRID supports Signature Version 2 and Signature Version 4 authentication. Cross-account access is not permitted unless explicitly enabled by a bucket policy.

## Create your own S3 access keys

If you are using an S3 tenant and you have the appropriate permission, you can create your own S3 access keys. You must have an access key to access your buckets and objects in the S3 tenant account.

## What you'll need

- You must be signed in to the Tenant Manager using a [supported web browser](#).
- You must have the Manage Your Own S3 Credentials permission. See [Tenant management permissions](#).

## About this task

You can create one or more S3 access keys that allow you to create and manage buckets for your tenant account. After you create a new access key, update the application with your new access key ID and secret access key. For security, do not create more keys than you need, and delete the keys you are not using. If you have only one key and it is about to expire, create a new key before the old one expires, and then delete the old one.

Each key can have a specific expiration time or no expiration. Follow these guidelines for expiration time:

- Set an expiration time for your keys to limit your access to a certain time period. Setting a short expiration time can help reduce your risk if your access key ID and secret access key are accidentally exposed. Expired keys are removed automatically.
- If the security risk in your environment is low and you do not need to periodically create new keys, you do not have to set an expiration time for your keys. If you decide later to create new keys, delete the old keys manually.



The S3 buckets and objects belonging to your account can be accessed using the access key ID and secret access key displayed for your account in the Tenant Manager. For this reason, protect access keys as you would a password. Rotate access keys on a regular basis, remove any unused keys from your account, and never share them with other users.

## Steps

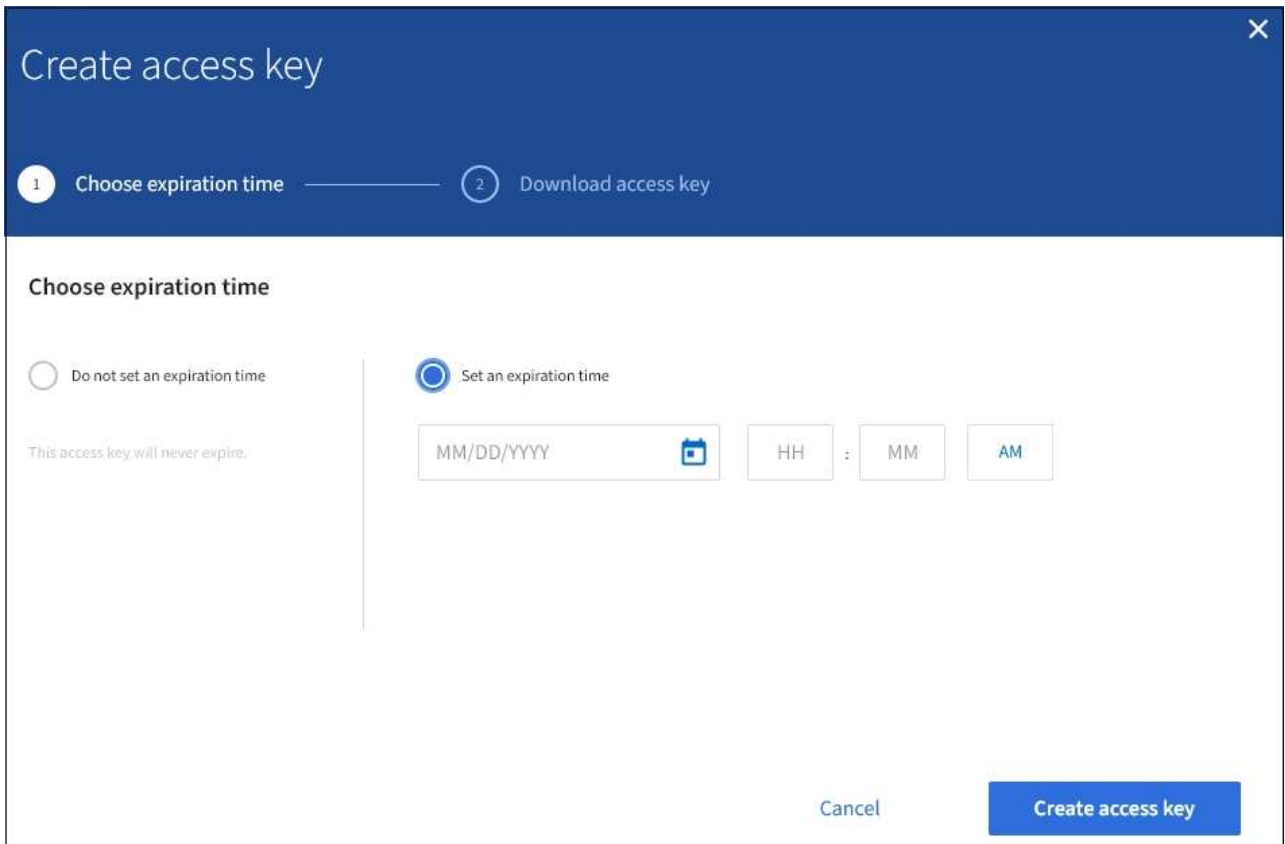
1. Select **STORAGE (S3) > My access keys**.

