

Oscar Galindo

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Elsa Tai Ramirez
Instructor
Computer Science Department
University of Texas at El Paso
500 W. University Ave.
El Paso, TX 79968

Dear Elsa Tai Ramirez,

The purpose of this correspondence is to formally express my interest to be part of your working team. I believe the attributes that qualify me for this job are a strong passion for what I do, a continuous desire to explore fun and interesting ideas, my interest in being part of a group that is committed to what it does, and certainly, the previous experiences I have been through in technology related projects. My previous experiences range between doing an educational-technology-based platform for my middle school to creating a prototype of an autonomous "robo-butler" (robotic assistant) for household consume. I therefore believe that I can be of great service in three of your available positions.

For the position of Systems Architect I believe my qualifications are:

- Previous experiences undertaking projects that required to keep an engineering notebook.
- Known techniques and difficulties of coding in multiple languages.
- Time-management and resource-management skills that I have developed over a previous interval of 3 years.

For the position of V&V Supervisor I believe my qualifications are:

- Previous projects in which I have had to test my own creations so they are ready to be presented to others.
- I am a detail-oriented person that really likes to try as many cases as possible to secure the project functionality.

For the position of Lead Programmer I believe my qualifications are:

- Over 2 years of experience in programming in different languages simultaneously
- Implementation design of various projects for courses in college and other additional activities.

I believe all the qualifications I have provided in this letter are deeply rooted in my philosophy of work, which is: "work hard". I am personally prepared to suffice any role open for me to join, but I truly believe these are the positions where I can provide the most expertise.

Sincerely,

A handwritten signature in black ink that reads "Oscar Galindo". The signature is fluid and cursive, with a horizontal line drawn underneath the name.

Oscar Galindo