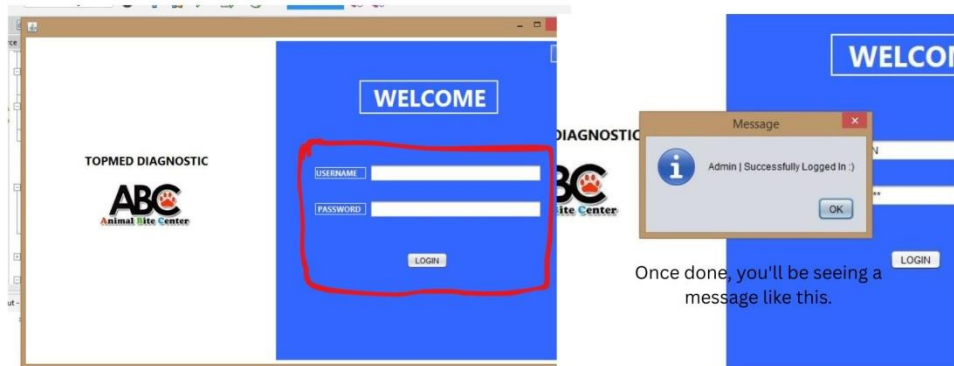


User Manual

Guidelines How To Use The System (For Admin)

1. Before the Admin can enter the system. Admin must login first by inserting the account already existing to the system given by client/programmer.



Guidelines How To Use The System (For Admin)

2. Inside the homepage, you'll be seeing buttons of what you can access. By clicking one of the buttons, it will open its respective page/window.



Guidelines How To Use The System (For Admin)

3. Upon clicking the Category, it will show you the page of it. In here you can insert new stock in product. Which later will help you just choose which one will you add in the "Product" page.

VACCINE CATEGORY

Category_Id | Name

- 5. SPEEDA
- 6. VAIIRAB
- 7. VERORAB
- 8. ABHAYRAB
- 9. TETANUS TOXOID
- 10. ATS
- 11. TETAGAM
- 12. ERIG(EQUIRAB)

Form Fields:

- Name:
- WHERE: ID:
- ID:
- Name:
- WHERE: ID:

Buttons: REFRESH, SAVE, UPDATE, DELETE

Annotations:

- Insert here, if you wanted to add new product in
- In this part, you can edit/update an existing products, if there's a typo or mistake.
- On the other hand, in this part you can delete an existing Products.

Guidelines How To Use The System (For Admin)

4. Inside the Products, you'll see 4 buttons that will help you manage this part.

PRODUCTS

ADD UPDATE REMOVE

Search Product Name SEARCH REFRESH

Product	Quantity	DateOfDelivery	ExpirationDate	LotsNumber	RemainingStock	Status
1. SPEEDA	150	2024-09-11	2029-04-11	#041126	148	AVAILABLE
2. VAIIRAB	150	2024-09-11	2026-04-11	#041126	150	AVAILABLE
3. VERORAB	150	2024-09-11	2026-04-11	#041126	147	AVAILABLE
4. ABHAYRAB	150	2024-09-11	2026-04-11	#041126	150	AVAILABLE
5. TETANUS TOXOID	150	2024-09-11	2026-04-11	#041126	150	AVAILABLE
6. ATS	150	2024-09-11	2026-04-11	#041126	150	AVAILABLE
7. TETAGAM	150	2024-09-11	2026-04-11	#041126	150	AVAILABLE
8. ERIG(EQUIRAB)	150	2024-09-11	2026-04-11	#041126	150	AVAILABLE
9. ERIG(WIBAR)	150	2024-09-11	2026-04-11	#041126	150	AVAILABLE
10. HBIG(BERRAB)	150	2024-09-11	2026-04-11	#041126	150	AVAILABLE
11. FLU	150	2024-09-11	2026-04-11	#041126	150	AVAILABLE
12. PREVENAR(13)	150	2024-09-11	2026-04-11	#041126	150	AVAILABLE
13. PNEUMOVAX(23)	150	2024-09-11	2026-04-11	#041126	150	AVAILABLE
14. HEPA A	150	2024-09-11	2026-04-11	#041126	150	AVAILABLE
16. FLU	200	2025-04-08	2027-04-02	#040227	195	AVAILABLE

VIEW ARCHIVED VACCINE

ABC
TUMBUH DIAGNOSTICS

Guidelines How To Use The System (For Admin)

5. To Add a new product, you must fill all the details needed to record.



- Select which product you will be adding.
- How many is this product has stocks?
 - When is it delivered?
 - When is the expiration date?
- What is the Lot number of the product.