The My access keys page appears and lists any existing access keys.

2. Select **Create key**.

3. Do one of the following:

- Select **Do not set an expiration time** to create a key that will not expire. (Default)
- Select **Set an expiration time**, and set the expiration date and time.



The image shows a 'Create access key' dialog box with a dark blue header and a white body. The header contains the title 'Create access key' and a close button (X). Below the header is a progress bar with two steps: '1 Choose expiration time' and '2 Download access key'. The main content area is titled 'Choose expiration time'. It features two radio buttons: 'Do not set an expiration time' (unselected) and 'Set an expiration time' (selected). Below the 'Do not set an expiration time' option is the text 'This access key will never expire.' Below the 'Set an expiration time' option is a date and time picker. The date picker shows 'MM/DD/YYYY' with a calendar icon. The time picker shows 'HH : MM AM'. At the bottom right of the dialog are two buttons: 'Cancel' and 'Create access key'.

4. Select **Create access key**.

The Download access key dialog box appears, listing your access key ID and secret access key.

5. Copy the access key ID and the secret access key to a safe location, or select **Download .csv** to save a spreadsheet file containing the access key ID and secret access key.



Do not close this dialog box until you have copied or downloaded this information. You cannot copy or download keys after the dialog box has been closed.

×

Create access key

✓ Choose expiration time

2 Download access key

Download access key

To save the keys for future reference, select **Download .csv**, or copy and paste the values to another location.

i

You will not be able to view the Access key ID or Secret access key after you close this dialog.

Access key ID

003HAHJ2CYU0SLGUL97V

📋

Secret access key

djEKBlj3HPj3fYgjlt0HUwkg8oEyRGcJaFXgdkCM

📋

Download .csv

Finish

## 6. Select **Finish**.

The new key is listed on the My access keys page. Changes might take up to 15 minutes to take effect because of caching.

# View your S3 access keys

If you are using an S3 tenant and you have the appropriate permission, you can view a list of your S3 access keys. You can sort the list by expiration time, so you can determine which keys will expire soon. As needed, you can create new keys or delete keys that you are no longer using.

## What you'll need

- You must be signed in to the Tenant Manager using a [supported web browser](#).
- You must have the Manage Your Own S3 Credentials permission.



The S3 buckets and objects belonging to your account can be accessed using the access key ID and secret access key displayed for your account in the Tenant Manager. For this reason, protect access keys as you would a password. Rotate access keys on a regular basis, remove any unused keys from your account, and never share them with other users.

## Steps

1. Select **STORAGE (S3) > My access keys**.

The My access keys page appears and lists any existing access keys.

# My access keys

Manage your personal S3 access keys. If a key will expire soon, you can create a new key and delete the one it is replacing.

4 keys

Create key

Delete key

<input type="checkbox"/>	Access key ID	Expiration time
<input type="checkbox"/>	*****OTLS	2020-11-23 12:00:00 MST
<input type="checkbox"/>	*****0M45	2020-12-01 19:00:00 MST
<input type="checkbox"/>	*****69QJ	None
<input type="checkbox"/>	*****3R8P	None

- Sort the keys by **Expiration time** or **Access key ID**.
- As needed, create new keys and manually delete keys that you are no longer using.

If you create new keys before the existing keys expire, you can begin using the new keys without temporarily losing access to the objects in the account.

Expired keys are removed automatically.

## Related information

[Create your own S3 access keys](#)

[Delete your own S3 access keys](#)

## Delete your own S3 access keys

If you are using an S3 tenant and you have the appropriate permission, you can delete your own S3 access keys. After an access key is deleted, it can no longer be used to access the objects and buckets in the tenant account.

### What you'll need

- You must be signed in to the Tenant Manager using a [supported web browser](#).
- You must have the Manage Your Own S3 Credentials permission. See [Tenant management permissions](#).



The S3 buckets and objects belonging to your account can be accessed using the access key ID and secret access key displayed for your account in the Tenant Manager. For this reason, protect access keys as you would a password. Rotate access keys on a regular basis, remove any unused keys from your account, and never share them with other users.

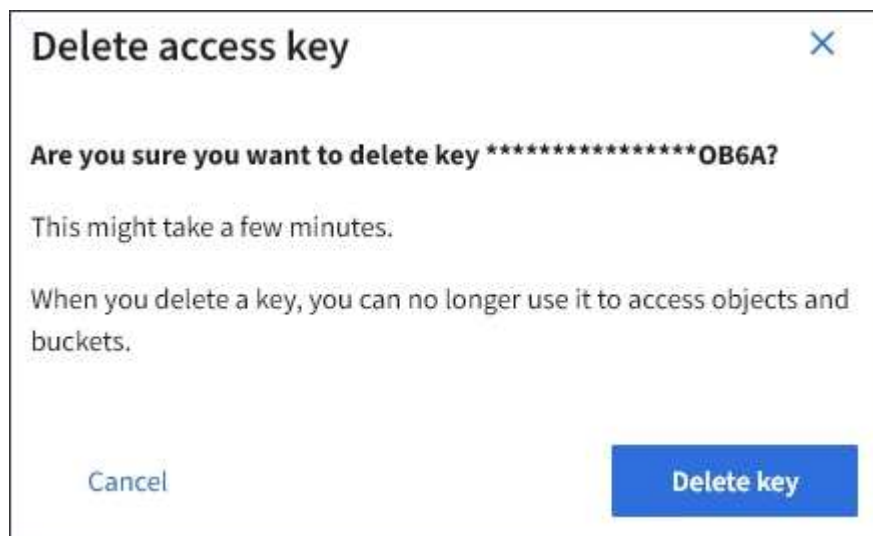
### Steps

1. Select **STORAGE (S3) > My access keys**.

The My access keys page appears and lists any existing access keys.

2. Select the check box for each access key you want to remove.
3. Select **Delete key**.

A confirmation dialog box appears.



4. Select **Delete key**.

A confirmation message appears in the upper right corner of the page. Changes might take up to 15 minutes to take effect because of caching.

## Create another user's S3 access keys

If you are using an S3 tenant and you have the appropriate permission, you can create S3 access keys for other users, such as applications that need access to buckets and objects.

### What you'll need

- You must be signed in to the Tenant Manager using a [supported web browser](#).
- You must have the Root Access permission.

### About this task

You can create one or more S3 access keys for other users so they can create and manage buckets for their tenant account. After you create a new access key, update the application with the new access key ID and secret access key. For security, do not create more keys than the user needs, and delete the keys that are not being used. If you have only one key and it is about to expire, create a new key before the old one expires, and then delete the old one.

Each key can have a specific expiration time or no expiration. Follow these guidelines for expiration time:

- Set an expiration time for the keys to limit the user's access to a certain time period. Setting a short expiration time can help reduce risk if the access key ID and secret access key are accidentally exposed. Expired keys are removed automatically.
- If the security risk in your environment is low and you do not need to periodically create new keys, you do not have to set an expiration time for the keys. If you decide later to create new keys, delete the old keys manually.



The S3 buckets and objects belonging to a user can be accessed using the access key ID and secret access key displayed for that user in the Tenant Manager. For this reason, protect access keys as you would a password. Rotate access keys on a regular basis, remove any unused keys from the account, and never share them with other users.

### Steps

1. Select **ACCESS MANAGEMENT > Users**.
2. Select the user whose S3 access keys you want to manage.

The user detail page appears.

3. Select **Access keys**, then select **Create key**.
4. Do one of the following:
  - Select **Do not set an expiration time** to create a key that does not expire. (Default)
  - Select **Set an expiration time**, and set the expiration date and time.



Create access key

1 Choose expiration time

2 Download access key

Choose expiration time

☐ Do not set an expiration time

☒ Set an expiration time

This access key will never expire.

MM/DD/YYYY

HH

:

MM

AM

Cancel

Create access key

5. Select **Create access key**.

The Download access key dialog box appears, listing the access key ID and secret access key.

6. Copy the access key ID and the secret access key to a safe location, or select **Download .csv** to save a spreadsheet file containing the access key ID and secret access key.

A circular icon containing a lowercase letter 'i', typically used to denote an information or warning note.

Do not close this dialog box until you have copied or downloaded this information. You cannot copy or download keys after the dialog box has been closed.

7

Create access key

✓ Choose expiration time

2 Download access key

### Download access key

To save the keys for future reference, select **Download .csv**, or copy and paste the values to another location.

i

You will not be able to view the Access key ID or Secret access key after you close this dialog.