Then SAVE

Guidelines How To Use The System (For Admin)

6. In updating products details, you must re enter all the necessary details of the product.



- Enter the ID number of the product you wanted to update.
- Select which product you will be adding.
- How many is this product has stocks?
 - When is it delivered?
 - When is the expiration date?
- What is the Lot number of the product?
- How many is the remaining stocks?
- Select the status of the product (Commonly used if an expiry alert occurred)
Then SAVE

Guidelines How To Use The System (For Admin)

The screenshot shows a web application window titled 'REMOVE ACCOUNT'. It contains a text input field labeled 'ENTER VACCINE ID' with the number '2' entered. A red circle highlights this field. Below the form, a confirmation dialog box is open, asking 'Are you sure you want to REMOVE this vaccine?' with 'Yes' and 'No' buttons. A red circle highlights the dialog box. A red arrow points from the 'ENTER VACCINE ID' field to the dialog box.

7. In Removing a product, you must enter what is the ID number. Then click Delete.

8. Confirm if are you really sure you wanted to remove the product you entered.

TAKE NOTE: You'll be able to recover the removed product in ARCHIVED PRODUCT.

Once you confirmed it, you'll be seeing a message like this.

The screenshot shows a 'Message' dialog box with an information icon and the text 'Data Removed Successfully'. Below the message is an 'OK' button. In the background, a table lists users: '1 ADMIN admin123' and '2 Employee Lucky Paul 1234'. The 'DELETE' button is visible at the bottom of the main window.

Guidelines How To Use The System (For Admin)

9. If you wanted to recover a product removed.

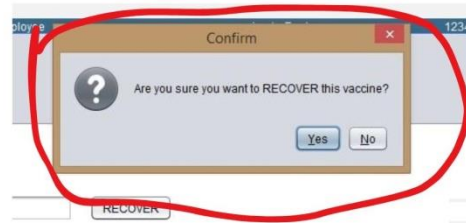
•Select The Row you wanted to recover.

It supposed to appear on the text field below.

The screenshot shows a web application window titled 'ARCHIVED VACCINE'. It contains a table with columns: Id, ProductName, Quantity, DateOfDelivery, ExpirationDate, LotsNumber, RemainingStock, and Status. The table has two rows: '16 MERA B 150 2024-09-11 2026-04-11 #041126 150 AVAILABLE' and '17 HRIG(BERIR4B) 150 2025-04-16 2027-04-13 #041327 150 AVAILABLE'. A red circle highlights the second row. Below the table, there is a 'RECOVER VACCINE' section with two 'VACCINE ID' input fields and a 'RECOVER' button. A red arrow points from the second row of the table to the first 'VACCINE ID' input field.

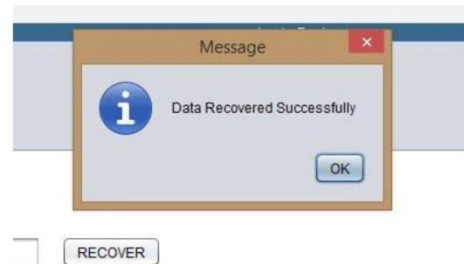
Id	ProductName	Quantity	DateOfDelivery	ExpirationDate	LotsNumber	RemainingStock	Status
16	MERA B	150	2024-09-11	2026-04-11	#041126	150	AVAILABLE
17	HRIG(BERIR4B)	150	2025-04-16	2027-04-13	#041327	150	AVAILABLE

Guidelines How To Use The System (For Admin)



10. Confirm if you really wanted to recover the removed product.

Once you confirmed it, you'll be seeing a message like this.



Guidelines How To Use The System (For Admin)

11. Upon clicking the Employee Request, Here you can manage the request submitted by the employee.

ID	USERNAME	VACCINE NAME	REQUEST	REMAINING STOCK	STATUS
1	Employee1	DISPOSE STOCK	SPEEDA	150	PENDING
3	Employee1	ERROR DETAILS	HEPAA	150	PENDING
4	Employee	ERROR DETAILS	VERORAB	150	PENDING

- Select the row you wanted to take an action.
- Choose If Either you'll Accept the request or Decline it.

Then SAVE.

Guidelines How To Use The System (For Admin)

12. Meanwhile, in Logs History, here you can view all the logs done Inside the system.

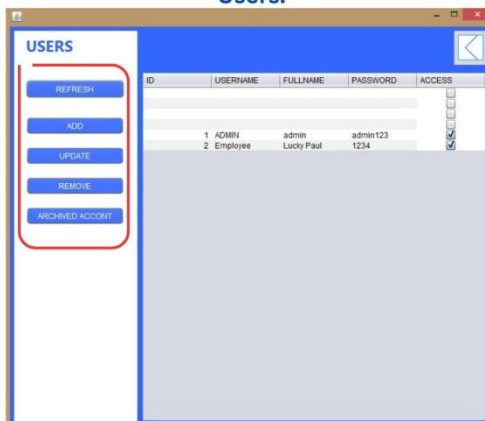


A screenshot of a web application window titled "Logs History". It features a "BACK" button in the top right corner. The main content is a table with three columns: "USERNAME", "ACTION", and "TIMESTAMP". The table lists various user actions, including adding and editing users, all dated "2025-04-08".

USERNAME	ACTION	TIMESTAMP
test	ADDED	2025-04-08
raffy	ADDED	2025-04-08
test11	ADDED	2025-04-08
Employee4	ADDED	2025-04-08
ADMIN	ADDED	2025-04-08
Employee	ADDED	2025-04-08
Employee2	ADDED	2025-04-08
Employee3	ADDED	2025-04-08
test	ADDED	2025-04-08
raffy	ADDED	2025-04-08
test11	ADDED	2025-04-08
Employee4	ADDED	2025-04-08
ADMIN	EDITED	2025-04-08
Employee	EDITED	2025-04-08
Employee2	EDITED	2025-04-08
Employee3	EDITED	2025-04-08
test	EDITED	2025-04-08
raffy	EDITED	2025-04-08
test11	EDITED	2025-04-08
Employee4	EDITED	2025-04-08
ADMIN	EDITED	2025-04-08
Employee	EDITED	2025-04-08
Employee2	EDITED	2025-04-08
Employee3	EDITED	2025-04-08
test	EDITED	2025-04-08
raffy	EDITED	2025-04-08
test11	EDITED	2025-04-08
Employee4	EDITED	2025-04-08

Guidelines How To Use The System (For Admin)

13. In Users, here you can manage the accounts of the employees. Here you can ADD, UPDATE, REMOVE users accounts. Also recover and view removed Users.



A screenshot of a web application window titled "USERS". On the left side, there is a sidebar with a red box highlighting five buttons: "REFRESH", "ADD", "UPDATE", "REMOVE", and "ARCHIVED ACCOUNTS". The main area on the right contains a table with columns: "ID", "USERNAME", "FULLNAME", "PASSWORD", and "ACCESS". The table lists two users: "ADMIN" (ID 1) and "Employee" (ID 2).

ID	USERNAME	FULLNAME	PASSWORD	ACCESS
1	ADMIN	admin	admin123	
2	Employee	Lucky Paul	1234	

Guidelines How To Use The System (For Admin)

The screenshot shows a web application window titled 'USERS'. On the left, there is a sidebar with buttons: REFRESH, ADD, UPDATE, and REMOVE. The main area displays a table with columns: ID, USERNAME, FULLNAME, PASSWORD, and ACCESS. A modal form for adding a new user is open, with fields for USERNAME (Employee4), FULLNAME (12345), PASSWORD (12345), and ACCESS STATUS (1). A 'SAVE' button is at the bottom right of the form. Below the form, a message box says 'Data Inserted Successfully' with an 'OK' button.

14. To ADD a new user, you must fill all the needed details for the user.

Once Done, Click SAVE.