Access key ID

003HAHJ2CYU0SLGUL97V

Secret access key

djEKB1j3HPj3fYgjtoHUwkg8oEyRGcJaFXgdkCM

Download .csv

Finish

7. Select **Finish**.

The new key is listed on the Access keys tab of the user details page. Changes might take up to 15 minutes to take effect because of caching.

#### Related information

[Tenant management permissions](#)

## View another user's S3 access keys

If you are using an S3 tenant and you have appropriate permissions, you can view another user's S3 access keys. You can sort the list by expiration time so you can determine which keys will expire soon. As needed, you can create new keys and delete keys that are no longer in use.

#### What you'll need

- You must be signed in to the Tenant Manager using a [supported web browser](#).
- You must have the Root Access permission.



The S3 buckets and objects belonging to a user can be accessed using the access key ID and secret access key displayed for that user in the Tenant Manager. For this reason, protect access keys as you would a password. Rotate access keys on a regular basis, remove any unused keys from the account, and never share them with other users.

#### Steps

1. Select **ACCESS MANAGEMENT > Users**.

The Users page appears and lists the existing users.

2. Select the user whose S3 access keys you want to view.

The User details page appears.

3. Select **Access keys**.

**Manage access keys**  
Add or delete access keys for this user.

Create key Actions ▾

Displaying 4 results

<input type="checkbox"/>	Access key ID ▴ ▾	Expiration time ▴ ▾
<input type="checkbox"/>	*****WX5J	2020-11-21 12:00:00 MST
<input type="checkbox"/>	*****6OHM	2020-11-23 13:00:00 MST
<input type="checkbox"/>	*****J505	None
<input type="checkbox"/>	*****4MTF	None

4. Sort the keys by **Expiration time** or **Access key ID**.
5. As needed, create new keys and manually delete keys that the are no longer in use.

If you create new keys before the existing keys expire, the user can begin using the new keys without temporarily losing access to the objects in the account.

Expired keys are removed automatically.

#### Related information

[Create another user's S3 access keys](#)

[Delete another user's S3 access keys](#)

# Delete another user's S3 access keys

If you are using an S3 tenant and you have appropriate permissions, you can delete another user's S3 access keys. After an access key is deleted, it can no longer be used to access the objects and buckets in the tenant account.

## What you'll need

- You must be signed in to the Tenant Manager using a [supported web browser](#).
- You must have the Root Access permission. See [Tenant management permissions](#).



The S3 buckets and objects belonging to a user can be accessed using the access key ID and secret access key displayed for that user in the Tenant Manager. For this reason, protect access keys as you would a password. Rotate access keys on a regular basis, remove any unused keys from the account, and never share them with other users.

## Steps

1. Select **ACCESS MANAGEMENT > Users**.

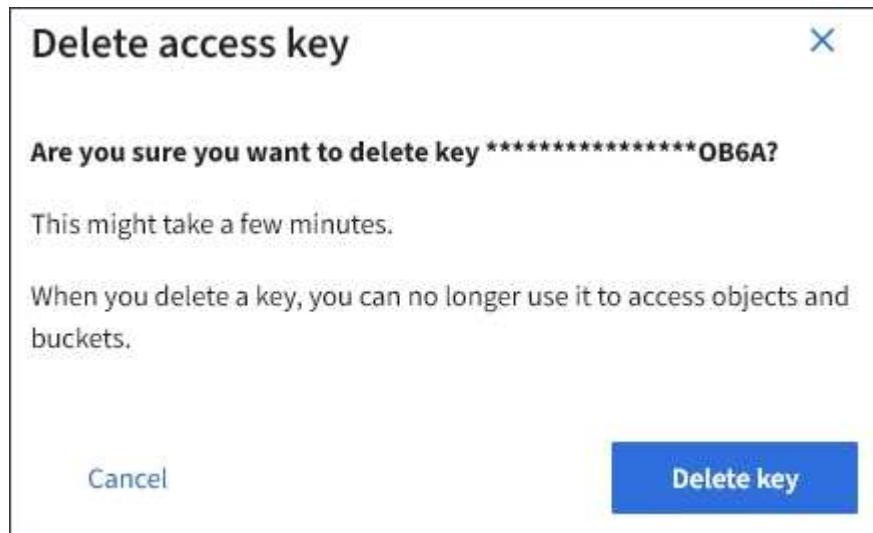
The Users page appears and lists the existing users.

2. Select the user whose S3 access keys you want to manage.

The User details page appears.

3. Select **Access keys**, and then select the check box for each access key you want to delete.
4. Select **Actions > Delete selected key**.

A confirmation dialog box appears.



5. Select **Delete key**.

A confirmation message appears in the upper right corner of the page. Changes might take up to 15 minutes to take effect because of caching.

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