Then its supposed to show you a message saying "INSERTED SUCCESSFULLY"

Guidelines How To Use The System (For Admin)

The screenshot shows a web application window titled 'UPDATE'. It contains a form with fields for WHERE ID (2), USERNAME (Employee), FULLNAME (Lucky Paul), and PASSWORD (1234). There is an 'UPDATE' button. Below these fields, there is a section for ACCESS STATUS with a dropdown menu showing '1'. At the bottom, there are 'CANCEL' and 'SAVE' buttons. Red arrows point from the text on the right to the 'UPDATE' button and the 'ACCESS STATUS' dropdown.

15. To Update User details. You need to: ENTER USER ID AND DETAILS

NEXT, enter (0) for FALSE, if you dont want to give the user an access to the system. While (1) for True, if you want to give user an access to the system.

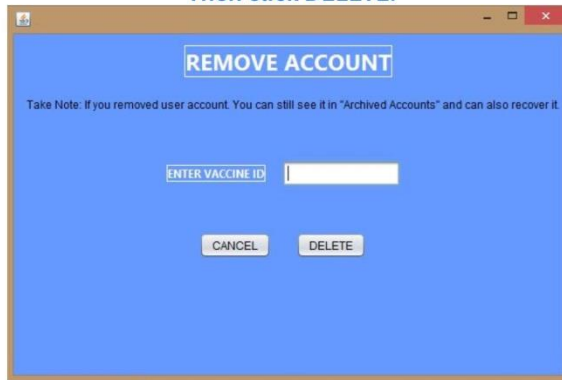
Guidelines How To Use The System (For Admin)

16. To REMOVE User

You need to:

Enter The ID of the user you wanted to remove.

Then click DELETE.



Guidelines How To Use The System (For Admin)



17. Next, confirm if you really wanted to remove the user or not.

Once you confirmed, you'll be seeing a message like this.

TAKE NOTE: You can still recover and view the removed user in ARCHIVE



Guidelines How To Use The System (For Admin)

17. Here you can view and recover removed user. To Recover removed user, you must select the row you wanted to recover. Then its supposed to show up in the text field, after that click RECOVER.

The screenshot shows a table with the following columns: Id, ProductName, Quantity, DateOfDelivery, ExpirationDate, LotsNumber, RemainingStock, and Status. Two rows are visible:

Id	ProductName	Quantity	DateOfDelivery	ExpirationDate	LotsNumber	RemainingStock	Status
16	MERAB	150	2024-09-11	2026-04-11	#041126	150	AVAILABLE
17	HRIG(BERIRAB)	150	2025-04-16	2027-04-13	#041327	150	AVAILABLE

Below the table is a section titled "RECOVER VACCINE". It contains two input fields labeled "VACCINE ID" and a "RECOVER" button. A red arrow points from the second row of the table to the "RECOVER" button.

Guidelines How To Use The System (For Admin)

The screenshot shows a "Confirm" dialog box with a question mark icon and the text "Are you sure you want to RECOVER this vaccine?". There are "Yes" and "No" buttons. A red circle highlights the dialog box, and an arrow points from the "RECOVER" button in the background to the "Yes" button.

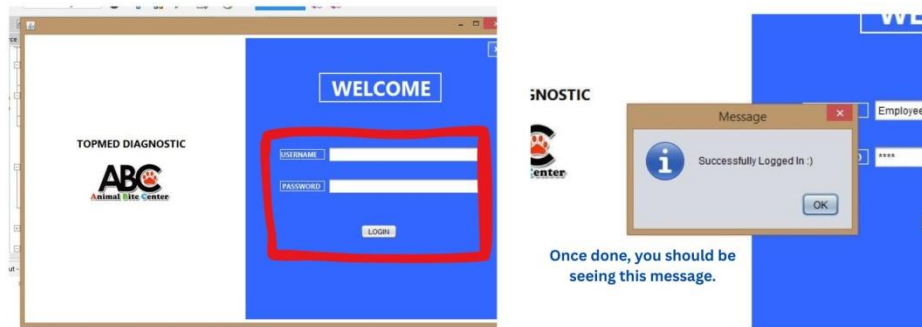
Confirm if you really wanted to recover the removed user.

Once you confirmed, you'll be seeing a message like this.

The screenshot shows a "Message" dialog box with an information icon and the text "Data Recovered Successfully". There is an "OK" button. Below the dialog box, a "RECOVER" button is visible.

Guidelines How To Use The System (For Employees)

1. If you have already received an account created by the ADMIN.
Login first, before you can enter the system.



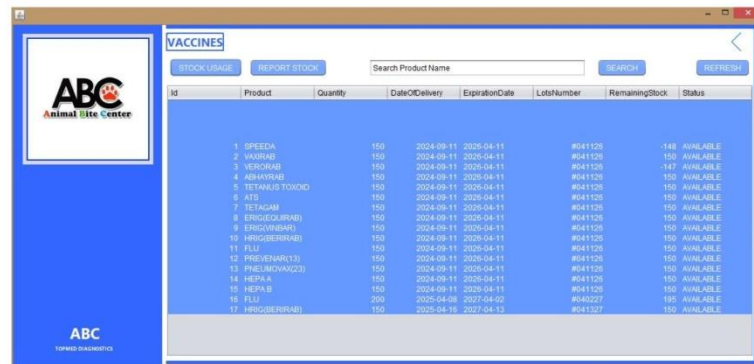
Guidelines How To Use The System (For Employees)

2. Inside, you will be seeing buttons of which what your only access to the system.
Just click one of those to open.



Guidelines How To Use The System (For Employees)

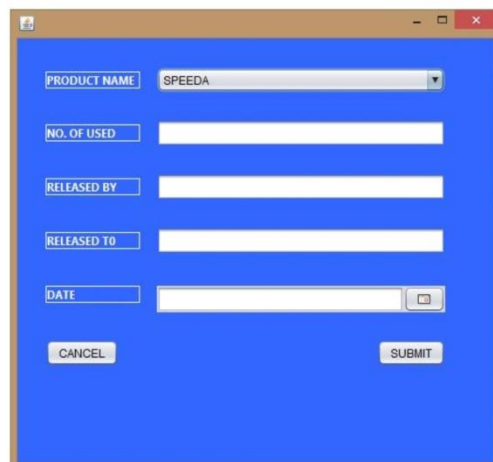
3. Inside Vaccines, you'll see all of the available stocks of vaccine and other details. You will be seeing also another buttons to manage the stock usage of vaccines, and request if in case a problem occurs with the stocks.



The screenshot shows a web application window titled 'VACCINES'. On the left is a sidebar with the 'ABC Animal Care Center' logo and the text 'ABC' and 'TUMBUH BAKU BAKU'. The main area has a 'VACCINES' header with buttons for 'STOCK USAGE' and 'REPORT STOCK'. Below the header is a search bar labeled 'Search Product Name' with 'SEARCH' and 'REFRESH' buttons. A table displays vaccine stock information with columns: ID, Product, Quantity, DateOfDelivery, ExpirationDate, LotNumber, RemainingStock, and Status. The table contains 17 rows of data for various vaccines like SPEEDA, VAKVAB, VERONAB, etc.

ID	Product	Quantity	DateOfDelivery	ExpirationDate	LotNumber	RemainingStock	Status
1	SPEEDA	150	2024-09-11	2026-04-11	W041129	148	AVAILABLE
2	VAKVAB	150	2024-09-11	2026-04-11	W041129	150	AVAILABLE
3	VERONAB	150	2024-09-11	2026-04-11	W041129	147	AVAILABLE
4	ADENIRAB	150	2024-09-11	2026-04-11	W041129	150	AVAILABLE
5	TETANUS TOXOID	150	2024-09-11	2026-04-11	W041129	150	AVAILABLE
6	ATS	150	2024-09-11	2026-04-11	W041129	150	AVAILABLE
7	TETAGAM	150	2024-09-11	2026-04-11	W041129	150	AVAILABLE
8	ERISQUEURAB	150	2024-09-11	2026-04-11	W041129	150	AVAILABLE
9	ERISQUEURAB	150	2024-09-11	2026-04-11	W041129	150	AVAILABLE
10	ERISQUEURAB	150	2024-09-11	2026-04-11	W041129	150	AVAILABLE
11	FLU	150	2024-09-11	2026-04-11	W041129	150	AVAILABLE
12	PARISERAB	150	2024-09-11	2026-04-11	W041129	150	AVAILABLE
13	PARISERAB	150	2024-09-11	2026-04-11	W041129	150	AVAILABLE
14	HEPRA	150	2024-09-11	2026-04-11	W041129	150	AVAILABLE
15	HEPRA	150	2024-09-11	2026-04-11	W041129	150	AVAILABLE
16	FLU	300	2025-04-08	2027-04-08	W040227	195	AVAILABLE
17	HEPRA	150	2025-04-15	2027-04-15	W041327	150	AVAILABLE

Guidelines How To Use The System (For Employees)



The screenshot shows a web application window for recording vaccine stock usage. It has a blue background and contains several input fields: 'PRODUCT NAME' (a dropdown menu with 'SPEEDA' selected), 'NO. OF USED' (a text input field), 'RELEASED BY' (a text input field), 'RELEASED TO' (a text input field), and 'DATE' (a date picker). At the bottom are 'CANCEL' and 'SUBMIT' buttons.

4. In stock usage, you must fill all the details needed to record.

What Vaccines is used?
(By choosing what vaccine in the
combo box)
How many did the patient took?
Who released the vaccines(User)?
To who(Patient)?
What Date it was released/taken?

Then, Save.

Guidelines How To Use The System (For Employees)



REPORT AVAILABILITY / EXPIRED STOCK

REQUEST TYPE: ERROR DETAILS

USERNAME:

VACCINE NAME: SPEEDA

QUANTITY:

STATUS: PENDING

CANCEL SUBMIT

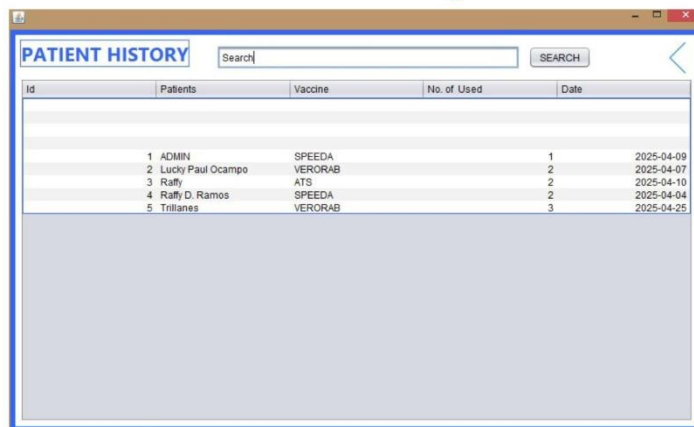
5. In request, you can use this if you encounter an error about details of the stocks, an expiration alert, or out of stocks.

First, select what is your request. Enter your username. Select which of the vaccines did you receive an alert or error about details. Lastly, How many quantity it has.

Then, Save.

Guidelines How To Use The System (For Employees)


6. Upon clicking patient history, you'll be able to see those you recorded details in stock usage.



PATIENT HISTORY				
Search				
Id	Patients	Vaccine	No. of Used	Date
1	ADMIN	SPEEDA	1	2025-04-09
2	Lucky Paul Ocampo	VERORAB	2	2025-04-07
3	Raffy	ATB	2	2025-04-10
4	Raffy D. Ramos	SPEEDA	2	2025-04-04
5	Trillanes	VERORAB	3	2025-04-25

Guidlines How To Use The System (For Employees)

7. Meanwhile in Request View, you'll be able to see your request submitted. Along its status, if it is still Pending, is it Accepted by the Admin, or is it Declined.



ID	USERNAME	VACCINE NAME	REQUEST	REMAINING STO...	STATUS
1	Employee1	DISPOSE STOCK	SPEEDA	150	PENDING
2	Employee1	ERROR DETAILS	VERORAB	150	DECLINED
3	Employee1	ERROR DETAILS	HEPA A	150	PENDING
4	Employee	ERROR DETAILS	VERORAB	150	ACCEPTED

